



**TOWN OF HARTFORD
SELECTBOARD AGENDA**

Tuesday, December 15, 2020
6:00pm Hartford Town Hall
171 Bridge Street, White River Junction, VT 05001

**This meeting will be conducted in compliance with
Vermont Open Meeting Law with electronic participation.**

<https://zoom.us/j/549799933> - Please mute your microphone.
[youtube.com/catv810](https://www.youtube.com/catv810) – click “live now”.

**If you're calling in from phone dial:
(415) 762-9988 Type in the Room ID: 549-799-933 followed by #
Press # a second time
Press *9 to raise your hand for public comment**

I. Call to Order the Selectboard Meeting

II. Pledge of Allegiance

III. Local Liquor Control Board

- a. Summit Stores LLC, Rt. 4, Exit 1 off I89, Quechee, VT 05059
(Second Class)

IV. Order of Agenda

V. Selectboard

- 1. Public, Selectboard Comments and Announcements**
- 2. Appointments: N/A**
- 3. Town Manager's Report:** Non permitted structures
- 4. Board Reports, Motions & Ordinances:**
 - a. 2022 Budget Workshop Wrap-Up (2 of 2) (information only)
 - b. Review 36 Overlook Housing Property valuation and sign the Stipulation Agreement for Overlook Housing span# 285-090-10560. This is the result of the Hearing of appeal for the 2019 Grand List (this will impact tax bills and assessments in 2019 & 2020). (motion required)
 - c. Approval of the 2nd Round of the Hartford Business Revolving Loan Fund Special COVID Economic Recovery Grants. (motion required)
 - d. Town of Hartford Equity and Inclusion Strategic Plan (information only)

VI. Commission Meeting Reports

VII. Consent Agenda (motion required)

Approve Payroll Ending: 12/12/2020

Approve Meeting Minutes of: 12/1/2020 & 12/7/2020

Approve A/P Manifest of: 12/11/2020 & 12/15/2020

Selectboard Meeting Dates of:

Already Approved:

12/29/2020 Tuesday – Regular Meeting & Budget Adoption

Needs Approval: 1/12/2021 & 1/26/2021

VIII. Executive Session: Enter into Executive session for confidential attorney-client communications made for the purpose of providing professional legal services to the body; the appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting; Title 313(f) (3) of Vermont Statutes.

VIII. and Discussion of the appointment of a town manager under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes.

IX. Adjourn the Selectboard Meeting (motion required)

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

FIRST/SECOND/THIRD CLASS LIQUOR LICENSE AND TOBACCO APPLICATION

(License year is May 1ST through April 30TH of the following year)

Summit Stores LLC

Print Name of Person, Partnership, Corp., Club or LLC

Doing Business as – Trade Name

Rt 4, Exit 1 off I89

Street

Quechee, VT 05059

Town or City & Zip Code

603 448 4000

Telephone Number

240 Mechanic St, Lebanon, NH 03766

Mailing Address (if different from above)

Email address: ap@sumd.com

APPLICATION FEES:

FIRST CLASS LICENSE - \$115.00 to DLC and \$115.00 to Town/City

SECOND CLASS LICENSE- \$70.00 to DLC and \$70.00 to Town/City

SECOND CLASS RETAIL DELIVERY PERMIT - \$100.00 to DLC

THIRD CLASS LICENSE - \$1,095 for a full year to DLC
\$550 for 6 or fewer months to DLC

TOBACCO LICENSE- (there is no application fee for tobacco if applying for second class)

TOBACCO ENDORSEMENT PERMIT - \$50.00 to DLC

**If applying for Tobacco only license, please use the Tobacco Only form.*

Please check appropriate categories

☐ FIRST CLASS

☒ SECOND CLASS

☐ THIRD CLASS

☐ TOBACCO

☐ Retail Delivery Permit

☒ Tobacco Endorsement

☐ Restaurant

☐ Hotel

☐ Club

☐ Commercial Kitchen (a Liquor Control Commercial Caterer's License is needed with this license)

TO THE CONTROL COMMISSIONERS OF THE TOWN/CITY OF Hartford

Application is hereby made for a license to sell malt and vinous beverages under and in accordance with Title 7, Vermont Statutes Annotated, as amended, and certify that all statements, information and answers to questions herein contained are true; and in consideration of such license being granted do promise and agree to comply with all local and state laws; and to comply with all regulations made and promulgated by the Board of Liquor and Lottery. Upon hearing, the Board of Liquor and Lottery may, in its discretion, suspend or revoke such license whenever it may determine that the law or any regulations of the Board of Liquor and Lottery have been violated, or that any statement, information or answers herein contained are false.

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING.

If this premise was previously licensed, please indicate name Quechee Mart LLC

I/we are applying as (please check one):

INDIVIDUAL

☒ LIMITED LIABILITY COMPANY

□ PARTNERSHIP

CORPORATION

Please fill in name and address of individual, partners, directors or members.

LEGAL NAME

STREET/CITY/STATE

Thomas Frawley

~~20 11 51 [REDACTED] 02-11-8~~

Dense Frawley

SAME

Are all of the above citizens or lawful permanent residents of the UNITED STATES? ☒ Yes ☐ No

If naturalized citizen or lawful permanent resident of the United States, please provide a copy of the naturalization or lawful permanent resident documentation.

CORPORATE INFORMATION:

If you have checked the box marked CORPORATION, please fill out this information for stockholders (attach sheet if necessary).

LEGAL NAME

STREET/CITY/STATE

Date of incorporation _____

Is corporate charter now valid? Yes ☐ No ☐

Corporate Federal Identification Number _____

Have you registered your corporation and/or trade name with the Town/City Clerk? Y ☐ N ☐ and/or Secretary of State? Y ☐ N ☐
(as required by VSA Title 11 § 1621, 1623 & 1625).

ALL APPLICANTS

HAVE ANY OF THE APPLICANTS EVER BEEN CONVICTED OR PLED GUILTY TO ANY CRIMINAL OR MOTOR VEHICLE OFFENSE IN ANY COURT OF LAW (INCLUDING TRAFFIC TICKETS) AT ANY TIME? ☐ YES ☒ NO

If yes, please complete the following information: (attached sheet if necessary)

Name	Court/Traffic Bureau	Offense	Date

Do any of the applicants hold any elective or appointive state, county, city, village/town office in Vermont? (See VSA, T.7, Ch. 9, §223)
If yes, please complete the following information: NO

Name	Office	Jurisdiction

Please give name, title and date attended of manager, director, partner or individual who has attended a Liquor Control Licensee Education Seminar, as required by Education Regulation No. 3:

Name: Mark Graham
Title: Manager of c-store operations
Date: 6-26-20

If you have not attended an Education Seminar prior to making application, please visit www.liquorcontrol.vermont.gov and click on Seminar Schedule for a list of Seminars in your area.

FOR ALL APPLICANTS: DESCRIPTION /LOCATION OF PREMISES (Section 4)

Description of the premises to be licensed: C-store

Does applicant own the premises described? YES ☐ NO ☒ If not owned, does applicant lease the premises? YES ☒ NO ☐

If leased, name and address of lessor who holds title to property: Summit Distributing LLC
240 Mechanic St, Lebanon, NH 03766

Are you making this application for the benefit of any other party? YES ☐ NO ☒

FIRST CLASS APPLICANTS ONLY: No first-class license may be issued without the following information.

HEALTH LICENSE #: Food _____ Lodging (if licensed as a Hotel) _____

VERMONT TAX DEPARTMENT: Meals & Rooms Certificate/Business Account# in process of applying

Business is devoted primarily to (please check one):

☒ FOOD (restaurant) ☐ HOTEL ☐ CLUB ☐ COMMERCIAL CATERING

If you are considering Outside Consumption service on decks, porches, cabanas, etc. you must complete an Outside Consumption Permit. This form can be found on our website at www.liquorcontrol.vermont.gov and then click on licensing and then forms.

ALL APPLICANTS MUST COMPLETE AND SIGN BELOW

The applicant(s) understands and agrees that the Board of Liquor and Lottery may obtain criminal history record information from State and Federal repositories prior to acting on this application.

I/We hereby certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, §3113).

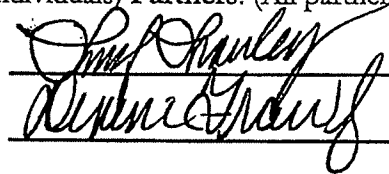
In accordance with 21 VSA, §1378 (b) I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

If applicant is applying as an individual: I hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or am in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, §795).

Dated at _____ in the County of _____ and State of _____,
this _____ day of _____, 20____

Corporations/Clubs: Signature of Authorized Agent

Individuals/Partners: (All partners must sign)



TOWN/CITY APPROVAL/DISAPPROVAL

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the applications and transmit both copies to the Board of Liquor and Lottery for suitable action thereon, before any license may be granted. For the information of the Board of Liquor and Lottery, all applications shall carry the signature of each individual commissioner registering either approval or disapproval. Lease or title must be recorded in town or city before issuance of license.

_____, Vermont, _____
Town/City Date

APPROVED

DISAPPROVED

Please check one: ☐ Approved ☐ Disapproved

by the Board of Control Commissioners of the City or Town of _____

Total Membership _____ Members present _____

Attest, _____
City or Town Clerk

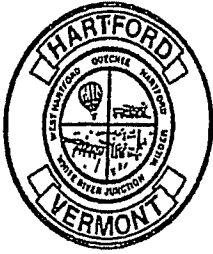
TOWN OR CITY CLERK SHALL MAIL ONE APPLICATION DIRECTLY TO THE DIVISION OF LIQUOR CONTROL, 13 Green Mountain Drive, Montpelier, VT 05602. If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second-class application shall be considered binding except as taken or made at an open public meeting. VSA Title 1 §312.

SECTION 5111 AND 5121 OF THE INTERNAL REVENUE CODE OF 1954 REQUIRE EVERY RETAIL DEALER IN ALCOHOLIC BEVERAGES TO FILE A FORM ANNUALLY AND PAY A SPECIAL TAX IN CONNECTION WITH SUCH SALES ACTIVITY. FOR FURTHER INFORMATION, CONTACT:

THE BUREAU OF ALCOHOL, TOBACCO & FIREARMS (TTB)
DEPARTMENT OF THE TREASURY
550 MAIN STREET, CINCINNATI, OH 45202
(513) 684-2979

NOTICE: All new applications are investigated by the Enforcement and Licensing Division prior to approval/disapproval of the license by the Board of Liquor and Lottery. Please note that this process can take anywhere from 2 weeks to 6 weeks to complete once Liquor Control receives the application.



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2020 LIQUOR LICENSE ADDITIONAL INFORMATION

PLEASE NOTE: ALL information must be completed.

Incomplete applications will be returned.

Date: 7-17-20 Applicant: Summit Stores LLC

Doing Business As: _____

Mailing Address: _____

240 Mechanic St, Lebanon, NH 03766

Telephone Number(s): 603 448 4000

Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

None

Please list any violations any licensee, director, owner, stockholder has been charged with. If no violations, please answer "None". None

ALL Liquor/Tobacco License Violations PAST - PRESENT (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None". None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Thomas Frawley Thomas Frawley 7-17-20
Licensee's Signature Printed Name Date

Denise Frawley Denise Frawley 7-17-20
Licensee's Signature Printed Name Date

**Personal Information Form
To Accompany License Applications**

Complete for all Owners, Partners, or Corporate Officers

Legal Name: Thomas J Frawley

Telephone: 603 448 4000 Email: tomf@sund.com

Address: 30 Union Street Lyme NH 03768
Street City/Town State Zip Code

Date of Birth: [REDACTED] Place of Birth: [REDACTED] Gender: [REDACTED]

Drivers License #: [REDACTED] State: [REDACTED]

Legal Name: Denise M Frawley

Telephone: SAME Email: SAME

Address: SAME
Street City/Town State Zip Code

Date of Birth: [REDACTED] Place of Birth: [REDACTED] Gender: [REDACTED]

Drivers License #: [REDACTED] State: [REDACTED]

Legal Name: _____

Telephone: _____ Email: _____

Address: _____
Street City/Town State Zip Code

Date of Birth: _____ Place of Birth: _____ Gender: _____

Drivers License #: _____ State: _____

Use additional forms if necessary.

Send completed form with application to:

Vermont Department of Liquor and Lottery
Division of Liquor Control
Attention: Licensing
13 Green Mountain Drive
Montpelier, VT 05602

Phone (802) 828-2345
FAX (802) 828-1031
Email DLC.EnfLic@vermont.gov

Confidential

Rev. 08/09/2019



VERMONT

DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

CERTIFICATE OF ACHIEVEMENT

AWARDED TO

Mark Graham

FOR COMPLETING

2nd Class Seller Training Program 2020 Final Exam

COMPLETION DATE

June 26, 2020

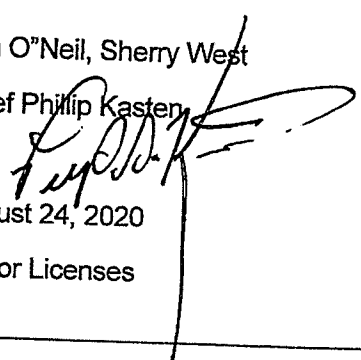
SCORE

100%

**Hartford Police
Department**

Memo

To: Lisa O'Neil, Sherry West
From: Chief Phillip Kasten
Date: August 24, 2020
Re: Liquor Licenses



The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

Summit Stores LLC
Rt 4, Exit 1 off I89
Quechee, VT

Thomas Frawley
Denise Frawley

Inspection Summary

Hartford Fire Department

Inspection 3870



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFCR3
Shift FM

Scheduled 08/25/2020 00:00
Inspected On 08/25/2020 00:00
Finished At
Next Inspection
Schedulued
Inspection Length 0.00

Occupant

Occupant Name Mobil Gas Station - Quechee Mart
Building Name
Contact Name
Address 3479 WOODSTOCK RD
City, State and Zip Quechee, VT 05059-
Phone 802-296-6617

Owner

Owner / Company C/O SUMMIT DISTRIBUTING
Contact Name GOREVAN MATTHEW
Address 240 Mechanic Street
City, State and Zip Lebanon, NH 03766-
Phone

Comments

Cooking/Food Service:

All cooking operations besides food warming shall be stopped immediately - A hood suppression system shall be required to continue

Please contact me by phone 802-295-3232 or by email at tpeltier@hartford-vt.org when violations are completed.

Violation Summary

Status	Violation	Location
Closed	39.3.2.3 - Cooking Equipment Cooking Equipment. Commercial Cooking equipment shall be protected in accordance with 9.2.3, unless the cooking equipment is one of the following types: (1) Outdoor equipment (2) Equipment used only for food warming	Kitchen
Closed	4.5.8.7 - Fire Alarm System Inspection (TQP Sticker). Inspections and tests of the fire sprinkler (other than multipurpose piping systems), suppression, emergency electrical generation, alarm, detection and any other fire protection systems, devices and equipment shall be conducted for the owner by a certified sprinkler technician/technically qualified person (TQP) who has obtained the required certificate of fitness according to section 1.13.	Fire Alarm

Date: 11/30/2020

Page: 1

Inspections and tests shall be conducted at least annually or semi-annually for kitchen hood suppression systems as required by a specific standard. Annual testing by a technically qualified person does not prohibit owner from inspection and testing at more specific intervals. A technically qualified person shall file a written inspection report with the AHJ within 14 days of completion of each inspection.


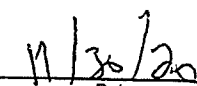
Closed	10.18.7 - Remove Fueled Equipment Fueled equipment, including but not limited to motorcycles, mopeds, lawn-care equipment, and portable cooking equipment, shall not be stored, operated, or repaired within a building except under one of the following conditions: (1)The building or room has been constructed for such use in accordance with the building code. (2)The use is allowed by other provisions of this Code.	Stock Room
Closed	11.1.8 - Electrical Equipment Covers All panelboard and switchboards, pull boxes, junction boxes, switches, receptacles, and conduit bodies shall be provided with covers compatible with the box or conduit body construction and suitable for the conditions of use.	Electrical Panel
Closed	15.2.8 - Emergency Lighting Means of egress shall be illuminated in accordance with Section 7.8 *Repair or replace emergency lights.	Building
Closed	15.2.10 - Exit Signs Means of egress shall have signs in accordance with Section 7.10 in all buildings requiring more than one exit. * Repair or replace exit signs.	Building
Closed	11.1.7.2 - Electrical Equipment Clearance The disconnecting means shall be maintained accessible to the fire department. Maintain 30 inch clearance around electrical panels.	Kitchen
Closed	10.18.1 - Utility/Heating Appliance Clearance Storage of combustible materials shall be orderly. Maintain clearance from combustibles and heat producing devices.	Stock Room

Tickler History


Date	Type	Inspector	Narrative
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Signatures

Inspector

	
Thomas Peltier	Date

MEMORANDUM

To: Hartford Selectboard Members
From: Interim Town Manager, John MacLean 
Dated: December 11, 2020
Subject: The Proliferation of Non-Permitted Structures

Recently, Town officials were made aware of several small structures that appeared to be located on private and publicly owned properties that were located through-out the community. Citizens began to ask: "Where did these structures come from? Were they permitted? Who was responsible for them? Why hadn't anyone heard of this effort? And why hadn't the issue been properly vetted by the Selectboard? And lastly, what did the Town intend to do about this?

The answers to these questions are more complicated than they might first appear. The simplest explanation, of course, is that these structures are not permitted; that permission has not been granted by the individual landowners for their placement; and, that none of the structures would meet State Building or Life Safety Code(s) as initially constructed. Thus, leading to the conclusion that the recently identified non-permitted structures cannot be used as a temporary shelter or dwelling unit by any person without first being properly permitted; and also, that each structure should be removed from the current location unless verifiable consent has been obtained from the property owner of record (which, if given, would require the property owner to then bring the structure into compliance).

The more complicated answer lies, in part, in the body of work previously produced by the Town entitled "Final Report: Homelessness in the Upper Valley" that was released February of 2020. A copy of which is attached to this Report for further consideration. Add to these findings, the advent of COVID-19 and its exacerbation of the many problems encountered by the homeless, and one might see in the non-permitted structures an attempt (albeit ill advised) at a humanitarian response.

Further review suggests that there have been many inter-actions with Town employees over the last few years when called upon to assist in the resolution of problems relating to temporary homeless encampments, and other crises brought-on by people often in need of social, medical, and behavioral services. And while many valuable Community Services already exist in this regard, finding suitable living space for a person during the time that they are attempting to regain their lives, re-affirm their self-worth, and maintain their human dignity, remains a very real challenge. Perhaps it is appropriate to once again, return to the coordinated approach to problem solving that the "Final Report" (previously mentioned), so aptly recommends. Thereby, remembering that any potential solution to this longstanding challenge, no matter how well intended, must become part of a unified regional strategy that is understood by all, has community support, and enjoys the financial support necessary to achieve its ends.

Final Report: *Homelessness in the Upper Valley*
Issued by the Hartford Ad Hoc Committee on Homelessness
February 23, 2020

Committee Members:

Mike Chamness
Michael Redmond
Jesse Vazzano
Scott Fletcher
Renee Weeks
Michelle Kersey
Dan Fraser, liaison to Hartford Select Board

Ex-Officio

Lori Hirschfield, Planning Department
Sgt. Karl Ebbighausen, Police Department
Whitney Hussong, Police Department
Noel Bryant, Hartford Schools Department
Brannon Godfrey, Hartford Town Manager

Background

Over the course of the last few months the Hartford Ad Hoc Committee on Homelessness has met biweekly to examine the state of homelessness in the Upper Valley with the goal of exploring possible short, intermediate and longer-term responses for the Town. The charge of this committee was to compile and issue a report in February 2020 that provides a high-level view of the issue and possible solutions/timelines, as well as a possible cost of any proposed projects. The charge also asks the Ad Hoc Committee to propose regional solutions that are addressed to the towns of Hartford, Lebanon, Hanover and Norwich. Committee meetings were open to the public and committee members encouraged members of the public, including people who are homeless, to attend and share their perspectives/experience and any ideas they may have to reduce the incidence of homelessness and to address issues they face as they navigate services in the Upper Valley.

To get a better sense of the scale and magnitude of the issues being explored, the committee created smaller subcommittees to advance our analysis. Those were Data; Resources/Stakeholders/Partners; Issues and Causes; Funding Sources; and Goals/Process. During its period of activity, the committee gave a very brief overview of its charge at the state's forum on homelessness at the LISTEN Center in White River Junction in early November 2019. This forum was organized by the regional Continuum of Care with the goal of increasing community knowledge of the systems and services in place to reduce homelessness and housing insecurity and to inform the four town governments and committees focused on homelessness so that best ideas emerge.

The committee hosted several guest speakers to inform members of actions and plans of other municipalities and agencies. These included Lynne Goodwin, Human Services Director for the City of Lebanon, Sheila Young from Turning Point, and Georgia Hanchett-Dean from the LISTEN Center. Four homeless residents have attended and provided valuable input. Representatives from St. Paul's Episcopal Church also attended a meeting to share information about how it has supported people who are homeless and ideas to mobilize other community churches.

The committee presented a draft version of its report to the Hartford Selectboard in January and proposed inclusion of a \$15,000 expense item to support the needs of people who are homeless an unsheltered, living outside and in cars.

From these presentations and the extensive knowledge of the issues and challenges held by the Ad Hoc Committee members, it is clear that the homeless problem is a truly interregional/interstate issue. Coordination between and among states and regional agencies and providers is critical. The recommendation of this committee is that the town governments consider how to share the cost of providing essential services that complement those already in place funded by the state, the towns and through private charity.

Estimates of the Scope of the Problem of Homelessness

One of the points of investigation of the Ad Hoc Committee was to provide an estimate of the scope of the problem of homelessness in the four-town region. Committee members who work in this program area confirmed that a simple count or single definition of the problem is elusive. Rather, housing insecurity exists along a continuum. These categories include:

- camping outside
- living in cars
- those who are doubled up with friends or couch surfing
- people sheltered at the Upper Valley Haven in one of its emergency shelters
- transient populations living in motels at their own expense or through subsidies provided by government or charities
- those at risk of eviction
- emergencies that occur through incidences of domestic violence that result in homelessness
- individuals and families who are housing insecure because they are paying more than 50% of their income on housing expenses, a commonly used standard of "severe rent burden."

The Ad Hoc Committee also is aware that solutions for some people who are homeless or housing insecure are complicated by other factors such as having pets that also need shelter, substance use, untreated mental health challenges, poor rental histories, and eviction histories.

One estimate of the number of homeless individuals and families occurs through the annual homeless **Point in Time Count**. Taking place every January, this is a national count of people who are "literally homeless" by the definition of HUD.¹ Not included in this definition are people

¹"Literal homelessness" is defined as Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: (i) Has a primary nighttime residence that is a public or private place not meant for human habitation; (ii) Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or (iii) Is exiting an institution where (s)he has

who are doubled up with friends or “couch surfing” among other categories. According to the 2019 Vermont Point in Time (PIT) Count, an unduplicated statewide count of persons experiencing literal homelessness on a single night in January, the overall number of homeless in Windsor County decreased from 2018 to 2019 (125 to 91), but demand for regional homeless and housing services remains high. One reason that is believed to have contributed to this decrease was the opening of the Parkhurst building in Lebanon in August 2018. Tenants in Parkhurst had to meet the HUD definition of chronically homeless. Fifteen of the 18 units were occupied by adults who had been sheltered at the Haven. Regionally, the number of unsheltered and precariously housed individuals increased by 37% between these two years.

Of interest, the City of Lebanon conducted a supplemental PIT count in September 2019 that covered lower Grafton County with a more inclusive definition of homelessness that counted 115 people, both adults and children. (See page 19 of this report for more information about the supplemental 2019 Grafton PIT Count.)

The most recent Point in Time Count that occurred just a few weeks ago in January 2020 provides additional data points. These numbers are unofficial and as noted above do not measure the entire problem of homelessness and housing insecurity but are nonetheless quite useful for the goals of this report. The data cited here was submitted by the Haven and the City of Lebanon. Other organizations in Windsor County also submitted reports for the PIT.

The Haven submits reports to Vermont for the PIT count and informs New Hampshire of the individuals being sheltered at the Haven who are from New Hampshire during its PIT count. This year, the Haven submitted forms for a total of 75 people in the PIT Count. This included **sixteen (16)** households who were **unsheltered**, meaning camping or living in cars or other places “not intended for human habitation”. Of these, fourteen were single adults and two were families. Of the two families, one had two persons and one had three persons. The Haven also submitted forms for **44 people staying in the year-round shelters** (20 in the Hixon Adult Shelter and 24 in the Byrne Family Shelter). Finally, the Haven’s **Seasonal Shelter was full with 15 guests**.

The Haven informed New Hampshire that ten of the guests included in the PIT were from New Hampshire.

The City of Lebanon reported 29 sheltered and 16 unsheltered people in its PIT count. The sheltered group included 12 provided temporary shelter by Lebanon Human Services, four individuals in temporary housing offered by WISE who had experienced domestic violence and thirteen people living in the Headrest recovery programs which are classified as transitional housing.

Measuring the number of homeless people in addition to the single “point in time” count is more challenging. One recent study found that the number of people that use a homeless

resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

program at some point throughout the year is almost three times higher than the number of people counted as homeless on a single night (HUD 2015. **The 2014 Annual Homeless Assessment Report to Congress: Part 2. Estimates of Homelessness in the United States.** Washington, DC: US Department of Housing and Urban Development). Of interest, anecdotal evidence from the Hartford Police Department estimating the number of people who are unsheltered during the non-winter months is about three times the number counted in the 2020 Homeless PIT Count (See below).

Not all users of homeless shelters are the same or place the same burdens on society for services and support. An Urban Institute study (**Improving Measures of Housing Insecurity: A Path Forward, 2016**) cites research which revealed three main patterns of service use among homeless individuals: transitional, episodic, and chronic distinct groups. Roughly 80 percent of individuals in the shelter system are transitional users with a single, relatively short stay in a shelter. They typically did not return to the homeless system after exit. Ten percent of individuals used homeless shelters episodically, i.e. having multiple shelter stays spread over a long period of time. Ten percent of individuals were chronic shelter users. These individuals tended to be older and chronically unemployed and used shelters as long-term housing at great expense to local systems. Chronic shelter users accounted for half of all shelter costs. (Kuhn and Culhane, 1998. **"Applying Cluster Analysis to Test a Typology of Homelessness by Pattern of Shelter Utilization: Results from the Analysis of Administrative Data,"** American Journal of Community Psychology 26 (2): 207–32).

The Urban Institute study noted, "Policymakers have used this information to focus resources on helping people experiencing chronic homelessness find and maintain permanent housing with case management and other services. The research has helped spur a major increase in permanent supportive housing targeted to people experiencing chronic homelessness and a national adoption of Housing First² principles that have been shown to be effective for serving that population." These are the principles followed by the Haven and other organizations that focus on helping people move from homelessness to housing security.

The Hartford School District estimates that there approximately 50 youth in school who meet the definition of homeless. More information about this population is included below.

UV Giving Emergency Aid & Resources (UVGear) distributed over 130 tents and sleeping bags to people in need during the summer/fall of 2019 (About 20-30% received multiple supply deliveries) and assists on average about 12-15 unsheltered individuals on an ongoing basis with supplies at campsites during the winter months.

² From the National Alliance to End Homelessness, "Housing First is a homeless assistance approach that prioritizes providing permanent housing to people experiencing homelessness, thus ending their homelessness and serving as a platform from which they can pursue personal goals and improve their quality of life. This approach is guided by the belief that people need basic necessities like food and a place to live before attending to anything less critical, such as getting a job, budgeting properly, or attending to substance use issues. Additionally, Housing First is based on the theory that client choice is valuable in housing selection and supportive service participation, and that exercising that choice is likely to make a client more successful in remaining housed and improving their life."

According to Hartford PD Sergeant Karl Ebbighausen, there are approximately 12-15 people camping in the greater Hartford area any given day from summer to fall. This number declines in the winter. In addition, the Sergeant Ebbighausen reported at an Ad Hoc Committee meeting that throughout the year, there are 20-30 people in Hartford who are without a fixed residence and not staying in a shelter or transitional housing who are more transient. Some are passing through town but live in their cars for a few days in the community. Others arrive in town from out of state who are in violation of parole or with warrants for arrest. It was reported that they will stay in the area for a period and then return to their home communities. Also included in this number are people who live in their cars or sleep outside.

In addition, there are people who can couch surf for a while in the homes of friends. People also will reside for longer terms in area motels. Some pay their own way; others are subsidized by the State of Vermont Economic Services Department (ESD) or the City of Lebanon Human Services which provide vouchers for a month or longer in some circumstances. During the winter Vermont ESD will provide motel vouchers during Adverse Weather Conditions (below freezing or snowing) when the Haven's seasonal shelter is filled.

The Upper Valley Haven Shelters

Throughout the year, the Haven provides shelter to people in need of a place to stay on an emergency basis. The Haven has provided shelter since it was founded in 1980. The Haven has three shelters. The current Hixon Adult Shelter opened in 2009. It has ten rooms with 20 beds. The average length of stay is about 65 days. It is a "dry" shelter meaning that guests cannot actively be using drugs or alcohol or be unable to maintain sobriety. In the last state fiscal year (July 2018 – June 2019) 88 guests stayed at Hixon. The Byrne Family Shelter opened in 2004. It can house 8 families. It too is a dry shelter. All units have at least one parent and one child in residence. Most two parents and more than one child. Average length of stay has been climbing. In FY2019, it was over 130 days. In this same period 31 families stayed Byrne. Both shelters are typically occupied at 100%. In both shelters, guests are selected from the Master List of people seeking housing assistance. Those with the greatest housing insecurity (homeless or precarious) are given priority for a bed or room in the shelters.

The final shelter is the Haven's Seasonal Shelter opened from late November through mid-April. The shelter, located in the Caruso Café in the Byrne Community Building on the main campus on Hartford Avenue, can accommodate 15 adults. Guests register starting at 5:30 pm each evening. They are provided with dinner (supplied by LISTEN, Inc.), access to a shower and companionship. Guests can also use storage at the Haven for storing some of their possessions. Guests are asked to leave each morning at 7am as the room is needed for other Haven programs. Many will return for breakfast at 8:30. So far this year the shelter has only occasionally been at capacity. Average census has been about 12-13 guests each evening. When the Seasonal Shelter is filled on nights in which "adverse weather conditions are in effect", people who arrive at the Haven can call Vermont 211 to seek a voucher for a motel stay.

Homelessness in the Context of Youth and Students

Data from the past 10 years (2009-19) shows that Hartford School District averages about 50 homeless students annually. However, homeless numbers are down significantly thus far this year. To date, the district indicates it has about 22 homeless students. Administrators hypothesize this may be due to a lack of low-income housing, forcing families to withdraw their students from our district and go elsewhere to find permanent housing. This lack of affordable housing also impacts transportation costs because when families do obtain stable housing, the *McKinney Vento Act* entitles them to stay at their school of origin for the remainder of the year while districts split the cost of this transportation.

To support homeless students, the district trains all staff in the challenges faced by the homeless and identifies and tracks homeless students in the system. Each school budget funds (often through fundraising and donations) provides families with food access programs on weekends and holidays. Each school also keeps basic clothing and hygiene supplies on hand to distribute to children that need it. The district supplies additional funds to supplement more specific needs (such as clothing and school supplies) as they arise. When families register at one of the schools and self-identify as homeless, the school will provide them with a “Parent Pack” that includes resources, ways to support their student in school, their rights as laid out in Federal homeless legislation, and contact information for the district and state homeless liaisons.

Perhaps the greatest cost burden is in providing transportation to homeless students not living within the district. The *McKinney-Vento Act* stipulates that children that are homeless and staying outside of a district’s catchment area (as in a hotel), may choose to remain at their “school of origin” (the school they attended when becoming homeless). The two districts (the district with the school of origin and the district where the child is staying) must share the cost of transporting the student to the school of origin. Hartford School District has seen these costs skyrocket over the past three years. The district consistently struggles to identify and retain providers able to transport these students.

Noel Bryant, Assistant Superintendent of the Hartford School District and member of the Hartford Ad Hoc Committee on Homelessness, forwarded the committee a statement that homeless children in the school district would benefit from any additional funding supplied to support their needs.

Vermont and NH Government Services

State and local governments in Vermont and New Hampshire provide services directly or through contracts with local providers to meet some of the needs of people who are homeless and insecurely housed. These include the following:

- Vermont Agency for Human Services (AHS) Office of Economic Opportunity provides grant support to the Haven for its shelter programs. Most (86%) of the Haven's shelter services are funded through charitable contributions from the Upper Valley community.
- VT AHS funds the 211 program which provides telephone and web-based service referrals for the general population. The 211 Program also coordinates the motel voucher program during "adverse weather conditions" during the winter. Vouchers are available once the Haven's seasonal shelter is filled. There is no similar program in New Hampshire.
- The Vermont Department of Economic Services Emergency Housing program also provides motel vouchers for longer stays to individuals and families on an individual needs-assessment such as for medical needs and domestic violence. Vouchers can be provided to individuals and families for either 28 or 84 days.
- Vermont AHS has stated its intention to end its management of the motel voucher program for adverse weather and other reasons by July 1, 2020. It plans on awarding contracts to local organizations throughout the state, one in each region, to manage this process and to manage the budget for use of motel vouchers for emergency shelter. Over the long term the state hopes to reduce the use of motel vouchers and increase the use of other strategies to reduce homelessness, provide essential services and draw people in the coordinated entry³ process. Details about this transition plan are just emerging at the time this report is being submitted. It is not clear at the time this report is being issued if these changes will be accepted by community organizations.
- There are no shelters in Lebanon, Hanover, or Norwich. Southwestern Community Services, Inc. operates a year-round shelter in Claremont, NH funded in part through the New Hampshire Bureau of Housing Supports.
- New Hampshire town and city governments are required by RSA 165 to fund a town "welfare program" to help people who are poor and who need help including shelter. Lynne Goodwin who directs the Lebanon Human Services program is the welfare officer. She has an annual budget of \$85,000 for housing assistance to people in need.

Town police departments engage with the homeless population through outreach services and coordination with social service providers. The outreach to camps by the Hartford PD has been cited in this report. The Hartford and Lebanon Police Departments work closely with social service agencies including The UV Haven and LISTEN Community Services to promote safety for people living precariously. The Hartford PD also has a grant-paid "Police Social Work" position from Health Care & Rehabilitation Services (HCRS) of Vermont which supports outreach, screening, de-escalation and case management and service coordination with local agencies.

³ From HUD: "Coordinated entry is a process that ensures that all people experiencing a housing crisis in a defined geographic area have fair and equal access, and are quickly identified, assessed for, referred, and connected to housing and homeless assistance based on their needs and strengths, no matter where or when they present for services. It uses standardized tools and practices, incorporates a system-wide Housing First approach, participant choice, and coordinates housing and homeless assistance such that housing and homeless assistance is prioritized for those with the most severe service needs."

Private Service Providers

Hartford has many homeless service providers but still has gaps and cannot meet the needs of the homeless population. Some of the service providers only work with certain sub-populations, such as ex-offenders, veterans, and victims of domestic violence. The Haven, Pathways Vermont, HCRS, LISTEN Community Services, SEVCA, the Veteran's Health Administration, Hartford Dismas House, Clara Martin Center, and UVGear meet monthly to coordinate service delivery across the town. The Haven, in conjunction with the Hartford Police Department, conducts periodic outreach to homeless individuals in Hartford to provide information and supportive services. UVGear also provides basic necessities and camping equipment to help meet the needs of homeless individuals who are living outside.

Services to people who are homeless or housing insecure are provided by several agencies. The LISTEN Center provides daily services of referrals, individual service supports such as clothing and vouchers, a food pantry, and a community dinner (Monday to Saturday) throughout the year to people including those who are homeless. In addition to its shelter services, the Haven also provides walk-in and scheduled services of meals (breakfast and lunch, Monday through Friday), service coordination, clothing and living supplies and food to the community including people who are homeless.

The faith community is another source of services for people who experience homelessness. St. Paul's Episcopal Church, located next to the Haven, provides a breakfast for people who are staying at the Haven's Seasonal Shelter on weekends when the Haven is not open for community meals. Representatives from St. Paul's Church attended one of the Committee meetings and indicated that they intend to conduct outreach to other churches in White River Junction to determine if they would consider providing meals and warming stations on weekends during the 2020-21 winter season.

Homelessness in the Context of Housing Affordability

When examining the challenges of homelessness and estimating the need for ideas to respond to this need and proposing solutions to creating more sustainable housing, it is important to also look at how coordinated entry, client intake, assessments, and referrals work within the larger framework of local, regional, and state agency human service activities and highlight overlaps/gaps in services. Contributing factors in the rate of homelessness in the region/state are the lack of adequate affordable housing, rising housing costs, and evictions. As housing costs are expected to increase over the coming years, it is expected that displacement and affordable housing access problems will increase as well. The addition of more units of permanent affordable housing are critical to reducing the number of people who are homeless and providing long-term stability. As noted above, supportive housing models, in which case management services are focused on helping people remain stably housed, is an evidence-based solution to chronic homelessness.

As noted above, there are many reasons why people are housing insecure and without a place to live. In addition to macro-economic and systemic causes, there are also categories that focus on individual situations and histories-- personal challenges of untreated and chronic health conditions, untreated mental health, substance use, insufficient incomes, incidence of domestic violence and discrimination based on past histories or personal status. While these are all contributing factors, the economic forces that have reduced unit vacancies and increased rents and housing prices need to be understood to place the problem of homelessness and housing insecurity and any proposed solutions in an appropriate context.

The consequences of housing markets with historic low vacancy rates, rising demand and increasing rents far outpacing incomes are key factors in addressing the challenges of homelessness in the Upper Valley. Vital Communities, an organization that focuses on the region's challenges and mobilizes the community to effective actions, estimates that there is a shortage of 4,000 housing units in the 69 towns of its focus area. It has begun an effort to measure the net change in housing units (increases and decreases). An estimate of the most recent reporting period is that the region added 250 units, a miniscule number compared to the need. The local economy centered in the four towns have added many jobs with DHMC and Dartmouth College the main economic drivers. Market rate rental housing vacancy rates for the Lebanon NH/VT Micro-NECTA are at 0% and the Median Gross Rental Cost has increased by 19.4% since 2009.⁴ For reference, a balanced rental market should be at 4%-5%.

As market forces work their way through individual decisions, the challenges for people at the margins increase. Rents become unaffordable as people are required to pay a larger share of their incomes on housing expenses. Commuting times increase as more affordable options are farther removed from job locations. People who lack personal automobile transportation are at a disadvantage as bus routes and schedules in the region are limiting. Landlords can be increasingly selective in choosing tenants. People with eviction histories or spotty records are increasingly at a disadvantage with many options foreclosed to them. Landlords now can elect to reject people with rent support vouchers because they consider them a bureaucratic hassle and an indicator of someone who is more likely to present problems. And the tight housing market is having a negative effect on the labor market as well. Employers are struggling to fill open positions at all levels, with hundreds of job openings.

While we recommend services for people who are homeless and housing insecure in this report, sustainable relief will not occur until the housing market loosens through the addition of many more units (supply) or reduced demand that increases vacancy rates and reduces rent pressures. However, for many people living at the margins, even this market change will be insufficient as most employment for which they can qualify do not pay a "housing wage". This can generally be defined as paying no more than 30% of income on housing expense. For people who are poor, rent supplements such as vouchers, will be required for housing affordability. The supply of housing built for low income-renters through programs such as Low Income Housing Tax Credits needs to increase. However, the number of projects that are funded each year in

⁴From New Hampshire Housing's Annual Residential Rental Cost Survey

Vermont and New Hampshire are limited, and there is competition throughout both states for the funding.

Coordinated Entry

The federal Department of Housing and Urban Development has established a process called “coordinated entry” to prevent and end homelessness. From HUD’s Coordinated Entry Policy Brief:

“HUD’s primary goals for coordinated entry processes are that assistance be allocated as effectively as possible and that it be easily accessible no matter where or how people present. Most communities lack the resources needed to meet all of the needs of people experiencing homelessness. This combined with the lack of well-developed coordinated entry processes can result in severe hardships for people experiencing homelessness. They often face long waiting times to receive assistance or are screened out of needed assistance. Coordinated entry processes help communities prioritize assistance based on vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner. Coordinated entry processes also provide information about service needs and gaps to help communities plan their assistance and identify needed resources.”

To be eligible to receive HUD funding for homelessness prevention and services, states are required to establish local “Continuum of Care” (CoC) bodies and follow guidelines and rules for determining how resources, such as rent support vouchers and shelter services, are allocated. One of the main purposes of coordinated entry is to ensure that people with the most severe service needs and levels of vulnerability are prioritized for housing and homeless assistance. HUD’s policy is that people experiencing chronic homelessness should be prioritized for permanent supportive housing.

There are 11 CoCs in Vermont. The regional CoC is the Orange & Windsor North CoC, which is also referred to as the Upper Valley CoC in recognition of its bi-state membership. This is the only CoC in Vermont and New Hampshire which includes this distinction. Representatives from Capstone and the Haven (Renee Weeks) are co-chairs. This CoC also includes representation from NH due to the close interactions by service agencies and ease of access between the two states. Organizations represented on the local CoC include Capstone Community Action, Economic Service Department of VT, the Vermont Coalition to End Homelessness, the Vermont Agency for Human Services, the Haven, Vermont 211, Twin Pines Housing, Lebanon Human Services, Capstone Community Action, and the Clara Martin Center.

One of the primary activities of the CoC is to maintain the Master List of people who are seeking supportive services to address or prevent their homelessness status. As part of the coordinated entry people are more likely to need some form of assistance to end their homelessness or who are more vulnerable to the effects of homelessness are prioritized through a scoring process.

At present, there are about 100 individuals and families on the coordinated entry Master List in the Upper Valley CoC. About 60 are single adults and about 40 include two or more individuals. The Haven completed the CE process for about 80 percent of these cases. Capstone completed the CE for about 15 percent of these cases.

City of Lebanon Housing First Working Group

In July 2016, the Lebanon City Council formed a Task Force to address the issue of homelessness in Lebanon. The group named itself the “Housing First Working Group” based on the objective to address the issue of homelessness from a “housing first” perspective. The group aims to improve resources for the homeless; ranging from more shelter beds on one end of the continuum to more permanent, supportive housing on the other end of the continuum. The Housing First group has met monthly since January 2017.

The Housing First Working Group issued a final report in February 2020. The report recommends the addition of more affordable housing as the needed solution to the problem of homelessness and housing insecurity. The efforts of Twin Pines Housing to add more units of affordable housing is applauded in the report because “housing ends homelessness.” Twin Pines’ provision of supportive housing services is also cited as critical to helping people maintain affordable housing.

The report also notes that there is no emergency shelter in Grafton County other than a location in Plymouth, NH which is quite distant. The Housing First Group set a goal that lower Grafton County, where Lebanon is located, will have a year-round, low barrier shelter to offer safe and accessible temporary housing to those who are homeless. The shelter will be located near a bus route, food services, and social services. The shelter will have sufficient parking for guests and social service providers. The shelter should also be able to accommodate people with pets.

In this report the Housing First Working Group stated its intent to partner with the Haven to develop a year-round, low barrier shelter. Further, the report endorsed efforts to request municipal funds and private funds to support the expenses of this new shelter. This recommendation is consistent with recommendations made by the Hartford Ad Hoc Committee on Homelessness described in the section below.

Proposed Goals and Strategies

The Ad Hoc Committee proposes multiple strategies and interventions for the Hartford Select Board to consider. Where possible, we have made estimates of the costs of these strategies. For ease of consideration, the goals are divided into short, medium and long-term timeframes. Though these recommendations are directed to the Hartford Select Board, they can be shared and considered with the governing bodies of the other three towns of Norwich, VT, Hanover, NH and Lebanon, NH. Meeting some of the long-term goals of additional housing will require resources outside the capacity and scope of the town governments, though the towns can

facilitate housing development through goal setting and consideration of changes to regulations and practices.

Note: FY2021 budget request amounts recommended by the Committee that correlate to goals are in italics.

Short Term Goals

1 - Goal: The Town of Hartford should provide access to basic necessities such as camping supplies, personal hygiene products, motel vouchers, and essential survival supplies for homeless individuals. *Budget Request – FY2021: \$15,000 (see Attachment A for line item expense estimates).*

Strategies:

- a. Provide funding to local agencies for basic necessities to survive outside. These include camping supplies such as tents, sleeping bags, fuel, backpacks, cook kits, mats, first aid kits, batteries, gas cards, food gift cards, laundry supplies, and personal hygiene items.
- b. Coordinate with local service providers to purchase and provide these basic necessities.
- c. Provide selected agencies that work with homeless populations with grant support for vouchers for laundry, small household items, and motel vouchers.
- d. Coordinate with other core towns to budget for basic necessities to be provided for in their town budgets.

2 - Goal: Address gaps in cold weather shelter access. *Budget: \$15,000.*

Strategies:

- a. While the Haven's seasonal shelter, supplemented by 211 Adverse Weather motel vouchers, is able to accommodate most needs for shelter services during the winter, there are a few gaps in services that have been identified. The Town should work with local religious communities, businesses, and property owners to determine if they can provide temporary shelter during the daytime and on weekends in the cold months to help ensure that no one remains outside in extreme temperatures. At present, St. Paul's Episcopal Church is providing breakfast and a warming shelter on weekend mornings. As noted in the report, it plans on outreach to area churches next year to expand the days and times of this service. We would encourage other towns in the region to follow this model.
- b. Explore options for a shelter that can provides services to people with pets.
- c. Ensure there is a rapid response for families in need of shelter during cold weather. The State of Vermont through Economic Services currently provides motel vouchers for shelter for families and individuals in emergency need after review of eligibility. This support is not guaranteed and is time limited. Vermont is proposing to have local community agencies assume responsibility for this program with funding provided through contracts. As this transition occurs and as needed to meet community needs,

Hartford should fund local agencies such as the Haven, LISTEN and WISE with emergency funds to address any gaps or delays in services and vouchers.

3 - Goal: Identify the members of the homeless community through outreach, utilization of a By-Name-List (BNL) through coordinated entry and other means. Budget: No additional expense

Strategies:

- a. Coordinate with the four core towns (Hartford, Lebanon, Norwich, and Hanover) to identify members of the homeless community and prevent duplication in identification. Working with the Haven, the Hartford PD should continue regular outreach to camping sites to address safety needs, provide some emergency supplies and encourage campers to access existing service supports.
- b. Lebanon PD should be encouraged to follow the Hartford PD model in partnership with a local social service agency familiar with the target population.
- c. The Haven, LISTEN and other agencies that have contact with the homeless populations should continue to share information to see who has moved out of homelessness and who is newly identified.
- d. The goal of an outreach and assessment process should be to encourage people to complete coordinated entry within the Continuum of Care process.

Medium Term Goals

4 - Goal: With the other towns work with community agencies, advocates, and others to ensure there is year-round shelter to offer safe and decent alternatives to living outside.

Strategies:

- a. With the other three region towns Hartford should support the development of a year-round low barrier shelter. This shelter will replace the seasonal shelter now operated by the Haven. The new shelter will be able to accommodate pets and their owners. We are aware there are times when people are fearful of leaving dangerous domestic situations because of threats to harm remaining pets. The existing shelters at the Haven are unable to accommodate pets. Services provided in the shelter will include a day program community resource center with the goal of encouraging guests to access existing services, enrollment in state and federal support services and participation in the coordinated entry process. The Haven will take the lead in developing this new program working with other community agencies and the four towns. This lead role includes raising capital dollars needed for a new building starting with a feasibility study for raising the funds needed for a capital project. Service provided in the shelter and day resource center will include showers, laundry, telephones, mail delivery, case management services/referrals to service providers throughout the Upper Valley. Depending on available funding and other determinants, the new shelter could also include units of affordable housing. The four core towns should provide annual financial

support of the low barrier shelter and community resource center. *Budget: \$200,000 per year (est.). Individual town support to be determined.*

5 - Goal: Provide a municipal camping area and a car camping parking lot with sanitary resources for individuals who are homeless. To be used by both car and tent campers. Budget: \$20,000.

Strategies:

- a. Identify a property in the core towns that would allow for homeless individuals to camp without fear of reprisal.
- b. Identify a parking lot or an equally suitable piece of land to accommodate car camping.
- c. Determine the cost to provide bathroom, shower and personal belonging storage capabilities at the identified municipal camping area. Costs need to include the initial cost of installation and the cost of regular cleaning/waste pick-up.

NB: This initiative did not have the support of the entire Ad Hoc Committee. It was proposed and strongly supported by Mike Chamness, UV Gear, former chair of the Committee.

6 - Goal: Create accessible storage facilities to hold personal belongings that would prevent theft, loss, confiscation, and weather damage. This would allow people to attend appointments, job interviews, work, etc. more conveniently. Budget: \$5,000.

Strategies:

- a. Identify town space, or donated space, ideally on the bus service line, that can hold 55-gallon containers for homeless individuals to store their belongings in a safe location.
- b. Initially purchase 50 55-gallon storage containers.
- c. Coordinate with volunteers the hours that the storage containers can be accessed by the users, ideally in the morning and evening hours.
- d. Make storage available to homeless individuals.
- e. After three months assess the need for additional containers and purchase if necessary.

This function would be absorbed into the low-barrier shelter described in Goal #4.

7 - Goal: Existing programs including the Haven, LISTEN, HCRS and WISE should continue to assess the needs of each member of the homeless community and offer them appropriate referrals, resources and services. The goal of these services is to draw applicants into the existing coordinated entry process for those who are housing unstable or experiencing homelessness. Budget: No additional expense.

Strategies:

- a. Focus on Housing First strategies.
- b. Continue utilizing state client assessment tools that is part of coordinated entry to determine housing needs and prioritize people for resources.

- c. Continue assessments to determine needs for health care, employment, supportive services, activities of daily living (ADLs), etc. (bio-psychosocial)
- d. Continue to utilize the common assessment tool and bio-psychosocial to triage access to care and services.

8 - Goal: Provide funding to rapidly move homeless individuals and families into permanent housing who have the ability to pay rent on their own but the cost of moving into housing (moving expenses, security deposit, etc.) is prohibitive. A second need is financial support for eviction prevention funds. Both these types of expenses are often available through existing agencies including SEVCA, Tri-County CAP, LISTEN and the Haven. However, limited total funding, caps on available grants, specific geographic bounds or other eligibility requirements can leave gaps. This budget can be limited to people from Hartford though ideally all region towns will support this initiative. Budget: \$15,000.

Strategies

- a. Provide supplemental funding to agencies providing these grants to cover gaps in amounts or increase the number of people supported with security deposits.
- b. Provide supplemental funding for eviction prevention. Early identification of tenants falling behind on rent can prevent eviction and help avoid expense of eviction process and preparing property for new tenants.

Long Term Goals

9 - Goal: Increase case management services for permanent supportive housing units.

Supportive housing is a proven, research-based method of supporting individuals and families who have been homeless to achieve long-term housing stability. The success of permanent supportive housing is in large part due to the supportive services and case management that is provided. It is critical for case management to be funded as part of the development of these units. *Budget: \$75,000 annual grant for supportive housing case management.*

Strategies:

- a. Work with Twin Pines Housing to identify locations close to services and public transportation for additional supportive housing. Twin Pines Housing can then pursue funding to develop additional housing units which include long-term rental vouchers in both NH and VT.
- b. With funding from the four towns, provide case management services for individuals and families who were chronically homeless who have rent support vouchers.
- c. Advocate for additional rent support vouchers for the Upper Valley community in NH and VT.

10 - Goal: Increase the availability of affordable housing to populations up to 120% Area Median Income (AMI) and below.

Strategies:

- a. The four core towns will set goals of adding affordable housing units in each town over the next 10 years.
- b. Each town will determine if it has any barriers to development of affordable housing such as duplicative regulations, exclusionary zoning, modification of existing housing units such as allowance of Accessory Dwelling Units, restrictive zoning, housing unit or lot size or excessive fees and take actions to address these barriers.
- c. Each town will work with local nonprofit and for-profit housing developers to encourage the development of affordable housing. Towns will also evaluate potential incentives to creating affordable housing such as density bonuses, tax abatements, inclusionary zoning, and use of TIF funds as well as making gifts of municipally-owned property for such purpose (see examples from Hanover, below).
- d. The Regional Planning organizations are valuable resources to provide assistance on implementation of strategies that encourage additions to total housing and affordable housing units in these communities.

Other Town Approaches

Lebanon, New Hampshire

Director of Human Services, Lynne Goodwin (lynne.goodwin@lebanonnh.gov) has an annual Budget of \$85,000 for housing assistance. Expenses average \$60,000-70,000. Lebanon partners with Tri-County CAP to conduct monthly homeless outreach in Lebanon. A count of the homeless in lower Grafton County was conducted. One hundred and ten homeless people were counted on September 18, 2019. Homeless people were referred to appropriate services and leaflets were distributed listing local service providers. Supportive services for people with substance use disorders or other chronic, housing related issues are not currently supported by state or federal funds. Lebanon provides \$5,000 a year to the Haven to support services at the Parkhurst housing project, and \$9,900 a year to Twin Pines Housing to provide supportive services to residents of the 198 units in Lebanon. Portfolio wide, approximately 26% of Twin Pines Housing's residents were homeless or at risk of homelessness when they applied for housing. New Hampshire's proposed 2020 budget would make Medicaid funding available for supportive services to homeless individuals.

Hanover, New Hampshire

General Welfare Assistance Coordinator, Jen Gantrish (jen.gantrish@hanovernh.org) has an annual budget of \$8,500 for direct client support. There is also the Tenney Fund which is limited restricted funds for scholarship and general assistance for Hanover children in need. Summer Park in Hanover offers affordable housing for seniors and disabled adults. Currently there are 24 units owned and managed by Twin Pines Housing. Twin Pines is currently re-developing the property by constructing an energy efficient, fully accessible building, and will break ground on 18 additional units in the fall of 2020. Hanover partnered with Twin Pines to

develop the Gile Hill Community, which has 61 units that are considered affordable housing based on income-eligibility. One of the ways that Hanover has worked with Twin Pines to make affordable housing available in town is by donating land for affordable housing projects. The Gile land and Summer Park were both donated to Twin Pines.

Norwich, Vermont

The town manager has not yet responded to a request for information. We will be pleased to add information at a later date.

Possibilities for a Regional Approach

Regional service providers collaborate at three levels:

1. The *Upper Valley Continuum of Care (CoC)*, also known as the Upper Valley, represents Orange and North Windsor Counties, including Hartford, in requesting federal funds through the state's process with HUD. Participating agencies meet monthly to discuss homelessness at the strategic and programmatic levels.
2. Regional service providers hold monthly meetings in Lebanon called *Housing First Work Group* to address homelessness at the community level. These meetings raise awareness, develop support, and engage potential partners such as organizations, faith-based groups, and landlords. These meetings are held in the Lebanon Town Hall and are open to the public.
3. Service providers in Hartford and Lebanon often hold working meetings to share information, plan new programs, and address the specific housing needs of individual households.

Mental Health and Supported Employment

Many people in the homeless community suffer from mental illness. Lack of employment can be an important factor in both mental illness and homelessness.

Researchers at Dartmouth College are studying new ways to deliver mental health services that could significantly impact Hartford's homeless population. Elizabeth Carpenter-Song has shown that cell phones can be an effective way to deliver treatment. Perhaps this could be tested in Hartford.

In another study, Carpenter-Song and Robert Drake, also of Dartmouth College, co-authored a paper showing that employment support can also be a cost-effective way of dealing with mental illness. Hartford's business community could be called on to offer jobs with living wages for people with criminal records, mental health needs, or physical disabilities.

Nancy Berkmeyer of Dartmouth Hitchcock Medical Center has studied "communities of

opportunities” as a way of delivering supportive services to promote permanent housing. Her work in urban settings might be applied here in Hartford.

West Central Behavioral Health has Assertive Community Treatment (ACT) teams that have proven effective in delivering mental health services to homeless people in public places. Perhaps that model could be used in Hartford.

State of Homelessness/Data

The Annual Point in Time (PIT) Count is an unduplicated statewide count of persons experiencing literal homelessness on a single night in January. The PIT captures the most vulnerable population, those literally homeless and does not include those at risk of homelessness, doubled up or couch surfing. The 2019 PIT showed Windsor County, Vermont had 91 persons (51 male and 40 female) and 60 households counted. Eighty-seven individuals identified as white, one as black or African American, and three as other and/or multiple races. Twenty-two of those counted were determined to be chronically homeless. The majority (52) of those identified in the PIT were between the ages of 25 and 54. Chronically homeless are those that have been homeless for 12 months or more continuously or have had four episodes of homelessness in three years equaling at least 12 months. This was the third highest amount of chronically homeless in any county in the state. There were forty-four households without children and 13 with children. Thirty-one of the individuals identified were experiencing homelessness for the first time.

Windsor County Sub-Populations 2017 – 2019

	Households	Persons	Unsheltered	Sheltered	Domestic Violence	Severe Mental Health	Substance Use Disorder	Veterans
2017	82	118	5	113	32	43	31	3
2018	73	125	12	113	4	48	21	3
2019	60	91	5	86	7	41	26	6

**Please note that the PIT count is limited to a single night of the year. As stated earlier, there are 40-50 unsheltered people camping on any given day of the summer or fall in Hartford.*

The individuals identified in the Windsor County PIT count also were dealing with chronic health conditions:

- Physical Disability (Long-Term): 23
- Mental Health (Severe and Persistent): 8
- Other Chronic Health Conditions (Long-Term): 37
- Developmental Disability: 26
- Chronic Substance Abuse (Alcohol and/or Drug): 7

Additionally, there were 40 precariously housed individuals identified in the PIT. This includes individuals who are staying with friends, living in motels, or are in danger of eviction.

Grafton County

Grafton County in New Hampshire participates in the annual Point in Time Count of Homeless Individuals also. In January 2019, seventy-five (75) people were counted. Sixty-seven people were sheltered, six were unsheltered and a few were temporarily doubled up. The City of Lebanon Social Services Department decided to undertake a second PIT in September 2019 that would be less restrictive in its definition of who should be included in the count. The “sheltered” definition would include people who were “couch surfacing” or otherwise temporarily staying with friends and families. Also included were families who were lost their homes elsewhere and were now living in motels or other locations (many continued to send their children to their home school districts), people in transitional housing including drug & alcohol rehabilitation programs, people living in motels through their own payment and people receiving medical treatment. The geographic area of this second PIT was limited to lower Grafton County including Lebanon, Hanover, Enfield, Grafton, Lyme, Orford and a few other towns (see map). This PIT counted 110 people. Lebanon worked with many social service organizations to collect this information including West Central Behavioral Health, LISTEN, Tri-County Cap, the Haven, WISE, A Sacred Place, Headrest, the HIV/HCV Resource Center and the SAU 62. The charts below provide more detail.

SURVEY RESULTS

75 VS. **110**
 January 2019 PIT Count All Grafton County
 September 2019 Homeless Count Lower Grafton County

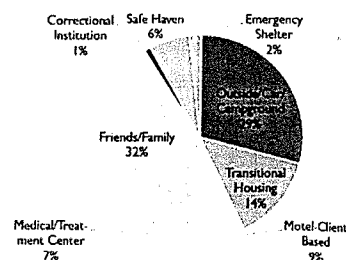
Sheltered:
 • 40 singles
 • 27 persons in 12 families
 Unsheltered:
 • 6 singles
 Temporarily doubled-up:
 • 2 singles
 • 1 family



Sheltered:
 • 49 singles
 • 29 persons in 13 families
 Unsheltered:
 • 15 singles
 • 17 persons in 5 families
 [Temporarily doubled-up:
 • 11 singles
 • 24 persons in 11 families]



WHERE DID YOU STAY LAST NIGHT?



WHERE DID YOU STAY LAST NIGHT	
Outside/Car/Campground	32
Friends/Family	35
Transitional Housing	15
Motel	10
Medical Treatment	8
Other	10
TOTAL	110

Attachment A – FY2021 Budget Request (\$15,000 – Miscellaneous Supplies/Services)

Item	Unit Cost	Volume/Number	Total Cost	Vendor/Source
Motel vouchers	\$70.00	40	\$2,800.00	Various hotels
Laundry vouchers	\$10.00	200	\$2,000.00	Various
Food vouchers	\$25.00	100	\$2,500.00	Co-op gift card
Gas cards	\$20.00	60	\$1,200.00	Gift card outlets
Sleeping bags	\$20.00	65	\$1,300.00	Walmart
First aid kits	\$3.00	100	\$300.00	Dollar stores
Laundry supplies	\$10.00	60	\$600.00	Co-op gift card
Tents	\$30.00	55	\$1,650.00	Online
Toiletries	\$5.00	200	\$1,000.00	Dollar stores
Propane tanks	\$3.00	200	\$600.00	BJ's Wholesale
Batteries/lights	\$5.00	200	\$1,000.00	Dollar stores
Total			\$14,950.00	

TO: SELECT BOARD
FROM: ASSESSOR'S OFFICE: JEREMIAH SUND
SUBJECT: 36 OVERLOOK DR VALUATION REVIEW & STIPULATOIN AGREEMENT
DATE: 12/10/2020
CC: LANA

SUBJECT: 1) Review of valuation and history of 36 Overlook Drive, with response to Selectboard Questions. 2) The Assessor's office is requesting the Select Board sign and accept the Stipulation Agreement proposed by PVR as a result of the hearing held on 11/10/2020 in the amount of \$474,700.

Background:

PROPERTY DESCRIPTION:

The subject property qualifies and is enrolled in the Vermont Housing Finance Authorities Subsidized Housing program. There are 9 qualifying units and 1 non-qualified unit. The building consists of 4 one-bedroom units, 4 two-bedroom units, 2 three-bedroom units on 3.49 acres. The qualification and taxation methods for subsidized housing are set forth in 32 V.S.A. § 3481(1)(B). With that, the valuation of subsidized housing must use the standardized methodology as described in 32 V.S.A. § 3481(1)(B) and (C). Each year the participants are to send to the towns a copy of the qualifying letter from VHFA and a copy of Income and Expenses by April 1st in order to receive the benefits. This is done annually in order to establish the property still qualifies for the exemption. This was received from Twin Pines Housing on behalf of Overlook Housing LP. for FY 2020 benefit.

Valuation History:

2017: \$256,000

2018: \$575,500

2019: \$575,500 (Year of Appeal)

In 2017 the town requested Income and Expense forms to commercial properties within the town. After receiving a response on with regards to 36 Overlook housing a new valuation was determined using the most recent income and expense information in conjunction with the property valuation and review form (an excel spreadsheet available at: (<https://tax.vermont.gov/municipal-officials/resources#subhouse>)). The value was appealed in 2019 through to the state hearing officer Richard Favor (a representative of Property Valuation & Review) and a hearing was held on 11/10/2020. The appellant requested the town consider the rental compensation for the property managers occupation of one of the apartments be considered as an expense. It was stated under oath this had not been included in the expenses provided to the town. The town requested verification of this arrangement (after the hearing Resident Manager Contract was provided to the town included in this packet). As a result of the discussions in the hearing, Richard Favor generated the current stipulation agreement for signature by both parties (the town and appellant) for an assessed value of \$474,700. I encourage the Select Board members to review the documents presented to the hearing officer by the town included in this link (https://hartfordvt-my.sharepoint.com/personal/jsund_hartford-

vt.org/layouts/15/onedrive.aspx?id=%2Fpersonal%2Fjsund%5Fhartford%2Dvt%5Forg%2FDocuments%2FSelect%20Board%20Dec%202015th%20Overlook) if they would like a further understanding of the history of this case along with other details.

Discussion:

My interpretation of the statute 32 V.S.A § 3481 is that all the units in a subsidized housing property need to be included in the income calculation this includes the 1 bedroom unit the residential manager occupies, the town valued this at \$882 per month. I agree with Overlooks position that if the income has to be shown then this amount should be deducted as an expense. There are no actual rents collected for the unit while the manager occupies (effectively they are losing the market value of the unit while the manager occupies). This means the \$10,393 calculated as income should be offset by \$10,393 as an expense. I think the best way to look at this is that if the property manager did not occupy the 1-bedroom apartment Overlook would have to pay the property manager an additional \$10,393 to perform the same work. If Overlook is not allowed to deduct the value given to the residential manager for this apartment the town would be overstating the income and understating the expenses of the property, the result would be overstating or inflating the assessed value.

Further support that this valuation conclusion is accurate with regards to the math and the way statute should be applied is that Richard Favor the hearing officer (represented Property Valuation and Review) effectively supported the valuation conclusion by drafting the stipulation agreement.

After the last meeting it was requested that I provide the math this is located below. I have also included income and expense documents for FY2017 FY 2018. The math supporting the 2 valuations is represented below.

EXAMPLE #1 Value for 2018 & 2019 Assessment

Income= HUD Rent Income + Other income - HUD vacancy allowance

Income= \$129,096 + \$1,218 - \$2,324 = **\$127,990**

Expenses = Total Expenses (Not including Taxes, Interest, Depreciation)

Expenses = **\$68,662**

Income – Expenses= Net Operating Income (NOI) / Total Capitalization Rate (10.3%) = **Market Value**

Market Value = \$127,990- \$68,662 = \$59,328 / 10.3% = \$576,000

Market Value x Level of Assessment (LOA 99.92%) = **Equalized Market Value**

Equalized Market Value = \$576,000 x 99.92% = \$575,500

EXAMPLE #2 STIPULATION AGREEMENT

Income= \$129,096 + \$1,218 - \$2,324 = **\$127,990**

Expenses = Total Expenses (Not including Taxes, Interest, Depreciation)

Expenses = **\$79,055***(ADDITIONAL \$10,393 EXPENSES RENTAL VALUE)**

Income – Expenses= Net Operating Income (NOI) / Total Capitalization Rate (10.3%) =**Market Value**

Market Value = \$127,990- \$79,055 = \$48,935 / 10.3% = \$475,097

Market Value x Level of Assessment (LOA 99.92%) = **Equalized Market Value of \$474,700**

IMPACT:

If this agreement is accepted by the Select Board, the property valuation will be changed from \$575,500 to \$474,700 (a \$100,800 reduction) in the 2019 Grand List & 2020 Grand List.

If this agreement is not accepted this will require the Hearing Officer to rule on the hearing. As a result of the hearing (which I think the hearing officer will rule in the appellants favor for the value in the stipulation agreement). The town can accept this or appeal to the decision to the Supreme Court.

RECOMMENDATIONS:

I recommend the town accept the stipulation agreement as written.

ATTACHMENTS: Please use link provided for attachments (https://hartfordvt-my.sharepoint.com/personal/jsund_hartford-vt_org/_layouts/15/onedrive.aspx?id=%2Fpersonal%2Fjsund%5Fhartford%2Dvt%5Forg%2FDocuments%2FSelect%20Board%20Dec%2015th%20Overlook)

Stipulation Agreement

Appellant: Overlook Housing Limited Partnership

Appellee: Town of Hartford

Appeal of the Hartford Board of Civil Authority for the April 1, 2019 Grand List.

Span Number 28509010560

PVR Docket Number PVR 2019-40

Now come the parties to the above-captioned appeal.

Appellant represented by Ms. Beth Long

Appellee represented by Mr. Jeremiah Sund hereby stipulate and agree as follows:

Listed value is established at \$474,700 for the April 1, 2019, April 1, 2020, and April 1, 2021 grand lists.

Non-Residential value will be \$474,700 for the April 1, 2019, April 1, 2020, and April 1, 2021 grand lists.

Under the provisions of 32 V.S. A. 4468, the town of Hartford may at its option, change the above agreed to values in tax year 2020 or 2021, if the property under appeal is materially altered, changed, damaged, or if the town undergoes a complete revaluation of all taxable real estate. Homestead and house site values are subject to change within the 3-year period if the HS-122 declaration changes. Current Use allocation values are subject to change within the 3-year period if the current use application changes within that period.

With acceptance of this Stipulation and Agreement, the instant appeal is hereby settled and discontinued with prejudice.

Appellant or Authorized Agent

Dated at _____ Date _____

_____	_____	_____
Print Name	Signature	Title

Appellee or Authorized Agent

Dated at _____ Date _____

_____	_____	_____
Print Name	Signature	Title

Select Board or Authorized Agent

Dated at _____ Date _____

_____	_____	_____
Print Name	Signature	Title

_____	_____	_____
Print Name	Signature	Title

This stipulation must be signed by the select board or city council members unless express permission, by means of a signed certificate of authority or approved meeting minutes, is given to authorize an agent to act on their behalf and sign the stipulation agreements.



AGENDA MEMORANDUM
December 15, 2020
Town Selectboard Public Hearing Item: 4.c.

Submitted by: Lori Hirshfield, Director, Department of Planning & Development
Hartford Business Revolving Loan Fund Committee

Subject: Hartford Business Economic Recovery Grant Awards, 2nd Round

Background: On August 25, 2020, the Selectboard approved awarding a one-time \$2,000 Hartford Business Economic Recovery Grant to 25 Hartford businesses significantly impacted by the COVID-19 Pandemic, using \$50,000 from the Hartford Business Revolving Loan Fund (HBRLF) Program. Of the 49 qualified applications, 25 were selected through a lottery process.

On October 20, 2020, the Selectboard discussed establishing a new Revolving Loan Funds (RLF) with Program Income the Town received from a previous Vermont Community Development Program (VCDP) grant. At that meeting the Selectboard also supported using some of a new RLF for grants to the remaining lottery applicants that meet the new RLF income requirements given the limited dollars in the current HBRLF. On November 17, 2020, the Selectboard approved the new “Hartford 2020 VCDP Revolving Loan Fund” (VCDP-RLF) subject to approval by the Vermont Agency of Commerce and Community Development (ACCD).

Discussion: Recently one of the HBRLF borrowers paid off the remaining balance of its loan, significantly increasing the available funds in the HBRLF to over \$75,000. Unfortunately, State approval of the new VCDP-RLF Guidelines is still pending given the State’s attention on using the Federal CARES funding by the December 31, 2020 deadline. Once approved, additional time is needed to collect information from the businesses to meet the income benefit criteria required for the new VCDP-RLF, which is not required with the current HBRLF. As a result, the HBRLF Committee voted on December 2, 2020 to recommend the Selectboard approve using \$48,000 of the current HBRLF to fund the 24 additional special COVID business grants to meet the urgent need of the businesses.

Financial Impact: \$26,234 would remain for future HBRLF loans to businesses, plus future income from existing loan payments (currently \$33,024 annually). \$146,595 also will be available for business loans from the new VCDP-RLF.

Recommendation: Approve the use of \$48,000 from the HBRLF for special Hartford Business Economic Recovery Grants to the 24 businesses on the attached list.

Attachment - HBRLF Business Economic Recovery Grant 2nd Round Businesses Proposed

HBRLF Business Economic Recovery Grant Program**Presented for 12-15-2020 Selectboard Meeting****Applicants Not Chosen in 1st Grant Round**

<u>Business Name</u>	<u>Business Address</u>	<u>Business Location</u>
Adaptive Driving Associates	220 Holiday Drive, Suite 24, WRJ, VT 05001	220 Holiday Drive, Suite 24, WRJ, VT 05001
Anderson Chiropractic LLC	PO Box 181, Wilder, VT 05088	2577 Hartford Ave, Wilder, VT 05088
Blood's Catering & Party Rentals, Inc.	1147 Hartford Ave., WRJ, VT 05001	1147 Hartford Ave., WRJ, VT 05001
Christian Roy's Salon	88 Prospect Street, WRJ, VT 05001	88 Prospect Street, WRJ, VT 05001
CJM Construction LLC	1767 Jericho St., Hartford, VT 05001	1767 Jericho St., Hartford, VT 05001
Cloverleaf Gifts and Jewelry LLC	PO Box 705, White River Junction, VT 05001	24 Airport Rd., White River Junction, VT 05001
Collaborative Stoke LLC dba Trail Break-Taps & Tacos	129 S Main St., Ste 100, WRJ, VT 05001	129 S Main St., Ste 100, WRJ, VT 05001
Dancers' Corner	93 Pine St, White River Junction, VT 05001	93 Pine St, White River Junction, VT 05001
Gabriel Quirk (Alan R. Quirk)	85 North Main Street, Ste 270, WRJ, VT 05001	85 North Main Street, Ste 270, WRJ, VT 05001
Greater Good Media	P.O Box 104, White River Junction, VT 05001	240 South Main St., Ste. 1, WRJ, VT 05001
Little Istanbul Inc.	27 N. Main Street, Suite 13, WRJ, VT 05001	27 N. Main Street, Suite 13, WRJ, VT 05001
Living the Dream Alpaca Farm, LLC	5573 Woodstock rd., Quechee, VT 05059	5573 Woodstock rd., Quechee, VT 05059
Northlight Editions	85 North Main St., Ste 146, WRJ, VT 05001	85 North Main St., Ste 146, WRJ, VT 05001
Phnom Penh Sandwich Station LLC	7 North Main St., WRJ, VT 05001	7 North Main St., White River Junction, VT 05001
Piecemeal LLC, dba Piecemeal Pies	P.O. Box 296, White River Junction, VT 05001	5 S. Main St., White River Junction, VT 05001
Potter Construction	P.O. Box 1410, WRJ, VT 05001	131 A Street, Wilder, VT 05088
Preservation Consulting Services dba Meeting House Furniture Restoration	87 Waterman Hill Road, Quechee, VT 05059	87 Waterman Hill Road, Quechee, VT 05059
Quechee Inn	P.O. Box 747, Quechee, VT 05059	1119 Main St., Quechee, VT 05059
Rio Blanco Salon	40 Currier St., White River Junction, VT 05001	40 Currier St., White River Junction, VT 05001
Scout Hair Design, LLC	129 South Main St., Suite 101	129 South Main St., Suite 101
Valley Flower Company LLC	93 Gates St, White River Junction, VT 05001	93 Gates St, White River Junction, VT 05001
VerMod High Performance Modular Homes	P.O. Box 566, Wilder, VT 05088	2677 Hartford Ave., White River Junction, VT 05011
Vural Oktay Inc. dba Tuckerbox	1 S. Main Street, WRJ, VT 05001	1 S. Main Street, White River Junction, VT 05001
White River Ballet Academy LLC	P.O. Box 1082, WRJ, VT 05001	87 Maple St., Suite 6, White River Junction, VT 05001

Allene E. Swienckowski
Chair – HCoreI
Strategic Plan Presentation to Select Board
December 15, 2020

I have read and re-read (and several times more) The Strategic Plan created by Vermont Partnership for Fairness and Diversity since its release April 2020. The Hartford Select Board, Hartford School Board and School District along with HCoreI engaged the services of Vermont Partnership to assist them in improving the design and delivery of their goods and services through the lens of diversity, equity and inclusion.

I would recommend that each of you take the time to read and ingest the information and recommendations contained in The Strategic Plan. I have included the link below. The Strategic Plan can also be accessed on the Town's website.

https://drive.google.com/file/d/14_fa7DbXmGKlhnFX4ZHltekTxMGNpRrU/view?usp=sharing

Vermont Partnership for Fairness and Diversity aligns with the HCoreI mission and purpose that "All people are accorded the right to live in a just, equitable and anti-racist community....We advocate for actions that raise the level of awareness within our institutions and promote municipal and school policies that remediate systemic racism.

It is important to note that the Hartford School Board instituted an Anti-Racism Policy and Procedure for the schools July 2020. The policy and procedure are currently being introduced throughout the school district alongside The Strategic Plan.

Goals of The Strategic Plan

- Institutionalize inclusive and equitable practices
- Promote strategies to eliminate race-based disparities
- Promote inclusion and engagement of all, particularly marginalized community members.

Goals and Recommendations for the Select Board

- Identify and make recommendations for remediation of race-based disparities across all Town and school departments.

Where to begin? Observations by Plan creators:

The Town collects very little data disaggregated by race. Not having data makes it difficult to determine where racial disparities exist or not. (month 3 thru 17)

Recommendation: It is for the Town to establish baseline data disaggregated by race. (month 15)

Promote inclusion and engagement of all community members.

- Develop means to respond to racial discrimination in the greater Hartford community.

Where to begin? We are aware that racial discrimination occurs. It is imperative that the Town establishes a safe, discrete, and anonymous way for acts of discrimination to be reported, reflected in data, and means to deal with discriminatory acts.

- Public officials should attend workshops (vetted by HCoreI) and trainings (vetted by HCoreI) and engage in self-directed study on inclusion and equity, race, and racism. (months 3, 4, 5, 10, 11 12)

Where to begin? All Select Board Members should attend a facilitated training/retreat.

- Public officials should adopt a more assertive Public Communications strategy focusing on the police department to reduce disparities. "Whoever is charged with traffic stop data should be instructed to only enter data from properly completed tickets including race data information. If race data is not included the data entry clerk should refer the incomplete ticket to the offending officer's supervisor. (months 0 thru 17)
- Neither the Town nor HSD have articulated communication strategies for public messaging. The Town and HSD should jointly hire a Public Information Officer. (month 4 thru 17). In my opinion this recommendation is critical and should be addressed ASAP.
- Public officials should refresh skills related to the critical incident public messaging.
- Public officials should adopt a coherent public communications policy and strategy. (month 1)

All of the recommendations and time periods for implementation and continued work in specific areas can be prioritized by the Select Board. From a practical point-of-view, I believe, as I recommended to the superintendents, an initial training/retreat should be the first order of business to ensure the understanding and continuity of the work between the school district and the Select Board. The next step would be training/retreats for department managers and then staff members.

Note: Many staff noted a lack of skill sets for managing difficult conversations regarding equity and diversity among colleagues and between teachers and students.

The Town has experienced several incidents over the last few years where advocates introduced a fair amount of distrust between Select Board members, the police department and the community at large. Everyone in our community should be on the same page on issues of race and disenfranchisement. We must be clear on how power is used and manipulated in ways that are not always transparent.

The second most important item, in my opinion, would be the Public Communications Officer. The Select Board should also form a subcommittee (Select Board members) to design and implement an Equity and Diversity Framework to ensure cultural competence while ensuring understanding the structures and systems of power, privilege, oppression and how they impact intergroup relations. This subcommittee will envision change and create pathways for individuals and the community at large, to take action.

A few difficult questions to start with: How do you distinguish between equity and equality? When has my heart changed in a difficult conversation? What can I offer to my community to support other people when it comes to having constructive and courageous conversations about race.

Seven Pillars of Inclusion:

- 1.) Access. 2.) attitude. 3.) choice. 4.) partnerships. 5.) communication
6.) policy. 7.) opportunity

In closing, equity is often confused with equality. If you reflect on the landmark Supreme Court case, Brown v. Education, the result was to ensure that all schools were equal. Schools across diverse groups have never achieved equality, much less equity. Over the last fifty plus years, it has been made abundantly clear that the Equal Rights Amendment really didn't confer equality to marginalized groups.

Think of diversity and equity in this way: A young, poor white high school girl is invited to a school dance (diversity). Equity is the young lady possesses the resources to attend the dance. (The dress, the shoes, the make-up, the confidence. In an equitable community, the young girl's needs would be met). Inclusion would look like the young lady being asked to dance.

Equity goals must focus on the pursuit of fair treatment, access, opportunity and advancement for all while striving to identify and eliminate barriers. (Verna Myers – a Diversity and Inclusion Consultant.)



**TOWN OF HARTFORD
SELECTBOARD MINUTES**

Tuesday, December 1, 2020
6:00pm Hartford Town Hall
171 Bridge Street, White River Junction, VT 05001

**This meeting was conducted in compliance with
Vermont Open Meeting Law with electronic participation.**

Present via Zoom: Simon Dennis, Selectboard Vice Chair; Alicia Barrow, Selectboard Member; Joseph Major, Selectboard Member; Kim Souza, Selectboard Clerk; Emma Behrens, Selectboard Member; Rachel Edens, Selectboard Member.

Present at Town Hall: Dan Fraser, Selectboard Chair; John MacLean, Interim Town Manager; Lana Livingston, Administrative Assistant

Read by Selectboard Chair, Dan Fraser:

As Chair of the Town of Hartford Selectboard I find that, due to the State of Emergency declared by Governor Scott as a result of the COVID-19 pandemic and pursuant to Addendum 6 to Executive Order 01-20 and Act 92, this public body is authorized to meet electronically. In accordance with Act 92, there is no physical location to observe and listen contemporaneously to this meeting. However, in accordance with the temporary amendments to the Open Meeting Law, I confirm that we are:

- a) Providing public access to the meeting by [telephone/video/other electronic means], with additional access offered through telephone, zoom and youtube.com. We are using Zoom for this remote meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform and the public has access to contemporaneously listen and, if desired, participate in this meeting by <https://zoom.us/j/549799933> - Please mute your microphone, [youtube.com/catv810](https://www.youtube.com/watch?v=810) – click “live now”. If you're calling in from phone dial: (415) 762-9988 Type in the Room ID: 549-799-933 followed by #. Press # a second time. Press *9 to raise your hand for public comment.
- b) Providing public notice of instructions for accessing the meeting. We previously gave notice to the public of the necessary information for accessing this meeting, including how to access the meeting using telephone, zoom and youtube.com in our posted meeting agenda. [Instructions have also been provided on the town website on the “Agendas and Minutes.”]
- c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access.
- d) Continuing the meeting if necessary. In the event the public is unable to access this meeting, it will be continued to a time and place certain.

Please note that all votes taken during this meeting that are not unanimous will be done by roll call vote, in accordance with the law. Let's start the meeting by taking a roll call attendance of all Selectboard members participating in the meeting.

CATV LINK: <http://catv.cablecast.tv/CablecastPublicSite/show/13393?channel=1>

- I. Call to Order the Selectboard Meeting:** Selectboard Chair, Dan Fraser called the meeting to order at 6:00 P.M.
- II. Pledge of Allegiance:** The Pledge of Allegiance was recited.
- III. Local Liquor Control Board:** N/A
- IV. Order of Agenda:** No changes at this time.

V. Selectboard

1. Public, Selectboard Comments and Announcements

Citizen Comments: Mike Morris from Hartford asked why the cleanup project for Fairview Terrace that had been approved by the Selectboard has not been done. Joe Major answered that the project is currently in limbo with further discussion on this topic later in the meeting. Mr. Morris also asked about the structure on Town Property next to the VFW building. He is still concerned about it. It is an illegal structure on town property and now we have elected officials knowing about this and assisting with the construction. Both Simon Dennis and Kim Souza acknowledged knowing about the structure.

Sue-Ellen Hilliker Parmenter said that she was told that more huts were dropped on Rail Road property on Prospect street behind economic services. Asked if Simon and other Selectboard members were responsible for those. The Selectboard did not answer her.

Lannie Collins from Quechee asked for more clarification about the encampment for the homeless. He is concerned that two Selectboard members overstepping their boundaries placing housing on town property without proper permission.

Samantha Shaeffer of Hartford called about the progress of the Community Wellness position. She would like to encourage the Selectboard have this position in place by March.

Linda Carbano called in to thank the two Selectboard members having a concern for everyone to have a place to sleep. She also supports the Wellness Coordinator position.

Selectboard Comments:

Kim Souza asked to have the agendas include times for each item. John MacLean thought that was a good idea.

2. Appointments:

- a. Consider the appointment of Leah Mosenthal to the Resilient Hartford Committee for a 3-year term beginning on December 1, 2020 and ending on November 30, 2023.

Selectboard Clerk, Kim Souza made the motion to appoint Leah Mosenthal to the Resilient Hartford Committee for a 3-year term beginning December 1, 2020 and ending November 30, 2023. Selectboard Member, Emma Behrens seconded the motion. All were in favor and the motion passed.

- b. Consider the re-appointment of Kye Cochran to the Resilient Hartford Committee for a 3-year term beginning December 1, 2020 and ending November 30, 2023.
- c. Consider the re-appointment of Dylan Kreis to the Resilient Hartford Committee for a 3-year term beginning December 1, 2020 and ending

November 30, 2023.

- d. Consider the re-appointment of Laura Simon to the Resilient Hartford Committee for a 3-year term beginning December 1, 2020 and ending November 30, 2023.

Selectboard Vice Chair, Simon Dennis made the motion to reappoint Kye Cochran, Dylan Kreis and Laura Simon to the Resilient Hartford Committee for 3-year terms beginning December 1, 2020 and ending November 30, 2023. Selectboard Member, Joe Major seconded the motion. All were in favor and the motion passed.

3. Town Manager's Report

Significant Activity Report Link:

<https://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/199>

4. Board Reports, Motions & Ordinances:

- a. Bugbee Senior Center Budget Proposal (information only)
Presented by Mark Bradley, Executive Director, Bugbee Sr. Ctr.
- b. 36 Overlook Drive Stipulation Agreement (motion required)

The Assessor's office is requesting the Select Board sign and accept the Stipulation Agreement proposed by PVR as a result of the hearing held on 11/10/2020 in the amount of \$474,700. This hearing (PVR Docket 2019-40) was for the 2019 appeal of property assessment for the property located at 36 Overlook Drive, Hartford VT 05001 with a SPAN # 285-090-10560. During the hearing the appellant brought forth new income and expense information, that the property manager was occupying one of the units at the property. When this was taken into consideration the Assessor's office and the appellant agreed on a new proposed valuation of \$474,700. If this agreement is accepted by the Select Board, the property valuation will be changed from \$575,500 to \$474,700 (a \$100,800 reduction) in the 2019 & 2020 Grand List's.

Note: It was decided to table this item until the December 15th regular meeting. Mr. Sund was asked to find out what would happen if the board did not sign this and ask if this is best practice. Kim Souza also asked if the math they are using accurate.

- c. QL Resorts Errors and Omissions (motion required)

Selectboard Clerk, Kim Souza made the motion that the Selectboard approve and sign the PVR from 4261-E Errors and Omissions Certificate for the following Properties, as a result of the BCA hearing in 2020:
Parcel IDs 8-1000-INV for \$15,000; 7-1000-INV for \$15, 000; 12-8113-TVC-9A for \$15,200; 12-8113-9B for \$15,200; 12-8113-10A for \$15,200;

12-8113-TVC-10B for \$15,200 for a total of \$90,800. Selectboard Vice Chair, Simon Dennis seconded the motion. All were in favor and the motion passed.

d. Overview of Solid Waste Implementation Plan (SWIP) (Information Only)

Presented by Hannah Tyler, Director of Public Works.

All solid waste facilities and organizations in the State of Vermont are required to prepare a Solid Waste Implementation Plan (SWIP). This document primarily demonstrates the ways in which our organization complies with current regulations, commits to diversion of waste from landfills, and public outreach. I have worked closely with Mia Roethlein (State of Vermont) and all of our other partners in the industry to complete the SWIP. This document may be amended at any time to reflect changes in operations.

The Town is required to review our draft SWIP at two public meetings. This is the second of two meetings.

e. Historic Preservation Grant Application – Hartford Performing Arts and Properties (motion required)

Presented by Matt Osborn, Planner for the Town of Hartford.

This is the annual Vermont Certified Local Government (CLG) grant program. The Hartford Historic Preservation Commission (HHPC) is one of sixteen CLG's in Vermont. Since becoming a CLG in 1993, Hartford has used local dollars and in-kind time to leverage \$188,487 in CLG federal funding. Hartford has greatly benefitted from the CLG Program. Projects have included historic district nominations to the National Register, historic district brochures, historic sites and structures surveys, barn census, cemetery research and oral history and oral history projects on Hartford businesses and agricultural operations.

Total project cost will be \$19,098. The CLG grant request is for \$11,459. The local match is \$7,639 with \$5,448 coming from staff in-kind and Commission volunteer time. The cost of hiring a consultant is \$13,000. The grant application is due December 7, 2020.

The grant program is a 60/40 grant to local match ratio. The CLG Program allows staff in-kind time and Historic Preservation Commission volunteer time to go towards the local match requirement. Therefore, the Town cash requirement will be \$2,191. Similar to past years, the current department proposed FY 2021-2022 budget includes the matching funds. The grant application would be contingent on the funds being in the Selectboard's budget and subsequent approval of the town-wide budget at the March 2, 2021 town vote.

Selectboard Vice Chair, Simon Dennis made the motion to Approve the submission of a grant application for the 2021 Certified Local Government Program subject to the approval of the fiscal year 2021/2022 budget and authorize the Town Manager to complete all the requirements to make that happen. Selectboard Member, Joe Major seconded the motion. All were in favor the motion passed.

- f. Rays Way Solar Field VT Public Utilities Application (motion required)

This item was tabled until the special meeting to be held on December 14, 2020 when more questions can be addressed.

- g. Presentation from the “Restoration of Two-Way traffic on Gates Street Hill” Neighborhood Representatives (Information Only)

David Briggs presented the plan to restore two-way traffic to the Gates street/Fairview terrace road. There are several residents that support the two-way option. They are requesting that the jersey barriers be moved over to accommodate 2-way traffic and a safe sidewalk way.

More information will be coming in the future on this as we received the study the students at Norwich University will complete.

- h. 2022 Budget Workshop Wrap-Up (1 of 2)

Gail Ostrout, Finance Director presented the first of two budget wrap up workshops.

- i. Selectboard Liaison positions for the Energy Commission and the Climate Committee

Energy Commission: Emma Behrens
Climate Committee: Rachel Edens

VI. Commission Meeting Reports

Alicia Barrows reported from the Sister City Committee (audio not clear)

Kim Souza reported the HBRLF will be meeting tomorrow morning.

Simon Dennis reported from the Core 4 Town Committee. They are talking about Solid Waste and homelessness.

Simon Dennis reported from the subgroup of the Coronavirus Committee that have posted signs around town for the Masks on Hartford campaign.

VII. Consent Agenda (motion required)

Selectboard Member Joe Major made the notion to approve the Consent Agenda. Selectboard Member, Emma Behrens seconded the motion. All were in favor and the motion passed.

Approve Payroll Ending: 11/28/2020
Approve Meeting Minutes of: 11/17/2020 & 11/19/2020
Approve A/P Manifest of: 11/27/2020 & 12/1/2020
Selectboard Meeting Dates of:

Already Approved:

12/14/2020 Monday – Candidates for Town Manager Interviews
12/15/2020 Tuesday – Regular & Budget Meeting
12/29/2020 Tuesday – Regular Meeting & Budget Adoption

VIII. Executive Session: None

IX. Adjourn the Selectboard Meeting: Selectboard Member, Joe Major made the motion to closed the meeting at 11:03 P.M. Selectboard Clerk, Kim Souza seconded the motion. All were in favor and the motion passed.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

In attendance via Zoom: Dan Fraser, Chair, Simon Dennis, Vice Chair, Kim Souza, Clerk, Joe Major, Alicia Barrow, Rachel Edens, Emma Behrens, Don Jutton, MRI, (3) Town Manager Candidates

Dan Fraser, Chair called the meeting to order at 3:00pm.

Dan Fraser initiated a brief discussion about the Ray's Way project. Because the discussion was originally scheduled for 12/14 and subsequently changed to 12/7, no additional materials were provided for this session.

Simon suggested the board could simply not sign the letter and allow it to go forward to the PUC with the comments/questions of the Planning Commission. An alternative option could be to continue the discussion on 12/14 with a meeting specifically relating to that matter. No action was taken.

Kim Souza moved to go into Executive Session. In accordance with Vermont's Open Meeting Law requirements, I move that the Selectboard enter into Executive Session to discuss the employment, appointment, or evaluation of a Public Officer under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes and to discuss or consider records or documents that are exempt from the public records laws under the provisions of Title 1, Section 313(a)(6) of the Vermont Statutes. 2nd by Alicia Barrow. All in favor. Passed unanimously.

Emma Behrens moved to exit Executive Session at 8:21pm. Alicia Barrow 2nd the motion. All in favor. Passed unanimously.

Alicia Barrow moved to adjourn the meeting at 8:23pm. Emma Behrens 2nd the motion. All in favor. Passed unanimously.

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Check Date: 12/11/2020 - 12/11/2020

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
13-0100	TIF - Sales Tax Reallocation				
035360	NOTT'S EXCAVATING INC			12/11/2020	1003
4237	CURRIER STREET - SIDEWALK	4,386.00	\$4,386.00	0.00	4,386.00
Desc:	CURRIER STREET - SIDEWALK	Acct: 70-921-350-0000	Sales Tax Reallocation - Currier Street		
Vendor Total:			4,386.00	0.00	4,386.00
13-0100	Revaluation Reserve	Bank Total:			4,386.00
25-0174	Revaluation Reserve				
009570	CHARLES MERRIMAN, PLC			12/11/2020	1046
29	LEGAL SERVICES: MISCELLANEOUS	0.00	\$105.00	0.00	105.00
Desc:	LEGAL SERVICES: MISCELLANEOUS	Acct: 25-985-100-0174	Revaluation Exp		
Vendor Total:			105.00	0.00	105.00
020734	HARRIS COMPUTER CORPORATION	HARRIS COMPUTER CORPORATION		12/11/2020	1047
MN00133428	MuniSmart Maintenance 2021	0.00	\$1,245.71	0.00	1,245.71
Desc:	MuniSmart Maintenance 2021	Acct: 25-985-100-0174	Revaluation Exp		
Vendor Total:			1,245.71	0.00	1,245.71
25-0174	Highway Infastructure	Bank Total:			1,350.71
25-0311	Highway Infastructure				
003755	B.U.R. CONSTRUCTION, LLC			12/11/2020	1036
2020-12 B	US RT 5 & SYKES MTN AVE 12.01.2020	80.00	\$80.00	0.00	80.00
Desc:	US RT 5 & SYKES MTN AVE 12.01.2020	Acct: 11-316-017-2011	SIDEWALKS - SYKES AVE		
Vendor Total:			80.00	0.00	80.00
25-0311	PARKS - REC RESTRICTED	Bank Total:			80.00
25-8055	PARKS - REC RESTRICTED				
014380	THE CENTER FOR TRANSFORMATIONAL			12/11/2020	1034
0000001	HTFD RIVER WALK TRAIL MAINTENAN	0.00	\$1,000.00	0.00	1,000.00
Desc:	HTFD RIVER WALK TRAIL MAINTENANCE	Acct: 25-516-318-0110	Lathan Wiorks - River Walk		
Vendor Total:			1,000.00	0.00	1,000.00
017330	BUXTON, CATHERINE D	FOOD SYSTEMS CONSULTING LLC		12/11/2020	1035
2197	HTFD RIVERWALK COORDINATOR	0.00	\$5,000.00	0.00	5,000.00
Desc:	HTFD RIVERWALK COORDINATOR	Acct: 25-516-318-0110	Lathan Wiorks - River Walk		
Vendor Total:			5,000.00	0.00	5,000.00
25-8055	Dog Park	Bank Total:			6,000.00
73-7302	Dog Park				
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES		12/11/2020	1056
9600044482NOV'20	TRASH PU - NOV'20 - WATSON DOG P,	0.00	\$68.46	0.00	68.46
Desc:	TRASH PU - NOV'20 - WATSON DOG PARK	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
Vendor Total:			68.46	0.00	68.46

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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
73-7302	Community Dev -RLF		Bank Total:		68.46
91-7092	Community Dev -RLF				
002440	ANDERSON CHIROPRACTIC, LLC	ANDERSON CHIROPRACTIC, LLC	12/11/2020		1032
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
Vendor Total:			2,000.00	0.00	2,000.00
005900	BLOOD'S CATERING & PARTY RENTALS		12/11/2020		1033
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
Vendor Total:			2,000.00	0.00	2,000.00
009798	CHRISTIAN ROY'S SALON		12/11/2020		1034
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
Vendor Total:			2,000.00	0.00	2,000.00
009834	CJM CONSTRUCTION LLC		12/11/2020		1035
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
Vendor Total:			2,000.00	0.00	2,000.00
010360	CLOVERLEAF GIFTS AND JEWELRY, LLC	CLOVERLEAF GIFTS AND JEWELRY, LLC	12/11/2020		1036
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
Vendor Total:			2,000.00	0.00	2,000.00
018805	GOODMAN, R BONNIE	ADAPTIVE DRIVING ASSOCIATES	12/11/2020		1037
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
Vendor Total:			2,000.00	0.00	2,000.00
019555	GREATER GOOD MEDIA, INC		12/11/2020		1038
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
Vendor Total:			2,000.00	0.00	2,000.00
019750	GREEN MOUNTAIN ECONOMIC DEV CORP		12/11/2020		1039
1577	HBRLF QUARTER JUL-SEP 2020	0.00	\$2,550.00	0.00	2,550.00
Desc:	HBRLF QUARTER JUL-SEP 2020	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
Vendor Total:			2,550.00	0.00	2,550.00
028042	LITTLE ISTANBUL, INC	LITTLE ISTANBUL, INC	12/11/2020		1040
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		

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Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			2,000.00	0.00	2,000.00
032080	PHNOM PENN SANDWICH STATION, LLC			12/11/2020	1041
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
Vendor Total:			2,000.00	0.00	2,000.00
035277	NORTHLIGHT DIGITAL	NORTHLIGHT DIGITAL		12/11/2020	1042
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
Vendor Total:			2,000.00	0.00	2,000.00
037390	PIECEMEAL, LLC	PIECEMEAL, LLC		12/11/2020	1043
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
Vendor Total:			2,000.00	0.00	2,000.00
038150	POTTER CONSTRUCTION, INC			12/11/2020	1044
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	Grants to businesses hard-hit by pa	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
Vendor Total:			2,000.00	0.00	2,000.00
038180	LIVING THE DREAM ALPACA FARM, LLC			12/11/2020	1045
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
Vendor Total:			2,000.00	0.00	2,000.00
038392	PRESERVATION CONSULTING SERVICES	PRESERVATION CONSULTING SERVICES		12/11/2020	1046
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	Grants to businesses hard-hit by pa	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
Vendor Total:			2,000.00	0.00	2,000.00
038900	QUECHEE INN AT MARSHLAND FARM			12/11/2020	1047
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
Vendor Total:			2,000.00	0.00	2,000.00
039185	QUIRK, ALAN R	ALAN R QUIRK		12/11/2020	1048
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
Vendor Total:			2,000.00	0.00	2,000.00
040505	RIO BLANCO SALON			12/11/2020	1049
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
Vendor Total:			2,000.00	0.00	2,000.00

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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
041780	SCOUT HAIR DESIGN, LLC			12/11/2020	1050
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
	Vendor Total:		2,000.00	0.00	2,000.00
046285	TRAIL BREAK TAPS + TACOS			12/11/2020	1051
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
	Vendor Total:		2,000.00	0.00	2,000.00
046785	TUCKERBOX			12/11/2020	1052
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
	Vendor Total:		2,000.00	0.00	2,000.00
048170	VALLEY FLOWER COMPANY LLC			12/11/2020	1053
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
	Vendor Total:		2,000.00	0.00	2,000.00
048578	VERMOD HIGH PERFORMANCE MODULAR			12/11/2020	1054
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
	Vendor Total:		2,000.00	0.00	2,000.00
053035	WHITE RIVER BALLET ACADEMY, LLC			12/11/2020	1055
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	Grants to businesses hard-hit by pa	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
	Vendor Total:		2,000.00	0.00	2,000.00
500821	DANCERS' CORNER			12/11/2020	1056
08.10.2020	One-Time Recovery Grant (COVID-19)	0.00	\$2,000.00	0.00	2,000.00
Desc:	One-Time Recovery Grant (COVID-19)	Acct: 91-623-318-7092	Comm Dev - RLF Exp		
	Vendor Total:		2,000.00	0.00	2,000.00
91-7092	GENERAL FUND - MASCOMA	Bank Total:			50,550.00
FUND 1 0	GENERAL FUND - MASCOMA				
001170	AIRGAS, INC.	AIRGAS USA, LLC		12/11/2020	71222
9973816428	Cylinder - rent	0.00	\$33.30	0.00	33.30
Desc:	Cylinder - rent	Acct: 10-321-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		33.30	0.00	33.30
001303	ALDRICH + ELLIOTT, PC			12/11/2020	71223
18018.003,79508	S MAIN STR STEP III - NOV'20	34,557.25	\$34,557.25	0.00	34,557.25
Desc:	South Main Street Construction (Sec	Acct: 50-954-543-0010	CAPITAL -PRE RF3-390-3.0		
Desc:	South Main Street Construction (Sec	Acct: 60-965-544-0010	CAPITAL OUTLAY - RF1-222-3.0		

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Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.	
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc:	South Main Street Construction (Sec	Acct: 13-921-360-0100	S. Main St Infrastructure- Construction		
	Vendor Total:			34,557.25	0.00	34,557.25
001650	ALLEN ENGINEERING POOLS AND SPAS			12/11/2020		71224
	111-520022-01	SternPAC 70 for Quechee WW	8,280.00	\$8,280.00	0.00	8,280.00
	Desc:	SternPAC 70 for Quechee WW	Acct: 65-963-340-0000	CHEMICALS		
	111-520432-01	POLYMER - WW	4,197.00	\$4,197.00	0.00	4,197.00
	Desc:	POLYMER - WW	Acct: 60-961-340-0000	CHEMICALS		
	Vendor Total:			12,477.00	0.00	12,477.00
002845	ARC MECHANICAL CONTRACTORS, INC			12/11/2020		71225
	23723	WABA annual equipment service	0.00	\$587.50	0.00	587.50
	Desc:	WABA annual equipment service	Acct: 10-530-318-0000	CONTRACTED SERVICES		
	8760	BUGBEE HEAT PUMP INSTAL 08/18-11,	0.00	\$24,074.00	0.00	24,074.00
	Desc:	BUGBEE HEAT PUMP INSTAL 08/18-11/18	Acct: 10-924-421-0100	CAPITAL - BUGBEE SENIOR CENTER		
	Vendor Total:			24,661.50	0.00	24,661.50
003450	AUTOZONE			12/11/2020		71226
	5120508296	PARTS	0.00	\$265.69	0.00	265.69
	Desc:	PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	5120508303	PARTS	0.00	\$24.62	0.00	24.62
	Desc:	PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	5120508547	PARTS	0.00	\$4.18	0.00	4.18
	Desc:	PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	5120509908	OIL	0.00	\$32.50	0.00	32.50
	Desc:	OIL	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	5120510676	RETURNED PARTS	0.00	\$-28.67	0.00	-28.67
	Desc:	RETURNED PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	5120510683	PARTS	0.00	\$28.67	0.00	28.67
	Desc:	PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	5120511555	THERMOSTAT	0.00	\$49.02	0.00	49.02
	Desc:	THERMOSTAT	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	5120513836	PURGE VALVE PD-7	0.00	\$34.96	0.00	34.96
	Desc:	PURGE VALVE PD-7	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
	5120517907	PARTS	0.00	\$139.64	0.00	139.64
	Desc:	PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	5120518401	AMB 1 PARTS	0.00	\$46.24	0.00	46.24
	Desc:	AMB 1 PARTS	Acct: 10-221-321-0200	REPAIRS & MAINT EMS VEHICLES		
	5134039602	PARTS	0.00	\$12.06	0.00	12.06
	Desc:	PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	5134039607	RETURNED PARTS	0.00	\$-12.06	0.00	-12.06
	Desc:	RETURNED PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:			596.85	0.00	596.85
003755	B.U.R. CONSTRUCTION, LLC			12/11/2020		71227
	2020-12 A	US RT 5 & SYKES MTN AVE 12.01.2020	30,795.53	\$76,075.53	0.00	76,075.53
	Desc:	Sidewalk Portion of the Project	Acct: 70-623-318-7021	CONTRACTED SERVICES(GRANT EHI		
	Desc:	Roundabout portion of the invoice	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113/5		

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	Desc: Non-participating expenses	Acct: 10-311-318-0000	CONTRACTED SERVICES		
	Vendor Total:		76,075.53	0.00	76,075.53
005800	BLAKTOP INC.		12/11/2020		71228
28066-1	CURRIER STREET PAVING- NON TIF F	18,870.49	\$18,870.49	0.00	18,870.49
	Desc: CURRIER STREET PAVING- NON TIF FUND	Acct: 70-921-350-0000	Sales Tax Reallocation - Currier Street		
28137-1	CURRIER STREET PAVING- NON TIF F	103.55	\$103.55	0.00	103.55
	Desc: CURRIER STREET PAVING- NON TIF FUND	Acct: 70-921-350-0000	Sales Tax Reallocation - Currier Street		
005800	BLAKTOP INC.		12/11/2020		71229
28235	ASPHALT	0.00	\$615.77	0.00	615.77
	Desc: ASPHALT	Acct: 10-312-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		19,589.81	0.00	19,589.81
006100	BMO FINANCIAL GROUP		12/11/2020		71230
Cooney 11/15-27/20	Cooney, Scott - FD	0.00	\$1,462.34	0.00	1,462.34
	Desc: CAR3 LIGHT PACKAGE	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
	Desc: Amazon - Car 3	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
	Desc: Amazon - Refund	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
Delisle 11/15-27/20	Delisle, Jeremy - DPW	0.00	\$47.00	0.00	47.00
	Desc: Springfield DMV-Dump Truck Registra	Acct: 10-325-317-0000	PERMITS AND LICENSES		
Hausler 11/15-27/20	Hausler, Scott - REC	0.00	\$748.30	0.00	748.30
	Desc: ConstantContract-Advertising Fee	Acct: 10-511-312-0000	ADVERTISING		
	Desc: VossSigns-Dog Signs	Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
	Desc: NEPA-Membership Dues	Acct: 10-511-313-0000	MEMBERSHIP DUES		
Jay 11/15-27/20	McDonough, Jay - REC	146.19	\$396.23	0.00	396.23
	Desc: Amazon - Ice Scraper	Acct: 10-514-323-0000	MATERIAL & SUPPLIES		
	Desc: Amazon - Witer Tools	Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
	Desc: Amazon - Safety Items COVID	Acct: 10-521-417-0017	EXTRAORDINARY EXP : COVID-19		
	Desc: OTC Brands - Novelty Assortment	Acct: 25-985-511-0006	P & R Restricted - Community Events		
Kasten 11/15-27/20	Kasten, Phil - PD	0.00	\$651.60	0.00	651.60
	Desc: DETECTIVES CAR - FERNANDES	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
Lori 11/15-27/20	Hirshfield, Lori - Planning	0.00	\$50.00	0.00	50.00
	Desc: HOPIN-Conferance Registration	Acct: 10-626-311-0100	Travel & Meetings		
Vail 11/15-27/20	Vail, Brad - PD	0.00	\$8.15	0.00	8.15
	Desc: USPS-Postage	Acct: 10-211-322-0000	POSTAGE		
Walsh 11/15-27/20	Walsh, Dillon - IT	0.00	\$10.00	0.00	10.00
	Desc: Smtp2go-SMTP Fee	Acct: 10-181-318-0000	CONTRACTED SERVICES		
	Vendor Total:		3,373.62	0.00	3,373.62
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	12/11/2020		71231
83858212	MEDICAL SUPPLIES	0.00	\$723.68	0.00	723.68
	Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
	Vendor Total:		723.68	0.00	723.68
007201	BRODART CO.		12/11/2020		71232
B6019868	BOOKS	0.00	\$30.74	0.00	30.74
	Desc: BOOKS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B6019942	AUDIO CD	0.00	\$16.79	0.00	16.79

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	Desc: AUDIO CD	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
	Vendor Total:		47.53	0.00	47.53
007745	BURGESS LOSS PREVENTION ASSOCIATE		12/11/2020		71233
2812	INVESTIGATION SERVICES OCT'20	0.00	\$3,258.00	0.00	3,258.00
	Desc: INVESTIGATION SERVICES OCT'20	Acct: 10-211-318-0000	CONTRACTED SERVICES		
	Vendor Total:		3,258.00	0.00	3,258.00
007760	BURLINGTON COMMUNICATIONS		12/11/2020		71234
BCS6812	RADIO REPAIR CRUISER PD6	0.00	\$234.00	0.00	234.00
	Desc: RADIO REPAIR CRUISER PD6	Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION		
BCS6908	RADIO REPAIR CRUISER PD1	0.00	\$160.00	0.00	160.00
	Desc: RADIO REPAIR CRUISER PD1	Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION		
BCS7181	RADIO MAINTENANCE CONTRACT	0.00	\$140.00	0.00	140.00
	Desc: RADIO MAINTENANCE CONTRACT	Acct: 10-271-318-0000	CONTRACTED SERVICES		
BCS7182	EQUIPMENT MAINTENANCE CONTRAC	0.00	\$450.00	0.00	450.00
	Desc: EQUIPMENT MAINTENANCE CONTRACT	Acct: 10-271-318-0000	CONTRACTED SERVICES		
	Vendor Total:		984.00	0.00	984.00
008860	CCH INCORPORATED	CCH INCORPORATED	12/11/2020		71235
5411310956	PFX FIXED ASSETS NETWORK 1/1/21-	0.00	\$1,346.00	0.00	1,346.00
	Desc: PFX FIXED ASSETS NETWORK 1/1/21-12/	Acct: 10-171-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,346.00	0.00	1,346.00
009075	CENTRAL VERMONT COMMUNICATIONS		12/11/2020		71236
10368685	PAGERS - AIR TIME SEP-NOV 2020	51.75	\$51.75	0.00	51.75
	Desc: PAGERS - AIR TIME SEP-NOV 2020	Acct: 50-955-324-0000	TELEPHONE		
	Desc: PAGERS - AIR TIME SEP-NOV 2020	Acct: 60-965-324-0000	TELEPHONE		
	Desc: PAGERS - AIR TIME SEP-NOV 2020	Acct: 65-965-324-0000	TELEPHONE		
193-2953622	PAGERS - AIR TIME DEC 2020-FEB 202	51.75	\$51.75	0.00	51.75
	Desc: PAGERS - AIR TIME DEC 2020-FEB 2021	Acct: 50-955-324-0000	TELEPHONE		
	Desc: PAGERS - AIR TIME DEC 2020-FEB 2021	Acct: 60-965-324-0000	TELEPHONE		
	Desc: PAGERS - AIR TIME DEC 2020-FEB 2021	Acct: 65-965-324-0000	TELEPHONE		
	Vendor Total:		103.50	0.00	103.50
009470	CHAMPLIN ASSOCIATES INC		12/11/2020		71237
1740	CORNELL PUMP @ Bridge St	8,364.15	\$8,364.15	0.00	8,364.15
	Desc: CORNELL PUMP @ Bridge St	Acct: 60-964-321-0200	REPAIRS & MAINT-MAINS		
	Vendor Total:		8,364.15	0.00	8,364.15
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M	12/11/2020		71238
4067266315	UNIFORMS	67.79	\$67.79	0.00	67.79
	Desc: UNIFORMS	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
4067867945	UNIFORMS	67.79	\$67.79	0.00	67.79
	Desc: UNIFORMS	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
4068350237	UNIFORMS	103.06	\$103.06	0.00	103.06
	Desc: UNIFORMS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4068350373	UNIFORMS	0.00	\$200.97	0.00	200.97

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	Desc: UNIFORMS	Acct: 10-325-326-0000	UNIFORMS		
4068350392	UNIFORMS	80.20	\$80.20	0.00	80.20
	Desc: UNIFORMS	Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4068566647	UNIFORMS	67.79	\$67.79	0.00	67.79
	Desc: UNIFORMS	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
4069014249	UNIFORMS	80.20	\$80.20	0.00	80.20
	Desc: UNIFORMS	Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4069014310	UNIFORMS	0.00	\$200.97	0.00	200.97
	Desc: UNIFORMS	Acct: 10-325-326-0000	UNIFORMS		
4069014322	UNIFORMS	103.06	\$103.06	0.00	103.06
	Desc: UNIFORMS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
Vendor Total:			971.83	0.00	971.83
010009	CLARK'S TRUCK CENTER	CLARK'S TRUCK CENTER	12/11/2020		71239
437693	PARTS	0.00	\$183.08	0.00	183.08
	Desc: PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
440270	PARTS	0.00	\$255.53	0.00	255.53
	Desc: PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
440555	Parts to repair H-1	0.00	\$714.49	0.00	714.49
	Desc: Parts to repair H-1	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			1,153.10	0.00	1,153.10
010832	COMCAST		12/11/2020		71240
0042221DEC'20	INTERNET DEC'20 - LIBRARY	0.00	\$47.31	0.00	47.31
	Desc: INTERNET DEC'20 - LIBRARY	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			47.31	0.00	47.31
010987	COMPETITIVE COMPUTING, INC		12/11/2020		71241
SIN003331	MONTHLY SERVICES	0.00	\$389.00	0.00	389.00
	Desc: MONTHLY SERVICES	Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION		
SIN003514	MONTHLY SERVICES	0.00	\$82.50	0.00	82.50
	Desc: MONTHLY SERVICES	Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION		
SIN003651	MONTHLY SERVICES	0.00	\$823.35	0.00	823.35
	Desc: MONTHLY SERVICES	Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION		
Vendor Total:			1,294.85	0.00	1,294.85
012665	DANIELS, WANDA	WANDA DANIELS	12/11/2020		71242
DEC'20	Ret Reimburse Dec 2020	0.00	\$229.17	0.00	229.17
	Desc: Ret Reimburse Dec 2020	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			229.17	0.00	229.17
012870	SBER PROGRAM	SBER PROGRAMS	12/11/2020		71243
HSFACPRAED.120120.VTHEARTSAVER E-CARDS		0.00	\$95.00	0.00	95.00
	Desc: HEARTSAVER E-CARDS	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			95.00	0.00	95.00
013000	DAVE'S STARTER & ALTERNATOR	DAVE'S STARTER & ALTERNATOR	12/11/2020		71244
1009698	8 AGM BATTERIES	736.00	\$2,208.00	0.00	2,208.00

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	Desc:	Replace batteries in the mechanics	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
	Desc:	Replace batteries in the mechanics	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
	Desc:	Replace batteries in the mechanics	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Desc:	Replace batteries in the mechanics	Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES		
	Desc:	Replace batteries in the mechanics	Acct: 60-964-321-0000	REPAIRS & MAINT-VEHICLES		
	Desc:	Replace batteries in the mechanics	Acct: 10-521-320-0000	EQUIP OPERATION & MAINT		
Vendor Total:				2,208.00	0.00	2,208.00
013200	DEAN, DAVID		DAVID DEAN		12/11/2020	71245
	DEC'20	RETIREE REIMBURSEMENT - DEC'20	0.00	\$387.41	0.00	387.41
	Desc:	Ret Reimburse Dec 2020	Acct: 10-530-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:				387.41	0.00	387.41
013653	DENNISON LUBRICANTS INC				12/11/2020	71246
	3438578	Oil, grease and fuel additives	0.00	\$2,450.70	0.00	2,450.70
	Desc:	Oil, grease and fuel additives	Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
Vendor Total:				2,450.70	0.00	2,450.70
014423	DUBOIS & KING, INC				12/11/2020	71247
	41	HTFD ROUNDABOUT PROJ AUG-SEP'2	5,740.00	\$5,740.00	0.00	5,740.00
	Desc:	HTFD ROUNDABOUT PROJ AUG-SEP'20	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5		
	42-1	HTFD ROUNDABOUT PROJ OCT'20	22.66	\$22.66	0.00	22.66
	Desc:	HTFD ROUNDABOUT PROJ OCT'20	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5		
	42-2	HTFD ROUNDABOUT PROJ OCT'20	1,543.94	\$1,543.94	0.00	1,543.94
	Desc:	HTFD ROUNDABOUT PROJ OCT'20	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5		
	43	HTFD ROUNDABOUT PROJ NOV'20	1,780.05	\$1,780.05	0.00	1,780.05
	Desc:	HTFD ROUNDABOUT PROJ NOV'20	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5		
Vendor Total:				9,086.65	0.00	9,086.65
015500	ENDYNE, INC				12/11/2020	71248
	336332	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
	Desc:	WRJ WEEKLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES		
	336529	WSID 5319 HTFD WATER TC	72.00	\$72.00	0.00	72.00
	Desc:	WSID 5319 HTFD WATER TC	Acct: 50-954-318-0000	CONTRACTED SERVICES		
	336530	WSID 5320 QUECHEE CENTRAL TC	18.00	\$18.00	0.00	18.00
	Desc:	WSID 5320 QUECHEE CENTRAL TC	Acct: 55-954-318-0000	CONTRACTED SERVICES		
	336766	WSID 5320 QUECHEE CENTRAL NO3	20.00	\$20.00	0.00	20.00
	Desc:	WSID 5320 QUECHEE CENTRAL NO3	Acct: 55-954-318-0000	CONTRACTED SERVICES		
	337548	WSID 5319 HTFD FeMnAs	55.00	\$55.00	0.00	55.00
	Desc:	WSID 5319 HTFD FeMnAs	Acct: 50-954-318-0000	CONTRACTED SERVICES		
	341044	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
	Desc:	WRJ WEEKLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES		
	341102	WSID 5320 DBP	270.00	\$270.00	0.00	270.00
	Desc:	WSID 5320 DBP	Acct: 55-954-318-0000	CONTRACTED SERVICES		
	341103	WSID 5319 HTFD DBP	270.00	\$270.00	0.00	270.00
	Desc:	WSID 5319 HTFD DBP	Acct: 50-954-318-0000	CONTRACTED SERVICES		
	342865	WSID 5319 HTFD WATER TCSP	18.00	\$18.00	0.00	18.00
	Desc:	WSID 5319 HTFD WATER TCSP	Acct: 50-954-318-0000	CONTRACTED SERVICES		

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344189	WSID 5320 QUECHEE CENTRAL TC	18.00	\$18.00	0.00	18.00
Desc: 344190	WSID 5320 QUECHEE CENTRAL TC	Acct: 55-954-318-0000	CONTRACTED SERVICES		
344190	WSID 5319 HTFD WATER TC	72.00	\$72.00	0.00	72.00
Desc: 344274	WSID 5319 HTFD WATER TC	Acct: 50-954-318-0000	CONTRACTED SERVICES		
344274	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
Desc: 344789	WRJ WEEKLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES		
344789	WSID 5320 QUECHEE CENTRAL TC	18.00	\$18.00	0.00	18.00
Desc: 344790	WSID 5320 QUECHEE CENTRAL TC	Acct: 55-954-318-0000	CONTRACTED SERVICES		
344790	WSID 5319 HTFD WATER TC	72.00	\$72.00	0.00	72.00
Desc: 345139	WSID 5319 HTFD WATER TC	Acct: 50-954-318-0000	CONTRACTED SERVICES		
345139	QUECHEE WW	180.00	\$180.00	0.00	180.00
Desc: 345212	QUECHEE WW	Acct: 65-963-318-0000	CONTRACTED SERVICES		
345212	WSID 5319 HTFD WATER TCSP	18.00	\$18.00	0.00	18.00
Desc: 345429	WSID 5319 HTFD WATER TCSP	Acct: 50-954-318-0000	CONTRACTED SERVICES		
345429	WRJ MONTHLY ANALYSIS	220.00	\$220.00	0.00	220.00
Desc: 349057	WRJ MONTHLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES		
349057	WSID 5320 QUECHEE CENTRAL TC	18.00	\$18.00	0.00	18.00
Desc: 349058	WSID 5320 QUECHEE CENTRAL TC	Acct: 55-954-318-0000	CONTRACTED SERVICES		
349058	WSID 5319 HTFD WATER TC	72.00	\$72.00	0.00	72.00
Desc: 352277	WSID 5319 HTFD WATER TC	Acct: 50-954-318-0000	CONTRACTED SERVICES		
352277	WRJ MONTHLY ANALYSIS	90.00	\$90.00	0.00	90.00
Desc: 354082	WRJ MONTHLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES		
354082	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
Desc: 354082	WRJ WEEKLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,861.00	0.00	1,861.00
015610	ENVIRONMENTAL RESOURCE ASSOC	ENVIRONMENTAL RESOURCE ASSOC	12/11/2020		71249
953764	MATERIALS	184.00	\$184.00	0.00	184.00
Desc: 953764	MATERIALS	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
Vendor Total:			184.00	0.00	184.00
016390	FASTENAL COMPANY		12/11/2020		71250
NHWES86912	SHOP SUPPLIES	0.00	\$553.71	0.00	553.71
Desc: NHWES86912	SHOP SUPPLIES	Acct: 10-321-323-0000	MATERIAL & SUPPLIES		
NHWES87000	RETURN SHOP SUPPLIES	0.00	\$-8.76	0.00	-8.76
Desc: NHWES87000	RETURN SHOP SUPPLIES	Acct: 10-321-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			544.95	0.00	544.95
016540	FERGUSON ENTERPRISES, INC	FERGUSON WATERWORKS #591 #576	12/11/2020		71251
0978256	Hydrant Repais - Christian St	1,198.62	\$1,198.62	0.00	1,198.62
Desc: 0978256	Hydrant Repais - Christian St	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
0981953	PARTS & MATERIALS	586.64	\$586.64	0.00	586.64
Desc: 0981953	PARTS & MATERIALS	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
0991491	PVC PIPES - FIELD 5F	315.79	\$315.79	0.00	315.79
Desc: 0991491	PVC PIPES - FIELD 5F	Acct: 65-965-543-0000	CAPITAL OUTLAY		
Vendor Total:			2,101.05	0.00	2,101.05
016640	FILEONQ INC	FILEONQ INC	12/11/2020		71252

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
8814	2021 ANNUAL SOFTWARE MAINT FEE	0.00	\$2,154.96	0.00	2,154.96
Desc: 2021 ANNUAL SOFTWARE MAINT FEE	Acct: 10-211-314-0000		BOOKS & PERIODICALS		
Vendor Total:			2,154.96	0.00	2,154.96
017110	FISHER AUTO PARTS, INC			12/11/2020	71253
301-056821	PARTS	0.00	\$7.58	0.00	7.58
Desc: PARTS	Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		
301-057787	CAR 3 - PARTS	0.00	\$44.77	0.00	44.77
Desc: CAR 3 - PARTS	Acct: 10-221-321-0000		REPAIRS & MAINT-VEHICLES		
301-057969	BATTERY & OIL	117.83	\$117.83	0.00	117.83
Desc: BATTERY & OIL	Acct: 65-963-321-0000		REPAIRS & MAINT-VEHICLES		
STMT12.01.2020	CREDIT ON ACCOUNT	0.00	\$-135.25	0.00	-135.25
Desc: CREDIT ON ACCOUNT	Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		
Vendor Total:			34.93	0.00	34.93
017155	FLAGS USA, LLC			12/11/2020	71254
84905	New flags for Town Hall & Veterans	0.00	\$209.00	0.00	209.00
Desc: New flags for Town Hall & Veterans	Acct: 10-521-323-0000		MATERIAL & SUPPLIES		
Vendor Total:			209.00	0.00	209.00
017300	FOGG'S HARDWARE & BUILDING			12/11/2020	71255
9543/6	TOILET PARTS	0.00	\$8.99	0.00	8.99
Desc: TOILET PARTS	Acct: 10-221-321-0100		REPAIRS & MAINT-BUILDING		
9608/6	Cable tie and filter air plate	0.00	\$39.94	0.00	39.94
Desc: Cable tie and filter air plate	Acct: 10-530-323-0000		MATERIAL & SUPPLIES		
9768/6	Materials for tent anchor fabricati	0.00	\$15.84	0.00	15.84
Desc: Materials for tent anchor fabricati	Acct: 10-516-323-0000		MATERIAL & SUPPLIES		
9813/6	Materials for tent anchor fabricati	0.00	\$18.56	0.00	18.56
Desc: Materials for tent anchor fabricati	Acct: 10-516-323-0000		MATERIAL & SUPPLIES		
9857/6	Kilowatt N. barricade repair	0.00	\$64.80	0.00	64.80
Desc: Kilowatt N. barricade repair	Acct: 10-521-323-0000		MATERIAL & SUPPLIES		
Vendor Total:			148.13	0.00	148.13
017730	KELLEY, CONSTANCE	CONSTANCE KELLEY		12/11/2020	71256
PO#7856	REMIBURSE CLOTHING ALLOWANCE-	0.00	\$100.00	0.00	100.00
Desc: REMIBURSE CLOTHING ALLOWANCE-DUTY B	Acct: 10-211-326-0000		PURCHASE UNIFORMS & CLEANING		
Vendor Total:			100.00	0.00	100.00
019390	GRAINGER			12/11/2020	71257
9723467610	LIGHT BULB	13.01	\$13.01	0.00	13.01
Desc: LIGHT BULB	Acct: 65-963-323-0000		MATERIALS & SUPPLIES		
9726175160	MATERIALS	102.31	\$102.31	0.00	102.31
Desc: MATERIALS	Acct: 65-963-323-0000		MATERIALS & SUPPLIES		
Vendor Total:			115.32	0.00	115.32
019552	GREATER UPPER VALLEY SOLID	GREATER UPPER VALLEY SOLID		12/11/2020	71258
H-HHW92220	HHW COLLECTION 9.22.20 @ HCCR	11,419.97	\$11,419.97	0.00	11,419.97
Desc: HHW COLLECTION 9.22.20 @ HCCR	Acct: 30-971-318-0100		CONTRACTED SERVICES - HHW		

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Vendor Total:			11,419.97	0.00	11,419.97	
019750	GREEN MOUNTAIN ECONOMIC DEV CORP			12/11/2020	71259	
1576	FY 2021 GMEDC Memebership Dues		0.00	\$4,842.00	0.00	4,842.00
	Desc: FY 2021 GMEDC Memebership Dues	Acct: 10-622-313-0000	MEMBERSHIP DUES			
Vendor Total:			4,842.00	0.00	4,842.00	
019800	GREEN MOUNTAIN LIBRARY CONSORTIUM			12/11/2020	71260	
G21-2962	2021 ANNUAL MEMBERSHIP		0.00	\$277.08	0.00	277.08
	Desc: 2021 ANNUAL MEMBERSHIP	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY			
Vendor Total:			277.08	0.00	277.08	
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP		12/11/2020	71261	
13611000004NOV'20	HTFD VILLAGE	0.00	\$59.86	0.00	59.86	
	Desc: HTFD VILLAGE	Acct: 10-314-329-0000	ELECTRICITY			
20822960512NOV'20	1732 QUECHEE MAIN ST	0.00	\$31.36	0.00	31.36	
	Desc: 1732 QUECHEE MAIN ST	Acct: 10-521-329-0000	ELECTRICITY			
33490000008NOV'20	DEPOT ST	0.00	\$59.86	0.00	59.86	
	Desc: DEPOT ST	Acct: 10-314-329-0000	ELECTRICITY			
36340000003NOV'20	FROST PARK - A STREET	0.00	\$20.29	0.00	20.29	
	Desc: FROST PARK - A STREET	Acct: 10-521-329-0000	ELECTRICITY			
44390000006NOV'20	BILLINGS FARM RD	0.00	\$65.68	0.00	65.68	
	Desc: BILLINGS FARM RD	Acct: 10-314-329-0000	ELECTRICITY			
59511000008NOV'20	CAMPBELL ST - PUMP STN	70.23	\$70.23	0.00	70.23	
	Desc: CAMPBELL ST - PUMP STN	Acct: 50-954-329-0000	ELECTRICITY			
67700100000NOV'20	RT 5 POLE 95 - HWY	0.00	\$27.92	0.00	27.92	
	Desc: RT 5 POLE 95 - HWY	Acct: 10-314-329-0000	ELECTRICITY			
77700100009NOV'20	POLE 1 PLEASANTVIEW TERR	0.00	\$44.81	0.00	44.81	
	Desc: POLE 1 PLEASANTVIEW TERR	Acct: 10-314-329-0000	ELECTRICITY			
87700100008NOV'20	CHRISTIAN ST POLE 72-50	0.00	\$25.01	0.00	25.01	
	Desc: CHRISTIAN ST POLE 72-50	Acct: 10-314-329-0000	ELECTRICITY			
89290000002NOV'20	HEMLOCK RIDGE VAULT	42.08	\$42.08	0.00	42.08	
	Desc: HEMLOCK RIDGE VAULT	Acct: 50-954-329-0000	ELECTRICITY			
91611000000NOV'20	FERRY RD - SEWER PUMP	144.47	\$144.47	0.00	144.47	
	Desc: FERRY RD - SEWER PUMP	Acct: 60-964-329-0000	ELECTRICITY			
98340000003NOV'20	A ST PUMP STATION - WW	27.73	\$27.73	0.00	27.73	
	Desc: A ST PUMP STATION - WW	Acct: 60-964-329-0000	ELECTRICITY			
98490000001NOV'20	ELM/GILLETTE ST	86.74	\$86.74	0.00	86.74	
	Desc: ELM/GILLETTE ST	Acct: 60-964-329-0000	ELECTRICITY			
Vendor Total:			706.04	0.00	706.04	
020135	GREENMAN-PEDERSEN, INC			12/11/2020	71262	
0304634	HTFD STP 0113(59)S INV#9 OCT'20		56,803.19	\$56,803.19	0.00	56,803.19
	Desc: HTFD STP 0113(59)S INV#9 OCT'20	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5			
Vendor Total:			56,803.19	0.00	56,803.19	
020400	HACH COMPANY			12/11/2020	71263	
12217926	QWW LAB SUPPLIES		379.50	\$379.50	0.00	379.50

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	Desc: QWW LAB SUPPLIES	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
Vendor Total:			379.50	0.00	379.50
020734	HARRIS COMPUTER CORPORATION	HARRIS COMPUTER CORPORATION		12/11/2020	71264
MN00133428	MuniSmart Maintenance 2021	7,833.16	\$23,083.36	0.00	23,083.36
Desc:	MuniSmart Maintenance 2021	Acct: 10-151-318-0000	CONTRACTED SERVICES		
Desc:	MuniSmart Maintenance 2021	Acct: 10-121-318-0000	CONTRACT SERVICES		
Desc:	MuniSmart Maintenance 2021	Acct: 10-171-318-0000	CONTRACTED SERVICES		
Desc:	MuniSmart Maintenance 2021	Acct: 10-181-318-0000	CONTRACTED SERVICES		
Desc:	MuniSmart Maintenance 2021	Acct: 10-211-318-0000	CONTRACTED SERVICES		
Desc:	MuniSmart Maintenance 2021	Acct: 10-221-318-0000	CONTRACTED SERVICES		
Desc:	MuniSmart Maintenance 2021	Acct: 10-271-318-0000	CONTRACTED SERVICES		
Desc:	MuniSmart Maintenance 2021	Acct: 10-325-318-0000	CONTRACT SERVICES		
Desc:	MuniSmart Maintenance 2021	Acct: 10-511-318-0000	CONTRACTED SERVICES		
Desc:	MuniSmart Maintenance 2021	Acct: 10-622-318-0000	CONTRACTED SERVICES		
Desc:	MuniSmart Maintenance 2021	Acct: 30-975-318-0000	CONTRACTED SERVICES		
Desc:	MuniSmart Maintenance 2021	Acct: 50-955-318-0000	CONTRACTED SERVICES		
Desc:	MuniSmart Maintenance 2021	Acct: 55-955-318-0000	CONTRACTED SERVICES		
Desc:	MuniSmart Maintenance 2021	Acct: 60-965-318-0000	CONTRACTED SERVICES		
Desc:	MuniSmart Maintenance 2021	Acct: 65-965-318-0000	CONTRACTED SERVICES		
Vendor Total:			23,083.36	0.00	23,083.36
021450	HARTFORD, TOWN OF	TOWN OF HARTFORD		12/11/2020	71265
211600,00345173	275 DEPOT ST	37.45	\$37.45	0.00	37.45
Desc:	275 DEPOT ST	Acct: 60-962-328-0000	WATER		
220715,00345174	120 SOUTH STR - FROST PARK	0.00	\$36.62	0.00	36.62
Desc:	120 SOUTH STR - FROST PARK	Acct: 10-521-328-0000	WATER		
Vendor Total:			74.07	0.00	74.07
022025	HEALTHEQUITY, INC.			12/11/2020	71266
20MS38X	HRA 2020	451.64	\$1,985.00	0.00	1,985.00
Desc:	RA Replenish HRA 2020	Acct: 10-121-225-0000	HRA/CHOICECARE CARD		
Desc:	RA Replenish HRA 2020	Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
Desc:	RA Replenish HRA 2020	Acct: 30-975-225-0000	HRA/CHOICECARE CARD		
Desc:	RA Replenish HRA 2020	Acct: 50-954-225-0000	HRA/CHOICECARE CARD		
Desc:	RA Replenish HRA 2020	Acct: 50-955-225-0000	HRA/CHOICECARE CARD		
Desc:	RA Replenish HRA 2020	Acct: 55-955-225-0000	HRA/CHOICECARE CARD		
Desc:	RA Replenish HRA 2020	Acct: 60-965-225-0000	HRA/CHOICECARE CARD		
Desc:	RA Replenish HRA 2020	Acct: 65-963-225-0000	HRA/CHOICECARE CARD		
Desc:	RA Replenish HRA 2020	Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
348ne9e	DCRA 2020	0.00	\$185.18	0.00	185.18
Desc:	DCRA 2020	Acct: 10-012-200-0520	SECTION 125 DEPENDENT CARE ACC		
3ubg3ts	HCRA 2020	0.00	\$355.60	0.00	355.60
Desc:	HCRA 2020	Acct: 10-171-225-0000	HRA/CHOICECARE CARD		
Desc:	HCRA 2020	Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
Desc:	HCRA 2020	Acct: 10-622-225-0000	HRA/CHOICECARE CARD		
54JTHOO	HRA 2020	0.00	\$103.78	0.00	103.78
Desc:	HRA 2020	Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
Desc:	HRA 2020	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Desc:	HRA 2020	Acct: 10-174-225-0000	HRA/CHOICECARE CARD		

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	ACH 10.22.2020	HRA 2017 - ACH RECEIVED FOR BDJN	0.00	\$752.39	0.00	752.39
	Desc: HRA 2017 - ACH RECEIVED FOR BDJNM3U	Acct: 10-211-225-0000		HRA/CHOICECARE CARD		
	e41x503	HRA 2020	288.88	\$1,085.96	0.00	1,085.96
	Desc: RA Replenish HRA 2020	Acct: 10-171-225-0000		HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 10-174-225-0000		HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 10-211-418-0100		RETIREE HEALTH INSURANCE		
	Desc: RA Replenish HRA 2020	Acct: 10-221-225-0000		HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 30-975-225-0000		HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 50-954-225-0000		HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 50-955-225-0000		HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 55-955-225-0000		HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 60-961-418-0100		RETIREE HEALTH INSURANCE		
	Desc: RA Replenish HRA 2020	Acct: 60-965-225-0000		HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 65-965-225-0000		HRA/CHOICECARE CARD		
	GE3C95A	HCRA 2020	0.00	\$678.08	0.00	678.08
	Desc: RA Replenish HCRA 2020	Acct: 10-012-200-0510		SECTION 125 HEALTH CARE ACCT		
	jbay8c6	HCRA 2020	0.00	\$696.80	0.00	696.80
	Desc: RA Replenish HCRA 2020	Acct: 10-012-200-0510		SECTION 125 HEALTH CARE ACCT		
	RE9YPDS	MONTHLY FEE DEC'20	0.00	\$3.45	0.00	3.45
	Desc: MONTHLY FEE DEC'20	Acct: 10-211-225-0000		HRA/CHOICECARE CARD		
	WCMC6TI	DCRA 2020	0.00	\$185.18	0.00	185.18
	Desc: DCRA 2020 - KM	Acct: 10-012-200-0520		SECTION 125 DEPENDENT CARE ACC		
	ZNAI2JQ	HCRA 2020	0.00	\$855.61	0.00	855.61
	Desc: RA Replenish HCRA 2020	Acct: 10-012-200-0510		SECTION 125 HEALTH CARE ACCT		
	Vendor Total:			6,887.03	0.00	6,887.03
022510	HESS' PROPERTY SERVICES, INC			12/11/2020		71267
	6284	Frost Park Fall clean-up - FINAL	0.00	\$500.00	0.00	500.00
	Desc: Frost Park Fall clean-up - FINAL	Acct: 10-521-318-0000		CONTRACTED SERVICES		
	Vendor Total:			500.00	0.00	500.00
022703	HILL, MARY		MARY HILL	12/11/2020		71268
	DEC'20	RETIREE REIMB DEC'20	0.00	\$310.14	0.00	310.14
	Desc: Ret Reimburse Dec 2020	Acct: 10-151-418-0100		Retirees		
	Vendor Total:			310.14	0.00	310.14
023460	INDEPENDENT COMPRESSOR SERVICE CC			12/11/2020		71269
	200364	AIR TEST AND SEALS	0.00	\$191.76	0.00	191.76
	Desc: AIR TEST AND SEALS	Acct: 10-221-331-0100		FIRE SUPPRESSION EQUIPMENT		
	Vendor Total:			191.76	0.00	191.76
023473	INGRAM LIBRARY SERVICES LLC			12/11/2020		71270
	49538276	BOOKS	0.00	\$57.75	0.00	57.75
	Desc: BOOKS	Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
	49374317	BOOKS	0.00	\$23.37	0.00	23.37
	Desc: BOOKS	Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
	49374318	BOOKS	0.00	\$22.00	0.00	22.00
	Desc: BOOKS	Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		

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49394448	BOOKS	0.00	\$87.67	0.00	87.67
Desc: BOOKS		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
49394449	BOOKS	0.00	\$15.34	0.00	15.34
Desc: BOOKS		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
49476967	BOOKS	0.00	\$14.26	0.00	14.26
Desc: BOOKS		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
49476968	BOOKS	0.00	\$40.09	0.00	40.09
Desc: BOOKS		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
49476969	BOOKS	0.00	\$70.43	0.00	70.43
Desc: BOOKS		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			330.91	0.00	330.91
024800	JOE'S EQUIPMENT SERVICE			12/11/2020	71271
12.01.2020 STATEMENT PARTS		0.00	\$28.95	0.00	28.95
Desc: Parts for Maxfield equipment		Acct: 10-527-320-0000	EQUIP OPERATION & MAINT		
2-703759-01	EXMARK REPAIRS	0.00	\$9.10	0.00	9.10
Desc: ExMark Repairs		Acct: 10-521-320-0000	EQUIP OPERATION & MAINT		
Vendor Total:			38.05	0.00	38.05
025175	SANEL NAPA WEST LEBANON	SANEL NAPA - WEST LEBANON		12/11/2020	71272
55473,075159	WABA dehumidifier belt	0.00	\$23.99	0.48	23.51
Desc: WABA dehumidifier belt		Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND		
55473,075158	Belts for WABA air handling system	0.00	\$69.96	1.40	68.56
Desc: Belts for WABA air handling system		Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND		
Vendor Total:			93.95	1.88	92.07
025745	KEY GOVERNMENT FINANCE, INC			12/11/2020	71273
4666981	P&R VAN-LEASE PYMNT#2/7	0.00	\$8,679.87	0.00	8,679.87
Desc: P&R VAN-LEASE PYMNT#2/7		Acct: 10-511-331-0000	Department Equipment		
Vendor Total:			8,679.87	0.00	8,679.87
027380	LEBANON FORD			12/11/2020	71275
412062	A/RF204193 - F-150 CHECK ENGINE LI	116.50	\$116.50	0.00	116.50
Desc: A/RF204193 - F-150 CHECK ENGINE LIG		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
027380	LEBANON FORD			12/11/2020	71274
411604 - 1	AR#F30732-EXAUST MANIFOLD	0.00	\$568.50	0.00	568.50
Desc: AR#F30732-EXAUST MANIFOLD		Acct: 10-521-321-0000	REPAIRS & MAINT - VEHICLES		
411604 - 2	AR#F30732-EXAUST MANIFOLD	0.00	\$48.05	0.00	48.05
Desc: AR#F30732-EXAUST MANIFOLD		Acct: 10-521-321-0000	REPAIRS & MAINT - VEHICLES		
Vendor Total:			733.05	0.00	733.05
027400	LEBANON, CITY OF	CITY OF LEBANON		12/11/2020	71276
NOV'20 WW	November '20 grit disposal	5,471.25	\$5,471.25	0.00	5,471.25
Desc: November '20 grit disposal		Acct: 60-961-318-0000	CONTRACTED SERVICES		
OCT'20	SW Tipping Fees Oct'20	6,561.90	\$6,561.90	0.00	6,561.90
Desc: SW Tipping Fees Oct'20		Acct: 30-974-318-0000	CONTRACTED SERVICES		
Vendor Total:			12,033.15	0.00	12,033.15

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027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY	12/11/2020		71277
4935943,74094	PROPANE 142.3G@\$1.234 W HTFD LIB	0.00	\$178.45	0.00	178.45
Desc: PROPANE 142.3G@\$1.234 W HTFD LIB	Acct: 10-524-327-0000		BUILDING HEAT		
4333626,20968	#2 OIL 147.3G@\$2.2719 BUGBEE	0.00	\$339.07	0.00	339.07
Desc: #2 OIL 147.3G@\$2.2719 BUGBEE	Acct: 10-421-327-0000		BUILDING HEAT		
4484213,27974	#2 OIL 2700G@\$2.2719 173 AIRPORT R	0.00	\$6,215.13	0.00	6,215.13
Desc: #2 OIL 2700G@\$2.2719 173 AIRPORT RD	Acct: 10-321-327-0000		BUILDING HEAT		
4935943,26187	PROPANE 437.5G@\$1.234 WABA	0.00	\$548.63	0.00	548.63
Desc: PROPANE 437.5G@\$1.234 WABA	Acct: 10-530-327-0000		BUILDING HEAT		
4935943,536082	PROPANE 173.8G@\$1.234 131 WILLAR	217.95	\$217.95	0.00	217.95
Desc: PROPANE 173.8G@\$1.234 131 WILLARD R	Acct: 55-953-327-0000		BUILDING HEAT		
4935943,58937	PROPANE 986.2G@\$1.234 200 CRANBI	1,236.69	\$1,236.69	0.00	1,236.69
Desc: PROPANE 986.2G@\$1.234 200 CRANBERRY	Acct: 50-952-327-0000		BUILDING HEAT		
4935943,92196	PROPANE 493.6G@\$1.234 WABA	0.00	\$618.97	0.00	618.97
Desc: PROPANE 493.6G@\$1.234 WABA	Acct: 10-530-327-0000		BUILDING HEAT		
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY	12/11/2020		71278
4333626,3238	#2 OIL 200.9G@\$2.2719 BUGBEE	0.00	\$462.45	0.00	462.45
Desc: #2 OIL 200.9G@\$2.2719 BUGBEE	Acct: 10-421-327-0000		BUILDING HEAT		
	Vendor Total:		9,817.34	0.00	9,817.34
028024	LIFTOFF, LLC		12/11/2020		71279
5293add18	TEAMS LICENSE	0.00	\$32.00	0.00	32.00
Desc: TEAMS LICENSE	Acct: 10-181-318-0000		CONTRACTED SERVICES		
	Vendor Total:		32.00	0.00	32.00
028500	LUNDRIGAN, SHAWN	SHAWN LUNDRIGAN	12/11/2020		71280
OCT-DEC'20	Ret Reimburse Oct Nov Dec 2020	0.00	\$884.28	0.00	884.28
Desc: Ret Reimburse Oct Nov Dec 2020	Acct: 10-211-418-0100		RETIREE HEALTH INSURANCE		
	Vendor Total:		884.28	0.00	884.28
028888	LUNDRIGAN, JOYCE	JOYCE LUNDRIGAN	12/11/2020		71281
OCT-DEC'20	Ret Reimburse Oct Nov Dec 2020	0.00	\$1,051.41	0.00	1,051.41
Desc: Ret Reimburse Oct Nov Dec 2020	Acct: 10-211-418-0100		RETIREE HEALTH INSURANCE		
	Vendor Total:		1,051.41	0.00	1,051.41
029096	MANBY, C ROBERT JR, PC	C. ROBERT MANBY JR., PC	12/11/2020		71282
4713	LEGAL SERVICES: MUSCO/GIRL'S SOF	0.00	\$462.50	0.00	462.50
Desc: LEGAL SERVICES: MUSCO/GIRL'S SOFTBA	Acct: 10-527-318-0000		CONTRACTED SERVICES		
4656	LEGAL SERVICES: BASEBALL 32-14	0.00	\$50.00	0.00	50.00
Desc: LEGAL SERVICES: BASEBALL 32-14	Acct: 10-527-318-0000		CONTRACTED SERVICES		
4703	LEGAL SERVICES: SB RESIDENCY REI	0.00	\$325.00	0.00	325.00
Desc: LEGAL SERVICES: SB RESIDENCY REQUIR	Acct: 10-141-318-0000		CONTRACTED SERVICES		
	Vendor Total:		837.50	0.00	837.50
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC	12/11/2020		71283
215879819-2	5 CS PAPER COPIER	0.00	\$179.50	0.00	179.50
Desc: 5 CS PAPER COPIER	Acct: 10-171-323-0000		MATERIAL & SUPPLIES		

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215945614	PAPER - COVID	0.00	\$35.90	0.00	35.90
Desc: PAPER - COVID		Acct: 10-171-417-0017	EXTRAORDINARY EXP : COVID-19		
215777056	OFFICE SUPPLIES	0.00	\$80.67	0.00	80.67
Desc: OFFICE SUPPLIES		Acct: 10-151-323-0000	MATERIAL & SUPPLIES		
213121194	WATER	9.98	\$9.98	0.00	9.98
Desc: WATER		Acct: 30-971-328-0000	WATER		
Desc: WATER		Acct: 30-974-328-0000	WATER		
213204780	WATER	17.44	\$17.44	0.00	17.44
Desc: WATER		Acct: 30-971-328-0000	WATER		
214529981	COPY PAPER	0.00	\$16.98	0.00	16.98
Desc: COPY PAPER		Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
214798988	OFFICE SUPPLIES	0.00	\$142.11	0.00	142.11
Desc: Office Supplies		Acct: 10-511-323-0000	MATERIAL & SUPPLIES		
214871773	OFFICE SUPPLIES	0.00	\$48.99	0.00	48.99
Desc: Office Supplies		Acct: 10-511-323-0000	MATERIAL & SUPPLIES		
215081725-1	ENVELOPES	375.00	\$375.00	0.00	375.00
Desc: ENVELOPES - COVID		Acct: 50-955-417-0017	EXTRAORDINARY EXP : COVID-19		
Desc: ENVELOPES		Acct: 50-955-323-0000	MATERIAL & SUPPLIES		
Desc: ENVELOPES		Acct: 55-955-323-0000	MATERIALS & SUPPLIES		
Desc: ENVELOPES		Acct: 60-965-323-0000	MATERIAL & SUPPLIES		
Desc: ENVELOPES		Acct: 65-965-323-0000	MATERIALS & SUPPLIES		
215182147	TONNER - COVID	0.00	\$83.96	0.00	83.96
Desc: TONNER - COVID		Acct: 10-171-417-0017	EXTRAORDINARY EXP : COVID-19		
215821876	1000 ENVELOPES	0.00	\$56.00	0.00	56.00
Desc: 1000 ENVELOPES		Acct: 10-151-323-0000	MATERIAL & SUPPLIES		
215870104	OFFICE SUPPLIES - COVID	0.00	\$73.13	0.00	73.13
Desc: OFFICE SUPPLIES - COVID		Acct: 10-171-417-0017	EXTRAORDINARY EXP : COVID-19		
215879819-1	PAPER COPIER - COVID	0.00	\$179.50	0.00	179.50
Desc: PAPER COPIER - COVID		Acct: 10-171-417-0017	EXTRAORDINARY EXP : COVID-19		
215883247	TONER - COVID	0.00	\$106.97	0.00	106.97
Desc: TONER - COVID		Acct: 10-171-417-0017	EXTRAORDINARY EXP : COVID-19		
215914487	PAPER	0.00	\$110.97	0.00	110.97
Desc: PAPER		Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
215945542	OFFICE SUPPLIES - COVID	0.00	\$55.96	0.00	55.96
Desc: COVID		Acct: 10-171-417-0017	EXTRAORDINARY EXP : COVID-19		
215947189	WALL CALENDAR	0.00	\$4.03	0.00	4.03
Desc: WALL CALENDAR		Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
215964367	PAPER	0.00	\$73.98	0.00	73.98
Desc: PAPER		Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
215964692	PAPER	0.00	\$36.99	0.00	36.99
Desc: PAPER		Acct: 10-151-323-0000	MATERIAL & SUPPLIES		
215980229	OFFICE SUPPLIES - COVID	0.00	\$46.76	0.00	46.76
Desc: OFFICE SUPPLIES - COVID		Acct: 10-171-417-0017	EXTRAORDINARY EXP : COVID-19		
216091260	BATTERIES	0.00	\$4.42	0.00	4.42
Desc: BATTERIES		Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
216206612-1	ENVELOPES - COVID	0.00	\$126.60	0.00	126.60
Desc: ENVELOPES - COVID		Acct: 10-171-417-0017	EXTRAORDINARY EXP : COVID-19		
216206612-2	ENVELOPES	0.00	\$126.60	0.00	126.60

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	Desc: ENVELOPES	Acct: 10-171-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		1,992.44	0.00	1,992.44
029886	MAYFIELD, WILLIAM BRETT	WILLIAM BRETT MAYFIELD	12/11/2020		71284
11.30.2020	Youth karate Program	0.00	\$324.00	0.00	324.00
	Desc: Youth karate Program	Acct: 10-514-318-0000	CONTRACTED SERVICES		
	Vendor Total:		324.00	0.00	324.00
030048	MCFARLAND-JOHNSON, INC		12/11/2020		71285
56	HTFD ROUNABOUT 09.11.2020	7,117.14	\$7,117.14	0.00	7,117.14
	Desc: HTFD ROUNABOUT 09.11.2020	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5		
57	HTFD ROUNABOUT 10.23.2020	9,150.61	\$9,150.61	0.00	9,150.61
	Desc: HTFD ROUNABOUT 10.23.2020	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5		
	Vendor Total:		16,267.75	0.00	16,267.75
030250	MCNALL, KAREN	KAREN MCNALL	12/11/2020		71286
2020-10	Card Making Workshops DEC'20	0.00	\$184.00	0.00	184.00
	Desc: Card Making Workshop 12/5	Acct: 10-515-318-0000	CONTRACTED SERVICES		
2020-9	Card Making Workshops NOV'20	0.00	\$220.80	0.00	220.80
	Desc: Card Making Workshops NOV'20	Acct: 10-515-318-0000	CONTRACTED SERVICES		
	Vendor Total:		404.80	0.00	404.80
030255	MCNEIL LEDDY & SHEAHAN, P.C.	MCNEIL LEDDY & SHEAHAN	12/11/2020		71287
300110NOV'20	LEGAL SERVICES : GENERAL-INV#345	0.00	\$240.00	0.00	240.00
	Desc: MTTR#00001 MISC	Acct: 10-141-318-0000	CONTRACTED SERVICES		
	Vendor Total:		240.00	0.00	240.00
031875	MOTOROLA SOLUTIONS, INC	MOTOROLA SOLUTIONS, INC	12/11/2020		71288
16129212	IN-CAR DUAL BAND RADIOS	0.00	\$12,221.14	0.00	12,221.14
	Desc: IN-CAR DUAL BAND RADIOS	Acct: 10-211-331-0100	DEPT EQUIP-CAPITAL RESERVE		
	Vendor Total:		12,221.14	0.00	12,221.14
031955	MUNICIPAL EMERGENCY SERVICES,INC	MUNICIPAL EMERGENCY SERVICES,INC	12/11/2020		71289
IN1501602	Ladder 1 Intake 4" Valve	0.00	\$2,020.63	0.00	2,020.63
	Desc: Ladder 1 Intake 4" Valve	Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT		
	Desc: Materials Shipping	Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT		
IN1521282	UNIFORM BEDARD/PELTIER	0.00	\$185.44	0.00	185.44
	Desc: UNIFORM BEDARD/PELTIER	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
	Vendor Total:		2,206.07	0.00	2,206.07
031976	MUNSON EARTH MOVING CORP		12/11/2020		71290
20-029 - 6	S MAIN STR UTILITY&ROADWAY 11.20	383,598.41	\$383,598.41	0.00	383,598.41
	Desc: S MAIN STR UTILITY&ROADWAY 11.20.20	Acct: 60-965-544-0010	CAPITAL OUTLAY - RF1-222-3.0		
	Desc: S MAIN STR UTILITY&ROADWAY 11.20.20	Acct: 50-954-543-0010	CAPITAL -PRE RF3-390-3.0		
	Desc: S MAIN STR UTILITY&ROADWAY 11.20.20	Acct: 13-921-360-0100	S. Main St Infrastructure- Construction		
	Vendor Total:		383,598.41	0.00	383,598.41
032250	NRICH, INC		12/11/2020		71291

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Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	2399	Wicked Cool for Kids Virtual Stem P	0.00	\$440.00	0.00	440.00
	Desc:	Wicked Cool for Kids Virtual Stem P	Acct: 10-514-318-0000	CONTRACTED SERVICES		
	2410	Wicked Cool for Kids Deep Blue Sea	0.00	\$528.00	0.00	528.00
	Desc:	Wicked Cool for Kids Deep Blue Sea	Acct: 10-514-318-0000	CONTRACTED SERVICES		
	Vendor Total:			968.00	0.00	968.00
034925	NORTHEAST RESOURCE RECOVERY ASSC			12/11/2020	71292	
	76544	GLASS & HAULING FEES OCT'20	552.68	\$552.68	0.00	552.68
	Desc:	Glass-Oct'20	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Desc:	Hauling Fees	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Vendor Total:			552.68	0.00	552.68
035000	NORTHEAST WASTE SERVICES		CASELLA WASTE SYSTEMS	12/11/2020	71293	
	0607345	MSW/RECYCLING - NOV'20	2,416.48	\$2,416.48	0.00	2,416.48
	Desc:	MSW TRANSPORT NOV'20-LF	Acct: 30-974-318-0000	CONTRACTED SERVICES		
	Desc:	RECYCLE TRANSPORT NOV'20-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Desc:	RECYC. PROCESSING NOV'20-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Desc:	COMP/CLEAN WOOD SRV NOV'20-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	0607405	CURBSIDE RECYC - NOV'20	21,410.47	\$21,410.47	0.00	21,410.47
	Desc:	Curbside Rcyc Mthly Chrgs Nov'20-LF	Acct: 30-931-318-0000	CONTRACTED SERVICES		
	Desc:	Curbside Recyc Disp Z-Sort Nov'20-L	Acct: 30-931-318-0000	CONTRACTED SERVICES		
	Vendor Total:			23,826.95	0.00	23,826.95
035002	CASELLA WASTE MANAGEMENT, INC		CASELLA WASTE SERVICES	12/11/2020	71294	
	9600291752NOV'20	TRASH PU - NOV'20 - WABA	0.00	\$128.13	0.00	128.13
	Desc:	TRASH PU - NOV'20 - WABA	Acct: 10-530-318-0000	CONTRACTED SERVICES		
	9600004148NOV'20	TRASH PU - NOV'20 - BUGBEE	0.00	\$274.00	0.00	274.00
	Desc:	TRASH PU - NOV'20 - BUGBEE	Acct: 10-421-318-0000	CONTRACTED SERVICES		
	9600004122NOV'20	TRASH PU - NOV'20 TOWN HALL	0.00	\$263.10	0.00	263.10
	Desc:	TRASH PU - NOV'20 TOWN HALL	Acct: 10-161-318-0000	CONTRACTED SERVICES		
	9600306162NOV'20	TRASH PU - NOV'20 - MAXFIELD	0.00	\$141.00	0.00	141.00
	Desc:	TRASH PU - NOV'20 - MAXFIELD	Acct: 10-527-318-0000	CONTRACTED SERVICES		
	9600004155	TRASH PU - NOV'20	0.00	\$192.77	0.00	192.77
	Desc:	TRASH PICKUP	Acct: 10-211-318-0000	CONTRACTED SERVICES		
	Desc:	TRASH PICKUP	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Desc:	TRASH PICKUP	Acct: 10-221-318-0000	CONTRACTED SERVICES		
	Vendor Total:			999.00	0.00	999.00
035360	NOTT'S EXCAVATING INC			12/11/2020	71295	
	4237	CURRIER STREET - SIDEWALK	126,021.80	\$126,021.80	0.00	126,021.80
	Desc:	CURRIER STREET - SIDEWALK	Acct: 70-921-350-0000	Sales Tax Reallocation - Currier Street		
	Vendor Total:			126,021.80	0.00	126,021.80
035550	NUNEZ, JOHN T		JOHN T NUNEZ	12/11/2020	71296	
	DEC'20	Ret Reimburse Dec 2020	0.00	\$229.17	0.00	229.17
	Desc:	Ret Reimburse Dec 2020	Acct: 10-511-418-0100	Retiree Health Insurance		
	Vendor Total:			229.17	0.00	229.17

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035599	NYS - ACADEMY OF FIRE SCIENCE			12/11/2020	71297
V0033456	COURSE FEE - FF 2 NAT CERTIF EXAM	0.00	\$31.00	0.00	31.00
Desc:	COURSE FEE - FF 2 NAT CERTIF EXAM	Acct: 10-221-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			31.00	0.00	31.00
036400	PALE BLUE DOT LLC			12/11/2020	71298
1059	CLIMATE ACTION PLAN	0.00	\$5,000.00	0.00	5,000.00
Desc:	CLIMATE ACTION PLAN	Acct: 10-115-101-0107	CLIMATE ACTION COMMITTEE		
Vendor Total:			5,000.00	0.00	5,000.00
037276	PETE'S TIRE BARNS, INC			12/11/2020	71299
265547	4 TIRES/MOUNT&DISMOUNT/VALVES	0.00	\$1,044.52	0.00	1,044.52
Desc:	4 TIRES/MOUNT&DISMOUNT/VALVES	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
265548	4 TIRES/MOUNT&DISMOUNT/VALVES	0.00	\$1,001.32	0.00	1,001.32
Desc:	4 TIRES/MOUNT&DISMOUNT/VALVES	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
265549	4 TIRES	0.00	\$2,768.00	0.00	2,768.00
Desc:	4 TIRES	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
265550	4 TIRES	0.00	\$643.20	0.00	643.20
Desc:	4 TIRES	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
265546	4 TIRES/MOUNT&DISMOUNT/VALVES	0.00	\$1,338.42	0.00	1,338.42
Desc:	4 TIRES/MOUNT&DISMOUNT/VALVES	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			6,795.46	0.00	6,795.46
037551	PITNEY BOWES INC	PURCHASE POWER		12/11/2020	71300
NOV'20	POSTAGE NOV'20	752.20	\$1,586.10	0.00	1,586.10
Desc:	postage	Acct: 10-121-322-0000	POSTAGE		
Desc:	postage	Acct: 10-171-322-0000	POSTAGE		
Desc:	postage	Acct: 10-151-322-0000	POSTAGE		
Desc:	postage	Acct: 10-511-322-0000	POSTAGE		
Desc:	postage	Acct: 10-622-322-0000	POSTAGE		
Desc:	postage	Acct: 10-175-322-0000	POSTAGE		
Desc:	postage	Acct: 25-985-100-0174	Revaluation Exp		
Desc:	postage	Acct: 50-955-322-0000	POSTAGE		
Desc:	postage	Acct: 55-955-322-0000	POSTAGE		
Desc:	postage	Acct: 60-965-322-0000	POSTAGE		
Desc:	postage	Acct: 65-965-322-0000	POSTAGE		
Desc:	postage	Acct: 30-975-322-0000	POSTAGE		
Desc:	postage	Acct: 10-211-322-0000	POSTAGE		
Desc:	postage	Acct: 10-221-322-0000	POSTAGE		
Desc:	POSTAGE NOV'20 - TAX BILLS	Acct: 10-171-322-0000	POSTAGE		
Desc:	postage	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Vendor Total:			1,586.10	0.00	1,586.10
037552	PITNEY BOWES INC			12/11/2020	71301
3312412645	POSTAGE LEASE 09.17.20-12.16.20	0.00	\$158.10	0.00	158.10
Desc:	POSTAGE LEASE 09.17.20-12.16.20	Acct: 10-221-322-0000	POSTAGE		
Desc:	POSTAGE LEASE 09.17.20-12.16.20	Acct: 10-211-322-0000	POSTAGE		
Vendor Total:			158.10	0.00	158.10

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038188	LL POTWIN SERVICES			12/11/2020	71302
7353-1	EXTRA CLEANING - COVID NOV'20	0.00	\$300.76	0.00	300.76
Desc:	EXTRA CLEANING - COVID NOV'20	Acct: 10-211-417-0017	EXTRAORDINARY EXP - COVID-19		
7354	JANITORIAL SERVICES 11/6-12/3	0.00	\$1,168.00	0.00	1,168.00
Desc:	JANITORIAL SERVICES 11/6-12/3	Acct: 10-211-318-0000	CONTRACTED SERVICES		
Desc:	JANITORIAL SERVICES 11/6-12/3	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
7359-1	EXTRA CLEANING - DEC'20 - COVID	0.00	\$300.76	0.00	300.76
Desc:	EXTRA CLEANING - DEC'20 - COVID	Acct: 10-271-417-0017	EXTRAORDINARY EXP - COVID-19		
7353-2	EXTRA CLEANING - COVID NOV'20	0.00	\$300.76	0.00	300.76
Desc:	EXTRA CLEANING - COVID NOV'20	Acct: 10-271-417-0017	EXTRAORDINARY EXP - COVID-19		
7359-2	EXTRA CLEANING - DEC'20 - COVID	0.00	\$300.76	0.00	300.76
Desc:	EXTRA CLEANING - DEC'20 - COVID	Acct: 10-211-417-0017	EXTRAORDINARY EXP - COVID-19		
038188	LL POTWIN SERVICES			12/11/2020	71303
7356	MOWING - NOV'20	0.00	\$1,364.30	0.00	1,364.30
Desc:	November Mowing and leaf cleanup	Acct: 10-311-318-0000	CONTRACTED SERVICES		
Desc:	November mowing and leaf cleanup	Acct: 10-421-318-0000	CONTRACTED SERVICES		
038188	LL POTWIN SERVICES			12/11/2020	71302
7358	EXTRA CLEANING - DEC'20 - COVID	0.00	\$600.00	0.00	600.00
Desc:	EXTRA CLEANING - DEC'20 - COVID	Acct: 10-161-417-0017	EXTRAORDINARY EXP : COVID-19		
7352	Town Hall Cleaning - NOV'20	0.00	\$2,220.00	0.00	2,220.00
Desc:	Town Hall Cleaning - NOV'20	Acct: 10-121-318-0000	CONTRACT SERVICES		
7351	Town Hall EXTRA Cleaning - NOV'20	0.00	\$525.00	0.00	525.00
Desc:	Town Hall EXTRA Cleaning - NOV'20	Acct: 10-161-417-0017	EXTRAORDINARY EXP : COVID-19		
Vendor Total:			7,080.34	0.00	7,080.34
038495	PRIORITY EXPRESS, INC.			12/11/2020	71304
81722049	Interlibrary prog	0.00	\$20.00	0.00	20.00
Desc:	Interlibrary prog	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
81722048	INTERLIBRARY LOAN PROGRAM	0.00	\$20.00	0.00	20.00
Desc:	INTERLIBRARY LOAN PROGRAM	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			40.00	0.00	40.00
039250	RADIO NORTH GROUP INC			12/11/2020	71305
24142636	REPROGRAM/INSTALL LEBANON PD F	0.00	\$660.00	0.00	660.00
Desc:	REPROGRAM/INSTALL LEBANON PD RADIO	Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION		
Vendor Total:			660.00	0.00	660.00
039979	NEW HAMPSHIRE HYDRAULICS INC			12/11/2020	71306
IVC203282	VALVE ASSEMBLY	0.00	\$3,515.00	0.00	3,515.00
Desc:	VALVE ASSEMBLY	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			3,515.00	0.00	3,515.00
040075	R.H. SCALES CO, INC	R.H. SCALES CO, INC		12/11/2020	71307
6-099941	MISC PARTS FOR SPEED CART	0.00	\$38.14	0.00	38.14
Desc:	MISC PARTS FOR SPEED CART	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			38.14	0.00	38.14

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
040250	RICHARD ELECTRIC, INC.		12/11/2020		71308
43936	SERVICE CALL: 10.22.20	473.67	\$473.67	0.00	473.67
Desc:	SERVICE CALL: 10.22.20	Acct: 65-964-318-0000	CONTRACTED SERVICES		
	Vendor Total:		473.67	0.00	473.67
040375	RICKER, ALLYN	ALLYN RICKER	12/11/2020		71309
DEC'20	RETIREE REIMBURSEMENT - DEC'20	0.00	\$606.50	0.00	606.50
Desc:	Ret Reimburse Dec 2020	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret Reimburse Dec 2020 Spouse	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		606.50	0.00	606.50
040389	RITLAND, DIANE	DIANE RITLAND	12/11/2020		71310
NOV'20	RETIREE REIMBURSEMENT NOV'2020	0.00	\$352.37	0.00	352.37
Desc:	RETIREE REIMBURSEMENT NOV'2020	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		352.37	0.00	352.37
040751	ROGERS, LARRY	LARRY ROGERS	12/11/2020		71311
DEC'20	Ret Reimburse Dec 2020	238.60	\$238.60	0.00	238.60
Desc:	Ret Reimburse Dec 2020	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		238.60	0.00	238.60
041466	SADOWSKI, PAUL E	PAUL E. SADOWSKI	12/11/2020		71312
10.31.20	SOCCER OFFICEIAL	0.00	\$160.00	0.00	160.00
Desc:	Soccer Official 2020 Fall	Acct: 10-514-318-0000	CONTRACTED SERVICES		
	Vendor Total:		160.00	0.00	160.00
042400	SHERWIN WILLIAMS CO	SHERWIN WILLIAMS CO	12/11/2020		71313
8718/4	PAINT	0.00	\$43.23	0.00	43.23
Desc:	Paint for WABA	Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND		
83324	PAINT - WABA	0.00	\$28.82	0.00	28.82
Desc:	Paint for WABA	Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND		
	Vendor Total:		72.05	0.00	72.05
042699	SIMPLE ENERGY PARTNERS, LLC	SIMPLE ENERGY PARTNERS, LLC	12/11/2020		71314
W1100646	REPLACE URINAL	0.00	\$464.00	0.00	464.00
Desc:	REPLACE URINAL	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
	Vendor Total:		464.00	0.00	464.00
043315	NATIONAL CENTER FOR SAFETY INITIATI		12/11/2020		71315
5910	BACKGROUND CHECK - NOV'20	15.00	\$45.00	0.00	45.00
Desc:	BACKGROUND CHECK - NOV'20	Acct: 10-312-318-0000	CONTRACTED SERVICES		
Desc:	BACKGROUND CHECK - NOV'20	Acct: 60-961-315-0000	RECRUITMENT & TRAINING		
Desc:	BACKGROUND CHECK - NOV'20	Acct: 10-530-318-0000	CONTRACTED SERVICES		
	Vendor Total:		45.00	0.00	45.00
043400	MILTON CAT	SOUTHWORTH-MILTON, INC.	12/11/2020		71316
INV2113963	MILFORD - PARTS	0.00	\$430.59	0.00	430.59

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	Desc: MILFORD - PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
INV2109586	Replace leaking valve assembly	0.00	\$3,948.92	0.00	3,948.92
	Desc: Replace leaking valve assembly	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			4,379.51	0.00	4,379.51
043426	FIRSTLIGHT FIBER	SOVERNET COMMUNICATIONS	12/11/2020		71317
8200067	TELEPHONES	272.62	\$3,101.73	0.00	3,101.73
	Desc: telephones	Acct: 10-211-324-0000	TELEPHONE		
	Desc: telephones	Acct: 10-221-324-0000	TELEPHONE		
	Desc: telephones	Acct: 10-271-324-0000	TELEPHONE		
	Desc: telephones	Acct: 10-121-324-0000	TELEPHONE		
	Desc: telephones	Acct: 10-151-324-0000	TELEPHONE		
	Desc: telephones	Acct: 10-171-324-0000	TELEPHONE		
	Desc: telephones	Acct: 10-174-324-0000	TELEPHONE		
	Desc: telephones	Acct: 10-181-324-0000	TELEPHONE		
	Desc: telephones	Acct: 10-511-324-0000	TELEPHONE		
	Desc: telephones	Acct: 10-622-324-0000	TELEPHONE		
	Desc: telephones	Acct: 10-530-324-0000	Telephone		
	Desc: telephones	Acct: 50-952-324-0000	TELEPHONE		
	Desc: telephones	Acct: 60-961-324-0000	TELEPHONE		
	Desc: telephones	Acct: 30-971-324-0000	TELEPHONE		
	Desc: telephones	Acct: 65-963-324-0000	TELEPHONE		
	Desc: telephones	Acct: 60-962-324-0000	TELEPHONE		
	Desc: telephones	Acct: 10-321-324-0000	TELEPHONE		
	Desc: telephones	Acct: 10-325-324-0000	TELEPHONE		
8201287	LIFELINE MONTHLY CHARGE	0.00	\$334.44	0.00	334.44
	Desc: LIFELINE MONTHLY CHARGE	Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION		
Vendor Total:			3,436.17	0.00	3,436.17
044204	STEARNS SEPTIC SERVICE, LLC		12/11/2020		71318
2020-550	Sludge Hauling	1,560.00	\$1,560.00	0.00	1,560.00
	Desc: Sludge Hauling	Acct: 65-963-318-0000	CONTRACTED SERVICES		
2020-578	VAC TRUCK#19	1,645.00	\$1,645.00	0.00	1,645.00
	Desc: Emergency services for South Main S	Acct: 60-964-318-0000	CONTRACTED SERVICES		
2020-522	Sludge Hauling and grease removal	1,909.00	\$1,909.00	0.00	1,909.00
	Desc: Sludge Hauling and grease removal	Acct: 65-963-318-0000	CONTRACTED SERVICES		
2020-576	Sludge Hauling	1,909.00	\$1,909.00	0.00	1,909.00
	Desc: Sludge Hauling	Acct: 65-963-318-0000	CONTRACTED SERVICES		
Vendor Total:			7,023.00	0.00	7,023.00
044220	STERICYCLE, INC		12/11/2020		71319
1010329285	SHARPS REMOVAL&MONTHLY FEE DE	0.00	\$102.50	0.00	102.50
	Desc: SHARPS REMOVAL&MONTHLY FEE DEC'20	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
Vendor Total:			102.50	0.00	102.50
044700	SULLIVAN ASSOCIATES	SULLIVAN ASSOCIATES	12/11/2020		71320
38335	D.O. MONITOR BASIN#3	950.00	\$950.00	0.00	950.00
	Desc: D.O. MONITOR BASIN#3	Acct: 60-961-320-0100	EQUIP OPERATION/MAINT-GENERAL		
38177	D.O. MONITOR BASIN#3	2,239.58	\$2,239.58	0.00	2,239.58

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	Desc: D.O. MONITOR BASIN#3	Acct: 60-961-320-0100		EQUIP OPERATION/MAINT-GENERAL		
	Vendor Total:			3,189.58	0.00	3,189.58
044760	SUND, JEREMIAH J	JEREMIAH J SUND		12/11/2020		71321
11.19.2020	ReimbMileage for Permit Inpsections	0.00		\$16.68	0.00	16.68
	Desc: ReimbMileage for Permit Inpsections	Acct: 10-174-311-0000		TRAVEL & MEETINGS		
	Vendor Total:			16.68	0.00	16.68
045484	TELEPHONE & NETWORK TECHNOLOGIES			12/11/2020		71322
80446	SECURITY CAMERA INSTALL	0.00		\$331.50	0.00	331.50
	Desc: SECURITY CAMERA INSTALL	Acct: 10-211-321-0100		REPAIRS & MAINT-BUILDING		
80558	SECURITY CAMERA INSTALL	0.00		\$560.00	0.00	560.00
	Desc: SECURITY CAMERA INSTALL	Acct: 10-211-321-0100		REPAIRS & MAINT-BUILDING		
	Vendor Total:			891.50	0.00	891.50
046200	TOWNLINE EQUIPMENT SALES INC			12/11/2020		71323
WC85221	Repair broken tractor in Quechee	1,109.30		\$2,218.61	0.00	2,218.61
	Desc: Repair broken tractor in Quechee	Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		
	Desc: Repair broken tractor in Quechee	Acct: 65-963-321-0000		REPAIRS & MAINT-VEHICLES		
	Vendor Total:			2,218.61	0.00	2,218.61
046549	TROJAN TECHNOLOGIES GROUP ULC	FIFTH THIRD BANK		12/11/2020		71324
SLS/10301188	UV Disinfectant replacement parts	6,713.13		\$6,713.13	0.00	6,713.13
	Desc: UV Disinfectant replacement parts	Acct: 65-963-320-0100		EQUIP OPERATION/MAINT-GENERAL		
	Vendor Total:			6,713.13	0.00	6,713.13
046725	TST HYDRAULICS, INC.			12/11/2020		71325
86535	PARTS	0.00		\$25.41	0.00	25.41
	Desc: PARTS	Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		
	Vendor Total:			25.41	0.00	25.41
046950	TWIN STATE SAND AND GRAVEL CO			12/11/2020		71326
96452-1	SCREENED SAND	0.00		\$6,995.96	0.00	6,995.96
	Desc: SCREENED SAND	Acct: 10-312-323-0000		MATERIAL & SUPPLIES		
96452-2	SCREENED SAND	0.00		\$466.84	0.00	466.84
	Desc: SCREENED SAND	Acct: 10-311-318-0000		CONTRACTED SERVICES		
	Vendor Total:			7,462.80	0.00	7,462.80
048300	VALLEY NEWS	VALLEY NEWS		12/11/2020		71327
125911NOV'20	SB AGENDA 11.19.2020	0.00		\$125.80	0.00	125.80
	Desc: SB AGENDA 11.19.2020	Acct: 10-111-312-0000		ADVERTISING		
125911,89885	VALLEY NEWS AD 12.13.20	0.00		\$190.40	0.00	190.40
	Desc: AD#89885 SB AGENDA 12.15.2020	Acct: 10-111-312-0000		ADVERTISING		
125911,87261	SB AGENDA 12.01.2020	0.00		\$246.50	0.00	246.50
	Desc: AD#87261 SB AGENDA 12.01.20	Acct: 10-111-312-0000		ADVERTISING		
	Vendor Total:			562.70	0.00	562.70

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048350	ACKERMAN, STEVEN C		ROTO-ROOTER		12/11/2020	71328
	12.04.2020	SERVICE CALL - TOWN HALL	0.00	\$412.00	0.00	412.00
	Desc:	SERVICE CALL - TOWN HALL	Acct: 10-161-318-0000	CONTRACTED SERVICES		
		Vendor Total:		412.00	0.00	412.00
048577	VERIZON WIRELESS - VSAT				12/11/2020	71329
	20279378-68033577	SMS 3225 10.30.20-11.04.20	0.00	\$50.00	0.00	50.00
	Desc:	SMS 3225 10.30.20-11.04.20	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
	20279347-66540418	SMS 0463 10.30.20-11.05.20	0.00	\$50.00	0.00	50.00
	Desc:	SMS 0463 10.30.20-11.05.20	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
		Vendor Total:		100.00	0.00	100.00
049300	VERMONT DEPT OF LABOR		VERMONT DEPT OF LABOR		12/11/2020	71330
	091 3064 OCT'20	Unemployment Bednefits OCT 2020	0.00	\$2,583.54	0.00	2,583.54
	Desc:	Unemployment Bednefits OCT 2020	Acct: 10-811-318-0500	EXCISE & OTHER TAXES		
	Desc:	Unemployment Bednefits OCT 2020	Acct: 10-531-417-0017	EXTRAORDINARY EXP : COVID-19		
	091 3064 NOV'20	Unemployment Bednefits NOV 2020	0.00	\$1,368.62	0.00	1,368.62
	Desc:	Unemployment Bednefits NOV 2020	Acct: 10-811-318-0500	EXCISE & OTHER TAXES		
	Desc:	Unemployment Bednefits NOV 2020	Acct: 10-531-417-0017	EXTRAORDINARY EXP : COVID-19		
	Desc:	Unemployment Bednefits NOV 2020	Acct: 10-530-417-0017	EXTRAORDINARY EXP : COVID-19		
	091 3064 Q3-20	Unemployment Bednefits JUL-SEP 2020	0.00	\$11,856.30	0.00	11,856.30
	Desc:	Unemployment Bednefits JUL-SEP 2020	Acct: 10-811-318-0500	EXCISE & OTHER TAXES		
	Desc:	Unemployment Bednefits JUL-SEP 2020	Acct: 10-531-417-0017	EXTRAORDINARY EXP : COVID-19		
		Vendor Total:		15,808.46	0.00	15,808.46
050045	XYLEM WATER SOLUTIONS U.S.A. INC		XYLEM WATER SOLUTIONS U.S.A. INC		12/11/2020	71331
	3556B46622	Replacement of broken level probe s	523.00	\$523.00	0.00	523.00
	Desc:	Replacement of broken level probe s	Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
		Vendor Total:		523.00	0.00	523.00
050200	VERMONT LEAGUE OF CITIES AND TOWNS				12/11/2020	71332
	20200581-A02	INSURANCE DEDUCTABLE 07.02.20	0.00	\$102.00	0.00	102.00
	Desc:	INSURANCE DEDUCTABLE 07.02.20	Acct: 10-221-418-0000	PROPERTY & LIABILITY INSURANCE		
		Vendor Total:		102.00	0.00	102.00
050965	VERMONT RURAL WATER ASSOCIATION				12/11/2020	71333
	1441	SEMINAR - REGISTRATION FEE	215.00	\$215.00	0.00	215.00
	Desc:	SEMINAR - REGISTRATION FEE	Acct: 50-954-315-0000	RECRUITMENT & TRAINING		
	Desc:	SEMINAR - REGISTRATION FEE	Acct: 55-954-315-0000	RECRUITMENT & TRAINING		
	4149	SEMINAR - REGISTRATION FEE	77.50	\$77.50	0.00	77.50
	Desc:	SEMINAR - REGISTRATION FEE	Acct: 55-954-315-0000	RECRUITMENT & TRAINING		
	Desc:	SEMINAR - REGISTRATION FEE	Acct: 50-954-315-0000	RECRUITMENT & TRAINING		
		Vendor Total:		292.50	0.00	292.50
051347	VERMONT, STATE OF		STATE OF VERMONT		12/11/2020	71334
	VT0005320 JUL-SEP'20	QUECHEE WAT DEPT JUL-SEP 2020	615.34	\$615.34	0.00	615.34
	Desc:	QUECHEE WAT DEPT JUL-SEP 2020	Acct: 55-955-317-0000	PERMITS & LICENSES		

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051347	VERMONT, STATE OF		STATE OF VERMONT		12/11/2020	71335
	EASTMAN'20	W SYS OP CERTIF CLASS 3 - FEE	80.00	\$80.00	0.00	80.00
	Desc:	W SYS OP CERTIF CLASS 3 - FEE	Acct: 50-954-313-0000	MEMBERSHIP DUES		
	Desc:	W SYS OP CERTIF CLASS 3 - FEE	Acct: 55-954-313-0000	MEMBERSHIP DUES		
051347	VERMONT, STATE OF		STATE OF VERMONT		12/11/2020	71334
	VT0005319 JUL-SEP'20	HTFD WAT DEPT JUL-SEP 2020	2,976.46	\$2,976.46	0.00	2,976.46
	Desc:	HTFD WAT DEPT JUL-SEP 2020	Acct: 50-955-317-0000	PERMITS & LICENSES		
	Vendor Total:			3,671.80	0.00	3,671.80
051942	VISION GOVERNMENT SOLUTIONS		VISION GOVERNMENT SOLUTIONS		12/11/2020	71336
	IN005910	VISION GIS 2021 SERVICE CONTRACT	0.00	\$725.00	0.00	725.00
	Desc:	VISION GIS 2021 SERVICE CONTRACT	Acct: 10-174-318-0000	CONTRACTED SERVICES		
	Vendor Total:			725.00	0.00	725.00
051943	VISION SERVICE PLAN		VISION SERVICE PLAN		12/11/2020	71337
	DEC'20	VISION INS DEC 2020	0.00	\$1,788.97	0.00	1,788.97
	Desc:	Vision	Acct: 10-012-300-0225	ACCRUED VISION INSURANCE PAYAI		
	Vendor Total:			1,788.97	0.00	1,788.97
052000	VITAL COMMUNITIES				12/11/2020	71338
	965	FY21 Transportation Management Dues	0.00	\$3,184.00	0.00	3,184.00
	Desc:	FY21 Transportation Management Dues	Acct: 10-622-313-0000	MEMBERSHIP DUES		
	Vendor Total:			3,184.00	0.00	3,184.00
052165	WALSH, DILLON		CHRISTOPHER DILLON WALSH		12/11/2020	71339
	JUL-DEC'20	Mileage reimbursement Jul-Dec 2020	0.00	\$300.00	0.00	300.00
	Desc:	Mileage reimbursement Jul-Dec 2020	Acct: 10-181-311-0000	TRAVEL & MEETINGS		
	Vendor Total:			300.00	0.00	300.00
052326	WEED PRECAST, LLC				12/11/2020	71340
	4444	Dual-siphon tank@Quechee Leach 5F	6,781.50	\$6,781.50	0.00	6,781.50
	Desc:	Dual-siphon tank@Quechee Leach 5F	Acct: 65-965-543-0000	CAPITAL OUTLAY		
	Vendor Total:			6,781.50	0.00	6,781.50
053040	WHITE RIVER CAR WASH				12/11/2020	71341
	NOV'20	MONTHLY CAR WASHES	0.00	\$60.00	0.00	60.00
	Desc:	MONTHLY CAR WASHES	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:			60.00	0.00	60.00
053150	SWISH WHITE RIVER LTD				12/11/2020	71342
	W408255	ICE MELT & CLOROX	0.00	\$60.50	0.00	60.50
	Desc:	ICE MELT CLOROX	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
	W400397	CLEANING SUPPLIES	0.00	\$8.50	0.00	8.50
	Desc:	CLEANING SUPPLIES	Acct: 10-530-323-0000	MATERIAL & SUPPLIES		
	W410948	CLEANING SUPPLIES - COVID	0.00	\$35.40	0.00	35.40
	Desc:	CLEANING SUPPLIES - COVID	Acct: 10-161-417-0017	EXTRAORDINARY EXP : COVID-19		
	W404835	CLEANING SUPPLIES	0.00	\$6.40	0.00	6.40

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	Desc: CLEANING SUPPLIES	Acct: 10-530-323-0000	MATERIAL & SUPPLIES		
W409725	TOILET PAPER	0.00	\$72.75	0.00	72.75
	Desc: TOILET PAPER	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
W410016	WABA COVID SUPPLIES	0.00	\$121.80	0.00	121.80
	Desc: WABA COVID supplies	Acct: 10-530-417-0017	EXTRAORDINARY EXP : COVID-19		
W408536	CLOROX	0.00	\$96.30	0.00	96.30
	Desc: CLOROX	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			401.65	0.00	401.65
054600	WOOD, JOHN G. JR	JOHN G. WOOD JR	12/11/2020		71343
DEC'20	Ret Reimburse Dec 2020	0.00	\$144.60	0.00	144.60
	Desc: Ret Reimburse Dec 2020	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			144.60	0.00	144.60
059743	HOWELL, THOMAS	THOMAS HOWELL	12/11/2020		71344
PO#7869	REIMBURSE CLOTHING ALLOWANCE-	0.00	\$207.64	0.00	207.64
	Desc: REIMBURSE CLOTHING ALLOWANCE-DUTY B	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
PO#7868	REIMBURSE CID CLOTHING ALLOWAN	0.00	\$109.65	0.00	109.65
	Desc: REIMBURSE CID CLOTHING ALLOWANCE	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
Vendor Total:			317.29	0.00	317.29
059843	COUTERMARSH, LYNN	LYNN COUTERMARSH	12/11/2020		71345
DEC'20	Ret Reimburse Dec 2020	430.45	\$430.45	0.00	430.45
	Desc: Ret Reimburse Dec 2020	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimburse Dec 2020	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimburse Dec 2020	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimburse Dec 2020	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			430.45	0.00	430.45
059847	COUTERMARSH, TOM	TOM COUTERMARSH	12/11/2020		71346
DEC'20	Ret Reimburse Dec 2020	421.85	\$421.85	0.00	421.85
	Desc: Ret Reimburse Dec 2020	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimburse Dec 2020	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimburse Dec 2020	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Ret Reimburse Dec 2020	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			421.85	0.00	421.85
059882	CARY, SANDRA	SANDRA CARY	12/11/2020		71347
2021-6	REIMBURSEMENT - LIB SUPPLIES	0.00	\$418.53	0.00	418.53
	Desc: REIMBURSEMENT - LIB SUPPLIES	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			418.53	0.00	418.53
059941	ROY REFRIGERATION, LLC		12/11/2020		71348
6718	MAINTENANCE HEATING SYSTEM	0.00	\$878.60	0.00	878.60
	Desc: MAINTENANCE HEATING SYSTEM	Acct: 10-325-318-0000	CONTRACT SERVICES		
6752	Service CallDiagnose heating system	585.00	\$585.00	0.00	585.00
	Desc: Service CallDiagnose heating system	Acct: 60-961-318-0000	CONTRACTED SERVICES		
6732	SERVICE CALL 11.24.20	270.00	\$270.00	0.00	270.00

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Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: SERVICE CALL 11.24.20	Acct: 65-963-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,733.60	0.00	1,733.60
060110	NATIONAL BUSSINESS TECHNOLOGIES LLC			12/11/2020	71349
IN3970123	METER COPIER - NOV'20 REC	0.00	\$31.25	0.00	31.25
	Desc: METER COPIER - NOV'20 REC	Acct: 10-511-318-0000	CONTRACTED SERVICES		
IN397780	COPIER - METER - NOV'20 DPW	39.40	\$49.24	0.00	49.24
	Desc: COPIER - METER - NOV'20 DPW	Acct: 10-325-330-0000	OFFICE EQUIPMENT		
	Desc: COPIER - METER - NOV'20 DPW	Acct: 50-955-330-0000	OFFICE EQUIPMENT		
	Desc: COPIER - METER - NOV'20 DPW	Acct: 55-955-330-0000	OFFICE EQUIPMENT		
	Desc: COPIER - METER - NOV'20 DPW	Acct: 60-965-330-0000	OFFICE EQUIPMENT		
	Desc: COPIER - METER - NOV'20 DPW	Acct: 65-965-330-0000	OFFICE EQUIPMENT		
IN397020	METER COPIER - NOV'20 LF	3.44	\$3.44	0.00	3.44
	Desc: METER COPIER - NOV'20 LF	Acct: 30-975-318-0000	CONTRACTED SERVICES		
IN397025	METER COPIER - NOV'20 - T.M.	0.00	\$19.51	0.00	19.51
	Desc: METER COPIER - NOV'20 - T.M.	Acct: 10-121-318-0000	CONTRACT SERVICES		
IN397022	METER COPIER - NOV'20 - FD	0.00	\$31.88	0.00	31.88
	Desc: METER COPIER - NOV'20 - FD	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
IN397021	METER COPIER - NOV'20	0.00	\$16.07	0.00	16.07
	Desc: METER COPIER - NOV'20	Acct: 10-174-323-0000	MATERIAL & SUPPLIES		
	Desc: METER COPIER - NOV'20	Acct: 10-622-323-0000	MATERIAL & SUPPLIES		
IN397024	METER COPIER - NOV'20	0.00	\$13.72	0.00	13.72
	Desc: METER COPIER - NOV'20	Acct: 10-211-318-0000	CONTRACTED SERVICES		
	Desc: METER COPIER - NOV'20	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Vendor Total:		165.11	0.00	165.11
060124	GREEN MAPLE, LLC	GREEN MAPLE, LLC		12/11/2020	71350
676065	SOLAR ARRAY - NOV'20	1,908.79	\$8,122.50	0.00	8,122.50
	Desc: SOLAR ARRAY - NOV'20WABA - 41.50%	Acct: 10-530-329-0000	ELECTRICITY		
	Desc: SOLAR ARRAY - NOV'20TOWN HALL - 16%	Acct: 10-161-329-0000	ELECTRICITY		
	Desc: SOLAR ARRAY - NOV'20	Acct: 10-221-329-0000	ELECTRICITY		
	Desc: SOLAR ARRAY - NOV'20	Acct: 10-211-329-0000	ELECTRICITY		
	Desc: SOLAR ARRAY - NOV'20	Acct: 10-271-329-0000	ELECTRICITY		
	Desc: SOLAR ARRAY - NOV'20	Acct: 55-953-329-0000	ELECTRICITY		
	Desc: SOLAR ARRAY - NOV'20	Acct: 60-962-329-0000	ELECTRICITY		
	Desc: SOLAR ARRAY - NOV'20	Acct: 10-421-329-0000	ELECTRICITY / GAS		
	Desc: SOLAR ARRAY - NOV'20	Acct: 30-971-329-0000	ELECTRICITY		
	Desc: SOLAR ARRAY - NOV'20	Acct: 65-964-329-0000	ELECTRICITY		
	Vendor Total:		8,122.50	0.00	8,122.50
060306	TARGET SOLUTIONS LLC	TARGET SOLUTIONS LEARNING, LLC		12/11/2020	71351
11.22.2020	ANNUAL MEMBERSHIP	0.00	\$4,004.00	0.00	4,004.00
	Desc: ANNUAL MEMBERSHIP	Acct: 10-221-318-0000	CONTRACTED SERVICES		
	Vendor Total:		4,004.00	0.00	4,004.00
500660	JP PEST SERVICE			12/11/2020	71352
2802532	MONTHLY SERVICE FEE	0.00	\$81.50	0.00	81.50
	Desc: MONTHLY SERVICE FEE	Acct: 10-161-318-0000	CONTRACTED SERVICES		

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Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			81.50	0.00	81.50
500883	RED DOOR SIGNS			12/11/2020	71353
20-0534	SIGNAGE TO PD3	0.00	\$900.00	0.00	900.00
Desc:	SIGNAGE TO PD3	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			900.00	0.00	900.00
500894	SECURSHRED	SECURSHRED		12/11/2020	71354
349964	SHREDDING SERVICES	0.00	\$22.00	0.00	22.00
Desc:	SHREDDING SERVICES	Acct: 10-325-318-0000	CONTRACT SERVICES		
Vendor Total:			22.00	0.00	22.00
502352	WOOD, MIRIAM	MIRIAM WOOD		12/11/2020	71355
1624670	REFUND - CAMP VENTURES	0.00	\$70.00	0.00	70.00
Desc:	REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			70.00	0.00	70.00
502377	EASTMAN, KAI	KAI EASTMAN		12/11/2020	71356
PO#7841	REIMBURSEMENT - Boot allowance	134.99	\$134.99	0.00	134.99
Desc:	REIMBURSEMENT - Boot allowance	Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
Vendor Total:			134.99	0.00	134.99
502680	DWYER, ALICE	ALICE DWYER		12/11/2020	71357
03	LEGO CLUB COORDINATOR	0.00	\$150.00	0.00	150.00
Desc:	Lego Club Session #3	Acct: 10-514-318-0000	CONTRACTED SERVICES		
Vendor Total:			150.00	0.00	150.00
502706	PAPAPETROPOULOS, SPYRIDON	SPYRIDON PAPAPETROPOULOS		12/11/2020	71358
ACCT#509480	REIMBURSEMENT-DOUBLE PAYMNT	200.60	\$200.60	0.00	200.60
Desc:	REIMBURSEMENT-DOUBLE PAYMNT	Acct: 65-610-500-0000	WASTEWATER - QUECHEE (QSC)		
Vendor Total:			200.60	0.00	200.60
FUND 1 0			Bank Total:		1,036,230.88
Holdback Total					1,098,666.05
Batch Totals:		0.00	801,565.16	1.88	1,900,233.09

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Vendor ID	Vendor Name			
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt
				Net Amt.

_____ DANIEL FRASER

_____ SIMON DENNIS

_____ ALICIA BARROW

_____ EMMA BEHRENS

_____ JOSEPH MAJOR

_____ KIM SOUZA

_____ JOHN MACLEAN

_____ GAIL OSTROUT

_____ JOHN J. CLERKIN