

Town of Norwich

Agenda for Selectboard Meeting September 23, 2020, 6:30 pm

Remote Meeting

ZOOM access information: <https://us02web.zoom.us/j/88091849218> Meeting ID: 880 9184 9218 US Toll-free: (888)475-4499 or (877)853-5257

Telephone number to call ONLY if unable to access meeting: 802-649-1419 x1 (Town Manager's Office)

<b>Agenda Item</b>	<b>Action</b>	<b>Packet Materials</b>	<b>Expected start &amp; end time</b>
1- Approval of the agenda	Chair: will ask to add/remove/reorder agenda items	n/a	6:30 - 6:35 (5 minutes)
2- Public and Selectboard comment	Public invited to speak to any item not on the agenda	n/a	6:35 - 6:45 (to completion)
3- Consent Agenda	Accept correspondence, minutes for 8/26,2020, A/P warrants-motion required	Correspondence received (list attached at the end of agenda), minutes, A/P warrants	6:45 - 6:55 (10 minutes)
4-Appropriation request by Rec Dpt	Approve request from Rec Dpt to use Girard Fund for purchase of chairs-motion required	Supporting documents	6:55-7:05 (10 minutes)
5-Mt. Ascutney grant request	Approve possible outstanding grant funds available to the Town from Mt. Ascutney grant-motion required	??	7:05-7:15 (10 minutes)
6- Norwich School District Memorandum of Understanding (MOU) with Norwich Finance Committee	Approve 1 (one) year MOU between Norwich School District and Town of Norwich Finance Committee (FC) with subsequent participation in Dresden Finance Committee-motion required	Draft MOU	7:15-7:30 (15 minutes)
7-Town of Norwich/Norwich School District MOU	Information only	MOU between Norwich School District and Town of Norwich	7:30-7:40 (10 minutes)
8-Planning Commission request to apply for a municipal planning grant	Authorize PC application for Municipal Planning Grant r/t density study and approve resolution	Supporting documentation	7:40-7:50 (10 minutes)
BREAK			7:50-8:00 (10 minutes)

Town of Norwich  
 Agenda for Selectboard Meeting September 23, 2020, 6:30 pm (Cont...)  
 Remote Meeting

Agenda Item	Action	Packet Materials	Expected start & end time
9-Revenue/Expense report for August 2020	Discussion on current financial position	Aug 2020 R/E report (forthcoming in revised packet)	8:00-8:15 (15 minutes)
10-FY21/22 Operational and CIP Budget Guidance from Board	Discussion on FY22 budget and CIP with the goal of providing direction to TM on what, if any, tax increase is acceptable for FY22	n/a	8:15-8:35 (20 minutes)
11-Town Plan Action Items for 2020 Update	Update on Town Plan action items	There will be material here just not ready yet	8:35-8:45 (10 minutes)
12-Bank Loan for financing construction of Charles Brown Brook bridge	Approve loan agreement between Town of Norwich and Northfield Savings Bank financing bridge construction-motion required	Supporting documents (bank docs in packet; additional background info in revised packet)	8:45-9:00 (15 minutes)
13-Town Manager Update	Discussion	Reports in packet	9:00-9:20 (20 minutes)
14- Executive Session-personnel	Executive session for the board to review TM Improvement plan/evaluation tool	n/a	9:20-9:55 (25 minutes)
15- Adjourn	Motion required		Way too late

**List of correspondence received before Noon on Wednesday, September 16, 2020:**

- Norwich Selectboard – Resolution Supporting the Global Warming Solutions Act of 2020, as adopted 8/26/20.
- 8/24/20 e-mail from Roger Arnold to Selectboard re: TM Capacity for Solar Credit Tracking
- 8/27/20 e-mail from Pam Smith to Selectboard re: Used Generator
- 9/2/20 e-mail from Pam Smith to Selectboard, Herb Durfee, Miranda Bergmeier re: Beaver Meadow Sidewalk Study Project
- 9/3/20 memorandum from VT PUC to Margo Avery Trust re: Notice of Complete Application (20-2276-NM)
- Template for Town of Norwich Committee/Commission/Workgroups Meetings for Compliance with the OML during the Declared State of Emergency
- 8/31/20 e-mail from Pam Smith to Miranda Bergmeier re: Suggested Change to the SB Minutes for 8/26/20

Town of Norwich

Agenda for Selectboard Meeting September 23, 2020, 6:30 pm (Cont...)

Remote Meeting

- Draft Selectboard Minutes of 8/26/20
- A/P Warrants (2 = Regular & Girard Special Purpose Fund), dated 9/15/20

**Possible Oct/Nov Items** : COVID-19 update; Trails Committee discussion/website and Nick K memo; Town Plan work; policy revisions- conservation fund policy, Animal ordinance, SB correspondence, cyber security; FD ladder truck; Union contract; budget discussions/Capital Improvement Plan; net metering agreement; Village Designation application; Beaver Meadow scoping project results of public hearing; Schoolboard presentation to town on school septic project

**Parking Lot:** Financial Procedures; SB Goal setting; Emerald Ash borer town response; Green Fleet proposal, Town meeting article on Climate emergency funds write up on indications for use; Juneteenth resolution discussion and plan