



**TOWN OF HARTFORD  
SELECTBOARD AGENDA**

Tuesday, September 22, 2020  
6:00pm Hartford Town Hall  
171 Bridge Street  
White River Junction, VT 05001

**This meeting will be conducted in compliance with  
Vermont Open Meeting Law with electronic participation.**

<https://zoom.us/j/549799933> - Please mute your microphone.  
[youtube.com/catv810](https://www.youtube.com/catv810) – click “live now”.

**If you're calling in from phone dial:  
(415) 762-9988 Type in the Room ID: 549-799-933 followed by #  
Press # a second time  
Press \*9 to raise your hand for public comment**

**I. Call to Order the Selectboard Meeting**

**II. Pledge of Allegiance**

**III. Local Liquor Control Board**

- a. Perry Hospitality Group of Vermont, Doing Business as: Quechee Inn at Marshland Farms, Quechee Main Street, Quechee, VT 05059. (3<sup>rd</sup> Class)

**IV. Order of Agenda**

**V. Selectboard**

**1. Public, Selectboard Comments and Announcements**

**2. Appointments**

- a. Please consider the Appointment of C. Dana Hazen for the position of Tree Warden.

**3. Town Manager's Report:**

**4. Board Reports, Motions & Ordinances:**

- a. Police Budget
- b. Climate Action Plan Development Contract Award
- c. Pool Recommendation to Award Contract
- d. Two State Quitclaim Deeds and two State Maintenance Agreements for Town Manager approval to sign
- e. Request for \$1200 from Hartford COVID Committee for Banners Promoting Mask Wearing

#### **VI. Commission Meeting Reports**

#### **VII. Consent Agenda (motion required)**

Approve Payroll Ending: 9/19/2020

Approve Meeting Minutes of: 9/8/2020, 9/10/2020 and 9/15/2020

Approve A/P Manifest of: 9/18/2020 & 9/22/2020

Selectboard Meeting Dates of:

- Already Approved: 10/6/2020 and 10/20/2020

#### **VIII. Executive Session:** Discussion of the appointment of a town manager under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes.

#### **IX. Adjourn the Selectboard Meeting (motion required):**

**All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.**

**2020 LIQUOR LICENSE RENEWAL APPLICATION**

THIRD CLASS HOTEL LICENSE TO SELL SPIRITUOUS LIQUORS

**2870-001-3HTL-001**

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License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$1,095.00

Paid to DLC

Seasonal Fee: \$550.00

Town: 14040 - HARTFORD

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Perry Hospitality Group of Vermont  
Doing Business As:

Licensee # 2870- 1

Quechee Inn at Marshland Farms, The  
Quechee Main Street  
Quechee VT 05059  
Telephone: (802) 295-3133Mailing Address:  
P.O. Box 747  
Quechee Main Street  
Quechee VT 05059**PLEASE INCLUDE EMAIL ADDRESS:** \_\_\_\_\_

## Description of Premises:

Hotel in a two story wood frame building located on Club House Road  
one mile west of Route 4 and Quechee Main Street in Quechee, town of  
Hartford, Vermont.

## Lessor:

Perry Hospitality Inc.  
10 Tower Lane  
Avon CT 06001

Last Enforcement Seminar: 12/19/2019

This Club is: An unincorporated Association? ☐ Yes ☒ No  
A Limited Liability Company? ☐ Yes ☒ No  
A Vermont Corporation? ☒ Yes ☐ NoFed. ID Number: 03-0342513 Incorporation Date: 04/22/1994 Valid Charter?: **Yes** State of Charter: Vermont  
Majority of Directors are US Citizens: **Yes****ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Corporation	Name	Address	Town/City	State	Zip Code
Director	1. Perry, Rodger W	Clubhouse Road	Quechee	VT	05059
Director	2. Whitbeck, Kathleen	5 Whitbeck Road	Mt Washington	MA	01258
Stockholder	3. Perry, Rodger W	Clubhouse Road	Quechee	VT	05059

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? ☐ Yes ☐ No  
If yes, please attach the following information: Individual's name, court/traffic bureau, offense and dateIn the past year has any director or stockholder of the corporation held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? ☐ Yes ☐ No  
If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.:

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals &amp; Rooms Cert./Acct. No.:

Disclosure of Non-profit Organization?: ☐ Yes ☒ No**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands that he/she must maintain a list of the names and residences of paid up members, a list of club officers, and a list of employees of the club and their annual salaries. These lists must remain on the licensed premises and be available for inspection upon request.

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2020 LIQUOR LICENSE RENEWAL APPLICATION  
THIRD CLASS HOTEL LICENSE TO SELL SPIRITUOUS LIQUORS

2870-001-3HTL-001  
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this \_\_\_\_\_ day of \_\_\_\_\_,

Signature of authorized agent  
of corporation, company, club or association

Signature of individual or partners

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Title)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you making this application for the benefit of any other party? ☐ Yes ☐ No

MAKE CHECKS PAYABLE TO: VERMONT DIVISION OF LIQUOR CONTROL  
13 GREEN MOUNTAIN DRIVE  
MONTPELIER, VT 05602

MAIL CHECK WITH COMPLETED FORMS TO THE TOWN OR CITY CLERK

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the \_\_\_\_\_ commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved by Board of Control Commissioners of the City or Town of \_\_\_\_\_.

Total Membership \_\_\_\_\_, \_\_\_\_\_ members present Attest, \_\_\_\_\_, Town Clerk

The seasonal fee applies to establishments open for six continuous months or less of the license year.

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:  
DIVISION OF LIQUOR CONTROL  
13 GREEN MOUNTAIN DRIVE  
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

# Memo

**To:** Lisa O'Neil, Sherry West

**From:** Chief Phillip Kasten

**Date:** September 17, 2020

**Re:** Liquor Licenses

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The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

**Quechee Inn at Marshland Farms**  
**Quechee Main St**

Rodger Perry  
Kathleen Whitbeck

# Inspection Summary

Hartford Fire Department

Inspection 3455



## Inspection

Type Liquor License  
Status Completed/Closed  
Inspector Thomas Peltier  
Unit Number HFCR3  
Shift FI  
Scheduled 02/24/2020 00:00  
Inspected On 02/24/2020 00:00  
Finished At  
Next Inspection  
Scheduled  
Inspection Length 0.00

## Occupant

Occupant Name QUECHEE INN AT MARSHLAND FARMS  
Building Name  
Contact Name  
Address 1119 QUECHEE MAIN ST  
City, State and Zip Quechee, VT 05059-  
Phone 802-295-3133

## Owner

Owner / Company PERRY HOSPITALITY INC  
Contact Name  
Address 10 Tower Lane  
City, State and Zip Avon, CT 06001-  
Phone

## Comments

## Violation Summary

Status	Violation	Location
Closed	4.5.8.7 - Inspection and test report shall be available (TQP Sticker). Inspections and tests of the fire sprinkler (other than multipurpose piping systems), suppression, emergency electrical generation, alarm, detection and any other fire protection systems, devices and equipment shall be conducted for the owner by a certified sprinkler technician/technically qualified person (TQP) who has obtained the required certificate of fitness according to section 1.13. Inspections and tests shall be conducted at least annually or semi-annually for kitchen hood suppression systems as required by a specific standard. Annual testing by a technically qualified person does not prohibit owner from inspection and testing at more specific intervals. A technically qualified person shall file a written inspection report with the AHJ within 14 days of completion of each inspection.	Kitchen
Closed	- Smoke Alarms Smoke/CO alarms are required to be photoelectric and must be hardwired into the building electric system with battery backup.	Guest Rooms

## Tickler History

Date	Type	Inspector	Narrative
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Date: 2/24/2020

Page: 1

2/24/20

**Education:**

***Paul Smith's College (SAF Accredited)***

**May 2012**

- B.S. Ecological Forest Management
- Business Minor
- GIS Certificate
- GPA 3.70 Cumulative

***Hartford High School***

**June 2008**

- High School Diploma
- Completed the Natural Resource program at Hartford Area Career and Technology Center

**Employment:**

***Forester, Invasive Plant Manager, and Operations Manager***

Redstart Consulting

**Oct. 2016- Present**

- |   |  |
|---|--|
| <ul style="list-style-type: none"><li>• Planning forest management activities</li><li>• Writing forest management plans to meet the requirements of Vermont's UVA program, VT &amp; NH's NRCS standards, and the requirements of the Forest Legacy Program</li><li>• Producing base-line documentation reports for properties going under permanent conservation</li><li>• Conduction timber valuations</li><li>• Pruning Christmas trees</li><li>• Organizing tree planting projects</li><li>• Marking and carrying out TSI projects</li></ul> | <ul style="list-style-type: none"><li>• Coordinating invasive plant projects</li><li>• Carrying out herbicide application in VT &amp; NH</li><li>• Marking and overseeing timber sales</li><li>• Producing high quality maps using ArcGIS</li><li>• Monitoring Emerald Ash Borer traps</li><li>• Leading and training new crew members on invasive plant and forestry related projects</li><li>• Organizing stream restoration projects</li><li>• Pruning apple trees</li><li>• Managing land for wildlife and timber purposes</li><li>• Quoting, invoicing, and billing clients</li></ul> |
|---|--|

***Forester and Invasive Plant Manager***

New England Forestry Consultants

**Nov. 2015 – Oct. 2016**

- |   |   |
|---|---|
| <ul style="list-style-type: none"><li>• Planned forest management activities</li><li>• Wrote forest management plans for Vermont's UVA program</li><li>• Cruised timber</li><li>• Marked timber sales</li><li>• Managed invasive plant projects</li></ul> | <ul style="list-style-type: none"><li>• Carried out herbicide application</li><li>• Planted trees</li><li>• Monitored log jobs</li><li>• Created maps using ArcGIS</li><li>• Bid on invasive plant projects</li></ul> |
|---|---|

***Forester and Invasive Plant Specialist***

Redstart Consulting

**May 2012 – Nov. 2015**

- |  |   |
|--|---|
| <ul style="list-style-type: none"><li>• Planned forest management activities</li><li>• Wrote forest management plans for Vermont's UVA program</li><li>• Cruised timber</li><li>• Marked timber sales</li><li>• Monitored log jobs</li><li>• Created maps using ArcGIS</li></ul> | <ul style="list-style-type: none"><li>• Coordinated invasive plant projects</li><li>• Carried out herbicide application</li><li>• Monitored Emerald Ash Borer traps</li><li>• Pruned Christmas trees</li><li>• Pruned apple trees</li><li>• Planted trees</li></ul> |
|--|---|

***Logger***

Longview Forestry

**Jan. 2013 – Mar. 2013**

- |  |  |
|--|--|
| <ul style="list-style-type: none"><li>• Felled and limbed trees</li><li>• Cleared trees to create skid roads</li></ul> | <ul style="list-style-type: none"><li>• Cut logs to length</li></ul> |
|--|--|

**Charles Dana Hazen**  
2727 Christian Street  
White River Junction, VT 05001  
dana@redstartconsulting.com  
(802) 291-1860

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### **Volunteer Work**

#### ***Vice Chair***

Hartford (VT) Conservation Commission

**March 2016 – Present**

- Planning/managing of the Hartford Town Forest
- Mapping of trails in the Hartford Town Forest
- Maintaining trails in the Hartford Town Forest
- Organizing of community conservation programs and events
- Prioritizing conservation needs in the Town of Hartford
- Leading public invasive plant and forestry workshops

### **Certifications, Personal Interests, and Achievements**

- Licensed Forester (VT & NH)
- Commercial Pesticide Applicator License Category # 2 & 10 (VT)
- Supervisory Level Pesticide License Holder Category B (NH)
- NRCS Technical Service Provider in VT & NH
- American Red Cross First Aid & CPR (2018)
- Game of Logging 1 & 2
- Proficient with the following computer programs: Forest Metrix, Excel, PowerPoint, Microsoft Word, ArcGIS, NED I, NED II, and other Microsoft Office programs.
- I am eighth generation on my family farm in Wilder Vermont.
- Avid fisherman and hunter.
- Interested in endurance sports, and have competed in an Iron Man competition and century bike rides.





**AGENDA MEMORANDUM**  
**September 22, 2020**  
**Town Selectboard Meeting Item: 4.b.**

**Submitted by:** Erik Krauss, Chair, Climate Advisory Committee  
Lori Hirshfield, Director, Department of Planning & Development

**Subject:** Contract Award for Hartford Climate Action Plan Consultant

**Background:** Last December, the Selectboard and School Board voted unanimously to pass a Joint Resolution Declaring a Climate Emergency (“the Resolution”). By declaring an emergency, the Resolution makes climate change a defining focus for Town planning, funding, and action, and resolves the Town to achieve net-zero greenhouse gas (GHG) emissions town-wide by 2030, while ensuring the response is “just and equitable, especially with respect to the most vulnerable and impacted members of society.” Additionally, the Resolution resolves the Town to produce an action plan that “identifies action steps in response to the climate emergency and explains how progress will be tracked and measured”. Finally, last March Hartford voters passed Article 25, requiring the development, operation, and maintenance of the Town’s municipal infrastructure and equipment achieve carbon neutrality by 2027. The Town budgeted \$30,000 in FY 2021 to hire a consultant to develop an action plan for achieving the town-wide goal primarily, and the municipal goal secondarily.

The Town issued an RFP on June 24, 2020 for assistance from a consultant in developing the Climate Action Plan (CAP). On August 25<sup>th</sup>, the Selectboard unanimously approved releasing the \$30,000 from the Town’s spending freeze in order to hire a consultant. The Town received proposals from ten consultants on August 31<sup>st</sup>.

**Discussion:** Proposals were reviewed by a Review Committee consisting of the members of the Climate Advisory Committee (CAC) – Ana Mejia, Courtney Williamson, Erik Krauss, and Jack Spicer – as well as Geoff Martin (TRORC contracted energy consultant) and Selectboard Liaison Alan Johnson. CAC members were the only voting members on the Review Committee, though Geoff and Alan provided input that CAC members considered in making their decisions. Following scoring of proposals, and interviews of the top two consultants by the Review Committee, the CAC voted unanimously to recommend paleBLUEdot (pBd), contingent on reference checks, which were very positive.

The following are the CAC’s main reasons for recommending pBd:

- CAC is confident that pBd's emphasis on community engagement in the plan development process will result in the best chance of success for Hartford. CAC feels that this approach is a good fit for Hartford, will increase community buy-in for the plan, and in the long-run will prove to be the most effective way to address climate change mitigation and adaptation at the municipal level.
- pBd differentiated itself by offering a broad approach to moving Hartford toward its goals. pBd proposes to provide a climate change vulnerability assessment which we expect will give Town officials, residents, and business owners more granular and Hartford-specific information than is available in existing Town and State

assessments. The approach and methodology offered by pBd is not limited to an energy-only or mitigation-only focus but will allow Hartford to address adaptation strategies and actions in addition to mitigation. Furthermore, pBd proposes to address mitigation through several pathways.

- CAC found pBd's qualifications and experience to be well-suited to the development of a Hartford CAP. In addition to experience on similar projects, pBd has worked with many small towns and with entities such as the Leech Lake Band of Ojibwe.
- Although pBd is a Minnesota firm with no experience working in Vermont, CAC was impressed by the research pBd did to understand Hartford and Vermont to develop their proposal and in preparation for a meeting with CAC.
- During the course of the interview, CAC developed a sense that pBd is genuine about their commitment to collaborating with client teams and that pBd understood the role of CAC in the development of the CAP.
- The pBd proposal met the requirements identified in the RFP: in their proposal pBd addresses the guiding principles laid out in the RFP, the proposal offers significant value (competitive total cost and labor rate) and with the proposed schedule pBd meets the milestone deadlines. Also, pBd offered suggestions to change the timeline allowing more time for community engagement while still meeting deadlines identified in the RFP.
- pBd's work samples demonstrate the team's ability to communicate often complex information in a digestible way. CAC recognizes this quality of information sharing and an engagement-focused approach as necessary ingredients in broad community transformation.

**Financial Impact:** \$30,000 is in the FY2021 budget under account #10-115-101-0107.

**Action Requested:** Approve awarding a contract to paleBLUEdot, LLC in the amount of \$30,000 for consulting services to develop a Climate Action Plan and authorize the Town Manager to take all necessary actions to execute and oversee implementation of the contract.

# Proposal: Hartford Climate Action Consultant

Climate Action Committee  
September 22, 2020



# Background

## December 2019

Selectboard and School Board pass a Joint Resolution Declaring a Climate Emergency

## March 2020

Hartford voters pass Article 25

Climate Action Committee(CAC) is formed

## June 24

Town issues RFP for a consultant to help develop a Climate Action Plan (CAP)

## August 25

Selectboard unanimously approves releasing the budgeted \$30,000 from the Town's spending freeze to hire the consultant.

### A Joint Resolution Declaring a Climate Emergency

#### TOWN OF HARTFORD, TOWN OF HARTFORD SCHOOL DISTRICT

In the year 2019, the Town of Hartford and Town of Hartford School District jointly resolve as follows:

WHEREAS, a 2018 report from the United Nations Intergovernmental Panel on Climate Change (IPCC) states that in 2017 the planet had warmed by 1°C (1.8°F) above pre-industrial levels and is accelerating to reach 1.5°C (2.7°F) in 20 to 30 years; and

WHEREAS, the IPCC Report further states that to limit global temperature increase to 1.5°C (2.7°F), Greenhouse Gas (GHG) emissions from human activities must fall to 45% of 2010 levels by 2030; and

WHEREAS, the overwhelming scientific consensus that global warming results from human activities, primarily deforestation and GHG emissions from fossil fuel use; and

WHEREAS, globally there is an exponential increase in natural disasters driven by more energy in the atmosphere from global warming; and

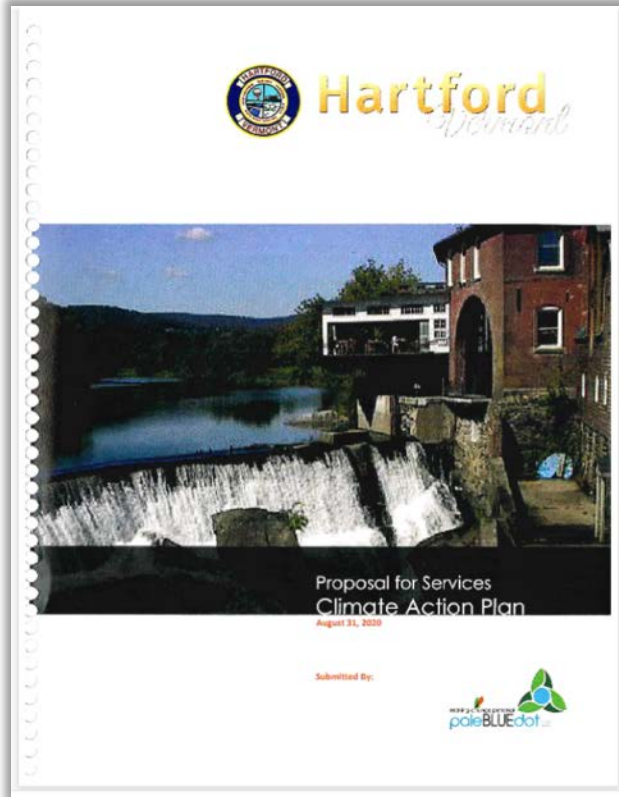
WHEREAS, Vermont is currently experiencing climate change with measurable negative impacts

WHEREAS, Hartford has three rivers affected by extreme rain and snow

WHEREAS, Hartford roads face damage from storms, and operational impacts from



# Proposal Review Process



- 1 Review Committee formed (CAC members)
- 2 Ten Proposals from a wide variety of firms
- 3 Discussion, Scoring, 2 Finalists, Interviews
- 4 Recommendation

# Rationale:

## The pBd proposal met the RFP requirements

- ✓ addresses the guiding principles
- ✓ offers significant value (competitive total cost and labor rate)
- ✓ meets the milestone deadlines
- ✓ demonstrates an ability to clearly communicate complex information

Bonus:

pBd offered ideas for more community engagement while still meeting deadlines identified in the RFP.



# Rationale: (cont.)

## Why is paleBluedot the best choice for the citizens of the town of Hartford?

1. pBd emphasizes **community engagement**, which will increase **community buy-in** for the plan, which will help ensure **success**
2. pBd offers a **broad approach** that proposes several pathways
3. pBD will include a **climate change vulnerability** assessment
4. pBd's qualifications and experience include work with many **small towns** and also entities such as the **Leech Lake Band of Ojibwe**.
5. pBd, a Minnesota-based firm, showed up to the interview having done enough **research** that they impressed the CAC with their **local knowledge**
6. pBd seemed **genuine and empathetic** to the town's needs

# REQUESTED ACTIONS:

1. Approve awarding a contract to paleBLUEdot, LLC in the amount of \$30,000 for consulting services to develop a Climate Action Plan
2. Authorize the Town Manager to take all necessary actions to execute and oversee implementation of the contract.





## **AGENDA MEMORANDUM**

**September 17, 2020**

**Town Selectboard Meeting Item: 4d**

**Submitted by: Hannah Tyler, Director of Public Works**

**Subject: Quit Claim Deeds and Maintenance Agreements**

**Discussion: Quit Claim Deeds:**

The Town recently provided with Quit Claim Deeds for temporary and permanent work that was done by the State of Vermont, Agency of Transportation on the Route 5 culvert in 2018 and 2019. The permanent work infringed on property associated with Maxfield, however it is on land that would be of no use to the Town or general public due to the nature of the terrain (steep ravine). Attorney Manby has reviewed the deed language and these documents reflect his comments. The Town will receive \$2,000 (determined via standard appraisal processes) for the permanent deed.

### **Finance and Maintenance Agreements:**

The Town has recently been provided with a standard Utility Agreement by the State of Vermont, Agency of Transportation for utility (water line) relocation work associated with the construction work on the Quechee Gorge Bridge. As this portion of the bridge infrastructure is Town owned, it is the Town's responsibility to pay for the temporary line support and permanent attachment during the project. That work is estimated at \$25,000 and is tentatively scheduled for the 2021 construction season. DPW staff will include this amount in the Fund 55 capital improvement budget.

The Town has recently been provided with a standard Finance and Maintenance (F&M) agreement by the State of Vermont, Agency of Transportation for the work associated with the replacement and relocation of the VA Cutoff Road Bridge. Primarily, the agreement commits the Town to funding 5% of the total cost of the bridge project (except those which may be determined as non-participating such as disposal of contaminated soils). Other items within the agreement include delegating responsibility of maintenance, detours, and utility relocation. This F&M Agreement was developed subsequent to the decision by the Selectboard at the July 2, 2019 decision to move forward with a full bridge replacement, off-alignment with traffic maintained in an offsite detour. This project is expected to go to construction in the 2023 construction season (very optimistically). We do not have a cost estimate for the project at this time.

**Impact:** As noted above

**Recommendation:** It is our recommendation that the selectboard authorize the Town Manager to sign the quit claim deeds and Finance and Maintenance Agreements.

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Interim Town Manager

**Attachments:** **Contract UT0238**  
**Contract FM0390**  
**Alternatives Selection Memo dated July 2, 2019**

**STATE OF VERMONT  
AGENCY OF TRANSPORTATION  
UTILITY RELOCATION AGREEMENT**

**OWNER: Town of Hartford  
PROJECT NUMBER: Hartford (Quechee) NH 020-2(45)  
EXPENDITURE ACCOUNT/SUBJOB NO.: 0202045-300  
CONTRACT NUMBER: UT0238**

**THIS AGREEMENT**, made and concluded by and between the State of Vermont, acting through its Agency of Transportation, hereinafter referred to as the STATE, and the Town of Hartford, duly organized and existing in the State of Vermont with its principal business office at 171 Bridge Street, White River Junction, Vermont 05001 hereinafter referred to as the OWNER;

**WITNESSETH:**

**WHEREAS**, the STATE has programmed a highway project identified as Hartford (Quechee) NH 020-2(45) which shall provide certain highway improvements on U.S. Route 4 (Bridge 61) in the Town of Hartford; and

**WHEREAS**, it is evident that adjustment to, and/or replacement of, the OWNER's facilities, hereinafter referred to as RELOCATION WORK, are required by proposed construction of said highway improvements.

**THE STATE AND THE OWNER MUTUALLY AGREE:**

**Scope of the Work**

That the RELOCATION WORK, estimates of which are attached hereto and made a part hereof, consists of:

- a. Preliminary engineering to be accomplished for the OWNER by the STATE acting through its design consultant, described as follows:

**N/A**

- b. Right-of-way acquisition (easements, rights of entry, etc.), described as follows:

**Right of way not necessary for construction.**

- c. Construction work to be accomplished by the OWNER described as follows:

**N/A**

- d. Construction work to be accomplished for the OWNER by the STATE acting through its highway prime contractor, described as follows:

**Temporarily support the existing water main attached to the bridge during construction and then reattaching the permanent supports after construction is completed.**

- e. Quality control and on-the-job inspection of the work described in paragraph (d) above, by the OWNER or a representative employed by the OWNER:

**TBD**

## **Payment**

- a. Cost components of the estimates, noted in Scope of Work, are allocated and itemized:

	OWNER'S COST	STATE'S COST	TOTAL COST
PRELIMINARY ENGINEERING	\$0.00	\$0.00	\$0.00
RIGHT-OF-WAY CONSTRUCTION WORK BY OWNER	T/B/D	\$0.00	T/B/D
CONSTRUCTION WORK BY STATE	\$25,000.00	\$0.00	\$25,000.00
QUALITY CONTROL	T/B/D	\$0.00	T/B/D
<b>TOTALS</b>	<b>\$25,000.00</b>	<b>\$0.00</b>	<b>\$25,000.00</b>

- b. The OWNER will reimburse the STATE for actual cost in accordance with Title 23, Code of Federal Regulations, Chapter 1, Part 645.117. Cost estimated to be \$25,000.00.

c. Increases in the scope and cost of the RELOCATION WORK shall be authorized by a supplemental agreement initiated by the OWNER by submitting to the STATE, in writing, an itemized estimate and justification of the additional costs claimed.

#### **Effective Dates**

The following dates shall be authorized dates for charges of the RELOCATION WORK. Costs and expenses incurred prior to these dates are not eligible for reimbursement.

- a. Preliminary engineering and right-of-way investigation was authorized as of April 9, 2018.
- b. Right-of-way acquisition is not needed for the project.
- c. Following execution of this agreement, the STATE will establish a date, in writing, after which the OWNER will be authorized to incur construction, quality control and inspection costs. If not otherwise determined, the effective date shall be the date of execution of this agreement.

#### **Termination**

That upon completion of the RELOCATION WORK and final payment of any money due under the terms of this agreement, this agreement shall terminate and become void. Upon termination of the agreement, the relationship between the STATE and the OWNER with respect to the OWNER's facilities shall be in accordance with applicable State and Federal laws and regulations governing the operation of Utility Facilities.

#### **THE STATE AGREES:**

That, acting through its highway prime contractor, it shall perform the RELOCATION WORK described in the "Scope of Work" section (d) in accordance with the plans and specifications.

That the OWNER has the right to delete any or all of the proposed RELOCATION WORK and perform the work with its own forces.

That it shall require the highway construction project to be prosecuted at all times with reasonable care in accordance with the Standard Specifications for Construction, as

modified by such special provisions as may be attached to the highway construction contract.

That the OWNER and its agents shall be granted access within the limits of the highway construction projects at all times during the life of the project for the purpose of quality control, operating, maintaining, relocating or reconstructing its facilities.

That the OWNER shall be notified at least twenty-four (24) hours in advance of a planned interruption to the normal usage of the OWNER's facilities.

**THE OWNER AGREES:**

That the plans for the RELOCATION WORK are based on standards which conform to or exceed the minimum requirements of all applicable National, State and Local codes and regulations and that the OWNER is solely responsible for the operation and maintenance of utility facilities covered by or completed under this agreement in conformity with such standards.

To provide quality control and on-the-job inspection of materials and construction methods used in the RELOCATION WORK described in the "SCOPE OF WORK", at no cost to the STATE, and to save the STATE free and harmless from any responsibility therefore, except where the STATE shall disregard written exceptions filed with the STATE by the inspector for the OWNER.

To notify the STATE of any substantial changes in the scope or character of the RELOCATION WORK as soon as the need for such change becomes apparent.

To maintain in good and safe condition its facilities located within the project limits and to repair any property damage resulting from such maintenance to the satisfaction of the STATE.

To accept facilities constructed in the RELOCATION WORK described in the "Scope of Work" section (b) immediately upon completion and demonstrated capability of the system to function as intended.

This agreement shall be binding upon the successors and assigns of the respective parties hereto:

IN WITNESS WHEREOF, the parties to this agreement have executed the same this day \_\_\_\_\_ the STATE, by its Secretary of Transportation, and the OWNER by its authorized agent.

IN WITNESS WHEREOF:

OWNER:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

BY: \_\_\_\_\_  
(AUTHORIZED AGENT)

\_\_\_\_\_  
(TITLE)

STATE OF VERMONT  
AGENCY OF TRANSPORTATION

\_\_\_\_\_  
\_\_\_\_\_

BY \_\_\_\_\_  
SECRETARY OF TRANSPORTATION

APPROVED AS TO FORM:

Dated: August 28, 2020 \_\_\_\_\_

E-SIGNED by Sven Fedorow  
on 2020-08-28 14:43:04 GMT

\_\_\_\_\_  
ASSISTANT ATTORNEY GENERAL

## **CONSTRUCTION CONDITIONS**

1. All communications between the OWNER, highway contractors, and any other parties having an interest in the highway construction contract shall be via the STATE's representative on the project, the Resident Engineer.

### **2. BUY AMERICA PROVISIONS**

Buy America provisions, in accordance with Title 23, United States Code, Section 313 and Title 23, Code of Federal Regulations, Section 635.410 apply to the RELOCATION WORK covered by this Utility Relocation Agreement. All steel and iron products permanently incorporated into Federal-Aid projects shall be products that have been entirely manufactured within the United States. All manufacturing processes of the steel or iron material in a product (i.e., smelting and any subsequent process which alters the steel material's physical form or shape or changes its chemical composition) must occur within the United States to be considered of domestic origin. This includes processes such as rolling, extending, machining, bending, grinding, drilling and coating. Buy America requirements of Titles 23, Code of Federal Regulations, Section 635.410 are applicable to all Federal-Aid highway construction projects. The OWNER shall provide the UTILITY COORDINATION UNIT with a written certification prior to performing any RELOCATION WORK pursuant to this Utility Relocation Agreement, confirming that only domestic steel and/or iron products will be used by OWNER for this project. Documentation Records proving this certification must be maintained by the OWNER for three (3) years after final payment under this agreement is made. This Buy America Certification may be subject to audit and may be used in any proceeding under the False Claims Act, Title 18, United States Code, Section 1020 and Title 23 Code of Federal Regulations, Section 635.119. Further, failure to comply with any Buy America requirements may jeopardize reimbursement of the RELOCATION WORK.

3. All logs, trees, underbrush, slash, etc. resulting from clearing operations associated with relocation work shall be burned or otherwise disposed of by the OWNER or its agents, as directed by the Engineer.

4. Any burning associated with construction activities or maintenance operations performed under this agreement shall not use tires or similar manufactured products as ignition material. The OWNER is responsible for procuring all permits or rights necessary for such disposal.



5. Abandoned, unused or junk materials associated with the Relocation Work shall be disposed of by the OWNER in a manner approved by the Engineer, except that abandoned underground facilities shall become the property of the highway contractor, and may not be acquired by the OWNER or the STATE.

6. Material disturbed by the placement of underground facilities which will ultimately be located beneath the highway sub-grade shall be compacted as required by the highway construction contract and in a manner approved by the Engineer.

7. Maintenance of utility plants located within operational limited - access highway facilities must be conducted from outside the limited - access facility where it is reasonably possible to do so.

8. Project signing and traffic control shall be in conformance with the MUTCD, Agency of Transportation Standard E-119 and any additional signing or traffic control deemed necessary by the Agency of Transportation. (MUTCD available from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.)

**FINANCE AND MAINTENANCE AGREEMENT  
BETWEEN  
STATE OF VERMONT  
AND  
TOWN OF HARTFORD  
FOR  
HARTFORD BO 1444(60)**

**Contract Number: FM0390**

**THIS AGREEMENT** is made by and between the State of Vermont, acting through its Agency of Transportation, with its principal office at Barre City Place, 219 North Main Street, Barre, Vermont (the "STATE") and the **Town of Hartford**, with its principal office located at **171 Bridge Street, White River Junction, VT 05001** (the "MUNICIPALITY").

**W I T N E S S E T H:**

**WHEREAS**, the STATE proposes to submit to the Federal Highway Administration, United States Department of Transportation, a federal-aid project known as **Hartford BO 1444(60)** (the "Project"), which will provide for the **replacement of Bridge 7 on Town Highway 6 over the White River and Town Highway 98 along a new alignment**, described as follows:

Project Location: **Bridge 7 is located on VA Cutoff Road (TH 6) approximately 0.2 mile north of the junction with US Route 4.**

Work ("the Work") to be performed under this Project includes: **Construction of a new bridge on a new alignment and related roadway approach work; and**

**WHEREAS**, the MUNICIPALITY desires the improvements of this bridge as described above; and

**WHEREAS**, following completion of the Project, the MUNICIPALITY shall be responsible for the **maintenance of the completed project and all infrastructure owned by the MUNICIPALITY** in a manner satisfactory to the STATE; and

**WHEREAS**, the MUNICIPALITY further desires that the STATE act, insofar as necessary, for the MUNICIPALITY in the preparation of plans and the construction of the Project;

**NOW, THEREFORE**, in consideration of the premises and the mutual agreements hereinafter set forth, the parties hereto agree as follows:

**1. Allocation of Funds to Project.** That all costs of the Project, except those which are non-participating, shall be paid with **eighty percent (80%) federal funds, fifteen percent (15%) state funds, and five percent (5%) MUNICIPALITY funds (MUNICIPALITY: 5.00%; STATE: 15.00%; Federal: 80.00%)**. For purposes of this Agreement:

- a. "Participating Project Cost" means items which the STATE and the Federal Highway Administration find necessary to accomplish the purpose of the Project and for which they will participate in funding and are deemed eligible under applicable laws and the regulations of the Federal Highway Administration.
- b. "Non-participating Project Cost" means items which the STATE and the Federal Highway Administration find unnecessary to accomplish the purpose of the Project and are deemed not eligible under applicable laws and the regulations of the Federal Highway Administration.

Determination of participation will be on the basis of the STATE's and the Federal Highway Administration's evaluation of items as they are presented.

**2. Technical and Other Assistance from State.** The STATE will provide MUNICIPALITY with the necessary engineering assistance to design and construct the Project, keep all accounting records, and make all payments to contractors hired by the STATE for the Project.

**3. State/Municipal Cooperation.** The Project will be constructed by contract under the supervision of the STATE or its duly authorized representative. The STATE and MUNICIPALITY will cooperate to advance the Project. The STATE will submit design plans and cost estimates to the MUNICIPALITY as the Project reaches the stages of Conceptual Plans, Preliminary Plans, and Final Plans. The Project will not advance to the next step until the MUNICIPALITY has given its written approval to the current step plans.

**4. Use of Municipal Facilities.** During the period of construction of the Project, the MUNICIPALITY will grant the STATE and/or the STATE's authorized representative the following:

- a. Temporary use for Project purposes of lands within the limits of MUNICIPALITY'S highways, as well as other lands owned by the MUNICIPALITY that are identified as needed for the project;
- b. Use of municipal highways for trucking and hauling, as may be required without payment of any permit or other user fee to the MUNICIPALITY; and
- c. Authority to sign the Project construction site as necessary to provide information and warning to the public.

**5. Participation in Payments of Damages to Abutters.** The MUNICIPALITY shall pay 5% of participating cost liability for any incidental damages that may occur due to participating project items, as specified in Section 1(a) above, to abutting or adjacent property owners or occupants due to the improvement, widening or relocation of right-of-way.

The MUNICIPALITY shall pay 100% of non-participating cost liability for any incidental damages that may occur due to non-participating project items, as specified in Section 1(a) above, to abutting or adjacent property owners or occupants due to the improvement, widening or relocation of right-of-way.

**6. Control of Right-of-Way.** The MUNICIPALITY will not permit, now or hereafter, any installation of utilities or other work within the rights-of-way now controlled or acquired in connection with the Project until the MUNICIPALITY'S legislative body has approved detailed plans showing the proposed work and issued a permit, all in accordance with 19 V.S.A. Section 1111. Before issuing a permit, the MUNICIPALITY will review any proposed utility installation for conformance with the current Utility Accommodation Policy of the Vermont Agency of Transportation.

**7. Encroachments.** Except for utilities authorized by law to occupy highway rights of way, the MUNICIPALITY will not sell, lease or permit any non-highway use or encroachments on the rights-of-way to be controlled and/or acquired in connection with the Project without first obtaining the written permission of the STATE.

**8. Acquisition of Additional Right-of-Way.**

- a. **TECHNICAL ASSISTANCE FROM STATE.** Should construction of this project require the acquisition of lands or rights outside existing highway rights of way, the STATE will assist the MUNICIPALITY in acquiring such lands or rights in compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, Pub. L. No. 91-646, 84 Stat. 1894, as amended, and the Surface Transportation and Uniform Relocation Assistance Act of 1987, Pub. L. No. 100-17, 101 Stat. 246-256, as amended, provided that the lands or rights can be acquired by agreement at fair market value, and with the understanding that if condemnation is necessary the MUNICIPALITY must be the condemning authority, as hereinafter provided.
- b. **RECORD KEEPING AND REPORTS.** In accordance with 49 C.F.R. §24.9 (Recordkeeping and Reports) the MUNICIPALITY will maintain adequate records of its acquisition and displacement activities in sufficient detail to demonstrate compliance with this part. These records shall be retained for at least 3 years after each owner of a property and each person displaced from the property receives the final payment.
- c. **ACQUISITION IN NAME OF MUNICIPALITY.** The STATE will perform right of way work for the Project and, as agent for the MUNICIPALITY, will assist the MUNICIPALITY with negotiating purchase of lands or rights required for this Project. Title to all lands or rights acquired for the Project shall vest in the MUNICIPALITY immediately upon acquisition.

- d. **USE OF MUNICIPAL EMINENT DOMAIN POWERS.** If any of the lands or rights needed for the Project cannot be acquired by negotiation, it is agreed and understood that the MUNICIPALITY will exercise its eminent domain powers. The MUNICIPALITY agrees to make every reasonable effort to condemn at the fair market value price, as determined by the STATE'S reviewing appraiser, but may condemn at a price which exceeds the approved fair market value price if facts set forth at a hearing warrant a higher award. The STATE reserves the right to approve or disapprove the portion of such an award that is in excess of the fair market value determined by the STATE'S reviewing appraiser. If the MUNICIPALITY makes an award higher than the fair market value price determined by the STATE'S reviewing appraiser without the prior written approval of the STATE, MUNICIPALITY may be required to bear the entire cost of the excess amount over the STATE'S approved fair market value price.

If condemnation becomes necessary, the MUNICIPALITY will commence condemnation proceedings within 30 days upon receipt of notice from the STATE that condemnation is required.

- e. **USE OF PRIVATE LEGAL COUNSEL.** Before authorizing any private lawyer or law firm to begin any legal work involving condemnation of lands or rights needed for the Project, the MUNICIPALITY shall enter into a contract for legal services with the lawyer or law firm. The contract must be approved by the STATE and the Federal Highway Administration and, to ensure the maximum participation of federal-aid funds, shall include the following:
- i. A recital of the qualifications and experience of the lawyer or law firm in areas of property law.
  - ii. A requirement that all legal work must be performed in accordance with Vermont laws and 23 CFR § 710.309 (Acquisition) and 49 CFR Part 24 (Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs).
  - iii. The estimated cost of legal services on a lump sum or hourly rate, including a breakdown that specifies salaries, costs of materials and any other direct or indirect costs. No legal work shall be commenced which will exceed the lump sum estimate without first obtaining the approval of the STATE and the Federal Highway Administration. Failure to obtain such approval may result in the MUNICIPALITY's bearing the entire cost of such excess.
- f. **USE OF STAFF COUNSEL.** The MUNICIPALITY may choose to be represented by a lawyer who is a municipal official or employee. However, in such event compliance with 23 C.F.R. § 710.203 (Funding and Reimbursement) by the MUNICIPALITY is a prerequisite to reimbursement of otherwise eligible legal expenses.
- g. **APPROVAL OF LEGAL REPRESENTATION IN OTHER PROJECT-RELATED MATTERS.** The MUNICIPALITY may be denied reimbursement for costs of legal representation for Project-related matters other than preparation for and trial of condemnation cases unless it has secured the prior approval of the STATE and the Federal Highway Administration. Matters in this category include, but are not limited to, Act 250.

- h. **REIMBURSEMENT OF APPROVED LEGAL COSTS.** Legal costs incurred by the MUNICIPALITY that are eligible for federal participation shall be included in the right of way costs of the Project. Reimbursement to the MUNICIPALITY of its share of these costs by the STATE, upon receipt of properly itemized invoices, shall be in accordance with the cost distribution as hereinafter set forth. Payment for these legal costs shall be in accordance with the cost principles established by Parts 1-15 of the Federal Procurement Regulations and/or Federal Highway Administration policies. The MUNICIPALITY must comply with these federal cost principles to assure maximization of federal participation in these costs.
- i. **NOTIFICATION AS TO COURT APPEALS.** At the expiration of the period during which an affected party can seek judicial review of condemnation awards made by the MUNICIPALITY, the MUNICIPALITY shall send written notification to the STATE either setting forth the names of the appealing landowners or attesting to the fact that no appeals have been taken.
- j. **WARRANTY AS TO ADEQUACY OF MUNICIPAL RIGHTS OF WAY.** The MUNICIPALITY agrees to save harmless and indemnify the STATE, its officers, agents and employees, from all suits, actions or claims for damages sustained by abutting or adjacent property owners or occupants because of the inadequacy of the rights of way furnished the Project by the MUNICIPALITY.
- k. **ADDITIONAL INFORMATION.** Upon request, the STATE will furnish the MUNICIPALITY a copy of more detailed information regarding the MUNICIPALITY'S responsibilities under this Right of Way Agreement.

**9. Maintenance of Traffic Control Devices and Street Lights.** All new, permanent signs (including parking regulatory signs), street lights, traffic signals and pavement markings shown on the Project plans will be installed by the contractor and thereafter maintained in place by the MUNICIPALITY at no cost to the STATE, including cost to provide electrical power, all in conformance with 23 V.S.A. Section 1025 and the latest edition of the Federal Highway Administration's *Manual on Uniform Traffic Control Devices (MUTCD)* and its latest revisions. Once constructed, no changes shall be made to the parking and/or traffic control features by the MUNICIPALITY without the prior written approval of the STATE and the Federal Highway Administration.

**10. Relocation of Privately-Owned Utilities.** The STATE will perform liaison and negotiation with utility companies, as necessary to relocate all privately-owned utilities that are in conflict with the Project. The MUNICIPALITY will cooperate with the STATE and utility companies in the timely relocation of privately-owned utility facilities that are in conflict with the Project.

**11. Relocation of Municipal Utilities.** The MUNICIPALITY will cooperate with the STATE and take such steps as may be necessary to accomplish the timely relocation of all utility facilities owned by the MUNICIPALITY that are in conflict with the Project. Any approved cost sharing shall occur as provided in a separate Utility Agreement to be entered into between the MUNICIPALITY and STATE.

The cost of utility relocation work accomplished by the contractor for the MUNICIPALITY and designated as "non-participating" shall be the sole responsibility of the MUNICIPALITY. The STATE may bill the MUNICIPALITY on a monthly basis, as work is completed, and the MUNICIPALITY shall reimburse the STATE in full within thirty (30) days of receipt of each such bill.

**12. Municipal Responsibility for Certain Requests for Change Orders, Design Changes, or Supplemental Agreements.** The MUNICIPALITY will pay its proportionate share (100%) for additional costs resulting from MUNICIPALITY requests for change orders, design changes, or supplemental agreement where such requests are made after contract award. Examples of such changes include but are not limited to upgrading crosswalks to inlaid colored pavement, night work limitations, etc.

**13. Traffic Control; Detours.** During construction of the Project, the MUNICIPALITY will render such assistance as the STATE may request in the maintenance of traffic. If the Project route is closed to through traffic, the MUNICIPALITY will be responsible for selecting, signing, and maintaining a detour route at no cost to the STATE, which shall be accomplished in conformance with 23 V.S.A. Section 1025 and the latest edition of the Federal Highway Administration's *Manual on Uniform Traffic Control Devices (MUTCD)*.

**14. Maintenance of Roadways During Winter Suspension of Project Work.** If construction of the Project is temporarily suspended for the winter season, the MUNICIPALITY will provide winter maintenance of roadways in the Project area, all in conformance with the provisions of the applicable edition of the Vermont Agency of Transportation's *Standard Specifications for Construction*, until construction operations resume in the spring.

**15. Project Plans; Conformance to Applicable State and Federal Laws, Regulations and Construction Standards.** The Project will be constructed as the STATE, in cooperation with the Federal Highway Administration (FHWA), may determine, all as detailed in the Project plans. Construction of the Project will conform to applicable FHWA rules and regulations and to the applicable edition of the Vermont Agency of Transportation's *Standard Specifications for Construction*, as well as special provisions that may be included in the Project's contract agreement.

**16. Permits; Compliance with Permit Conditions.** The MUNICIPALITY will be the applicant for any permits required for the Project and will adhere to all permit conditions. The MUNICIPALITY authorizes the STATE to apply for permits in the name of the MUNICIPALITY.

**17. Municipal Share; Invoices; Payment.** The MUNICIPALITY will reimburse the STATE for one hundred percent (100%) of all non-participating Project costs and for **five percent (5%)** of total participating Project costs, inclusive of preliminary engineering, right-of-way, utility costs where applicable, and the participating final construction costs. The MUNICIPALITY acknowledges that underruns or overruns in item quantities during construction, as well as change orders during construction, may increase or decrease quantities, thereby causing the total cost of construction to differ from the amount of the accepted bid.

The MUNICIPALITY will pay its proportionate share to the STATE, on the basis of monthly progress billings received from the STATE.

**18. Cancellation or Default by State.** If, due to the failure of the STATE, the Project is not constructed, then all costs incurred shall be borne in full by the STATE.

**19. Cancellation or Default by Municipality.** If at any time prior to award of a construction contract, the MUNICIPALITY no longer desires the Project, then the Project may be canceled subject to the following conditions:

- a. If the MUNICIPALITY does not approve the Conceptual Plans, the Project will be canceled, and the STATE shall reimburse the MUNICIPALITY for one hundred percent (100%) of all costs incurred by the MUNICIPALITY.
- b. If Conceptual Plans have been approved by the MUNICIPALITY and subsequent cost estimates (Preliminary Plans, Final Plans, or Low Bid) exceed the Conceptual Plans estimate by fifty percent (50%) or more, the MUNICIPALITY may request cancellation of the Project and shall be liable for its proportionate share of the total costs incurred to date, as specified in Section 1 above.
- c. If Conceptual Plans have been approved by the MUNICIPALITY and cost estimates have not increased more than that specified in Section 20(b), above, the MUNICIPALITY may request cancellation of the Project, subject to payment by the MUNICIPALITY to the STATE for one hundred percent (100%) of all costs incurred to the date of the request.
- d. Should the project be cancelled by the MUNICIPALITY or otherwise not advance to construction because of any act or omission of the MUNICIPALITY including not exercising its eminent domain powers, then the MUNICIPALITY will reimburse the STATE in full for one hundred percent (100%) of all costs incurred to date for the Project.

**20. Cancellation of Project Because of Circumstances Beyond Either Party's Control.** If, due to circumstances beyond the control of the STATE or the MUNICIPALITY, the Project is not constructed, then all costs incurred shall be shared as specified in Section 1 above.

**21. Hazardous Material Contamination.** The cost of handling, treatment and disposal of petroleum-contaminated soils or other hazardous material contamination in existence prior to construction of the Project shall be non-participating. Accordingly, any costs associated therewith shall be the sole responsibility of the MUNICIPALITY. Hazardous material generated during the construction of the project shall be disposed of as provided for in the project specifications and shall be a participating cost.

**22. Maintenance of Project Improvements.** The MUNICIPALITY agrees that if the Project is approved, constructed, and accepted by the STATE, then the MUNICIPALITY will maintain the Project in a manner satisfactory to the Agency of Transportation or its authorized representatives and make ample provisions each year for such maintenance. In this regard, the MUNICIPALITY acknowledges that its attention has been directed to the provisions of 19 V.S.A. Sections 304 (duties of selectboards) and 310 (highways, bridges and trails).



**23. Interpretation of Agreement.** If an ambiguity or question of intent arises with respect to any provision of this Agreement, the Agreement will be construed as if drafted jointly by the parties and no presumption or burden of proof will arise favoring or disfavoring either party by virtue of authorship of any of the provisions of this Agreement.

**24. Section Headings.** The section headings contained in this Agreement are for reference and convenience only and in no way define or limit the scope and contents of this Agreement or in any way affect its provisions.

**25. Miscellaneous.** This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

**26. Incorporations by Reference.** The following attachment(s) are incorporated to and made a part of this Agreement:

Attachment C: Standard State Provisions for Contracts and Grants (Revised December 15, 2017)

IN WITNESS WHEREOF, the State of Vermont has caused its name to be subscribed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Joe Flynn, its Secretary of Transportation and duly authorized agent.

**STATE OF VERMONT  
AGENCY OF TRANSPORTATION**

By: \_\_\_\_\_  
Joe Flynn,  
Its Secretary of Transportation and  
Duly Authorized Agent

STATE OF VERMONT                    )  
WASHINGTON COUNTY, SS.        )

At Barre City, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared Joe Flynn and acknowledged the foregoing instrument, by him/her as Secretary of Transportation and duly authorized agent of the **STATE OF VERMONT** subscribed, to be his/her free act and deed and the free act and deed of the **STATE OF VERMONT**.

Before me,

\_\_\_\_\_  
Signature of Notary Public

\_\_\_\_\_  
Type or print name of Notary Public

Commission No. \_\_\_\_\_  
(My commission expires Jan. 31, 2021)

APPROVED AS TO FORM:

DATED: September 02, 2020  
\_\_\_\_\_

E-SIGNED by Gordon Landrigan  
on 2020-09-02 10:24:36 EST

\_\_\_\_\_  
ASSISTANT ATTORNEY GENERAL

**IN WITNESS WHEREOF**, the **Town of Hartford** has caused its name to be subscribed this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_

its \_\_\_\_\_ and duly authorized agent(s)

**TOWN OF HARTFORD**

By: \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title  
and Its Duly Authorized Agent(s)

STATE OF VERMONT )

WINDSOR COUNTY, SS. )

At \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

personally appeared \_\_\_\_\_,  
Name Title

and acknowledged the foregoing instrument, by him/her/them as duly authorized agent(s) of the **Town of Hartford** subscribed, to be his/her/their free act and deed and the free act and deed of the **Town of Hartford**.

Before me,

\_\_\_\_\_  
Signature of Notary Public

\_\_\_\_\_  
Type or print name of Notary Public

Commission No. \_\_\_\_\_  
(My commission expires Jan. 31, 2021)

**ATTACHMENT C: STANDARD STATE PROVISIONS  
FOR CONTRACTS AND GRANTS  
REVISED DECEMBER 15, 2017**

**1. Definitions:** For purposes of this Attachment, "Party" shall mean the Contractor, Grantee or Subrecipient, with whom the State of Vermont is executing this Agreement and consistent with the form of the Agreement. "Agreement" shall mean the specific contract or grant to which this form is attached.

**2. Entire Agreement:** This Agreement, whether in the form of a contract, State-funded grant, or Federally-funded grant, represents the entire agreement between the parties on the subject matter. All prior agreements, representations, statements, negotiations, and understandings shall have no effect.

**3. Governing Law, Jurisdiction and Venue; No Waiver of Jury Trial:** This Agreement will be governed by the laws of the State of Vermont. Any action or proceeding brought by either the State or the Party in connection with this Agreement shall be brought and enforced in the Superior Court of the State of Vermont, Civil Division, Washington Unit. The Party irrevocably submits to the jurisdiction of this court for any action or proceeding regarding this Agreement. The Party agrees that it must first exhaust any applicable administrative remedies with respect to any cause of action that it may have against the State with regard to its performance under this Agreement. Party agrees that the State shall not be required to submit to binding arbitration or waive its right to a jury trial.

**4. Sovereign Immunity:** The State reserves all immunities, defenses, rights or actions arising out of the State's sovereign status or under the Eleventh Amendment to the United States Constitution. No waiver of the State's immunities, defenses, rights or actions shall be implied or otherwise deemed to exist by reason of the State's entry into this Agreement.

**5. No Employee Benefits For Party:** The Party understands that the State will not provide any individual retirement benefits, group life insurance, group health and dental insurance, vacation or sick leave, workers compensation or other benefits or services available to State employees, nor will the State withhold any state or Federal taxes except as required under applicable tax laws, which shall be determined in advance of execution of the Agreement. The Party understands that all tax returns required by the Internal Revenue Code and the State of Vermont, including but not limited to income, withholding, sales and use, and rooms and meals, must be filed by the Party, and information as to Agreement income will be provided by the State of Vermont to the Internal Revenue Service and the Vermont Department of Taxes.

**6. Independence:** The Party will act in an independent capacity and not as officers or employees of the State.

**7. Defense and Indemnity:** The Party shall defend the State and its officers and employees against all third party claims or suits arising in whole or in part from any act or omission of the Party or of any agent of the Party in connection with the performance of this Agreement. The State shall notify the Party in the event of any such claim or suit, and the Party shall immediately retain counsel and otherwise provide a complete defense against the entire claim or suit. The State retains the right to participate at its own expense in the defense of any claim. The State shall have the right to approve all proposed settlements of such claims or suits.

After a final judgment or settlement, the Party may request recoupment of specific defense costs and may file suit in Washington Superior Court requesting recoupment. The Party shall be entitled to recoup costs only upon a showing that such costs were entirely unrelated to the defense of any claim arising from an act or omission of the Party in connection with the performance of this Agreement.

The Party shall indemnify the State and its officers and employees if the State, its officers or employees become legally obligated to pay any damages or losses arising from any act or omission of the Party or an agent of the Party in connection with the performance of this Agreement.

Notwithstanding any contrary language anywhere, in no event shall the terms of this Agreement or any document furnished by the Party in connection with its performance under this Agreement obligate the State to (1) defend or indemnify the Party or any third party, or (2) otherwise be liable for the expenses or reimbursement, including attorneys' fees, collection costs or other costs of the Party or any third party.

**8. Insurance:** Before commencing work on this Agreement the Party must provide certificates of insurance to show that the following minimum coverages are in effect. It is the responsibility of the Party to maintain current certificates of insurance on file with the State through the term of this Agreement. No warranty is made that the coverages and limits listed

herein are adequate to cover and protect the interests of the Party for the Party's operations. These are solely minimums that have been established to protect the interests of the State.

*Workers Compensation:* With respect to all operations performed, the Party shall carry workers' compensation insurance in accordance with the laws of the State of Vermont. Vermont will accept an out-of-state employer's workers' compensation coverage while operating in Vermont provided that the insurance carrier is licensed to write insurance in Vermont and an amendatory endorsement is added to the policy adding Vermont for coverage purposes. Otherwise, the party shall secure a Vermont workers' compensation policy, if necessary to comply with Vermont law.

*General Liability and Property Damage:* With respect to all operations performed under this Agreement, the Party shall carry general liability insurance having all major divisions of coverage including, but not limited to:

Premises - Operations

Products and Completed Operations

Personal Injury Liability

Contractual Liability

The policy shall be on an occurrence form and limits shall not be less than:

\$1,000,000 Each Occurrence

\$2,000,000 General Aggregate

\$1,000,000 Products/Completed Operations Aggregate

\$1,000,000 Personal & Advertising Injury

*Automotive Liability:* The Party shall carry automotive liability insurance covering all motor vehicles, including hired and non-owned coverage, used in connection with the Agreement. Limits of coverage shall not be less than \$500,000 combined single limit. If performance of this Agreement involves construction, or the transport of persons or hazardous materials, limits of coverage shall not be less than \$1,000,000 combined single limit.

*Additional Insured.* The General Liability and Property Damage coverages required for performance of this Agreement shall include the State of Vermont and its agencies, departments, officers and employees as Additional Insureds. If performance of this Agreement involves construction, or the transport of persons or hazardous materials, then the required Automotive Liability coverage shall include the State of Vermont and its agencies, departments, officers and employees as Additional Insureds. Coverage shall be primary and non-contributory with any other insurance and self-insurance.

*Notice of Cancellation or Change.* There shall be no cancellation, change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) without thirty (30) days written prior written notice to the State.

**9. Reliance by the State on Representations:** All payments by the State under this Agreement will be made in reliance upon the accuracy of all representations made by the Party in accordance with this Agreement, including but not limited to bills, invoices, progress reports and other proofs of work.

**10. False Claims Act:** The Party acknowledges that it is subject to the Vermont False Claims Act as set forth in 32 V.S.A. § 630 *et seq.* If the Party violates the Vermont False Claims Act it shall be liable to the State for civil penalties, treble damages and the costs of the investigation and prosecution of such violation, including attorney's fees, except as the same may be reduced by a court of competent jurisdiction. The Party's liability to the State under the False Claims Act shall not be limited notwithstanding any agreement of the State to otherwise limit Party's liability.

**11. Whistleblower Protections:** The Party shall not discriminate or retaliate against one of its employees or agents for disclosing information concerning a violation of law, fraud, waste, abuse of authority or acts threatening health or safety, including but not limited to allegations concerning the False Claims Act. Further, the Party shall not require such employees or agents to forego monetary awards as a result of such disclosures, nor should they be required to report misconduct to the Party or its agents prior to reporting to any governmental entity and/or the public.

**12. Location of State Data:** No State data received, obtained, or generated by the Party in connection with performance under this Agreement shall be processed, transmitted, stored, or transferred by any means outside the continental United States, except with the express written permission of the State.

**13. Records Available for Audit:** The Party shall maintain all records pertaining to performance under this agreement. "Records" means any written or recorded information, regardless of physical form or characteristics, which is produced or

acquired by the Party in the performance of this agreement. Records produced or acquired in a machine readable electronic format shall be maintained in that format. The records described shall be made available at reasonable times during the period of the Agreement and for three years thereafter or for any period required by law for inspection by any authorized representatives of the State or Federal Government. If any litigation, claim, or audit is started before the expiration of the three-year period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved.

**14. Fair Employment Practices and Americans with Disabilities Act:** Party agrees to comply with the requirement of 21 V.S.A. Chapter 5, Subchapter 6, relating to fair employment practices, to the full extent applicable. Party shall also ensure, to the full extent required by the Americans with Disabilities Act of 1990, as amended, that qualified individuals with disabilities receive equitable access to the services, programs, and activities provided by the Party under this Agreement.

**15. Set Off:** The State may set off any sums which the Party owes the State against any sums due the Party under this Agreement; provided, however, that any set off of amounts due the State of Vermont as taxes shall be in accordance with the procedures more specifically provided hereinafter.

**16. Taxes Due to the State:**

- A. Party understands and acknowledges responsibility, if applicable, for compliance with State tax laws, including income tax withholding for employees performing services within the State, payment of use tax on property used within the State, corporate and/or personal income tax on income earned within the State.
- B. Party certifies under the pains and penalties of perjury that, as of the date this Agreement is signed, the Party is in good standing with respect to, or in full compliance with, a plan to pay any and all taxes due the State of Vermont.
- C. Party understands that final payment under this Agreement may be withheld if the Commissioner of Taxes determines that the Party is not in good standing with respect to or in full compliance with a plan to pay any and all taxes due to the State of Vermont.
- D. Party also understands the State may set off taxes (and related penalties, interest and fees) due to the State of Vermont, but only if the Party has failed to make an appeal within the time allowed by law, or an appeal has been taken and finally determined and the Party has no further legal recourse to contest the amounts due.

**17. Taxation of Purchases:** All State purchases must be invoiced tax free. An exemption certificate will be furnished upon request with respect to otherwise taxable items.

**18. Child Support:** (Only applicable if the Party is a natural person, not a corporation or partnership.) Party states that, as of the date this Agreement is signed, he/she:

- A. is not under any obligation to pay child support; or
- B. is under such an obligation and is in good standing with respect to that obligation; or
- C. has agreed to a payment plan with the Vermont Office of Child Support Services and is in full compliance with that plan.

Party makes this statement with regard to support owed to any and all children residing in Vermont. In addition, if the Party is a resident of Vermont, Party makes this statement with regard to support owed to any and all children residing in any other state or territory of the United States.

**19. Sub-Agreements:** Party shall not assign, subcontract or subgrant the performance of this Agreement or any portion thereof to any other Party without the prior written approval of the State. Party shall be responsible and liable to the State for all acts or omissions of subcontractors and any other person performing work under this Agreement pursuant to an agreement with Party or any subcontractor.

In the case this Agreement is a contract with a total cost in excess of \$250,000, the Party shall provide to the State a list of all proposed subcontractors and subcontractors' subcontractors, together with the identity of those subcontractors' workers compensation insurance providers, and additional required or requested information, as applicable, in accordance with Section 32 of The Vermont Recovery and Reinvestment Act of 2009 (Act No. 54).

Party shall include the following provisions of this Attachment C in all subcontracts for work performed solely for the State of Vermont and subcontracts for work performed in the State of Vermont: Section 10 ("False Claims Act"); Section 11 ("Whistleblower Protections"); Section 12 ("Location of State Data"); Section 14 ("Fair Employment Practices and

Americans with Disabilities Act”); Section 16 (“Taxes Due the State”); Section 18 (“Child Support”); Section 20 (“No Gifts or Gratuities”); Section 22 (“Certification Regarding Debarment”); Section 30 (“State Facilities”); and Section 32.A (“Certification Regarding Use of State Funds”).

**20. No Gifts or Gratuities:** Party shall not give title or possession of anything of substantial value (including property, currency, travel and/or education programs) to any officer or employee of the State during the term of this Agreement.

**21. Copies:** Party shall use reasonable best efforts to ensure that all written reports prepared under this Agreement are printed using both sides of the paper.

**22. Certification Regarding Debarment:** Party certifies under pains and penalties of perjury that, as of the date that this Agreement is signed, neither Party nor Party’s principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in Federal programs, or programs supported in whole or in part by Federal funds.

Party further certifies under pains and penalties of perjury that, as of the date that this Agreement is signed, Party is not presently debarred, suspended, nor named on the State’s debarment list at: <http://bgs.vermont.gov/purchasing/debarment>

**23. Conflict of Interest:** Party shall fully disclose, in writing, any conflicts of interest or potential conflicts of interest.

**24. Confidentiality:** Party acknowledges and agrees that this Agreement and any and all information obtained by the State from the Party in connection with this Agreement are subject to the State of Vermont Access to Public Records Act, 1 V.S.A. § 315 et seq.

**25. Force Majeure:** Neither the State nor the Party shall be liable to the other for any failure or delay of performance of any obligations under this Agreement to the extent such failure or delay shall have been wholly or principally caused by acts or events beyond its reasonable control rendering performance illegal or impossible (excluding strikes or lock-outs) (“Force Majeure”). Where Force Majeure is asserted, the nonperforming party must prove that it made all reasonable efforts to remove, eliminate or minimize such cause of delay or damages, diligently pursued performance of its obligations under this Agreement, substantially fulfilled all non-excused obligations, and timely notified the other party of the likelihood or actual occurrence of an event described in this paragraph.

**26. Marketing:** Party shall not refer to the State in any publicity materials, information pamphlets, press releases, research reports, advertising, sales promotions, trade shows, or marketing materials or similar communications to third parties except with the prior written consent of the State.

**27. Termination:**

**A. Non-Appropriation:** If this Agreement extends into more than one fiscal year of the State (July 1 to June 30), and if appropriations are insufficient to support this Agreement, the State may cancel at the end of the fiscal year, or otherwise upon the expiration of existing appropriation authority. In the case that this Agreement is a Grant that is funded in whole or in part by Federal funds, and in the event Federal funds become unavailable or reduced, the State may suspend or cancel this Grant immediately, and the State shall have no obligation to pay Subrecipient from State revenues.

**B. Termination for Cause:** Either party may terminate this Agreement if a party materially breaches its obligations under this Agreement, and such breach is not cured within thirty (30) days after delivery of the non-breaching party’s notice or such longer time as the non-breaching party may specify in the notice.

**C. Termination Assistance:** Upon nearing the end of the final term or termination of this Agreement, without respect to cause, the Party shall take all reasonable and prudent measures to facilitate any transition required by the State. All State property, tangible and intangible, shall be returned to the State upon demand at no additional cost to the State in a format acceptable to the State.

**28. Continuity of Performance:** In the event of a dispute between the Party and the State, each party will continue to perform its obligations under this Agreement during the resolution of the dispute until this Agreement is terminated in accordance with its terms.

**29. No Implied Waiver of Remedies:** Either party's delay or failure to exercise any right, power or remedy under this Agreement shall not impair any such right, power or remedy, or be construed as a waiver of any such right, power or remedy. All waivers must be in writing.

**30. State Facilities:** If the State makes space available to the Party in any State facility during the term of this Agreement for purposes of the Party's performance under this Agreement, the Party shall only use the space in accordance with all policies and procedures governing access to and use of State facilities which shall be made available upon request. State facilities will be made available to Party on an "AS IS, WHERE IS" basis, with no warranties whatsoever.

**31. Requirements Pertaining Only to Federal Grants and Subrecipient Agreements:** If this Agreement is a grant that is funded in whole or in part by Federal funds:

- A. **Requirement to Have a Single Audit:** The Subrecipient will complete the Subrecipient Annual Report annually within 45 days after its fiscal year end, informing the State of Vermont whether or not a Single Audit is required for the prior fiscal year. If a Single Audit is required, the Subrecipient will submit a copy of the audit report to the granting Party within 9 months. If a single audit is not required, only the Subrecipient Annual Report is required. For fiscal years ending before December 25, 2015, a Single Audit is required if the subrecipient expends \$500,000 or more in Federal assistance during its fiscal year and must be conducted in accordance with OMB Circular A-133. For fiscal years ending on or after December 25, 2015, a Single Audit is required if the subrecipient expends \$750,000 or more in Federal assistance during its fiscal year and must be conducted in accordance with 2 CFR Chapter I, Chapter II, Part 200, Subpart F. The Subrecipient Annual Report is required to be submitted within 45 days, whether or not a Single Audit is required.
- B. **Internal Controls:** In accordance with 2 CFR Part II, §200.303, the Party must establish and maintain effective internal control over the Federal award to provide reasonable assurance that the Party is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the award. These internal controls should be in compliance with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States and the "Internal Control Integrated Framework", issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- C. **Mandatory Disclosures:** In accordance with 2 CFR Part II, §200.113, Party must disclose, in a timely manner, in writing to the State, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Failure to make required disclosures may result in the imposition of sanctions which may include disallowance of costs incurred, withholding of payments, termination of the Agreement, suspension/debarment, etc.

**32. Requirements Pertaining Only to State-Funded Grants:**

- A. **Certification Regarding Use of State Funds:** If Party is an employer and this Agreement is a State-funded grant in excess of \$1,001, Party certifies that none of these State funds will be used to interfere with or restrain the exercise of Party's employee's rights with respect to unionization.
- B. **Good Standing Certification (Act 154 of 2016):** If this Agreement is a State-funded grant, Party hereby represents: (i) that it has signed and provided to the State the form prescribed by the Secretary of Administration for purposes of certifying that it is in good standing (as provided in Section 13(a)(2) of Act 154) with the Agency of Natural Resources and the Agency of Agriculture, Food and Markets, or otherwise explaining the circumstances surrounding the inability to so certify, and (ii) that it will comply with the requirements stated therein.

(End of Standard Provisions)



**General Insurance Requirements**  
**Attachment C – State Standard Provisions for Contracts and Grants**  
**Revised December 15, 2017**

**Insurance:** Before commencing work on this Agreement the Party must provide certificates of insurance to show that the following minimum coverages are in effect. It is the responsibility of the Party to maintain current certificates of insurance on file with the State through the term of this Agreement. No warranty is made that the coverages and limits listed herein are adequate to cover and protect the interests of the Party for the Party's operations. These are solely minimums that have been established to protect the interests of the State.

*Workers Compensation:* With respect to all operations performed, the Party shall carry workers' compensation insurance in accordance with the laws of the State of Vermont. Vermont will accept an out-of-state employer's workers' compensation coverage while operating in Vermont provided that the insurance carrier is licensed to write insurance in Vermont and an amendatory endorsement is added to the policy adding Vermont for coverage purposes. Otherwise, the party shall secure a Vermont workers' compensation policy, if necessary to comply with Vermont law.

*General Liability and Property Damage:* With respect to all operations performed under this Agreement, the Party shall carry general liability insurance having all major divisions of coverage including, but not limited to:

Premises - Operations

Products and Completed Operations

Personal Injury Liability

Contractual Liability

The policy shall be on an occurrence form and limits shall not be less than:

\$1,000,000 Each Occurrence

\$2,000,000 General Aggregate

\$1,000,000 Products/Completed Operations Aggregate

\$1,000,000 Personal & Advertising Injury

*Automotive Liability:* The Party shall carry automotive liability insurance covering all motor vehicles, including hired and non-owned coverage, used in connection with the Agreement. Limits of coverage shall not be less than \$500,000 combined single limit. If performance of this Agreement involves construction, or the transport of persons or hazardous materials, limits of coverage shall not be less than \$1,000,000 combined single limit.

*Additional Insured.* The General Liability and Property Damage coverages required for performance of this Agreement shall include the State of Vermont and its agencies, departments, officers and employees as Additional Insureds. If performance of this Agreement involves construction, or the transport of persons or hazardous materials, then the required Automotive Liability coverage shall include the State of Vermont and its agencies, departments, officers and employees as Additional Insureds. Coverage shall be primary and non-contributory with any other insurance and self-insurance.

*Notice of Cancellation or Change.* There shall be no cancellation, change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) without thirty (30) days written prior written notice to the State.

**Certificate Holder:**

State of Vermont

Agency of Transportation

219 North Main Street

Suite 105

Barre VT 05641



Issue Date: 04/08/2019

Policy Number: [REDACTED]

## CERTIFICATE OF COVERAGE

## Named Member

[REDACTED]

## Company Affording Coverage

VLCT Property & Casualty Intermunicipal Fund, Inc.  
89 Main Street Suite 4  
Montpelier, VT 05602

Type of Coverage	Term	Limits of Liability
Commercial General Liability	01/01/2019 - 01/01/2020	\$10,000,000 Per Occurrence
Coverage Includes:		
Premises/Operations		
Products/Completed Operations		
Personal Injury		
Contractual		
Independent Contractors		
Broad Form Property Damage		
Automobile Liability	01/01/2019 - 01/01/2020	\$10,000,000 Per Occurrence
Any Auto		
Hired Autos		
Non-Owned Autos		
Comprehensive/Collision		ACV
Workers Compensation	01/01/2019 - 01/01/2020	Statutory
And		
Employers Liability		\$5,000,000 Per Occurrence and in the Aggregate
Property	01/01/2019 - 01/01/2020	\$20,000,000 Per Occurrence
Other: The State of Vermont and its agencies, departments, officers and employees are included as an additional covered party (additional insured) for Automobile Liability, General Liability and Property Damage, but only in respect to operations by or on behalf of the Named Member, as respects the grant. Coverage shall be primary and noncontributory with any other insurance, when required by contract.		
Certificate Holder: State of Vermont Agency of Transportation Contract Administration 219 North Main Street, Suite 105 Barre, VT 05641		This Certificate is issued as a matter of information only and confers no rights upon the Certificate Holder. This Certificate does not amend, extend or alter the coverage afforded by the policies above.  Should any of the above described policies be cancelled before the expiration date thereof, the issuing insurer will endeavor to mail 30 days written notice to the Certificate Holder named to the left, but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents, or representatives.

Authorized Representative: [REDACTED]

memo

**TOWN OF HARTFORD, VT**

To: Selectboard

From: Simon Dennis

Cc:

Date: 9/18/20

Re: Covid Committee Request

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The Covid Committee is requesting that the Town allocate \$1,200 to acquiring banners to be hung downtown which would promote the wearing of masks during the continuing pandemic. Selectboard consideration of this request is appreciated.



**TOWN OF HARTFORD  
SELECTBOARD MINUTES**

Tuesday, September 8, 2020, 6:00pm  
Hartford Town Hall  
171 Bridge Street  
White River Junction, VT 05001

**This meeting will be conducted in compliance with  
Vermont Open Meeting Law with electronic participation.**

<https://zoom.us/j/549799933> - Please mute your microphone.

[youtube.com/catv810](https://www.youtube.com/catv810) – click “live now”.

**If you're calling in from phone dial:**

**(415) 762-9988 Type in the Room ID: 549-799-933 followed by #**

**Press # a second time**

**Press \*9 to raise your hand for public comment**

**Present at Town Hall:** Dan Fraser, Selectboard Chair; Patrick MacQueen, Interim Town Manager; Florentina Rollins, Finance Clerk; Simon Dennis, Selectboard Vice Chair;

**Present via ZOOM:** Alan Johnson, Selectboard Member; Joseph Major, Selectboard Member; Kim Souza, Selectboard Clerk; Emma Behrens, Selectboard Member;

**CATV LINK:** <http://catv.cablecast.tv/CablecastPublicSite/show/12781?channel=2>

Selectboard Chair, Dan Fraser read the following:

*As Chair of the Town of Hartford Selectboard I find that, due to the State of Emergency declared by Governor Scott as a result of the COVID-19 pandemic and pursuant to Addendum 6 to Executive Order 01-20 and Act 92, this public body is authorized to meet electronically. In accordance with Act 92, there is no physical location to observe and listen contemporaneously to this meeting. However, in accordance with the temporary amendments to the Open Meeting Law, I confirm that we are:*

*a) Providing public access to the meeting by [telephone/video/other electronic means], with additional access offered through telephone, zoom and youtube.com. We are using Zoom for this remote meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform and the public has access to contemporaneously listen and, if desired, participate in this meeting by\_*

*<https://zoom.us/j/549799933> - Please mute your microphone, [youtube.com/catv810](https://www.youtube.com/catv810) – click*

*“live now”. If you're calling in from phone dial: (415) 762-9988 Type in the Room ID: 549-799-933 followed by #. Press # a second time. Press \*9 to raise your hand for public comment.*

*b) Providing public notice of instructions for accessing the meeting. We previously gave notice to the public of the necessary information for accessing this meeting, including how to access the meeting using telephone, zoom and youtube.com in our posted meeting agenda.*

*[Instructions have also been provided on the town website on the “Agendas and Minutes.”]*

*c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access. If anybody has a problem, please call 802-369-9036 and*

*d) Continuing the meeting if necessary. In the event the public is unable to access this meeting, it will be continued to a time and place certain.*

*Please note that all votes taken during this meeting that are not unanimous will be done by roll call vote, in accordance with the law.*

*Let's start the meeting by taking a roll call attendance of all Selectboard members participating in the meeting.*

I. **Call to Order the Selectboard Meeting:** Selectboard Chair, Dan Fraser called the meeting to order at 6:00 P.M.

II. **Pledge of Allegiance:** Selectboard Chair, Dan Fraser led the Pledge of Allegiance.

III. **Local Liquor Control Board: N/A**

IV. **Order of Agenda:**

Selectboard Clerk, Kim Souza, added an item to propose the idea of a community discussion around Policing with Chief Kasten.

Selectboard Vice Chair, Simon Dennis, added 2 items:

1. A potential revision of the contract that the Town has with the Interim Town Manager, Patrick MacQueen
2. Add some workshop time space for Reviewing and Ratifying Budget Guidance Memo

V. **Selectboard**

1. **Public, Selectboard Comments and Announcements**

**Public Comments:** N/A

**Selectboard Comments:**

Selectboard Member, Joe Major wanted to recognize a member our Community, Vera Rivard, a swimmer at the Upper Valley Aquatic Center, whom a little over a week ago, swam the English Chanel at age 16, 33 miles in a little over 14 hours.

2. **Appointments**

- a. Please consider the re-appointment of Jon Bouton to the Conservation

Commission for a four-year term beginning September 8, 2020 and expiring on September 7, 2024.

**Selectboard Clerk, Kim Souza made the motion to reappoint Jon Bouton to the Conservation Commission for a four-year term beginning September 8, 2020 and expiring September 7, 2024. Selectboard member, Joseph Major seconded the motion. All were in favor and the motion passed.**

**3. Town Manager's Report: Significant Activity Report ending September 5, 2020.**

Link: <https://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/193>

**4. Board Reports, Motions & Ordinances:**

- a. Renew Bugbee Rental Agreement (motion required)

**Selectboard Vice Chair, Simon Dennis made the motion to pass the Memorandum of Agreement between the Town of Hartford and White River Council on Aging, for the period of July 1<sup>st</sup>, 2020 to June 30<sup>th</sup> 2025. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.**

- b. Solid Waste (motion required)

Director of Public Works, Hannah Tyler, presented the situation at the Transfer Station and the study that was done in 2012. After lengthy discussions an RFP was proposed. The RFP is for the purposes of making recommendations regarding a business plan of Hartford Transfer Station and the various options to relate with Hartford Transfer Station not to exceed \$15000. Infrastructure needed, amendments and repairs, and recommendation regarding the various options for HTF to include closing it all together, decrease days of operation to 2 days of week or maintaining current service – the contract should not exceed \$15000.

**Selectboard Vice Chair, Simon Dennis, made the motion to direct the Town Manager to authorize the Director of Public Works to release an RFP not to exceed \$15000. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.**

- c. Encampment for Homeless(information only)

Interim Town Manager, Patrick MacQueen presented his memo with action, questions and recommendations.

There were identified 6 possible locations 5 in Kings HWY area and one on the other side of Quechee. The Town is still searching for clarification regarding the compliance with its own zoning, as there are voices that

indicate that depending on the function of a facility the Town can be exempt from the zoning rules.

After further discussion, Selectboard Vice-Chair Simon Dennis, proposed that the next step should be for him to go and investigate the 6 locations and investigate the management of the camp site and bring forward a plan.

**Added Item: 4.d.** Interim Town Manager Contract Amendment – from 24 hours limit time to 30 hours limit (motion required)

**Selectboard Member, Emma Behrens, made the motion to retroactively amend the contract with Interim Town Manager to allow up to 30 hours per week. Selectboard Member, Joseph Major seconded the motion. All were in favor and the motion passed.**

**4.e.** Reviewing and Ratifying Budget Guidance Memo (motion required)

**Selectboard Clerk, Kim Souza, made the motion to ratify the 2021- 2022 Budget Guidance Memo as amended. Selectboard Member, Emma Behrens seconded the motion. All were in favor and the motion passed.**

**4.f.** Community Discussion on policing (information only)

It was discussed that there will be a future community discussion where Chief Kasten will be present.

## **VI. Commission Meeting Reports:**

Emma Behrens attended 1<sup>st</sup> meeting with the Conservation Commission, they will be bringing a Forest Management Plan on the table for approval.

Kim Souza – the VCDP micro grants for the rest of the recipients that did not get picked, possibility;

Alan Johnson – the Climate Advisory Comity release funds for consultant to develop the Plan, from 10/12 applicants they are down to 2

Simon Dennis - poster/banner campaign to wear a face mask for safety

## **VII. Consent Agenda (Motion required)**

**Selectboard Member, Alan Johnson, made the motion to accept the consent agenda. Selectboard Member, Joe Major seconded the motion. All were in favor and the motion passed.**

Approve Payroll Ending: 9/05/2020

Approve Meeting Minutes of: 8/25/2020, 9/01/2020 and 9/02/2020

Approve A/P Manifest of: 9/04/2020 & 9/10/2020  
Selectboard Meeting Dates of:  
Already Approved: 9/22/2020, 10/6/2020 and 10/20/2020

- VIII. **Executive Session: Selectboard Member, Alan Johnson made the motion to go into Executive Session for Discussion of the appointment of a Town Manager under the provision of Title1, Section 313(a)(3) of the Vermont Statues. Selectboard Clerk, Kim Souza seconded the motion. All were in favor and the motion passed. Selectboard Member, Emma Behrens made the motion to close the executive session at 9:26 P.M. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.**

- IX. **Adjourn the Selectboard Meeting (Motion required):**

**Selectboard Clerk, Kim Souza, made the motion to Adjourn the meeting at 9:27 P.M. Selectboard Member, Emma Behrens, seconded the motion. All were in favor and the motion passed.**

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.





**TOWN OF HARTFORD  
SELECTBOARD EMERGENCY MEETING MINUTES**

Thursday, September 10, 2020 at 8 P.M.

Hartford Town Hall

171 Bridge Street

White River Junction VT 05001

**Present:** Dan Fraser, Selectboard Chair; Simon Dennis, Selectboard Vice Chair; Alicia Barrow, Selectboard Member; Alan Johnson, Selectboard Member; Joseph Major, Selectboard Member; Kim Souza, Selectboard Clerk; Emma Behrens, Selectboard Member; Don Jutton, MRI; Town Manager candidate

1. Call to Order by Dan Fraser at 7:55 P.M.
2. Executive Session – Public Officer Appointment/Exempt Document

**Simon Dennis made the motion at 7:56 P.M. In accordance with Vermont's Open Meeting Law requirements,**

**I move that the Selectboard enter into Executive Session to discuss the employment, appointment, or evaluation of a Public Officer under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes and to discuss or consider records or documents that are exempt from the public records laws under the provisions of Title 1, Section 313 (a)(6) of the Vermont Statutes. Emma Behrens seconded the motion. All were in favor and the motion passed.**

**Emma Behrens made the motion at 10:53 P.M. to close the Executive Session. Joe Major seconded the motion. All were in favor and the motion passed.**

3. Adjourn

**Kim Souza made the motion to Adjourn the meeting at 10:54 P.M. Alicia Barrows seconded the motion. All were in favor and the motion passed.**



**TOWN OF HARTFORD  
SELECTBOARD EMERGENCY MEETING  
MINUTES**

Tuesday, September 15, 2020 at 6:00 PM  
Hartford Town Hall  
171 Bridge Street  
White River Junction, VT 05001

**This meeting was conducted in compliance with Vermont  
Open Meeting Law with electronic participation.**

**Present at Town Hall:** Dan Fraser, Selectboard Chair; Patrick MacQueen,  
Interim Town Manager

**Present via ZOOM:** Simon Dennis, Selectboard Vice Chair; Alicia Barrow,  
Selectboard Member; Alan Johnson, Selectboard Member; Kim Souza,  
Selectboard Clerk; Emma Behrens, Selectboard Member; Joseph Major,  
Selectboard Member; Don Jutton, MRI.

1. Call to Order by Selectboard Chair, Dan Fraser at 6:05 P.M.
2. Executive Session – Public Officer Appointment/Exempt Document

**Selectboard Member, Emma Behrens made the motion that  
In accordance with Vermont's Open Meeting Law requirements, I move that  
the Selectboard enter into Executive Session to discuss the employment,  
appointment, or evaluation of a Public Officer under the provisions of Title 1,  
Section 313(a)(3) of the Vermont Statutes and to discuss or consider records  
or documents that are exempt from the public records laws under the  
provisions of Title 1, Section 313 (a)(6) of the Vermont Statutes.  
Selectboard Member, Alan Johnson seconded the motion. All were in favor  
and the motion passed.**

**Selectboard Member, Alan Johnson made the motion to close the Executive Session. Selectboard Member, Emma Behrens seconded the motion. All were in favor and the motion passed.**

3. Adjourn

**Selectboard Member, Alan Johnson made the motion to adjourn the meeting at 9:22 P.M. Selectboard Member, Emma Behrens seconded the motion. All were in favor and the motion passed.**

Report Date: 9/17/20  
12:18PM

**Payment Manifest**  
**by Vendor ID**  
**Town of Hartford**

Check Date: 9/18/2020 - 9/18/2020

Page: 1  
User: florentina  
Report: APINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
13-0200	TIF TAX REVENUE				
049355	VERMONT, STATE OF	STATE OF VERMONT	9/18/2020		1002
2020-1	Hartford TIF District Audit 1 - 50%	0.00	\$38,651.00	0.00	38,651.00
Desc:	Hartford TIF District Audit 1 - 50%	Acct: 13-500-500-0500	Exp Reimb by TIF Tax Revenue		
	Vendor Total:		38,651.00	0.00	38,651.00
13-0200	Revaluation Reserve		Bank Total:		38,651.00
25-0174	Revaluation Reserve				
009570	CHARLES MERRIMAN, PLC		9/18/2020		1042
11	LEGAL FEES: MISCELLANEOUS	0.00	\$802.50	0.00	802.50
Desc:	LEGAL FEES: MISCELLANEOUS	Acct: 25-985-100-0174	Revaluation Exp		
	Vendor Total:		802.50	0.00	802.50
25-0174	Highway Infrastructure		Bank Total:		802.50
25-0311	Highway Infrastructure				
003755	B.U.R. CONSTRUCTION, LLC		9/18/2020		1031
2020-6 B	US RT 5 & SYKES MTN AVE 09.08.20	80.00	\$80.00	0.00	80.00
Desc:	US RT 5 & SYKES MTN AVE 09.08.20	Acct: 11-316-017-2011	SIDEWALKS - SYKES AVE		
	Vendor Total:		80.00	0.00	80.00
25-0311	GENERAL FUND - MASCOMA		Bank Total:		80.00
FUND 1 0	GENERAL FUND - MASCOMA				
000890	ADVANCED LIFE SUPPORT		9/18/2020		70529
104305	PARAMEDIC REFRESHER COURSE	0.00	\$2,400.00	0.00	2,400.00
Desc:	PARAMEDIC REFRESHER COURSE	Acct: 10-221-315-0000	RECRUITMENT & TRAINING		
	Vendor Total:		2,400.00	0.00	2,400.00
000900	ADVANCE TRANSIT		9/18/2020		70530
'20/'21	Social Svc Approp AUG FYE2021	0.00	\$40,875.00	0.00	40,875.00
Desc:	Soc Svc Approp Aug	Acct: 10-425-316-0100	APPROP-ADVANCE TRANSIT		
	Vendor Total:		40,875.00	0.00	40,875.00
001170	AIRGAS, INC.	AIRGAS USA, LLC	9/18/2020		70531
9104745839	OXYGEN	0.00	\$16.42	0.00	16.42
Desc:	OXYGEN	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
	Vendor Total:		16.42	0.00	16.42
001665	ALPINE SOFTWARE CORP		9/18/2020		70532
HART-026	SOFTWARE MOVED TO SERVER	0.00	\$540.00	0.00	540.00
Desc:	SOFTWARE MOVED TO SERVER	Acct: 10-221-318-0000	CONTRACTED SERVICES		
	Vendor Total:		540.00	0.00	540.00
002960	ASSOC OF VERMONT CONSERVATION	AVCC	9/18/2020		70533
2020	2020 Membership (July 20 - June 21)	0.00	\$50.00	0.00	50.00

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: 2020 Membership (July 20 - June 21)	Acct: 10-611-313-0000	MEMBERSHIP DUES		
	Vendor Total:		50.00	0.00	50.00
003450	AUTOZONE		9/18/2020		70534
5120436518	CAR 2 BRAKE KIT	0.00	\$549.89	0.00	549.89
	Desc: CAR2 BRAKE KIT	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		549.89	0.00	549.89
003755	B.U.R. CONSTRUCTION, LLC		9/18/2020		70535
2020-6 A	US RT 5 & SYKES MTN AVE 09.08.20	189,802.06	\$193,802.06	0.00	193,802.06
	Desc: Sykes Roundabout Grant Portion	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113/5		
	Desc: Upper Sykes Sidewalk Portion	Acct: 70-623-318-7021	CONTRACTED SERVICES(GRANT EHI		
	Desc: Non-participating expenses	Acct: 10-311-318-0000	CONTRACTED SERVICES		
	Vendor Total:		193,802.06	0.00	193,802.06
004854	BENISTAR/HARTFORD		9/18/2020		70536
09012020	RETIREE SCIPS SEPTEMBER 2020	0.00	\$2,032.95	0.00	2,032.95
	Desc: retirees	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Desc: retirees	Acct: 10-271-418-0100	RETIREE HEALTH INSURANCE		
	Desc: retirees	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
10012020	RETIREE SCIPS OCTOBER 2020	0.00	\$2,032.95	0.00	2,032.95
	Desc: retirees scripts	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Desc: retirees scripts	Acct: 10-271-418-0100	RETIREE HEALTH INSURANCE		
	Desc: retirees scripts	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		4,065.90	0.00	4,065.90
005850	BLODGETT SUPPLY CO INC		9/18/2020		70537
S025769658.001	PARTS	0.00	\$78.96	0.00	78.96
	Desc: PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		78.96	0.00	78.96
005951	BLUE CROSS BLUE SHIELD VT	BC/BS OF VERMONT	9/18/2020		70538
OCT'20	HEALTH INS - OCT 2020	15,085.28	\$106,647.41	0.00	106,647.41
	Desc: Health Insurance	Acct: 10-121-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-121-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 10-151-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-171-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 10-174-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-175-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-181-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-211-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 10-221-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 10-271-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-311-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-321-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-325-220-0000	BC/BS		

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Vendor ID	Vendor Name	Payee Name		Check Date	Check No.	
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Health Insurance	Acct: 10-511-220-0000		BC/BS		
	Desc: Health Insurance	Acct: 10-521-220-0000		BC/BS		
	Desc: Health Insurance	Acct: 10-521-418-0100		RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 10-622-220-0000		BC/BS		
	Desc: Health Insurance	Acct: 30-971-220-0000		BC/BS		
	Desc: Health Insurance	Acct: 30-975-220-0000		BC/BS		
	Desc: Health Insurance	Acct: 30-975-418-0100		RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 50-954-220-0000		BC/BS		
	Desc: Health Insurance	Acct: 50-955-220-0000		BC/BS		
	Desc: Health Insurance	Acct: 50-955-418-0100		RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 55-955-220-0000		BC/BS		
	Desc: Health Insurance	Acct: 55-955-418-0100		RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 60-961-220-0000		BC/BS		
	Desc: Health Insurance	Acct: 60-961-418-0100		RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 60-965-220-0000		BC/BS		
	Desc: Health Insurance	Acct: 60-965-418-0100		RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 65-963-220-0000		BC/BS		
	Desc: Health Insurance	Acct: 65-965-220-0000		BC/BS		
	Desc: Health Insurance	Acct: 65-965-418-0100		RETIREE HEALTH INSURANCE		
		Vendor Total:		106,647.41	0.00	106,647.41
006100	BMO FINANCIAL GROUP			9/18/2020		70539
	Delisle 08/16-27/20	Delisle, Jeremy - DPW	183.45	\$183.45	0.00	183.45
	Desc: VRWA-Zoom Webinar	Acct: 65-963-315-0000		RECRUITMENT & TRAINING		
	Desc: Amazon-White Boards	Acct: 50-955-323-0000		MATERIAL & SUPPLIES		
	Desc: Amazon-White Boards	Acct: 55-955-323-0000		MATERIALS & SUPPLIES		
	Desc: Amazon-White Boards	Acct: 60-965-323-0000		MATERIAL & SUPPLIES		
	Desc: Amazon-Carberator Kit	Acct: 65-963-321-0000		REPAIRS & MAINT-VEHICLES		
	Dube 08/16-27/20	Dube, Chris - FD	0.00	\$177.90	0.00	177.90
	Desc: NARescue-Tags Triage	Acct: 10-221-331-0500		MEDICAL EQUIPMENT & SUPPLIES		
	Hedges 08/16-27/20	Hedges, Charles - FD	0.00	\$87.65	0.00	87.65
	Desc: USPS-Postage SCBA	Acct: 10-221-322-0000		POSTAGE		
	Jay 08/16-27/20	McDonough, Jay - REC	0.00	\$1.91	0.00	1.91
	Desc: RedBox-Movie in the Park	Acct: 10-514-323-0000		MATERIAL & SUPPLIES		
	Kasten 08/16-27/20	Kasten, Phil - PD	0.00	\$667.87	0.00	667.87
	Desc: HomeDepot-Office Supples	Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
	Desc: ENTERPRISE-DETECTIVES CAR	Acct: 10-211-331-0000		DEPARTMENT EQUIPMENT		
	Lana 08/16-27/20	Livingston, Lana - Admin	0.00	\$245.53	0.00	245.53
	Desc: Town Manager Recruitment	Acct: 10-111-315-0000		RECRUITMENT & TRAINING		
	Nulty 08/16-27/20	Nulty, Paula - Admin	0.00	\$60.00	0.00	60.00
	Desc: VTGovtSvcs-Background Cheks	Acct: 10-121-323-0000		MATERIAL & SUPPLIES		
	O'Neil 08/16-27/20	O'Neil, Lisa - TC	0.00	\$21.30	0.00	21.30
	Desc: USPS-Postage Tax Appeals	Acct: 10-151-322-0000		POSTAGE		
	Ostrout 08/16-27/20	Ostrout, Gail - FIN	0.00	\$390.29	0.00	390.29
	Desc: Loddging & Meals Tax Colection/COVI	Acct: 10-171-417-0017		EXTRAORDINARY EXP : COVID-19		
	Desc: Walmart-Binders	Acct: 10-171-323-0000		MATERIAL & SUPPLIES		
	Perry 08/16-27/20	Perry, Diane - PD	0.00	\$288.01	0.00	288.01
	Desc: IDWholesaler-ID Card Holder	Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
	Desc: Kokopelli-Commendation Bars	Acct: 10-211-326-0000		PURCHASE UNIFORMS & CLEANING		
	Rowlee 08/16-27/20	Rowlee, David - FD	0.00	\$144.47	0.00	144.47

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Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Worden-Tank/Vent Cap	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
	Desc: UPS-Postage	Acct: 10-221-322-0000	POSTAGE		
Vail 08/16-27/20	Vail, Brad - PD	0.00	\$288.15	0.00	288.15
	Desc: Fredpryor - Course Fee	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
	Desc: Blade-Tech - Double Mag Pouch	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
	Desc: USPS-Postage	Acct: 10-211-322-0000	POSTAGE		
Walsh 08/16-27/20	Walsh, Dillon - IT	0.00	\$1,013.51	0.00	1,013.51
	Desc: Amazon-Velcro Cable Ties	Acct: 10-181-331-0000	DEPARTMENT EQUIPMENT		
	Desc: Logmein-Remote Subscription	Acct: 10-131-318-0000	CONTRACTED SERVICES		
	Desc: IndustrialNetwork-Power Cables	Acct: 10-181-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Cooney 08/16-27/20	Cooney, Scott - FD	0.00	\$145.34	0.00	145.34
	Desc: Amazon-Office Suppleis	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Desc: Amazon-Cleaning Supplies	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		3,715.38	0.00	3,715.38
006200	BOB'S SERVICE CENTER, INC		9/18/2020		70540
55744	CRUISER TOWED TO PD	0.00	\$98.50	0.00	98.50
	Desc: CRUISER TOWED TO PD	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		98.50	0.00	98.50
006889	BOUTON, JONATHAN	JONATHAN BOUTON	9/18/2020		70541
05.07.2020	Materials for Town Forest Maintenan	0.00	\$150.00	0.00	150.00
	Desc: Materials for Town Forest Maintenan	Acct: 10-624-318-0000	CONTRACTED SERVICES		
	Vendor Total:		150.00	0.00	150.00
007201	BRODART CO.		9/18/2020		70542
B5965008	HARDCOVERS	0.00	\$45.89	0.00	45.89
	Desc: HARDCOVERS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B5964968	HARDCOVERS	0.00	\$11.56	0.00	11.56
	Desc: HARDCOVERS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
	Vendor Total:		57.45	0.00	57.45
008823	CATV		9/18/2020		70543
'20/'21	Social Svc Approp AUG FYE2021	0.00	\$2,500.00	0.00	2,500.00
	Desc: Social Svc Approp Feb	Acct: 10-425-316-0110	APPROP - COMMUNITY ACCESS TELI		
	Vendor Total:		2,500.00	0.00	2,500.00
009060	CENTRALSQUARE TECHNOLOGIES, LLC		9/18/2020		70544
Q-01627	ANNUAL SERVICE CONTRACT	0.00	\$3,642.04	0.00	3,642.04
	Desc: ANNUAL SERVICE CONTRACT	Acct: 10-221-318-0000	CONTRACTED SERVICES		
	Vendor Total:		3,642.04	0.00	3,642.04
009140	CENTRAL VERMONT PROPERTIES		9/18/2020		70545
9500216327	PIPE CROSSING RENT - 243 SHERBRC	60.00	\$60.00	0.00	60.00
	Desc: PIPE CROSSING RENT - 243 SHERBROOKE	Acct: 50-955-317-0000	PERMITS & LICENSES		
	Vendor Total:		60.00	0.00	60.00
009800	CHRISTIAN STREET CEMETERY ASSOC		9/18/2020		70546

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Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
'20/'21	Cemetery Approp Aug FYE2021	0.00	\$2,200.00	0.00	2,200.00
Desc: Cemetery Approp Aug		Acct: 10-341-316-0100	APPROP CHRISTIAN ST CEMETERY		
	Vendor Total:		2,200.00	0.00	2,200.00
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M	9/18/2020		70547
4061193013	UNIFORMS	103.06	\$103.06	0.00	103.06
Desc: UNIFORMS		Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4061193047	UNIFORMS	0.00	\$221.31	0.00	221.31
Desc: UNIFORMS		Acct: 10-325-326-0000	UNIFORMS		
4061193059	UNIFORMS	80.20	\$80.20	0.00	80.20
Desc: UNIFORMS		Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4061389256	UNIFORMS	67.79	\$67.79	0.00	67.79
Desc: UNIFORMS		Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
	Vendor Total:		472.36	0.00	472.36
012665	DANIELS, WANDA	WANDA DANIELS	9/18/2020		70548
SEP'20	Ret Reimburs Sept 2020	0.00	\$229.17	0.00	229.17
Desc: Ret reimburs Sept 2020		Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		229.17	0.00	229.17
013653	DENNISON LUBRICANTS INC		9/18/2020		70549
3406583	Oil and transmiion fluid	0.00	\$1,078.05	0.00	1,078.05
Desc: Oil and transmiion fluid		Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
Desc: Oil and transmiion fluid		Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
	Vendor Total:		1,078.05	0.00	1,078.05
013680	GARTH BROOKS	DESORCIE EMERGENCY PRODUCTS LLC	9/18/2020		70550
16236	PARTS	0.00	\$457.00	0.00	457.00
Desc: PARTS		Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		457.00	0.00	457.00
016150	FAMILY PLACE	THE FAMILY PLACE INC.	9/18/2020		70551
'20/'21	Social Svc Approp AUG FYE2021	0.00	\$4,750.00	0.00	4,750.00
Desc: Social Svc Approp Aug		Acct: 10-424-316-0100	APPROP FAMILY PLACE		
	Vendor Total:		4,750.00	0.00	4,750.00
016390	FASTENAL COMPANY		9/18/2020		70552
NHWES86109	BATTERIES	22.75	\$22.75	0.00	22.75
Desc: BATTERIES		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		22.75	0.00	22.75
016900	FIRE TECH & SAFETY		9/18/2020		70553
189549	TEST FEE	0.00	\$60.00	0.00	60.00
Desc: TEST FEE		Acct: 10-221-318-0000	CONTRACTED SERVICES		
189659	AIR SAVER SWITCH	0.00	\$76.86	0.00	76.86
Desc: AIR SAVER SWITCH		Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT		
	Vendor Total:		136.86	0.00	136.86



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Detail: Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
017110	FISHER AUTO PARTS, INC				9/18/2020	70554
301-049541	PARTS		141.04	\$141.04	0.00	141.04
Desc: PARTS		Acct: 30-971-321-0000		REPAIRS & MAINT-VEHICLES		
301-049565	RETURN PARTS		-93.23	\$-93.23	0.00	-93.23
Desc: RETURN PARTS		Acct: 30-971-321-0000		REPAIRS & MAINT-VEHICLES		
Vendor Total:				47.81	0.00	47.81
018131	GENERAL CODE, LLC				9/18/2020	70555
CMS0022190	LASERFICHE ANNUAL MAINT 07.28.21		4,086.24	\$13,281.00	0.00	13,281.00
Desc: Laserfiche contribution		Acct: 10-151-318-0000		CONTRACTED SERVICES		
Desc: laserfiche contribution		Acct: 10-511-318-0000		CONTRACTED SERVICES		
Desc: laserfiche contribution		Acct: 10-121-318-0000		CONTRACT SERVICES		
Desc: laserfiche contribution		Acct: 10-622-318-0000		CONTRACTED SERVICES		
Desc: laserfiche contribution		Acct: 10-174-318-0000		CONTRACTED SERVICES		
Desc: laserfiche contribution		Acct: 10-171-318-0000		CONTRACTED SERVICES		
Desc: laserfiche contribution		Acct: 10-211-318-0000		CONTRACTED SERVICES		
Desc: laserfiche contribution		Acct: 10-221-318-0000		CONTRACTED SERVICES		
Desc: laserfiche contribution		Acct: 10-325-318-0000		CONTRACT SERVICES		
Desc: laserfiche contribution		Acct: 50-955-318-0000		CONTRACTED SERVICES		
Desc: laserfiche contribution		Acct: 55-955-318-0000		CONTRACTED SERVICES		
Desc: laserfiche contribution		Acct: 60-965-318-0000		CONTRACTED SERVICES		
Desc: laserfiche contribution		Acct: 65-965-318-0000		CONTRACTED SERVICES		
Vendor Total:				13,281.00	0.00	13,281.00
018775	GOOD BEGINNINGS				9/18/2020	70556
'20/'21	Social Svc Approp AUG FYE2021		0.00	\$2,275.00	0.00	2,275.00
Desc: Social Svc Approp Aug		Acct: 10-412-316-0500		APPROP - GOOD BEGINNINGS OF UV		
Vendor Total:				2,275.00	0.00	2,275.00
018815	GOOD NEIGHBOR HEALTH CLINIC				9/18/2020	70557
'20/'21	Social Svc Approp AUG FYE2021		0.00	\$3,750.00	0.00	3,750.00
Desc: Social Svc Approp AUG FYE2021		Acct: 10-412-316-0300		APPROP GOOD NEIGHBOR CLINIC		
Vendor Total:				3,750.00	0.00	3,750.00
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP			9/18/2020	70558
49424000005AUG'20	VA CUTOFF RD		25.08	\$25.08	0.00	25.08
Desc: VA CUTOFF RD		Acct: 50-954-329-0000		ELECTRICITY		
49672200000AUG'20	RTE WEST HTFD & QUE		0.00	\$510.16	0.00	510.16
Desc: RTE WEST HTFD & QUE		Acct: 10-314-329-0000		ELECTRICITY		
49762000005AUG'20	BRIDGE ST PUMP STN -WW		115.57	\$115.57	0.00	115.57
Desc: BRIDGE ST PUMP STN -WW		Acct: 60-964-329-0000		ELECTRICITY		
62592200000AUG'20	WOODSTOCK RD QUECHEE SALT		0.00	\$20.49	0.00	20.49
Desc: WOODSTOCK RD QUECHEE SALT		Acct: 10-314-329-0000		ELECTRICITY		
62713200004AUG'20	WOODSTOCK RD HEAT TAPE		20.49	\$20.49	0.00	20.49
Desc: WOODSTOCK RD HEAT TAPE		Acct: 55-954-329-0000		ELECTRICITY		
67303200009AUG'20	78 MURPHYS RD PUMP STN		147.85	\$147.85	0.00	147.85
Desc: 78 MURPHYS RD PUMP STN		Acct: 65-964-329-0000		ELECTRICITY		
74713200009AUG'20	WOODSTOCK RD ST LIGHTS		0.00	\$34.19	0.00	34.19

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: WOODSTOCK RD ST LIGHTS	Acct: 10-314-329-0000	ELECTRICITY		
74856156851AUG'20	97 S MAIN ST CHARGING STN	0.00	\$57.18	0.00	57.18
	Desc: 97 S MAIN ST CHARGING STN	Acct: 10-314-329-0100	ELECTRICITY - CHARGING STATION		
77303200008AUG'20	LAKE PINNEO WW PUMP	37.96	\$37.96	0.00	37.96
	Desc: LAKE PINNEO WW PUMP	Acct: 65-964-329-0000	ELECTRICITY		
78840100008AUG'20	RAILRD ROW - ENGINE 494	0.00	\$52.10	0.00	52.10
	Desc: RAILRD ROW - ENGINE 494	Acct: 10-521-329-0000	ELECTRICITY		
84443200005AUG'20	WATERMAN HL	0.00	\$37.22	0.00	37.22
	Desc: WATERMAN HL	Acct: 10-314-329-0000	ELECTRICITY		
87303200007AUG'20	QUECHEE HARTLAND RD	178.68	\$178.68	0.00	178.68
	Desc: QUECHEE HARTLAND RD	Acct: 65-964-329-0000	ELECTRICITY		
97303200006AUG'20	NOYES LN PUMP STN - WW	26.47	\$26.47	0.00	26.47
	Desc: NOYES LN PUMP STN - WW	Acct: 65-964-329-0000	ELECTRICITY		
97762000004AUG'20	N MAIN ST LIGHTS	0.00	\$47.19	0.00	47.19
	Desc: N MAIN ST LIGHTS	Acct: 10-314-329-0000	ELECTRICITY		
04832000006AUG'20	S MAIN ST PUMP STN - WW	177.99	\$177.99	0.00	177.99
	Desc: S MAIN ST PUMP STN - WW	Acct: 60-964-329-0000	ELECTRICITY		
08303200003AUG'20	DEWEY FAM RD	101.01	\$101.01	0.00	101.01
	Desc: DEWEY FAM RD	Acct: 65-964-329-0000	ELECTRICITY		
09832000005AUG'20	BRIGGS PARK - MAIN ST - REC	0.00	\$20.91	0.00	20.91
	Desc: BRIGGS PARK - MAIN ST - REC	Acct: 10-521-329-0000	ELECTRICITY		
23833000005AUG'20	RT 5 HIGHLAND AVE	0.00	\$79.68	0.00	79.68
	Desc: RT 5 HIGHLAND AVE	Acct: 10-314-329-0000	ELECTRICITY		
33833000004AUG'20	MAXFIELD PUMP STA	58.08	\$58.08	0.00	58.08
	Desc: MAXFIELD PUMP STA	Acct: 60-964-329-0000	ELECTRICITY		
34591000004AUG'20	RADIO TOWER	0.00	\$133.68	0.00	133.68
	Desc: RADIO TOWER	Acct: 10-271-329-0000	ELECTRICITY		
34926000000AUG'20	PARK/LEHMAN BRIDGE LGTS-HWY	0.00	\$94.56	0.00	94.56
	Desc: PARK/LEHMAN BRIDGE LGTS-HWY	Acct: 10-314-329-0000	ELECTRICITY		
37762000000AUG'20	N MAIN ST TRAFFIC LIGHTS	0.00	\$38.86	0.00	38.86
	Desc: N MAIN ST TRAFFIC LIGHTS	Acct: 10-314-329-0000	ELECTRICITY		
38035000009AUG'20	OLCOTT COMMERCE PARK - WW	127.92	\$127.92	0.00	127.92
	Desc: OLCOTT COMMERCE PARK - WW	Acct: 60-964-329-0000	ELECTRICITY		
44926000009AUG'20	STREET LIGHTS - HWY	0.00	\$2,098.76	0.00	2,098.76
	Desc: STREET LIGHTS - HWY	Acct: 10-314-329-0000	ELECTRICITY		
48832000003AUG'20	AEBORETUM LN SPORTS PARK	79.34	\$79.34	0.00	79.34
	Desc: AEBORETUM LN SPORTS PARK	Acct: 60-964-329-0000	ELECTRICITY		
Vendor Total:			4,321.42	0.00	4,321.42
020701	HANOVER, TOWN OF	TOWN OF HANOVER	9/18/2020		70559
00439	ELAN FEES JULY 30 TO AUG 29	0.00	\$224.87	0.00	224.87
	Desc: ELAN FEES JULY 30 TO AUG 29	Acct: 10-271-320-0100	EQUIP OPERATION-COMMUNICATION		
Vendor Total:			224.87	0.00	224.87
020800	HARTFORD CEMETERY ASSOCIATION		9/18/2020		70560
'20/'21	Cemetery Approp Aug FYE2021	0.00	\$36,250.00	0.00	36,250.00
	Desc: Cemetery Approp Aug	Acct: 10-341-316-0200	APPROP HARTFORD CEMETERY		

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Vendor Total:			36,250.00	0.00	36,250.00
020830	HARTFORD COMMUNITY COALITION		9/18/2020		70561
'20/'21	Social Svc Approp AUG FYE2021	0.00	\$12,500.00	0.00	12,500.00
Desc:	Soc Svc Approp Aug	Acct: 10-425-316-0205	APPROP - HARTFORD COMMUNITY C		
Vendor Total:			12,500.00	0.00	12,500.00
020840	HARTFORD HISTORICAL SOCIETY		9/18/2020		70562
'20/'21	Social Svc Approp AUG FYE2021	0.00	\$5,000.00	0.00	5,000.00
Desc:	Social Svc Approp AUG	Acct: 10-425-316-0200	APPROP-HARTFORD HISTORICAL SO		
Vendor Total:			5,000.00	0.00	5,000.00
020900	HARTFORD LIBRARY, INC		9/18/2020		70563
'20/'21	FY21 Library Appropriations Aug	0.00	\$52,250.00	0.00	52,250.00
Desc:	FY21 Library Appropriations Aug	Acct: 10-712-316-0100	APPROP - HARTFORD LIBRARY		
Vendor Total:			52,250.00	0.00	52,250.00
021950	HEADREST		9/18/2020		70564
'20/'21	Social Svc Approp AUG FYE2021	0.00	\$3,500.00	0.00	3,500.00
Desc:	Social Svc Approp AUG	Acct: 10-413-316-0100	APPROP HEADREST		
Vendor Total:			3,500.00	0.00	3,500.00
022025	HEALTH EQUITY, INC.		9/18/2020		70565
4JS0NJO	HRA 2020	661.64	\$2,954.44	0.00	2,954.44
Desc:	RA Replenish HRA 2020	Acct: 10-121-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RA Replenish HRA 2020	Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RA Replenish HRA 2020	Acct: 10-174-225-0000	HRA/CHOICECARE CARD		
Desc:	RA Replenish HRA 2020	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RA Replenish HRA 2020	Acct: 10-311-225-0000	HRA/CHOICECARE CARD		
Desc:	RA Replenish HRA 2020	Acct: 10-325-225-0000	HRA/CHOICECARE CARD		
Desc:	RA Replenish HRA 2020	Acct: 10-521-225-0000	HRA/CHOICECARE CARD		
Desc:	RA Replenish HRA 2020	Acct: 30-975-225-0000	HRA/CHOICECARE CARD		
Desc:	RA Replenish HRA 2020	Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RA Replenish HRA 2020	Acct: 50-955-225-0000	HRA/CHOICECARE CARD		
Desc:	RA Replenish HRA 2020	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RA Replenish HRA 2020	Acct: 55-955-225-0000	HRA/CHOICECARE CARD		
Desc:	RA Replenish HRA 2020	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RA Replenish HRA 2020	Acct: 60-965-225-0000	HRA/CHOICECARE CARD		
Desc:	RA Replenish HRA 2020	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RA Replenish HRA 2020	Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
Desc:	RA Replenish HRA 2020	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
EBFHQ5J	HCRA 2020	0.00	\$718.24	0.00	718.24
Desc:	RA Replenish HCRA 2020	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
f467iib	DCRA 2020	0.00	\$185.18	0.00	185.18
Desc:	DCRA 2020 - KM	Acct: 10-012-200-0520	SECTION 125 DEPENDENT CARE ACC		
IQ4BSW1	HRA 2020	87.72	\$791.46	0.00	791.46
Desc:	RA Replenish HRA 2020	Acct: 10-121-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RA Replenish HRA 2020	Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE		
Desc:	RA Replenish HRA 2020	Acct: 10-174-225-0000	HRA/CHOICECARE CARD		

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		Desc: RA Replenish HRA 2020	Acct: 10-211-225-0000	HRA/CHOICECARE CARD			
		Desc: RA Replenish HRA 2020	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE			
		Desc: RA Replenish HRA 2020	Acct: 10-221-225-0000	HRA/CHOICECARE CARD			
		Desc: RA Replenish HRA 2020	Acct: 10-311-225-0000	HRA/CHOICECARE CARD			
		Desc: RA Replenish HRA 2020	Acct: 30-971-225-0000	HRA/CHOICECARE CARD			
		Desc: RA Replenish HRA 2020	Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE			
		Desc: RA Replenish HRA 2020	Acct: 50-954-225-0000	HRA/CHOICECARE CARD			
		Desc: RA Replenish HRA 2020	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE			
		Desc: RA Replenish HRA 2020	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE			
		Desc: RA Replenish HRA 2020	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE			
		Desc: RA Replenish HRA 2020	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE			
	O90KFK5	HCRA 2020	0.00	\$510.80	0.00	510.80	
		Desc: RA Replenish HCRA 2020	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT			
	SEP'20	MONTHLY FEES SEP'20	0.00	\$6.90	0.00	6.90	
		Desc: MONTHLY FEES SEP'20	Acct: 10-622-225-0000	HRA/CHOICECARE CARD			
		Desc: MONTHLY FEES SEP'20	Acct: 10-211-225-0000	HRA/CHOICECARE CARD			
		Vendor Total:		5,167.02	0.00	5,167.02	
022630	HIGH COUNTRY ALUMINUM PRODUCTS, LL			HIGH COUNTRY ALUMINUM PRODUCTS	9/18/2020	70566	
	15086	PARTS - NEW LADDER TRUCK		0.00	\$235.00	0.00	235.00
		Desc: PARTS - NEW LADDER TRUCK	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES			
		Vendor Total:		235.00	0.00	235.00	
023122	HORIZON BUSINESS GROUP, LLC				9/18/2020	70567	
	221088	MEDICAL SUPPLIES		0.00	\$272.80	0.00	272.80
		Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES			
		Vendor Total:		272.80	0.00	272.80	
023473	INGRAM LIBRARY SERVICES LLC				9/18/2020	70568	
	48007994	BOOKS		0.00	\$110.72	0.00	110.72
		Desc: BOOKS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY			
	48101350	BOOKS		0.00	\$179.50	0.00	179.50
		Desc: BOOKS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY			
		Vendor Total:		290.22	0.00	290.22	
024568	JAS, INC				9/18/2020	70569	
	40555	CAR 1 DENT REPAIRS		0.00	\$773.40	0.00	773.40
		Desc: CAR1 DENT REPAIRS	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES			
	40782	AMB 3 REPAIRS		0.00	\$1,141.20	0.00	1,141.20
		Desc: AMB 3 REPAIRS	Acct: 10-221-418-0503	Insurance Related Expenses REIMB			
	40783	AMB 3 REPAIRS		0.00	\$805.18	0.00	805.18
		Desc: AMB 3 REPAIRS	Acct: 10-221-418-0503	Insurance Related Expenses REIMB			
		Vendor Total:		2,719.78	0.00	2,719.78	
026165	KS STATEBANK				9/18/2020	70570	
	Pymt 4	H-4 Lease Payment	Acct#3352654	0.00	\$30,513.27	0.00	30,513.27
		Desc: H-4 Lease Payment	Acct: 10-321-331-0000	DEPARTMENT EQUIPMENT			
		Vendor Total:		30,513.27	0.00	30,513.27	

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027380	LEBANON FORD			9/18/2020	70571
410613/1	SERVICE - PD6	0.00	\$673.47	0.00	673.47
Desc: SERVICE - PD6		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
410755/1	BRAKES - PD10	0.00	\$998.04	0.00	998.04
Desc: BRAKES - PD10		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
410809/1	BRAKES - PD8	0.00	\$932.42	0.00	932.42
Desc: BRAKES - PD8		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			2,603.93	0.00	2,603.93
027400	LEBANON, CITY OF	CITY OF LEBANON		9/18/2020	70572
AUG'20	SW Tipping Fees Aug'20-LF	6,804.30	\$6,804.30	0.00	6,804.30
Desc: SW Tipping Fees Aug'20-LF		Acct: 30-974-318-0000	CONTRACTED SERVICES		
AUG'20 WW	GRIT DISPOSAL - AUG'20	5,039.25	\$5,039.25	0.00	5,039.25
Desc: August grit disposal		Acct: 60-961-318-0000	CONTRACTED SERVICES		
Vendor Total:			11,843.55	0.00	11,843.55
027700	DE LAGE LANDEN	DE LAGE LANDEN		9/18/2020	70573
69174985	LEASE COPIER - SEP'20 - ADMIN	0.00	\$200.02	0.00	200.02
Desc: LEASE COPIER - SEP'20 - ADMIN		Acct: 10-121-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Vendor Total:			200.02	0.00	200.02
028155	LORD, JEFFREY	JEFFREY LORD		9/18/2020	70574
PO#7249	REIMBURSEMENT-OP V TEST FEE	101.00	\$101.00	0.00	101.00
Desc: REIMBURSEMENT-OP V TEST FEE		Acct: 65-963-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			101.00	0.00	101.00
028500	LUNDRIGAN, SHAWN	SHAWN LUNDRIGAN		9/18/2020	70575
AUG'20	Retiree Reimburse Aug 2020	0.00	\$294.76	0.00	294.76
Desc: Retiree Reimburse Aug 2020		Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
SEP'20	Retiree Reimburse Aug and Sept 2020	0.00	\$294.76	0.00	294.76
Desc: Retiree Reimburse Sept 2020		Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			589.52	0.00	589.52
028888	LUNDRIGAN, JOYCE	JOYCE LUNDRIGAN		9/18/2020	70576
AUG'20	Retiree Reimburse Aug 2020	0.00	\$350.47	0.00	350.47
Desc: Retiree Reimburse Aug 2020		Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
SEP'20	Retiree Reimburse Sept 2020	0.00	\$350.47	0.00	350.47
Desc: Retiree Reimburse Sept 2020		Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			700.94	0.00	700.94
029096	MANBY, C ROBERT JR, PC	C. ROBERT MANBY JR., PC		9/18/2020	70577
4672	LEGAL FEES - MUSCO	0.00	\$400.00	0.00	400.00
Desc: Musco Lease Documents		Acct: 10-527-318-0000	CONTRACTED SERVICES		
4673	LEGAL FEES: VILLAGES - TAX INSTAL	0.00	\$75.00	0.00	75.00
Desc: LEGAL FEES: VILLAGES - TAX INSTALL		Acct: 10-141-318-0000	CONTRACTED SERVICES		
Vendor Total:			475.00	0.00	475.00

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029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC		9/18/2020	70578
212866012	OFFICE SUPPLIES	135.31	\$289.34	0.00	289.34
Desc: OFFICE SUPPLIES		Acct: 30-975-323-0000	MATERIAL & SUPPLIES		
Desc: OFFICE SUPPLIES		Acct: 10-325-323-0000	MATERIAL & SUPPLIES		
Desc: OFFICE SUPPLIES		Acct: 50-955-323-0000	MATERIAL & SUPPLIES		
Desc: OFFICE SUPPLIES		Acct: 60-965-323-0000	MATERIAL & SUPPLIES		
212904358	OFFICE SUPPLIES	0.00	\$4.79	0.00	4.79
Desc: OFFICE SUPPLIES		Acct: 10-325-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			294.13	0.00	294.13
030255	MCNEIL LEDDY & SHEAHAN, P.C.	MCNEIL LEDDY & SHEAHAN		9/18/2020	70579
300105AUG'20	PLANNING&ZONING-INV#34202	0.00	\$96.00	0.00	96.00
Desc: LEGAL SERVICES: EXECUSUITE MATTERS		Acct: 10-621-318-0000	CONTRACTED SERVICES		
Vendor Total:			96.00	0.00	96.00
031355	MITCHELL'S SCREEN PRINTING & EMBR			9/18/2020	70580
71377	POLICE ACADEMY CLOTHING-WASHB	0.00	\$195.00	0.00	195.00
Desc: POLICE ACADEMY CLOTHING-WASHBURN		Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
Vendor Total:			195.00	0.00	195.00
031390	MODERN CLEANERS & TAILORS, INC			9/18/2020	70581
1547	MONTHLY DRY CLEANING	0.00	\$707.50	0.00	707.50
Desc: MONTHLY DRY CLEANING		Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
Vendor Total:			707.50	0.00	707.50
031900	MT OLIVETT/ST ANTHONY'S CEMETERY			9/18/2020	70582
'20/'21	Cemetery Approp Aug FYE2021	0.00	\$5,100.00	0.00	5,100.00
Desc: Cemetery Approp Aug		Acct: 10-341-316-0300	APPROP MT OLIVET/ST ANTHONY		
Vendor Total:			5,100.00	0.00	5,100.00
031955	MUNICIPAL EMERGENCY SERVICES,INC	MUNICIPAL EMERGENCY SERVICES,INC		9/18/2020	70583
IN1495631	LADDER 1 HOSE	0.00	\$1,062.00	0.00	1,062.00
Desc: LADDER 1 HOSE		Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT		
IN1495651	FIRE PREVENTION UNIFORMS	0.00	\$183.81	0.00	183.81
Desc: FIRE PREVENTION UNIFORMS		Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
Vendor Total:			1,245.81	0.00	1,245.81
034925	NORTHEAST RESOURCE RECOVERY ASSC			9/18/2020	70584
75267	GLASS DISPOSAL & HAULING FEES	623.20	\$623.20	0.00	623.20
Desc: Clean Glass Disposal-Aug'20:-F		Acct: 30-971-318-0000	CONTRACTED SERVICES		
Desc: Glass Hauling Fees-Aug'20-LF		Acct: 30-971-318-0000	CONTRACTED SERVICES		
Vendor Total:			623.20	0.00	623.20
035000	NORTHEAST WASTE SERVICES	CASELLA WASTE SYSTEMS		9/18/2020	70585
0586004	CURBSIDE RECYCLING - AUG'20	21,994.64	\$21,994.64	0.00	21,994.64
Desc: Curbside Recyc. Mthly Chrgs Aug-'20		Acct: 30-931-318-0000	CONTRACTED SERVICES		
Desc: Curbside Recy Disp Z-Sort Aug'20-LF		Acct: 30-931-318-0000	CONTRACTED SERVICES		

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	0585942	MSW/RECYCLING - AUG'20	4,218.10	\$4,218.10	0.00	4,218.10
	Desc:	MSW Transport Aug'20-LF	Acct: 30-974-318-0000	CONTRACTED SERVICES		
	Desc:	Recyc. Transport Aug'20-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Desc:	Recyc Process Aug'20-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Desc:	Compost/Clean Wood Service Aug'20-L	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Vendor Total:			26,212.74	0.00	26,212.74
035002	CASELLA WASTE MANAGEMENT, INC		CASELLA WASTE SERVICES		9/18/2020	70586
	9600004155AUG'20	TRASH PICK-UP - AUG'20	0.00	\$192.77	0.00	192.77
	Desc:	TRASH PICK-UP	Acct: 10-211-318-0000	CONTRACTED SERVICES		
	Desc:	TRASH PICK-UP	Acct: 10-221-318-0000	CONTRACTED SERVICES		
	Desc:	TRASH PICK-UP	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Vendor Total:			192.77	0.00	192.77
035550	NUNEZ, JOHN T		JOHN T NUNEZ		9/18/2020	70587
	SEP'20	Ret Reimburs Sept 2020	0.00	\$229.17	0.00	229.17
	Desc:	Ret reimburs Sept 2020	Acct: 10-511-418-0100	Retiree Health Insurance		
	Vendor Total:			229.17	0.00	229.17
036170	OSGOOD, RALPH L INC		RALPH L OSGOOD INC		9/18/2020	70588
	28340	Rehab of hockey goals	0.00	\$500.00	0.00	500.00
	Desc:	Rehab of hockey goals	Acct: 10-530-318-0000	CONTRACTED SERVICES		
	Vendor Total:			500.00	0.00	500.00
036695	PARRO'S GUN SHOP & POLICE				9/18/2020	70589
	147128	CROSSFIRE TRAINER	0.00	\$39.98	0.00	39.98
	Desc:	CROSSFIRE TRAINER	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
	Vendor Total:			39.98	0.00	39.98
037500	PIONEER MANUFACTURING CO				9/18/2020	70590
	INV763806	ATHLETIC FIELD PAINT	0.00	\$1,605.00	0.00	1,605.00
	Desc:	Athletic field paint	Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
	Desc:	Athletic field paint	Acct: 10-527-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:			1,605.00	0.00	1,605.00
037552	PITNEY BOWES INC				9/18/2020	70591
	3311802530	POSTAGE LEASE	0.00	\$158.10	0.00	158.10
	Desc:	POSTAGE LEASE	Acct: 10-221-322-0000	POSTAGE		
	Desc:	POSTAGE LEASE	Acct: 10-211-322-0000	POSTAGE		
	Vendor Total:			158.10	0.00	158.10
037751	PONZONI, JOAN		JOAN PONZONI		9/18/2020	70592
	SEP'20	Retiree Reimburse Sept	248.12	\$310.14	0.00	310.14
	Desc:	Retiree Reimburse Sept	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	Retiree Reimburse Sept	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	Retiree Reimburse Sept	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	Retiree Reimburse Sept	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc:	Retiree Reimburse Sept	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		

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Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			310.14	0.00	310.14
038188	LL POTWIN SERVICES			9/18/2020	70593
7241	Cleaning Serivces for Town Hall	0.00	\$2,775.00	0.00	2,775.00
Desc:	Cleaning Serivces for Town Hall	Acct: 10-161-318-0000	CONTRACTED SERVICES		
7242	JANITORIAL SERVICES 8/7/20-9/10-20	0.00	\$1,460.00	0.00	1,460.00
Desc:	JANITORIAL SERVICES 8/7/20-9/10-20	Acct: 10-211-318-0000	CONTRACTED SERVICES		
Desc:	JANITORIAL SERVICES 8/7/20-9/10-20	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
7245 DIS - LL POTWIN	EXTRA SANITIZING FOR COVID-19	0.00	\$375.95	0.00	375.95
Desc:	EXTRA SANITIZING FOR COVID-19	Acct: 10-271-417-0017	EXTRAORDINARY EXP - COVID-19		
7244	Cleaning Services - COVID related	0.00	\$750.00	0.00	750.00
Desc:	Cleaning Services - COVID related	Acct: 10-161-417-0017	EXTRAORDINARY EXP : COVID-19		
7245 PD - LL POTWIN	EXTRA SANITIZING FOR COVID-19	0.00	\$375.95	0.00	375.95
Desc:	EXTRA SANITIZING FOR COVID-19	Acct: 10-211-417-0017	EXTRAORDINARY EXP - COVID-19		
Vendor Total:			5,736.90	0.00	5,736.90
038680	PUBLIC HEALTH COUNCIL OF THE UPPER			9/18/2020	70594
'20/'21	Social Svc Approp TOTAL FYE2021	0.00	\$977.00	0.00	977.00
Desc:	Soc Svc Approp	Acct: 10-412-316-0510	APPROP - PUBLIC HEALTH COUNCIL		
Vendor Total:			977.00	0.00	977.00
038790	QUADIENT LEASING USA, INC			9/18/2020	70595
N8354402	LEASE POSTAGE - AUG-OCT 2020	119.18	\$148.97	0.00	148.97
Desc:	LEASE POSTAGE - AUG-OCT 2020	Acct: 10-325-320-0000	EQUIPMENT OPER/MAINT - OFFICE		
Desc:	LEASE POSTAGE - AUG-OCT 2020	Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Desc:	LEASE POSTAGE - AUG-OCT 2020	Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE		
Desc:	LEASE POSTAGE - AUG-OCT 2020	Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Desc:	LEASE POSTAGE - AUG-OCT 2020	Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE		
N8221713	LEASE POSTAGE - MAY-JULY 2020	95.98	\$119.97	0.00	119.97
Desc:	LEASE POSTAGE - MAY-JULY 2020	Acct: 10-325-320-0000	EQUIPMENT OPER/MAINT - OFFICE		
Desc:	LEASE POSTAGE - MAY-JULY 2020	Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Desc:	LEASE POSTAGE - MAY-JULY 2020	Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE		
Desc:	LEASE POSTAGE - MAY-JULY 2020	Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Desc:	LEASE POSTAGE - MAY-JULY 2020	Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE		
Vendor Total:			268.94	0.00	268.94
038850	QUECHEE CEMETERY ASSOCIATION	QUECHEE CEMETERY ASSOCIATION		9/18/2020	70596
'20/'21	Cemetery Approp Aug FYE2021	0.00	\$6,000.00	0.00	6,000.00
Desc:	Cemetery Approp Aug FYE2021	Acct: 10-341-316-0400	APPROP QUECHEE CEMETERY		
Vendor Total:			6,000.00	0.00	6,000.00
038950	QUECHEE LIBRARY ASSOCIATION			9/18/2020	70597
'20/'21	FY21 Library Appropriations Aug	0.00	\$90,700.00	0.00	90,700.00
Desc:	FY21 Library Appropriations Aug	Acct: 10-712-316-0200	APPROP - QUECHEE LIBRARY		
Vendor Total:			90,700.00	0.00	90,700.00
039994	REXEL USA, INC.	REXEL		9/18/2020	70598
S128466836.001	PARTS	0.00	\$170.88	0.00	170.88



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	Desc: PARTS		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
S128651596.001	PARTS		0.00	\$48.03	0.00	48.03
	Desc: PARTS		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:			218.91	0.00	218.91
040075	R.H. SCALES CO, INC		R.H. SCALES CO, INC	9/18/2020		70599
6-100262	PARTS		0.00	\$19.32	0.00	19.32
	Desc: PARTS		Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:			19.32	0.00	19.32
040751	ROGERS, LARRY		LARRY ROGERS	9/18/2020		70600
SEP'20	Ret Reimburs Sept 2020		238.60	\$238.60	0.00	238.60
	Desc: Ret reimburs Sept 2020		Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:			238.60	0.00	238.60
041933	SETCOM CORPORATION			9/18/2020		70601
42964	Wireless Headsets- New Ladder 1		0.00	\$2,086.67	0.00	2,086.67
	Desc: Wireless Headsets- New Ladder 1		Acct: 10-221-320-0100	EQUIP OPERATION-COMMUNICATION		
	Vendor Total:			2,086.67	0.00	2,086.67
041950	SEVCA, INC			9/18/2020		70602
'20/'21	Social Svc Approp AUG FYE2021		0.00	\$4,500.00	0.00	4,500.00
	Desc: Soc Svc Approp Aug		Acct: 10-423-316-0300	APPROP SEVCA		
	Vendor Total:			4,500.00	0.00	4,500.00
043555	SPECIAL NEEDS CENTER OF THE UPPER			9/18/2020		70603
'20/'21	Social Svc Approp AUG FYE2021		0.00	\$2,265.00	0.00	2,265.00
	Desc: Soc Svc Approp Aug		Acct: 10-412-316-0505	APPROP - SPECIAL NEEDS SUPPORT		
	Vendor Total:			2,265.00	0.00	2,265.00
043815	STAGECOACH TRANSPORTATION SERVICE			9/18/2020		70604
'20/'21	Social Svc Approp AUG FYE2021		0.00	\$3,400.00	0.00	3,400.00
	Desc: Soc Svc Approp Aug		Acct: 10-425-316-0150	APPROP - STAGECOACH		
	Vendor Total:			3,400.00	0.00	3,400.00
046950	TWIN STATE SAND AND GRAVEL CO			9/18/2020		70605
95483	SCREENED LOAM		234.10	\$234.10	0.00	234.10
	Desc: SCREENED LOAM		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
	Vendor Total:			234.10	0.00	234.10
047075	TWO RIVERS-OTTAUQUECHEE REGION CO			9/18/2020		70606
21-24 A	MITIGATION PLAN SERVICES 08.31.20		3,313.58	\$3,313.58	0.00	3,313.58
	Desc: Consultant services for Hazard Miti		Acct: 70-623-318-7064	Hazard Mitugation #02140-34356-003C		
21-24 B	MITIGATION PLAN SERVICES 08.31.20		0.00	\$1,104.53	0.00	1,104.53
	Desc: Hazard Mitigation Plan Update		Acct: 10-622-318-0000	CONTRACTED SERVICES		
047075	TWO RIVERS-OTTAUQUECHEE REGION CO			9/18/2020		70607
2021	Membership Dues for FYE 2021		0.00	\$15,277.00	0.00	15,277.00

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<b>Detail:</b> Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt
				Net Amt.
	Desc: Membership Dues for FYE 2021	Acct: 10-622-313-0000	MEMBERSHIP DUES	
	Vendor Total:		19,695.11	0.00
				19,695.11
047100	UI INSURANCE SERVICES INC		9/18/2020	70608
9435	CALL FF INSURANCE	0.00	\$1,218.00	0.00
	Desc: CALL FF INSURANCE	Acct: 10-221-418-0000	PROPERTY & LIABILITY INSURANCE	1,218.00
	Vendor Total:		1,218.00	0.00
				1,218.00
047297	UNITED STATES POSTAL SERVICE		9/18/2020	70609
08.19.2020	POSTAGE REFILL	0.00	\$195.00	0.00
	Desc: POSTAGE REFILL	Acct: 10-221-322-0000	POSTAGE	195.00
	Desc: POSTAGE REFILL	Acct: 10-211-322-0000	POSTAGE	
	Vendor Total:		195.00	0.00
				195.00
047910	UPPER VALLEY TRAILS ALLIANCE	UVTA	9/18/2020	70610
2020-2021	2020-2021 Annual Membership Dues	0.00	\$100.00	0.00
	Desc: 2020-2021 Annual Membership Dues	Acct: 10-611-313-0000	MEMBERSHIP DUES	100.00
	Vendor Total:		100.00	0.00
				100.00
048575	VERIZON WIRELESS		9/18/2020	70611
9861910875	CELL PHONES AUG 2020	184.70	\$1,736.41	0.00
	Desc: Cell Phones	Acct: 10-121-324-0000	TELEPHONE	1,736.41
	Desc: Cell Phones	Acct: 10-171-324-0000	TELEPHONE	
	Desc: Cell Phones	Acct: 10-181-324-0000	TELEPHONE	
	Desc: Cell Phones	Acct: 10-221-324-0000	TELEPHONE	
	Desc: Cell Phones	Acct: 10-211-324-0000	TELEPHONE	
	Desc: Cell Phones	Acct: 10-271-324-0000	TELEPHONE	
	Desc: Cell Phones	Acct: 10-325-324-0000	TELEPHONE	
	Desc: Cell Phones	Acct: 10-511-324-0000	TELEPHONE	
	Desc: Cell Phones	Acct: 50-955-324-0000	TELEPHONE	
	Desc: Cell Phones	Acct: 55-955-324-0000	TELEPHONE	
	Desc: Cell Phones	Acct: 60-965-324-0000	TELEPHONE	
	Desc: Cell Phones	Acct: 65-965-324-0000	TELEPHONE	
	Desc: Cell Phones	Acct: 10-411-417-0017	EXTRAORDINARY EXP : COVID-19	
	Desc: NEW CELL PHONE DETECTIVES AUG 2020	Acct: 10-211-324-0000	TELEPHONE	
	Vendor Total:		1,736.41	0.00
				1,736.41
048617	VERMONT ELEVATOR INSPECTION		9/18/2020	70612
29690	PSB ELEVATOR INSPECTION	0.00	\$200.00	0.00
	Desc: PSB ELEVATOR INSPECTION	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING	200.00
	Desc: PSG ELEVATOR INSPECTION	Acct: 10-211-321-0100	REPAIRS & MAINT-BUILDING	
	Vendor Total:		200.00	0.00
				200.00
048640	VT ASSOC FOR THE BLIND & VISUALLY		9/18/2020	70613
'20/21	Social Svc Approp TOTAL FYE2021	0.00	\$975.00	0.00
	Desc: Soc Svc Approp	Acct: 10-412-316-0200	APPROP VT ASSOC BLIND/VIS IMP	975.00
	Vendor Total:		975.00	0.00
				975.00

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
048900	VERMONT CENTER FOR INDEPENDENT	VCIL (VIRS)	9/18/2020		70614
'20/21	Social Svc Approp TOTAL FYE2021	0.00	\$845.00	0.00	845.00
Desc: Soc Svc Approp		Acct: 10-424-316-0400	APPROP CTR INDEPEND LIVING		
Vendor Total:			845.00	0.00	845.00
050250	VERMONT LEAGUE OF CITIES AND TOWNS		9/18/2020		70615
2020 Q4	W/C & LIABILITY INS Q4 FY 2021	45,101.42	\$242,291.00	0.00	242,291.00
Desc: 2nd qtr FYE 2021 Work Comp - 3rd qt		Acct: 10-121-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 3rd qt		Acct: 10-121-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 3rd qt		Acct: 10-151-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 3rd qt		Acct: 10-171-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 3rd qt		Acct: 10-174-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 3rd qt		Acct: 10-175-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 10-181-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 10-211-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 10-221-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 10-271-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 10-311-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 10-312-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 10-321-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 10-325-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 10-511-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 10-514-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 10-521-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 10-527-250-0000	Work Comp		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 10-530-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 10-621-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 10-622-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 30-971-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 30-974-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 30-975-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 50-954-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 50-955-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 55-955-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 60-961-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 60-965-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 65-963-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 Work Comp - 4th qt		Acct: 65-965-250-0000	WORKERS COMP		
Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca		Acct: 10-111-418-0000	PROPERTY & LIABILITY INSURANCE		
Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca		Acct: 10-115-418-0000	PROPERTY & LIABILITY INSURANCE		
Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca		Acct: 10-121-418-0000	PROPERTY & LIABILITY INSURANCE		
Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca		Acct: 10-131-418-0000	PROPERTY & LIABILITY INSURANCE		
Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca		Acct: 10-151-418-0000	PROPERTY & LIABILITY INSURANCE		
Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca		Acct: 10-161-418-0000	PROPERTY & LIABILITY INSURANCE		
Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca		Acct: 10-171-418-0000	PROPERTY & LIABILITY INSURANCE		
Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca		Acct: 10-174-418-0000	PROPERTY & LIABILITY INSURANCE		
Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca		Acct: 10-175-418-0000	PROPERTY & LIABILITY INSURANCE		
Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca		Acct: 10-271-418-0000	PROPERTY & LIABILITY INSURANCE		
Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca		Acct: 10-211-418-0000	PROPERTY & LIABILITY INSURANCE		
Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca		Acct: 10-221-418-0000	PROPERTY & LIABILITY INSURANCE		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 10-325-418-0000	PROPERTY & LIABILITY INSURANCE		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 10-421-418-0000	PROPERTY & LIABILITY INSURANCE		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 10-511-418-0000	PROPERTY & LIABILITY INSURANCE		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 10-512-418-0000	PROPERTY & LIABILITY INSURANCE		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 10-521-418-0000	PROPERTY & LIABILITY INSURANCE		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 10-515-418-0000	Property Liability Insurance		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 10-516-418-0000	PROPERTY & LIABILITY INSURANCE		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 10-514-418-0000	PROPERTY & LIABILITY INSURANCE		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 10-621-418-0000	PROPERTY & LIABILITY INSURANCE		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 10-622-418-0000	PROPERTY & LIABILITY INSURANCE		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 10-623-418-0000	Property & Liability Ins		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 10-524-418-0000	PROPERTY & LIABILITY INSURANCE		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 50-955-418-0000	PROPERTY & LIABILITY INS		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 60-961-418-0000	PROPERTY & LIABILITY INSURANCE		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 55-955-418-0000	PROPERTY & LIABILITY INS		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 65-963-418-0000	PROPERTY & LIABILITY INSURANCE		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 30-975-418-0000	PROPERTY & LIABILITY INS		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 10-181-418-0000	PROPERTY & LIABILITY INSURANCE		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 10-013-100-0000	EXCHANGES PAYABLE		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 10-527-418-0000	PROPERTY & LIABILITY INSURANCE		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 10-528-418-0000	PROPERTY & LIABILITY INSURANCE		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 10-530-418-0000	PROPERTY & LIABILITY INSURANCE		
	Desc: 2nd qtr FYE 2021 P & L - 3rd qtr Ca	Acct: 10-313-418-0000	PROPERTY & LIABILITY INSURANCE		
Vendor Total:			242,291.00	0.00	242,291.00
050455	VERMONT LIFE SAFETY LLC		9/18/2020		70616
39118	SWAPPED OUT DVR-MOVED CAMERA	0.00	\$395.00	0.00	395.00
Desc:	SWAPPED OUT DVR-MOVED CAMERA	Acct: 10-271-320-0200	EQUIPMENT MAINT - COMPUTER		
Vendor Total:			395.00	0.00	395.00
051400	VERMONT STATE TREASURER LICENSES	VERMONT STATE TREASURER	9/18/2020		70617
MAY-AUG 2020	102 Dog Licenses	0.00	\$510.00	0.00	510.00
Desc:	102 Dog Licenses	Acct: 10-151-316-0000	STATE PAYMENT - LICENSES		
Vendor Total:			510.00	0.00	510.00
051950	VNA & HOSPICE OF VT AND NH		9/18/2020		70618
'20/'21	Social Svc Approp AUG FYE2021	0.00	\$25,500.00	0.00	25,500.00
Desc:	Soc Svc Approp Aug	Acct: 10-412-316-0100	APPROP HOME/COMMUNITY HEALTH		
Vendor Total:			25,500.00	0.00	25,500.00
052450	WEST HARTFORD CEMETERY ASSOC		9/18/2020		70619
'20/'21	Cemetery Approp Aug FYE2021	0.00	\$1,850.00	0.00	1,850.00
Desc:	Cemetery Approp Aug FYE2021	Acct: 10-341-316-0500	APPROP WEST HARTFORD CEMETE		
Vendor Total:			1,850.00	0.00	1,850.00
053040	WHITE RIVER CAR WASH		9/18/2020		70620
AUG'20	MONTHLY CAR WASH-AUG'20	0.00	\$110.00	0.00	110.00
Desc:	MONTHLY CAR WASH-AUG'20	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		

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Vendor ID	Vendor Name	Payee Name		Check Date	Check No.	
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:				110.00	0.00	110.00
053150	SWISH WHITE RIVER LTD			9/18/2020		70621
	W392962	CLEANING SUPPLIES	0.00	\$185.60	0.00	185.60
	Desc:	PAPER TOWELS, CLEANER	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
	W394638	Canister Vac for WABA Facility Main	0.00	\$501.75	0.00	501.75
	Desc:	Canister Vac for WABA Facility Main	Acct: 10-530-323-0000	MATERIAL & SUPPLIES		
	W394516	CLEANING SUPPLIES	0.00	\$74.45	0.00	74.45
	Desc:	CLEANING SUPPLIES	Acct: 10-421-323-0000	MATERIAL & SUPPLIES		
	W395040	JANITORIAL SUPPLIES	0.00	\$135.56	0.00	135.56
	Desc:	JANITORIAL SUPPLIES	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
	Desc:	JANITORIAL SUPPLIES	Acct: 10-271-323-0000	MATERIAL & SUPPLIES		
Vendor Total:				897.36	0.00	897.36
053175	WHITE RIVER PARTNERSHIP INC			9/18/2020		70622
	270	FY20 Hartford Conservation Commissi	0.00	\$100.00	0.00	100.00
	Desc:	FY20 Hartford Conservation Commissi	Acct: 10-611-313-0000	MEMBERSHIP DUES		
Vendor Total:				100.00	0.00	100.00
053500	WILDER LIBRARY			9/18/2020		70623
	'20/'21	FY21 Library Approp Aug FYE2021	0.00	\$14,750.00	0.00	14,750.00
	Desc:	FY21 Library Approp Aug FYE2021	Acct: 10-712-316-0300	APPROP - WILDER LIBRARY		
Vendor Total:				14,750.00	0.00	14,750.00
053650	WILSON TIRE INC			9/18/2020		70624
	08.31.2020	DISCOUNT TIRE ROTATION	0.00	\$-5.00	0.00	-5.00
	Desc:	DISCOUNT TIRE ROTATION	Acct: 10-221-321-0200	REPAIRS & MAINT EMS VEHICLES		
	500562	TIRES-PD2	0.00	\$699.76	0.00	699.76
	Desc:	TIRES-PD2	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:				694.76	0.00	694.76
053850	WINDSOR COUNTY PARTNERS			9/18/2020		70625
	'20/'21	Social Svc Approp AUG FYE2021	0.00	\$2,250.00	0.00	2,250.00
	Desc:	Soc Svc Approp Aug	Acct: 10-424-316-0300	APPROP WINDSOR COUNTY PARTNE		
Vendor Total:				2,250.00	0.00	2,250.00
054250	WOMAN'S INFORMATION SERVICE			9/18/2020		70626
	'20/'21	Social Svc Approp TOTAL FYE2021	0.00	\$1,000.00	0.00	1,000.00
	Desc:	Soc Svc Approp Aug	Acct: 10-424-316-0500	APPROP WISE		
Vendor Total:				1,000.00	0.00	1,000.00
054600	WOOD, JOHN G. JR		JOHN G. WOOD JR	9/18/2020		70627
	SEP'20	Ret Reimburs Sept 2020	0.00	\$144.60	0.00	144.60
	Desc:	Ret Reimburs Sept 2020	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:				144.60	0.00	144.60
059743	HOWELL, THOMAS		THOMAS HOWELL	9/18/2020		70628

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Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
08.31.2020	REIMBURSE CLOTHING ALLOWANCE	0.00	\$138.00	0.00	138.00
Desc: REIMBURSE CLOTHING ALLOWANCE	Acct: 10-211-326-0000		PURCHASE UNIFORMS & CLEANING		
Vendor Total:			138.00	0.00	138.00
059843	COUTERMARSH, LYNN	LYNN COUTERMARSH		9/18/2020	70629
SEP'20	Ret Reimburs Sept 2020	430.45	\$430.45	0.00	430.45
Desc: Ret reimburs Sept 2020	Acct: 50-955-418-0100		RETIREE HEALTH INSURANCE		
Desc: Ret reimburs Sept 2020	Acct: 55-955-418-0100		RETIREE HEALTH INSURANCE		
Desc: Ret reimburs Sept 2020	Acct: 60-965-418-0100		RETIREE HEALTH INSURANCE		
Desc: Ret reimburs Sept 2020	Acct: 65-965-418-0100		RETIREE HEALTH INSURANCE		
Vendor Total:			430.45	0.00	430.45
059847	COUTERMARSH, TOM	TOM COUTERMARSH		9/18/2020	70630
SEP'20	Ret Reimburs Sept 2020	421.85	\$421.85	0.00	421.85
Desc: Ret reimburs Sept 2020	Acct: 55-955-418-0100		RETIREE HEALTH INSURANCE		
Desc: Ret reimburs Sept 2020	Acct: 55-955-418-0100		RETIREE HEALTH INSURANCE		
Desc: Ret reimburs Sept 2020	Acct: 60-965-418-0100		RETIREE HEALTH INSURANCE		
Desc: Ret reimburs Sept 2020	Acct: 65-965-418-0100		RETIREE HEALTH INSURANCE		
Vendor Total:			421.85	0.00	421.85
060110	NATIONAL BUSSINESS TECHNOLOGIES LLC			9/18/2020	70631
IN382822	METER - COPIER AUG 2020-TM	0.00	\$19.99	0.00	19.99
Desc: METER - COPIER AUG 2020-TM	Acct: 10-121-318-0000		CONTRACT SERVICES		
IN382821	METER COPIER - AUG'20 PD	0.00	\$22.15	0.00	22.15
Desc: METER COPIER	Acct: 10-211-318-0000		CONTRACTED SERVICES		
Desc: METER COPIER	Acct: 10-271-320-0000		EQUIP OPERATION/MAINT-OFFICE		
IN382820	METER - COPIER AUG 2020-REC	0.00	\$59.56	0.00	59.56
Desc: METER - COPIER AUG 2020-REC	Acct: 10-511-318-0000		CONTRACTED SERVICES		
IN383261	METER COPIER AUG'20 - DPW	49.16	\$61.45	0.00	61.45
Desc: METER COPIER AUG'20 - DPW	Acct: 10-325-330-0000		OFFICE EQUIPMENT		
Desc: METER COPIER AUG'20 - DPW	Acct: 50-955-330-0000		OFFICE EQUIPMENT		
Desc: METER COPIER AUG'20 - DPW	Acct: 55-955-330-0000		OFFICE EQUIPMENT		
Desc: METER COPIER AUG'20 - DPW	Acct: 60-965-330-0000		OFFICE EQUIPMENT		
Desc: METER COPIER AUG'20 - DPW	Acct: 65-965-330-0000		OFFICE EQUIPMENT		
IN382817	METER - COPIER AUG 2020-LF	2.73	\$2.73	0.00	2.73
Desc: METER - COPIER AUG 2020-LF	Acct: 30-975-318-0000		CONTRACTED SERVICES		
IN382818	METER - COPIER AUG 2020	0.00	\$26.03	0.00	26.03
Desc: METER - COPIER AUG 2020	Acct: 10-622-323-0000		MATERIAL & SUPPLIES		
IN382819	METER COPIER - AUG'20 FD	0.00	\$46.93	0.00	46.93
Desc: METER COPIER - AUG'20 FD	Acct: 10-221-320-0000		EQUIP OPERATION/MAINT-OFFICE		
IN383454	METER COPIER AUG'20 - FIN	20.00	\$81.57	0.00	81.57
Desc: METER COPIER AUG'20 - FIN	Acct: 10-171-318-0000		CONTRACTED SERVICES		
Desc: METER COPIER AUG'20 - FIN	Acct: 50-955-330-0000		OFFICE EQUIPMENT		
Desc: METER COPIER AUG'20 - FIN	Acct: 55-955-330-0000		OFFICE EQUIPMENT		
Desc: METER COPIER AUG'20 - FIN	Acct: 60-965-330-0000		OFFICE EQUIPMENT		
Desc: METER COPIER AUG'20 - FIN	Acct: 65-965-330-0000		OFFICE EQUIPMENT		
Vendor Total:			320.41	0.00	320.41
502677	MCMULLLEN, KATE	KATE MCMULLLEN		9/18/2020	70632

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Vendor ID	Vendor Name	Payee Name			Check Date	Check No.
<b>Detail:</b>	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	07.18.2020	REFUND HURRICANE HILL RACE, VT	0.00	\$15.00	0.00	15.00
	Desc:	REFUND HURRICANE HILL RACE, VT	Acct: 10-516-325-0000	REFUNDS		
		Vendor Total:		15.00	0.00	15.00
502678	GALLAGHER, ADAM	ADAM GALLAGHER			9/18/2020	70633
	07.18.2020	REFUND HURRICANE HILL RACE, VT	0.00	\$15.00	0.00	15.00
	Desc:	REFUND HURRICANE HILL RACE, VT	Acct: 10-516-325-0000	REFUNDS		
		Vendor Total:		15.00	0.00	15.00
502679	WHITE, MARY LOU	MARY LOU WHITE			9/18/2020	70634
	07.18.2020	REFUND HURRICANE HILL RACE, VT	0.00	\$15.00	0.00	15.00
	Desc:	REFUND HURRICANE HILL RACE, VT	Acct: 10-516-325-0000	REFUNDS		
		Vendor Total:		15.00	0.00	15.00
<b>FUND 1 0</b>			<b>Bank Total:</b>		<b>1,028,675.28</b>	
		Holdback Total				1,068,208.78
<b>Batch Totals:</b>		0.00	300,840.11		0.00	1,369,048.89

\_\_\_\_ DANIEL FRASER  
\_\_\_\_ SIMON DENNIS  
\_\_\_\_ ALICIA BARROW  
\_\_\_\_ ALAN JOHNSON  
\_\_\_\_ EMMA BEHRENS  
\_\_\_\_ JOSEPH MAJOR  
\_\_\_\_ KIM SOUZA  
\_\_\_\_ PAT MACQUEEN  
\_\_\_\_ GAIL OSTROUT  
\_\_\_\_ JOHN J. CLERKIN

# Town of Hartford Public Service Officer

Selectboard Appointment  
Volunteer position  
Term: 2 years

## Nature and Scope of Position

Through coordination with local and state social service organizations:

- Assists individuals within the Town who require emergency food, fuel, or shelter
- Helps individuals in need, within the Town, obtain necessary goods and services, including food, housing, clothing, transportation, electricity, fuel, and medical care
- Facilitates examinations of mental capacity of individuals
- Shares resource information

The Public Service Officer works with the Town Health Officer, under the sole authority of the Hartford Selectboard. The Public Service Officer may assist Town Staff as requested.

## Requirements

- Experience in health or human services
- Knowledge of social services



**TOWN OF HARTFORD**  
**PUBLIC SERVICE OFFICER**  
**Volunteer Position Opening**

The Town of Hartford, Vermont, has an immediate opening for the volunteer position of Public Service Officer; this is an unpaid, Selectboard appointed position running through December 31, 2021. The time requirement is 10 hours per week.

The Public Service Officer works with the Town Health Officer, under the sole authority of the Hartford Selectboard. The Public Service Officer may assist Town Staff as requested.

Through coordination with local and state social service organizations:

- Assists individuals within the Town who require emergency food, fuel, or shelter
- Helps individuals in need, within the Town, obtain necessary goods and services, including food, housing, clothing, transportation, electricity, fuel, and medical care
- Facilitates examinations of mental capacity of individuals
- Shares resource information

The ideal candidate will possess experience in health or human services, and knowledge of social services.

An application may be requested by mail by calling (802)295-9353, or is available online:  
<https://www.hartford-vt.org/DocumentCenter/View/236>

Interested applicants may apply by submitting an application by October 31, 2020, to:  
Hartford Selectboard: PSO Position  
171 Bridge Street, White River Junction, VT 05001  
Or email to: [llivingston@hartford-vt.org](mailto:llivingston@hartford-vt.org)