



**TOWN OF HARTFORD
SELECTBOARD AGENDA**

Tuesday, February 9, 2021
6:00pm Hartford Town Hall
171 Bridge Street, White River Junction, VT 05001

**This meeting will be conducted in compliance with
Vermont Open Meeting Law with electronic participation.**

<https://zoom.us/j/549799933> - Please mute your microphone.
[youtube.com/catv810](https://www.youtube.com/catv810) – click “live now”.

If you're calling in from phone dial:
(415) 762-9988 Type in the Room ID: 549-799-933 followed by #
Press # a second time
Press *9 to raise your hand for public comment

- I. Selectboard Meeting (6:00)**
- II. Pledge of Allegiance (6:05)**
- III. Local Liquor Control Board: (6:10)**

Renewals:

- a. Phnom Penh Sandwich Station, LLC Doing Business As: Phnom Penh Sandwich Station 7 North Main Street, White River Junction, VT 05001. (1st Class)
- b. Perry Hospitality Group of Vermont Doing Business As: The Quechee Inn at Marshland Farms, Quechee Main Street, Quechee, VT 05059. (1st, 3rd Class & Outside Consumption)
- c. Summit Stores, LLC Doing Business As: Summit Stores, 18 and 42 Sykes Mountain Ave., White River Junction, VT 05001 (2nd Class)

IV. Order of Agenda

V. Selectboard

- 1. Public, Selectboard Comments and Announcements (6:30)**
- 2. Appointments: (7:00)**
 - a. Consider the Appointment of Sarah Oertly to the Parks & Recreation Commission for a three-year term beginning on February 9, 2021 and ending February 8, 2024.
- 3. Town Manager's Report: (7:05) Significant Activity Report.**

4. Board Reports, Motions & Ordinances:

- a. HBRLF and VCDP-RLF Guidelines – Proposed Change in Loan Interest Rate – (motion required) (7:30)
- b. HBRLF and VCDP-RLF Loan Application (7:45)
Discussion in Executive Session: Given the confidential nature of this information, it is exempt from public records laws under Title 1, Section 313(a)(6) of the Vermont Statutes.

Decision in open session (motion required)
- c. HBRLF and VCDP-RLF GMEDC Administrative Contract – (motion required) (8:00)
- d. Bond Bank Application for Pool and TIP Project (motion required)(8:15)
- e. TIF Annual Report Presentation – (information only) (8:30)
- f. Joint discussion with the School Board to review “Community Engagement Model.” (information only) (9:00)
- g. Further consideration of a request to extend Sanitary Sewer to the Marion Cross School located in Norwich, Vermont. (motion) (9:45)

VI. Commission Meetings Reports (10:15)

VII. Consent Agenda (10:30)

Approve Payroll Ending: 2/6/2021
Approve Meeting Minutes of: 1/26/2021
Approve A/P Manifest of: 2/5/2021 & 2/9/2021
Selectboard Meeting Dates of: Already approved: 2/23/2021 & 3/4/2021 (organizational)

Needs approval: 3/9/2021 and 3/23/2021

VIII. Executive Session (10:45)

Motion: Move that we enter executive session to engage in protected attorney/client communications under the provisions of Title I, Section 313(a)(1)(F) of the Vermont Statutes.(For the purpose of discussing mediation/settlement)

IX. Adjourn the Selectboard Meeting (motion required)

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager’s office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

2021 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

9702-001-1RST-001

Page 1

License Year Beginning May 1, 2021 ending April 30, 2022

Fee: \$230.00 of which
\$115.00 is paid to town/city
\$115.00 is paid to DLC
Town: 14040 - HARTFORD

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Phnom Penh Sandwich Station, LLC
Doing Business As:

Licensee # 9702- 1

Expire April 30, 2021.

Phnom Penh Sandwich Station
7 North Main Street
White River Junction VT 05001
Telephone: (603) 667-0768

Mailing Address:
49 Mascoma Street
Lebanon NH 03766

PLEASE INCLUDE EMAIL ADDRESS: ppsandwichstation@gmail.com

Description of Premises:

1st class restaurant in a single story stand alone building situated
on the northern side of North Main Street at the intersection of
Railroad Row, designated as #7 North Main Street, in the Village of
White River Junction, Town of Hartford, Vermont.

Lessor:

Execusuite, LLC
21 Water Street
Lebanon NH 03766

Last Enforcement Seminar: 10/23/2020

Filed Articles of Organization: Yes

Date Filed: 09/08/2015

Federal ID Number: 47-4559538

Majority of Members are US Citizens: Yes

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES
AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. Tin, Sarin	49 Mascoma Street	Lebanon	NH	03766

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law
(including traffic tickets by mail) during the last year? Yes No ☒
If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont
(See VSA, T.7, Ch.9, Sec. 223)? Yes No ☒
If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 9633

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: MRT-10961958-001

Disclosure of Non-profit Organization?: Yes No ☒

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information
from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full
compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date
of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with
respect to child support or are in full compliance with a plan to pay any and all child support payable under a support
order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good
standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of
contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2021 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

9702-001-1RST-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 4 day of January, 2021

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

SARIN T IN

SARIN T IN

Member.

(Title)

Are you making this application for the benefit of any other party? ☐ Yes ☒ No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

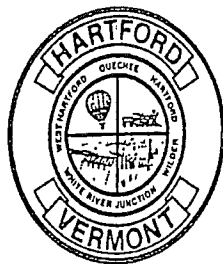
Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec.312



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2021 LIQUOR LICENSE-ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will be returned.

Date: 01/04/21 Applicant: Phnom Penh Sandwich Station LLC
Doing Business As: Phnom Penh Sandwich Station LLC
Mailing Address:
49 Mascota St Lebanon NH 03766
Telephone Number(s): 603 667 0768
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

SARIN TIN

11/06/1987

Please list violations any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

None

Liquor/Tobacco License Violations (See Hartford Liquor Policy for Details). (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.


Licensee's Signature

SARIN TIN
Printed Name

01/04/2021
Date



CERTIFICATE OF ACHIEVEMENT

AWARDED TO

sarin tin

FOR COMPLETING

1st Class Server Training Program 2020 Final Exam

COMPLETION DATE

October 23, 2020

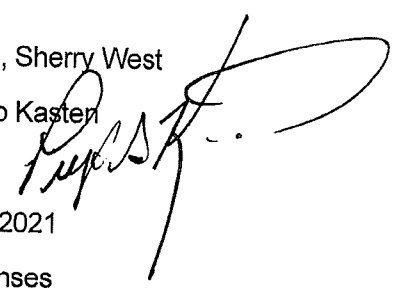
SCORE

85%

**Hartford Police
Department**

Memo

To: Lisa O'Neil, Sherry West
From: Chief Phillip Kasten
Date: January 5, 2021
Re: Liquor Licenses



The following establishment and persons listed on the application have been check through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

Phnom Penh

Sarin Tin

Inspection Summary

Hartford Fire Department

Inspection 4341



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM

Scheduled 01/20/2021 00:00
Inspected On 01/15/2021 13:00
Finished At 01/15/2021 14:00
Next Inspection
Scheduled
Inspection Length 1.00

Occupant

Occupant Name Summit Stores LLC
Building Name Gas Station/Restaraunt
Contact Name Thomas Frawley
Address 18 SYKES MOUNTAIN AVE
City, State and Zip White River Junction, VT 05001-
Phone 603-448-4000

Owner

Owner / Company SUMMIT DISTRIBUTING LLC
Contact Name Thomas Frawley
Address 240 MECHANIC STREET
City, State and Zip LEBANON, NH 03766-
Phone

Comments

Violation Summary

Status	Violation	Location
Closed	- Liquor License Inspection Building currently under construction - Will conduct final inspection when work is completed.	Building

Tickler History

Date	Type	Inspector	Narrative
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Signatures

Inspector

Thomas Peltier

01/20/21
Date

Inspection Summary

Hartford Fire Department

Inspection 4322



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM

Scheduled 01/15/2021 00:00
Inspected On 01/07/2021 14:00
Finished At 01/07/2021 15:00
Next Inspection
Scheduled
Inspection Length 1.00

Occupant

Occupant Name Phnom Penh Sandwich Station
Building Name Restaurant
Contact Name Tin, Sarin
Address 7 N MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 603-667-0768

Owner

Owner / Company EXECUSUITES
Contact Name
Address 21 WATER ST
City, State and Zip LEBANON, NH 03766-
Phone

Comments

Please contact me by phone 802-295-3232 or by email at tpeltier@hartford-vt.org when violations are completed.

Violation Summary

Status	Violation	Location
Closed	4.5.8.7 - Inspection and test report shall be available (TQP Sticker). Inspections and tests of the fire sprinkler (other than multipurpose piping systems), suppression, emergency electrical generation, alarm, detection and any other fire protection systems, devices and equipment shall be conducted for the owner by a certified sprinkler technician/technically qualified person (TQP) who has obtained the required certificate of fitness according to section 1.13. Inspections and tests shall be conducted at least annually or semi-annually for kitchen hood suppression systems as required by a specific standard. Annual testing by a technically qualified person does not prohibit owner from inspection and testing at more specific intervals. A technically qualified person shall file a written inspection report with the AHJ within 14 days of completion of each inspection.	Kitchen
Closed	11.6.2 - Hood System Inspection - Cleaning Hoods, grease removal devices, fans, ducts, and other appurtenances shall be cleaned to remove combustible contaminants prior to surfaces becoming heavily contaminated with grease or oily sludge. Hood system shall be cleaned by a properly trained, qualified, and certified company or person(s).	Kitchen

Closed

- Hood Suppression System Pull Station
Hood Suppression System Pull Station shall be clear of all obstructions and readily accessible at all times.

Kitchen

Tickler History

Date

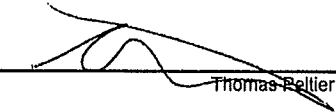
Type

Inspector

Narrative

Signatures

Inspector


Thomas Bellier

6/20/21
Date

2021 LIQUOR LICENSE RENEWAL APPLICATION

FIRST CLASS HOTEL LICENSE TO SELL MALT AND VINOUS BEVERAGES

2870-001-1HTL-001

Page 1

License Year Beginning May 1, 2021 ending April 30, 2022

Fee: \$230.00 of which
\$115.00 is paid to town/city
\$115.00 is paid to DLC
Town: 14040 - HARTFORD

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Perry Hospitality Group of Vermont

Licensee # 2870- 1

Doing Business As:

Quechee Inn at Marshland Farms, The
Quechee Main Street
Quechee VT 05059
Telephone: (802) 295-3133

Mailing Address:

P.O. Box 747
Quechee Main Street
Quechee VT 05059

PLEASE INCLUDE EMAIL ADDRESS:*rick@quecheeinn.com*

Description of Premises:

Hotel in a two story wood frame building located on Club House Road
one mile west of Route 4 and Quechee Main Street in Quechee, town of
Hartford, Vermont.

Lessor:

Perry Hospitality Inc.
10 Tower Lane
Avon CT 06001

Last Enforcement Seminar: 12/19/2019

Fed. ID Number: 03-0342513 Incorporation Date: 04/22/1994 Valid Charter?: **Yes** State of Charter: VermontMajority of Directors are US Citizens: **Yes****ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Corporation	Name	Address	Town/City	State	Zip Code
Director	1. Perry, Rodger W	Clubhouse Road	Quechee	VT	05059
Director	2. Whitbeck, Kathleen	5 Whitbeck Road	Mt Washington	MA	01258
Stockholder	3. Perry, Rodger W	Clubhouse Road	Quechee	VT	05059

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 783

Vt. Dept. of Health Lodging No.: 4209

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: 098906

Disclosure of Non-profit Organization?: Yes ☒ No**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2021 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS HOTEL LICENSE TO SELL MALT AND VINOUS BEVERAGES

2870-001-1HTL-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 6th day of January, 2021

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

[Signature]

Owner/President
(Title)

Are you making this application for the benefit of any other party? ☐ Yes ☒ No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec.312

2021 LIQUOR LICENSE RENEWAL APPLICATION

THIRD CLASS HOTEL LICENSE TO SELL SPIRITUOUS LIQUORS

2870-001-3HTL-001

Page 1

License Year Beginning May 1, 2021 ending April 30, 2022

Fee: \$1,095.00

Paid to DLC

Seasonal Fee: \$550.00

Town: 14040 - HARTFORD

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Perry Hospitality Group of Vermont
Doing Business As:

Licensee # 2870- 1

Quechee Inn at Marshland Farms, The
Quechee Main Street
Quechee VT 05059
Telephone: (802) 295-3133Mailing Address:
P.O. Box 747
Quechee Main Street
Quechee VT 05059

PLEASE INCLUDE EMAIL ADDRESS:

rick@quecheeinn.com

Description of Premises:

Hotel in a two story wood frame building located on Club House Road
one mile west of Route 4 and Quechee Main Street in Quechee, town of
Hartford, Vermont.

Lessor:

Perry Hospitality Inc.
10 Tower Lane
Avon CT 06001

Last Enforcement Seminar: 12/19/2019

This Club is: An unincorporated Association? ☐ Yes ☒ No
A Limited Liability Company? ☐ Yes ☒ No
A Vermont Corporation? ☒ Yes ☐ NoFed. ID Number: 03-0342513 Incorporation Date: 04/22/1994 Valid Charter?: **Yes** State of Charter: Vermont
Majority of Directors are US Citizens: **Yes****ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Corporation	Name	Address	Town/City	State	Zip Code
Director	1. Perry, Rodger W	Clubhouse Road	Quechee	VT	05059
Director	2. Whitbeck, Kathleen	5 Whitbeck Road	Mt Washington	MA	01258
Stockholder	3. Perry, Rodger W	Clubhouse Road	Quechee	VT	05059

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 3839Vt. Dept. of Health Lodging No.: 4753Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: MRT-10031234/098906Disclosure of Non-profit Organization?: ☐ Yes ☒ No**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands that he/she must maintain a list of the names and residences of paid up members, a list of club officers, and a list of employees of the club and their annual salaries. These lists must remain on the licensed premises and be available for inspection upon request.

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2021 LIQUOR LICENSE RENEWAL APPLICATION
THIRD CLASS HOTEL LICENSE TO SELL SPIRITUOUS LIQUORS

2870-001-3HTL-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 6th day of January, 2021

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

owner
(Title)

Are you making this application for the benefit of any other party? ___Yes XNo

MAKE CHECKS PAYABLE TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

MAIL CHECK WITH COMPLETED FORMS TO THE TOWN OR CITY CLERK

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present Attest, _____, Town Clerk

The seasonal fee applies to establishments open for six continuous months or less of the license year.

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

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2021 LIQUOR LICENSE RENEWAL APPLICATION
OUTSIDE CONSUMPTION PERMIT

2870-001-OUTC-001

Page 1

License Year Beginning May 1, 2021 ending April 30, 2022

Fee: \$20.00
Paid to DLC

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Perry Hospitality Group of Vermont

Licensee # 2870- 1

Doing Business As:

Quechee Inn at Marshland Farms, The
Quechee Main Street
Quechee VT 05059
Telephone: (802) 295-3133

Mailing Address:

P.O. Box 747
Quechee Main Street
Quechee VT 05059

PLEASE INCLUDE EMAIL ADDRESS: rick@quecheeinn.com

Description of the delineated area is as follows: to include
Outside of the dining room on the porch covered by an awning and the
grassy area with physical barriers being hedges. Permission for
weddings and other special functions will be filed separately.

Additional: See letter
Steel Frame Tented 3000 Sq Ft.
Brick courtyard behind the Inn

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

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I/We hereby certify that the information in this application is true and complete.

Dated this 6th day of January, 2021

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

owner/president
(Title)

Are you making this application for the benefit of any other party? Yes ☒ No

MAKE CHECKS PAYABLE TO AND MAIL TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

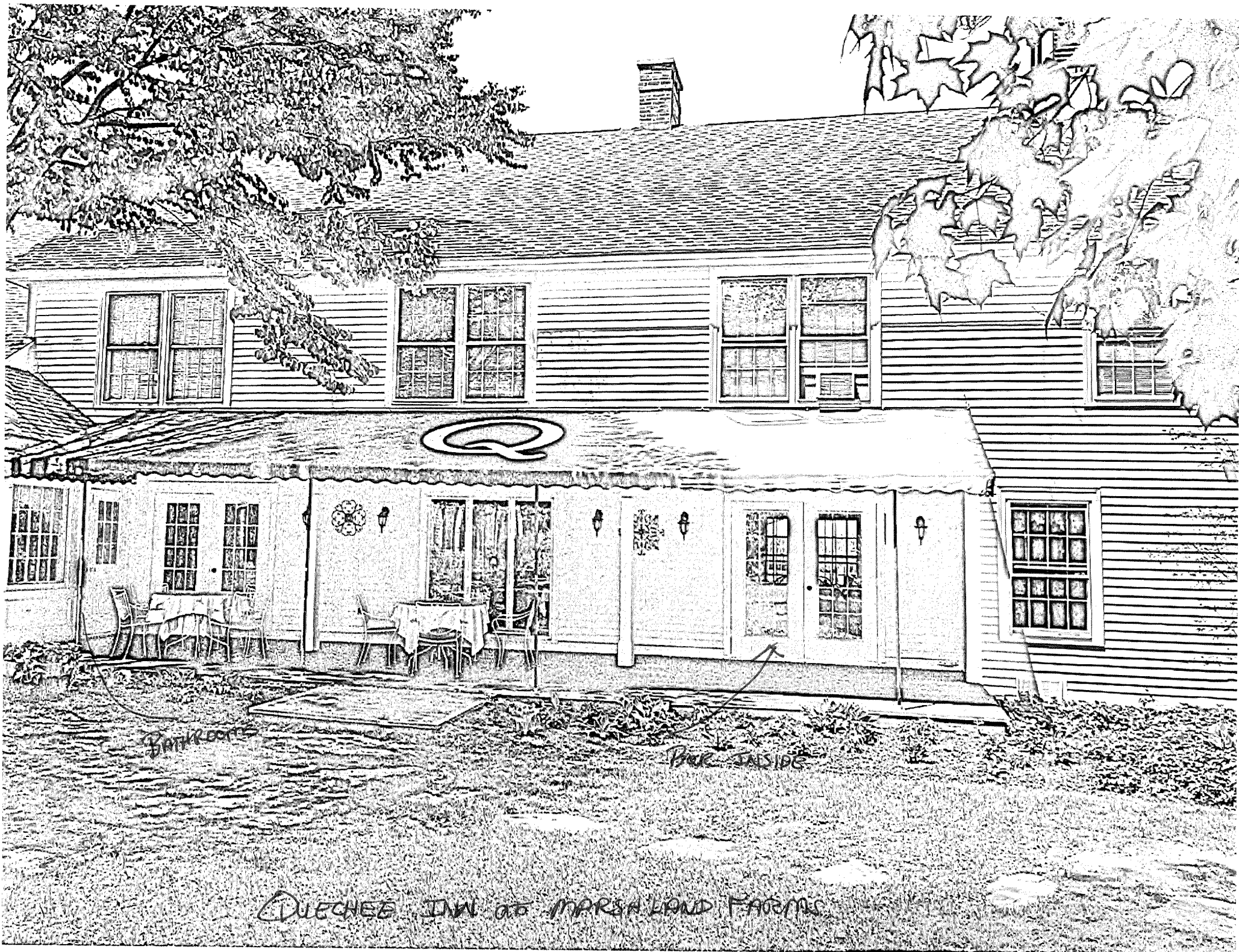
APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk



QUEEN
/ N N
BUILDING

Bathrooms

DOOR

Q KUNNY

Table

Table

Table
PORCH

Table

DOOR

Garden

Garden

QUEEN
/ N N
BUILDING

UPPER COURTYARD
LAWN

inside

where is the box?

Thunks

Trees

STEPS

Trees

STONE WALL

Trees

Garden
Area Hedges

Shrubs

Sherry West

From: rick@quecheeinn.com
Sent: Wednesday, January 6, 2021 2:36 PM
To: Sherry West
Subject: Addendum to permit

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

To Whom It May Concern:

Please include on our application for liquor permit renewal - "the Steel Frame Tented 3000 square foot brick courtyard located behind the Inn" as is stated on our provisional permit we had this past summer

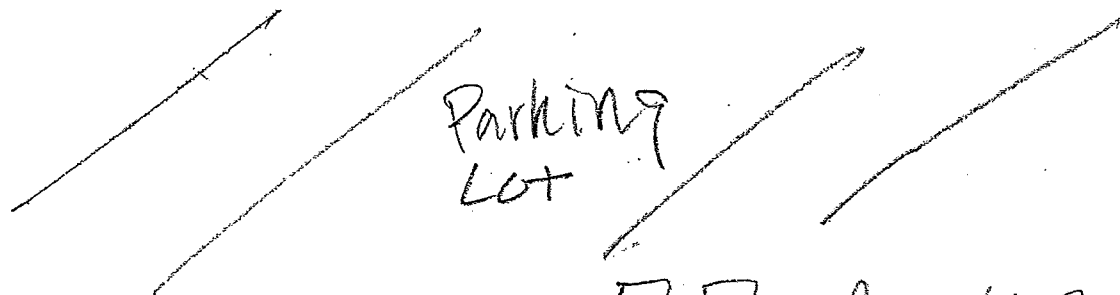
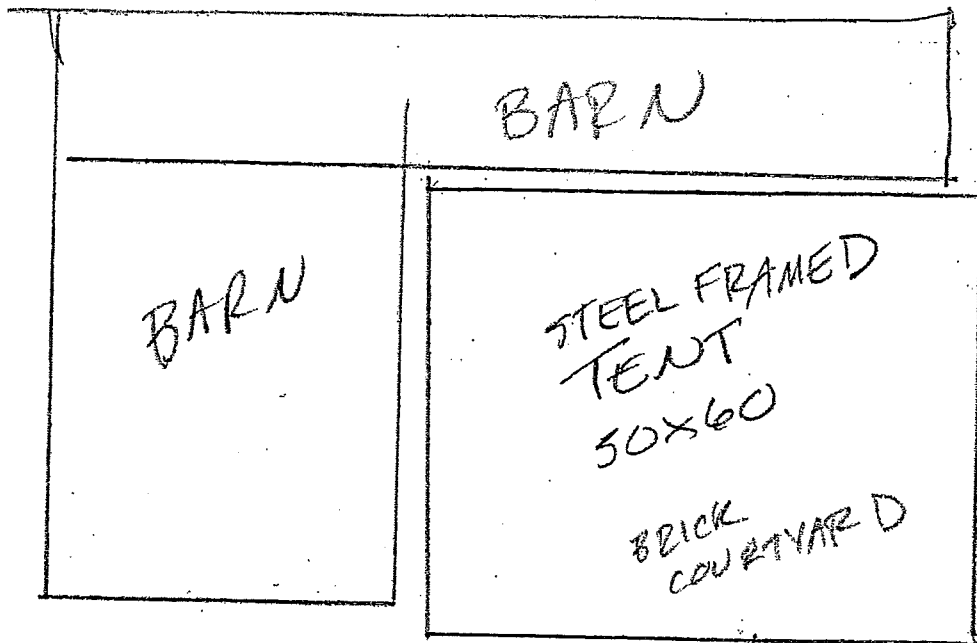
Thank you

Rick Trahan

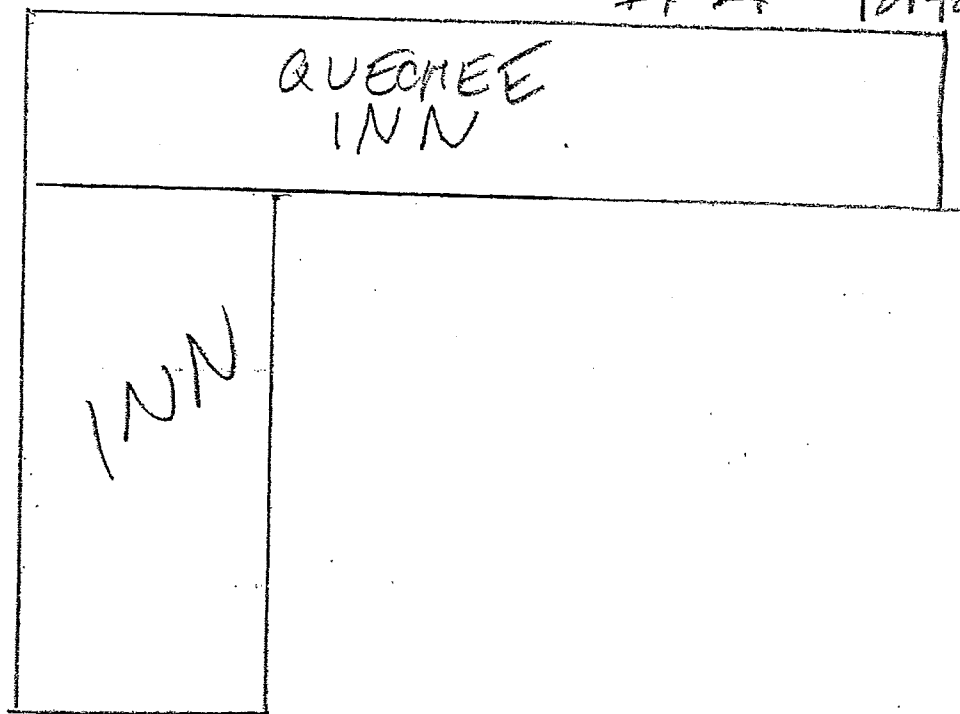
General Manager

The Quechee Inn at Marshland Farm

*Are attached
Drawings*



□ □ - Portable Baths





DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

CERTIFICATE OF ACHIEVEMENT

AWARDED TO

Richard Trahan

FOR COMPLETING

1st class Server Training 2019

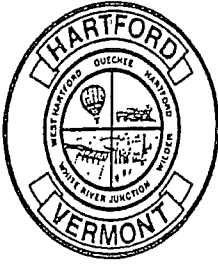
COMPLETION

DATE

December 19,
2019

SCORE

100%



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2021 LIQUOR LICENSE-ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will be returned.

Date: 1/6/21 Applicant: The Quechee Inn / Perry Hospitality
Doing Business As: _____
Mailing Address: PO Box 747, Quechee, VT 05059
Telephone Number(s): 802 295 3133
Other Contact Name: (if applicable) _____

Please list below **ALL** licensees, directors, owners, stockholders name & dates of birth:

Rodger Perry - owner & president - 8/23/1952 DOB

Please list violations any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). ***If no violations, please answer "None".***

NONE

Liquor/Tobacco License Violations (See Hartford Liquor Policy for Details).
(including violations taking place on licensee's premises and/or charges against employee, etc.): ***If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".***

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

[Signature]
Licensee's Signature

Richard Trahan 1/6/21
Printed Name Date

Licensee's Signature

Printed Name

Date

**Hartford Police
Department**

Memo

To: Lisa O'Neil, Sherry West

From: Chief Phillip Kasten

Date: January 6, 2021

Re: Liquor Licenses

The following establishment and persons listed on the application have been check through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

Quechee Inn at Marshland Farms
Quechee Main St

Rodger Perry
Kathleen Whitbeck

Inspection Summary

Hartford Fire Department

Inspection 4299



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM

Scheduled 01/11/2021 00:00
Inspected On 01/11/2021 11:00
Finished At 01/11/2021 12:00
Next Inspection
Scheduled
Inspection Length 1.00

Occupant

Occupant Name QUECHEE INN AT MARSHLAND FARMS
Building Name Restaurant
Contact Name Rick Trahan
Address 1119 QUECHEE MAIN ST
City, State and Zip Quechee, VT 05059-
Phone 802-295-3133

Owner

Owner / Company PERRY HOSPITALITY INC
Contact Name
Address 10 Tower Lane
City, State and Zip Avon, CT 06001-
Phone

Comments

Please contact me by phone 802-295-3232 or by email at tpeltier@hartford-vt.org when violations are completed.

Violation Summary

Status	Violation	Location
Closed	11.6.2 - Hood System Inspection - Cleaning Hoods, grease removal devices, fans, ducts, and other appurtenances shall be cleaned to remove combustible contaminants prior to surfaces becoming heavily contaminated with grease or oily sludge. Hood system shall be cleaned by a properly trained, qualified, and certified company or person(s).	Kitchen
Closed	4.5.8.7 - Inspection and test report shall be available (TQP Sticker). Inspections and tests of the fire sprinkler (other than multipurpose piping systems), suppression, emergency electrical generation, alarm, detection and any other fire protection systems, devices and equipment shall be conducted for the owner by a certified sprinkler technician/technically qualified person (TQP) who has obtained the required certificate of fitness according to section 1.13. Inspections and tests shall be conducted at least annually or semi-annually for kitchen hood suppression systems as required by a specific standard. Annual testing by a technically qualified person does not prohibit owner from inspection and testing at more specific intervals. A technically qualified person shall file a written inspection report with the AHJ within 14 days of completion of each inspection.	Kitchen

Closed	- Exit/Emergency Lighting All Exit/Emergency Lighting shall be in proper working order.	Building
Closed	- Direct Bonding of Standard (Yellow) CSST Direct bonding is required for gas piping systems incorporating standard (yellow) or uncoated CSST whether or not the connected gas equipment is electrically powered.	Mechanical Room
Closed	5.1.2.3.3 - Fire Doors Blocking or wedging of doors in the open position shall be prohibited.	Mechanical Room

Tickler History

Date Type Inspector Narrative

Signatures

Inspector


Thomas Peltier

01/20/21
Date

2021 LIQUOR LICENSE RENEWAL APPLICATION

SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

8736-005-SECN-001

Page 1

License Year Beginning May 1, 2021 ending April 30, 2022

Fee: \$140.00 of which
\$70.00 is paid to town/city
\$70.00 is paid to DLC
Town: 14040 - HARTFORD

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Summit Stores, LLC

Licensee # 8736- 5

Doing Business As:

Summit Stores

Mailing Address:

18 and 42 Sykes Mountain Ave.

240 Mechanic Street

White River Junction VT 05001

Lebanon NH 03766

Telephone: (603) 448-4000

PLEASE INCLUDE EMAIL ADDRESS: ap@sumd.com

Description of Premises:

2nd class license located on the northern side of a single story building. Situated on the northern corner of the intersection of Sykes Avenue and US Route 5, designated as 42 Sykes Mountain Avenue in the Village of White River Junction, Town of Hartford, Vermont.

Lessor:

Summit Distributing, LLC
240 Mechanic Street
Lebanon NH 03766

Last Enforcement Seminar: 06/26/2020

Filed Articles of Organization: **Yes**

Date Filed: 04/06/2015

Federal ID Number: 36-4806994

Majority of Members are US Citizens: **Yes****ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. Frawley, Thomas	30 Union Street	Lyme	NH	03768
Member	2. Frawley, Denise	30 Union Street	Lyme	NH	03768

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Disclosure of Non-profit Organization?: Yes ☒ No**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

- no health licensed required at this time.
- no outside serving area

2021 LIQUOR LICENSE RENEWAL APPLICATION
SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

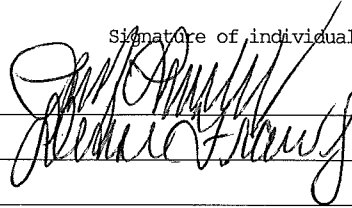
8736-005-SECN-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 5 day of January, 2021

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners



(Title)

Are you making this application for the benefit of any other party? ☐ Yes ☒ No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Approved by Board of Control Commissioners of the City or Town of _____.

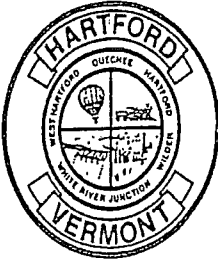
Total Membership _____, _____ members present

Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec.312



TOWN OF HARTFORD

MUNICIPAL OFFICES

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White River Junction, Vermont 05001

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website: www.hartford-vt.org



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2021 LIQUOR LICENSE-ADDITIONAL INFORMATION

ALL information must be completed (use separate sheet, if necessary).

Incomplete applications will be returned.

Date: 1-5-21 Applicant: Summit Stores LLC
Doing Business As: _____
Mailing Address: _____
240 Mechanic St Lebanon NH 03766
Telephone Number(s): 603 448 4000
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

Thomas Frawley 12-13-58
Denise Frawley 6-30-59

Please list violations any licensee, director, owner, stockholder has been charged with (See Hartford Liquor Policy for Details). If no violations, please answer "None".

None

Liquor/Tobacco License Violations (See Hartford Liquor Policy for Details). (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Thomas Frawley
Licensee's Signature

THOMAS J. FRAWLEY
Printed Name

1/5/21
Date

Denise Frawley
Licensee's Signature

DENISE FRAWLEY
Printed Name

1/5/21
Date

Hartford Police Department

Memo



To: Lisa O'Neil, Sherry West

From: Major Brad Vail

CC:

Date: January 14, 2021

Re: Liquor Licenses

The following establishment and subsequent persons listed on the application have been checked through the Hartford Spillman RMS system as well as the State of Vermont Spillman RMS system. This check did not reveal any recent activity that would negatively impact their respective application.

Summit Stores
18 and 42 Sykes Mountain Avenue

Thomas Frawley
Denise Frawley

Inspection Summary

Hartford Fire Department

Inspection 4341



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFM3
Shift FM

Scheduled 01/20/2021 00:00
Inspected On 01/15/2021 13:00
Finished At 01/15/2021 14:00
Next Inspection
Scheduled
Inspection Length 1.00

Occupant

Occupant Name Summit Stores LLC
Building Name Gas Station/Restaraunt
Contact Name Thomas Frawley
Address 18 SYKES MOUNTAIN AVE
City, State and Zip White River Junction, VT 05001-
Phone 603-448-4000

Owner

Owner / Company SUMMIT DISTRIBUTING LLC
Contact Name Thomas Frawley
Address 240 MECHANIC STREET
City, State and Zip LEBANON, NH 03766-
Phone

Comments

Violation Summary

Status	Violation	Location
Closed	- Liquor License Inspection Building currently under construction - Will conduct final inspection when work is completed.	Building

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Signatures

Inspector

A handwritten signature of Thomas Peltier, written in black ink, over a horizontal line.

01/20/21
Date

IV. PROFESSIONAL EXPERIENCE:

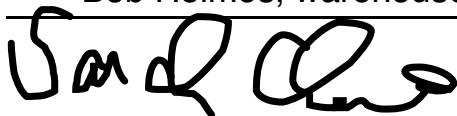
- a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available. Would you be available for evening meetings? 3
- b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? organization and creativity
- c. What are your past experiences in Municipal, State or Federal Government? NA
- d. What civic or social organizations have belonged to and what positions did you hold? Hartford Tree Board
- e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions? creating new activities and finding good leaders to meet
- f. What might some solutions be? negotiation and education about the use of land resources
- g. Other hobbies/interests: _____

V. REFERENCES: (Please list three)

Name: Clare Forseth Telephone: _____

Name: David Rose Telephone: 603-443-5217

Name: Bob Holmes, warehouse Telephone: 802-295-9363



APPLICANTS SIGNATURE

01/29-21
DATE



AGENDA MEMORANDUM

February 9, 2021

Hartford Selectboard Meeting Item # 4. a.

Submitted by Lori Hirshfield, Planning and Development Director

Subject: Hartford Business Revolving Loan Fund (HBRLF) and Hartford 2020 VCDP Revolving Loan Fund (VCDP-RLF) Guidelines - Proposed Change in Loan Interest Rate

Background: The current interest rate for the HBRLF and the VCDP-RLF programs is Wall Street prime rate plus 3%. In many instances this exceeds what banks are charging which at times has discouraged use of the HBRLF. One of the main objectives of the RLFs is to encourage new businesses to locate in Hartford, and existing businesses expanding to stay in Hartford. Also, the RLFs often are used to leverage conventional financing, and having access to funds at a comparable rate as other resources is especially important for small businesses. Additionally, the RLF methodology for determining the interest rate is not typical of financial institutions which are tied to the loan type and risk.

Discussion: At its January 13, 2021 meeting, the HBRLF Committee (also serving as the VCDP-RLF Committee) approved recommending to the Selectboard the following changes to the interest rate sections for the HBRLF and the VCDP RLF Guidelines.

"The (HBRLF or VCDP-RLF) Committee shall consider, but not be limited to fully amortized loans, ~~with the interest rate set at one hundred percent of the prevailing Wall Street prime rate plus 3% (to be set on the date that the HBRLF Committee approves the loan).~~ Interest rates will start at 3.25% or Wall Street Prime, whichever is higher, pending an overall risk assessment on the loan." -Normal loan terms will be for up to five years with no term greater than 10 years. This may be modified for real estate secured loans, where longer terms may be considered. Interest rates will be fixed for the term of the loan. Under special circumstances where a project will broadly stimulate economic development activities in the Town, the Selectboard also may approve a reduction in the interest rate and/or the terms of the loan."

Financial Impact: The lower interest rate will reduce income generated from each loan. Conversely, the more favorable interest rate may encourage use of the RLFs, which would increase income overall.

Recommendation: Approve the interest rate for the Hartford Business Revolving Loan Fund, and the Hartford 2020 VCDP Revolving Loan Fund as proposed by the Hartford Business Revolving Loan Fund Committee.



AGENDA MEMORANDUM

February 9, 2021

Hartford Selectboard Meeting Item # 4. c.

Submitted by Lori Hirshfield, Planning and Development Director

Subject: Hartford Business Revolving Loan Fund (HBRLF) and Hartford 2020 VCDP Revolving Loan Fund (VCDP-RLF) – GMEDC Contract for Administrative Services

Background: Green Mountain Economic Development Corporation (GMEDC) is the Regional Economic development corporations (RDC) that the Town has been a member of for over 20 years. One of the services the GMEDC has provide to the Town is administration of the Hartford Business Revolving Loan Fund (HBRLF). Some of the key activities include:

- Marketing the HBRLF Program.
- Working with interested businesses in completing the application process.
- Assembling a package of essential application documents including a loan underwriting analysis of the application for review by the Department of Planning and Development, HBRLF Committee and Selectboard.
- Coordinating loan closing with the Town and attorney representing the Town.
- Follow-up with existing borrowers annually and as needed including delinquencies.
- Providing monthly financial summaries on existing loans.

It is unusual for RDCs to provide this service, and Hartford is fortunate to have an RDC that can do this at a notable discount.

Discussion: The attached contract renewal includes the same provisions as previous contracts with changes to reflect the Town's new Hartford 2020 VCDP-RLF Program and requirement to benefit a minimum of 51% low-and-moderate income persons.

The following are the current fees which will continue, and a new fee for the new VCDP-RLF Program income benefit requirement.

<u>Task</u>	<u>Current Fee</u>	<u>New Fee</u>
General Program Admin – Annual	\$3,000	
Completed Loan Package Submitted- Each	\$300	
Completed Loan Package Closed- Each	\$300	
Quarterly Maintenance- Each Active Loan	\$300	
Income benefit information for VCDP-RLF – Each Loan		\$300

Also, the proposed contract covers a 19 month period from December 1, 2020 through June 30, 2022, to capture the new VCDP-RLF Program that the Selectboard approved in November 2020, and to eliminate the need to come back to the Selectboard in June of this year for a renewal starting July 1, 2021

Financial Impact: The contract is financed through the interest earned on RLF loans.

Recommendation: Approve the attached contract with Green Mountain Economic Development Corporation as proposed, covering the period from December 1, 2020 through June 30, 2022, to provide administrative services for the Hartford Business Revolving Loan Fund, and the Hartford 2020 VCDP-RLF, and authorize the Town Manager to execute the contract.

Attachment: Proposed 2020-2022 Contact with GMEDC for HBRLF Program Administration

**Contract for Services
Between the Town of Hartford and
Green Mountain Economic Development Corporation
Hartford Business Revolving Loan Fund Programs**

This contract for services made effective as of the 1st day of December 2020, is between the Town of Hartford, herein referred to as the Town, and Green Mountain Economic Development Corporation, herein referred to as GMEDC.

The Town and GMEDC do mutually agree as follows:

1. GMEDC will provide professional services as Loan Fund Administrator for the Hartford Business Revolving Loan Fund and the Hartford 2020 VCDP Revolving Loan Fund (VCDP-RLF). These are separate funding sources and will be referred to in this agreement as HBRLF/VCDP-RLF.
2. The Town shall pay GMEDC fees for services as specified in Article IV for the services as described in Article I, and under the terms described in Articles II, III, IV and V.

Article I: GMEDC Scope of Services

In its capacity as loan fund administrator for the HBRLF/VCDP-RLF, GMEDC will perform the following services:

1. GMEDC will actively market the HBRLF/VCDP-RLF programs. Those marketing activities will include, but are not limited to, the SBDC/SCORE/GMEDC technical assistance program, press releases on new loans (with permission of recipients), periodic update of the marketing materials and communication with local businesses to inform them of fund availability. The Town will reimburse GMEDC for direct costs associated with marketing, such as printing, when such activity has been approved by the Town prior to the expenditure.
2. GMEDC will schedule regular meetings of the HBRLF/VCDP-RLF Committees as requested by the Town or GMEDC, usually quarterly and special meetings as necessary. GMEDC will keep minutes of all meetings. Prior to each meeting, GMEDC will distribute a meeting agenda, meeting minutes and relevant loan information to the HBRLF/VCDP-RLF Committees and the Town Department of Planning and Development, herein referred to as Planning and Development.
3. GMEDC will work with prospective borrowers to make sure that the loan packages are complete and meet the HBRLF Program Guidelines and the VCDP-RLF Guidelines (See Exhibit A) or other objectives as stated by the Town, and agreed to by GMEDC.
4. GMEDC will collect and deliver to the Town any loan processing fees as specified in the HBRLF/VCDP-RLF Program Guidelines. Such fees will cover the cost of obtaining credit reports.
5. GMEDC will prepare a formal analysis of the loan application, including a brief description/history of the business, business plan, loan amount and terms, other sources of funding and collateral. GMEDC will provide the loan analysis, application package, and back-up materials to the HBRLF/VCDP-RLF Committees and Planning and Development prior to the meetings. GMEDC will

retain one completed set of these documents as the official loan file at the GMEDC Office. At the request of the HBRLF/VCDP-RLF Committees, GMEDC will pursue any additional documentation required and will make sure this additional documentation becomes a part of the completed loan application package. Upon loan closing, all original documents in the loan application package will be turned over to the Town Treasurer and a copy will be maintained in the official loan file at the GMEDC Office.

6. GMEDC will coordinate with Planning and Development to place HBRLF/VCDP-RLF business on the Hartford Selectboard's agenda. On the Tuesday prior to a scheduled Selectboard meeting, GMEDC will provide to Planning and Development the HBRLF/VCDP-RLF Committees' recommendation, the updated loan analysis and loan application material and documentations.

7. Upon approval by the Selectboard, GMEDC will prepare a commitment letter from the Town Manager to the applicant informing the applicant of the Selectboard's decision. If either the Selectboard or the HBRLF/VCDP-RLF Committees reject a loan, GMEDC will send a declination letter to the applicant.

8. Prior to scheduling any loan closing, a designated Town attorney will determine that all requirements of the commitment letter have been met and all required documentation is contained in the closing file. GMEDC will obtain a letter from the attorney stating the borrower's compliance with this requirement. GMEDC and/or the Town designated attorney will schedule the closing for all HBRLF/VCDP-RLF approved loans, and will attend said closing and act on the behalf of the Town if requested. The requirement for Town attorney's review may be waived by the Town for participation loans with other lenders. All loan closing and legal fees associated with a loan package are the responsibility of the loan borrower. GMEDC will be responsible for communicating this requirement to the borrower, collecting these fees, and remitting these fees to the Town.

9. If the loan is to be made from the VCDP-RLF funds, GMEDC will conduct interviews of the borrower's existing and prospective employees to ascertain if the use of the funds meets the following requirement: at least 51% of the total of new and retained employees are low-and moderate-income in accordance with HUD regulations.

10. Loan payments shall be made directly to the Town via check or direct debit. GMEDC will establish and maintain complete and accurate accounts and records in the aggregate for all loans, and for each individual loan, including but not limited to, payment history, principal and interest allocations, and any assessed late fees. GMEDC will provide to the Town and the HBRLF/VCDP-RLF Committees a summary report of payments made in the previous month, including the account name, date, and amount of last payment, loan balance and any delinquencies. Should there be any delinquency in loan payments, GMEDC will send a late notice to the borrower with a copy to the Town. GMEDC will initiate contact with the borrower regarding said delinquencies and provide technical assistance when appropriate. GMEDC will report to the HBRLF/VCDP-RLF Committees and the Town on action taken.

11. GMEDC will be responsible for renewals of UCCs and other similar filings. Any filing fees associated with these activities will be reimbursed by the Town.

12. GMEDC will coordinate all collection efforts of the HBRLF/VCDP-RLF as per the instructions of the HBRLF/VCDP-RLF Committees and the Town in accordance with the HBRLF Program

Guidelines and VCDP-RLF Guidelines. Fees for legal representation or the use of a collection agency in the collection process will be incurred as appropriate with authorization of the HBRLF/VCDP-RLF Committee or Town. Where such activity results in GMEDC expending funds for legal or collection agency services, the Town will reimburse GMEDC. Any expenses of collection will be added to the borrower's loan balance or deducted from loan payments, as allowed by the loan note.

13. GMEDC will conduct post loan follow-up visits within 45 days of loan closing, and thereafter as warranted, to determine any need for additional technical assistance, but not less than annually ; the HBRLF Committee may modify this schedule. GMEDC may arrange to obtain these services for the borrower from technical assistance programs, such as SBDC or SCORE.

14. Unless directed by the HBRLF/VCDP-RLF Committees or the Selectboard to do more frequently, GMEDC will request financial statements from loan recipients for the first year of the loan, and thereafter, annual tax returns. GMEDC shall report any indications of financial difficulties it becomes aware of to the HBRLF/VCDP-RLF Committees.

15. GMEDC will provide an in-person summary/overview of outstanding loan portfolio, program guidelines, and related activities to the Hartford Selectboard annually, or as requested.

16. GMEDC will assist the HBRLF/VCDP-RLF Committees and the Town in the review of current HBRLF and VCDP-RLF guidelines, applications and checklists to determine that all requirements relevant to the borrower are included in said guidelines. On a long-term basis, GMEDC will participate, at the direction of the HBRLF/VCDP-RLF Committees or Town, in the development and implementation of a recapitalization plan to ensure that funds continue to be available to businesses under the HBRLF/VCDP-RLF program. Implementation of the plan may involve adjustments in GMEDC's fee, which would be subject to the mutual agreement of the Town and GMEDC.

17. GMEDC will, to the extent applicable, assure compliance with state and federal regulations or statutes pertaining to the confidentiality and nondisclosure of financial records and documents in the processing of any and all loan applications and in other loan administration.

ARTICLE II: PERSONNEL

No subcontract may be awarded by GMEDC, the purpose of which is to fulfill in whole or in part the services required by GMEDC, without prior consultation with the Town.

ARTICLE III: TERM OF THE CONTRACT

This agreement for services will be for 19 months from December 1, 2020 through June 30, 2022. If not renewed, this Contract will end 30 days after written notice of termination by either party.

ARTICLE IV: COMPENSATION

In consideration of GMEDC's performance of the work required under this contract GMEDC will be paid on a quarterly basis by the Town. GMEDC will bill the Town for these payments; payment will be due and payable 30 days after Town receipt of the billing. The total amount for GMEDC services will be on a fee for service basis in accordance with the following schedule:

1. \$3,000 annually for general administration services as specified in Article I-1, I-2, I-15, I-16 and I-17;
2. \$300 per completed loan package submitted to the HBRLF/VCDP-RLF Committees for review at a meeting, and \$300 per loan package at loan closing for services as specified in Article I-3 through I-8; \$300 if employee interviews are conducted as specified in Article I-9 (any application that appears to be outside the program guidelines must be preauthorized by the HBRLF chair) and
3. \$300 quarterly for maintenance of each existing loans determined to be active on the last business day of each quarter, for services as specified in Article I-9 through I-13.
4. Fee for service for other activities to be determined by both parties on a case-by-case basis.

ARTICLE V: TERMINATION OF AGREEMENT FOR CAUSE

If through any cause, one party shall fail to fulfill its obligations under this Agreement in a timely and proper manner, or if one party shall substantially violate one of the covenants, agreements or stipulations of this Agreement, the other party shall thereupon have the right to terminate this Agreement hereunder by giving written notice of such termination through the process outlined below.

1. The TOWN shall give GMEDC, and GMEDC shall give the TOWN fourteen (14) days written notice of its intention to terminate this agreement for cause as outlined above. The specific cause(s) for termination must be stated in the notice for termination.
2. In the event of termination, GMEDC shall be compensated by payment of an amount equal to the effort of GMEDC as of the date of termination for services not in dispute.

ARTICLE VI: GENERAL PROVISIONS

1. Amendments: This Contract may be amended provided such amendment is evidenced in writing by signatories hereto.
2. Records: GMEDC and the Town shall provide each other with copies of all appropriate records, and GMEDC shall retain all records in accordance with Vermont's record retention laws.
3. Insurance: During the term of this agreement, GMEDC and any of its subcontractors providing services pursuant to this agreement, shall maintain the following insurance.

Commercial General Liability Insurance: Includes but not limited to Bodily Injury, Personal/Advertising Injury, Broad Form Property Damage, Products and Completed Operation Liability and Contractual Liability within the limits of, at minimal, \$1,000,000 Combined Single Limit for each occurrence. GMEDC must list the Town as an Additional Insured for its role under this contract on its Commercial General Liability Policy.

Workers' Compensation & Employers Liability: Within limits of, at minimal, \$500,000 for any one occurrence.

4. Interest of Officers or Employees: No officer member or employee of GMEDC or its designee or agents, and no member of its governing body who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of the project, shall participate in any decisions relating to this Contract which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested or has any personal or pecuniary interest, direct or indirect, in this Contract or the proceeds thereof.
5. Management: Notwithstanding anything herein to the contrary, the Town retains and has not delegated to GMEDC hereunder any authority or responsibility to discharge or compromise any indebtedness owed to the Town.
6. Administration: The Hartford Department of Planning and Development is the Town's administrator of the HBRLF Program. All communication with the Town by GMEDC will go through the Department.
7. Compliance with Local Laws: GMEDC will comply with all applicable laws, ordinances, and codes of the State and local government.
8. Governing Law: Unless otherwise specified, this contract shall be covered by the law of the principal place of business of GMEDC.
9. Indemnification: GMEDC agrees to hold the Town, its elected officials, agents, employees and appointed staff, harmless and indemnify them against any and all expense claims, suits, including but not limited to attorney's fees related to or arising out of the actions of GMEDC, its agents, staff, volunteers and employees as a result of this relationship and/or agreement. Likewise, the Town agrees to hold GMEDC, its agents, staff, volunteers and employees harmless and indemnify them against any and all expense claims, suits, including but not limited to attorney's fees related to or arising out of the actions of the Town, its elected officials, agents, employees and appointed staff, as a result of this relationship and/or agreement.
10. Extent of Agreement: This Contract represents the entire integrated Agreement between the Town and GMEDC, and supersedes all prior negotiations, representation, or agreements, either written or oral. This Contract may be amended only by a written instrument signed by both the Town and GMEDC.

Signed this _____ day of _____, 2021.

By the Town of Hartford

Town Manager

By Green Mountain Economic Development Corporation

Robert Haynes
Executive Director



AGENDA MEMORANDUM

February 9, 2021

Hartford Selectboard Meeting Item:4. d.

Submitted by Lori Hirshfield, Director, Department of Planning & Development

Subject: **VT Bond Bank Sale 2021 Series 1 for the Town Pool and portion of 2020 Voter Approved TIF Projects - Town Square Parking /Briggs Park and Maple Street Sidewalk/Streetscape**

Background: In March of 2020, Hartford voters approved proceeding with the construction and financing of three TIF (Tax Increment Financing) projects. Of the \$2,666,600 approved TIF budget, \$843,900 is the subject of the current Bond Bank application for two of the three approved projects -Town Square Parking /Briggs Park and Maple Street Sidewalk/Streetscape. The remaining TIF project for expansion of the South Main Street parking lot will be financed with a future bond to correspond with the planned 2022 project construction. The current Bond Bank application also includes \$3,177,000 for construction of the new Town Pool approved by voters in March of 2020.

Discussion: Attached are the documents for the bond sale prepared by the Bond Bank, and the Town's bond attorney, Paul Giuliani with Primmer Piper Eggleston & Cramer PC. The following documents are presented to the Selectboard for review and approval.

1. Bond Bank Commitment Letter – Selectboard Chair Signature required
2. Resolution and Certification - Selectboard Signatures required
3. Municipal Tax Certificate - Selectboard Signatures required
4. General Obligation Bond - Selectboard Signatures required
5. Loan Agreement - Selectboard Chair Signature required

Some of the documents also require Town Treasurer and/or Town Clerk signatures which will be obtained following Selectboard action.

Financial Impact: The bond debt will be paid for with anticipated Hartford TIF District Tax Revenue (Increment) for the TIF projects, and with Town General Tax Revenue for the Pool project.

Recommendation: Review the attached bond documents, and if acceptable adopt them, sign as specified, and designate the Selectboard Chair as the Duly Authorized person for all other necessary documents to execute the Bond Sale.

Attachments: Bond Documents and Bond Attorney Cover Memo



MEMORANDUM

To: Lori Hirshfield, Director, Department of Planning and Development

From: Michael Gaughan, Executive Director

Date: January 28, 2021

Re: 2021 Series 1 Loan – Commitment Memo

The Vermont Bond Bank's Board of Directors (the "Board") met on January 28, 2021 to consider Hartford's loan request.

The loan request was approved with the following terms:

Project	New outdoor municipal pool. The pool design incorporates features identified in community survey's and public meetings: zero depth entry pool, slides, family changing area, deck water features, shade structures. TIF Infrastructure Improvements -Town Square Parking Lot/Briggs park reconstruction, sidewalk, streetscape & vehicular/pedestrian circulation. Installation of missing sidewalk & streetscape improvements along Maple Street.
Loan Amount	Pool: \$3,177,000; TIF improvements: \$843,900
Estimated Date of Closing	March 4, 2021
Bond Proceeds	Loan proceeds will be deposited with the Disbursement Agent at closing and available through requisition with Disbursement Agent
Interest Rate	Tax-exempt interest rates for the loan will be set at pricing on or around February 25, 2021
Interest Payment Dates	Semi-annual payments on May 1 and November 1, commencing November 1 st , 2021
Principal Payment Dates	Annual payment due November 1 until loan is paid in full, commencing November 1, 2022
Loan Security	General Obligation pledge
Loan Covenants	As specified in Loan Agreement
Documentation	Documentation provided by local bond counsel
Loan Amortization Schedule(s)	See Exhibit A

📞 802.654.7377

📠 802.399.2009

📍 20 Winooski Falls Way, Suite 305 Winooski, VT 05404

✉ bond-bank@vtbondagency.org



Please update this memo if there are changes to the loan amount, loan term length or principal repayment start date. Acceptance of these changes will not be unreasonably withheld, although the Bond Bank reserves the right to reject changes.

Commitment Acceptance: To accept this commitment memo, please sign and return a copy of the memo by Friday February 12, 2021.

Please do not hesitate to contact me if you have any questions or need additional information.

VERMONT BOND BANK

A handwritten signature in dark ink, appearing to be 'ML' or similar initials, written over a horizontal line.

By: _____

Michael Gaughan

Executive Director

EXAMINED, APPROVED AND ACCEPTED:

Hartford

By: _____

Title: Dan Fraser, Selectboard Chair

Date: _____

📞 802.654.7377

📠 802.399.2009

📍 20 Winooski Falls Way, Suite 305 Winooski, VT 05404

✉ bond-bank@vtbondagency.org



Exhibit A

	Town of Hartford, VT	Town of Hartford, VT
<i>Loan ID</i>	711a_21_1	711b_21_1
<i>Loan Amount</i>	\$ 3,177,000	\$ 843,900
<i>I-Only</i>	1	1
<i>Term</i>	20	20
	3,177,000.00	843,900.00
11/1/2021	0.00	0.00
11/1/2022	158,850.00	42,195.00
11/1/2023	158,850.00	42,195.00
11/1/2024	158,850.00	42,195.00
11/1/2025	158,850.00	42,195.00
11/1/2026	158,850.00	42,195.00
11/1/2027	158,850.00	42,195.00
11/1/2028	158,850.00	42,195.00
11/1/2029	158,850.00	42,195.00
11/1/2030	158,850.00	42,195.00
11/1/2031	158,850.00	42,195.00
11/1/2032	158,850.00	42,195.00
11/1/2033	158,850.00	42,195.00
11/1/2034	158,850.00	42,195.00
11/1/2035	158,850.00	42,195.00
11/1/2036	158,850.00	42,195.00
11/1/2037	158,850.00	42,195.00
11/1/2038	158,850.00	42,195.00
11/1/2039	158,850.00	42,195.00
11/1/2040	158,850.00	42,195.00
11/1/2041	158,850.00	42,195.00
11/1/2042	0.00	0.00

802.654.7377

802.399.2009

20 Winooski Falls Way, Suite 305 Winooski, VT 05404

bond-bank@vtbondagency.org



PRIMMER PIPER
EGGLESTON &
CRAMER PC

J. PAUL GIULIANI
ADMITTED IN VT
pgiuliani@primmer.com
TEL: 802-223-2102
FAX: 802-223-2628

100 East State Street | P.O. Box 1309 | Montpelier, VT 05601-1309

January 25, 2021

TO: Participating Municipalities

FROM: J. Paul Giuliani

RE: 2021 Series 1 Vermont Municipal Bond Bank Sale

Enclosed is the original documentation needed to complete the 2021 Series 1 sale. Under separate cover, each participating municipality will receive a commitment letter from the Bond Bank. The commitment letter should be executed and returned to the Bond Bank as soon as possible.

In order to effect a trouble-free sale and closing, it is essential that the enclosed materials be considered, adopted and executed without delay. Unless properly executed original documents from all municipalities are in our possession and ready for delivery to the Bond Bank by February 25, 2021, the sale and closing may be delayed. We cannot stress too strongly the importance of adopting and executing the enclosed documentation as soon as possible. If the next regularly scheduled meeting of the legislative body is too close to the February 25, 2021 return date, a special meeting may be advisable for this purpose.

You may send the executed documents to me at P. O. Box 1309, Montpelier, VT 05601-1309, or to my home address: 53 Cityside Drive, Unit #10, Montpelier, VT 05602-4247. Our Montpelier office is closed.

Once returned to us, we will hold the executed documents pending confirmation of the bond sale, and will deliver the same at the closing in Boston, tentatively scheduled for March 4, 2021.

Regarding execution of the enclosed documents, the following action should be taken at a duly warned regular or special meeting of the legislative body:

(1) Resolution and Certificate. This should be signed by all or a majority of the legislative body and the date of the regular/special meeting at which the Resolution was adopted where indicated on the last page. The municipal Clerk and municipal Treasurer should sign where indicated, and the municipal seal (if any) affixed over the Clerk's signature.

(2) Municipality Tax Certificate. Regardless of how and when the Bond proceeds are going to be spent, it is essential that the enclosed Certificate be executed by the municipal Treasurer, and all or a majority of the legislative body on page 4.

Please note that the Municipality Tax Certificate contains Internal Revenue Code post-issuance compliance procedures relating to arbitrage and private use of bond-financed improvements (Schedule C). These procedures are the result of Internal Revenue Service examination and audit initiatives intended to test Code compliance among municipal issuers throughout the country.

(3) Loan Agreement. Do not fill in any blanks in the Loan Agreement or on Exhibit A. This information will be entered prior to closing. The Chair of the legislative body and the municipal Clerk should sign on the last page. The municipal seal (if any) should be affixed over the Clerk's signature.

Please note the commitment to furnish the Bond Bank with financial and operating information on an ongoing basis (Section 17). Also, your attention is directed to Section 18 which contains representations consistent with recent Internal Revenue Service, Securities and Exchange Commission, and Municipal Securities Rulemaking Board directives.

The requisition procedure referred to in the Loan Agreement is a recent development. It is designed to assist Bond Bank borrowers in maintaining investment and expenditure records. If an audit or examination is conducted, these records will be invaluable in establishing post-issuance compliance with the arbitrage and private use provisions of the Internal Revenue Code.

(4) Loan Agreement Certificate. All that is required here is the Treasurer's signature.

(5) Bond. Do not enter any interest rates or principal payments. The rates and payments schedule will be verified and entered prior to the Bond sale. All or a majority of the legislative body and the municipal Treasurer should sign where indicated and the municipal seal (if any) should be affixed over the Treasurer's signature.

(6) Certificate of Registration. This requires the municipal Treasurer's signature where indicated.

(7) IRC Section 148 Certification. Please complete by supplying or verifying

the information asked for in paragraph (1). If there are no outstanding bond anticipation notes, please so indicate on the statement. If you have any Unexpended Proceeds of Bond Anticipation Notes for the project being funded, they should be used to pay down the note balance prior to the scheduled closing of the Bond Bank's Series 2021-1. Please give me a call to discuss if you face that situation. This certificate should be signed by the municipal Treasurer. If not entered already, please supply the municipality's federal employer identification number.

The Loan Agreement and the Bond may be missing loan principal information. The missing figures will be entered when the loan is formally approved by the Bond Bank. Even though this information may be missing, please execute all documents as outlined above and return them to us by February 25, 2021. The correct payment amounts and schedules will be verified and the missing information entered before the loan is finalized.

Please note the non-litigation language in the Resolution and Certificate. If the Municipality becomes involved in any litigation regarding the Bond or the expenditure of Bond proceeds, please advise me at once.

We direct your attention to the Municipality Tax Certificate and the representations contained therein. This Certificate should be read carefully. There are some material changes from previously used Municipality Tax Certificates. The Internal Revenue Service, Treasury Department, Securities and Exchange Commission, and the Municipal Securities Rulemaking Board have established new standards with respect to certain tax matters, post-issuance record keeping and disclosure of material events and we have also modified them based on conversations with the Bond Bank's bond counsel. Please call if you have any questions.

Following the closing and delivery of funds, we will furnish a complete transcript of all completed and executed documents, including the approving opinion. In the meantime, you might want to keep a photocopy of the original executed documents you are returning to me.

If any questions arise regarding the execution and return of the enclosed documents, or any aspect of the bond sale, please do not hesitate to call me immediately at 223-2102 ext. 1102 or 233-1012 (cellphone). Also, you may reach me at pgiuliani@primmer.com.

JPG:sr

Enclosures

RESOLUTION AND CERTIFICATE
(General Obligation)

WHEREAS, at one or more meetings of the Selectboard of the Town of Hartford (herein called the "Municipality") at each of which all or a majority of the members were present and voting, which meetings were duly noticed, called and held, as appears of record, it was unanimously found and determined that the public interest and necessity required certain public improvements herein described by reference to Exhibit A attached, and it was further found and determined that the cost of making such public improvements, after application of available funds and grants-in-aid from the United States of America and/or the State of Vermont, and other sources of funding, would be too great to be paid out of ordinary annual income and revenue, and that a proposal for providing such improvements and the issuance of bonds or notes of the Municipality to pay for its share of the cost of the same should be submitted to the legal voters at a meeting thereof, and it was so ordered, all of which action is hereby ratified and confirmed; and

WHEREAS, pursuant to the foregoing action, a meeting of the Municipality was warned and held at the place and time appointed therefor, submitting an article(s) of business to be voted upon by ballot between the hours stated in the Warning, all as appears by reference to Exhibit A attached hereto; and

WHEREAS, the said Warning was duly recorded, published and posted, and said meeting was duly convened and conducted, or was subsequently validated in the manner provided by law, all as appears of record, and which proceedings are hereby ratified and confirmed in all respects; and

WHEREAS, immediately upon closing of the polls and after counting of the ballots cast, the results as set forth in Exhibit A hereto were declared by the Moderator, all as appears of record, and pursuant to which the Municipality is carrying forward the authorized improvements and pursuing the same diligently to completion; and

WHEREAS, pursuant to powers vested in them by law, the Selectboard is about to enter into a Loan Agreement (Exhibit B) on behalf of the Municipality with the Vermont Municipal Bond Bank (the "Bond Bank") respecting a Loan from the Bond Bank in the amount of \$4,020,900 repayable, and with interest, as follows:

<u>Payment Due</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
--------------------	-------------------------	----------------------

As per Exhibit C attached

AND WHEREAS, the bond to be delivered by the Municipality to the Bond Bank at the time of receiving the proceeds of the Loan (the "Bond") shall be substantially in the form attached hereto as Exhibit D, which Bond is hereby awarded and sold to the Bond Bank at a price of par and accrued interest;

THEREFORE, be it resolved that the Selectboard proceed forthwith to cause the Bond to be executed and delivered to the Bond Bank upon the price and terms stated, and be fully registered as the law provides; and

BE IT FURTHER RESOLVED, that the Bond, when issued and delivered pursuant to law and this Resolution, shall be the valid and binding general obligation of the Municipality, payable according to law and the terms and tenor thereof from unlimited ad valorem taxes on the grand list of all taxable property of said Municipality as established, assessed, apportioned and provided by law; and

BE IT FURTHER RESOLVED, that in addition to all other taxes, annually there shall be assessed and collected in the manner provided by law until the Bond, or any bond or bonds issued to refund or replace the same, and the interest thereon, are fully paid, a tax, user fee, charge or assessment sufficient to pay the interest on the Bond or bonds and such part of the principal as shall become due; and

BE IT FURTHER RESOLVED, that execution of the above-referenced Loan Agreement between the Municipality and the Bond Bank is hereby authorized, the presiding officer of the Selectboard of the Municipality being directed to execute the Loan Agreement on behalf of the Municipality and the Selectboard thereof; and

BE IT FURTHER RESOLVED, that the Municipality expressly incorporates into this Resolution each and every term, provision, covenant and representation set forth at length in the Loan Agreement, the Loan Application made by the Municipality to the Bond Bank (Exhibit E), and the Tax Certificate of the Municipality and the Post-Issuance Compliance Procedures included therein (Exhibit F) to be delivered to the Bond Bank in connection with the issuance and sale of the Bond, execution and delivery of each of which is hereby authorized, ratified and confirmed in all respects, and the covenants, representations and undertakings set forth at length in the Loan Agreement, Loan Application and Tax Certificate are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that all acts and things heretofore done by the lawfully constituted officers of the Municipality, and any and all acts or proceedings of the Municipality and of its Selectboard in, about or concerning the improvements hereinabove described and of the issuance of evidence of debt in connection therewith, are hereby ratified and confirmed.

BE IT FURTHER RESOLVED, that in connection with the pending sale of the Bond to the Bond Bank, execution and delivery of the Bond, this Resolution and Certificate, Loan Agreement, Tax Certificate, and incidental documents, all attached hereto, are authorized; and

BE IT FURTHER RESOLVED, that Primmer Piper Eggleston & Cramer PC, bond counsel to the Municipality, be authorized and empowered to take possession of said documents for delivery to the Bond Bank, and to complete said documents by the inclusion of appropriate dates and ministerial changes at the direction of the Selectboard of the Municipality or its designated officer; and to acknowledge receipt of the proceeds of the Bond on behalf of the Municipality; and

BE IT FURTHER RESOLVED, that, to the extent required by the covenants, undertakings, representations and certifications for the benefit of the Bond Bank set forth in the Municipality's Tax Certificate, the Municipality's Treasurer and its bond counsel, after consultation with the Bond Bank and its bond counsel, are authorized to order for purchase by the Municipality out of the proceeds of the Bond such federal and state obligations as may be required to limit or restrict investment yield on the Bond proceeds (and, accordingly, to limit the yield on the proceeds of the bonds of the Bond Bank ("Bond Bank Bonds") issued to finance the purchase of the Bond), thereby avoiding rebate payments by the Bond Bank to the United States with respect to such Bond Bank Bonds; and

BE IT FURTHER RESOLVED, that to the extent proceeds derived from the sale of the Bond will be used to reimburse the Municipality for capital expenditures previously made for the improvements described in Exhibit A, this Resolution shall serve as a declaration of official intent under Section 1.150-2 of the Treasury Regulations (or a re-publication of any previously made declaration of official intent) to effect a reimbursement in an amount not to exceed the total of all previous capital expenditures; and

BE IT FURTHER RESOLVED, that the proceeds derived from the sale of the Bond be deposited to the credit of the Municipality for requisition and disbursement as provided in the Loan Agreement.

And we, the undersigned officers, as indicated, hereby certify that we as such officers have signed the Bond dated March 1, 2021, payable as aforesaid, and reciting that it is issued under and pursuant to the vote hereinabove mentioned, and we also certify that the Bond is duly registered in the office of the Treasurer of the Municipality as prescribed by law.

And we, the officers of the Municipality, hereby certify that we are the duly chosen, qualified and acting officers of the Municipality as undersigned; that the Bond is issued pursuant to said authority; that no other proceedings relating thereto have been taken; and that no such authority or proceeding has been repealed or amended.

We acknowledge that information the Municipality has furnished to the Bond Bank and others will be relied upon in the public offering of securities for sale. We represent that all information the Municipality has provided in connection with the Loan, the Bond, the Loan Agreement, Loan Application, Municipality Tax Certificate and all certifications, statements, representations and records identified or referred to therein are true, accurate and complete to the best of our knowledge. We further represent that the Municipality has disclosed to the Bond Bank and others all information material to the Loan, and the public offering of securities by the Bond Bank, and has not failed to disclose any information it deems material for such purpose.

We further certify that no litigation is pending or threatened affecting the validity of the Bond nor the levy and collection of taxes, charges or assessments to pay it, nor the works of improvement financed by the proceeds of the Bond, and that neither the corporate existence of the Municipality nor the title of any of us to our respective offices is being questioned.

We further certify that all actions set forth in this resolution were proposed, considered and approved in a public meeting duly called, noticed and held in compliance with all applicable open meeting, public records access, public procurement, bid solicitation, and conflict of interest enactments.

Dated: _____, 2021

ATTEST:

TOWN OF HARTFORD

Clerk

By: _____

(Seal)

All or a Majority of the
Selectboard

And by: _____
Its Treasurer

LOAN AGREEMENT

(General Obligation)

This LOAN AGREEMENT, dated as of March 1, 2021 (this "Loan Agreement"), is between the VERMONT MUNICIPAL BOND BANK, a body corporate and politic constituted as an instrumentality of the State of Vermont exercising public and essential governmental functions and doing business as the Vermont Bond Bank (hereinafter referred to as the "Bond Bank"), created pursuant to the provisions of 24 V.S.A., Chapter 119, as amended (hereinafter referred to as the "Act"), having its principal place of business at Winooski, Vermont, and the Town of Hartford (hereinafter referred to as the "Municipality").

W I T N E S S E T H:

WHEREAS, pursuant to the Act, the Bond Bank is authorized to make loans of money (hereinafter referred to as the "Loan" or "Loans") to Governmental Units; and

WHEREAS, the Municipality is a Governmental Unit as defined in the Act, and pursuant to the Act is authorized to accept a Loan from the Bond Bank, to be evidenced by its Municipal Bond purchased by the Bond Bank, and the proceeds of which will be held for the benefit of the Municipality by U.S. Bank National Association, as disbursing agent (the "Disbursing Agent") subject to requisition as set forth herein; and

WHEREAS, the Municipality is desirous of borrowing money from the Bank for the purpose of paying the costs (the "Project Costs") of certain capital improvements, as described in Schedule B to the Municipality's Tax Certificate (the "Project"), in the amount of \$4,020,900 and has applied to and has requested of the Bank a Loan in such amount, and the Municipality has duly authorized the issuance of bonds in the principal amount of \$5,960,000, of which a bond(s) in the amount of \$4,020,900 (the "Municipal Bond") is to be purchased by the Bank as evidence of the Loan in accordance with this Agreement, which Municipal Bond shall be in substantially the form appended hereto by the Municipality as Exhibit B; and

WHEREAS, to provide for the issuance of bonds of the Bond Bank (the "Bond Bank Bonds") in order to obtain from time to time monies with which to make the Loan and other loans to governmental units, the Bond Bank has adopted the General Bond Resolution on May 3, 1988, as amended (herein referred to as the "Bond Resolution"), and will adopt a supplemental resolution authorizing the making of such Loan, inter alia, to the Municipality and the purchase of the Municipal Bond;

NOW, THEREFORE, the parties agree:

1. The Bond Bank hereby makes the Loan and the Municipality accepts the Loan. As evidence of the Loan, the Municipality hereby sells to the Bond Bank and the Municipal Bond in the principal amount of \$4,020,900 at a price of \$[2A]. The Municipal

Bond shall bear interest from the date of its delivery to the Bond Bank at the rates per annum set forth in Exhibit A hereto. Notwithstanding the foregoing, the Municipal Bond shall bear interest at such rate or rates as shall be required for the Municipal Bond to comply with Section 601(2) of the Bond Resolution.

2. (a) The Municipality hereby acknowledges that the Bond Bank has entered, or will enter, into a disbursing agent agreement with the Disbursing Agent for the deposit and disbursement of the proceeds of the Municipal Bond.

(b) Pending their disbursement, the proceeds of the Municipal Bond shall be held by the Disbursing Agent. From time to time the Municipality shall requisition from the Disbursing Agent portions of the Municipal Bond proceeds necessary to pay Project Costs. Such requisitions shall be made in the form attached hereto as Exhibit C. The Municipality shall certify to the Bond Bank and to the Disbursing Agent the name(s) and the title(s) of the person(s) authorized to execute and submit such requisitions.

(c) Proceeds of the Municipal Bond held by the Disbursing Agent shall be invested by the Disbursing Agent at the direction of the Municipality in accordance with the provisions of the Municipality's Tax Certificate and consistent with the Investment Policy of the Bond Bank.

(d) At the time of submission of the final requisition for Project Costs relating to the Project, including all retainage of Project Costs, the Municipality shall provide to the Disbursing Agent and the Bond Bank a Completion Certificate, in accordance with the provisions of Section 2(e).

(e) The Municipality shall proceed with due diligence to complete the Project. Completion of the Project shall be evidenced by a certificate signed by the Municipality delivered to the Disbursing Agent and Bond Bank stating that the Project has been substantially completed so as to permit efficient use in the operations of the Municipality and setting forth any Project Costs remaining to be paid from the Project Fund established with the Disbursing Agent.

3. The Municipality has duly adopted or will adopt, prior to the Bond Bank's purchase of the Municipal Bond, all necessary resolutions and has taken or will take, prior to the Bond Bank's purchase of the Municipal Bond, all proceedings required by law to enable it to enter into this Loan Agreement and issue its binding obligations to the Bond Bank.

4. The Municipality shall make funds sufficient to pay interest as the same becomes due available to the Bond Bank on the first (1st) day of the month prior to each interest payment date for the Bond Bank Bonds. The Municipality shall make funds sufficient to pay the principal as the same matures (based upon the maturity schedule provided by and for the Municipality and appended hereto as Exhibit A) available to the Bond Bank on the first (1st) day of the month prior to each principal payment date for the Bond Bank Bonds. All payments shall be made by Automated Clearing House (ACH) unless otherwise directed by the Bond Bank.

5. The Municipality is obligated to pay fees and charges to the Bond Bank (hereinafter referred to as the "Fees and Charges") within thirty (30) days of demand by the Bond Bank. Such Fees and Charges actually collected from the Municipality shall be in an amount sufficient, together with other monies available therefor, including any grants made by the United States of America or any agency or instrumentality thereof or by the State or any agency or instrumentality thereof:

(a) To pay, as the same becomes due, the administrative expenses of the Bond Bank;

(b) To pay an allocable share of financing costs incurred with respect to a series of Bond Bank Bonds, including fees and expenses of the attorney or firm of attorneys of recognized standing in the field of municipal law selected by the Bond Bank, trustees' and paying agents' fees and expenses, costs and expenses of financial consultants, underwriters or placement agencies, printing costs and expenses, the payment to any officers, departments, boards, agencies, divisions and commissions of the State of Vermont of any statement of cost and expense rendered to the Bond Bank pursuant to Section 4556 of the Act, and all other financing and other miscellaneous costs.

(c) To pay an amount equal to a reasonable estimate of the interest that could have been earned by the Bond Bank on any funds advanced by the Bond Bank for the purposes described in 5(a) and 5(b) above, calculated at a rate equal to the highest rate on the Bond Bank's unrestricted investments for the period during which such advances remain outstanding.

6. The Municipality is obligated to make the principal portion of the Municipal Bond payments scheduled by the Bond Bank on an annual basis and is obligated to make the interest portion of the Municipal Bond payments on a semi-annual basis and to pay the Fees and Charges imposed by the Bond Bank as set forth in Section 5 hereof.

7. The Bond Bank shall not sell and the Municipality shall not redeem any part of the Municipal Bond prior to the date on which all outstanding bonds of the Bond Bank issued with respect to such Loan are redeemable, and in the event of any sale or redemption prior to maturity of the Municipal Bond thereafter, the same shall be in an amount equal to the aggregate of (i) the principal amount, interest accrued to the redemption date and redemption premium, if any, needed to redeem a sufficient amount of Bond Bank Bonds to assure Bond Bank compliance with Section 601(2) of the Bond Resolution and (ii) the costs and expenses of the Bond Bank in effecting the redemption of the Bond Bank Bonds so to be redeemed, less the amount of monies available in the applicable sub-account(s) in the redemption account established by the Bond Resolution and available for withdrawal from the Reserve Fund and for application to the redemption of Bond Bank Bonds so to be redeemed in accordance with the terms and provisions of the Bond Resolution, as determined by the Bond Bank.

In no event shall any such sale or redemption of the Municipal Bond be effected without the written agreement and consent of both parties hereto, which agreement shall

specify the dollar amount to be paid by the Municipality.

8. Simultaneously with the delivery of the Municipality's Bond to the Bond Bank, the Municipality shall furnish to the Bond Bank an opinion of bond counsel satisfactory to the Bond Bank which shall set forth among other things the unqualified approval of the Municipal Bond then being delivered to the Bond Bank and that the Municipal Bond will constitute a valid and binding obligation of the Municipality.

9. The Municipality shall be obligated to inform in writing the Bond Bank and the corporate trust office of the trustee for the Bond Bank Bonds at least thirty (30) days prior to each June 1st and December 1st of the name of the official to whom invoices for the payment of interest and principal should be addressed.

10. Notwithstanding Paragraph 13 hereof, prior to payment of the amount of the Loan, or any portion thereof, and the delivery of the Municipal Bond to the Bond Bank or its designee, the Bond Bank shall have the right to cancel all or any part of its obligations hereunder if:

(a) Any representation made by the Municipality to the Bond Bank in connection with its application for Bond Bank assistance shall be incorrect or incomplete in any material respect.

(b) The Municipality has violated commitments made by it in its application and supporting documents or has violated any of the terms of this Loan Agreement.

11. If any provision of this Loan Agreement shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such provision shall not affect any of the remaining provisions of this Loan Agreement and this Loan Agreement shall be construed and enforced as if such invalid or unenforceable provision had not been contained herein.

12. This Loan Agreement may be executed in one or more counterparts, any of which shall be regarded for all purposes as an original and all of which constitute but one and the same instrument. Each party agrees that it will execute any and all documents or other instruments, and take such other actions as are necessary, to give effect to the terms of this Loan Agreement.

13. No waiver by either party of any term or condition of the Loan Agreement shall be deemed or construed as a waiver of any other terms or conditions, nor shall a waiver of any breach be deemed to constitute a waiver of any subsequent breach, whether of the same or of a different section, subsection, paragraph, clause, phrase, or other provision of this Loan Agreement.

14. This Loan Agreement merges and supersedes all prior negotiations, representations, and agreements between the parties hereto relating to the subject matter hereof and constitutes the entire agreement between the parties hereto in respect thereof.

15. (a) The Municipality covenants that it will not take any action, or fail to take any action, if any such action or failure to take action would adversely affect the exclusion from gross income of interest on the Bond Bank Bonds under Section 103(a) of the Internal Revenue Code of 1986, as amended, and the Regulations promulgated thereunder (collectively, the “Code”). In furtherance of the foregoing covenant, Municipality covenants to comply with covenants in the Municipality’s Tax Certificate.

(b) The Municipality agrees to provide to the Bond Bank such information and detailed records as is required, and not otherwise available from the Disbursing Agent, for the calculation by the Bond Bank of the rebate requirement imposed by Section 148 of the Code which, in part, will require a determination of the difference between the actual aggregate earnings of the investment of the proceeds of an issue of Bond Bank Bonds (including proceeds of the Municipal Bond) and the amount of such earnings assuming a rate of return equal to the yield on such issue of Bond Bank Bonds.

(c) In the event the proceeds of the Municipal Bond are no longer expected to be expended for the purpose(s) for which they were issued, the Municipality shall endeavor to find an alternate expenditure of such proceeds that complies with the requirements of the Code, the covenants in the Municipality’s Tax Certificate and the other tax covenants contained in this Agreement for lawful purposes which may be financed by tax-exempt bonds. Any such proposed substitute expenditure shall be reported promptly to the Bond Bank before it is made and shall be accompanied by a Counsel’s Opinion (as defined in the Bond Resolution) certifying to the legality of such substitute expenditure and to the effect that the substitution shall not have an adverse effect on the continuing exclusion of interest paid and to be paid on the related Bond Bank Bonds from income for federal income tax purposes.

(d) The Municipality shall comply with and perform its undertakings set forth in its Tax Certificate executed coincident with the delivery of the Municipal Bond to the Bond Bank, including without limitation Schedule C thereof (Municipal Bond Post-Issuance Compliance Procedures). The Municipality shall retain all records of expenditures for a period of not less than 3 years after the payment of the Bond Bank Bond and furnish the Bond Bank with any and all documents necessary upon its request in order to show the compliance of the Municipal Bond with the provisions of the Code and applicable regulations.

(e) Notwithstanding anything in this Loan Agreement to the contrary, the obligation of the Municipality to comply with all tax covenants contained or referenced in this Loan Agreement and the Municipality’s Tax Certificate shall survive the defeasance or payment in full of the Municipal Bond.

16. The Municipality agrees to provide to the Bond Bank upon request such certifications and information as the Bond Bank may reasonably request in order for the Bond Bank to verify at any time the representations, expectations, procedures and covenants set forth in:

(a) The Municipality's Tax Certificate to be executed coincident with the delivery of the Municipal Bond to the Bond Bank; and

(b) The Bond Bank's Tax Certificate executed coincident with the delivery of the Bond Bank Bonds to the purchaser(s) thereof.

17. The Municipality shall provide to the Bond Bank annually upon publication (1) a copy of its municipal report prepared, distributed and filed in accordance with 24 V.S.A. §§1173-1174, 1681-1683 and (2) if prepared by the Municipality, a copy of its financial statements and independent auditor's report thereon. In addition, within thirty (30) days following a request by the Bond Bank, or such shorter period as prescribed under Securities Exchange Commission Rule 15c2-12, the Municipality agrees to furnish the Bond Bank with its most recent financial statements, explanatory notes and other financial and operating information as the Bond Bank may request. In addition, the Municipality agrees to notify the Bond Bank within ten (10) days of the occurrence of any notice event which has or may have an effect upon its financial condition or its ability to perform fully and timely any covenant, obligation or undertaking set forth in this Loan Agreement or the Municipal Bond. As used in this paragraph, a notice event is any one of the following:

(a) Actual or anticipated delinquency or default of payment of principal of or interest on the Municipal Bond or any other debt obligation of the Municipality;

(b) Any actual or anticipated default or breach on the part of the Municipality with respect to any term or provision of this Loan Agreement or like agreement to which the Municipality is a party;

(c) Unscheduled draws on debt service reserves which reflect financial difficulties for the Municipality;

(d) Unscheduled draws on any letter of credit, guarantee or similar credit enhancement which reflects financial difficulties for the Municipality;

(e) Substitution of any entity furnishing the Municipality with credit or liquidity enhancement, or the failure of such entity to perform;

(f) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determination of taxability, Notices of Proposed Issue (IRS Form 5701-TEB), or other material notices or determinations with respect to the tax status of the Municipal Bond, or other material events affecting the tax status of the Municipal Bond;

(g) Material modifications of the rights of any person owning a legal or beneficial interest in the Municipal Bond;

(h) The actual or contemplated call, redemption, refunding or defeasance of the Municipal Bond, or the sale, release or substitution of the improvements financed by the Municipal Bond;

- (i) Any change in the credit rating of the Municipality;
- (j) Tender offers with respect to the Municipal Bond;
- (k) Bankruptcy, insolvency, receivership or similar event of the Municipality;
- (l) The merger, consolidation or acquisition of the Municipality;
- (m) The sale or transfer of all or substantially all of the assets of the Municipality, whether absolute or pursuant to a management or operating agreement, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms;
- (n) The sale or disposition of assets financed by the Municipal Bond, or a change of use thereof constituting “deliberate action” as defined in the Code;
- (o) A change in the identity or name of the Municipal Bond trustee, or the appointment of a successor or additional trustee, if material;
- (p) The incurrence of a financial obligation of the Municipality, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the Municipality, any of which affect security holders, if material; or
- (q) Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the Municipality, any of which reflect financial difficulties.

For the purposes of the event identified in subparagraph (k), the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the Municipality in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the Municipality, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the Municipality. For purposes of the events identified in subparagraphs (p) and (q), the term “financial obligation” means (i) a debt obligation, (ii) a derivative instrument entered into in connection with, or pledged as security of a source of payment for, an existing or planned debt obligation, or (iii) a guarantee of (i) or (ii).

18. The Municipality acknowledges that information it has furnished the Bond Bank and others will be relied upon in the public offering of Bond Bank Bonds for sale. The Municipality represents that all information it has provided in connection with the

Loan, the Municipal Bond, this Loan Agreement, the Loan Application, the Municipality's Tax Certificate and all certifications, statements, representations and records identified or referred to therein are true, accurate and complete to the best of the knowledge of the Municipality and its officers. The Municipality further represents that it has disclosed to the Bond Bank and others all information material to the Loan, and the public offering of Bond Bank Bonds, and has not failed to disclose any information it deems material for such purpose.

19. The Municipality agrees that it will not purchase (and shall not permit any related party to the Municipality to purchase) any Bond Bank Bonds.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

Attest:

VERMONT MUNICIPAL BOND BANK

Vermont Municipal Bond Bank
Executive Director

By: _____
Chair

(SEAL)

Attest:

TOWN OF HARTFORD

Town of Hartford Clerk

By: _____
Chair
Selectboard

(SEAL)

EXHIBIT A
MATURITY SCHEDULE
TOWN OF HARTFORD
POOL

<u>Municipality's Bonds Due November 1</u>	<u>Principal Amount</u>
2021	\$-0-
2022	\$158,850
2023	\$158,850
2024	\$158,850
2025	\$158,850
2026	\$158,850
2027	\$158,850
2028	\$158,850
2029	\$158,850
2030	\$158,850
2031	\$158,850
2032	\$158,850
2033	\$158,850
2034	\$158,850
2035	\$158,850
2036	\$158,850
2037	\$158,850
2038	\$158,850
2039	\$158,850
2040	\$158,850
2041	\$158,850
2042	\$-0-
2043	\$-0-
2044	\$-0-
2045	\$-0-
2046	\$-0-
2047	\$-0-
2048	\$-0-
2049	\$-0-
2050	\$-0-
2051	\$-0-
Total:	\$4,020,900

EXHIBIT A
MATURITY SCHEDULE
TOWN OF HARTFORD
TIF DISTRICT

<u>Municipality's Bonds Due November 1</u>	<u>Principal Amount</u>
2021	\$-0-
2022	\$42,195
2023	\$42,195
2024	\$42,195
2025	\$42,195
2026	\$42,195
2027	\$42,195
2028	\$42,195
2029	\$42,195
2030	\$42,195
2031	\$42,195
2032	\$42,195
2033	\$42,195
2034	\$42,195
2035	\$42,195
2036	\$42,195
2037	\$42,195
2038	\$42,195
2039	\$42,195
2040	\$42,195
2041	\$42,195
2042	\$-0-
2043	\$-0-
2044	\$-0-
2045	\$-0-
2046	\$-0-
2047	\$-0-
2048	\$-0-
2049	\$-0-
2050	\$-0-
2051	\$-0-
Total:	\$843,900

MUNICIPALITY TAX CERTIFICATE

(General Obligation)

This Municipality Tax Certificate (this “Tax Certificate”) is being delivered as of March __, 2021 (the “Closing Date”) by the Town of Hartford (the “Municipality”), to the Vermont Municipal Bond Bank (the “Bond Bank”) in connection with the sale to the Bond Bank of the \$4,020,900 General Obligation Bond of the Municipality dated March 1, 2021 (the “Municipal Bond”) pursuant to the Loan Agreement between the Bond Bank and the Municipality dated as of March 1, 2021 (the “Loan Agreement”). The Bond Bank is simultaneously issuing bonds dated the Closing Date (“Bond Bank Bonds”) for the purpose, among others, of financing the purchase of the Municipal Bond. The Municipality understands and agrees that the certifications and expectations set forth herein will be relied upon by the Bond Bank and its bond counsel in establishing that interest on the Bond Bank Bonds will be excluded from the income of the holders thereof for federal income tax purposes.

The undersigned Treasurer and at least a majority of the Selectboard of the Municipality do hereby certify as follows:

1. We are the officers of the Municipality duly charged and responsible for issuing the Municipal Bond. The certifications and expectations set forth in this document are being given to enable the Bond Bank to make certain certifications and to have certain expectations pursuant to Sections 141 and 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the “Code”).
2. The Municipality is a political subdivision of the State of Vermont and is an entity with general taxing powers, the power to incur debt, the power of eminent domain, and the power to enact and enforce police power measures.
3. The date(s), maturities, denominations and rates of interest of the Municipal Bond are as shown and more fully described in Schedule A, attached hereto.
4. The proceeds of the Municipal Bond will be used to provide funds for the purpose of financing public highway recreation facility capital improvements located in White River Junction, Vermont (the “Project”), as shown on Schedule B attached. No other amounts have a sufficiently direct nexus (within the meaning of Code Section 148) to the Municipal Bond or the Project to conclude that the amounts would have been used to finance the Project in the absence of the proceeds of the Municipal Bond.
5. No proceeds of the Municipal Bond will be applied to retire existing obligations (“Prior Obligations”) unless such Prior Obligations were used to finance Project costs on a “new money” basis, including timely reimbursement of Project costs

advanced under a duly adopted notice of official intent, or as part of a chain of exclusively current refundings of obligations issued on a “new money” basis (“Original Obligations”). No proceeds of the Municipal Bond will be used to retire any Prior Obligations more than 90 days after the Closing Date. Proceeds, if any, invested during such up-to-90 day period, pending application to retire Prior Obligations, may be invested without regard to yield.

6. The Municipality reasonably expects that at least 85% of the proceeds of the Municipal Bond will have been expended on Project costs within three years from the earlier of the Closing Date or the date of issuance of any Original Obligations. The Municipality has or will have incurred a binding obligation to a third party to expend on Project costs at least 5% of the proceeds of the Municipal Bond and, if applicable, of the proceeds of each issue of Original Obligations within six months after the respective issue date(s) thereof. Work on the acquisition, construction or accomplishment of the Project will proceed with due diligence to the completion thereof. There are no unspent proceeds of the Prior Obligations. Proceeds not expended within three years shall be invested at a yield not in excess of the yield on the Bond Bank Bonds.

7. The total proceeds (including interest earnings therefrom) received from the sale of the Municipal Bond with respect to the Project do not exceed the total cost of the Project. All proceeds of the Municipal Bond will be deposited with the Disbursing Agent pursuant to the Loan Agreement. All such funds will be maintained in a segregated fund and not commingled with amounts from other sources, and shall be requisitioned (i) to reimburse the Municipality for Project costs advanced under a duly adopted notice of official intent, (ii) to retire Prior Obligations or (iii) to pay Project costs after the date hereof, all as provided in the Loan Agreement.

8. Any reimbursement of an expenditure made prior to the issue date of the Municipal Bond or any Original Obligations is pursuant to a declaration of official intent. In addition, any declaration of official intent of the Municipality to reimburse itself out of such proceeds for Project expenditures incurred before the Closing Date or the date of issuance of any Original Obligations, was adopted not later than 60 days after the date such expenditures were made. No expenditure has been or will be so reimbursed (a) more than 18 months after the later of the date the expenditure was made or the Project component to which it relates was placed in service and (b) more than three years after such expenditure was made.

9. No portion of the Project will be sold or otherwise disposed of in whole or in part, except due to normal wear and tear and obsolescence, while the Municipal Bond is outstanding. Public use of the Project will continue for so long as the Municipal Bond remains outstanding. The Municipality will notify the Bond Bank immediately in the event of any change in use or disposition of the Project. In such event, the Municipality will cooperate with the Bond Bank to undertake remediation measures under Code

Section 141 at the earliest opportunity so as to preserve the tax exempt character of the Bond Bank Bonds.

10. Principal of and interest on the Municipal Bond will be paid from taxes and other revenues of the Municipality. Funds designated for payment of the principal of and interest on the Municipal Bond, whether or not deposited into a segregated debt service fund, will be expended within thirteen (13) months of the date of such designation. Any amounts received from the investment of such designated amounts will be used to pay debt service on the Municipal Bond within one (1) year of the date of receipt. The debt service fund, if any, will be used to achieve a proper matching of revenues with principal and interest payments within each bond year and will be depleted at least once each bond year except for a reasonable carryover amount not to exceed the greater of (i) the earnings on the fund for the immediately preceding bond year or (ii) one-twelfth of principal and interest payments on the issue for the immediately preceding bond year.

11. Except for the debt service fund described in paragraph 10, if any, the Municipality has not created or established, and does not expect to create or establish, any sinking fund or other similar fund which the Municipality reasonably expects to use to pay principal or interest on the Municipal Bond, or from which there is a reasonable assurance that amounts therein will be available to pay debt service on the Municipal Bond.

12. No portion of the proceeds of the Municipal Bond will be invested, directly or indirectly, in federally insured deposits or accounts other than (a) investments of unexpended Municipal Bond proceeds for an initial temporary period until the proceeds are needed for the Project; and (b) investment of moneys on deposit in a bona fide debt service fund. No portion of the proceeds of the Municipal Bond will be loaned or otherwise made available to any private person, nor shall any of such proceeds be expended or invested in a manner which will contribute to or result in the Bond Bank Bonds being classified as "hedge bonds" under Section 149(g) of the Code.

13. The Project is and will be owned by the Municipality and will not be leased to any person which is not a state or local government unit, or an instrumentality thereof. In addition, the Municipality will not enter into any contracts or other arrangements, including without limitation, management contracts, capacity guarantee contracts, take or pay contracts, or put or pay contracts, pursuant to which any persons have any right to use or make use of the Project on a basis not available to members of the general public or which confers special economic benefits on any private person. No private business use of the Project will be made without consent of the Bond Bank, which consent may be conditioned on the Bond Bank receiving an opinion of nationally recognized Bond Counsel that such use will not have an adverse effect on the tax-exempt status of interest on the Bond Bank Bonds.

14. The Municipality will do and perform all acts and things necessary or desirable in order to assure that interest paid on the Bond Bank Bonds shall, for purposes of federal income taxation, be excludable from the gross income of the recipients thereof. In that regard, the Municipality understands that the Bond Bank will be required to comply with arbitrage rebate and yield restriction requirements of Code Section 148 with respect to the Bond Bank Bonds and the Municipality agrees to fully cooperate with the Bond Bank in providing requested information and otherwise as set forth in the Loan Agreement,

15. In furtherance of the foregoing covenant with respect to the maintenance of the tax-exempt status of interest on the Bond Bank Bonds, the Municipality hereby covenants to adhere to the record-retention requirements of Section 6001 of the Code and the Regulations and, in addition, adopts and commits to implement the procedures set forth in Schedule C which are intended to provide the following:

(a) Assignment of tax-exempt compliance responsibilities to appropriate departments, officers, or employees.

(b) Establishment and maintenance of books and records for all obligations of the Municipality financed by a particular issue of Bond Bank Bonds.

(c) Establishment of Code Section 148 compliant procedures for the investment of gross proceeds for all of the Municipality's obligations financed by a particular issue of Bond Bank Bonds.

(d) Maintenance of records relating to all allocations of expenditures of proceeds of all of the Municipality's obligations financed by a particular issue of Bond Bank Bonds.

(e) Periodic monitoring of use of proceeds of all of the Municipality's obligations financed by a particular issue of Bond Bank Bonds, the investment and reinvestment of proceeds from the temporary investments thereof and the use of property acquired or financed by the proceeds of such obligations.

16. This Tax Certificate has been delivered to the Bond Bank as part of the record of proceedings and accompanying certificates with respect to the issuance of the Bond Bank Bonds.

17. On the basis of the foregoing, it is not expected that the proceeds of the Municipal Bond will be used in a manner which would cause the Bond Bank Bonds to be a "arbitrage bonds" or "private activity bonds" under Sections 103, 141 and 148 of the Code. To the best of our knowledge and belief, there are no other facts, estimates or circumstances that would materially change the foregoing conclusions.

18. There are and will be no other obligations of the Municipality:

- (a) sold within fifteen (15) days of the date of sale of the Bond Bank Bonds;
- (b) sold pursuant to a common plan of financing as was employed in the sale of the Bond Bank Bonds; and
- (c) expected to be paid from substantially the same source of funds.

IN WITNESS WHEREOF, we have hereunto set our hands on behalf of the Municipality this ____ day of March, 2021.

TOWN OF HARTFORD

By:_____

All or a Majority of Its
Selectboard

And By:_____

Its Treasurer

Schedule B

1. Title of Bonds: \$4,020,900 Town of Hartford Public Highway Recreation
 Facility Improvement General Obligation Registered Bond

Total Principal Amount: \$4,020,900

Dated: March 1, 2021

<u>Maturity Date(s)</u>	<u>Principal Amount(s)</u>	<u>Interest Rate(s)</u>
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As per attached specimen bond.

2. Title of Authorizing Resolution(s) or Ordinance(s)

Resolution and Warning of Selectboard January 24, 2020

Annual Town Meeting March 3, 2020

Resolution and Certificate of Selectboard _____, 2021

- | 3. <u>Project</u> | <u>Estimated Date
of Completion</u> | <u>Estimated Date
All Proceeds Expended</u> |
|-------------------|---|---|
| Pool/TIF District | [22] | [23] |

No. R-1

UNITED STATES OF AMERICA
STATE OF VERMONT
TOWN OF HARTFORD
GENERAL OBLIGATION BOND

\$4,020,900

The Town of Hartford (hereinafter called the ("Municipality")), a body corporate and a political subdivision of the State of Vermont, promises to pay to the Vermont Municipal Bond Bank, or registered assigns, the sum of THREE MILLION ONE HUNDRED SEVENTY-SEVEN THOUSAND DOLLARS (\$4,020,900) in installments on November 1 of each year as set forth below, with interest on each installment at the rate per annum set forth below opposite the year in which the installment becomes due:

<u>Year</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
2021	-0-		2036	\$201,045	
2022	\$201,045		2037	\$201,045	
2023	\$201,045		2038	\$201,045	
2024	\$201,045		2039	\$201,045	
2025	\$201,045		2040	\$201,045	
2026	\$201,045		2041	\$201,045	
2027	\$201,045		2042	\$-0-	
2028	\$201,045		2043	\$-0-	
2029	\$201,045		2044	\$-0-	
2030	\$201,045		2045	\$-0-	
2031	\$201,045		2046	\$-0-	
2032	\$201,045		2047	\$-0-	
2033	\$201,045		2048	\$-0-	
2034	\$201,045		2049	\$-0-	
2035	\$201,045		2050	\$-0-	
			2051	\$-0-	

The interest rate of each installment shall run from the date of the original delivery of this Bond to the Vermont Municipal Bond Bank and payment therefor and until payment of each installment and such interest shall be payable semi-annually on November 1 and May 1 of each year in the amounts set forth in Exhibit A of the Loan Agreement with respect to this Bond between the Municipality and the Vermont Municipal Bond Bank dated March 1, 2021. Both principal and interest on this Bond are payable in lawful money of the United States at U.S. Bank National Association, in Boston, Massachusetts, or at its successor as Trustee under the General Bond Resolution of the Vermont Municipal Bond Bank. Final payment of the interest and principal of this Bond shall be made upon surrender of this Bond for cancellation at the bank or trust company at which this Bond is then payable.

This Bond is issued by the Municipality for the purpose of financing public highway recreation facility improvements under and by virtue of No. M-5 of the Acts of 2009, as amended, and Chapter 53 of Title 24, Vermont Statutes Annotated, the vote of its legal voters duly passed on March 3, 2020, and resolutions duly adopted by its Selectboard.

This Bond is transferable only upon presentation to the Treasurer of the Municipality with a written assignment duly acknowledged or proved. No transfer hereof shall be effectual unless made on the books of the Municipality kept by the Treasurer as transfer agent and noted hereon by the Treasurer with a record of payments as provided hereon.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the issuing of this Bond have been done, have happened, and have been performed in regular and due form, as required by such law and vote, and for the assessment, collection and payment hereon of a tax to pay the same when due the full faith and credit of the Municipality are hereby irrevocably pledged.

IN TESTIMONY WHEREOF, the Municipality has caused this Bond to be signed by at least a majority of its Selectboard and its Treasurer and its seal (if it has a seal) to be affixed hereto as of March 1, 2021. (Absence of a seal hereon means that the Municipality has no seal and no seal is required.)

TOWN OF HARTFORD _

All or a Majority of its
Selectboard

Treasurer

No. R-1

TOWN OF HARTFORD \$4,020,900 GENERAL OBLIGATION
BOND DATED MARCH 1, 2021

CERTIFICATE OF REGISTRATION

It is hereby certified that this bond is a registered bond, the principal and interest due thereon payable only to the holder of record as appears in the office of the Treasurer of the issuing Municipality. This bond may be transferred by presentation of the same with an assignment in writing signed by the registered holder. Presentation shall be made to the Treasurer of the Municipality at the office of the Treasurer of the Municipality who shall record such transfer in the records of the Municipality and on the bond. The name and address of the original registered owner of this bond is Vermont Municipal Bond Bank, 20 Winooski Falls Way #305, Winooski, VT 05404-2228.

Dated as of the ____th day of March, 2021.

Treasurer

IRC SECTION 148 CERTIFICATION

NAME OF MUNICIPALITY: TOWN OF HARTFORD

FEDERAL EMPLOYER IDENTIFICATION NO: 03-6000505

- (1) List all outstanding debt instruments (bond anticipation and grant anticipation notes) issued by the Municipality to provide temporary construction financing for the project(s) being financed permanently by the proceeds of the Municipality's Bond dated March 1, 2021, and being sold to the Vermont Municipal Bond Bank, and the unexpended proceeds, if any, for each:

<u>Issue Date</u>	<u>Principal Amount</u>	<u>Maturity Date</u>	<u>Unexpended Proceeds</u>
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- (2) The Municipality is a political subdivision of the State of Vermont and (1) has general taxing powers, and (2) at least ninety-five percent (95%) of the proceeds of the Municipality's bond will be used for local governmental activities of the Municipality.

Date: March __, 2021

Municipal Treasurer

LOAN AGREEMENT CERTIFICATE

The undersigned Treasurer of the Town of Hartford (the “Municipality”) hereby certifies, on behalf of the Municipality, that the Municipality is obligated under the Loan Agreement, dated as of March 1, 2021 between the Municipality and the Vermont Municipal Bond Bank (the “Bond Bank”) to provide to the Bond Bank annually upon publication a copy of the annual report on the finances and administrative activities of the Municipality generated and distributed in accordance with 24 V.S.A. §§ 1173-1174, 1681-1683 and any independent auditor’s report on the financial statements of the Municipality.

Dated: March __, 2021

Treasurer



AGENDA MEMORANDUM

February 9, 2021

Town Selectboard Meeting Agenda Item: 4. e.

Submitted by Lori Hirshfield, Director of Planning and Development

Subject: Tax Increment Financing District FY 2020 Annual Report to Vermont Economic Progress Council

Background: Every Year the Town submits a detailed report to the Vermont Economic Progress Council (VEPC) on the status of activity in the Town's TIF District for the previous fiscal year. This report feeds into a larger annual report to the State Legislature.

Attached is Hartford's report for FY 2020, July 1, 2019 through June 30, 2020; based on April 1, 2019 Grand List property values.

Discussion: The following are some highlights of the Report for FY 2020:

- \$397,165 of TIF Funds spent on Public Infrastructure Projects.
- TIF tax revenue was \$522,232
 - \$194,979 from Municipal
 - \$327,253 from State
- Since the TIF District began in 2011, the total taxable value of properties in the District increased by:
 - \$26,186,000 for Municipal
 - \$26,179,700 for State Education
- Private investment created a net gain of 24 new jobs by the end of February 2020, plus temporary construction jobs created by public and private projects. Unfortunately, the COVID Pandemic resulted in a net loss of 49 jobs by June 30, 2020.

Financial Impact: None.

Recommendation: Accept report. No formal action required.

Attachments:

1. TIF FY 2020 Annual Report
2. Certification of Increment and Annual Report



**Tax Increment Financing District
Vermont Economic Progress Council
Vermont Department of Taxes**

VEPC Staff Contact Information:

Abbie Sherman, (802) 793-0721, abbie.sherman@vermont.gov

Reports are due on or before January 15, 2021

I. District Information:

Municipality & District	Hartford: White River Jct Downtown	Reporting Period:	July 1, 2019 - June 30, 2020
Name of Person Completing Report	Lori Hirshfield	Grand List Year:	2019
Title	Director, Dept of Planning & Development		
Email Address	lhirschfield@hartford-vt.org		
Telephone	802-295-3075		
Date Report Completed	January 15, 2021		

NOTE: All information reported on this form by the municipality must be for the Reporting Period and Grand List Year identified above.

II. TIF District Data:

Base Data (Original Taxable Value)				
Municipal	\$	31,842,000	OTV Total Acres	129.11
Homestead- Education	\$	220,500	OTV Total Parcels	136
Non Residential- Education	\$	31,578,700		
Total Education	\$	31,799,200		
Taxable Values as of April 1				
Municipal	\$	58,072,600		
Homestead- Education	\$	214,200		
Non Residential- Education	\$	57,764,700		
Total Education	\$	57,978,900		
Increase (Decrease) in Taxable Values (auto-calculated)				
Municipal	\$	26,230,600		
Homestead- Education	\$	(6,300)		
Non Residential- Education	\$	26,186,000		
Total Education	\$	26,179,700		
TIF Increment Revenue Retained for Reporting Year				
Municipal	\$	195,057		
Homestead- Education	\$	(78)		
Non Residential- Education	\$	327,253		
Total Education	\$	327,175		
Total TIF Revenue	\$	522,232		
Parcel Information				
		Current Acres	129.83	
		Current Parcels	135	
Tax Rates Applied to the April 1 Grand List				
	Municipal (General Fund)	\$	0.9915	
	Homestead	\$	1.6575	
	Non Residential	\$	1.6663	
List Special Municipal Tax Rates				
1		\$	-	
2		\$	-	
3		\$	-	
4		\$	-	
5		\$	-	
6		\$	-	
	Total Special Municipal Tax	\$	-	
	Total Municipal (General Fund & Special Rates)	\$	0.9915	
Other TIF Fund Income				
	Source	Education	Municipal	Total
1	Interest Earnings	\$ 9,616	\$ 9,616	\$ 19,232
2	Interest Earnings on Bond Funds			\$ -
3			\$ -	\$ -
4			\$ -	\$ -
5			\$ -	\$ -
	Total:	\$ 9,616	\$ 9,616	\$ 19,232
Changes to Individual Parcels				
	SPAN Number	Describe Change		
1	28509010052.00	Lot line adjustment w/Town property reduced AC & Value - see 2019 Survey # N665A		
2	28509014290.00	1 condo -owned by Visiting Nurses with tax exempt status - reduced value		
3	28509014294.00	Pkg lot considered non-taxable common land for condo -see 2019 survey # N664A		
4	28509012897.00	Combined with parcel 28509012898 same ownership- made inactive		

5	28509012898.00	Combined with parcel 28509012897 same ownership
6	28509017006.00	Parcel created for Bridge and Main Condo Assoc

Additional Information

Changes to OTV discovered during 2020 State Audit that currently are being processed through VEPC; will result in changes to the # of parcels and increment retained, and interest earned.

III. Votes and Financing:

Public Vote Information. Check the appropriate box. Make sure to provide the date if information has been submitted to VEPC.

- ☐ No public votes or debt obligations occurred during this reporting period.
- ☒ Yes there were public votes and/or debt obligations during this reporting period.
- ☒ Vote and debt obligation documents were submitted to VEPC. (Enter date submitted)
- ☐ Vote and debt obligation documents are uploaded with this report.

Debt Instruments

	Infrastructure and Debt	Term in Years	Period (ie. 1/1/2016-12/31/2026)	Interest Rate	Principal	Interest	Total	Total Payment for Reporting Period	Remaining Principal Balance	Terminated
Existing Debt:										
1	Prospect Street - General Obligation - Loan Agreement	20	7/1/2014-11/15/2034	Varies	\$ 900,000	\$ 331,831	\$ 1,231,831	\$ 68,504	\$ 6,750,000	<input type="checkbox"/>
2	Stormwater/Wastewater Improvements - No. Main/Currier/Church Streets		Anticipate incurring debt in FY 2021		\$ 700,000		\$ 700,000		\$ -	<input type="checkbox"/>
3	Parking Lot; Currier St Extension; No Main St.-Joe Reed Dr Sidewalk; Gates, No Main, So Main Sts. Engineering	20	8/2/2017-11/1/2037	3.30% Net	\$ 2,126,000	\$ 753,136	\$ 2,879,136	\$ 165,966.30	\$ 1,913,400	<input type="checkbox"/>
New Debt:										
	Example: Main Street Lights - General Obligation Bond	11	1/1/2016-12/31/2025	5.60%	\$ 3,250,000	\$ 500,000	\$ 3,750,000	\$ 340,909	\$ 2,950,000	
4		0		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	<input type="checkbox"/>
5		0		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	<input type="checkbox"/>
6		0		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	<input type="checkbox"/>
Total					\$ 3,726,000	\$ 1,084,967	\$ 4,810,967	\$ 234,470	\$ 8,663,400	

Annual Debt Service

Principal Paid	\$ 151,300
Interest Paid	\$ 83,170
Fees/Other Costs Paid	
Total Paid	\$ 234,470

Refinancing. Was any portion of TIF District debt refinanced during this reporting period?

- ☒ No
- ☐ Yes, please provide details.

Direct Payments: Enter the total amount of any TIF direct payments made during this period.

\$ -

Date Approved by Voters:

Additional Information

Vote documents submitted on March 2, 2020 for pre vote and May 8, 2020 for post vote (deadline extended due to COVID-19 Pandemic Stay at Home Order).

IV. Improvements and Funding:

Improvement Expenditures					
Name of Improvement			Of the Total Expenditure listed:		Total Improvement Expenditure for this report period
			The amount paid with TIF Revenues	The amount paid with Non-TIF Revenues	
Phase 1	1	Prospect Street Phases I & II - Reconstruction			
		Reported completed in previous annual report	\$ -	\$ -	\$ -
Phase 2	2	Phase I - Wastewater & Stormwater - No. Main/Currier/Church Streets			
		In engineering phase requiring coordination with other TIF District improvement projects. Delay due to COVID.	\$ -	\$ -	\$ -
	3	Former Miller Auto/Municipal (Legion) Parking Lot and Site Phase I			
		Engineering to evaluated alternative options for parking structure and at grade parking, and grading interface with completion of Currier Street project that adjoins parking lot area. Expansion of surface parking lot approved in FY2020 bond vote. Combined with Item # 12 below.	\$ 74,480	\$ -	\$ 74,480
Phase 3	4	Currier Street Extension Phases I & II			
		Engineering and easements to complete road construction and coordination with parking lot improvements. COVID delayed construction until after June 30.	\$ 11,862	\$ 20,747	\$ 32,609
	5	South Main, North Main, and Gates Streets - Watermain Engineering (Joe Reed Drive; west of South Main St - Blocks G,H,J)			
		Includes Roadway improvments. Engineering completed for part of project & advanced to construction phase (see item #8 below). Engineering continued for rest of project including.	\$ 50,959	\$ -	\$ 50,959
	6	South Main Improvements Phase I - Engineering wastewater/stormwater			
		Engineering completed for part of project & advanced to construction phase (see Item # 8 below). Engineering continued for rest of project.	\$ 60,139	\$ -	\$ 60,139
	7	North Main Improvements - Sidewalk and Streetscape			
		Segment from Bridge to Joe Reed Drive reported complete in FY 2018.	\$ -	\$ -	\$ -
Phase 4	8	South Main, North Main, & Gates Street - Construction			
		Construction financing voter approved at Town meeting & debt financing initiated. Construction bid, awarded and underway.	\$ 199,724	\$ -	\$ 199,724
Phase 5	10	Downtown Park and Parking (Town Square Municipal Parking Lot/Park between Joe Reed Dr & Gates St)			
		Voter approved project in March 2020. Debt financing anticipated for FY2021 for construction in summer 2021.	\$ -	\$ -	\$ -
	8	Pine Street Phase IA - Streetscape/sidewalk & utilities including stormwater (Maple Street along #87 & #101)			
		Voter approved project in March 2020. Debt financing anticipated in FY2021 for construction in summer 2021.	\$ -	\$ -	\$ -
	12	Former Miller Auto/Municipal (Legion) Parking Lot and Site Phase II (South Main Street Municipal Surface Parking)			
		March 2020 voter approved option for larger expansion of surface parking. Debt financing in FY 2022 for construction in summer of 2022.	\$ -	\$ -	\$ -
Items Needing Phase Filings	9	Railroad Row Extension & Parking Phases I & II			
		No change from FY 2018 report.	\$ -	\$ -	\$ -
	11	Pine Street Phase II			
		No activity this period	\$ -	\$ -	\$ -
	13	Currier Street			

Future Proj		Overlaps with Implementation of Currier St Extension (item #4 above) and N. Main St. improvements (item #2 above).	\$ -	\$ -	\$ -
	14	Maple & Prospect Street Intersection Improvements			
		No activity this period	\$ -	\$ -	\$ -
Total			\$ 397,165	\$ 20,747	\$ 417,912
				Check	\$ 417,912

Sources of Non-TIF Revenues		Total Amount Secured for Each Source	Total Amount Spent to Date	Total Amount Spent this Period	Closed
1	Railroad Row - Enhancement Grant (2005/2016)	\$ 50,000	\$ 2,951		X
2	Railroad Row - Town (2005)	\$ 50,000	\$ 4,426		X
3	N. Main St. Sidewalk, Church St. to Bridge St., Engineering - Town (2011)	\$ 4,688	\$ 4,688		X
4	S Main St Sidewalk - Downtown Transportation Grant (2011) Project 1	\$ 74,863	\$ 74,863		X
5	S Main St Sidewalk - Town (2011)	\$ 54,229	\$ 55,236		X
6	S Main St Bus Shelter Grant - Advance Transit (2012)	\$ 34,483	\$ 34,483		X
7	S Main St Bus Shelter - Town Funds (2012)	\$ 7,904	\$ 7,904		X
8	Bridge St Rain Garden - Downtown Transportation Grant (2011) Project 2	\$ 18,874	\$ 18,874		X
9	Bridge St Rain Garden - Town (2013)	\$ 26,897	\$ 26,897		X
10	Gates St East Construction - Downtown Program Transportation Grant (2013)	\$ 100,000	\$ 100,000		X
11	Gates St East - Engineering & Legal for ROW - Town Funds (2014)	\$ 19,112	\$ 19,112		X
12	Gates St East Engineering & Construction - Town Funds (2011/2013)	\$ 110,596	\$ 110,596		X
13	N Main & Currier St Stormwater Analysis - Town Funds (2015)	\$ 40,680	\$ 40,680		X
14	Gates St West Construction - Developer (2015)	\$ 14,149	\$ 14,149		X
15	Prospect St Phase I & II traffic signal at Prospect & Maple Sts - developer (2016)	\$ 161,400	\$ 161,400		X
16	Prospect St Phase I & II-curb and sidewalk on Maple St - NHDOT (2016)	\$ 16,857	\$ 16,857		X
17	Prospect St Phase I & II-curb and sidewalk on Maple St - Vtrans (2016)	\$ 9,900	\$ 9,900		X
18	Gates St East Construction-additional Town funds to complete project (2017)	\$ 4,539	\$ 4,538		X
19	Currier St - VT Sales Tax Reallocation Program (2017)	\$ 305,642	\$ 150,229	\$ 20,747	<input type="checkbox"/>
20	Currier St Extension - Legal fees for construction easements - Town Funds (2017)	\$ 1,886	\$ 1,886	\$ -	<input checked="" type="checkbox"/>
21	N. Main, Church & Currier Sts Stormwater Project - Town Funds (2017)	\$ 14,185	\$ 14,185	\$ -	<input checked="" type="checkbox"/>
22	Pine St all Phases redevelopment plan EPA Brownsfield grant thru TRORC (2019)	\$ 34,000	\$ 34,000		X
23	S Main St Pkg Lot 4 EV charger stations VCDP (\$20,885); GMP (\$12,355) grants	\$ 33,240	\$ 33,240		X
24		\$ -	\$ -	\$ -	<input type="checkbox"/>
25		\$ -	\$ -	\$ -	<input type="checkbox"/>
26		\$ -	\$ -	\$ -	<input type="checkbox"/>
27		\$ -	\$ -	\$ -	<input type="checkbox"/>
28		\$ -	\$ -	\$ -	<input type="checkbox"/>
Total		\$ 1,188,123	\$ 941,093	\$ 20,747	
Non-TIF Revenues Reported under Improvement Expenditures				\$ 20,747	

Related Costs			
List and describe the related cost(s)	The amount paid with Education Revenue	The amount paid with Municipal Revenue	Total Cost for this report period
1	Primmer Pippet Eggleston and Cramer PC -Legal for TIF projects and Warrant	\$ 763	\$ 1,525
2	White & Burke - Cash flow analysis for phased filing and TIF Warrant	\$ 1,446	\$ 2,891
3	Valley News - Legal ads for TIF Warrant	\$ 527	\$ 1,055
4	Mudgett, Jennett & Krogh-Wisner, PC	\$ 1,630	\$ 3,260
5		\$ -	\$ -
6		\$ -	\$ -
Total		\$ 4,366	\$ 8,731
		Check	\$ 8,731

V. Performance Indicators:

Standard

Real Property Development

Pine Street Redevelopment Phase I: renovation of 9,801 SF of existing commercial, 26,041 SF of new commercial, and 16,000 SF of new residential. Bridge & N Main Gateway redevelopment and renovation.

1	Pine Street Redevelopment Phase : No activity this period. Bridge and Main mixed use building - Completed installation of public art on building.	
2	Prospect Place Redevelopment: 4 mixed-use buildings and a 5th building with 40 residential condos. Pine Street Phase II: renovation of 16,252 SF of existing commercial, 5,550 SF of new commercial, 4,500 SF of new residential. Prospect Place (Block A): Completing parking lot improvements. Pine Street Phase II (Block C) area includes 101 and 87 Maple Street which is undergoing redevelopment for commercial, office and residential development three new business opened but unfortunately one closed with COVID. Permitting in process for other sections of both buildings.	\$ -
3	Main Street Renaissance: Redevelopment of former car dealership parking area into four-story, mixed-use building. Gates East & S Main St Redevelopment: mixed-use residential and commercial development. Main St Renaissance (Block J): The Village at WRJ had a substantial gain in jobs as the building became more occupied over the year. The property value reached 100% with the 2019 Grand List (as listed). S Main St (Block I) construction began on a mixed use building with 66 units of housing and just under 3,000 SF of retail/office. Construction completion anticipated in spring/summer of 2021	\$ 18,856,100
4	Prospect Place Redevelopment Phase II. Northern Stage: new, 45k SF theater main stage w/320 seats, 3/4 thrust stage educational theater that is 99 seat flexible black box, lobby with café/bar, classrooms, rehearsal halls and admin offices. Prospect Place: Completed and reported in FY2018. No Stage (Block H) new theater completed and previously reported.	\$ -
5	Listen Development/Maple Street: commercial redevelopment and new residential. Main Street Renaissance Phase II. Pine Street Redevelopment Phase III. Listen Development completed and previously reported Main St Renaissance Phase II - Completed with Phase I as reported above. Pine Street II (Block D) No activity this period.	\$ -
6	Northern Hospitality Phase I: Complete redevelopment of existing hotel, theater, and mixed-use, three-story building that encompasses one complete city block. Northern Hospitality Phase I (Block G) Partial Redevelopment first floor reported in FY 2018 Property owner actively pursuing redevelopment.	\$ -
7	Prospect Place Phase III. Northern Stage Phase II. Northern Hospitality Phase II. Prospect Place Phase III (Block A) Third Building not yet in development phase.	\$ -
8	Bridge & N Main Street Gateway Phase II: renovate 11,879 SF of existing commercial and 4,625 SF of existing residential, and add 25,274 SF of new residential in multiple mixed use buildings. Bridge and N Main Street Gateway: New ownership of a property on the block.	\$ -
Total		\$ 18,856,100

Employment Opportunities

COVID has brought a lot of challenges to the TIF District as shown in the job statistics and attached comments from the businesses. The ingenuity and creativity of the businesses to survive has brought together a stronger network of businesses and other organizations, and have created new partnerships.

Additional Information

Main Street Museum On Bridge Street: Invested \$50,000 for restoration of the tower in the building which once was a firehouse.

Jobs at February 29, 2020 (Before COVID-19)							
NAICS Code		Increase or (Decrease)	Previous Location (if known)				
1	11	0		11	53	1	
2	21	0		12	54	(2)	
3	22	0		13	55	0	
4	23	0		14	56	0	
5	31-33	0		15	61	0	
6	42	0		16	62	22	
7	44-45	10		17	71	0	
8	48-49	0		18	72	0	
9	51	0		19	81	(7)	
10	52	0		20	92	0	
Total Jobs Increase (Decrease)						24	

Jobs at June 30, 2020							
NAICS Code		Increase or (Decrease)	Previous Location (if known)				
1	11	0		11	53	0	
2	21	0		12	54	(10)	
3	22	0		13	55	0	
4	23	0		14	56	0	
5	31-33	0		15	61	0	
6	42	0		16	62	0	
7	44-45	(8)		17	71	(5)	
8	48-49	0		18	72	(16)	
9	51	0		19	81	(10)	
10	52	0		20	92	0	
Total Jobs Increase (Decrease)						(49)	

Additional Information Regarding the Impacts of COVID-19 to Jobs Within the TIF District

Many of the businesses commented that the job losses came after Feb 29th with the Governor's Emergency Order on March 15th . Some had rehired some employees by June 30th but felt the time period did not capture the impact on their businesses and employees that were out of work for several months, or came back to fewer hours and/or reduced salaries especially those in the food and hospitality businesses. The attached comments capture these concerns and others. Also, several businesses invested significant dollars to make the workplace safe for COVID.

Identify Source/Method for Obtaining Jobs Information

We start with reviewing all completed zoning and building permits within the TIF District for the respective report period to identify properties that had changes which could generate changes in employment or businesses. The applications also include a question on the number of employees. We also look at sign applications which could involve a business change resulting in job changes. We also send to property owners and businesses a form which includes a question about new and lost jobs, and follow-up with phone calls to collect and clarify information when needed. Given the compact nature of the District area and constant contact we have with the property owners and businesses, we are very familiar with the activity in the District. It is a manageable process that has worked well.

Vermont Firms					
Name of Vermont Firm		Total amount of work performed		Name of Vermont Firm	Total amount of work performed
1	Primmer Pipper Englestone et.al.	\$ 1,525		11	\$ -
2	White & Burke	\$ 2,891		12	\$ -
3	Mudgett, Jennete & Krogh-Wisner	\$ 3,260		13	\$ -
4	DuBoise & King Engineering	\$ 81,830		14	\$ -
5	C. Robert Manby, PC	\$ 4,463		15	\$ -
6	State of VT (Permitting)	\$ 900		16	\$ -
7	Paton Surveyors	\$ 600		17	\$ -
8	Northern Stage	\$ 20,747		18	\$ -
9	Schaal Engineering	\$ 1,475		19	\$ -
10	Aldrich & Elliott Engineering	\$ 142,625		20	\$ -
				Total Amount of Work Performed	
				\$ 260,315	

Additional Information

TIF District Specific

Transportation Enhancements
<p>Dispite the Pandemic, this has been a very busy year for the District Public Infrastructure projects. South Main, North Main and Gates Streets project is in full mode with the first section of the project now under construction in coordination with the private sector new construction at 132 S Moan Street. The main section of the Currier Street was schueduled to be completed but was delayed until after June 30th due to COVID (the work was completed in the following months). Further analysis was completed on how to address the parking demands for the District as we face signifcantly higher construction costs and changing dynamics for vehicle usage. We also have been working closely with VTrans as it plans improvements along Rt 14/4.</p>

Brownfield

The conceptual redevelopment planning project for the Maple and Pine Street area that the Two Rivers Ottawaquechee Regional Commission and Town completed in FY 2018/2019 included a brownfield assessment. The information has been helpful for the redevelopment of 87 and 101 Maple Street, and will be very helpful when the other properties undergo redevelopment.

Housing Changes (optional)

	Affordable Housing	Market Rate Housing	Total
New	0	1	1
Eliminated	0	0	0
Net Total	0	0	1

Impact of COVID-19 on Public and Private Improvement Projects

Delayed construction for Currier Street and for South Main Street projects. Also delayed engineering work for S Main Street parking lot project which has a domino affect on all the other projects. In general, I has pushed our schedule out about a year given how short our construction season's are.

Additional Information

CERTIFICATION OF INCREMENT AND ANNUAL REPORT

STATUTORY REQUIREMENT: (24 VSA §1895) “As of the date the district is created, the lister or assessor for the municipality shall certify the original taxable value and shall certify to the legislative body in each year thereafter during the life of the district the amount by which the total valuation as determined in accordance with 32 VSA Chapter 129 of all taxable real property located within the tax increment financing district has increased or decreased relative to the original taxable value.”

RULE REQUIREMENT: (SECTION 903) “Increase/Decrease in Assessed Valuation: Each year following the year of creation, the listers or assessor shall certify to the municipal legislative body the amount by which the total assessed valuation of taxable properties within the TIF District has increased or decreased compared to the municipal and education OTV. Prior to providing the certification to the municipal legislative body, the listers or assessor shall have the calculation of the increase or decrease, including an examination of the disposition and tax status of each parcel within the District, verified by a second party. Selection of the second party is up to the municipality and may be an individual within or outside of the municipal government. However, the individual should be familiar with parcel listings and valuation, property tax status, and the concepts of OTV and District increment. A copy of the certification of the value and the increase or decrease must be included in the Annual Report required by Section 1004.2 of this Rule along with a certification that a second party reviewed the information. The Council will provide a form on which to provide this certification.”

SECTION 1: Certification of Increment by Assessor or Lister and 2nd Party Reviewer

Check both certification boxes and sign this form. If the boxes or signatures are not completed, this form will be considered incomplete. The second party reviewer should be familiar with parcel listings and valuation, property tax status, and the concepts of OTV and District increment.

- ☐ We certify that, per TIF Rule Sections 903 and 1004.2, we have examined and verified the current value, the calculation of the increase or decrease in property values, the disposition and tax status of each parcel within the District, and any other issues relevant to the parcels listed in the Certified OTV Property Report.
- ☐ We have certified to the municipal legislative body, at a regular or duly warned meeting that the information provided in this report represent true and accurate statements.

Signature of Assessor or Lister

✕

Name:

Title

Date

Signature of 2nd Party Reviewer

✕

Name:

Title

Date

SECTION 2: Certification of Annual Report

Provide the date the annual report was presented to the municipal legislative body. Check both certification boxes and sign this form. If the boxes or signatures are not completed, this form will be considered incomplete.

Date report presented to the municipal legislative body:

- ☐ I certify that I am an official of the reporting municipality with the authority to report on this TIF District on behalf of the municipality.
- ☐ I certify that the annual report data entered and all documents attached in support of this annual report are true, correct and complete to the best of my knowledge.

Signature of Authorizing Official*

✕

Name:

Title

Date

* Authorizing Official is the Chief Executive Officer of the municipality as defined by 10 VSA § 683(8) such as a Select Board or City Council Member, Town or City Manager, or Town Administrator.

Memo

To: John MacLean, Interim Town Manager

From: Hannah Tyler, Director of Public Works HT

Date: January 7, 2021

Re: Norwich Sewer Connection

Background:

It is our understanding that the Marion Cross School in Norwich, Vermont has an on-site septic system serving the school located under the playground sometimes called the "Norwich Green". That system has allegedly suffered from failures for close to a decade, with effluent surfacing at certain times of the year.

The Norwich School Board (NSD) which is part of the Dresden (New Hampshire) School District, has requested that the Town of Hartford (ToH) allow a connection for the School, several commercial enterprises, and future use of our wastewater collection system in response to the failure(s). Subsequently, the ToH has also received a request from the Norwich Commercial Park's consultant (Pathways) to connect as they allegedly have a failed system.

In our conversations with state officials regarding this topic it has become apparent to us that at no time have the involved entities notified the State of Vermont, Agency of Natural Resources, per current Wastewater regulations, that they have failed system per requirements.

Historical summary:

During 2018 and possibly earlier, informal inquiries were made to Leo Pullar (Town Manager) from the NSD and their consultant (Pathways), regarding the possibility of the Marion Cross sewer connection as a method for resolving their allegedly failed septic system.

Between 2018 and 2019, Town Staff met with the NSD team on multiple occasions to discuss their proposal. Very little technical information with regards to existing and futures capacity needs, proposed infrastructure layout compliant with State standards or best engineering practices has ever been provided to the ToH.

On September 23, 2019, the topic was discussed at a ToH Selectboard meeting, with members of the NSD team and their consultants present. During that meeting, ToH Staff was given approval by the Selectboard to negotiate a Memorandum of Understanding (MOU) with the intent of defining the NSD's obligations for funding a preliminary capacity and infrastructure study among other things. At no time has the Town indicated preliminary approval of the connection, we have only ever noted we would consider a proposal.

On October 21, 2019, the NSD provided the Town with a draft MOU.

In November 2019, Town Staff met with Attorney Rob Manby and Wayne Elliot PE (Aldrich + Elliot Engineers), at our expense, to review the issue broadly and the MOU as proposed. Both Wayne and Attorney Manby advised that concept was a significant liability to the Town on a variety of fronts. Wayne advised that he works with multiple municipalities that have connections with other municipalities that are typically 'prickly' and unadvisable for a multitude of reasons.

Following the meeting, responses to the draft MOU focused on protecting the Town of Hartford's interests and concerns were forwarded to the NSD. In response the NSD provided responses to our comments that mainly attempted to refute or argue against the comments or concerns raised in the Town's response. Town staff and Brannon found the negotiation to be unproductive at that time.

Concurrently to this request the Town has been focused on complying with a federal order to develop a Long-Term Control Plan (LTCP) for our Combined Sewer Overflows (CSO). This order requires us to take immediate action with our primary wastewater consultants to complete that study. Due to the existence of CSO's within the wastewater stream between Norwich and our Pollution Control Facility in White River, we notified the NSD, that the CSO needed to be completed prior to considering their proposal. Town staff and consultants advised that any connection decisions prior to having the results of the LTCP would be premature as it may identify critical infrastructure improvements required to maintain compliance with state wastewater regulations. Due to travel and work restrictions during Covid-19, the LTCP has been taking substantially longer than expected.

Since that time, the NSD has requested that we follow up, provide updates with regards to the LTCP, and requested that we revisit the MOU.

In October 2020, and subsequent to conversations with Patrick MacQueen (Interim Town Manager), Dan Fraser, Lori Hirshfield, and other Town Staff, we notified the NSD that until the MOU was revisited, we would consider the matter tabled.

ToH staff continues to receive inquiries from the NSD regarding the topic.

Concerns:

- Impacts to ToH system and plant capacity
- Inconsistency with Hartford's Town Plan, TRORC Regional Plan, Hartford's State Designated Growth Plan
- Necessity for revisions to Hartford's sewer ordinance, need for Norwich sewer ordinance
- Adequacy or updates to Norwich Zoning, Planning regulations, and Town Plan
- Definitions of ownership of infrastructure
- Difficulty in developing an appropriate billing schedule and metering method that adequately funds impacts to the Town
- Competing economic development interests
- Lack of any evidence that the NSD has exhausted all other repair options
- Odor concerns
- Design proposal concerns (approximately 1.5 miles of nearly flat sewer/force main with multiple pump stations)
- Past town staff experience with similar agreements/system extensions
- Reluctance of the NSD to explain why the connection involves other private, public, and commercial interests and the overall lack of a consistency of who those parties reportedly will be and what their potential build-out is
- Reluctance to obtain formal support from the Town of Norwich (municipality vs. school district)
- Lack of real engineering data (rather than unofficial ballpark estimates)
- Lack of capital budget and program
- Lack of definition of service area
- Lack of determination of appropriate permitting either from VTrans, Act 250, or other agencies
- Inconsistency with requirements of identified funding sources
- VLCT determination of liability regarding acceptance of wastewater from an adjacent municipality
- Setting precedent for future, external connections *or* lack of control over expansion of Norwich 'system'

Recommendation:

It is our recommendation that the ToH considers the NSD proposal to be detrimental and notify them that they seek alternatives.



**TOWN OF HARTFORD
SELECTBOARD MINUTES**

Tuesday, January 26, 2021
6:00pm Hartford Town Hall
171 Bridge Street, White River Junction, VT 05001

**This meeting was conducted in compliance with
Vermont Open Meeting Law with electronic participation.**

Present via Zoom: Simon Dennis, Selectboard Vice Chair; Joseph Major, Selectboard Member; Kim Souza, Selectboard Clerk; Emma Behrens, Selectboard Member;

Present at Town Hall: Dan Fraser, Selectboard Chair; John MacLean, Interim Town Manager; Lana Livingston, Administrative Assistant;

Absent: Rachel Edens, Selectboard Member

CATV LINK: <http://catv.cablecast.tv/CablecastPublicSite/show/13745?channel=1>

The Chair read this script:

As Chair of the Town of Hartford Selectboard I find that, due to the State of Emergency declared by Governor Scott as a result of the COVID-19 pandemic and pursuant to Addendum 6 to Executive Order 01-20 and Act 92, this public body is authorized to meet electronically.

In accordance with Act 92, there is no physical location to observe and listen contemporaneously to this meeting. However, in accordance with the temporary amendments to the Open Meeting Law, I confirm that we are:

- a) Providing public access to the meeting by [telephone/video/other electronic means], with additional access offered through telephone, zoom and youtube.com. We are using Zoom for this remote meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform and the public has access to contemporaneously listen and, if desired, participate in this meeting by <https://zoom.us/j/549799933> - Please mute your microphone, [youtube.com/catv810](https://www.youtube.com/watch?v=810) – click “live now”. If you're calling in from phone dial: (415) 762-9988 Type in the Room ID: 549-799-933 followed by #. Press # a second time. Press *9 to raise your hand for public comment.
- b) Providing public notice of instructions for accessing the meeting. We previously gave notice to the public of the necessary information for accessing this meeting, including how to access the meeting using telephone, zoom and youtube.com in our posted meeting agenda. [Instructions have also been provided on the town website on the “Agendas and Minutes.”]
- c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access.
- d) Continuing the meeting if necessary. In the event the public is unable to access this meeting, it will be continued to a time and place certain.

Please note that all votes taken during this meeting that are not unanimous will be done by roll call vote, in accordance with the law. Let's start the meeting by taking a roll call attendance of all Selectboard members participating in the meeting.

I. Selectboard Meeting:

Selectboard Chair, Dan Fraser called the meeting to order at 6:00 PM

II. Pledge of Allegiance was recited.

III. Local Liquor Control Board: None

IV. Order of Agenda: 5.c. will be postponed until the next regular Selectboard Meeting on February 9th. Item added: (5.c. spot) the question of mailing out ballots to all registered voters.

V. Selectboard

1. Public, Selectboard Comments and Announcements

Citizen comments: Marcy Bartlett from Wilder asked why the Selectboard is postponing the discussion about the Norwich School sewer connection. There are a lot of people interested in this topic and are waiting to comment. The Interim Town Manager explained that not all parties involved had the same information and by February 9th this would be a better discussion.

Mike Morris from Hartford asked if it was possible for the zoom attendees to see the list of the attendees. Currently they can only see the participants or the one talking. Dan Fraser said he could ask CATV.

Cathy Melocik from Wilder followed up on the Norwich School request and is looking forward to that discussion. She also was sorry that Ms. Barrow resigned. She would like to see communication methods, website and Facebook, improve. She has offered to help with this.

Kaijin Janice Chen from White River Jct. voicing her appreciation for Alicia Barrow's time on the Board. She also would like an update on the Town Community Wellness position. Emma Behrens and Kim Souza have been working on the job description and they are meeting HCRS and other town officials to collaborate ideas. After that meeting, they will ask for community input.

Alan Johnson from Montpelier and a former board member called to say that he appreciated the kind words in the Proclamation Mr. Fraser read. He is also saddened by Chief Kasten's resignation. He also left with some advice for the citizens of Hartford to encourage them to look at the issues and wait for the correct information on the issues. The "Informational" Facebook page does not always contain facts. He is also encouraged with his replacement appointment of Rachel Edens and knowing she is on the Board gives him peace of mind.

Cynthia Monroe from Wilder thanked the staff for making the Agenda meetings public. She would also like to see the backup information. Mr. Fraser said this is on the website under agenda and minutes. She also asked if the Town, when making decisions, if they take into account the Town's goal of obtaining carbon neutrality by 2027 goal. The town does have a climate action plan and is working toward that goal.

Selectboard Comments: Kim Souza shared that President Biden reversed the past president's executive order of section 2 137.H. She also reported that the Town did not

lose any funding due to the Welcoming Hartford Ordinance.

Simon Dennis commented on the resignation of Alicia Barrow and reminded that in the strategic goals of the Selectboard there is an important section on welcoming people of color.

Emma Behrens also commented on the resignation letter from Alicia Barrow. She recognizes that Hartford needs to respond better to welcoming people of color.

2. Appointments

NEW:

- a. Consider the Appointment of Dennis Brown to the Hartford Historic Preservation Commission for a three-year term beginning January 26, 2021 and ending January 25, 2024.

Selectboard Vice Chair, Simon Dennis made the motion to appoint Dennis Brown to the Hartford Historic Preservation Commission for a three year term beginning January 26, 2021 and ending January 25, 2024. Selectboard member, Joe Major seconded the motion. All were in favor and the motion passed.

- b. Consider the Appointment of John Sherman to the Hartford Tree Board for a three-year term beginning January 26, 2021 and ending January 25, 2024.

Selectboard Member, Joe Major made the motion to appoint John Sherman to the Hartford Tree Board for a three-year term beginning January 26, 2021 and ending January 25, 2024. Selectboard Clerk, Kim Souza seconded the motion. All were in favor and the motion passed.

3. **Town Manager's Report:** Interim Town Manager, John MacLean expressed his appreciation towards all the Town Staff and Selectboard.

Significant Activity Report

<https://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/203>

4. **Public Hearing:** Selectboard Chair, Dan Fraser opened the Public Session at 6:45 pm.

A presentation of the Combined Sewer Overflow (CSO) Long-Term Control Plan by Wayne Elliot of Aldrich & Elliott was done in the public session.

Recommendations:

Wilder PS (S/N 002) Disconnection of remaining catch basins
Installation of new precipitation monitoring system
Reclassification to SSO

Passumpsic PS (S/N 003) Identification and evaluation of catch basin disconnections.
Closure

Nutt Lane (S/N 004) Continued coordination with property owners to disconnect roof drains.
Identification and evaluation of catch basin disconnections.
Installation of level monitoring equipment.

Municipal Building (S/N 006) Installation of level monitoring equipment.

Maple Street (S/N 007) Closure

Draft Implementation Plan for 1272 Order:

2021 Complete LTCP.

Install new precipitation and level monitoring equipment.

Monitor rainfall data and water levels at Municipal Building and Nutt Lane

2022 Install GSI for catch basin replacement in Passumpsic pump station service area.

Close Passumpsic PS overflow (S/N 003).

Coordinate with property owners for disconnection of roof drains.

Monitor rainfall data and water levels at Municipal Building and Nutt Lane

2023 Disconnect select catch basins in Wilder PS service area.

Reclassify Wilder PS (S/N 002) overflow to SSO.

Continue coordination with property owners for disconnection of roof drains.

Monitor rainfall data and water levels at Municipal Building and Nutt Lane

Evaluate past two+ years of monitoring data.

2024 Disconnect select catch basins in Maple St/Municipal Building service area.

Close Maple St (S/N 007) overflow.

Continue coordination with property owners on disconnection of roof drains.

Selectboard Chair, Dan Fraser closed the Public Session at 7:56 pm.

5. Board Reports, Motions & Ordinances:

a. Combined Sewer Overflow (CSO) Long-Term Control Plan Presentation - No motions are required at this time.

b. Final Adoption of DPW Annual Certification

Selectboard Clerk, Kim Souza made the motion to certify the 2021 Highway Mileage as presented. Selectboard Member, Emma Behrens seconded the motion. All were in favor and the motion passed.

c. Further consideration of a request to extend Sanitary Sewer to the Marion Cross School located in Norwich, Vermont.

This item has been postponed until the next regular Selectboard meeting on February 9, 2021.

**** ADDED ITEM:** Dan Fraser addressed the request for all registered voters in the Town of Hartford be sent Ballots for the March 2nd elections. The

Board decided by consensus that the citizens have multiple ways to request a ballot and that they have also been notified multiple ways. Also, the polls will be open. Everyone will have the chance to vote safely.

d. Appeal of the Hartford 2020 Equalization Study

Selectboard Vice Chair, Simon Dennis made the motion to authorize the Town Manager to direct the staff to appeal the Hartford Equalization Study. Selectboard member, Joe Major seconded the motion. All were in favor and the motion passed.

e. Hartford's Hazard Mitigation Plan

Selectboard Member Joe Major made the motion that the Selectboard adopt the Hazard Mitigation Plan, pass the resolution and authorize the Selectboard chair to sign the resolution. Selectboard Clerk, Kim Souza seconded the motion. 4 were in favor and 1 opposed (S. Dennis). The motion passed.

f. Ratify Warning for Annual Town Meeting as corrected.

Selectboard Clerk, Kim Souza made the motion that the Selectboard approve the warning for Annual Town Meeting 2021 as presented pending approval of the Town Attorney. Selectboard Vice Chair, Simon Dennis seconded the motion. All were in favor and the motion passed.

g. Network Switch RFP Bid Award.

Selectboard Member, Emma Behrens made the motion to move to award the Network Switch RFP bid to C2 Competitive Computing in the amount of \$41,282.61 from the Capital Improvement Reserve Fund. Selectboard Clerk, Kim Souza seconded the motion. All were in favor and the motion passed.

VI. Commission Meeting Reports

Selectboard member, Joe Major reported from the Parks & Rec commission. They are still planning on the fishing derby on 1.31.2021, 7am-noon with social distancing in place. Also the popular basketball program is being planned with the school.

Selectboard Member, Emma Behrens reported that the Planning Commission and Zoning Commission met and are working on some zoning changes. They will meet one more time and then bring to the Selectboard for approval.

Selectboard Clerk, Kim Souza reported from HBRLF that recently approved a loan for downtown WRJ expansion, new development. River Roost has purchased the building from Mike Davidson and have long term plans for expansion.

Selectboard Vice Chair, Simon Dennis reported that the Coronavirus Committee is still moving forward.

Emergency Shelter Committee is also looking at water solutions. Mr. Dennis reported that the way forward is increasingly looking hard – there is no quick fix to this problem.

Joe Major commended the committee working with businesses on how to sign up for vaccines.

Selectboard Chair, Dan Fraser reported that the Tree Board is working on a shade tree grant.

Consent Agenda: **Selectboard Member, Emma Behrens made the motion to approve the Consent Agenda as listed. Selectboard Clerk, Kim Souza seconded the motion. All were in favor and the motion passed.**

Approve Payroll Ending: **1/9/2021** and **1/23/2021**.

Approve Meeting Minutes of: 1/12/2021 & 1/19/2021 & 1/25/2021

Approve A/P Manifest of: 1/22/2021 & 1/26/2021

Selectboard Meeting Dates of: 2/9/2021, 2/23/2021 and 3/4/2021 -
Organizational Meeting.

VII. Executive Session: NONE

Adjourn:

Selectboard Clerk, Kim Souza made the motion to adjourn the meeting at 9:00 P.M. Selectboard Member, Emma Behrens seconded the motion. All were in favor and the motion passed.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

Report Date: 2/05/21
9:19AM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 1
User: florentina

ReportAPINHDPmtByDate

Check Date: 2/05/2021 - 2/05/2021

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
25-0174	Revaluation Reserve				
009570	CHARLES MERRIMAN, PLC			2/05/2021	1050
33	LEGAL SERVICES	0.00	\$735.00	0.00	735.00
Desc:	LEGAL SERVICES	Acct: 25-985-100-0174	Revaluation Exp		
39	LEGAL SERVICES: PRAISE CHAPEL	0.00	\$2,220.00	0.00	2,220.00
Desc:	LEGAL SERVICES: PRAISE CHAPEL	Acct: 25-985-100-0174	Revaluation Exp		
Vendor Total:			2,955.00	0.00	2,955.00
25-0174	Local Option Tax		Bank Total:		2,955.00
25-0500	Local Option Tax				
007000	BREAD LOAF CORPORATION			2/05/2021	1015
21701-01272021	POOL PROJECT-TOPOGRAPHIC SURV	0.00	\$3,180.00	0.00	3,180.00
Desc:	POOL PROJECT-TOPOGRAPHIC SURVEY	Acct: 25-985-100-0500	Local Option Tax		
Vendor Total:			3,180.00	0.00	3,180.00
25-0500	Dog Park		Bank Total:		3,180.00
73-7302	Dog Park				
021450	HARTFORD, TOWN OF	TOWN OF HARTFORD		2/05/2021	1058
310025,00347976	1010 MAPLE STREET - DOG PARK	0.00	\$209.74	0.00	209.74
Desc:	1010 MAPLE STREET - DOG PARK	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
Vendor Total:			209.74	0.00	209.74
73-7302	GENERAL FUND - MASCOMA		Bank Total:		209.74
FUND 1 0	GENERAL FUND - MASCOMA				
001650	ALLEN ENGINEERING POOLS AND SPAS			2/05/2021	71827
111-520754-01	LIQUID CHLORINE	1,435.50	\$1,435.50	0.00	1,435.50
Desc:	990 gallons ILIQUID CHLORINE	Acct: 50-952-340-0000	CHEMICALS		
111-520792-01	CHEMICALS	4,197.00	\$4,197.00	0.00	4,197.00
Desc:	CHEMICALS	Acct: 60-961-340-0000	CHEMICALS		
Vendor Total:			5,632.50	0.00	5,632.50
003450	AUTOZONE			2/05/2021	71828
5120554596	H-11 PARTS	0.00	\$144.39	0.00	144.39
Desc:	H-11 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
5120563800	AMB 3 PARTS	0.00	\$127.21	0.00	127.21
Desc:	AMB 3 PARTS	Acct: 10-221-321-0200	REPAIRS & MAINT EMS VEHICLES		
301-061783	BATTERY	0.00	\$168.74	0.00	168.74
Desc:	BATTERY-PD1	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			440.34	0.00	440.34
003990	ATG LEBANON, LLC			2/05/2021	71829
X701000936:01	PARTS	0.00	\$242.49	0.00	242.49
Desc:	PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
X701000940:01	PARTS	0.00	\$61.65	0.00	61.65
Desc:	PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		

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by Vendor ID
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ReportAPINHDPmtByDate

Check Date: 2/05/2021 - 2/05/2021

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
X701001062:01	PARTS H-3	0.00	\$162.77	0.00	162.77
Desc: PARTS H-3		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			466.91	0.00	466.91
004854	BENISTAR/HARTFORD			2/05/2021	71830
02012021	HEALTH INS RETIREES - FEB 2021	0.00	\$456.79	0.00	456.79
Desc: HEALTH INS RETIREES - FEB 2021		Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Desc: HEALTH INS RETIREES - FEB 2021		Acct: 10-271-418-0100	RETIREE HEALTH INSURANCE		
Desc: HEALTH INS RETIREES - FEB 2021		Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			456.79	0.00	456.79
005380	BESSETTE, TANNER	TANNER JACOB BESSETTE		2/05/2021	71831
01	Lego Club & Crafternoon Session #1	0.00	\$280.00	0.00	280.00
Desc: Lego Club & Crafternoon Session #1		Acct: 10-514-318-0000	CONTRACTED SERVICES		
Vendor Total:			280.00	0.00	280.00
005525	BIG TEX TRAILER WORLD			2/05/2021	71832
RO#484-63390	H-2 PLOW	0.00	\$5,799.48	0.00	5,799.48
Desc: H-2 PLOW		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			5,799.48	0.00	5,799.48
006100	BMO FINANCIAL GROUP			2/05/2021	71833
Cooney 01/01-13/21	Cooney, Scott - FD	0.00	\$92.75	0.00	92.75
Desc: Amazon-Labels		Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Czora 01/14-27/21	Czora, Jason - FD	0.00	\$450.05	0.00	450.05
Desc: CITGO - Gas		Acct: 10-221-319-0000	EQUIPMENT OPERATION-GAS		
Desc: UPS-Shipping		Acct: 10-221-322-0000	POSTAGE		
Desc: Grainger-Fit Testing		Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
Desc: Keen-Duty Boots		Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
Delisle 01/01-13/21	Delisle, Jeremy - DPW	1,274.50	\$2,002.15	0.00	2,002.15
Desc: Amazon-Web Cam		Acct: 65-963-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Desc: Amazon - Winter Gloves		Acct: 10-325-326-0000	UNIFORMS		
Desc: Amazon - Winter Gloves		Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
Desc: Amazon - Winter Gloves		Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
Desc: Amazon - Winter Gloves		Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
Desc: Amazon - Winter Gloves		Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
Desc: Fulcrum-Mapping License		Acct: 65-964-318-0000	CONTRACTED SERVICES		
Desc: Pond-O2 Sensor		Acct: 60-961-320-0100	EQUIP OPERATION/MAINT-GENERAL		
Desc: Amazon-Calendar		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
Desc: Amazon-Calendar		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
Desc: Amazon-Golden Bar		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Desc: Amazon-Adapter		Acct: 50-952-323-0000	MATERIAL & SUPPLIES		
Desc: Amazon-Adapter		Acct: 55-953-323-0000	MATERIALS & SUPPLIES		
Desc: DMV-Trailer Registration		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES		
Desc: Amazon-Parts		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Desc: Amazon-Web Cam		Acct: 10-325-323-0000	MATERIAL & SUPPLIES		
Delisle 12/28-31/20	Delisle, Jeremy - DPW	95.98	\$95.98	0.00	95.98
Desc: Amazon-Printer Ink		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
Dube 01/01-13/21	Dube, Chris - FD	0.00	\$312.75	0.00	312.75

Report Date: 2/05/21
9:19AM

Payment Manifest
by Vendor ID
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ReportAPINHDPmtByDate

Check Date: 2/05/2021 - 2/05/2021

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Horizon - Med Supplies	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
Kasten 01/01-13/21-1	Kasten, Phil - PD	0.00	\$2,165.50	0.00	2,165.50
	Desc: DETECTIVES CAR-HOWELL	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
	Desc: DETECTIVES CAR-MOODY	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
	Desc: DETECTIVES CAR-FERNANDES	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
Kasten 01/01-13/21-2	Kasten, Phil - PD	0.00	\$297.94	0.00	297.94
	Desc: EmblemEnterprise-Hat Patches	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
	Desc: HD-Space heaters	Acct: 10-271-323-0000	MATERIAL & SUPPLIES		
Kasten 01/01-13/21-3	Kasten, Phil - PD	0.00	\$22.73	0.00	22.73
	Desc: SalsburyInd-Locker Replacement Lock	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
Lori 01/01-13/21	Hirshfield, Lori - Planning	0.00	\$50.64	0.00	50.64
	Desc: ACCO-2021 Day Timer Refill	Acct: 10-622-323-0000	MATERIAL & SUPPLIES		
Lori 12/28-31/20	Hirshfield, Lori - Planning	0.00	\$14.99	0.00	14.99
	Desc: Amazon - 2021 Planner	Acct: 10-622-323-0000	MATERIAL & SUPPLIES		
Perry 01/01-13/21	Perry, Diane - PD	0.00	\$487.10	0.00	487.10
	Desc: Enterprise-Replacement Windshield	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
	Desc: E-Zpass- Tolls	Acct: 10-211-311-0000	TRAVEL & MEETINGS		
Sund 01/01-13/21	Sund, Jeremiah - VAL	0.00	\$203.52	0.00	203.52
	Desc: Staples-Envelopes	Acct: 10-174-323-0000	MATERIAL & SUPPLIES		
	Desc: IAAO-Membership	Acct: 10-174-313-0000	MEMBERSHIP DUES		
Walsh 01/14-27/21	Walsh, Dillon - IT	0.00	\$10.00	0.00	10.00
	Desc: SMTP-Fee	Acct: 10-181-318-0000	CONTRACTED SERVICES		
Vendor Total:			6,206.10	0.00	6,206.10
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	2/05/2021		71834
83916143	MEDICAL SUPPLIES	0.00	\$539.59	0.00	539.59
	Desc: MED SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
Vendor Total:			539.59	0.00	539.59
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M	2/05/2021		71835
4074257008	UNIFORMS	0.00	\$200.97	0.00	200.97
	Desc: UNIFORMS	Acct: 10-325-318-0000	CONTRACT SERVICES		
4074492375	UNIFORMS	49.62	\$49.62	0.00	49.62
	Desc: UNIFORMS	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
4074256994	UNIFORMS	80.20	\$80.20	0.00	80.20
	Desc: UNIFORMS	Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4074257002	UNIFORMS	103.06	\$103.06	0.00	103.06
	Desc: UNIFORMS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
Vendor Total:			433.85	0.00	433.85
010009	CLARK'S TRUCK CENTER	CLARK'S TRUCK CENTER	2/05/2021		71836
441907	PARTS	0.00	\$335.67	0.00	335.67
	Desc: PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			335.67	0.00	335.67
010675	COHEN STEEL SUPPLY, INC		2/05/2021		71837
183112	PARTS	0.00	\$170.20	0.00	170.20
	Desc: PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			170.20	0.00	170.20
010832	COMCAST			2/05/2021	71838
0042221FEB'21	INTERNET FEB'21 - LIBRARY	0.00	\$47.78	0.00	47.78
Desc:	INTERNET FEB'21 - LIBRARY	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			47.78	0.00	47.78
012295	D&M PETROLEUM, INC	D&M PETROLEUM, INC		2/05/2021	71839
15398	Emergency repairs to diesel fuel pu	0.00	\$1,534.29	0.00	1,534.29
Desc:	Emergency repairs to diesel fuel pu	Acct: 10-321-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,534.29	0.00	1,534.29
012665	DANIELS, WANDA	WANDA DANIELS		2/05/2021	71840
FEB'21	Ret Reimburse Feb 21	0.00	\$229.17	0.00	229.17
Desc:	Ret Reimburse Feb 2021	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			229.17	0.00	229.17
013551	DELISLE, TERRY M	TERRY M DELISLE		2/05/2021	71841
JAN'21	Ret Reimb Jan 21	0.00	\$365.39	0.00	365.39
Desc:	Ret Reimburse Jan 21	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			365.39	0.00	365.39
013653	DENNISON LUBRICANTS INC			2/05/2021	71842
3451809	Transmision fluid and oil	0.00	\$1,894.82	0.00	1,894.82
Desc:	Transmision fluid and oil	Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
Vendor Total:			1,894.82	0.00	1,894.82
013680	GARTH BROOKS	DESORCIE EMERGENCY PRODUCTS LLC		2/05/2021	71843
16600	ENG 1 REPAIRS/PARTS	0.00	\$940.25	0.00	940.25
Desc:	ENG 1 REPAIRS/PARTS	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			940.25	0.00	940.25
015479	EMERGENCY TEMPORARY HAUSING, INC			2/05/2021	71844
1805	2BR MOBILE HOME RENT&MOVE	0.00	\$5,387.00	0.00	5,387.00
Desc:	2BR MOBILE HOME RENT&MOVE	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
Vendor Total:			5,387.00	0.00	5,387.00
015500	ENDYNE, INC			2/05/2021	71845
358260	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
Desc:	WRJ WEEKLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES		
360065	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
Desc:	WRJ WEEKLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES		
Vendor Total:			180.00	0.00	180.00
015815	EVANS MOTOR FUELS	EVANS GROUP INC.		2/05/2021	71846
0002052-IN	ULS DIESEL - CLEAR	77.86	\$196.39	0.00	196.39
Desc:	ULS DIESEL - CLEAR	Acct: 60-961-319-0000	EQUIPMENT OPERATION-GAS		

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	Desc: ULS DIESEL - CLEAR	Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
0002053-IN	ULS DIESEL - CLEAR	64.41	\$401.07	0.00	401.07
	Desc: ULS DIESEL - CLEAR	Acct: 60-961-319-0000	EQUIPMENT OPERATION-GAS		
	Desc: ULS DIESEL - CLEAR	Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
0002054-IN	ULS DIESEL - CLEAR	0.00	\$480.36	0.00	480.36
	Desc: ULS DIESEL - CLEAR	Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
0002074-IN	ULS DIESEL - CLEAR	0.00	\$381.30	0.00	381.30
	Desc: ULS DIESEL - CLEAR	Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
0002096-IN	ULS DIESEL - CLEAR	0.00	\$44.96	0.00	44.96
	Desc: ULS DIESEL - CLEAR	Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
0002097-IN	ULS DIESEL - CLEAR	29.26	\$29.26	0.00	29.26
	Desc: ULS DIESEL - CLEAR	Acct: 60-961-319-0000	EQUIPMENT OPERATION-GAS		
0002098-IN	ULS DIESEL - CLEAR	41.84	\$41.84	0.00	41.84
	Desc: ULS DIESEL - CLEAR	Acct: 60-961-319-0000	EQUIPMENT OPERATION-GAS		
0015020-IN	GAS 6000GALS	0.00	\$12,438.93	0.00	12,438.93
	Desc: 6,000 gallons of gasoline	Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
Vendor Total:			14,014.11	0.00	14,014.11
016050	HOWARD P. FAIRFIELD, LLC			2/05/2021	71847
7384848	PARTS	0.00	\$2,121.66	0.00	2,121.66
	Desc: Repair wing on H-8	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
7384854	PARTS	0.00	\$21.42	0.00	21.42
	Desc: Spinner parts for H-3	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			2,143.08	0.00	2,143.08
016390	FASTENAL COMPANY			2/05/2021	71848
NHWES87882	MATERIALS	0.00	\$18.58	0.00	18.58
	Desc: MATERIALS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
NHWES87899	MATERIALS	0.00	\$2.51	0.00	2.51
	Desc: MATERIALS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
NHWES87900	MATERIALS	0.00	\$9.24	0.00	9.24
	Desc: MATERIALS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
NHWES87948	PARTS - PLOWS	0.00	\$152.17	0.00	152.17
	Desc: PARTS - PLOWS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			182.50	0.00	182.50
016540	FERGUSON ENTERPRISES, INC	FERGUSON WATERWORKS #591 #576		2/05/2021	71849
1003495	Sprinkler System Fire Station #2	0.00	\$240.85	0.00	240.85
	Desc: Sprinkler System Fire Station #2	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
1004317	PARTS	445.07	\$445.07	0.00	445.07
	Desc: PARTS	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
1004426	MATERIALS	147.74	\$147.74	0.00	147.74
	Desc: MATERIALS	Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
CM080747	RETURN PART	-110.81	\$-110.81	0.00	-110.81
	Desc: RETURN PART	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Vendor Total:			722.85	0.00	722.85
016900	FIRE TECH & SAFETY			2/05/2021	71850

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193006	9 Scott Carbon 30 minute SCBA	0.00	\$8,325.00	0.00	8,325.00
Desc: 9 Scott Carbon 30 minute SCBA		Acct: 10-221-331-0000	DEPARTMENT EQUIPMENT		
Vendor Total:			8,325.00	0.00	8,325.00
017110	FISHER AUTO PARTS, INC			2/05/2021	71851
301-060834	H-5 PARTS	0.00	\$28.80	0.00	28.80
Desc: H-5 PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-061539	PARTS	0.00	\$16.65	0.00	16.65
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-061565	PARTS	0.00	\$4.73	0.00	4.73
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-061617	PARTS	0.00	\$121.37	0.00	121.37
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-061618	PARTS	0.00	\$112.12	0.00	112.12
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-061663	PARTS	0.00	\$25.21	0.00	25.21
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-061783	RETURN PARTS	0.00	\$-194.38	0.00	-194.38
Desc: RETURN PARTS		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
301-061984	LOADER - PARTS	0.00	\$101.50	0.00	101.50
Desc: LOADER - PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-062023	LOADER - PARTS	0.00	\$39.96	0.00	39.96
Desc: LOADER - PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-062737	PARTS	0.00	\$66.81	0.00	66.81
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-062856	PARTS	0.00	\$127.68	0.00	127.68
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-062912	PARTS	0.00	\$35.96	0.00	35.96
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-062933	PARTS	0.00	\$5.00	0.00	5.00
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-062941	PARTS	0.00	\$99.95	0.00	99.95
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-063061	PARTS	0.00	\$136.65	0.00	136.65
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-063189	PARTS	0.00	\$61.48	0.00	61.48
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-063244	RETURNED PARTS	0.00	\$-24.96	0.00	-24.96
Desc: RETURNED PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-063271	PARTS	0.00	\$71.61	0.00	71.61
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-063631	PARTS	0.00	\$9.62	0.00	9.62
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-063836	PARTS	0.00	\$9.36	0.00	9.36
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			855.12	0.00	855.12
017300	FOGG'S HARDWARE & BUILDING			2/05/2021	71852

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12066/6	HARDWARE		0.00	\$1.78	0.00	1.78
Desc: HARDWARE		Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
12132/6	MATERIALS		0.00	\$7.45	0.00	7.45
Desc: MATERIALS		Acct: 10-221-321-0100		REPAIRS & MAINT-BUILDING		
12155/6	MATERIALS		0.00	\$0.34	0.00	0.34
Desc: MATERIALS		Acct: 10-221-321-0100		REPAIRS & MAINT-BUILDING		
12170/6	MATERIALS		0.00	\$112.35	0.00	112.35
Desc: MATERIALS		Acct: 10-221-321-0100		REPAIRS & MAINT-BUILDING		
12564/6	PARTS		29.95	\$29.95	0.00	29.95
Desc: PARTS		Acct: 55-954-321-0100		REPAIRS & MAINT - BUILDING		
12606/6	PARTS		14.97	\$14.97	0.00	14.97
Desc: PARTS		Acct: 60-964-323-0000		MATERIAL & SUPPLIES		
Vendor Total:				166.84	0.00	166.84
019390	GRAINGER				2/05/2021	71853
9783928717	MATERIALS		21.65	\$21.65	0.00	21.65
Desc: MATERIALS		Acct: 65-963-323-0000		MATERIALS & SUPPLIES		
9791183024	BATTERIES		139.94	\$139.94	0.00	139.94
Desc: BATTERIES		Acct: 60-961-323-0000		MATERIAL & SUPPLIES		
Vendor Total:				161.59	0.00	161.59
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP			2/05/2021	71854
33490000008JAN'21	DEPOT ST SIDEWALK		0.00	\$58.96	0.00	58.96
Desc: DEPOT ST SIDEWALK		Acct: 10-314-329-0000		ELECTRICITY		
36340000003JAN'21	FROST PARK A STREET		0.00	\$37.91	0.00	37.91
Desc: FROST PARK A STREET		Acct: 10-521-329-0000		ELECTRICITY		
44390000006JAN'21	BILLINGS FARM RD LIGHTS		0.00	\$66.05	0.00	66.05
Desc: BILLINGS FARM RD LIGHTS		Acct: 10-314-329-0000		ELECTRICITY		
67700100000JAN'21	RT 5 POLE 95 - HWY		0.00	\$28.10	0.00	28.10
Desc: RT 5 POLE 95 - HWY		Acct: 10-314-329-0000		ELECTRICITY		
77700100009JAN'21	POLE 1 PLEASANTVIEW TERR-HWY		0.00	\$45.34	0.00	45.34
Desc: POLE 1 PLEASANTVIEW TERR-HWY		Acct: 10-314-329-0000		ELECTRICITY		
87700100008JAN'21	CHRISTIAN ST POLE		0.00	\$25.19	0.00	25.19
Desc: CHRISTIAN ST POLE		Acct: 10-314-329-0000		ELECTRICITY		
89290000002JAN'21	HEMLOCK RIDGE VAULT-WATER		44.08	\$44.08	0.00	44.08
Desc: HEMLOCK RIDGE VAULT-WATER		Acct: 50-954-329-0000		ELECTRICITY		
98340000003JAN'21	A ST PUMP STATION - WW		27.92	\$27.92	0.00	27.92
Desc: A ST PUMP STATION - WW		Acct: 60-964-329-0000		ELECTRICITY		
98490000001JAN'21	ELM/GILLETTE ST-PUMP W/W		100.37	\$100.37	0.00	100.37
Desc: ELM/GILLETTE ST-PUMP W/W		Acct: 60-964-329-0000		ELECTRICITY		
Vendor Total:				433.92	0.00	433.92
020000	GREEN MOUNTAIN WATER ENVIRONMENT				2/05/2021	71855
2021 WATER	5 MEMBERSHIP RENEWAL		225.00	\$225.00	0.00	225.00
Desc: Jeremy Delisle Membership renewal		Acct: 50-954-313-0000		MEMBERSHIP DUES		
Desc: Jeremy Delisle Membership renewal		Acct: 55-954-313-0000		MEMBERSHIP DUES		
Desc: Membership renewal for Joe LaBombar		Acct: 55-954-313-0000		MEMBERSHIP DUES		
Desc: Membership renewal for Evan Eccher		Acct: 55-954-313-0000		MEMBERSHIP DUES		

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	Desc: Membership renewal for Kai Eastman	Acct: 50-954-313-0000	MEMBERSHIP DUES		
	Desc: Membership renewal for Rick Kenney	Acct: 50-954-313-0000	MEMBERSHIP DUES		
Vendor Total:			225.00	0.00	225.00
020400	HACH COMPANY			2/05/2021	71856
12295912	CHEMICALS	122.58	\$122.58	0.00	122.58
	Desc: CHEMICALS	Acct: 50-952-340-0000	CHEMICALS		
Vendor Total:			122.58	0.00	122.58
021450	HARTFORD, TOWN OF	TOWN OF HARTFORD		2/05/2021	71857
310020,00347977	1010 MAPLE STREET - WARSON FIELE	0.00	\$10.18	0.00	10.18
	Desc: 1010 MAPLE STREET - WARSON FIELD	Acct: 10-521-328-0000	WATER		
410069,00348659	1741 QUECHEE MAIN STREET	0.00	\$70.64	0.00	70.64
	Desc: 1741 QUECHEE MAIN STREET	Acct: 10-521-328-0000	WATER		
410070,00348658	1732 QUECHEE MAIN STREET	0.00	\$70.64	0.00	70.64
	Desc: 1732 QUECHEE MAIN STREET	Acct: 10-521-328-0000	WATER		
410439,00348660	VILLAGE GREEN	0.00	\$52.56	0.00	52.56
	Desc: VILLAGE GREEN	Acct: 10-521-328-0000	WATER		
Vendor Total:			204.02	0.00	204.02
021500	HARTFORD SCHOOL, TOWN OF	TOWN OF HARTFORD SCHOOL		2/05/2021	71858
2021 Taxes#4	FYE 2021 Taxes Payment #4	0.00	\$4,500,000.00	0.00	4,500,000.00
	Desc: FYE 2021 Taxes Payment #4	Acct: 10-015-100-0100	DUE TO SCHOOL DISTRICT - TAXES		
Vendor Total:			4,500,000.00	0.00	4,500,000.00
022025	HEALTHEQUITY, INC.			2/05/2021	71859
0dxu8mw	HCRA 2020	0.00	\$848.59	0.00	848.59
	Desc: RA Replenish HCRA 2020	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
16k3wwq	HRA 2020	0.00	\$412.89	0.00	412.89
	Desc: HRA 2020	Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
MRSNRP2	HCRA 2020	0.00	\$61.35	0.00	61.35
	Desc: HCRA 2020	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
px37bgv	HRA 2020	0.00	\$-2.00	0.00	-2.00
	Desc: REFUND - HRA 2020	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
TT3IEDA	HRA 2020	424.14	\$2,663.93	0.00	2,663.93
	Desc: RA Replenish HRA 2020	Acct: 10-121-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish HRA 2020	Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 10-325-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 10-622-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 30-975-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 50-955-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 55-955-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 60-965-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
Vendor Total:			3,984.76	0.00	3,984.76
022035	HEARTLINE FITNESS PRODUCTS, INC			2/05/2021	71860

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1192201INV	EXERCISE EQUIPMENT SERVICE	0.00	\$235.00	0.00	235.00
Desc: EXERCISE EQUIPMENT SERVICE		Acct: 10-221-318-0000	CONTRACTED SERVICES		
Vendor Total:			235.00	0.00	235.00
022703	HILL, MARY	MARY HILL		2/05/2021	71861
FEB'21	Ret Reimburse Feb 21	0.00	\$325.89	0.00	325.89
Desc: Ret Reimburse Feb 21		Acct: 10-151-418-0100	Retirees		
Vendor Total:			325.89	0.00	325.89
023122	HORIZON BUSINESS GROUP, LLC			2/05/2021	71862
10126	MEDICAL SUPPLIES	0.00	\$216.77	0.00	216.77
Desc: MED SUPPLIES		Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
9839	MEDICAL SUPPLIES	0.00	\$141.70	0.00	141.70
Desc: MED SUPPLIES		Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
Desc: MED SUPPLIES		Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
Vendor Total:			358.47	0.00	358.47
023473	INGRAM LIBRARY SERVICES LLC			2/05/2021	71863
50793525	BOOKS	0.00	\$263.71	0.00	263.71
Desc: BOOKS		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
50894238	BOOKS	0.00	\$38.94	0.00	38.94
Desc: BOOKS		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
50894239	BOOKS	0.00	\$8.24	0.00	8.24
Desc: BOOKS		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
51006793	BOOKS	0.00	\$76.84	0.00	76.84
Desc: BOOKS		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
51006794	BOOKS	0.00	\$9.00	0.00	9.00
Desc: BOOKS		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
51006795	BOOKS	0.00	\$39.68	0.00	39.68
Desc: BOOKS		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			436.41	0.00	436.41
024185	INTERSTATE FIRE PROTECTION	INTERSTATE FIRE PROTECTION		2/05/2021	71864
67937	ELEVATOR INSPECTION&BATTERIES	0.00	\$612.00	0.00	612.00
Desc: ELEVATOR INSPECTION&BATTERIES		Acct: 10-161-318-0000	CONTRACTED SERVICES		
Vendor Total:			612.00	0.00	612.00
025075	JORDAN EQUIPMENT CO			2/05/2021	71865
P51766	Wear shoes for plows and wings	0.00	\$583.02	0.00	583.02
Desc: Wear shoes for plows and wings		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			583.02	0.00	583.02
026200	KUSTOM SIGNALS, INC			2/05/2021	71866
580603	2 RADAR UNITS	0.00	\$5,126.00	0.00	5,126.00
Desc: 2 RADAR UNITS		Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
Vendor Total:			5,126.00	0.00	5,126.00

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Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
026552	LABOMBARD, JOSEPH	JOSEPH S LABOMBARD		2/05/2021	71867
PO#8134	January 2021 Boot allowance	150.00	\$150.00	0.00	150.00
Desc: January 2021 Boot allowance		Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	Vendor Total:		150.00	0.00	150.00
027380	LEBANON FORD			2/05/2021	71868
45002224	PARTS	0.00	\$39.86	0.00	39.86
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
45002229	RETURN - PARTS	0.00	\$-39.86	0.00	-39.86
Desc: RETURN - PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
413946/3	UTILITY REPAIRS	0.00	\$1,406.47	0.00	1,406.47
Desc: UTILITY REPAIRS		Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		1,406.47	0.00	1,406.47
027700	DE LAGE LANDEN	DE LAGE LANDEN		2/05/2021	71869
71025479	LEASE COPIER - FEB'21 - FD	0.00	\$79.78	0.00	79.78
Desc: LEASE COPIER - FEB'21 - FD		Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Vendor Total:		79.78	0.00	79.78
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY		2/05/2021	71870
4333626,20187	#2 OIL 446.6G@\$1.5063 BUGBEE	0.00	\$686.11	0.00	686.11
Desc: #2 OIL 446.6G@\$1.5063 BUGBEE		Acct: 10-421-327-0000	BUILDING HEAT		
4333626,33483	#2 OIL 206.8GALS@\$1.5063 2590N HAF	317.71	\$317.71	0.00	317.71
Desc: #2 OIL 206.8GALS@\$1.5063 2590N HART		Acct: 30-971-327-0000	BUILDING HEAT		
4333626,42002	#2 OIL 1300G@\$1.5063 VA CUTOFF RC	0.00	\$1,997.19	0.00	1,997.19
Desc: #2 OIL 1300G@\$1.5063 VA CUTOFF RD		Acct: 10-221-327-0000	BUILDING HEAT		
Desc: #2 OIL 1300G@\$1.5063 VA CUTOFF RD		Acct: 10-211-327-0000	BUILDING HEAT		
4333626,47461	SERVICE FEE @ SOLID WASTE	159.90	\$159.90	0.00	159.90
Desc: SERVICE FEE @ SOLID WASTE		Acct: 30-971-327-0000	BUILDING HEAT		
4484213,79083	#2 OIL 2397GAL@\$1.5063 319 LATHAM	3,682.51	\$3,682.51	0.00	3,682.51
Desc: #2 OIL 2397GAL@\$1.5063 319 LATHAM		Acct: 60-961-327-0000	BUILDING HEAT		
4935943,38807	PROPANE 339.4G@\$1.234 LIBRARY	0.00	\$425.61	0.00	425.61
Desc: PROPANE 339.4G@\$1.234 LIBRARY		Acct: 10-524-327-0000	BUILDING HEAT		
4935943,42078	PROPANE 540.5G@\$1.234 WABA	0.00	\$677.79	0.00	677.79
Desc: PROPANE 540.5G@\$1.234 WABA		Acct: 10-530-327-0000	BUILDING HEAT		
4935943,48182	PROPANE 51.2GAL@\$1.234 DEPOT ST	64.20	\$64.20	0.00	64.20
Desc: PROPANE 51.2GAL@\$1.234 DEPOT ST		Acct: 60-962-327-0000	BUILDING HEAT		
4935943,89480	PROPANE 45.3G@\$1.234 131 WILLARD	0.00	\$56.81	0.00	56.81
Desc: PROPANE 45.3G@\$1.234 131 WILLARD		Acct: 10-221-327-0000	BUILDING HEAT		
4935943,47618	SERVICE CALL @ 131 WILLARD RD	0.00	\$37.02	0.00	37.02
Desc: SERVICE CALL @ 131 WILLARD RD		Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
4484213,47732	#2 OIL 3000GAL@\$1.5063 173AIRPORT	0.00	\$4,608.90	0.00	4,608.90
Desc: #2 OIL 3000GAL@\$1.5063 173AIRPORT R		Acct: 10-321-327-0000	BUILDING HEAT		
	Vendor Total:		12,713.75	0.00	12,713.75
027849	LEWIS, WILLIAM J.	WILLIAM J. LEWIS		2/05/2021	71871
FEB'21	Ret Reimb FEB 21	0.00	\$310.46	0.00	310.46
Desc: Ret Reimburse Feb 21		Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
Vendor Total:			310.46	0.00	310.46	
028026	LINCOLN NATIONAL LIFE INSURANCE CO	LINCOLN NATIONAL LIFE INSURANCE CO	2/05/2021		71872	
FEB'21	LIFE INS FEB 2021	306.90	\$2,041.73	0.00	2,041.73	
Desc: Life and AD&D Insurance		Acct: 10-121-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 10-121-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 10-151-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 10-151-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 10-171-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 10-171-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 10-174-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 10-174-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 10-175-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 10-175-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 10-181-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 10-181-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 10-211-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 10-211-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 10-221-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 10-221-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 10-271-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 10-271-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 10-312-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 10-312-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 10-321-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 10-321-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 10-325-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 10-325-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 10-511-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 10-511-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 10-514-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 10-514-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 10-530-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 10-530-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 10-621-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 10-621-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 10-622-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 10-622-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 30-975-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 30-975-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 50-954-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 50-954-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 50-955-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 50-955-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 55-955-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 55-955-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 60-961-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 60-961-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 60-965-240-0000	LIFE INSURANCE			
Desc: Life and AD&D Insurance		Acct: 60-965-270-0000	AD&D			
Desc: Life and AD&D Insurance		Acct: 65-963-240-0000	LIFE INSURANCE			

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Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Life and AD&D Insurance	Acct: 65-963-270-0000	AD&D		
	Desc: Life and AD&D Insurance	Acct: 65-965-240-0000	LIFE INSURANCE		
	Desc: Life and AD&D Insurance	Acct: 65-965-270-0000	AD&D		
	Vendor Total:		2,041.73	0.00	2,041.73
028850	MAGEE OFFICE EQUIPMENT INC.			2/05/2021	71873
C-01102950	LEASE WIDE COPIER 02.23.21-05.23.21	0.00	\$259.25	0.00	259.25
Desc: LEASE WIDE COPIER 02.23.21-05.23.21	Acct: 10-151-318-0000		CONTRACTED SERVICES		
	Vendor Total:		259.25	0.00	259.25
029096	MANBY, C ROBERT JR, PC	C. ROBERT MANBY JR., PC		2/05/2021	71874
4729	LEGAL SERV: DEW PROSPECT	0.00	\$525.00	0.00	525.00
Desc: LEGAL SERV: DEW PROSPECT	Acct: 10-013-100-0000		EXCHANGES PAYABLE		
	Vendor Total:		525.00	0.00	525.00
029745	MARY HITCHCOCK MEMORIAL HOSPITAL	MARY HITCHCOCK MEMORIAL HOSPITAL		2/05/2021	71875
20201213	MEDICAL SUPPLIES	0.00	\$341.11	0.00	341.11
Desc: MED SUPPLIES	Acct: 10-221-331-0500		MEDICAL EQUIPMENT & SUPPLIES		
	Vendor Total:		341.11	0.00	341.11
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC		2/05/2021	71876
217337161	OFFICE SUPPLIES	0.00	\$26.99	0.00	26.99
Desc: OFFICE SUPPLIES	Acct: 10-111-323-0000		MATERIAL & SUPPLIES		
217143930	OFFICE SUPPLIES	0.00	\$139.86	0.00	139.86
Desc: OFFICE SUPPLIES	Acct: 10-622-323-0000		MATERIAL & SUPPLIES		
217217144	WALL CALENDAR	0.00	\$8.59	0.00	8.59
Desc: WALL CALENDAR	Acct: 10-171-323-0000		MATERIAL & SUPPLIES		
217260504	OFFICE SUPPLIES	0.00	\$326.67	0.00	326.67
Desc: OFFICE SUPPLIES	Acct: 10-121-323-0000		MATERIAL & SUPPLIES		
217291726	Office Supplies	0.00	\$10.14	0.00	10.14
Desc: Office Supplies	Acct: 10-511-323-0000		MATERIAL & SUPPLIES		
217383073	OFFICE SUPPLIES	0.00	\$91.88	0.00	91.88
Desc: OFFICE SUPPLIES	Acct: 10-221-320-0000		EQUIP OPERATION/MAINT-OFFICE		
217384557	OFFICE SUPPLIES	0.00	\$29.90	0.00	29.90
Desc: OFFICE SUPPLIES	Acct: 10-121-323-0000		MATERIAL & SUPPLIES		
217496997	ENVELOPES - COVID	0.00	\$227.42	0.00	227.42
Desc: ENVELOPES - COVID	Acct: 10-171-417-0017		EXTRAORDINARY EXP : COVID-19		
217505533	TISSUES	0.00	\$15.19	0.00	15.19
Desc: TISSUES	Acct: 10-121-323-0000		MATERIAL & SUPPLIES		
217538740	OFFICE SUPPLIES	0.00	\$32.97	0.00	32.97
Desc: OFFICE SUPPLIES	Acct: 10-171-323-0000		MATERIAL & SUPPLIES		
Desc: CLEANING SUPPLIES	Acct: 10-161-323-0000		MATERIAL & SUPPLIES		
217497417	ENVELOPES	375.00	\$375.00	0.00	375.00
Desc: ENVELOPES	Acct: 50-955-323-0000		MATERIAL & SUPPLIES		
Desc: ENVELOPES	Acct: 55-955-323-0000		MATERIALS & SUPPLIES		
Desc: ENVELOPES	Acct: 60-965-323-0000		MATERIAL & SUPPLIES		
Desc: ENVELOPES	Acct: 65-965-323-0000		MATERIALS & SUPPLIES		

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Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			1,284.61	0.00	1,284.61
030200	MCMASTER-CARR SUPPLY COMPANY	MCMASTER-CARR SUPPLY CO		2/05/2021	71877
52016861	MATERIALS	48.04	\$48.04	0.00	48.04
Desc: MATERIALS		Acct: 65-963-321-0200	REPAIRS & MAINT - MAINS		
Vendor Total:			48.04	0.00	48.04
031441	MONAGHAN SAFAR DUCHAM PLLC			2/05/2021	71878
16483	LEGAL SRVICS DEC'20	0.00	\$210.00	0.00	210.00
Desc: LEGAL SRVICS DEC'20		Acct: 10-141-318-0000	CONTRACTED SERVICES		
Vendor Total:			210.00	0.00	210.00
032101	MVP HEALTH CARE, INC	MVP HEALTH CARE, INC		2/05/2021	71879
FEB'2021	ACTIVE EMP HEALTH INS - FEB'21	15,016.75	\$105,198.50	0.00	105,198.50
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 10-121-220-0000	HEALTH INSURANCE		
Desc: MVP Health Insurance		Acct: 10-121-418-0100	RETIREE HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 10-151-220-0000	HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 10-171-220-0000	HEALTH INSURANCE		
Desc: MVP Health Insurance		Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 10-174-220-0000	HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 10-175-220-0000	HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 10-181-220-0000	HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 10-211-220-0000	HEALTH INSURANCE		
Desc: MVP Health Insurance		Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 10-221-220-0000	HEALTH INSURANCE		
Desc: MVP Health Insurance		Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 10-271-220-0000	HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 10-312-220-0000	HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 10-321-220-0000	HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 10-325-220-0000	HEALTH INSURANCE		
Desc: MVP Health Insurance		Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 10-511-220-0000	HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 10-530-220-0000	HEALTH INSURANCE		
Desc: MVP Health Insurance		Acct: 10-530-418-0100	RETIREE HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 10-622-220-0000	HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 30-975-220-0000	HEALTH INSURANCE		
Desc: MVP Health Insurance		Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 50-954-220-0000	HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 50-955-220-0000	HEALTH INSURANCE		
Desc: MVP Health Insurance		Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 55-955-220-0000	HEALTH INSURANCE		
Desc: MVP Health Insurance		Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 60-961-220-0000	HEALTH INSURANCE		
Desc: MVP Health Insurance		Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 60-965-220-0000	HEALTH INSURANCE		
Desc: MVP Health Insurance		Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 65-963-220-0000	HEALTH INSURANCE		
Desc: ACTIVE EMP HEALTH INS - FEB'21		Acct: 65-965-220-0000	HEALTH INSURANCE		
Desc: MVP Health Insurance		Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
JAN'2021	ACTIVE EMP HEALTH INS - JAN'21	15,016.75	\$105,881.12	0.00	105,881.12

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Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: MVP Health Care	Acct: 10-121-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 10-121-418-0100	RETIREE HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 10-151-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 10-171-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 10-174-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 10-175-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 10-181-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 10-211-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 10-221-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 10-271-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 10-312-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 10-321-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 10-325-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 10-511-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 10-511-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 10-530-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 10-530-418-0100	RETIREE HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 10-622-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 30-975-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 50-954-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 50-955-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 55-955-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 60-961-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 60-965-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 65-963-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 65-965-220-0000	HEALTH INSURANCE		
	Desc: MVP Health Care	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
032101	MVP HEALTH CARE, INC	MVP HEALTH CARE, INC	2/05/2021		71880
FEB'21	RETIREEES HEALTH INS - FEB'21	3,113.74	\$10,650.88	0.00	10,650.88
	Desc: Retirees Health Insureance	Acct: 10-121-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retirees Health Insureance	Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retirees Health Insureance	Acct: 10-174-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retirees Health Insureance	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retirees Health Insureance	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retirees Health Insureance	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retirees Health Insureance	Acct: 50-954-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retirees Health Insureance	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		221,730.50	0.00	221,730.50
032103	MVP HEALTH - HRA / DCRA		2/05/2021		71881
01.26.2021 FSA	FSA 2021	0.00	\$-29.57	0.00	-29.57
	Desc: MVP FUNDING SETTLEMENT 1.25.21 CLEA	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
01.19.2021	HRA 2021	17.75	\$769.34	0.00	769.34	
Desc: MVP Funding Settlement		Acct: 10-151-225-0000	HRA/CHOICECARE CARD			
Desc: MVP Funding Settlement		Acct: 10-174-225-0000	HRA/CHOICECARE CARD			
Desc: MVP Funding Settlement		Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE			
Desc: MVP Funding Settlement		Acct: 10-221-225-0000	HRA/CHOICECARE CARD			
Desc: MVP Funding Settlement		Acct: 10-271-225-0000	HRA/CHOICECARE CARD			
Desc: MVP Funding Settlement		Acct: 10-312-225-0000	HRA/CHOICECARE CARD			
Desc: MVP Funding Settlement		Acct: 10-511-225-0000	HRA/CHOICECARE CARD			
Desc: MVP Funding Settlement		Acct: 10-321-225-0000	HRA/CHOICECARE CARD			
Desc: MVP Funding Settlement		Acct: 10-622-225-0000	HRA/CHOICECARE CARD			
Desc: MVP Funding Settlement		Acct: 50-954-225-0000	HRA/CHOICECARE CARD			
01.26.2021	HRA 2021	85.00	\$7,766.05	0.00	7,766.05	
Desc: MVP FUNDING SETTLEMENT 1.25.21 CLEA		Acct: 10-121-225-0000	HRA/CHOICECARE CARD			
Desc: MVP FUNDING SETTLEMENT 1.25.21 CLEA		Acct: 10-171-225-0000	HRA/CHOICECARE CARD			
Desc: MVP FUNDING SETTLEMENT 1.25.21 CLEA		Acct: 10-174-225-0000	HRA/CHOICECARE CARD			
Desc: MVP FUNDING SETTLEMENT 1.25.21 CLEA		Acct: 10-175-225-0000	HRA/CHOICECARE CARD			
Desc: MVP FUNDING SETTLEMENT 1.25.21 CLEA		Acct: 10-211-225-0000	HRA/CHOICECARE CARD			
Desc: MVP FUNDING SETTLEMENT 1.25.21 CLEA		Acct: 10-221-225-0000	HRA/CHOICECARE CARD			
Desc: MVP FUNDING SETTLEMENT 1.25.21 CLEA		Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE			
Desc: MVP FUNDING SETTLEMENT 1.25.21 CLEA		Acct: 10-271-225-0000	HRA/CHOICECARE CARD			
Desc: MVP FUNDING SETTLEMENT 1.25.21 CLEA		Acct: 10-312-225-0000	HRA/CHOICECARE CARD			
Desc: MVP FUNDING SETTLEMENT 1.25.21 CLEA		Acct: 10-511-225-0000	HRA/CHOICECARE CARD			
Desc: MVP FUNDING SETTLEMENT 1.25.21 CLEA		Acct: 10-622-225-0000	HRA/CHOICECARE CARD			
Desc: MVP FUNDING SETTLEMENT 1.25.21 CLEA		Acct: 50-954-225-0000	HRA/CHOICECARE CARD			
01.19.2021 FSA	FSA 2021	0.00	\$34.12	0.00	34.12	
Desc: MVP Funding Settlement		Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
02.02.2021	HRA 2021	974.07	\$11,791.89	0.00	11,791.89	
Desc: MVP Funding Settlement 1.30.21(clear		Acct: 10-121-418-0100	RETIREE HEALTH INSURANCE			
Desc: MVP Funding Settlement 1.30.21(clear		Acct: 10-151-225-0000	HRA/CHOICECARE CARD			
Desc: MVP Funding Settlement 1.30.21(clear		Acct: 10-171-225-0000	HRA/CHOICECARE CARD			
Desc: MVP Funding Settlement 1.30.21(clear		Acct: 10-174-225-0000	HRA/CHOICECARE CARD			
Desc: MVP Funding Settlement 1.30.21(clear		Acct: 10-211-225-0000	HRA/CHOICECARE CARD			
Desc: MVP Funding Settlement 1.30.21(clear		Acct: 10-221-225-0000	HRA/CHOICECARE CARD			
Desc: MVP Funding Settlement 1.30.21(clear		Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE			
Desc: MVP Funding Settlement 1.30.21(clear		Acct: 10-271-225-0000	HRA/CHOICECARE CARD			
Desc: MVP Funding Settlement 1.30.21(clear		Acct: 10-312-225-0000	HRA/CHOICECARE CARD			
Desc: MVP Funding Settlement 1.30.21(clear		Acct: 10-622-225-0000	HRA/CHOICECARE CARD			
Desc: MVP Funding Settlement 1.30.21(clear		Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE			
Desc: MVP Funding Settlement 1.30.21(clear		Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE			
Desc: MVP Funding Settlement 1.30.21(clear		Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE			
Desc: MVP Funding Settlement 1.30.21(clear		Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE			
Desc: MVP Funding Settlement 1.30.21(clear		Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE			
01.12.2021	HRA 2021	0.00	\$166.16	0.00	166.16	
Desc: MVP Funding Settlement		Acct: 10-171-225-0000	HRA/CHOICECARE CARD			
Desc: MVP Funding Settlement		Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE			
Desc: MVP Funding Settlement		Acct: 10-174-225-0000	HRA/CHOICECARE CARD			
Desc: MVP Funding Settlement		Acct: 10-221-225-0000	HRA/CHOICECARE CARD			
Desc: MVP Funding Settlement		Acct: 10-271-225-0000	HRA/CHOICECARE CARD			
Desc: MVP Funding Settlement		Acct: 10-312-225-0000	HRA/CHOICECARE CARD			
02.02.2021 FSA	FSA 2021	0.00	\$1,305.69	0.00	1,305.69	
Desc: MVP Funding Settlement 1.30.21(clear		Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			

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Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: MVP FundingSettlement 1.30.21(clear	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
Vendor Total:			21,803.68	0.00	21,803.68
034800	NORTHEAST DELTA DENTAL		2/05/2021		71882
FEB'21	DENTAL INS - FEB'2021	1,210.26	\$8,199.66	0.00	8,199.66
Desc: Dental		Acct: 10-121-230-0000	DENTAL		
Desc: Dental		Acct: 10-151-230-0000	DENTAL		
Desc: Dental		Acct: 10-171-230-0000	DENTAL		
Desc: Dental		Acct: 10-174-230-0000	DENTAL		
Desc: Dental		Acct: 10-175-230-0000	DENTAL		
Desc: Dental		Acct: 10-181-230-0000	DENTAL		
Desc: Dental		Acct: 10-211-230-0000	DENTAL		
Desc: Dental		Acct: 10-221-230-0000	DENTAL		
Desc: Dental		Acct: 10-271-230-0000	DENTAL		
Desc: Dental		Acct: 10-312-230-0000	DENTAL		
Desc: Dental		Acct: 10-321-230-0000	DENTAL		
Desc: Dental		Acct: 10-325-230-0000	DENTAL		
Desc: Dental		Acct: 10-511-230-0000	DENTAL		
Desc: Dental		Acct: 10-514-230-0000	DENTAL		
Desc: Dental		Acct: 10-530-230-0000	DENTAL		
Desc: Dental		Acct: 10-621-230-0000	DENTAL		
Desc: Dental		Acct: 10-622-230-0000	DENTAL		
Desc: Dental		Acct: 30-975-230-0000	DENTAL		
Desc: Dental		Acct: 50-954-230-0000	DENTAL		
Desc: Dental		Acct: 50-955-230-0000	DENTAL		
Desc: Dental		Acct: 55-955-230-0000	DENTAL		
Desc: Dental		Acct: 60-961-230-0000	DENTAL		
Desc: Dental		Acct: 60-965-230-0000	DENTAL		
Desc: Dental		Acct: 65-963-230-0000	DENTAL		
Desc: Dental		Acct: 65-965-230-0000	DENTAL		
Vendor Total:			8,199.66	0.00	8,199.66
034820	NORTHEAST HANDLING SYSTEMS, INC		2/05/2021		71883
5292	Yearly crane inspection	0.00	\$779.00	0.00	779.00
Desc: Yearly crane inspection		Acct: 10-321-318-0000	CONTRACTED SERVICES		
Vendor Total:			779.00	0.00	779.00
034875	NORTHEAST MAILING SYSTEMS, LLC		2/05/2021		71884
362668	INK CARTRIDGE	0.00	\$317.54	0.00	317.54
Desc: INK CARTRIDGE		Acct: 10-161-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			317.54	0.00	317.54
034925	NORTHEAST RESOURCE RECOVERY ASSC		2/05/2021		71885
77194	GLASS - CLEAN	403.20	\$403.20	0.00	403.20
Desc: GLASS - CLEAN		Acct: 30-971-318-0000	CONTRACTED SERVICES		
Vendor Total:			403.20	0.00	403.20
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES	2/05/2021		71886
9600004122JAN'21	TRASH PICK UP - JAN'21	0.00	\$526.20	0.00	526.20

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: TRASH PICK UP - JAN'21	Acct: 10-161-318-0000	CONTRACTED SERVICES		
	Vendor Total:		526.20	0.00	526.20
035550	NUNEZ, JOHN T	JOHN T NUNEZ	2/05/2021		71887
FEB'21	Ret Reimburse Feb 21	0.00	\$229.17	0.00	229.17
	Desc: Ret Reimburse Feb 2021	Acct: 10-511-418-0100	Retiree Health Insurance		
	Vendor Total:		229.17	0.00	229.17
036400	PALE BLUE DOT LLC		2/05/2021		71888
1071	Climate Action Plan - 01.30.2021	0.00	\$1,500.00	0.00	1,500.00
	Desc: Climate Action Plan - 01.30.2021	Acct: 10-115-101-0107	CLIMATE ACTION COMMITTEE		
	Vendor Total:		1,500.00	0.00	1,500.00
037276	PETE'S TIRE BARNS, INC		2/05/2021		71889
266325	TIRE ROTATION	0.00	\$62.00	0.00	62.00
	Desc: TIRE ROTATION	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		62.00	0.00	62.00
037551	PITNEY BOWES INC	PURCHASE POWER	2/05/2021		71890
JAN'21	POSTAGE JANUARY 2021	940.65	\$1,661.38	0.00	1,661.38
	Desc: Postage	Acct: 10-121-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-171-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-151-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-511-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-622-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-175-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-174-322-0000	POSTAGE		
	Desc: Postage	Acct: 50-955-322-0000	POSTAGE		
	Desc: Postage	Acct: 55-955-322-0000	POSTAGE		
	Desc: Postage	Acct: 60-965-322-0000	POSTAGE		
	Desc: Postage	Acct: 65-965-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-211-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-221-322-0000	POSTAGE		
JAN'21 TAX-2	POSTAGE TAX REMINDERS COVID	0.00	\$2,397.99	0.00	2,397.99
	Desc: POSTAGE TAX REMINDERS COVID	Acct: 10-171-322-0000	POSTAGE		
JAN'21 TAX-1	POSTAGE TAX REMINDERS COVID	0.00	\$199.53	0.00	199.53
	Desc: POSTAGE TAX REMINDERS COVID	Acct: 10-171-417-0017	EXTRAORDINARY EXP : COVID-19		
	Vendor Total:		4,258.90	0.00	4,258.90
037751	PONZONI, JOAN	JOAN PONZONI	2/05/2021		71891
FEB'21	RETIREE REIMBURSEMENT FEB'21	260.70	\$325.89	0.00	325.89
	Desc: Ret Reimb Feb 21	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimb Feb 21	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimb Feb 21	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimb Feb 21	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimb Feb 21	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		325.89	0.00	325.89
038150	POTTER CONSTRUCTION, INC		2/05/2021		71892

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Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	2001	PLOWING	0.00	\$5,150.00	0.00	5,150.00
	Desc:	January plowing Muni, South main lo	Acct: 10-312-318-0000	CONTRACTED SERVICES		
	Desc:	January plowing Bugbee lot	Acct: 10-421-318-0000	CONTRACTED SERVICES		
	Vendor Total:			5,150.00	0.00	5,150.00
038188	LL POTWIN SERVICES			2/05/2021		71893
	7425	Cleaning JAN'21 - TH	0.00	\$2,220.00	0.00	2,220.00
	Desc:	Cleaning Town Hall - JAN'21	Acct: 10-161-318-0000	CONTRACTED SERVICES		
	7424-1	CLEANING SERVICES JAN'21-COVID	0.00	\$150.38	0.00	150.38
	Desc:	CLEANING SERVICES JAN'21-COVID	Acct: 10-271-417-0017	EXTRAORDINARY EXP - COVID-19		
	7427	CLEANING SERVICES - JAN'21 LIB	0.00	\$300.00	0.00	300.00
	Desc:	CLEANING SERVICES - JAN'21 LIB	Acct: 10-524-318-0000	CONTRACTED SERVICES		
	7423	COVID Cleaning JAN'21	0.00	\$600.00	0.00	600.00
	Desc:	COVID Cleaning JAN'21	Acct: 10-161-417-0017	EXTRAORDINARY EXP : COVID-19		
	7424-2	CLEANING SERVICES JAN'21-COVID	0.00	\$451.14	0.00	451.14
	Desc:	CLEANING SERVICES JAN'21-COVID	Acct: 10-211-417-0017	EXTRAORDINARY EXP - COVID-19		
	7426	CLEANING SERVICES JAN'21	0.00	\$1,168.00	0.00	1,168.00
	Desc:	JANITORIAL SERVICES 1/1 - 1/28	Acct: 10-211-318-0000	CONTRACTED SERVICES		
	Desc:	JANITORIAL SERVICES 1/1 - 1/28	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Vendor Total:			4,889.52	0.00	4,889.52
039710	REED TRUCK SERVICES INC, S G		SG REED TRUCK SERVICES INC,	2/05/2021		71894
	12328X1	PARTS	0.00	\$216.54	0.00	216.54
	Desc:	PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:			216.54	0.00	216.54
039994	REXEL USA, INC.		REXEL	2/05/2021		71895
	S129744290.001	PARTS & MATERIALS	0.00	\$183.34	0.00	183.34
	Desc:	PARTS & MATERIALS	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
	S129732493.001	PARTS & MATERIALS	0.00	\$29.80	0.00	29.80
	Desc:	PARTS & MATERIALS	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
	S129732619.001	PARTS & MATERIALS	0.00	\$101.67	0.00	101.67
	Desc:	PARTS & MATERIALS	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
	S129814573.001	PARTS & MATERIALS	0.00	\$40.14	0.00	40.14
	Desc:	PARTS & MATERIALS	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
	S129801457.001	PARTS & MATERIALS	0.00	\$108.08	0.00	108.08
	Desc:	PARTS & MATERIALS	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
	S129723490.002	RETURN - MATERIALS	0.00	\$-70.05	0.00	-70.05
	Desc:	RETURN - MATERIALS	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
	S129723490.001	PARTS & MATERIALS	0.00	\$418.85	0.00	418.85
	Desc:	PARTS & MATERIALS	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
	Vendor Total:			811.83	0.00	811.83
040250	RICHARD ELECTRIC, INC.			2/05/2021		71896
	44383	REPLACE LIGHT FIXTURES	0.00	\$410.00	0.00	410.00
	Desc:	REPLACE LIGHT FIXTURES	Acct: 10-211-318-0000	CONTRACTED SERVICES		
	Vendor Total:			410.00	0.00	410.00

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
040389	RITLAND, DIANE	DIANE RITLAND	2/05/2021		71897
JAN'21	Ret Reimb Jan 21	0.00	\$359.55	0.00	359.55
Desc: Ret Reimb Jan 21		Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			359.55	0.00	359.55
040751	ROGERS, LARRY	LARRY ROGERS	2/05/2021		71898
FEB'21	Ret Reimburse Feb 21	238.60	\$238.60	0.00	238.60
Desc: Ret Reimburse Feb 2021		Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			238.60	0.00	238.60
041450	SABIL & SONS, INC	SABIL & SONS, INC	2/05/2021		71899
89873	SERVICE CALL	0.00	\$290.68	0.00	290.68
Desc: SERVICE CALL		Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
40247	MATERIALS	0.00	\$16.58	0.00	16.58
Desc: MATERIALS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			307.26	0.00	307.26
041687	SCHERBON CONSOLIDATED, INC		2/05/2021		71900
6962	Replacemenet of valves	2,773.16	\$2,773.16	0.00	2,773.16
Desc: Replacemenet of valves		Acct: 60-964-320-0100	EQUIP OPERATION/MAINT-GENERAL		
6867	Instalation-New pump at Bridge ST	4,225.00	\$4,225.00	0.00	4,225.00
Desc: Instalation-New pump at Bridge ST		Acct: 60-964-320-0100	EQUIP OPERATION/MAINT-GENERAL		
Vendor Total:			6,998.16	0.00	6,998.16
043426	FIRSTLIGHT FIBER	SOVERNET COMMUNICATIONS	2/05/2021		71901
8508081	TELEPHONES	267.82	\$3,152.49	0.00	3,152.49
Desc: Telephones		Acct: 10-211-324-0000	TELEPHONE		
Desc: Telephones		Acct: 10-221-324-0000	TELEPHONE		
Desc: Telephones		Acct: 10-271-324-0000	TELEPHONE		
Desc: Telephones		Acct: 10-121-324-0000	TELEPHONE		
Desc: Telephones		Acct: 10-151-324-0000	TELEPHONE		
Desc: Telephones		Acct: 10-171-324-0000	TELEPHONE		
Desc: Telephones		Acct: 10-174-324-0000	TELEPHONE		
Desc: Telephones		Acct: 10-181-324-0000	TELEPHONE		
Desc: Telephones		Acct: 10-511-324-0000	TELEPHONE		
Desc: Telephones		Acct: 10-622-324-0000	TELEPHONE		
Desc: Telephones		Acct: 10-530-324-0000	Telephone		
Desc: Telephones		Acct: 50-952-324-0000	TELEPHONE		
Desc: Telephones		Acct: 60-961-324-0000	TELEPHONE		
Desc: Telephones		Acct: 30-971-324-0000	TELEPHONE		
Desc: Telephones		Acct: 65-963-324-0000	TELEPHONE		
Desc: Telephones		Acct: 60-962-324-0000	TELEPHONE		
Desc: Telephones		Acct: 10-321-324-0000	TELEPHONE		
Desc: Telephones		Acct: 10-325-324-0000	TELEPHONE		
Vendor Total:			3,152.49	0.00	3,152.49
044204	STEARNS SEPTIC SERVICE, LLC		2/05/2021		71902
2021-038	Sludge Hauling	1,909.00	\$1,909.00	0.00	1,909.00

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	Desc: Sludge Hauling	Acct: 65-963-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,909.00	0.00	1,909.00
045300	TASCO SECURITY, INC		2/05/2021		71903
150483	SERVICE CALL: USER CODES	25.00	\$25.00	0.00	25.00
	Desc: SERVICE CALL: USER CODES	Acct: 30-971-318-0000	CONTRACTED SERVICES		
150484	SERVICE CALL	0.00	\$28.75	0.00	28.75
	Desc: SERVICE CALL	Acct: 10-321-318-0000	CONTRACTED SERVICES		
150482	SERVICE CALL	338.25	\$338.25	0.00	338.25
	Desc: SERVICE CALL	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Vendor Total:		392.00	0.00	392.00
045483	TELEFLEX LLC		2/05/2021		71904
9503474576	MEDICAL SUPPLIES	0.00	\$673.62	0.00	673.62
	Desc: MED SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
9503479123	MEDICAL SUPPLIES	0.00	\$302.88	0.00	302.88
	Desc: MED SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
	Vendor Total:		976.50	0.00	976.50
046000	TI-SALES INC		2/05/2021		71905
INV0126838	WATER METERS	3,891.00	\$3,891.00	0.00	3,891.00
	Desc: WATER METERS	Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		3,891.00	0.00	3,891.00
046200	TOWNLINE EQUIPMENT SALES INC		2/05/2021		71906
IC74806	PARTS	64.29	\$64.29	0.00	64.29
	Desc: PARTS	Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
IC75313	PARTS	0.00	\$86.14	0.00	86.14
	Desc: PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		150.43	0.00	150.43
046950	TWIN STATE SAND AND GRAVEL CO		2/05/2021		71907
97639-1	WINTER SAND	584.94	\$1,973.68	0.00	1,973.68
	Desc: WINTER SAND	Acct: 10-312-323-0000	MATERIAL & SUPPLIES		
	Desc: WINTER SAND	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
97639-2	WINTER SAND	0.00	\$174.77	0.00	174.77
	Desc: WINTER SAND	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
	Vendor Total:		2,148.45	0.00	2,148.45
047190	USA BLUEBOOK	USA BLUEBOOK	2/05/2021		71908
487588	DIPPER	111.20	\$111.20	0.00	111.20
	Desc: DIPPER	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		111.20	0.00	111.20
048185	VALLEY IMAGING & AWARDS		2/05/2021		71909
20111	PLATE & ENGRAVE TEXT	0.00	\$172.75	0.00	172.75
	Desc: PLATE & ENGRAVE TEXT	Acct: 10-121-340-0000	EMPLOYEE AWARDS BANQUET		

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Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:				172.75	0.00	172.75
048300	VALLEY NEWS		VALLEY NEWS		2/05/2021	71910
	125977JAN'21	VALLEY NEWS ADS - JAN 2021	0.00	\$83.30	0.00	83.30
	Desc:	AD#102965 2ND VIRTUAL MEETING	Acct: 10-622-312-0000	ADVERTISING		
	Desc:	AD#100072 01.22.2021	Acct: 10-622-312-0000	ADVERTISING		
	129897,100091	ADS - RFP BID TURF TREATMENT	0.00	\$79.90	0.00	79.90
	Desc:	AD#100091 RFP BID TURF TREATM	Acct: 10-511-312-0000	ADVERTISING		
Vendor Total:				163.20	0.00	163.20
048350	ACKERMAN, STEVEN C		ROTO-ROOTER		2/05/2021	71911
	01.28.2021	SERVICE CALL - TOWN HALL	0.00	\$412.00	0.00	412.00
	Desc:	SERVICE CALL - TOWN HALL	Acct: 10-161-318-0000	CONTRACTED SERVICES		
Vendor Total:				412.00	0.00	412.00
050090	VERMONT LEAGUE OF CITIES AND TOWNS		VERMONT LEAGUE OF CITIES AND TOWNS		2/05/2021	71912
	SAP2021-0046	VOTING BY AUSTRALIAN BALLOT 1217	0.00	\$20.00	0.00	20.00
	Desc:	VOTING BY AUSTRALIAN BALLOT 121720	Acct: 10-141-318-0000	CONTRACTED SERVICES		
Vendor Total:				20.00	0.00	20.00
050250	VERMONT LEAGUE OF CITIES AND TOWNS				2/05/2021	71913
	P2852020 E15	2021 MUSCO LIGHTING SYSTEM	0.00	\$10.00	0.00	10.00
	Desc:	2021 MUSCO LIGHTING SYSTEM	Acct: 10-527-418-0000	PROPERTY & LIABILITY INSURANCE		
Vendor Total:				10.00	0.00	10.00
050455	VERMONT LIFE SAFETY LLC				2/05/2021	71914
	40781	FIRE ALARM INSP	0.00	\$465.00	0.00	465.00
	Desc:	FIRE ALARM INSPECTION	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
	Desc:	FIRE ALARM INSPECTION	Acct: 10-211-321-0100	REPAIRS & MAINT-BUILDING		
	40824	FIRE EXT SERVICE	0.00	\$37.25	0.00	37.25
	Desc:	FIRE EXT SERVICE	Acct: 10-221-331-0400	ALARM SYSTEM/EXTINGUISHER MAINT		
	40826	FIRE EXTINGUISHER SERVICE	0.00	\$69.25	0.00	69.25
	Desc:	FIRE EXTINGUISHER SERVICE	Acct: 10-321-318-0000	CONTRACTED SERVICES		
Vendor Total:				571.50	0.00	571.50
050600	VERMONT OFFENDER WORK PROGRAMS				2/05/2021	71915
	PR10186	ENVELOPES	0.00	\$66.10	0.00	66.10
	Desc:	ENVELOPES	Acct: 10-174-323-0000	MATERIAL & SUPPLIES		
Vendor Total:				66.10	0.00	66.10
051943	VISION SERVICE PLAN		VISION SERVICE PLAN		2/05/2021	71916
	FEB'21	VISION INSURANCE FEB'21	0.00	\$1,857.32	0.00	1,857.32
	Desc:	VISION INSURANCE FEB'21	Acct: 10-012-300-0225	ACCRUED VISION INSURANCE PAYABLE		
Vendor Total:				1,857.32	0.00	1,857.32
052300	WEBB, F W COMPANY		F.W. WEBB COMPANY		2/05/2021	71917
	70180314	PARTS	286.56	\$286.56	0.00	286.56

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: PARTS	Acct: 55-954-321-0100	REPAIRS & MAINT - BUILDING		
69909629	PARTS	240.29	\$240.29	0.00	240.29
	Desc: PARTS	Acct: 55-954-321-0100	REPAIRS & MAINT - BUILDING		
Vendor Total:			526.85	0.00	526.85
053150	SWISH WHITE RIVER LTD		2/05/2021		71918
W417386	VACCUM CLEANER CORDS	0.00	\$80.00	0.00	80.00
	Desc: VACCUM CLEANER CORDS	Acct: 10-161-323-0000	MATERIAL & SUPPLIES		
W418785	FLOOR TOOL	0.00	\$29.35	0.00	29.35
	Desc: FLOOR TOOL	Acct: 10-421-323-0000	MATERIAL & SUPPLIES		
W415207	Trigger bottles	0.00	\$7.00	0.00	7.00
	Desc: Trigger bottles	Acct: 10-530-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			116.35	0.00	116.35
053695	WIND RIVER ENVIRONMENTAL LLC		2/05/2021		71919
4868050	Service Call	1,082.45	\$1,082.45	0.00	1,082.45
	Desc: 103 Chestnut Street	Acct: 60-964-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,082.45	0.00	1,082.45
054600	WOOD, JOHN G. JR	JOHN G. WOOD JR	2/05/2021		71920
FEB'21	Ret Reimburse Feb 21	0.00	\$148.50	0.00	148.50
	Desc: Ret Reimburse Feb 2021	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			148.50	0.00	148.50
059810	FERNANDES, SEAN	SEAN FERNANDES	2/05/2021		71921
PO#8185	REIMBURSE CLOTHING ALLOWANCE	0.00	\$68.81	0.00	68.81
	Desc: REIMBURSE CLOTHING ALLOWANCE	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
Vendor Total:			68.81	0.00	68.81
059843	COUTERMARSH, LYNN	LYNN COUTERMARSH	2/05/2021		71922
FEB'21	Ret Reimburse Feb 21	420.50	\$420.50	0.00	420.50
	Desc: Ret Reimburse Feb 2021	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimburse Feb 2021	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimburse Feb 2021	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimburse Feb 2021	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			420.50	0.00	420.50
059847	COUTERMARSH, TOM	TOM COUTERMARSH	2/05/2021		71923
FEB'21	Ret Reimburse Feb 21	449.50	\$449.50	0.00	449.50
	Desc: Ret Reimburse Feb 2021	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimburse Feb 2021	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimburse Feb 2021	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimburse Feb 2021	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimburse Jan 2021 Bal due	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			449.50	0.00	449.50
059882	CARY, SANDRA	SANDRA CARY	2/05/2021		71924
2021-10	REIMBURSEMENT-AMAZON	0.00	\$389.18	0.00	389.18

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: REIMBURSEMENT-AMAZON	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			389.18	0.00	389.18
060110	NATIONAL BUSSINESS TECHNOLOGIES LLC		2/05/2021		71925
71025468	LEASE COPIER - FEB'21	0.00	\$67.17	0.00	67.17
	Desc: LEASE COPIER - FEB'21	Acct: 10-211-318-0000	CONTRACTED SERVICES		
	Desc: LEASE COPIER - FEB'21	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Vendor Total:			67.17	0.00	67.17
060124	GREEN MAPLE, LLC	GREEN MAPLE, LLC	2/05/2021		71926
710061	SOLAR ARAY JAN'21	1,866.36	\$7,942.00	0.00	7,942.00
	Desc: Electricity supplied 1/1/21 - 1/31/	Acct: 10-530-329-0000	ELECTRICITY		
	Desc: Electricity supplied 1/1/21 - 1/31/	Acct: 10-161-329-0000	ELECTRICITY		
	Desc: Electricity supplied 1/1/21-1/31/21	Acct: 10-221-329-0000	ELECTRICITY		
	Desc: Electricity supplied 1/1/21 - 1/31/	Acct: 10-211-329-0000	ELECTRICITY		
	Desc: Electricity supplied 1/1/21 - 1/31/	Acct: 10-271-329-0000	ELECTRICITY		
	Desc: Electricity supplied 1/1/21-1/31/21	Acct: 55-953-329-0000	ELECTRICITY		
	Desc: Electricity supplied 1/1/21 - 1/31/	Acct: 60-962-329-0000	ELECTRICITY		
	Desc: Electricity supplied 1/1/21 - 1/31/	Acct: 10-421-329-0000	ELECTRICITY / GAS		
	Desc: Electricity supplied 1/1/21-1/31/21	Acct: 30-971-329-0000	ELECTRICITY		
	Desc: Electricity supplied 1/1/21 - 1/31/	Acct: 65-964-329-0000	ELECTRICITY		
Vendor Total:			7,942.00	0.00	7,942.00
500660	JP PEST SERVICE		2/05/2021		71927
2841011	MOTHLY FEE	0.00	\$81.50	0.00	81.50
	Desc: MOTHLY FEE	Acct: 10-161-318-0000	CONTRACTED SERVICES		
Vendor Total:			81.50	0.00	81.50
500894	SECURSHRED	SECURSHRED	2/05/2021		71928
353716	LEASE COPIER - FEB'21	0.00	\$22.00	0.00	22.00
	Desc: SHRED CONTAINER	Acct: 10-211-318-0000	CONTRACTED SERVICES		
Vendor Total:			22.00	0.00	22.00
502680	DWYER, ALICE	ALICE DWYER	2/05/2021		71929
04	Lego Club Session #1	0.00	\$150.00	0.00	150.00
	Desc: Lego Club Session #1	Acct: 10-514-318-0000	CONTRACTED SERVICES		
Vendor Total:			150.00	0.00	150.00
502711	HUDSON, KATI	KATI HUDSON	2/05/2021		71930
846940	REFUND - CAMP VENTURES	0.00	\$150.00	0.00	150.00
	Desc: REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			150.00	0.00	150.00

FUND 1 0

Bank Total: 4,897,064.44

Holdback Total

Batch Totals:

0.00

70,178.88

0.00

4,903,409.18
4,973,588.06

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Vendor ID	Vendor Name			
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt
				Net Amt.

_____ DANIEL FRASER

_____ SIMON DENNIS

_____ EMMA BEHRENS

_____ JOSEPH MAJOR

_____ KIM SOUZA

_____ RACHEL EDENS

_____ JOHN MACLEAN

_____ GAIL OSTROUT

_____ JOHN J. CLERKIN