



**TOWN OF HARTFORD
SELECTBOARD AGENDA**

Tuesday, April 6, 2021
6:00pm Hartford Town Hall
171 Bridge Street, White River Junction, VT 05001

**This meeting will be conducted in compliance with
Vermont Open Meeting Law with electronic participation.**

<https://zoom.us/j/549799933> - Please mute your microphone.
[youtube.com/catv810](https://www.youtube.com/catv810) – click “live now”.

**If you're calling in from phone dial:
(415) 762-9988 Type in the Room ID: 549-799-933 followed by #
Press # a second time
Press *9 to raise your hand for public comment**

I. Call to Order of the Selectboard Meeting (6:00)

II. Pledge of Allegiance (6:05)

III. Order of Agenda (6:10)

IV. Selectboard

1. Public (6:15) Selectboard Comments (6:45) and Announcements (7:00)

2. Appointments: (7:15)

- a. Consider the Re-Appointment of Sara Campbell to the Hartford Committee on Racial Equity and Inclusion for a two-year term beginning April 6, 2021 and ending April 5, 2023.
- b. Consider the Re-Appointment of John Hall to the Hartford Committee on Racial Equity and Inclusion for a two-year term beginning April 6, 2021 and ending April 5, 2023.
- c. Consider the Re-Appointment of Allene Swienckowski to the Hartford Committee on Racial Equity and Inclusion for a two-year term beginning April 6, 2021 and ending April 5, 2023.

3. Town Manager's Report: Significant Activity Report. (7:30)

4. Public Hearing: Cornerstone VCDP (7:45)

5. Board Reports, Motions & Ordinances:

- a. Cornerstone - Planning (motion) (8:00)
- b. Assessor Update - Assessor (information only) (8:15)

- c. Voucher Program Update – Health Officer (information only) (8:30)
- d. Ambulance Write-Off – Fire Chief (motion) (8:45)
- e. Volunteer Proclamation – Parks & Recreation (motion) (8:50)
- f. Overview of New Police Department website - Police (information only) (9:00)
- g. COVID Committee request for reimbursement – Town Manager (motion) (9:15)
- h. Strategic Equity and Inclusion Plan - Selectboard (information only) (9:20)

V. Local Liquor Control Board (9:30)

- Renewals:**
- a. Veterans of Foreign Wars Club Inc. of Hartford Doing Business As: Veterans of Foreign Wars Club #2571, 97 South Main Street Parking Lot, White River Junction, VT 05001 (1st Class)
 - b. Quechee Pizza Chef, Inc. Doing Business As: Quechee Pizza Chef, 5893 Woodstock Road, Quechee, VT 05059 (1st Class and Outside Consumption)
 - c. Maple Street Catering, LLC Doing Business As: Big Fatty's BBQ, 186 South Main Street, White River Junction, VT 05001 (1st, 2nd, 3rd Class and Outside Consumption)

VI. Commission Meetings Reports (9:45)

VII. Consent Agenda (10:00)

Approve Payroll Ending: 4/3/2021
Approve Meeting Minutes of: 3/23/2021
Approve A/P Manifest of: 4/2/2021 & 4/6/2021

Selectboard Meeting Dates of: Already Approved: 4/20/2021

NEEDS APPROVAL: 5/4/2021 and 5/18/2021

IX. Adjourn the Selectboard Meeting

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

Lana Livingston

From: Sara Campbell <campbellsarao@gmail.com>
Sent: Saturday, March 20, 2021 12:25 PM
To: Dan Fraser; Kevin Coach Christie; Tom Debalsi; Tracy Yarlott-Davis
Cc: Lana Livingston
Subject: HCoreI appointment

[EXTERNAL EMAIL: DO NOT CLICK on links or open **attachments** unless you are sure the content is safe.]

Greetings to you all,

I would like to request reappointment to the HCoreI Committee for a third term.

Thank you for considering me.
Sara Campbell

--

Sara Ormsby Campbell
919.923.1910
campbellsarao@gmail.com

Lana Livingston


From: John <john@real-currents.com>
Sent: Monday, March 29, 2021 5:05 PM
To: Lana Livingston
Subject: Re: re-appointments

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hi Lana,

I would like to request that the Selectboard and School Board reappointment me as a member of the Hartford Committee on Racial Equity and Inclusion for a 2-year term.

Peace & Love,

John 

--

Integrative Web Apps
by Real~Currents

On Mon, Mar 29, 2021 at 11:28 AM Lana Livingston <llivingston@hartford-vt.org> wrote:

Good morning,

Your term on HCoreI is up on May 6, 2021.

For a 2 year re-appointment I just need an email from you stating
you would like to continue on this committee for another 2 years.

Sara Campbell's is also coming up and she has already emailed
me that she would like to be re-appointed.

We will put these reappointments on either April 6 or April 20 meeting.

Lana Livingston

From: Allene Swienckowski <aswienckowski@gmail.com>
Sent: Monday, March 29, 2021 5:22 PM
To: Lana Livingston
Subject: Re: re-appointments

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hello Lana,
I would like to continue to work on the HCoreI committee for another two years.
Thank you in advance.

Allene E Swienckowski

On Mon, Mar 29, 2021 at 11:28 AM Lana Livingston <llivingston@hartford-vt.org> wrote:

Good morning,

Your term on HCoreI is up on May 6, 2021.

For a 2 year re-appointment I just need an email from you stating
you would like to continue on this committee for another 2 years.

Sara Campbell's is also coming up and she has already emailed
me that she would like to be re-appointed.

We will put these reappointments on either April 6 or April 20 meeting.

You do not need to attend for a re-appointment, but you are welcome!

Thank you,

To: Town of Hartford Selectboard
From: Tracy Yarlott-Davis, Town Manager
Meeting Date: April 6, 2020
Subject: Town Manager Report

Erik Krauss Appreciation

After four years of service to the Hartford Energy Commission, Erik Krauss is stepping back to focus on other projects. Erik's perspective has helped me, staff, and elected officials think about how we can continue to be good energy and environmental stewards for not only Hartford, but all of Vermont.

E-Bike Lending Program

The Hartford Energy Commission with help from Planning and Local Motion from Burlington will be holding demos and offering e-bike loans from Town Hall and the Quechee Library April 18th through May 8th. Keep an eye out on your favorite method of Hartford communication for more information including how to sign-up. Many thanks to HEC for getting this rolling. Matt Osborn from Planning and Martha McDaniel from HEC who will be facilitating the rentals.

Outdoor Dining

While we're seeing an increased in vaccination rates across Vermont, we're still preparing that local restaurants will have reduced indoor capacity allowances this summer. Public Works, Police, and Fire have been working together to provide additional outdoor dining space for our downtown White River Junction restaurants. This includes ensuring that we meet requirements for first responders as well as access for those using mobility devices such as wheelchairs. Public Works is identifying funding and suppliers for additional concrete barriers to ensure that our visitors are safe from vehicles.

Our Clerk's office is clarifying how the State is regulating outdoor and provisional liquor licenses in order to ensure that we place barriers and authorize any tables outside in according with those regulations. We are also asking downtown restaurants to do their own due diligence on this issue.

Staff is also exploring providing picnic tables in public parks for patrons that would prefer to use take-out options. However, we need to determine if this is a viable option regarding increased trash and recycling clean-up.

We remain hopeful that we will be able to install all the barriers in the next three weeks as we are able to purchase them. Public Works will remain in contact with my office and with businesses in the area.

Wesley Black Meritorious Performance Award

I'm honored to announce the creation of this award which will be presented to the Hartford Fire Department staff member who embodies the character and qualities that Retiring Firefighter Wesley Black embodies, such as bravery, selflessness, fortitude, hard work and courage. Thank you to the Fire Department for proposing the award in honor of Wes who has not only served our town as a first responder but served our country as an infantryman.

Welcome

I want to continue to thank the people of Hartford for their warm welcome. This week I spent time with Denis Backus and the folks at the VFW. I also spent a fun hour with our local Rotarians, who could power the entire state with their energy. Thanks for inviting me and keep emailing. I enjoy getting out in the community.

Significant Activity Report

April 6, 2021

FIRE

1. On April 1st the department honored and acknowledged the service of FF Wesley Black. Wesley has served the community over the last five years. He is retiring to be with family.
2. The department has accepted conditional offers of employment to two Fighter/EMT's. Kevin Montminy has been serving with the St. Johnsbury Fire Department and is looking for a new experience in Hartford with his family. Sean Spencer has been serving as a firefighter with the City of Bangor, ME for the last few years, Sean is looking forward to moving back to Vermont to be near family. Both start on April 12, with their previous experience we hope to have them online within a few weeks.
3. The department has completed two months of staffing Station #2 when shift levels are at five. We are already seeing dramatic decreases in response time when staffed. Currently reducing response time on average of 7 minutes.
4. The simulcast radio project continues with finalizing the service contract and the financing agreement.
5. Staff will be traveling to the NH Fire Academy next week to complete their annual live fire training exercises. We will be attending with Lebanon and Hanover Fire Department as they are our primary resources when building fires occur.
6. As the snow season ends and we transition to a greener landscape, we want to remind residents of the burn permit process. Please contact the department to obtain permission to burn (295-3232). Permits are issued daily and determined based on weather conditions. The department has already responded to "out of control" brush fire this season.
7. During this period the department has responded to 70 calls for service.

IT

- Deploy CSensor devices to protect town owned equipment accessing town network resources
- Setup iPads for Fire Dept., replacement iPad for DPW
- Set up new PC's for Parks and Rec, Finance, Fire Dept
- Network Switches upgrade kickoff call
- Helped launch HPD new website

Department of Planning and Development

- "Light First Fridays" – Preparations are in full swing with White River Indie Films (WRIF) for lighting up WRJ First Fridays of the month events beginning in May. In addition to free standing screens and projections on private property, pursuing a "Drive-In" movie location.

- Hartford Energy Commission E-Bike Project – The details for the Energy Commission’s Electric Bicycles (E-Bikes) demonstration and loaner project for Hartford in April/May are being finalized. The project is in partnership with *Local Motion*, a non-profit organization that promotes the use of bicycles as an alternative mode of transportation.
- Green-Up Day –Green-up Day is just around the corner on May 1st. Announcements go out next week to let people know how to sign-up on-line or via phone, and when trash bags will be available for pick-up outside Town Hall and Quechee Library. Dumpsters will be at Town Hall and Quechee Green a few days before and through the May 1st weekend. All COVID safety protocols are encouraged.
- Bugbee Senior Center Phase 2 Heat Pump Installation – The Request for proposals was issued on March 23rd. Bids are due on April 15th.
- Historic Preservation Demolition Standards – The Historic Preservation Commission, will be having a third workshop with the Planning Commission and Design Review on April 19th with staff and the consultant. A community meeting is tentatively planned for May.
- Selectboard Ad Hoc Committee on Homelessness – The Planning Commission and staff met with two members of the Committee on March 29th to discuss a conceptual planned development and site plan to locate several “micro” housing structures on a single site.
- Climate Action Plan – The Climate Advisory Committee continued working with the consultant, volunteer members of the public and staff to gather and analyze information, and review draft goals, objectives, and actions.
- Development Proposals/Building Permit Applications – Construction season is in full swing and to-date, we have processed 49 zoning permit applications and a high volume of information requests. Continued review and preparation of Findings of Fact for application for public hearings with the Planning Commission and Zoning Board of Adjustments.
- Cornerstone Community Center (CCC) VCDP Planning Grant Proposal – Worked with staff and CCC on resubmittal of a VCDP Planning Grant application related to the rehabilitation of the building located at 14 Elks Street in Hartford Village.

POLICE DEPARTMENT

During this period, the police department participated in a virtual job fair at John Jay College of Criminal Justice in New York City as part of its ongoing recruitment efforts.

The police department held oral board interviews for the position of Emergency Communication Specialist. One successful candidate was identified and will be moving to the background portion of the hiring process.

Oral board interviews were also held for the position of Police Officer Candidate. One successful candidate was identified and will also be moving to the background portion of the hiring process. The police department is launching an initiative to provide virtual mental health screenings with crisis workers for individuals experiencing a mental health issue, and for individuals wishing to seek help for addiction, to connect them with a recovery coach. The department has obtained the necessary equipment and is working on the protocols and agreements with our area service providers.

During this reporting period, the department handled 277 incidents. The breakdown is as follows:

Animal Problem – 5

Assault – 2

Burglary – 1
Citizen Dispute – 5
Larceny – 1
Littering – 1
Motor Vehicle Disturbance – 4
Motor Vehicle Theft – 1
Fraud – 1
Death Investigation – 1
Disorderly Conduct – 2
DLS – 1
Drug Possession – 1
DUI – 1
Noise Disturbance – 2
Sex Offense – 1
Stolen Property – 1
Suspicious Person or Circumstance – 21
Traffic Accident – 8
Trespassing – 1
All other - 216

Assessor

- Attended "Current Use" webinars offered by PVR. Organized all files and maps for review.
- Processed homestead declarations (Starting February 12th, every Monday until November 1st)
- Processed Property Tax Transfers (weekly)
- Created Appeal Value Report
- NEMRC import from CAMA system
- Attended abatement hearing
- Continual data entry for 2021 Grand List
- Worked with District Adviser on understanding of both the 2021 subsidized housing valuation process and 2021 c valuations

Department of Public Works

- This week the Sykes Mountain Roundabout Project re-started!
- The Highway Team dedicated a significant amount of their time to mud season and routine spring road maintenance
- Our Wastewater Team worked closely with a contractor to replace valves in our pump station on Maple Street
- Our Water Team has completed our routine hydrant testing in Quechee
- Hannah worked closely with Tracy, Dan Fraser, Chiefs Cooney and Vail to iron out our summer on street dining plan

Town Clerk

1. The Board of Abatement held Hearings from 10 applicants on March 29th. The Board will be deliberating in April and Decisions will be rendered at that time.
2. The Clerk's office has started to receive some of the approved Liquor Licenses from the VT Department of Liquor Control. We are preparing the licenses for distribution and will contact the liquor license holders when their licenses are available.
3. We have had an influx of dog licenses in the past two weeks; we are nearing 350 processed. Unfortunately, this number represents less than half the normal total of Hartford licensed dogs. The State deadline is April 1st to license any dog six months of age or older. For the health and safety of the dogs and the community, we ask all dog owners to license their dogs.
4. We continue to receive a high volume of recording due to real estate transfers; mortgages/refinances; etc.
5. The Clerk attended a Webinar (Establishing Inclusion as a Value) on March 31st through IMCA (first in a three-part series on Equity and Inclusion).

Parks and Recreation

- The Department has been busy coordinated several community activities for the weekend of April 3rd. Spring Egg Scramble which required a pre-registration and Eggs in the Parks, a fun activity for the family. Additionally the Jelly Bean Contest continues to get submissions.
- Baseball and Softball Registrations continue for T-ball through Majors. Registration Deadline is April 9th for Majors and Minors and April 16th for Rookies and T-Ball. Equipment and supplies are being ordered.
- We continue to register participants for Hartford Youth Lacrosse.
- Vermont E-Sports League is a virtual program we are pushing out through the community.
- The new Parks & Recreation Program Guide was distributed through the schools.
- Office continues to receive multiple reservation requests for park usage.
- Department is working with the WRIF White River Indie Films for use of the projection system and screen for First Friday's and a event in Lyman Point Park this May.
- Camp Ventures Summer Camp registrations continue and sessions are filling up fast.
- We have received several calls regarding patrons not following the rules for dogs on a leash and have pushed out educational information regarding the park rules which includes cleaning up after your pet in public parks.
- The arena season is complete and the facility is ready for High School Spring Sports
- Park crew members are working to open up the park gates. Most parks will be open for use by April 3rd. Many playing surfaces are still to wet for play.
- RFP's are under review for Tree Care and we are executing several tree projects in Cemeteries.



AGENDA MEMORANDUM

April 6, 2021

Town Selectboard Meeting Item: 4 & 5.a.

Submitted by: Lori Hirshfield, Director, Department of Planning & Development

Subject: Cornerstone Community Center VCDP Planning Grant Public Hearing and Decision

Background: On September 1, 2020, the Selectboard approved the Cornerstone Community Center (CCC) proposal to use Vermont Community Development Program (VCDP) funds for a Planning Grant. The purpose of the grant was to prepare for future improvements to the 14 Elk Street property as a multiuse facility with programming for children, adults, and older citizens from diverse socioeconomic backgrounds. The property is owned by Praise Church doing business as (dba) Cornerstone Community Center. Since the VCDP is funded from the Federal HUD Community Development Block Grant program, applications must be submitted through a municipality. That application was not approved due to the number and competitiveness of other applications.

Use of the VCDP funds requires meeting certain criteria, such as at least 51% of those benefitting are low-and-moderate-income households, and historic preservation given the historic nature of the building. The program also requires a public hearing to obtain community input on the use of the federal funds. The process is for the Selectboard to open the public hearing, receive public comment, close the public hearing, and then proceed to Item 5.a. for discussion and action on the application.

Discussion: The CCC wants to create a space that is safe and accessible for everyone and meet licensing standards. The improvements also are intended to preserve this historic building that is listed as a contributing structure in the Hartford Village Historic District. CCC's initial renovation conceptual plans indicated approximately \$500,000 in facility and property improvements. The Planning Grant will enable a more thorough review of needed improvements and the cost for a possible future VCDP Implementation Grant and other funding sources.

The CCC is proposing a \$48,850 budget for the planning phase - \$43,970 from the VCDP Grant and \$4,880 in matching funds from the CCC. Planning activities involve gathering additional information needed to determine the impact and feasibility of a future project implementation phase. These planning activities include architectural and engineering analysis to identify the implementation scope and cost estimates; completing a Phase 1 Environmental Site Assessment; completing a project Environmental Review; identifying any environmental work that would need to be done with project implementation; and identifying other sources of funding for project implementation. Attached is the draft Planning Grant application which provides more information on the project goals, scope, and budget. Under the Project Need section, additional information was submitted to the State in response to the Staff Analysis highlighted in red. Also under this section is additional information provided by CCC on March 30, 2021 highlighted in blue.

Use of HUD Funds for Faith Based Activities - Cornerstone Community Center is an entity of Praise Chapel. The VCDP program allows faith-based organizations to receive funds. The following is the guidance received from the state which the applicant says it will be able to meet.

HUD Definition of Faith-Based Organization

A faith-based organization that applies for, or participates in, a HUD program or activity supported with Federal Financial assistance retains its independence and may continue to carry out its mission, including the definition, development, practice, and expression of its religious beliefs, provided that it does not use

direct Federal Financial assistance that it receives (e.g., via contract, grant, sub-grant, sub-award or cooperative agreement) to support or engage in any explicitly religious activities (including activities that involve overt religious content such as worship, religious instruction, or proselytization)

HUD does not distinguish the use of funds by faith-based organizations for planning grants. However, given that the implementation grant will be subject to this requirement, VCDP wants to ensure compliance now given the intent of the planning grant is to prepare for a future implementation grant application.

The state outlined two allowable approaches to use VCDP funds for improvements to property owned by a faith-based organization.

1. Use VCDP funds to renovate a specific space(s) dedicated just for eligible nonfaith-based functions/activities.
2. Determine the percentage of time a specific space will be used for nonfaith-based activities and apply that same percentage to determine the amount of VCDP funds that can be used towards the improvement costs.

CCC currently is tracking the current use of building for non-faith-based activities, to apply the percentage of VCDP funds that can go towards a future implementation project.

CCC is requesting the Selectboard approve resubmittal of the VCDP Planning Grant application to the State with the additional information as noted and project timeline modifications. The next VCDP grant submittal deadline is April 13, 2021 for a June 10, 2021 VCDP Board review meeting.

Financial: The Town would have Grant administrative functions which include execution and oversight of the grant agreement with the state and subgrant agreements with CCC and TRORC; general grant and budget oversight; reviewing and processing vendor invoice payments; VCDP reporting; and town and state audit requirements. The project budget includes \$6,600 to contract with Two River's Ottauquechee Regional Commission for other grant administration activities and overseeing grant requirements for the planning activities such as procurement, environmental review, and reporting information for submittal to the Town and state. The CCC would be responsible for providing the matching funds, completing the grant project scope of work, and some grant and project administrative functions. The budget also includes \$4,000 for Town legal expenses related to the grant agreement, and audit costs.

When the Selectboard reviewed the application in 2020, concerns were raised by staff regarding capacity to oversee additional grants. This is still a concern. Given that the planning grant is intended to prepare an application for a future VCDP implementation grant, the impact on staff capacity includes consideration of a future VCDP implementation grant. The demand on staff time is much more for implementation given the cost, complexity, duration, number of invoices and VCDP progress reports; to prepare, review and process these invoices; Town and state audit requirements; ensure compliance with state, federal and Town procurement requirements; and five years of annual post-grant closeout reporting. Although approval of the planning grant does not obligate the Town or the state to approve a future implementation grant, the state does see this application as leading to a future implementation grant submittal. Should the Selectboard approve the planning grant, staff suggests reviewing staff capacity with the Selectboard prior to CCC preparing any request to the Selectboard regarding a VCDP implementation grant application.

Recommendation: If the Selectboard supports the application, approve the attached Resolution for VCDP Grant Application Authority and direct the Town Manager to complete all the necessary documents to submit the application and administer the grant. Given the use of federal funds, authorize the Selectboard Chair to sign and certify all documents necessary for the application and implementation of the grant.

Attachments: Grant Application Updated
Resolution
Updated Information from Cornerstone Community Center

RESOLUTION FOR VCDP GRANT APPLICATION AUTHORITY

Single Applicant

WHEREAS, the Town of Hartford (hereinafter "Applicant") is applying for a Grant under the Vermont Community Development Program; and

WHEREAS, it is necessary that an application be made and agreements be entered into with the State of Vermont.

Now, THEREFORE, BE IT RESOLVED as follows:

1. that Applicant possesses the legal authority as defined in the State Act [10 VSA §683(8)] to apply for the grant and to administer the program; and
2. that Applicant apply for a grant under the terms and conditions of said program and agree hereby to enter into Certifications and Assurances thereof; and
3. the Applicant has a duly adopted and current Municipal Plan dated April 6, 2021, and that the project is consistent with said plan; and
4. the Applicant has received documentation from the Regional Planning Commission that the project is consistent with the "Regional Plan; and
5. that Lori Hirshfield is hereby authorized to be Contact Person and as such to provide, on behalf of Applicant, all documents and information necessary for the completion of said application and to provide such coordination as may be necessary for said application; and
6. that (Name) Tracy Yarlott-Davis Title Town Manager who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is the Town Manager, the City Manager, or the Town Administrator, or Dan Fraser Title Selectboard Chair, who are hereby designated to serve as the Authorizing Official (AO) for the Grants Management On-line System, GEARS; and
7. that it is understood that, if the application is funded, the receipt of VCDP funds, as federal funds passed through the State of Vermont, may require that an audit of the Applicant be conducted under the provisions of the Single Audit Act, as amended, and that VCDP funds may be used to fund only a limited portion of the audit cost.

Passed this 6th day of April, 2021.

LEGISLATIVE BODY

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The above resolution is a true and correct copy of the resolution as adopted at a meeting of the Legislative Body held on the ____ day of _____, ____, and duly filed in my office.

IN WITNESS WHEREOF, I hereunto set my hand this ____ day of _____, ____.

Clerk Signature

Read Me Page

Application Target Dates Board Meeting Dates

September 10, 2019	November 7, 2019
February 11, 2020	April 2, 2020
April 14, 2020	June 11, 2020
April 13, 2021	June 10, 2021

What Board Meeting is your project targeting? ~~4/15/2020~~
June 10, 2021

1. PUBLIC HEARING: Every applicant must hold a public hearing before the application can be submitted. Please see the Boards and Meetings VCDP website and be certain to get the public hearing notice published as required. Also if the application is a consortium one, keep in mind that more than one public hearing may be required. The public hearing notice form is part of the on-line application, so be sure to complete the form as one of the first steps in completing this application. For further information, contact your CD Specialist.
2. MUNICIPAL PLAN: All applicant communities, including consortium member communities, must have an adopted and still current (municipal plans expire 5 years after adoption) Municipal Plan under 24 V.S.A. Chapter 117, Subchapter 5. For further information, contact your CD Specialist.
3. ENVIRONMENTAL REVIEW: Every project is required to complete an Environmental Review. For further guidance on Environmental Review please refer to our Environmental Review Webpage or contact the Department's Environmental Officer.
4. HISTORIC PRESERVATION: Every project is subject to review under Section 106 of the National Historic Preservation Act, please complete the Section 106 Preliminary Review Form and submit it to the email listed on the form. The Department's Environmental Officer. can assist you with completing the form, and staff from the Division for Historic Preservation will assist you with the Section 106 Process.

NOTE: Any application that is not submitted to Agency in time to be reviewed by the June Community Development Board meeting will need to start a new application for the next fiscal year which starts July 1.

- ✓ I certify that I have read and understand this page, and if I am not an employee of the applicant municipality, I have made the applicant municipality aware of the requirements on this page.

Program Area Selection

Housing
Economic Development
✓ Public Facilities
Public Services

Executive Summary: Cornerstone Community Center Planning

Working Title for Project Cornerstone Community
Center Planning

Applicant Municipality (or lead applicant if applying as a consortium): Town of Hartford

Is this a consortium project?

Yes

☒ No

If Yes, please select the participating municipalities. *

Participating Municipalities

Chief Executive Officer (of lead applicant if consortium application) Dan Fraser

Contact Person (of lead applicant if consortium Application) Lori Hirshfield

Person who prepared this application Sharon Miller-Dombroski

Municipal DUNS#:073973695

☒ **I certify** the Municipalities DUNS# above is current and valid, it blank please enter the Municipalities DUNS# on the "Municipal Policies, Plans, and Insurance" page under the Organization Detail page.

Estimated Project Funding:

VCDP Request	\$43,970
Municipal Funds	\$0
All Other Funds	\$4,880
Total (Municipal & Other)	\$4,880

Total Project Funding	\$48,850
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Please select all that apply: *

Applicant intends to: ☒ keep ☒ subgrant ☐ loan the VCDP Funds.

Enter legal name of Subgrantee:*

Praise Chapel d/b/a Cornerstone Community Center

14 Elk's Street

P O Box 620

Hartford, Vermont N/A

DUNS# 93-768-5196 Federal ID# 27-4108840

Enter legal name of Borrower:*

☒ N/A

DUNS# Federal ID#

National and State Objectives

The following apply:

Housing
Economic Development
✓ Public Facility
Public Service

National Objective *

✓ LMI
Slums & Blight
Urgent Need

Note: For the purpose of planning activities, it is understood the work will have the potential to benefit low and moderate income individuals.

Grantee Roles and Capacity

ROLE/TASK TO BE PERFORMED	NAME OF RESPONSIBLE PERSON	TITLE OF RESPONSIBLE PERSON	Do you anticipate this service being paid for with VCDP funds?
1. Project Application Management/Preparer	Lori Hirshfield Sharon Miller-Dombroski	Town/Planning & Dev Dir Praise Chapel d/b/a as Cornerstone Community Center (CCC), Consultant	✓ Yes No Unsure N/A
2. Environmental Review Preparer	Sharon Miller-Dombroski	Praise Chapel d/b/a as Cornerstone Community Center, Consultant	✓ Yes No Unsure N/A
3. Architect	Paul Wyncoop and Jim Pulver	Breadloaf Architects	✓ Yes No Unsure N/A
4. Engineer	Bob Neeld	Engineering Ventures, PC	✓

Grantee Roles and Capacity

			Yes
			No
			Unsure N/A
5. Project Manager (Contact for project progress during implementation, start to finish)	Sharon Miller-Dombroski	Praise Chapel d/b/a as Cornerstone Community Center, Consultant	✓
			Yes
			No
			Unsure N/A
a. Preparation of Progress Reports	Kimberly Gilbert	Two Rivers Ottauquechee Regional Commission (TRORC)/ Planner	✓
			Yes
			No
			Unsure N/A
b. Review/submission of Progress Reports	Lori Hirshfield	Town Planning & Dev Director	✓
			Yes
			No
			Unsure N/A
6. Historic Preservation Consultant(s)	Scott Newman	106 Associates	✓
			Yes
			No
			Unsure N/A
7. Financial Management at the Municipal Level			
a. Reviews/approves invoices	Lori Hirshfield Florentina Rollins Gail Ostrout Town Manager	Town Planning & Dev Director Town /Finance A/P Clerk Town/Finance Director Town	✓
			Yes
			No
			Unsure N/A

Grantee Roles and Capacity

b. Submits requisitions for disbursement of grant funds	Selectboard Chair	Town	✓ Yes No Unsure N/A
c. Approves payments	Lori Hirshfield Florentina Rollins Gail Ostrout Town Manager Selectboard Chair	Town Planning & Dev Director Town /Finance A/P Clerk Town/Finance Director Town Town	✓ Yes No Unsure N/A
d. Prepares checks for payment of invoices	Florentine Rollins	Town /Finance A/P Clerk	✓ Yes No Unsure N/A
e. Signs checks	John Clerkin	Town / Treasurer	✓ Yes No Unsure N/A
f. Maintains and controls accounting records, including ledgers	Gail Ostrout	Town /Finance Director	✓ Yes No Unsure N/A
g. Reconciliation of bank statements	Gail Ostrout John Clerkin	Town /Finance Director Town / Treasurer	✓ Yes No Unsure N/A
h. Preparation/submission of	Christine Edwards (preparation)	Praise Chapel d/b/a as	✓

Grantee Roles and Capacity

Subrecipient Annual Report/Single Audit		CCC, Asst Treasurer	Yes
	Gail Ostrout (Review)	Town/ Finance Director	No
	Lori Hlrshfield (Submission)	Town/Planning & Dev Director	Unsur e N/A
i. Reports financial status of grant to Municipal Governing Body	Gail Ostrout	Town/ Finance Director	✓
	Town Manager	Town of Hartford	Yes
			No
			Unsur e N/A
8. Financial Person at the Subrecipient/Borrower Level	Christine Edwards	Praise Chapel d/b/a as CCC, Assistant Treasurer	✓
			Yes
			No
			Unsur e N/A
9. Compliance Management			
a. Preparation of Request for Proposals/Qualifications for construction	Kimberly Gilbert (only consultants-no construction)	TRORC/ Planner	✓
			Yes
			No
			Unsur e N/A
b. Responsible for oversight of bid solicitation/procurement of contractors	Kimberly Gilbert	TRORC/ Planner	✓
	Lori Hirshfield (only consultants-no construction)	Town /Planning & Dev Dir.	Yes
			No
			Unsur e N/A
c. Review/execution of contracts for construction	Kimberly Gilbert (review)	TRORC/ Planner	✓
	Lani Janisee (execution)	Praise Chapel d/b/a as Cornerstone Community Center,	Yes
	only consultants- no construction		No
			Unsur e N/A
d. Review/submission of certified payrolls (only applies to projects that are	N/A	N/A	Yes
			No

Grantee Roles and Capacity

subject to Davis Bacon)			Unsur e ✓ N/A
e. Clerk of the Works	N/A	N/A	Yes No Unsur e ✓ N/A
f. Inspection of work prior to release of payment	Lori Hirshfield	Town/ Planning & Dev Dir	✓ Yes No Unsur e N/A
Other			Yes No Unsur e ✓ N/A Yes NoUn sure ✓ N/A

For Economic Development Projects, if project is not an Economic Development project, select N/A:

✓ N/A

ROLE/TASK TO BE PERFORMED**NAME OF RESPONSIBLE PERSON****TITLE OF RESPONSIBLE PERSON**

1. Responsible for Job Creation/Retention Requirements

Grantee Roles and Capacity

For Scattered Sites Projects, if project is
not a Scattered Sites project, select N/A:

✓ N/A

ROLE/TASK TO BE PERFORMED**NAME OF RESPONSIBLE PERSON****TITLE OF
RESPONSIBLE
PERSON**

1. Outreach/Marketing
2. Intake/Application review
3. Verification of application
information/Underwriter
4. Housing rehab inspections
5. Tier II Environmental Reviews
6. Manager of Escrow Accounts
7. Loan Servicer
8. Delinquent Accounts Collector

Project Description

Provide a description of the project. Be sure to include the following:

a) Provide a detailed description of the scope of work and be sure to identify each Work Product resulting from the planning work.

The following information was provided by the CCC -

To complete a feasibility study, including planning and pre-development activities, for renovation of the building located at 14 Elk Street in Hartford Village to expand its community programs. The feasibility study is in preparation for a future VCDP implementation grant application. The following list outlines the Work Products from the Planning Process:

- Feasibility Study
- Complete Environmental Review
- Produce Architectural Plans including Historical
- Engineering plans

b) Provide the address or location of the project. Be sure to include street address, city and zip.

Cornerstone Community Center
14 Elk's Street
Hartford, VT 05047

c) The service area for this project if it serves beyond the municipality applying. (If not applicable enter N/A)

Town of Hartford, Vermont, the 25 surrounding Vermont towns and 22 New Hampshire towns.

d) Attach a location map and site plans.

https://egrants.vermont.gov/_Upload/243750_8077234_1-14ElkStreetHartford,VT.png N/A

e) You may also submit photographs. The Grantee agrees that upon submission to the State the Grantee relinquishes all rights to ownership or control over the photographs and that all photographs become the sole property of the State of Vermont and may not be copyrighted or resold by the Grantee. The Grantee will exercise due care in creating or selecting content for photographs to ensure that such images do not violate the copyright, trademark, privacy or similar rights of others. To the extent the Grantee uses copyrighted materials in performance of work under this Grant the Grantee shall document and provide the State with the precise terms of the licensed use granted to the State by the owner of the copyright for future use of the copyrighted material. The Grantee shall not use any copyright protected material in the creation of photographs under this Grant Application that would require the payment of any fee for present or future use of the same by the State.

Model releases. The grantee will be responsible for obtaining appropriate signed model release forms when photographing people and minors. All forms must be reviewed and approved by the State prior to use. Signed model release forms must be filed with the State at the same time images are distributed.

https://egrants.vermont.gov/_Upload/243750_8077236-FEMAFloodMap.pdf N/A

f) Is any part of the project located in a flood plain?

✓ Yes

Project Description

No

If only part of the project is located in a flood plain, please clarify what part is in the flood plain.

In an area of minimal flood hazard: Zone X.

- g) If implemented would the project be located in a designated downtown or designated village center as determined by the Downtown Development Board?**

✓ Yes

No

If no, is it located downtown?

Yes

No

If only part of the project is located in a designated downtown, designated village center or simply in the downtown, please clarify what part.

- h) Please provide the Environmental Review Identifier Number and status of the Environmental Review for this project.** Please Note: Completion of the Environmental Review is not required before submitting an application, but it is critical that you have a handle on what environmental review components may impact your project's timeline/budget in order to properly represent the budget and timeline in the project's application .
env-2020-Hartford-007 - Completion of the ER is one of the planning grant tasks.

VCDP Planning Grant 2020

Organization: Town of Hartford

07110-PG-2020-Hartford-02
Version Date: 04/01/2021 09:44:05

Project Budget: Public Facilities: General Administration

Activity	General Administration
VCDP Amount Requested	\$4,500
Activity Total	\$5,000

If you are uploading your Activity Details and Basis for Estimates, put See Attached in the textbox and upload your document.

Activity Details and Basis for Estimates*

The bases for this budget is derived from cost estimates prepared by the Town of Hartford for legal fees for grant and subgrant agreements based on past VCDP experience; proportional cost for a single audit; and estimate from Two Rivers Ottauquechee Regional Planning Commission for General Administration costs. Estimates for each activity are in the Attachment Section.

[https://egrants.vermont.gov/_Upload/243753_8074870-SCestimateforPGCCC\(1\).pdf](https://egrants.vermont.gov/_Upload/243753_8074870-SCestimateforPGCCC(1).pdf)

Instructions: For the Other Resources entries below, please select the appropriate resource, the resource type and enter the amount. If you select "Other" as the Resource, enter a brief description in the "Other Description" column. If you have supporting documentation for the Resource and can upload an electronic version, use the Browse button and upload the document. The Other Resources Total and the Activity Total will be calculated when you Save this page.

Other Resources	Type	Amount	Other Description	Funding Source	Status	Upload	Alread Upload
Other	Grant	\$500	General Administration Match	Private	In-Hand	https://egrants.vermont.gov/_Upload/243753_8075004-People'sBankCheck.pdf	✓
Total		\$500					

Activity	Planning - Only
VCDP Amount Requested	\$39,470
Activity Total	\$43,850

Activity Details and Basis for Estimates*

This budget is derived from cost estimates prepared by Start Change for grant writing services, estimates from architect, engineer and HP consultants, Two Rivers Ottawaquatchee Regional Planning Commission for planning activities and program administration costs, and Cornerstone Community Center estimate for financial management costs. Estimates for each activity are in the Attachment Section.

Instructions: For the Other Resources entries below, please select the appropriate resource, the resource type and enter the amount. If you select "Other" as the Resource, enter a brief description in the "Other Description" column. If you have supporting documentation for the Resource and can upload an electronic version, use the Browse button and upload the document. The Other Resources Total and the Activity Total will be calculated when you Save this page.

Other Resources	Type	Amount	Other Description	Funding Source	Status	Upload	Alread Upload
Other	Grant	\$4,380	Byrne Foundation	Private	In-Hand		✓
Total		\$4,380					

Project Need

Project need is well-documented (e.g. studies, updated data, etc).

1. Describe the need for this project.*

The following information was provided by the CCC -

Needs Statement:

Within Hartford, Vermont and the greater Upper Valley, there are individuals and families with unmet needs:

child care, after-school care, food insecurity, homelessness, and coordinated services for children, families, and elders from local, regional, and state agencies. Vermont's 2020-2024 Consolidated Plan states that "Strengthening communities improves the quality of life for Vermonters." The new Hartford-based Cornerstone Community Center provides access to abundant resources that enhance the lives of those in need, and in turn, ensures a viable community for all.

VCDP STAFF QUESTION:

How many people are currently being served?

CCC RESPONSE:

The early care and education and out-of-school time program are currently serving 36-40 children from birth through age 12.

The food shelf is currently serving 10,248 people per year, with 125,000 pounds of food annually.

Executive Summary:

Hartford, Vermont and the Greater Upper Valley would benefit greatly from a designated community center that fosters a sense of belonging for people of all ages and walks of life. Such a place would inspire connection, community-building, and resilience. Knowing that "The Opposite of Addiction is Connection," the best way to support our community is through building a place to come, belong, and thrive. Cornerstone will open a community center that hosts an intersection of generations, income levels, and disability statuses. To accomplish these goals Cornerstone Community Center will be applying for a \$60,000 Planning Grant with the Vermont Community Development Program (VCDP) and, ideally, will apply for a Public Facilities Implementation Grant in June of 2021.

VCDP eligibility requirements state:

"A faith-based organization that applied for, or participates in a HUD program or activity supported with Federal Financial Assistance retains its independence and may continue to carry out its mission, including the definition, development, practice and expression of its religious beliefs, provided that it does not use direct Federal Financial Assistance that it receives (e.g., via grant contract, sub-grant, sub award or cooperative agreement) to support or engage in any explicit religious activities (including activities that involve overt religious content such as worship, religious instruction, or proselytization.)

Cornerstone Community Center will be open to everyone; no matter a person's background or beliefs.

Project Need

The Vermont Community Development Program money is available for faith-based organizations as long as the funds are not used for religious teachings. Religious teaching is what happens at Praise Chapel and is a separate program from Cornerstone Community Center.

Background:

Pastors Lani and Kathleen Janisee came to Hartford, Vermont in 1979, and began to learn about the region and its communities. In the early 1990's, they became the founding pastors of Praise Chapel. From those humble beginnings, the Janisses felt a mandate to care for their neighbors. To that end, Lani

Project Need

and Kathy opened the food shelf and the early care and education programs. The Janisees also played an integral role in the historic preservation of properties in Hartford Village including , the House of Seven Gables and Governor Samuel Pingree's Home. In addition, Lani and Kathy continued to engage with their neighbors as well as volunteered in multiple leadership roles in town. These roles provided them with deeper insight into Hartford's strengths and struggles, inspiring a project that would lead to the town's continued flourishing. Thus, begins the story of the Cornerstone Community Center: a place where area residents can come, belong and thrive.

Cornerstone Community Center's vision will address the following community needs :

- #1. Increased access to high-quality early care and education as well as Out of School Time programs for youth
- #2. More deeply integrated services, where human service agencies, health care providers and mental health providers can convene to support children, families and adults and those in transition
- #3. Increased food insecurity in the region
- #4. Workforce development programs and a new academic culinary program to support those entering or reentering the workforce and the local and regional creative economy
- #5. A greater "Sense of Place" to build relationships and resiliency
- #6. More programs and services that support older adults to meet the growing demand
- #7. A conference and event center for Hartford, Vermont and the surrounding region
- #8. Preservation and maintenance of a historical building for the Town of Hartford

2. Describe the manner in which the need was determined and how your project (proposal) will meet the need described in #1 (cite relevant data and attach any studies or information to support this need).^{*}
The following information was provided by the CCC -
Over the past several years, CCC's expansion committee led by its founders identified the Upper Valley community's needs through research, data collection and surveys of the community residents. Needs were identified in a number of areas that include programs for youth, adults in transition, older adults, and support for workforce and career development.

Project Need

#1. Needs for Quality Early Care and Out of School Time Programs:

The Upper Valley is a thriving community, yet there has been a significant decline in available licensed child care placements throughout the region. This shortage impacts parents' ability to work, and thus also adversely affects the local economy.

The Early Care and Education Association reports the following data regarding the number of children birth to 5 and the number of available licensed slots in the Upper Valley region of New Hampshire and Vermont in 2019 and 2020 with the onset of the COVID-19 Pandemic:

2019: 2020 (Post COVID)

Number of Children (Birth to 5): 10,000 Number of Children (Birth to 5): 10,000

Number of Licensed Spots: 5,000 Number of Licensed Spots: 1,000

Resource: Status of Child Care in the Upper Valley of New Hampshire and Vermont Pre and Post Covid-19, <https://ecea.uv.org/>

The 2018 Afterschool Alliance report indicated the following statistics for Vermont's School Age Children:

Estimated Number of School Age Children: 60,000

Number of Licensed Spots: 21,000

Number of waitlisted Children: 22,000

Children unsupervised during out of school time hours: 21,690

Resource:

Among Vermont's K-12 Students, April 2018

<https://afterschoolalliance.org/policyStateFacts.cfm?state=VT>

#1. Activity: Expansion of Early Care and Education and Out of School Time Programs:

Potter's House School and Child Care Center has served the Upper Valley since 1995. We are recognized in Vermont as an Independent School and a specialized birth through preschool program ; one of only six in the region, which serves children from diverse economic and cultural backgrounds. About one-third of our students come through the Department of Children and Families looking for a

Project Need

stable and loving place after having experienced various trauma in their young lives. We continue to reach families in both Vermont and New Hampshire. We proudly participate in STARS, Vermont's quality recognition system for childcare, preschool, and after school programs. Having reached 4 Stars, we proudly exceed state regulations by providing professional services that meet the needs of children and families. We support foster care parents in the community through our relationship with DCF and have witnessed adoptions of children in our care. The afterschool program is open to all youth from surrounding communities. The program focuses on academic enrichment and character development of participating children and teens, also using resources in the game and activities center. Participating students receive individual support while building relationships in the community.

#2. Need: Integrated Services systems:

The Department of Children and Families and other agencies struggle with finding meeting space for professional development training, transitioning families to reunification, and family visits.

Building Bright Futures 2019 Report; "How are Vermont's Young Children and Families?" This report indicates that children's school readiness in Hartford, Vermont has increased from 68.3% during the 2015-2106 school year to 82.5% for the 2016-2017 school year due in large part from interagency collaboration.

Resource:

"How are Vermont's Young Children and Families?"

<https://buildingbrightfutures.org/wp-content/uploads/2020/01/BBF-2019-HAVYCF-REPORT-SinglePgs.pdf>

#2. Activity: Launch a "Shared Services Hub" for Service Integration:

Our goal is to provide a central and much-needed shared services hub to help support and create high quality childcare in the region. We envision a collaborative community approach to increasing the quality, efficiency, and sustainability of Upper Valley childcare programs. As a local hub, DCF, educators, clinical staff, and human resources will work together with other community partners to support businesses. They will identify needs, leverage resources, find opportunities for professional development, provide counseling, assist writing resumes, utilize the Culinary Career Academy, share expertise and ideas, while providing high quality services for families and children in the region. The center will continue to grow organically to meet current and future needs in our community.

Resource:

Building Bright Futures: Shared Services Hub,

<https://buildingbrightfutures.org/regional-shared-services-hub-comes-to-the-nek/>

Project Need

#3. Needs of the Hungry:

Before the pandemic, research on hunger indicated that there are roughly 60,000 Vermonters living in food insecure homes. With the onset of the COVID-19 pandemic and increased unemployment, the number of hungry Vermonters has increased by as much as 46%, and that number is expected to rise.

Resources:

Hunger in Vermont,

<https://www.hungerfreevt.org/>

June 2020 Report Unemployment Report for Windsor County, Vermont Department of Labor,

<http://www.vtlmi.info/laus.pdf>

#3. Activities to Support the Hungry:

Joseph's Storehouse will continue its more than 28 years as a food shelf outreach serving 25 towns in VT and 22 in NH. We currently distribute 1,000 to 3,000 pounds of meat, fresh produce, pantry items, and toiletries every Saturday and Sunday with the help of 28 volunteers from the Upper Valley. We plan to expand food outreach to additional people as well as begin to provide prepared meals by culinary students, volunteers and the commercial kitchen.

#4. Need for Career and Workforce Development:

We know that Vermont's economy relies heavily on tourism and the restaurant industry. Today, there are fewer culinary programs in Vermont and New Hampshire than in prior years. The closest culinary program to our region is the Vermont Food bank's Community Kitchen Academy in Barre.

Vermont Department of Labor Economic Profile Series indicated an unemployment rate of 2.6 percent in 2019. Due to the COVID-19 pandemic; June 2020 unemployment rate now stands at a 15%.

Resources:

June 2020 Report Unemployment Report for Windsor County, Vermont Department of Labor,

<http://www.vtlmi.info/laus.pdf>

06.2020 Unemployment Rate in Windsor County, VT

<https://fred.stlouisfed.org/series/VTWIND0URN>

Vermont begins push for workforce training programs to start working together, Anne Wallace Allen, Oct 9, 2019,

Project Need

<https://vtdigger.org/2019/10/09/vermont-begins-push-for-workforce-training-programs-to-start-working-together/>

#4. Activities to support Career and Workforce Development:

Cornerstone Career Development Center is designed to offer innovative career development training to youth and adults who are in transitions, amid life-challenges, or are facing underemployment, unemployment, or barriers to workplace success. Participants will have opportunities to seek additional academic and career enrichment through the Culinary Career Academy food-services training program. They will also learn about entrepreneurship in hospitality, in services such as catering. Candidates will be recruited first from program areas of the Cornerstone Center. Additional recruitment will come from collaborations with the Hartford Career and Technology Center and community partners which offer stabilizing life services. Our early childhood education and afterschool programs, the food shelf and Culinary Career Academy, as well as the shared services hub, will offer a setting for each field of interest for the individuals we serve.

Cornerstone Community Center has a large commercial kitchen and will be an integral part of the community center by providing catering for those that utilize the conference and event center, the café, the food shelf and the Culinary Academy. In addition to the job training program that prepares individuals for careers in the food service industry, students can develop and apply new skills by rescuing food that would otherwise be wasted from grocery stores, farms and food service companies. They will learn to transform this food and create meals to be distributed among the food shelves and meal sites in our region. These students will also serve customers in the Cornerstone Café. We continue to collaborate and build relationships with Willing Hands, VT Food Bank, and other businesses that participate in our food programs. Currently, there is a shortage of trained cooks and servers in Upper Valley restaurants, which causes patrons to wait, even when there are empty tables available.

#5. Need for a "Sense of Place."

Community centers that are open to all individuals, no matter their background or socio-economic status, allows people to build relationships with others, access new resources and gain overall resiliency and a sense of belonging. Community Centers provide safe places for children, promote wellness, activity and enrichment for everyone, as well as supports the local economy and increases property values.

Early Care and Education allows communities to thrive. The Vermont Blue Ribbon Commission's recently published findings state that early care and learning is critical to the economic and community wellbeing of Vermont. Every dollar spent on high-quality early care and learning programs yields a return on investment that ranges from \$4 - \$9. An investment in the field creates a multitude of benefits:

? Children's overall development is supported including health and wellness, social and emotional well-being and academic success throughout their entire lives

? Special Education research indicates the importance of a quality early learning program for children of

Project Need

poverty, those at risk for neglect or abuse and
those with developmental concerns

? Parents are able to enter or remain in the workforce supporting the local economy

? Parents are better able to support their own children's healthy development decreasing reliance on social services

? Support the future labor market and increase earning potential

? Decrease later educational costs, health care expenses and correctional costs

Resource:

Blue Ribbon Commission on Financing High Quality, Affordable Child Care

<https://buildingbrightfutures.org/wp-content/uploads/2019/01/VT-BRC-Final-Report-1.pdf>

#5. Activities to support Sense of Place."

The Cornerstone is a community space for events, both ongoing and special, that bridge younger and older generations. This space is dedicated to bringing the community together in an easily accessible place where educational and fun activities are planned on an ongoing basis. The Event Center will have a 4,400 square foot game room and activities center on the first level. People of all ages can enjoy games including games billiards, ping pong, air hockey, foosball, UNO, dominos, cards, chess, puzzles, and even some video games. The center will host community tournaments, Lego building, and events that will draw people who might not visit on a regular basis. The area is also large enough to host community movies and TV sporting events viewed on large screen TVs that will be spread out for comfortable and easy viewing.

#6. The Needs of Older Adults:

Older adults' benefit from programs that support the slope to retirement as well as a range of activities as they age.

The US Census Bureau reports that there over 25 percent of Hartford residents and just under 19% of Lebanon, NH residents are over 65. Data also concludes that nearly 12 % of older adults in Windsor County and just under 5% in Lebanon are living in poverty.

Resource:

Windsor County and Lebanon NH Census Data, June 2020,

<https://www.census.gov/quickfacts/fact/table/lebanoncitynewhampshire,hartfordtownwindsorcountyvermont,windsorcountyvermont,VT/INC110218>

Project Need

Resource:

Vermont State Plan on Aging, 2019

https://agefriendly.community/wp-content/uploads/2019/04/VT-State-Plan-on-Aging_2018_FINAL-APPROVED.pdf

#6. Activities to Support Older Adults:

CCC's "Seasons Senior Program" will be open to area seniors for programming, volunteering, general recreation and opportunities to participate in intergenerational programs. We also envision older adults sharing skills and their guidance through mentoring and coaching and intergenerational programs. Older adults will also have the opportunity to organize special events and enjoy the game and activities center. Seasons will also provide opportunities for connecting with others, exercise and learning new skills such as computer literacy.

#7. Need for a Conference and Event Center:

Over the years, the building has been utilized for community events including the Town of Hartford and Hartford High School to name a few. Many Upper Valley organizations are looking for meeting space for training sessions, small conventions, celebrations, dinners, galas, and holiday parties, charity events, board meetings, and award ceremonies with company milestones and employee appreciation to name a few. With evolving trends in business best practices, companies are realizing the return on investment in building relationships with measured success both in their organization and surrounding community.

There are limited options available for larger conferences in Hartford, Vermont and the region outside of hotels and DHMC.

#7. Activity: Provide a Conference and Event Center for the Community:

The facility has almost 9,000 square feet and capable of hosting 400 comfortably. There are also additional rooms for more intimate meetings and gatherings. The space is supported with an elevator for lower and main floor access and a large surrounding parking lot. It will be wired with high speed internet access and technology resources, overhead projectors and sound for online meetings, supporting the interconnected world in which we live. The center provides meeting space and event services for commercial businesses, organizations, and individuals. These include family reunions, camps, performances, meetings, weddings, proms, and special events. The Center will also host community events and other fun nights out for individuals and families of the Upper Valley. The Cornerstone is a community space for both ongoing events, and a meeting place for special events geared toward strengthening and bridging young and older generations. This space is focused on bringing the community together in a common and easy-to-get-to place where educational and fun activities are planned on an ongoing basis.

#8. Need to Preserve a historical building:

Project Need

The Town of Hartford's Town Plan that was adopted in June 2019, states that "since 1993, many historic buildings in Hartford have been demolished. The loss of historic buildings has a significant effect on a village or neighborhood's historic character." Amongst its many goals, Hartford is dedicated to preserving and protecting its historic buildings. Strategies and activities to achieve these goals include but are not limited to:

- ? Prevent the loss of historic buildings and historic character.
- ? Develop policies and incentives to encourage restoration and re-use of historic buildings.
- ? Develop practical building standards that balance historic preservation while meeting modern development needs.
- ? Provide information to property owners about historic preservation resources and techniques.
- ? Fundraise to support historic preservation efforts on critical buildings.
- ? Develop partnerships for historic preservation.
- ? Market and promote the historic and architecturally significant features of the Town's village centers to encourage tourism and the rehabilitation and reuse of existing historic structures and sites.

Resource:

10 Benefits of Establishing Local Historic Districts, The National Trust for Historic Preservation.

<https://savingplaces.org/stories/10-on-tuesday-10-benefits-of-establishing-a-local-historic-district.xknf8shkjd4#.XywFfihKjIU>

#8. Historic Preservation Activity:

Through a major expansion into 25,000 square feet in the historic Horace Peace Building (former Elks' Lodge), right next door to their existing location, Cornerstone is set to address community needs by dramatically expanding services to include youth development, career development, expanded food shelf, wellbeing and senior activities, plus shared services hub and meeting/event space. The Cornerstone Community Center will advance the wellbeing of the entire Upper Valley by bringing a centrally anchored location for people to connect with one another. Some programs will expand and others will be newly developed, but it is the reclaiming of this historic building that will enable the transformation from a patchwork of support programs to a center where community can thrive.

Project Need

There is not a more appropriate solution than the one presented.

3. a) Describe why this is the best approach to meet this need.*

The following information was provided by the CCC -

Building "Strong Communities" is the goal of both the Vermont's 2020-2024 Consolidated Plan and the Town of Hartford's 2019 Town Plan. Key elements to a resilient, vibrant community include initiatives that promote health, wellness, economic development, and partnerships with government and local agencies. Cornerstone Community Center's vision is to provide a place where everyone can come, belong and thrive. The plan is to provide services to people of all ages and demographics contains proven methods for creating thriving, livable communities. The following deliverables outline both quantitative and qualitative outcomes for Hartford residents, the town and the greater Upper Valley.

Deliverables:

#1. Outcomes for Children and Families

- ? 40 new child care openings for children birth to five
- ? Up to 100 new out-of-school time openings

#2. Integrated Services Outcomes:

- ? Increase in interagency collaborations
- ? Increase access to a continuum of care for all ages

#3. Outcomes for the Hungry:

- ? Increase food delivery by 25%
- ? Increase food delivery on weekends
- ? Provide prepared meals to the hungry

#4. Career and Workforce Development Outcomes:

An estimated 40 students will graduate with new careers annually

- ? Cornerstone will create an estimated 14 full-time and 14 part-time new jobs by 2021-2022
- ? Increase support for the local and regional creative economy

#5. Sense of Place Outcomes:

- ? People of all ages will have increased social and emotional supports and a sense of belonging

Project Need

? Individuals will have access to needed community services

? Students with access to enrichment activities are more likely to do better in school and be less likely to partake in risky behaviors

? Increased opportunities to volunteer, mentor, coach and participate in intergenerational programs

? Increase pride in the community, supports for the local economy and property values.

#6. Outcomes to Support Older Adults:

? An estimated 20-30 older adults will access programs and services to support the aging process in 2021

? Older adults will gain a greater sense of self-worth and feel valued while interacting with younger people and young children

? Active seniors are more likely to be able to remain independent and to age in place

#7. Conference and Event Center Outcomes:

? The facility has more than 9000 square feet for meetings and events for groups as small as 2 people to groups as large as 400

? A fully functioning activity center will be an opportunity for additional job growth and new revenue to support the creative economy

#8. Historic Preservation Outcomes:

Preserve an integral piece of the community's deep history and culture for everyone to enjoy and be proud of

Support local economic development and workforce development

Attract new visitors and additional revenue for the community

A space for Town Meetings and Events

? Increase property values

Potential role for Town's Emergency Planning

Project Need

VCDP Staff Analysis of Application - Project Need

What is the breakdown between religious activities vs. non-religious activities in this space?

CCC Response to Staff Analysis –

Request for Further Clarification in Fall of 2020:

Praise Chapel is a faith-based organization with a separate, adjacent facility where religious programming is held. The founders of Praise Chapel, Lani, and Kathy Janisse, initially identified the need for a community center in the region and created the vision for a place that will be welcoming to everyone, no matter their beliefs, background, or income level.

CCC understands and will adhere to all Federal Financial Assistance guidelines for public facilities. Each of the community center's new initiatives will be 100 % secular. Businesses, organizations, community groups, including faith-based entities will be encouraged to utilize the center for their program events.

It is difficult to predict if outside faith-based organizations would contract to utilize portions of the community center in the future. CCC requests clarifying definition of “*explicit religious activities*” * described in VCDP’s eligibility requirements. A definition will support CCC in upholding compliance with state and federal guidelines for financial assistance.

*(Resource: <http://accd.vermont.gov/community-development/funding-incentives/vcdp>)

In the event that a faith-based organization chooses to utilize a center space will be doing so under an agreement to comply with the following guidelines:

- That the facility is not to be used "*to support or engage in any explicit religious activities.*"*

OR

- If an organization engages in explicitly religious activities (including activities that involve overt religious content such as worship, religious instruction, or proselytization), the explicitly religious activities must be offered separately, in time or location, from the programs or activities supported by direct Federal financial assistance.**

AND

- Participation must be voluntary for the beneficiaries of the programs or activities that receive direct Federal financial assistance.***

**(Resource: Section 5.109. Equal participation of faith-based organizations in HUD programs and activities. 24 CFR § 5.109 - Equal participation of faith-based organizations in HUD programs and activities. Section (e).) <https://www.law.cornell.edu/cfr/text/24/5.109>

CCC will also develop and provide a “*Beneficiary Written Notice*”*** to anyone upon enrollment in CCC programs and initiatives or those that visits the facility.

*** (Resource: Section 5.109. Equal participation of faith-based organizations in HUD programs and

Project Need

activities. 24 CFR § 5.109 - Equal participation of faith-based organizations in HUD programs and activities. Section (g).) <https://www.law.cornell.edu/cfr/text/24/5.109>

Section (J) of the Equal participation of faith-based organizations in HUD programs and activities states the following:

*(j) Acquisition, construction, and rehabilitation of structures. Direct Federal financial assistance may be used for the acquisition, construction, or rehabilitation of structures only to the extent that those structures are used for conducting eligible activities under a HUD program or activity. Where a structure is used for both eligible and explicitly religious activities (including activities that involve overt religious content such as worship, religious instruction, or proselytization), direct Federal financial assistance may not exceed the cost of the share of acquisition, construction, or rehabilitation attributable to eligible activities in accordance with the cost accounting requirements applicable to the HUD program or activity.*****

Currently the Baptist Church from Lebanon, NH is utilizing CCC for fellowship on Sundays for two hours, which is outside of normal hours of operation which should be covered by following regulation:

“If an organization engages in explicitly religious activities (including activities that involve overt religious content such as worship, religious instruction, or proselytization), the explicitly religious activities must be offered separately, in time or location, from the programs or activities supported by direct Federal financial assistance”

However, if it is found to be required, CCC estimates its cost share to be based on the following factors:

Estimated Hours CCC will be open to the public annually: **3744 Hours**

Estimated Time the facility is used by another religious group annually: **104 Hours**

Estimated Percentage of Time: **2.7%**

Estimated Public Facilities Implementation Grant: **\$400,000**

Estimated Cost Share for CCC to allow for explicit religious programs: **\$10,800.00**

CCC RESOLUTION - UPDATED ON MARCH 30, 2021:

Item Three: Benefit –

What is the breakdown between religious activities vs. non-religious activities in this space?

A. Non-Discrimination Policy:

Cornerstone Community Center does not and shall not discriminate on the basis of race, color, religion, gender expression, age, origin, disability, marital status, sexual orientation, military status in any of its activities and operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. Cornerstone Community Center is committed to providing an inclusive and welcoming environment for all participants, staff and volunteers, members of the board and visitors to the community center.

B. Non-Secular Programs and Initiatives:

Project Need

Cornerstone Community Center's programs and initiatives will be open to everyone and non-sectarian. Religious teaching is what happens at Praise Chapel and is a separate program from Cornerstone Community Center.

C. In the event that other Faith Based Activity or Community Groups utilize the building:

CCC will prepare and estimated cost share in regard to Faith Based Community Groups use of the building. Due to the pandemic, the use of the building has been very limited this year. However, it is estimated that the percentage of use by secular groups is 3%. CCC will track the use of the building by secular entities in preparation for applying for an VCDP Public Facility Implementation Grant Application.

(Back to Original Grant Application – Project Need)

b) Identify other approaches that were considered and explain why they were not pursued.*

The following information was provided by the CCC -

Founders Lani and Kathleen Janiesse tried to purchase the Elks Lodge 12 years ago, but for various reasons, the sale could not happen. Since then, the founders have built a strong committee of community volunteers to support the mission and vision for the community center, created a capital campaign plan and committee, and purchased the property in December of 2019. Located in the heart of Hartford Village, the building is an ideal location for a community center and can be accessed and utilized by individuals, local businesses, and community and civic groups. CCC has recently met with the Park's and Recreation Commission about building a collaborative. Brett Mayfield, Hartford's Health Officer, recently toured the facility to consider how the center play an active role in Hartford's Emergency Response planning.

VCDP Staff Analysis of Application - Project Need continued

What other sites were looked at for this kind of community space?

CCC Response to Staff Analysis

The committee did not formerly consider alternate sites for the community center but relied on their knowledge of the region and availability of facilities that would meet the mission and vision for a community center. Reimagining the use of what was at the time a nearly vacant historic building would provide many benefits to area residents. The facility was also available and affordable. Other advantages include its centralized location to the town hall, the public schools, banking, and shopping. Residents can also access the building by free local transportation service, by car, or by utilizing the Town of Hartford's safe sidewalk system.

VCDP Staff Analysis of Application - Project Need continued

What is the overall square footage of the property?

CCC Response to Staff Analysis

The building is 25,000 square feet.

VCDP Staff Analysis of Application - Project Need continued

What other childcare services are in town?

CCC Response to Staff Analysis

Project Need

There are 23 Licensed Care Providers in the Town of Hartford, representing 325-330 slots.

There are an estimated 500 children under five years of age and an additional 800-1000 school-age children living in Hartford, VT. (Resource: 2019 U.S. Census Bureau Data for the town of Hartford, Vermont.)

VCDP Staff Analysis of Application - Project Need continued

What other event spaces are already in town?

CCC Response to Staff Analysis

List of event spaces with indoor capacity listed as over 200 in the Town of Hartford, Vermont:

Hotel Coolidge;	Indoor Capacity: 200,	White River Junction
VT Institute of Natural Science;	Indoor Capacity: 220,	Quechee
Quechee Club Grand Ball Room;	Indoor Capacity: 200,	Quechee

VCDP Staff Analysis of Application - Project Need continued

How is this type of space viable now with COVID Times?

CCC Response to Staff Analysis

Cornerstone Community Center event space is approximately 9,000 square feet and, under normal circumstances, can accommodate up to 400 individuals. CCC's event space remains viable and sought after because small to medium-sized groups can use the facility while also maintaining social distancing recommendations. Cornerstone has also implemented standards of practices for health and safety based on guidance provided by Vermont's Health Department.

(Back to Original Grant Application)

All appropriate funding sources have been sought.

4. Describe the effort to obtain other funding, and why particular funding sources were considered but not pursued.*

The following information was provided by the CCC -

Cornerstone Community Center developed and implemented a capital campaign in 2019. To date, the project has raised just over \$350,000. Attached is a CCC's Fund Development report dated for June 8, 2020 for expansion and operations. VCDP financial support and completion of the feasibility study will provide CCC with the details for the overall renovation budget. A planning grant award will also enable CCC to pursue other funding sources such as those listed below.

USDA Rural Development

Building Communities Grant Programs

Vermont Division for Historic Preservation

Northern Border Regional Commission

Project Need

5. Explain the level of municipal government support.*
The Town of Hartford will provide some Grant Administrative support.

How well the project meets a Consolidated Plan goal.

For specific information about the Consolidated Plan refer to the VCDP Application Instructions and Program Guide or contact your CD Specialist.

6. Describe how the project meets the goals of the Consolidated Plan and identify the strategies that will be employed to meet those goals.*

The following information was provided by the CCC -

The State of Vermont's Housing and Urban Development 2020-2024 Consolidated Plan has identified four priorities. Those include Housing, Homelessness, Economic Opportunities and Strong Communities. Cornerstone Community Center goals primarily align and support Strong Communities. CCC's activities and deliverables provide beneficial outcomes for Housing, Homelessness and Economic Opportunities.

#1. Strategy: Provide safe, learning environments for children birth to 12 with special focus on children living with the following conditions:

very low, low- and moderate-income families

homelessness,

living away from their biological parents

living with trauma

#2. Strategy: Provide a Shared Service Hub that will support interagency and community collaborations supporting healthy children and families

#3. Strategy: Expand food delivery to children, families and adults of any age living with food insecurity, especially for those who are homeless or living in very low, low to moderate incomes

#4. Strategy: Culinary Academy and Workforce Development Initiatives will support the creation of new job opportunities and the local economy

#5. Strategy: Cornerstone Community Center will improve the quality of life for area residents of all ages and strengthen the entire community

#6. Strategy: "Seasons" will support older adults with the aging process

#7. Strategy: The conference and event center will support both the creative and local economy

Project Need

#8. Strategy: Preservation and maintenance of a historical building increases community pride, property values and the local economy

Is the project consistent with the local Municipal Plan?

7. Please provide a letter from the Municipality that tells us how this project is consistent with the Municipal Plan.*

https://egrants.vermont.gov/_Upload/244640_8077261-CompliancewithTownPlan.pdf

Is the project consistent with the Regional Plan?

8. Upload a certification from the Regional Planning Commission that the project is consistent with the Regional Plan. Provide clarification if needed.*

[https://egrants.vermont.gov/_Upload/244640_8077262-HartfordLOS-CCC\(1\)TRORC.pdf](https://egrants.vermont.gov/_Upload/244640_8077262-HartfordLOS-CCC(1)TRORC.pdf)

9. If this project is being carried out on behalf of the municipalities within your county or region, the application must include documentation of regional support. If not applicable please enter N/A in the textbox.*

Attached

[https://egrants.vermont.gov/_Upload/244640_8077263-HartfordLOS-CCC\(1\)TRORC.pdf](https://egrants.vermont.gov/_Upload/244640_8077263-HartfordLOS-CCC(1)TRORC.pdf)

Degree of health/safety risks to beneficiaries.

10. Describe how this project, if it were to be implemented, would directly address a health or safety issue for the intended beneficiaries.*

The following information was provided by the CCC -

Cornerstone Community Center has strong policies and procedures for addressing health and safety issues for all staff and participants, including best practices related to the pandemic. The programs for children uphold Vermont's Agency of Human Services, Child Development Division Licensing Rules for Child Care and Afterschool Programs. Faculty and Staff working with children and families have completed trainings for mandated reporting of neglect and abuse, as well as extensive training in regard to children and families living with trauma. CCC staff work closely with health care and mental health partners to make necessary referrals for all participants.

Timing Pressures

11. Please describe, if applicable, any particular issues that make this project "time sensitive".*

The following information was provided by the CCC -

The vision of a fully operational community center has been a long time coming. CCC stands ready to launch these new initiatives and programs that ultimately provide a wide variety of primary and secondary benefits to Hartford and area residents. Funding and support from the Vermont Community Development Program with a planning grant and, and collaboration with the Town of Hartford will expedite the renovations, and allow us to get to implementation of these much needed services, at a

Project Need

time where the needs are growing exponentially.

Project Impact

Level of beneficiary involvement in the development of the project, as appropriate.

12. Describe how persons of low- and moderate- income were involved in the development of this project. How have they shown support?*

The following information was provided by the CCC -

While shaping Cornerstone Community Center in its formative years, members of the expansion committee interviewed and collected information from the current participants regarding programs that would support their needs and those of the overall community. Participants accessing the food shelf were asked to complete the Vermont's Agency of Education's Statement of Eligibility to receive USDA Foods from The Emergency Food Assistance Program (TEFAP). Volunteer Staff met one-on-one with people accessing the food shelf, explained the need for income information, and assisted people in completing the forms. Many of the constituents that access the food shelf support the program by volunteering their time to work there.

Each family and staff member utilizing the early care and education and out-of-school time programs receives a letter outlining the request for income verification. They are also asked to complete Vermont's Community Development Project's Family Income Statement for Public Facilities Projects. Parents participate in many volunteer activities to support programs for children, by completing need surveys and making other contributions of time and labor. Families in a position to making -kind contributions generously commit to the Center's development in that sense as well.

How well the project indirectly impacts the community and/or additional LMI people.

13. Describe the indirect impact to the community, if it were to be implemented, and other LMI beneficiaries that may be indirectly served by the project.*

The following information was provided by the CCC -

Cornerstone Community Center's "Shared Services Hub" will serve as a portal to other human service agencies, mental health and wellness agencies. Participants, especially those with low to moderate income levels will have direct access to services at the center. CCC envisions agency personnel with have meeting spaces and offices located in the building. These agencies include the Department of Children and Families, public health staff, mental health therapists, and social workers.

Project Feasibility

Readiness to start within four months of the award.

14. Please specifically identify the level of access to any land or buildings that will be required in order to complete your project as proposed; please explain when and how you expect to obtain such access. For specific information about site control requirements refer to the VCDP Application Instructions and Program Guide. *

Cornerstone Community Center was purchased by Lani and Kathy Janiesse in December of 2019. Full access to the building and grounds is available and will remain available during the planning grant process.

15. Please Identify the status of commitments from each other funding source; please identify when commitments are expected from each funding source.*br />The following information was provided by the CCC -
The CCC has received a grant from People's United Bank in the amount of \$2,500 towards the overall expansion and renovation of the community center. The board has restricted \$500 as the 10 match for the VCDP planning grant's general administration costs.

The CCC received a grant from Byrne Foundation in the amount of \$50,000 towards the overall expansion and renovation of the community center. The board has restricted \$4,670 as the 10 match for the planning portion of the VCDP grant.

The materials are attached in the Attachment Section

Benefit/Timeframe Feasibility

16. There must be a reasonable expectation for achieving benefits for persons of low- and moderate-income if the plan(s) developed with the use of VCDP funds was to be implemented. Explain what the anticipated benefit(s) would be and how this was determined.*

The following information was provided by the CCC -

Cornerstone Community Center collected data from participants and families accessing the food pantry and the child care programs in 2019 and 2020. CCC collected income eligibility forms from 93 participants. Of the participants surveyed, 69 % of the participants are at or below 50 % of the median income of \$39,650 or less. We expect to achieve similar benefits for people of low to moderate income levels once all of the organization's initiatives are operating. Please see Attached LMI Data report for Cornerstone Community Center for 2019-2020.

https://egrants.vermont.gov/_Upload/244642_8077280_1-CCCLMIData2019-2020.pdf

17. Time Table:

Project Feasibility

(a) Provide a project time line. Include dates for each proposed activity as well as for procurement steps including hiring, the achievement of the Benefit completion, and any other key dates for actions to carry out this project. *

Please see Attached provided by the CCC

https://egrants.vermont.gov/_Upload/244642_8077282-Cornerstone'sTimeLine.xlsx.pdf

(b) How was this time table determined?*

The following information was provided by the CCC -

The time table was determined by reviewing the Planning Grant Manuals and from guidance provided by both the Hartford Planning and Development Director as well as from the VCDP staff.

18. If the applicant community has an open PG, please explain its capacity to administer an additional PG and describe the timeline to complete the open PG.*
N/A

Cost estimates are reasonably supported.

19. Submit back-up documentation to support the cost shown on the Budget Forms. If supporting documentation was uploaded to the budget forms, select N/A. *
Please see attached provided by the CCC.
https://egrants.vermont.gov/_Upload/244642_8077286-BreadloafproposalforPlanningGrant.pdf N/A

20. Despite best efforts and built in contingencies, please explain how cost overruns will be covered.*
The following information was provided by the CCC -
CCC expansion committee has been working towards opening the Community Center since the Fall of 2019. The funders and committee members voted to research and apply for funding through the Vermont Community Development Project so that true costs to could identified early prevent cost overruns as much as possible. CCC, along with its partners will monitor costs during the planning and implementation process to avoid cost overruns utilizing Generally Accepted Accounting Practices and Project Management tools. Finally, CCC's expansion committee acknowledges that there are cost overruns that can not be avoided. In addition to utilizing effective project management, the action plan is to continue to raise new funding throughout the development of the community center.

Municipal Resolution(s) and Regulations: Town of Hartford

Community Town of Hartford

1. **Does your community have a valid Municipal Development Plan in Accordance with 24 V.S.A. Chapter 117?***

✓ Yes

No

Date adopted 6/4/2019

Date expired 6/4/2027

2. **Please select the appropriate Resolution for VCDP Grant Application Authority from below and have the Legislative body execute the resolution and upload. For Non-Municipal Resolutions have the Board of Directors execute the resolution and upload. The appropriate Resolution for VCDP Grant Application Authority has been executed and uploaded or mailed to DHCD. Resolution Uploaded:***

https://egrants.vermont.gov/_Upload/245421_8074833-ResolutionforVCDPGrantApplicationAuthority.pdf

3. **Does your community currently regulate development within the floodplain? ***

✓ Yes

No

Uploaded copy of your Flood Hazard Area Regulations.

https://egrants.vermont.gov/_Upload/245421_8074829-Chapter58-FloodHazardArea-GeneralCode.pdf

4. **Has a current designee from the municipality attended a Fair Housing Training by DHCD or a training approved by DHCD withing the past three years? *** If Yes, please verify information has been entered on the "Municipal Policies, Plans and Insurance" page. If no, please see upcoming trainings on our Departments website at: <http://accd.vermont.gov/housing/events>

✓ Yes

No

Please have your municipal zoning administrator complete and sign the Municipal Fair Housing Certification form below and upload.

https://egrants.vermont.gov/_Upload/245421_8074836-ZoningAdministratorCertification.jpg

Public Hearing Notice: 08/09/2020 08/25/2020

For publication on or before 8/9/2020
Tear Sheet Requested.

Notice of Public Hearing

The Town of Hartford N/A is/are considering making application to the State of Vermont for a VCDP Planning Grant 2020 under the Vermont Community Development Program. A public hearing will be held at 6:00 PM on 8/25/2020 at 171 Bridge Street White River Junction, VT to obtain the views of citizens on community development, to furnish information concerning the amount of funds available and the range of community development activities that may be undertaken under this program, the impact to any historic and archaeological resources that may be affected by the proposed project, and to give affected citizens the opportunity to examine the proposed statement of projected use of these funds.

The proposal is to apply for \$60,000 in VCDP funds which will be used to accomplish the following activities: To assist the Cornerstone Community Center to complete a feasibility study, including planning and pre-development activities, for renovation of the building located at 14 Elk Street in Hartford Village to expand its community programs. The feasibility study is in preparation for a future VCDP implementation grant application.

Copies of the proposed application are available at www.hartford-vt.org and may be viewed during the hours of 8am-5pm . Should you require any special accommodations, please contact Planning and Development Department at 802-295-3075 to ensure appropriate accommodations are made. For the hearing impaired please call (TTY) #1-800-253-0191.

Legislative Body for the Town of Hartford
Copy submitted by: Sharon Miller-Dombroski
Phone: 603-667-8182

Send tear sheet to: SMDombroski@gmail.com

Minutes of the Public Meeting: 08/25/2020 09/01/2020

Date Held 8/25/2020

Number of Attendees 21

Location Harford Town Hall /Via Zoom

Hearing Officer Dan Fraser

Date Published 8/26/2020

Where Published? <https://www.hartford-vt.org/>

Copy of the minutes here:

https://egrants.vermont.gov/_Upload/244645_8074860-SelectBoardPublicHearingMinutes08.25.2020.pdf

Copy of the Notice: Public Hearing Notice Tear Sheet for 08.25.2020 Full Page Public Hearing Tear Sheet for 08.25.2020

Description

Public Hearing Notice Tear Sheet for 08.25.2020

https://egrants.vermont.gov/_Upload/244646_8074845- PublicHearingTearSheetfor08.25.2020.pdf

Description

Full Page Public Hearing Tear Sheet for 08.25.2020

[https://egrants.vermont.gov/_Upload/244646_8074844- WestLebanonValleyNews_20200809\(1\)TearSheetfor08.25.2020PublicHearing.pdf](https://egrants.vermont.gov/_Upload/244646_8074844- WestLebanonValleyNews_20200809(1)TearSheetfor08.25.2020PublicHearing.pdf)

Certification of Program Income/Unrestricted Revenue Available: Town of Hartford

Does the municipality currently have a revolving loan fund funded by previous VCDP or HUD-directed grants?*

- ☒ Yes
☐ No

Does the sub-grantee currently have a revolving loan fund funded by previous VCDP or HUD-directed grants?
 IF yes, click ADD button and complete a form for the sub-grantee's revolving loan fund.*

- ☐ Yes
☒ No

Note: If no to both questions, then completing remainder of the form is not required.

***Please note that communities with inactive (as defined by Agency Procedures) VCDP/HUD funded RLF's, must commit at least 20% of the RLF balance on hand when applying for any VCDP Grants. Committed funds may be in the form of a loan or grant to the project. For Planning Grants only, communities with inactive revolving loan funds will be required to commit 20% of the loan funds on hand or \$7,500 (25% of the maximum \$30,000 PG,) whichever is less.**

Municipality Town of Hartford

Reporting Date 6/30/2020

Check appropriate box ☒ Applicant
☐ Lead Applicant (consortium)
☐ Participating Applicant (consortium)
 NCDO/RLF Name :

Income/Revenue Generated From VCDP or HUD Funded Grants

Schedule 1 Establishment of the Current Cash Balance

	Third Previous Fiscal Year	Second Previous Fiscal Year	First Previous Fiscal Year	Current Fiscal Year
	2018	2019	2020	2021
Opening balance	\$172,704	\$275,435	\$110,854	\$89,757
Plus total receipts during fiscal year	\$111,203	\$42,569	\$36,253	
Less total outlay during fiscal year	\$8,472	\$207,150	\$57,350	
Ending balance	\$275,435	\$110,854	\$89,757	
Current balance as of 7/31/2020				\$89,757

Schedule 2 Establishment of the amount of Current Cash Balance that is Obligated (A legally committed liability to a third party through a purchase order, executed contract or a loan commitment letter; but not funds reserved or designated for a specific purpose)

Explanation of Obligation The Town contracts with Green Mountain Economic Development Corporation to administer the HBRLF. Some fees are tied to the

Certification of Program Income/Unrestricted Revenue Available: Town of Hartford

number of existing loans and number of new loans processed, Currently, annual average is \$10,000 . Also Another \$50,000 for \$2000 grants to 25 businesses impacted by the COVID pandemic, were made last month but are not yet reflected in the financials.

Amount Obligated \$60,000

Determination of what should be considered for use in this application

Current balance from Schedule 1	\$89,757
Less total of all Obligation from Schedule 2	\$60,000
Equals the amount potentially available	\$29,757
Amount of this that is committed to the proposed project	\$0

Describe how the funds were used during the past three years. Give the purpose including verification of eligible activity and amounts for each loan or grant.

Over the past year three loans have been process amounting to \$250,000, - \$150,000 for a new car dealership; \$50,000 for the expansion of a a local financial accounting business in a vacant building; and \$50,000 towards the establishment of an adult day care facility in a vacant building.

Describe the process used to "Obligate" in Schedule 1 from the amounts listed in Schedule 2.

Include a copy of loan policies that govern the expenditure of revolving loan funds.

The Town contracts with Green Mountain Economic Development Corporation (GMEDC) to administer the HBRLF program review to receive and review applications for completeness. Applications then are reviewed by to the Selectboard appointed HBRLF Committee. If approved, the application is forwarded to the Selectboard for review and approval. See Attachment Section for the HBRLF Program Guidelines on the policies and procedures.

Explain what loan payments are expected during the term of the proposed project(s), whether there will be balloon payments or other receipts of funds.

Currently, all loan payments are being deferred due to COVID. The Town will be revisiting the deferment again in September if it should be extended.

Indicate whether or not there has been any consideration given to selling the loan portfolio on the secondary market. If so, when would that happen?

Given the local nature of the program, the Town prefers to maintain the portfolio. This approach has allowed flexibility in restructuring loans to allow businesses to be successful, such as now with loan payment deferments during the COVID Pandemic.

Provide an explanation of any portion of the amount potentially available that is not being committed to the proposed project(s).

The recent COVID grants to businesses and 6 months of loan payment deferments due to COVID, leave a very small balance in the RLF. Commitment of any of these funds will curtail the Town's ability to be responsive to the ongoing needs of our businesses in the foreseeable future.

VCDP Planning Grant 2020
Organization: Town of Hartford
Application Attachments

07110-PG-2020-Hartford-02
Version Date: 04/01/2021 09:44:05

Local Bond Support*	✓ N/A
Public Service documentation*	✓ N/A
One for One Replacement Plan*	✓ N/A
Market Study*	✓ N/A
Option Agreement/Other evidence of site control*	✓ N/A
Proposed/Executed Lease*	✓ N/A

Document Name

Aerial Image of CCC

https://egrants.vermont.gov/_Upload/245411_8075394-CCCAerialImage.docx

Document Name

People's United Bank Grant Application

https://egrants.vermont.gov/_Upload/245411_8075394_3-PUB_CharityContributionRequestForm.pdf

Document Name

People's United Award Confirmation

https://egrants.vermont.gov/_Upload/245411_8075394_4-People'sUnitedGrantAwardNoticeviaemail.docx

Document Name

Byrne Letter of Request for Funding

https://egrants.vermont.gov/_Upload/245411_8075394_5-ByrneAwardLetter.pdf

Document Name

Breadloaf Cost Estimate

https://egrants.vermont.gov/_Upload/245411_8075394_6-BreadloafproposalforPlanningGrant.pdf

Document Name

TRORC Cost Estimate

https://egrants.vermont.gov/_Upload/245411_8075394_7-CCCGeneralAdminletterTRORC.pdf

Document Name

Application Attachments

Budget Summary

https://egrants.vermont.gov/_Upload/245411_8075394_8-VCDP_Budget_Summary_FINAL08.17.2020.pdf

Document Name

Budget Detail General Administration

https://egrants.vermont.gov/_Upload/245411_8075394_9-BudgetDetailGeneralAdminExpenses.pdf

Document Name

Budget Detail Planning Expenses

https://egrants.vermont.gov/_Upload/245411_8075394_10-BudgetDetailsPlanningExpenses.pdf

Document Name

Document Name

Document Name

Document Name

NAME OF DOCUMENT

VCDP Staff Analysis	https://egrants.vermont.gov/_Upload/247043_8075365-HartfordPG20ApplicationAnalysis.pdf
Comments on Staff Analysis Hartford Response to Staff Analysis	https://egrants.vermont.gov/_Upload/247043_8075360-ResponsetoVCDPStaFFReviewofHartfordPlanningGrantApplicaitonfinalcombined.pdf

Award/Non-Award Letter: Non Award Letter

Document Name

Non Award Letter

https://egrants.vermont.gov/_Upload/248128_8075501-07110-PG-2020-Hartford-02NONAwardLetter.docx

Cornerstone Community Center Budget Summary for VCDP Planning Grant:

Page 1

Blar	Application Number	Municipality	Title				
1	07110-PG-2020-Hartford-02	Town of Hartford	Project Budget and Other Resources	<u>GENERAL ADMINISTRATION</u>			
1							
2	Other Resources	Funding Source	Type	Amount	Funding Source:	Status	
2	Other (Other)	Private	Grant	\$ 500	People's United Bank	In-Hand	
3							
3	Activity	Program Area	Code	VCDP Amount	Other	Total Activity Costs	
3	General Administration	Public Facilities	5013	\$ 4,500	\$ 500	\$ 500	
3	Total Costs			<u>\$ 5,000</u>		<u>\$ 5,000</u>	
3	Percentage of Total			<u>90%</u>		<u>10%</u>	

Blar	Application Number	Municipality	Title			
1	07110-PG-2020-Hartford-02	Town of Hartford	Project Budget and Other Resources	<u>PLANNING</u>		
1						
2	Other Resources	Funding Source	Type	Amount	Funding Source:	Status
2	Other (Other)	Private	Grant	\$ 4,380	Byrne Foundation	In-Hand
3						
3	Activity	Program Area	Code	VCDP Amount	Other	Total Activity Costs
3	Planning	Public Facilities	5013	\$ 39,470	\$ 4,380	\$ 4,380
3	Total Costs			<u>\$ 43,850</u>		<u>\$ 43,850</u>
3	Percentage of Total			<u>90%</u>		<u>10%</u>

Expenses for General Administration:

Gen Admin with TRORC	\$ 1,000
Town of Hartford Legal	\$ 3,000
Town of Hartford Audit Expenses	\$ 1,000
Total:	<u>\$ 5,000</u>

Cornerstone Community Center Budget Summary for VCDP Planning Grant:

Page 2

Expenses for Planning:

General Administration with CCC	\$ 550
Grant Writing with Start Change	\$ 1,500
Architectural Assessment	\$ 22,000
Engineering	\$ 5,500
Section 106 Consulting	\$ 3,200
CCC Project Coordination	\$ 5,500
General Administration with TRORC	\$ 5,600
Total:	<u>\$ 43,850</u>

Cornertone Planning Grant Proposed Time Line Revised 4/1/2021

Hartford Public Hearing	04.06.2021
Application Due to VCDP	04.13.2021
VCDP Board Meeting Date	06.10.2021
Award Announcements	07.01.2021
Grant Agreement-VCDP, Subgrants with CCC and TRORC	07.01.2021-07.30.2021
Complete Planning Grant Environmental Reivew	07.01.2021-07.30.2021
Develop, Review and Approve RFPs for consultants	08.01.2021 to 08.31.2021
Post RFPs for HP, Engineering & Design, Environmental Analysis	09.1.2021 to 09.22.2021
Consultant Selections, Contracting	09.23.2021 to 10.15.2021
Environmental Analysis, Historic Architectuals, Engineering/Design	10.15.2021 to 3.31.2022
VCDP Progress Reports	TBD
Apply for Public Facilities I/G	Target of June 2022
Grant Close Out	June 2022



Cornerstone inspires and nurtures everyone in community.

Needs Statement:

The Upper Valley is a thriving community, yet there are people living with homelessness, joblessness, and poverty. Over the past several years, CCC's expansion committee led by its founders identified the Upper Valley community's needs through research, data collection and surveys of the community residents. Needs were identified in a number of areas that include programs for youth, adults in transition, older adults, and support for workforce, career and workforce development.

Vision:

CCC is a **community center** where children, teenagers and adults are truly valued and provided equitable access to the resources they need to *turn a corner for change*. The overarching goal of CCC is to create a sense of place for people young and old, especially as they use CCC as a vehicle to generate new, healthy relationships and strengthen existing ones.

Purpose:

Cornerstone is a community center where children, teenagers and adults of all ages are truly valued and provided with the resources they need to *turn a corner for change*.

Participants:

As our banner states, CCC is a place where **everyone** can come belong and thrive. CCC is an equal opportunity provider and pledges to not discriminate against anyone based on race, color, religion, sex, national origin, age, disability or genetic backgrounds. While there is minimal ethnic diversity in our region, there is a broad diversity in regard to socio-economics in the region. CCC collects household income and family size information of our participants. Below is the summarized data of Low to Moderate Income information that was collected in 2019-2020.

2019-2020 CCC Low to Moderate Income Data						
Number of Responses:	Extremely Low 30 of Median <\$23,790		Very Low 50 % of Median <\$39,650		Low 80% of Median Income <\$ 63,440	Over Income
93	31		33		28	1
Percentage:	34%		36%		30%	-1%



Cornerstone inspires and nurtures everyone in community.

Community Impacts:

Identified Needs:

- #1. Increased access to high-quality early care and education as well as Out of School Time programs for youth.
- #2. More deeply integrated services, where human service agencies, health care providers and mental health providers can convene to support children, families and adults and those in transition.
- #3. Increased food insecurity in the region.
- #4. Need for Workforce Development, a local culinary education program, and support for those entering or reentering the workforce, support for the local and creative economies.
- #5. A greater “Sense of Place” to build relationships and resiliency.
- #6. More programs and services that support older adults to meet the growing demand.
- #7. A conference and event center for Hartford, Vermont and the surrounding region.
- #8. Preservation and maintenance of a historical building for the Town of Hartford.

CCC’s Activities to Address Need:

- #1. **Expand** Birth to 5 child care with **40** additional openings. **Expand** and provide up to **100** Out of School Time openings.
- #2. Provide space for a **“Shared Services Hub”** where practitioners can collaborate on services to benefit individuals.
- #3. **Increase** food delivery by **15-25%** in 2021.
- #4. Provide education and programs through a workforce development program. Initiate a “Culinary Kitchen” for training people in the food and hospitality industries. **Create 14 full time and 14 part time new jobs.**
- #5. CCC will be a place where people can gather to gain a sense of belonging, safety and resiliency. **More people will be connected and access needed services.**
- #6. **“Seasons Senior Program”** will be open to area seniors. First Year: **25**, Second: **50**.
- #7. A 9,000 sq foot **Event Center**, capable of hosting 400 comfortably serving a multitude of programs and businesses. **Community**
- #8. Preserving a place for enjoyment for years to come. **Increase property values and Community.**



Cornerstone inspires and nurtures everyone in community.

Accomplishments to Date:

Increased Capacity to serve for 2019-2020:

Achievements and Increased Capacity	2019	2020
Board Member and Committee Development	6	10
Number of Pounds of Food Delivered	75,000	100,000
Number of Volunteers	10	14
Number of Donors	23	29
Number of Friends	49	89
Number of Community Partnerships	16	26
Number of Children Served	39	50
Initiatives Launched	3	5

Building Improvements:
Event Center Renovations Complete
Fire Alarm and Sprinkler Installed on Bottom Floor and First Floor
Framing Repaired
Decks Repaired
Historic Building Repainted
Carpeting and Tile Work Complete
Culinary Kitchen Repaired
Bathrooms Upgraded



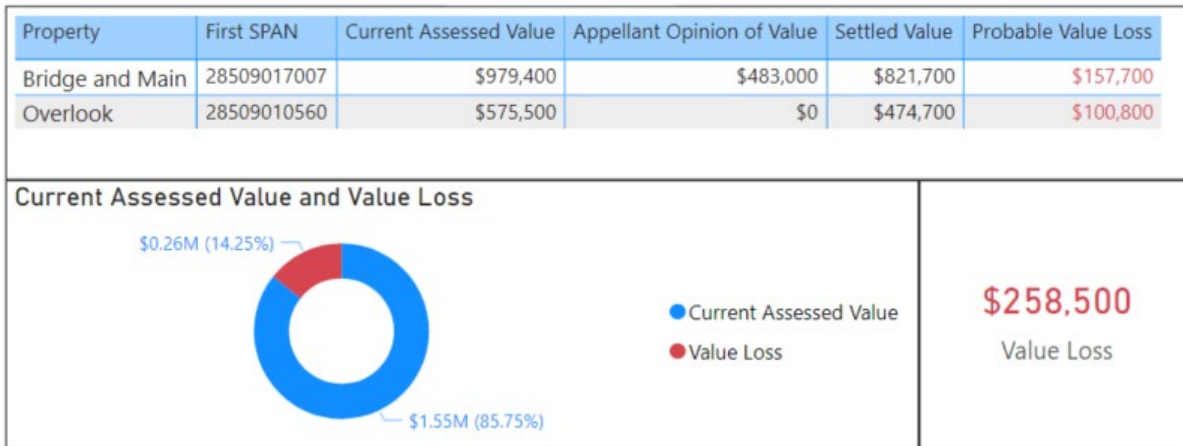
AGENDA MEMORANDUM
April 6, 2021
Town Selectboard Meeting Item: 4.b.
Submitted by: Joe Turner, Assessor

- Subject:** **Ongoing Real Property Appeals and Potential Impacts**
- Background:** Vermont state statute 32 V.S.A. §§ 4111 and 32 V.S.A. § 4404(a) allow for taxpayers to grieve their property values, applied fees, and current use eligibility. This happens when the taxpayer disagrees with an aspect of the property assessment. The Town of Hartford currently has five appeals ongoing from 2018, 2019, and 2020.
- Discussion:** Two of the five appeals have recently been settled with decisions from the Vermont Property Valuation and Review (PVR). Three of the five are currently being heard with the Superior Court.
- Financial Impact:** Financial impacts would be seen through the Grand List value. All appeals have the ability to negatively impact property value and income through fees. Value decisions can vary and final value decisions can take an extended period of time to resolve.

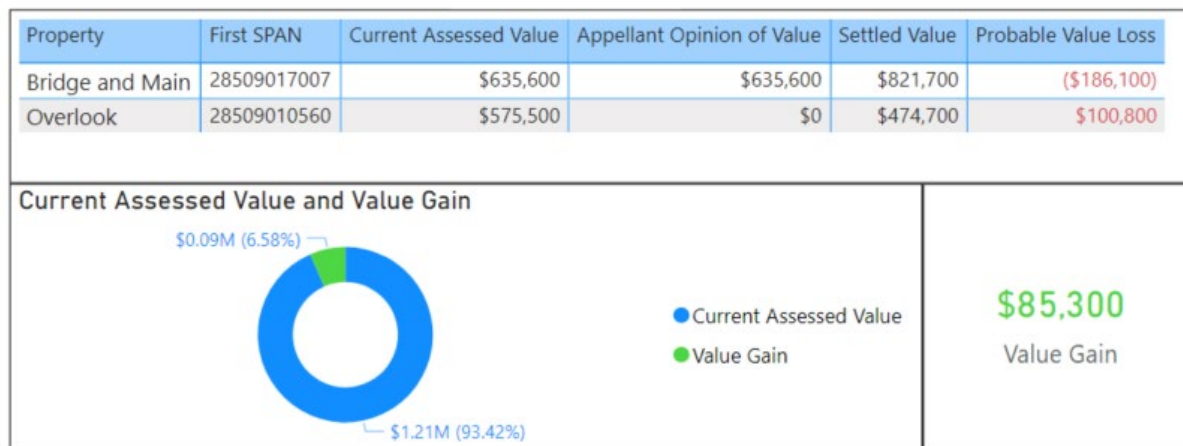
Recent Appeal Decisions, Current Ongoing Appeals, and the Appeal Process

Recent Appeal Decisions:

Tax Year 2019



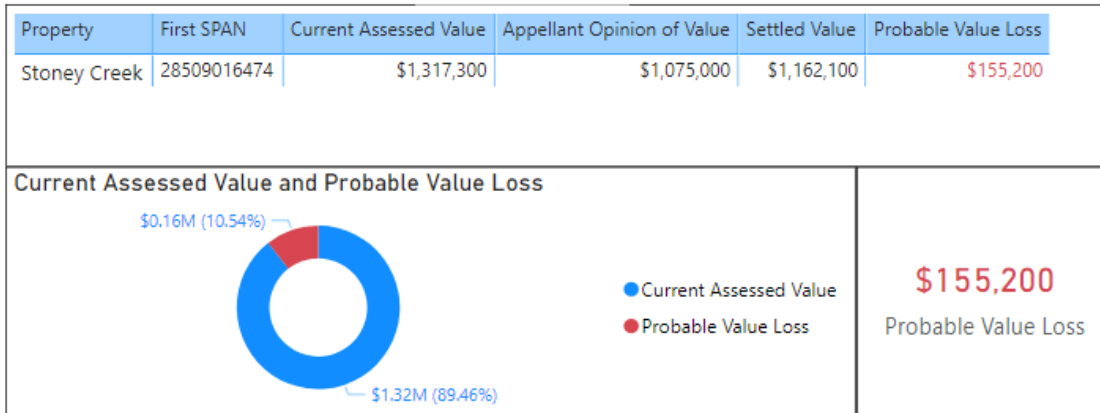
Tax Year 2020



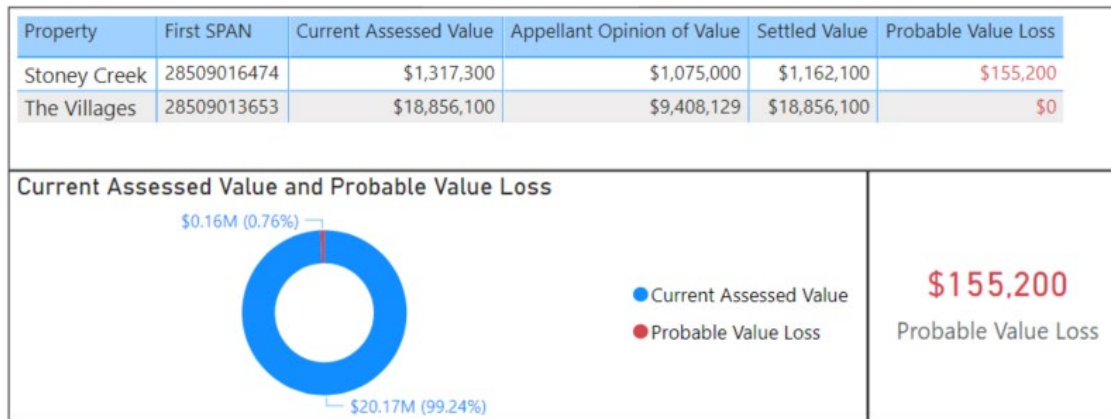
Notes: Both appeals were heard by the Property Valuation and Review (PVR) with a settlement date of 02/08/2021.

Current Ongoing Appeals:

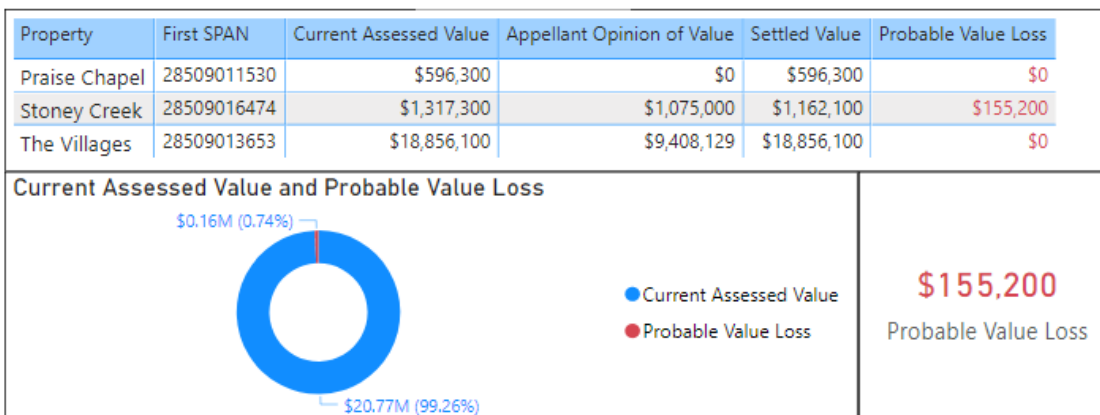
Tax Year 2018



Tax Year 2019



Tax Year 2020



Notes: All three appeals are currently being heard by the Superior Court. **The probable value is based on the Assessor's opinion and the final value loss could be different.**

Appeal Process:

Step 1- The initial Grievance

- Tax payers have fourteen days to fill a written grievance after change of value notices are sent
- These grievances could be for assessed value, exemption statues, or current use program inclusion
- After the fourteen day period the Assessors Office processes the grievances and informs the taxpayer

Step 2- Appeals to the Board of Civil Authority

- If the appellant disagrees with the assessors decision they may file an appeal with the BCA
- The appellant has fourteen days from when the initial grievance decision is sent by the assessor
- The BCA hears both cases and makes a decision

Step 3- Appeals Beyond the Board of Civil Authority

- The decision of the BCA may be appealed to the state appraiser (PVR) or the Superior Court
- The appellant has thirty days to file the appeal after the mailing of the BCA decision
- Typically the PVR will hear value related issues while the Superior Court hears legal issues

Step 4- Appeals to the Vermont Supreme Court

- If either party is dissatisfied with the results of the PVR or the superior court they can appeal to the Supreme Court
- This is the last step and all decisions are final

Note: At any time during Step 3 the Town and the appellant can reconcile. When this occurs a stipulation agreement must be filed. The stipulation agreement needs to be signed by both the appellant and the Select Board Chair.



State of Vermont
Department of Taxes
133 State Street
Montpelier, VT 05633-1401

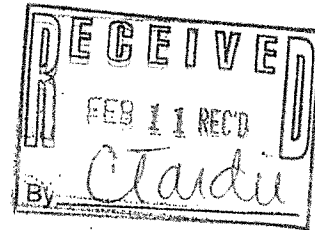
Agency of Administration

Reply to: PO Box 429
Montpelier, Vermont 05601-0429
802.828.2560
802.828.5873 fax

February 08, 2021

CERTIFIED NO. 7015 3010 0001 4919 3815

Susan M. Kuegel
One Prospect Street
Montpelier, Vermont 05602-3556



Re: Bridge & Main Housing LP v. Town of Hartford
Docket No.: PVR 2019-39

Dear Susan M. Kuegel:

Enclosed is the Hearing Officer's decision on the above-captioned appeal.

A copy of this decision is being forward to the Hartford Town Clerk for recording in the Grand List under Vermont law 32 V.S.A. §4468.

Your right to appeal this decision is described in 3 V.S.A. §815 and the Vermont Rules of Appellate Procedure. You may appeal within 30 days of the Director's Entry Date. To perfect your appeal, file a written notice of appeal with the Clerk of the Department of Taxes together with a \$295.00 filing fee payable to the Vermont Supreme Court. Also, please refer to Vermont Rules of Appellate Procedure, Rule 10(b) when appealing to the Supreme Court.

Sincerely,


Tara Rogerson
Docket Clerk

cc: Hartford Town Board of Listers/Assessors
Hartford Town Clerk

CERTIFIED NO. 7015 3010 0001 4923 3822



Decision Of The Property Valuation Hearing Officer

Richard A. Favor

Appellant

Bridge and Main Housing LP

One Prospect Street

Montpelier, Vermont 05602-3556

Appellee

Town of Hartford

171 Bridge Street

White River Junction, Vermont 05001

Re: Hartford Board of Civil Authority Appeal

DOCKET NUMBER: PVR 2019-39

The property under appeal is described as parcel # 45-123-BMC-1 and span # 285-090-17007

Pursuant to 32 V.S.A. § 4461-4467, I heard the above appeal on November 23, 2020 at 10 am. via Zoom conference.

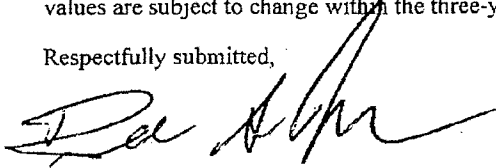
Value determined by the Board of Civil Authority \$979,400

FMV as determined by the Hearing Officer \$821,729

Nonhomestead equalized listed value \$821,700

The equalized grand list value of the subject property will be \$821,700 dollars and shall be set in the April 1, 2019 grand list in accordance with 32 V.S.A. §4468 and for the following two years unless the property is materially altered, changed or the town undergoes a complete revaluation of all taxable real estate. Homestead and house site values are subject to change within the three-year period, subject to filed HS-122 Declarations.

Respectfully submitted,



Richard A Favor

Property Valuation Hearing Officer

P.O. Box 719

Pittsfield, Vermont 05762

Date entered by the Director

Date 2/4/2021

Date FEBRUARY 8, 2021

Statement of the case

This is an appeal of Bridge and Main Housing Limited Partnership of the Hartford Board of Civil Authority decision regarding the assessment of their property located at 27 North Main Street in Hartford, Vermont. The property consists of 6.0 acres of land and 16 income restricted residential rental units that qualify under Act 75. The value of this property for the April 1, 2019 grand list was 979,400 dollars. Upon appeal the Board of Civil Authority maintained that valuation. The decision of the Hartford Board of Civil Authority was appealed to the Property Valuation and Review division.

To determine the correct valuation of this property an appeal was heard pursuant to 32 V.S.A. §4461 through 4467, via Zoom conferencing on Tuesday November 23, 2020 at 10 am by a Property Valuation and Review hearing officer. Procedure in this case is governed by the contested case provisions of the Vermont Administrative Procedure Act, 3 V.S. A. § 801 et seq.

Bridge and Main Housing Limited Partnership was represented by Ms. Susan M. Kuegel. On behalf of the town was Mr. Jeremiah Sund, Town Assessor and Cristina Tardie the Assistant Town Assessor. Evidence was submitted and all parties were sworn in. No objections were made regarding presented evidence by either party.

Summary of evidence

Town Exhibits

- T1. Official Notice Board of Civil Authority Decision
- T2. Income and Expense Worksheet
- T3. Bridge and Main Financial Statements – Otis / Atwell Certified Public Accountants
- T4. Vermont State Housing Authority Data
- T5. Annualized Income and Expenses worksheet
- T6. Cover Letter – Background, Discussion and Summary Data

Appellant Exhibits:

- A1. Income and Expense worksheet - \$374,100 valuation - supporting documents
- A2. Income and Expense Worksheet - \$624,300 valuation – supporting documents
- A3. Letter to Hartford BCA - July 23, 2019
- A4. Letter to Hearing Officer
- A5. Bridge and Main Financial Statements – Otis/Atwell Certified Public Accountants
- A6. Email dated June 25, 2020 between Jeremiah Sund and Susan Kuegel agreeing to a valuation of \$635,600 dollars for the April 1, 2020 Grand list.

Finding of Fact

This is a de novo property valuation appeal of Hartford's Board of Civil Authority decision pursuant to 32 V.S.A. § 4461-4469. The valuation was set for the 2019 Grand List at \$979,400 dollars. This value was appealed to the BCA and was not changed. The appellant filed an appeal of this decision to the Property Valuation and Review division.

The subject property consists of 6 acres of land with 16 HUD income restricted residential rental units and 1- non income restricted unit located at 27 North Main Street in Hartford, Vermont.

I find the Highest and Best Use of the property is the present residential use as it meets the following criteria: legal permissibility, physical possibility, financial feasibility, and maximum profitability.

This property is not enrolled in the current use program.

The equalized ratio for this specific property category is 100 percent per the Property Valuation and Review subsidized housing worksheet for April 1, 2019.

The listers set the abstract grand list at \$1,004,000 and reduced the value to \$979,400 dollars after grievance.

Discussion

To prevail in an appeal under 32V.S.A §4467 the appellant must overcome the presumption of validity accorded the towns valuation. The appellant has overcome this presumption by introducing an opinion of value based on the income and expense approach **Exhibit A2**. However, the burden of persuasion remains with the taxpayer on all issues and does not shift to the town.

The hearing officer reviewed the 2019 Board of Civil Authority decision **Exhibit T1**. It is not possible to determine all the details that transpired during that hearing. The assessor at that time is no longer employed by the town. When explaining her position, she took 8 months of expenses and annualized them for 12 months but did not make any utility adjustments. She did consider additional expenses provided by the appellant and reduced the property valuation to \$979,400 dollars. There is no comment regarding what that additional expense was. No information was offered regarding the income figures used in the calculation.

Towns Evidence

Since the 2019 BCA hearing the appellant informed the new town assessor that tenants pay a utility allowance, and a yearly audit expense was not reflected in the 3rd party end of year audit. Using this information, the assessor reappraised the property, and a new valuation of \$821,700 dollars was determined **Exhibit T2**.

The income and expenses used to determine this new proposed valuation was taken from the end of year 2018 financial statements provided by the certified public accounting firm **Exhibit T3**. To comply with Vermont legislation the assessor used the income and expense form provided by the Property Valuation and Review Department. This form is used for valuing residential rental property subject to a housing subsidy **Exhibit T2**.

Monthly rents for the 16 income restricted units were taken from Housing and Urban Department guidelines. The vacancy rate of 4 percent was used as provided by HUD. The base capitalization rate of 8.25 percent and the effective tax rate of 2.4781 yielded a total capitalization rate of 10.7 percent as provided by Property Valuation and Review. The non-subsidized rental unit was valued at \$1,066 dollars per month.

Appellants Evidence

The appellant provided two proposed valuations. Exhibit A1 indicated a valuation of \$374,100 dollars using 8 months of income and expenses taken from the certified public accounting firms end of year 2018 financial statement. The appellant agreed this figure was not realistic. The second valuation Exhibit A2 generated a figure of \$624,300 and was based on 12 months of projected income and expenses taken from the Vermont Housing and Finance Agency statement ending on December 31, 2019. This was the valuation the appellant would defend.

Like the format used by the town, the appellant used the income and expense form provided by Property Valuation and Review. Monthly rents for the 16 income restricted units were taken from Housing and Urban Department guidelines. The vacancy rate, base capitalization rate, the effective tax rate and total capitalization rate were identical to those used in the towns calculation. The non-subsided unit was valued at \$1,100 dollars per month.

Ms. Kuegel's position was that using end of year 2018 financial statements (8 months of income and expenses) annualized for 12 months did not represent all the expenses that would occur if a full year of data were available. Taking the Vermont Housing Finance Agency's Annual Operating Projected Budget for the year ending December 31, 2019 was more realistic.

Summary

The difference in reported gross income was not a significant variable in the final valuations. Reported gross expenses and the source used to obtain this figure was.

	Town	Appellant
Gross monthly rent	\$147,912	\$148,368
Gross income	\$155,289	\$159,142
Expenses	\$67,364	\$92,344
Valuation	\$821,700	\$624,300

The town assessor stated he is required by statute to use the guidelines that govern subsidized residential rental property as outlined in 32 V.S.A. §3481 (1) (B), to determine a valuation. He added the following comment in his presentation Exhibit T6.

Actual expenses incurred with respect to the property shall be provided by the property owner in a format acceptable to the commissioner and certified by an independent third party, such as a certified public accounting firm. However, that is not the entire paragraph referenced. In the statute it continues to say or public or quasi-public funding agency.

Whether a certified public accounting firm or a public or quasi-public funding agency, the end of year financial statements is used to determine the listed value for the following April 1, grand list. For this appeal, the 2018 end of year financial statements should be used to establish a value for April 1, 2019. Neither party suggested another methodology.

The appellant used the VHFA's annual projected operating budget for the year ending December 31, 2019. The town objected to using financial statements that would be used for the April 1, 2020 grand list to support the appellant's position.

The town used 8 months of income and expenses certified by a public accounting firm for the year ending 2018 annualized for 12 months. To those figures the assessor made utility adjustments to each of the subsidized 16 rental units. In addition, he added end of year audit expenses provided by the appellant that were not part of the 2018 financial statements.

The hearing officer has decided the appellant has not overcome the burden of persuasion accorded the towns' valuation. Projected or certified VHFA income and expenses ending on December 31, 2019 are for April 1, 2020 grand list values. The town assessor used annualized 2018 end of year financial statements adjusted for tenant utilities and audit expenses as summarized above. The hearing officer finds the towns valuation the more compelling argument.

Conclusion of Law

Based on the foregoing Findings of Fact the following is concluded as a matter of law:

The fair market value of this parcel is \$821,729 dollars. The equalized ratio for this specific property category is 100 percent per the Property Valuation and Review subsidized housing worksheet for April 1, 2019. The equalized grand list value round down for the April 1, 2019 grand list will be \$821,700 dollars.

Pursuant to 32 V.S.A. §4468, this shall be the listed value for the subject property for the 2019 Grand List and for the following two years unless the property is materially altered, changed or the town undergoes a complete revaluation of all taxable real estate.



State of Vermont
Department of Taxes
133 State Street
Montpelier, VT 05633-1401

Agency of Administration

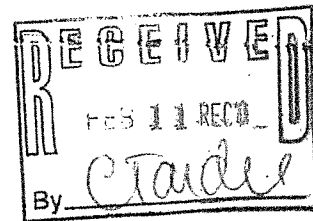
Reply to: PO Box 429
Montpelier, Vermont 05601-0429
802.828.2560
802.828.5873 fax

February 08, 2021

CERTIFIED NO. 7015 3010 0001 4919 3839

Beth Long
226 Holiday Drive, Suite 202
White River Junction, Vermont 05001

Re: Overlook Housing LP v. Town of Hartford
Docket No.: PVR 2019-40



Dear Beth Long:

Enclosed is the Hearing Officer's decision on the above-captioned appeal.

A copy of this decision is being forward to the Hartford Town Clerk for recording in the Grand List under Vermont law 32 V.S.A. §4468.

Your right to appeal this decision is described in 3 V.S.A. §815 and the Vermont Rules of Appellate Procedure. You may appeal within 30 days of the Director's Entry Date. To perfect your appeal, file a written notice of appeal with the Clerk of the Department of Taxes together with a \$295.00 filing fee payable to the Vermont Supreme Court. Also, please refer to Vermont Rules of Appellate Procedure, Rule 10(b) when appealing to the Supreme Court.

Sincerely,


Tara Rogerson
Docket Clerk

cc: Hartford Town Board of Listers/Assessors
Hartford Town Clerk

CERTIFIED NO. 7015 3010 0001 4923 3946



Decision Of The Property Valuation Hearing Officer

Richard A. Favor

Appellant

Overlook Housing Limited Partnership

226 Holiday Drive

White River Junction, Vermont 05001

Appellee

Town of Hartford

171 Bridge Street

White River Junction, Vermont 05001

Appellant Representative

Twin Pines Housing Trust

226 Holiday Drive, Suite 202

White River Junction, Vermont 05001

Attn: Beth Long

Re: Hartford Board of Civil Authority Appeal

DOCKET NUMBER: PVR 2019-40

The property under appeal is described as parcel # 9-176-1 and SPAN # 285-090-10560

Pursuant to 32 V.S.A. § 4461-4467, I heard the above appeal on Tuesday November 10, 2020 at 10 am. via Zoom conference.

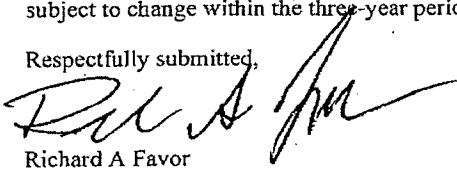
Value determined by the Board of Civil Authority \$575,500

Fair Market Value determine by Hearing Officer \$475,097

NonHomestead equalized listed value \$474,700

The equalized listed value of the subject property will be \$474,700 dollars and shall be set in the April 1, 2019 grand list in accordance with 32 V.S.A. §4468 and for the following two years unless the property is materially altered, changed or the town undergoes a complete revaluation of all taxable real estate. Homestead and house site values are subject to change within the three-year period, subject to filed HS-122 Declarations.

Respectfully submitted,


Richard A Favor

Property Valuation Hearing Officer

P.O. Box 719

Pittsfield, Vermont 05762

Date entered by the Director

Date

2/4/2021

Date

FEBRUARY 8, 2021

Statement of the case

This is an appeal of Overlook Housing Limited Partnership of the Hartford Board of Civil Authority decision regarding the assessment of their property located at 36 Overlook Drive in Hartford, Vermont. The property consists of 3.49 acres of land and residential rental property that is subject to a housing subsidy covenant. The value of the property for the April 1, 2019 grand list was \$575,500 dollars. Upon appeal the Board of Civil Authority maintained that valuation. The decision of the board of civil authority was appealed to the Property Valuation and Review division.

To determine the correct valuation of this property an appeal was heard pursuant to 32 V.S.A. §4461 through 4467, via Zoom conferencing on Tuesday November 10, 2020 at 10 am by a Property Valuation and Review hearing officer. Procedure in this case is governed by the contested case provisions of the Vermont Administrative Procedure Act, 3 V.S. A. § 801 et seq.

Overlook Housing Limited Partnership was represented by Ms. Beth Long Deputy Director and Mr. Andrew Winter Executive Director of the Twin Pines Housing Trust and, the managing agent for the appellant. On behalf of the town was Mr. Jeremiah Sund, Town Assessor, and the Assistant Town Assessor, Cristina Tardie. Evidence was submitted and all parties were sworn in.

Summary of Evidence

The town presented the following exhibits:

TA Ground Lease
TB PVR-317
TC Exempt status letter
TD BCA Decision
TE BCA Appeal Letter
TF Overlook housing letter
TG Motion to dismiss denial letter
TH Income and Expense Questionnaire
TI 36 Overlook drive - Income and expense spreadsheet
TJ Vermont statutes 32 V.S.A. §3481 definitions
TK Motion to dismiss
TL VHFA Memorandum
TM Overlook housing audited financial statement

The appellant presented the following evidence:

A1 PVR 317 form
A2 Letter to Jeremiah Sund – Audited financial statements – 2018 and 2017
A3 Decision Board of authority – August 28, 2019

A4 Twin Pine Housing exemption letter to Michelle Wilson
A5 Twin Pines Housing Appeal letter to Board of Civil Authority
A6 Result of Grievance notice 36 Overlook Drive
A7 Twin Pines Housing letter to Hearing Officer – October 2, 2020 – additional evidence
A8 Income and Expense questionnaire – 2017
A9 Result of grievance 374 Overlook drive
A10 Letter appealing Board of Civil Authority decision - September 27, 2019
A11 Letter from Twin Pines Housing requesting appeal to Board of Civil Authority - July 12, 2019
A12 Letter from Twin Pines Housing grieving listers valuations – June 21, 2019
A13 Change of appraisal notice – April 1, 2018
A14 Town letter to Twin Pines Housing addressing exemption status June 3, 2019
A15 Property record card - 374 South Main Street
A16 Letter to Hearing Officer – Response to Motion for Dismissal
A17 PVR-317 form -signed by Andrew Winter – March 26, 2019
A18 Articles of Merger Twin Pines Housing Trust
A19 Email from Cristina Tardie to Beth Long – June 25, 2019
A20 TPHT letter to Michelle Wilson - July 5, 2019
A21 TPHT letter to Michelle Wilson - June 1, 2018
A22 VHFA memorandum to Assessor - January 12, 2014
A23 Application for Grievance – Overlook Housing

Findings of Fact

1. This is a de novo property valuation appeal of Hartford's Board of Civil Authority decision pursuant to 32 V.S.A § 4461-4469. The valuation set for the 2019 Abstract Grand list was \$575,500 dollars. This value was appealed to the BCA and was not changed. The appellants filed an appeal of this decision to the Property Valuation and Review division.
2. The equalized ratio used for this category type is 99.92 percent as generated from the Property Valuation and Review's subsidized housing spreadsheet.
3. This is a 10 unit subsidized residential rental property with 3.49 acres of land located at 36 Overlook Drive in Hartford, Vermont.
4. I find the Highest and Best Use of the subject property is the present residential use as it meets the following criteria: legal permissibility, physical possibility, financial feasibility, and maximum profitability.
5. This property is not enrolled in the current use program.

Discussion

To prevail in an appeal under 32 V.S.A § 4467 the appellant must first overcome the presumption of validity accorded the towns valuation. However, the burden of persuasion remains with the taxpayer on all issues and does not shift to the town.

The appellant grieved their tax status of the subject property to the Board of Civil Authority on July 17, 2019. A hearing was held on August 22, 2019, where the issue centered around the tax status of the subject property. The appellant stated that Overlook Housing Limited Partnership is a non-profit organization and therefore tax exempt. The town's response was they are a covenant restricted subsidized housing entity and not tax exempt. The BCA determined the question regarding tax exemption would have to be resolved by the appellant and the assessed value was maintained. The appellant grieved this decision to the Property Valuation and Review division.

Prior to the October 14, 2020 Property Valuation and Review Hearing the town submitted a Motion to Dismiss. Their position was the hearing officer does not have jurisdiction over the tax-exempt status of properties and, as this was the entire substance of the BCA appeal, this should be brought before the superior court. In response, the hearing officer agreed with that position. However, all appeals to the PVR are de novo and the appellant could move forward regarding the grand list value, therefore the Motion to Dismiss was denied.

On October 14, 2020, a hearing was held via Zoom conferencing. The meeting began with the hearing officer stating the tax status of properties does not come under the jurisdiction of the hearing officer. Property Valuation and Review does have authority to hear arguments regarding property valuations.

The appellant's presentation included two combined properties, 36 Overlook Drive, and 374 South Main Street. The town assessor and hearing officer informed the appellant that only one property can be appealed as both properties were not contiguous. The hearing officer decided to grant a continuance for November 10, 2020, and all parties agreed that only the property located at 36 Overlook Drive will be appealed at that time.

On November 10, 2020, the appeal regarding the valuation of 36 Overlook Drive began. The town stated their position regarding the grand list value (Exhibit II). The appellant disagreed with the town assigning a rental value to the property managers unit. The assessor stated that rental potential of all units in the building had to be accounted for and decided to use the HUD rate of \$882 vs a contract rent. The appellant felt that if the property managers unit was considered income compensation for the property manager should also be added to the expense side of the valuation.

Further dialog between the parties continued and the use of this unit and its role on the income and expense data was resolved as follows. The valuation of \$882 dollars per month for rental income would continue to be used for the manger's unit, and the total gross income of \$127,990 dollars was unchanged. A charge of \$10,393 would be added to the actual expenses of the building bringing this total to \$79,055. At this time, the town offered a reduced valuation from \$575,000 dollars to \$475,097 equalized to \$474,700. This new figure and the justification for it was acceptable to both the appellant and the town.

Ms. Long asked if the new number agreed upon would be the valuation for the 2019, 2020 and 2021 grand list. The hearing officer informed her that it might be if no other evidence were presented by the appellant. That was understood by all parties, and no further evidence was submitted. The hearing officer closed the appeal.

Summary

The income and expenses used for this appeal were taken from 2017 end of year financial statements and the PVR spreadsheet for the April 1, 2018 grand list. This appeal is for the April 1, 2019 grand list. This was the best data available to both parties as the certified financial statements provided to the town combined two properties (36 Overlook Drive and 374 South

Main Street). The data used for this appeal is noted on town exhibit TH a questionnaire sent by the assessor's office to the appellant on January 9th, 2018. The requested data was returned on January 10, 2018 (exhibit TH form A). It would have been preferred that the end of year 2018 financial statements be used but were not available.

The hearing officer found the data used to determine the final valuation of this property to be the best available at the time of this hearing. The HUD rents, vacancy rates and capitalization rates were not contested by either party and acceptable to the hearing officer based on industry standards, state provided information and the best data available at the time. The hearing officer could not find any bias in the rationale of the town or appellant in the methodology used to determine the agreed upon valuation.

Conclusion of Law

Based on the foregoing Findings of Fact the following is concluded as a matter of law:

The fair market value of this parcel is \$475,097 dollars. The figure will be equalized by 99.92 percent to yield an equalized listed value of \$474,700 dollars. The equalized value of 99.92 percent represents the specific category type generated from the Property Valuation and Review's subsidized housing spreadsheet.

Pursuant to 32 V.S.A. §4468, this shall be the listed value for the subject property for the 2019 Grand List and for the following two years unless the property is materially altered, changed or the town undergoes a complete revaluation of all taxable real estate.



AGENDA MEMORANDUM

April 6, 2021

Town Selectboard Meeting Item: 4.d.

Submitted by: Scott Cooney, Fire Chief

Subject: Annual Ambulance Debt Write-Off

Background: The fire department currently bills for patient transports. The current rates are: ALS 1 \$650.00, ALS 2 \$850.00, BLS \$575.00, Loaded miles \$14.50 per mile, Paramedic Intercepts \$375.00 plus procedures. Uncollected debt accrues annually, from Medicaid and Medicare mandatory write-offs and uncollectable debt from untraceable patients or refusal/inability to pay.

Discussion: The finance department and the fire department have developed a process to only record two years of uncollectable debt. The third year is written off each calendar year. This year the total write-off required for the 07/01/2017-06/30/2018 period is \$93,239.54.

Financial

Impact: There is no financial impact as these funds remain uncollectable.

Recommendation

Motion: I move to authorize the Town Manager to authorize the Finance Director and the fire department to write-off \$93,239.54 as uncollectable ambulance debt.

Attachments: Write-off Summary

Call Schedule/Event Summary

WO 7-1-17-6-30-18

<u>Event ID</u>	<u>Description</u>	<u>Calls</u>	<u>Charges</u>	<u>Credits</u>	<u>Balance</u>
Schedule: WO	CALLS NEEDING WRITE OFF				
WO	CALLS NEEDING WRITE OFF	218	166053.50	72813.96	93239.54
		<u>218</u>	<u>166053.50</u>	<u>72813.96</u>	<u>93239.54</u>
Total for All		<u>218</u>	<u>166053.50</u>	<u>72813.96</u>	<u>93239.54</u>

TOWN OF HARTFORD, VERMONT
VOLUNTEER APPRECIATION PROCLAMATION
2021

WHEREAS ~ *The entire community can affect positive change with any volunteer action no matter how big or small; and*

WHEREAS ~ *Volunteers can connect with local community service opportunities through Town organizations; and*

WHEREAS ~ *Volunteers do bring people together for social good of the community; and*

WHEREAS ~ *Volunteers are vital to the future of our Town;*

WHEREAS ~ *Volunteers contribute countless hours for the betterment of the community and just alone, in the Parks & Recreation Department over 269 volunteers contributed 3,496 hours in 2020 with a volunteer value of \$95,000 dollars to our Town;*

NOW THEREFORE ~ *As we celebrate volunteers during National Volunteer Week – April 18-24 2021 we, the Hartford Selectboard, and on behalf of the citizens of Hartford, recognize volunteers for their commitments to community service; and proclaim our sincere appreciation for the services and contributions of all volunteers who have given their time and energy for the betterment of community and quality of life to the citizens of Hartford, Vermont*

Signed this 6th day of April, 2021

Dan Fraser, Chair

Joe Major, Vice Chair

Kim Souza, Clerk

Dennis Brown, Selectboard Member

Julia Dalphin, Selectboard Member

Rachel Edens, Selectboard Member

Ally Tufenkjian, Selectboard Member

Attest:

Lisa O'Neil, Town Clerk
Town of Hartford, Vermont



AGENDA MEMORANDUM

April 6, 2021

Town Selectboard Meeting

Submitted by: Braedon Vail, Deputy Chief of Police

Subject: **Police Department Website**

Background: The Police Department has a new, more user-friendly website that was created on the Squarespace platform with assistance from Chameleon Studios of Hanover, NH. The website highlights the department's community programs and services, provides easy access to forms and communication with the department, as well as increases transparency. The site can be found at <https://police.hartford-vt.org>, and is also accessible by redirect link from the Town of Hartford website.

Presentation: Deputy Chief Vail will present and discuss the new website at the April 6 meeting.



AGENDA MEMORANDUM

April 6, 2021

Town Selectboard Meeting Item: 4.g

Submitted by: Tracy Yarlott-Davis, Town Manager

Subject:	Additional Funding for the Ad Hoc Committee on Coronavirus Response
Background:	The Committee was originally Charged with developing strategies to stop the spread of the virus. As part of that Committee members have worked to make face coverings easily available to all members of the community.
Discussion:	As part of this action to stop the spread during the winter months, the Committee purchased bags to keep the masks clean and dry. The memo request that we increase the budget to \$2,500 complete this project.
Financial Impact:	\$500 will be reallocated from another Town Committee with additional funds to the Ad Hoc Committee on Coronavirus Response.
Recommendation Motion:	I move to allocate an additional \$500 to the Ad Hoc Committee on Coronavirus Response.

1st

2021 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS LICENSE FOR CLUB TO SELL, MALT AND VINOUS BEVERAGES

1160-001-1CLB-001

Page 1

License Year Beginning May 1, 2021 ending April 30, 2022

Fee: \$230.00 of which
\$115.00 is paid to town/city
\$115.00 is paid to DLC
Town: 14040 - HARTFORD

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Veterans of Foreign Wars Club Inc. of Hartford
Doing Business As:

Licensee # 1160- 1

Veterans of Foreign Wars Club #2571
97 South Main Street
Parking Lot
White River Junction VT 05001
Telephone: (802) 295-9745

Mailing Address:
P.O. Box 282- 924
White River Junction VT 05001-0282

PLEASE INCLUDE EMAIL ADDRESS: RWood post 2571@hotmail.com

Description of Premises:

Premises: XX Owned Leased

Club in a one-story cinder block building at the south end of the
Municipal Parking Lot, with entrance on Main and Gate Streets, in
Village of White River Junction, in the Town of Hartford, Vermont.

Last Enforcement Seminar: 01/07/2019

Fed. ID Number: 03-0174714 Incorporation Date: 06/01/1947 Valid Charter?: Yes State of Charter: Vermont
Majority of Directors are US Citizens: Yes

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES
AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.

Corporation	Name	Address	Town/City	State	Zip Code
Director	1. Backus, Denis	4014 Old River Rd	White River Jct	VT	05001
Director	2. Beaulieu, George	2500 Main St	Hartford	VT	05047
Director	3. Hamel, Steven	55 River Road	Orford	VT	03777
Director	4. Smith, Ken	200 Main St	Stoddard	NH	03464
Director	5. Severance, John	1000 Main St	White River Junction	VT	05055
Director	6. Backus, Denis	1000 Main St	White River Jct	VT	05001
Director	Isaiah Whitman	1000 Main St	WRT	VT	05001

Remove
Add

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court
of law (including traffic tickets by mail) during the last year? Yes No
If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county,
city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes No
If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 1

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: 295C8MR

Disclosure of Non-profit Organization?: XX Yes No

Important: You MUST re-submit a new Non-profit Disclosure form yearly with your renewal
application or your permit will be invalidated.

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands that he/she must maintain a list of the names and residences of paid up members, a list of club
officers, and a list of employees of the club and their annual salaries. These lists must remain on the licensed premises and
be available for inspection upon request.

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information
from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full
compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date
of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with
respect to child support or are in full compliance with a plan to pay any and all child support payable under a support
order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good
standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of
contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2021 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS LICENSE FOR CLUB TO SELL MALT AND VINOUS BEVERAGES

1160-001-1CLB-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 15th day of February, 2021

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

Dennis B. Bachus
Kege Beaulieu
① Higher Hand
(Title)

Christine Schmitt
John J. Schmitt

Are you making this application for the benefit of any other party? ☐ Yes ☐ No

LOCAL COMMISSIONER SECTION BELOW

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

_____	_____	_____
_____	_____	_____
_____	_____	_____

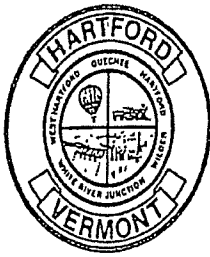
Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2021 LIQUOR LICENSE-ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will be returned.

Date: 2/15/2021 Applicant: Denis Backus

Doing Business As: Post Commander

Mailing Address: PO Box 27

Sharon VT 05065

Telephone Number(s): 603 369 0329

Other Contact Name: (if applicable) _____

DOB 09/30/1948

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

George Beaulieu DOB [REDACTED]

Isaiah Whitman DOB [REDACTED]

Kenneth Smith DOB [REDACTED]

Steven Hamel DOB [REDACTED]

Please list violations any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

None

Liquor/Tobacco License Violations (See Hartford Liquor Policy for Details).

(including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Denis B. Backus
Licensee's Signature

Denis B. Backus
Printed Name

2/15/21
Date

George A. Beaulieu
Licensee's Signature

George A. Beaulieu
Printed Name

2-15-21
Date

Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West
From: Deputy Chief Braedon S. Vail
CC:
Date: March 3, 2021
Re: Liquor Licenses



The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

**Veterans of Foreign Wars
97 South Main St**

Denis Backus
George Beaulieu
Steven Hamel
Ken Smith
Isaiah Whitman

Inspection Summary

Hartford Fire Department

Inspection 4592



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM

Scheduled 03/22/2021 00:00
Inspected On 03/18/2021 09:00
Finished At 03/18/2021 10:00
Next Inspection
Scheduled
Inspection Length 1.00

Occupant

Occupant Name Veterans of Foreign Wars
Building Name Assembly
Contact Name Denis Backus
Address 97 S MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 802-295-9745

Owner

Owner / Company Veterans of Foreign Wars Club # 2571
Contact Name
Address 97 South Main Street
City, State and Zip White River Junction, VT 05001-
Phone

Comments

Violation Summary

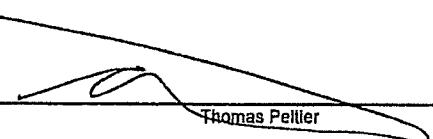
Status	Violation	Location
Closed	- Exit/Emergency Lights Exit/Emergency Lights shall be in proper working order.	Building

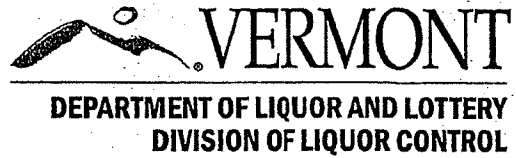
Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Signatures

Inspector


Thomas Peltier
03/22/21
Date



CERTIFICATE OF ACHIEVEMENT

AWARDED TO

Rhonda Wood

FOR COMPLETING

1st Class Server Training Program 2021 (Final Exam)

COMPLETION DATE
January 31, 2021

SCORE
85%

2021 LIQUOR LICENSE RENEWAL APPLICATION
 FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

2665-001-1RST-001

Page 1

License Year Beginning May 1, 2021 ending April 30, 2022

Fee: \$230.00 of which
 \$115.00 is paid to town/city
 \$115.00 is paid to DLC
 Town: 14040 - HARTFORD

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
 FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Quechee Pizza Chef, Inc.

Licensee # 2665- 1

Doing Business As:

Quechee Pizza Chef

5893 Woodstock Road

Quechee VT 05059

Telephone: (802) 296-6669

Mailing Address:

5893 Woodstock Road

White River Junction VT 05001

PLEASE INCLUDE EMAIL ADDRESS:

Fiveeye123@aol.com

Description of Premises:

Restaurant in a one story wood frame building located on U.S. Route 4
 approximately 2/10 mile east of Quechee Gorge in Quechee, town of
 Hartford, Vermont.

Lessor:

Tsouknakis Brother's Real Est.
 P.O. Box 175
 Quechee VT

Last Enforcement Seminar: 03/05/2020

Fed. ID Number: 03-0341594 Incorporation Date: 02/01/1994 Valid Charter?: Yes State of Charter: Vermont
 Majority of Directors are US Citizens: Yes

**ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES
 AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Corporation	Name	Address	Town/City	State	Zip Code
Director	1. Tsouknakis, Nick	[REDACTED]	Quechee	VT	05059
Director	2. Tsouknakis, Alex	[REDACTED]	Quechee	VT	05059
Stockholder	3. Tsouknakis, Nick	[REDACTED]	Quechee	VT	05059
Stockholder	4. Tsouknakis, Alex	[REDACTED]	Quechee	VT	05059

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court
 of law (including traffic tickets by mail) during the last year? Yes ☒ No
 If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county,
 city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes ☒ No
 If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 03279

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: 07984

Disclosure of Non-profit Organization?: Yes ☒ No**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information
 from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full
 compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date
 of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with
 respect to child support or are in full compliance with a plan to pay any and all child support payable under a support
 order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good
 standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of
 contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2021 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

2665-001-1RST-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 4 day of March, 2021

Signature of authorized agent
of corporation, company, club or association

President

Signature of individual or partners

[Signature]

(Title)

Are you making this application for the benefit of any other party? ☐ Yes ☒ No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2021 LIQUOR LICENSE RENEWAL APPLICATION
OUTSIDE CONSUMPTION PERMIT

2665-001-OUTC-001

Page 1

Fee: \$20.00
Paid to DLC

License Year Beginning May 1, 2021 ending April 30, 2022

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Quechee Pizza Chef, Inc.

Licensee # 2665- 1

Doing Business As:

Quechee Pizza Chef

5893 Woodstock Road

Quechee VT 05059

Telephone: (802) 296-6669

Mailing Address:

5893 Woodstock Road

White River Junction VT 05001

PLEASE INCLUDE EMAIL ADDRESS: FIVEEYE 123 @ AOL.COM

Description of the delineated area is as follows:

Around the building there are three bistro tables, and at the mini
golf deck which will be fenced with a designated area with barriers

Hours of operation April- November 11am to 11pm

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full
compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date
of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with
respect to child support or are in full compliance with a plan to pay any and all child support payable under a support
order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good
standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of
contributions due to the Department of Employment and Training.

I/We hereby certify that the information in this application is true and complete.

Dated this 4 day of March, 2021

Signature of authorized agent
of corporation, company, club or association

President

Signature of individual or partners

[Signature]

(Title)

Are you making this application for the benefit of any other party? Yes ☒ No

MAKE CHECKS PAYABLE TO AND MAIL TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes
Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back
of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be
granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual
commissioner registering either approval or disapproval.

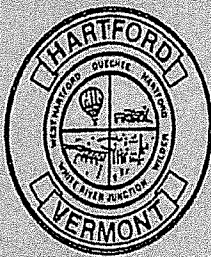
APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2021 LIQUOR LICENSE-ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will be returned.

Date: 3/4/2021 Applicant: Quechee Pizza Chef Inc
Doing Business As: Quechee Pizza Chef
Mailing Address:
5893 Woodstock Rd WRT VT 05001
Telephone Number(s): 802 2966664
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Nick Tsouknakis [REDACTED]

Alex Tsouknakis [REDACTED]

Please list violations any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

None

Liquor/Tobacco License Violations (See Hartford Liquor Policy for Details). (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

[Signature]

Licensee's Signature

Nick Tsouknakis

Printed Name

3/4/2021

Date

Licensee's Signature

Printed Name

Date

Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West

From: Deputy Chief Braedon S. Vail

CC:

Date: March 4, 2021

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Quechee Pizza Chef
5893 Woodstock Rd

Nick Tsouknakis
Alex Tsouknakis

Inspection Summary

Hartford Fire Department

Inspection 4545



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM

Scheduled 03/05/2021 00:00
Inspected On 02/22/2021 14:00
Finished At 02/22/2021 15:00
Next Inspection

Scheduled Peltier
Inspection Length 1.00

Occupant

Occupant Name Pizza Chef
Building Name Restaurant - Assembly
Contact Name Nick Tsouknakis
Address 5893 WOODSTOCK RD
City, State and Zip Quechee, VT 05059-
Phone 802-369-0338

Owner

Owner / Company Nick and Alexis Tsouknakis
Contact Name
Address PO Box 175
City, State and Zip Quechee, VT 05059-
Phone 802-369-0338

Comments

Please contact me by phone 802-299-7013 or by email at tpeltier@hartford-vt.org when violations are completed.

Violation Summary

Status	Violation	Location
Closed	39.3.2.3 - Cooking Equipment Cooking Equipment. Commercial Cooking equipment shall be protected in accordance with 9.2.3, unless the cooking equipment is one of the following types: (1) Outdoor equipment (2) Equipment used only for food warming - Replace MISSING Hood Filters on both systems	Kitchen
Closed	- Kitchen Hood System Kitchen hood system shall be cleaned and display proper tag/sticker with date.	Kitchen
Closed	4.4.3.1.1 - Obstructed Egress In every occupied building or structure, means of egress from all parts of the building shall be maintained free and unobstructed. - Remove snow from egress.	Building

Closed

11.1.5.6 - Extension cords

Extension cords shall not be used as a substitute for permanent wiring.

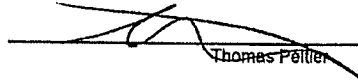
Kitchen

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Signatures

Inspector


Thomas Peltier

03/22/21
Date

1,2,3 + OSC

2021 LIQUOR LICENSE RENEWAL APPLICATION

5081-004-1RST-001

FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

Page 1

License Year Beginning May 1, 2021 ending April 30, 2022

Fee: \$230.00 of which
 \$115.00 is paid to town/city
 \$115.00 is paid to DLC
 Town: 14040 - HARTFORD

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
 FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Maple Street Catering, LLC
 Doing Business As:

Licensee # 5081- 4

Big Fatty's BBQ
 186 South Main Street
 White River Junction VT 05001
 Telephone: (802) 296-2400

Mailing Address:
 186 South Main Street
 White River Junction VT 05001

PLEASE INCLUDE EMAIL ADDRESS:

Brandon (A) MAPLEstreetcatering.com

Description of Premises:

1st Class Restaurant in the front half of a single story wood
 structure located on the North side of So. Main St, designated as #186
 Approx 5,000sq ft in size. Located in the village of WRJ, town of
 Hartford, VT.

Lessor: foxcom LLC
 Foxcom LLC
 White River Junction VT 05001

Last Enforcement Seminar: 08/20/2020

Filed Articles of Organization: Yes

Date Filed: 01/15/2003

Federal ID Number: 59-3764600

Majority of Members are US Citizens: Yes

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES
 AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. Lewis, Bethany	[REDACTED]	White River Junction	VT	05001
Member	2. Vagnini, Clayton	[REDACTED]	Milton	VT	05468
Member	3. Fox, Brandon	[REDACTED]	White River Junction	VT	05001

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law
 (including traffic tickets by mail) during the last year? Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont
 (See VSA, T.7, Ch.9, Sec. 223)? Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 15974

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: 440-593764600F-05

Disclosure of Non-profit Organization?: Yes ☒ No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information
 from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full
 compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date
 of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with
 respect to child support or are in full compliance with a plan to pay any and all child support payable under a support
 order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good
 standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of
 contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2021 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

5081-004-1RST-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 24th day of FEBRUARY, 2021

Signature of authorized agent
of corporation, company, club or association

GM/MEMBER

Signature of individual or partners

BRELL

(Title)

Are you making this application for the benefit of any other party? Yes ☒ No

LOCAL COMMISSIONER SECTION BELOW

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any license may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2021 LIQUOR LICENSE RENEWAL APPLICATION
SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

5081-005-SECN-001

Page 1

License Year Beginning May 1, 2021 ending April 30, 2022

Fee: \$140.00 of which
\$70.00 is paid to town/city
\$70.00 is paid to DLC
Town: 14040 - HARTFORD

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Maple Street Catering, LLC
Doing Business As:

Licensee # 5081- 5

Big Fatty's BBQ
186 South Main Street
White River Junction VT 05001
Telephone: (802) 296-2400

Mailing Address:
186 South Main Street
White River Junction VT 05001

PLEASE INCLUDE EMAIL ADDRESS:

Brandon@MapleStreetCatering.com

Description of Premises:

Second class license in the south east corner of a larger commercial building located on the east side of South Main Street designated as #186 S Main St. Consisting of a retail outlet with a beer filling station. Located in the village of White River Jt, town of Hartford VT

Lessor:

Excelsuite LLC
White River Jct VT

Last Enforcement Seminar: 04/06/2018 8/20/20

Filed Articles of Organization: Yes

Date Filed: 01/15/2003

Federal ID Number: 59-3764600

Majority of Members are US Citizens: Yes

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. Lewis, Bethany	<u>[REDACTED]</u>	White River Junction	VT	05001
Member	2. Vagnini, Clayton	<u>[REDACTED]</u>	Milton	VT	05468
Member	3. Fox, Brandon	<u>[REDACTED]</u>	White River Junction	VT	05001

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? Yes X No
If yes, please attach the following information: Individual's name, Court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes X No

If yes, please attach the following information: Individual's name, office and jurisdiction

Disclosure of Non-profit Organization?: Yes XX No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2021 LIQUOR LICENSE RENEWAL APPLICATION
SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

5081-005-SECN-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 9th day of MARCH, 2021

Signature of authorized agent
of corporation, company, club or association

GM/MEMBER

Signature of individual or partners

BRELL

(Title)

Are you making this application for the benefit of any other party? Yes ☒ No

LOCAL COMMISSIONER SECTION BELOW

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2021 LIQUOR LICENSE RENEWAL APPLICATION
THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

5081-004-3RST-001

Page 1

License Year Beginning May 1, 2021 ending April 30, 2022

Fee: \$1,095.00

Paid to DLC

Seasonal Fee: \$550.00

Town: 14040 - HARTFORD

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Maple Street Catering, LLC

Licensee # 5081- 4

Doing Business As:

Big Fatty's BBQ

186 South Main Street

White River Junction VT 05001

Telephone: (802) 296-2400

Mailing Address:

186 South Main Street

White River Junction VT 05001

PLEASE INCLUDE EMAIL ADDRESS: Brandon(AT) Maple street catering, com

Description of Premises:

1st Class Restaurant in the front half of a single story wood structure located on the North side of So. Main St, designated as #186 Approx 5,000sq ft in size. Located in the village of WRJ, town of Hartford, VT.

Lessor: FOXCON LLC

FOXCON, LLC

White River Junction VT 05001

Last Enforcement Seminar: 08/20/2020

This Club is: An unincorporated Association? ☐ Yes ☒ No

A Limited Liability Company? ☒ Yes ☐ No

A Vermont Corporation? ☐ Yes ☒ No

Majority of Members are US Citizens: Yes

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. Lewis, Bethany	[REDACTED]	White River Junction	VT	05001
Member	2. Vagnini, Clayton	[REDACTED]	Milton	VT	05468
Member	3. Fox, Brandon	[REDACTED]	White River Junction	VT	05001

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, Court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.:

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.:

Disclosure of Non-profit Organization?: ☐ Yes ☒ No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands that he/she must maintain a list of the names and residences of paid up members, a list of club officers, and a list of employees of the club and their annual salaries. These lists must remain on the licensed premises and be available for inspection upon request.

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2021 LIQUOR LICENSE RENEWAL APPLICATION
THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

5081-004-3RST-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 24th day of FEBRUARY, 2021

Signature of authorized agent
of corporation, company, club or association

GM / MEMBER

Signature of individual or partners

BRELL

(Title)

Are you making this application for the benefit of any other party? Yes ☒ No

MAKE CHECKS PAYABLE TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

MAIL CHECK WITH COMPLETED FORMS TO THE TOWN OR CITY CLERK

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any license may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present Attest, _____, Town Clerk

The seasonal fee applies to establishments open for six continuous months or less of the license year.

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

COMBINE OUTSIDE CONSUMPTION AREAS

2021 LIQUOR LICENSE RENEWAL APPLICATION OUTSIDE CONSUMPTION PERMIT

5081-004-OUTC-002

Page 1

Fee: \$20.00
Paid to DLC

License Year Beginning May 1, 2021 ending April 30, 2022

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Maple Street Catering, LLC

Licensee # 5081- 4

Doing Business As:

Big Fatty's BBQ

186 South Main Street

White River Junction VT 05001

Telephone: (802) 296-2400

Mailing Address:

186 South Main Street

White River Junction VT 05001

PLEASE INCLUDE EMAIL ADDRESS: Brandon@MapleStreetCatering.com

Description of the delineated area is as follows: patio in front of Big Fatty's BBQ - fenced off 52ft by 20ft
Area directly outside Big Fatty's with beer window/door with physical barriers in use at all times. Permanent use 11:00am - 11:00pm
8 Table on pavement / Bar Area 4 Tables on porch

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We hereby certify that the information in this application is true and complete.

Dated this 9th day of March, 2021

Signature of authorized agent
of corporation, company, club or association

BRELLA OM MEMBER

Signature of individual or partners

BRELLA

(Title)

Are you making this application for the benefit of any other party? Yes X No

MAKE CHECKS PAYABLE TO AND MAIL TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

LOCAL COMMISSIONER SECTION BELOW

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

COMBINE OUTSIDE CONSUMPTION AREAS

2021 LIQUOR LICENSE RENEWAL APPLICATION OUTSIDE CONSUMPTION PERMIT

5081-004-OUTC-001

Page 1

Fee: \$20.00
Paid to DLC

License Year Beginning May 1, 2021 ending April 30, 2022

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Maple Street Catering, LLC
Doing Business As:

Licensee # 5081- 4

Big Fatty's BBQ
186 South Main Street
White River Junction VT 05001
Telephone: (802) 296-2400

Mailing Address:
186 South Main Street
White River Junction VT 05001

PLEASE INCLUDE EMAIL ADDRESS:

Brandon@Maplestreetcatering.com

Description of the delineated area is as follows:

On a Deck- 4 tables, One entrance/exit/same raitios all over. In a
confined space. April 1st- ~~December 1st~~ 11:00am-11:00pm
MARCH 31st

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full
compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date
of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with
respect to child support or are in full compliance with a plan to pay any and all child support payable under a support
order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good
standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of
contributions due to the Department of Employment and Training.

I/We hereby certify that the information in this application is true and complete.

Dated this 9th day of MARCH, 2021

Signature of authorized agent
of corporation, company, club or association

GM/member

Signature of individual or partners

Bred Finn

(Title)

Are you making this application for the benefit of any other party? Yes ☒ No

MAKE CHECKS PAYABLE TO AND MAIL TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes
Annotated, as amended, have been fully met by the applicant, the comissioners will endorse their recommendation on the back
of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be
granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual
commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk



3/4/21

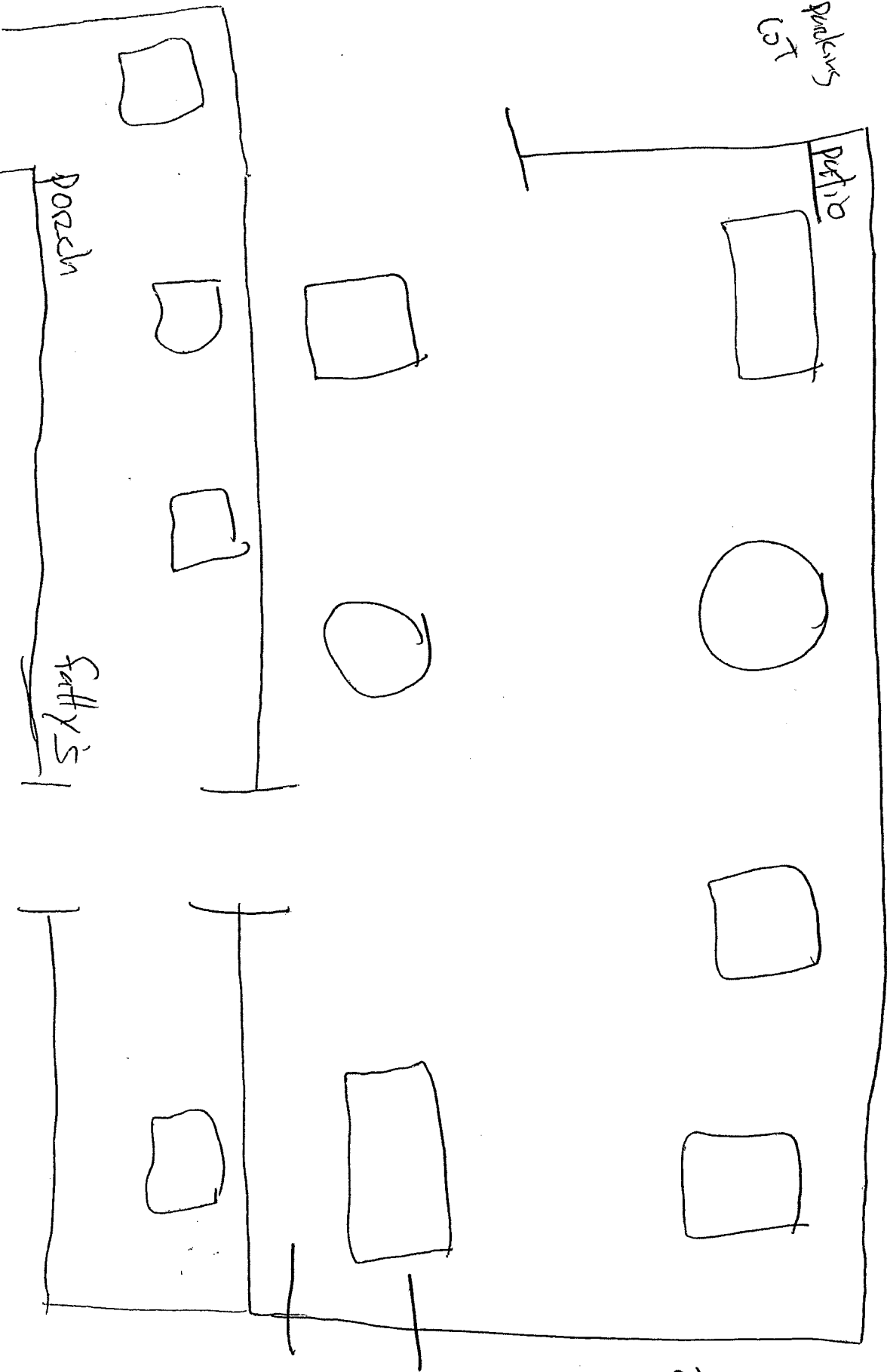
Road - South Main Street

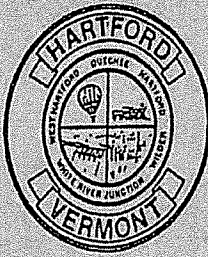
54 ft

Spickers
lot

patio

21 ft





TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2021 LIQUOR LICENSE-ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will be returned.

Date: 3/9/21 Applicant: Maple Street Catering/Big Fattys BBQ
Doing Business As: Big Fattys BBQ
Mailing Address: 186 South Main Street, WRS VT 05001
Telephone Number(s): 802-296-2400
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

Brandon Fox ~~_____~~ Clay Vaghi ~~_____~~
Beth Lewis ~~_____~~

Please list violations any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

N/A

Liquor/Tobacco License Violations (See Hartford Liquor Policy for Details).
(including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

N/A

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Brandon Fox
Licensee's Signature

Brandon Fox
Printed Name

3/9/21
Date

Licensee's Signature

Printed Name

Date

Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West
From: Deputy Chief Braedon S. Vail

CC:

Date: March 10, 2021

Re: Liquor Licenses

The following establishment and subsequent person(s) listed on the application have been checked through the Hartford Spillman RMS system as well as the Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Big Fatty's BBQ
186 South Main St

Bethany Lewis
Clayton Vagnini
Brandon Fox

Inspection Summary

Hartford Fire Department

Inspection 4590



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM

Scheduled 03/19/2021 00:00
Inspected On 03/19/2021 09:00
Finished At 03/19/2021 10:00
Next Inspection
Scheduled
Inspection Length 1.00

Occupant

Occupant Name Big Fatty's BBQ
Building Name Restaurant - Assembly
Contact Name Brandon Fox
Address 186 S MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 802-295-5513

Owner

Owner / Company EXECUSUITE LLC
Contact Name MIKE DAVIDSON
Address 31 ELM STREET
City, State and Zip LEBANON, NH 03766-
Phone

Comments

Violation Summary

Status	Violation	Location
Closed	- Exit/Emergency Lights Exit/Emergency lights shall be in proper working order	Entry Doors

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Signatures

Inspector

A handwritten signature in black ink, appearing to read "Thomas Peltier".
Thomas Peltier

03/22/21
Date



**TOWN OF HARTFORD
SELECTBOARD MINUTES**

Tuesday, March 23, 2021
6:00pm Hartford Town Hall
171 Bridge Street, White River Junction, VT 05001

**This meeting was conducted in compliance with
Vermont Open Meeting Law with electronic participation.**

Present via Zoom: Joe Major, Selectboard Vice Chair; Kim Souza, Selectboard Clerk; Rachel Edens, Selectboard Member; Ally Tufenkjian, Selectboard Member; Dennis Brown, Selectboard Member.

Present at Town Hall: Dan Fraser, Selectboard Chair; Tracy Yarlott-Davis, Town Manager; Lana Livingston, Administrative Assistant

Absent: Julia Dalphin, Selectboard Member

CATV LINK: <http://catv.cablecast.tv/CablecastPublicSite/show/14137?channel=1>

The Chair read this script:

As Chair of the Town of Hartford Selectboard I find that, due to the State of Emergency declared by Governor Scott as a result of the COVID-19 pandemic and pursuant to Addendum 6 to Executive Order 01-20 and Act 92, this public body is authorized to meet electronically.

In accordance with Act 92, there is no physical location to observe and listen contemporaneously to this meeting. However, in accordance with the temporary amendments to the Open Meeting Law, I confirm that we are:

*a) Providing public access to the meeting by [telephone/video/other electronic means], with additional access offered through telephone, zoom and youtube.com. We are using Zoom for this remote meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform and the public has access to contemporaneously listen and, if desired, participate in this meeting by <https://zoom.us/j/549799933> - Please mute your microphone, [youtube.com/catv810](https://www.youtube.com/watch?v=810) – click “live now”. If you're calling in from phone dial: (415) 762-9988 Type in the Room ID: 549-799-933 followed by #. Press # a second time. Press *9 to raise your hand for public comment.*

b) Providing public notice of instructions for accessing the meeting. We previously gave notice to the public of the necessary information for accessing this meeting, including how to access the meeting using telephone, zoom and youtube.com in our posted meeting agenda. [Instructions have also been provided on the town website on the “Agendas and Minutes.”]

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access.

d) Continuing the meeting if necessary. In the event the public is unable to access this meeting, it will be continued to a time and place certain.

Please note that all votes taken during this meeting that are not unanimous will be done by roll call vote, in accordance with the law. Let's start the meeting by taking a roll call attendance of all Selectboard members participating in the meeting.

I. Selectboard Meeting: Selectboard Chair, Dan Fraser called the meeting to order at 6:00 PM.

II. Pledge of Allegiance: The Pledge of Allegiance was recited.

III. Order of Agenda No changes to the order of agenda.

IV. Selectboard

1. Public:

Mike Morris from Hartford asked about the south main parking lot concerns and the cars that were towed from this lot. Town Manager, Tracy Yarlott-Davis responded that in the Town Manager's report tonight is the update on this issue and for the most this was taken care of before this meeting so it is not needed to be on this agenda. Mr. Morris expressed his concern about the "chat" function of the zoom meetings not be available for the public. Selectboard Chair, Dan Fraser responded that because of the open meeting laws and the advice from VLCT the public chat will not be accessed.

Cathy Melocik from Wilder asked if the Liquor Licenses could not be on the Selectboard Agendas and not be the responsibility of the Selectboard to approve. She also thanked Maggie Cassidy from the Valley News for all she has done covering issues of Hartford. Ms. Cassidy is leaving the Valley News and going to VT Digger.

Jack Peisch, a teacher at the Hartford school system, asked the Board if they would advertise and hire a community wellness coordinator that was approved in the budget. He stressed the importance of this position. Town Manager, Tracy Yarlott-Davis reported that we are waiting for the draft contract to come back after review.

Preston Houck from WRJ called. He had his car towed from the south main street parking lot for snow removal. At this point he has not claimed his car that now is owed more to Sabil and Sons than the car is worth. He is asking for the Town to help out with the expenses or take the care for donation. The Town cannot accept the car as a donation. Selectboard Member, Rachel Edens suggested that he could donate it to the Haven.

Selectboard Comments:

Dennis Brown spoke to the Board about WRJ parking. He noted that Lebanon is potentially approving playing fields in a flood zone. He doesn't understand why Hartford cannot approve a parking lot in a flood zone. The particular area he spoke of is the land owned by Home and Hearth. Citizen, Mike Morris commented that the Home Hearth property needs to be seriously considered. Joe Major agreed with Mr. Brown. Downtown WRJ parking is an issue and he (Joe Major) has some ideas to explore options. Now that we are hopefully heading out of the pandemic, some out of the box thinking is needed for the increase of parking needed. Kim Souza hopes to have significant time to discuss the parking in future meetings or as a topic for the "listening sessions." She also reminded the Selectboard that 50+ spaces will be added when the south main street parking lot is expanded perhaps as soon as this summer. Gwen from WRJ called in at this time to follow-up on the towing issue from that lot. She owns property and her tenants use this lot. There needs to be a plan for the future and she will start with collect contact information from her tenants.

2. Appointments:

- a. Consider the Re-Appointment of Matt Osborn as Acting Zoning Administrator for a three-year term beginning March 23, 2021 and ending March 22, 2024.

Selectboard Clerk, Kim Souza made the motion to re-appoint Matt Osborn as Acting Zoning Administrator for a three-year term beginning March 23, 2021 and ending March 22, 2024. Selectboard Member, Dennis Brown seconded the motion. All were in favor and the motion passed.

- b. Consider the Appointment of John Heath to the Hartford Planning Commission for a three-year term beginning March 23, 2021 and ending March 22, 2024.

Selectboard Vice Chair, Joe Major made the motion to Appoint John Heath to the Hartford Planning Commission for a three-year term beginning March 23, 2021 and ending March 22, 2024. Selectboard Member, Ally Tufenkjian seconded the motion. All were in favor and the motion passed.

- c. Consider the Re-Appointments of F.X. Flinn as Representative and Jeff Brand as First Alternate and Bob Merrill as Second Alternate for the East Central Vermont Telecommunications District (ECVTD) to serve until successors are duly appointed.

Selectboard Member, Ally Tufenkjian made the motion for the Re-Appointments of F.X. Flinn as Representative and Jeff Brand as First Alternate and Bob Merrill as Second Alternate for the East Central Vermont Telecommunications District (ECVTD) to serve until successors are duly appointed. Selectboard Member, Rachel Edens seconded the motion. All were in favor and the motion passed.

3. Town Manager's Report:

Significant Activity Report.

<https://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/207>

Highlights:

Town Employment Vacancies

Currently, the town has a number of vacancies across departments. In addition, Department Heads have been requesting additional positions to address workload increases in a number of departments. Anecdotally, it appears that Town staffing has not grown along with other indicators of growth such as resident population, town services, and general development. This will warrant further investigation over the next year.

Vacancies: Planning 1, Finance 1, Public Works 2, Parks & Recreation 1, Police Operations 7, Emergency Communications 3.

Hartford Fire also has two vacancies but has already started the hiring process to fill those.

Fire and Police Outstanding Service

Earlier this month one of our officers began CPR 011 a person who was unconscious while both Hartford and Lebanon sent ambulances. Chief Cooney told me that our officer's quick thinking and strong CPR skills ensured that the patient was transported to the hospital with a heartrate, pulse' and breathing.

Update on Towing

Last week, Public Works contacted those financially affected by the urgent towing for snow and ice maintenance in the South Main Street Lot. We were able to offer reimbursement of towing fees and up to two days of storage to those that had contacted Public Works or the Town Manager's office. Public Works staff is also working on a comprehensive plan for managing regular and urgent maintenance issues in Town parking lots for both summer and winter.

First Fridays

Starting in May, we'll see the return of First Fridays with the Light River Junction First Fridays with WRIF! This is part of an \$18,000 grant from the Vermont Community Foundation, the Agency of Commerce and Community Development and the Better Places partners. Out of 63 applications, this project was one of eight selected. It will allow White River Junction to host multiple film and media arts programs and displays while patrons enjoy food and beverage from local restaurants.

4. Public Hearing: Selectboard Chair, Dan Fraser recessed the Selectboard Meeting and opened the Public Hearing at 6:50 P.M.

Amendments to Zoning Regulations to Create Two New Zoning Districts (HCR & QCR)
Presented by Lori Hirshfield, Director of Planning and Development Department and
Bruce Riddle, Planning Commission Chair.

Change a Section of Industrial Commercial (IC) in White River Junction to Highway Commercial Residential (HCR): On the east side of Route 5 near the intersection with Route 4, there is a small area (five properties) that currently is zoned Industrial Commercial and includes the Listen property (formerly 25,000 Gifts) as well as a duplex, mixed-use building and the former Morris Homes model. See attached map. The IC zoning district does not allow residential or mixed-use development. The proposed Highway Commercial Residential (HCR) zoning district would make single-unit dwellings and two-unit dwellings permitted uses in the district and make multi-unit dwellings and mixed-use buildings (residential and commercial development) conditional uses. Other proposed changes include moving some permitted uses to the conditional use side or eliminating the use all together. The enclosed proposed HCR zoning district sheet shows these proposed changes compared to the IC zoning district. The proposal includes changing the designation to "Highway Commercial Residential".

Change Highway Commercial in Quechee to Quechee Commercial Residential (QCR): The Highway Commercial (HC) zoning district in Quechee includes Route 4 at the junction of Waterman Hill Road and includes the west side of Cross Street and West Gilson Avenue. See attached map. The HC zoning district does not allow residential or mixed-use development. The proposed Quechee Commercial Residential (QCR) zoning district would make single-unit dwellings and two-unit dwellings permitted uses in the district and make multi-unit dwellings and mixed-use buildings (residential and commercial development) conditional uses. Other proposed changes include moving some permitted uses to the conditional use side or eliminating the use all together. The enclosed proposed QCR zoning district sheet shows these proposed changes compared to the HC zoning district. The proposal includes changing

the designation to “Quechee Commercial Residential (QCR).”

Selectboard Chair, Dan Fraser closed the Public Hearing and reopened the Selectboard meeting at 7:15 P.M.

5. Board Reports, Motions & Ordinances:

- a. Amendments to Zoning Regulations to Create Two New Zoning Districts (HCR & QCR) (Motion Required)

Selectboard Clerk, Kim Souza made the motion to adopt the Zoning Regulation Amendments to establish the new Highway Commercial Residential and the Quechee Commercial Residential Zoning Districts As proposed, and any other non-substantive changes to the Zoning Regulations necessary to integrate these two new zoning districts into the bylaw. Selectboard Vice Chair, Joe Major seconded the motion. All were in favor and the motion passed.

- b. Town and School Meeting Committee Update (Information Only)
Presented by Town Manager, Tracy Yarlott-Davis.

The Town Charter requires that the Town and School jointly manage a Town and School Meeting Committee. The Committee is charged to:

Organize, arrange, and provide for the comfort, presentation, publicity, program, refreshments, entertainment, and other non-statutory aspects of the Town meeting cycle, such as the Budget and Candidates Night meeting and the Town and School District Day meeting. {24 App. V.S.A. ch. 123A, § 201)

The Committee consists of five members:

- One member serving a two -year term appointed by the Town Clerk
- One member serving a two-year term appointed by the Town Selectboard
- One member serving a three-year term appointed by the Town Selectboard
- One member serving a two-year term appointed by the Town School Board
- One member serving a three-year term appointed by the Town School Board

It is unclear why this Committee lost membership, but it has not been very active for many years. For the last two years, Town staff have provided a baseline compliance with the Charter. However, this is not the intent of the Charter or the Committee

Our Town Clerk, Lisa O'Neil has reached out to many regular election cycle volunteers to ask if they are interested in serving on this Committee to serve in the position that is appointed by her. The School Board has one person who has applied.

Recommendation: The Town Manager recommended that the Selectboard actively solicit for members to serve in the positions allocated to the Selectboard. This will allow the committee to be a robust resource for the Town and School for the 2022 meeting. These openings will be posted on listserv and other social media sites.

c. COVID Committee Membership and Charge

The current committee will examine the charge to include membership requirements and will submit a proposal to update this in the coming weeks. The needs of the community have changed and this will be reflected in the work the committee continues to do.

d. Strategic Equity and Inclusion Plan

Selectboard Vice Chair, Joe Major has begun to act on establishing the implementation of the Strategic Plan done two years ago. He has asked Selectboard Member, Rachel Edens to help him and to spearhead the implementation of this plan.

Major Brad Vail reported that the police are going to an e-ticket for all traffic stops. This will help to collect the data. Race is a requirement to produce the ticket. Dillon Walsh is working with the State to get this up and running. Joe Major will be talking to the authors of the document. This plan will continue to evolve with feedback from the Staff, Community and Selectboard.

V. Local Liquor Control Board: Selectboard Chair, Dan Fraser recessed the Selectboard Meeting and opened the Local Liquor Control Board at 7:25 P.M.

Renewals:

- a. Montshire Services, LLC Doing Business As: Bob's Service Center, 4 Ballardvale Center, White River Junction, VT 05001 (Second Class)
- b. Cumberland Farms of Vermont, Inc. Doing Business As: Cumberland Farms #8007, 1167 Hartford Avenue, White River Junction, VT 05001 (Second Class)
- c. Evans Group of Vermont, Inc. Doing Business As: Evans Expressmart, Route 5 & Airport Road, White River Junction, VT 05001 (Second Class)

Selectboard Member, Dennis Brown made the motion to approve the renewals of Second Class Liquor Licenses for: Montshire Services, LLC Doing Business As: Bob's Service Center, 4 Ballardvale Center, White River Junction, VT 05001
And
Cumberland Farms of Vermont, Inc. Doing Business As: Cumberland Farms #8007, 1167 Hartford Avenue, White River Junction, VT 05001
And
Evans Group of Vermont, Inc. Doing Business As: Evans Expressmart, Route 5 & Airport Road, White River Junction, VT 05001
Selectboard Vice Chair, Joe Major seconded the motion. 4 were in favor, 1 abstained (Fraser) and 1 recused (Souza) The motion passed.

- d. Squeaky Wheel, Inc. Doing Business As: The Filling Station

Restaurant & Lounge, 70 Gate Street, White River Junction, VT 05001 (First & Third Class)

- e. Northern Hospitality Limited Partnership Doing Business As: Hotel Coolidge, 39 South Main Street, White River Junction, VT 05001 (First and Third Class)

Selectboard Member, Ally Tufenkjian made the motion to approve the renewals of First and Third Class Liquor Licenses for:

Squeaky Wheel, Inc. Doing Business As: The Filling Station Restaurant & Lounge, 70 Gate Street, White River Junction, VT 05001

And

Northern Hospitality Limited Partnership Doing Business As: Hotel Coolidge, 39 South Main Street, White River Junction, VT 05001.

Selectboard Member, Dennis Brown seconded the motion. 4 were in favor, 1 abstained (Fraser) and 1 recused (Souza). The motion passed.

- f. Quechee Club, Inc. Doing Business As: Quechee Club Inc., 3268 Quechee Main Street, Quechee, VT 05059 (First, Third and Outside Consumption)
- g. Quechee Club, Inc. Doing Business As: Base Lodge, 3369 Quechee Main Street, Quechee, VT 05059 (First, Third and Outside Consumption)
- h. Quechee Club, Inc. Doing Business As: Murphy Farm, 78 Murphy Road, Quechee, VT 05059 (First, Third and Outside Consumption)

Selectboard Vice Chair, Joe Major made the motion to approve the renewals of First, Third Class and Outside Consumption Liquor Licenses for:

Quechee Club, Inc. Doing Business As: Quechee Club Inc., 3268 Quechee Main Street, Quechee, VT 05059

And

Quechee Club, Inc. Doing Business As: Base Lodge, 3369 Quechee Main Street, Quechee, VT 05059

And

Quechee Club, Inc. Doing Business As: Murphy Farm, 78 Murphy Road, Quechee, VT 05059

Selectboard Member, Ally Tufenkjian seconded the motion. 4 were in favor, 1 abstained (Fraser) and 1 recused (Souza). The motion passed.

- i. Piecemeal, LLC Doing Business As: Piecemeal Pies, 5 South Main Street, White River Junction, VT 05001 (First and Outside Consumption)
- j. Wicked Awesome BBQ., Inc. Doing Business As: Wicked Awesome BBQ, 93 Beswick Drive, White River Junction, VT 05001 (First and

Outside Consumption)

Selectboard Vice Chair, Joe Major made the motion to approve the renewals of First Class and Outside Consumption Liquor Licenses for: Piecemeal, LLC Doing Business As: Piecemeal Pies, 5 South Main Street, White River Junction, VT 05001 And Wicked Awesome BBQ. Inc. Doing Business As: Wicked Awesome BBQ, 93 Beswick Drive, White River Junction, VT 05001 Selectboard Member, Ally Tufenkjian seconded the motion. 4 were in favor, 1 abstained (Fraser) and 1 recused (Souza). The motion passed.

Selectboard Chair, Dan Fraser closed the Local Liquor Control Board at 7:30PM and Reopened the Selectboard meeting.

VI. Commission Meetings Reports

Dennis Brown reported from the Historical Preservation Commission. They have met with the planning commission and are working on a demolition ordinance for historical buildings. They have hired a consultant and this is a work in progress.

Kim Souza - HBRLF is still processing River Roost Financing. Planning is waiting on permitting with River Roost on parking.

Joe Major – HCOREI had it's reorganizational meeting. Allene Swienckowski is still the Chair and John Hall is the Vice Chair. They are working on finding the best way to collect data and support victims of harassment in the community.

Ally Tufenkjian reported that the Sister City Committee is starting up with meetings again and working on getting together as a group.

Ally Tufenkjian attended the Emergency Shelter ad hoc committee. They are restructuring the committee. Becca White is now chair and Ally Tufenkjian is Vice Chair. They are focusing on what to do when the State ends the voucher system and they are looking for land in Hartford along with Planning and Zoning to establish micro dwellings.

Dan Fraser went to a Tree Board Meeting. The Emerald Ash Borer is now in our region.

VII. Consent Agenda

Joe Major asked to clarify his comments he said at the 2/23/2021 meeting. What he said was it is ok to criticize a public official as voted by the public but it is not ok to publicly criticize a Town Staff member at any time.

Selectboard Vice Chair, Joe Major made the motion to approve the Approve Payroll Ending: 3/20/2021; Approve Meeting Minutes of: 3/9/2021; Approve A/P Manifest of: 3/19/2021 & 3/23/2021 and to authorize the Selectboard Chair to sign the documents moving forward while there is a State of Emergency as declared by Gov. Scott. Selectboard Member, Dennis Brown seconded the

motion. All were in favor and the motion passed.

Selectboard Vice Chair, Joe Major made the motion to approve the minutes from 2/23/2021. Selectboard Clerk, Kim Souza seconded the motion. 4 were in favor and 2 (Brown & Tufenkjian) abstained. The motion passed.

Approve Payroll Ending: 3/20/2021
Approve Meeting Minutes of: 2/23/2021, 3/9/2021
Approve A/P Manifest of: 3/19/2021 & 3/23/2021

Selectboard Meeting Dates of: Already Approved:
4/6/2021 and 4/20/2021

VIII. Adjourn the Selectboard Meeting:

Selectboard Member, Dennis Brown made the motion to adjourn the meeting at 7:55 PM. Selectboard Clerk, Kim Souza seconded the motion. All were in favor and the motion passed.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

Report Date: 4/02/21
1:57PM

Payment Manifest
by Vendor ID
Town of Hartford

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User: florentina

ReportAPINHDPmtByDate

Check Date: 4/02/2021 - 4/02/2021

Bank ID	Bank Name	Payee Name	Check Date	Check No.		
Vendor ID	Vendor Name					
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
13-0200	TIF TAX REVENUE					
500691	U.S. BANK	U.S. BANK	4/02/2021			1005
	VMBBHAR102 2021	BOND PAYMENTS	0.00	\$53,079.20	0.00	53,079.20
	Desc: Series 2014-3	Acct: 13-912-542-0100		Bond Interest - TIF 2014-3		
	Desc: Series 2017-3	Acct: 13-912-542-0350		Bond Interest - TIF 2017-3		
	Desc: Series 2020-2	Acct: 13-912-542-0370		Bond Interest - TIF 2020 - 3		
	Vendor Total:			53,079.20	0.00	53,079.20
13-0200	PARKS - REC RESTRICTED		Bank Total:		53,079.20	
25-8055	PARKS - REC RESTRICTED					
006995	R.C. BRAYSHAW & COMPANY, INC	R.C. BRAYSHAW & COMPANY, INC	4/02/2021			1036
	77412	2021SPRING/SUMMER GUIDE	0.00	\$750.00	0.00	750.00
	Desc: 2021 Spring Summer Program Guide	Acct: 25-985-511-0004		P & R Restricted - Members Advantage		
	Vendor Total:			750.00	0.00	750.00
022890	HOLIDAYGOO, INC		4/02/2021			1037
	18703	SUPPLIES - EASTER EGG HUNT	0.00	\$475.50	0.00	475.50
	Desc: SUPPLIES - EASTER EGG HUNT	Acct: 25-985-511-0006		P & R Restricted - Community Events		
	Vendor Total:			475.50	0.00	475.50
25-8055	Hartford 2020 VCDP Revolving Loan F		Bank Total:		1,225.50	
70-0794	Hartford 2020 VCDP Revolving Loan F					
040774	ROOST HOLDINGS, LLC		4/02/2021			1001
	03.10.2021	Business loan VCDP-RLF	0.00	\$50,000.00	0.00	50,000.00
	Desc: Business loan VCDP-RLF	Acct: 70-623-300-7094		N/R Roost Holdings LLC - VCDP RLF 2C		
	Vendor Total:			50,000.00	0.00	50,000.00
70-0794	Dog Park		Bank Total:		50,000.00	
73-7302	Dog Park					
005043	BERGERON'S LAWN		4/02/2021			1062
	18665	MOWING AUG'21 - DOG PARK	0.00	\$150.00	0.00	150.00
	Desc: MOWING AUG'21 - DOG PARK	Acct: 73-511-318-7302		CONTRACTED SERVICES(DOG PARK		
	18697	MOWING SEP'21 - DOG PARK	0.00	\$225.00	0.00	225.00
	Desc: MOWING SEP'21 - DOG PARK	Acct: 73-511-318-7302		CONTRACTED SERVICES(DOG PARK		
	Vendor Total:			375.00	0.00	375.00
73-7302	Glory Days		Bank Total:		375.00	
73-7303	Glory Days					
019555	GREATER GOOD MEDIA, INC		4/02/2021			1028
	QT19-338	ADS QUEECHIEE TIMES	0.00	\$350.00	0.00	350.00
	Desc: ADS QUEECHIEE TIMES	Acct: 73-511-318-7303		CONTRACTED SERVICES(GLORY DA'		
	QT19-339	ADS QUEECHIEE TIMES	0.00	\$350.00	0.00	350.00
	Desc: ADS QUEECHIEE TIMES	Acct: 73-511-318-7303		CONTRACTED SERVICES(GLORY DA'		

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Check Date: 4/02/2021 - 4/02/2021

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			700.00	0.00	700.00
73-7303	GENERAL FUND - MASCOMA	Bank Total:		700.00	
FUND 1 0	GENERAL FUND - MASCOMA				
000884	ADVANCED ELECTRONIC DESIGN, INC			4/02/2021	72295
8271583	A/C POWER ADAPTOR	0.00	\$171.28	0.00	171.28
Desc:	A/C POWER ADAPTOR	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			171.28	0.00	171.28
001180	AIR VACUUM CORPORATION			4/02/2021	72296
14865	AIRVAC System Fire Station #2	0.00	\$6,061.00	0.00	6,061.00
Desc:	AIRVAC System Fire Station #2	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
Vendor Total:			6,061.00	0.00	6,061.00
001303	ALDRICH + ELLIOTT, PC			4/02/2021	72297
18017.003,79573	SO MAIN ST SEWER C #2 - DEC 2020	3,497.00	\$3,497.00	0.00	3,497.00
Desc:	SO MAIN ST SEWER C #2 - DEC 2020	Acct: 13-921-360-0000	S. Main St - Infrastructure Engineering		
18017.003,79697	SO MAIN ST SEWER C #2 - FEB 2021	4,382.44	\$4,382.44	0.00	4,382.44
Desc:	SO MAIN ST SEWER C #2 - FEB 2021	Acct: 13-921-360-0000	S. Main St - Infrastructure Engineering		
Desc:	SO MAIN ST SEWER C #2 - FEB 202121	Acct: 13-921-360-0000	S. Main St - Infrastructure Engineering		
18018.002,79698	SO MAIN ST C #2 DESIGN 01.31-02.27.	8,923.72	\$8,923.72	0.00	8,923.72
Desc:	SO MAIN ST C #2 DESIGN 01.31-02.27.	Acct: 13-921-405-0000	Town Square Parking Lot - Engineering		
Desc:	SO MAIN ST C #2 DESIGN 01.31-02.27.	Acct: 13-921-360-0000	S. Main St - Infrastructure Engineering		
Desc:	SO MAIN ST C #2 DESIGN 01.31-02.27.	Acct: 13-921-405-0000	Town Square Parking Lot - Engineering		
Desc:	SO MAIN ST C #2 DESIGN 01.31-02.27.	Acct: 13-921-360-0000	S. Main St - Infrastructure Engineering		
Vendor Total:			16,803.16	0.00	16,803.16
001650	ALLEN ENGINEERING POOLS AND SPAS			4/02/2021	72298
111-521139-01	Polymer for treatment plant	4,204.50	\$4,204.50	0.00	4,204.50
Desc:	Polymer for treatment plant	Acct: 60-961-340-0000	CHEMICALS		
Vendor Total:			4,204.50	0.00	4,204.50
002065	AMERICAN FAMILY LIFE ASSURANCE	AFLAC - AMERICAN FAMILY LIFE		4/02/2021	72299
MAR'21	SUPPLIMENT INSURANCE - MARCH 20	0.00	\$1,735.76	0.00	1,735.76
Desc:	SUPPLIMENT INSURANCE - MARCH 2021	Acct: 10-012-300-0270	ACCRUED AD&D PAYABLE		
Vendor Total:			1,735.76	0.00	1,735.76
002845	ARC MECHANICAL CONTRACTORS, INC			4/02/2021	72300
25751A	SERVICE CALL - WABA	0.00	\$245.00	0.00	245.00
Desc:	SERVICE CALL - WABA	Acct: 10-530-318-0000	CONTRACTED SERVICES		
Vendor Total:			245.00	0.00	245.00
002962	AT&T MOBILITY	AT&T MOBILITY		4/02/2021	72301
MAR'21	I-PAD INTERNET	28.50	\$28.50	0.00	28.50
Desc:	I-PAD INTERNET	Acct: 50-952-324-0000	TELEPHONE		
Desc:	I-PAD INTERNET	Acct: 55-954-324-0000	TELEPHONE		

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Check Date: 4/02/2021 - 4/02/2021

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			28.50	0.00	28.50
003450	AUTOZONE			4/02/2021	72302
5120605534	PARTS	0.00	\$65.09	0.00	65.09
Desc: PARTS		Acct: 10-221-321-0200	REPAIRS & MAINT EMS VEHICLES		
5120597588	PARTS	0.00	\$43.06	0.00	43.06
Desc: AIR FILTER, OIL FILTER PD-9		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
5120597890	PARTS	0.00	\$153.65	0.00	153.65
Desc: PIPE, BAND CLAMP, GASKET PD-10		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
5120597904	PARTS	0.00	\$130.47	0.00	130.47
Desc: GAS SHOCK,AIR FILTER,OIL FILTER PD-		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
5120598097	PARTS	0.00	\$23.77	0.00	23.77
Desc: OIL, AIR FILTERS-PD8		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
5120599789	PARTS	0.00	\$10.99	0.00	10.99
Desc: AIR FILETER-PD8		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
5120599835	RETURN - PARTS	0.00	\$-13.29	0.00	-13.29
Desc: RETURN - PARTS		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
5120600100	PARTS	0.00	\$106.69	0.00	106.69
Desc: EXHAUST PIPE TOOL SET		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
5120600308	PARTS	0.00	\$25.62	0.00	25.62
Desc: PIPE HINGE,EXHAUST CLAMP-PD10		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
5120604530	PARTS	0.00	\$113.76	0.00	113.76
Desc: PARTS		Acct: 10-221-321-0200	REPAIRS & MAINT EMS VEHICLES		
5120604537	PARTS	0.00	\$74.90	0.00	74.90
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
5120604835	PARTS	0.00	\$65.09	0.00	65.09
Desc: PARTS		Acct: 10-221-321-0200	REPAIRS & MAINT EMS VEHICLES		
5120605530	PARTS	0.00	\$355.98	0.00	355.98
Desc: PARTS		Acct: 10-221-321-0200	REPAIRS & MAINT EMS VEHICLES		
Vendor Total:			1,155.78	0.00	1,155.78
003990	ATG LEBANON, LLC			4/02/2021	72303
X701003831:01	PARTS H-9	0.00	\$493.35	0.00	493.35
Desc: PARTS H-9		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
X701003863:01	PARTS H-9	0.00	\$-52.57	0.00	-52.57
Desc: PARTS H-9		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			440.78	0.00	440.78
004850	BEN'S UNIFORMS INC.			4/02/2021	72304
94083	UNIFORM	0.00	\$386.00	0.00	386.00
Desc: UNIFORM		Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
Vendor Total:			386.00	0.00	386.00
005380	BESSETTE, TANNER	TANNER JACOB BESSETTE		4/02/2021	72305
03.30.2021	LEGO CLUB	0.00	\$300.00	0.00	300.00
Desc: LEGO CLUB		Acct: 10-514-318-0000	CONTRACTED SERVICES		
Vendor Total:			300.00	0.00	300.00

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Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
005800	BLAKTOP INC.			4/02/2021	72306
27648	ASPHALT	0.00	\$458.62	0.00	458.62
Desc: ASPHALT		Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
28445	ASPHALT	0.00	\$474.24	0.00	474.24
Desc: ASPHALT		Acct: 10-312-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			932.86	0.00	932.86
006100	BMO FINANCIAL GROUP			4/02/2021	72307
Cooney 03/01-10/21	Cooney, Scott - FD	0.00	\$389.00	0.00	389.00
Desc: ModernizingMed-Medicare Software Fe		Acct: 10-221-318-0000	CONTRACTED SERVICES		
Desc: Amazon-Med Supplies		Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
Czora 03/01-10/21	Czora, Jason - FD	0.00	\$75.00	0.00	75.00
Desc: DiversCove-mustang Suit Repairs		Acct: 10-221-331-0200	TECHNICAL/WATER EQUIPMENT		
Delisle 03/01-10/21	Delisle, Jeremy - DPW	4,158.10	\$5,297.24	0.00	5,297.24
Desc: Software for project manager		Acct: 10-325-320-0000	EQUIPMENT OPER/MAINT - OFFICE		
Desc: Software for project manager		Acct: 50-955-330-0000	OFFICE EQUIPMENT		
Desc: Software for project manager		Acct: 55-955-330-0000	OFFICE EQUIPMENT		
Desc: Software for project manager		Acct: 60-965-330-0000	OFFICE EQUIPMENT		
Desc: Software for project manager		Acct: 65-965-330-0000	OFFICE EQUIPMENT		
Desc: BestBuy-PC Adapter		Acct: 60-965-330-0000	OFFICE EQUIPMENT		
Desc: PSI-WW Exam Fee		Acct: 60-961-315-0000	RECRUITMENT & TRAINING		
Desc: USPS-Postage		Acct: 50-955-322-0000	POSTAGE		
Desc: Amazon-Backup Cameras		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Desc: Amazon-Fan Wilder		Acct: 50-952-321-0100	REPAIRS & MAINT-BUILDING		
Desc: PSI - Water Exam JL		Acct: 50-954-315-0000	RECRUITMENT & TRAINING		
Desc: PSI - Water Exam JL		Acct: 55-955-315-0000	RECRUITMENT & TRAINING		
Desc: VTOPR-WW Exam		Acct: 65-963-315-0000	RECRUITMENT & TRAINING		
Desc: Amazon-Ribbon		Acct: 30-971-330-0000	OFFICE EQUIPMENT		
Delisle 03/11-27/21	Delisle, Jeremy - DPW	556.10	\$814.15	0.00	814.15
Desc: FourAces-Appreciation Breakfast		Acct: 10-325-315-0000	RECRUITMENT & TRAINING		
Desc: Comcast-internet LF		Acct: 30-971-324-0000	TELEPHONE		
Desc: Amazon-Membership Fee		Acct: 50-955-313-0000	MEMBERSHIP DUES		
Desc: Amazon -Emerg light		Acct: 65-963-321-0100	REPAIRS & MAINT - BUILDING		
Desc: Amazon -16GB Storage		Acct: 65-963-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Desc: Amazon-Batteries		Acct: 10-325-330-0000	OFFICE EQUIPMENT		
Dube 03/01-10/21	Dube, Chris - FD	0.00	\$20.00	0.00	20.00
Desc: NatReg-EMT Testing Fee		Acct: 10-221-315-0000	RECRUITMENT & TRAINING		
Hannux 03/01-10/21	Hannux, Shawn - FD	0.00	\$32.97	0.00	32.97
Desc: HD-Stn2 Bags		Acct: 10-221-331-0200	TECHNICAL/WATER EQUIPMENT		
Hausler 03/01-10/21	Hausler, Scott - REC	0.00	\$444.08	0.00	444.08
Desc: TechVar-LLTV & Pull Stations		Acct: 10-521-318-0000	CONTRACTED SERVICES		
Hausler 03/11-27/21	Hausler, Scott - REC	0.00	\$1,765.26	0.00	1,765.26
Desc: Dell - Laptop for Jay		Acct: 10-511-330-0000	OFFICE EQUIPMENT		
Desc: AmazonTablets for Camp and Programs		Acct: 10-511-330-0000	OFFICE EQUIPMENT		
Desc: HD-Plaq Instal		Acct: 10-528-323-0000	MATERIAL & SUPPLIES		
Jay 03/01-10/21	McDonough, Jay - REC	0.00	\$259.46	0.00	259.46
Desc: OTCBrands-Egg Scramble		Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
Desc: VRPA - Fee Quarter Reg		Acct: 10-511-315-0000	RECRUITMENT & TRAINING		
Jay 03/11-27/21-1	McDonough, Jay - REC	24.50	\$948.77	0.00	948.77

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: CGLeagues-Setup fee	Acct: 10-514-323-0000	MATERIAL & SUPPLIES		
	Desc: OTC Brands-Easter Goody Bags	Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
	Desc: OTC Brands-Easter Goody Bags	Acct: 25-985-511-0006	P & R Restricted - Community Events		
	Desc: Canva-Membership Fee	Acct: 10-511-312-0000	ADVERTISING		
	Desc: Walmart-Supplies Golden Ticket	Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
	Desc: S&SWW-Camp Supplies	Acct: 10-514-323-0000	MATERIAL & SUPPLIES		
Jay 03/11-27/21-2	McDonough, Jay - REC	0.00	\$367.66	0.00	367.66
	Desc: S&SWW-Camp Supplies	Acct: 10-514-323-0000	MATERIAL & SUPPLIES		
Kreis 03/01-10/21	Kreis, Dylan - REC	0.00	\$18.00	0.00	18.00
	Desc: Kreis, Dylan - REC	Acct: 10-511-315-0000	RECRUITMENT & TRAINING		
Kreis 03/11-27/21	Kreis, Dylan - REC	0.00	\$275.83	0.00	275.83
	Desc: Amazon-Dog waste Bags	Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
	Desc: Amazon-Hose Nozzle	Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
	Desc: Amazon-DuctTape	Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND		
Lana 03/01-10/21	livingston, Lana - Admin	0.00	\$10.35	0.00	10.35
	Desc: USPS-Postage Town Reports	Acct: 10-121-322-0000	POSTAGE		
Lana 03/11-27/21	Livingston, Lana - Admin	0.00	\$52.98	0.00	52.98
	Desc: Amazon-Dry Erase Boards	Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
Nulty 03/01-10/21	Nulty, Paula - Admin	0.00	\$939.19	0.00	939.19
	Desc: USPS-Mailing 1095c to iRS	Acct: 10-121-322-0000	POSTAGE		
	Desc: ICMA -Membership fee TM	Acct: 10-121-313-0000	MEMBERSHIP DUES		
	Desc: Amazon-cards	Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
Nulty 03/11-27/21	Nulty, Paula - Admin	0.00	\$11.65	0.00	11.65
	Desc: Amazon-Office Supplies	Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
O'Neil 03/11-27/21	O'Neil, Lisa - TC	0.00	\$77.00	0.00	77.00
	Desc: USPS-Certiff Abatement Letters	Acct: 10-151-322-0000	POSTAGE		
Perry 03/01-10/21	Perry, Diane - PD	0.00	\$370.33	0.00	370.33
	Desc: Staples - Ink Cartridge	Acct: 10-211-417-0017	EXTRAORDINARY EXP - COVID-19		
	Desc: Intoximeters-Dry Gas	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
	Desc: Amazon-Office Supplies	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
Perry 03/11-27/21	Perry, Diane - PD	579.97	\$624.97	0.00	624.97
	Desc: Amazon-4 Bay DiskStation	Acct: 72-211-318-7231	POLICE ASSET FORFEITURE - Exp		
	Desc: Amazon-2 Seagate HDD	Acct: 72-211-318-7231	POLICE ASSET FORFEITURE - Exp		
	Desc: Amazon-Switch& wire Assambly	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
Vail 03/01-10/21	Vail, Brad - PD	0.00	\$1,097.75	0.00	1,097.75
	Desc: DETECTIVES CAR	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
	Desc: APCO-CTO Training	Acct: 10-271-315-0000	RECRUITMENT & TRAINING		
	Desc: USPS-Postage	Acct: 10-211-322-0000	POSTAGE		
Vail 03/11-27/21	Vail, Brad - PD	0.00	\$393.93	0.00	393.93
	Desc: BestBuy-Headset	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
	Desc: USPS-Postage	Acct: 10-211-322-0000	POSTAGE		
	Desc: SymbolArt-Badges	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
Walsh 03/01-10/21	Walsh, Dillon - IT	0.00	\$1,250.34	0.00	1,250.34
	Desc: Dell - Laptop FIN - Flo	Acct: 10-171-330-0000	OFFICE EQUIPMENT		
Walsh 03/11-27/21	Walsh, Dillon - IT	0.00	\$2,001.16	0.00	2,001.16
	Desc: Dell-PC&Display Port	Acct: 10-221-417-0017	EXTRAORDINARY EXP - COVID-19		
	Desc: Dell - Foxit & SMTP2GO	Acct: 10-181-318-0000	CONTRACTED SERVICES		
	Desc: Dell - Adobe x2	Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
	Desc: Dell - Switches & DVD Burner	Acct: 10-181-323-0000	MATERIAL & SUPPLIES		

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Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
006100	BMO FINANCIAL GROUP				4/02/2021	72308
	Vail 02/21-27/21	Vail, Brad - PD	0.00	\$802.00	0.00	802.00
	Desc:	Enterprise-DETECTIVE CAR	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
	Vendor Total:			18,339.07	0.00	18,339.07
006700	BOUND TREE MEDICAL, LLC		BOUND TREE MEDICAL, LLC		4/02/2021	72309
	83989647	MEDICAL SUPPLIES	0.00	\$34.29	0.00	34.29
	Desc:	MEDICAL SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
	Vendor Total:			34.29	0.00	34.29
006905	BP HARTFORD LLC				4/02/2021	72310
	37	SOLAR ARRAY	1,093.96	\$1,559.40	0.00	1,559.40
	Desc:	1/12 Annual Charge - Public Works	Acct: 10-321-329-0000	ELECTRICITY		
	Desc:	1/12 Annual Charge - Wastewater	Acct: 60-961-329-0000	ELECTRICITY		
	Vendor Total:			1,559.40	0.00	1,559.40
006995	R.C. BRAYSHAW & COMPANY, INC		R.C. BRAYSHAW & COMPANY, INC		4/02/2021	72311
	77412	2021SPRING/SUMMER GUIDE	0.00	\$1,248.00	0.00	1,248.00
	Desc:	2021 Spring and Summer Program Guid	Acct: 10-511-312-0000	ADVERTISING		
	Vendor Total:			1,248.00	0.00	1,248.00
007760	BURLINGTON COMMUNICATIONS				4/02/2021	72312
	BCS7955	Radio parts/chargers	0.00	\$675.00	0.00	675.00
	Desc:	Radio parts/chargers	Acct: 10-221-320-0100	EQUIP OPERATION-COMMUNICATION		
	Vendor Total:			675.00	0.00	675.00
008650	CARGILL, INCORPORATED				4/02/2021	72313
	2906081803	SALT	0.00	\$2,237.56	0.00	2,237.56
	Desc:	SALT	Acct: 10-312-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:			2,237.56	0.00	2,237.56
009027	CELLEBRITE, INC.				4/02/2021	72314
	Q-186645-2	4PC ULTIMATE SW RENEWAL	0.00	\$4,300.00	0.00	4,300.00
	Desc:	4PC ULTIMATE SW RENEWAL	Acct: 10-211-314-0000	BOOKS & PERIODICALS		
	Vendor Total:			4,300.00	0.00	4,300.00
009818	CINTAS CORPORATION NO. 2		CINTAS LOC. #68M, 71M		4/02/2021	72315
	4078430060	UNIFORMS	53.12	\$53.12	0.00	53.12
	Desc:	UNIFORMS	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
	4078850660	UNIFORMS	106.56	\$106.56	0.00	106.56
	Desc:	UNIFORMS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	4078850708	UNIFORMS	0.00	\$240.61	0.00	240.61
	Desc:	UNIFORMS	Acct: 10-325-326-0000	UNIFORMS		
	4078850714	UNIFORMS	80.20	\$80.20	0.00	80.20
	Desc:	UNIFORMS	Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	4079508471	UNIFORMS	80.20	\$80.20	0.00	80.20
	Desc:	UNIFORMS	Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
4079508491	UNIFORMS	106.56	\$106.56	0.00	106.56
Desc: UNIFORMS		Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4079508501	UNIFORMS	0.00	\$240.61	0.00	240.61
Desc: UNIFORMS		Acct: 10-325-326-0000	UNIFORMS		
Vendor Total:			907.86	0.00	907.86
010009	CLARK'S TRUCK CENTER	CLARK'S TRUCK CENTER		4/02/2021	72316
444720	PARTS H-8	0.00	\$1,214.16	0.00	1,214.16
Desc: Parts to repair H-8		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			1,214.16	0.00	1,214.16
010832	COMCAST			4/02/2021	72317
0042221APR'21	INTERNET - APRIL 2021 - LIB	0.00	\$47.78	0.00	47.78
Desc: INTERNET - APRIL 2021 - LIB		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			47.78	0.00	47.78
010987	COMPETITIVE COMPUTING, INC			4/02/2021	72318
SIN004293	SWITCH REFRESH	0.00	\$123.75	0.00	123.75
Desc: SWITCH REFRESH		Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION		
SIN004294-1	T&M EFFORT TURN UP INTERNET	0.00	\$169.85	0.00	169.85
Desc: T&M EFFORT TURN UP INTERNET		Acct: 10-181-318-0000	CONTRACTED SERVICES		
SIN004294-2	T&M EFFORT TURN UP INTERNET	0.00	\$61.40	0.00	61.40
Desc: T&M EFFORT TURN UP INTERNET		Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION		
Vendor Total:			355.00	0.00	355.00
012870	SBER PROGRAM	SBER PROGRAMS		4/02/2021	72319
BLS.032221.VT.1	CPR CARDS	0.00	\$60.00	0.00	60.00
Desc: CPR CARDS		Acct: 10-271-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			60.00	0.00	60.00
013200	DEAN, DAVID	DAVID DEAN		4/02/2021	72320
APR'21	Ret Reimburse Apr 2021	0.00	\$400.29	0.00	400.29
Desc: Ret Reimburse Apr 2021		Acct: 10-530-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			400.29	0.00	400.29
015500	ENDYNE, INC			4/02/2021	72321
364430	WRJ MONTHLY ANALYSIS	220.00	\$220.00	0.00	220.00
Desc: WRJ MONTHLY ANALYSIS		Acct: 60-961-318-0000	CONTRACTED SERVICES		
364771	QUE WW	180.00	\$180.00	0.00	180.00
Desc: QUE WW		Acct: 65-963-318-0000	CONTRACTED SERVICES		
364843	WSID 5319 HTFD MISSP	30.00	\$30.00	0.00	30.00
Desc: WSID 5319 HTFD MISSP		Acct: 50-954-318-0000	CONTRACTED SERVICES		
365069	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
Desc: WRJ WEEKLY ANALYSIS		Acct: 60-961-318-0000	CONTRACTED SERVICES		
365070	QUECHEE WW	180.00	\$180.00	0.00	180.00
Desc: QUECHEE WW		Acct: 65-963-318-0000	CONTRACTED SERVICES		
365413	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
Desc: WRJ WEEKLY ANALYSIS		Acct: 60-961-318-0000	CONTRACTED SERVICES		

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Vendor ID	Vendor Name		Payee Name	Check Date	Check No.	
Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:				790.00	0.00	790.00
015615	ESRI, INC	ENVIRONMENTAL SYSTEM RESEARCH		4/02/2021	72322	
94007137	2021 ArcGIS Desktop ANNUAL FEE	0.00	\$700.00	0.00	700.00	
Desc:	2021 ArcGIS Desktop ANNUAL FEE	Acct: 10-622-318-0000	CONTRACTED SERVICES			
Vendor Total:				700.00	0.00	700.00
016050	HOWARD P. FAIRFIELD, LLC			4/02/2021	72323	
7444786	PARTS	0.00	\$242.76	0.00	242.76	
Desc:	PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES			
Vendor Total:				242.76	0.00	242.76
016390	FASTENAL COMPANY			4/02/2021	72324	
NHWES88472	MATERIALS	0.00	\$10.78	0.00	10.78	
Desc:	MATERIALS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES			
NHWES88596	SAFTEY GLASSES	47.46	\$47.46	0.00	47.46	
Desc:	SAFTEY GLASSES	Acct: 50-952-331-0000	DEPARTMENT EQUIPMENT			
Vendor Total:				58.24	0.00	58.24
016540	FERGUSON ENTERPRISES, INC	FERGUSON WATERWORKS #591 #576		4/02/2021	72325	
1011360	MATERIALS	2.39	\$2.39	0.00	2.39	
Desc:	MATERIALS	Acct: 65-965-323-0000	MATERIALS & SUPPLIES			
Vendor Total:				2.39	0.00	2.39
016900	FIRE TECH & SAFETY			4/02/2021	72326	
189918	SCBA REPAIRS	0.00	\$183.10	0.00	183.10	
Desc:	SCBA REPAIRS	Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT			
Vendor Total:				183.10	0.00	183.10
017110	FISHER AUTO PARTS, INC			4/02/2021	72327	
301-066533	E1 PARTS	0.00	\$16.72	0.00	16.72	
Desc:	E1 PARTS	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES			
301-067362	PARTS	30.30	\$30.30	0.00	30.30	
Desc:	PARTS	Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES			
301-067647	PARTS	0.00	\$14.74	0.00	14.74	
Desc:	PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES			
301-067802	PARTS	0.00	\$40.66	0.00	40.66	
Desc:	PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES			
301-067908	EXHAUST SYSTEM HANGER	0.00	\$4.31	0.00	4.31	
Desc:	EXHAUST SYSTEM HANGER	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES			
301-068142	PARTS	0.00	\$17.69	0.00	17.69	
Desc:	PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES			
301-068143	PARTS	0.00	\$119.98	0.00	119.98	
Desc:	PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES			
301-068221	PARTS	0.00	\$103.80	0.00	103.80	
Desc:	PARTS	Acct: 10-221-321-0200	REPAIRS & MAINT EMS VEHICLES			
301-068391	PARTS	0.00	\$79.20	0.00	79.20	
Desc:	PARTS	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES			

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301-068392	PARTS		0.00	\$18.00	0.00	18.00
Desc: PARTS		Acct: 10-221-321-0000		REPAIRS & MAINT-VEHICLES		
301-068484	PARTS		0.00	\$31.82	0.00	31.82
Desc: PARTS		Acct: 10-221-321-0200		REPAIRS & MAINT EMS VEHICLES		
301-334330	PARTS		109.70	\$109.70	0.00	109.70
Desc: PARTS		Acct: 30-975-323-0000		MATERIAL & SUPPLIES		
Vendor Total:				586.92	0.00	586.92
017242	FLINT, CLARENCE	FLINT APPLIANCE SERVICE		4/02/2021		72328
03.11.2021	WASHER PARTS		0.00	\$255.00	0.00	255.00
Desc: WASHER PARTS		Acct: 10-221-321-0100		REPAIRS & MAINT-BUILDING		
Vendor Total:				255.00	0.00	255.00
017300	FOGG'S HARDWARE & BUILDING			4/02/2021		72329
14898/6	CLEANING SUPPLIES - COVID		7.99	\$7.99	0.00	7.99
Desc: CLEANING SUPPLIES - COVID		Acct: 60-965-417-0017		EXTRAORDINARY EXP : COVID-19		
15341/6	MATERIALS		47.98	\$47.98	0.00	47.98
Desc: MATERIALS		Acct: 50-954-323-0000		MATERIAL & SUPPLIES		
15456/6	CORD		8.99	\$8.99	0.00	8.99
Desc: CORD		Acct: 65-963-323-0000		MATERIALS & SUPPLIES		
15578/6	MATERIALS		77.99	\$77.99	0.00	77.99
Desc: MATERIALS		Acct: 60-961-323-0000		MATERIAL & SUPPLIES		
Vendor Total:				142.95	0.00	142.95
017353	FORMULA FORD INC			4/02/2021		72330
03.31.21	2 POLICE CRUISERS		0.00	\$55,884.00	0.00	55,884.00
Desc: 2 POLICE CRUISERS		Acct: 10-211-331-0000		DEPARTMENT EQUIPMENT		
Vendor Total:				55,884.00	0.00	55,884.00
019390	GRAINGER			4/02/2021		72331
9837053314	BATTERIES		5.80	\$5.80	0.00	5.80
Desc: BATTERIES		Acct: 65-963-323-0000		MATERIALS & SUPPLIES		
9840989140	EMERGENCY LIGHT		28.67	\$28.67	0.00	28.67
Desc: EMERGENCY LIGHT		Acct: 65-963-323-0000		MATERIALS & SUPPLIES		
9849799219	MATERIALS		110.16	\$110.16	0.00	110.16
Desc: MATERIALS		Acct: 60-961-320-0100		EQUIP OPERATION/MAINT-GENERAL		
Vendor Total:				144.63	0.00	144.63
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP		4/02/2021		72332
33490000008FEB'21	DEPOT ST SIDEWALK LGTS		0.00	\$56.43	0.00	56.43
Desc: DEPOT ST SIDEWALK LGTS		Acct: 10-314-329-0000		ELECTRICITY		
33833000004MAR'21	MAXFIELD PUMP STA		164.62	\$164.62	0.00	164.62
Desc: MAXFIELD PUMP STA		Acct: 60-964-329-0000		ELECTRICITY		
38035000009MAR'21	OLCOTT COMMERCE PARK		189.22	\$189.22	0.00	189.22
Desc: OLCOTT COMMERCE PARK		Acct: 60-964-329-0000		ELECTRICITY		
39135140109MAR'21	PAVILLION C		0.00	\$20.29	0.00	20.29
Desc: PAVILLION C		Acct: 10-528-329-0000		ELECTRICITY		
39424000006MAR'21	PUBLIC SAFETY - MAR'21		0.00	\$333.97	0.00	333.97

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		Desc: PUBLIC SAFETY - MAR'21	Acct: 10-221-329-0000	ELECTRICITY		
		Desc: PUBLIC SAFETY - MAR'21	Acct: 10-211-329-0000	ELECTRICITY		
		Desc: PUBLIC SAFETY - MAR'21	Acct: 10-271-329-0000	ELECTRICITY		
98490000001	FEB'21	ELM/GILLETTE	127.59	\$127.59	0.00	127.59
		Desc: ELM/GILLETTE	Acct: 60-964-329-0000	ELECTRICITY		
41082200001	MAR'21	291 SUGAR HILL LN WATER PUMP	334.95	\$334.95	0.00	334.95
		Desc: 291 SUGAR HILL LN WATER PUMP	Acct: 55-954-329-0000	ELECTRICITY		
43382200004	MAR'21	EASTMAN HILL PUMP - W	389.25	\$389.25	0.00	389.25
		Desc: EASTMAN HILL PUMP - W	Acct: 55-954-329-0000	ELECTRICITY		
44390000006	FEB'21	BILLINGS FARM RD LIGHTS	0.00	\$62.24	0.00	62.24
		Desc: BILLINGS FARM RD LIGHTS	Acct: 10-314-329-0000	ELECTRICITY		
89290000002	FEB'21	HEMLOCK RIDGE VAULT-WATER	32.10	\$32.10	0.00	32.10
		Desc: HEMLOCK RIDGE VAULT-WATER	Acct: 50-954-329-0000	ELECTRICITY		
44926000009	MAR'21	STREET LIGHTS - HWY	0.00	\$2,031.07	0.00	2,031.07
		Desc: STREET LIGHTS - HWY	Acct: 10-314-329-0000	ELECTRICITY		
48832000003	MAR'21	ARBORETUM LN SPORTS PK PUMP	116.85	\$116.85	0.00	116.85
		Desc: ARBORETUM LN SPORTS PK PUMP	Acct: 60-964-329-0000	ELECTRICITY		
48933200007	MAR'21	VILLAGE GREEN	0.00	\$19.84	0.00	19.84
		Desc: VILLAGE GREEN	Acct: 10-521-329-0000	ELECTRICITY		
49424000005	MAR'21	VA CUTOFF STOR TANK	27.73	\$27.73	0.00	27.73
		Desc: VA CUTOFF STOR TANK	Acct: 50-954-329-0000	ELECTRICITY		
53833000002	MAR'21	MUNICIPAL BLDG-BRIDGE ST	0.00	\$844.27	0.00	844.27
		Desc: MUNICIPAL BLDG-BRIDGE ST	Acct: 10-161-329-0000	ELECTRICITY		
53833000002	APR'20	MUNICIPAL BLDG-BRIDGE ST	0.00	\$-672.90	0.00	-672.90
		Desc: MUNICIPAL BLDG-BRIDGE ST	Acct: 10-161-329-0000	ELECTRICITY		
53833000002	AUG'20	MUNICIPAL BLDG -	0.00	\$-1,317.49	0.00	-1,317.49
		Desc: MUNICIPAL BLDG -	Acct: 10-161-329-0000	ELECTRICITY		
84964606663	JAN'21	45 HIGHLAND AVE - HOCKEY RINK	0.00	\$7,414.39	0.00	7,414.39
		Desc: 45 HIGHLAND AVE - HOCKEY RINK	Acct: 10-530-329-0000	ELECTRICITY		
53833000002	Dec'20	Municipal Building Bridge ST	0.00	\$2,051.21	0.00	2,051.21
		Desc: Municipal Building Bridge ST	Acct: 10-161-329-0000	ELECTRICITY		
53833000002	FEB'21	MUNICIPAL BLDG - TH	0.00	\$3,527.06	0.00	3,527.06
		Desc: MUNICIPAL BLDG - TH	Acct: 10-161-329-0000	ELECTRICITY		
53833000002	JAN'21	MUNICIPAL BLDG-BRIDGE ST	0.00	\$2,812.76	0.00	2,812.76
		Desc: MUNICIPAL BLDG-BRIDGE ST	Acct: 10-161-329-0000	ELECTRICITY		
84964606663	APR'20	45 HIGHLAND AVE - HOCKEY RINK	0.00	\$-3,058.83	0.00	-3,058.83
		Desc: 45 HIGHLAND AVE - HOCKEY RINK	Acct: 10-530-329-0000	ELECTRICITY		
53833000002	JUL'20	MUNICIPAL BLDG - BRIDGE ST	0.00	\$-1,037.98	0.00	-1,037.98
		Desc: MUNICIPAL BLDG - BRIDGE ST	Acct: 10-161-329-0000	ELECTRICITY		
53833000002	JUN'20	MUNICIPAL BLDG-BRIDGE ST	0.00	\$-2,022.12	0.00	-2,022.12
		Desc: MUNICIPAL BLDG-BRIDGE ST	Acct: 10-161-329-0000	ELECTRICITY		
53833000002	MAY'20	MUNICIPAL BLDG-BRIDGE ST	0.00	\$-1,300.21	0.00	-1,300.21
		Desc: MUNICIPAL BLDG-BRIDGE ST	Acct: 10-161-329-0000	ELECTRICITY		
77700100009	FEB'21	POLE 1 PLEASNATVIEW TERR	0.00	\$44.99	0.00	44.99
		Desc: POLE 1 PLEASNATVIEW TERR	Acct: 10-314-329-0000	ELECTRICITY		
53833000002	NOV'20	MUNICIPAL BLDG - BRIDGE ST	0.00	\$906.46	0.00	906.46
		Desc: MUNICIPAL BLDG - BRIDGE ST	Acct: 10-161-329-0000	ELECTRICITY		
53833000002	OCT'20	MUNICIPAL BLDG - BRIDGE ST	0.00	\$-1,151.17	0.00	-1,151.17

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	Desc: MUNICIPAL BLDG - BRIDGE ST	Acct: 10-161-329-0000	ELECTRICITY		
53833000002SEP'20	MUNICIPAL BLDG-BRIDGE ST	0.00	\$-2,035.57	0.00	-2,035.57
	Desc: MUNICIPAL BLDG-BRIDGE ST	Acct: 10-161-329-0000	ELECTRICITY		
57303200000MAR'21	HIGH ST MAIN ST	463.57	\$463.57	0.00	463.57
	Desc: HIGH ST MAIN ST	Acct: 65-964-329-0000	ELECTRICITY		
59511000008FEB'21	CAMPBELL ST - PUMP STN	107.63	\$107.63	0.00	107.63
	Desc: CAMPBELL ST - PUMP STN	Acct: 50-954-329-0000	ELECTRICITY		
59511000008JAN'21	CAMPBELL ST - PUMP STN	112.71	\$112.71	0.00	112.71
	Desc: CAMPBELL ST - PUMP STN	Acct: 50-954-329-0000	ELECTRICITY		
62592200000MAR'21	WOODSTOCK RD QUECHEE SALT	0.00	\$123.19	0.00	123.19
	Desc: WOODSTOCK RD QUECHEE SALT	Acct: 10-314-329-0000	ELECTRICITY		
62713200004MAR'21	WOODSTOCK RD HEAT TAPE	19.87	\$19.87	0.00	19.87
	Desc: WOODSTOCK RD HEAT TAPE	Acct: 55-954-329-0000	ELECTRICITY		
65590000009MAR'21	DEPOT ST - WW	404.39	\$404.39	0.00	404.39
	Desc: DEPOT ST - WW	Acct: 60-962-329-0000	ELECTRICITY		
67003200002MAR'21	WILLARD RD QUEC FIRE STN	0.00	\$290.70	0.00	290.70
	Desc: WILLARD RD QUEC FIRE STN	Acct: 10-221-329-0000	ELECTRICITY		
67303200009MAR'21	78 MURPHYS RD	183.96	\$183.96	0.00	183.96
	Desc: 78 MURPHYS RD	Acct: 65-964-329-0000	ELECTRICITY		
67399084366MAR'21	PAVILLION B	0.00	\$187.33	0.00	187.33
	Desc: PAVILLION B	Acct: 10-528-329-0000	ELECTRICITY		
67700100000FEB'21	RT 5 POLE 95 - HWY	0.00	\$28.10	0.00	28.10
	Desc: RT 5 POLE 95 - HWY	Acct: 10-314-329-0000	ELECTRICITY		
71013200002MAR'21	WHITMAN BROOK PUMP STN	348.57	\$348.57	0.00	348.57
	Desc: WHITMAN BROOK PUMP STN	Acct: 65-964-329-0000	ELECTRICITY		
74713200009MAR'21	WOODSTOCK RD ST LIGHTS	0.00	\$33.60	0.00	33.60
	Desc: WOODSTOCK RD ST LIGHTS	Acct: 10-314-329-0000	ELECTRICITY		
74872200006MAR'21	LAKE PINNEO WATER WELL	324.10	\$324.10	0.00	324.10
	Desc: LAKE PINNEO WATER WELL	Acct: 55-953-329-0000	ELECTRICITY		
74972200005MAR'21	WHEELOCK RD SEC 2	21.59	\$21.59	0.00	21.59
	Desc: WHEELOCK RD SEC 2	Acct: 55-954-329-0000	ELECTRICITY		
77303200008MAR'21	LAKE PINNEO WW PUMP	37.20	\$37.20	0.00	37.20
	Desc: LAKE PINNEO WW PUMP	Acct: 65-964-329-0000	ELECTRICITY		
80082200009MAR'21	NOYES LN KINGSWOOD RESV POLE	417.82	\$417.82	0.00	417.82
	Desc: NOYES LN KINGSWOOD RESV POLE	Acct: 55-954-329-0000	ELECTRICITY		
84443200005MAR'21	WATERMAN HL COVERED BRIDGE	0.00	\$36.07	0.00	36.07
	Desc: WATERMAN HL COVERED BRIDGE	Acct: 10-314-329-0000	ELECTRICITY		
84964606663MAR'21	45 HIGHLAND AVE - HOCKEY RINK	0.00	\$4,425.51	0.00	4,425.51
	Desc: 45 HIGHLAND AVE - HOCKEY RINK	Acct: 10-530-329-0000	ELECTRICITY		
84964606663AUG'20	45 HIGHLAND AVE - HOCKEY RINK	0.00	\$-5,919.18	0.00	-5,919.18
	Desc: 45 HIGHLAND AVE - HOCKEY RINK	Acct: 10-530-329-0000	ELECTRICITY		
84964606663Dec'20	45 Highland Ave Hockey Rink	0.00	\$5,632.15	0.00	5,632.15
	Desc: 45 Highland Ave Hockey Rink	Acct: 10-530-329-0000	ELECTRICITY		
84964606663FEB'21	45 HIGHLAND AVE - HOCKEY RINK	0.00	\$7,434.11	0.00	7,434.11
	Desc: 45 HIGHLAND AVE - HOCKEY RINK	Acct: 10-530-329-0000	ELECTRICITY		
84964606663JUL'20	45 HIGHLAND AVE - HOCKEY RINK	0.00	\$-6,864.15	0.00	-6,864.15
	Desc: 45 HIGHLAND AVE - HOCKEY RINK	Acct: 10-530-329-0000	ELECTRICITY		
84964606663JUN'20	45 HIGHLAND AVE - HOCKEY RINK	0.00	\$-6,942.02	0.00	-6,942.02

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		Desc: 45 HIGHLAND AVE - HOCKEY RINK	Acct: 10-530-329-0000	ELECTRICITY		
84964606663	MAY'20	45 HIGHLAND AVE - HOCKEY RINK	0.00	\$-5,263.20	0.00	-5,263.20
		Desc: 45 HIGHLAND AVE - HOCKEY RINK	Acct: 10-530-329-0000	ELECTRICITY		
84964606663	NOV'20	45 HIGHLAND AVE - HOCKEY RINK	0.00	\$7,074.66	0.00	7,074.66
		Desc: 45 HIGHLAND AVE - HOCKEY RINK	Acct: 10-530-329-0000	ELECTRICITY		
84964606663	OCT'20	45 HIGHLAND AVE - HOCKEY RINK	0.00	\$1,550.41	0.00	1,550.41
		Desc: 45 HIGHLAND AVE - HOCKEY RINK	Acct: 10-530-329-0000	ELECTRICITY		
84964606663	SEP'20	45 HIGHLAND AVE - HOCKEY RINK	0.00	\$-5,250.08	0.00	-5,250.08
		Desc: 45 HIGHLAND AVE - HOCKEY RINK	Acct: 10-530-329-0000	ELECTRICITY		
87303200007	MAR'21	QUECHEE HARTLAND RD	120.72	\$120.72	0.00	120.72
		Desc: QUECHEE HARTLAND RD	Acct: 65-964-329-0000	ELECTRICITY		
91611000000	FEB'21	FERRY RD - SEWER PUMP	166.98	\$166.98	0.00	166.98
		Desc: FERRY RD - SEWER PUMP	Acct: 60-964-329-0000	ELECTRICITY		
91611000000	JAN'21	FERRY RD - SEWER PUMP	194.58	\$194.58	0.00	194.58
		Desc: FERRY RD - SEWER PUMP	Acct: 60-964-329-0000	ELECTRICITY		
91624000005	MAR'21	SOLID WASTE ADMIN BLDG	37.72	\$37.72	0.00	37.72
		Desc: SOLID WASTE ADMIN BLDG	Acct: 30-975-329-0000	ELECTRICITY		
019850		GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP	4/02/2021		72333
	39065357434	CURRIER ST - LIGHT POLES	648.55	\$648.55	0.00	648.55
		Desc: Installation of Currier Street Ligh	Acct: 13-921-350-0100	CURRIER ST - CONSTRUCTION		
019850		GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP	4/02/2021		72332
	01013200009	MAR'21 1299 QUECHEE MAIN ST	215.62	\$215.62	0.00	215.62
		Desc: 1299 QUECHEE MAIN ST	Acct: 65-964-329-0000	ELECTRICITY		
	04013200003	MAR'21 BENTLEY RD PUMP - WW	99.20	\$99.20	0.00	99.20
		Desc: BENTLEY RD PUMP - WW	Acct: 65-964-329-0000	ELECTRICITY		
	08303200003	MAR'21 DEWEY FAMILY RD	81.25	\$81.25	0.00	81.25
		Desc: DEWEY FAMILY RD	Acct: 65-964-329-0000	ELECTRICITY		
	09732000006	MAR'21 319 LATHAM WKS LN TRMT PLANT	10,665.80	\$10,665.80	0.00	10,665.80
		Desc: 319 LATHAM WKS LN TRMT PLANT	Acct: 60-961-329-0000	ELECTRICITY		
	27333200007	MAR'21 ALDEN PARTRIDGE RD	59.77	\$59.77	0.00	59.77
		Desc: ALDEN PARTRIDGE RD	Acct: 65-964-329-0000	ELECTRICITY		
	11013200008	MAR'21 HENDEE WAY - WW	43.33	\$43.33	0.00	43.33
		Desc: HENDEE WAY - WW	Acct: 65-964-329-0000	ELECTRICITY		
	13414587553	MAR'21 PAVILLION A	0.00	\$20.29	0.00	20.29
		Desc: PAVILLION A	Acct: 10-528-329-0000	ELECTRICITY		
	18303200002	MAR'21 WOODSTOCK RD TREATMENT PL WW	1,564.97	\$1,564.97	0.00	1,564.97
		Desc: WOODSTOCK RD TREATMENT PL WW	Acct: 65-963-329-0000	ELECTRICITY		
	20822960512	FEB'21 1732 QUECHEE MAIN ST	0.00	\$31.18	0.00	31.18
		Desc: 1732 QUECHEE MAIN ST	Acct: 10-521-329-0000	ELECTRICITY		
	20822960512	JAN'21 1732 QUECHEE MAIN ST	0.00	\$31.54	0.00	31.54
		Desc: 1732 QUECHEE MAIN ST	Acct: 10-521-329-0000	ELECTRICITY		
	23490000009	MAR'21 WILDER WELL - WATER	2,085.27	\$2,085.27	0.00	2,085.27
		Desc: WILDER WELL - WATER	Acct: 50-952-329-0000	ELECTRICITY		
		Vendor Total:		23,996.40	0.00	23,996.40
020400		HACH COMPANY		4/02/2021		72334
	12361712	CHEMICALS	52.58	\$52.58	0.00	52.58
		Desc: CHEMICALS	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		

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021450	HARTFORD, TOWN OF	TOWN OF HARTFORD			4/02/2021	72335
120800,00352048	RADCLIFF PARK - W		0.00	\$34.15	0.00	34.15
Desc: RADCLIFF PARK - W		Acct: 10-521-328-0000		WATER		
113640,00352046	BRIGGS PARK		0.00	\$68.30	0.00	68.30
Desc: BRIGGS PARK		Acct: 10-521-328-0000		WATER		
130125,00352045	TOWN HALL - W/S		0.00	\$252.27	0.00	252.27
Desc: TOWN HALL - W/S		Acct: 10-161-328-0000		WATER		
141210,00352047	WABA - W/S		0.00	\$1,028.36	0.00	1,028.36
Desc: WABA - W/S		Acct: 10-530-328-0000		WATER		
220715,00350497	120 S STREET FROST PARK		0.00	\$141.27	0.00	141.27
Desc: 120 S STREET FROST PARK		Acct: 10-521-328-0000		WATER		
411270,00348657	WATER - IZZO PLACE		86.71	\$86.71	0.00	86.71
Desc: WATER - IZZO PLACE		Acct: 65-963-328-0000		WATER		
Vendor Total:				1,611.06	0.00	1,611.06
022025	HEALTHEQUITY, INC.				4/02/2021	72336
io9xh5	HCRA 2020		0.00	\$209.68	0.00	209.68
Desc: HCRA 2020		Acct: 10-012-200-0510		SECTION 125 HEALTH CARE ACCT		
Vendor Total:				209.68	0.00	209.68
022145	HENDERSON'S TREE SERVICE, LLC	JAMES HENDERSON			4/02/2021	72337
80633-9	TREE REMOVAL - 05.15.2020		0.00	\$1,600.00	0.00	1,600.00
Desc: TREE REMOVAL - 05.15.2020	Tucker Cem	Acct: 10-521-318-0341		Cemetery		
Vendor Total:				1,600.00	0.00	1,600.00
022703	HILL, MARY	MARY HILL			4/02/2021	72338
APR'21	Ret Reimburse April 21		0.00	\$325.89	0.00	325.89
Desc: Ret Reimburse April 21		Acct: 10-151-418-0100		Retirees		
Vendor Total:				325.89	0.00	325.89
023473	INGRAM LIBRARY SERVICES LLC				4/02/2021	72339
51661844	BOOKS		0.00	\$14.81	0.00	14.81
Desc: BOOKS		Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
51661845	BOOKS		0.00	\$43.29	0.00	43.29
Desc: BOOKS		Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
51713734	BOOKS		0.00	\$3.65	0.00	3.65
Desc: BOOKS		Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
51713735	BOOKS		0.00	\$9.52	0.00	9.52
Desc: BOOKS		Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
51756107	BOOKS		0.00	\$10.44	0.00	10.44
Desc: BOOKS		Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
52043732	BOOKS		0.00	\$18.09	0.00	18.09
Desc: BOOKS		Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
52043733	BOOKS		0.00	\$14.14	0.00	14.14
Desc: BOOKS		Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
52043735	BOOKS		0.00	\$14.66	0.00	14.66

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Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: BOOKS		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
52105858	BOOKS		0.00	\$19.88	0.00	19.88
	Desc: BOOKS		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
52043734	BOOKS		0.00	\$4.82	0.00	4.82
	Desc: BOOKS		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
51756106	BOOKS		0.00	\$21.99	0.00	21.99
	Desc: BOOKS		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:				175.29	0.00	175.29
025715	KEY CHEVROLET OF WHITE RIVER			4/02/2021		72340
24904	SERVICE CALL		0.00	\$761.34	0.00	761.34
	Desc: To diagnose and repair one ton		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:				761.34	0.00	761.34
027100	LAVALLEY BUILDING SUPPLY, INC			4/02/2021		72341
WL4388764	MATERIALS		0.00	\$54.95	0.00	54.95
	Desc: MATERIALS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:				54.95	0.00	54.95
027380	LEBANON FORD			4/02/2021		72342
45003586	PARTS		0.00	\$125.38	0.00	125.38
	Desc: BRACKET-SHOCK PD-10		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:				125.38	0.00	125.38
027700	DE LAGE LANDEN	DE LAGE LANDEN		4/02/2021		72343
71815218	LEASE COPIER - APR'21 - FD		0.00	\$79.78	0.00	79.78
	Desc: LEASE COPIER - APR'21 - FD		Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
71817353	LEASE COPIER - APR'21-FIN		0.00	\$173.42	0.00	173.42
	Desc: LEASE COPIER - APR'21-FIN		Acct: 10-171-318-0000	CONTRACTED SERVICES		
71815219	LEASE COPIER - APR'21 - REC		0.00	\$63.11	0.00	63.11
	Desc: LEASE COPIER - APR'21 - REC		Acct: 10-511-318-0000	CONTRACTED SERVICES		
71815223	LEASE COPIER - APR'21 - LF		37.81	\$37.81	0.00	37.81
	Desc: LEASE COPIER - APR'21 - LF		Acct: 30-975-318-0000	CONTRACTED SERVICES		
71815217	LEASE COPIER - APR'21 - PD		0.00	\$67.17	0.00	67.17
	Desc: LEASE COPIER - APR'21 - PD		Acct: 10-211-318-0000	CONTRACTED SERVICES		
	Desc: LEASE COPIER - APR'21 - PD		Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
71817351	LEASE COPIER - APR'21-TM		0.00	\$200.02	0.00	200.02
	Desc: LEASE COPIER - APR'21-TM		Acct: 10-121-320-0000	EQUIP OPERATION/MAINT-OFFICE		
71815222	LEASE COPIER - APR'21 - PLANN/VAL		0.00	\$63.11	0.00	63.11
	Desc: LEASE COPIER - APR'21		Acct: 10-174-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Desc: LEASE COPIER - APR'21 - PLANN		Acct: 10-622-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Vendor Total:				684.42	0.00	684.42
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY		4/02/2021		72344
4484213,69294	#2 OIL 1502G@\$1.5063 IZZO PL		2,307.52	\$2,307.52	0.00	2,307.52
	Desc: #2 OIL 1502G@\$1.5063 IZZO PL		Acct: 65-963-327-0000	BUILDING HEAT		
4333626,77922	SERVICE CALL		121.95	\$121.95	0.00	121.95
	Desc: SERVICE CALL		Acct: 30-971-327-0000	BUILDING HEAT		

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4333626,58334	#2 OIL 1399G@\$1.5063 VA CUTOFF	0.00	\$2,149.28	0.00	2,149.28
Desc: #2 OIL 1399G@\$1.5063 VA CUTOFF	Acct: 10-221-327-0000		BUILDING HEAT		
Desc: #2 OIL 1399G@\$1.5063 VA CUTOFF	Acct: 10-211-327-0000		BUILDING HEAT		
4333626,54291	#2 OIL 1058.6G@\$1.5063 VA CUTOFF	0.00	\$1,626.33	0.00	1,626.33
Desc: #2 OIL 1058.6G@\$1.5063 VA CUTOFF	Acct: 10-221-327-0000		BUILDING HEAT		
Desc: #2 OIL 1058.6G@\$1.5063 VA CUTOFF	Acct: 10-211-327-0000		BUILDING HEAT		
4935943,86311	PROPANE 524.9G@\$1.234 WABA	0.00	\$658.23	0.00	658.23
Desc: PROPANE 524.9G@\$1.234 WABA	Acct: 10-530-327-0000		BUILDING HEAT		
Vendor Total:			6,863.31	0.00	6,863.31
027849	LEWIS, WILLIAM J.	WILLIAM J. LEWIS		4/02/2021	72345
MAR'21	Ret Reimburse March 21	0.00	\$310.46	0.00	310.46
Desc: Ret Reimburse March 21	Acct: 10-221-418-0100		RETIREE HEALTH INSURANCE		
Vendor Total:			310.46	0.00	310.46
028850	MAGEE OFFICE EQUIPMENT INC.			4/02/2021	72346
C-01107507	3710 COPIES OVERAGE 032020-032021	0.00	\$48.97	0.00	48.97
Desc: 3710 COPIES OVERAGE 032020-032021	Acct: 10-151-323-0000		MATERIAL & SUPPLIES		
Vendor Total:			48.97	0.00	48.97
029745	MARY HITCHCOCK MEMORIAL HOSPITAL	MARY HITCHCOCK MEMORIAL HOSPITAL		4/02/2021	72347
20210208	MEDICAL SUPPLIES	0.00	\$584.12	0.00	584.12
Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500		MEDICAL EQUIPMENT & SUPPLIES		
Vendor Total:			584.12	0.00	584.12
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC		4/02/2021	72348
218793814	OFFICE SUPPLIES - COVID	0.00	\$166.10	0.00	166.10
Desc: OFFICE SUPPLIES - COVID	Acct: 10-171-417-0017		EXTRAORDINARY EXP : COVID-19		
218162485	OFFICE SUPPLIES	0.00	\$56.70	0.00	56.70
Desc: OFFICE SUPPLIES	Acct: 10-325-323-0000		MATERIAL & SUPPLIES		
218513635	SOAP	0.00	\$49.59	0.00	49.59
Desc: SOAP	Acct: 10-325-323-0000		MATERIAL & SUPPLIES		
217035148	OFFICE SUPPLIES	0.00	\$41.97	0.00	41.97
Desc: OFFICE SUPPLIES	Acct: 10-511-323-0000		MATERIAL & SUPPLIES		
CR8858752	RETURN - SOAP	0.00	\$-49.59	0.00	-49.59
Desc: RETURN - SOAP	Acct: 10-325-323-0000		MATERIAL & SUPPLIES		
Vendor Total:			264.77	0.00	264.77
029886	MAYFIELD, WILLIAM BRETT	WILLIAM BRETT MAYFIELD		4/02/2021	72349
03.17.2021	YOUTH KARATE 02.22.21-03.17.21	0.00	\$288.00	0.00	288.00
Desc: YOUTH KARATE 02.22.21-03.17.21	Acct: 10-514-318-0000		CONTRACTED SERVICES		
Vendor Total:			288.00	0.00	288.00
030200	MCMASTER-CARR SUPPLY COMPANY	MCMASTER-CARR SUPPLY CO		4/02/2021	72350
55075981	MATERIALS	101.30	\$101.30	0.00	101.30
Desc: MATERIALS	Acct: 65-963-320-0100		EQUIP OPERATION/MAINT-GENERAL		
54709546	MATERIALS	0.00	\$45.36	0.00	45.36
Desc: MATERIALS	Acct: 10-321-323-0000		MATERIAL & SUPPLIES		

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Vendor Total:			146.66	0.00	146.66
031441	MONAGHAN SAFAR DUCHAM PLLC		4/02/2021		72351
16744	Pub Rec Req and Complaint Nevin	0.00	\$1,207.50	0.00	1,207.50
Desc:	Pub Rec Req and Complaint Nevin	Acct: 10-141-318-0000	CONTRACTED SERVICES		
16742	LEGAL SERVICES: GENERAL MATTER	0.00	\$612.50	0.00	612.50
Desc:	LEGAL SERVICES: GENERAL MATTERS	Acct: 10-141-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,820.00	0.00	1,820.00
032101	MVP HEALTH CARE, INC	MVP HEALTH CARE, INC	4/02/2021		72352
APR'2021	HEALTH INS - APR'21 ACTIVE	14,548.47	\$102,727.42	0.00	102,727.42
Desc:	Health Care	Acct: 10-121-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 10-121-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Health Care	Acct: 10-151-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 10-171-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Health Care	Acct: 10-174-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 10-175-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 10-181-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 10-211-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Health Care	Acct: 10-221-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Health Care	Acct: 10-271-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 10-312-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 10-312-418-0100	Retiree Health Insurance		
Desc:	Health Care	Acct: 10-321-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 10-325-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Health Care	Acct: 10-511-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 10-530-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 10-530-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Health Care	Acct: 10-622-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 30-975-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 30-974-220-0000	BC/BS		
Desc:	Health Care	Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Health Care	Acct: 50-954-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 50-955-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Health Care	Acct: 55-955-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Health Care	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Health Care	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Health Care	Acct: 60-965-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Health Care	Acct: 65-963-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 65-965-220-0000	HEALTH INSURANCE		
Desc:	Health Care	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
032101	MVP HEALTH CARE, INC	MVP HEALTH CARE, INC	4/02/2021		72353
APR'21	HEALTH INS - APR'21 RETIREES	3,113.74	\$10,650.88	0.00	10,650.88

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	Desc: Retirees	Acct: 10-121-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retirees	Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retirees	Acct: 10-174-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retirees	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retirees	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retirees	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retirees	Acct: 50-954-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retirees	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		113,378.30	0.00	113,378.30
032553	NATIONAL FIRE PROTECTION ASSOC		4/02/2021		72354
7912993X	MEMBERSHIP DUES EXPIRE 05.10.202	0.00	\$175.00	0.00	175.00
	Desc: MEMBERSHIP DUES EXPIRE 05.10.2022	Acct: 10-221-313-0000	MEMBERSHIP DUES		
	Vendor Total:		175.00	0.00	175.00
033216	NEW ENGLAND CARPET KING & TILE INC		4/02/2021		72355
17175	CARPET ADMIN OFFICES	0.00	\$1,951.79	0.00	1,951.79
	Desc: CARPET ADMIN OFFICES	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
	Vendor Total:		1,951.79	0.00	1,951.79
034800	NORTHEAST DELTA DENTAL		4/02/2021		72356
APR'21	DENTAL INS APR 2021	1,363.81	\$8,443.18	0.00	8,443.18
	Desc: Dental	Acct: 10-121-230-0000	DENTAL		
	Desc: Dental	Acct: 10-151-230-0000	DENTAL		
	Desc: Dental	Acct: 10-171-230-0000	DENTAL		
	Desc: Dental	Acct: 10-174-230-0000	DENTAL		
	Desc: Dental	Acct: 10-175-230-0000	DENTAL		
	Desc: Dental	Acct: 10-181-230-0000	DENTAL		
	Desc: Dental	Acct: 10-211-230-0000	DENTAL		
	Desc: Dental	Acct: 10-221-230-0000	DENTAL		
	Desc: Dental	Acct: 10-271-230-0000	DENTAL		
	Desc: Dental	Acct: 10-312-230-0000	DENTAL		
	Desc: Dental	Acct: 10-321-230-0000	DENTAL		
	Desc: Dental	Acct: 10-325-230-0000	DENTAL		
	Desc: Dental	Acct: 10-511-230-0000	DENTAL		
	Desc: Dental	Acct: 10-514-230-0000	DENTAL		
	Desc: Dental	Acct: 10-530-230-0000	DENTAL		
	Desc: Dental	Acct: 10-621-230-0000	DENTAL		
	Desc: Dental	Acct: 10-622-230-0000	DENTAL		
	Desc: Dental	Acct: 30-975-230-0000	DENTAL		
	Desc: Dental	Acct: 50-954-230-0000	DENTAL		
	Desc: Dental	Acct: 50-955-230-0000	DENTAL		
	Desc: Dental	Acct: 55-955-230-0000	DENTAL		
	Desc: Dental	Acct: 60-961-230-0000	DENTAL		
	Desc: Dental	Acct: 60-965-230-0000	DENTAL		
	Desc: Dental	Acct: 65-963-230-0000	DENTAL		
	Desc: Dental	Acct: 65-965-230-0000	DENTAL		
	Vendor Total:		8,443.18	0.00	8,443.18
034925	NORTHEAST RESOURCE RECOVERY ASSC		4/02/2021		72357

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	75475	HAULING FEES - AUG'2020	259.20	\$259.20	0.00	259.20
	Desc:	HAULING FEES - AUG'2020	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Vendor Total:			259.20	0.00	259.20
035002	CASELLA WASTE MANAGEMENT, INC		CASELLA WASTE SERVICES		4/02/2021	72358
	9600004122MAR'21	TRASH PU - MAR'21 TOWN HALL	0.00	\$263.10	0.00	263.10
	Desc:	TRASH PU - MAR'21 TOWN HALL	Acct: 10-161-318-0000	CONTRACTED SERVICES		
	9600004148MAR'21	TRASH PICK UP - MAR'2021-BUGBEE	0.00	\$274.00	0.00	274.00
	Desc:	TRASH PICK UP - MAR'2021-BUGBEE	Acct: 10-421-318-0000	CONTRACTED SERVICES		
	9600004122FEB'21	TRASH PU - FEB'21 TOWN HALL	0.00	\$263.10	0.00	263.10
	Desc:	TRASH PU - FEB'21 TOWN HALL	Acct: 10-161-318-0000	CONTRACTED SERVICES		
	Vendor Total:			800.20	0.00	800.20
037276	PETE'S TIRE BARNS, INC				4/02/2021	72359
	266877	New tires for aluminum trailer	0.00	\$280.00	0.00	280.00
	Desc:	New tires for aluminum trailer	Acct: 10-521-320-0000	EQUIP OPERATION & MAINT		
	Vendor Total:			280.00	0.00	280.00
037450	PIKE INDUSTRIES INC				4/02/2021	72360
	1120915	STONE	0.00	\$398.72	0.00	398.72
	Desc:	STONE	Acct: 10-312-323-0000	MATERIAL & SUPPLIES		
	1121377	STONE	0.00	\$4,062.12	0.00	4,062.12
	Desc:	STONE	Acct: 10-312-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:			4,460.84	0.00	4,460.84
037555	PNC EQUIPMENT FINANCE, LLC				4/02/2021	72361
	98994449-1	DOCUMENTATION FEE-GROOMER LE/	0.00	\$250.00	0.00	250.00
	Desc:	DOCUMENTATION FEE-GROOMER LEASE	Acct: 10-527-331-0000	DEPARTMENT EQUIPMENT		
	Vendor Total:			250.00	0.00	250.00
037751	PONZONI, JOAN		JOAN PONZONI		4/02/2021	72362
	MAR'21	Ret Mar 21 reimbursment	260.70	\$325.89	0.00	325.89
	Desc:	Ret Mar 21 reimbursment	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	Ret Mar 21 reimbursment	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	Ret Mar 21 reimbursment	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	Ret Mar 21 reimbursment	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	Ret Mar 21 reimbursment	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:			325.89	0.00	325.89
038188	LL POTWIN SERVICES				4/02/2021	72363
	7505	CLEANING SERVICES	0.00	\$1,168.00	0.00	1,168.00
	Desc:	JANITORIAL SERVICES 2/26-3/25	Acct: 10-211-318-0000	CONTRACTED SERVICES		
	Desc:	JANITORIAL SERVICES 2/26-3/25	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	7506	CLEANING SERVICES 03.25.21 - LIB	0.00	\$300.00	0.00	300.00
	Desc:	CLEANING SERVICES 03.25.21 - LIB	Acct: 10-524-318-0000	CONTRACTED SERVICES		
	7503-2	EXTRA CLEANING - COVID	0.00	\$240.61	0.00	240.61
	Desc:	EXTRA CLEANING - COVID	Acct: 10-271-417-0017	EXTRAORDINARY EXP - COVID-19		
	7503-1	EXTRA CLEANING - COVID	0.00	\$360.91	0.00	360.91

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Vendor ID	Vendor Name					
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: EXTRA CLEANING - COVID	Acct: 10-211-417-0017		EXTRAORDINARY EXP - COVID-19		
7502	CLEANING SERVICES-COVID 03.25.21	0.00	\$600.00	0.00	600.00	
	Desc: CLEANING SERVICES-COVID 03.25.21	Acct: 10-161-417-0017		EXTRAORDINARY EXP : COVID-19		
7504	CLEANING SERVICES	0.00	\$2,220.00	0.00	2,220.00	
	Desc: CLEANING SERVICES	Acct: 10-161-318-0000		CONTRACTED SERVICES		
	Vendor Total:		4,889.52	0.00	4,889.52	
038495	PRIORITY EXPRESS, INC.			4/02/2021		72364
81722110	BOOKS	0.00	\$80.00	0.00	80.00	
	Desc: BOOKS	Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
	Vendor Total:		80.00	0.00	80.00	
039994	REXEL USA, INC.	REXEL		4/02/2021		72365
S130343621.001	BATTERY	0.00	\$39.08	0.00	39.08	
	Desc: BATTERY	Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		
	Vendor Total:		39.08	0.00	39.08	
040490	RITLAND, THOMAS	THOMAS RITLAND		4/02/2021		72366
MAR'21	Ret and spouse Mar 21 reimbursment	0.00	\$687.70	0.00	687.70	
	Desc: Ret and spouse Mar 21 reimbursment	Acct: 10-221-418-0100		RETIREE HEALTH INSURANCE		
	Vendor Total:		687.70	0.00	687.70	
041647	SAXTON, BRANDY	PLACESENSE		4/02/2021		72367
852	DEMOLITION ORDINANCE 02.05-28.2021	3,831.75	\$4,500.00	0.00	4,500.00	
	Desc: DEMOLITION ORDINANCE 02.05-28.2021	Acct: 70-625-318-7030		CLG#07110-VT-20-10006 Demolition Or		
	Desc: DEMOLITION ORDINANCE 02.05-28.2021	Acct: 10-625-316-0000		GRANTS & APPROPRIATIONS		
	Vendor Total:		4,500.00	0.00	4,500.00	
041857	PITNEY BOWES GLOBAL FINANCIAL	PITNEY BOWES GLOBAL FINANCIAL		4/02/2021		72368
3313265876	LEASE POSTAGE - FEB - APR 2021	0.00	\$394.32	0.00	394.32	
	Desc: LEASE POSTAGE - FEB - APR 2021	Acct: 10-121-320-0000		EQUIP OPERATION/MAINT-OFFICE		
	Vendor Total:		394.32	0.00	394.32	
041880	SEITCHIK, DARYL	DARYL SEITCHIK		4/02/2021		72369
03.31.2021	COMICS CLASS	0.00	\$780.00	0.00	780.00	
	Desc: COMICS CLASS	Acct: 10-514-318-0000		CONTRACTED SERVICES		
	Vendor Total:		780.00	0.00	780.00	
043315	NATIONAL CENTER FOR SAFETY INITIATI			4/02/2021		72370
7683	Background checks - FEB 2021	0.00	\$60.00	0.00	60.00	
	Desc: Background checks - FEB 2021	Acct: 10-121-315-0000		RECRUITMENT & TRAINING		
	Vendor Total:		60.00	0.00	60.00	
043426	FIRSTLIGHT FIBER	SOVERNET COMMUNICATIONS		4/02/2021		72371
8828076	TELEPHONE - MARCH 2021	266.86	\$5,199.61	0.00	5,199.61	
	Desc: TELEPHONE - MARCH 2021	Acct: 10-211-324-0000		TELEPHONE		
	Desc: TELEPHONE - MARCH 2021	Acct: 10-221-324-0000		TELEPHONE		
	Desc: TELEPHONE - MARCH 2021	Acct: 10-271-324-0000		TELEPHONE		

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Vendor ID	Vendor Name	Payee Name		Check Date	Check No.	
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc:	TELEPHONE - MARCH 2021	Acct: 10-121-324-0000	TELEPHONE		
	Desc:	TELEPHONE - MARCH 2021	Acct: 10-151-324-0000	TELEPHONE		
	Desc:	TELEPHONE - MARCH 2021	Acct: 10-171-324-0000	TELEPHONE		
	Desc:	TELEPHONE - MARCH 2021	Acct: 10-174-324-0000	TELEPHONE		
	Desc:	TELEPHONE - MARCH 2021	Acct: 10-181-324-0000	TELEPHONE		
	Desc:	TELEPHONE - MARCH 2021	Acct: 10-511-324-0000	TELEPHONE		
	Desc:	TELEPHONE - MARCH 2021	Acct: 10-622-324-0000	TELEPHONE		
	Desc:	TELEPHONE - MARCH 2021	Acct: 10-530-324-0000	Telephone		
	Desc:	TELEPHONE - MARCH 2021	Acct: 50-952-324-0000	TELEPHONE		
	Desc:	TELEPHONE - MARCH 2021	Acct: 60-961-324-0000	TELEPHONE		
	Desc:	TELEPHONE - MARCH 2021	Acct: 30-971-324-0000	TELEPHONE		
	Desc:	TELEPHONE - MARCH 2021	Acct: 65-963-324-0000	TELEPHONE		
	Desc:	TELEPHONE - MARCH 2021	Acct: 60-962-324-0000	TELEPHONE		
	Desc:	TELEPHONE - MARCH 2021	Acct: 10-321-324-0000	TELEPHONE		
	Desc:	TELEPHONE - MARCH 2021	Acct: 10-325-324-0000	TELEPHONE		
043426	FIRSTLIGHT FIBER	SOVERNET COMMUNICATIONS		4/02/2021		72372
8830288	LIFELINE MONTHLY CHARGE	0.00	\$367.59	0.00		367.59
	Desc: LIFELINE MONTHLY CHARGE	Acct: 10-271-320-0100	EQUIP OPERATION-COMMUNICATION			
	Vendor Total:		5,567.20	0.00		5,567.20
044220	STERICYCLE, INC			4/02/2021		72373
1010616124	MEDICAL DISPOSAL	0.00	\$27.50	0.00		27.50
	Desc: MED DISPOSAL	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES			
	Vendor Total:		27.50	0.00		27.50
045280	JASON TARDY PRODUCTIONS	JASON J TARDY		4/02/2021		72374
04.16.2021	PERFORMER - JUGGLING	0.00	\$600.00	0.00		600.00
	Desc: PERFORMER - JUGGLING	Acct: 10-514-318-0000	CONTRACTED SERVICES			
	Vendor Total:		600.00	0.00		600.00
045484	TELEPHONE & NETWORK TECHNOLOGIES			4/02/2021		72375
81143	TELEPHONE INSTALL - STN#2	0.00	\$649.20	0.00		649.20
	Desc: TELEPHONE INSTALL - STN#2	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING			
	Vendor Total:		649.20	0.00		649.20
046000	TI-SALES INC			4/02/2021		72376
INV0128341	METERS	3,891.00	\$3,891.00	0.00		3,891.00
	Desc: METERS	Acct: 50-954-323-0000	MATERIAL & SUPPLIES			
	Vendor Total:		3,891.00	0.00		3,891.00
046950	TWIN STATE SAND AND GRAVEL CO			4/02/2021		72377
98165-1	WINTER SAND	0.00	\$11,640.00	0.00		11,640.00
	Desc: WINTER SAND	Acct: 10-312-323-0000	MATERIAL & SUPPLIES			
98165-2	WINTER SAND	0.00	\$1,324.93	0.00		1,324.93
	Desc: WINTER SAND	Acct: 10-312-323-0000	MATERIAL & SUPPLIES			
98052	WINTER SAND	164.82	\$2,734.84	0.00		2,734.84
	Desc: WINTER SAND	Acct: 10-312-323-0000	MATERIAL & SUPPLIES			
	Desc: WINTER SAND	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR			

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Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			15,699.77	0.00	15,699.77
047902	UPPER VALLEY RESTORATION, LLC		4/02/2021		72378
622	EXIT ROOFS @ WABA - MATERIALS ONLY	0.00	\$6,520.81	0.00	6,520.81
	Desc: EXIT ROOFS @ WABA - MATERIALS ONLY	Acct: 10-530-318-0000	CONTRACTED SERVICES		
Vendor Total:			6,520.81	0.00	6,520.81
048300	VALLEY NEWS	VALLEY NEWS	4/02/2021		72379
123440,347050	Valley news ads - JAN 2021	0.00	\$143.82	0.00	143.82
	Desc: AD#347050 POSITIONS TO BE ELECTED	Acct: 10-131-312-0000	ADVERTISING		
125977MAR'21	AD#119863 ZONING BOARD 04.07.21	0.00	\$382.50	0.00	382.50
	Desc: AD#119863 ZONING BOARD 04.07.21	Acct: 10-621-312-0000	ADVERTISING		
	Desc: AD#119392 PLANNINC COMM 04.05.21	Acct: 10-622-312-0000	ADVERTISING		
	Desc: AD#122698 BUGBEE HEAT PUMP SYS 2	Acct: 10-421-321-0100	REPAIRS & MAINT-BUILD & GROUND		
123440MAR'21	VALLEY NEWS ADS	0.00	\$205.88	0.00	205.88
	Desc: AD#353085 DOG LICENSING	Acct: 10-151-312-0000	ADVERTISING		
	Desc: AD#354779 ZONING CHANGES 03.23.21	Acct: 10-622-312-0000	ADVERTISING		
129897MAR'21	VALLEY NEWS ADS	0.00	\$112.20	0.00	112.20
	Desc: AD#104266 SEAL BIDS COMM INFIELD	Acct: 10-511-312-0000	ADVERTISING		
	Desc: AD#108687 RFB ATHLET FIELD MENT	Acct: 10-511-312-0000	ADVERTISING		
123440,348895	Valley news ads - FEB 2021	0.00	\$275.00	0.00	275.00
	Desc: AD#348895 2/22 TOWN MEETING CYCLE	Acct: 10-013-100-0000	EXCHANGES PAYABLE		
	Desc: AD#348895 2/22 TOWN MEETING CYCLE	Acct: 10-115-101-0600	TOWN MEETING COMMITTEE		
Vendor Total:			1,119.40	0.00	1,119.40
048600	VERMONT AGENCY OF TRANSPORTATION		4/02/2021		72380
B2110094	VA Cutoff Bridge	0.00	\$294.00	0.00	294.00
	Desc: VA Cutoff Bridge	Acct: 10-313-318-0000	CONTRACTED SERVICES		
Vendor Total:			294.00	0.00	294.00
049401	VERMONT DEPT OF HEALTH		4/02/2021		72381
629	250 ENGRAVED PAPER	0.00	\$25.00	0.00	25.00
	Desc: 250 ENGRAVED PAPER	Acct: 10-151-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			25.00	0.00	25.00
050200	VERMONT LEAGUE OF CITIES AND TOWNS		4/02/2021		72382
20200705-G01	Deductible on Settlement 03.18.2020	0.00	\$2,500.00	0.00	2,500.00
	Desc: Deductible on Settlement 03.18.2020	Acct: 10-141-318-0000	CONTRACTED SERVICES		
Vendor Total:			2,500.00	0.00	2,500.00
051400	VERMONT STATE TREASURER LICENSES	VERMONT STATE TREASURER	4/02/2021		72383
JAN-MAR'21	7 Marriage Licenses JAN-MAR 2021	0.00	\$350.00	0.00	350.00
	Desc: 7 Marriage Licenses JAN-MAR 2021	Acct: 10-151-316-0000	STATE PAYMENT - LICENSES		
Vendor Total:			350.00	0.00	350.00
051943	VISION SERVICE PLAN	VISION SERVICE PLAN	4/02/2021		72384
APR'21	VISION INS - APR 2021	0.00	\$1,828.92	0.00	1,828.92
	Desc: VISION INS - APR 2021	Acct: 10-012-300-0225	ACCRUED VISION INSURANCE PAYABLE		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			1,828.92	0.00	1,828.92
052300	WEBB, F W COMPANY	F.W. WEBB COMPANY	4/02/2021		72385
70747844	MATERIALS	29.17	\$29.17	0.00	29.17
Desc:	MATERIALS	Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			29.17	0.00	29.17
053000	WHITE RIVER COUNCIL ON AGING		4/02/2021		72386
'21 Q4	CONTRACTED SERVICES APR-JUN 20	0.00	\$6,132.50	0.00	6,132.50
Desc:	CONTRACTED SERVICES APR-JUN 2021	Acct: 10-421-318-0200	CONTRACT SERV SENIOR CTR ADM		
Vendor Total:			6,132.50	0.00	6,132.50
053150	SWISH WHITE RIVER LTD		4/02/2021		72387
W425184	CLEANING SUPPLIES	0.00	\$57.60	0.00	57.60
Desc:	CLEANING SUPPLIES-COVID	Acct: 10-514-417-0017	EXTRAORDINARY EXP : COVID-19		
Desc:	CLEANING SUPPLIES	Acct: 10-530-323-0000	MATERIAL & SUPPLIES		
W428566	CLEANING SUPPLIES	0.00	\$91.47	0.00	91.47
Desc:	CLEANING SUPPLIES	Acct: 10-421-323-0000	MATERIAL & SUPPLIES		
W426349	CLEANING SUPPLIES	0.00	\$333.30	0.00	333.30
Desc:	SOAP, MOPHEAD	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
W427068	BAGS	179.94	\$179.94	0.00	179.94
Desc:	BAGS	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
W424986	CLEANING SUPPLIES - COVID	211.98	\$211.98	0.00	211.98
Desc:	CLEANING SUPPLIES - COVID	Acct: 60-965-417-0017	EXTRAORDINARY EXP : COVID-19		
Vendor Total:			874.29	0.00	874.29
059737	MUNICIPAL RESOURCES, INC.		4/02/2021		72388
21958	Feb 2021 Interim TM Services	5,605.60	\$5,605.60	0.00	5,605.60
Desc:	Feb 2021 Interim TM Services	Acct: 30-975-315-0111	Recruitment - Town Manager		
Desc:	Feb 2021 Interim TM Services	Acct: 55-955-315-0111	Recruitment - Town Manager		
Desc:	Feb 2021 Interim TM Services	Acct: 60-965-315-0111	Recruitment - Town Manager		
Desc:	Feb 2021 Interim TM Services	Acct: 65-965-101-0000	SALARIES		
Desc:	Feb 2021 Interim TM Services	Acct: 50-955-315-0111	Recruitment - Town Manager		
Vendor Total:			5,605.60	0.00	5,605.60
059772	SHARPENING SHED INC. (THE)	THE SHARPENING SHED INC	4/02/2021		72389
19384	Zamboni blade sharpening	0.00	\$39.00	0.00	39.00
Desc:	Blade Sharpening	Acct: 10-530-320-0000	EQUIP OPERATION & MAINT		
19364	Zamboni blade sharpening	0.00	\$39.00	0.00	39.00
Desc:	Zamboni blade sharpening	Acct: 10-530-320-0000	EQUIP OPERATION & MAINT		
19302	Blade Sharpening	0.00	\$73.00	0.00	73.00
Desc:	Blade Sharpening	Acct: 10-530-320-0000	EQUIP OPERATION & MAINT		
Vendor Total:			151.00	0.00	151.00
500387	EXECUSUITE, LLC		4/02/2021		72390
14670	MONTHLY RENT	0.00	\$400.00	0.00	400.00
Desc:	MONTHLY RENT	Acct: 10-121-318-0600	CONTRACT SERVICES - PARKING RE		

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Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			400.00	0.00	400.00
500660	JP PEST SERVICE			4/02/2021	72391
2877608	SERVICE FEE - MARCH 2021	0.00	\$81.50	0.00	81.50
Desc:	SERVICE FEE - MARCH 2021	Acct: 10-161-318-0000	CONTRACTED SERVICES		
Vendor Total:			81.50	0.00	81.50
500691	U.S. BANK	U.S. BANK		4/02/2021	72392
VMBBHAR102 2021	BOND PAYMENTS	0.00	\$154,281.67	0.00	154,281.67
Desc:	Series 2012-1	Acct: 10-912-542-0300	BOND INTEREST-QUECHEE BRIDGE		
Desc:	Series 2013-1	Acct: 10-912-542-0900	BOND INTEREST-BARWOOD ARENA		
Desc:	Series 2013-1	Acct: 10-912-542-0400	BOND INTEREST-MAX/WH LIBRARY/F		
Desc:	Series 2013-1	Acct: 10-912-542-0400	BOND INTEREST-MAX/WH LIBRARY/F		
Desc:	Series 2013-1	Acct: 10-912-542-0400	BOND INTEREST-MAX/WH LIBRARY/F		
Desc:	Series 2014-3	Acct: 10-912-542-0500	BOND INTEREST-MUNICIPAL BUILDIN		
Vendor Total:			154,281.67	0.00	154,281.67
500863	AQUATEC ENVIRONMENTAL, INC			4/02/2021	72393
1405	TOXICITY TESTING-STATE MANDATE	2,550.00	\$2,550.00	0.00	2,550.00
Desc:	TOXICITY TESTING-STATE MANDATE	Acct: 60-961-318-0000	CONTRACTED SERVICES		
Vendor Total:			2,550.00	0.00	2,550.00
500894	SECURSHRED	SECURSHRED		4/02/2021	72394
358639	SHREDDING SERVICES	0.00	\$22.00	0.00	22.00
Desc:	SHREDDING SERVICES	Acct: 10-325-318-0000	CONTRACT SERVICES		
Vendor Total:			22.00	0.00	22.00
501936	VIKING-CIVES USA			4/02/2021	72395
4505571	PARTS	0.00	\$151.69	0.00	151.69
Desc:	PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			151.69	0.00	151.69
502199	NULTY, PAULA M	PAULA M NULTY		4/02/2021	72396
PO#8361	REIMBURSEMENT - MILEAGE/DENTAL	0.00	\$171.72	0.00	171.72
Desc:	Mileage Reimbursement	Acct: 10-121-311-0000	TRAVEL & MEETINGS		
Desc:	Dental Ded Reimburse	Acct: 10-121-230-0000	DENTAL		
Desc:	UVAC Membership Sep Oct Nov Dec 202	Acct: 10-121-313-0000	MEMBERSHIP DUES		
Vendor Total:			171.72	0.00	171.72
502716	BUCCOLA, ANTHONY	ANTHONY BUCCOLA		4/02/2021	72397
512030,348296	REFUND-SEWER PAYMENT TWICE	200.60	\$200.60	0.00	200.60
Desc:	REFUND-SEWER PAYMENT TWICE	Acct: 65-610-500-0000	WASTEWATER - QUECHEE (QSC)		
Vendor Total:			200.60	0.00	200.60
502721	CHAREST, EVAN	EVAN CHAREST		4/02/2021	72398
03.18.2021	TOWING & STORAGE FEE	0.00	\$315.00	0.00	315.00
Desc:	TOWING & STORAGE FEE	Acct: 10-312-318-0000	CONTRACTED SERVICES		

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Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:				315.00	0.00	315.00
502722	CHOINIERS, LINDSAY		LINDSAY CHOINIERS		4/02/2021	72399
847540	REFUND - CAMP VENTURES		0.00	\$1,270.00	0.00	1,270.00
Desc:	REFUND - CAMP VENTURES		Acct: 10-514-325-0000	REFUNDS		
Vendor Total:				1,270.00	0.00	1,270.00
FUND 1 0	HRA / FSA / DCR		Bank Total:		515,820.86	
FUND 1 0 HRA	HRA / FSA / DCR					
032103	MVP HEALTH - HRA / DCRA				4/02/2021	1005
03.27.2021	HRA/DCRA 2021 03.22-27.2021		29.19	\$2,701.86	0.00	2,701.86
Desc:	DCRA		Acct: 10-012-200-0520	SECTION 125 DEPENDENT CARE ACC		
Desc:	HRA		Acct: 10-151-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 10-174-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 10-211-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 10-271-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 10-321-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 10-622-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 50-955-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 55-955-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 60-965-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
03.20.2021	FSA & HRA 2021		1,187.57	\$7,862.25	0.00	7,862.25
Desc:	FSA		Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
Desc:	HRA		Acct: 10-151-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 10-171-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 10-174-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 10-211-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HRA		Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 10-321-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 10-622-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 30-975-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 50-955-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 55-955-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 60-965-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 65-963-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA		Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
Vendor Total:				10,564.11	0.00	10,564.11
FUND 1 0 HRA				Bank Total:		10,564.11
Holdback Total				631,764.67		
Batch Totals:		0.00	89,352.61	0.00	721,117.28	

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ReportAPINHDD_PmtByDate

Check Date: 4/02/2021 - 4/02/2021

Bank ID	Bank Name	Payee Name	Check Date	Check No.
Vendor ID	Vendor Name			
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt
				Net Amt.

_____ DANIEL FRASER
_____ JOSEPH MAJOR
_____ KIM SOUZA
_____ DENNIS BROWN
_____ JULIA DALPHIN
_____ RACHEL EDENS
_____ ALLY TUFENKJIAN
_____ TRACY YARLOTT-DAVIS
_____ GAIL OSTROUT
_____ JOHN J. CLERKIN