



**TOWN OF HARTFORD  
SELECTBOARD AGENDA**

Tuesday, July 16, 2019 at 6:00 pm  
Hartford Town Hall  
171 Bridge Street  
White River Junction, VT 05001

**I. Call to Order the Selectboard Meeting**

**II. Pledge of Allegiance**

**III. Local Liquor Control Board**

1. **New** – Wolf Tree Hospitality LLC DBA Wolf Tree, 40 Currier Street, White River Junction, VT 05001. (1<sup>st</sup> Class)

**IV. Order of Agenda**

**V. Selectboard**

1. **Citizen, Selectboard Comments and Announcements:** TBD
2. **Appointments:**
  - a. Consider the Re-Appointment of Erik Krauss to a three-year term to the Hartford Energy Commission beginning on July 16, 2019 and ending on July 15, 2022.
3. **Town Manager's Report:** Significant Activity Report period ending July 16, 2019.
4. **Board Reports, Motions & Ordinances**
  - a. Discussion on FIPP Amendments
  - b. Ladder Truck Purchase (Motion Required)
  - c. Adoption of State Template for Town Road and Bridge Standards (Motion Required)

- d. Wilder Well #1 Pump Station Expansion Contract Award (Motion Required)
- e. Ratification of Strategic Priorities List (Motion Required)

**5. Commission Meeting Reports: TBD**

**6. Consent Agenda (Motion Required)**

Approve Payroll Ending: 7/13/2019

Approve Meeting Minutes of: 7/2/2019 & 7/9/2019

Approve A/P Manifest of: 7/12/2019 and 7/16/2019

Selectboard Meeting Dates of:

- Already Approved: 7/30/2019, 8/13/2019 and 8/27/2019

**7. Adjourn the Selectboard Meeting. (Motion Required)**

**All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.**



FIRST/SECOND CLASS LIQUOR LICENSE AND TOBACCO APPLICATION  
LICENSE YEAR IS MAY 1<sup>ST</sup> THROUGH APRIL 30<sup>TH</sup> OF THE FOLLOWING YEAR

WOLF TREE HOSPITALITY LLC  
Print Name of Person, Partnership, Corp., Club or LLC  
WOLF TREE  
Doing Business as - Trade Name  
40 CARRIER ST  
Street  
WHITE RIVER JUNCTION VT 05001  
Town or City & Zip Code  
802 685 1330  
Telephone Number  
102 TURNPIKE RD N, FAIRLEE 05045  
Mailing Address (if different from above)  
Email address MAX @ WOLFTREE VT.COM

Please check appropriate categories

FIRST CLASS  
 SECOND CLASS  RETAIL DELIVERY PERMIT  
 TOBACCO  TOBACCO ENDORSEMENT

Restaurant  
 Hotel  
 Club  
 Commercial Kitchen (a Liquor Control Commercial Caterer's License is needed with this license)

APPLICATION FEES:

FIRST CLASS LICENSE - \$115.00 to DLC **and** \$115.00 to Town/City  
SECOND CLASS LICENSE - \$70.00 to DLC **and** \$70.00 to Town/City  
SECOND CLASS RETAIL DELIVERY PERMIT - \$100.00 to DLC  
TOBACCO LICENSE - (there is no application fee for tobacco if applying for second class)  
TOBACCO ENDORSEMENT PERMIT - \$50.00 to DLC

*\*If applying for Tobacco only license, please use the Tobacco Only form.*

TO THE CONTROL COMMISSIONERS OF THE TOWN/CITY OF HARTFORD

Application is hereby made for a license to sell malt and vinous beverages under and in accordance with Title 7, Vermont Statutes Annotated, as amended, and certify that all statements, information and answers to questions herein contained are true; and in consideration of such license being granted do promise and agree to comply with all local and state laws; and to comply with all regulations made and promulgated by the Board of Liquor and Lottery. Upon hearing, the Board of Liquor and Lottery may, in its discretion, suspend or revoke such license whenever it may determine that the law or any regulations of the Board of Liquor and Lottery have been violated, or that any statement, information or answers herein contained are false.

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING.

If this premise was previously licensed, please indicate name N/A

I/we are applying as: Please check one:  
 INDIVIDUAL  LIMITED LIABILITY COMPANY  PARTNERSHIP  CORPORATION

Please fill in name and address of individual, partners, directors or members.

LEGAL NAME

STREET/CITY/STATE

MAXWELL OVERSTROM-COLEMAN

102 TURNPIKE RD N, FAIRLEE VT 05045

Are all of the above citizens or lawful permanent residents of the UNITED STATES?  Yes  No

If naturalized citizen or lawful permanent resident of the United States, please provide a copy of the naturalization or lawful permanent resident documentation.

**CORPORATE INFORMATION:**

If you have checked the box marked CORPORATION, please fill out this information for stockholders (attach sheet if necessary).

LEGAL NAME

STREET/CITY/STATE

Date of incorporation \_\_\_\_\_ Is corporate charter now valid? \_\_\_\_\_

Corporate Federal Identification Number \_\_\_\_\_

Have you registered your corporation and/or trade name with the Town/City Clerk? \_\_\_\_\_ and/or Secretary of State? \_\_\_\_\_ (as required by VSA Title 11 § 1621, 1623 & 1625).

**ALL APPLICANTS**

HAVE ANY OF THE APPLICANTS EVER BEEN CONVICTED OR PLED GUILTY TO **ANY** CRIMINAL OR MOTOR VEHICLE OFFENSE IN ANY COURT OF LAW (INCLUDING TRAFFIC TICKETS) AT ANY TIME?

YES  NO

If yes, please complete the following information: (attached sheet if necessary)

Name	Court/Traffic Bureau	Offense	Date
MAX OVERSTROM-COLEMAN	MULT.	SPEEDING	> 8-10 yrs ago

Do any of the applicants hold any elective or appointive state, county, city, village/town office in Vermont? (See VSA, T.7, Ch. 9, §223) \_\_\_\_\_ YES  NO If yes, please complete the following information:

Name	Office	Jurisdiction

Please give name, title and date attended of manager, director, partner or individual who has attended a Liquor Control Licensee Education Seminar, as required by Education Regulation No. 3:

NAME: MAX OVERSTROM-COLEMAN  
TITLE: OWNER / MANAGER  
DATE: 6.26.19 (AND PREVIOUS)

(If you have not attended an Education Seminar prior to making application, please visit [www.liquorcontrol.vermont.gov](http://www.liquorcontrol.vermont.gov) and click on Seminar Schedule for a list of Seminars in your area)

**FOR ALL APPLICANTS: DESCRIPTION /LOCATION OF PREMISES (Section 4)**

Description of the premises to be licensed: 700 SQ FT OF FIRST FLOOR OF 40 CURRIER ST, WRJ, 05001. SPACE IS APPROX 20' x 40' WITH ~20 SEATS

Does applicant own the premises described? NO If not owned, does applicant lease the premises? YES

If leased, name and address of lessor who holds title to property: MARCIA LANDON, 60 O'CONNELL COURT WILDER VT 05088

Are you making this application for the benefit of any other party? NO

**FIRST CLASS APPLICANTS ONLY:** No first-class license may be issued without the following information.

**HEALTH LICENSE #:** Food PENDING Lodging \_\_\_\_\_ (if licensed as a Hotel)

**VERMONT TAX DEPARTMENT:** Meals & Rooms Certificate/Business Account # \_\_\_\_\_

Please check one: Business is devoted primarily to:

FOOD (restaurant) \_\_\_\_\_ HOTEL \_\_\_\_\_ CLUB \_\_\_\_\_ COMMERCIAL CATERING

If you are considering Outside Consumption service on decks, porches, cabanas, etc. you must complete an Outside Consumption Permit. This form can be found on our website at [www.liquorcontrol.vermont.gov](http://www.liquorcontrol.vermont.gov) and then click on licensing and then forms.

**ALL APPLICANTS MUST COMPLETE AND SIGN BELOW**

The applicant(s) understands and agrees that the Board of Liquor and Lottery may obtain criminal history record information from State and Federal repositories prior to acting on this application.

I/We hereby certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, §3113).

In accordance with 21 VSA, §1378 (b) I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

If applicant is applying as an individual: I hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or am in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, §795).

Dated at 1327 in the County of WINDSOR and State of VT,

this 27 day of JUNE, 2019

Corporations/Clubs: Signature of Authorized Agent

Individuals/Partners: (All partners must sign)

M A P  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

TOWN/CITY APPROVAL/DISAPPROVAL

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the applications and transmit both copies to the Board of Liquor and Lottery for suitable action thereon, before any license may be granted. For the information of the Board of Liquor and Lottery, all applications shall carry the signature of each individual commissioner registering either approval or disapproval. Lease or title must be recorded in town or city before issuance of license.

\_\_\_\_\_, Vermont, \_\_\_\_\_  
Town/City Date

APPROVED

DISAPPROVED

\_\_\_\_\_  
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Please check one: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved  
by the Board of Control Commissioners of the City or Town of \_\_\_\_\_  
Total Membership \_\_\_\_\_ Members present \_\_\_\_\_

Attest, \_\_\_\_\_  
City or Town Clerk

**TOWN OR CITY CLERK SHALL MAIL ONE APPLICATION DIRECTLY TO THE DIVISION OF LIQUOR CONTROL, 13 Green Mountain Drive, Montpelier, VT 05602. If application is disapproved, local control commissioners shall notify the applicant by letter.**

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second-class application shall be considered binding except as taken or made at an open public meeting. VSA Title 1 §312.

**SECTION 5111 AND 5121 OF THE INTERNAL REVENUE CODE OF 1954 REQUIRE EVERY RETAIL DEALER IN ALCOHOLIC BEVERAGES TO FILE A FORM ANNUALLY AND PAY A SPECIAL TAX IN CONNECTION WITH SUCH SALES ACTIVITY. FOR FURTHER INFORMATION, CONTACT:**

**THE BUREAU OF ALCOHOL, TOBACCO & FIREARMS (TTB) (513) 684-2979  
DEPARTMENT OF THE TREASURY  
550 MAIN STREET, CINCINNATI, OH 45202**

**NOTICE: All new applications are investigated by the Enforcement and Licensing Division prior to approval/disapproval of the license by the Board of Liquor and Lottery. Please note that this process can take anywhere from 2 weeks to 6 weeks to complete once Liquor Control receives the application.**

Please fill in for Individual, Partners, or Directors

Applicant/s Personal Information

Legal

Name: MAXWELL OVERSTROM-COLEMAN Address: 102 TURNPIKE RD N, FAIRLEE VT 056

Date of Birth [REDACTED] Place of Birth [REDACTED] Sex M SS# [REDACTED]

Legal

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_ Sex \_\_\_\_\_ SS# \_\_\_\_\_

Legal

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_ Sex \_\_\_\_\_ SS# \_\_\_\_\_

Legal

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_ Sex \_\_\_\_\_ SS# \_\_\_\_\_

Legal

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_ Sex \_\_\_\_\_ SS# \_\_\_\_\_

Legal

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_ Sex \_\_\_\_\_ SS# \_\_\_\_\_

Legal

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_ Sex \_\_\_\_\_ SS# \_\_\_\_\_

COPY

**LEASE**

This Lease is made on this 10 day of May, 2019, by and between MARCIA LANDON, of Town of Hartford, Windsor County, Vermont, ("Landlord") and WOLF TREE HOSPITALITY, LLC, a Vermont limited liability company with a principal place of business in the Town of Fairlee, Orange County, Vermont ("Tenant").

**Article I. BASIC PROVISIONS.**

Premises Address:	40 Currier Street White River Junction, VT 05001
Initial Term:	5 years
Extended Term:	2 options for 5 years each.
Landlord's Address:	Marcia Landon 60 O'Connell Court PO Box 191 Wilder, VT 05088
Tenant's Address:	Wolf Tree Hospitality, LLC 102 Turnpike Road North Fairlee, VT 05045

**Article II. LEASE OF PREMISES.**

**Section 2.1 PREMISES.**

In consideration of the mutual covenants and agreements contained herein, Landlord hereby leases to Tenant certain premises, together with all appurtenances and rights granted with respect to certain common facilities, which premises are described as follows:

(a) Being approximately 1,150 square feet of space to be used for restaurant/bar and related purposes located in the front of the building at 40 Currier Street, White River Junction, Vermont, shown on Exhibit A attached hereto.

**Section 2.2 FUTURE DEVELOPMENT.**

Tenant acknowledges that Landlord may, at Landlord's election, seek to acquire building permits and/or site plan approvals for the construction and expansion of the building at 40

Currier Street, White River Junction, Vermont. Any such future development will not interfere with Tenant's use of the Premises.

### **Section 2.3. COMMON FACILITIES.**

Section 2.3.1. Tenant's Rights. Landlord grants to Tenant, its employees and invitees, in common with other tenants, including without limitation Landlord, and their employees and invitees (the "Other Tenants"), the right and easement to use all of the sidewalks, driveways, parking areas, alleys, service areas, landscaping, and other facilities at 40 Currier Street, White River Junction, Vermont designed for use by all occupants of 40 Currier Street, White River Junction, Vermont (the "Common Facilities"). Landlord agrees to allow Tenant, in common with the Other Tenants, uninterrupted use of the Common Facilities, and unobstructed pedestrian and vehicular access to the Common Facilities from other areas of 40 Currier Street, White River Junction, Vermont, at all times except during reasonable periods of time required to provide necessary maintenance or repairs.

Section 2.3.2. Occupant and Employee Parking. Landlord may require all occupants of 40 Currier Street, White River Junction, Vermont, and their employees, including Tenant who agrees to comply with said requirement, to park their automobiles in portions of the parking area designated for such purposes and prevent commuter parking in the parking area (parking by persons other than Tenant and Tenant's employees and customers). Additional public parking is available at the former Legion building parking lot.

### **Section 2.4. POSSESSION.**

Delivery of Possession. Landlord shall put Tenant in complete and exclusive possession of the Premises at the commencement of the Initial Term hereof.

## **Article III. TERM.**

### **Section 3.1. COMMENCEMENT DATE; DURATION.**

The Commencement Date shall be, and the Lease Term shall begin upon execution of this Lease. The Term shall end at midnight on fifth anniversary of the Commencement Date, unless the Term is extended or earlier terminated.

### **Section 3.2. OPTION.**

Section 3.2.1. The Option. Provided the Lease is in full force and effect and the tenant is free from any default at the time of exercise of the Option and at the time of commencement of the extension of the Term, the Tenant is hereby granted two (2) options to extend the Term of the Lease for a period of five years (5) years each. If the Option is exercised by the Tenant, the Extension Period shall begin at the expiration of the Initial Term, or any renewal thereof.

Section 3.2.2. Exercise of Option. The Option granted to Tenant in the foregoing Section 3.2.1 shall be exercised by notice in writing to the Landlord delivered or mailed at least six months prior to the expiration of the Term then in effect. Tenant's notice to Landlord need state simply that it is the intention of the Tenant to renew the Lease pursuant to the terms thereof for a term of 5 years and such notice shall state the dates for commencement of the Extension Period and expiration thereof. Should Tenant fail to give such written notice to Landlord, Tenant's right to exercise the Option shall expire and this Lease shall terminate upon the expiration of the Term then in effect.

#### **Article IV. RENT, ADDITIONAL CHARGES AND SECURITY DEPOSIT.**

##### **Section 4.1. BASE RENT.**

Tenant shall begin to pay rent to Landlord ninety (90) days after the Commencement Date or on the day Tenant opens for business, whichever occurs earlier (the "Rent Commencement Date").

Tenant shall pay Base Rent, monthly, in advance on the first day of each month, in the amount of \$2,000.00 per month during the first year of the Initial Term, and continuing each year thereafter, the Base Rent shall be increased by 2% over the previous years Base Rent or by a percentage equal to the increase of the Consumer Price Index (CPI-U Boston) for the preceding year, whichever is greater. If the Rent Commencement Date is a date other than the first day of the month, Base Rent for the first month shall be prorated.

If any payment of Base Rent is not made within ten (10) days after the date such payment is due, Tenant shall pay a late charge equal to 10% of the amount of such late payment. Such late payment charge shall be in addition to all other remedies available to Landlord.

The Base Rent for any year during the option term shall be adjusted each year by increasing the previous year's Base Rent by 2% or by a percentage equal to the increase of the Consumer Price Index (CPI-U Boston) for the preceding year, whichever is greater.

##### **Section 4.2 SECURITY DEPOSIT.**

Section 4.7.1. Upon execution of this lease, Tenant shall pay to Landlord a security deposit in the amount of \$2,000.00, which Landlord may, at its option and at any time and from time to time, use in whole or in part to cure any default of Tenant hereunder. Landlord shall promptly notify Tenant of any such use of the security deposit and shall, within thirty days following the expiration of this lease or any renewals, return the security deposit, or so much of it as remains unused to cure a default, to Tenant. Tenant agrees to reimburse Landlord's Security Deposit Account for any amounts expended by Landlord to cure a default.

## **Article V. USE.**

### **Section 5.1. PERMITTED USES.**

The Premises may be utilized by Tenant solely for the operation of a restaurant/bar. Tenant shall not conduct any other business activity at the Premises without the prior written permission of Landlord, which shall not be unreasonably withheld

## **Article VI. ALTERATIONS, LIENS, RESTRICTIONS, SIGNS.**

### **Section 6.1. TENANT'S ALTERATIONS.**

Tenant shall make no alterations, structural or otherwise, without the prior written consent of Landlord, which consent shall not be unreasonably withheld. Tenant shall not be required to, but may, remove any such improvements at any time before the expiration of the Term, or within 10 days following the termination of this Lease, provided that Tenant shall not remove any structural improvements and Tenant shall repair any damage caused by such removal. Any such items not so removed shall become the property of Landlord.

### **Section 6.2. TENANT'S PERMITS.**

Landlord agrees to cooperate with Tenant in obtaining any permits or licenses which may be necessary in connection with any construction alterations, improvements, repairs, signage, or other work permitted under this Lease including executing applications for such permits and licenses. All costs and expenses incurred in making application for and/or obtaining such permits and licenses shall be borne by the Tenant.

### **Section 6.3. LIENS.**

Tenant shall keep the Premises free from any mechanics' or materialmens' liens for labor or materials furnished Tenant; provided that Tenant shall have 30 days after notice of any such lien to remove such lien by bonding or other manner or to otherwise provide Landlord adequate security against such lien.

### **Section 6.4. FIXTURES.**

Any fixtures, equipment, signs or other property installed at or on the Premises by Tenant shall remain Tenant's property, and Tenant shall have the right to remove such property at any time before the expiration of the Term provided Tenant shall repair any damage caused by such removal. Notwithstanding the foregoing, in the event Tenant is in breach of any material term of this lease and Landlord gives notice of termination of this Lease, all fixtures, equipment, signs or

other property installed at or on the Premises by Tenant shall remain on the Premises and shall be the property of Landlord.

**Section 6.5. SIGNS.**

Premises Sign. Tenant shall not erect any signs on or affixed to the premises without the express prior written permission of Landlord. In the event such permission is granted, Tenant shall be responsible for obtaining at its sole expense all necessary or required permits and Tenant shall conform to all applicable laws, rules and regulations, including, but not limited to, the Hartford Zoning Ordinance, whether currently in effect or hereafter enacted. The cost to erect any such sign shall be borne solely by Tenant.

**Section 6.6. RESTRICTIONS.**

Section 6.6.1. Landlord shall have the right to enter and inspect and make necessary repairs to the Premises and to show the Premises to prospective purchasers and renters, provided, however, that Landlord shall give reasonable notice to Tenant. Tenant shall not change the locks at the Premises without the express prior written permission of Landlord. In the event of any such permitted change of locks, Tenant shall forthwith deliver to Landlord a duplicate key or set of keys. Breach of this paragraph shall be deemed to be a material breach of this Lease.

Section 6.6.2. Other than in areas designated by Landlord, smoking is prohibited from the Premises and all common areas of the building. Without limiting the foregoing, smoking is prohibited within 20 feet of Currier Street.

Section 6.6.3. Tenant shall not keep or store any personal property in or on the common areas of 40 Currier Street.

**Section 6.7. TENANT'S FIT-UP.**

Tenant shall perform and pay for all fit-up of the Premises. Landlord agrees to reimburse Tenant for the cost of such fit-up, up to a maximum sum of \$70,000.00, on the condition that Landlord approves in writing any expenditure for which Tenant requests reimbursement prior to the work being performed and the cost incurred. Such reimbursement of fit-up cost shall be in the form of a partial credit to the monthly rent during the initial term of this Lease in an amount equal to the amortized cost of the such fit-up cost over a term of five (5) years at an interest rate of six percent (6.00%).

By way of example, if Tenant has, with the permission of Landlord, incurred fit-up costs of \$70,000.00, or more, Tenant shall be entitled to a monthly credit against rent in the amount of \$1,353.00 (monthly payments to amortize \$70,000.00 principal over 5 years at an interest rate of 6%).

At such time as the final cost of fit-up is determined, a calculation of the monthly credit shall be made by the parties using the above-formula.

## **Article VII. INSURANCE.**

### **Section 7.1. LANDLORD'S INSURANCE.**

Section 7.1.1. Liability Insurance. Landlord shall at all times during the Lease Term maintain insurance covering (i) Landlord's liability with respect to any construction that Landlord may perform in connection with the Premises or the building, and (ii) Landlord's liability for ownership, maintenance and use of the Premises and the Common Facilities. Such insurance shall provide limits of not less than One Million Dollars (\$1,000,000) combined single limit coverage.

Section 7.1.2. Property Insurance. Landlord shall at all times during the Term maintain all-risk property insurance covering the Premises, the Building, and the remainder of the improvements in the building against loss or damage resulting from fire and other insurable casualties. Such insurance shall be on a ninety per cent (90%) replacement cost basis. In the event of any casualty, all property insurance proceeds shall be made available for restoration purposes as provided in Article X unless prohibited by Landlord's mortgagee, if any.

### **Section 7.2. TENANT'S INSURANCE.**

Tenant shall at all times on and after the Delivery Date (or earlier should Tenant earlier enter the Premises), during the Lease Term, and during the Extension Period, maintain insurance covering (i) Tenant's liability with respect to any construction that Tenant may perform in connection with the Premises, and (ii) Tenant's liability for occupation and use of the Premises, including liquor liability insurance (so-called "dram shop" insurance). Such insurance shall provide limits of not less than One Million Dollars (\$1,000,000) general aggregate coverage. Landlord shall be named as an additional insured under such policies, copies of which shall be provided to Landlord annually during the term of this lease. Tenant acknowledges that Landlord's insurance provides no coverage for Tenant's property and Tenant shall maintain such insurance coverage as its desires with respect to Tenant's property in the Premises.

### **Section 7.3 RELEASE; WAIVER OF SUBROGATION.**

Landlord and Tenant each hereby release the other from liability for damage to the property of the other to the extent of insurance maintained or required to be maintained hereunder. Landlord and Tenant shall use reasonable efforts to obtain waivers of subrogation rights by the insurers against Landlord or Tenant, as the case may be, in all property insurance policies affecting any portion of the building in which Landlord or Tenant is not a named insured.

### **Section 7.4. INCREASES IN COVERAGE.**

No more often than once every three years during the Term, Landlord and Tenant shall agree, if warranted, to an amendment of the insurance limits required to be maintained hereunder

to commercially reasonable levels. In the event of a dispute with regard to the appropriate amount of coverage, Landlord and Tenant agree that Tenant's insurance coverage shall be increased at the rate of 3% per year.

**Section 7.5. INDEMNITY.**

Section 7.5.1. Landlord's Indemnity. Landlord shall defend, indemnify and save harmless Tenant and its agents and employees against all costs, damages or claims, including without limitation claims regarding hazardous materials or claims, arising out of any act or omission by Landlord or its agents or employees. Landlord shall defend all actions brought against Tenant, its agents or employees, for which Landlord is responsible for indemnification hereunder, and if Landlord fails to do so, Tenant may, at the cost and expense of Landlord, and upon notice to Landlord, defend such actions, and Landlord shall pay and discharge any and all judgments that arise therefrom.

Section 7.5.2. Tenant's Indemnity. Tenant shall defend, indemnify and save harmless Landlord and its agents and employees against all costs, damages or claims, including without limitation claims regarding hazardous materials or claims, arising out of any act or omission by Tenant or its agents or employees. Tenant shall defend all actions brought against Landlord, its agents or employees for which Tenant is responsible for indemnification hereunder, and if Tenant fails to do so, Landlord may, at the cost and expense of Tenant and upon notice to Tenant, defend such actions, and Tenant shall pay and discharge any and all judgments that arise therefrom.

**Article VIII. MAINTENANCE, REPAIRS AND UTILITIES.**

**Section 8.1. TENANT'S OBLIGATIONS.**

Tenant shall maintain the interior of the Premises and the plate glass, vestibules and exterior doors serving the Premises in good order and repair, including making all repairs necessitated by any act or omission of Tenant, its agents, employees or invitees. Tenant shall quit and surrender the Premises broom clean, in the same order and condition as the Premises are in on the Delivery Date or may be put in during the Term, ordinary wear and tear, and damage caused by casualties which are fully covered by insurance, excepted.

**Section 8.2. LANDLORD'S OBLIGATIONS.**

Landlord shall (i) maintain the exterior and structural portions of the Building and other improvements in the building in good order and repair; (ii) remove snow, ice and debris from the roof of the Building as necessary; (iii) maintain existing lighting of the parking areas; and (iv) promptly remove snow, ice, dirt and debris from the parking areas.

**Section 8.3. UTILITIES AND HEATING.**

Landlord shall provide and maintain connections with the local water supply, sewer system, fuel oil, and electrical utilities and may provide for separate meters for Tenant's use of such utilities where appropriate. In the event any utility is separately metered, Tenant shall pay the utility providers directly. If any utility is not separately metered, Landlord shall pay such utility in the first instance and shall apportion the cost of such utility between all tenants based upon usage. Tenant shall reimburse Landlord for its share of any such utility within 15 days of presentation of a written bill from Landlord for Tenant's share of any such utility. Tenant shall maintain heat in the Premises to a minimum of 50 degrees Fahrenheit.

**Article IX. ASSIGNMENT.**

**Section 9.1. ASSIGNMENT.**

Tenant may not assign this Lease or sublet the Premises without the prior written approval of Landlord, which shall not be unreasonably withheld.

**Article X. CASUALTY; RESTORATION.**

**Section 10.1. RESTORATION.**

Upon the occurrence of any damage due to fire or other casualty, Landlord shall restore the Premises, the Building and the improvements to the Common Facilities to substantially the same condition they were in prior to such casualty. Landlord shall undertake such restoration with due diligence and in any event shall commence restoration within 30 days after resolution of Landlord's insurance claim for such casualty. If for any reason Landlord fails to restore the premises within 180 days of such casualty, Tenant may terminate this Lease by written notice to Landlord given anytime after such 180 day period has expired and before restoration is substantially complete.

**Section 10.2. RENT ABATEMENT; SUSPENSION OF TERM.**

If any casualty or Event of Force Majeure results in the suspension of business in the Premises, the Term shall be suspended and all rents and additional charges shall abate from the date of such suspension of business until ten (10) days following completion of restoration. In this Clause, "Event of Force Majeure" means an event beyond the control of Landlord and Tenant, which prevents a Party from complying with any of its obligations under this Lease, including but not limited to:

- a. act of God (such as, but not limited to, fires, explosions, earthquakes, drought, tidal waves and floods);
- b. war, hostilities (whether war be declared or not), invasion, act of foreign enemies, mobilisation, requisition, or embargo;
- c. rebellion, revolution, insurrection, or military or usurped power, or civil war;
- d. contamination by radio-activity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosive, or other hazardous properties of any explosive nuclear assembly or nuclear component of such assembly;
- e. commotion, strikes, go slows, lock outs or disorder, unless solely restricted to employees of Tenant; or
- f. acts or threats of terrorism.

#### **Article XI. EMINENT DOMAIN.**

##### **Section 11.1. TOTAL.**

If the entire Premises are taken under the power of eminent domain, this Lease shall terminate on the date Tenant is deprived of possession pursuant to such taking. For the purposes of this Article XI, a taking under the power of eminent domain shall include conveyances or dedications made in settlement of, or in lieu of, condemnation proceedings.

##### **Section 11.2. PARTIAL.**

If under the power of eminent domain, by one or more takings, (i) 20% or more of the Premises is taken, or (ii) the ingress and egress to and from the Building is eliminated, Tenant may terminate this Lease by written notice to Landlord within ten (10) days of such occurrence. If Tenant does not elect to terminate this Lease, Landlord will restore the remainder of the Premises and the Common Facilities as soon as possible to as close to its former condition as is reasonably achievable without excessive expense.

##### **Section 11.3. RENT ABATEMENT.**

In the event any partial taking results in the taking of 20% or less of the Premises, rent shall abate in proportion to the percentage of space so taken.

**Section 11.4. AWARD.**

In the event of any taking of the Premises, whether a total taking or a partial taking, Tenant shall be entitled to make a claim for Tenant's interest in the Premises against the condemning authority. Tenant shall have no claim against any damages or compensation awarded to Landlord.

**Section 11.5. NOTICE.**

Landlord shall give Tenant written notice of any total or partial taking under the power of eminent domain within fifteen (15) days of receipt by Landlord of notice of any such proposed taking of the Premises.

**Article XII. DEFAULTS; REMEDIES.**

**Section 12.1. TENANT'S DEFAULTS.**

If Tenant (i) fails to pay base rent or make any other payment due hereunder for more than five (5) business days after Tenant receives notice of such failure from Landlord; or (ii) fails to perform or observe any other agreement or condition contained herein and such failure is not cured or corrected within twenty (20) business days after Tenant receives notice from Landlord of such failure (or such longer period as may reasonably be required to correct such failure if within such twenty (20) day period Tenant shall commence to cure or correct the same and thereafter diligently pursues such action to completion), then Landlord shall have the right to terminate this Lease by written notice to Tenant and thereupon may recover possession of the Premises in the manner prescribed by law.

**Section 12.2. REMEDIES.**

In case of termination under Section 12.1 above, Tenant agrees to pay to Landlord as damages (i) Landlord's reasonable out-of-pocket costs incurred in terminating this Lease and recovering possession of the Premises, including without limitation reasonable attorney's fees, (ii) the reasonable costs of re-letting the Premises, (iii) a monthly amount for the duration of the Term or the Extension Period, as the case may be, equal to the amount of the Base Rent plus additional charges which exceeds the amount of rent and additional charges received by Landlord, if any, by re-letting the Premises. Landlord agrees to use its best efforts to mitigate its damages by re-letting the Premises at then existing commercially reasonable rates.

### **Article XIII. QUIET ENJOYMENT.**

#### **Section 13.1. QUIET ENJOYMENT.**

If Tenant shall not be in default beyond any applicable grace period, Tenant shall peaceably and quietly occupy and enjoy the full possession and use of the Premises and the use of the Common Facilities as herein provided for the Term of this Lease. The foregoing notwithstanding, Tenant agrees to permit Landlord, its agents and employees, access to the Premises at all reasonable times, and, excepting only emergencies, upon reasonable advance notice, for purposes of inspecting the same, making any necessary repairs, and/or undertaking any work that may hereafter be required for compliance with any law or other regulation enacted by governmental activity.

#### **Section 13.2. SUBORDINATION.**

This Lease and Tenant's rights hereunder are subject and subordinate to (i) all existing third party rights in and to the Premises and the building, (ii) all existing liens, restrictions, easements and other encumbrances of record, (iii) all laws and regulations now in effect or hereafter enacted by any governmental authority having jurisdiction over the Premises and the building, and (iv) any mortgages or other security instruments which Landlord may at any time, or from time to time, place upon the Premises and the building. Tenant agrees to promptly execute and deliver, at Landlord's request, any and all documents or instruments prepared by Landlord or Landlord's mortgagee subordinating this Lease and Tenant's rights hereunder to such other interests. Landlord agrees to use its best efforts to ensure that Tenant's quiet enjoyment of the Premises is not disturbed by those having such rights and interests in the Premises and the building.

#### **Section 13.3. MEMORANDUM OF LEASE.**

At the request of either party, the other shall execute and deliver to the requesting party a memorandum of lease, prepared in conformance with Vermont law at the sole expense of the requesting party, for recording in the Land Records of the Town of Hartford, Vermont.

### **Article XIV. ADDITIONAL COVENANTS (RESTAURANT/BAR).**

Tenant covenants and agrees as follows:

(a) To acquire, maintain and comply with any and all necessary local, state or federal licenses or permits required for Tenant's development and use of the Premises, including, but not limited to, any building permits, health permits and liquor licenses.

(b) To pay for all water consumed on the Premises, the cost of which water (and Tenant's sewer usage) shall be separately metered at Landlord's election and at Tenant's sole

cost and expense. If water usage is not separately metered, Tenant's water and sewer costs shall be determined by Landlord. The parties acknowledge that the costs of Tenant's actual water consumption are substantially greater than its pro-rata share of water costs for the building.

(c) To maintain the strictest standards of cleanliness within and without the Premises, such that the Premises and all common areas adjacent thereto shall at all times be neat, clean, sanitary and free from all dirt, grease, refuse, debris, offensive odors (including any odors which shall constitute a nuisance as to other occupants of the building), and Pests (as hereinafter defined).

(d) To have contracted for and conducted bi-annually, or with such greater frequency as circumstances may require, inspections of the Premises for the presence in, on, under, or within the Premises of any insects, rodents, vermin or other pests (collectively, "Pests"), which inspection shall be conducted by a licensed person having experience in the detection and control of Pests. If any such inspection shall reveal the presence of Pests, Tenant shall immediately cause the extermination of the same, such extermination to be conducted in strict compliance with any and all applicable laws, ordinances and regulations and with any of the provisions of the Lease pertaining to hazardous wastes or substances. If at any time during or after the Term of the Lease, Pests shall be detected in any portion of the building other than the Premises, and the presence thereof shall be related directly or indirectly to the conduct of Tenant's business upon the Premises, the removal and extermination of such Pests shall be performed at Tenant's expense. Tenant must engage and provide a copy of such written agreement to Landlord within seven (7) days of execution of the Lease.

(e) To pay to Landlord, as additional rent, on demand, the entire amount (and not a pro rata share) of any increase in the rate of insurance on the building attributable to the operation of Tenant's restaurant business (as opposed to a store engaged in the retail sale of goods and merchandise or professional office) within the Premises.

(f) To store all trash and refuse in sealed containers inside the Premises or within an outside dumpster or similar garbage storage unit to be obtained by Tenant at its own cost and expense (which dumpster or other unit shall be kept in a location specified by Landlord), and to provide for the prompt and regular removal of any such trash and refuse. Without limitation to the foregoing, Tenant shall at all times keep the sidewalks, loading docks, stairways, common hallways and parking areas adjacent to the Premises clean and free from trash and refuse.

(g) To dispose of all grease in a safe and sanitary manner that shall not result in any damage, clogging or other harm or malfunctioning to or of the plumbing and sewerage disposal systems serving the Premises. If at any time during or after the term of the Lease, any such damage to the plumbing or sewerage disposal systems occurs to the Premises, or to any other tenant's systems within the building, repairs to such systems shall be at the Tenant's sole cost and expense.

(h) To regularly clean any roof or wall vents used by the Premises, such that there shall be no accumulation of grease or oil upon the walls or roof of the Premises or adjoining portions

of the building, and to clean and restore, at Tenant's sole cost and expense, any surfaces on which any such accumulation does occur.

(i) To keep the Premises in the strictest compliance with all applicable fire codes and regulations, and to keep upon the Premises appropriate fire detection and extinguishment equipment and appliances in good working condition.

## **Article XV. GENERAL PROVISIONS.**

### **Section 15.1. NOTICES.**

Notices and demands required or permitted to be given hereunder shall be in writing and shall be effective when delivered, by whatever means, to the parties' respective Addresses stated in Article I of this Lease or to such other address as a party shall designate by written notice to the other in compliance with this Section 15.1.

### **Section 15.2. HOLDING OVER.**

Should Tenant hold over in possession of the Premises after the expiration of the Term, this Lease shall continue as a tenancy at will upon the terms and conditions herein contained. The tenancy at will may be terminated by either party upon sixty (60) days written notice to the other.

### **Section 15.3. NO WAIVER; REMEDIES.**

The failure of Landlord or Tenant to insist upon strict performance by the other of any provision of this Lease shall not be deemed to be a waiver of such party's right to insist upon strict performance in the future. All rights and remedies provided for herein or otherwise available at law or in equity are intended by the parties to be cumulative and the exercise of one or more rights or remedies by a party shall not preclude that party from exercising any or all other rights and remedies available to it.

### **Section 15.4. SUCCESSORS.**

All of the provisions of this Lease shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, legal representatives, successors and assigns.

### **Section 15.5. INTERPRETATION; VERMONT LAW.**

The captions and headings of the Articles and Sections contained herein are for convenience only and do not define, limit, construe or describe the scope or intent of such Articles and Sections. This Lease shall be interpreted and construed in accordance with the laws of the State of Vermont.

**Section 15.7. DELAYS.**

If an act of any party, except for the payment of rent, additional rent and/or any other amounts due hereunder, shall be delayed by reason of strikes, material shortages, catastrophes, civil commotions, the actions of any governmental authority, acts of God or any other cause beyond the reasonable control of the acting party, the time for performance of such act required pursuant to this Lease shall be extended for the period of the delay.

**Section 15.8. SAVINGS CLAUSE.**

Should any provision of this Lease be declared unconstitutional or void as contrary to public policy, or should the application hereof to any person or circumstance be held invalid for any reason whatsoever, the remainder of the provisions contained herein, and the application hereof to other persons or circumstances, shall not be affected thereby and shall continue in full force and effect.

**Section 15.9. ESTOPPEL CERTIFICATES.**

Either party shall, within ten (10) days after each request by the other, execute, acknowledge and deliver to the requesting party a statement in writing certifying that the Lease is unmodified and in full force and effect (or if there have been modifications, that the same is in full force and effect as modified and stating the modifications) and the dates to which the rent has been paid in advance, if any, and stating whether or not the requesting party is in default in performance of any covenant, agreement or condition contained in this Lease and, if so, specifying each such default. Any such statement may be conclusively relied upon by the party requesting it and by any person to whom the same is exhibited and the certifying party shall be estopped to deny the truth of the representation contained therein.

**Section 15.10 TIME IS OF THE ESSENCE.**

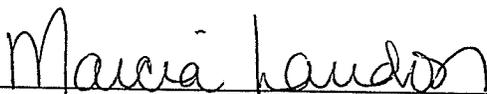
**TIME SHALL BE DEEMED TO BE OF THE ESSENCE.**

**Section 15.11. ENTIRE AGREEMENT.**

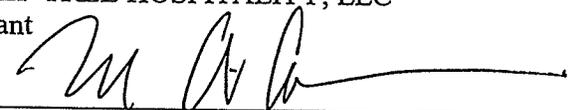
This Lease contains the entire and exclusive agreement between the parties and may not be modified or amended except by written instrument signed by the party to be bound thereby.

*[Signature Page Follows]*

IN WITNESS WHEREOF, the parties have hereunto set their hands on the date first written above.

  
\_\_\_\_\_  
Marcia Landon, Landlord

WOLF TREE HOSPITALITY, LLC  
Tenant

By:   
\_\_\_\_\_  
Maxwell Overstrom-Coleman, Member  
Duly Authorized

**PERSONAL GUARANTY**

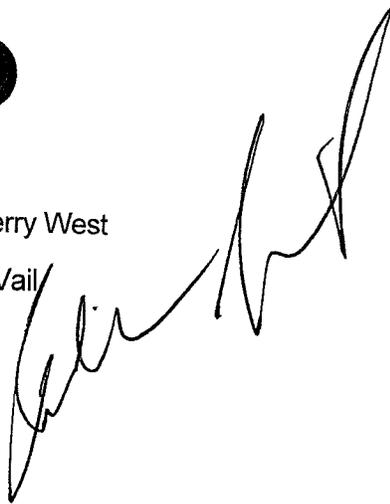
To induce the Landlord to enter into this Lease Agreement and knowing that the Landlord is relying on this Guarantee as a precondition to entering into this Lease Agreement, I INDIVIDUALLY, PERSONALLY, ABSOLUTELY AND UNCONDITIONALLY GUARANTY to the Landlord all payments and other obligations owed by the Tenant to the Landlord under this Lease Agreement, including all reasonable costs and fees incurred by Landlord in enforcing the Lease Agreement. This Guaranty is binding upon my heirs, successors and assigns.

Dated: 5/15/19  


  
\_\_\_\_\_  
Maxwell Overstrom-Coleman, Guarantor

# Memo

**To:** Lisa O'Neil, Sherry West  
**From:** Major Braedon Vail  
**Date:** July 1, 2019  
**Re:** Liquor Licenses



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The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

**Wolf Tree Hospitality LLC**  
**DBA: Wolf Tree**

Maxwell Overstrom-Coleman

# Inspection Summary

Hartford Fire Department

Inspection 2912



## Inspection

Type Liquor License  
Status Completed/Closed  
Inspector Thomas Peltier  
Unit Number HFCR3  
Shift FI

Scheduled 07/08/2019 00:00 Scheduled  
Inspected On 07/08/2019 08:00  
Finished At 07/08/2019 09:00 Inspection Length 1.00  
Next Inspection

## Occupant

Occupant Name Wolf Tree Hospitality LLC  
Building Name  
Contact Name  
Address 40 CURRIER ST  
City, State and Zip White River Junction, VT 05001-  
Phone 802-291-1994

## Owner

Owner / Company Max Overstrom-Coleman  
Contact Name  
Address 102 Turnpike Road N  
City, State and Zip Fairlee, VT 05033-  
Phone

## Comments

## Violation Summary

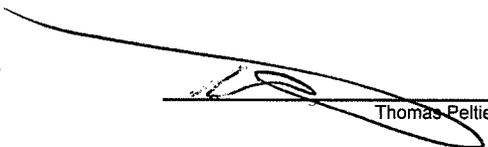
Status	Violation	Location
Closed	- Construction Business is currently under construction and will conduct final inspection upon completion of project.	Building

## Tickler History

Date Type Inspector Narrative

## Signatures

Inspector

  
Thomas Peltier

7/8/19  
Date



# Vermont On-Premises Responsible Serving of Alcohol

This certificate confirms that

## MAX OVERSTROM-COLEMAN

has successfully passed the Professional Server Certification Corporation (PSCC) On-Premises Responsible Serving of Alcohol course of study, approved by the Vermont Department of Liquor Control and has demonstrated the skill level and knowledge necessary to act as a responsible alcohol server.

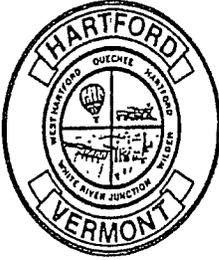
AUTHENTIC



Certificate #: PSCC10000403944  
Award Date: 06-26-2019  
Expiration Date: 06-25-2021

To verify this certificate, go to [Rserveing.com](http://Rserveing.com).

Robert Graham, President/CEO



# TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

## 2019 LIQUOR LICENSE ADDITIONAL INFORMATION

**PLEASE NOTE: ALL information must be completed.**

Incomplete applications will be returned.

Date: 6.24.19 Applicant: MAX OVERSTROM-COLEMAN

Doing Business As:

WOLF TREE DBA - WOLF TREE HOSPITALITY LLC

Mailing Address:

102 TURNPIKE RD N FAIRLEE VT 05045

Telephone Number(s): [REDACTED]

Other Contact Name :(if applicable) NONE

Please list and attach copies of ALL PAST-PRESENT violations any licensee, director, owner, stockholder has been charged with. If no violations, please answer "None".

NONE - APOLOGIES -> I UNDERSTAND THIS INCLUDES SPEEDING TICKETS OF WHICH I HAVE RECEIVED A FEW - NONE IN THE PAST ~ 10 YRS I ALSO ALLOWED MY CAR INSPECTION TO LAPSE ONCE.

ALL Liquor/Tobacco License Violations PAST - PRESENT (including violations taking place on licensee's premises and/or charges against employee, etc.): Obtain and submit a copy of violations report from DLC. If no violations, please answer "None"

NONE

ALL INDIVIDUALS LISTED ON THE LIQUOR LICENSE RENEWAL FORM NEEDS TO PROVIDE THEIR DOB'S FOR VERIFICATION. PLEASE ATTACH SHEET TO THE LICENSE RENWAL FORMS.

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

[Signature]

Licensee's Signature

MAX OVERSTROM-COLEMAN

Printed Name

6.24.19

Date

## Lana Livingston

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**From:** Erik Krauss <ekrauss@bluevertex.com>  
**Sent:** Friday, June 28, 2019 3:42 PM  
**To:** Lana Livingston  
**Cc:** Geoff Martin  
**Subject:** Fwd: Re: Commission appointments

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hi Lana,

Geoff asked me to get in touch with you about my reappointment to the Energy Commission. I'm writing to let you know that I would like to apply for reappointment for another 3-year term.

Thanks for managing this process in addition to all of your other duties.

Best,

Erik

----- Forwarded Message -----

**Subject:**Re: Commission appointments  
**Date:**Fri, 10 May 2019 11:43:11 -0400  
**From:**Erik Krauss <ekrauss@bluevertex.com>  
**To:**Lana Livingston <llivingston@hartford-vt.org>

Thanks Lana. I expected the term would end after exactly 3 years, but I see on the attachment that it runs from April 12, 2016 to July 17, 2019.

Yes, I would like to serve for another 3 year term following my current term.

Thank you.

Erik

On 5/10/2019 11:29 AM, Lana Livingston wrote:

Erik,

I have your renewal date as July 17, 2019. I attached a copy of your appointment.

I will only need an email to indicate that you would like to serve for another 3 year term.

Thanks, Lana



## AGENDA MEMORANDUM

July 16, 2019

**Town Selectboard Meeting Item: 4.a**

**Submitted by: Brannon Godfrey, Town Manager**

**Subject:** Fair & Impartial Policing Policy (FIPP)

**Background:** In conformance with Vermont Statutes, (20 V.S.A. § 2366), the Police Department has implemented the model Fair & Impartial Policing policy approved by the Vermont Criminal Justice Training Council (VCJTC). This policy includes operational guidance that is considered the strongest possible language consistent with existing federal and state law, having developed by the Vermont Attorney General's office in conjunction with the ACLU, Migrant Justice, and others. The model policy institutes procedures, standards, training and practices to prohibit police officers from engaging in biased policing, including restricting police involvement in federal immigration enforcement, and affirming that police have no obligation to communicate with federal immigration authorities regarding an individual's immigration status. It has since been recommended that the Police Department and Selectboard consider additional language prohibiting certain communications with immigration authorities, similar prohibitions that were not adopted by the Vermont Legislature during its most recent session.

On June 18, the Selectboard proposed a schedule for considering a discussion of amendments to the FIPP with the Police Chief at this meeting and, adoption of draft amendments that would define communications with immigration authorities within the current law at the July 30 Selectboard meeting. The Selectboard Chair convened a working group of the Selectboard Members Jameson Davis, Chair Simon Dennis, HCOREI member Allene Swienckowski, the Town Manager and Chief Kasten to meet prior to July 16 to discuss such amendments and their impacts.

**Discussion:** The working group has met twice and is making progress on amendments to the FIPP which more specifically prescribe communications with federal agencies. Chief Kasten will provide an outline of the proposed changes on Tuesday night, with the objective of having a final draft for the Selectboard's consideration at the July 30 meeting.

**Financial Impact:** There is no direct financial impact.

**Recommended Motion:** For discussion only.

  
Town Manager



**AGENDA MEMORANDUM**  
**July 16, 2019**  
**Town Selectboard Meeting Item: 4b**  
**Submitted by: Scott Cooney, Fire Chief**

**Subject:** **Fire Department Ladder 1 Replacement**

**Background:** On April 29, 2019 during a routine maintenance inspection of the fire department 75 foot ladder truck a crack in the frame was discovered. The ladder truck was immediately placed out of service. This ladder truck was originally planned for replacement in FY25. In May, the Town Manager, Fire Chief and Finance Director began reviewing options for replacement and financing of this essential and specialized emergency vehicle. On June 3, VLCT-PACIF notified the Town that it would pay a \$147,843 settlement to total the vehicle for damage. Staff advised the Selectboard at its meeting on June 4 that we would be soliciting competitive proposals for a new replacement ladder truck that is either in-production or currently available, and would use the settlement funds towards the purchase.

**Discussion:** On July 1, 2019 the Town received responses from six manufacturers. In total, nine ladder trucks are available for purchase or scheduled for production with a later delivery date. The bids ranged from \$894,582 to \$981,852 with a variety of equipment specifications. Of the bids received, the average purchase amount of a ladder truck is \$951,726. The Fire Department evaluation team is still assessing the vehicle technical specifications of each proposal. Therefore, for the purposes of estimating the amount to be financed in this discussion, we will use an average purchase price.

We received several financing offers with interest rates from 3.07% to 3.59% depending on term financed. Applying the \$147,843 insurance settlement as a down payment to the average purchase results in an \$803,883 average amount to be financed. Financing that amount through a municipal leasing company for 10 annual payments produces a payment range of \$95,000-\$115,000 per year. The timing of the first payment is negotiable, due either upon delivery or within one year of closing. For bids of ladder trucks in production we required the manufacturer to supply rental costs for a used ladder that could be utilize while in production. Some manufacturers offered free rentals if a contract was signed, free if a rental was available and others offered a daily rental fee of \$250-\$350 per day in rental fees. The average rental fee amounted to \$50,000-\$70,000 during the build time.

**Financial  
Impact:**

Funding to replace fire vehicles has been established in the CIP. The first payment \$95,000-\$115,000 would occur from the fire reserve account in FY20. There are funds set aside in the reserve account for the eventual replacement of the ladder in

FY25; these funds will be applied to the first lease payment. The rental fees will be funded through encumbrances and the fire reserve. In future years the \$95,000-\$115,000 lease payment would be appropriated in the operating budget.

**Recommendation**

**Motion:**

I move to authorize the Town Manager to enter into a financing agreement for the purchase of a ladder truck from the awarded ladder truck manufacturer for a total amount financed not to exceed \$825,000; and to allow the Town Manager to enter into a rental agreement of a used ladder truck if one is not provided for an amount not to exceed \$70,000.

  
Town Manager

**Attachments:** Ladder Replacement PPT  
Bid Tabulation



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# Hartford Ladder 1 Replacement

**7/16/19 Update**



# History

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For the last 70 years the Town of Hartford has maintained a ladder truck for fire protection.

- 1948 Purchased a Maxim 65 foot ladder truck, stationed on Bridge Street
- 1980 Purchased a 100 foot Thibault ladder truck
- 2001 Purchased a 75 foot E-ONE Quint



# Why have a ladder truck?

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## Residential/Commercial Insurance Ratings

- Public Protection Class Rating (PPC)
  - Travel Times
  - Distance
  - Equipment
  - Training
  - Water System
    - Access to buildings, 3 stories or more (35 feet)
- Affects cost of insurance
- Hartford meets the requirement for at least one ladder company



# Why have a ladder truck?



## Utilization in Rescue Situations

- Ground ladders are beneficial until you reach the three story level or where geography makes using them impractical.
- Far more stable platform to work
- Elevated anchor points for rescue situations





# Why have a ladder truck?



## Firefighting and Exposure Protection

- We operate (2) ladders on any first alarm in the hydrant district
- Increased access to buildings
- Elevated large quantities of water (500-1000 GPM)





# Why have a ladder truck?

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## Relying on mutual aid lessens our effectiveness

- Early stages of a fire apparatus placement is a high priority
- Once apparatus arrives on scene and is connected to hydrants they cannot be moved easily
- Relying on a limited number of apparatus can be problematic if assigned elsewhere.
- If not setup and positioned early can lead to a disastrous outcome



# Ladder 1



- Purchased in 2001, 75 foot E-ONE Quint, 2000 GPM pump, 500 gal. water
- Functions as a Engine and/or Ladder
- Deployed to all building fires in the hydrant district / chimney fires etc.
- Responds in special rescue situations
- Responded to 213 incidents 1/1/2014-12/31/2018, 3 percent of incidents
- Like all specialized equipment, it only needs to be used once to justify its existence, but potentially disastrous if needed and not available.



# Planned Replacement



## FY 20-25 CAPITAL IMPROVEMENT PLANNING

### Fire Equipment Replacement

Implementation: FY 2020-2028

#### Reserve Fund

Builds reserve to replace an ambulance every 12 years, pumper and tanker every 20 years, and administrative vehicle every 8 years. **\$227,000** put into reserve fund every year.

#### Basis for Priority Rating 1

- Maintains current level of service as new development completed.
- Replaces broken or unserviceable equipment.
- Improves efficiency.
- Lowers maintenance cost.
- Provides for public and employee safety.
- Needed to meet state, federal or other legal requirements.
- Conforms to Town Master Plan.
- Prepares for future growth.

Replacement was planned for end of FY 25 with \$950,000 planned in the Reserve fund. Lifespan 25 years. Recommended 15-20 years by NFPA.



# VLCT Claim



“The truck is deemed a total loss and the damage appears consistent with the accident description.

The Total loss value for this truck is \$150,000.00 based on comparable market of year, make and model. Since we previously paid \$2,157.18 for the November loss, I will deduct this amount from the total loss value of \$150,000 for a net value of \$147,842.82.”



# RFP



July 1, 2019

- 6 Manufacturer Submitted
- 9 Ladder Trucks
- Pricing \$894,582-\$981,852



# Bid Evaluations

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## Evaluation Team

- Reviewing 6 Bids
- Middlebury Bid Evaluation Tool
  - Measures components and build specifications
  - Applies a weighted score
- Contacting current owners
- Performing site visits and inspections
- Goal of recommendation by July 19th



# Replacement Cost

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## Municipal Government Lease

- Authorized Financed Amount of \$825,000 over 10 years at 3.3%
- Total paid \$982,016 Interest paid: \$157,016
- First payment of \$98,201.69 due in FY 20



# Replacement Cost

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Assuming a rental ladder truck during the period of construction:

\$250 per day till delivery

- \$60,000-\$70,000 Rental Fees
- First Payment in 2020 \$ \$98,201.69
- Estimated Total: \$168,201.69 due in FY 20



# Funding Option



**Utilize the current CIP Fire Vehicle Reserve Schedule Plan to fund the purchase**

**Fire Equipment Replacement**  
**Implementation: FY 2020-2028**

**Reserve Fund**

Builds reserve to replace an ambulance every 12 years, pumper and tanker every 20 years, and administrative vehicle every 8 years. **\$227,000** put into reserve fund every year.

Removing the intended Ladder Truck Purchase in FY 25 from the schedule reduces the Fire Reserve Fund deposit to \$110,007-\$128,799.



# Current Reserve Fund Schedule



7/1/2018	Replace Car 1	\$ (42,955.50)	\$ 110,688.75
6/30/2019	Deposit	\$ 102,000.00	\$ 212,688.75
7/1/2019	Deposit LOT	\$ 227,000.00	\$ 439,688.75
7/1/2019	New Ambulance 3	\$ (280,000.00)	\$ 159,688.75
6/30/2021	Deposit	\$ 227,000.00	\$ 386,688.75
7/1/2021	Replacement Car 2	\$ (32,000.00)	\$ 354,688.75
6/30/2022	Deposit	\$ 227,000.00	\$ 581,688.75
7/1/2022	Replace Car 3	\$ (32,000.00)	\$ 549,688.75
6/30/2023	Deposit	\$ 227,000.00	\$ 776,688.75
7/1/2023	Ambulance 2	\$ (290,000.00)	\$ 486,688.75
6/30/2024	Deposit	\$ 227,000.00	\$ 713,688.75
6/30/2025	Deposit	\$ 227,000.00	\$ 940,688.75
7/1/2025	Ladder 1	\$ (950,000.00)	\$ (9,311.25)
6/30/2026	Deposit	\$ 227,000.00	\$ 217,688.75
7/1/2026	Engine 3	\$ (470,000.00)	\$ (252,311.25)
6/30/2027	Deposit	\$ 227,000.00	\$ (25,311.25)
7/1/2027	Ambulance 1	\$ (290,000.00)	\$ (315,311.25)





# Funding Option

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\$ 168,201.69 Due in FY 20 for 1<sup>st</sup> Payment and Rental Fee

\$ \$98,201.69 Financing Payment paid from Fire Reserve

\$70,000 remaining funded by encumbrances, reduced reserve fund deposit in FY 20 or any settlement from the VLCT claim (Only applicable in FY 20)

- FY 21 Budget would show the \$98,201.69 financing payment and a separate \$110,007- \$128,799 contribution to the Fire Reserve Fund. Planned expenditure remains \$227,000.



# New Reserve Schedule



7/1/2018	Replace Car 1	\$ (42,955.50)	\$ 110,688.75
6/30/2019	Deposit	\$ 102,000.00	\$ 212,688.75
7/1/2019	New Ambulance 3 \$227,000 Paid by LOT (\$280,000)	\$ (53,000.00)	\$ 159,688.75
5/15/2020	1st Financing Payment	\$ (98,201.58)	\$ 61,487.17
6/30/2021	Deposit	\$ 110,007.00	\$ 171,494.17
7/1/2021	Replacement Car 2	\$ (32,000.00)	\$ 139,494.17
6/30/2022	Deposit	\$ 110,007.00	\$ 249,501.17
7/1/2022	Replace Car 3	\$ (32,000.00)	\$ 217,501.17
6/30/2023	Deposit	\$ 110,007.00	\$ 327,508.17
7/1/2023	Ambulance 2	\$ (280,000.00)	\$ 47,508.17
6/30/2024	Deposit	\$ 110,007.00	\$ 157,515.17
6/30/2025	Deposit	\$ 110,007.00	\$ 267,522.17
6/30/2026	Deposit	\$ 110,007.00	\$ 377,529.17
7/1/2026	Engine 3	\$ (470,000.00)	\$ (92,470.83)
6/30/2027	Deposit	\$ 103,837.00	\$ 11,366.17
7/1/2027	Ambulance 1	\$ (290,000.00)	\$ (278,633.83)



**Questions ?**

BID TABULATION  
TOWN OF HARTFORD  
JULY 1, 2019 2:00PM ROOM 2

Bidder	Bid #1	Bid #2	Bid #3
New England Fire Equipment	105 Ladder \$869,779	105 Ladder \$883,506	110 Ladder 943,727
Rosenbauer America	109 Ladder \$894,582		
HME Ahreins-Fox	111 Ladder \$952,300		
E-One	HR 100 S Ladder \$949,608	HR 100 T \$975,514	
Sutphen	100 Ladder \$981,852		
Ferrara	107 Ladder \$964,502		



## AGENDA MEMORANDUM

July 12, 2019

Town Selectboard Meeting Item: 4.c

Submitted by: Hannah Tyler, Director of Public Works

- Subject:** Adoption of Vermont Town Road and Bridge Standards
- Background:** The formal adoption of the State of Vermont Agency of Transportation Town Road and Bridge Standards is done annually. It certifies that the Town is maintaining our roads, bridges, and drainage systems in keeping with best management practices.
- Discussion:** This year the Road and Bridge Standards are much more robust than previous years, taking changes from the Municipal General Roads Permit into account for water quality improvement and disaster resiliency. Adoption of the standards qualifies the Town for lower grant match amount and better disaster funding as well.
- Financial Impact:** N/A
- Recommendation:** That the Selectboard adopts the Vermont Town Road and Bridge Standards
-   
\_\_\_\_\_  
Town Manager
- Attachments:** VTrans letter and form



AGENCY OF NATURAL RESOURCES  
AGENCY OF TRANSPORTATION

June 20, 2019

Re: 2019 Town Road and Bridge Standards

Dear Municipal Officials:

### **Overview**

Over the past few months, the Vermont Agency of Transportation and the Vermont Agency of Natural Resources have been developing an updated State-approved Town Road and Bridge Standards template (attached). One of the primary reasons for updating these standards is to give municipalities more flexibility in choosing the parts of these standards they would like to adopt and to make it easier for FEMA to understand the standards each municipality has adopted in the event of a federally declared disaster. We have worked very closely with the Vermont League of Cities and Towns on this effort and we have involved the Vermont Local Roads program and the regional planning commissions to solicit reviews and input from the municipalities.

In accordance with Act 110 of the 2010 Legislative session, the Town Road and Bridge Standards were last reviewed and approved (unchanged) in 2017, and the next deadline is 2021. However, there is a practical need to update the standards sooner to eliminate the overlap with the Municipal Roads General (stormwater) Permit standards, which all towns must follow. The MRGP standards only cover “hydrologically-connected” local roads (about 50% of local roads on average). By comparison, the Town Road and Bridge Standards are voluntary, also include stormwater management and flood resilience, construction and safety practices, and apply to all town highways.

The existing (January 2013) template can remain in effect through July 31, 2019. After that date, the January 2013 version of the Town Road and Bridge Standards will no longer be considered the State-approved template. Consequently, we would like to **strongly encourage all municipalities to consider adopting the new 2019 Town Road and Bridge Standards template prior to August 1, 2019.**

### **2019 Town Road and Bridge Standards**

The attached State-approved Town Road and Bridge Standards template has seven sections and is organized around hydrologically-connected and non-hydrologically connected roads. As noted in the table, Sections 1 and 2 are required for connected roads, and Section 3 is required for all bridges and culverts over perennial streams. For the non-connected roads, municipalities can choose which specific standards they wish to adopt.

To be eligible for increased funding under the Emergency Relief and Assistance Fund (ERAF) rule (CVR 10-000-001) and to be eligible for an additional 10% State share funding on Town Highway Structures and Class 2 Town Highway grants, a municipality need only circle “Yes” under the hydrologically-connected road segments column (Sections 1 and 2) and then circle “Yes” for Section 3. All other

choices may be circled "No." Adoption of what essentially is mandatory under the MRGP and the Stream Alteration Permit standards may seem redundant, however, it makes it clear to FEMA that a municipality has formally adopted "codes and standards" in writing.

We would like to encourage all municipalities to circle "Yes" for as many sections in this new template as they feel comfortable with to improve the resiliency of municipal highway infrastructure, enhance the safety of the travelling public, and to realize as many benefits as possible from the FEMA Public Assistance program.

There are a few municipalities throughout the State who have much more comprehensive and elaborate standards and specifications related to their highway infrastructure. In the past, we have allowed municipalities to use those documents with a signed certification that they meet or exceed the State-approved template. The 2019 Town Road and Bridge Standards template continues to allow for this. You will find that proviso in the second paragraph of page 1. The VTrans District staff can assist municipalities who fall under that category of "codes and standards."

The VTrans District personnel are available to work with any municipality in explaining the various options and to answer questions related to the new town road and bridge standards template. Please contact your nearest VTrans District Office for assistance and information. See attached District map and contact information.

Sincerely,



Julia S. Moore, P.E.  
Secretary of Natural Resources



Joe Flynn  
Secretary of Transportation

# TOWN ROAD AND BRIDGE STANDARDS

(June 5, 2019)

## MUNICIPALITY OF Hartford, VERMONT

The Legislative Body of the Municipality of Hartford hereby adopts the following Town Road and Bridge Standards which shall apply to the construction, repair, and maintenance of town roads and bridges.

The standards below are considered minimums. Municipalities that have construction standards / specifications in place that meet or exceed the minimum standards: indicate adoption date and include as Appendix C. **Date of Adoption:** 7/16/2019

Municipalities must comply with all applicable state and federal approvals, permits and duly adopted standards when undertaking road and bridge activities and projects.

Any new road regulated by and/or to be conveyed to the municipality shall be constructed according to the minimum of these standards.

Circle YES or NO below to indicate town adoption of that section of the Standards

Road and Bridge Standards Sections	Hydrologically-connected road segments*	Non-hydrologically-connected road segments**
Section 1 – Municipal Road Standards	<input checked="" type="radio"/> (Required by Act 64)	<input checked="" type="radio"/> YES    NO
Section 2 – Class 4 Road Standards	<input checked="" type="radio"/> (Required by Act 64)	<input checked="" type="radio"/> YES    NO
<b>Town wide</b>		
Section 3 - Perennial stream- bridge and culvert standards	<input checked="" type="radio"/> (Required by DEC Stream Alteration Standard)	
Section 4 – Intermittent stream crossings	<input checked="" type="radio"/> YES    NO	
Section 5 - Roadway construction standards	<input checked="" type="radio"/> YES    NO	
Section 6 - Guardrail standard	<input checked="" type="radio"/> YES    NO	
Section 7 - Driveway access standard	<input checked="" type="radio"/> YES    NO	

**Road segments** – ANR Resources Atlas includes a map layer of all of Vermont’s municipal roads divided into 100-meter (328 foot) segments, each with a unique identification number.

**\*Hydrologically-connected road segments** - are those municipal road segments and catch basin outlets, Class 1-4, as shown on the ANR Natural Resources Hydrologically-connected municipal road segment layer (<http://anrmaps.vermont.gov/websites/anra5/>) or the Road Erosion Inventory Scoring (MRGP Implementation Table portal) layer (<https://anrweb.vt.gov/DEC/IWIS/MRGPReportViewer.aspx?ViewParms=True&Report=Portal>).

**\*\*Adoption of standards on non-hydrologically-connected road segments** does not indicate that these road segments are then subject to the Municipal Roads General Permit (MRGP).

Municipalities may also find additional resources in the latest version of the *Vermont Better Roads Manual*.  
<https://vtrans.vermont.gov/sites/aot/files/highway/documents/ltf/Better%20Roads%20Manual%20Final%202019.pdf>

### Road and Bridge Standards Sections

**Section 1 – Municipal Road Standards** - See Appendix A

These standards are required by Act 64 and the DEC Municipal Roads General Permit (MRGP) for hydrologically-connected roads only.

Municipalities may adopt Section 1 Road standards by road type for non-hydrologically-connected roads/segments/catch basins.

**Section 2 – Class 4 Road Standards** - See Appendix A

**Section 3 - Perennial stream - bridge and culvert standards**

Bridge and culvert work on perennial stream crossings must conform with the statewide DEC Stream Alteration Standard.

*“Perennial stream”* means a watercourse or portion, segment, or reach of a watercourse, generally exceeding 0.25 square miles in watershed size, in which surface flows are not frequently or consistently interrupted during normal seasonal low flow periods. Perennial streams that begin flowing subsurface during low flow periods, due to natural geologic conditions, remain defined as perennial. All other streams, or stream segments of significant length, shall be termed intermittent. A perennial stream shall not include the standing waters in wetlands, lakes, and ponds.

Streambank stabilization and other in-stream work must conform with the statewide DEC Stream Alteration Standard.

For River Management Engineer Districts: [https://dec.vermont.gov/sites/dec/files/wsm/rivers/docs/RME\\_districts.pdf](https://dec.vermont.gov/sites/dec/files/wsm/rivers/docs/RME_districts.pdf)

**Section 4 – Intermittent stream crossings** – See Appendix B for sizing table and graphic. These standards are above and beyond the culvert standards in Section 1.

*“Intermittent streams”* are defined as streams with beds of bare earthen material that run during seasonal high flows but are disconnected from the annual mean groundwater level.

**Section 5 - Roadway construction standards – Sub-base and gravel standards**

All new or substantially reconstructed gravel roads shall have 8 inches\* thick gravel sub-base, with an additional 3 inches\* top course of crushed gravel.

All new or substantially reconstructed paved roads shall have 6 inches\* thick gravel sub-base.

\*Municipalities shall indicate their own construction criteria.

**Section 6 - Guardrail standard**

When a roadway, culvert, bridge, or retaining wall construction or reconstruction project results in hazards such as foreslopes, drop offs, or fixed obstacles within the designated clear-zone, the AASHTO Roadside Design Guide will govern the analysis of the hazard and the subsequent treatment of that hazard. For roadway situations, an approved barrier system may be steel beam guardrail with 6-foot posts and approved guardrail end treatment. If there is less than 3 feet from the rail to the hazard, then steel beam guardrail with 8-foot posts shall be used. The G-1D is an example of an approved guardrail end treatment. For bridge rails systems, VTrans bridge rail standards shall be referenced

**Section 7 - Driveway access standard**

The municipality has a process in place, formal or informal, to review all new drive accesses and development roads where they intersect town roads, as authorized under 19 V.S.A. Section 1111. Municipality may reference Vtrans Standard A-76 Standards for Town & Development Roads and B-71 Standards for Residential and Commercial Drives; the Vtrans Access Management Program Guidelines; and the latest version of the Vermont Better Roads Manual for other design standards and specifications.

Passed and adopted by the Legislative Body of the Municipality of Hartford, State of Vermont on July 16, 2019

Selectboard / City Council / Village Board of Trustees:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Appendix A

### Section 1: MUNICIPAL ROAD STANDARDS

The following standards constitute the minimum required Best Management Practices (BMPs) for municipal roads. These standards shall apply to the construction, repair, and maintenance of all town roads and bridges.

It is the municipality's responsibility to maintain all practices after installation. Roads not meeting these standards must implement the BMPs listed below in order to meet the required town's standards.

#### Feasibility

Municipalities shall implement these standards to the extent feasible. In determining feasibility, municipalities may consider the following criteria: The implementation of a standard listed in of this documentation does not require the acquisition of additional state or federal permits or noncompliance with such permits, or noncompliance with any other state or federal law. The implementation of a standard does not require the condemnation of private property; impacts to significant environmental and historic resources, including historic stone walls, historic structures, historic landscapes, or vegetation within 250 feet of a lakeshore; impacts to buried utilities; and excessive hydraulic hammering of ledge.

#### Standards for All Construction and Soil Disturbing Activities

Following construction and soil disturbance on a road, all bare or unvegetated areas shall be revegetated with see and mulch, hydroseeded, or stone lined within 5 days of disturbance of soils, or, if precipitations is forecast, sooner.

#### Standards for Gravel and Paved Roads with Ditches

##### Baseline Standards for Gravel and Paved Roads with Ditches

The following are the standards for all gravel and paved municipal roads with drainage ditches, whether or not erosion is present. These standards also apply to all new construction and significant upgrades of stormwater treatment practices.

##### A. Roadway/Travel Lane Standards

##### 1. Roadway Crown

- a. Gravel roads shall be crowned, in or out-sloped:

Minimum: ¼ inch per foot

Recommended: ¼ inch to ½ inch per foot or 2% - 4%

- b. Paved/ditched roads shall be crowned during new construction,

redevelopment, or repaving where repaving involves removal of the existing paving.

Minimum: 1/8 inch per foot or 1%

Recommended: 1% - 2%

##### 2. Shoulder berms (also called Grader/Plow Berm/Windrows)

Shoulder berms shall be removed to allow precipitation to shed from the travel lane into the road drainage system. Roadway runoff shall flow in a distributed manner to the drainage ditch or filter area and there shall be no shoulder berms or evidence of a "secondary ditch". Shoulder berms may remain in place if the road crown is in-sloped or out-sloped to the opposite side of the road from berm side of road. The shoulder berm standard only applies to gravel roads with drainage ditches.

## B. Road Drainage Standards

Roadway runoff shall flow in a distributed manner to grass or a forested area by lowering road shoulders or conversely by elevating the travel lane level above the shoulder. Road shoulders shall be lower than travel lane elevation. If distributed flow is not possible, roadway runoff may enter a drainage ditch, stabilized as follows:

1. For roads with slopes between 0% and 5%: At a minimum, grass-lined ditch, no bare soil. Geotextile and erosion matting may be used instead of seed and mulch. Alternatively, ditches may be stabilized using any of the practices identified for roads with slopes 5% or greater included in subpart B.2 below.

Recommended shape: trapezoidal or parabolic cross section with mild side slopes; 2 foot horizontal per 1 foot vertical or flatter and 2-foot ditch depth.

2. For roads with slopes 5% or greater but less than 8%:
  - a. Stone-lined ditch: minimum 6 to 8-inch minus stone or the equivalent for new practice construction. Recommended 2-foot ditch depth from top of stone-lined bottom,
  - b. Grass-lined ditch with stone check dams<sup>1</sup>, or
  - c. Grass-lined ditch if installed with disconnection practices such as cross culverts and/or turnouts to reduce road stormwater runoff volume. There shall be at least two cross culverts or turnouts per segment disconnecting road stormwater out of the road drainage network into vegetated areas or spaced every 160 feet.
3. For roads with slopes of 8% or greater: Stone-lined ditch.
  - a. For slopes greater than or equal to 8% but less than 10%: minimum 6 to 8-inch minus stone or the equivalent for new construction. Recommended 2-foot ditch depth from top of stone-lined bottom.
  - b. For slopes greater than 10%: minimum 6 to 8-inch minus stone. Recommended 12-inch minus stone or the equivalent. Recommended 2-foot ditch depth from top of stone-lined bottom.
4. If appropriate, bioretention areas, level spreaders, armored shoulders, and sub-surface drainage practices may be substituted for the above road drainage standards.

## C. Drainage Outlets to Waters & Turnouts

Roadway drainage shall be disconnected from waterbodies and defined channels, since the latter can act as a stormwater conveyance, and roadway drainage shall flow in a distributed manner to a grass or forested filter area. Drainage outlets and conveyance areas shall be stabilized as follows:

1. Turn-outs – all drainage ditches shall be turned out to avoid direct outlet to surface waters.
2. There must be adequate outlet protection at the end of the turnout, based upon slope ranges below. Turnout slopes shall be measured on the bank where the practice is located and not based on the road slope.
  - a. For turnouts with slopes of 0% or greater but less than 5%: stabilize with grass at minimum. Alternatively, stabilize using the practices identified in subpart b – c below, when possible.
  - b. For turnouts with slopes 5% or greater: stabilize with stone.
  - c. For slopes greater than 5% but less than 10%: minimum 6-inch to 8-inch minus stone or the equivalent for new construction.
  - d. For slopes greater than 10%: minimum 6 to 8-inch minus stone or equivalent for new construction. Recommend 12-inch minus stone or the equivalent.

---

<sup>1</sup> See check dam installation specifications.

## Drainage and Intermittent Stream Culvert Standards

The following are the required culvert standards for all gravel and paved roads with ditches where rill or gully erosion is present. These standards also apply to new construction and significant upgrades of stormwater treatment practices.

1. Municipal Culverts (Drainage and Intermittent Streams)
  1. Culvert end treatment or headwall required for areas with road slopes 5% or greater if erosion is due to absence of these structures. End treatment or headwall is required for new construction on slopes 5% or greater.
  2. Stabilize outlet such that there will be no scour erosion, if erosion is due to absence or inadequacy of outlet stabilization. Stone aprons or plunge pools required for new construction on road slopes 5% or greater.
  3. Upgrade to 18-inch culvert (minimum), if erosion is due to inadequate size or absence of structure.
  4. A French Drain (also called an Underdrain) or French Mattress (also called a Rock Sandwich) sub-surface drainage practice may be substituted for a cross culvert.
2. Driveway Culverts within the municipal ROW
  1. Culvert end treatment or headwall required for areas with road slopes of 5% or greater, if erosion is due to absence of these structures. End treatment or headwall is required for new construction.
  2. Stabilize outlet such that there will be no scour erosion, if erosion is due to absence or inadequacy of outlet stabilization. Stone aprons or plunge pools required for new construction.
  3. Upgrade to minimum 15-inch culvert, 18-inch recommended, if erosion is due to inadequate size or absence of structure.

## Standards for Paved Roads with Catch Basins

Catch Basin Outlet Stabilization: All catch basin outlets shall be stabilized to eliminate all rill and gully erosion. Catch basin outfall stabilization practices include: stone-lined ditch, stone apron, check dams and culvert header/headwall.

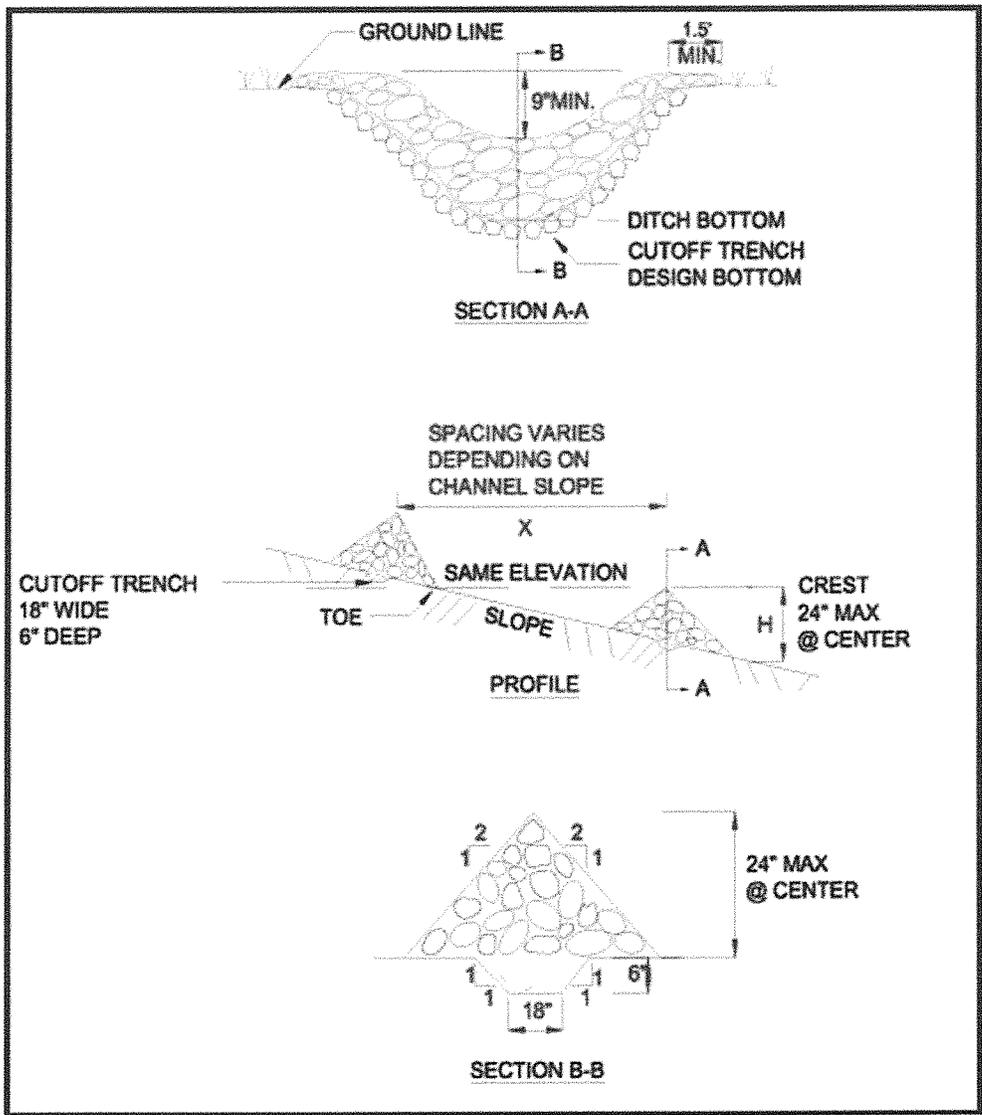
## Stone Check Dam Specification

- Height: No greater than 2 feet. Center of dam should be 9 inches lower than the side elevation
- Side slopes: 2:1 or flatter
- Stone size: Use a mixture of 2 to 9-inch stone
- Width: Dams should span the width of the channel and extend up the sides of the banks
- Spacing: Space the dams so that the bottom (toe) of the upstream dam is at the elevation of the top (crest) of the downstream dam. This spacing is equal to the height of the check dam divided by the channel slope.

$$\text{Spacing (in feet)} = \frac{\text{Height of check dam (in feet)}}{\text{Slope in channel (ft/ft)}}$$

- Maintenance: Remove sediment accumulated behind the dam as needed to allow channel to drain through the stone check dam and prevent large flows from carrying sediment over the dam. If significant erosion occurs between check dams, a liner of stone should be installed.

**Check Dam Specification:**



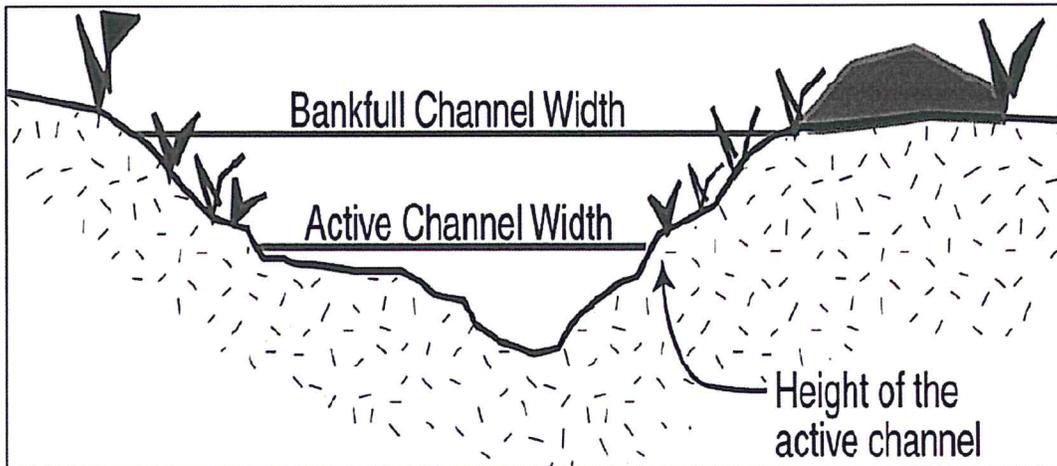
**Section 2: STANDARDS FOR CLASS 4 ROADS**

Stabilize any areas of gully erosion with the practices described above or equivalent practices. Disconnection practices such as broad-based dips and water bars may replace cross culverts and turnouts.

**Appendix B**  
**Active Channel Culvert Sizing for Intermittent Stream Crossings**  
 Choose the drainage area closest to your crossing site drainage area

Drainage Area (Acres)	Minimum Diameter for Culverts on Intermittent Streams (inches)
4	15
8	18
16	24
20	30
40	36
50	42
80	48
120	60
160	66
200	<i>Streams with drainage areas of 160 acres or greater are likely to be perennial. Adhere to the VTDEC Technical Guidance for Identification of Perennial Streams</i>
320	
350	
450	
640	

**Active Channel Width**



**Active Channel Width** means the limits of the streambed scour formed by prevailing stream discharges, measured perpendicular to streamflow. The active channel is narrower than the bankfull width (approximately 75%) and is defined by the break in bank slope and typically extends to the edge of permanent vegetation.

**Culvert sizing for crossings on intermittent streams:** Determine the Active Channel Width by field measurements, *the culvert size should meet or exceed the Active Channel Width*. To obtain the measurements go to the crossing location and obtain several upstream Active Channel Width measurements in riffle (fast moving water) narrower channel locations. The selected channel width should be a representative average of the field measurements. In the absence of field measurements, the drainage areas in the table can be used.



## AGENDA MEMORANDUM

July 12, 2019

Town Selectboard Meeting Item: 4.d

Submitted by: Hannah Tyler, Director of Public Works

**Subject:**

**Bid Award to for Completion of the Wilder Well #1**

**Background:**

Over the last decade, Wilder Well #1 has slowly lost its ability to regenerate effectively, supplying less than half the amount of water it did when it was drilled decades ago. In FY18, a project was approved to drill a new well at the same site, confirm its viability, and then tie it into the Town's water supply system. Late last fall, the drilling for the new well was completed and it supplies us with over 1,000 gallons per minute of clean water.

Over the winter, plans and permits were finalized for the building addition, the new pump, and necessary connective 'plumbing'. The bid process was primarily carried out by our consultant, Otter Creek Engineering.

**Discussion:**

Three complete bids were received for the project. Otter Creek Engineering reviewed the bid package information and upon checking references, has recommended award to Russell Construction Services of Rutland, Vermont. They provided the lowest responsive, responsible bid and have a variety of similar work that they have completed.

**Financial**

**Impact:**

The bid price for this portion of the project is \$449,000.00. It is budgeted to come out of the Fund 50 Reserve account which has a current balance of \$911,729.25.

**Recommendation:**

Selectboard approval of bid award to Russell Construction Services of Rutland, Vermont in the amount of \$449,000.

Town Manager

**Attachments:**

Engineer's Recommendation  
Bid Tabulation



OTTER CREEK  
ENGINEERING

July 2, 2019

Hannah Tyler, Director  
Town of Hartford  
Department of Public Works  
173 Airport Road  
White River Junction, VT 05001

Subject: Town of Hartford - Wilder Well #1 - Contract No. 2 - Pump Station Expansion  
Bid Tabulation and Recommendation of Contract Award

Dear Hannah:

We have reviewed the construction bids received on June 26, 2019 for the Wilder Well #1 - Contract No. 2 - Pump Station Expansion project to assist the Town of Hartford in awarding the contract to the "lowest responsive, responsible bidder," in accordance with the Contract Documents. The term "responsive" generally refers to the completeness of the bid. The term "responsible" generally refers to the bidder's experience, qualifications and ability to administer and complete the proposed work. Enclosed is a tabulation of all bids received. Three bids were received, summarized as follows:

Russell Construction Services, Inc.	\$449,000.00
All Seasons Construction Corp.	\$485,538.00
Infrastructure Construction Corp.	\$495,000.00

There were no discrepancies or errors in the bids. Russell Construction Services, Inc. was the low bidder with a bid of \$449,000.00.

In determining responsibility, I contacted gbA Architecture & Planning and MSK Engineering and Design, which were given as references. gbA Architecture and Planning designed \$850,000 in renovations to the Champlain Valley Unitarian Universalist Society Meeting House in Middlebury, VT. They report that Russell "went above and beyond for the client and project, and were extremely easy to work with." Ed Poro was the Superintendent for that project and he is slated to be Superintendent for Wilder Well #1 as well. gbA also had a positive experience working with Russell on the new building for the Vermont State Employees Credit Union branch in Rutland, VT.

MSK Engineering worked with Russell on a \$1,350,000 town maintenance garage in Shaftsbury. They indicated that they "would be happy to work with Russell again and do recommend them," although MSK felt Russell could have done more to control their Subcontractors' schedules and could have better managed the project.

Russell Construction (predecessor to Russell Construction Services, Inc.) also constructed the North Bennington Water Filtration Facility and the Okemo Trailside Filtration Facility, both of which

PO Box 712 404 East Main Street East Middlebury, Vermont 05740 802.382.8522  
110 Merchants Row 4th Floor, Suite 15 Rutland, Vermont 05701 802.747.3080

[www.OtterCrk.com](http://www.OtterCrk.com)



I designed. Although these projects were completed more than 20 years ago, both projects went very well and time has proved the quality of construction was excellent.

Based on the above, we conclude that Russell Construction Services, Inc. is a responsible bidder. We have not gathered specific information regarding the financial capacity of Russell Construction Services, Inc. but, as you know, this project requires both a 100% Performance Bond and a 100% Payment Bond. Russell has been a major Rutland-based, family owned general contractor for three generations.

Based on the above bid review and investigations, it is our recommendation that the Town of Hartford award this project to Russell Construction Services, Inc.

We have retained copies of all three bids for our files and for preparing the Construction Agreement. The Town of Hartford should retain Russell Construction Services, Inc.'s Bid Guarantee (Bid Bond of 5%) until the project is awarded.

Sincerely,

Mark Youngstrom, P.E.  
Managing Engineer

Enclosures /1/  
758-004 B2

**TOWN OF HARTFORD  
WILDER WELL #1 - PUMP STATION EXPANSION - CONTRACT NO. 2  
BID TABULATION**



		Russell Construction Services, Inc.	All Seasons Construction	Infrastructure Construction Corp.
<b>Lump Sum Item</b>				
<b>Item 1.0</b>	<b>Well Pump Station Expansion</b>	\$449,000.00	\$485,538.00	\$495,000.00
<b>Item 1.0 Contractor's Breakdown of Lump Sum Item 1.0</b>		<b>Amount</b>	<b>Amount</b>	<b>Amount</b>
A.	Mobilization	\$6,345.00	\$2,500.00	\$25,000.00
B.	General Conditions	\$63,030.00	\$57,170.00	\$50,000.00
C.	Sitework	\$44,865.00	\$72,264.00	\$110,000.00
D.	Exterior Piping	\$22,415.00	Included in Sitework	\$20,000.00
E.	Buildings and Finishes	\$146,835.00	\$164,089.00	\$93,000.00
F.	Well Pump	\$74,423.00	\$95,487.00	\$75,000.00
G.	Mechanical and Interior Piping	\$83,362.00	\$87,576.00	\$110,000.00
H.	Electrical	\$7,125.00	\$6,452.00	\$10,000.00
I.	System Start-Up	\$600.00	Included in Pump Price	\$2,000.00
<b>TOTAL</b>		<b>\$449,000.00</b>	<b>\$485,538.00</b>	<b>\$495,000.00</b>

The information tabulated above accurately reflects bids received by the Town of Hartford on June 26, 2019.



Mark Youngstrom, P.E., Managing Engineer  
Otter Creek Engineering, Inc.

Date: June 28, 2019

Engineers representing the Town of Hartford  
Town of Hartford - Wilder Well #1 - Pump Station Expansion - Contract No. 2



## AGENDA MEMORANDUM

July 16, 2019

Town Selectboard Meeting Item: 4.e

Submitted by: Brannon Godfrey, Town Manager

- Subject:** Strategic Priorities
- Background:** The Selectboard held three workshops in May and June to develop the strategic priorities for the FY20 and FY21 years.
- Discussion:** At the Special Meeting on July 9, the Selectboard reviewed the rank ordering spreadsheet developed by Selectboard Member Alan Johnson. The preliminary ranking is attached. The final individual Selectboard member's rankings were to be submitted to Alan prior to the July 16 meeting for compilation.
- Financial Impact:** There is no direct financial impact.
- Recommended Motion:** Adopt the Strategic Priorities for FY20 and FY21.
- Attachment:** Preliminary ranking as of July 2, 2019

  
Town Manager

<b>Description</b>	<b>Total</b>
Decide on the future of the transfer station - Selectboard List 2020 - 2021 (11)	17
Resolving the Downtown Parking Solution, Meters, "Y" Parking Solution (TM 2020 - 2021)(8)	22
Fairview Gates (TM 2020 - 2021)(7)	39
Fix or replace Bugbee Senior Center (TM 2020)(7)	40
Determine cemetery management plan (SB 2020)	67
Increase system capacity of downtown drainage (TM 2020) (5)	70
Work toward the Town's Ability to be self sustaining for some limited period of time, e.g.3-7 days (health, food, energy, c	70
Work toward regional solution to adequate low income housing w/ Core 4 Towns (TM 2021) (6)	74
Investigate and develop a plan to prepare for clean energy disruption. (Renewables, AEV's Fossil Fuel Fee) (SB 2021) (	78
Developing a plan/reevaluate Wrights Reservoir (fix or close permanently) (SB 2020 - 2021)	79
Work towards an effective zero% people experiencing homelessness (TM 2020) (4)	81
Carry out flood criticality analysis. (TM 2020)	83
Increase the intake of new americans (SB 2020)(8)	92
Analyze need for water, wastewater, sewer improvements (TM ongoing 2020)	96
Brand and Market Town and Cross Promote It (TM 2021) (3 votes - 5 dots)	102
Create incentives for more diverse business ownership opportunities (SB 2020)	110
Analyze Perceived vs. actual treats to wellbeing of our community as initial stage of planning process. (TM 2020) (7)	111
Develop a program for recreational use of WABA when it doesn't have ice on it. (TM 2021)	111
Improved Media presence online, Marketing Plan (TM 2020) (2 votes, 6 dots)	126
Environmental awareness, Find out what is in the train cars under I-89 overpass and act accordingly (TM 2020)	132
Townwide green storm management plan (to include soil carbon) (TM in Town Plan 2020)	132
Track metrics associated with greenhouse gas and renewable energy goals. (TM 2020) (3 votes, 2 dots)	133
Build Hartford Riverwalk (TM 2021)	135
Increase Communication with the School Board (SB 2020)	136
Seek private sources for funding recreational capital improvements (TM 2020)	142
Learn about how to incorporate more "new economy" techniques into town culture	152
Encourage local purchasing within town and region (TM 2020) (2 votes - 5 votes)	156
Create methods for receiving and celebrating visionary, innovative solutions from staff, volunteers, public officials (SB 20	163
Take action to move hartford more hospitable to LGBTQ+ (SB 2020)	163
Institute presentations by social service providers at SB Meetings (SB 2020)	165
Citizen survey: satisfaction with services and spending priorities (TM 2021)	168
Develop plan for floating tiny houses in the floodplain (TM 2020)	177

Downtown diverse food festival (SB - through local committee - 2020)	177
Develop Food Forest and commit to edible municipal plantings (SB 2020)	179
Have HS Liaisons to committees and commissions and/or youth councils (SB 2020)	179
Public Walkways, Sidewalks, parking as to ADA standards and codes (TM 2020)	106
Town Manager Regular Interview (TM 2020)	196



**TOWN OF HARTFORD  
SELECTBOARD MINUTES**

Tuesday, July 2, 2019 at 6:00 pm  
Hartford Town Hall  
171 Bridge Street  
White River Junction, VT 05001

**Present:** Simon Dennis, Selectboard Chair; Richard Grassi, Selectboard Vice Chair; Dennis Brown, Selectboard Clerk; Dan Fraser, Selectboard Member; Alan Johnson, Selectboard Member; Jameson Davis, Selectboard Member; Kim Souza, Selectboard Member; Brannon Godfrey, Town Manager; Lana Livingston, Administrative Assistant; Lori Hirshfield, Director of Planning and Development; Kathryn Lamb; Brett Mayfield; Matt Osborn, Planner; Curtiss Reed JR.; Karen Watson.

<http://catv.cablecast.tv/CablecastPublicSite/show/8786?channel=1>

**I. Call to Order the Selectboard Meeting**

Selectboard Chair, Simon Dennis called the Selectboard meeting to order at 6:01 P.M.

**II. Pledge of Allegiance**

Selectboard Member, Alan Johnson led the Pledge of Allegiance.

**III. Local Liquor Control Board: N/A**

**IV. Order of Agenda:** There are no changes to the order of agenda.

**V. Selectboard**

**1. Citizen, Selectboard Comments and Announcements:**

Citizen Comments: None

Selectboard Comments: Ongoing items that have been pending will be put on the agenda for the Special Meeting July 9<sup>th</sup>.

**2. Appointments:**

a. Consider the Appointment of Kathryn Lamb to a three-year term on the

Hartford Tree Board beginning July 2, 2019 and ending July 1, 2022.

**Selectboard Vice Chair, Dick Grassi made the motion to appoint Kathryn Lamb to the Hartford Tree Board beginning July 2, 2019 and ending July 1, 2022. Selectboard Member, Jameson Davis seconded the motion. All were in favor and the motion passed.**

- b. Consider the Nomination of W. Brett Mayfield to Justice of the Peace beginning July 2, 2019 and ending January 31, 2021.

**Selectboard Member, Jameson Davis nominated W. Brett Mayfield to be a Justice of Peace beginning July 2, 2019 and ending January 31, 2021. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.**

**3. Town Manager's Report:** Significant Activity Report period ending July 2, 2019.

For the complete report, please use this link:

<https://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/162>

**4. Board Reports, Motions & Ordinances**

- a. Hazard Mitigation Plan Update (information only)

Hartford's current Hazard Mitigation Plan (HMP) was adopted by the Selectboard on June 24, 2014, and subsequently approved by the Federal Emergency Management Agency (FEMA) on July 24, 2014. This is a five-year plan that is due for an update.

Hartford's 2014 HMP identifies and plans for both natural and manmade hazards facing the Town, and specific strategies and actions to reduce long-term risks. The Town went through an extensive research and citizen participation process in 2013 and 2014 to determine those hazards that are most likely to occur, where they may be most severe and cause the most damage, and what can be done to reduce their impacts on the community.

In October of 2018, the Town applied for a FEMA grant to assist with completing the update of the Plan. After significant delays in processing the application, Staff was informed on June 11, 2019 that the \$7,500 grant was approved. The Town will be soliciting proposals next week to hire a consultant to work on the Plan update over the next few months.

The 25% grant matching funds are in the current FY 2019 Planning and Development budget.

Discussion with some feedback from the Selectboard followed.

*PLEASE NOTE: Order of presentation brought item f. next, followed by b, c, d, e, g, h.*

b. Quechee Water Main Engineering (motion required)

The Town solicited proposals to design and permit approximately 4,200 linear feet of 12" CL 52 D.I. Water Main. The route runs easterly along Quechee Main Street from a capped 8" CL 50 D.I. water main stub located in front of the Quechee Club opposite Angel Trail to a capped 8" C.I. water main stub located approximately 150' southeasterly of 2493 Quechee Main Street.

The Town solicited proposals to design and permit approximately 4,200 linear feet of 12" CL 52 D.I. Water Main. The route runs easterly along Quechee Main Street from a capped 8" CL 50 D.I. water main stub located in front of the Quechee Club opposite Angel Trail to a capped 8" C.I. water main stub located approximately 150' southeasterly of 2493 Quechee Main Street.

The estimated cost of the services is \$65,350 through construction with full time oversight. As with all proposals received testing of materials and compaction is to be done by a third party and not included within the budget. Those services will be part of a construction budget to be determined. Funds for this project are included in the FY20 Quechee Water Fund Budget 55-540-300-0100 Transfer from Reserve Funds.

**Selectboard Member, Dan Fraser made the motion to Authorize the Town Manager to execute a contract with Dubois & King for the design of the Quechee Main Street Water Main project. Selectboard Clerk, Dennis Brown seconded the motion. All were in favor and the motion passed.**

c. South and James Streets Water Main Engineering (motion required)

The Town solicited proposals to design and permit approximately 285 linear feet of 8" CL 52 D.I. Water Main and 550' linear feet of 2" SDR 21 PVC Water Main. The 8" route replaces a 2" G.I. water main that runs from an 8" CL 52 D.I. water main recently installed by the Town of Hartford southerly along South Street to the intersection James Street. The 2" route will run from the end of the new 8" line easterly along James Street and replaces an undetermined length of 2" G.I. water main.

The proposed water main improvements are intended to improve the water transmission capabilities, improve system hydraulics and improve water quality.

The estimated cost of the services is \$56,950 through construction with full time oversight. As with all proposals received testing of materials and compaction is to be done by a third party and not included within the budget. Those services will be part of a construction budget to be determined.

**Selectboard Clerk, Dennis Brown made the motion to Authorize the Town Manager to execute a contract with the Dufresne Group in the amount of \$56,950 for engineering services for the design of the South and James Streets water mains. Selectboard Member, Kim Souza seconded the motion. All were in favor and the motion passed.**

d. Wastewater Line TV Inspection & Cleaning (motion required)

The Town solicited bids for wastewater line cleaning, TV inspection, inspection reporting on identified wastewater collection lines.

After bid evaluation and review of references, the staff recommendation is to award the contract to N.A. Manosh, Inc. The contractor is scheduled to start and complete the services in October, which allows Town crews time to raise manhole covers in advance. The total base cost for N.A. Manosh, Inc. is \$32,500,

**Selectboard Clerk, Dennis Brown made the motion to Authorize the Town Manager to execute a contract with N.A. Manosh, Inc. for wastewater line TV inspection and cleaning services. Selectboard Member, Kim Souza seconded the motion. All were in favor and the motion passed.**

e. Sludge Hauling and Grease Removal (motion required)

The Town solicited bids for hauling wastewater sludge from the Quechee Wastewater Department to the White River Wastewater Plant two times per month at an average of 24,000/gallons each day of hauling or 48,000 gallons per month. There may be 3 months out of the year that an additional hauling of 24,000 gallons is necessary. The total estimated yearly hauling of sludge is estimated as follows: 8 months x 48,000 gallons + 3 months x 72,000 gallons = 600,000 gallons per year. The selected contractor shall load the sludge with their equipment and deliver it to the sludge holding tank at the White River Wastewater Plant.

Included in the scope of work of the bid solicitation is grease removal at the main Quechee pump station once a month. The pump station is located near the Quechee Covered Bridge.

The total cost for Wind River Environmental is \$40,305.60.

**Selectboard Clerk, Dennis Brown made the motion to Authorize the Town Manager to execute a contract with Wind River Environmental for sludge hauling and grease removal services. Selectboard Member, Kim Souza seconded the motion. All were in favor and the motion passed.**

f. Inclusivity & Equity Strategic Plan Consultant (motion required)

One of the principle charges of HCoreI is the development of a Strategic Plan for Inclusivity and Equity that will serve as a guide for Town and School District policy-making to remediate race-based disparities in operations and services. The solicitation and selection of a consultant is a critical first step in the development of the Plan. HCoreI spent several months researching requests for proposals (RFPs) strategic plans from other jurisdictions and formulating the scope of work for Hartford's RFP.

The FY20 Budget includes \$15,000 for the project. The FY20 School District

budget also includes \$15,000, for a total of \$30,000.

**Selectboard Member, Alan Johnson made the motion to Authorize the Town Manager to jointly enter into a contract with the Hartford School District and the Vermont Partnership to perform the Inclusivity & Equity Strategic Plan services. Selectboard Member, Dan Fraser seconded the motion. All were in favor and the motion passed.**

g. VA Cutoff Road Bridge Alignment (motion required)

The Town-owned VA Cutoff Bridge spans the White River and connects VA Cutoff Road to Maple Street (VT 14). The current condition of the 1929/1973 structure warrants planning for repair or replacement alternatives. Following the Selectboard decision in May to pursue full bridge replacement with offsite detour, the Vermont Agency of Transportation (VTrans) has continued with project scoping based on two possible bridge alignments for the new bridge: 1) the “Existing” Alignment, and 2) an “Off” Alignment with Christian Street on the north end and a straighter approach to VA Cutoff Rd at the crossing of Mill Rd. on the south end (“Off Alignment”). The Town’s project cost share will be 5% of either alignment option as long as there is an offsite detour during construction. Before continued development of design, VTrans needs a decision from the Town regarding the preferred alignment.

The project cost for Off Alignment is estimated at \$14,414,026 compared to \$11,760,159 for the Existing Alignment. Therefore, the Town’s 5% share will be \$130,000 more for the Off Alignment (\$720,000 compared to \$590,000). The bridge has a 100-year design life. Considering the life of the investment, staff recommends that the traffic safety improvements justify the additional cost to the Town for the Off-Alignment option.

**Selectboard Member, Kim Souza made the motion to Authorize VTrans to proceed with development of conceptual plans for the Off-Alignment option for distribution, comment and presentation at a public information meeting. Selectboard Vice Chair, Dick Grassi seconded the motion. All were in favor and the motion passed.**

h. Ad Hoc Committee on Homelessness (information only)

Homelessness is a regional concern that demands regional management strategies and solutions. The core four localities of the Upper Valley (Norwich, Hanover, Lebanon, Hartford) share a common population of homeless persons, and have begun researching regional strategies through Vital Communities and the quarterly meeting of Chairs and Managers.

The Selectboard may consider establishing an *ad hoc* Committee on Homelessness to advise the Selectboard. The Committee would be comprised of staff and community stakeholders.

Selectboard Vice Chair, Dick Grassi made a motion to form an ad hoc committee that will also incorporate participation from the surrounding 4 towns. Selectboard member Jameson Davis seconded the motion. After some discussion, Selectboard

Clerk, Dennis Brown made a friendly amendment to table the motion until the July 9<sup>th</sup> special meeting. The amendment was accepted by Mr. Grassi & Mr. Davis and the motion was tabled.

## 5. Commission Meeting Reports:

Dick Grassi announced that the chair of the Parks & Recreation Commission resigned because her family is moving out of the area. At the next meeting a new chair will be voted in. They are still working on the masterplan. He also thinks that contacting the Corps of Engineers, that own the water at Dewey's pond, would be a way to have money to clean it up. The commission is working on a grant for this as well.

Mr. Grassi also reported from the HBRLF that they have only enough money left in the fund to make one more loan. Mr. Grassi believes there is still a need for this service to business developers to have access to low rate loans. Mr. Godfrey will meet with Lori Hirshfield to see what the plan is for the fund and if there is more money available.

Alan Johnson reported that the Conservation Commission is going to start Stream Management on Podunk Brook. They will also reach out to Norwich.

Dan Fraser attended the School District meeting. They have redeveloped the bus routes so that each village will have its own bus. They also approved the August 14<sup>th</sup> meeting.

Dennis Brown reported from the Zoning Board. They had 3 applications and they passed all 3. Mr. Brown also reported that the Historic Preservation Committee held 2 public meetings on the cemeteries and they were well attended. The Committee is also working with the Valley Bible Church to perhaps relocate a house that is on their land.

Kim Souza reported that HCOREI has an education sub committee and they are looking closely at the Act.1 State Legislation. Planning Commission is working on the new proposal for a building at 132 South Main Street. This will be a mixed-use building.

Jameson Davis reported from HCOREI that Vermont has appointed the first Director of Racial Equity. The HCOREI committee will send her a letter of welcome.

## 6. **Consent Agenda (Motion Required): Selectboard Vice Chair, Dick Grassi made the motion to approve the Consent Agenda as amended to include the Selectboard Special meeting on July 9<sup>th</sup>. Selectboard Member, Jameson Davis seconded the motion. All were in favor and the motion passed.**

Approve Payroll Ending: 6/29/2019

Approve Meeting Minutes of: 6/18/2019

Approve A/P Manifest of: 6/28/2019 and 7/2/2019 Selectboard

Meeting Dates of:

- Already Approved: 7/16/2019 and 7/30/2019

- Needs Approval: 8/13/2019 and 8/27/2019 and *July 9<sup>th</sup> special mtg.*

**7. Adjourn the Selectboard Meeting. (Motion Required)**

**Selectboard Member, Jameson Davis made the motion to Adjourn the meeting at 9:10 P.M. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.**

**All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.**

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**TOWN OF HARTFORD  
SELECTBOARD  
SPECIAL MEETING MINUTES**

Tuesday, July 9, 2019 at 6:00 pm  
Hartford Town Hall  
171 Bridge Street  
White River Junction, VT 05001

**Present:** Simon Dennis, Selectboard Chair; Richard Grassi, Selectboard Vice Chair; Dennis Brown, Selectboard Clerk; Dan Fraser, Selectboard Member; Alan Johnson, Selectboard Member; Jameson Davis, Selectboard Member; Kim Souza, Selectboard Member; Brannon Godfrey, Town Manager; Lana Livingston, Administrative Assistant; Hannah Tyler, Director of Public Works; Chief Kasten; Lannie Collins; Geraldine Williams; Gayle Ottmann; Jordan Cuddemi; Scott Neal; Michelle Wilson, Assessor.

<http://catv.cablecast.tv/CablecastPublicSite/show/8828?channel=1>

**I. Call to Order the Selectboard Meeting**

Selectboard Chair, Simon Dennis called the meeting to order at 6:05 P.M.

**II. Order of Agenda**

Item #6 will be moved up to follow item #3.

**III. Selectboard**

1. Set the Fiscal Year 2020 Municipal Tax Rate

**Selectboard Vice Chair, Dick Grassi made the motion  
That the Selectboard accept:**

- **The General Highway Fund with:**
  - **\$0.9661 for Rate,**
- **The County Tax with:**
  - **\$0.0075 for Rate,**
- **The Restricted Appropriation with:**
  - **\$0.0159 for Rate,**
- **The Local Agreement Rate with:**
  - **\$0.0020 for Rate,**
- **Total Town Tax:**
  - **\$0.9915 for Rate,**
- **Education Homestead Tax Rate of \$1.6575;**

- Education Non-Homestead Tax Rate: \$1.6663;
- Total Town and Education Homestead Tax Rate: \$2.6490;
- Total Town and Education Non- Homestead Tax Rate: \$2.6578;
- Total Appropriation 2019-2020 Fiscal Year: \$13,739,481.

Selectboard Member, Jameson Davis seconded the motion, All were in favor the motion passed.

2. Solid Waste Transfer Station Operations

Selectboard Member, Jameson Davis made the motion to not accept any C&D materials at the Hartford Transfer Station until we know what Lebanon, NH is doing. Selectboard Member, Alan Johnson second the motion. 6 members voted yah, 1 nay (Simon Dennis). The motion passed.

3. Parking Meters

Selectboard Member, Alan Johnson made the motion to advise the staff to proceed with an RFP for parking meters in downtown White River Jct. Selectboard Member, Dan Fraser seconded the motion. All were in favor and the motion passed.

4. Final Draft of Strategic Priorities

Selectboard Clerk, Dennis Brown made the motion to approve the Final Draft of the Selectboard's Strategic Priorities after Jameson Davis' were added. Selectboard member, Kim Souza seconded the motion. 3 members (Fraser, Dennis & Brown) voted yah and 4 (Grassi, Davis, Souza & Johnson) voted nay. The motion did not pass.

During the discussion it was decided that Brannon Godfrey would work on the clarifying the items better. The list will come back to the Board for further review.

5. 5<sup>th</sup> Charter Review Committee and Charge

Selectboard Member, Kim Souza made the motion to approve the 5<sup>th</sup> Charter Commission Charge as amended. Selectboard Vice Chair, Dick Grassi seconded the motion. Selectboard Clerk, Dennis Brown made a friendly amendment to remove item k. Clarify Floor Meeting and Australian Ballot Topics. Ms. Souza and Mr. Grassi both accepted the amendment. All were in favor and the motion passed.

**5th Charter Commission Charge**

*Term: The term of this commission shall end upon completion of the charge; not later than March 7th, 2020.*

**Constitution:**

*This joint advisory committee will be constituted of seven citizen members. There shall be one member of the Selectboard and two members of the public appointed by the Selectboard, one member of the School Board and two members of the public appointed by the School Board, and one member of the public appointed jointly by the Selectboard and the School Board. Each member shall have equal weight in discussion and voting.*

**Charge:**

1. *Process previously-made Charter revision recommendations into a revised charter to present to both the Hartford School Board and the Hartford Selectboard no later than November 30, 2019.*
2. *Giving special attention to the 4th Charter Commission's Memo dated 12/02/16, the issues to be reviewed should include:*
  - a. *Petition Language*
  - b. *Town Manager's Duties/Responsibilities/Authorities*
  - c. *Elected Officials Section Cleanup*
  - d. *Commissions/Committee Section Cleanup*
  - e. *Clerk Section Cleanup*
  - f. *Recall Vote Process*
  - g. *Board Member Absence Clarification*
  - h. *Quorum Language*
  - i. *Cleanup Internal Conflicts*
  - j. *Agreement with Open Meeting Law and State Statute*
  - k. *Clarify Budget Revote Process*
  - l. *Clarify Tied Election Process 4 Committee Charge Cont.*
  - m. *Other amendments, at the discretion of the Commission.*
  - n. *Any modifications recommended by the School Board*
3. *Submit a brief report to the Selectboard to explain the recommendations no later than November 25th.*
4. *To communicate with public about the recommendations as appropriate at public forums. In order to conform with the open meeting laws, committee meetings will be warned recorded and open to the public.*

6. Ad Hoc Committee on Homelessness

**Selectboard Member, Dan Fraser made the motion to form an Ad Hoc Committee on Homelessness as amended. Selectboard Clerk, Dennis Brown seconded the motion. All were in favor and the motion passed.**

***Hartford Committee on Homelessness Charge***

***Term:*** *The term of this commission shall end upon completion of the charge; not later than March 7th, 2020.*

***Constitution:***

*This advisory committee will be constituted by seven citizen members who will live or work within the Town of Hartford. There shall be one Selectboard Liaison who may or may not choose to be a committee member. Each member shall have equal weight in discussion and voting.*

***Charge:***

1. *To work with area service providers to learn about the state and needs of Hartford Homelessness Population.*
2. *To research what other Towns in Vermont or elsewhere have done to support people experiencing homelessness.*
3. *To collaborate with parallel committees and/or delegates from the Towns of Lebanon, Hanover, Norwich or other regional Towns to discuss possibilities for a Regional Solution.*
4. *Submit a brief report to the Selectboard to explain findings and recommendations no later than February 8th, 2020.*  
*In order to conform with the open meeting laws, committee meetings will be warned recorded and open to the public.*

**V. Adjourn the Selectboard Meeting (Motion Required)**

**Selectboard Vice Chair, Dick Grassi made the motion to Adjourn the meeting at 9:05 P.M. Selectboard Member, Jameson Davis seconded the motion. All were in favor and the motion passed.**

**All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.**

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Report Date: 7/11/19  
5:08PM

**Payment Manifest**  
**by Vendor ID**  
**Town of Hartford**

Page: 1  
User: florentina  
ReportAPINH\_PmtByDate

Check Date: 7/11/2019 - 7/11/2019

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
<b>Detail:</b> Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
<b>30-0200</b>	<b>Landfill Closure</b>				
015090	EASTERN ANALYTICAL, INC		7/11/2019		1002
197331	Spring Well Water Testing SWIP-LF	0.00	\$321.00	0.00	321.00
	Desc: Spring Well Water Testing SWIP-LF	Acct: 30-973-318-0100	LANDFILL CLOSURE EXPENSE		
	Vendor Total:		321.00	0.00	321.00
043876	STANTEC CONSULTING SERVICES INC		7/11/2019		1003
1531499	Annual Inspections/Sampling/Reporti	0.00	\$5,460.71	0.00	5,460.71
	Desc: Annual Inspections/Sampling/Reporti	Acct: 30-973-318-0100	LANDFILL CLOSURE EXPENSE		
	Vendor Total:		5,460.71	0.00	5,460.71
<b>30-0200</b>	<b>Water Capital Reserve</b>	<b>Bank Total:</b>			<b>5,781.71</b>
<b>50-0100</b>	<b>Water Capital Reserve</b>				
036187	OTTER CREEK ENGINEERING INC		7/11/2019		1002
16427	Wilder Well Bid and Construction Ad	0.00	\$4,120.00	0.00	4,120.00
	Desc: Wilder Well Bid and Construction Ad	Acct: 50-952-543-0100	CAPITAL OUTLAY - IMPACT FEES		
16408	Engineering Services	0.00	\$140.00	0.00	140.00
	Desc: Engineering Services	Acct: 50-954-543-0000	CAPITAL OUTLAY		
	Vendor Total:		4,260.00	0.00	4,260.00
<b>50-0100</b>	<b>Quechee Garden Project</b>	<b>Bank Total:</b>			<b>4,260.00</b>
<b>73-0100</b>	<b>Quechee Garden Project</b>				
022145	HENDERSON'S TREE SERVICE, LLC	JAMES HENDERSON	7/11/2019		1006
81145	FOQCB - 2019 CONTAINER MANAGEM	0.00	\$1,982.50	0.00	1,982.50
	Desc: 2019 Container Maintenance	Acct: 73-516-318-0100	QUECHEE GARDEN PROJECT		
	Desc: Container Management	Acct: 73-516-318-0100	QUECHEE GARDEN PROJECT		
	Desc: 2019 Landscaping	Acct: 73-516-318-0100	QUECHEE GARDEN PROJECT		
	Vendor Total:		1,982.50	0.00	1,982.50
<b>73-0100</b>	<b>Dog Park</b>	<b>Bank Total:</b>			<b>1,982.50</b>
<b>73-7302</b>	<b>Dog Park</b>				
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES	7/11/2019		1012
9600044482JUN'19	TRASH PICK UP - JUNE 2019	0.00	\$69.07	0.00	69.07
	Desc: TRASH PICK UP - JUNE 2019	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
	Vendor Total:		69.07	0.00	69.07
502333	KEENE, JESSICA	JESSICA KEENE	7/11/2019		1013
PO#5191	REIMBURSEMENT - DOG PARK	0.00	\$413.20	0.00	413.20
	Desc: Dog Park Reimbursement	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
	Desc: Dog Park Reimbursement	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
	Desc: Dog Park Reimbursement	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
	Vendor Total:		413.20	0.00	413.20
<b>73-7302</b>	<b>Trees Matter</b>	<b>Bank Total:</b>			<b>482.27</b>

Report Date: 7/11/19  
5:08PM

**Payment Manifest  
by Vendor ID**

Page: 2  
User: florentina

Town of Hartford

ReportAPINHDPmtByDate

Check Date: 7/11/2019 - 7/11/2019

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
<b>Detail:</b> Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
<b>73-7304</b>	<b>Trees Matter</b>				
048575	VERIZON WIRELESS			7/11/2019	1007
9833204384	Cell phones	0.00	\$40.01	0.00	40.01
	Desc: Cell Phones	Acct: 73-511-318-7304	CONTRACTED SERVICES(TREES MA		
	Vendor Total:		40.01	0.00	40.01
<b>73-7304</b>	<b>Community Dev -RLF</b>		<b>Bank Total:</b>		<b>40.01</b>
<b>91-7092</b>	<b>Community Dev -RLF</b>				
019750	GREEN MOUNTAIN ECONOMIC DEV CORP			7/11/2019	1004
1419	HBRLF JAN-MAR 2019	0.00	\$2,550.00	0.00	2,550.00
	Desc: HBRLF JAN-MAR 2019	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
1420	HBRLF APR-JUN 2019	0.00	\$2,250.00	0.00	2,250.00
	Desc: HBRLF APR-JUN 2019	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
	Vendor Total:		4,800.00	0.00	4,800.00
<b>91-7092</b>	<b>GENERAL FUND - MASCOMA</b>		<b>Bank Total:</b>		<b>4,800.00</b>
<b>FUND 1 0</b>	<b>GENERAL FUND - MASCOMA</b>				
000573	ACE BLUEPRINT SERVICE, INC			7/11/2019	66135
21832	SIGNS - NO SMOKING	0.00	\$90.00	0.00	90.00
	Desc: SIGNS - NO SMOKING	Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		90.00	0.00	90.00
001170	AIRGAS, INC.	AIRGAS USA, LLC		7/11/2019	66136
9090355457	OXYGEN	0.00	\$11.95	0.00	11.95
	Desc: OXYGEN	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
001170	AIRGAS, INC.	AIRGAS USA, LLC		7/11/2019	66221
9090417200	OXYGEN	0.00	\$8.48	0.00	8.48
	Desc: OXYGEN	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
	Vendor Total:		20.43	0.00	20.43
001303	ALDRICH + ELLIOTT, PC			7/11/2019	66137
18017,78427	South Main/North Main/Gates Streets	998.69	\$998.69	0.00	998.69
	Desc: South Main/North Main/Gates Streets	Acct: 13-921-360-0000	South Main St - Infrastructure Engineerir		
18018,78429	South Main/North Main/Gates Streets	2,376.00	\$2,376.00	0.00	2,376.00
	Desc: South Main/North Main/Gates Streets	Acct: 13-921-360-0000	South Main St - Infrastructure Engineerir		
18018,78501	South Main/North Main/Gates Streets	5,544.00	\$5,544.00	0.00	5,544.00
	Desc: South Main/North Main/Gates Streets	Acct: 13-921-360-0000	South Main St - Infrastructure Engineerir		
	Vendor Total:		8,918.69	0.00	8,918.69
002865	ASCUTNEY VOLUNTEER FIRE DEPARTMEN			7/11/2019	66222
811144	COLD FIRE FOAM	0.00	\$1,260.00	0.00	1,260.00
	Desc: COLD FIRE FOAM	Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT		
	Vendor Total:		1,260.00	0.00	1,260.00
004850	BEN'S UNIFORMS INC.			7/11/2019	66223

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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
<b>Detail:</b> Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
86333	UNIFORMS	0.00	\$285.00	0.00	285.00
	Desc: UNIFORMS	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
	Vendor Total:		285.00	0.00	285.00
004854	BENISTAR/HARTFORD		7/11/2019		66224
08012019	Retirees insurance aug	0.00	\$1,951.45	0.00	1,951.45
	Desc: Retirees Insurance	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retirees Insurance	Acct: 10-271-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retirees Insurance	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		1,951.45	0.00	1,951.45
005951	BLUE CROSS BLUE SHIELD VT	BC/BS OF VERMONT	7/11/2019		66225
AUG'19	HEALTH INS AUG 2019	24,940.12	\$113,055.73	0.00	113,055.73
	Desc: Health Insurance	Acct: 10-121-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-121-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 10-151-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-171-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 10-174-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-175-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-181-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-211-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 10-221-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 10-271-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-311-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-321-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-325-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 10-511-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-521-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-521-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 10-622-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 30-971-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 30-975-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 50-954-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 50-955-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 55-955-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 60-961-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 60-965-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 65-963-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 65-965-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		113,055.73	0.00	113,055.73

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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
<b>Detail:</b> Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
006100	BMO FINANCIAL GROUP		7/11/2019		66138
Cooney 06/18-27/19	Cooney, Scott - FD	0.00	\$161.01	0.00	161.01
Desc: Amazon - Cleaning Supplies		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
Desc: Outback-Meals for Conference		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
Desc: NEAssoc-Conference Fee		Acct: 10-221-315-0000	RECRUITMENT & TRAINING		
Desc: CITGO-Gas		Acct: 10-221-319-0000	EQUIPMENT OPERATION-GAS		
006100	BMO FINANCIAL GROUP		7/11/2019		66274
Cooney 06/28-30/19	Cooney, Scott - FD	0.00	\$175.24	0.00	175.24
Desc: JunctionFrame-Bedard Shadow Box		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
Dube 06/28-30/19	Dube, Christopher - FD	0.00	\$7.89	0.00	7.89
Desc: BJ's-Napkins		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
Hannux 06/28-30/19	Hannux, Shawn - FD	0.00	\$347.00	0.00	347.00
Desc: Allards-Twin Bed		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
Hausler 06/28-30/19	Hausler, Scott - REC	0.00	\$536.70	0.00	536.70
Desc: ECHO-Ventures Field Trip		Acct: 10-514-318-0000	CONTRACTED SERVICES		
Desc: BJ's-Splash Night		Acct: 10-514-323-0000	MATERIAL & SUPPLIES		
Kasten 06/28-30/19	Kasten, Phill - PD	0.00	\$1,303.20	0.00	1,303.20
Desc: Enterprise-Detective's Car		Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
Lana 06/28-30/19	Livingston, Lana - Admin	61.65	\$61.65	0.00	61.65
Desc: USPS - Certified Letters		Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113/5		
Vail 06/28-30/19	Vail, Brad - PD	0.00	\$134.26	0.00	134.26
Desc: USPS-Postage		Acct: 10-211-322-0000	POSTAGE		
Desc: BestBuy-Phone Charging Strn Detectiv		Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
006100	BMO FINANCIAL GROUP		7/11/2019		66138
David 06/18-27/19	Shropshire, David - FD	0.00	\$466.83	0.00	466.83
Desc: Engine House Traning		Acct: 10-221-315-0000	RECRUITMENT & TRAINING		
Desc: FireStore-FF Helmets		Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT		
Delisle 06/18-27/19	Delisle, Jeremy - DPW	1,069.65	\$1,252.50	0.00	1,252.50
Desc: Stoddard silencer for Quechee plant		Acct: 65-963-321-0200	REPAIRS & MAINT - MAINS		
Desc: Amazon-AirFilters		Acct: 10-321-321-0100	REPAIRS & MAINT-BUILDING		
Dube 06/18-27/19	Dube, Christopher - FD	0.00	\$823.86	0.00	823.86
Desc: Conference - Room/Parking/Meals		Acct: 10-221-311-0000	TRAVEL & MEETINGS		
Hausler 06/18-27/19	Hausler, Scott - REC	0.00	\$17.00	0.00	17.00
Desc: Fiverr-4th of July Voiceover		Acct: 10-516-318-0000	CONTRACTED SERVICES		
Jay 06/18-27/19	McDonough, Jay - REC	0.00	\$1,624.29	0.00	1,624.29
Desc: Quechee Pizza-Food for Volunteers		Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
Desc: Bj's-Prizes for volunteer raffles		Acct: 10-007-100-0000	DUE FROM OTHER FUNDS		
Desc: Supplies for Ventures		Acct: 10-514-323-0000	MATERIAL & SUPPLIES		
Desc: RedBox-Movie in the park		Acct: 10-516-318-0000	CONTRACTED SERVICES		
Desc: WindyCity-4th of July Supplies		Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
Desc: Amazon-4th of July supplies		Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
Desc: Amazon-Supplies for Ventures		Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
Desc: Amazon-Supplies		Acct: 10-514-323-0000	MATERIAL & SUPPLIES		
Kasten 06/18-27/19	Kasten, Phill -PD	0.00	\$757.00	0.00	757.00
Desc: Enterprise-Detective's Car Rental		Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
Desc: Smartsign-Parking Lot Signs		Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
Kreis 06/18-27/19	Kreis, Dylan - REC	0.00	\$140.00	0.00	140.00
Desc: WABA Scoreboard Console Repairs		Acct: 10-530-318-0000	CONTRACTED SERVICES		

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Vendor ID	Vendor Name				
<b>Detail:</b> Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Lori 06/18-27/19	Hirshfield, Lori - P&D	0.00	\$43.88	0.00	43.88
	Desc: WRJCo-Op-Supplies for Cemeteries Me	Acct: 10-625-312-0000	ADVERTISING		
	Desc: Amazon-LgtBulbs Energy Commission	Acct: 10-622-323-0000	MATERIAL & SUPPLIES		
Perry 06/18-27/19	Perry, Diane - PD	0.00	\$1,003.20	0.00	1,003.20
	Desc: CIT INT-CIF Conference	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
	Desc: Amazon-WYPALL Waterless Wipes	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
	Desc: HiltonGardenInn-Hotel Room	Acct: 10-271-315-0000	RECRUITMENT & TRAINING		
	Desc: Lorman.Com-Social Media	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
Vail 06/18-27/19	Vail, Brad - PD	0.00	\$507.98	0.00	507.98
	Desc: RavenConcealment-Holster	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
	Desc: FBINAA-Conference	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
	Desc: CollegeStGarage-Parking Conference	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
Walsh 06/18-27/19	Walsh, Dillon - IT	0.00	\$837.00	0.00	837.00
	Desc: Zendesk-Ticket System License	Acct: 10-181-318-0000	CONTRACTED SERVICES		
	Desc: JmacSupply-ID Cards	Acct: 10-181-330-0000	OFFICE EQUIPMENT		
006100	BMO FINANCIAL GROUP			7/11/2019	66274
Kreis 06/28-30/19	Kreis, Dylan - REC	0.00	\$36.40	0.00	36.40
	Desc: Amazon-Motor Oil	Acct: 10-521-320-0000	EQUIP OPERATION & MAINT		
Vendor Total:			10,236.89	0.00	10,236.89
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC		7/11/2019	66226
83261815	MEDICAL SUPPLIES	0.00	\$71.96	0.00	71.96
	Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC		7/11/2019	66139
83255153	MEDICAL SUPPLIES	0.00	\$477.44	0.00	477.44
	Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
Vendor Total:			549.40	0.00	549.40
007185	BROCK, STEPHEN	STEPHEN BROCK		7/11/2019	66227
PO#5201	Reimbursement for waste water licen	240.00	\$240.00	0.00	240.00
	Desc: Reimbursement for waste water licen	Acct: 60-961-317-0000	PERMITS & LICENSES		
Vendor Total:			240.00	0.00	240.00
007201	BRODART CO.			7/11/2019	66228
B5677877	BOOKS	0.00	\$72.34	0.00	72.34
	Desc: BOOKS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
007201	BRODART CO.			7/11/2019	66140
B5670488	BOOKS	0.00	\$51.55	0.00	51.55
	Desc: BOOKS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B5670720	BOOKS	0.00	\$10.25	0.00	10.25
	Desc: BOOKS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			134.14	0.00	134.14
007760	BURLINGTON COMMUNICATIONS			7/11/2019	66229
BCS3440	CONTRACT BASE RATE FEE	150.00	\$450.00	0.00	450.00
	Desc: CONTRACT BASE RATE FEE	Acct: 72-271-318-7003	COMMUNICATIONS GRANT #202		
	Desc: CONTRACT BASE RATE FEE	Acct: 10-271-318-0000	CONTRACTED SERVICES		

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Vendor ID	Vendor Name				
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BCS3441	CONTRACT BASE RATE FEE	0.00	\$140.00	0.00	140.00
	Desc: CONTRACT BASE RATE FEE	Acct: 10-271-318-0000	CONTRACTED SERVICES		
	Vendor Total:		590.00	0.00	590.00
008038	BUTLER'S BUS SERVICE			7/11/2019	66141
103-007975	Camp Ventures Transportation	0.00	\$800.00	0.00	800.00
	Desc: Camp Ventures Transportation	Acct: 10-514-318-0000	CONTRACTED SERVICES		
103-007974	Camp Ventures Transportation	0.00	\$550.00	0.00	550.00
	Desc: Camp Ventures Transportation	Acct: 10-514-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,350.00	0.00	1,350.00
009020	CENTER FOR PUBLIC SAFETY EXCEL, INC			7/11/2019	66230
05-14107	ANNUAL ACCRED FEE	0.00	\$1,000.00	0.00	1,000.00
	Desc: ANNUAL ACCRED FEE	Acct: 10-221-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,000.00	0.00	1,000.00
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M		7/11/2019	66142
1900637252	NITRIL GLOVES	119.98	\$119.98	0.00	119.98
	Desc: NITRIL GLOVES	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
4024650466	UNIFORMS	18.85	\$18.85	0.00	18.85
	Desc: UNIFORMS	Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	Desc: UNIFORMS	Acct: 30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4024650474	UNIFORMS	72.41	\$72.41	0.00	72.41
	Desc: UNIFORMS	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
4024719193	UNIFORMS	72.15	\$72.15	0.00	72.15
	Desc: UNIFORMS	Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4024719234	UNIFORMS	116.13	\$116.13	0.00	116.13
	Desc: UNIFORMS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4024719306	UNIFORMS	0.00	\$254.87	0.00	254.87
	Desc: UNIFORMS	Acct: 10-325-326-0000	UNIFORMS		
	Vendor Total:		654.39	0.00	654.39
009980	CLARK, DAVE	DAVE CLARK		7/11/2019	66231
07-10-19	2019 SUMMER CONCERT SERIES	0.00	\$400.00	0.00	400.00
	Desc: 2019 SUMMER CONCERT SERIES	Acct: 10-516-318-0000	CONTRACTED SERVICES		
	Vendor Total:		400.00	0.00	400.00
010680	COHERIT ASSOCIATES LLC			7/11/2019	66143
2019-05	HHPCR & OHP	2,178.72	\$2,560.00	0.00	2,560.00
	Desc: HHPCR & OHP	Acct: 70-625-318-7011	Hartford Cemetery Research Project		
	Desc: HHPCR & OHP	Acct: 10-625-316-0000	GRANTS & APPROPRIATIONS		
	Vendor Total:		2,560.00	0.00	2,560.00
010832	COMCAST			7/11/2019	66232
0134242JUL'19	2590 HARTLAND RD BLDG 1	86.90	\$86.90	0.00	86.90
	Desc: 2590 HARTLAND RD BLDG 1	Acct: 30-975-324-0000	TELEPHONE		
	Vendor Total:		86.90	0.00	86.90

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Vendor ID	Vendor Name				
<b>Detail:</b> Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
011200	CED-TWIN STATE-WHITE RIVER JCT	CED-TWIN STATE-WHITE RIVER JCT	7/11/2019		66144
9433-793155	LIGHTS	0.00	\$15.87	0.00	15.87
	Desc: LIGHTS	Acct: 10-314-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		15.87	0.00	15.87
012114	CRYSTAL ROCK		7/11/2019		66145
17708442JUN'19	LIBRARY SUPPLIES	0.00	\$11.43	0.00	11.43
	Desc: LIBRARY SUPPLIES	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
	Vendor Total:		11.43	0.00	11.43
012990	DAVATZ, SYLVIA V	SYLVIA V DAVATZ	7/11/2019		66146
06-27-19	1 1/2 hour presentation CROH WKSHOP	0.00	\$100.00	0.00	100.00
	Desc: 1 1/2 hour presentation CROH WKSHOP	Acct: 10-115-101-0700	BC - Community Resilience Comm		
	Vendor Total:		100.00	0.00	100.00
013550	DELISLE, JEREMY	JEREMY DELISLE	7/11/2019		66147
PO#5166	POSTAGE REIMBURSEMENT	123.08	\$123.08	0.00	123.08
	Desc: POSTAGE REIMBURSEMENT	Acct: 50-955-322-0000	POSTAGE		
	Desc: POSTAGE REIMBURSEMENT	Acct: 55-955-322-0000	POSTAGE		
	Desc: POSTAGE REIMBURSEMENT	Acct: 60-965-322-0000	POSTAGE		
	Desc: POSTAGE REIMBURSEMENT	Acct: 65-965-322-0000	POSTAGE		
	Vendor Total:		123.08	0.00	123.08
013680	GARTH BROOKS	DESORCIE EMERGENCY PRODUCTS LLC	7/11/2019		66148
15295	E1 PARTS	0.00	\$608.34	0.00	608.34
	Desc: E1 PARTS	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		608.34	0.00	608.34
014423	DUBOIS & KING, INC		7/11/2019		66149
28-1	Sykes Roundabot - Project Manger	3,454.50	\$3,454.50	0.00	3,454.50
	Desc: Sykes Roundabot - Project Manger	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5		
28-2	Sykes Roundabot - Project Manger	0.00	\$108.00	0.00	108.00
	Desc: Sykes Roundabot - Project Manger	Acct: 10-311-318-0000	CONTRACTED SERVICES		
29	Sykes Roundabot - Project Manger	2,353.30	\$2,353.30	0.00	2,353.30
	Desc: Sykes Roundabot - Project Manger	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5		
	Vendor Total:		5,915.80	0.00	5,915.80
014447	DUFRESNE GROUP		7/11/2019		66150
13471	ENGINEERING SERVICES	972.00	\$1,080.00	0.00	1,080.00
	Desc: ENGINEERING SERVICES FOR QUECHEE CU	Acct: 10-311-318-0100	CONTRACTED SERVICES - CAPITAL F		
	Desc: ENGINEERING SERVICES FOR QUECHEE CU	Acct: 72-325-325-0510	Town Highway Structures Program #BC'		
	Vendor Total:		1,080.00	0.00	1,080.00
015500	ENDYNE, INC		7/11/2019		66233
302393	WSID 5319 HARTFORD WATER	70.00	\$70.00	0.00	70.00
	Desc: WSID 5319 HARTFORD WATER	Acct: 50-954-318-0000	CONTRACTED SERVICES		
015500	ENDYNE, INC		7/11/2019		66151

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301650	WSID 5320 QUECHEE CENTRAL	100.00	\$100.00	0.00	100.00
	Desc: WSID 5320 QUECHEE CENTRAL	Acct: 55-954-318-0000	CONTRACTED SERVICES		
301651	WSID 5320 QUECHEE CENTRAL	75.00	\$75.00	0.00	75.00
	Desc: WSID 5320 QUECHEE CENTRAL	Acct: 55-954-318-0000	CONTRACTED SERVICES		
301652	WSID 5320 QUECHEE CENTRAL	25.00	\$25.00	0.00	25.00
	Desc: WSID 5320 QUECHEE CENTRAL	Acct: 55-954-318-0000	CONTRACTED SERVICES		
015500	ENDYNE, INC			7/11/2019	66233
302391	WSID 21296 MAXFIELD	0.00	\$17.50	0.00	17.50
	Desc: WSID 21296 MAXFIELD	Acct: 10-528-318-0000	CONTRACTED SERVICES		
302392	WSID 5320 QUECHEE CENTRAL	17.50	\$17.50	0.00	17.50
	Desc: WSID 5320 QUECHEE CENTRAL	Acct: 55-954-318-0000	CONTRACTED SERVICES		
015500	ENDYNE, INC			7/11/2019	66151
301653	WSID 5320 QUECHEE CENTRAL	25.00	\$25.00	0.00	25.00
	Desc: WSID 5320 QUECHEE CENTRAL	Acct: 55-954-318-0000	CONTRACTED SERVICES		
	Vendor Total:		330.00	0.00	330.00
016080	CONSOLIDATED COMMUNICATIONS			7/11/2019	66152
11833807752JUN'19	WRJ WATER TANKS	286.64	\$286.64	0.00	286.64
	Desc: WRJ WATER TANKS	Acct: 50-952-324-0000	TELEPHONE		
12615510982JUN'19	QUECHEE WATER	77.41	\$77.41	0.00	77.41
	Desc: QUECHEE WATER	Acct: 55-953-324-0000	TELEPHONE		
13444320594 JUN'19	RADIO CIRCUITS	0.00	\$430.23	0.00	430.23
	Desc: RADIO CIRCUITS	Acct: 10-271-320-0100	EQUIP OPERATION-COMMUNICATION		
	Vendor Total:		794.28	0.00	794.28
016900	FIRE TECH & SAFETY			7/11/2019	66234
181289	PSI CYLINDERS HYDRO TESTED	0.00	\$210.00	0.00	210.00
	Desc: PSI CYLINDERS HYDRO TESTED	Acct: 10-221-318-0000	CONTRACTED SERVICES		
	Vendor Total:		210.00	0.00	210.00
017300	FOGG'S HARDWARE & BUILDING			7/11/2019	66235
858516	SUPPLIES	0.00	\$2.78	0.00	2.78
	Desc: SUPPLIES	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
858387	SAFETY KEY	0.00	\$7.98	0.00	7.98
	Desc: SAFETY KEY	Acct: 10-211-321-0100	REPAIRS & MAINT-BUILDING		
858451	SUPPLIES - 4TH OF JULY	0.00	\$24.46	0.00	24.46
	Desc: SUPPLIES - 4TH OF JULY	Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
	Desc: DISCOUNT	Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
858639	SUPPLIES - 4TH OF JULY	0.00	\$23.12	0.00	23.12
	Desc: SUPPLIES - 4TH OF JULY	Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
	Desc: DISCOUNT	Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
858641	SUPPLIE S- EVENT TRAILER	0.00	\$30.58	0.00	30.58
	Desc: SUPPLIE S- EVENT TRAILER	Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
	Desc: DISCOUNT	Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
017300	FOGG'S HARDWARE & BUILDING			7/11/2019	66153
857526	SUPPLIES	0.00	\$11.69	0.00	11.69
	Desc: SUPPLIES	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		

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857831	MATERIALS	0.00	\$27.49	0.00	27.49
	Desc: MATERIALS	Acct: 10-521-320-0000	EQUIP OPERATION & MAINT		
857999	SHOP SUPPLIES	0.00	\$15.96	0.00	15.96
	Desc: SHOP SUPPLIES	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
858205	SHOP SUPPLIES	13.49	\$13.49	0.00	13.49
	Desc: SHOP SUPPLIES	Acct: 50-952-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		157.55	0.00	157.55
017453	FRANKLIN PAINT CO., INC			7/11/2019	66154
158993	Paint for stop bars and crosswalks	0.00	\$1,375.00	0.00	1,375.00
	Desc: Paint for stop bars and crosswalks	Acct: 10-315-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		1,375.00	0.00	1,375.00
017850	GALLS, LLC			7/11/2019	66155
012940998	UNIFORMS	0.00	\$136.66	0.00	136.66
	Desc: UNIFORMS	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
013018988	UNIFORMS	0.00	\$173.30	0.00	173.30
	Desc: UNIFORMS	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
013085156	UNIFORMS	0.00	\$184.27	0.00	184.27
	Desc: UNIFORMS	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
	Vendor Total:		494.23	0.00	494.23
017937	GARCIA EXCAVATION & SEPTIC			7/11/2019	66236
354	CLEAN UP WATER BREAK - CHRISTIAI	1,000.00	\$1,000.00	0.00	1,000.00
	Desc: CLEAN UP WATER BREAK - CHRISTIAN ST	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
	Vendor Total:		1,000.00	0.00	1,000.00
019552	GREATER UPPER VALLEY SOLID	GREATER UPPER VALLEY SOLID		7/11/2019	66156
JUN'19	C&D/MSW/COUPONS JUNE 2019	9,774.37	\$9,774.37	0.00	9,774.37
	Desc: 29.41 Tons C&D June'19-LF	Acct: 30-973-313-0200	WASTE GENERATION FEE		
	Desc: 2.58 Tons MSW June'19-LF	Acct: 30-974-313-0200	WASTE GENERATION FEE		
	Desc: District Coupon Sold June'19-LF	Acct: 30-013-100-0000	EXCHANGES PAYABLE		
	Vendor Total:		9,774.37	0.00	9,774.37
019810	GREEN MOUNTAIN MESSENGER	GREEN MOUNTAIN MESSENGER		7/11/2019	66157
74565	CURRIER SERVICES JUNE 2019	0.00	\$60.00	0.00	60.00
	Desc: CURRIER SERVICES JUNE 2019	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
	Vendor Total:		60.00	0.00	60.00
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP		7/11/2019	66158
20822960512JUN'19	1732 QUECHEE MAIN ST	0.00	\$27.36	0.00	27.36
	Desc: 1732 QUECHEE MAIN ST	Acct: 10-521-329-0000	ELECTRICITY		
36340000003JUN'19	FROST PARK - A STREET	0.00	\$19.62	0.00	19.62
	Desc: FROST PARK - A STREET	Acct: 10-521-329-0000	ELECTRICITY		
57303200000JUN'19	HIGH STREET MAIN ST PUMPING STN	56.02	\$56.02	0.00	56.02
	Desc: HIGH STREET MAIN ST PUMPING STN	Acct: 65-964-329-0000	ELECTRICITY		
71013200002JUN'19	WHITMAN BROOK PUMP	347.01	\$347.01	0.00	347.01
	Desc: WHITMAN BROOK PUMP	Acct: 65-964-329-0000	ELECTRICITY		

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08303200003JUN'19	DEWEY FAMILY RD JAY HILL	130.32	\$130.32	0.00	130.32
	Desc: DEWEY FAMILY RD JAY HILL	Acct: 65-964-329-0000	ELECTRICITY		
77303200008JUN'19	LAKE PINNEO WW PUMP STN	30.40	\$30.40	0.00	30.40
	Desc: LAKE PINNEO WW PUMP STN	Acct: 65-964-329-0000	ELECTRICITY		
91624000005JUN'19	SOLID WASTE ADMIN BLDG	24.58	\$24.58	0.00	24.58
	Desc: SOLID WASTE ADMIN BLDG	Acct: 30-975-329-0000	ELECTRICITY		
97303200006JUN'19	NOYES LN PUMP STN - WW	26.87	\$26.87	0.00	26.87
	Desc: NOYES LN PUMP STN - WW	Acct: 65-964-329-0000	ELECTRICITY		
98340000003JUN'19	A ST PUMP STN - WW	29.79	\$29.79	0.00	29.79
	Desc: A ST PUMP STN - WW	Acct: 60-964-329-0000	ELECTRICITY		
01013200009JUN'19	1299 QUECHEE MAIN ST PUMP ST	121.06	\$121.06	0.00	121.06
	Desc: 1299 QUECHEE MAIN ST PUMP ST	Acct: 65-964-329-0000	ELECTRICITY		
Vendor Total:			813.03	0.00	813.03
021450	HARTFORD, TOWN OF	TOWN OF HARTFORD	7/11/2019	66159	
112780,00314090	173 AIRPORT RD	0.00	\$315.52	0.00	315.52
	Desc: 173 AIRPORT RD	Acct: 10-321-328-0000	WATER		
113640,00314092	BRIGGS PARK	0.00	\$19.09	0.00	19.09
	Desc: BRIGGS PARK	Acct: 10-521-328-0000	WATER		
120800,00314095	75 LATHAM WORKS LN	0.00	\$19.09	0.00	19.09
	Desc: 75 LATHAM WORKS LN	Acct: 10-521-328-0000	WATER		
130125,00314091	171 BRIDGE STR	0.00	\$257.77	0.00	257.77
	Desc: 171 BRIDGE STR	Acct: 10-161-328-0000	WATER		
141210,00314093	45 HIGHLAND AVE	0.00	\$872.76	0.00	872.76
	Desc: 45 HIGHLAND AVE	Acct: 10-530-328-0000	WATER		
Vendor Total:			1,484.23	0.00	1,484.23
022025	HEALTHEQUITY, INC.		7/11/2019	66237	
JUL'19	MONTHLY FEES JULY 2019	3.95	\$11.85	0.00	11.85
	Desc: MONTHLY FEES JULY 2019	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: MONTHLY FEES JULY 2019	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: MONTHLY FEES JULY 2019	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: MONTHLY FEES JULY 2019	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: MONTHLY FEES JULY 2019	Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE		
	Desc: MONTHLY FEES JULY 2019	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
022025	HEALTHEQUITY, INC.		7/11/2019	66160	
30XNYS6	HCRA 2019	0.00	\$201.97	0.00	201.97
	Desc: HCRA 2019	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
7E44EQ9	HRA 2019	387.01	\$914.28	0.00	914.28
	Desc: RA Replenish HRA 2019	Acct: 10-181-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2019	Acct: 10-211-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2019	Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2019	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish HRA 2019	Acct: 60-961-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2019	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish HRA 2019	Acct: 65-963-225-0000	HRA/CHOICECARE CARD		
CAIRDNO	HCRA 2019	0.00	\$123.19	0.00	123.19
	Desc: HCRA 2019	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		

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IS648XN	REISSUE HCRA 2019	0.00	\$1,106.19	0.00	1,106.19
	Desc: RA Replenish HCRA 2019 Rev Credit	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
SQS10JC	HRA 2019	603.54	\$1,247.21	0.00	1,247.21
	Desc: RA Replenish HRA 2019	Acct: 10-171-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2019	Acct: 10-181-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2019	Acct: 10-211-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2019	Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2019	Acct: 10-271-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2019	Acct: 10-311-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2019	Acct: 50-954-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2019	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish HRA 2019	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish HRA 2019	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish HRA 2019	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
VTP7RH5	DCRA 2019	0.00	\$190.00	0.00	190.00
	Desc: DCRA 2019	Acct: 10-012-200-0520	SECTION 125 DEPENDENT CARE ACC		
<b>Vendor Total:</b>			<b>3,794.69</b>	<b>0.00</b>	<b>3,794.69</b>
022610	HIGGINS OFFICE PRODUCTS INC			7/11/2019	66161
IN116748	Ribbon for Card Reader	0.00	\$136.45	0.00	136.45
	Desc: Ribbon for Card Reader	Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION		
	Desc: Ribbon for Card Reader	Acct: 10-271-320-0100	EQUIP OPERATION/COMMUNICATION		
	Desc: Ribbon for Card Reader	Acct: 10-181-318-0000	CONTRACTED SERVICES		
022610	HIGGINS OFFICE PRODUCTS INC			7/11/2019	66238
P107791	Service Contract	0.00	\$495.00	0.00	495.00
	Desc: Service Contract	Acct: 10-181-318-0000	CONTRACTED SERVICES		
<b>Vendor Total:</b>			<b>631.45</b>	<b>0.00</b>	<b>631.45</b>
022952	HOLLISTER, CHAD	CHAD HOLLISTER		7/11/2019	66239
JUL'19	2019 SUMMER CONCERT SERIES	0.00	\$400.00	0.00	400.00
	Desc: 2019 SUMMER CONCERT SERIES	Acct: 10-516-318-0000	CONTRACTED SERVICES		
<b>Vendor Total:</b>			<b>400.00</b>	<b>0.00</b>	<b>400.00</b>
023122	HORIZON BUSINESS GROUP, LLC			7/11/2019	66162
9375	MATERIALS	0.00	\$375.28	0.00	375.28
	Desc: MATERIALS	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
<b>Vendor Total:</b>			<b>375.28</b>	<b>0.00</b>	<b>375.28</b>
023951	INTERNATIONAL ASSOCIATION OF			7/11/2019	66240
34608	Annual IACP Net service	0.00	\$875.00	0.00	875.00
	Desc: Annual IACP Net service	Acct: 10-211-314-0000	BOOKS & PERIODICALS		
<b>Vendor Total:</b>			<b>875.00</b>	<b>0.00</b>	<b>875.00</b>
024935	JOHNSON, RONALD E.	RONALD E. JOHNSON		7/11/2019	66241
07-02-19	UMPIRING	0.00	\$35.00	0.00	35.00
	Desc: UMPIRING	Acct: 10-515-318-0000	CONTRACTED SERVICES		
024935	JOHNSON, RONALD E.	RONALD E. JOHNSON		7/11/2019	66163
06-18-19	UMPIRING	0.00	\$70.00	0.00	70.00

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Desc: UMPIRING		Acct: 10-515-318-0000	CONTRACTED SERVICES		
Vendor Total:			105.00	0.00	105.00
025175	SANEL NAPA WEST LEBANON	SANEL NAPA - WEST LEBANON	7/11/2019		66164
55534,022998	PARTS	29.61	\$30.21	0.60	29.61
Desc: PARTS		Acct: 60-964-321-0000	REPAIRS & MAINT-VEHICLES		
55062,023460	PARTS	0.00	\$87.04	1.74	85.30
Desc: PARTS		Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
55062,023779	REFUND CORE DEPOSIT	0.00	\$-20.00	-0.40	-19.60
Desc: REFUND CORE DEPOSIT		Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
55062,025340	PARTS	0.00	\$33.32	0.67	32.65
Desc: PARTS		Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
55168,025165	PARTS	0.00	\$62.64	1.25	61.39
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
55534,024903	PARTS	105.00	\$107.14	2.14	105.00
Desc: PARTS		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
55168,025543	PARTS	0.00	\$80.72	1.61	79.11
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
55412,023952	PD 6 - FILTERS	0.00	\$8.33	0.17	8.16
Desc: PD 6 - FILTERS		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
55412,023994	PD 6 - PARTS	0.00	\$19.99	0.40	19.59
Desc: PD 6 - PARTS		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
55412,024153	PD 9 - PARTS	0.00	\$11.98	0.24	11.74
Desc: PD 9 - PARTS		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
55412,024262	PD 9 - PARTS	0.00	\$8.33	0.17	8.16
Desc: PD 9 - PARTS		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
55412,025522	PD 5 - PARTS	0.00	\$3.29	0.07	3.22
Desc: PD 5 - PARTS		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
55412,025544	PD 4 - PARTS	0.00	\$3.29	0.07	3.22
Desc: PD 4 - PARTS		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
55534	PARTS	34.40	\$35.10	0.70	34.40
Desc: PARTS		Acct: 60-964-323-0000	MATERIAL & SUPPLIES		
025175	SANEL NAPA WEST LEBANON	SANEL NAPA - WEST LEBANON	7/11/2019		66242
55168,025810	PARTS	0.00	\$61.70	1.23	60.47
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			533.08	10.66	522.42
027100	LAVALLEY BUILDING SUPPLY, INC		7/11/2019		66165
WL4142019-01	Carpet installation	0.00	\$938.13	0.00	938.13
Desc: Carpet installation		Acct: 10-211-331-0100	DEPT EQUIP-CAPITAL RESERVE		
Vendor Total:			938.13	0.00	938.13
027400	LEBANON, CITY OF	CITY OF LEBANON	7/11/2019		66166
JUN'19	SW Tipping Fees June'19-LF	7,040.45	\$7,040.45	0.00	7,040.45
Desc: SW Tipping Fees June'19-LF		Acct: 30-974-318-0000	CONTRACTED SERVICES		
Vendor Total:			7,040.45	0.00	7,040.45
027700	DE LAGE LANDEN	DE LAGE LANDEN	7/11/2019		66243

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63983957	LEASE COPIER - JULY 2019 ADMIN	0.00	\$200.02	0.00	200.02
	Desc: LEASE COPIER - JULY 2019 ADMIN	Acct: 10-121-320-0000	EQUIP OPERATION/MAINT-OFFICE		
63983961	LEASE COPIER - JULY 2019 FD	0.00	\$79.78	0.00	79.78
	Desc: LEASE COPIER - JULY 2019	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
63983966	LEASE COPIER - JULY 2019 REC	0.00	\$63.11	0.00	63.11
	Desc: LEASE COPIER - JULY 2019 REC	Acct: 10-511-318-0000	CONTRACTED SERVICES		
63983971	LEASE COPIER - JULY 2019	0.00	\$63.11	0.00	63.11
	Desc: LEASE COPIER - JULY 2019	Acct: 10-174-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Desc: LEASE COPIER - JULY 2019	Acct: 10-622-320-0000	EQUIP OPERATION/MAINT-OFFICE		
63983973	LEASE COPIER - JULY 2019 LF	37.81	\$37.81	0.00	37.81
	Desc: LEASE COPIER - JULY 2019 LF	Acct: 30-975-318-0000	CONTRACTED SERVICES		
Vendor Total:			443.83	0.00	443.83
027850	LEWIS, WILLIAM J	WILLIAM LEWIS ELECTRICAL LLC	7/11/2019		66167
19/56	SERVICE CALL	0.00	\$136.00	0.00	136.00
	Desc: SERVICE CALL - LABOR	Acct: 10-521-318-0000	CONTRACTED SERVICES		
	Desc: SERVICE CALL - PARTS	Acct: 10-521-318-0000	CONTRACTED SERVICES		
Vendor Total:			136.00	0.00	136.00
028850	MAGEE OFFICE PLUS		7/11/2019		66244
032121	PAPER	0.00	\$60.84	0.00	60.84
	Desc: PAPER	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
C-01035697	WIDE COPIER LEASE JULY29-OCT29	343.60	\$429.50	0.00	429.50
	Desc: WIDE COPIER LEASE JULY29-OCT29	Acct: 10-325-320-0000	EQUIPMENT OPER/MAINT - OFFICE		
	Desc: WIDE COPIER LEASE JULY29-OCT29	Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Desc: WIDE COPIER LEASE JULY29-OCT29	Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE		
	Desc: WIDE COPIER LEASE JULY29-OCT29	Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Desc: WIDE COPIER LEASE JULY29-OCT29	Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE		
315982	RETURN - OFFICE SUPPLIES	0.00	\$-123.33	0.00	-123.33
	Desc: RETURN - OFFICE SUPPLIES	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Vendor Total:			367.01	0.00	367.01
028888	LUNDRIGAN, JOYCE	JOYCE LUNDRIGAN	7/11/2019		66168
JUN'19	Retiree Med Ins Reimburs June 2019	0.00	\$199.54	0.00	199.54
	Desc: Retiree Med Ins Reimburs June 2019	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
028888	LUNDRIGAN, JOYCE	JOYCE LUNDRIGAN	7/11/2019		66245
JUL'19	Retiree Med Ins Reimburs JUL 2019	0.00	\$199.54	0.00	199.54
	Desc: Retiree Med Ins Reimburs JUL 2019	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			399.08	0.00	399.08
029096	MANBY, C ROBERT JR, PC	LAW OFFICE OF C ROBERT MANBY JR PC	7/11/2019		66169
4423	WALLACE RD (JEFFE) 181-13	0.00	\$275.00	0.00	275.00
	Desc: WALLACE RD (JEFFE) 181-13	Acct: 10-141-318-0000	CONTRACTED SERVICES		
4419	CRY/DIVISION TAX SALE 43-19	0.00	\$25.00	0.00	25.00
	Desc: CRY/DIVISION TAX SALE 43-19	Acct: 10-141-318-0000	CONTRACTED SERVICES		
4417	8 USC 1373 56-19 LEGAL	0.00	\$1,025.00	0.00	1,025.00
	Desc: 8 USC 1373 56-19 LEGAL	Acct: 10-141-318-0000	CONTRACTED SERVICES		
029096	MANBY, C ROBERT JR, PC	LAW OFFICE OF C ROBERT MANBY JR PC	7/11/2019		66170

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4418	CURRIER ST EASEMENT 101-18	987.50	\$987.50	0.00	987.50
	Desc: CURRIER ST EASEMENT 101-18	Acct: 13-921-318-8060	CONSTRUCTION		
029096	MANBY, C ROBERT JR, PC	LAW OFFICE OF C ROBERT MANBY JR PC	7/11/2019		66169
4420	MISCELLANEOUS - LEGAL	0.00	\$25.00	0.00	25.00
	Desc: MISCELLANEOUS - LEGAL	Acct: 10-141-318-0000	CONTRACTED SERVICES		
029096	MANBY, C ROBERT JR, PC	LAW OFFICE OF C ROBERT MANBY JR PC	7/11/2019		66172
4422	VILLAGES @ WRJ 145-18	200.00	\$200.00	0.00	200.00
	Desc: VILLAGES @ WRJ 145-18	Acct: 70-623-318-7113	Grants Mgmt - VCDP The Village @WR.		
029096	MANBY, C ROBERT JR, PC	LAW OFFICE OF C ROBERT MANBY JR PC	7/11/2019		66171
4421	SYKES/LEHMAN ROUNDABOUT	3,837.50	\$3,837.50	0.00	3,837.50
	Desc: SYKES/LEHMAN ROUNDABOUT	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5		
	Vendor Total:		6,375.00	0.00	6,375.00
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC	7/11/2019		66246
200579127	6 CS PAPER	0.00	\$167.94	0.00	167.94
	Desc: 6 CS PAPER	Acct: 10-171-323-0000	MATERIAL & SUPPLIES		
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC	7/11/2019		66173
200233033	CHAIR	157.59	\$196.99	0.00	196.99
	Desc: CHAIR	Acct: 10-325-323-0000	MATERIAL & SUPPLIES		
	Desc: CHAIR	Acct: 50-955-323-0000	MATERIAL & SUPPLIES		
	Desc: CHAIR	Acct: 55-955-323-0000	MATERIALS & SUPPLIES		
	Desc: CHAIR	Acct: 60-965-323-0000	MATERIAL & SUPPLIES		
	Desc: CHAIR	Acct: 65-965-323-0000	MATERIALS & SUPPLIES		
200286520	WATER	9.98	\$9.98	0.00	9.98
	Desc: WATER	Acct: 30-975-328-0000	WATER		
	Vendor Total:		374.91	0.00	374.91
030048	MCFARLAND-JOHNSON, INC		7/11/2019		66174
46-1	SYKES AVE - STATE SHARE	7,526.79	\$7,526.79	0.00	7,526.79
	Desc: SYKES AVE - STATE SHARE	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5		
45-1	Sykes Ave state share of engr cost	15,647.55	\$15,647.55	0.00	15,647.55
	Desc: Sykes Ave state share of engr cost	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5		
	Desc: Sykes Ave state share of engr cost	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5		
45-2	Sykes Ave state share of engr cost	0.00	\$735.49	0.00	735.49
	Desc: Sykes Ave state share of engr cost	Acct: 10-311-318-0000	CONTRACTED SERVICES		
46-2	SYKES AVE - LOCAL SHARE	0.00	\$354.39	0.00	354.39
	Desc: SYKES AVE - LOCAL SHARE	Acct: 10-311-318-0000	CONTRACTED SERVICES		
	Vendor Total:		24,264.22	0.00	24,264.22
030250	MCNALL, KAREN	KAREN MCNALL	7/11/2019		66247
07-04-19	Reimbursement for 4th supplies	0.00	\$19.74	0.00	19.74
	Desc: Reimbursement for 4th supplies	Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		19.74	0.00	19.74
031390	MODERN CLEANERS & TAILORS INC		7/11/2019		66175
456	DRY CLEANING	0.00	\$467.00	0.00	467.00
	Desc: DRY CLEANING	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		

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	Desc: DRY CLEANING	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
		Vendor Total:	467.00	0.00	467.00
031650	MMS GOVERNMENT SOLUTIONS LLC	MCKESSON MEDICAL - SURGICAL	7/11/2019	66176	
57526948	MEDICAL SUPPLIES	0.00	\$123.75	0.00	123.75
	Desc: MEDICAL SUPPLIES	Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
		Vendor Total:	123.75	0.00	123.75
031875	MOTOROLA SOLUTIONS, INC	MOTOROLA SOLUTIONS, INC	7/11/2019	66248	
40692	Annual Maintenance 7/1/19-6/30/20	0.00	\$20,525.34	0.00	20,525.34
	Desc: Annual Maintenance 7/1/19-6/30/20	Acct: 10-271-320-0200	EQUIPMENT MAINT - COMPUTER		
		Vendor Total:	20,525.34	0.00	20,525.34
031935	MTE TURF EQUIPMENT SOLUTIONS, INC	MTE, INC	7/11/2019	66249	
03-244756	PARTS	0.00	\$302.25	0.00	302.25
	Desc: PARTS	Acct: 10-527-320-0000	EQUIP OPERATION & MAINT		
		Vendor Total:	302.25	0.00	302.25
031955	MUNICIPAL EMERGENCY SERVICES,INC	MUNICIPAL EMERGENCY SERVICES,INC	7/11/2019	66177	
IN1350924	UNIFORMS	0.00	\$277.50	0.00	277.50
	Desc: CZORA UNIFORMS	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
031955	MUNICIPAL EMERGENCY SERVICES,INC	MUNICIPAL EMERGENCY SERVICES,INC	7/11/2019	66250	
IN1352201	UNIFORMS	0.00	\$275.50	0.00	275.50
	Desc: UNIFORMS	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
		Vendor Total:	553.00	0.00	553.00
032550	NATIONAL FIRE PROTECTION ASSOC	NATIONAL FIRE CODES	7/11/2019	66251	
7489130X	ANNUAL FIRE CODES ID 3190283	0.00	\$1,345.50	0.00	1,345.50
	Desc: ANNUAL FIRE CODES	Acct: 10-221-316-0000	FIRE SAFETY EDUCATION		
		Vendor Total:	1,345.50	0.00	1,345.50
032976	MAILFINANCE INC	MAILFINANCE INC	7/11/2019	66252	
N7783677	POSTAGE LEASE 07.20.19-10.19.19	95.98	\$119.97	0.00	119.97
	Desc: POSTAGE LEASE 07.20.19-10.19.19	Acct: 10-325-320-0000	EQUIPMENT OPER/MAINT - OFFICE		
	Desc: POSTAGE LEASE 07.20.19-10.19.19	Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE		
	Desc: POSTAGE LEASE 07.20.19-10.19.19	Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Desc: POSTAGE LEASE 07.20.19-10.19.19	Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Desc: POSTAGE LEASE 07.20.19-10.19.19	Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE		
		Vendor Total:	119.97	0.00	119.97
033600	NEW ENGLAND STATE POLICE		7/11/2019	66253	
INV201900867	NESPIN ANNUAL MEMBERSHIP	0.00	\$100.00	0.00	100.00
	Desc: NESPIN ANNUAL MEMBERSHIP	Acct: 10-211-313-0000	MEMBERSHIP DUES		
		Vendor Total:	100.00	0.00	100.00
034925	NORTHEAST RESOURCE RECOVERY ASSC		7/11/2019	66178	
68947	HAULING FEES	136.43	\$136.43	0.00	136.43

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Desc: HAULING FEES		Acct: 30-971-318-0000	CONTRACTED SERVICES		
Vendor Total:			136.43	0.00	136.43
035000	NORTHEAST WASTE SERVICES	CASELLA WASTE SYSTEMS	7/11/2019		66179
0497214	MSW/RECYCLING - JUNE 2019	3,584.90	\$3,584.90	0.00	3,584.90
Desc: MSW Transport June'19 - LF		Acct: 30-974-318-0000	CONTRACTED SERVICES		
Desc: Recycling Process June'19 - LF		Acct: 30-974-318-0000	CONTRACTED SERVICES		
Desc: Recycling Transport June'19 -LF		Acct: 30-971-318-0000	CONTRACTED SERVICES		
0497281	RECYCLING JUNE 2019	16,278.56	\$16,278.56	0.00	16,278.56
Desc: Curbside Recycling Monthly Chgs Jun		Acct: 30-931-318-0000	CONTRACTED SERVICES		
Desc: Curbside Recyc Disposal Zero Sort J		Acct: 30-931-318-0000	CONTRACTED SERVICES		
Desc: Past due charge May'19-LF		Acct: 30-931-318-0000	CONTRACTED SERVICES		
Vendor Total:			19,863.46	0.00	19,863.46
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES	7/11/2019		66180
9600004148JUN'19	TRASH PICK -UP JUNE 2019	0.00	\$162.50	0.00	162.50
Desc: TRASH PICK -UP JUNE 2019		Acct: 10-421-318-0000	CONTRACTED SERVICES		
9600004155JUN'19	TRASH PICK -UP JUNE 2019	0.00	\$178.33	0.00	178.33
Desc: TRASH PICK -UP JUNE 2019		Acct: 10-221-318-0000	CONTRACTED SERVICES		
Desc: TRASH PICK -UP JUNE 2019		Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Desc: TRASH PICK -UP JUNE 2019		Acct: 10-211-318-0000	CONTRACTED SERVICES		
9600004155MAY'19	TRASH PICK -UP MAY 2019	0.00	\$178.33	0.00	178.33
Desc: TRASH PICK -UP MAY 2019		Acct: 10-211-318-0000	CONTRACTED SERVICES		
Desc: TRASH PICK -UP MAY 2019		Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Desc: TRASH PICK -UP MAY 2019		Acct: 10-221-318-0000	CONTRACTED SERVICES		
9600291752JUN'19	TRASH PICK UP - JUNE 2019	0.00	\$236.53	0.00	236.53
Desc: TRASH PICK UP - JUNE 2019		Acct: 10-521-318-0000	CONTRACTED SERVICES		
9600306162JUN'19	TRASH PICK UP - JUNE 2019	0.00	\$274.34	0.00	274.34
Desc: TRASH PICK UP - JUNE 2019		Acct: 10-527-318-0000	CONTRACTED SERVICES		
9600004122JUN'19	TRASH PICK UP - JUNE 2019	0.00	\$250.16	0.00	250.16
Desc: TRASH PICK UP - JUNE 2019		Acct: 10-161-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,280.19	0.00	1,280.19
035050	NORTHERN NURSERIES INC		7/11/2019		66181
M5062200026317	SUPPLIES	0.00	\$42.00	0.00	42.00
Desc: SUPPLIES		Acct: 10-527-323-0000	MATERIAL & SUPPLIES		
M5062200026029	ATHLETIC FIELD MARKER	0.00	\$36.75	0.00	36.75
Desc: ATHLETIC FIELD MARKER		Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
035050	NORTHERN NURSERIES INC		7/11/2019		66254
M5062200026620	ATHLETIC FIELD MARKER	0.00	\$52.50	0.00	52.50
Desc: ATHLETIC FIELD MARKER		Acct: 10-527-323-0000	MATERIAL & SUPPLIES		
035050	NORTHERN NURSERIES INC		7/11/2019		66181
M5062200025098	FLOWER POTS	0.00	\$76.00	0.00	76.00
Desc: FLOWER POTS		Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			207.25	0.00	207.25
036695	PARRO'S GUN SHOP & POLICE		7/11/2019		66182
190626-430-0	Plate carrier	0.00	\$567.00	0.00	567.00

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	Desc: Plate carrier	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
		Vendor Total:	567.00	0.00	567.00
037040	PEOPLE'S UNITED BANK		7/11/2019		66255
	TH16-070119 RF-329	114,421.30	\$114,421.30	0.00	114,421.30
	Desc: RF3-329 Principal	Acct: 55-954-542-0101	DEBT SERVICE - PRINCIPAL		
	Desc: RF3-329 Interest	Acct: 55-954-542-0100	DEBT SERVICE - INTEREST		
	Desc: RF3-329 Admin Fee	Acct: 55-954-542-0102	DEBT SERVICE - ADMIN FEE		
		Vendor Total:	114,421.30	0.00	114,421.30
037276	PETE'S TIRE BARNS, INC		7/11/2019		66183
	259017 AMB 1 - PARTS	0.00	\$72.00	0.00	72.00
	Desc: AMB 1 - PARTS	Acct: 10-221-321-0200	REPAIRS & MAINT EMS VEHICLES		
	259062 SERVICE CALL	0.00	\$80.60	0.00	80.60
	Desc: SERVICE CALL	Acct: 10-521-320-0000	EQUIP OPERATION & MAINT		
		Vendor Total:	152.60	0.00	152.60
037450	PIKE INDUSTRIES INC		7/11/2019		66184
	1032367 STONE	0.00	\$133.79	0.00	133.79
	Desc: STONE	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
	1032915 CRUSHED STONE BASE	0.00	\$174.31	0.00	174.31
	Desc: CRUSHED STONE BASE	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
	1031815 Material for Podunk Road	0.00	\$753.19	0.00	753.19
	Desc: Material for Podunk Road	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
		Vendor Total:	1,061.29	0.00	1,061.29
037551	PITNEY BOWES INC	PURCHASE POWER	7/11/2019		66185
	JUN'19 POSTAGE JUNE 2019	109.50	\$1,005.00	0.00	1,005.00
	Desc: Postage	Acct: 10-121-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-171-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-151-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-511-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-622-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-175-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-174-322-0000	POSTAGE		
	Desc: Postage	Acct: 50-955-322-0000	POSTAGE		
	Desc: Postage	Acct: 30-975-322-0000	POSTAGE		
		Vendor Total:	1,005.00	0.00	1,005.00
038188	LL POTWIN SERVICES	L.L. POTWIN SERVICES	7/11/2019		66186
	6788 CLEANING SERVICES	0.00	\$1,168.00	0.00	1,168.00
	Desc: Janitorial Services June 7-July 4	Acct: 10-211-318-0000	CONTRACTED SERVICES		
	Desc: Janitorial Services June 7-July 4	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	6790 Cleaning Services June 2019	0.00	\$2,220.00	0.00	2,220.00
	Desc: Cleaning Services June 2019	Acct: 10-161-318-0000	CONTRACTED SERVICES		
	6787 JUN'19 CLEANING SERVICES JUN'19 - LIB	0.00	\$225.00	0.00	225.00
	Desc: CLEANING SERVICES JUN'19 - LIB	Acct: 10-524-318-0000	CONTRACTED SERVICES		
038188	LL POTWIN SERVICES	L.L. POTWIN SERVICES	7/11/2019		66256

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6787 JUL'19	CLEANING SERVICES	0.00	\$75.00	0.00	75.00
Desc: CLEANING SERVICES		Acct: 10-524-318-0000	CONTRACTED SERVICES		
Vendor Total:			3,688.00	0.00	3,688.00
039250	RADIO NORTH GROUP INC			7/11/2019	66187
24141144	Swap of radio from console in PD#4	0.00	\$950.00	0.00	950.00
Desc: Swap of radio from console in PD#4		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
24141161	SERVICE CALL	0.00	\$380.00	0.00	380.00
Desc: SERVICE CALL		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			1,330.00	0.00	1,330.00
039990	REYES, JOSHUA	JOSHUA J REYES		7/11/2019	66188
PO#5152	Reimburse clothing allowance	0.00	\$39.99	0.00	39.99
Desc: Reimburse clothing allowance		Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
Vendor Total:			39.99	0.00	39.99
041636	SATERIALE, GEORGE	MAGIC BY GEORGE		7/11/2019	66257
07-19-19	MAGIC SHOW-SUMMER CAMP	0.00	\$500.00	0.00	500.00
Desc: MAGIC SHOW-SUMMER CAMP		Acct: 10-514-318-0000	CONTRACTED SERVICES		
Vendor Total:			500.00	0.00	500.00
041857	PITNEY BOWES GLOBAL FINANCIAL	PITNEY BOWES GLOBAL FINANCIAL		7/11/2019	66258
JULY'19	POSTAGE LEASE JUL'19	0.00	\$131.44	0.00	131.44
Desc: POSTAGE LEASE JUL'19		Acct: 10-121-320-0000	EQUIP OPERATION/MAINT-OFFICE		
041857	PITNEY BOWES GLOBAL FINANCIAL	PITNEY BOWES GLOBAL FINANCIAL		7/11/2019	66189
3309221140	LEASE POSTAGE MACHINE MAY-JUN'	0.00	\$262.88	0.00	262.88
Desc: LEASE POSTAGE MACHINE MAY-JUN'19		Acct: 10-121-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Vendor Total:			394.32	0.00	394.32
043315	SOUTHEASTERN SECURITY CONSULTANTS			7/11/2019	66190
144523	BACKGROUND CHECKS	0.00	\$210.00	0.00	210.00
Desc: BACKGROUND CHECKS		Acct: 10-514-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			210.00	0.00	210.00
044100	STATELINE SPORTS,LLC			7/11/2019	66191
5077	SUPPLIES/PAINT	0.00	\$287.00	0.00	287.00
Desc: SUPPLIES		Acct: 10-514-330-0000	ATHLETIC SUPPLIES		
Desc: PAINT		Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			287.00	0.00	287.00
045280	JASON TARDY PRODUCTIONS	JASON J TARDY		7/11/2019	66259
09-26-19	High Energy Juggling Show Jul 26'19	0.00	\$500.00	0.00	500.00
Desc: High Energy Juggling Show Jul 26'19		Acct: 10-514-318-0000	CONTRACTED SERVICES		
Vendor Total:			500.00	0.00	500.00
045484	TELEPHONE & NETWORK TECHNOLOGIES			7/11/2019	66192
2528	Pager Fix for Fire - Amp modificati	0.00	\$326.00	0.00	326.00

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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
<b>Detail:</b> Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Pager Fix for Fire - Amp modificati	Acct: 10-221-324-0000	TELEPHONE		
2269	Phone Outage Coverage + Backup Serv	0.00	\$400.00	0.00	400.00
	Desc: Phone Outage Coverage + Backup Serv	Acct: 10-211-324-0000	TELEPHONE		
	Desc: Phone Outage Coverage + Backup Serv	Acct: 10-221-324-0000	TELEPHONE		
	Desc: Phone Outage Coverage + Backup Serv	Acct: 10-271-324-0000	TELEPHONE		
	Desc: Phone Outage Coverage + Backup Serv	Acct: 10-325-324-0000	TELEPHONE		
2484	PHONES SOFTWARE UPDATE	3.88.20	\$80.00	0.00	80.00
	Desc: Phone Software Upgrade	Acct: 10-221-324-0000	TELEPHONE		
	Desc: Phone Software Upgrade	Acct: 10-211-324-0000	TELEPHONE		
	Desc: Phone Software Upgrade	Acct: 10-271-324-0000	TELEPHONE		
	Desc: Phone System Upgrade	Acct: 10-325-324-0000	TELEPHONE		
Vendor Total:			806.00	0.00	806.00
046000	TI-SALES INC			7/11/2019	66260
	INV0107053 METERS	2,075.20	\$2,075.20	0.00	2,075.20
	Desc: METERS	Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
046000	TI-SALES INC			7/11/2019	66193
	INV0106626 LMI CHEMICAL METERING PUMP	1,892.10	\$1,892.10	0.00	1,892.10
	Desc: LMI CHEMICAL METERING PUMP	Acct: 50-952-331-0000	DEPARTMENT EQUIPMENT		
Vendor Total:			3,967.30	0.00	3,967.30
047300	UNITED STATES POSTAL SERVICE			7/11/2019	66194
	PO#5175 POSTAGE	1,346.50	\$1,346.50	0.00	1,346.50
	Desc: April and May Utility Billing	Acct: 50-955-322-0000	POSTAGE		
	Desc: April and May Utility Billing	Acct: 55-955-322-0000	POSTAGE		
	Desc: April and May Utility Billing	Acct: 60-965-322-0000	POSTAGE		
	Desc: April and May Utility Billing	Acct: 65-965-322-0000	POSTAGE		
	PO#5176 POSTAGE	445.50	\$445.50	0.00	445.50
	Desc: Mailing Late notices, shut offs an	Acct: 50-955-322-0000	POSTAGE		
	Desc: Shut off notices for Quechee	Acct: 55-955-322-0000	POSTAGE		
	Desc: Mailing Late notices, shut offs an	Acct: 60-965-322-0000	POSTAGE		
	Desc: Shut off notices for Quechee	Acct: 65-965-322-0000	POSTAGE		
Vendor Total:			1,792.00	0.00	1,792.00
047900	UPPER VALLEY REGIONAL EMERGNCY			7/11/2019	66261
	256 SERVICE FEE FY 2020	0.00	\$175.50	0.00	175.50
	Desc: SERVICE FEE FY 2020	Acct: 10-271-331-0000	DEPARTMENT EQUIPMENT		
	255 SERVICE FEE FY 20	0.00	\$459.00	0.00	459.00
	Desc: SERVICE FEE FY 20	Acct: 10-221-318-0000	CONTRACTED SERVICES		
Vendor Total:			634.50	0.00	634.50
048300	VALLEY NEWS	VALLEY NEWS		7/11/2019	66195
	123440JUN'19 VALLEY NEWS ADS - JUNE 2019 P&D	0.00	\$88.00	0.00	88.00
	Desc: AD#283548 HISTORIES&MYSTERIES OF CE	Acct: 10-625-312-0000	ADVERTISING		
048300	VALLEY NEWS	VALLEY NEWS		7/11/2019	66200
	129896JUN'19 VALLEY NEWS ADS - JUNE 2019 VAL	0.00	\$91.23	0.00	91.23
	Desc: AD#30465 NOTICE TO TAX PAYERS	Acct: 10-174-312-0000	ADVERTISING		
048300	VALLEY NEWS	VALLEY NEWS		7/11/2019	66196

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<b>Detail:</b> Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
125978JUN'19	VALLEY NEWS ADS - JUNE 2019 DPW	0.00	\$352.36	0.00	352.36
	Desc: AD#29213 RFP WW	Acct: 60-964-321-0200	REPAIRS & MAINT-MAINS		
	Desc: AD#29213 RFP WW	Acct: 65-964-318-0000	CONTRACTED SERVICES		
	Desc: AD#29214 RFP SLUGE HAULING	Acct: 60-964-321-0200	REPAIRS & MAINT-MAINS		
	Desc: AD#30014 SAND & GRAVEL BID	Acct: 10-325-312-0000	ADVERTISING		
	Desc: AD#30015 RFP CALCIUM CHLORIDE	Acct: 10-325-312-0000	ADVERTISING		
	Desc: AD#30076 NOTICE BID TRUCK	Acct: 10-325-312-0000	ADVERTISING		
048300	VALLEY NEWS	VALLEY NEWS	7/11/2019		66199
125977JUN'19	VALLEY NEWS ADS - JUNE 2019 P&D	0.00	\$224.94	0.00	224.94
	Desc: AD#30498 ZONING BOARD OF ADJUSTMENT	Acct: 10-621-312-0000	ADVERTISING		
	Desc: AD#30730 HTFD PLANNING COMMISSION	Acct: 10-622-312-0000	ADVERTISING		
048300	VALLEY NEWS	VALLEY NEWS	7/11/2019		66197
125911JUN'19	VALLEY NEWS ADS - JUNE 2019 TM	0.00	\$421.56	0.00	421.56
	Desc: AD#29422 SB AGENDA	Acct: 10-111-312-0000	ADVERTISING		
	Desc: AD#30193 SB AGENDA	Acct: 10-111-312-0000	ADVERTISING		
	Desc: AD#30901 SB AGENDA	Acct: 10-111-312-0000	ADVERTISING		
	Vendor Total:		1,222.13	0.00	1,222.13
048570	VERIZON CONNECT NWF, INC				7/11/2019 66201
OSV000001697136	MONTHLY SERVICE FEE	0.00	\$312.48	0.00	312.48
	Desc: MONTHLY SERVICE FEE	Acct: 10-181-318-0000	CONTRACTED SERVICES		
	Vendor Total:		312.48	0.00	312.48
048575	VERIZON WIRELESS				7/11/2019 66202
9833204384	Cell phones	98.88	\$1,363.10	0.00	1,363.10
	Desc: Cell Phones	Acct: 10-121-324-0000	TELEPHONE		
	Desc: Cell Phones	Acct: 10-171-324-0000	TELEPHONE		
	Desc: Cell Phones	Acct: 10-181-324-0000	TELEPHONE		
	Desc: Cell Phones	Acct: 10-221-324-0000	TELEPHONE		
	Desc: Cell Phones	Acct: 10-211-324-0000	TELEPHONE		
	Desc: Cell Phones	Acct: 10-271-324-0000	TELEPHONE		
	Desc: Cell Phones	Acct: 10-325-324-0000	TELEPHONE		
	Desc: Cell Phones	Acct: 10-511-324-0000	TELEPHONE		
	Desc: Cell Phones	Acct: 50-955-324-0000	TELEPHONE		
	Desc: Cell Phones	Acct: 55-955-324-0000	TELEPHONE		
	Desc: Cell Phones	Acct: 60-965-324-0000	TELEPHONE		
	Desc: Cell Phones	Acct: 65-965-324-0000	TELEPHONE		
	Vendor Total:		1,363.10	0.00	1,363.10
048600	VERMONT AGENCY OF TRANSPORTATION				7/11/2019 66262
B2008842	RENT - AUG'19	1,307.43	\$1,307.43	0.00	1,307.43
	Desc: RENT - AUG'19	Acct: 70-121-318-0580	Welcome Center - rent		
	Vendor Total:		1,307.43	0.00	1,307.43
049275	VERMONT DEPT OF CORRECTIONS	STATE OF VT, DEPT OF CORRECTIONS	7/11/2019		66203

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WC3008	MOWING	0.00	\$700.00	0.00	700.00
	Desc: Cemetery Mowing	Acct: 10-341-318-0000	CONTRACTED SERVICES		
	Desc: Work crew mowing of parks	Acct: 10-521-318-0000	CONTRACTED SERVICES		
	Vendor Total:		700.00	0.00	700.00
049800	VERMONT DEPARTMENT OF TAXES	VERMONT DEPARTMENT OF TAXES	7/11/2019		66204
2019 Q2	APR/MAY/JUN'19 FRANCHISE TAX-LF	1,781.08	\$1,781.08	0.00	1,781.08
	Desc: APR/MAY/JUN'19 FRANCHISE TAX-LF	Acct: 30-974-316-0000	GRANTS/APPROP/ST.TAXES		
	Vendor Total:		1,781.08	0.00	1,781.08
049910	VERMONT GVNMT FINANCE OFFICERS ASS		7/11/2019		66263
'19/20	Annual Membership 2019-2020	0.00	\$30.00	0.00	30.00
	Desc: Annual Membership 2019-2020	Acct: 10-171-313-0000	MEMBERSHIP DUES		
	Vendor Total:		30.00	0.00	30.00
050200	VERMONT LEAGUE OF CITIES AND TOWNS		7/11/2019		66205
20190362-G02	CLAIM:SEWER BACK UP-CRAWFORD	1,000.00	\$1,000.00	0.00	1,000.00
	Desc: CLAIM:SEWER BACK UP-CRAWFORD TERRI	Acct: 60-961-418-0000	PROPERTY & LIABILITY INSURANCE		
	Vendor Total:		1,000.00	0.00	1,000.00
051347	VERMONT, STATE OF	STATE OF VERMONT	7/11/2019		66264
59202	MAXFIELD SPORTS FIELDS - VT002129	0.00	\$100.00	0.00	100.00
	Desc: MAXFIELD SPORTS FIELDS - VT0021296	Acct: 10-527-318-0000	CONTRACTED SERVICES		
	Vendor Total:		100.00	0.00	100.00
051375	VERMONT DEPT ENVIRONMENTAL CONS	STATE OF VERMONT	7/11/2019		66265
5230-9015.1 2019	Permit for Maxfield 2019	0.00	\$883.20	0.00	883.20
	Desc: Permit for Maxfield 2019	Acct: 10-527-318-0000	CONTRACTED SERVICES		
	Vendor Total:		883.20	0.00	883.20
051400	VERMONT STATE TREASURER LICENSES	VERMONT STATE TREASURER	7/11/2019		66206
APR-JUN 2019	41 MARRIAGE LICENSES	0.00	\$2,050.00	0.00	2,050.00
	Desc: 41 MARRIAGE LICENSES	Acct: 10-151-316-0000	STATE PAYMENT - LICENSES		
	Vendor Total:		2,050.00	0.00	2,050.00
052650	WEST LEBANON SUPPLY		7/11/2019		66266
2200000050868	MARKING LIME	0.00	\$32.45	0.00	32.45
	Desc: MARKING LIME	Acct: 10-527-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		32.45	0.00	32.45
053000	WHITE RIVER COUNCIL ON AGING		7/11/2019		66267
'20 Q1	CONTRACTED SERVICES JUL-SEP 201	0.00	\$6,132.50	0.00	6,132.50
	Desc: CONTRACTED SERVICES JUL-SEP 2019	Acct: 10-421-318-0200	CONTRACT SERV SENIOR CTR ADM		
053000	WHITE RIVER COUNCIL ON AGING		7/11/2019		66268
2020 Approp 1	1/2 APPROPRIATION FY'20	0.00	\$41,825.00	0.00	41,825.00
	Desc: 1/2 APPROPRIATION FY'20	Acct: 10-421-318-0100	CONTRACT SERV WR COUNCIL/AGING		

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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
<b>Detail:</b> Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			47,957.50	0.00	47,957.50
053150	SWISH WHITE RIVER LTD		7/11/2019		66207
W307042	CLEANING SUPPLIES	0.00	\$42.81	0.00	42.81
	Desc: CLEANING SUPPLIES	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
053150	SWISH WHITE RIVER LTD		7/11/2019		66269
W320312	CLEANING SUPPLIES	0.00	\$21.55	0.00	21.55
	Desc: CLEANING SUPPLIES	Acct: 10-528-323-0100	MATERIAL & SUPPLIES - CUSTODIAL		
	Desc: CLEANING SUPPLIES	Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
W320373	CLEANING SUPPLIES	0.00	\$63.00	0.00	63.00
	Desc: CLEANING SUPPLIES	Acct: 10-514-323-0000	MATERIAL & SUPPLIES		
W320479	CLEANING SUPPLIES	0.00	\$62.00	0.00	62.00
	Desc: CLEANING SUPPLIES	Acct: 10-528-323-0100	MATERIAL & SUPPLIES - CUSTODIAL		
Vendor Total:			189.36	0.00	189.36
054150	WISDOM & POWER LLC		7/11/2019		66208
JUN'19	June 2019 Service Fee	1,965.11	\$1,965.11	0.00	1,965.11
	Desc: June 2019 Service Fee	Acct: 50-952-329-0000	ELECTRICITY		
Vendor Total:			1,965.11	0.00	1,965.11
059743	HOWELL, THOMAS	THOMAS HOWELL	7/11/2019		66270
PO#5155	REIMBURSE BOOTS ALLOWANCE	0.00	\$289.92	0.00	289.92
	Desc: REIMBURSE BOOTS ALLOWANCE	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
PO#5220	Reimburse 19/20' clothing allowance	0.00	\$80.55	0.00	80.55
	Desc: Reimburse 19/20' clothing allowance	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
Vendor Total:			370.47	0.00	370.47
059804	HATHORN, MICHELE	MICHELE HATHORN	7/11/2019		66209
840410	REFUND TEEN ADVENTURE GETAWA'	0.00	\$40.00	0.00	40.00
	Desc: REFUND TEEN ADVENTURE GETAWAYS	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			40.00	0.00	40.00
059843	COUTERMARSH, LYNN	LYNN COUTERMARSH	7/11/2019		66271
JUL'19	July 2019 Reimburse Ret Health Ins	404.30	\$404.30	0.00	404.30
	Desc: July 2019 Reimburse Ret Health Ins	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: July 2019 Reimburse Ret Health Ins	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: July 2019 Reimburse Ret Health Ins	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: July 2019 Reimburse Ret Health Ins	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			404.30	0.00	404.30
060110	NATIONAL BUSSINESS TECHNOLOGIES LL		7/11/2019		66210
IN312497	METER COPIER JUN'19 - FD	0.00	\$75.30	0.00	75.30
	Desc: METER COPIER JUN'19 - FD	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
IN312496	METER COPIER JUN'19	0.00	\$64.34	0.00	64.34
	Desc: METER COPIER JUN'19	Acct: 10-622-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Desc: METER COPIER JUN'19	Acct: 10-174-320-0000	EQUIP OPERATION/MAINT-OFFICE		
IN312498	METER COPIER JUN'19 - REC	0.00	\$80.65	0.00	80.65
	Desc: METER COPIER JUN'19 - REC	Acct: 10-511-320-0000	EQUIP OPERATION/MAINT-OFFICE		

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Vendor ID	Vendor Name				
<b>Detail:</b> Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
IN313066	COPIER LEASE JUN'19 - DPW	35.36	\$44.22	0.00	44.22
	Desc: COPIER LEASE JUN'19 - DPW	Acct: 10-325-320-0000	EQUIPMENT OPER/MAINT - OFFICE		
	Desc: COPIER LEASE JUN'19 - DPW	Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Desc: COPIER LEASE JUN'19 - DPW	Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE		
	Desc: COPIER LEASE JUN'19 - DPW	Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Desc: COPIER LEASE JUN'19 - DPW	Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE		
IN312499	METER COPIER JUN'19 - PD	0.00	\$22.97	0.00	22.97
	Desc: METER COPIER JUN'19	Acct: 10-211-318-0000	CONTRACTED SERVICES		
	Desc: METER COPIER JUN'19 - PD	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
IN312500	METER COPIER JUN'19 - TM	0.00	\$88.50	0.00	88.50
	Desc: METER COPIER JUN'19 - TM	Acct: 10-121-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Vendor Total:			375.98	0.00	375.98
060124	HARTFORD SOLARFIELD SOLAR, LLC	HARTFORD SOLARFIELD, LLC	7/11/2019		66211
384022	SOLAR ARAY - JUNE 2019	4,326.59	\$18,411.00	0.00	18,411.00
	Desc: WABA 41.5%	Acct: 10-530-329-0000	ELECTRICITY		
	Desc: Town Hall - 16%	Acct: 10-161-329-0000	ELECTRICITY		
	Desc: Fire Department - 50% of Public Saf	Acct: 10-221-329-0000	ELECTRICITY		
	Desc: Police Department - 37.5% of Public	Acct: 10-211-329-0000	ELECTRICITY		
	Desc: Dispatch - 12.5% of Public Safety	Acct: 10-271-329-0000	ELECTRICITY		
	Desc: Lake Pinneo Well - 11%	Acct: 55-953-329-0000	ELECTRICITY		
	Desc: Depot Street - 6%	Acct: 60-962-329-0000	ELECTRICITY		
	Desc: Bugbee Senior Center - 5%	Acct: 10-421-329-0000	ELECTRICITY / GAS		
	Desc: Solid Waste Facility - 3.5%	Acct: 30-971-329-0000	ELECTRICITY		
	Desc: High Street Main Street - 3%	Acct: 65-964-329-0000	ELECTRICITY		
Vendor Total:			18,411.00	0.00	18,411.00
060306	TARGET SOLUTIONS LLC	TARGET SOLUTIONS LLC	7/11/2019		66272
'19/20	SCHEDULING	0.00	\$3,115.00	0.00	3,115.00
	Desc: SCHEDULING	Acct: 10-221-318-0000	CONTRACTED SERVICES		
Vendor Total:			3,115.00	0.00	3,115.00
500510	POIRIER, SHAWN PAUL	SHAWN PAUL POIRIER	7/11/2019		66212
840411	REFUND TEEN ADVENTURE GETAWA'	0.00	\$40.00	0.00	40.00
	Desc: REFUND TEEN ADVENTURE GETAWAYS	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			40.00	0.00	40.00
500650	TRACKER SOFTWARE CORPORATION		7/11/2019		66273
146-008	PUBWORKS ANNUAL CTR JUL'19-JUN'	0.00	\$1,755.00	0.00	1,755.00
	Desc: PUBWORKS ANNUAL CTR JUL'19-JUN'20	Acct: 10-221-318-0000	CONTRACTED SERVICES		
	Desc: PUBWORKS ANNUAL CTR JUL'19-JUN'20	Acct: 10-211-314-0000	BOOKS & PERIODICALS		
	Desc: PUBWORKS ANNUAL CTR JUL'19-JUN'20	Acct: 10-321-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,755.00	0.00	1,755.00
500894	SECURSHRED	SECURSHRED	7/11/2019		66213
309514	SHREDING SERVICES	0.00	\$20.00	0.00	20.00
	Desc: SHREDING SERVICES	Acct: 10-211-318-0000	CONTRACTED SERVICES		
309579	SHREDING SERVICES	0.00	\$20.00	0.00	20.00
	Desc: SHREDING SERVICES	Acct: 10-161-318-0000	CONTRACTED SERVICES		

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Vendor Total:			40.00	0.00	40.00
502131	MCSHERRY, CARA		7/11/2019	66214	
840414	REFUND STORR'S POND GETAWAYS	0.00	\$15.00	0.00	15.00
	Desc: REFUND STORR'S POND GETAWAYS	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			15.00	0.00	15.00
502136	MCCRORY MICHAEL	JUDITH MCCRORY	7/11/2019	66215	
840423	REFUND CAMP VENTURES	0.00	\$130.00	0.00	130.00
	Desc: REFUND CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS		
840413	REFUND STORR'S POND GETAWAYS	0.00	\$15.00	0.00	15.00
	Desc: REFUND STORR'S POND GETAWAYS	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			145.00	0.00	145.00
502260	HALL, AMY	AMY HALL	7/11/2019	66216	
840409	REFUND TEEN ADVENTURE GETAWA'	0.00	\$40.00	0.00	40.00
	Desc: REFUND TEEN ADVENTURE GETAWAYS	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			40.00	0.00	40.00
502373	ROSE, ANGELA	ANGELA ROSE	7/11/2019	66217	
840415	REFUND STORR'S POND GETAWAYS	0.00	\$15.00	0.00	15.00
	Desc: REFUND STORR'S POND GETAWAYS	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			15.00	0.00	15.00
502374	STEWART, RHONDA	RHONDA STEWART	7/11/2019	66218	
840412	REFUND TEEN ADVENTURE GETAWA'	0.00	\$40.00	0.00	40.00
	Desc: REFUND TEEN ADVENTURE GETAWAYS	Acct: 10-514-325-0000	REFUNDS		
840416	REFUND STORR'S POND GETAWAYS	0.00	\$15.00	0.00	15.00
	Desc: REFUND STORR'S POND GETAWAYS	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			55.00	0.00	55.00
502375	HUTCHINS, RHIANNA	RHIANNA HUTCHINS	7/11/2019	66219	
840449	REFUND CAMP VENTURES	0.00	\$110.00	0.00	110.00
	Desc: REFUND CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			110.00	0.00	110.00
502376	KENDALL, CHERYL	CHERYL KENDALL	7/11/2019	66220	
840451	REFUND YOUTH KARATE	0.00	\$10.00	0.00	10.00
	Desc: REFUND YOUTH KARATE	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			10.00	0.00	10.00
<b>FUND 1 0</b>			<b>Bank Total:</b>		<b>477,008.47</b>
		Holdback Total			494,354.96
<b>Batch Totals:</b>		0.00	245,605.47	10.66	739,971.09

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User: florentina  
ReportAPINHDD\_PmtByDate

Check Date: 7/11/2019 - 7/11/2019

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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
<b>Detail:</b> Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.

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\_\_\_\_\_ SIMON DENNIS  
\_\_\_\_\_ RICHARD G GRASSI  
\_\_\_\_\_ DENNIS BROWN  
\_\_\_\_\_ DAN FRASER  
\_\_\_\_\_ ALAN JOHNSON  
\_\_\_\_\_ JAMESON C. DAVIS  
\_\_\_\_\_ KIM SOUZA  
\_\_\_\_\_ J. BRANNON GODFREY JF  
\_\_\_\_\_ GAIL OSTROUT  
\_\_\_\_\_ BROOKS A. TEEL