



**LEBANON CITY COUNCIL  
REGULAR MEETING AGENDA  
Council Chambers, City Hall  
Wednesday, July 11, 2018  
7:00pm**

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**7:00PM**

**CALL TO ORDER:** The July 11, 2018 Lebanon City Council Meeting is hereby called to order.

**1. PLEDGE OF ALLEGIANCE**

**2. PUBLIC FORUM ANNOUNCEMENT BY THE MAYOR**

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

**3. OPEN TO THE PUBLIC**

**4. RESOLUTIONS**

Community Awards to be Presented by Fire Chief Christopoulos

**Documents:**

[2018-07-11\\_Item.0.4-RESOLUTION.pdf](#)

**5. ACCEPTANCE OF MINUTES**

- April 26, 2018 (Work Session)
- May 9, 2018 (Work Session)
- June 13, 2018 (Work Session)

**Documents:**

[2018-07-11\\_Item.0.5-MINUTES.pdf](#)

**6. APPOINTMENTS**

Zoning Board of Adjustment

- Al Patterson (Regular Member)
- William Koppenheffer (Regular Member)

**Documents:**

[2018-07-11\\_Item.0.6-APPOINTMENTS.pdf](#)

**7. PUBLIC HEARING ITEMS**

**A. Amend Ordinance No. 18, Salary Plan**

Public Hearing for the purpose of receiving public input and taking action to adopt proposed amendments to Ordinance No. 18, Salary Plan, Article III, Bargaining Unit Employees by reclassifying the position of Energy & Facilities Manager from a Grade 10 to a Grade 12.

- Presentation:
- Opening of the Public Hearing:
- Questions & Comments by the Public:
- Closing of the Public Hearing:
- Council Deliberation & Action:

**Documents:**

[2018-07-11\\_Item.0.7.A-AMEND ORD 18 - RECLASSIFY EFM.pdf](#)

**B. Housing And Public Facilities CDBG Application For Twin Pines Housing Trust, Village At Crafts Hill, West Lebanon**

Public Hearings for the purpose of receiving public input and taking action on a Community Development Block Grant (CDBG) application proposed by the City of Lebanon to the NH Community Development Finance Authority (CDFA). Counties and Communities can apply for up to \$500,000 annually on a competitive basis for housing and public facilities, \$500,000 for economic development, and \$500,000 for emergency activities that directly benefit low and moderate income persons. Up to \$12,000 is available for feasibility study grants. The proposal to be heard includes:

1. A Public Hearing for the purpose of receiving public input and taking action on a proposed Housing and Public Facilities grant application for up to \$500,000 in CDBG funds (to be sub-granted to Twin Pines Housing Trust) for the renovation of Village at Crafts Hill; and to authorize the City Manager to sign, submit, and execute any documents which may be necessary to effectuate the CDBG Application.
2. A Public Hearing for the purpose of receiving public input and taking action to adopt the City of Lebanon Anti-displacement and Relocation Plan for Twin Pines Housing Trust.
3. A Public Hearing for the purpose of receiving public input and taking action to review and reaffirm the City of Lebanon Housing and Community Development Plan, originally adopted by the Council on January 19, 2011, last reaffirmed October 15, 2014.

- i. Presentation:
- ii. Opening of the Public Hearing:
- iii. Questions & Comments by the Public:
- iv. Closing of the Public Hearing:
- v. Council Deliberation & Action:

**Documents:**

[2018-07-11\\_Item.0.7.B-CDBG-TPHT-CRAFTS HILL.pdf](#)

**8. OLD BUSINESS**

- A. **Adoption Of Provisions Of RSA 162-K, Municipal Economic Development And Revitalization Districts, To Enable The Establishment Of A Tax Increment Financing District In Downtown Lebanon (Public Hearing Held June 20, 2018)**

**Documents:**

[2018-07-11\\_Item.0.8.A-RSA 162-K-TIF DISTRICT.pdf](#)

- B. **Action On Proposed Amendments To Chapter A191, City Council Rules, As Presented And Discussed At The June 20, 2018 City Council Meeting.**

**Documents:**

[2018-07-11\\_Item.0.8.B-COUNCIL RULES EMAIL-COMPUTER USE.pdf](#)

- C. **Update On Westboro Yard**

**9. NEW BUSINESS**

- A. **Set Public Hearing For August 1, 2018: Ordinance #2018-05 To Amend City Code Chapter 68, Increase To Current Ambulance Fees**

**Documents:**

[2018-07-11\\_Item.0.9.A-ORD 2018-05-AMBULANCE FEES.pdf](#)

- B. **Ordinance No. 18, Salary Plan, Article II, Non-Affiliated Employees: Correction To Library Position Title In Grade 7**

**Documents:**

[2018-07-11\\_Item.0.9.B-ORD 18-TITLE CORRECTION-GRADE 7 LIBRARY POSITION.pdf](#)

- C. **Acceptance Of Bid And Authorization For Sale Of 7 Fortune Street**

**Documents:**

[2018-07-11\\_Item.0.9.C-ACCEPT BID AND AUTH OF SALE - 7 FORTUNE ST.pdf](#)

- D. **Presentation Of Options For Tunnel Fix**

**Documents:**

10. **REPORTS**

A. **City Manager**

B. **Council Representatives To Other Bodies**

11. **FUTURE AGENDA ITEMS**

12. **NON-PUBLIC SESSION**

13. **ADJOURN**

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*Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact the ADA coordinator at City Hall by calling 603-448-4220 at least 72 hours in advance so that the City can make any necessary arrangements.*

The agenda, in its entirety, is available on the City's website at [www.LebanonNH.gov](http://www.LebanonNH.gov). Copies can be obtained at the City Manager's Office and are available on the Monday prior to the scheduled council meeting.

**CATV CHANNEL 8 BROADCASTS CITY COUNCIL MEETINGS AT 8:00PM ON THE NIGHT FOLLOWING THE MEETING. THESE MEETINGS ARE AVAILABLE VIA CATV'S WEBSITE (WWW.CATV8.ORG) FOR VIEWING BY 5:00PM THE DAY FOLLOWING THE MEETING. CATV ALSO BROADCASTS THE LEBANON PLANNING BOARD AND SCHOOL BOARD MEETINGS. CONSULT THE WEBSITE FOR DETAILS.**

**FUTURE BOARD/COMMITTEE/COMMISSION APPOINTMENTS**

**Board/Committee:** Library Board of Trustees

**Position:** Alternate Member

**Applicant:** Ann Shartstein

**Assigned Councilor:** K. Zook

**Assigned Date:** 05-09-18

**Board/Committee:** Conservation Commission

**Position:** Regular Member

**Applicant:** Sarah Riley

**Assigned Councilor:** K. Hill

**Assigned Date:** 05-18-18

**Board/Committee:** Conservation Commission

**Position:** Alternate Member

**Applicant:** Suellen Balestra

**Assigned Councilor:** C. Below

**Assigned Date:** 05-18-18

**Board/Committee:** Planning Board

**Position:** Alternate Member

**Applicant:** Matthew Cole

**Assigned Councilor:** City Manager Mulholland

**Assigned Date:** 06-26-18

Note: While one(1) city councilor is officially assigned to interview each applicant, ANY city councilor may interview ANY applicant for any position to better inform their decision.

**PROPOSED FUTURE AGENDA ITEMS:** Dates may be tentative and this list not considered all inclusive. PLEASE REVIEW THESE ITEMS AND REMOVE/ASSIGN DATES AS NECESSARY.

**JULY 18, 2018**

**6PM - BOARDS & COMMITTEES QUARTERLY REPORTS**

**NEW BUSINESS:**

A. Discussion of Grafton County Commissioner's Proposed FY '19 Budget with Wendy Piper, District 1 Commissioner

B. Review and Adoption of Revised Real Property Transactions Policy

C. Review of Airport Fees

**AUGUST 1, 2018**

**PUBLIC HEARING ITEMS:**

A. Ordinance #2018-05 to Amend City Code Chapter 68, increase to current Ambulance Fees

**NEW BUSINESS:**

A. Water & Sewer Rate Study Analysis

