

Agenda for the Selectboard Meeting Wednesday, October 9, 2019 6:30 PM
Tracy Hall, Multipurpose Room

1. Approval of Agenda - change order/defer items (Action required)
2. Public Comment for Items Not on the Agenda (Discussion)
3. *Consent Agenda - Approve in bulk or pull out items for discussion (Action/motion required)
 - a. Correspondence:
 - i. Windsor County Partners – thank you letter
 - ii. Michael Tarrant – copies of filings in Eller case
 - iii. Bill Scavone – Gile Mtn. parking
 - iv. Rod Francis – resignation of Steve Thoms from Planning Commission
 - v. Errata Sheet regarding draft Financial Policies (handout at 9/25 SB meeting)
 - vi. Stuart Richards – Marion Cross wastewater costs
 - vii. John Farrell – money lost by Norwich to BEC scam
 - b. Minutes 9/25/19; 10/02/19
4. Marion Cross Septic System Update – Tom Candon
5. *Climate Emergency Resolution (Discussion/Action)
6. Planning Commission Membership (Discussion/Action) – resignation of S. Thoms with possible action to advertise for replacement. Recommendation from PC to be part of the discussion.
7. Financial Scam Update:
 - a. *Follow-up, including Community Discussion, since Selectboard’s 10/02/19 Public Statement (Discussion)
 - b. Root Cause Analysis (RCA) (Discussion/Action) – discussion with Wade Masure, Risk Manager, VLCT Loss Prevention Team about conducting an RCA, determining members, confirming date.
 - c. Financial investigation(s) Update/Report – possible executive session (Discussion)
8. Town Manager Report: Updates & New Issues (Discussion/Action)
9. Financial Reports:
 - a. *Accounts Payable - receive and review (Action)
 - b. *Year-End (pre-audit) Report (Discussion)
 - c. *FY20 First Quarter Revenue/Expense Report (Discussion)
- 10.*Policies (Discussion / Action)
 - a. *Financial Policies – Finance Committee & C. Stoddard comments, proposed adoption 10/9/2019
 - b. Draft Cyber Security Policy –2nd reading
 - c. Sexual Harassment policy – 2nd reading / possible adoption
 - d. Banner Policy – 2nd reading / possible adoption
 - e. Social Media Policy – 1st reading
11. Finance Committee Involvement in Budget Discussions (Discussion)
12. End of Meeting Debrief (Discussion)

13. Future agenda items

- a. Adoption of Banners and Sexual Harassment Policies
- b. Cyber security status (i.e., financial scam)
- c. Burgess report (i.e., the financial procedures investigation)
- d. RCA results
- e. Social Media Policy status
- f. Animal Ordinance – 1st Reading
- g. Winter Maintenance – Road Salt Policy

14. Adjournment (Action)

* Indicates agenda items with related documents in meeting packet

Next Meeting – October 23, 2019 at 6:30 PM

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