



**TOWN OF HARTFORD  
SELECTBOARD MINUTES**

Tuesday, September 8, 2020, 6:00pm  
Hartford Town Hall, 171 Bridge Street  
White River Junction, VT 05001

**This meeting will be conducted in compliance with  
Vermont Open Meeting Law with electronic participation.**

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Vermont Open Meeting Law with electronic participation.**

<https://zoom.us/j/549799933> - Please mute your microphone.

[youtube.com/catv810](https://www.youtube.com/catv810) – click “live now”.

**If you're calling in from phone dial:**

**(415) 762-9988 Type in the Room ID: 549-799-933 followed by #**

**Press # a second time**

**Press \*9 to raise your hand for public comment**

**I. Call to Order the Selectboard Meeting**

**II. Pledge of Allegiance**

**III. Local Liquor Control Board: N/A**

**IV. Order of Agenda:**

**V. Selectboard**

**1. Public, Selectboard Comments and Announcements**

**2. Appointments**

- a. Please consider the re-appointment of Jon Bouton to the Conservation Commission for a four-year term beginning September 8, 2020 and ending September 7, 2024.

**3. Town Manager's Report:**

**4. Board Reports, Motions & Ordinances:**

- a. Renew Bugbee Rental Agreement
- b. Solid Waste
- c. Encampment for Homeless

**VI. Commission Meeting Reports**

**VII. Consent Agenda (motion required)**

Approve Payroll Ending: 9/5/2020

Approve Meeting Minutes of: 8/25/2020, 9/1/2020 and 9/2/2020.

Approve A/P Manifest of: 9/4/2020 & 9/8/2020

Selectboard Meeting Dates of:

- Already Approved: 9/22/2020, 10/6/2020 and 10/20/2020

**VIII. Executive Session:** Discussion of the appointment of a town manager under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes.

**IX. Adjourn the Selectboard Meeting (motion required):**

**All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.**

**From:** Matt Osborn <mosborn@hartford-vt.org>  
**Sent:** Friday, August 28, 2020 10:13 AM  
**To:** Lana Livingston <llivingston@hartford-vt.org>  
**Subject:** FW: Bouton Re-appointment

Lana,

Jon sent this to me. I'm not sure if he sent you an e-mail directly. Does this work?

Thanks.

Matt

**From:** Jon <[jon.bouton@comcast.net](mailto:jon.bouton@comcast.net)>

**Sent:** Friday, August 28, 2020 10:10 AM

**To:** Matt Osborn <[mosborn@hartford-vt.org](mailto:mosborn@hartford-vt.org)>

**Subject:** Re: Bouton Re-appointment[**EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.**]

Yes, Please. Thanks!

Jon

----- Original Message -----

From: Matt Osborn

To: Jonathan Bouton

Sent: August 28, 2020 at 9:22 AM

Subject: FW: Bouton Re-appointment

Jon,

FYI. See below regarding your term on HCC. You won't have to attend the Selectboard meeting for re-appointment.

Matt

**From:** Lana Livingston <[llivingston@hartford-vt.org](mailto:llivingston@hartford-vt.org)>

**Sent:** Friday, August 28, 2020 9:13 AM

**To:** Matt Osborn <[mosborn@hartford-vt.org](mailto:mosborn@hartford-vt.org)>

**Subject:** Bouton

Good morning Matt,

Jon Bouton's term on the conservation commission expires Sep. 26.

Will need an email from him if he would like to serve for another 4 year term.

Would be great to get on the 8<sup>th</sup> agenda., if not the 22<sup>nd</sup>.

Thank you,

# **Memorandum of Agreement**

## **Town of Hartford & White River Council On Aging**

This Memorandum of Agreement is for the purpose of memorializing an agreement between the Town of Hartford (Town) and the White River Council On Aging (Council).

**Whereas**, the Town and the Council recognize the need for community services for older citizens, and

**Whereas**, the Town and the Council agree to work cooperatively to provide for recreational, educational, enrichment and nutritional programs to older citizens in the Towns of Hartford, Hartland, Norwich and Thetford, and

**Whereas**, the Town and the Council agree that the T.D. Bugbee building and grounds has as its principal use, a facility for older citizens, any other municipal use shall be by mutual agreement between the Town and the Council, and

**Whereas**, it is our mutual desire to provide said services in the most efficient manner most efficiently at a single location, that

**Therefore**, the Town and Council agree to the following in order to meet these objectives;

The Council agrees:

- 1) To provide services and programming which are but may not be limited to those of a recreational, educational, enrichment, nutritional nature and/or others in accordance with it's Articles of Association and By-Laws (attached),
- 2) To provide for the day to day physical maintenance of and due care over the T.D. Bugbee Center and any other equipment, property and/or other contents belonging to the Town of Hartford, and
- 3) To pay a rental fee of \$405 per month for the term of this agreement, for the Council's use of the T.D. Bugbee Senior Center including three (3) administrative office spaces, and
- 4) That said monthly rental fee (\$405) will increase in an amount equal to 3% (rounded up to the nearest dollar) beginning with the first month of each successive year contemplated by this agreement, e.g. in January of 2021 the monthly rental fee shall increase from \$405 to \$417.00 and so on.
- 5) To provide the Town with information as requested, relating to the care and operations of the T.D. Bugbee Senior Center and/or other property belonging to the Town, and
- 6) To prepare, in consultation with the Town Manager, an annual operating budget sufficient to provide for the desired senior services and for the proper care and operation of the T.D. Bugbee Senior Center, and
- 7) To provide adequate manpower and administrative oversight of the TD Bugbee Center building.
- 8) Will maintain throughout the term of this agreement, comprehensive liability insurance



coverage for the facility and the Council's operations thereof with a minimum of \$1,000,000 of coverage, and

- 9) Will name the Town of Hartford as an "additionally insured" entity on all of the Council's comprehensive liability coverage.

The Town agrees to the following:

- 1) To lease the T.D. Bugbee Senior Center, including three (3) administrative offices, to the Council for the term of this agreement for the sum of \$405 per month, and
- 2) That said monthly rental fee (\$405) will increase in an amount equal to 3% (rounded up to the nearest dollar) beginning with the first month of each successive year contemplated by this agreement, e.g. in January of 2021 the monthly rental fee shall be increased by 3% and again each year thereafter.
- 3) That said premises will be used for the purpose of providing recreational, educational, enrichment and nutritional programs to older citizens, and
- 4) To work cooperatively with the Council through it's Director, to establish an annual operating budget to provide sufficient funding for the proper operation and maintenance of the T.D. Bugbee Center to include but not necessarily be limited to; custodial care/supplies and related costs, administrative oversight of the custodian and building, electricity, propane, heating fuel, lawn mowing, snow and trash removal, equipment repair and general custodial supplies, water and sewer, and insurance for the building and Town owned contents, and
- 5) To provide accounting for and payment (bi-weekly) of all budgeted expenditures of Town funds relating to the day to day operation of the T.D. Bugbee Center as approved and submitted by the Council's Executive Director, and
- 6) To compensate the Council for their costs associated with the provision of the Executive Director's administrative oversight of the T.D. Bugbee Center as enumerated in the approved annual operating budgets as submitted, in equal increments and the beginning of each quarter (July, Oct., Jan., and April), and
- 7) To compensate the Council for their costs associated with the provision of custodial staff (wages and related expenses) as enumerated in the approved annual operating budgets as submitted, on an incremental quarterly basis at the beginning of each quarter (July, Oct., Jan., and April), and

Furthermore, it is mutually agreed by the parties that this MOU will remain in effect for a period commencing July 1st, 2020 and will end on June 30<sup>th</sup>, 2025 and that all funding contemplated by this agreement is subject to the annual approval of the annual operating budget by the Board of Selectmen and subsequent approval of funding being authorized for said purposes by the annual Town Meeting.

Town of Hartford

White River Council On Aging

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Interim Town Manager, Town of Hartford

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Executive Director  
White River Council On Aging

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Date

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Date

memo

## **TOWN OF HARTFORD, VT**

To: Selectboard  
From: Hannah Tyler PW Director, Pat MacQueen, ITM  
Cc:  
Date: 9/4/20  
Re: Solid Waste

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### **ISSUE OF TOWN SOLID WASTE COLLECTION AND DISPOSAL:**

This memo is a joint attempt on our part to try to describe what we know about this issue, which frankly is limited by a dearth of data from the Transfer Station about where users come from and what they bring to the Transfer Station. However, in 2012 the Town hired DSM Environmental to address this same issue and they did so in a report that is attached hereto. The best thing about the report is that they carried out some surveys of the users of the Transfer Station which gave them some decent estimates of the numbers, locations and types of use being made of the Transfer Station both by Hartford households and households from the regional GUVSWD towns. Based on this data and their own experience DSM develops some short term and longer-range recommendations for the Town of Hartford with respect to its handling of the solid waste issue. This memo will utilize much of DSM's considerations, data and estimates based on that data to try to further refine some of the recommendations they made as well as try to deal with some issues that the DSM study did not deal with.

### **BASE OBSERVATIONS/ ASSERTIONS:**

First, we would like to lay down some base observations or assertions which may help to lay a foundation for some of our conclusions and recommendations:

- TOH is not obligated under law to provide solid waste collection or solutions for residents' MSW. It is only obligated to provide reasonable access for residents to municipal facilities required by law
- The systems used at the Transfer Station over the years have not provided a means for collecting usage data which would be helpful in determining exactly how the Transfer Station is used for each purpose and by whom.
- Since Covid, the use of the Lebanon landfill by Hartford residents has likely doubled and it is not likely that those people will start coming back to the Hartford facility.
- DSM report estimates use of TOH Transfer Station by the GUVMSW District at roughly 45%.

- In 2014, approximately 70% of the MSW and recyclables was handled by private haulers (2014 DSM regional report)

#### QUESTION:

In addition, a significant question arose during this review which we do not yet have the answer for.

Why is TOH paying fees to the GUVMSW District it doesn't belong to? The GUVMSW uses the TOH facility but contributes nothing toward its cost. For some reason it appears that TOH has been collecting fees for the District which go to the District for Transfer Station service that is entirely shouldered by the Town of Hartford. Figuring this out has been added to PWD's 'to-do' list.

#### DSM REPORT REVIEW AND DISCUSSION:

TOH Transfer Station Users: The DSM report on page 2 estimates from a survey they carried out that roughly 1,000 TOH residents use the Transfer Station as their primary means of solid waste management. They felt that represented approximately 20% of permanent TOH residents or 16% of total TOH households based on census data of 4,509 full-time households and 984 seasonal households. It points out that 30-37% of TOH households purchase Transfer Station permits but that it is likely that this apparent increase in TOH use is explained by the likelihood that households with curbside refuse collection use the Transfer Station quite a bit less frequently for specialty wastes. It points out that this is consistent with Lebanon scale data which showed that while 8,840 tons of TOH waste were delivered to the Lebanon landfill over a year, only 1900 tons came from the TOH Transfer Station.

The DSM report on page 3 also from their surveys estimated that 40-65% of TOH transfer station users reported using the curbside recycling service as well, and that less than 10% reported having a contract for curbside collection of MSW which indicates that the Transfer Station was their primary means for refuse disposal.

Non-TOH Transfer Station Users: The DSM report on page 3 states that the surveys they did indicate the majority of Non-TOH users (25% of all users) were from the Town of Hartland and that a majority of these users bring recyclables to the Transfer Station.

From the survey's they did DSM developed estimated costs that TOH users and non-TOH users absorbed per month in using the Transfer Station. Those costs can be updated to today but of more interest to us are the two tables from pages 5 and 6 of their report which are re-produced below. These were based on additional surveys they did of employee time and activity to determine which solid waste functions actually had what cost and generated what revenue.

Table 1: Fully Allocated Transfer and Curbside Recycling Costs (FY11-12)

Activity	Fully Allocated O&M	Capital Reserve	Total	Revenue	Net Cost	Cost/Ton	Tons
Curbside Collection	\$194,903		\$194,903		\$194,903	\$324.84	600
MSW Transfer	\$207,889	\$6,000	\$213,889	\$146,729	\$67,161	\$35.67	1,883
Drop-off Recycling	\$165,893	\$6,000	\$171,893	\$48,436	\$123,457	\$146.05	845
C&D	\$188,206	\$6,000	\$194,206	\$308,208	\$(114,002)	\$(34.14)	3,339
Scrap Metal	\$58,293	\$1,168	\$59,461	\$49,084	\$10,377	\$55.06	188
SEVCA	\$3,358	\$-	\$3,358	\$11,400	\$(8,042)	na	na
Tires	\$3,935	\$1,000	\$4,935		\$4,935	\$297.10	17
HHW	\$11,132	\$-	\$11,132	\$6,845	\$4,287	na	na
Total (1)	\$833,609	\$20,168	\$853,777	\$570,701	\$283,076		
Transfer Station Only	\$638,706	\$658,874					

This table breaks down all the solid waste functions of TOH at that time showing the fully allocated costs in the first column, capital reserve in the second with a cost total in the third. Then revenue, a net cost, a cost/ton and we added the tonnage in the last. The overall numbers have certainly grown since 2012, but the overall relationships between the numbers probably have not changed much. One large exception to that would be C&D which is no longer accepted at the Transfer Station and as a result a very large net gain in the Solid Waste fund was lost because the revenue used to outpace the cost by 114k. Lebanon used to accept at no charge ground C&D from the Transfer Station but no longer does because it stopped using it as cover. In all the remaining functions, the Fund takes substantial losses except for the relatively small SEVCA rental. Lastly, the report and the Table point out that the \$ being set aside for capital improvements at the station are relatively small and need to be increased to properly maintain a functioning transfer station. It also points out that revenue does not equal expenses when comparing the two tables because landfill closure costs are not included.

Table 2: Summary of Revenue Sources (FY11-12)

Category	\$
Permits	
Commercial	\$8,610
Residential	\$71,943
Tipping Fees	
Commercial	\$138,925
TOH Coupon Sales	\$157,307
District Coupon Sales	\$136,150
Recycling Revs	\$107,050
Reimbursement	\$27,514
Other Revenues	
SEVCA	\$11,150
Waste Ordinance Fees	\$80,000
Hauler Licences	\$1,430
<u>Transfer from General Fund</u>	<u>\$156,172</u>
Total	\$896,251

As mentioned previously, what jumps out in this Table of Fund Revenue Sources are two things: First, GUVSWD fees amount to 136,150. What are these, how are they accounted for and where are they going? Again, sorting this out is clearly a priority for the Department. The other notable thing in Table 2 is the \$157k property tax supported transfer from the General Fund to this solid waste “enterprise” fund.

#### Alternatives Available to Hartford:

The DSM report on page 7 reviewed three alternatives for TOH keeping the Transfer Station open:

1. Have the GUVSWD operate it.
2. Close the Transfer Station allowing residents to go to the Lebanon landfill for MSW and recycling and/or contract with a private hauler for waste and/or recycling services.
3. TOH continue to operate the Transfer Station on a limited basis with a town-wide contract for parallel collection of refuse and recyclables from all households.

The DSM report indicated that it did not believe #1 above was currently viable because the District of the significant debt service it has on having built a bridge to the Hartland landfill that it owns.

The report did not cite any real reason for not pursuing #2 above other than a concern about possibly too much traffic at the Lebanon Landfill on a Saturday. That does not appear to be a real problem since Lebanon claims that during Covid, their traffic from Hartford and the District towns has doubled. However, they didn’t cite and we are not aware of there having been any real traffic problems there.

Similarly, the report mentioned some issues of concern but didn’t really cite strong reasons for going or not going with #3. However, it does seem to support that in #1 below.

The report did cite and we certainly agree that the practice of accepting cash payments at the Transfer Station is not a good business practice and needs to be closely scrutinized.

The DSM report laid out the following two final possibilities:

1. Hartford Alone
2. Regional Approach

With respect to #1, the report argued in its professional judgment that the optimum system for Hartford would be for Hartford to contract with a single hauler for weekly garbage collection and single stream recycling. It stated that “Subscription collection of refuse by multiple haulers is less efficient than having a single truck go down the road and collect waste from all households.” (pg 9). It surmised that this might double the rate of recycling and all at overall costs similar to what “...residents both subscribing for curbside collection of refuse and driving to the transfer station are already paying.” Transfer Station hours could then be reduced to one or two days per week maximum. The Station could then become the primary location for disposal of bulk waste and non-curbside recyclables. What it did not point out was that basically this would be a transfer of cost directly from the resident to the TOH sewer fund basically in the name of hoped for increased efficiency.

Certainly, there is a solid argument that the DSM report makes that contracting with one hauler is more efficient “less costly” in theory than having several haulers doing it or having residents transport their waste themselves. However, it clearly reduces freedom of choice for residents and puts smaller haulers out of the picture altogether. In addition, it is likely that many residents who currently utilize the Transfer Station or the Lebanon Landfill don’t view their transportation to and from those facilities as significant additional cost to them partly because they are combining it with shopping or other trips they would be making anyway.

With respect to #2, DSM on page 10 believed that “...the optimum solution would be to convert the transfer station to a truly regional facility operated by the Greater Upper Valley District. This would spread the burden of operations over many towns that currently now rely on the transfer station as the only real recycling and special waste management option available to them.” As reviewed previously, it then goes on to say the District is not currently able to do this because of its debt situation. Finally, and longer term, it says that Hartford should begin regional discussions concerning the possibility of transferring ownership of the GUVSWD landfill to a consortium of municipalities. This certainly needs to be explored for the longer term.

## SHORT TERM CONCLUSIONS AND RECOMMENDATIONS:

By way of conclusion, the PWD staff will be undertaking the following:

1. Double down on figuring out how the GUVSWD fees came to be and whether they are appropriate.

2. As recommended in the DSM report, develop a way to eliminate the taking of cash payments at the Transfer Station or otherwise make it auditable.
3. Continue to do what it can to reduce Transfer Station operating costs.

Given all the above, the following recommendations are made for the Selectboard for the short term:

1. Adopt a much stronger capital reserve program for the upkeep and improvement of the Transfer Station facility which has become badly deteriorated, but which still has a place in the overall Hartford and regional solid waste stream.
2. Continue the curbside recycling program.
3. Continue allowing residents and businesses the freedom to contract with private haulers, utilize the Transfer Station, and/or utilize the Lebanon landfill for their waste collection, recycling and disposal needs.

December 21, 2012

Richard Menge  
Public Works Director  
Town of Hartford  
173 Airport Rd.  
White River Junction, VT 05001

**Re: Operations Review of Hartford's Transfer Station and Curbside Recycling Program**

Dear Rich:

Presented below is DSM's final report concerning our operations review of the Hartford Transfer Station and the Curbside Recycling Collection Program. We are hopeful that this analysis will be of use to Hartford as your solid waste management programs continue to evolve going forward.

#### **Introduction**

DSM Environmental Services, Inc. (DSM) was contracted by the Town of Hartford to undertake a comprehensive review of the Hartford transfer station operations and the curbside recycling collection program. This review was prompted by concerns that, while the transfer station was operating in the black under an enterprise account, punch card fees were high compared to neighboring transfer stations, and limited reserves were available to conduct necessary repairs and purchase of new equipment.

The curbside collection program, unlike the transfer station is funded entirely from the general fund and there were concerns as to whether the program was an essential service and/or was performing effectively.

This Letter Report summarizes the analyses undertaken by DSM and the resulting findings and recommendations. It is meant to augment the presentation provided to the Selectboard at its October 2nd meeting.

#### **Tasks Undertaken**

DSM, with assistance from the transfer station staff undertook the following tasks to complete our analysis:

- Analysis of transfer station use;
- Analysis of curbside recycling collection;
- Review of potential options through the Greater Upper Valley Solid Waste District and/or the City of Lebanon;
- Review of transfer station costs, by activity; and,
- Review of potential system changes.



Each task and the resulting findings is presented below.

### ***Analysis of Transfer Station Use***

Surveys of users of the transfer station were conducted by transfer station staff on the following dates:

- Partial days, Monday and Tuesday, June 4 – 5
- Full day, Saturday, June 9
- Full days, Thurs – Saturday, August 16 – 18
- Full days, Wed – Thursday, August 22 – 23

These surveys requested information on: what Town the user was from; what materials they were bringing, and how much of each they were bringing; how often they use the transfer station; and, whether they subscribed for curbside collection of refuse and/or took advantage of the curbside collection program for recyclables.

Surveys to only determine the Town which the user was from were also conducted on three additional days in late June.

### ***Key Findings***

- There are an average of 300 users on a Saturday and 95 users per week day
- Roughly 62% of Saturday users and 52% of weekday users are from Hartford
- The average Hartford resident comes to the transfer station every 2.3 weeks
- Based on answers to survey questions we estimate that roughly 1,000 residents of Hartford use the transfer station as their primary means of solid waste management
- This represents approximately 20% of full time resident Hartford households, or 16% of total households<sup>1</sup>

While permit sales would indicate that between 30 and 37% of Hartford households purchase permits, the difference is likely households with curbside refuse collection that use the transfer station less frequently for special wastes. This assumption is consistent with Lebanon landfill scale data which indicates that a total of 8,840 tons of Hartford waste were delivered to the Lebanon landfill over the past year, of which only 1,900 tons came from the Hartford transfer station.

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<sup>1</sup> Based on 4,509 full time households and an additional 984 seasonal/vacation households from 2010 Census data.

### ***Hartford Residents Using Transfer Station***

Looking *only at data from users who reported that they were residents of Hartford* the survey results indicate that:

- Between 40 and 65% (rounded) of Hartford users surveyed report using the curbside recycling service as well, and only about one-half of them brought recyclables to the transfer station on the day they were surveyed.
- Less than 10% of the Hartford resident Transfer Station users surveyed report having a contract with a private hauler for curbside collection of refuse indicating that the transfer station is the primary means for refuse disposal for these Hartford residents.

### ***Cost To Hartford Resident Associated with Relying on Transfer Station***

Based on the reported use of the Transfer Station by Hartford survey respondents it is possible to estimate what the total annual cost is to a Hartford user.

The average Hartford user visits the Transfer Station 26 times per year and purchases 46 coupon punches. The average annual cost can then be calculated as follows:

- Punch card: 46 punches at \$3.05 per punch = \$140
- Permit: \$20
- Cost to drive to the Transfer Station: assuming 6 miles per trip ( a conservative assumption) and 26 trips yields 156 miles at 55.5 cents per mile = \$87
- Each households average share of property taxes to support curbside recycling program = \$25
- Total Cost: \$275 per year divided by 12 months = \$23 per month

### ***Non-Hartford Residents Using Transfer Station***

Looking *only at non-Hartford users* the surveys indicate that:

- The majority of non-Hartford residents using the transfer station are from Hartland, representing 25% of all users (including Hartford residents)
- The second largest non-Hartford user is from Woodstock, followed by smaller numbers from Sharon, Norwich, Pomfret, Thetford, and Stafford, in declining order
- A large majority of these non-Hartford users bring recyclables to the transfer station

- Performing the same cost analysis for the typical Hartland user but assuming the typical Hartland user comes to the Transfer Station 23 times per year and travels 10 miles out of their way, the total annual cost equals \$346, or \$28.85 per month.

### *Transfer Station Cost and Revenue Analysis*

Total, fully allocated transfer station costs (exclusive of landfill closure costs) for FY 11-12 were \$658,874. This includes actual operations costs plus administrative costs assigned to the transfer station budget.

These costs are funded through a combination of tipping fees (coupon sales and tip fees) and other surcharges/fees (see Table 2, below), including:

- Annual permit fees of \$20 per vehicle for residential users
- Commercial hauler permits to use transfer station
- Waste ordinance fees for haulers operating in Hartford
- Rental revenue from Reuse Store
- Materials sales revenues from recycling
- Revenues over costs for C&D disposal

While Hartford allocates costs among activities at the transfer station as part of the enterprise fund accounting, DSM further broke down the activities to take a closer look at costs and revenues from key activities carried out at the transfer station. The goal was to attempt to determine what the net cost for each activity was, accounting for all costs and deducting revenues generated by that activity.

DSM used Hartford's Expenditure and Revenue report for FY 12, as provided to DSM by Andrew Larkin. DSM then relied on estimates by Hartford transfer station staff and Hartford administration as to what percent of time they spent on each activity over the course of an average month, as well as costs directly attributable to a single activity. This required that the Administration portion of the enterprise account (budget category 30-975) be reallocated to the curbside collection, MSW transfer, drop-off recycling, C&D and special waste activities shown in Table 1.

Table 1 summarizes fully allocated costs for FY 12 (based on end-of-year budget data) for the transfer station and curbside recycling collection.

As Table 1 illustrates, all of the operations at the transfer station except C&D grinding and the SEVCA lease are cost centers, even after deducting revenues. This is also the case for the curbside recycling collection system.

Excess costs over revenues are made up through other revenue sources, as illustrated in Table 2, which provides a summary of revenue sources supporting Hartford's transfer station and curbside collection

program. Note that revenues do not equal expenses when comparing Tables 1 and 2 because landfill closure costs are not included.

**Table 1: Fully Allocated Transfer and Curbside Recycling Costs (FY 11-12)**

Activity	Fully Allocated O&M	Capital Reserve	Total	Revenue	Net Cost	Cost/Ton
Curbside Collection	\$ 194,903	\$ -	\$ 194,903	\$ -	\$ 194,903	\$ 324.84
MSW Transfer	\$ 207,889	\$ 6,000	\$ 213,889	\$ 146,729	\$ 67,161	\$ 35.67
Drop-Off Recycling	\$ 165,893	\$ 6,000	\$ 171,893	\$ 48,436	\$ 123,457	\$ 146.05
C&D	\$ 188,206	\$ 6,000	\$ 194,206	\$ 308,208	\$ (114,002)	\$ (34.14)
Scrap Metal	\$ 58,293	\$ 1,168	\$ 59,461	\$ 49,084	\$ 10,377	\$ 55.06
SEVCA	\$ 3,358	\$ -	\$ 3,358	\$ 11,400	\$ (8,042)	na
Tires	\$ 3,935	\$ 1,000	\$ 4,935	\$ -	\$ 4,935	\$ 297.10
HHW	\$ 11,132	\$ -	\$ 11,132	\$ 6,845	\$ 4,287	na
Total (1)	\$ 833,609	\$ 20,168	\$ 853,777	\$ 570,701	\$ 283,076	
Transfer Station Only	\$ 638,706	\$ 658,874				
(1) Excludes Landfill Closure Cost of \$21,897						

## ***Capital Improvements***

DSM's observation at the Transfer Station is that there is a need for increased investments in maintenance of both equipment and the buildings. While it was beyond our scope to develop engineering costs estimates, discussions with the Department of Public Works and transfer station personnel indicated that at a minimum the Town should increase capital reserves to include: \$25,000 for replacement of the fork lift with a newer piece of equipment; and, \$50,000 for site work upgrades to the HHW storage building so that it can become fully operable.

In addition, the Town should set aside funds each year for on-going maintenance of the existing buildings and for correction of on-going landfill settlement issues as they impact the access roads and entrances to buildings. These additional capital improvement costs are not included in Table 1 but represent real costs that the Town will need to address in future years.



**Table 2, Summary of Revenue Sources (FY 11-12)**

Category	(\$)
Permits	
Commercial	\$ 8,610
Residential	\$ 71,943
Tipping Fees	
Commercial	\$ 138,925
Hartford Coupon Sales	\$ 157,307
District Coupon Sales	\$ 136,150
Recycling Revenues	\$ 107,050
Reimbursements	\$ 27,514
Other Revenues	
SEVCA	\$ 11,150
Waste Ordinance Fees	\$ 80,000
Hauler Licenses	\$ 1,430
Transfer from General Fund	\$ 156,172
Total	\$ 896,251

### ***Analysis of Curbside Recycling Collection***

DSM's analysis of Hartford's curbside recycling collection system centered on three tasks. First, we met with Casella to review the current collection system and Casella's estimate of the number of households served and estimated participation.

Second, DSM followed the curbside collection truck on representative routes over the part of several days attempting to gain a better understanding of likely participation rates.

Finally, Casella agreed to weigh all materials collected on the curbside collection routes over two weeks in August and two weeks in September.

Key findings of our analysis are:

- Roughly 600 tons of curbside recyclables are currently collected on an annual basis based on the four weeks of weigh data annualized
- Somewhere between 45 and 55 percent of Hartford households participate in the curbside recycling collection program

- Dividing the annualized tons by the total number of households in Hartford yields 270 pounds of recyclables per household per year
- We would expect that this would be approximately double if all Hartford residents had parallel collection of single stream recyclables in rolling carts on the same day as refuse collection (see below)

#### ***Alternatives Available to Hartford***

DSM was also tasked with investigating alternatives to operating and/or keeping the Hartford Transfer Station open. We investigated three alternatives, in addition to continuation of the Transfer Station as it is currently operated: (1) operation of the transfer station by the Greater Upper Valley Solid Waste District; (2) Closure of the transfer station, directing all users to use the Lebanon landfill and/or contract with a private hauler; and, (3) operation of the transfer station on a limited basis with implementation of a town-wide contract for parallel collection of refuse and recyclables from all households. Each of these alternatives is discussed in more detail below.

#### ***Operation of the Transfer Station by the Greater Upper Valley Solid Waste District***

DSM met with officials of the Greater Upper Valley to discuss the potential for the District taking over operation of the transfer station. This is a logical alternative given that the transfer station was designed as a regional facility and because roughly 45 percent of all users of the transfer station are from District towns outside of Hartford.

Unfortunately, while District officials acknowledge the regional value of the transfer station, it does not appear that the District is in a position to take over operations of the transfer station because of the significant amount of debt service the District is paying each year to fund the bridge construction to the District landfill site. Because the Lebanon landfill has adequate capacity for many more years (see below), there is limited need to open the District landfill, which would be the only source of revenue sufficient to support District operations of the Hartford transfer station.

However, there is general agreement that discussions between Hartford and the District, and potentially other Upper Valley municipalities should continue to determine if there is a regional solution that would allow the Hartford transfer station to remain as a key regional facility for managing waste and recyclables going forward.

#### ***Closure of Transfer Station with Use of Lebanon Landfill and Recycling Facility***

There is currently no prohibition against Hartford residents and businesses delivering waste to the Lebanon landfill and recycling facility. In fact, most businesses and commercial haulers operating in Hartford deliver waste directly to the Lebanon landfill instead of to the Hartford transfer station because the tipping fee is significantly less. In addition, because Hartford's waste from the transfer station already goes to the Lebanon landfill, closing the Hartford transfer station would have no impact on the Lebanon landfill.

According to George Murray, Landfill Manager for Lebanon, the current Lebanon landfill cell under construction has sufficient capacity for an additional 12 years at current rates of fill (which includes Hartford waste). In addition, according to a new business plan for the Lebanon landfill prepared by Sanborn Head and Associates for the City of Lebanon, the landfill could remain in operation until 2090 by developing cell 3 to the south of the current operations, mining the original cell to the north of the current operations and filling that area and the road area between the two cells. This is based on the assumption of a one percent per year growth in the 40,000 tons currently disposed at Lebanon on an annual basis.

During discussion with Lebanon officials it became clear that the primary concerns associated with Hartford residents using the Lebanon landfill and recycling center revolve around traffic. Surveys of Hartford transfer station users indicate that almost as many people bring waste and recyclables to the Hartford transfer station on a Saturday as use the Lebanon landfill and recycling facility on a Saturday. Therefore, directing Hartford residents to use Lebanon would essentially double Saturday traffic to the Lebanon landfill. Even if the rebuilding of the 12A/I89 intersection were to solve the traffic problems on 12A, there would still be lines extending onto 12A from the landfill on Saturdays if both Hartford and Lebanon residents were using that facility. According to Lebanon officials, the traffic problem could only be solved if Lebanon were to stop its source separated recycling program and go to a single stream recycling program. This would eliminate some of the revenues Lebanon currently enjoys from their recycling system, requiring some type of increased fees for Hartford residents to make up the difference.

One key issue which may affect the Hartford transfer station is the current agreement by Lebanon to accept Hartford's ground C&D at no cost. This arrangement allows Hartford to bring in excess revenue over costs for the grinding and transfer operation. It is difficult to determine exactly how much excess revenue because it is difficult to break out coupon sales for C&D versus MSW waste, however. DSM's best estimate is that the C&D operation at Hartford netted roughly \$113,000 in revenues over costs in FY 11-12. This is important because ground C&D materials have been known to increase hydrogen sulfide emission at landfills which use ground C&D as cover material – as Lebanon does.

Lebanon is currently testing its landfill gas, and has had odor complaints. If the testing were to identify hydrogen sulfide as one of the landfill gas emissions of concern it is likely that Lebanon would no longer be willing to accept the ground C&D at no cost which would eliminate this important revenue source to Hartford.

#### ***Continuation of Current Transfer Station Operations***

DSM believes that the Hartford transfer station continues to be valuable as a regional transfer station serving the Upper Valley. However, the transfer station is vulnerable as a stand-alone operation by the Town of Hartford because it already has relatively high fees when compared to both the Lebanon landfill (\$1 per 32 gallon container) and the Weathersfield Transfer Station (\$2 per 32 gallon container) which are both "full service" transfer stations accepting a broad range of materials like Hartford does. The Windham Solid Waste Management District Transfer Station in Brattleboro is another full service transfer station. The Windham District charges \$10 for the first 140 pounds which is essentially equivalent to \$2.20 per 32 gallon container assuming it weighs an average of 30 pounds. These charges can be compared against the coupon charge of \$3.05 for Hartford residents and \$4.05 for Greater Upper



Valley District residents; which would have to be pushed even higher if Lebanon were to stop accepting ground C&D at no cost. In addition, Hartford has deferred capital maintenance and improvements in an effort to hold costs down, and eventually these capital improvements will have to be addressed.

It should be noted here that a question has been raised as to whether Hartford could significantly expand recovery of reusable C&D material delivered to the transfer station as a way to reduce costs and increase revenues. It is DSM's professional opinion that, while this would be a way to reduce disposal of C&D materials, it would come at an increased operational cost to Hartford. It would require additional personnel and a storage facility to keep recovered materials out of the weather. Given that there are already two used building materials supply places in Hartford, it is unlikely that sufficient usable materials are being delivered to the transfer station to make this a viable undertaking.

One other issue of concern with respect to the current operations is the fact that the transfer station accepts cash payments for coupons. It is DSM's experience that this is not a good business practice because it is impossible to provide a fully auditable procedure to assure that all of the cash payments are correct and fully accounted for. Scale personnel on Saturdays are especially vulnerable to a charge of theft with no way to prove their innocence. For this reason DSM has recommended in our analysis of other transfer stations that no cash be accepted at the transfer station; instead that coupons be sold at convenience stores where full accounting is assured.

### **Recommendations**

Based on the analysis described above there appear to be two primary paths moving forward. The first would be to optimize the existing Hartford only system. The second, and preferred option, would be to move toward a regional solution in which the Hartford transfer station plays an integral part in a larger regional system. Each alternative is described below.

#### ***Hartford Alone***

Only roughly 20 percent of Hartford residents rely on the Transfer Station for refuse disposal, meaning that the remaining 80 percent already subscribe for garbage collection. In addition, Hartford already provides curbside collection of recyclables to all residents.

Subscription collection of refuse by multiple haulers is less efficient than having a single truck go down the road and collect waste from all households. And, as surveys of users of the Hartford transfer station indicate, people driving to the transfer station are already incurring costs similar to curbside collection simply by multiplying the number of trips per month reported by the survey respondents by the IRS automobile cost per mile rate.

For this reason, the optimum system for Hartford would be for Hartford to contract with a single hauler for weekly garbage and single stream recycling. It is DSM's professional judgment that this would double the recycling rate in Hartford, and at costs similar to what residents both subscribing for curbside collection of refuse, and driving to the transfer station are already paying.



This would then allow the Town to reduce hours at the transfer station to either one day per week, or at a maximum two days per week. The transfer station could then become the primary location for disposal of bulky and hard to handle wastes, and for recycling of materials other than materials collected curbside (e.g., scrap metals, some clean C&D materials, tires, car batteries, large plastic items).

To minimize involvement of the Town in the curbside collection contract, the contract could specify that the designated hauler provide large rolling carts for single stream collection of recyclables, and that the hauler be responsible for billing all households. To reduce costs, the Town could agree to be the payment collector of last resort because of the Town's ability to attach property for non-payment of services.

It is DSM's estimate that a curbside collection contract for refuse and recycling would cost roughly \$25 - \$35 per household per month depending on final bid specifications.

In the absence of a comprehensive solution involving refuse and recycling, if the Town wants to continue with the status quo, then it probably makes sense to discontinue the current curbside recycling collection program to take the cost off of the property tax, with the hope that Casella would begin to offer single stream (sort) recycling to its customers in Hartford.

### ***Regional Solution***

As discussed above, DSM believes that the optimum solution would be to convert the transfer station to a truly regional facility operated by the Greater Upper Valley District. This would spread the burden of operations over the many towns that currently now rely on the transfer station as the only real recycling and special waste management option available to them.

To accomplish this would require that the Greater Upper Valley District find a way to resolve the debt service associated with the bridge to the Hartland landfill site. One option would be for the region, including the municipalities using the Lebanon landfill, to purchase the Hartland landfill. This would provide the region with guaranteed landfill capacity for the foreseeable future, assuring that when the Lebanon landfill closed, a new site would be available. The cost of the purchase could be funded through a relatively minor surcharge on the tipping fee at the Lebanon landfill. Assuming that the cost would be the \$2.2 million the District currently still has in debt service, a tip fee surcharge ranging from \$3 to \$4 per ton could cover the debt service over period of 15 to 20 years.

This would then free up the District to take over management of the transfer station, using the District surcharge to provide for needed capital improvements and for the re-opening of the household hazardous waste storage facility located at the transfer station.

### ***Next Steps***

DSM believes that it is in Hartford's best interest to begin to have regional discussions concerning the potential viability of transferring ownership of the Greater Upper Valley Landfill to a regional consortium of municipalities.

# DSM ENVIRONMENTAL SERVICES, INC.

Resource Economists  
Environmental Scientists

In the interim Hartford should make sure to include sufficient capital reserves in on-going budgets to address equipment and deferred maintenance issues at the transfer station.

It will also be necessary for Hartford to make a decision as to whether it should move forward with a more formal contract for curbside collection of recyclables, or abandon that program.

Hartford should also monitor the landfill gas emission testing by Lebanon and ensure that Lebanon can continue to receive ground C&D. If Lebanon discontinues acceptance of ground C&D the Hartford transfer station finances change significantly and Hartford should immediately consider dropping C&D acceptance of sheet rock and also review the viability of the C&D facility altogether. If the Lebanon landfill gas emissions issue is resolved in a manner that allows for continued delivery of ground C&D as cover material then the current grinding contract for C&D should be renewed.

Signed:



Ted Siegler

memo

## **TOWN OF HARTFORD, VT**

To: Selectboard  
From: Pat MacQueen, ITM  
Cc: Department Heads  
Date: 9/4/20  
Re: Camping on Town Parcels of Land

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In response to the Board's request, I asked Assessor Jeremiah Sund to sift through all 108 parcels of Town-owned land through the separate filters of land in zones which permit camping as a conditional use, vacant land and finally town parks. My understanding has been that there is no current municipal zone in Hartford which permits camping without going through the Conditional Use process. That has resulted in the attached list of five town properties where the zoning permits camping if it is approved as a Conditional Use. Most of these parcels are out in the area of Kings Highway and one is on the other side of Queechee. My understanding up until yesterday was that a town in Vermont was bound by its own zoning law. Apparently, that is not the case as indicated in 24 VSA 4413 attached, but of course the Town is also able to change zoning by taking the time and going through the legal process for zoning changes should the Board determine that that is appropriate. However, the discovery of the above-mentioned statute I think opens up the possibilities quite a bit.

I don't have the background on this that you all have and there has not been time in the last week or so to even visit sites let alone develop detailed pros and cons for these various winnowed sites by all Departments from a service point of view. The purpose here was to quickly develop a list of town-owned land which we would guess have the least legal obstacles to overcome for use as camping.

In any event, I have a few questions:

The first question is why the Town would undertake such an initiative at a time when it is being financially challenged in a way that it does not yet fully understand and is therefore considering reducing budgets. I would like to think it is, but I don't believe that the proposal is anywhere as simple as just finding a piece of land and telling the homeless from the region that they can come to it in Hartford to camp. I believe that if the Town creates such a camping area on town land that it will be creating a regional draw and a number of expectations and significant new liability for itself that it may not be prepared to deal with financially or service-wise.

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It has been suggested that if the site does in fact turn out to be a draw for the homeless from the region that its use can be limited. Enforcing such a limitation would require a pretty significant new town police or other town service which we don't presently have. I am concerned that such a facility would require a very serious undertaking which would create its own set of problems, liability and cost for the Town.

A second question I have is why the Town would try to provide this additional service when it has little or no experience in servicing the homeless. There are local agencies like the Haven, Listen, etc. that do regularly provide services to the homeless and know what they are doing. If camping on public land is a good idea, why are they not proposing that the town find them a piece of public land for camping so that they can service it and take responsibility for it? Given my short tenure here, it is possible they have been proposing it and I am just not aware of it.

The Haven is proposing a regional approach to low barrier housing for the homeless at a significant cost to the four core towns. While I have a similar concern about the town proceeding with that proposal at this particular financially uncertain time, that proposal makes a more sense to me because the Haven deals with servicing the homeless on a regular basis and likely has a far better idea of the liability and responsibility it is getting into with such a proposal as well as how they will service it and how effective it might be in reducing the homeless problem.

The third question I have, which is an extension of the first two questions, is what happens in the winter? If the Town creates a public camping site for the homeless in the summer, does it not follow that there will be the expectation that the Town will either provide the facilities there for winter camping as well? That would certainly be my expectation if I were invited to a camping site provided to me by the Town government. In any event, if I am a homeless person camping there in the summer, I suspect I would try to stay there during the winter even if no additional facilities are provided. If the Town doesn't force me out, then the likely public reaction will be that the Town has to do something about letting people freeze to death on its property. If the site does become a regional draw for the homeless in the summer and the Town does not provide for winter camping facilities, then will the Town not be in the position of forcefully transferring the unusually large regional camping population onto the local social agencies whose ability to service that unusually large population may not currently be available?

Recommendation: For the above reasons, I do not recommend that the Board pursue this initiative at this time. However, I am used to being a wet blanket and recognize that if the Board feels my questions and recommendation are off base, I asked myself as a newcomer to town charged with locating such a facility in town for this purpose, where would it be? Without a doubt, it would likely be one of the centrally located Town parks. Central location is paramount from almost every point of view for proximity to emergency services, social services, public transportation, utilities walking distances, dryness and the like.

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# The Vermont Statutes Online

## Title 24 : Municipal And County Government

### Chapter 117 : Municipal And Regional Planning And Development

#### Subchapter 007 : Bylaws

(Cite as: 24 V.S.A. § 4413)

#### § 4413. Limitations on municipal bylaws

(a)(1) The following uses may be regulated only with respect to location, size, height, building bulk, yards, courts, setbacks, density of buildings, off-street parking, loading facilities, traffic, noise, lighting, landscaping, and screening requirements, and only to the extent that regulations do not have the effect of interfering with the intended functional use:

(A) State- or community-owned and operated institutions and facilities.

(B) Public and private schools and other educational institutions certified by the Agency of Education.

(C) Churches and other places of worship, convents, and parish houses.

(D) Public and private hospitals.

(E) Regional solid waste management facilities certified under 10 V.S.A. chapter 159.

(F) Hazardous waste management facilities for which a notice of intent to construct has been received under 10 V.S.A. § 6606a.

(2) Except for State-owned and -operated institutions and facilities, a municipality may regulate each of the land uses listed in subdivision (1) of this subsection for compliance with the National Flood Insurance Program and for compliance with a municipal ordinance or bylaw regulating development in a flood hazard area or river corridor, consistent with the requirements of subdivision 2291(25) and section 4424 of this title. These regulations shall not have the effect of interfering with the intended functional use.

(b) A bylaw under this chapter shall not regulate public utility power generating plants and transmission facilities regulated under 30 V.S.A. § 248.

(c) Except as otherwise provided by this section and by 10 V.S.A. § 1976, if any bylaw is enacted with respect to any land development that is subject to regulation under State statutes, the more stringent or restrictive regulation applicable shall apply.

(d)(1) A bylaw under this chapter shall not regulate:

(A) required agricultural practices, including the construction of farm structures, as those practices are defined by the Secretary of Agriculture, Food and Markets;

(B) accepted silvicultural practices, as defined by the Commissioner of Forests, Parks and Recreation, including practices which are in compliance with the Acceptable Management Practices for Maintaining Water Quality on Logging Jobs in Vermont, as adopted by the Commissioner of Forests, Parks and Recreation; or

(C) forestry operations.

(2) As used in this section:

(A) "Farm structure" means a building, enclosure, or fence for housing livestock, raising horticultural or agronomic plants, or carrying out other practices associated with accepted agricultural or farming practices, including a silo, as "farming" is defined in 10 V.S.A. § 6001(22), but excludes a dwelling for human habitation.

(B) "Forestry operations" has the same meaning as in 10 V.S.A. § 2602.

(3) A person shall notify a municipality of the intent to build a farm structure and shall abide by setbacks approved by the Secretary of Agriculture, Food and Markets. No municipal permit for a farm structure shall be required.

(4) This subsection does not prevent an appropriate municipal panel, when issuing a decision on an application for land development over which the panel otherwise has jurisdiction under this chapter, from imposing reasonable conditions under subsection 4464(b) of this title to protect wildlife habitat, threatened or endangered species, or other natural, historic, or scenic resources and does not prevent the municipality from enforcing such conditions, provided that the reasonable conditions do not restrict or regulate forestry operations unrelated to land development.

(e) A bylaw enacted under this chapter shall be subject to the restrictions created under section 2295 of this title, with respect to the limits on municipal power to regulate hunting, fishing, trapping, and other activities specified under that section.

(f) This section shall apply in every municipality, notwithstanding any existing bylaw to the contrary.

(g) Notwithstanding any provision of law to the contrary, a bylaw adopted under this chapter shall not:

(1) Regulate the installation, operation, and maintenance, on a flat roof of an otherwise complying structure, of a solar energy device that heats water or space or generates electricity. For the purpose of this subdivision, "flat roof" means a roof having a slope less than or equal to five degrees.

(2) Prohibit or have the effect of prohibiting the installation of solar collectors not exempted from regulation under subdivision (1) of this subsection, clotheslines, or other energy devices based on renewable resources.

(h)(1) Except as necessary to ensure compliance with the National Flood Insurance Program, a bylaw under this chapter shall not regulate any of the following:

(A) An ancillary improvement that does not exceed a footprint of 300 square feet and a height of 10 feet.

(B) The following improvements associated with the construction or installation of a communications line:

(i) The attachment of a new or replacement cable or wire to an existing electrical distribution or communications distribution pole.

(ii) The replacement of an existing electrical distribution or communications distribution pole with a new pole, so long as the new pole is not more than 10 feet taller than the pole it replaces.

(2) For purposes of this subsection:

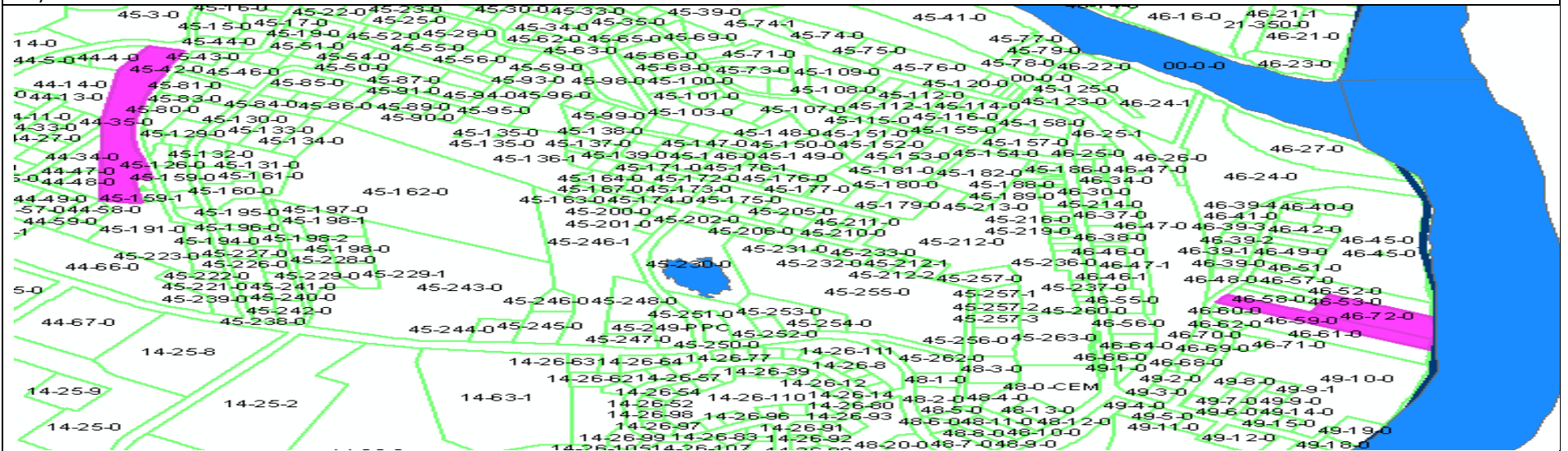
(A) "Ancillary improvement" shall have the same definition as is established in 30 V.S.A. § 248a(b).

(B) "Communications line" means a wireline or fiber-optic cable communications facility that transmits and receives signals to and from a local, State, national, or international network used primarily for two-way communications for commercial, industrial, municipal, county, or State purposes. (Added 2003, No. 115 (Adj. Sess.), § 95; amended 2009, No. 45, § 15c, eff. May 27, 2009; 2011, No. 53, § 14, eff. May 27, 2011; 2011, No. 170 (Adj. Sess.), § 16f, eff. May 18, 2012; 2013, No. 92 (Adj. Sess.), § 272, eff. Feb. 14, 2014; 2013, No. 107 (Adj. Sess.), § 2, eff. April 18, 2014; 2015, No. 64, § 52; 2015, No. 171 (Adj. Sess.), § 19.)

HARTFORD OWNED VACANT LAND LIST							
	Account No	Map	Block	Lot	Location	Description	ZONING
1	28509012243	8	269		0 RESERVOIR ROAD		RL10
2	28509011018	2	4		6025 ROUTE 14	Irene Flood Related	VR2
3	28509011609	2	5		5985 ROUTE 14	Irene Flood Related	VR2
4	28509013901	8	128		585 ROUTE 14	Irene Flood Related	RL3
5	28509012241	8	193		0 OLD RIVER ROAD		IC
6	28509012329	13	15	2	0 DEWEYS MILLS ROAD		RL1
7	28509012281	32	6	1	0 FERRY BOAT CROSSING	PUBLIC WORKS	VR1
8	28509012284	32	37		0 MILL ROAD		RC2
9	28509012285	32	60		0 MILL ROAD		RC2
10	28509012302	44	35		0 FAIRVIEW TERRACE		MULT
11	28509012320	46	59		0 LATHAM WORKS LANE		R1
12	28509010904	46	72		0 LATHAM WORKS LANE		R1



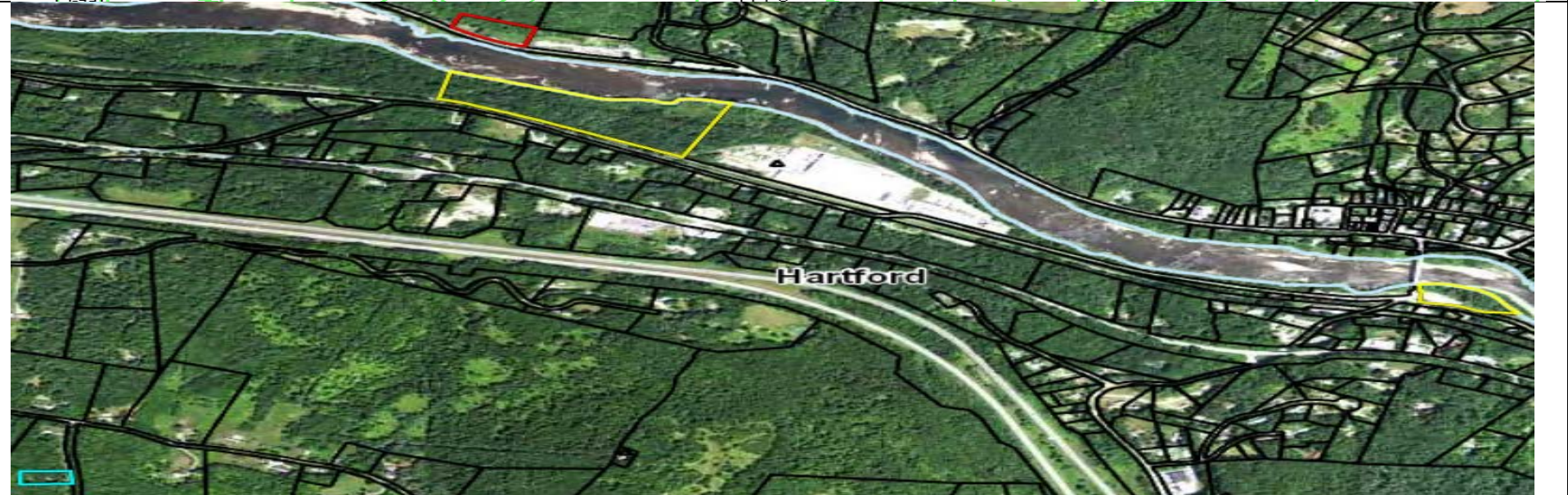
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- 11) 28509012320
- 12) 28509010904



- 1) 28509012243

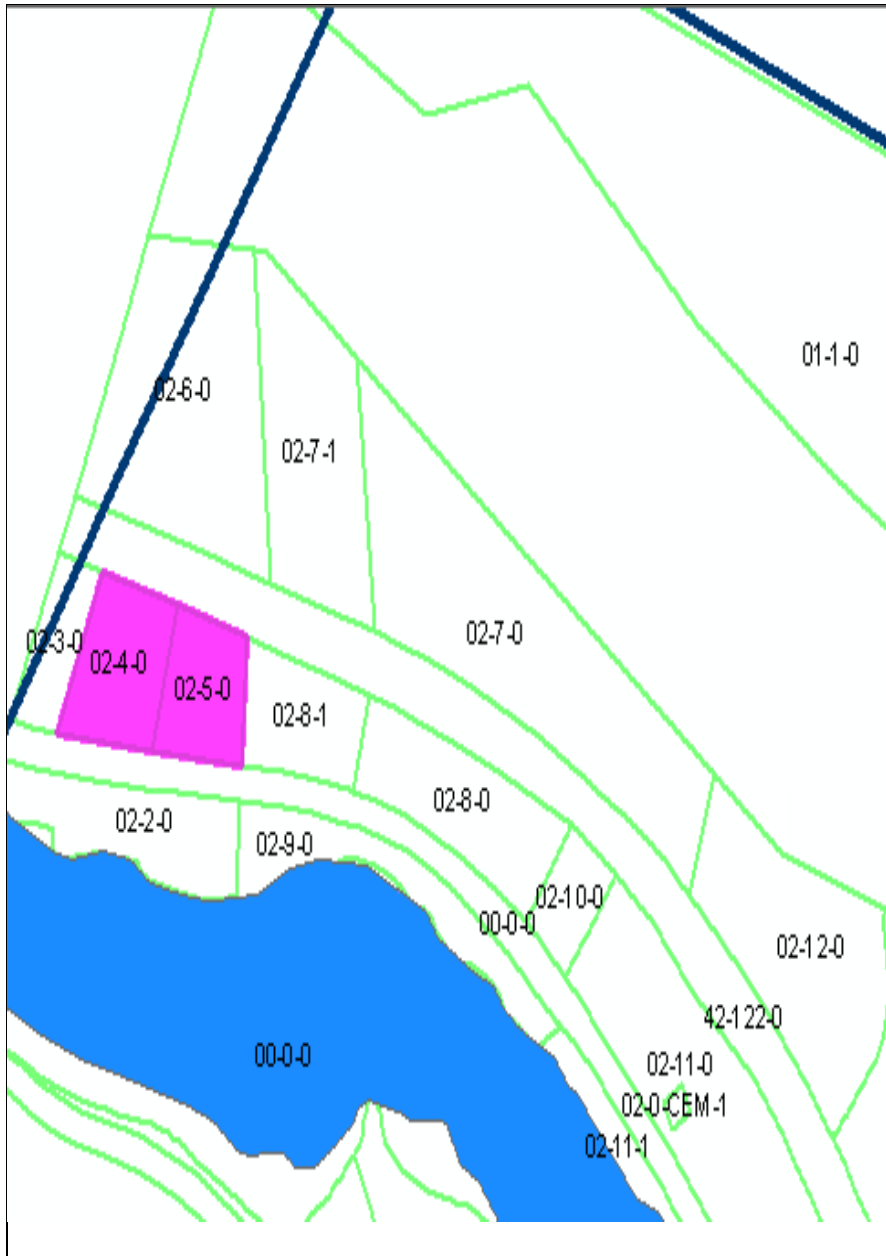


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| 2) 28509011018 |  |
| 3) 28509011609 |  |







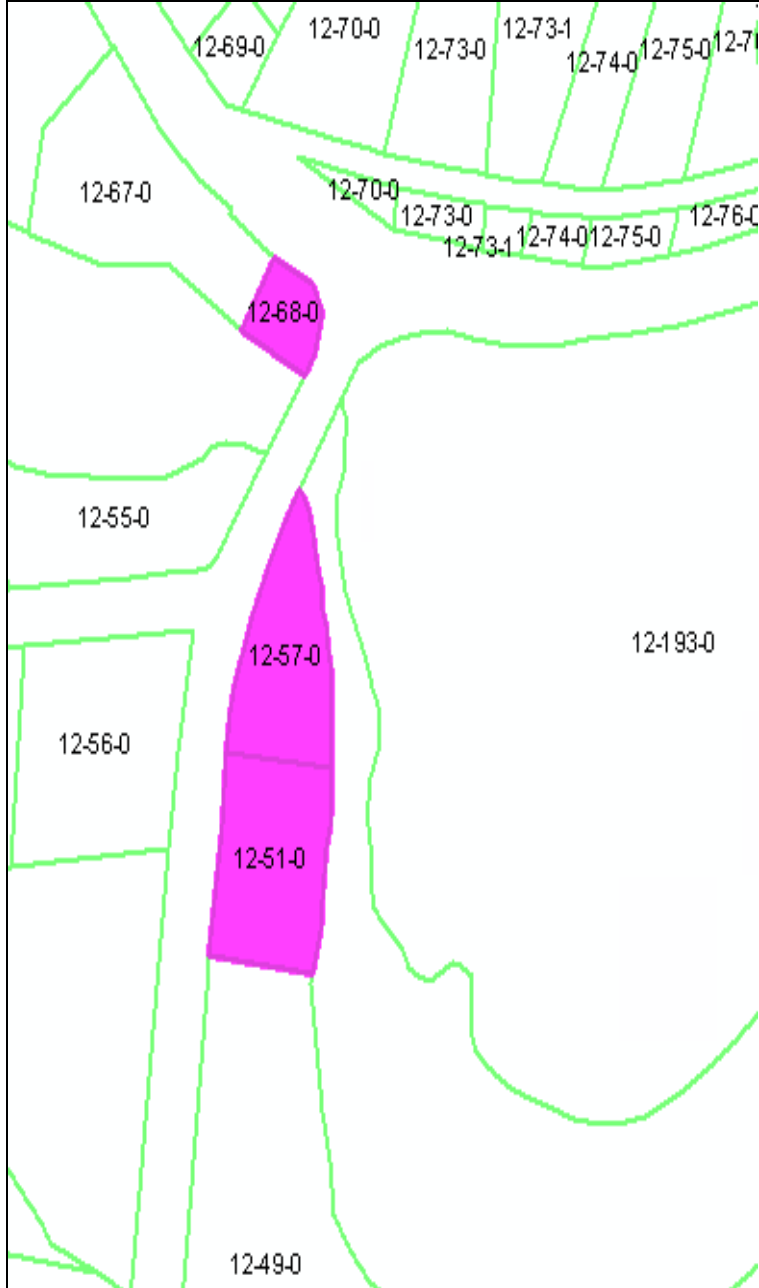
## HARTFORD OWNED VACANT LAND NON-BUILDABLE

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1	28509012230	2	27	1		0 ROUTE 14	NON-BUILDABLE	VR2
2	28509012231	2	62	2		0 ROUTE 14 BOAT LAUNCH	NON-BUILDABLE	RC2
3	28509012232	2	64			0 ROUTE 14	NON-BUILDABLE	RC2
4	28509011744	12	51			104 WATERMAN HILL ROAD	NON-BUILDABLE-IRENE FLOOD RELATED	QMP
5	28509010325	12	57			86 WATERMAN HILL ROAD	NON-BUILDABLE-IRENE FLOOD RELATED	VRC
6	28509014791	12	68			1732 QUECHEE MAIN STREET	NON-BUILDABLE-IRENE FLOOD RELATED	QMP
7	28509010582	16	7	1		0 BLAKE DRIVE	NON-BUILDABLE	RC2
8	28509012287	32	86			0 WOODSTOCK ROAD	NON-BUILDABLE	IC
9	28509012291	42	57			0 MAPLE STREET	NON-BUILDABLE	R1M
10	28509012292	42	89			0 MAPLE STREET	NON-BUILDABLE	R1M
11	28509012304	45	34			0 HILLCREST TERRACE	NON-BUILDABLE	R1
12	28509012309	45	94			25 THOMAS STREET	NON-BUILDABLE	R2
13	28509016803	45	121	1		0 NORTH MAIN STREET	NON-BUILDABLE	CB
14	28509012126	46	62			127 LATHAM WORKS LANE	NON-BUILDABLE-IRENE FLOOD RELATED	R1
15	28509012321	46	68			0 LATHAM WORKS LANE	NON-BUILDABLE	R1
16	28509016863	46	34	1		0 SOUTH MAIN STREET	NON-BUILDABLE	CB
17	28509012227	48	5			0 SYKES MOUNTAIN AVENUE	NON-BUILDABLE	IC2



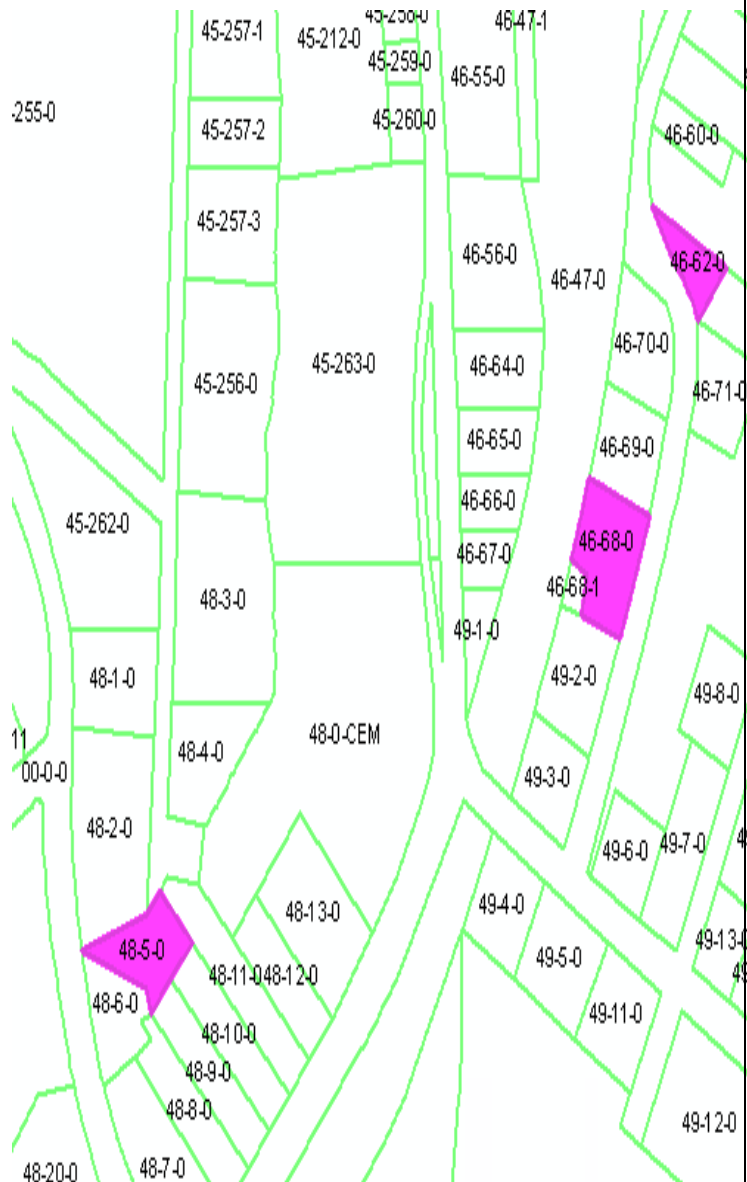


- 4) 28509011744
- 5) 28509010325
- 6) 28509014791





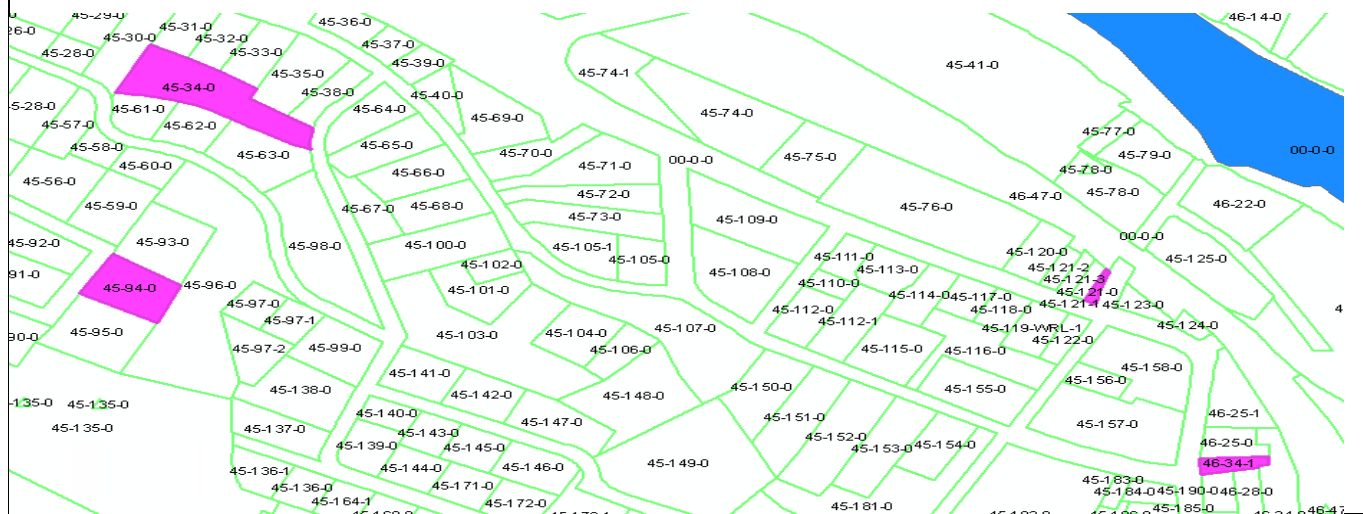
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11) 28509012304

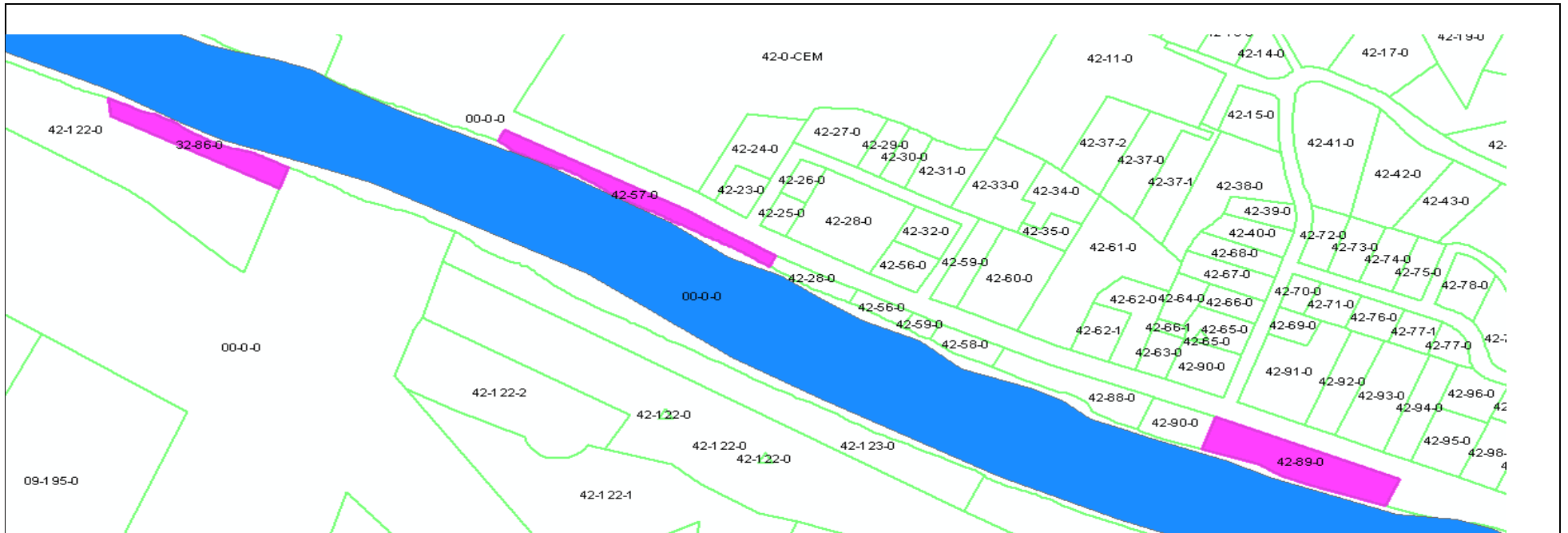


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8) 28509012287

9) 28509012291

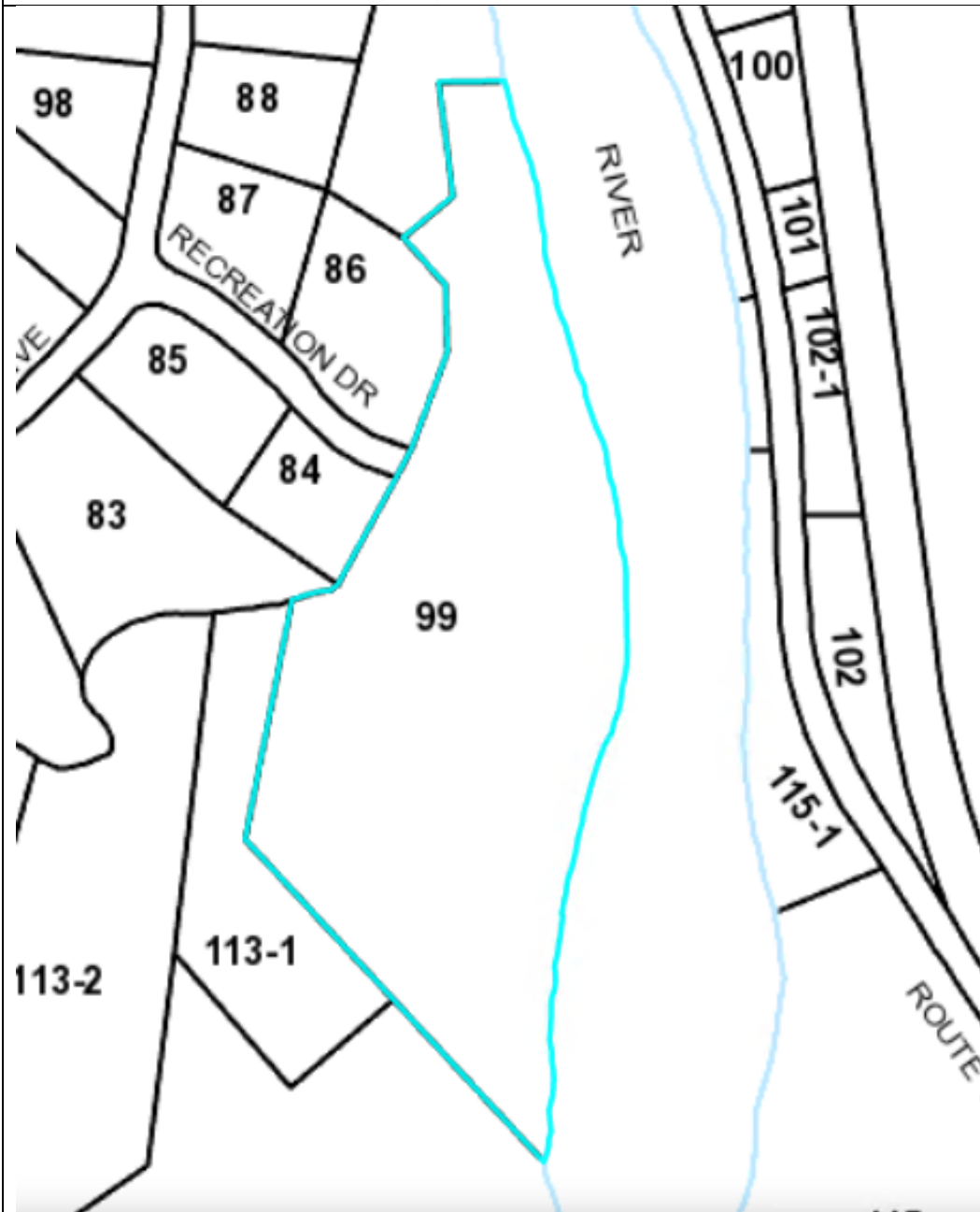
10) 28509012292



	Hartford Parks							
	Account No	Map	Block	Lot	Unit	Location	Description	Zoning
1	28509012238	2	99			100 RECREATION DRIVE	ERWIN CLIFFORD PARK	RL1
2	28509012242	8	210			520 CENTER OF TOWN ROAD	Meeting House Commons	RL3
3	28509015927	11	38			0 WOODSTOCK ROAD	David Chang Conservation Area	RL3
4	28509012327	12	199	Q	VG1	70 VILLAGE GREEN CIRCLE	QUECHEE GREEN GAZEBO	QMC/VRC
5	28509012266	14	109			120 LESLIE DRIVE	MAXFIELD PARK	RL10/RC2
6	28509012268	20	3			2333 HARTFORD AVENUE	MAANAWAKA CONSERVATION AREA	R2
7	28509012276	24	28			130 SOUTH STREET	FROST PARK	R1
8	28509012286	32	62			1120 MAPLE STREET	WATSON MEMORIAL FIELD	VR1/VRC
9	28509015906	46	22			12 RAILROAD ROW	VETERANS MEMORIAL PARK	CB
10	28509012316	46	23			167 MAPLE STREET	LYMAN POINT PARK	CB
11	28509012317	46	25	1		6 SOUTH MAIN STREET	FRED BRIGGS MEMORIAL PARK	CB
12	28509010904	46	72			0 LATHAM WORKS LANE		R1
13	28509012322	49	8			0 HARRISON AVENUE	RATCLIFFE PARK	R1
14	28509012323	49	10			75 LATHAM WORKS LANE	GEORGE RATCLIFFE PARK	R1



1. 100 RECREATION DRIVE (2-99)



ERWIN CLIFFORD PARK



2. 520 CENTER OF TOWN ROAD (8-210)

Meeting House Commons





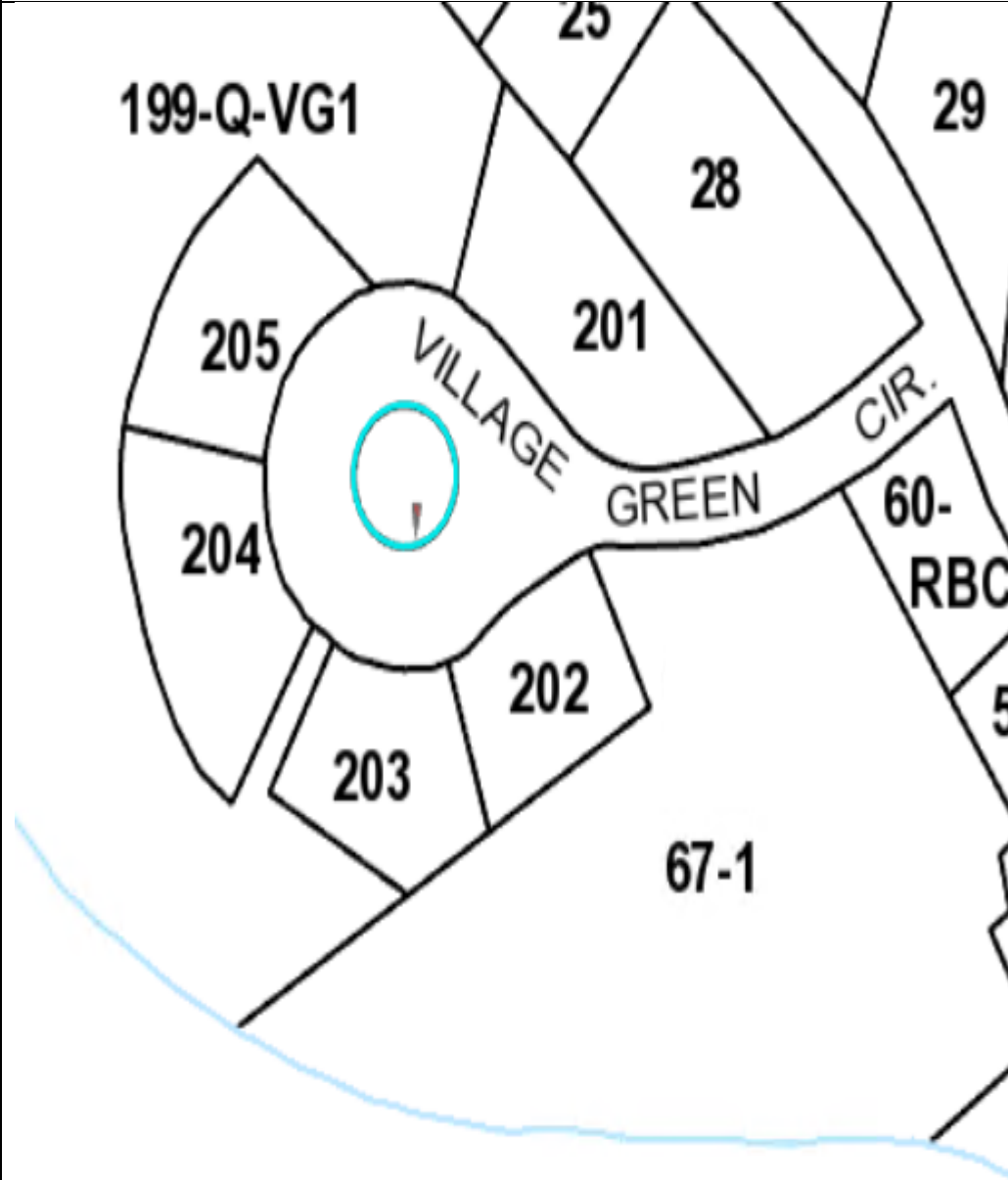
3. 0 Woodstock Rd (11-38)



David Chang Conservation Area



4. 70 Village Green Circle (12-199-q-vg1)



QUECHEE GREEN GAZEBO





5. 120 Leslie Drive (14-109)



Maxfield Park





6. 2333 Hartford Ave (20-3)

Maanawaka Conservation



7. 130 South St (24-28)



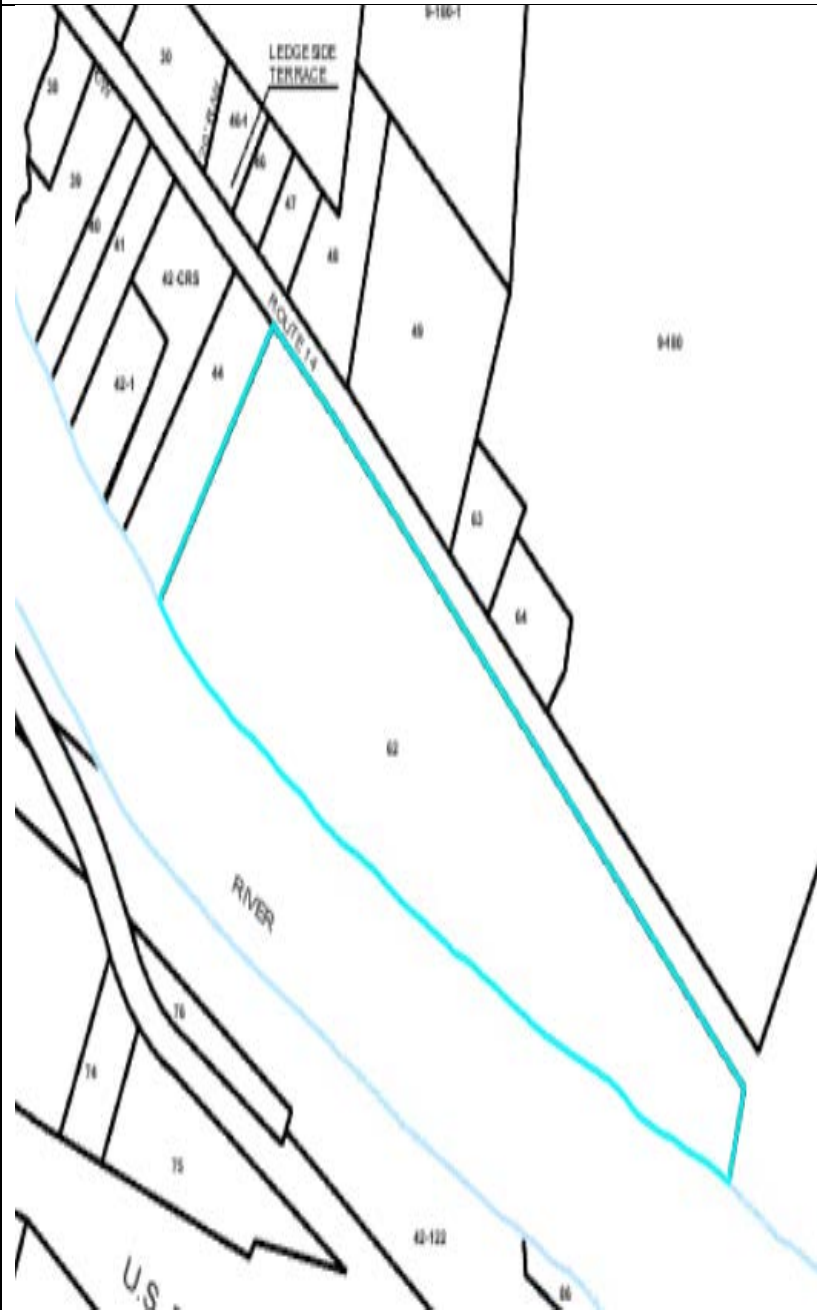
Frost Park

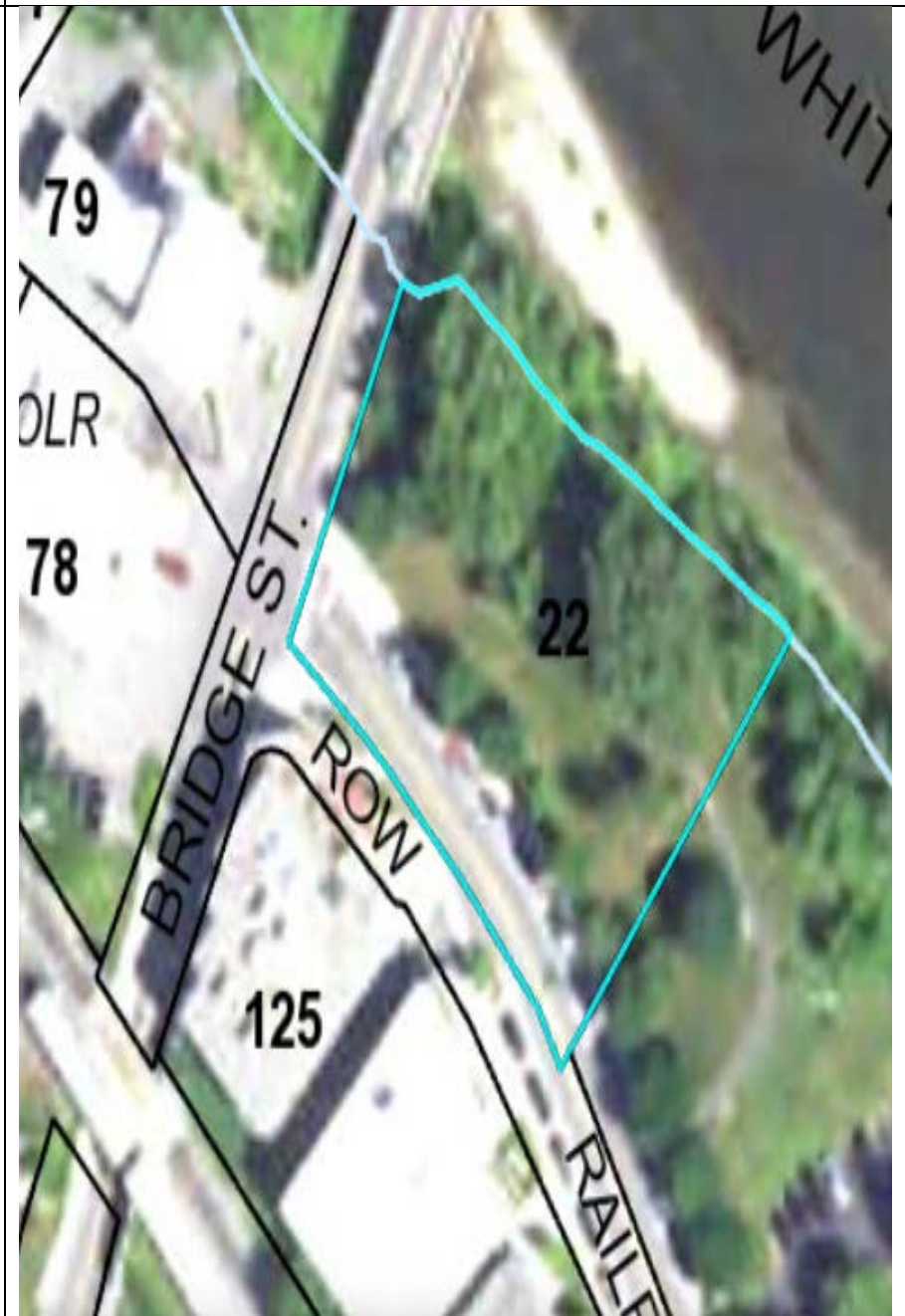
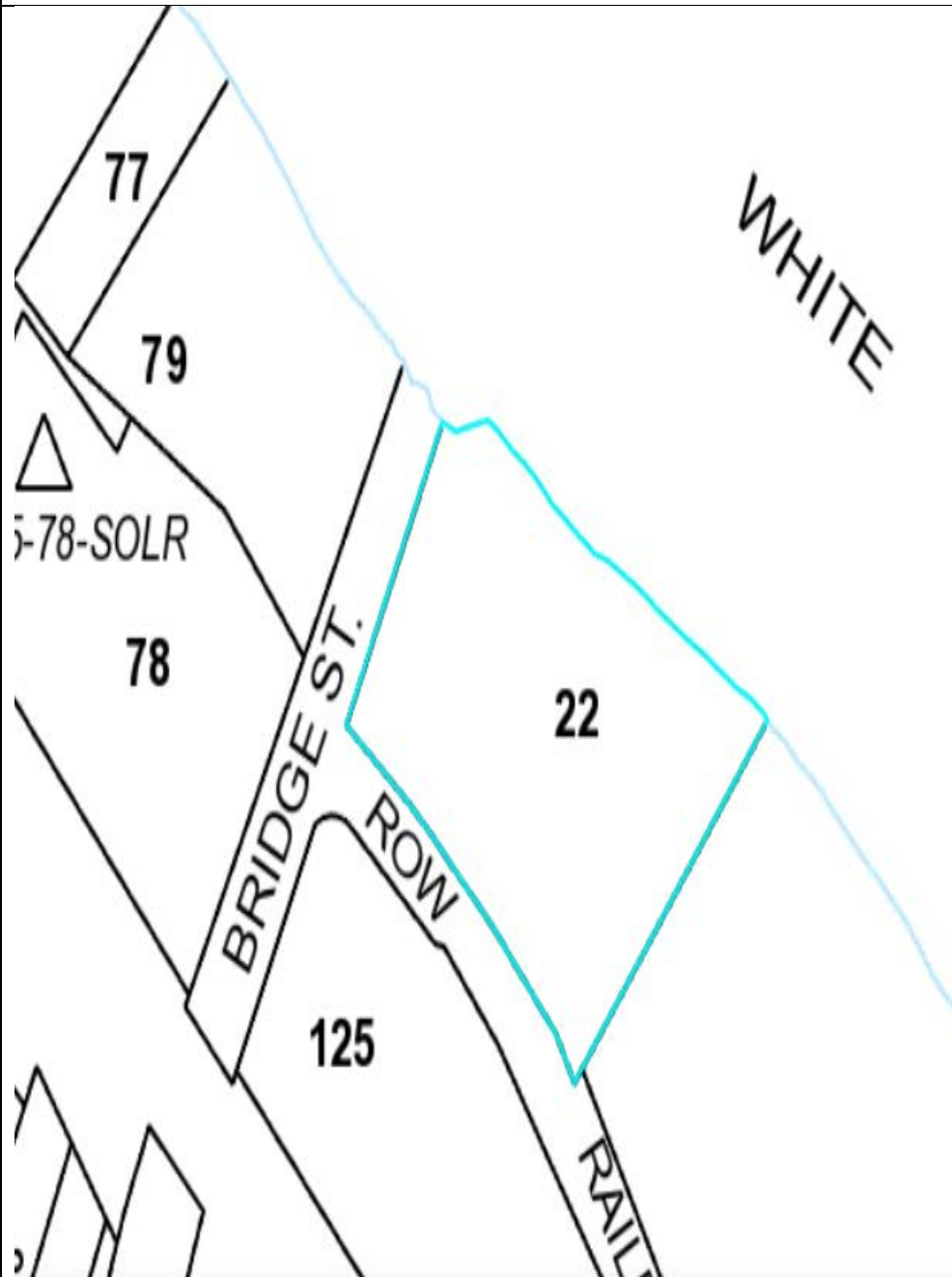




8. 1120 Maple St (21-8)

Watson Memorial Field

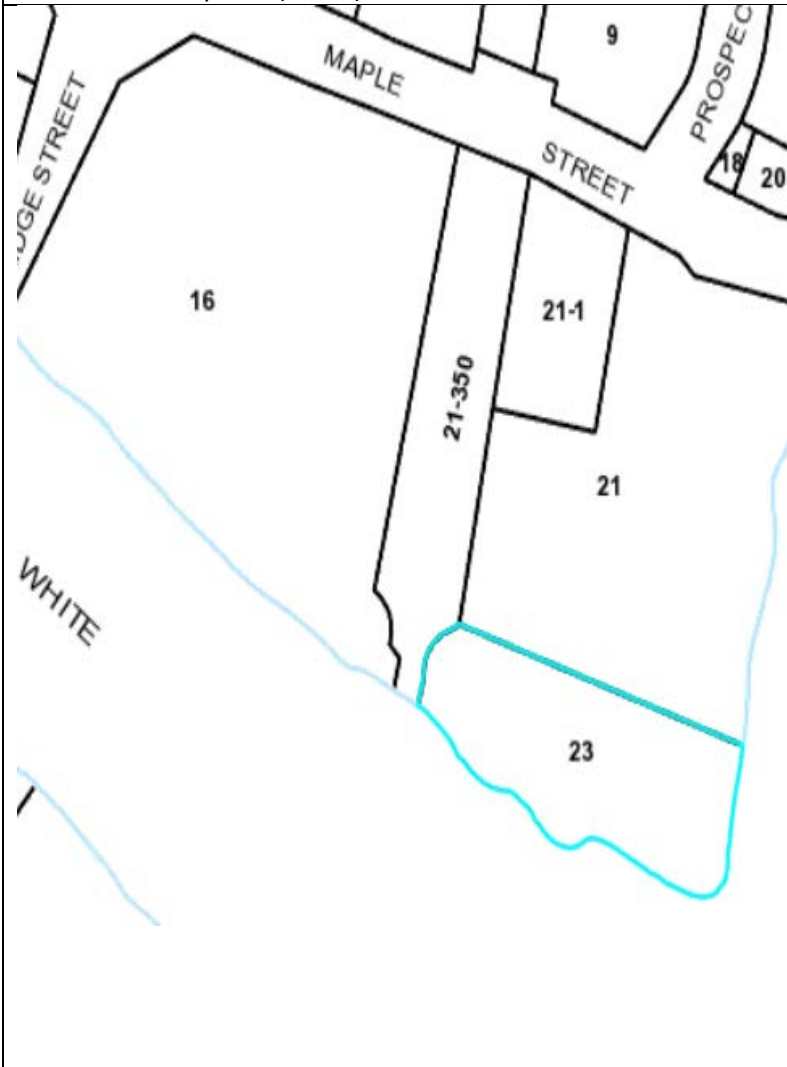






10. 167 Maple St (46-23)

Lyman Point Park

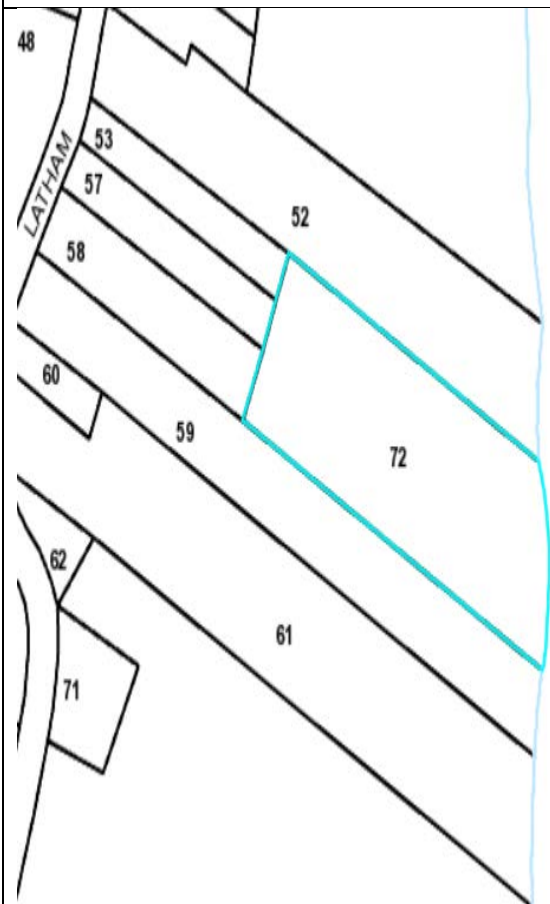


11. 6 South Main St (46-25-1)

Fred Briggs Memorial



12. 0 Latham Works Lane



13. 0 Harrison Ave (49-8)

Ratcliffe Park





14. 75 Latham Works Lane (49-10)



George Ratcliffe Park

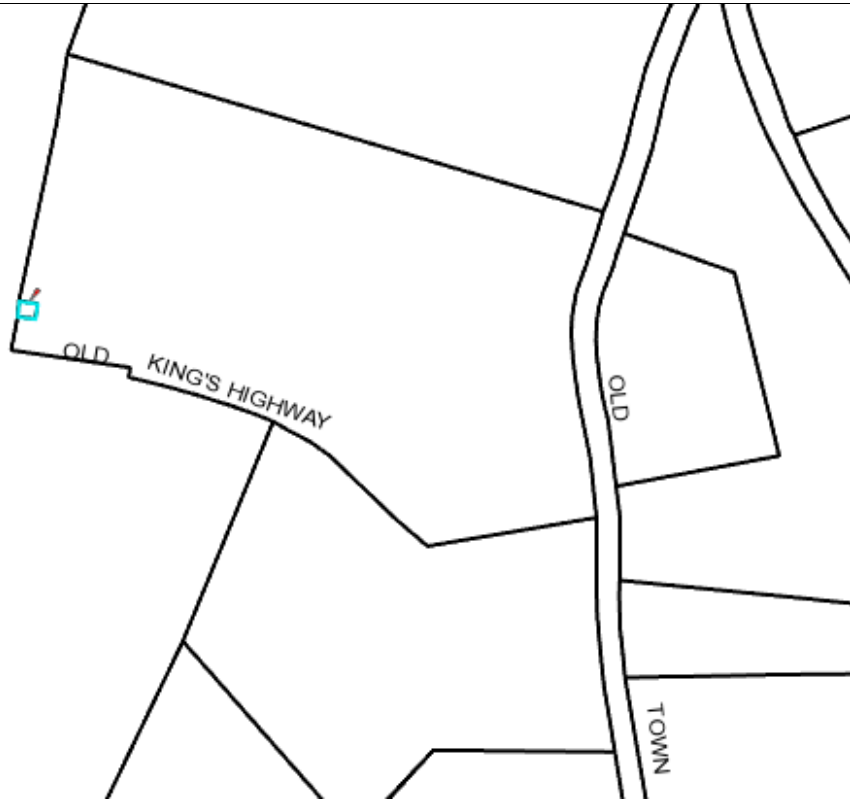


# HARTFORD PROPERTIES ALLOWING CONDITIONAL CAMPING

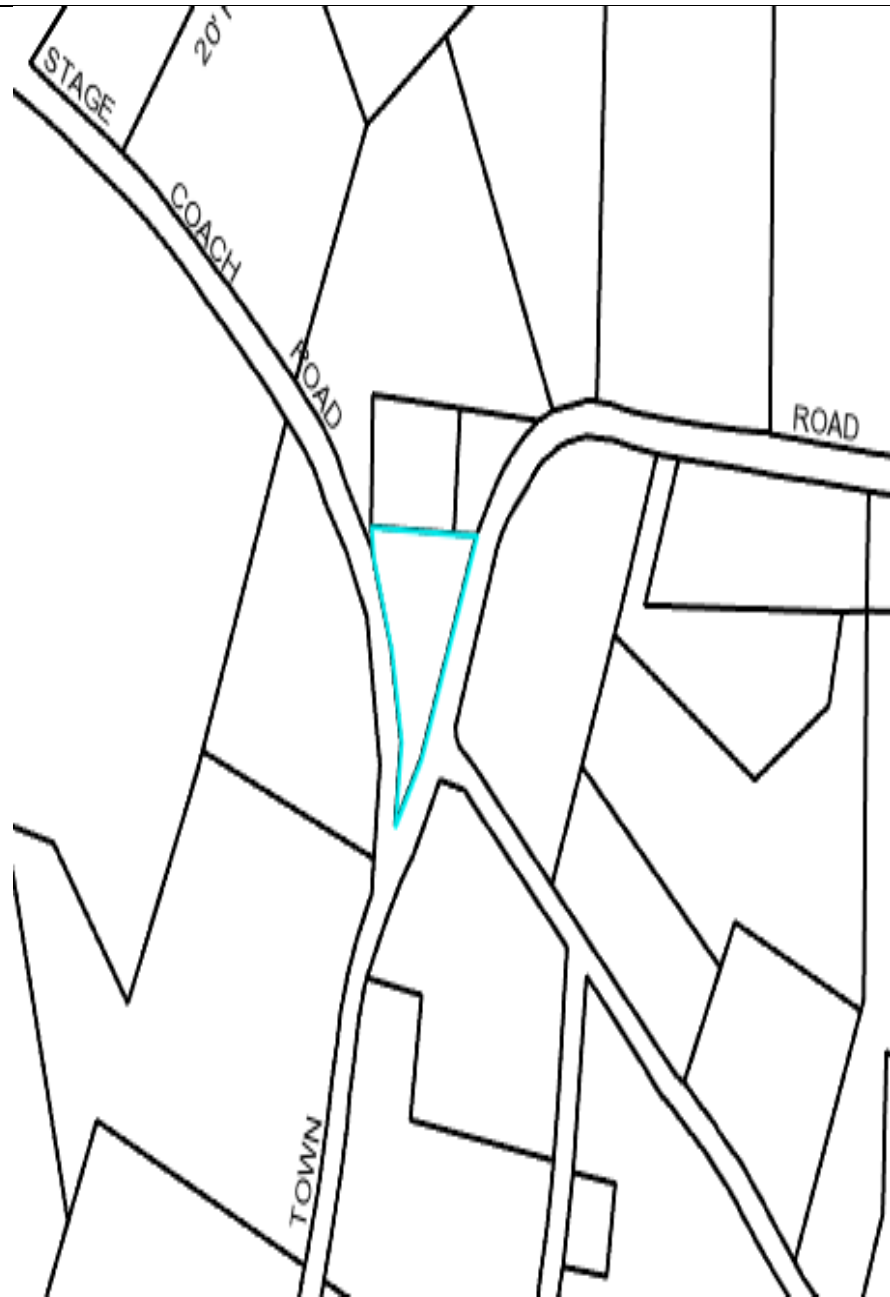
	Account No	Map	Blk	Lot	Location	Description	Zoning
1	28509012235	7	0	CEM	285 SIMONS CEMETERY ROAD	Cemetery .02ac	RL10
2	28509012242	8	210		520 CENTER OF TOWN ROAD	Vacant Land .7ac	RL3
3	28509012243	8	269		0 RESERVOIR ROAD	Vacant Land .9ac	RL10
4	28509013901	8	128		585 ROUTE 14	Vacant Land 2ac FEMA DEED Restriction	RL3
5	28509015927	11	38		0 WOODSTOCK ROAD	Vacant Land 6.5ac Conservation Easement	RL3
6	28509012266	14	109		120 LESLIE DRIVE	Maxfield Park 50.58ac	RL10/RC2

1. 285 Simons Cemetery

Cemetery .02ac



2. 520 Center of Town Rd



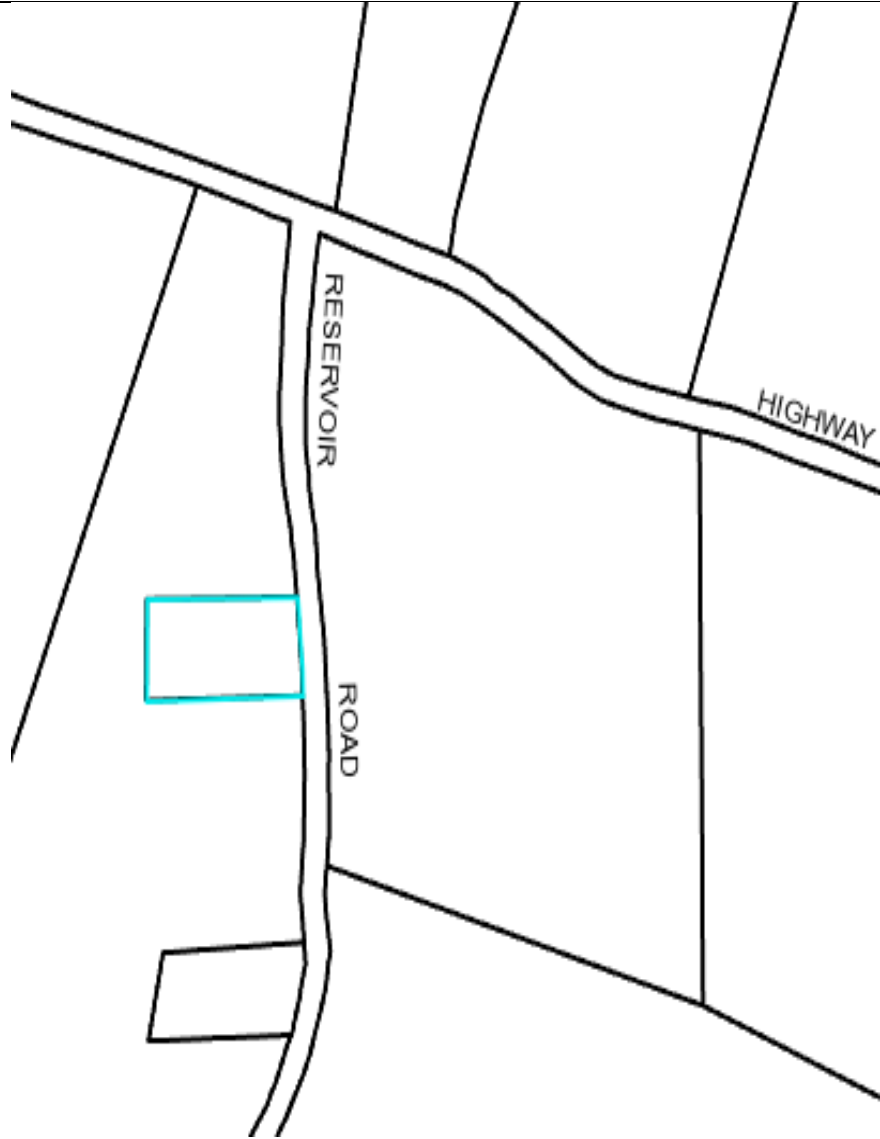
Vacant Land .7ac





3. Reservoir Rd

Vacant Land .9ac



4. 585 Route 14



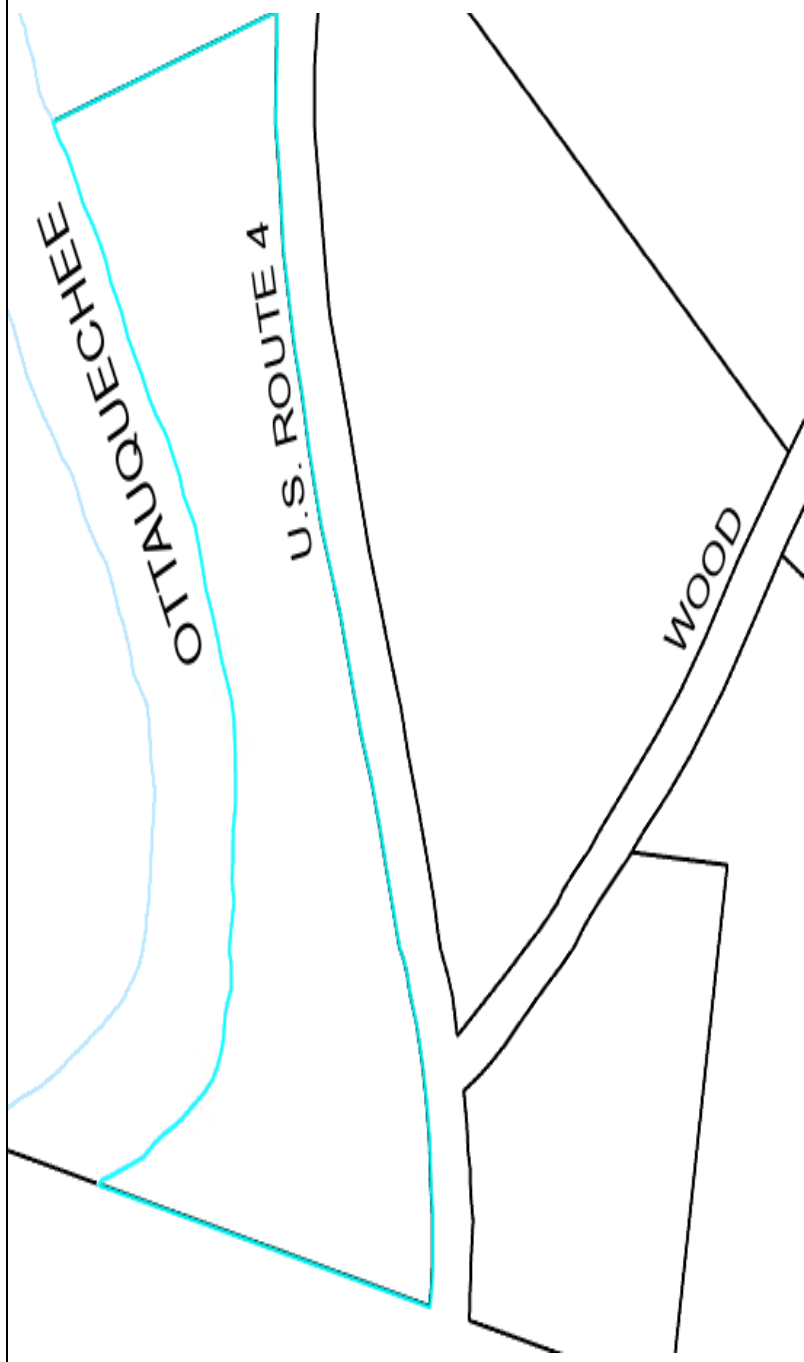
Vacant Land 2ac FEMA DEED Restriction





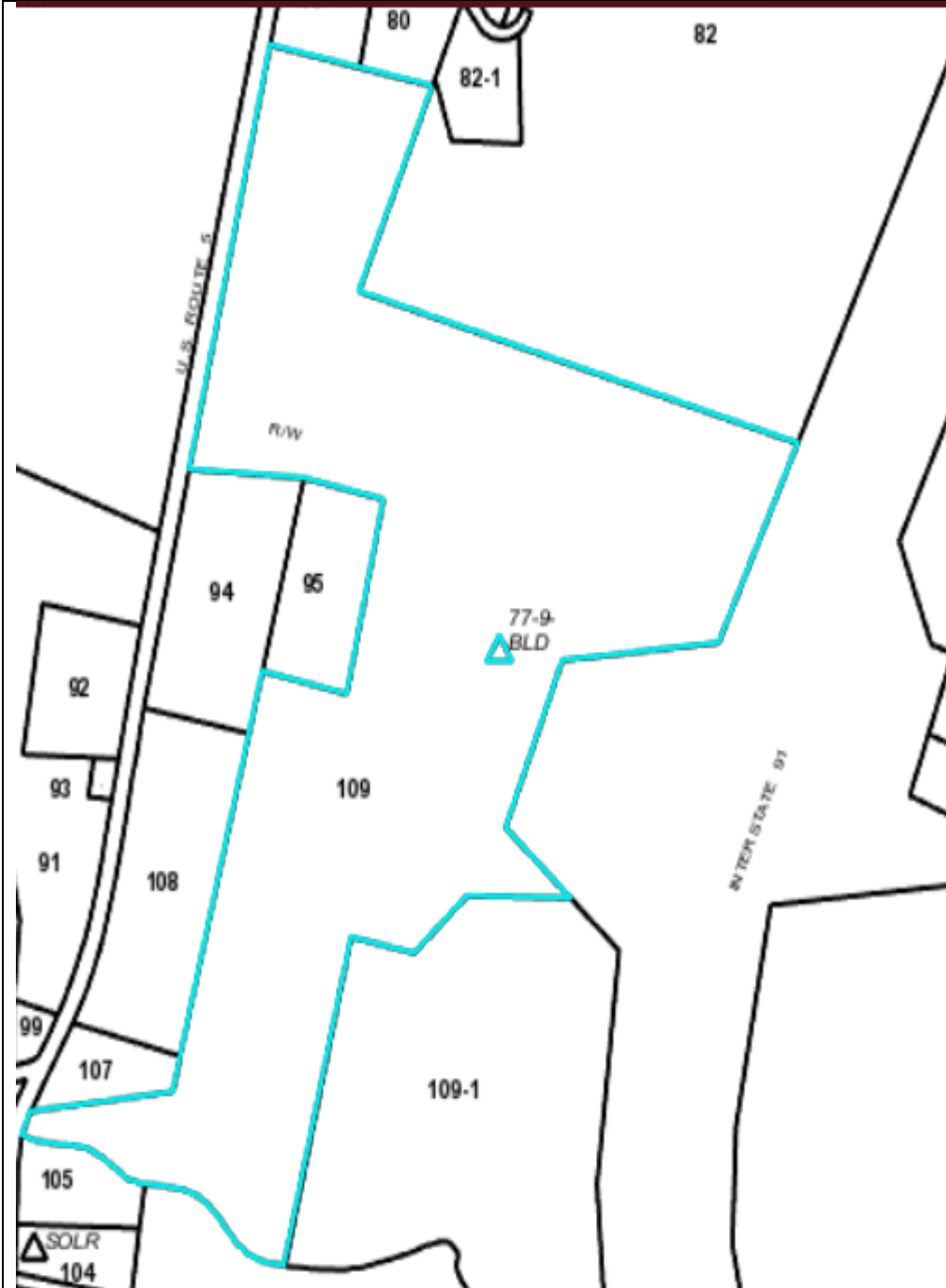
5. Woodstock Rd

Vacant Land 6.5ac Conservation Easement

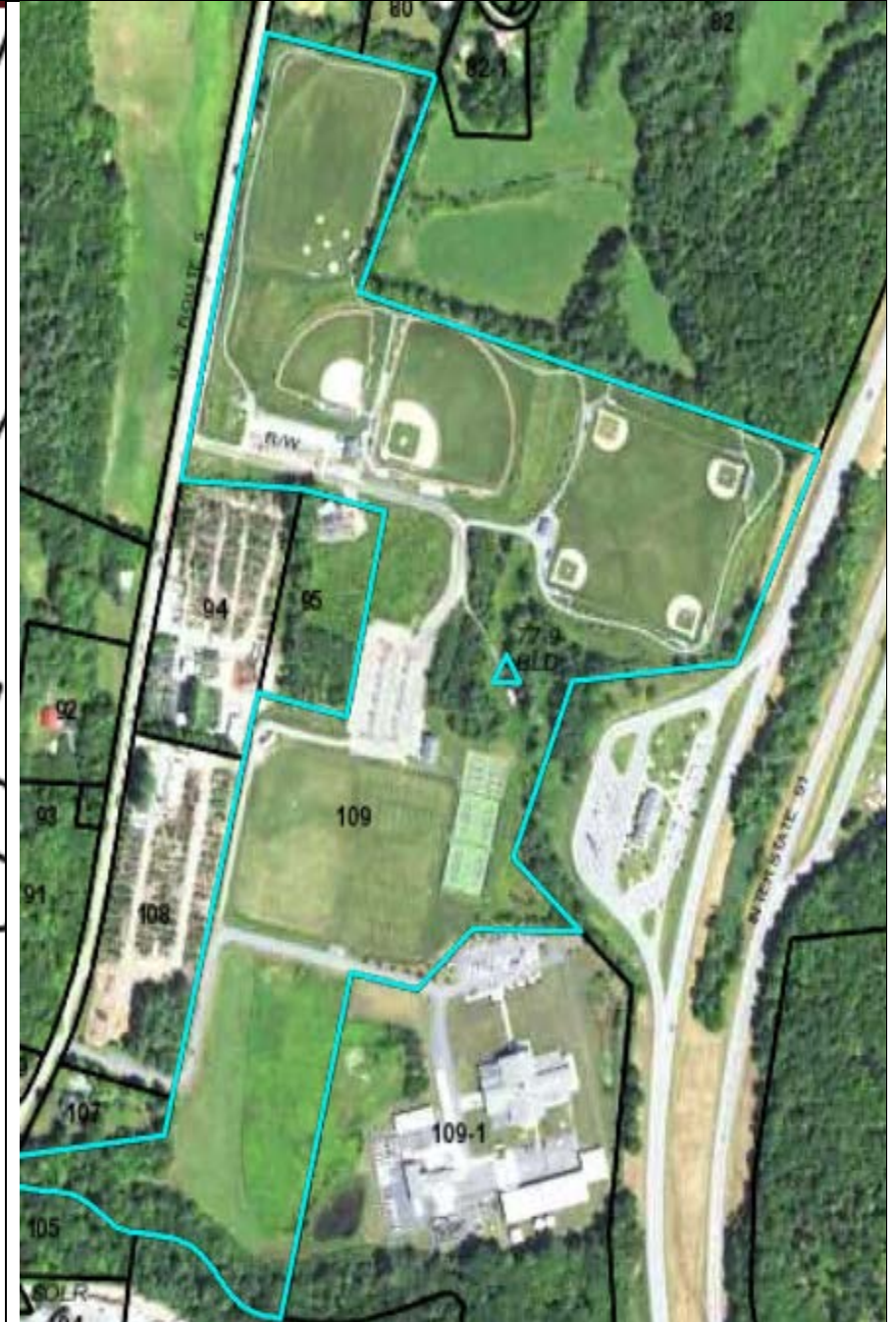


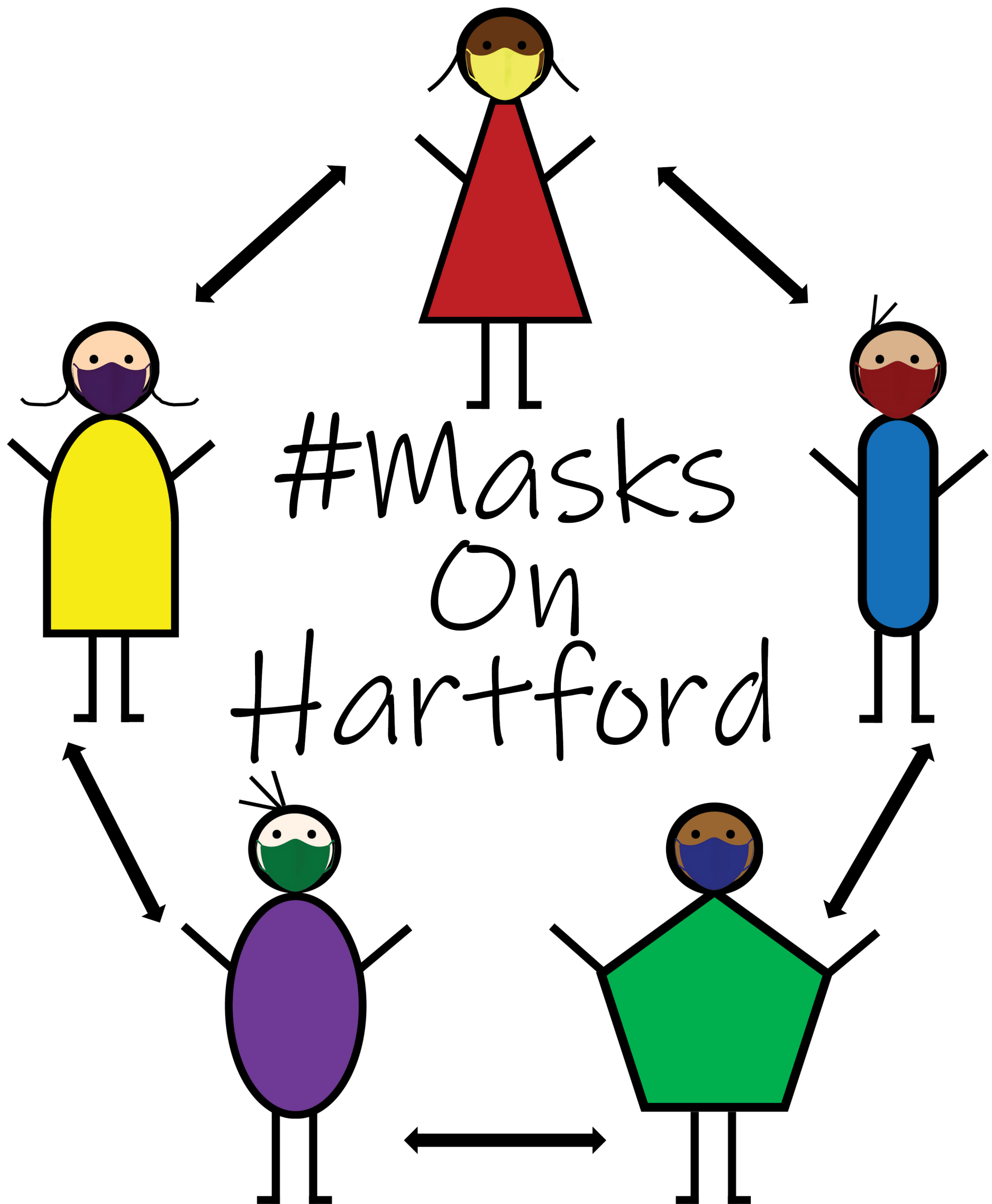


6. 120 Leslie Drive (14-109)

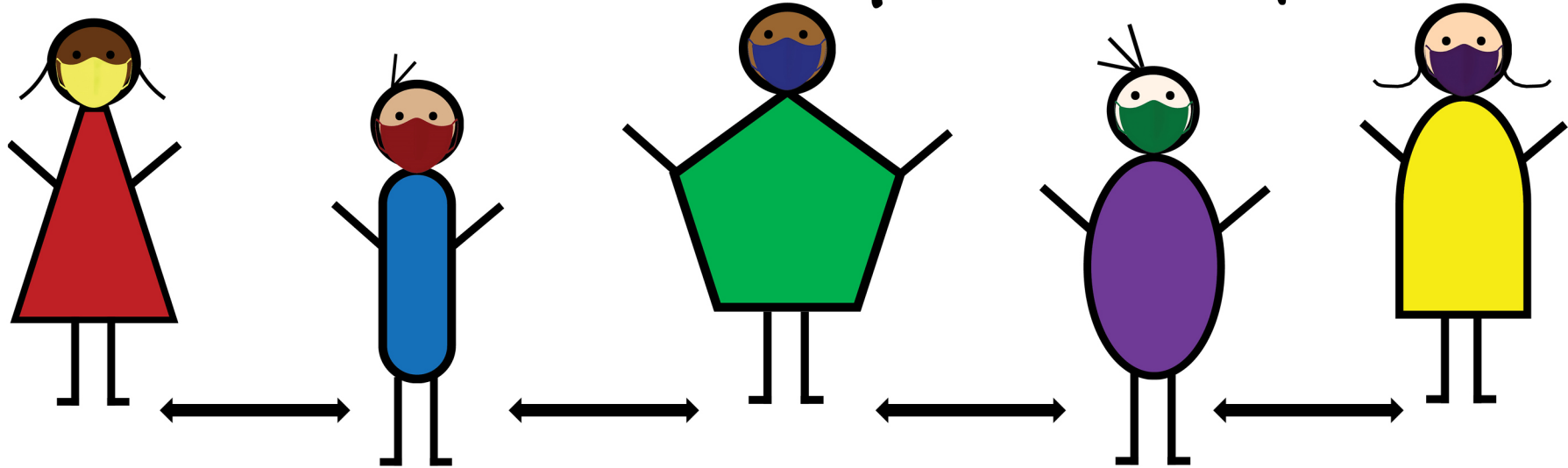


Maxfield Park 50.58ac





# #MasksOnHartford





**TOWN OF HARTFORD  
SELECTBOARD AGENDA**

Tuesday, August 25, 2020, 6:00pm  
Hartford Town Hall  
171 Bridge Street  
White River Junction, VT 05001

**This meeting was conducted in compliance with  
Vermont Open Meeting Law with electronic participation.**

**Present at Town Hall:** Dan Fraser, Selectboard Chair; Patrick MacQueen, Interim Town Manager; Lana Livingston, Administrative Assistant;

**Present via ZOOM:** Simon Dennis, Selectboard Vice Chair; Alicia Barrow, Selectboard Member; Alan Johnson, Selectboard Member; Kim Souza, Selectboard Clerk; Emma Behrens, Selectboard Member; Joseph Major, Selectboard Member

**CATV Link:** <http://catv.cablecast.tv/CablecastPublicSite/show/12708?channel=1>

**Selectboard Chair, Dan Fraser read the following:**

*As Chair of the Town of Hartford Selectboard I find that, due to the State of Emergency declared by Governor Scott as a result of the COVID-19 pandemic and pursuant to Addendum 6 to Executive Order 01-20 and Act 92, this public body is authorized to meet electronically. In accordance with Act 92, there is no physical location to observe and listen contemporaneously to this meeting. However, in accordance with the temporary amendments to the Open Meeting Law, I confirm that we are:*

*a) Providing public access to the meeting by [telephone/video/other electronic means], with additional access offered through telephone, zoom and youtube.com. We are using Zoom for this remote meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform and the public has access to contemporaneously listen and, if desired, participate in this meeting by*

*If you're calling in from phone dial: (415) 762-9988 Type in the Room ID: 549-799- 933 followed by #. Press # a second time. Press \*9 to raise your hand for public comment.*

*b) Providing public notice of instructions for accessing the meeting. We previously gave notice to the public of the necessary information for accessing this meeting, including how to access the meeting using telephone, zoom and youtube.com in our posted meeting agenda.*

*[Instructions have also been provided on the town website on the "Agendas and Minutes."]*



- c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access. If anybody has a problem, please call 802-369-9036 and
- d) Continuing the meeting if necessary. In the event the public is unable to access this meeting, it will be continued to a time and place certain.

Please note that all votes taken during this meeting that are not unanimous will be done by roll call vote, in accordance with the law.

Let's start the meeting by taking a roll call attendance of all Selectboard members participating in the meeting.

**I. Call to Order the Selectboard Meeting:** Selectboard Chair, Dan Fraser called the meeting at order at 6:00 P.M.

**II. Pledge of Allegiance:** Interim Town Manager, Pat MacQueen led the Pledge of Allegiance.

**III. Local Liquor Control Board:** Selectboard Chair, Dan Fraser recessed the Selectboard Meeting and opened the Local Liquor Control Board.

- a. Summit Stores LLC, 18 and 42 Sykes Mtn. Avenue, White River Junction, VT 05001. (Second Class)

**Selectboard Vice Chair, Simon Dennis made the motion to approve a second-class license to Summit Stores LLC, 18 and 42 Sykes Mtn. Avenue, White River Junction, VT 05001. Selectboard member, Joe Major seconded the motion. 5 were in favor, 1 recused (Souza) and 1 abstained (Fraser). The motion passed.**

- b. Maple Street Catering/Big Fatty's BBQ doing business as Big Fatty's BBQ, 186 South Main Street, White River Junction, VT 05001. (Up dated Outside Consumption - Provisional)

**Selectboard Member, Alan Johnson made the motion to approve an updated Provisional Outside Consumption license to Maple Street Catering/Big Fatty's BBQ doing business as Big Fatty's BBQ, 186 South Main Street, White River Junction, VT 05001. Selectboard Member, Emma Behrens seconded the motion. 5 were in favor, 1 recused (Souza) and 1 abstained (Fraser). The motion passed.**

Selectboard Chair, Dan Fraser closed the Local Liquor Control Board and reopened the Hartford Selectboard Meeting at 6:12 P.M.

**IV. Order of Agenda** - there was a request to add an agenda item.

**4.f. Climate Advisory clarifying question.**

**V. Selectboard**

**1. Public, Selectboard Comments and Announcements**

**Public Comments:** Lannie Collins asked if the Selectboard meetings will

continue on Zoom or meet in person. He is looking for transparency. Mr. Fraser answered that the last meeting was held in person because that was a Selectboard workshop and worked better for that process. They met with masks and social distancing. The regular Selectboard meetings will continue to be on Zoom until the Board feels comfortable meeting in person.

Jack Peisch asked if a time has been set to discuss the police and community health issues and the budget. A couple of the Board members said they thought an extra meeting on just this topic should be scheduled instead of adding it to an agenda at a regular Selectboard meeting.

Mr. Peisch also expressed concern that he has heard from community members that the police forced homeless people out of a town park. He asked why the police have a right to do this. Mr. Dennis responded that not knowing the details that the parks are not open after dusk and not allowed to drink alcohol in the parks. Mr. Major added that more information is needed about this incident before deciding a way forward. Mr. Johnson said that perhaps another response, other than police, is needed in these situations and more information is needed.

#### **Selectboard Comments:**

Selectboard Clerk, Kim Souza made the following suggestions for agenda items to be address soon. 1.) a dedicated meeting to hear unlimited comments and also staff and department comments regarding policing structures. 2.) keep the discussion about solid waste going in the near future. She also wanted to thank Lisa O'Neil, Town Clerk, for pulling off a very difficult Town election and also thanking the Finance Department.

Selectboard Member, Joe Major agrees we need to figure out what to do with the Transfer Station. We need certainty of moving forward. This is especially true for the small haulers in town.

Selectboard Vice-Chair, Simon Dennis clarified that the Selectboard is not contemplating action about the Transfer Station but will bring a question before the voters in the March 2021 election.

Selectboard Chair, Dan Fraser thanks Lisa O'Neil, Town Clerk for a flawless election A lot of work went into it.

Hannah Tyler, Public Safety called in to assure the public that all options for the Transfer Station are being looked at really hard. This is a very complicated issue.

## **2. Appointments**

- a. Consider the re-appointment of Tom Kahl to the Conservation Commission for a four-year term beginning August 25, 2020 and expiring on August 24, 2024.

**Selectboard Clerk, Kim Souza made the motion to reappoint Tom Kahl to the Conservation Commission for a four-year term beginning August 25, 2020 and expiring August 24, 2024. Selectboard member, Alan Johnson seconded the motion. All were in favor and the motion passed.**

**3. Town Manager's Report:** Significant Activity Report ending August 24, 2020.

Link: <https://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/192>

**4. Public Hearing:** Selectboard Chair, Dan Fraser opened the Public Session at 6:50 P.M.

a. Cornerstone Vermont Community Development Program (VCDP) Planning Grant

On June 30, 2020, the Selectboard decided to hold a public hearing for public comment on the Cornerstone Community Center (CCC) proposal to use Vermont Community Development Program (VCDP) funds for a Planning Grant for future improvements to the 14 Elk Street property as a multiuse facility with programming for children, adults, and older citizens from diverse socioeconomic backgrounds. The property is owned by Praise Church doing business as (dba) Cornerstone Community Center. Since the VCDP is funded from the Federal HUD Community Development Block Grant program, applications must be submitted through a municipality.

Use of the VCDP funds requires meeting certain criteria, such as at least 51% of those benefitting are low-and-moderate-income households, and historic preservation given the historic nature of the building. The program also requires a public hearing to obtain community input on the use of the federal funds.

The CCC is proposing a \$48,850 budget for the planning phase - \$43,970 from the VCDP Grant and \$4,880 in matching funds from the CCC.

The CCC is requesting the Selectboard approve submittal of the VCDP Planning Grant application to the State. The next VCDP grant submittal deadline is September 8, 2020 for a November 5, 2020 VCDP Board review meeting. The CCC would be responsible for providing the matching funds, completing the grant project scope of work, and some administrative functions. The Town would have some grant administrative functions.

The project budget includes \$6,600 to contract with Two River's Ottauquechee Regional Commission for Grant Administration and overseeing Grant requirements for the planning activities (i.e. procurement, environmental review, financial management, etc.). This will minimize the impact on Town staff time to administer the grant. The budget also includes \$4,000 for Town legal and audit costs.

Selectboard Chair, Dan Fraser closed the Public Session and reopened the Hartford Selectboard Meeting.

## 5. Board Reports, Motions & Ordinances:

- a. Cornerstone VCDP Planning Grant (motion required)

**Selectboard Vice Chair, Simon Dennis made the motion to reconvene on next Tuesday, September 1<sup>st</sup> at 6:00 P.M. Selectboard Clerk, Kim Souza seconded the motion. 6 were in favor. 1 (Barrow) recused. The motion passed.**

**Selectboard Vice Chair, Simon Dennis made the motion to table this topic until the September 1<sup>st</sup> meeting. Selectboard member, Emma Behrens seconded the motion. 6 were in favor. 1 (Barrow) recused. The motion passed.**

- b. Hartford Business Revolving Loan Fund Grant Awards (motion required)

**Selectboard Clerk, Kim Souza made the motion to Approve the 25 grants to the attached businesses. Selectboard Member, Joe Major seconded the motion. All were in favor and the motion passed.**

CM International Soccerex LLC, 62 Kinsman St., White River Junction, VT 05001  
Raq-On Dance, 58 Bridge St, Ste 5, White River Junction, VT 05001  
Green Mountain Pizza Company, 1046 Kings Highway, White River Junction, VT 05001  
Long River Gallery LLC, 49 So. Main St, White River Junction, VT 05001  
JUEL Modern Apothecary LLC, 27 North Main St. #10, White River Junction, VT 05001  
Val's Hair Trends, 6985 Woodstock Rd, Rt 4, Quechee, VT 05059  
Avas Candy Corner, 63 Gates St., White River Junction, VT 05001  
Silver Screen, Inc. 85 North Main Street, Ste 170, White River Junction, VT 05001  
Upper Valley Endodontics, 205 Billings farm Rd, Ste 6A, White River Junction, VT 05001  
Cantore's Crossroads Café, 96 Sykes Mountain Road, White River Junction, VT 05001  
Body and Soles Healing, 58 N. Main St, White River Junction, VT 05001  
Wolf Tree Hospitality LLC, 40 Currier St., White River Junction, VT 05001  
Elixir, 188 South Main Street, WRJ  
Hair Designs by Sandy, 35 Depot St., Wilder, VT 05088  
Grand Stand Apparel, 27 Recreation Drive, White River Junction, VT 05001  
Pam's Post, LLC dba POST. 58 N. Main St, White River Junction, VT 05001  
Strong House Spa & Muscular Therapy Clinic, 694 Main St, Quechee, VT 05055  
Open Door Integrative Wellness, 18 N Main St., White River Junction, VT 05001  
Stacey Hopkins dba Scavenger Gallery, 41 South Main St., White River Junction, VT 05001  
Touch Chi Partners LLC, 58 N Main St #104, White River Junction, VT 05001  
Upper Valley Yoga, 58 N. Main St, #206, White River Junction, VT 05001  
It's About Thyme, LLC, 85 N. Main St, White River Junction, VT 05001  
Collection, The, 25 S. Main St., White River Junction, VT 05001  
Petals Floral Design, 165 Hanover St., White River Junction, VT 05001  
Deirdre Donnelly Jewelry Art, 5573 Woodstock Rd., Quechee, VT 05059



- c. Execution of Bond Bank Loan Documents for Clean Water Revolving Loan Fund (motion required)

Earlier this year, the Selectboard approved making application to the State Clean Water Revolving Loan Fund Program (CWSRF - Step III) to finance improvements to the wastewater and stormwater systems that are part of the South Main Street construction TIF project now underway. The \$849,212 CWSRF (Loan # RF1-222-3.0) is financed through the Vermont Bond Bank, but has more favorable loan terms than the VT Bond Bank municipal loan program.

The Selectboard also is considering at this meeting (see Agenda item 5.d.) Bond Bank loan financing for a portion of the South Main Street TIF water line improvements project. In June of this year the Selectboard also approved \$1,735,000 VT Bond Bank financing through its municipal loan program for the non-utility portion of the same TIF project. All of these improvements are part of the \$5,477,000 South Main, North Main and Gates Streets TIF construction projects that the voters approved in March of 2019.

**Selectboard Vice Chair, Simon Dennis made the motion to adopt the Loan Agreement sign the required documents and designate the Selectboard Chair, Dan Fraser as the Duly Authorized representative, and Patrick MacQueen as the Alternate Duly Authorized representative for all other necessary documents to execute the bond and all other functions related to the loan. Selectboard Clerk, Kim Souza seconded the motion. 6 were in favor, 1 (Barrow) recused. The motion passed.**

- d. Execution of Bond Bank Loan Documents for Drinking Water Revolving Loan Fund (motion required)

Earlier this year, the Selectboard approved making application to the State Drinking Water Revolving Loan Fund Program (DWSRF – Step III) to finance improvements to the water line system that are part of the South Main Street construction TIF project now underway. The \$1,037,771.38 DWSRF loan (#RF3-390-3.0) is financed through the Vermont Bond Bank, but has more favorable loan terms than the VT Bond Bank municipal loan program.

The Selectboard also is considering at this meeting (see Agenda item 5.c.) Bond Bank loan financing for a portion of the South Main Street TIF stormwater and wastewater improvements project. In June of this year the Selectboard also approved \$1,735,000 VT Bond Bank financing through its municipal loan program for the non-utility portion of the same TIF project. All of these improvements are part of the \$5,477,000 South Main, North Main and Gates Streets TIF construction projects that the voters approved in March of 2019.

**Selectboard Vice Chair, Simon Dennis made the motion to adopt the Loan Agreement and sign the required documents and designate the Selectboard Chair, Dan Fraser as the Duly Authorized representative, and Patrick MacQueen as the Alternate Duly Authorized representative for all other necessary documents to execute the bond and all other functions related to the loan. Selectboard Member, Joe Major seconded the motion. 6 were in favor, 1 (Barrow) recused. The motion passed.**

e. Use of Tents for the Downtown (information only)

A letter from Bob Haynes prompted the Selectboard to review the current policy for downtown tents. A memo from Lori Hirshfield and Hannah Tyler reviewed the May 2020 similar request that was denied primarily for safety reasons and potential impacts on our already narrow sidewalks. This would be reviewed again if the businesses concerned submit a detailed sketch of the proposed tent(s) placement.

**Added Item: 4.f. Climate Advisory clarifying question.**

Erik Krauss asked if the Town intends to move on as the Climate Action Plan indicates. The Selectboard approved the plan, December 2019, and it calls for an action plan by the end of September 2020. The plan development has been budgeted and the question is because of the spending freeze, can the \$30,000 be available for this. Gail Ostrout said that this is an active project that should be kept on track and she is accounting for.

**Selectboard Vice Chair, Simon Dennis made the motion to direct the Town Manager to release the funds from the spending freeze to advance the planning project for the carbon emissions planning as previously funded. Selectboard Member, Emma Behrens seconded the motion. All were in favor and the motion passed.**

**VI. Commission Meeting Reports:**

Simon Dennis reported that the Town Manager Search Committee has completed their task and is sending a slate of applicants for the Board's review.

**VII. Consent Agenda (Motion required)**

**Selectboard Member, Joe Major made the motion to accept the consent agenda as amended and that during the period of the Covid-19 pandemic where the Selectboard has been required to meet on-line and not in person, it is understood and agreed that the Chair of the Board is hereby authorized to sign documents requiring Board signature/approval on behalf of the Board. This authorization is retroactive to the Board meeting of August 10, 2020 and will continue in effect until Board meetings are again in person. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.**

Approve Payroll Ending: 8/22/2020  
Approve Meeting Minutes of: 8/10/2020 & 8/18/2020  
Approve A/P Manifest of: 8/21/2020 & 8/25/2020  
Selectboard Meeting Dates of:  
    Already Approved: 9/8/2020 and 9/22/2020  
    Needs Approval: 9/1/2020, 10/6/2020 and 10/20/2020

**VIII. Executive Session: NONE**

**IX. Adjourn the Selectboard Meeting (Motion required):**

**Selectboard Member, Joe Major made the motion to Adjourn the meeting at 10:00 P.M. Selectboard Clerk, Kim Souza seconded the motion. All were in favor and the motion passed.**



**TOWN OF HARTFORD  
SELECTBOARD MINUTES  
SPECIAL MEETING**

Tuesday, September 1, 2020, 6:00pm  
Hartford Town Hall  
171 Bridge Street  
White River Junction, VT 05001

**This meeting will be conducted in compliance with  
Vermont Open Meeting Law with electronic participation.**

<https://zoom.us/j/549799933> - Please mute your microphone.

[youtube.com/catv810](https://www.youtube.com/catv810) – click “live now”.

**If you're calling in from phone dial:**

**(415) 762-9988 Type in the Room ID: 549-799-933 followed by #**

**Press # a second time**

**Press \*9 to raise your hand for public comment**

**Present at Town Hall:** Dan Fraser, Selectboard Chair; Patrick MacQueen, Interim Town Manager; Lana Livingston, Administrative Assistant; Simon Dennis, Selectboard Vice Chair;

**Present via ZOOM:** Alicia Barrow, Selectboard Member; Alan Johnson, Selectboard Member; Joseph Major, Selectboard Member; Kim Souza, Selectboard Clerk; Emma Behrens, Selectboard Member;

**CATV LINK:** <http://catv.cablecast.tv/CablecastPublicSite/show/12751?channel=1>

Selectboard Chair, Dan Fraser read the following:

*As Chair of the Town of Hartford Selectboard I find that, due to the State of Emergency declared by Governor Scott as a result of the COVID-19 pandemic and pursuant to Addendum 6 to Executive Order 01-20 and Act 92, this public body is authorized to meet electronically. In accordance with Act 92, there is no physical location to observe and listen contemporaneously to this meeting. However, in accordance with the temporary amendments to the Open Meeting Law, I confirm that we are:*

*a) Providing public access to the meeting by [telephone/video/other electronic means], with additional access offered through telephone, zoom and youtube.com. We are using Zoom for this remote meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform and the public has access to contemporaneously listen and, if desired, participate in this meeting by*

*<https://zoom.us/j/549799933> - Please mute your microphone, [youtube.com/catv810](https://www.youtube.com/catv810) – click*



*“live now”. If you're calling in from phone dial: (415) 762-9988 Type in the Room ID: 549-799-933 followed by #. Press # a second time. Press \*9 to raise your hand for public comment.*

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*[Instructions have also been provided on the town website on the “Agendas and Minutes.”]*

*c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access. If anybody has a problem, please call 802-369-9036 and*

*d) Continuing the meeting if necessary. In the event the public is unable to access this meeting, it will be continued to a time and place certain.*

*Please note that all votes taken during this meeting that are not unanimous will be done by roll call vote, in accordance with the law.*

*Let's start the meeting by taking a roll call attendance of all Selectboard members participating in the meeting.*

- I. **Call to Order the Selectboard Meeting:** Selectboard Chair, Dan Fraser called the meeting to order at 6:01 P.M.
- II. Public and Selectboard Comments: None
- III. Cornerstone VCDP Planning Grant (motion required)

**MOTION: Selectboard Vice Chair, Simon Dennis made the motion to approve the resolution that was presented at the August 25, 2020 Selectboard meeting and direct the Town Manager to complete all the necessary documents to submit the application. Given the use of federal funds, authorize the Selectboard Chair to sign and certify all documents necessary for the application and implementation of the grant. Selectboard Member, Alan Johnson seconded the motion. 5 were in favor, 1 (Major) not in favor and 1 (Barrow) abstained. The motion passed.**

## **RESOLUTION FOR VCDP GRANT APPLICATION AUTHORITY**

### **Single Applicant**

WHEREAS, the Town of Hartford (hereinafter "Applicant") is applying for a Grant under the Vermont Community Development Program; and

WHEREAS, it is necessary that an application be made and agreements be entered into with the State of Vermont.

Now, THEREFORE, BE IT RESOLVED as follows:

- 1.that Applicant possesses the legal authority as defined in the State Act [10 VSA §683(8)] to apply for the grant and to administer the program; and
- 2.that Applicant apply for a grant under the terms and conditions of said program and agree hereby to enter into Certifications and Assurances thereof; and
- 3.the Applicant has a duly adopted and current Municipal Plan dated June 4, 2019, and that the project is consistent with said plan; and
- 4.the Applicant has received documentation from the Regional Planning Commission that the project is consistent with the “Regional Plan; and
- 5.that Lori Hirshfield is hereby authorized to be Contact Person and as such to provide, on behalf of Applicant, all documents and information necessary for the completion of said application and to provide such coordination as may be necessary for said application; and
- 6.that (Name) Patrick MacQueen Title Interim Town Manager who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is the Town Manager, the City Manager, or the

Town Administrator, or Dan Fraser Title Selectboard Chair , who are hereby designated to serve as the Authorizing Official (AO) for the Grants Management On-line System, GEARS; and 7.that it is understood that, if the application is funded, the receipt of VCDP funds, as federal funds passed through the State of Vermont, may require that an audit of the Applicant be conducted under the provisions of the Single Audit Act, as amended, and that VCDP funds may be used to fund only a limited portion of the audit cost.

IV. Discussion of the potential hire of a Community Wellness Coordinator (motion required)

The discussion of the Community Wellness Coordinator resulted in putting it on a future Selectboard Meeting Agenda to discuss further.

**Selectboard Member, Alan Johnson made the motion that the Selectboard approve the posting of the Service Officer position for the Town of Hartford. Selectboard Vice-chair, Simon Dennis seconded the motion. All were in favor and the motion passed.**

V. Executive Session: **Selectboard Member, Alan Johnson made the motion at 7:50 P.M. to move into Executive Session for Discussion of the appointment of a town manager under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes. Selectboard Member, Emma Behrens seconded the motion. All were in favor and the motion passed.**

**Selectboard Member, Emma Behrens made the motion to close the Executive Session at 8:20 P.M. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.**

VI. Adjourn the Selectboard Meeting: (motion required)

**Selectboard Member, Alan Johnson made the motion to close the meeting at 8:21 P.M. Selectboard Member, Emma Behrens seconded the motion. All were in favor and the motion passed.**

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.



**TOWN OF HARTFORD  
SELECTBOARD SPECIAL MEETING AGENDA**

Wednesday, September 2, 2020 at 4:45 p.m.

Hartford Town Hall

171 Bridge Street

White River Junction, VT 05001

Present: **Present:** Dan Fraser, Selectboard Chair; Simon Dennis, Selectboard Vice Chair; Alicia Barrow, Selectboard Member; Alan Johnson, Selectboard Member; Joseph Major, Selectboard Member; Kim Souza, Selectboard Clerk; Emma Behrens, Selectboard Member;

Others: Don Jutton, MRI via Zoom.

1. Call to Order by Dan Fraser, Selectboard Chair at 5:01 P.M.
2. Executive Session – Public Officer Appointment/Exempt Document

**Selectboard Chair, Dan Fraser made the motion that In accordance with Vermont's Open Meeting Law requirements, I move that the Selectboard enter into Executive Session to discuss the employment, appointment, or evaluation of a Public Officer under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes and to discuss or consider records or documents that are exempt from the public records laws under the provisions of Title 1, Section 313 (a)(6) of the Vermont Statutes. Selectboard Member, Emma Behrens seconded the motion. All were in favor and the motion passed.**

**Selectboard Emma Behrens made the motion at 10:26 P.M. to close the Executive Session. Selectboard Member, Alicia Barrow seconded the motion. All were in favor and the motion passed.**

3. Adjourn

**Selectboard Chair, Dan Fraser made the motion to Adjourn the meeting at 10:27 P.M. Selectboard Member, Joe Major seconded the motion. All were in favor and the motion passed.**

Report Date: 9/04/20  
1:39PM

**Payment Manifest**  
**by Vendor ID**  
**Town of Hartford**

Check Date: 9/04/2020 - 9/04/2020

Page: 1  
User: florentina

ReportAPINHDD\_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
25-0311	Highway Infastructure				
003755	B.U.R. CONSTRUCTION, LLC		9/04/2020		1030
2020-5 B	US RT 5 & SYKES MTN AVE 08.25.20	80.00	\$80.00	0.00	80.00
Desc:	US RT 5 & SYKES MTN AVE 08.25.20	Acct: 11-316-017-2011	SIDEWALKS - SYKES AVE		
Vendor Total:			80.00	0.00	80.00
25-0311	Quechee Garden Project	Bank Total:			80.00
73-0100	Quechee Garden Project				
022145	HENDERSON'S TREE SERVICE, LLC	JAMES HENDERSON	9/04/2020		1012
82167-7	FOQCB-2020 SLOPE WORK	0.00	\$390.00	0.00	390.00
Desc:	FOQCB-2020 SLOPE WORK	Acct: 73-516-318-0100	QUECHEE GARDEN PROJECT		
Vendor Total:			390.00	0.00	390.00
73-0100	Dog Park	Bank Total:			390.00
73-7302	Dog Park				
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES	9/04/2020		1047
9600044482AUG'20	TRASH PICK UP - AUG'20 DOG PARK	0.00	\$69.88	0.00	69.88
Desc:	TRASH PICK UP - AUG'20 DOG PARK	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
Vendor Total:			69.88	0.00	69.88
040101	PENDLETON, JERRY	JERRY PENDLETON	9/04/2020		1048
PO#7179	REIMBURSEMENT - DOG PARK	0.00	\$572.05	0.00	572.05
Desc:	REIMBURSEMENT - Dog Park Expenses	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
Desc:	Standpipe repairs parts from HD	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
Desc:	Yale Lock for Dog Park	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
Vendor Total:			572.05	0.00	572.05
73-7302	Glory Days	Bank Total:			641.93
73-7303	Glory Days				
502675	GRAVES, NICOLE	NICOLE GRAVES	9/04/2020		1027
2020	REFUND - GLORY DAYS FEES	0.00	\$75.00	0.00	75.00
Desc:	REFUND - GLORY DAYS FEES	Acct: 73-511-318-7303	CONTRACTED SERVICES(GLORY DA		
Vendor Total:			75.00	0.00	75.00
73-7303	GENERAL FUND - MASCOMA	Bank Total:			75.00
FUND 1 0	GENERAL FUND - MASCOMA				
000980	AEROCLAVE, LLC		9/04/2020		70408
2020-0808	DECONTAMINATION SYSTEM	12,998.70	\$15,743.00	0.00	15,743.00
Desc:	DECON SYSTEM	Acct: 72-221-321-0102	CARES ACT - Relief Fund		
Desc:	DECON SYSTEM	Acct: 10-221-331-0200	TECHNICAL/WATER EQUIPMENT		
Vendor Total:			15,743.00	0.00	15,743.00
001170	AIRGAS, INC.	AIRGAS USA, LLC	9/04/2020		70409
9103732009	OXYGEN	0.00	\$10.78	0.00	10.78



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Vendor ID	Vendor Name		Payee Name		Check Date	Check No.	
<b>Detail:</b>	Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
		Desc: OXYGEN	Acct: 10-221-331-0500		MEDICAL EQUIPMENT & SUPPLIES		
	9703772653	OXYGEN		0.00	\$12.50	0.00	12.50
		Desc: OXYGEN	Acct: 10-221-331-0500		MEDICAL EQUIPMENT & SUPPLIES		
	9972312414	NITROGEN		0.00	\$34.19	0.00	34.19
		Desc: NITROGEN	Acct: 10-321-323-0000		MATERIAL & SUPPLIES		
	9973018697	LEASE CYLINDERS		0.00	\$249.75	0.00	249.75
		Desc: LEASE CYLINDERS	Acct: 10-321-323-0000		MATERIAL & SUPPLIES		
	9103437205	OXYGEN		0.00	\$16.42	0.00	16.42
		Desc: OXYGEN	Acct: 10-221-331-0500		MEDICAL EQUIPMENT & SUPPLIES		
		Vendor Total:			323.64	0.00	323.64
002965	ATCO INTERNATIONAL					9/04/2020	70410
	10555088	HAND SANITIZER		186.00	\$186.00	0.00	186.00
		Desc: HAND SANITIZER	Acct: 60-965-417-0017		EXTRAORDINARY EXP : COVID-19		
		Vendor Total:			186.00	0.00	186.00
003450	AUTOZONE					9/04/2020	70411
	5102442204	PARTS E 3		0.00	\$332.33	0.00	332.33
		Desc: PARTS E 3	Acct: 10-221-321-0000		REPAIRS & MAINT-VEHICLES		
		Vendor Total:			332.33	0.00	332.33
003755	B.U.R. CONSTRUCTION, LLC					9/04/2020	70412
	2020-5 A	US RT 5 & SYKES MTN AVE 08.25.20		93,054.69	\$93,054.69	0.00	93,054.69
		Desc: Participating Roundabout Expenses	Acct: 80-311-318-8001		CONTRACTED SERVICES(STP 0113(5		
		Desc: Participating Sidewalk Expenses	Acct: 70-623-318-7021		CONTRACTED SERVICES(GRANT EH		
		Vendor Total:			93,054.69	0.00	93,054.69
004850	BEN'S UNIFORMS INC.					9/04/2020	70413
	92946	UNIFORMS		0.00	\$296.00	0.00	296.00
		Desc: UNIFORMS	Acct: 10-211-326-0000		PURCHASE UNIFORMS & CLEANING		
		Vendor Total:			296.00	0.00	296.00
005040	BERGERON PROTECTIVE CLOTHING,					9/04/2020	70414
	223476	GAS DETECTOR		0.00	\$239.90	0.00	239.90
		Desc: GAS DETECTOR	Acct: 10-221-331-0300		HAZMAT EQUIPMENT		
		Vendor Total:			239.90	0.00	239.90
005800	BLAKTOP INC.					9/04/2020	70415
	27571	Pavement repairs to water cuts		2,914.58	\$2,914.58	0.00	2,914.58
		Desc: Pavement repairs to water cuts	Acct: 50-954-321-0200		REPAIRS & MAINT-MAINS & APPUR		
		Vendor Total:			2,914.58	0.00	2,914.58
006100	BMO FINANCIAL GROUP					9/04/2020	70416
	Nulty 07/28-31/20	Nulty, Paula - Admin		0.00	\$260.00	0.00	260.00
		Desc: Valley News - Annual Subscription	Acct: 10-121-314-0000		BOOKS & PERIODICALS		
	Nulty 08/01-15/20	Nulty, Paula - Admin		0.00	\$34.39	0.00	34.39
		Desc: Amazon-Mouse	Acct: 10-121-323-0000		MATERIAL & SUPPLIES		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
O'Neil 08/01-15/20	O'Neil, Lisa - TC	0.00	\$164.97	0.00	164.97
Desc: Staples/HomeDepot-Election Supplies	Acct: 10-131-323-0000		MATERIALS & SUPPLIES		
Ostrout 07/28-31/20	Ostrout, Gail - FIN	0.00	\$42.39	0.00	42.39
Desc: Ocean State-Table	Acct: 10-171-323-0000		MATERIAL & SUPPLIES		
Cooney 07/28-31/20	Cooney, Scott - FD	0.00	\$131.47	0.00	131.47
Desc: Amazon-Dishwasher Detergent	Acct: 10-221-323-0000		MATERIAL & SUPPLIES		
Desc: Amazon-Office Supplies	Acct: 10-221-320-0000		EQUIP OPERATION/MAINT-OFFICE		
Ostrout 08/01-15/20	Ostrout, Gail - FIN	0.00	\$609.42	0.00	609.42
Desc: Walmart - Office Supplies	Acct: 10-171-323-0000		MATERIAL & SUPPLIES		
Desc: Walmart-Supplies Tax Colection COVI	Acct: 10-171-417-0017		EXTRAORDINARY EXP : COVID-19		
Desc: TaxCollection@PD- COVID	Acct: 10-171-417-0017		EXTRAORDINARY EXP : COVID-19		
Desc: TaxCollection@PD- Lodging COVID	Acct: 10-171-417-0017		EXTRAORDINARY EXP : COVID-19		
Perry 07/28-31/20	Perry, Diane - PD	0.00	\$51.90	0.00	51.90
Desc: Amazon-Water Cooler Filter	Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
Cooney 08/01-15/20	Cooney, Scott - FD	0.00	\$26.35	0.00	26.35
Desc: USPS-Postage	Acct: 10-221-322-0000		POSTAGE		
Perry 08/01-15/20-A	Perry, Diane	0.00	\$1,168.92	0.00	1,168.92
Desc: Amazon - FACE MASKS	Acct: 10-211-326-0000		PURCHASE UNIFORMS & CLEANING		
Desc: HomeDepot-Window Shades	Acct: 10-271-323-0000		MATERIAL & SUPPLIES		
Desc: Sirchie-Nitrile Gloves	Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
Desc: Amazon-Police:A Field Guide Book	Acct: 10-211-315-0000		RECRUITMENT & TRAINING		
Desc: Amazon-Face Mask	Acct: 10-271-326-0000		UNIFORMS		
Desc: Amazon-Portable hard drive detectiv	Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
Perry 08/01-15/20-B	Perry, Diane	0.00	\$100.00	0.00	100.00
Desc: AMAZON-FACE MASKS COVID	Acct: 10-211-417-0017		EXTRAORDINARY EXP - COVID-19		
Czora 07/28-31/20	Czora, Jason - FD	0.00	\$115.90	0.00	115.90
Desc: HomeDepot-Magnet Caribiner	Acct: 10-221-323-0000		MATERIAL & SUPPLIES		
Vail 07/28-31/20	Vail, Brad - PD	0.00	\$34.50	0.00	34.50
Desc: USPS-Axon Docking Station	Acct: 10-211-322-0000		POSTAGE		
Walsh 08/01-15/20	Walsh, Dillon - IT	0.00	\$431.87	0.00	431.87
Desc: Dell-Monitor FIN	Acct: 10-171-330-0000		OFFICE EQUIPMENT		
Desc: BestBuy-Printer for Elections	Acct: 10-131-331-0000		DEPARTMENT EQUIPMENT		
Czora 08/01-15/20	Czora, Jason - FD	0.00	\$82.36	0.00	82.36
Desc: HomeDepot	Acct: 10-221-321-0000		REPAIRS & MAINT-VEHICLES		
Delisle 07/28-31/20	Delisle, Jeremy - DPW	0.00	\$129.95	0.00	129.95
Desc: Delisle, Jeremy - DPW	Acct: 10-325-417-0017		EXTRAORDINARY EXP : COVID-19		
Delisle 08/01-15/20A	Delisle, Jeremy - DPW	2,552.31	\$2,650.60	0.00	2,650.60
Desc: ColumbiaPipe-Refund Tax Charge	Acct: 65-963-320-0100		EQUIP OPERATION/MAINT-GENERAL		
Desc: Amazon-Amazon Prime Membership	Acct: 50-955-313-0000		MEMBERSHIP DUES		
Desc: Amazon-Blower QTrtmPlant	Acct: 65-963-320-0100		EQUIP OPERATION/MAINT-GENERAL		
Desc: Amazon-Office Supplies	Acct: 10-325-323-0000		MATERIAL & SUPPLIES		
Desc: Amazon-Office Supplies	Acct: 60-965-323-0000		MATERIAL & SUPPLIES		
Desc: Amazon-PK Nails	Acct: 50-954-323-0000		MATERIAL & SUPPLIES		
Desc: Amazon-PK Nails	Acct: 60-964-323-0000		MATERIAL & SUPPLIES		
Desc: BJ's-Clorox wipes	Acct: 10-311-417-0017		EXTRAORDINARY EXP : COVID-19		
Desc: Amazon-Thermometers	Acct: 10-311-417-0017		EXTRAORDINARY EXP : COVID-19		
Delisle 08/01-15/20B	Delisle, Jeremy - DPW	57.32	\$57.32	0.00	57.32
Desc: Amazon-Thermometers	Acct: 60-965-417-0017		EXTRAORDINARY EXP : COVID-19		
Delisle 08/01-15/20C	Delisle, Jeremy - DPW	57.32	\$57.32	0.00	57.32

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Amazon-Thermometers	Acct: 65-965-417-0017	EXTRAORDINARY EXP : COVID-19		
Dube 07/28-31/20	Dube, Chris - FD	0.00	\$200.00	0.00	200.00
	Desc: Ctrfor PublicSafety-Renewal Mariott	Acct: 10-221-313-0000	MEMBERSHIP DUES		
Hausler 08/01-15/20	Hausler, Scott - REC	0.00	\$175.00	0.00	175.00
	Desc: NorthEastIceSkating-Membership	Acct: 10-511-313-0000	MEMBERSHIP DUES		
Hedges 07/28-31/20	Hedges, Charles - FD	0.00	\$87.00	0.00	87.00
	Desc: Trinity - Software	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Jay 08/01-15/20	McDonough, Jay - REC	0.00	\$194.87	0.00	194.87
	Desc: RedBox-Movie in the Park	Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
	Desc: BJ's-Camp Supplies	Acct: 10-514-323-0000	MATERIAL & SUPPLIES		
	Desc: Walmart-Camp Supplies	Acct: 10-514-323-0000	MATERIAL & SUPPLIES		
	Desc: NRPA-Renewal Jay	Acct: 10-511-315-0000	RECRUITMENT & TRAINING		
Kasten 08/01-15/20	Kasten, Phil - PD	0.00	\$1,315.15	0.00	1,315.15
	Desc: USPS-Postage	Acct: 10-211-322-0000	POSTAGE		
	Desc: Enterprise-Detectives Car Rental	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
Kreis 07/28-31/20	Kreis, Dylan - REC	0.00	\$327.54	0.00	327.54
	Desc: BrookdaleFruitFarm-Tifco Water Reel	Acct: 10-527-320-0000	EQUIP OPERATION & MAINT		
Vendor Total:			8,449.19	0.00	8,449.19
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	9/04/2020		70417
83727233	MEDICAL SUPPLIES	0.00	\$249.24	0.00	249.24
	Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
83728821	MEDICAL SUPPLIES	0.00	\$189.99	0.00	189.99
	Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
83732686	MEDICAL SUPPLIES	0.00	\$262.29	0.00	262.29
	Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
83732687	MEDICAL SUPPLIES	0.00	\$197.90	0.00	197.90
	Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
83737306	MEDICAL SUPPLIES	0.00	\$4.54	0.00	4.54
	Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
83750945	MEDICAL SUPPLIES	0.00	\$4.16	0.00	4.16
	Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
Vendor Total:			908.12	0.00	908.12
007201	BRODART CO.		9/04/2020		70418
B5952968	HARDCOVER/AUDIO CD	0.00	\$29.10	0.00	29.10
	Desc: HARDCOVER/AUDIO CD	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B5954442	TRADE PAPER	0.00	\$7.79	0.00	7.79
	Desc: TRADE PAPER	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B5955961	TRADE PAPER/HARDCOVER	0.00	\$40.46	0.00	40.46
	Desc: TRADE PAPER/HARDCOVER	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B5962074	TRADE PAPER	0.00	\$11.98	0.00	11.98
	Desc: TRADE PAPER	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B5962101	HARDCOVERAUDIO CD/TRADE PAPEF	0.00	\$116.56	0.00	116.56
	Desc: HARDCOVERAUDIO CD/TRADE PAPER	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B5962102	HARDCOVER	0.00	\$15.11	0.00	15.11
	Desc: HARDCOVER	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B5962103	HARDCOVER	0.00	\$11.33	0.00	11.33

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
	Desc: HARDCOVER	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY			
B5962104	HARDCOVER	0.00	\$22.91	0.00	22.91	
	Desc: HARDCOVER	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY			
Vendor Total:			255.24	0.00	255.24	
007760	BURLINGTON COMMUNICATIONS		9/04/2020		70419	
	BCS6576	MONTHLY CONTRACT	0.00	\$140.00	0.00	140.00
	Desc: MONTHLY CONTRACT	Acct: 10-271-318-0000	CONTRACTED SERVICES			
BCS6577	MONTHLY CONTRACT	0.00	\$450.00	0.00	450.00	
	Desc: MONTHLY CONTRACT	Acct: 10-271-318-0000	CONTRACTED SERVICES			
Vendor Total:			590.00	0.00	590.00	
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M	9/04/2020		70420	
	4059816859	UNIFORMS	103.06	\$103.06	0.00	103.06
	Desc: UNIFORMS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEANING			
	4059817299	UNIFORMS	80.77	\$80.77	0.00	80.77
	Desc: UNIFORMS	Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEANING			
	4059817329	UNIFORMS	0.00	\$221.31	0.00	221.31
	Desc: UNIFORMS	Acct: 10-325-326-0000	UNIFORMS			
	4060489381	UNIFORMS	80.20	\$80.20	0.00	80.20
	Desc: UNIFORMS	Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEANING			
	4060489472	UNIFORMS	103.06	\$103.06	0.00	103.06
	Desc: UNIFORMS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEANING			
	4060489474	UNIFORMS	0.00	\$221.31	0.00	221.31
	Desc: UNIFORMS	Acct: 10-325-326-0000	UNIFORMS			
Vendor Total:			809.71	0.00	809.71	
010832	COMCAST		9/04/2020		70421	
	0042221SEP'20	INTERNET - LIB SEPT'20	0.00	\$36.25	0.00	36.25
	Desc: INTERNET - LIB SEPT'20	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY			
Vendor Total:			36.25	0.00	36.25	
011200	CED-TWIN STATE-WHITE RIVER JCT	CED-TWIN STATE-WHITE RIVER JCT	9/04/2020		70422	
	9433-415012	MATERIALS	0.00	\$72.09	0.00	72.09
	Desc: MATERIALS	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES			
Vendor Total:			72.09	0.00	72.09	
013200	DEAN, DAVID	DAVID DEAN	9/04/2020		70423	
	SEP'20	Retiree Reimburs Sept'20	0.00	\$387.41	0.00	387.41
	Desc: Retiree Reimbursement Sept 2020	Acct: 10-521-418-0100	RETIREE HEALTH INSURANCE			
Vendor Total:			387.41	0.00	387.41	
013653	DENNISON LUBRICANTS INC		9/04/2020		70424	
	3408569	OIL	0.00	\$181.14	0.00	181.14
	Desc: OIL	Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS			
Vendor Total:			181.14	0.00	181.14	



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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
014415	DUBE, CHRISTOPHER	CHRISTOPHER DUBE	9/04/2020		70425
JUL-AUG'20	UVAC REIMBURSEMENT JULY - AUG 2	0.00	\$56.00	0.00	56.00
Desc: UVAC REIMBURSEMENT JULY - AUG 2020	Acct: 10-221-318-0000		CONTRACTED SERVICES		
Vendor Total:			56.00	0.00	56.00
015500	ENDYNE, INC		9/04/2020		70426
340306	SERVICE CALL/REPORT	0.00	\$18.00	0.00	18.00
Desc: SERVICE CALL/REPORT	Acct: 10-527-318-0000		CONTRACTED SERVICES		
340985	SERVICE CALL/REPORT	18.00	\$18.00	0.00	18.00
Desc: SERVICE CALL/REPORT	Acct: 55-954-318-0000		CONTRACTED SERVICES		
340986	SERVICE CALL/REPORT	72.00	\$72.00	0.00	72.00
Desc: SERVICE CALL/REPORT	Acct: 50-954-318-0000		CONTRACTED SERVICES		
341945	SERVICE CALL/REPORT	180.00	\$180.00	0.00	180.00
Desc: SERVICE CALL/REPORT	Acct: 65-963-318-0000		CONTRACTED SERVICES		
341946	SERVICE CALL/REPORT	90.00	\$90.00	0.00	90.00
Desc: SERVICE CALL/REPORT	Acct: 60-961-318-0000		CONTRACTED SERVICES		
342191	SERVICE CALL/REPORT	180.00	\$180.00	0.00	180.00
Desc: SERVICE CALL/REPORT	Acct: 65-963-318-0000		CONTRACTED SERVICES		
342446	SERVICE CALL/REPORT	43.00	\$43.00	0.00	43.00
Desc: SERVICE CALL/REPORT	Acct: 50-954-318-0000		CONTRACTED SERVICES		
342833	SERVICE CALL/REPORT	90.00	\$90.00	0.00	90.00
Desc: SERVICE CALL/REPORT	Acct: 60-961-318-0000		CONTRACTED SERVICES		
Vendor Total:			691.00	0.00	691.00
015815	EVANS MOTOR FUELS	EVANS GROUP INC.	9/04/2020		70427
0010975-IN	3500 G DIESEL	0.00	\$5,108.25	0.00	5,108.25
Desc: 3500 gallons of diesel	Acct: 10-321-319-0000		EQUIPMENT OPERATION-GAS		
Vendor Total:			5,108.25	0.00	5,108.25
016080	CONSOLIDATED COMMUNICATIONS		9/04/2020		70428
111020181918AUG'20	QUE WW PLANT	52.96	\$52.96	0.00	52.96
Desc: QUE WW PLANT	Acct: 65-964-324-0000		TELEPHONE		
11833807752AUG'20	WRJ WATER TANKS	323.02	\$323.02	0.00	323.02
Desc: WRJ WATER TANKS	Acct: 50-954-324-0000		TELEPHONE		
12615510982AUG'20	QUE WATER	86.46	\$86.46	0.00	86.46
Desc: QUE WATER	Acct: 55-953-324-0000		TELEPHONE		
14362366935AUG'20	HEMLOCK RIDGE	62.62	\$62.62	0.00	62.62
Desc: HEMLOCK RIDGE	Acct: 50-954-324-0000		TELEPHONE		
8022957049639AUG'20	SPORTS PARK PUMP STATION	52.01	\$52.01	0.00	52.01
Desc: SPORTS PARK PUMP STATION	Acct: 60-964-324-0000		TELEPHONE		
8022959708618AUG'20	MAXFIELD PUMP HOUSE	53.53	\$53.53	0.00	53.53
Desc: MAXFIELD PUMP HOUSE	Acct: 60-964-324-0000		TELEPHONE		
Vendor Total:			630.60	0.00	630.60
016540	FERGUSON ENTERPRISES, INC	FERGUSON WATERWORKS #591 #576	9/04/2020		70429
0969580-1	VESTS	0.00	\$61.53	0.00	61.53
Desc: VESTS	Acct: 10-325-326-0000		UNIFORMS		

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	0971141	PARTS		48.44	\$48.44	0.00	48.44
	Desc: PARTS		Acct: 60-964-321-0200		REPAIRS & MAINT-MAINS		
	0971143	PARTS		284.50	\$284.50	0.00	284.50
	Desc: PARTS		Acct: 65-964-323-0000		MATERIALS & SUPPLIES		
	0971308	PARTS		25.50	\$25.50	0.00	25.50
	Desc: PARTS		Acct: 65-964-321-0200		REPAIRS & MAINT-MAINS & APPUR		
	0971415	PARTS		288.69	\$288.69	0.00	288.69
	Desc: PARTS		Acct: 50-954-321-0200		REPAIRS & MAINT-MAINS & APPUR		
	0971985	PARTS		129.76	\$129.76	0.00	129.76
	Desc: PARTS		Acct: 65-964-323-0000		MATERIALS & SUPPLIES		
		Vendor Total:			838.42	0.00	838.42
017110	FISHER AUTO PARTS, INC				9/04/2020		70430
	301-048980	PARTS		0.00	\$3.64	0.00	3.64
	Desc: PARTS		Acct: 10-221-321-0000		REPAIRS & MAINT-VEHICLES		
	301-048982	PARTS		109.95	\$109.95	0.00	109.95
	Desc: PARTS		Acct: 60-961-321-0000		REPAIRS & MAINT-VEHICLES		
	301-049113	PARTS		0.00	\$14.89	0.00	14.89
	Desc: PARTS		Acct: 10-221-321-0200		REPAIRS & MAINT EMS VEHICLES		
	301-049248	PARTS		0.00	\$40.92	0.00	40.92
	Desc: PARTS		Acct: 10-221-321-0000		REPAIRS & MAINT-VEHICLES		
	301-049296	PARTS		0.00	\$2.73	0.00	2.73
	Desc: PARTS		Acct: 10-221-321-0000		REPAIRS & MAINT-VEHICLES		
	301-049356	PARTS		0.00	\$48.77	0.00	48.77
	Desc: PARTS		Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		
	301-050267	PARTS		9.44	\$11.79	0.00	11.79
	Desc: PARTS		Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		
	Desc: PARTS		Acct: 50-954-321-0000		REPAIRS & MAINT-VEHICLES		
	Desc: PARTS		Acct: 55-954-321-0000		REPAIRS & MAINT - VEHICLES		
	Desc: PARTS		Acct: 60-961-321-0000		REPAIRS & MAINT-VEHICLES		
	Desc: PARTS		Acct: 65-963-321-0000		REPAIRS & MAINT-VEHICLES		
	301-050391	PARTS		0.00	\$25.28	0.00	25.28
	Desc: PARTS		Acct: 10-221-321-0000		REPAIRS & MAINT-VEHICLES		
		Vendor Total:			257.97	0.00	257.97
017480	FREIGHTLINER OF NH				9/04/2020		70431
	LP310238	RELAY		0.00	\$101.93	0.00	101.93
	Desc: RELAY		Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		
		Vendor Total:			101.93	0.00	101.93
019390	GRAINGER				9/04/2020		70432
	9613295279	MATERIALS		30.11	\$30.11	0.00	30.11
	Desc: MATERIALS		Acct: 65-963-323-0000		MATERIALS & SUPPLIES		
	9620228370	MATERIALS		45.25	\$45.25	0.00	45.25
	Desc: MATERIALS		Acct: 65-963-323-0000		MATERIALS & SUPPLIES		
	9620342825	RATCHET		33.96	\$33.96	0.00	33.96
	Desc: RATCHET		Acct: 65-963-323-0000		MATERIALS & SUPPLIES		
	9620342833	STARTER		18.12	\$18.12	0.00	18.12

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	Desc: STARTER		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
9626837224	BAGS		3.22	\$3.22	0.00	3.22
	Desc: BAGS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
9627727150	MASKS		28.20	\$28.20	0.00	28.20
	Desc: MASKS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
9636905110	VEST		8.31	\$8.31	0.00	8.31
	Desc: VEST		Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
		Vendor Total:		167.17	0.00	167.17
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP		9/04/2020		70433
04832000006JUL'20	S MAIN ST PUMP STN - WW		85.65	\$85.65	0.00	85.65
	Desc: S MAIN ST PUMP STN - WW		Acct: 60-964-329-0000	ELECTRICITY		
09732000006AUG'20	319 LATHAM WKS LN TRMT PL		8,803.64	\$8,803.64	0.00	8,803.64
	Desc: 319 LATHAM WKS LN TRMT PL		Acct: 60-961-329-0000	ELECTRICITY		
09832000005JUL'20	BRIGGS PARK - MAIN ST - REC		0.00	\$22.19	0.00	22.19
	Desc: BRIGGS PARK - MAIN ST - REC		Acct: 10-521-329-0000	ELECTRICITY		
13414587553AUG'20	120 LESLE DR PAV A		0.00	\$216.75	0.00	216.75
	Desc: 120 LESLE DR PAV A		Acct: 10-528-329-0000	ELECTRICITY		
23490000009AUG'20	WILDER WELL - WATER		1,218.07	\$1,218.07	0.00	1,218.07
	Desc: WILDER WELL - WATER		Acct: 50-952-329-0000	ELECTRICITY		
34591000004JUL'20	RADIO TOWER		0.00	\$144.35	0.00	144.35
	Desc: RADIO TOWER		Acct: 10-271-329-0000	ELECTRICITY		
34926000000JUL'20	PARK/LEHMAN BRIDGE LIGHTS		0.00	\$87.40	0.00	87.40
	Desc: PARK/LEHMAN BRIDGE LIGHTS		Acct: 10-314-329-0000	ELECTRICITY		
36340000003AUG20	FROST PARK		0.00	\$20.91	0.00	20.91
	Desc: FROST PARK		Acct: 10-521-329-0000	ELECTRICITY		
37762000000JUL'20	N MAIN ST TRAFFIC LIGHTS		0.00	\$39.40	0.00	39.40
	Desc: N MAIN ST TRAFFIC LIGHTS		Acct: 10-314-329-0000	ELECTRICITY		
39135140109AUG'20	120 LESLE DR PAV C		0.00	\$20.91	0.00	20.91
	Desc: 120 LESLE DR PAV C		Acct: 10-528-329-0000	ELECTRICITY		
48933200007AUG'20	VILLAGE GREEN		0.00	\$21.08	0.00	21.08
	Desc: VILLAGE GREEN		Acct: 10-521-329-0000	ELECTRICITY		
49762000005JUL'20	BRIDGE ST PUMP STN -WW		124.27	\$124.27	0.00	124.27
	Desc: BRIDGE ST PUMP STN -WW		Acct: 60-964-329-0000	ELECTRICITY		
67003200002AUG'20	WILLARD RD QUECHEE FIRE		0.00	\$72.51	0.00	72.51
	Desc: WILLARD RD QUECHEE FIRE		Acct: 10-221-329-0000	ELECTRICITY		
67399084366AUG'20	120 LESLE DR PAV B		0.00	\$253.03	0.00	253.03
	Desc: 120 LESLE DR PAV B		Acct: 10-528-329-0000	ELECTRICITY		
68053200009AUG'20	ROUTE 14 W HTFD LIB		0.00	\$185.07	0.00	185.07
	Desc: ROUTE 14 W HTFD LIB		Acct: 10-524-329-0000	ELECTRICITY		
74856156851JUL'20	97 S MAIN ST CHARGING STN		0.00	\$55.55	0.00	55.55
	Desc: 97 S MAIN ST CHARGING STN		Acct: 10-314-329-0100	ELECTRICITY - CHARGING STATION		
78840100008JUL'20	RAILRD ROW - ENGINE 494		0.00	\$48.28	0.00	48.28
	Desc: RAILRD ROW - ENGINE 494		Acct: 10-521-329-0000	ELECTRICITY		
87700100008AUG20	CHRISTIAN ST POLE 72-50		0.00	\$24.17	0.00	24.17
	Desc: CHRISTIAN ST POLE 72-50		Acct: 10-314-329-0000	ELECTRICITY		
91624000005AUG'20	SOLID WASTE		24.17	\$24.17	0.00	24.17
	Desc: SOLID WASTE		Acct: 30-975-329-0000	ELECTRICITY		

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97762000004JUL'20	N MAIN ST LIGHTS	0.00	\$44.66	0.00	44.66
Desc: N MAIN ST LIGHTS		Acct: 10-314-329-0000	ELECTRICITY		
98340000003AUG20	A ST PUMP STATION - WW	27.98	\$27.98	0.00	27.98
Desc: A ST PUMP STATION - WW		Acct: 60-964-329-0000	ELECTRICITY		
Vendor Total:			11,540.04	0.00	11,540.04
020400	HACH COMPANY			9/04/2020	70434
12086260	CHEMICALS	167.09	\$167.09	0.00	167.09
Desc: CHEMICALS		Acct: 65-963-340-0000	CHEMICALS		
Vendor Total:			167.09	0.00	167.09
020701	HANOVER, TOWN OF	TOWN OF HANOVER		9/04/2020	70435
00429	ELEN FEES JULY 2020	0.00	\$224.87	0.00	224.87
Desc: ELEN FEES JULY 2020		Acct: 10-271-320-0100	EQUIP OPERATION-COMMUNICATION		
Vendor Total:			224.87	0.00	224.87
021450	HARTFORD, TOWN OF	TOWN OF HARTFORD		9/04/2020	70436
112780,335682	173 AIRPORT RD	0.00	\$388.66	0.00	388.66
Desc: 173 AIRPORT RD		Acct: 10-321-328-0000	WATER		
121050,335687	319 LATHAM WORKS LANE	594.24	\$594.24	0.00	594.24
Desc: 319 LATHAM WORKS LANE		Acct: 60-961-328-0000	WATER		
121051,335688	319 LATHAM WORKS LANE	34.15	\$34.15	0.00	34.15
Desc: 319 LATHAM WORKS LANE		Acct: 60-961-328-0000	WATER		
211600,00339616	275 DEPOT STREET	56.81	\$56.81	0.00	56.81
Desc: 275 DEPOT STREET		Acct: 60-962-328-0000	WATER		
220715,00339617	120 SOUTH STREET - FROST PARK	0.00	\$101.72	0.00	101.72
Desc: 120 SOUTH STREET - FROST PARK		Acct: 10-521-328-0000	WATER		
Vendor Total:			1,175.58	0.00	1,175.58
022025	HEALTHEQUITY, INC.			9/04/2020	70437
0QVZCXR	HRA 2020	160.43	\$1,104.05	0.00	1,104.05
Desc: RA Replenish HRA 2020		Acct: 10-174-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020		Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020		Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
Desc: RA Replenish HRA 2020		Acct: 10-311-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020		Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
Desc: RA Replenish HRA 2020		Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
55TOIY6	HCRA 2020	0.00	\$7.31	0.00	7.31
Desc: HCRA 2020		Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
6BCNCQ8	DCRA 2020	0.00	\$185.18	0.00	185.18
Desc: DCRA 2020 - KM		Acct: 10-012-200-0520	SECTION 125 DEPENDENT CARE ACCT		
70D6NBD	HRA 2020	0.00	\$1,872.96	0.00	1,872.96
Desc: RA Replenish HRA 2020		Acct: 10-121-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020		Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE		
Desc: RA Replenish HRA 2020		Acct: 10-174-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020		Acct: 10-211-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020		Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Desc: RA Replenish HRA 2020		Acct: 10-221-225-0000	HRA/CHOICECARE CARD		



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		Desc: RA Replenish HRA 2020	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
		Desc: RA Replenish HRA 2020	Acct: 10-271-225-0000	HRA/CHOICECARE CARD		
		Desc: RA Replenish HRA 2020	Acct: 10-311-225-0000	HRA/CHOICECARE CARD		
K4TFXOY		HRA 2020	0.00	\$1,492.77	0.00	1,492.77
		Desc: RA Replenish HRA 2020	Acct: 10-121-225-0000	HRA/CHOICECARE CARD		
		Desc: RA Replenish HRA 2020	Acct: 10-174-225-0000	HRA/CHOICECARE CARD		
		Desc: RA Replenish HRA 2020	Acct: 10-175-225-0000	HRA/CHOICECARE CARD		
		Desc: RA Replenish HRA 2020	Acct: 10-211-225-0000	HRA/CHOICECARE CARD		
		Desc: RA Replenish HRA 2020	Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
		Desc: RA Replenish HRA 2020	Acct: 10-311-225-0000	HRA/CHOICECARE CARD		
		Desc: RA Replenish HRA 2020	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
		Desc: RA Replenish HRA 2020	Acct: 10-521-225-0000	HRA/CHOICECARE CARD		
MQK9S27		DCRA 2020	0.00	\$185.18	0.00	185.18
		Desc: DCRA 2020 - KM	Acct: 10-012-200-0520	SECTION 125 DEPENDENT CARE AC		
DQXN5SA		HCRA 2020	0.00	\$691.72	0.00	691.72
		Desc: RA Replenish HCRA 2020	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
4ADN6IC		HCRA 2020	0.00	\$50.00	0.00	50.00
		Desc: HCRA 2020	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
		Vendor Total:		5,589.17	0.00	5,589.17
022703		HILL, MARY	MARY HILL		9/04/2020	70438
	AUG'20	Retiree Reimburs Aug 2020	0.00	\$310.14	0.00	310.14
	Desc: Retiree Reimburs Aug 2020	Acct: 10-151-418-0100	Retirees			
	SEP'20	Retiree Reimburs Sept'20	0.00	\$310.14	0.00	310.14
	Desc: Retiree Reimburs Sept'20	Acct: 10-151-418-0100	Retirees			
		Vendor Total:		620.28	0.00	620.28
023473		INGRAM LIBRARY SERVICES LLC			9/04/2020	70439
	47825187	LIBRARY BOOKS	0.00	\$133.51	0.00	133.51
	Desc: LIBRARY BOOKS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY			
		Vendor Total:		133.51	0.00	133.51
024935		JOHNSON, RONALD E.	RONALD E. JOHNSON		9/04/2020	70440
	08.31.2020	REFUND-STATE PAYMENTS AUG'20	0.00	\$25.52	0.00	25.52
	Desc: REFUND-STATE PAYMENTS	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE			
		Vendor Total:		25.52	0.00	25.52
025175		SANEL NAPA WEST LEBANON	SANEL NAPA - WEST LEBANON		9/04/2020	70441
	55473,066040	PARTS	0.00	\$22.48	0.00	22.48
	Desc: PARTS	Acct: 10-521-323-0000	MATERIAL & SUPPLIES			
		Vendor Total:		22.48	0.00	22.48
025900		KINGSWOOD CONDOMINIUM III ASSOC.			9/04/2020	70442
	08.17.2020	KINGSWOOD III PROPERTY - RADIO EQUI	0.00	\$375.00	0.00	375.00
	Desc: KINGSWOOD III PROPERTY - RADIO EQUI	Acct: 10-271-329-0000	ELECTRICITY			
		Vendor Total:		375.00	0.00	375.00
027700		DE LAGE LANDEN	DE LAGE LANDEN		9/04/2020	70443

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68435180	LEAESE-COPIER AUG'20 FD	0.00	\$79.78	0.00	79.78
Desc: 69174939	LEAESE-COPIER AUG'20 FD	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
69174939	LEAESE-COPIER SEP'20 PD	0.00	\$67.17	0.00	67.17
Desc: 69174940	LEAESE-COPIER SEP'20 PD	Acct: 10-211-318-0000	CONTRACTED SERVICES		
69174940	LEAESE-COPIER SEP'20 DIS	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
69174940	LEAESE-COPIER SEP'20 FD	0.00	\$79.78	0.00	79.78
Desc: 69174942	LEAESE-COPIER SEP'20 FD	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
69174942	LEAESE-COPIER SEP'20	0.00	\$63.11	0.00	63.11
Desc: 69174943	LEAESE-COPIER SEP'20	Acct: 10-174-320-0000	EQUIP OPERATION/MAINT-OFFICE		
69174943	LEAESE-COPIER SEP'20	Acct: 10-622-320-0000	EQUIP OPERATION/MAINT-OFFICE		
69174943	LEASE COPIER - LF SEPT'20	37.81	\$37.81	0.00	37.81
Desc: 69174986	LEASE COPIER - LF SEPT'20	Acct: 30-975-318-0000	CONTRACTED SERVICES		
69174986	LEAESE-COPIER SEP'20 FIN	0.00	\$177.42	0.00	177.42
Desc: 69174941	LEAESE-COPIER SEP'20 FIN	Acct: 10-171-318-0000	CONTRACTED SERVICES		
69174941	LEAESE-COPIER SEP'20 FD LATE FEE	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
69174941	LEASE COPIER - SEPT'20 REC	0.00	\$63.11	0.00	63.11
Desc: 69174941	LEASE COPIER - SEPT'20 REC	Acct: 10-511-318-0000	CONTRACTED SERVICES		
Vendor Total:			568.18	0.00	568.18
027850	LEWIS, WILLIAM J	WILLIAM LEWIS ELECTRICAL LLC	9/04/2020		70444
20/68	UPDATE ELECTRIC BLOC - COVID	0.00	\$865.00	0.00	865.00
Desc: 20/74	UPDATE ELECTRIC BLOC - COVID	Acct: 10-521-417-0017	EXTRAORDINARY EXP : COVID-19		
20/74	SERVICE CALL - BUGBEE	0.00	\$74.00	0.00	74.00
Desc: 20/57	SERVICE CALL - BUGBEE	Acct: 10-421-321-0100	REPAIRS & MAINT-BUILD & GROUND		
20/57	Damaged Flag Pole Lights at Vets an	0.00	\$659.00	0.00	659.00
Desc: 20/57	Damaged Flag Pole Lights at Vets an	Acct: 10-521-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,598.00	0.00	1,598.00
027885	LHS ASSOCIATES INC		9/04/2020		70445
66604	SUPPLIES	0.00	\$74.55	0.00	74.55
Desc: 66604	SUPPLIES	Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			74.55	0.00	74.55
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC	9/04/2020		70446
212713622	OFFICE SUPPLIES	0.00	\$103.92	0.00	103.92
Desc: 212750812	OFFICE SUPPLIES	Acct: 10-511-323-0000	MATERIAL & SUPPLIES		
212750812	OFFICE SUPPLIES	0.00	\$48.96	0.00	48.96
Desc: 212944295	OFFICE SUPPLIES	Acct: 10-511-323-0000	MATERIAL & SUPPLIES		
212944295	NAME PLATE	0.00	\$13.79	0.00	13.79
Desc: 212950548	NAME PLATE	Acct: 10-111-323-0000	MATERIAL & SUPPLIES		
212950548	POWER SOURCE	0.00	\$79.99	0.00	79.99
Desc: 212303224	POWER SOURCE	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
212303224	WATER	9.98	\$9.98	0.00	9.98
Desc: 212303224	WATER	Acct: 30-971-328-0000	WATER		
212303224	WATER	Acct: 30-974-328-0000	WATER		
Vendor Total:			256.64	0.00	256.64
030250	MCNALL, KAREN	KAREN MCNALL	9/04/2020		70447

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Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
2020-6	CARD MAKING WORKSHOP 08.26.20	0.00	\$89.60	0.00	89.60
Desc: CARD MAKING WORKSHOP 08.26.20	Acct: 10-515-318-0000		CONTRACTED SERVICES		
Vendor Total:			89.60	0.00	89.60
030255	MCNEIL LEDDY & SHEAHAN, P.C.	MCNEIL LEDDY & SHEAHAN	9/04/2020		70448
300105JUL'20	PLANNING&ZONING-INV#34052 JUL'20	0.00	\$608.00	0.00	608.00
Desc: LEGAL SERVICES: EXECUSUITE MATTER	Acct: 10-621-318-0000		CONTRACTED SERVICES		
Vendor Total:			608.00	0.00	608.00
031441	MONAGHAN SAFAR DUCHAM PLLC		9/04/2020		70449
15771	IUPE Negotiations Aug 2020	0.00	\$3,412.50	0.00	3,412.50
Desc: IUPE Negotiations Aug 2020	Acct: 10-141-318-0000		CONTRACTED SERVICES		
Vendor Total:			3,412.50	0.00	3,412.50
031976	MUNSON EARTH MOVING CORP		9/04/2020		70450
20-029 - 3	S MAIN STR UTILITY&ROADWAY 08.17	106,201.01	\$106,201.01	0.00	106,201.01
Desc: Services 07/28/20 - 08/14/20 - Muns	Acct: 60-965-544-0010		CAPITAL OUTLAY - RF1-222-3.0		
Desc: Services 07/18/20 - 08/14/20 - Muns	Acct: 50-954-543-0010		CAPITAL -PRE RF3-390-3.0		
Desc: Services 07/18/20 - 08/14/20 - Muns	Acct: 13-024-000-0100		ENCUMBRANCES		
Vendor Total:			106,201.01	0.00	106,201.01
032097	MUSCO SPORTS LIGHTING, LLC	MUSCO FINANCE, LLC	9/04/2020		70451
3482	Contract Closing Costs on Softball	0.00	\$500.00	0.00	500.00
Desc: Contract Closing Costs on Softball	Acct: 10-527-318-0000		CONTRACTED SERVICES		
Vendor Total:			500.00	0.00	500.00
034800	NORTHEAST DELTA DENTAL		9/04/2020		70452
SEP'20	DENTAL INSURANCE SEP'20	1,354.04	\$8,359.90	0.00	8,359.90
Desc: Dental	Acct: 10-121-230-0000		DENTAL		
Desc: Dental	Acct: 10-151-230-0000		DENTAL		
Desc: Dental	Acct: 10-171-230-0000		DENTAL		
Desc: Dental	Acct: 10-174-230-0000		DENTAL		
Desc: Dental	Acct: 10-175-230-0000		DENTAL		
Desc: Dental	Acct: 10-181-230-0000		DENTAL		
Desc: Dental	Acct: 10-211-230-0000		DENTAL		
Desc: Dental	Acct: 10-221-230-0000		DENTAL		
Desc: Dental	Acct: 10-271-230-0000		DENTAL		
Desc: Dental	Acct: 10-311-230-0000		DENTAL		
Desc: Dental	Acct: 10-321-230-0000		DENTAL		
Desc: Dental	Acct: 10-325-230-0000		DENTAL		
Desc: Dental	Acct: 10-325-418-0100		RETIREE HEALTH INSURANCE		
Desc: Dental	Acct: 10-511-230-0000		DENTAL		
Desc: Dental	Acct: 10-514-230-0000		DENTAL		
Desc: Dental	Acct: 10-521-230-0000		DENTAL		
Desc: Dental	Acct: 10-621-230-0000		DENTAL		
Desc: Dental	Acct: 10-622-230-0000		DENTAL		
Desc: Dental	Acct: 30-975-230-0000		DENTAL		
Desc: Dental	Acct: 50-954-230-0000		DENTAL		
Desc: Dental	Acct: 50-955-230-0000		DENTAL		

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Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Dental	Acct: 55-955-230-0000	DENTAL		
	Desc: Dental	Acct: 60-961-230-0000	DENTAL		
	Desc: Dental	Acct: 60-965-230-0000	DENTAL		
	Desc: Dental	Acct: 65-963-230-0000	DENTAL		
	Desc: Dental	Acct: 65-965-230-0000	DENTAL		
Vendor Total:			8,359.90	0.00	8,359.90
034875	NORTHEAST MAILING SYSTEMS, LLC			9/04/2020	70453
361470	POSTAGE SUPPLIES	0.00	\$320.09	0.00	320.09
	Desc: POSTAGE SUPPLIES	Acct: 10-161-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			320.09	0.00	320.09
034925	NORTHEAST RESOURCE RECOVERY ASSC			9/04/2020	70454
75026	HAULING FEES/FREON UNITS	1,787.00	\$1,787.00	0.00	1,787.00
	Desc: Freon Units Aug'20-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Desc: Glass July'20 - LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Desc: Hauling Fees July'20 - LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Desc: Hauling Fees - Aug'20-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,787.00	0.00	1,787.00
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES		9/04/2020	70455
9600291752AUG'20	TRASH PICK UP - AUG'20 WABA	0.00	\$128.13	0.00	128.13
	Desc: TRASH PICK UP - AUG'20 WABA	Acct: 10-521-318-0000	CONTRACTED SERVICES		
9600004122AUG'20	TRASH PICK-UP - AUG'20 TOWN HALL	0.00	\$263.10	0.00	263.10
	Desc: TRASH PICK-UP - AUG'20 TOWN HALL	Acct: 10-161-318-0000	CONTRACTED SERVICES		
9600306162AUG'20	TRASH PICK UP - AUG'20 MAXFILED	0.00	\$141.00	0.00	141.00
	Desc: TRASH PICK UP - AUG'20 MAXFILED	Acct: 10-527-318-0000	CONTRACTED SERVICES		
Vendor Total:			532.23	0.00	532.23
035050	NORTHERN NURSERIES INC			9/04/2020	70456
M5144500004623	ATHLETIC FIELD MARKER	0.00	\$52.50	0.00	52.50
	Desc: ATHLETIC FIELD MARKER	Acct: 10-527-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			52.50	0.00	52.50
035345	NORTRAX, INC			9/04/2020	70457
2024250	Sweeper repairs	0.00	\$773.62	0.00	773.62
	Desc: Sweeper repairs	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			773.62	0.00	773.62
037276	PETE'S TIRE BARNS, INC			9/04/2020	70458
263897	AMB 3 - TIRE ROTATION	0.00	\$72.00	0.00	72.00
	Desc: AMB 3 - TIRE ROTATION	Acct: 10-221-321-0200	REPAIRS & MAINT EMS VEHICLES		
Vendor Total:			72.00	0.00	72.00
037450	PIKE INDUSTRIES INC			9/04/2020	70459
1091058	STONE	0.00	\$206.83	0.00	206.83
	Desc: STONE	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		



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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			206.83	0.00	206.83
037551	PITNEY BOWES INC	PURCHASE POWER	9/04/2020		70460
AUG'20	POSTAGE - AUG'20	636.10	\$1,696.90	0.00	1,696.90
Desc: Postage		Acct: 10-121-322-0000	POSTAGE		
Desc: Postage		Acct: 10-171-322-0000	POSTAGE		
Desc: Postage		Acct: 10-151-322-0000	POSTAGE		
Desc: Postage		Acct: 10-511-322-0000	POSTAGE		
Desc: Postage		Acct: 10-622-322-0000	POSTAGE		
Desc: Postage		Acct: 10-175-322-0000	POSTAGE		
Desc: Postage		Acct: 50-955-322-0000	POSTAGE		
Desc: Postage		Acct: 55-955-322-0000	POSTAGE		
Desc: Postage		Acct: 60-965-322-0000	POSTAGE		
Desc: Postage		Acct: 65-965-322-0000	POSTAGE		
Desc: Postage		Acct: 30-975-322-0000	POSTAGE		
Desc: Postage		Acct: 10-211-322-0000	POSTAGE		
Desc: Postage		Acct: 10-221-322-0000	POSTAGE		
Desc: Postage	POSTAGE AUG'20 - TAX BILLS FY'21	Acct: 10-171-322-0000	POSTAGE		
Vendor Total:			1,696.90	0.00	1,696.90
038495	PRIORITY EXPRESS, INC.		9/04/2020		70461
81722035	INTERLIBRARY LOAN PROGRAM	0.00	\$20.00	0.00	20.00
Desc: INTERLIBRARY LOAN PROGRAM		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
81722032	INTERLIBRARY LOAN	0.00	\$20.00	0.00	20.00
Desc: INTERLIBRARY LOAN		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
81722036	INTERLIBRARY LOAN PROGRAM	0.00	\$20.00	0.00	20.00
Desc: INTERLIBRARY LOAN PROGRAM		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
81722033	INTERLIBRARY LOAN	0.00	\$20.00	0.00	20.00
Desc: INTERLIBRARY LOAN		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
81722034	INTERLIBRARY LOAN	0.00	\$20.00	0.00	20.00
Desc: INTERLIBRARY LOAN		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			100.00	0.00	100.00
040375	RICKER, ALLYN	ALLYN RICKER	9/04/2020		70462
SEP'20	Retiree Reimburse Sept and Partial	0.00	\$570.38	0.00	570.38
Desc: Retiree Reimburse Sept and Partial		Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			570.38	0.00	570.38
040389	RITLAND, DIANE	DIANE RITLAND	9/04/2020		70463
JUN-JUL'20	Retitee Reimburs Jun and Jul 2020	0.00	\$704.74	0.00	704.74
Desc: Retitee Reimburs Jun and Jul 2020		Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
AUG'20	Ret Reimburs Aug 2020	0.00	\$352.37	0.00	352.37
Desc: Ret Reimburs Aug 2020		Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			1,057.11	0.00	1,057.11
041450	SABIL & SONS, INC	SABIL & SONS, INC	9/04/2020		70464
39405	Replace Turbo Engine 3	0.00	\$4,113.42	0.00	4,113.42
Desc: Replace Turbo Engine 3		Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			4,113.42	0.00	4,113.42
041471	SAFELITE AUTOGLASS	SAFELITE FULFILLMENT, INC	9/04/2020		70465
06720-030869	SERVICE CALL	0.00	\$222.33	0.00	222.33
Desc: SERVICE CALL		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			222.33	0.00	222.33
043400	MILTON CAT	SOUTHWORTH-MILTON, INC.	9/04/2020		70466
INV2026050	MILFORD - PARTS	117.43	\$117.43	0.00	117.43
Desc: MILFORD - PARTS		Acct: 50-952-323-0000	MATERIAL & SUPPLIES		
INV2027747	MILFORD - PARTS	287.19	\$358.98	0.00	358.98
Desc: MILFORD - PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Desc: MILFORD - PARTS		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES		
Desc: MILFORD - PARTS		Acct: 55-954-321-0000	REPAIRS & MAINT - VEHICLES		
Desc: MILFORD - PARTS		Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES		
Desc: MILFORD - PARTS		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
INV2027892	MILFORD - PARTS	263.40	\$329.31	0.00	329.31
Desc: MILFORD - PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Desc: MILFORD - PARTS		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES		
Desc: MILFORD - PARTS		Acct: 55-954-321-0000	REPAIRS & MAINT - VEHICLES		
Desc: MILFORD - PARTS		Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES		
Desc: MILFORD - PARTS		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
INV2033802	MILFORD - PARTS	289.96	\$362.45	0.00	362.45
Desc: MILFORD - PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Desc: MILFORD - PARTS		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES		
Desc: MILFORD - PARTS		Acct: 55-954-321-0000	REPAIRS & MAINT - VEHICLES		
Desc: MILFORD - PARTS		Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES		
Desc: MILFORD - PARTS		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
SCR0342192	RETURN - PARTS	0.00	\$-38.47	0.00	-38.47
Desc: RETURN - PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
SCR0344992	RETURN RICHMOND PARTS	-287.19	\$-358.98	0.00	-358.98
Desc: RETURN RICHMOND PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Desc: RETURN RICHMOND PARTS		Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES		
Desc: RETURN RICHMOND PARTS		Acct: 55-954-321-0000	REPAIRS & MAINT - VEHICLES		
Desc: RETURN RICHMOND PARTS		Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
Desc: RETURN RICHMOND PARTS		Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES		
INV1983222	PARTS	0.00	\$42.75	0.00	42.75
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
SCR0337425	RETURN - PARTS	0.00	\$-594.89	0.00	-594.89
Desc: RETURN - PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			218.58	0.00	218.58
043426	FIRSTLIGHT FIBER	SOVERNET COMMUNICATIONS	9/04/2020		70467
7686055	TELEPHONE - AUG 2020	264.95	\$2,514.71	0.00	2,514.71
Desc: Phones		Acct: 10-211-324-0000	TELEPHONE		
Desc: Phones		Acct: 10-221-324-0000	TELEPHONE		
Desc: Phones		Acct: 10-271-324-0000	TELEPHONE		
Desc: Phones		Acct: 10-121-324-0000	TELEPHONE		
Desc: Phones		Acct: 10-171-324-0000	TELEPHONE		

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Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Phones	Acct: 10-174-324-0000	TELEPHONE		
	Desc: Phones	Acct: 10-181-324-0000	TELEPHONE		
	Desc: Phones	Acct: 10-511-324-0000	TELEPHONE		
	Desc: Phones	Acct: 10-622-324-0000	TELEPHONE		
	Desc: Phones	Acct: 10-530-324-0000	Telephone		
	Desc: Phones	Acct: 50-952-324-0000	TELEPHONE		
	Desc: Phones	Acct: 60-961-324-0000	TELEPHONE		
	Desc: Phones	Acct: 30-971-324-0000	TELEPHONE		
	Desc: Phones	Acct: 65-963-324-0000	TELEPHONE		
	Desc: Phones	Acct: 60-962-324-0000	TELEPHONE		
	Desc: Phones	Acct: 10-321-324-0000	TELEPHONE		
	Desc: Phones	Acct: 10-325-324-0000	TELEPHONE		
	Desc: Phones	Acct: 10-151-324-0000	TELEPHONE		
043426	FIRSTLIGHT FIBER	SOVERNET COMMUNICATIONS	9/04/2020		70468
7687320	INTERNET	0.00	\$300.00	0.00	300.00
	Desc: INTERNET	Acct: 10-271-320-0100	EQUIP OPERATION-COMMUNICATION		
	Vendor Total:		2,814.71	0.00	2,814.71
044204	STEARNS SEPTIC SERVICE, LLC		9/04/2020		70469
2020-391	Sludge Hauling	1,560.00	\$1,560.00	0.00	1,560.00
	Desc: Sludge Hauling	Acct: 65-963-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,560.00	0.00	1,560.00
044220	STERICYCLE, INC		9/04/2020		70470
1010116035	STERI-SAFE OSHA - SEPT'20	0.00	\$27.50	0.00	27.50
	Desc: STERI-SAFE OSHA - SEPT'20	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
	Vendor Total:		27.50	0.00	27.50
045300	TASCO SECURITY, INC		9/04/2020		70471
146860	ALARM SEP-NOV 2020	96.00	\$96.00	0.00	96.00
	Desc: ALARM SEP-NOV 2020	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Vendor Total:		96.00	0.00	96.00
045520	TEXAS CAPITAL BANK	TEXAS CAPITAL BANK	9/04/2020		70472
144881	LEASE - 2020 NISSAN LEAF SEP'20	0.00	\$663.79	0.00	663.79
	Desc: LEASE - 2020 NISSAN LEAF SEP'20	Acct: 10-161-331-0000	DEPARTMENT EQUIPMENT		
	Vendor Total:		663.79	0.00	663.79
046010	TIBBETTS, ROGER	ROGER TIBBETTS	9/04/2020		70473
08.31.2020	REFUND-STATE PAYMENTS AUG'20	0.00	\$1,107.61	0.00	1,107.61
	Desc: REFUND-STATE PAYMENTS	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:		1,107.61	0.00	1,107.61
046950	TWIN STATE SAND AND GRAVEL CO		9/04/2020		70474
95244	Material in preperation of Hurrican	0.00	\$918.98	0.00	918.98
	Desc: Material in preperation of Hurrican	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		918.98	0.00	918.98

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047190	USA BLUEBOOK	USA BLUEBOOK	9/04/2020		70475
317423	LIGHTS/BOTTLE	89.09	\$89.09	0.00	89.09
	Desc: LIGHTS/BOTTLE	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		89.09	0.00	89.09
048300	VALLEY NEWS	VALLEY NEWS	9/04/2020		70478
125911,49521	VALLEY NEWS ADS - JULY 2020	0.00	\$226.10	0.00	226.10
	Desc: AD#49521 SB AGENDA 07.28.20	Acct: 10-111-312-0000	ADVERTISING		
048300	VALLEY NEWS	VALLEY NEWS	9/04/2020		70481
125978AUG'20	VALLEY NEWS ADS - AUG 2020	272.40	\$439.80	0.00	439.80
	Desc: AD#56103 JOB-HWY GEN FOREMAN	Acct: 10-325-315-0000	RECRUITMENT & TRAINING		
	Desc: AD#56109 JOB-LF ATTENDNT	Acct: 30-971-312-0000	ADVERTISING		
	Desc: AD#51197 JOB - LF ATTENDNT	Acct: 30-971-312-0000	ADVERTISING		
048300	VALLEY NEWS	VALLEY NEWS	9/04/2020		70476
125911,63406	VALLEY NEWS AD	0.00	\$168.30	0.00	168.30
	Desc: AD#63406 SB MINUTES 09.08.20	Acct: 10-111-312-0000	ADVERTISING		
048300	VALLEY NEWS	VALLEY NEWS	9/04/2020		70480
125977AUG'20	VALLEY NEWS ADS - AUG 2020	0.00	\$333.20	0.00	333.20
	Desc: AD#55450 ZBA 09.09.20	Acct: 10-621-312-0000	ADVERTISING		
	Desc: AD#55453 PLANNING COMMISSION 09.14.	Acct: 10-622-312-0000	ADVERTISING		
048300	VALLEY NEWS	VALLEY NEWS	9/04/2020		70479
125911AUG'20	VALLEY NEWS ADS - AUG 2020	0.00	\$584.80	0.00	584.80
	Desc: AD#53759 SB AGENDA 08.10.20	Acct: 10-111-312-0000	ADVERTISING		
	Desc: AD#56385 SB WKSHOP AGENDA 08.18.20	Acct: 10-111-312-0000	ADVERTISING		
	Desc: AD#58690 SB AGENDA 08.25.20	Acct: 10-111-312-0000	ADVERTISING		
	Desc: AD#60984 SB AGENDA 09.01.20	Acct: 10-111-312-0000	ADVERTISING		
048300	VALLEY NEWS	VALLEY NEWS	9/04/2020		70476
125977,48052	VALLEY NEWS ADS - AUG 2020	0.00	\$200.60	0.00	200.60
	Desc: AD#48052 PLANNING COMMOSS 08.03.20	Acct: 10-622-312-0000	ADVERTISING		
048300	VALLEY NEWS	VALLEY NEWS	9/04/2020		70477
123440JUL'20	VALLEY NEWS ADS - JULY 2020	0.00	\$242.00	0.00	242.00
	Desc: AD#333082 PROPERTY TAXES FY21	Acct: 10-171-318-0100	TREASURER'S EXPENSE		
	Desc: AD#333638 RECOVERY GRANTS	Acct: 10-623-312-0000	ADVERTISING		
	Vendor Total:		2,194.80	0.00	2,194.80
050600	VERMONT OFFENDER WORK PROGRAMS		9/04/2020		70482
PR9757	CUSTOM LABELS	0.00	\$3.60	0.00	3.60
	Desc: CUSTOM LABELS	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		3.60	0.00	3.60
050953	VERMONT RECREATIONAL SURFACING &		9/04/2020		70483
13589	FROST PARK-Court repair & resurface	0.00	\$950.00	0.00	950.00
	Desc: FROST PARK-Court repair & resurface	Acct: 10-521-318-0000	CONTRACTED SERVICES		
13588	FROST PARK-Court repair & resurface	0.00	\$9,541.00	0.00	9,541.00
	Desc: FROST PARK-Court repair & resurface	Acct: 10-521-318-0000	CONTRACTED SERVICES		
	Vendor Total:		10,491.00	0.00	10,491.00

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<b>Detail:</b> Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
050965	VERMONT RURAL WATER ASSOCIATION			9/04/2020	70484
07.08.2020	W&WW ETHICS - COURSE	18.00	\$18.00	0.00	18.00
Desc:	W&WW ETHICS - COURSE	Acct: 65-963-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			18.00	0.00	18.00
051347	VERMONT, STATE OF	STATE OF VERMONT		9/04/2020	70485
VT0005319 APR-JUN'20	HTFD WAT DEPT APR-JUN 2020	3,006.07	\$3,006.07	0.00	3,006.07
Desc:	HTFD WAT DEPT APR-JUN 2020	Acct: 50-955-317-0000	PERMITS & LICENSES		
VT0005320 APR-JUN'20	QUE CENTRAL DEPT APR-JUN 2020	588.17	\$588.17	0.00	588.17
Desc:	Operating fee for Quechee Central	Acct: 55-955-317-0000	PERMITS & LICENSES		
Vendor Total:			3,594.24	0.00	3,594.24
051375	VERMONT DEPT ENVIRONMENTAL CONS	STATE OF VERMONT		9/04/2020	70486
5230-9015.1 2020	Permit for Maxfield 2020	0.00	\$883.20	0.00	883.20
Desc:	Permit for Maxfield 2019	Acct: 10-527-318-0000	CONTRACTED SERVICES		
Vendor Total:			883.20	0.00	883.20
051700	VT MUNICIPAL CLERKS & TREAS ASSOC	VMCTA - MEMBERSHIP COMMITTEE		9/04/2020	70487
2020-2021	VMCTA Annual Membership Dues	0.00	\$55.00	0.00	55.00
Desc:	VMCTA Annual Membership Dues	Acct: 10-151-313-0000	MEMBERSHIP DUES		
Vendor Total:			55.00	0.00	55.00
051943	VISION SERVICE PLAN	VISION SERVICE PLAN		9/04/2020	70488
SEP'20	VISION INSURANCE SEP'20	0.00	\$1,904.39	0.00	1,904.39
Desc:	Vision	Acct: 10-012-300-0225	ACCRUED VISION INSURANCE PAYAI		
Vendor Total:			1,904.39	0.00	1,904.39
052326	WEED PRECAST, LLC			9/04/2020	70489
3286	Risers for septic tank	1,148.00	\$1,148.00	0.00	1,148.00
Desc:	Risers for septic tank	Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Vendor Total:			1,148.00	0.00	1,148.00
052650	WEST LEBANON SUPPLY			9/04/2020	70490
220000196722	MATERIALS	38.20	\$38.20	0.00	38.20
Desc:	MATERIALS	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
220000196333	MATERIALS	156.44	\$156.44	0.00	156.44
Desc:	MATERIALS	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Vendor Total:			194.64	0.00	194.64
053150	SWISH WHITE RIVER LTD			9/04/2020	70491
W392350	CLEANING SUPPLIES	0.00	\$45.00	0.00	45.00
Desc:	CLEANING SUPPLIES	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
W387604	CLEANING SUPPLIES	0.00	\$74.45	0.00	74.45
Desc:	CLEANING SUPPLIES	Acct: 10-421-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			119.45	0.00	119.45
053650	WILSON TIRE INC			9/04/2020	70492



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500137	TIRES - PD 6	0.00	\$697.80	0.00	697.80
Desc: TIRES-PD6		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			697.80	0.00	697.80
053695	WIND RIVER ENVIRONMENTAL LLC		9/04/2020		70493
46602666	Sludge hauling	1,488.00	\$1,488.00	0.00	1,488.00
Desc: Sludge hauling		Acct: 65-963-318-0000	CONTRACTED SERVICES		
4660317	Station pumping	329.95	\$329.95	0.00	329.95
Desc: Station pumping		Acct: 65-963-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,817.95	0.00	1,817.95
055245	ZANLEONI, EMILY E	EMILY E ZANLEONI	9/04/2020		70494
09.09.2020	2020 SUMMER CONCERT SERIES	0.00	\$400.00	0.00	400.00
Desc: 2020 SUMMER CONCERT SERIES		Acct: 10-516-318-0000	CONTRACTED SERVICES		
Vendor Total:			400.00	0.00	400.00
059743	HOWELL, THOMAS	THOMAS HOWELL	9/04/2020		70495
PO#7158	REIMBURSE-CLOTHING ALLOWANCE	0.00	\$169.29	0.00	169.29
Desc: REIMBURSE-CLOTHING ALLOWANCE		Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
Vendor Total:			169.29	0.00	169.29
059882	CARY, SANDRA	SANDRA CARY	9/04/2020		70496
2021-5	REIMBURSEMENT-SEP'20	0.00	\$283.90	0.00	283.90
Desc: REIMBURSEMENT-SEP'20		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
2021-4	REIMBURSEMENT-AUG'20	0.00	\$566.40	0.00	566.40
Desc: REIMBURSEMENT-AUG'20		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			850.30	0.00	850.30
060110	NATIONAL BUSSINESS TECHNOLOGIES LLC		9/04/2020		70497
IN378621	METER - COPIER JUL 2020-LF	6.68	\$6.68	0.00	6.68
Desc: METER - COPIER JUL 2020-LF		Acct: 30-975-318-0000	CONTRACTED SERVICES		
Vendor Total:			6.68	0.00	6.68
060124	GREEN MAPLE, LLC	GREEN MAPLE, LLC	9/04/2020		70498
582054	SOLAR ARRAY AUG'20	4,241.75	\$18,050.00	0.00	18,050.00
Desc: Electricity 8/1-8/31/20		Acct: 10-530-329-0000	ELECTRICITY		
Desc: Electricity 8/1-8/31/20		Acct: 10-161-329-0000	ELECTRICITY		
Desc: Electricity - 8/1/20-8/31/20		Acct: 10-221-329-0000	ELECTRICITY		
Desc: Electricity - 8/1-8/31/20		Acct: 10-211-329-0000	ELECTRICITY		
Desc: Electricity - 8/1-8/31/20		Acct: 10-271-329-0000	ELECTRICITY		
Desc: Electricity - 8/1-8/31/20		Acct: 55-953-329-0000	ELECTRICITY		
Desc: Electricity - 8/1-8/31/20		Acct: 60-962-329-0000	ELECTRICITY		
Desc: Electricity - 8/1/-8/31/20		Acct: 10-421-329-0000	ELECTRICITY / GAS		
Desc: Electricity - 8/1-8/31/20		Acct: 30-971-329-0000	ELECTRICITY		
Desc: Electricity - 8/1-8/31/20		Acct: 65-964-329-0000	ELECTRICITY		
Vendor Total:			18,050.00	0.00	18,050.00
500242	RICHARDS, RAE	RAE RICHARDS	9/04/2020		70499

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08.31.2020	REFUND-STATE PAYMENTS AUG'20	0.00	\$682.08	0.00	682.08
Desc: REFUND-STATE PAYMENTS	Acct: 10-003-100-0000		CURRENT TAXES RECEIVABLE		
	Vendor Total:		682.08	0.00	682.08
500387	EXECUSUITE, LLC			9/04/2020	70500
12015	RENT - SEPT 2020	0.00	\$400.00	0.00	400.00
Desc: RENT - SEPT 2020	Acct: 10-121-318-0600		CONTRACT SERVICES - PARKING RE		
	Vendor Total:		400.00	0.00	400.00
500668	GOODSPEED, BRIANNE L	BRIANNE L GOODSPEED		9/04/2020	70501
FY2021	REFUND - OVERPAY STATE PMNT	0.00	\$1,705.39	0.00	1,705.39
Desc: REFUND - OVERPAY STATE PMNT	Acct: 10-003-100-0000		CURRENT TAXES RECEIVABLE		
	Vendor Total:		1,705.39	0.00	1,705.39
500894	SECURSHRED	SECURSHRED		9/04/2020	70502
340809	SHREDDING SERVICES	0.00	\$22.00	0.00	22.00
Desc: SHREDDING SERVICES	Acct: 10-161-318-0000		CONTRACTED SERVICES		
342277	SHREDDING SERVICES	0.00	\$22.00	0.00	22.00
Desc: SHREDDING SERVICES	Acct: 10-211-318-0000		CONTRACTED SERVICES		
341271	SHREDDING SERVICES	0.00	\$22.00	0.00	22.00
Desc: SHREDDING SERVICES	Acct: 10-325-318-0000		CONTRACT SERVICES		
342316	SHREDDING SERVICES	0.00	\$22.00	0.00	22.00
Desc: SHREDDING SERVICES	Acct: 10-161-318-0000		CONTRACTED SERVICES		
	Vendor Total:		88.00	0.00	88.00
502199	NULTY, PAULA M	PAULA M NULTY		9/04/2020	70503
JAN-AUG'20	UVAC Reimburse Jan to Aug 2020	0.00	\$140.00	0.00	140.00
Desc: UVAC Reimburse Jan to Aug 2020	Acct: 10-121-313-0000		MEMBERSHIP DUES		
	Vendor Total:		140.00	0.00	140.00
502300	BROWN, SPENCER	SPENCER BROWN		9/04/2020	70504
08.28.2020	Solid Speed, Agility & Conditioning	0.00	\$2,496.00	0.00	2,496.00
Desc: Solid Speed, Agility & Conditioning	Acct: 10-514-318-0000		CONTRACTED SERVICES		
	Vendor Total:		2,496.00	0.00	2,496.00
502359	DONKA OHARA, EMILIE	EMILIE DONKA OHARA		9/04/2020	70505
1624150	REFUND - CAMP	0.00	\$260.00	0.00	260.00
Desc: REFUND - CAMP	Acct: 10-514-325-0000		REFUNDS		
	Vendor Total:		260.00	0.00	260.00
502428	JARVIS, TAMMIE	TAMMIE JARVIS		9/04/2020	70506
845664	REFUND-YOUTH CHEERLEADING	0.00	\$40.00	0.00	40.00
Desc: REFUND-YOUTH CHEERLEADING	Acct: 10-514-325-0000		REFUNDS		
	Vendor Total:		40.00	0.00	40.00
502670	BENNETT, BRUCE	BRUCE BENNETT		9/04/2020	70507
08.31.2020	REFUND-STATE PAYMENTS AUG'20	0.00	\$1,190.03	0.00	1,190.03

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Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: REFUND-STATE PAYMENTS AUG'20	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:		1,190.03	0.00	1,190.03
502671	FLEURY, GISELE	GISELE FLEURY	9/04/2020		70508
08.31.2020	REFUND-STATE PAYMENTS AUG'20	0.00	\$1,359.00	0.00	1,359.00
	Desc: REFUND-STATE PAYMENTS	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:		1,359.00	0.00	1,359.00
502672	MARCOU, CAROL	CAROL MARCOU	9/04/2020		70509
08.31.2020	REFUND-STATE PAYMENTS AUG'20	0.00	\$1,103.66	0.00	1,103.66
	Desc: REFUND-STATE PAYMENTS	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:		1,103.66	0.00	1,103.66
502673	PORTER, COLEEN	COLEEN PORTER	9/04/2020		70510
08.31.2020	REFUND-STATE PAYMENTS AUG'20	0.00	\$1,231.64	0.00	1,231.64
	Desc: REFUND-STATE PAYMENTS	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:		1,231.64	0.00	1,231.64
502674	STILLSON, COREY	COREY STILLSON	9/04/2020		70511
08.31.2020	REFUND-STATE PAYMENTS AUG'20	0.00	\$1,276.99	0.00	1,276.99
	Desc: REFUND-STATE PAYMENTS	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
	Vendor Total:		1,276.99	0.00	1,276.99
502676	BARNETT, ERIN	ERIN BARNETT	9/04/2020		70512
845619	REFUND - NFL FLAG FOOTBALL	0.00	\$65.00	0.00	65.00
	Desc: REFUND - NFL FLAG FOOTBALL	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		65.00	0.00	65.00
FUND 1 0			Bank Total:		347,809.35
	Holdback Total				348,996.28
Batch Totals:		0.00	249,931.99	0.00	598,928.27

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Vendor ID	Vendor Name			
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				Net Amt.

\_\_\_\_\_ DANIEL FRASER

\_\_\_\_\_ SIMON DENNIS

\_\_\_\_\_ ALICIA BARROW

\_\_\_\_\_ ALAN JOHNSON

\_\_\_\_\_ EMMA BEHRENS

\_\_\_\_\_ JOSEPH MAJOR

\_\_\_\_\_ KIM SOUZA

\_\_\_\_\_ PAT MACQUEEN

\_\_\_\_\_ GAIL OSTROUT

\_\_\_\_\_ JOHN J. CLERKIN