

Town of Norwich

Agenda for Selectboard Meeting December 9, 2020, 6:30 pm - Remote Meeting

ZOOM access information: <https://us02web.zoom.us/j/89519813737> Meeting ID: 895 1981 3737

US Toll-free: 888-475-4499

Telephone number to call if unable to access meeting: 845-282-0686

Agenda Item	Action	Packet Materials	Estimated start & end time
1- Approval of the agenda	Chair: will ask to add/remove/reorder agenda items	n/a	6:30 - 6:35 (5 minutes)
2- Public and Selectboard comment	Public invited to speak to any item not on the agenda	n/a	6:35 - 6:45 (to completion)
3-Appointments to Open positions (if any applicants)	Appoint: Child Care Committee	Application	6:45-7:00 (15 minutes)
4-Consent agenda	Approve correspondence and A/P warrants-motion required	Correspondence and A/P warrants; Disbursement of Citizen Assistance fund money, disbursement of funds for DPW Admin Assistant computer/office equipment	7:00-7:05 (5 minutes)
5-Outside Appropriations	Determine which outside appropriation increases and/or new appropriation requests will be supported-motion required	Supporting documents	7:05-7:25 (20 minutes)
6-Town Manager Report	Discussion	Written report	7:25-7:40 (15 minutes)
7-Insured Cash Sweep (ICS) and Small Business Checking (SBC) proposal	Approve the ICS and SBC proposal, specifically items 1-6 of TM memo dated Dec 2, 2020-motion(s) required	Items 1-6 of TM memo dated Dec 2, 2020	7:40-8:10 (30 minutes)
BREAK			8:10-8:20 (10 minutes)
8-Request for authorization by Town Manager to purchase new server and computer workstations with related software and installation of said equipment	Authorize the Town Manager to go to bid for up to \$30,000 for new server and computer workstations with related software and installation of said devices (initial recommendation for remediation of IT)-motion required	Supporting documents	8:20-8:45 (25 minutes)

Agenda Item	Action	Packet Materials	Estimated start & end time
9-Executive session-personnel	Executive session related to appointed official	n/a	8:45-9:15 (30 minutes)
10- Adjourn	Motion required		Way too late

List of correspondence received before 12 pm on Thursday, Dec 3, 2020: Budget info presented/discussed at 12/3/2020 Selectboard meeting; Doug Wilberding re: landowner liability law; Elissa Bradley re: XC grooming equipment

Possible Nov/Dec Items : COVID-19 update; Trails Committee discussion/website and Nick K memo; policy revisions-conservation fund policy, Animal ordinance, SB correspondence, cyber security; FD ladder truck; budget discussions/Capital Improvement Plan; Beaver Meadow scoping project results of public hearing; Tracy Hall proposal memo; Climate change designated fund indications for use proposal; applications to open positions, Solaflect contract;

Parking Lot: Financial Procedures; SB Goal setting; Emerald Ash borer town response; Green Fleet proposal; Juneteenth resolution discussion and plan; Town Plan work; Personnel Policies re-write; Financial policies revisions