



**TOWN OF HARTFORD
SELECTBOARD AGENDA**

Tuesday, June 2020, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

**This meeting will be conducted in compliance with
Vermont Open Meeting Law with electronic participation.**

<https://zoom.us/j/549799933> - Please mute your microphone.
[youtube.com/catv810](https://www.youtube.com/watch?v=catv810) – click “live now”.

**If you're calling in from phone dial:
(415) 762-9988**

Type in the Room ID: 549-799-933 followed by #

Press # a second time

Press *9 to raise your hand for public comment

I. Call to Order the Selectboard Meeting

II. Pledge of Allegiance

III. Local Liquor Control Board

1. Thyme LLC Liquor License Modification (motion required)

IV. Order of Agenda

V. Selectboard

1. **Public, Selectboard Comments and Announcements**

2. **Appointments**

- a. Consider the appointment of Giavanna Munafo to the Hartford Committee on Racial Equity and Inclusion for a term of two years beginning June 2, 2020 and ending June 1, 2022.

- b. Consider the appointment of David Barrell to the Hartford Tree Board for a term of three years beginning June 2, 2020 and ending June 1, 2023.
- c. Consider the appointment of Leif Smedman to the Hartford Tree Board for a term of three years beginning June 2, 2020 and ending June 1, 2023.

3. **Town Manager's Report:** Significant Activity Report ending June 2, 2020.

4. **Board Reports, Motions & Ordinances:**

- a. Solid Waste Transfer Station Workshop (information only)
- b. 2020 Fee Schedule (motion required)
- c. TA-60 Annual Financial Plan for Town Highways in Accordance with 19 VSA §306(j) (motion required)
- d. Ad Hoc COVID-19 Response Committee Update and Recommendations (motion required)
- e. Social Media Discussion (information only)

VII. Commission Meeting Reports:

VIII. Consent Agenda (Motion Required)

Approve Payroll Ending: 5/30/2020

Approve Meeting Minutes of: 5/19/2020 and 5/26/2020

Approve A/P Manifest of: 5/29/2020 & 6/2/2020

Selectboard Meeting Dates of:

Already Approved: 6/9/2020, 6/16/2020 and 6/30/2020

IX. Executive Session:

Discussion of the appointment of a town manager under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes.

X. Adjourn the Selectboard Meeting (Motion Required):

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.



Town Clerk's Office
Hartford Municipal Building
171 Bridge Street
White River Junction, VT 05001

May 21, 2020

Dear Ms. O'Neil,

Due to the current situation with Covid 19 I would like to modify the description and expand the area for my Outdoor Consumption Permit in order to comply with the new regulations regarding the Update 8 – New *Work Safe* Additions to the Be Smart, Stay Safe Order. I have permission from Matt Bucy the building owner and have submitted an application to Jo-Ann Ells in the zoning department. This permit will be effective on June 6th.

There are two parts to this expansion.

1. The current outdoor consumption permit is for a 27x17 foot space enclosed by metal radiators. The proposed expansion would be 32x22 and include the existing sidewalk. The radiators would be moved to enclose the new space.
2. I would also like to put up a 20x30 foot tent in the parking lot for additional seating. I was able to contact Michal Welch from the Department of Liquor Control for information regarding appropriate boundaries for a tent. He said that a rope between the poles would suffice as a boundary.

I have applied for a provisional outside consumption per my conversation this AM with Michael Welch. This permit will expire June 12th. It is my hope that the town would expedite the process to approve the modifications listed above before the expiration of the provisional permit.

Please contact me if you have any questions or concerns. Email: emcg45@gmail.com, Home (603-795-3138), Cell (603-381-3138). Thank you.

Sincerely,

Eileen McGuckin
Thyme Restaurant

VERMONT

2020

Licensee # 8225-001

Permit # 8225-001-OCPl-001

OUTSIDE CONSUMPTION PERMIT
(Limited Use Permit)

Granted to

NAME It's About Thyme, LLC

Doing Business as: Thyme

Town or City of: HARTFORD

Business/Legal Address
85 North Main Street

County of: WINDSOR

White River Jct
VT 05001

only in the delineated area described below:

27' x 17' patio space to the street side of tip top buidling.
PHYSICAL BARRIERS AT ALL TIMES

This permit is granted in consideration of the application therefor,
and said application and all statements, information, answers, promises and
agreements therein contained are hereby referred to and made a part hereof.

Dated at _____, in the County of _____ and
State of Vermont, this _____ day of _____ A.D. 20____

Control Commissioners of
the Town or City of.....

Authorized Agent:

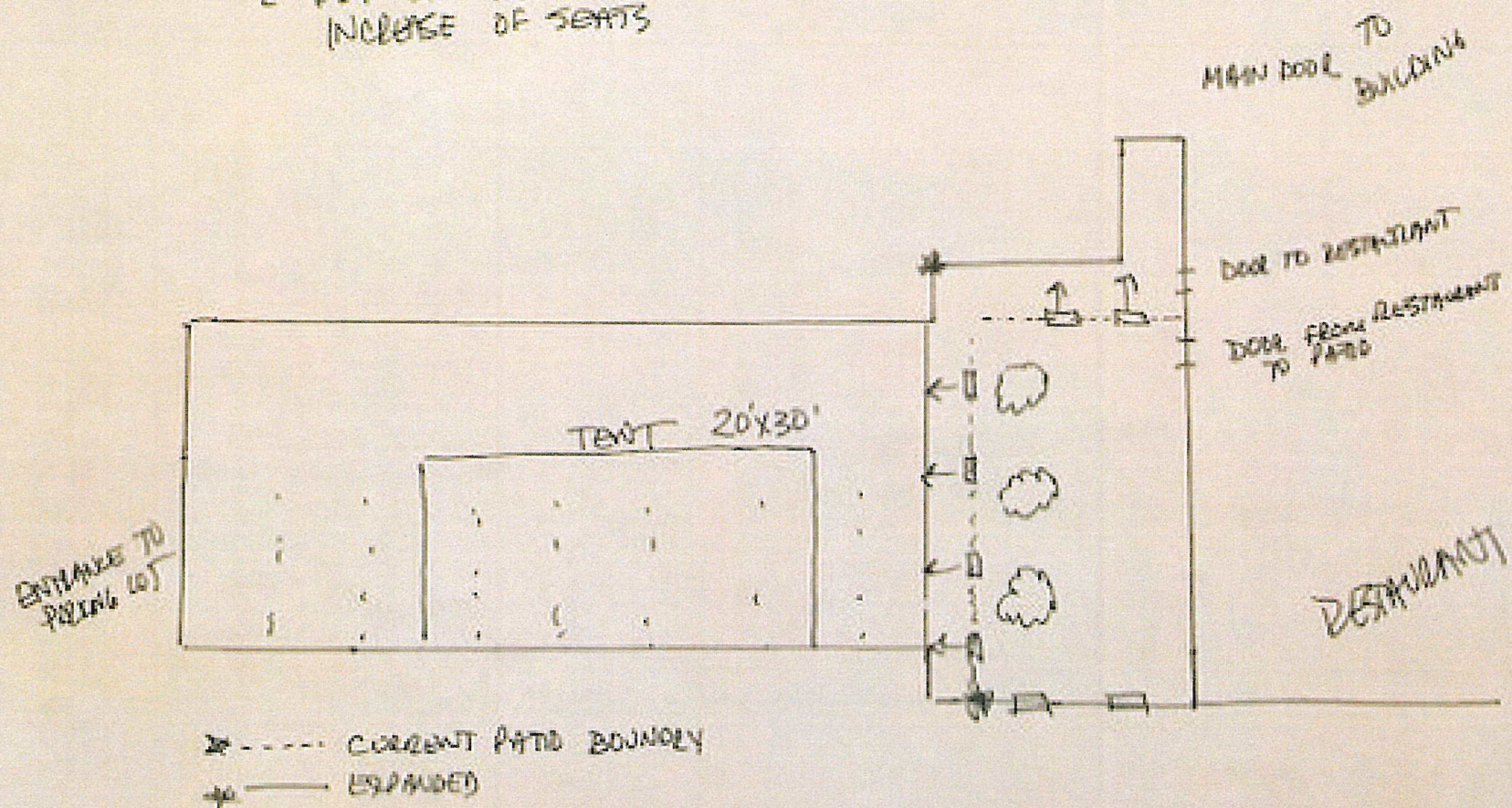
in the County of.....
and the State of Vermont

.....
Signature of Town/City Clerk

Effective May 23, 2020
Expires June 12, 2020 unless sooner revoked

MODIFICATION OF OUTDOOR CONSUMPTION PERMIT

1. EXPAND EXISTING PATIO
2. PUT UP TENT TO ACCOMMODATE INCREASE OF SEATS



TOWN OF HARTFORD

171 BRIDGE STREET White River Junction, VT 05001 802-295-9353 (Tel.) 802-295-6382 (Fax)

ADVISORY BOARD/COMMISSION APPOINTMENT APPLICATION

Application for appointment(s) to:

APPLICANT DATA:

Name: Giavanna Munafo Address: 1424 Neal Road

Telephone: (Home) 698-3348 (Work): 802-698-3348 (Other): N/A Email Address: gmunafo@mac.com How long have you been a Hartford resident? 8 months Are you a United States Citizen? yes Are you a registered voter? yes

II.

EDUCATION:

Year Graduated: 1979

High School: Notre Dame Preparatory School for Girls
(Baltimore MD)

College 1: University of Virginia (Charlottesville VA) Course of Study: English Lit and Religious Studies

Degree Earned: B.A. Year: 1983

College 2: University of Iowa (Iowa City IA) Course of Study: Creative Writing
(Poetry)

Degree Earned: M.F.A. Year: 1985

College 3: University of Virginia (Charlottesville VA) Course of Study: English Lit (Feminist and Race Studies)

Degree Earned: Ph.D. Year: 1995

III.

WORK HISTORY:

Please list: Employer Name, Dates of and Address (most recent first); Position Held; Job Duties

The Family Place (Norwich VT) August 2018 to present Educator & Schools Liaison Duties: Teach English & Social Studies in alternative HS program (Families Learning Together); determine and report credits toward HS graduation; establish and maintain agreements with sending schools; report attendance to sending schools; provide professional development for staff, esp. regarding diversity and inclusion.

GM Consulting (White River Junction VT) 2007 - present Founder and Principal Duties: Provide wide range of consulting services to clients in educational institutions, arts organizations, and non-profit organizations, with the goal of advancing excellence through diversity and inclusion. See <www.gmconsultingservices.com>.

Dartmouth College (Hanover NH) Nov. 2004 - May 2008 Director for Training & Educational Programs, Office of Institutional Diversity & Equity Duties: Develop and deliver wide range of programs and resources focused on understanding, Preventing and responding to bias and discrimination; serve on related committees; supervise asst. trainer and admin. asst.; develop partnerships across campus.

Dartmouth College (Hanover NH) August 1994 - Nov 2004 Director, Center for Women & Gender Duties: Oversee all programs and support services provided by the Center; develop and deliver educational programs related to gender equity, gender-based violence prevention, and women's full participation in campus life; supervise staff of 4 professionals and 4-5 student interns.

Rising Sun Bakery (Charlottesville VA) 1981-1983 & 1986-1994 Counter Staff/Kitchen Assistant/Catering Associate Duties: Food prep, counter service, nightly close-down (financial and cleaning), planning and delivery for catering jobs. Regular part-time 1981-1983; occasional 1986-1994

College/University Teaching & Research Experience Dartmouth College, 2019-present: Resident Scholar, Women's, Gender & Sexuality Studies Dartmouth College, 1994-2019: Adjunct Assistant Professor/Senior Lecturer, Women's, Gender

& Sexuality Studies **University** of Virginia, 1988-1992: Teaching Assistant, English Department (Writing and

Literature) **George Washington University**, 1985-1986: Visiting Lecturer, Writing Program **University of Iowa**, 1983-1985: Teachings Assistant, Writing and Rhetoric Department; Tutor, Writing Center

IV.

PROFESSIONAL EXPERIENCE:

a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available. Would you be available for 5:30 P.M. meetings? 2-4 nights/month; any evening; best daytime availability is Sun, Tues, Thurs, Fri; yes, I can attend 5:30 pm meetings (of course, for all, schedule permitting)

b. Why do you desire to serve on this advisory board/commission, and what skills can you contribute?

I care deeply about the health and well-being of our community and am eager to help strengthen the inclusivity of our town, as well as our ability to effectively address harm/discrimination. I am a certified crisis counselor and advocate, and a professional diversity and inclusion consultant. I am on the board at WISE after volunteering there for many years. My consulting work provides educational and toolkit-building work related specifically to race/ethnicity. My teaching and research center social inequality and approaches to remedying them.

c. What civic or social organizations have belonged to and what positions did you hold?

I am an informed citizen. I have never held a formal municipal, state or federal position, though I was invited to apply for an open seat on the Norwich School Board but was not able, at that time, to serve.

d. What do you perceive as areas of need in the municipality which could be addressed by

either the administration or one of the advisory boards/commissions?

Institutionalized exclusion and discrimination on the basis of race/ethnicity threatens the well-being and safety of all communities, and where it resides must be acknowledged and addressed. Our town seems to me divided over the breadth and seriousness of racist practices and incidents. We need to stimulate more inclusive momentum toward consensus around sharing responsibility, all of us, for challenging bigotry and bolstering approaches to reducing it.

e. What might solutions be?

I believe that our school officials and teachers, town officers, and other town employees can always be better prepared to strengthen inclusion and address diversity related issues and would benefit from ongoing training* (intro and beyond) focused on: 1) up-to-date knowledge of related laws, policies, and best practice models from similar municipalities; 2) de-escalation strategies; and 3) policy review and revision, as appropriate. I also think that the community, perhaps down the road, would welcome racial equity and inclusion focused learning and community-building opportunities - developed by the committee in partnership with our businesses, leaders, and educators who demonstrate a commitment to this work. Additionally, I agree with the Committee that it should continue to request that the Selectboard and School Board release an RFP regarding training as well as a strategic plan for equity and diversity; urge the creation of a grievance procedure re: discrimination; and look into the history of racial discrimination in housing, in particular.

*I respect and admire the work in this area that has already been done, and I would want the Committee to ensure that such efforts are ongoing.

f. Other hobbies/interests:

I am a writer, I practice yoga, and I love to cook and eat. I read oodles of novels, especially those having to do with social inequality. I'm the lead researcher on a project called the MeToo Teaching Collaborative (MTTC). MTTC brings teachers from the country together to share resources, co-publish research, and look critically at "the MeToo movement" - it's value and it's blind-spots. We are especially attentive to the impact of gender-based harassment and violence for people and communities who remain marginalized and invisible in mainstream media attention to this phenomenon, as well as in far too many feminist efforts to address it. As my volunteer and job related activities indicate, organizing and educating around equity and inclusion have consistently been central in my professional and personal life.

v.

REFERENCES: (Please list three)

Telephone: (802) 384-5339

Name: Sandra Spiegel, former Director, Mosaic Center for Students of Color, UVM (Burlington VT); GM Consulting Associate (Cornish NH)

Name: Annelise Orleck, Prof. of History, Dartmouth College (Hanover NH)

TOWN OF HARTFORD
 171 BRIDGE STREET
 White River Jct., VT 05001
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 PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION APPLICATION

Application for V appointment(s) or re-appointment to: TRAM BOARD

I. APPLICANT DATA:

Name: DAVID BARRELL (DAVID)
 Address: POB 72
QUECHU, VT 05059
 Telephone: (Home) 802-291-0728 (Work) 295 2888 (Other) _____
 Email Address: DJBARRELL@MSN.COM
 How long have you been a Hartford resident? 40 YRS.
 Are you a United States Citizen? YES Are you a registered voter? YES

II. EDUCATION:

High School: GAILMAN AND CENTRAL H.S. Year Graduated: 1956
 College 1: MICH. ST. UN. Degree Earned: _____
 Course of Study: POL SCI + JOURNALISM Year: 1960
 College 2: _____ Degree Earned: _____
 Course of Study: _____ Year: _____

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
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<u>BARRELL INVESTMENT GROUP, PARS.</u>	<u>1990 - PRESENT</u>		

IV. PROFESSIONAL EXPERIENCE:

a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available.
Would you be available for evening meetings? YES - MOST NIGHTS

b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? PASSIONATE ABOUT TREES AND CONSERVATION

c. What are your past experiences in Municipal, State or Federal Government? N/A

d. What civic or social organizations have belonged to and what positions did you hold?

CRTC - HARTFORD RAP
WOODSTOCK ROTARY, TROUT UNLIMITED
OLLA - FINANCE & TANNIS COMMITTEE

e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions?

f. What might some solutions be?

g. Other hobbies/interests: SKIING, GOLF, FLY FISHING

V. REFERENCES: (Please list three)

Name: <u>MICHAEL DOUGHERTY</u>	Telephone: <u>803-559-8969</u>
Name: <u>CHAD MARCUS</u>	Telephone: <u>878-852-6322</u>
Name: <u>BUB FOX</u>	Telephone: <u>803-536-9045</u>

[Signature]
APPLICANTS SIGNATURE

1/13/20
DATE

Telephone: (802) 785-2125

Telephone: (802) 649-3286

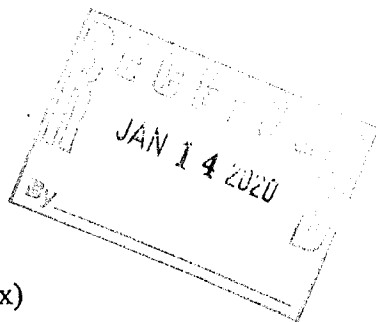
Name: Helene Meloche, Coordinator, Families Learning

Together, The Family Place (Norwich VT); current supervisor

8 March 2020 DATE

APPLICANT SIGNATURE

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE



ADVISORY BOARD/COMMISSION APPLICATION

Application for ___ appointment(s) or ___ re-appointment to: Tree Board

I. APPLICANT DATA:

Name: LEIF SMEDMAN
Address: 3755 QUECHEE MAIN STREET
PO BOX 1423 QUECHEE VT 05005
Telephone: (Home) 802 295 5925 (Work) _____ (Other) 802 291 3058
Email Address: leifsm@cablecast.net
How long have you been a Hartford resident? 20 years
Are you a United States Citizen? YES Are you a registered voter? YES

II. EDUCATION:

High School: STOCKHOLM Year Graduated: 1958
College 1: STOCKHOLM Degree Earned: PH.D.
Course of Study: _____ Year: 1963
College 2: _____ Degree Earned: _____
Course of Study: _____ Year: _____

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
<u>NODO</u>		<u>RESEARCH MANAGER</u>	
<u>STORA NORTH AMERICA</u>		<u>CEO</u>	

IV. PROFESSIONAL EXPERIENCE:

- a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available.

Would you be available for evening meetings?

ALL WEEKDAYS EVENING

- b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute?

- c. What are your past experiences in Municipal, State or Federal Government?

ALLA Review Board 8 years
President Coach Road 18 years

- d. What civic or social organizations have belonged to and what positions did you hold?

- e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions?

- f. What might some solutions be?

- g. Other hobbies/interests:

V. REFERENCES: (Please list three)

Name: _____ Telephone: _____

Name: _____ Telephone: _____

Name: _____ Telephone: _____

APPLICANTS SIGNATURE

DATE

01/14/2020



AGENDA MEMORANDUM

June 2, 2020

Town Selectboard Meeting Item: 4.a

Submitted by: Hannah Tyler, Director of Public Works

Background: The Town of Hartford Solid Waste Facility serves not only our community's solid waste disposal needs, but those of the member towns (10) of the Greater Upper Valley Solid Waste Management District and also dozens of commercial users.

Unfortunately, due to a variety of circumstances, the financial viability of operating the facility at its current operational level is becoming increasingly dire. As State regulations become more stringent, operational expenses increase, infrastructure replacement or repair needs increase, and we continue to lose customers to Lebanon (whose prices we can't compete with as they are an actual landfill and control their end point expenses).

Discussion: Our third quarter financials, which closed out at the end of March (only a few short weeks into our COVID-related changes), showed revenues at 44%, rather than the projected 75%. At that rate, without considerations for our changes in service level related to COVID, we would be tracking to fall far short of budgeted revenues. Without question, minimizing our level of services for over two months, will paint an even more dire picture. It is also highly unlikely that many of our facility users who are increasingly using the Lebanon Solid Waste Facility will return to Hartford's.

Past conversations with the Selectboard and public have outlined the challenges our facility faces including a list of life-safety equipment improvements (required by the VLCT, most likely several thousands of dollars), failing equipment (loaders, compactors, computers, roof replacements, etc.), increasing regulatory (mostly unfunded) requirements, the 'sinking' roadway/parking lot, the scale of construction and demolition 'clean up', and loss of customers. Unfortunately, continued operation at our current service level will require an increasing amount of General Fund subsidy to make the enterprise fund whole.

Casual explorations of either a contracted operation of the facility have resulted only in private entities who will only open the facility one or two days per week for our users. A full service curbside collection of recycling, municipal solid waste, and food scraps will be an astronomical (close to \$750,000), unplanned expense that will require a full scale program that implements 'pay as you throw' as required by the State of Vermont. Having curbside pick-up does not relieve the Town of other State required programs such as household hazardous waste or clean wood disposal.

This discussion will be to seek general guidance for defined avenues of operation to explore to maintain a level of financial stability and minimize the burden on the Town's tax payers. I have worked very closely with many of our partners in the Solid Waste industry who agree that there is very little we can do to cut our expenses or gain new revenue. We are truly at a place where some critical choices need to be made. Options include restricting days of operation and access to Hartford residents only.

I have invited Mia Roethlein, State of Vermont Agency of Natural Resources, here tonight as an expert in the field and regulations, to answer any questions you may have.

Financial Impact: Unknown at this time.

Recommendation: No formal motion is sought at this meeting.


Town Manager



Solid Waste Considerations



**Selectboard Meeting
June 2, 2020**



Presentation Overview



- The intent of this presentation is to review some possible options for solid waste management in the Town of Hartford with pros and cons



Fund 30 Status



• Revenue YTD	\$430,574
• Expenses YTD	<u>665,700</u>
• Current operating loss	(235,126)
• Budgeted FYE Transfer from GF	<u>\$197,312</u>
• Estimated YTD Loss after Transfer	(37,813)
• Estimated May/June Loss	<u>(30,000)</u>
• Estimated June 30, 2020 REV/EXP	(67,813)



Option 1



Continue to Operate as is, no change

Pros

- Convenient service to Hartford Residents and District Users

Cons

- Continued fiscal losses
- Substantial investments needed to continue



Option 2



Open to Hartford residents and businesses only

Pros

- Magnitude of loss smaller
- Tax payers supplementing a Town program (not regional)

Cons

- Substantial investments needed to continue (compactors, safety improvements, etc.)



Option 3



Contracted curbside pick up of trash, food scraps, recycling

Pros

- Possible to close facility and only manage required waste streams at a much lower level
- Convenient to residents

Cons

- Substantial new cost to tax payers (\$750k +)
- Doesn't relieve the Town of required waste management items such as HHW and clean wood
- Would require a pay as you throw program (bags or stickers)



Option 4



Join the Greater Upper Valley Solid Waste Management District

Pros

- The district essentially manages all solid waste issues for the Town, residents could use any district transfer station or the Lebanon SW facility

Cons

- Annual expense to the town on a per capita basis
- Still leaves us with a facility to 'close'



Option 5



Private management of the facility

Pros

- Partially allows the Town to step away from solid waste management

Cons

- Highly unlikely that a private interest will maintain the current schedule and level of service
- Most likely won't resolve many waste management stream requirements



Questions



Questions?
Comments?



AGENDA MEMORANDUM

June 2, 2020

Town Selectboard Meeting Item: 4.b

Submitted by: Brannon Godfrey, Town Manager

Subject: Revisions to Fee Schedule

Background: Staff has evaluated the fee structure and recommends updates to several items based on the actual service cost. These fees are assessed in the Public Works and Police Departments.

Discussion: The Master Fee Schedule with proposed adjustments highlighted in yellow is attached. The revised fees are proposed to take effect July 1, 2020, and are summarized as follows:

Public Works: Proposed changes to the water and wastewater usage rates by 1% in both Hartford and Quechee systems as discussed during the budgeting process. Addition of fees for handling shingles as a separate waste stream at the Solid Waste facility. Effective July 1, 2020, the State of Vermont is requiring that shingles be kept separate and recycled.

Police: Changes to communications fees are based on allocated costs of contracted services to municipal clients for FY21. These include the Towns of: Norwich, Windsor, Hartland, Weathersfield, Reading, West Windsor, South Royalton, Sharon, Chester, and Cavendish.

**Financial
Impact:**

The revised fees are estimated to generate additional revenue in the FY20 General Fund (Fund 10), Solid Waste Fund (Fund 30), Water Fund (Fund 50), Quechee Water Fund (Fund 55), Wastewater Fund (Fund 60), and Quechee Wastewater Fund (Fund 65).

**Recommended
Motion:**

Adopt the proposed changes to the Fee Schedule and authorize the Town Manager to implement the proposed new rates effective July 1, 2020.



Town Manager

Attachment: Proposed FY21 Master Fee Schedule

TOWN OF HARTFORD
FY21 MASTER FEE/RATE CHART

Department	Last Chg.	Effective 7/1/13	Effective 7/1/14	Effective 7/1/15	Effective 7/1/16	Effective 7/1/17	Effective 7/1/18	Adopted 2019 (3/12/19)	Proposed 2020 (6/2/20)	Description
RECREATION & PARKS										
Municipal Pool:										
Family Season Pass*	2014	\$75.00	\$80.00	\$80.00	\$95.00	\$95.00	N/A	N/A	N/A	A family of up to 4 members, \$10 for each additional member.
Youth Season Pass*	2014	\$35.00	\$40.00	\$40.00	\$45.00	\$45.00	N/A	N/A	N/A	Ages 4-17. (3 years of age and under - free)
Adult Season Pass*	2014	\$45.00	\$50.00	\$50.00	\$55.00	\$55.00	N/A	N/A	N/A	Ages 18 & over.
Senior Citizens/Veterans Season Pass*	2014	\$15.00	\$20.00	\$20.00	\$25.00	\$25.00	N/A	N/A	N/A	Ages 65 & over or Veteran
Daily Pass	2007	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	N/A	N/A	N/A	Single day access per person.
Organization	0	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	N/A	N/A	N/A	\$200 base rate up to 10 members. \$10 for each additional member
Swim Lessons	2007	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	N/A	N/A	N/A	Covers 10 swim lessons for approximately 45 minutes each lesson.
*Non-Resident Surcharge							N/A	N/A	N/A	A total of \$15.00 will be added to these rates for non-resident guests for these categories. Increased from \$10 to \$15 in 2014.
Wendall A. Barwood Arena (WABA)										
WABA Public Skating:										
Family Season Pass	2014	\$75.00	\$80.00	\$80.00	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00	Admits up to 4 family members for the season, \$10 for each additional member
Youth Season Pass	2014	\$30.00	\$35.00	\$35.00	\$40.00	\$45.00	\$45.00	\$45.00	\$45.00	Ages 4 -17 & (3 years of age and under - free)
Adult Season Pass	2014	\$35.00	\$40.00	\$40.00	\$45.00	\$55.00	\$55.00	\$55.00	\$55.00	Ages 18 & over
Senior Citizen / Veterans Season Pass	2014	\$15.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	Ages 65 and over or Veteran
Daily Pass	2007	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	Daily admission for public skates and special events
After School/Home School Programs	0	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00	\$5.00	\$5.00	\$5.00	Group per-person per-visit. M-F 11am - 3pm based on 1 hour usage.
Ice Skate Rentals						\$5.00	\$5.00	\$5.00	\$5.00	Per-pair of skates
Skate Sharpening						\$5.00	\$5.00	\$5.00	\$5.00	Per-pair of skates
Locker Room Rental						\$0.00	\$0.00	\$0.00	\$0.00	Free during public skating and limited to room availabiliy
WABA Ice Rental:										
Prime Time Rate	2007	\$205.00	\$205.00	\$205.00	\$210.00	\$215.00	\$215.00	\$215.00	\$215.00	Hourly rate for use of WABA ice arena during prime time hours. M-F 3-11pm and S-S 8am -11pm
Non Prime Time	2007	\$165.00	\$165.00	\$165.00	\$170.00	\$175.00	\$175.00	\$175.00	\$175.00	Hourly rate for use of WABA ice arena during non-prime time hours. M-F 5am-3pm and S-S 5am-8am
WABA Off Season:										
Full Day/ Half Day	1998	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$300-\$600	\$300-\$600	\$300-\$600	\$300-\$600	Half/ full day exclusive use of facility. Staff member required /hourly detail rates apply
Hourly Rate	2005	\$190.00	\$190.00	\$190.00	\$190.00	\$100.00	\$100.00	\$100.00	\$100.00	Exclusive use of facility for one hour. Same as daily rate. Staff member required / hourly detail rates apply
Parks:										
Daily Event Special Use Permit	2019	200.00	200.00	200.00	200.00	\$200-\$400	\$200-\$400	\$200	\$200	Description of special use permit changed to reflect event specific language. Fee offsets site amenities and general services of parks for a special event as outlined in the Guide to Special Events and Special Use Permitting. Additional charges may be required. See updated application and special use permit document.
Park Areas: Non-Athletic Fields/Courts/Venues								\$0.00	\$0.00	To reserve open space, a permit application is required when there are large groups of 10 or more. Functions of 50 or more may require a Special User Permit. (Carry-in / carry-out trash)
Non-Resident fee					\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	Added to permit rates as described above
Athletic Fields:										
Athletic Games / Practices	2010	\$3-\$15/player	\$3-\$15/player	\$3-\$15/player		\$15-\$25	\$15-\$25	\$15-\$25	\$15-\$25	2 hour block field rental. Fee based on type of field requested. Additional fee for field prep may apply.
Athletic BB/SB Diamonds Prep		\$0.00	\$0.00	\$0.00	0	\$58.00	\$58.00	\$58.00	\$58.00	Includes one time prep fee to groom and line skinned surface and game no more than 2 hours.
Athletic Turf Field Prep		\$0.00	\$0.00	\$0.00	0	\$135-\$270	\$135-\$270	\$135-\$270	\$135-\$270	Includes one time prep fee to line existing field lines - One time prep fee to layout soccer/lax/field hockey fields
Athletic Field Lights						\$12.00	\$12.00	\$12.00	\$12.00	\$12 hour for field lighting
Courts - BB/Tennis										
Hourly rate for private lessons or events		\$0.00	\$0.00	\$0.00		\$15.00	\$15.00	\$15.00	\$15.00	1 court for maximum of 2 hours guaranteed court availability.
1-court reservation permit		\$0.00	\$0.00	\$0.00		\$5.00	\$5.00	\$5.00	\$5.00	To reserve 1 court for guaranteed court availablility. Permit will be issued. Maximum 2 hours of usage.
Youth and Adult Programs:										
Summer Ventures 8-5pm	2019	\$125.00	\$125.00	\$125.00	\$130.00	\$135.00	\$135.00	\$140.00	\$140.00	One week specialized day camp program. \$5 added due to projected increases in program expense, admissions, staff wages.
Summer Ventures, Early Drop Off	2005	\$10.00	\$10.00	\$10.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	Ventures camp early drop off at 7:30 am.
School Recess Ventures 8-5 pm	2019	\$125.00	\$125.00	\$125.00	\$130.00	\$135.00	\$135.00	\$140.00	\$140.00	One week specialized day camp program. \$5 added due to projected increases in program expense, admissions, staff wages.
Ventures Camp Registration Cancellation Fee	2019							Page 1 \$25.00	\$25.00	New Summer Camp Ventures Refund Policy of \$25 (per-session) We have added a Ventures Camp Cancellation Refund Fee of \$25 (per-session). This refund fee is to be retained from a paid Summer Ventures Registrations if cancelled after June 1st. We are requesting \$25 of the fee paid for camp, per-session, be assessed due to customer place holding of camp sessions. Many customers are canceling sessions as the summer program progresses. The Department works off a waiting list established in advance. It is often difficult to find replacements as waiting list patrons have already found alternatives to camp. In 2018 the Department had 53 camp session cancellations during the 8 weeks of camp. Average of 6.5 cancellations per-weekly session. Each cancellation involves a minimum of 1 hour of staff time to resolve. This does not account processing time through the Finance Department. It is our hope that assessing this fee, patrons will limit their selection to sessions they are certain that they need, eliminating the pre-paid place holding of camp sessions patrons do not plan to attend. The \$25 does not apply to medical or emergent issues presented to the Department in writing.

TOWN OF HARTFORD
FY21 MASTER FEE/RATE CHART

Department	Last Chg.	Effective 7/1/13	Effective 7/1/14	Effective 7/1/15	Effective 7/1/16	Effective 7/1/17	Effective 7/1/18	Adopted 2019 (3/12/19)	Proposed 2020 (6/2/20)	Description
Youth & Adult Athletics	2006	\$15 - \$100	\$15-\$100	\$15-\$100	\$15-\$100	\$15-\$150	\$15-\$150	\$15-\$150	\$15-\$150	Refers to youth sports (i.e., soccer,basketball,softball,baseball, field hockey). Fees include costs, officials background check expenses.
General youth & adult programs	2004	\$20 - \$301	\$20-\$300	\$20-\$300	\$20-\$300	\$20-\$300	\$20-\$300	\$20-\$300	\$20-\$300	Includes both youth and adult recreational activities outside of athletics. (Golf, skiing, HPAC etc.)
Adult & Family Drop In Sports	2004	\$2/pp	\$2/pp	\$2/pp	\$2/pp	\$2-\$10	\$2-\$10	\$2-\$10	\$2-\$10	Drop in basketball, volleyball, zumba, pickleball, ultimate frisbee, yoga and soccer.
Park Venues										
Pavillion A - Maxfield	2014	\$0.00	\$125-\$250	\$125-\$250	\$125-\$250	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	Rental of facility for half/full day. Includes use of bathrooms/. Functions of 50 or more may require a Special Use Permit. (Carry-in / carry-out trash)
Pavillion B & C - Maxfield	2014	\$0.00	\$90-\$180	\$90-\$180	\$90-\$180	\$15-\$30	\$15-\$30	\$15-\$30	\$15-\$30	Rental of facility for half/full day. Includes use of bathrooms. Functions of 50 or more may require a Special User Permit. (Carry-in / carry-out trash)
Pavilion Frost/Ratcliff		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	Rental of facility for half/full day. Includes use of bathrooms. Functions of 50 or more may require a Special User Permit. (Carry-in / carry-out trash)
Quechee Gazebo							\$15-\$30	\$15-\$30	\$15-\$30	Rental of facility for half/full day. Includes use of electricity. Functions of 50 or more may require a Special User Permit. (Carry-in / carry-out trash)
Quechee Falls Park							\$15-\$30	\$15-\$30	\$15-\$30	Rental of facility for half/full day. Includes use of electricity. Functions of 50 or more may require a Special User Permit. (Carry-in / carry-out trash)
Lyman Bandstand							\$15-\$30	\$15-\$30	\$15-\$30	Rental of facility for half/full day. Includes use of electricity. Functions of 50 or more may require a Special Use Permit. (Carry-in / carry-out trash)
Non-Resident fee					\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	Added to rates above
credit card convenience fee		\$0.00	2%	2%	3.5%		3.5%	3.5%	3.5%	Fee added to transaction to cover fees paid by credit card.
Program or permit refund processing fee	2019							\$5	\$5	(Suspended during COVID-19 2020)
PUBLIC WORKS/HIGHWAYS										
Highway Department Fees:										
Excavation Permit	2014	\$0.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	Fee for work in Town Right-of-Way.
Driveway Permit Extension	2003	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	No fee for six month extension if not constructed by December of year of issuance.
Driveway Permits	2013	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	Fee to apply for and receive residential curb cut serving as a driveway. -Applicant will-mark location on site. Expires if not built by December of year obtained.
Overweight Permits - Annual	2003	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	Annual (Renewals effective April 1st/yr.) fee for operation of single overweight truck (>24,000 lbs.) on Town roads. Rate set by State.
Overweight Permits - Fleet	2003	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	Annual fee for operation of multiple (fleet) overweight truck (>24,000 lbs.) on Town roads. No limit on number of vehicles. Rate set by State.
Overweight Permits - Project	2003	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	A project specific permit issued to exceed annual weight limits for a specific project. Fee established by State.
Overweight Permits - Project/Fleet	2003	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	A project specific permit issued to exceed annual weight limits for a specific project. For more than one vehicle.
WATER & WASTEWATER										
Hartford Water Usage Rates:										
Base Rate	2018	\$30.40	\$30.70	\$31.00	\$31.31	\$31.62	\$34.15	\$34.15	\$34.49	Fixed fee based on one equivalent dwelling unit (EDU) in multiples of 210 gallon per day. Billed quarterly. 1% increase from last year
Water Usage Fee (Metered)	2018	\$1.83	\$1.85	\$1.87	\$1.89	\$1.91	\$2.06	\$2.06	\$2.08	Fee assessed for each 100 cu./ft. of water consumed. Billed quarterly. 1% increase from last year
Water Usage Fee (Unmetered)	2018	\$67.00	\$67.67	\$68.40	\$69.11	\$69.80	\$75.38	\$75.38	\$76.13	Quarterly non-metered flat rate (2000 cf). 1% increase from last year

TOWN OF HARTFORD
FY21 MASTER FEE/RATE CHART

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Hartford Wastewater Disposal Rates:										
Base Rate	2018	\$61.59	\$61.59	\$62.21	\$62.21	\$62.83	\$64.71	\$64.71	\$65.36	Fixed fee based on one equivalent dwelling unit (EDU) in multiples of 210 gallon per day. Billed quarterly. (1% increase)
Wastewater Usage Fee (Metered)	2018	\$3.28	\$3.28	\$3.31	\$3.31	\$3.34	\$3.44	\$3.44	\$3.47	Fee assessed for each 100 cu./ft. of water consumed. Billed quarterly. (1% increase)
Wastewater Usage Fee (Unmetered)	2018	\$508.76	\$508.76	\$513.85	\$513.85	\$519.00	\$534.57	\$534.57	\$539.92	Fee for unmetered water consumption. Annual fee. (2000 cf.ft/qtr.) (1% increase)
Septage Charges - Resident	2013	\$106.00	\$106.00	\$106.00	\$106.00	\$106.00	\$106.00	\$109.18		Fee charged to commercial haulers for each 1,000 gallons from Hartford residents.
Septage Charges - Non- Resident	2013	\$145.00	\$145.00	\$145.00	\$145.00	\$145.00	\$145.00	\$149.35		Fee charged to commercial haulers for each 1,000 gallons from non-residents.
Quechee Water Usage Rates:										
Base Rate	2018	\$51.51	\$52.02	\$52.54	\$53.07	\$58.38	\$64.22	\$70.64	\$71.35	Fixed fee based on one equivalent dwelling unit (EDU) in multiples of 210 gallon per day. Billed quarterly. (1% increase)
Water Usage Fee (Metered)	2018	\$2.26	\$2.28	\$2.30	\$2.32	\$2.55	\$2.81	\$3.09	\$3.12	Fee assessed for each 100 cu./ft. of water consumed. Billed quarterly. (10% increase)
Water Usage Fee-Unmetered 1 bdrm	2018	\$62.81	\$63.44	\$64.07	\$64.67	\$71.14	\$78.25	\$86.08	\$86.94	Quarterly non-metered - flat rate assessed for a 1 bedroom home. (500 cf/qtr.) (1% increase)
Water Usage Fee-Unmetered 2 bdrm	2018	\$74.11	\$74.85	\$75.60	\$76.27	\$83.90	\$92.29	\$101.52	\$102.54	Quarterly non-metered - flat rate assessed for a 2 bedroom home. (1000 cf/qtr.) (1% increase)
Water Usage Fee-Unmetered 3 bdrm	2018	\$87.67	\$88.55	\$89.44	\$90.19	\$99.21	\$109.13	\$120.04	\$121.24	Quarterly non-metered - flat rate assessed for a 3 bedroom home. (1600 cf/qtr.) (1% increase)
Water Usage Fee-Unmetered 4 bdrm	2018	\$96.71	\$97.68	\$98.66	\$99.47	\$109.42	\$120.36	\$132.40	\$133.72	Quarterly non-metered - flat rate assessed for a 4 bedroom home. (2000 cf/qtr.) (1% increase)
Water Usage Fee-Unmetered 5 bdrm	2018	\$105.75	\$106.81	\$107.88	\$108.75	\$119.63	\$131.59	\$144.75	\$146.20	Quarterly non-metered - flat rate assessed for a 5 bedroom home. (2400 cf/qtr.) (1% increase)
Quechee Wastewater Disposal Rates:										
Base Rate	2018	\$122.12	\$122.12	\$123.34	\$123.34	\$124.57	\$128.31	\$128.31	\$129.59	Fixed fee based on one equivalent dwelling unit (EDU) in multiples of 210 gallon per day. Billed quarterly. (1% increase)
Wastewater Usage Fee (Metered)	2018	\$4.30	\$4.30	\$4.34	\$4.34	\$4.38	\$4.51	\$4.51	\$4.56	Fee assessed for each 100 cu./ft. of water usage. Billed quarterly. (1% increase)
Wastewater Usage Fee (Unmetered)	2018	\$190.92	\$190.92	\$192.83	\$192.83	\$194.76	\$200.60	\$200.60	\$202.61	Quarterly non-metered - flat rate. Same for all size homes (1600 cf/qtr.). (1% increase)
Miscellaneous Water Department Fees:										
Quarterly Fire Potection Fees										
Hydrants	2015	\$80.00	\$81.00	\$82.00	\$82.00	\$83.00				Fee assessed for each public and private hydrant each quarter. Paid by General Fund. (\$1 increase) Removed 2019
Hydrants (public)	2019							\$0.00	\$0.00	Exempt - NEW 2019
Hydrants (private)	2019							\$90.00	\$90.00	Quarterly fee for hydrant on private property - NEW 2019
Fire Sprinkler Connection	2015	\$80.00	\$81.00	\$82.00	\$82.00	\$83.00				Fee assessed each quarter for a dedicated sprinkler water line. Mirrors hydrant fee. Removed 2019
Fire Sprinkler Connection (residential)	2019							1 EDU	1 EDU	Fee assessed each quarter for a dedicated sprinkler water line. New 2019
Fire Sprinkler Connection (2")	2019							\$50.00	\$50.00	Fee assessed each quarter for a dedicated sprinkler water line. New 2019
Fire Sprinkler Connection (4" and 6")	2019							\$90.00	\$90.00	Fee assessed each quarter for a dedicated sprinkler water line. New 2019
Fire Sprinkler Connection (8" and larger)	2019							\$90.00	\$90.00	Fee assessed each quarter for a dedicated sprinkler water line. New 2019
Sprinkler connection before meter (residential)	2019							1 EDU	1 EDU	Fee assessed each quarter for an unmetered residential sprinkler connection before meter. New 2019
Small Diameter Service Tap Fees										
New service 3/4"-2" water tap	2007	\$250 + Mater.	\$250 + Mater.	\$250 + Mater.	\$250 + Mater.	\$250 + Mater.	\$250 + Mater.	\$250 + Mater.	\$250 + Mater.	Fee for the Department to make tap, owner digs trench and provides all other labor and materials.
Renewed service inspection	2006	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00				For the inspection of replacement service lines. Intended to encourage replacements to eliminate leaks. All work by private contractors at owners expense. Removed 2019 Replaced With Service Call Services
Inspection - larger than 2"	2006	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00				Inspection by Town staff. Installation by others at owners expense. Covers up to 3 visits. Fee to be paid before construction begins. Additional visits @ \$75/visit. Removed 2019 Replaced With Service Call Services
Meter Installation Fees										
3/4"-1" Meter Install/Inspection	2006	\$100 + Mater.	\$100 + Mater.	\$100 + Mater.	\$100 + Mater.	\$100 + Mater.	\$100 + Mater.	\$100 + Mater.	\$100 + Mater.	Meter horn or connection ready for installation by Town. Includes inspection of the water service line. Meters/Lines greater than 3/4" based on actual labor cost. Meter horn installed by plumber, meter installed by water department
1 1/2" and 2" Meter Inspection	2019							\$100_Mater.	\$100_Mater.	Meter Flanges and Meter Installed by owners plumber, witnessed by Water Department. New 2019
Meters Larger Than 2"	2019							\$100_Mater.	\$100_Mater.	Meter Flanges and Meter Installed by owners plumber, witnessed by Water Department. New 2019
Service Call Fees										
Service Calls - during workday - Operator	2019							90 hr	90 hr	Labor only. Minimun 1 hour. Examples include inspections, new meter installations, frozen water meters, customer requested shut offs New 2019
Service Calls - during workday - Supervisor	2019							110 hr	110 hr	crew of two or more. Labor only Minimun 1 hour New 2019
Service Calls - after hours - Operator	2019							135 hr	135 hr	Labor only. Minimun 1 hour. Examples include inspections, new meter installations, frozen water meters, customer requested shut offs New 2019
Service Calls - after hours - Supervisor	2019							165 hr	165 hr	crew of two or more. Labor only Minimun 1 hour New 2019
Service Calls - Call out - Operator	2019							\$250.00	\$250.00	covers 4 hour call out Labor only New 2019
Service Calls - Call out - Supervisor	2019							\$300.00	\$300.00	covers 4 hour call out Labor only New 2019
Dept. Assist. - Install. 2"+ lines	2005	Time/Mater.	Time/Mater.	Time/Mater.	Time/Mater.	Time/Mater.				Dept. assistance for mains/sprinklers/hydrants, etc. (e.g. markouts, filling, flushing, testing and inspec.). Actual cost of manpower and materials paid by user. Removed 2019
Out of cycle meter reading (during crew workday)	2013	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$40.00	\$45.00	\$45.00	During normal (crew) work hours, fee to cover the cost of visiting site, for out of sequence reading and billing (i.e. real estate transfers, landlords switching tenants, etc.).
Out of cycle meter reading (after crew workhours)	2001	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$135.00	\$135.00	switching tenants, etc.).
Service dis/connect (during crew workday)	2006	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00				During normal (crew) work hours, fee to cover customer requested service shut off/on (i.e., winter absence, temporary shutdown, cemeteries). Per occurrence. Removed 2019 Replaced With Service Call Fees
Service dis/connect (after crew workhours)	2006	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00				occurrence. Removed 2019 Replaced With Service Call Fees
Delinquent account disconnection/reconnect (day)	2001	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	Fee established by Title 24 Section 5151 Vt. Statute (during crew workday) to cover the cost of service shut off/collections necessitated by the non-payment of fees.
Delinquent account disconnection/reconnect (eve.)	2001	\$37.50	\$37.50	\$37.50	\$37.50	\$37.50	\$40.00	\$40.00	\$40.00	Fee established by Title 24 Section 5151 Vt. Statute (after crew workday) to cover cost of service shut off and collections necessitated by the non-payment of fees.
Damaged/frozen meter (subsequent occurrences)	2001	\$50 + Mater.	\$50 + Mater.	\$50 + Mater.	\$50 + Mater.	\$50 + Mater.				Charge assessed for labor and replacement of broken meter and materials during normal crew hours. Removed 2019 Replaced With Service Call Fees

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Damaged/frozen meter (subsequent occurrences)	2001	\$200 + Mater.	\$200 + Mater.	\$200 + Mater.	\$200 + Mater.	\$200 + Mater.				Charge assessed for labor and replacement of broken meter and materials after normal crew hours. Removed 2019 Replaced With Service Call Fees
Temporary Water Service Fees										
Temporary water service - 3/4"	2018	\$100/m Hook/Use	\$100/m Hook/Use	\$100/m Hook/Use	\$100 +150% of water rate	\$100 +150% of water rate	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate	\$100 +150% of water rate+ 2 EDU Base Rate	Town installs 3/4" temporary service and temporary meter from existing hydrants/old service (i.e., construction, temporary/special events, etc.). Consumption charged at 150% of regular water usage rate.
Temporary water service - 1"	2018	\$150/m Hook/Use	\$150/m Hook/Use	\$150/m Hook/Use	\$150 +150% of water rate	\$150 +150% of water rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	Town installs 1" temporary service and temporary meter from existing hydrants/old service + consumption charged at 150% of regular water usage rate. (i.e., construction, temporary/special events, etc.).
Temporary water service - 2"	2018				\$200 +150% of water rate	\$200 +150% of water rate	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate	\$200 +150% of water rate+ 5 EDU Base Rate	Town installs 2"temporary service and meter from existing hydrants/old service + consumption charged at 150% of regular water usage rate.
Temporary Water Service - Unmetered	2018						\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	\$150 +150% of water rate+ 3 EDU Base Rate	Town installs temporary service and meter from existing hydrants/old service + estimated consumption charged at 150% of regular water usage rate + prorated daily base (EDU's)
Hydrant Flow Test Fees:										
Hydrant Flow Testing	2018	\$102.00	\$102.00	\$102.00	\$125.00	\$125.00	\$150.00	\$150.00	\$150.00	Min. charge assessed to consultants or developers for conducting a hydrant flow test/data. Fee based on actual labor cost/time.
Water System Application/Connection Fees:										
Application/connection fee - 3/4" & 1"	2018						\$200.00	\$200.00	\$200.00	Up front fee to connect to water system - 3/4", 1". Includes inspection. Does not include materials or additional labor.
Application/connection fee - 1.5", 2"	2018						\$300.00	\$300.00	\$300.00	Up front fee to connect to water system - 1.5", 2". Includes inspection. Does not include materials or additional labor.
Application/connection fee - 4" & 6" (first 100 ft)	2018						\$500.00	\$500.00	\$500.00	Up front fee to connect to water system - 4", 6" for the first 100 FT. Includes lining and up to 3 inspections. Does not include materials or additional labor.
Application/connection fee - 4" & 6" (each additional foot)	2018						\$5.00	\$5.00	\$5.00	Additional inspections billed at \$75/visit)
Application/connection fee - 8" and up (first 100 ft)	2018						\$750.00	\$750.00	\$750.00	Up front fee to connect to water system - 8" and up for the first 100 feet. Includes lining and up to 3 inspections. Does not include materials or additional labor. Additional inspections billed at \$75/visit)
Application/connection fee - 8" and up (each additional foot)	2018						\$7.50	\$7.50	\$7.50	Up front fee to connect to water system - 8"and up. Additional per foot over 100ft.
Property Owner Service Assistance	2005	Time/Mater.	Time/Mater.	Time/Mater.	Time/Mater.	Time/Mater.				Actual time/material charges for initial assistance to property owners for flood or lost service NOT resulting from Town system failure, i.e., damaged by others, etc. Removed 2019, Replaced With Service Call Fees
Miscellaneous Wastewater Department Fees:										
New residential sewer main tap	2006	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	Fee for the Department to connect service saddle, owner digs trench and provides all other labor and materials.
New residential sewer main tap	2006	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	Fee for department to inspect owner installed sewer main tap.
Inspect new sewer service	2006	\$100 + Mater.	\$100 + Mater.	\$100 + Mater.	\$100 + Mater.	\$100 + Mater.	\$100 + Mater.	\$100 + Mater.	\$100 + Mater.	Fee to provide manpower for inspection of work before service is activated. -Materials if required are additional cost.
Unused/Unrealized connections	2007	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	50% Unmetered Rate	Fee (equal 50% of reserved allocation and resulting projected bill) to allocate sewer system capacity to those not holding a valid zoning permit.
Property Owner Service Assistance	2005	Time/Mater.	Time/Mater.	Time/Mater.	Time/Mater.	Time/Mater.	Time/Mater.	Time/Mater.	Time/Mater.	Actual time/material to provide assistance to owners for flood or lost service NOT resulting from Town system failure, i.e. damaged by others, etc.
Dept. Assistance - During Const. Mains	2005	Time/Mater.	Time/Mater.	Time/Mater.	Time/Mater.	Time/Mater.	Time/Mater.	Time/Mater.	Time/Mater.	Department assistance in the actual construction of sewer lines, locating taps, etc.
Application/connection fee - 4" (first 100 ft)	2018						\$500.00	\$500.00	\$500.00	Up front fee to connect to wastewater system - 4", 6" for the first 100 FT. Includes up to 3 inspections. Does not include materials or additional labor. Additional inspections billed at \$75/visit)
Application/connection fee - 4" (each additional foot)	2018						\$5.00	\$5.00	\$5.00	Up front fee to connect to water system - 4", 6". Additional per foot over 100ft.
Application/connection fee - 6" and up (first 100 ft)	2018						\$1,000.00	\$1,000.00	\$1,000.00	Up front fee to connect to wastewater system - 8" and up for the first 100 feet. Includes up to 3 inspections. Does not include materials or additional labor. Additional inspections billed at \$75/visit)
Application/connection fee - 6" and up (each additional foot)	2018						\$7.50	\$7.50	\$7.50	Up front fee to connect to water system - 8"and up. Additional per foot over 100ft.
SOLID WASTE & RECYCLING										
Residential Rates:										
Annual Permit Fee	2019	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$30.00		Fee assessed to allow access to facility. *Increase to \$40 per annual permit
Single Day Permit	2019	\$5.00	\$5.00	\$5.00						Allows for a single day access to facility. *Increase day pass to \$10
MSW per 30 gal. bag up to 40#	2019	\$3.05	\$3.25	\$3.25	\$3.35	\$3.35	\$3.35	\$3.35	N/A	Fee allowing for the disposal of household waste (MSW), a single container not exceeding units either equaling 30 gal. or 40 pounds or any part thereof.
C&D for each 50# of waste	2014	\$3.05	\$3.25	\$3.25	\$3.35	\$3.35	\$3.35	\$3.35		Fee allowing for the disposal of construction and/or demolition debris. Fee charged for each 50 lbs.
Vehicle Battery	2014	\$3.05	\$3.25	\$3.25	\$3.35	\$3.35	\$3.35	\$3.35		This fee is charged for the disposal of each motor vehicle battery.
Tires	2014	\$6.10 - \$15.29	\$3.25	\$6.50	\$6.70	\$6.70	\$6.70	\$6.70		Fee assessed for the disposal of passenger car tires - 2 punches per tire - anything larger than 17" additional punch/punches added.
Electronics	2014	\$3.05-\$18.32	No Charge	No Charge	No Charge	No Charge	No Charge	3.35*		Electronics free for all Vermont residents as long as the State sponsors the program. *\$3.35 for non-covered electronics under 40 lb
Microwaves	2019							\$5.00		Per microwaves
Anti-Freeze	2009	3.05/gal.	3.25/gal.	3.25/gal.	3.35/gal.	3.35/gal.	3.35/gal.	3.35/gal.		Fee to assist with the collection and disposal of recycled anti-freeze.
Shingles									\$4.30	Fee allowing for the disposal of shingles as required by the State of Vermont effective July 1, 2020, one punch per 40 lbs of shingles
Accepted Recyclables										
Freon Units	2015	\$0.00	\$0.00	\$16.25	No Charge	\$16.75	\$16.75	\$20.00		There are no charges for disposal of pre-sorted designated materials. These items are subject to change from time to time.
20# Propane Cylinders	2014	\$3.05-\$9.18	\$3.25	\$3.25	\$10.05	\$10.05	\$10.05	\$10.05		Fee to evacuate and dispose of unit. (same price as refrigerator, freezer, air conditioner or dehumidifier - 5 punches per unit)
										Recycling of #20 lb. cylinders - 3 punches per cylinder.

TOWN OF HARTFORD
FY21 MASTER FEE/RATE CHART

Department	Last	Effective	Effective	Effective	Effective	Effective	Effective	Adopted 2019	Proposed 2020	Description
	Chg.	7/1/13	7/1/14	7/1/15	7/1/16	7/1/17	7/1/18	(3/12/19)	(6/2/20)	
1# Propane Cylinders	2014	\$0.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00		Recycling of #1 lb. cylinders. Note: Many of the above fees are paid through the purchase and redemption of coupons/punch cards representing equal value.
Commercial Rates:										
Annual Hauler License Fee	2008	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00		License application fee for any commercial hauler, instituted in 2008 with MSW generation fee.
Annual Hauler Permit Fee	2002	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00		Fee assessed per company vehicle for use of facility.
MSW	2007	\$152.25	\$152.25	\$152.25	\$152.25	\$152.25	\$152.25	\$152.25		Fee allowing for the disposal of municipal solid wastes (MSW) per ton. Fee assessed for each ton of waste delivered.
Shingles	2019								\$100.00	Fee allowing for the disposal of shingles as required by the State of Vermont effective July 1, 2020. Fee assessed per ton of shingles, \$100 minimum
C&D	2010	\$98.72	\$98.72	\$98.72	\$98.72	\$98.72	\$98.72	\$98.72	N/A	Fee allowing for the disposal of construction and/or demolition debris. Fee charged for each ton.
Anti-Freeze	2014	3.05/gal.	\$3.25	\$3.25	\$3.35	\$3.35	\$3.35	\$3.35		Fee to assist with the collection and disposal of recycled anti-freeze.
Accepted Recyclables	2007	\$37.80	\$37.80	\$37.80	\$37.80	\$37.80	No Charge	No Charge		Per ton for disposal of pre-sorted designated materials. These items are subject to change from time to time.
Tires	2007	\$273.00	\$273.00	\$273.00	\$273.00	\$273.00	\$273.00	\$273.00		Per ton fee for the disposal of passenger car tires, light truck, large truck, and tractors. Contact office for details regarding tire sizes accepted. *Many of the above fees are paid through the purchase and redemption of coupons/punch cards representing equal value.
Freon Units	2015	\$0.00	\$0.00	\$16.25	\$16.75	\$16.75	\$16.75	\$20.00		Fee to evacuate and dispose of unit (same price as refrigerators, freezer, air conditioner or dehumidifiers. *Increase to \$20
Waste Generation Fees	2008	\$10.00/ton	\$10.00	\$15.00	\$15.00	\$15.00	\$15.00	\$20.00/Ton		Per ton fee assessed to haulers for disposal of solid waste and C&D waste outside of Hartford Transfer Station. *Increase to \$20/ton
District Residential Rates:										
Annual Permit Fee	2007	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$30.00		Fee assessed to allow access to facility. All revenues remain with the Town of Hartford. *Increase to \$40
Day Pass							\$10.00	\$10.00		New Charge Assessed for non-Hartford Residents
MSW per 30 gal. bag up to 40#	2014	\$4.00	\$4.20	\$4.20	\$4.30	\$4.30	\$4.30	\$4.30		Disposal of household waste (MSW), a container not exceeding 30 gal. or 40 pounds or any part thereof. Amount in excess of Town's residential rate paid to District.
C&D for each 50# of waste	2014	\$4.00	\$4.20	\$4.20	\$4.30	\$4.30	\$4.30	\$4.30	N/A	For the disposal of construction and/or demolition debris. Fee charged for each 50 lbs. Amount in excess of Town's residential rate passes to District.
Electronics (Add'l new service)	2010	\$4.00 - \$24.01	No Charge	No Charge	No Charge	No Charge	No Charge	\$4.30*		Electronics free for all Vermont residents. *Now charging \$4.30 each for non-covered electronics under 40 lb.
Microwaves	2019						\$5.00	\$5.00		New charge assessed for microwaves
Propane Cylinders - #20 cylinders	2014	\$4.00 - \$12.02	\$1.00	\$1.00	\$12.90	\$12.90	\$12.90	\$12.90		Recycling of #20 lb. cylinders - 3 punches per cylinder.
Propane Cylinders - 1# cylinders	2014	\$0.00	\$4.20	\$4.20	\$1.00	\$1.00	\$1.00	\$0.00		Recycling of #1 lb. cylinders. *WE CAN NO LONGER TAKE THESE
Anti-Freeze	2014	4.00/gal.	4.20/gal.	4.20/gal.	\$4.30	\$4.30	\$4.30	\$4.30		Fee to assist with the collection and disposal of recycled anti-freeze, per gallon.
Shingles	2019								\$4.95	Fee allowing for the disposal of shingles as required by the State of Vermont effective July 1, 2020, one punch per 40 lbs of shingles
Accepted Recyclables	2002	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		There are no charges for disposal of pre-sorted designated materials. These items are subject to change from time to time.
Vehicle Battery	2014	\$4.00	\$4.20	\$4.20	\$4.30	\$4.30	\$4.30	\$4.30		This fee is charged for the disposal of each motor vehicle battery. Amount in excess of Town's residential rate passes through to District.
Tires	2014	\$8.00 - \$20.02	\$4.20	\$8.40	\$8.60	\$8.60	\$8.60	\$8.60		Fee assessed for the disposal of passenger car tires - 2 punches per tire - anything larger than 17" additional punch/punches added.
Freon Units	2019									Fee to evacuate and dispose of unit. *\$20
District Commercial Rates:										
Annual Hauler License Fee	2008	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$40.00		License application fee for any commercial hauler, instituted in 2008 with MSW generation fee.
Day Pass	2019							\$10.00		New Charge for district users.
Annual Permit Fee	2002	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00		Fee assessed per company vehicle for use of facility.
MSW	2010	\$203.90	\$203.90	\$203.90	\$203.90	\$203.90	\$203.90	\$203.90		Fee allowing for the disposal of municipal solid wastes (MSW), per ton. Fee assessed for each ton of waste delivered including \$23/ton Dist. Fee.
C&D	2010	\$124.65	\$124.65	\$124.65	\$124.65	\$124.65	\$124.65	\$124.65		Fee allowing for the disposal of construction and/or demolition debris, per ton. Fee charged for each ton.
Shingles	2019								\$150.00	Fee allowing for the disposal of shingles as required by the State of Vermont effective July 1, 2020, one punch per 40 lbs of shingles
Anti-Freeze	2014	\$4.00	\$4.20	\$4.20	\$4.30	\$4.30	\$4.30	\$4.30		Fee to assist with the collection and disposal of recycled anti-freeze, per gal.
Accepted Recyclables	2007	\$37.80	\$37.80	\$37.80	\$37.80	\$37.80	\$37.80	\$37.80		For disposal of pre-sorted designated materials, per ton. These items are subject to change from time to time.
Tires	2010	\$296.83	\$296.83	\$296.83	\$296.83	\$296.83	\$296.83	\$296.83		Per ton fees for the disposal of passenger car tires, light truck, large truck, and tractors. Contact office for details regarding tire sizes accepted.
Freon Units	2019							\$20.00		Fee to evacuate and dispose of unit. *\$20
Electronics (Add'l new service)	2010							\$4.30*		Electronics free for all Vermont residents. *Now charging \$4.30 each for non-covered electronics under 40 lb.
Microwaves	2019							\$5.00		New charge assessed for microwaves
Hartford Redemption Center Rent	2019							\$9,000.00		Annual Rental Fee
POLICE										
Special Duty	2013	\$52.00	\$60.00	\$60.00	\$60.00	\$60.00	\$78.00	\$78.00		Hourly fee for coverage of outside or special detail (i.e. special events, construction, etc.). There is a min. of 4 hours per event/Officer. Town/School functions
Police Reports	2014	\$20.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00		have no minimum hour requirement.
Copies of video, audio tapes	2014	\$45.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00		This is a fixed fee to fund the production of reports for accidents or other investigations.
Taxi Operator License	2002	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00		This is a fee assessed for the manpower, equipment and time required to reproduce a video document. Often requested by defense attorneys.
Taxi Cab	2002	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00		This is an annual fee SET BY LOCAL ORDINANCE for the operation of each taxi company operating within Hartford.
False Alarms:										This is an annual fee SET BY LOCAL ORDINANCE for the operation of each cab operating within Hartford.
1st Alarm	2013	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		ALL OF THE FOLLOWING ALARM FEES ARE SET BY ORDINANCE:
2nd Alarm	2013	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00		There is no charge for the Department to respond to the first false alarm each year.
3rd Alarm	2013	\$20.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00		This progressive fee is intended to cover some of the Town's expense and to encourage owners of alarm systems to correct problem alarms.

TOWN OF HARTFORD
FY21 MASTER FEE/RATE CHART

Department	Last Chg.	Effective 7/1/13	Effective 7/1/14	Effective 7/1/15	Effective 7/1/16	Effective 7/1/17	Effective 7/1/18	Adopted 2019 (3/12/19)	Proposed 2020 (6/2/20)	Description
4th+ Alarm	2013	\$25.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00		This fee is intended to cover some of the Town's expense and to encourage owners of alarm systems to correct problem alarms.
Fingerprints	2011	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00		Escalating fee to cover some of the Town's expense and to encourage owners of alarm systems to correct problem alarms.
Liquor License Records Verification	2018						\$25.00	\$25.00		The Police Dept. provide fingerprinting services for a variety of needs. Fee is for each card required/produced.
VIN Verification	2018						\$5.00	\$5.00		
Dispatch Contracts:										
Town of South Royalton	2014	\$11,024.00	\$12,955.00	\$13,668.00	\$14,214.72	\$14,215.00	\$16,901.47	\$18,066.95	\$16,901.47	Annual fee assessed for emergency communications services.
Town of Sharon	2014	\$8,000.00	\$8,739.00	\$9,220.00	\$9,588.80	\$9,877.00	\$12,591.90	\$12,591.90	\$12,591.90	Annual fee assessed for emergency communications services.
Town of Norwich	2014	\$41,603.00	\$45,062.00	\$47,539.00	\$48,965.17	\$50,434.00	\$61,672.50	\$61,672.50	\$67,291.75	Annual fee assessed for emergency communications services.
Windsor	2014	\$131,485.00	\$150,698.00	\$158,986.00	\$165,345.44	\$170,306.00	\$176,166.62	\$176,166.62	\$176,166.62	Annual fee assessed for emergency communications services.
W. Windsor	2014	\$8,000.00	\$8,739.00	\$9,220.00	\$9,588.80	\$9,877.00	\$12,591.90	\$12,591.90	\$12,591.90	Annual fee assessed for emergency communications services.
Reading	2014	\$8,000.00	\$8,739.00	\$9,220.00	\$9,588.80	\$9,877.00	\$12,591.90	\$12,591.90	\$12,591.90	Annual fee assessed for emergency communications services.
Hartland	2014	\$9,772.00	\$13,111.00	\$13,832.00	\$14,385.28	\$14,817.00	\$13,543.25	\$13,543.25	\$13,543.25	Annual fee assessed for emergency communications services.
Ascutney/W.Weathersfield	2014	\$10,400.00	\$12,300.00	\$12,977.00	\$13,496.08	\$13,901.00	\$15,028.20	\$15,028.20	\$17,166.30	Annual fee assessed for emergency communications services.
Town of Chester	2014	\$0.00	\$0.00	\$16,411.00	\$17,067.44	\$17,580.00	\$18,031.59	\$18,031.59	\$18,031.59	Annual fee assessed for emergency communications services.
Town of Cavendish		\$0.00	\$0.00	\$8,000.00	\$9,000.00	\$9,270.00	\$12,591.90	\$12,591.90	\$12,591.90	Annual fee assessed for emergency communications services.
FIRE & EMS										
Fire Report Fee	2002	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	Set fee to provide reports on fire, etc., incident, i.e. to insurance carriers, etc.
Yearly Fire Alarm	2014	\$200.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	Amount for the monitoring of fire alarms that report directly to the Town.
False Alarms:										
1st incident	2013	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Covers response by HFD to 1st incident which proves to be a false alarm. SET BY ORDINANCE.
2nd incident	2013	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	Covers response by HFD to 2nd incident which proves to be a false alarm. SET BY ORDINANCE
3rd incident	2013	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	Covers response by HFD to 3rd incident which proves to be a false alarm. SET BY ORDINANCE
4th incident & beyond	2013	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	Covers response by HFD to 4th incident which proves to be a false alarm. Fee assessed for each unit responding. SET BY ORDINANCE
Plan Review	2008	\$5.50	\$5.50	\$5.50	\$5.50	\$8.00	\$8.00	\$8.00	\$8.00	For each \$1000 of construction costs. Min. Charge \$50.00. Aligns with State Rates.
Miscellaneous Services	2002	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	A general \$125 per hour fee for services rendered on misc. incidents/matters.
Ambulance Contracts:										
N. Hartland Ambulance	2014	\$20,790.00	\$21,420.00	\$22,050.00	\$22,050.00	\$22,050.00	\$22,050.00	\$22,050.00	\$22,050.00	Per capita fee (\$35.00) assessed for providing ambulance service to residents (630) of N. Hartland.
Sharon (I-89)	2014	\$175.00	\$175.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	Cost per event for Hartford ambulance to respond to incidents on I-89 in Sharon. Charge for "non-transport calls".
Sharon (Ambulance, SE)	2014	\$330.00	\$340.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	Yearly fee, based on 10 residents, to have ambulance respond to calls in SE Sharon. Guaranteed by Sharon. Per capita fee of \$35.00.
Ambulance Services:										
Ambulance Reports	2012	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	Fee to provide copy of report to insurance carriers, etc.
Outside Details	2013	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	Set by CBA for per hour per EMT coverage. Minimum of 3 hours except for municipal details.
Ambulance Procedures:										
ALS1	2014	\$545.00	\$575.00	\$600.00	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	Advanced Life Support #1. Standard emergency incident including administration of IV and oxegen.
ALS2	2014	\$750.00	\$750.00	\$800.00	\$850.00	\$850.00	\$850.00	\$850.00	\$850.00	Advanced Life Support #2. More severe event requiring administration of medications, defibulation or intubation, e.g. cardiac arrest or multyi-trauma incidents.
Non-emergency	2007	\$325.00	\$325.00	\$325.00	\$325.00	\$325.00	\$325.00	\$325.00	\$325.00	Non-emergency. Seldom used.
Basic Rate - No ALS Services	2013	\$545.00	\$575.00	\$575.00	\$575.00	\$575.00	\$575.00	\$575.00	\$575.00	Basic Life Support rate: Same fee as ALS but required to bill at BLS rate if no ALS services are performed.
Mileage Fee/Transport	2014	\$13.00	\$13.50	\$13.95	\$14.50	\$14.50	\$14.50	\$14.50	\$14.50	Discontinued. We no longer able to bill for these as Medicaid/Medicare no longer pay for these individual services. Cost covered in ALS1 & 2 services.
Speciatlty Care Transport	2011	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	Critical care transports from the V.A.
Paramedic Intercept	2014	\$325.00	\$350.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	Provides paramedic intercept services to Windsor, Woodstock and S. Royalton. Per call. Plus cost of materials.
PLANNING & DEVELOPMENT										
Single Family Dwelling	2013	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	Fixed \$165.00 fee per unit, plus \$.05 per sq. ft. for new space. Covers a portion of cost to process/follow-up on applications/permits.
Twofamily	2018	\$300.00	\$150-\$165	\$150-\$166	\$150-\$166	\$150-\$166	\$ 315.00	\$ 315.00	\$ 315.00	Fixed \$315.00 fee for two new units, \$165 if adding a unit to an existing single family, plus \$.05 per sq. ft. for new space unless paid at time of Public Hearing. Covers a portion of cost to process/follow-up cost on applications/permits. (Separated from multifamily; eliminated per sq. ft. charge if paid with Public Hearing application.)
Multifamily Dwelling (3+ Units)	2018	\$400.00	NA	NA	NA	NA	\$365.00	\$365.00	\$365.00	Merged with two-family
Commercial Structure/Use	2018	\$500.00	\$365.00	\$365.00	\$365.00	\$365.00	\$365.00	\$365.00	\$365.00	Fixed \$365.00 fee, plus \$.05 per sq. ft. for new space unless paid at the time of the Public Hearing. Covers a portion of cost to process/follow-up on applications/permits. (Eliminated per sq. ft. if paid with Public Hearing application.)
Accessory Structure	2018	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	Fixed \$50.00 fee, plus \$.05 sq. ft. for new space. Covers a portion of cost to process/follow-up on applications/permits. (Eliminated type of structure.)
Residential Addition/Alteration	2018	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	Fixed \$100.00 fee, plus \$.05 per sq. ft. for new space. Covers a portion of cost to process/follow-up on applications/permits. (Barn and garage now covered as accessory structures.)
Commercial/Industrial Add/Alter.	2018	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	Fixed \$150.00 fee, plus \$.05 per sq. ft. for new space unless paid at time of Public Hearing. Covers a portion of cost to process/follow-up on applications/permits. (Eliminated "Industrial" since covered under definition of commercial and eliminated per sq. ft. charge if paid at the time of Public Hearing application.)

TOWN OF HARTFORD
FY21 MASTER FEE/RATE CHART

Department	Last	Effective	Effective	Effective	Effective	Effective	Effective	Adopted 2019	Proposed 2020	Description
	Chg.	7/1/13	7/1/14	7/1/15	7/1/16	7/1/17	7/1/18	(3/12/19)	(6/2/20)	
Sign Permit	2013	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	Fixed \$35.00 fee, plus \$.05 per sq. ft. for new space. Covers a portion of cost to process/follow-up on applications/permits.
Design Review	2013	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	Fee for applications requiring design review (WRJ). Covers a portion of cost to process/follow-up on applications/permits.
Minimum Permit Fee	2013	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	Fee for any other permit. Covers portion of cost to process/follow-up on applications/permits.
Town Clerk Filing Fee	2013	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	All Zoning/Building Permit filings required/set by State.
Public Hearing Applications:										
All ZBA Applications	2018	\$125.00	\$130.00	\$130.00	\$130.00	\$130.00	\$155.00	\$155.00	\$155.00	Fixed \$155.00 fee for ZBA Public Hearing application. Defrays anticipated increase in legal notices and processing costs.
Site Dev. Plan Approval	2018	\$125.00	\$130.00	\$130.00	\$130.00	\$130.00	\$155.00	\$155.00	\$155.00	Fixed \$155.00 fee for PC Public Hearing application, plus .05 per sq. ft. Increased to help defray anticipated increase in legal notices and processing costs. (Changed "square root of project size" to ".05 per square foot.")
Lot Line Adjustment between Existing Lots	2018	\$125.00	\$130.00	\$130.00	\$130.00	\$130.00	\$155.00	\$155.00	\$155.00	Fixed \$155.00 fee for PC Public Hearing application. Defrays anticipated increase in legal notices and processing costs.
One-Step Subdivision	2018	\$150.00	\$165.00	\$165.00	\$165.00	\$165.00	\$155.00	\$155.00	\$155.00	Fixed \$155.00 fee for PC Public Hearing application plus \$50.00 per new lot. Defrays cost of legal notices and processing. (Changed fixed fee to be consistent with Conditional Use and Site Plan Approval.)
Two-Step Subdivision	2018	\$500.00	\$315.00	\$315.00	\$315.00	\$315.00	\$310.00	\$310.00	\$310.00	Fixed \$310.00 fee for PC Public Hearing application plus \$50.00 per new lot. Defrays cost of legal notices and processing. (Two hearings required so base fee 2x one step.)
Planned Development Amend.	2018	\$125.00	\$130.00	\$130.00	\$130.00	\$130.00	\$155.00	\$155.00	\$155.00	Defrays cost of legal notices and processing.
Regulations/Ordinances Amend	2013	\$750.00	\$725.00	\$725.00	\$725.00	\$725.00	\$725.00	\$725.00	\$725.00	Public Hearing application fee to amend Dept Regulations/Ordinances. Defrays cost of legal notices and processing.
WRJ Design Review	2013	\$75.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	Design Review Comm and/or Public Hearing application fee for WRJ DR District. Defrays cost of legal notices and processing.
Reapplication Within One Year	2018	NA	NA	NA	NA	NA	\$155.00	\$155.00	\$155.00	Reapplication within one year provided no substantial changes
MISCELLANEOUS										
Meeting room rentals	2002	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	For use of a meeting room in the Town Office Building (full day). Half day usage is available. Exceptions: Town /School Committees; State/County Government; Town Staff Functions; Garden Friends; TRORC; Dog Park Committee; AARP Tax Aide; Hartford Community Coalition; Vital Communities; CATV
Standing Rental Agreements:										
GMEDC	2010	\$6,000.00	\$6,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Annual rental for office space in Town Offices. Discontinued.
SEVCA	2010	\$11,700.00	\$12,050.00	\$12,411.00	\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00	Annual rental of space at Town's Solid Waste Transfer Center. Used by tenant as second hand sales facility. (No current agreement)
White River Redemption Center	2019				\$7,800.00	\$7,800.00	\$7,800.00	\$9,000	\$9,000	Annual rental of space at Town's Solid Waste Transfer Center. \$750.00 per month.
Bugbee Senior Center	2002	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	Annual rental fee paid to Town by the Upper Valley Council on Aging for use of Bugbee Center.
Great Eastern Radio	2012	\$16,530.00	\$17,025.00	\$17,535.00	\$18,060.00	\$18,602.00	\$18,602.00	\$18,602.00	\$18,602.00	Rental of radio space, increased annually by 3%.
Communication Tower Rental	2007	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	Annual lease for antenna space on municipal towers, Hurricane Hill. Fee dedicated to support communications activities.



AGENDA MEMORANDUM

June 2, 2020

Town Selectboard Meeting Item: 4.c

Submitted by: Hannah Tyler, Director of Public Works

- Background:** The Town is required to submit a completed Annual Financial Plan to the Vermont Department of Transportation. The purpose of the document is to demonstrate that the Town is expending an appropriate amount of local tax revenues (no less than \$300 per mile of class 1, 2, and 3 roads). Annually, our representatives at the VTrans District Office and the Regional Planning Commission assist the department with the form to ensure completeness and accuracy.
- Discussion:** The Department of Public Works requests that the Town of Hartford Selectboard endorse the Annual Financial Plan (TA-60) for submission to the Vermont Department of Transportation.
- Financial Impact:** Failure to submit the completed form may result in the State withholding annual highway disbursements.
- Recommendation:** That the Selectboard endorse the 2020 Annual Financial Plan for submission to the Vermont Department of Transportation.



Town Manager

- Attachments:** TA-60 Form
202 Town Officers
Certificate of Compliance

ANNUAL FINANCIAL PLAN - TOWN HIGHWAYS
19 V.S.A. § 306(j)

TA-60

_____ of _____ Fiscal Year _____ Begin _____ End _____

INCOME

DESCRIPTION	ESTIMATED
State Funds - 19 V.S.A. Section 306(a):	
Class 1	\$
Class 2	\$
Class 3	\$
Town Tax Funds – 19 V.S.A. Section 307	\$
Special Funds (e.g., bonds or earmarks):	
a.	\$
b.	\$
c.	\$
TOTAL	\$

EXPENSES

DESCRIPTION	ESTIMATED
Winter Maintenance	\$
Non-Winter Maintenance	\$
Major Construction Projects	
a.	\$
b.	\$
c.	\$
TOTAL	\$

Comments:

This form shall be signed by the appropriate town officials and forwarded to the District Transportation Administrator.

TA-60 Rev 09-13

ANNUAL FINANCIAL PLAN - TOWN HIGHWAYS

TA-60

19 V.S.A. § 306(j)

(page 2)

We, the Legislative Body of the Municipality of _____ certify
that funds raised by municipal taxes are equivalent to or greater than a sum of at least **\$300.00**
per mile for each mile of Class 1, 2, and 3 Town Highway in the municipality. (19 V.S.A. 307)

_____ Date: _____

(Duly Authorized Representatives)

The submitted Town Plan meets the requirements of Title 19, Section 306(j).

_____ Date: _____

District Transportation Administrator

TOWN AND CITY DIRECTORY

District 6

Municipality	County	Title	Contact	Office	Mobile
BARNARD (Town # 030) P.O. Box 274, Barnard, VT 05031-0274 Office Located @ 115 North Rd. Mon. Tues. Weds. 8AM-3:30PM	Wind.	Town Administrator	Preston Bristow	234-9211	603-359-5243
		Road Foreman	Jeff Tracey	234-6961	802-431-5868
		Town Clerk/Treasurer	Diane L. Rainey	234-9211	
		Selectboard, Chair	Tom Morse		234-5256
Bethel (Town # 063) 134 South Main St. Bethel VT. 05032 Mon. & Thurs. 8AM-4PM Tues. & Fri. 8AM-12PM	Wind.	Town Manager	Therese Kirby	234-9340	
		Road Foreman	Allen Patton	234-9440	928-554-5556
		Town Clerk	Jean Burnham	234-9722	
		Treasurer	Kaitlyn		
BRAINTREE (Town # 075) 932 VT. Route 12A, Braintree VT. 05060 Mon. Tues. & Weds. 9AM-4PM	Oran.	Town Administrator	Holly Jarvis	728-9787	
		Road Foreman	Jeff Masterson	728-9787 Ext.4	
		Town Clerk	Jessica Brassard	728-9787	
		Selectboard, Chair	Megan O'Toole	249-9882	
BRIDGEWATER (Town # 084) 7335 US Route 4, Bridgewater, VT. 05034 Mon. - Thurs. 8AM-4PM	Wind.	Town Clerk/Treasurer	Nancy Robinson	672-3334	
		Road Foreman	Jeffery Sailer	672-5379	342-0768
		Treasurer	Victoria Young	672-3334	
		Selectboard/Chair	Norman Martin II	672-3562	
BROOKFIELD (Town # 096) P.O. Box 463, Brookfield, Vt 05036 Tues.Wed. & Thurs. 8:30AM-4:30PM	Oran.	Admin. Assistant	Kasey Peterson	276-3352	
		Road Foreman	Ray Peck	276-3090	249-1219
		Town Clerk/Treasurer	Teresa Godfrey	276-3352	
		Selectboard Chair	John Benson	728-3376	
CHELSEA (Town # 141) P.O. Box 266, Chelsea, VT. 05038 Mon. Tues. Thurs. 8AM-12PM, 1:00PM-4:00PM. Fri .8AM-12PM	Oran.	Selectboard Admin. Ass	Katherine Zachary	625-2023	
		Road Foreman	Rick Ackerman	685-4302	
		Town Clerk	Karen Lathrop	685-4460	
		Selectboard	Joan Goodrich	685-2218	
GRANVILLE (Town # 261) 4157 Rte. 100, Granville, VT 05747 Monday - Thursday: 9 AM - 4 PM	Addis.	Town Clerk/Treasurer	Kathy Werner	767-4403	
		Road Commissioner	Stephen Mishkit	767-1178	
		Selectboard, Chair	Bruce Hyde	767-1159	279-1811
HANCOCK (Town # 279) P.O. Box 100 Hancock, VT 05748 Mon. 3PM-7PM Tues. 10AM-3PM Thurs. 8AM-12PM	Addis.	Town Clerk/ Treasurer	Janet Jesso	767-3660	
		Road Foreman	Jim Leno		
		Selectboard, Chair	John "Jack" Ross	767-9157	
			Shelly Twitchel		
HARTFORD (Town # 285)	Wind.	Town Manager	Brannon Godfrey	295-9353	
		Public Works Director	Hannah Tyler	295-3622	

TOWN AND CITY DIRECTORY

District 6

Municipality	County	Title	Contact	Office	Mobile
171 Bridge St. White River Jct. VT. 05001		Assistant Director	Jeremy Delisle	295-5579	
		Town Clerk	Lisa O'Neil	295-2786	
		Public Works Project Manager	Christopher Holwarth	295-3622	
		Selectboard, Chair	Dan Fraser		
HARTLAND (Town # 288)	Wind.	Town Manager	David Ormiston	436-2119	
		Road Foreman	Bill Barrows	436-2136	738-5673
		Town Clerk	Clyde Jean	436-2444	
P.O. Box 349, Hartland VT. 05048					
Mon.- Fri. 8AM-4PM					
NORTHFIELD (Town # 440)	Wash.	Town Manager	Jeff Schultz	485-6121	
		Road Foreman	Trent Tucker	485-9851	
		Town Clerk	Kim Pedley	485-5421	
		Selectboard, Chair	Kenneth W. Goslant		
51 South Main Street, Northfield, VT 05663					
Mon.-Fri. 8:00AM-4:30PM					
Norwich (Town # 450)	Wind.	Town Manager	Herbert A. Durfee, III	649-1419 Ext. 101 or 102	
		Road Foreman	Larry Wiggins	649-2209	356-3926
		Town Clerk	Bonnie Munday	649-1419 Ext. 103 or 104	
		Selectboard, Chair	Mary Layton		
P.O. Box 376, Norwich, VT 05055					
Mon.-Fri. 8:30AM-4:30PM					
POMFRET (Town # 489)	Wind.	Road Commissioner	Frank Perron	457-2767	457-3402
		Road Foreman	Jimmy Potter	457-2767	369-0225
		Crew	Art Lewin	457-2767	
		Town Clerk	Becky Fielder	457-3861	
5218 Pomfret Road, North Pomfret VT. 05053					
Mon. Wed. Fri. 8:30AM-2:30PM					
RANDOLPH (Town #507)	Oran.	Town Manager	Adolfo Bailon	728-5433 x 20	431-7348
		Assistant Manager	no replacement		
		Road Foreman	Bill Morgan	728-5110	249-8861
		Clerk/Treasurer	Joyce Mazzucco	728-5433 x 11	
		Zoning Administrator	Mardee Sánchez	728-5433 x 13	
		Selectboard, Chair	Trini Brassard	728-5739	
P.O. Drawer B, Randolph VT. 05060					
Mon. - Fri. 8AM-4:30PM					
READING (Town # 510)	Wind.	Town Clerk/Treasurer	Calista Brennan	484-7250	
		Road Foreman	Glen Towne	484-5122	770-4464
		Selectboard, Chair	Bob Allen	674-2166 x 269	296-1124
		799 Route 106 PO Box 72 Reading VT. 05062			
Mon.-Weds. 8AM-4PM, Thurs. 8AM-3PM					
ROCHESTER (Town # 525)	Wind.	Admin. Assistant	Joan Allen	767-3631	
		Road Foreman	John Champion (Cooter)	767-4732	989-0195
		Town Clerk/Treasurer	Joanne McDonnell	767-3631	
P.O. Box 238/67 School St. Rochester VT. 05767					
Tues.-Fri. 8AM-4PM					
ROXBURY (Town # 531)	Wash.	Town Clerk	Tammy Legacy	485-7840	
		Road Commissioner	David McShane	485-7841	279-8383
		Road Foreman	Loren Bent	485-3287	
		Selectboard, Chair	Jeremy Reed		
P.O. Box 53/1664 Roxbury Rd, Roxbury, VT. 05669					
Tues.-Fri. 9AM-12PM, 1:00PM-4PM					
ROYALTON	Wind.	Admin. & Finance Manager	Rose Hemand	763-7967	

TOWN AND CITY DIRECTORY

District 6

Municipality	County	Title	Contact	Office	Mobile
(Town # 534)		Road Foreman	Paul Brock	763-7667	
P.O. Box 680, South Royalton, VT 05068		Town Clerk	Karmen Bascom	763-7207	
Mon.-Thurs. 8AM-12PM & 12:30PM-3PM		Selectboard, Chair	Larry Trottier	763-8082	
SHARON	Wind.	Admin. Assistant	Margy Becker	763-8268	
(Town # 576)		Road Foreman	Frank Rogers	763-7194	431-3240
P.O. Box 250 Sharon, VT 05065		Town Clerk	Debra St. Peter	763-8268	
Mon. - Thurs. 7:30AM-4:30PM		Treasurer	Deborah L. Jones	763-8268 x 8	
		Selectboard, Chair	Kevin Gish	763-8539	
STOCKBRIDGE	Wind.	Town Clerk/Treasurer	Lori Scott	746-8400	
(Town # 618)		Road Foreman	Dave Brown	234-9371	353-9392
1722 VT Route 100 Stockbridge, VT		Selectboard, Chair	Mark Pelletier	746-8575	
Tues. - Thurs. 8AM-4:30PM & Frid. 8AM-12PM					
STRAFFORD	Oran.	Town Clerk/Treasurer	Lisa Bragg	765-4411	
(Town #624)		Road Foreman	Jon MacKinnon	765-4550	765-
P.O. Box 27, Strafford, VT 05072		Selectboard, Chair	Toni Pippy	765-4522	
Mon. - Thurs. 7:30 AM - 4:30 PM					
Closed on Fridays					
THETFORD	Oran.	Project Manager	Mary Ellen Parkman	785-2922 x 3	272-3740
(Town # 642)		Road Foreman	Chad Allen	785-4679	
P.O. Box 126 / 3910 VT Route 113		Town Clerk	Tracy Borst	785-2922 x 5	
Thetford Center, VT 05075		Treasurer	Jill Graff	785-2922 x 7	
Mon. 6PM – 8PM, Tues. – Thurs. 8AM – 4:00PM		Selectboard, Chair	Stuart Rogers		
TUNBRIDGE	Oran.	Admin. Assistant	Jillian Conner	889-5521	
(Town # 657)		Town Clerk/Tresurer	Elizabeth (Betsy) Sponable	889-5521	
889-5521		Road Foreman	Rodney Hoyte	889-3319	
271 VT-110 Tunbridge, VT 05077		Selectboard, Chair	Gary Mullen	889-3323	
Hours:					
VERSHIRE	Oran.	Clerk/Treasurer	Gene Craft	685-2227	
(Town # 669)		Road Foreman	Alan Lyford	685-7789	
6894 VT Route 113 Vershire, VT 050					
Tues. - Thurs. 9AM-4PM & 1st Sat. 10AM-12PM					
WEST FAIRLEE	Oran.	Selectboard, Chair	Delsie Hoyt	333-9717	
(Town # 714)		Contractor/Rd. Foreman	Jonathan Blake	333-4251	
870 Rt. 113 West Fairlee, Vermont 05083		Clerk	Staci Sargent	333-9696 x 101	
Tues.-Thurs. 9:30AM-2:30PM					
WEST WINDSOR	Wind.	Admin. Assistant	Martha Harrison	484-3520	
(Town # 738)		Road Foreman	Michael Spackman	484-5044	

TOWN AND CITY DIRECTORY

District 6

Municipality	County	Title	Contact	Office	Mobile
P.O. Box 6, Brownsville VT 05037		Town Clerk Selectboard, Chair	Cathy Archibald Edwin L. Johnson	484-7212 484-7253	
Mons-Fri 9:00AM - 12PM, & 1:30PM - 4:30PM					

WILLIAMSTOWN (Town # 756)	Oran.	Town Manager Road Foreman	Jackie Higgins Ed Farnham	433-6671 433-5571	
P.O. Box 646 / 2470 VT Rt.14 Williamstown, VT 05679 Mon - Thurs 8AM - 4PM		Town Clerk Selectbaord, Chair	Barbara Graham Matt Rouleau	433-5455	

WINDSOR (Town # 768)	Wind.	Town Manager Road Foreman	Tom Marsh Peter Johnson	674-6786 674-6000	
29 Union Street, Windsor VT.05089		Town Clerk Selectboard, Chair	Sandy Micka Rich Thomas	674-5610 674-6789	
Mon. - Thurs. 8:30AM - 5:00PM					

TOWN OF WOODSTOCK (Town # 786)	Wind.	Town Manager Road Foreman	Frank Ken Vandenburg	457-3456 457-2233	
P.O. Box 488 Woodstock, VT.05091		Town Clerk Selectboard, Chair	Charles Degener, III Robert Holt	457-3611	
Mon. - Fri. 8AM-12PM & 1PM-4:30PM					

VILLAGE OF WOODSTOCK (Town # 787)	Wind.	Town Manager Road Foreman	Frank Ken Vandenburg	457-3456 457-2233	
P.O. Box 488 Woodstock, VT.05091		Town Clerk Selectboard, Chair	Charles Degener, III Robert Holt	457-3611	
Mon. - Fri. 8AM-12PM & 1PM-4:30PM					

TOWN AND CITY DIRECTORY
District 6

Email

selectboard@barnardvt.us barnardvthighway@gmail.com darylthedog@aol
--

betheltownfinance@comcast.net bethelroadforeman@gmail.com betheltownclerk@comcast.net bethelaccounts@comcast.net
--

braintreadm@gmail.com braintreehighway@gmail.com braintreesb.richardbowen@gmail.com
--

twnbridg@comcast.net roadforeman1@icloud.com
--

admin@brookfieldvt.org rcptofbvt@gmail.com townclerk@brookfieldvt.org jbenson@dubois-king.com
--

administrativeassistant@chelseavt.us exmark130@gmail.com town.clerk@chelseavt.us awigood@yahoo.com elder.susan15@gmail.com mkrescue1@gmail.com
--

granvilletown@gmavt.net commisshkit@gmail.com brucehyde591@gmail.com
--

townclerk@hancockvt.org grampjack@myfairpoint.net bootsharley11@gmail.com
--

Bgodfrey@hartford-vt.org htyler@hartford-vt.org
--

TOWN AND CITY DIRECTORY
District 6

Email
idelisle@hartford-vt.org
Loneil@hartford-vt.org
cholzwarth@hartford-vt.org
Dfraser@hartford-vt.org
dormiston@hartlandvt.org
bbarrows@hartlandvt.org
cjenne@hartlandvt.org
jschulz@northfield.vt.us
ttucker@northfield.vt.us
kpiedley@northfield.vt.us
manager@norwich.vt.us
lwiggins@norwich.vt.us
Clerk@norwich.vt.us
frank.perron@pomfretvt.us
Jim.Potter@pomfretvt.us
Art.Lewin@pomfretvt.us
clerk@pomfretvt.us
Manager@randolphvt.org
highways@randolphvt.org
clerk@randolphvt.org
Mardee@randolphvt.org
readingvermont@comcast.net
rkallen@myfairpoint.net
rochesterassistant@comcast.net
cooterchampion@gmail.com
townrox@tds.net
rselectman@cptelco.net

TOWN AND CITY DIRECTORY
District 6

Email
royaltontg@gmail.com
trottier474@myfairpoint.net
selectboard@sharonvt.net
roadcrew@sharonvt.net
financemgr@sharonvt.net
kg.selectboard@gmail.com
townofstockbridgevt@gmail.com
stockbridgefire@aol.com
townclerk@straffordvt.org
highwaydept@straffordvt.org
selectboard@straffordvt.org
m.parkman@thetfordvermont.us
publicworks@thetfordvermont.us
townclerk@thetfordvermont.us
treasurer@thetfordvermont.us
Stuart.P.Rogers@gmx.com
tunbridge.adm.assist@gmail.com
tctunbridge@live.com
clerk-treasurer@vershirevt.org
delsie@kingdommoonrugs.com
westfairleetc@hotmail.com
townadmin@westwindsorvt.org
highway@westwindsorvt.org

TOWN AND CITY DIRECTORY
District 6

Email
twnmgr@williamstownvt.org
clerk@williamstownvt.org
tmarsh@windsorvt.org
windsorhighway@gmail.com
smicka@windsorvt.org
rpt944@gmail.com
municipalmanager@townofwoodstock.org
dpw@townofwoodstock.org
clerk@townofwoodstock.org
municipalmanager@townofwoodstock.org
dpw@townofwoodstock.org
clerk@townofwoodstock.org

**Certification of Compliance
for
Town Road and Bridge Standards
and
Network Inventory**

We, the Legislative Body of the Municipality of _____ certify that we have reviewed, understand and comply with the Town Road and Bridge Standards / Public Works Specifications and Standards passed and adopted by the Selectboard / City Council / Village Board of Trustees on _____, 20____.

We further certify that our adopted standards do do not meet or exceed the minimum requirements included in the June 5, 2019 State-approved template.

We further certify that we do do not have an up-to-date highway network inventory which identifies location, size, deficiencies/condition of roads, bridges, causeways, culverts and highway-related retaining walls on class 1, 2, and 3 town highways, and estimated cost of repair.

_____ Date: _____

(Duly Authorized Administrator)

For a summary of your community's road and bridge information please visit: tinyurl.com/rdsinfo



AGENDA MEMORANDUM

June 2, 2020

Town Selectboard Meeting Item: 4.d

Submitted by: Brannon Godfrey, Town Manager

- Subject:** Ad Hoc COVID-19 Response Committee Update and Recommendations
- Background:** Chair Dan Fraser requested this item be placed on the agenda, if needed. The ad hoc Hartford Committee on Coronavirus Response meets weekly on Fridays at 4pm.
- Discussion:** The Town Manager will brief the Selectboard on updates from the May 29 Committee meeting, as well as updates with regard to Town Hall operations and business sector accommodations. The Selectboard may want to discuss the conduct of future public meetings by a hybrid of in-person and Zoom.
- Financial Impact:** N/A
- Recommendation:** To be determined.



Town Manager

Attachments:

Hartford Ad Hoc Committee on Coronavirus Response Meeting Minutes

5/29/20 @ 4:00 PM | Via Zoom

Committee Attendance: Kristi Clemens (Chair), Sue Buckholz (Vice-Chair), Simon Dennis (Secretary), Becky Chollet, Barbara Farnsworth, Dan Fraser, Brannon Godfrey, Brett Mayfield, Martha McDaniel, Deborah Scribner, Scott Cooney, Becca White

Community Attendance: P.J. Skeeahan, Dr. Remington Nevin

Kristi Clemens called the meeting to order at 4:04, took attendance and asked for amendments to the agenda.

Martha McDaniel proposed withdrawing her previous suggestion to add a discussion of a Hartford Mask Emergency Order to the agenda. It was agreed we would do so.

Sue Buckholz moved to pass the Minutes of 5/15/20. Deb Scribner seconded. All were in favor and the motion passed unanimously without amendment.

Town Updates

Brannon Godfrey reported that the Governor updated his restrictions to allow social gatherings of up to 20 people. The Town put out a request for proposals on the Town Website for businesses regarding outdoor activities. This was done to get a better understanding of requests. The goal is to be able to accommodate the needs of Downtown Businesses who may not have space to reopen.

Scott Cooney reported that the 2nd round of testing and screening for asymptomatic individuals, tested 150 Thursday. And 200 and UVAC on Thursday. There will be more rounds on Tuesdays and Thursdays to come. Hartford EMS has been supporting these efforts.

Brett Mayfield reported that things seem to be going much better at the 6 hotels who are housing voucher residents. Libraries have been doing great work. ~ 200 new residents have come to visit. There was low compliance reported with the 14-day quarantine period for out-of-state residents.

Kristi asked about the follow up from Selectboard regarding the recommendations of the Report. Simon Dennis spoke about the HBRLF loan program which is still in play. And the \$3000 that was designated for mask purchases.

Volunteer Communications Coordinator. Brannon's recommendation is that such a coordinator should come from the HADCCR Committee and route communications through the Emergency Operators Center. Kristi clarified that messages could be generated by a designated volunteer, vetted by the EOC before being issued.

Subgroup Updates

Stop-the-Spread

Martha McDaniel reported that the Committee is pleased with the low rates of infection, but concerned with some of the behaviors that have been witnessed and reported. “We believe that mask wearing and physical distancing are important and this is why we had the discussion about a potential Emergency Mask Order. Due to the strong resistance from the Police Chief and Town Manager, we have decided to withdraw this proposal. But we remain concerned. Instead, the Subgroup is recommending an aggressive approach to communication, signage and mask provision. We don’t have enough of a volunteer-made supply to meet the demand. The Grant funding that has been applied for will be either slow or not-forthcoming.” Martha put forward the path of going forward with the purchase of masks using the \$3000 allocated by the Selectboard. Brannon said he would support making this move at this time, pending a selectboard motion to proceed without Grant Funding.

Economic Support Group

Brannon Godfrey reported that the Economic Group had discussed the \$400M of federal money. Those details are still being worked out, but the Chamber of Commerce is poised to get the information out to businesses about how to access these funds. The Chamber has done a great job communicating with businesses whether or not they are members. P.J. said the VT Chamber of Commerce has been putting pressure on the VT State Legislature to be aggressive in getting the money distributed. Becca White reported that the State Legislature voted to extend the TIF district funding deadline as of this morning. (Great news) P.J.: “The major takeaway from the Surveys that were distributed was that Businesses need cash pronto.”

Food Group

Barbara Farnsworth said that the Food Group had been joined with a different group focused on moving food to the Hotels. She gave a shout out to Lou’s Restaurant for raising money and supplying meals. Hotel vouchers had been extended to June 30th. There is an additional requirement for people receiving vouchers to contribute 30% of their income to housing.

Subgroup Reorganization

Kristi proposed that HADCCR reformulate to officially disband the “Medical Professionals Subgroup” and add two new Subgroups, these being a “Community Connections and Wellness Subgroup” and a “Communications Subgroup.”

Simon supported Kristi’s proposal, and suggested adding a Modeling Subgroup that could evaluate data which indicates spread within the context of different strategies for responding.

Becky suggested adding the wellbeing of individuals and families to either a new Subgroup or the existing group. Kristi suggested adding this back into the Economic Group. Brett supported this suggestion. Becky wondered if the Subgroup could take on new members. It was agreed that this could be beneficial.

Scott Cooney said he would be willing to participate in the Communication's Subgroup. Becky and Kristi agreed that they would join the Communications Subgroup as well. Becky said she could invite a particular volunteer. Barbara said that she could ask communications professionals and wondered if people should be part of both the Subgroup and the Committee as a whole. **After several rounds of discussion, it was agreed that we would let individuals choose whether they wished to be Committee Members or simply Subgroup Members.**

Brett and Brannon offered to join the "Community Connections and Wellness Subgroup." P.J. also said he would be willing. Someone from the Libraries or HCC could be good members. Barbara said she would let the HCC Board know about the request for a member.

Becky moved to ask the Selectboard to amend the HADCCR Charge to reflect three additional spaces and the agreed to Subgroup Structure. Martha Seconded. All were in favor and the Motion carried. Kristi said she would send along a revised Committee Charge to reflect the proposed amendments.

Public Comment

Mask Ordinance, Dr. Nevin asked for explanation regarding the Mask Ordinance and why it had been opposed. Brannon said that an enforceable ordinance puts the town in an adversarial position and advocated for more positive measures such as signage and providing masks. He also observed that such an ordinance would be difficult to enforce and that an ordinance that was not intending to be enforced watered down existing ordinances that were intending to be enforced.

Kristi moved to adjourn the meeting at 5:27. Sue seconded. All were in favor and the motion passed.

Submitted by Simon Dennis, Committee Secretary

Brannon Godfrey

From: Kristi Clemens <kristi.l.clemens@gmail.com>
Sent: Monday, June 01, 2020 11:12 AM
To: Brannon Godfrey
Subject: Amendments to committee charge

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Dear Brannon,

As discussed in the HADCCR meeting on Friday, we are proposing the following amendments to our charge-

1. A pause on the focus/subgroup dedicated to "Supporting Medical Professionals". Since the region has not experienced overwhelming hospitalizations due to Covid-19, this has not been necessary. We would like to reserve the right to reactivate this focus in the future should circumstances change.
2. Addition of two new foci/subgroups:
 - a. Communications: A group to review, create, and distribute communications to the town. The Volunteer Communications Manager would work with this subgroup and vet all communications through the EOC to ensure appropriate messaging.
 - b. Community Connections and Wellness: A group to create new ways for residents to connect and celebrate the resilience of our town. In the absence of many celebrations this summer, there is a need to find that common experience to keep morale high. Similarly, prolonged shelter/work from home may cause mental and personal health concerns that have long-lasting impact on the community. With these concerns in mind, this subgroup will collaborate with existing community resources and supports to create spaces and opportunities for Hartford residents.
3. Request for three additional committee members who live or work within the Town of Hartford. As the scope of the committee expands, bringing in new members with an interest in community development will enhance our work and allow some respite for current members.

Thanks, and please let me know if you need more information.
Kristi



AGENDA MEMORANDUM

June 2, 2020

Town Selectboard Meeting Item: 4.e

Submitted by: Brannon Godfrey, Town Manager

Subject: Social Media Discussion

Background: Chair Dan Fraser requested this item be placed on the agenda, if needed, for continued discussion begun at the May 19 meeting. Cross-posting of Town announcements from the Hartford Town Hall – Authentic Page of the Municipality Facebook page is limited to other official Town Facebook pages.

Discussion: To be determined.

Financial Impact: N/A

Recommendation: To be determined.



Town Manager



**TOWN OF HARTFORD
SELECTBOARD MINUTES**

Tuesday, May 19, 2020, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

**This meeting was conducted in compliance with
Vermont Open Meeting Law with electronic participation.**

Present on Site: Dan Fraser, Selectboard Chair; Brannon Godfrey, Town Manager; Lana Livingston, Administrative Assistant.

Present on-line: Simon Dennis, Selectboard Vice-Chair; Alan Johnson, Selectboard Member; Joe Major, Selectboard Member; Alicia Barrow, Selectboard Member; Kim Souza, Selectboard Member.

CATV Link: <http://catv.cablecast.tv/CablecastPublicSite/show/12058?channel=>

Read by the Chair, Dan Fraser,

As Chair of the Town of Hartford Selectboard I find that, due to the State of Emergency declared by Governor Scott as a result of the COVID-19 pandemic and pursuant to Addendum 6 to Executive Order 01-20 and Act 92, this public body is authorized to meet electronically.

In accordance with Act 92, there is no physical location to observe and listen contemporaneously to this meeting. However, in accordance with the temporary amendments to the Open Meeting Law, I confirm that we are:

a) *Providing public access to the meeting by [telephone/video/other electronic means], with additional access offered through telephone, zoom and youtube.com. We are using Zoom for this remote meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform and the public has access to contemporaneously listen and, if desired, participate in this meeting by <https://zoom.us/j/549799933> - Please mute your microphone, [youtube.com/catv810](https://www.youtube.com/watch?v=catv810) – click “live now”. If you're calling in from phone dial: (415) 762-9988 Type in the Room ID: 549-799-933 followed by #. Press # a second time. Press *9 to raise your hand for public comment.*

b) *Providing public notice of instructions for accessing the meeting. We previously gave notice to the public of the necessary information for accessing this meeting, including how to access the meeting using telephone, zoom and youtube.com in our posted meeting agenda. [Instructions have also been provided on the town website on the “Agendas and Minutes.”]*

c) *Providing a mechanism for the public to alert the public body during the meeting if there*

are problems with access. If anybody has a problem, please call 802-369-9036 and Continuing the meeting if necessary. In the event the public is unable to access this meeting, it will be continued to a time and place certain. Please note that all votes taken during this meeting that are not unanimous will be done by roll call vote, in accordance with the law.

Let's start the meeting by taking a roll call attendance of all Selectboard members participating in the meeting.

I. Call to Order the Selectboard Meeting: Selectboard Chair, Dan Fraser called the Selectboard meeting to order at 6:00 P.M.

II. Pledge of Allegiance: Town Manager, Brannon Godfrey led the Pledge of Allegiance.

III. Local Liquor Control Board: N/A

IV. Order of Agenda: Selectboard Member, Alan Johnson asked if the topic on Facebook and comments being allowed could be discussed. This will be added after appointments.

V. Selectboard

1. Public, Selectboard Comments and Announcements

Citizen comments: Lannie Collins from Quechee asked where in the budget will the funds come from to cover costs of hiring a new town manager. There is currently \$11,100 available to pay MRI, the agency contracted to do a search. Other funds necessary will be addressed when we know how much will be needed.

Selectboard comments: Selectboard Member, Alan Johnson participated in the Hartford School District parade. It was a great event. Police and Fire led the parade which the kids all enjoyed as well as seeing their teachers.

Selectboard Member, Alicia Barrow would like a discussion added to address this weeks events concerning Mr. Brown and his son.

Selectboard member, Joe Major report on the UVAC event this past weekend. Over 300 people were tested for COVID-19 by the Department of Health. They are looking to do it again in the next couple of weeks. The testing is for everyone.

Selectboard Vice-Chair, Simon Dennis commented on the testing in Hartford and Brattleboro recently had no positive tests and no new cases. He is pleased his former projections did not happen.

Selectboard Chair, Dan Fraser commented that many people have asked why SB members do not comment on the Facebook posts on the Town webpage. It has been recommended that SB members do not like or comment because more than a quorum of the members that do comment it could be a violation of the Open Meeting law rules.

Mr. Fraser also thanked all the Town employees for keeping things running smoothly and as close to normal as possible.

Mr. Fraser spoke to the resignation of Selectboard Clerk Dennis Brown. He is saddened to see him leaving the Board. He is thrilled and encouraged that Dennis will still be serving the Town of Hartford as a member of the Planning COMmisison.

2. Appointments

- a. Consider the appointment of Crystal Pearson to the Hartford Business Revolving Loan Fund Committee for a three-year term beginning May 19, 2020 and ending May18, 2023.

Selectboard Vice Chair, Simon Dennis made the motion to appoint Crystal Pearson to the Hartford Business Revolving Loan Fund for a 3 year term beginning May 19, 2020 and ending May 18, 2023. Selectboard Member, Kim Souza seconded the motion. All were in favor and the motion passed.

- b. Consider the appointment of Dennis Brown to the Hartford Planning Commission for a three-year term beginning May 19, 2020 and ending May 18, 2023.

Selectboard Member, Kim Souza made the motion to appoint Dennis Brown to the Planning Commission for a 3-year term beginning 5/19/2020 and ending May 18, 2023. Selectboard Member, Alicia Barrow seconded the motion. All were in favor and the motion passed.

ADDED ITEM: Selectboard Member, Alicia Barrow would like to see training started in the Town beginning with racial sensitivity. It was decided to add this to a future agenda.

3. Town Manager's Report: Significant Activity Report ending May 18, 2020.

Link: <https://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/185>

Selectboard Member, Kim Souza made the motion to clarify the April 28th motion to indicate that the awarded USDA grant funds will be used on the Bugbee project and that general funds will not replace the USDA grant funds but will be used to match the grant as originally intended. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

Selectboard Member, Kim Souza made the motion to modify the Town Manager Search Committee Charge to list employees from the Town of Hartford as ineligible to serve on the Search Committee. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

Town Manager, Brannon Godfrey was asked to seek input from the Department heads as to the qualifications they would like in the new Town Manager.

4. Board Reports, Motions & Ordinances:

a. Third Quarter Financial Review (Information Only)

Gail Ostrout, Finance Director, presented the third quarter financial review.

b. Appointment to fill the Selectboard Vacancy (Motion Required)

Selectboard Member, Kim Souza made the motion to schedule a special meeting for June 9th and that we post the notice vacancy of Selectboard seat and ask for responses no later than 12:00 noon on June 5th and that we use the June 9th meeting to discuss the Selectboard candidates as well as Town Manager selection process. Selectboard Member, Alicia Barrow seconded the motion. All were in favor and the motion passed.

c. COVID-19 Response Committee Recommendations and Implementation (Motion Required)

Selectboard Member, Kim Souza would like the committee to address allotting some downtown parking spaces to businesses so they can expand outdoors for spreading out.

Selectboard Member, Alan Johnson made the motion to approve a \$3,000 expense to be spent by Staff and the COVID Committee to distribute masks to Town Businesses out of Town money if no other options are available. Selectboard Vice-Chair, Simon Dennis seconded the motion. All were in favor and the motion passed.

Selectboard Vice-Chair, Simon Dennis made the motion to ask the Hartford Business Revolving Loan Fund Committee to issue a brief feasibility analysis for \$1,000 to \$2,000 loans that would be potentially forgivable loans back to the Selectboard to a decision. Selectboard Member, Joe Major seconded the motion. All were in favor and the motion passed.

d. Hazard Mitigation Plan Update (Information Only)

Lori Hirshfield, Director of Planning and Development led the discussion on the updating of the Hartford Hazard Mitigation Plan.

This was to inform the Selectboard of the HM Plan Update, answer any questions and get Selectboard input. Kevin Geiger will be present to provide:

- Overview of HM Plan, what it is and isn't, relationship to other plans.
- Benefits of having a HM Plan.
- Basic parts of the process.
- Current draft review – summation of hazards and types of actions.
- Future drafting and adoption steps.

- Agreement on hazard selection and priorities, and process going forward

e. Re-Appointment of Town Forest Fire Warden (Motion Required)

Selectboard Member, Alan Johnson made the motion to Approve the reappointment of Fire Chief Scott Cooney as the Town Forest Fire Warden to a term ending June 30, 2025. Selectboard Member, Kim Souza seconded the motion. All were in favor and the motion passed.

f. Authorization for Chair as Signatory for State Revolving Loan Fund Applications (Motion Required)

Selectboard Member, Kim Souza made the motion to Approve the Change of Authorized Representative Form to be the Chair of the Selectboard. Selectboard Member, Joe Major seconded the motion. All were in favor and the motion passed.

g. Authorization to Waive the Procurement Policy for Town Manager Search Consultant Contract (Motion Required)

Selectboard Member, Alan Johnson made the motion Approve a waiver of the written quote requirement in the Purchasing Policy as provided in Section 3.5 for the procurement of a Town Manager Search consultant. Selectboard Member, Kim Souza seconded the motion. All were in favor and the motion passed.

VI. Commission Meeting Reports: NONE

VII. Consent Agenda (Motion Required) **Selectboard Vice-Chair, Simon Dennis made the motion to accept the Consent agenda as amended. Selectboard Member, Alicia Barrow seconded the motion. All were in favor and the motion passed.**

Approve Payroll Ending: 5/16/2020

Approve Meeting Minutes of: 5/5/2020 (with corrections)

Approve A/P Manifest of: 5/15/2020 & 5/19/2020

Selectboard Meeting Dates of:

Already Approved: 5/26/2020, 6/2/2020, 6/16/2020 and 6/30/2020.

Added: 6/9/2020

VIII. Executive Session: **Selectboard Member, Alan Johnson made the motion to go into Executive Session for**

Discussion of the appointment of a town manager under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes at 10:30 P.M. Selectboard Vice-Chair, Simon Dennis seconded the motion. All were in favor and the motion passed.

Selectboard Member, Alan Johnson made the motion to close the Executive Session at 10:50 P.M. Selectboard Member, Alicia Barrow seconded the motion. All were in favor and the motion passed.

IX. Adjourn the Selectboard Meeting (Motion Required):

Selectboard Member, Alan Johnson made the motion to Adjourn the meeting. Selectboard Member, Joe Major seconded the motion. All were in favor and the motion passed at 10:51 P.M.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.



**TOWN OF HARTFORD
SELECTBOARD MINUTES
SPECIAL MEETING**

Tuesday, May 26, 2020, 6:00pm

Hartford Town Hall

171 Bridge Street

White River Junction, VT 05001

**This meeting was conducted in compliance with
Vermont Open Meeting Law with electronic participation.**

Present on Site: Dan Fraser, Selectboard Chair; Brannon Godfrey, Town Manager; Lana Livingston, Administrative Assistant.

Present on-line: Simon Dennis, Selectboard Vice-Chair; Alan Johnson, Selectboard Member; Joe Major, Selectboard Member; Alicia Barrow, Selectboard Member; Kim Souza, Selectboard Member.

CATV Link: <http://catv.cablecast.tv/CablecastPublicSite/show/12100?channel=1>

Read by the Chair, Dan Fraser,

As Chair of the Town of Hartford Selectboard I find that, due to the State of Emergency declared by Governor Scott as a result of the COVID-19 pandemic and pursuant to Addendum 6 to Executive Order 01-20 and Act 92, this public body is authorized to meet electronically.

In accordance with Act 92, there is no physical location to observe and listen contemporaneously to this meeting. However, in accordance with the temporary amendments to the Open Meeting Law, I confirm that we are:

a) *Providing public access to the meeting by [telephone/video/other electronic means], with additional access offered through telephone, zoom and youtube.com. We are using Zoom for this remote meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform and the public has access to contemporaneously listen and, if desired, participate in this meeting by <https://zoom.us/j/549799933> - Please mute your microphone, [youtube.com/catv810](https://www.youtube.com/watch?v=810) – click “live now”. If you’re calling in from phone dial: (415) 762-9988 Type in the Room ID: 549-799-933 followed by #. Press # a second time. Press *9 to raise your hand for public comment.*

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c) *Providing a mechanism for the public to alert the public body during the meeting if there are problems with access. If anybody has a problem, please call 802-369-9036 and*

Continuing the meeting if necessary. In the event the public is unable to access this meeting, it will be continued to a time and place certain. Please note that all votes taken during this meeting that are not unanimous will be done by roll call vote, in accordance with the law.

Let's start the meeting by taking a roll call attendance of all Selectboard members participating in the meeting.

I. Call to Order the Selectboard Meeting: Selectboard Chair Dan Fraser called the meeting to order at 6:00 P.M.

II. Order of Agenda: no changes were made to the Order of Agenda.

III. Selectboard

1. Public, Selectboard Comments and Announcements:

There were no citizen comments.

Selectboard Comments: Selectboard Vice Chair, Simon Dennis reported from the Slow the Spread committee and talking to the Town Health Officer, Brett Mayfield, voiced concerns as the weather continues to be warmer and the residents are coming back to their homes in Hartford and Businesses opening that the Governor's orders will need to be followed closely. Masks in businesses are required. Until a vaccine is available, this is still going to be a very serious situation.

Selectboard Chair, Dan Fraser reminded everyone that the process for applying for the vacant Selectboard seat is on the Town's website.

2. Appointments

- a. Review applications and consider appointments of seven members to the Town Manager Selection Committee (Motion Required)

The Selectboard interviewed the applicants that were at the Zoom meeting.

- b. Social Media Discussion (Information Only)

This discussion was postponed until the next regular Selectboard meeting.

- c. COVID-19 Update (Information Only)

This discussion was postponed until the next regular Selectboard meeting.

Executive Session: Selectboard Vice Chair, Simon Dennis made the motion to go into Executive Session for Discussion of the appointment of the seven members for the Town Manager search committee and discussion of a town manager under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes at 7:03 P.M. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

Selectboard Member, Alicia Barrow made the motion to close the executive session at 8:15 P.M. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

Selectboard Member, Alicia Barrow made the motion to appoint the following residents to the Town Manager Search Committee:

- John Clerkin
- Allene Swienckowski
- Erik Krauss
- Brett Mayfield
- Joanna Alexander
- Sandy Mariotti
- Steve Pomije

Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

IV. Adjourn the Selectboard Meeting: (Motion Required)

Selectboard Member, Kim Souza made the motion to close the Selectboard Meeting at 8:20 P.M. Selectboard Member, Joe Major seconded the motion. All were in favor and the motion passed.

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Report Date: 5/29/20
1:40PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 5/29/2020 - 5/29/2020

Page: 1
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
25-0311	Highway Infastructure				
043876	STANTEC CONSULTING SERVICES, INC			5/29/2020	1020
59-2	SYKES MTN AVE & N HARTLAND RD IM	326.84	\$326.84	0.00	326.84
Desc:	SYKES MTN AVE & N HARTLAND RD IMPRV	Acct: 11-316-017-2011	SIDEWALKS - SYKES AVE		
	Vendor Total:		326.84	0.00	326.84
25-0311	GENERAL FUND - MASCOMA		Bank Total:		326.84
FUND 1 0	GENERAL FUND - MASCOMA				
001650	ALLEN ENGINEERING POOLS AND SPAS			5/29/2020	69412
111-518812-01	Polymer for treatment plant	4,197.00	\$4,197.00	0.00	4,197.00
Desc:	Polymer for treatment plant	Acct: 60-961-340-0000	CHEMICALS		
	Vendor Total:		4,197.00	0.00	4,197.00
002965	ATCO INTERNATIONAL			5/29/2020	69413
IO553897	FACE MASKS	87.25	\$87.25	0.00	87.25
Desc:	FACE MASKS	Acct: 60-965-417-0017	EXTRAORDINARY EXP : COVID-19		
	Vendor Total:		87.25	0.00	87.25
003220	ATLANTIC TACTICAL INC.			5/29/2020	69414
SI-80699440	AMMUNITION	0.00	\$490.00	0.00	490.00
Desc:	AMMUNITION	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
	Vendor Total:		490.00	0.00	490.00
003450	AUTOZONE			5/29/2020	69415
5120344541	R-2 BATTERY	0.00	\$180.49	0.00	180.49
Desc:	R-2 BATTERY	Acct: 10-521-321-0000	REPAIRS & MAINT - VEHICLES		
	Vendor Total:		180.49	0.00	180.49
004850	BEN'S UNIFORMS INC.			5/29/2020	69416
91525	UNIFORMS	0.00	\$353.00	0.00	353.00
Desc:	UNIFORMS	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
	Vendor Total:		353.00	0.00	353.00
004854	BENISTAR/HARTFORD			5/29/2020	69417
6012020	Express Scripts for Retirees-JUNE20	0.00	\$2,032.95	0.00	2,032.95
Desc:	Express Scripts for Retirees	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Express Scripts for Retirees	Acct: 10-271-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Express Scripts for Retirees	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		2,032.95	0.00	2,032.95
005800	BLAKTOP INC.			5/29/2020	69418
27006	ASPHALT	1,527.54	\$1,670.54	0.00	1,670.54
Desc:	Pot holes	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
Desc:	Paving water cuts	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
	Vendor Total:		1,670.54	0.00	1,670.54

Report Date: 5/29/20
1:40PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 2
User: florentina

ReportAPINHDPmtByDate

Check Date: 5/29/2020 - 5/29/2020

Bank ID	Bank Name						
Vendor ID	Vendor Name		Payee Name		Check Date	Check No.	
Detail:	Invoice No.	Invoice Description		Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
005850	BLODGETT SUPPLY CO INC				5/29/2020		69419
	S025058248.001	MATERIALS		0.00	\$5.46	0.00	5.46
	Desc:	MATERIALS	Acct:	10-311-323-0000	MATERIAL & SUPPLIES		
		Vendor Total:			5.46	0.00	5.46
006100	BMO FINANCIAL GROUP				5/29/2020		69420
	Dube 04/28-30/20	Dube, Christopher - FD		0.00	\$677.50	0.00	677.50
	Desc:	Teleflex-Medical Supplies	Acct:	10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
	Hannux 05/01-19/20	Hannux, Shawn - FD		0.00	\$300.00	0.00	300.00
	Desc:	Keen-Duty Boots	Acct:	10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
	Hausler 04/28-30/20	Hausler, Scott - REC		0.00	\$561.85	0.00	561.85
	Desc:	Amazon-Thermometers - COVID	Acct:	10-521-417-0017	EXTRAORDINARY EXP : COVID-19		
	Desc:	TrafficSafety-Frame - Park COVID	Acct:	10-521-417-0017	EXTRAORDINARY EXP : COVID-19		
	Hausler 05/01-19/20	Hausler, Scott - REC		0.00	\$839.84	0.00	839.84
	Desc:	ACE Blueprint-COVID Posters for Par	Acct:	10-521-417-0017	EXTRAORDINARY EXP : COVID-19		
	Desc:	GrandstandApparel-COVID Masks	Acct:	10-521-417-0017	EXTRAORDINARY EXP : COVID-19		
	Desc:	GrandstandApparel-COVID Masks	Acct:	10-511-417-0017	EXTRAORDINARY EXP : COVID-19		
	Desc:	VRPA-MEMBERSHIP	Acct:	10-511-313-0000	MEMBERSHIP DUES		
	Desc:	JoAnn-Wreath Memorial Day	Acct:	10-521-323-0000	MATERIAL & SUPPLIES		
	Desc:	Amazon-COVID Thermometers	Acct:	10-511-417-0017	EXTRAORDINARY EXP : COVID-19		
	Cooney 04/28-30/20	Cooney, Scott - FD		0.00	\$127.27	0.00	127.27
	Desc:	UPS/USPS - Postage	Acct:	10-221-322-0000	POSTAGE		
	Desc:	Amazon-Ink cartridge	Acct:	10-221-417-0017	EXTRAORDINARY EXP - COVID-19		
	Jay 05/01-19/20	McDonough, Jay - REC		0.00	\$25.01	0.00	25.01
	Desc:	BigFatty's-Rec Photo Contest Winner	Acct:	10-516-323-0000	MATERIAL & SUPPLIES		
	Kasten 04/28-30/20	Kasten, Phil - PD		0.00	\$651.60	0.00	651.60
	Desc:	Enterprise-Car Rental	Acct:	10-211-331-0000	DEPARTMENT EQUIPMENT		
	Cooney 05/01-19/20	Cooney, Scott - FD		0.00	\$1,225.95	0.00	1,225.95
	Desc:	CPSE-CFP Cooney	Acct:	10-221-315-0000	RECRUITMENT & TRAINING		
	Desc:	Amazon-Snowplow Casters	Acct:	10-221-321-0000	REPAIRS & MAINT-VEHICLES		
	Desc:	Keen-Duty Shoes Havey Laliberty	Acct:	10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
	Desc:	Contrado-Employee Masks	Acct:	10-221-323-0000	MATERIAL & SUPPLIES		
	Desc:	Amazon-Supplies	Acct:	10-221-323-0000	MATERIAL & SUPPLIES		
	Desc:	Amazon-Fit Testing Solution	Acct:	10-221-331-0100	FIRE SUPPRESSION EQUIPMENT		
	Desc:	Amazon-BDU Pants	Acct:	10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
	Kasten 05/01-19/20	Kasten, Phil - PD		0.00	\$1,600.16	0.00	1,600.16
	Desc:	Squarespace-Membership Fee	Acct:	10-211-312-0000	ADVERTISING		
	Desc:	Mason Racing-2 Bikes Tune Up	Acct:	10-211-321-0000	REPAIRS & MAINT-VEHICLES		
	Desc:	Staples - Power Strip	Acct:	10-211-323-0000	MATERIAL & SUPPLIES		
	Desc:	Enterprise-Rentals for Detectives	Acct:	10-211-331-0000	DEPARTMENT EQUIPMENT		
	Kreis 04/28-30/20	Kreis, Dylan - REC		0.00	\$57.98	0.00	57.98
	Desc:	Amazon-BioMix Oil	Acct:	10-521-323-0000	MATERIAL & SUPPLIES		
	Czora 04/28-30/20	Czora, Jason - FD		0.00	\$63.57	0.00	63.57
	Desc:	BestBuy-USB	Acct:	10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Kreis 05/01-19/20	Kreis, Dylan - REC		0.00	\$155.77	0.00	155.77
	Desc:	Amazon-ShopTowels/Barchain Oil	Acct:	10-521-323-0000	MATERIAL & SUPPLIES		
	Desc:	Amazon-DK Safety Boots	Acct:	10-521-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	Ostrout 04/28-30/20	Ostrout, Gail - FIN		0.00	\$4.76	0.00	4.76
	Desc:	Walgreens-Alcohol Pads	Acct:	10-174-417-0017	EXTRAORDINARY EXP : COVID-19		

Report Date: 5/29/20
1:40PM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 3
User: florentina

ReportAPINHDPmtByDate

Check Date: 5/29/2020 - 5/29/2020

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Czora 05/01-19/20	Czora, Jason - FD	0.00	\$474.25	0.00	474.25
Desc: USAVend-Air for Tires	Acct: 10-221-321-0000		REPAIRS & MAINT-VEHICLES		
Desc: INSTRUMART-RAE Flow Regulator	Acct: 10-221-331-0300		HAZMAT EQUIPMENT		
Ostrout 05/01-19/20	Ostrout, Gail - FIN	0.00	\$71.12	0.00	71.12
Desc: Walmart - Wipes&Thermometers	Acct: 10-171-417-0017		EXTRAORDINARY EXP : COVID-19		
Desc: Walmart - Supplies	Acct: 10-171-323-0000		MATERIAL & SUPPLIES		
Perry 05/01-19/20	Perry, Diane - PD	0.00	\$467.91	0.00	467.91
Desc: HD-Microwave	Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
Desc: Amazon-ToasterOven/Dry Erase Board	Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
Desc: ExpressMedical-Gloves	Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
Delisle 04/28-30/20	Delisle, Jeremy - DPW	0.00	\$291.00	0.00	291.00
Desc: Home Depot-Tool rental	Acct: 10-311-318-0000		CONTRACTED SERVICES		
Desc: Amazon-Pump for washing bridges	Acct: 10-311-323-0000		MATERIAL & SUPPLIES		
Rowlee 05/01-19/20	Rowlee, David - FD	0.00	\$24.98	0.00	24.98
Desc: HD-Toilet Seat	Acct: 10-221-321-0100		REPAIRS & MAINT-BUILDING		
Walsh 04/28-30/20	Walsh, Dillon - IT	808.08	\$2,200.94	0.00	2,200.94
Desc: Dell-Cellubite Computer	Acct: 10-211-330-0000		OFFICE EQUIPMENT		
Desc: Dell-Cellubite Computer	Acct: 72-211-318-7231		POLICE ASSET FORFEITURE - Exp		
Desc: Dell-Precision 3431 Small Form Fact	Acct: 10-221-330-0000		OFFICE EQUIPMENT		
Delisle 05/01-19/20	Delisle, Jeremy - DPW	3,624.15	\$3,933.69	0.00	3,933.69
Desc: Walmart-Clorox Wipes	Acct: 10-325-417-0017		EXTRAORDINARY EXP : COVID-19		
Desc: BJ's-Clorox wipes & Batteries	Acct: 60-965-417-0017		EXTRAORDINARY EXP : COVID-19		
Desc: Amazon-Diesel Spray Can	Acct: 10-311-323-0000		MATERIAL & SUPPLIES		
Desc: Amazon-LED	Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		
Desc: Amazon-Flishable tracer	Acct: 60-964-323-0000		MATERIAL & SUPPLIES		
Desc: Amazon-Scanner	Acct: 10-321-417-0017		EXTRAORDINARY EXP : COVID-19		
Desc: Amazon-Printer Ink	Acct: 50-955-323-0000		MATERIAL & SUPPLIES		
Desc: Amazon-Thermometers	Acct: 10-325-417-0017		EXTRAORDINARY EXP : COVID-19		
Desc: Amazon-Thermometers	Acct: 50-955-417-0017		EXTRAORDINARY EXP : COVID-19		
Desc: Amazon-Thermometers	Acct: 60-965-417-0017		EXTRAORDINARY EXP : COVID-19		
Desc: Amazon-Thermometers	Acct: 65-965-417-0017		EXTRAORDINARY EXP : COVID-19		
Desc: TrafficSafetyWarehouse-Cones/Signs	Acct: 73-521-320-0001		VLCT Safety Grant (50%)		
Desc: TrafficSafetyWarehouse-Cones/Signs	Acct: 50-954-323-0000		MATERIAL & SUPPLIES		
Desc: TrafficSafetyWarehouse-Cones/Signs	Acct: 55-954-323-0000		MATERIALS & SUPPLIES		
Desc: TrafficSafetyWarehouse-Cones/Signs	Acct: 60-964-323-0000		MATERIAL & SUPPLIES		
Desc: TrafficSafetyWarehouse-Cones/Signs	Acct: 65-963-324-0000		TELEPHONE		
Walsh 05/01-19/20	Walsh, Dillon - IT	0.00	\$3,107.51	0.00	3,107.51
Desc: Dell-Emergency HDD for server	Acct: 10-181-331-0000		DEPARTMENT EQUIPMENT		
Desc: Dell-Windows 10 Licenses	Acct: 10-181-318-0000		CONTRACTED SERVICES		
Desc: GoDaddy-Domaine Renewal Fee	Acct: 10-181-318-0000		CONTRACTED SERVICES		
Desc: Dell-Dispatch Laptops	Acct: 10-271-417-0017		EXTRAORDINARY EXP - COVID-19		
Desc: UdemyOnlineTraining Course	Acct: 10-181-315-0000		RECRUITMENT & TRAINING		
Vendor Total:			16,862.66	0.00	16,862.66
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	5/29/2020		69421
83628114	MEDICAL SUPPLIES	0.00	\$56.64	0.00	56.64
Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500		MEDICAL EQUIPMENT & SUPPLIES		
83628115	MEDICAL SUPPLIES	0.00	\$113.28	0.00	113.28
Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500		MEDICAL EQUIPMENT & SUPPLIES		
83629633	MEDICAL SUPPLIES	0.00	\$263.83	0.00	263.83

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	Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES			
83624916	INFRARED THERMOMETERS	0.00	\$233.98	0.00	233.98	
	Desc: INFRARED THERMOMETERS	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES			
	Vendor Total:		667.73	0.00	667.73	
007201	BRODART CO.			5/29/2020	69422	
	B5901270	TRADE PAPER/HARDCOVERS	0.00	\$106.74	0.00	106.74
	Desc: TRADE PAPER/HARDCOVERS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY			
B5901365	TRADE PAPER/HARDCOVERS	0.00	\$70.42	0.00	70.42	
	Desc: TRADE PAPER/HARDCOVERS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY			
B5901366	TRADE PAPER/HARDCOVERS	0.00	\$15.63	0.00	15.63	
	Desc: TRADE PAPER/HARDCOVERS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY			
	Vendor Total:		192.79	0.00	192.79	
007450	BROWN'S, CHARLIE	CHARLIE BROWN'S		5/29/2020	69423	
	45532	FUEL	0.00	\$20.95	0.00	20.95
	Desc: FUEL	Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS			
	45533	BLADES FOR DR MOWER	29.98	\$29.98	0.00	29.98
	Desc: BLADES FOR DR MOWER	Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES			
	45534	PARTS	32.99	\$32.99	0.00	32.99
	Desc: PARTS	Acct: 50-954-321-0000	REPAIRS & MAINT-VEHICLES			
	Vendor Total:		83.92	0.00	83.92	
007760	BURLINGTON COMMUNICATIONS			5/29/2020	69424	
	BCS5045	SPEAKER MICROPHONE	0.00	\$465.00	0.00	465.00
	Desc: SPEAKER MICROPHONE	Acct: 10-221-320-0100	EQUIP OPERATION-COMMUNICATION			
	Vendor Total:		465.00	0.00	465.00	
009075	CENTRAL VERMONT COMMUNICATIONS			5/29/2020	69425	
	10365899	PAGER	75.95	\$75.95	0.00	75.95
	Desc: PAGER	Acct: 60-961-323-0000	MATERIAL & SUPPLIES			
	Vendor Total:		75.95	0.00	75.95	
009140	CENTRAL VERMONT PROPERTIES			5/29/2020	69426	
	9500212348	RENT-PIPE CROSSING	15.00	\$15.00	0.00	15.00
	Desc: RENT-PIPE CROSSING	Acct: 50-954-318-0000	CONTRACTED SERVICES			
	Vendor Total:		15.00	0.00	15.00	
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M		5/29/2020	69427	
	4047053060	UNIFORMS	14.30	\$229.47	0.00	229.47
	Desc: UNIFORMS	Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN			
	Desc: UNIFORMS	Acct: 10-325-326-0000	UNIFORMS			
	4047559358	UNIFORMS	70.73	\$70.73	0.00	70.73
	Desc: UNIFORMS	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE			
	4047638682	UNIFORMS	80.77	\$80.77	0.00	80.77
	Desc: UNIFORMS	Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN			
	4047638692	UNIFORMS	124.15	\$124.15	0.00	124.15
	Desc: UNIFORMS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN			

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4050359527	UNIFORMS	80.77	\$80.77	0.00	80.77
Desc: UNIFORMS		Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4050359651	UNIFORMS	0.00	\$225.07	0.00	225.07
Desc: UNIFORMS		Acct: 10-325-326-0000	UNIFORMS		
4050544951	UNIFORMS	124.15	\$124.15	0.00	124.15
Desc: UNIFORMS		Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4050630095	UNIFORMS	70.73	\$70.73	0.00	70.73
Desc: UNIFORMS		Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
4050977157	UNIFORMS	80.77	\$80.77	0.00	80.77
Desc: UNIFORMS		Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4050977323	UNIFORMS	0.00	\$241.56	0.00	241.56
Desc: UNIFORMS		Acct: 10-325-326-0000	UNIFORMS		
4051145697	UNIFORMS	124.15	\$124.15	0.00	124.15
Desc: UNIFORMS		Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4051219958	UNIFORMS	70.73	\$70.73	0.00	70.73
Desc: UNIFORMS		Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
Vendor Total:			1,523.05	0.00	1,523.05
014423	DUBOIS & KING, INC			5/29/2020	69428
520088	HTFD S MAIN ST MUNI PARKING LOT	7,397.98	\$7,397.98	0.00	7,397.98
Desc: WRJ Parking Lot TIF Project - 2017		Acct: 13-921-316-8070	WRJ PARKING LOT- ADMIN & ENGINE		
Desc: Currier St TIF project 2017 TIF Bo		Acct: 13-921-350-0100	CURRIER ST - CONSTRUCTION		
Vendor Total:			7,397.98	0.00	7,397.98
014990	DYNAMIC INTEGRATIONS LLC			5/29/2020	69429
2007	HVAC Design	0.00	\$4,000.00	0.00	4,000.00
Desc: HVAC Design		Acct: 10-211-331-0100	DEPT EQUIP-CAPITAL RESERVE		
Vendor Total:			4,000.00	0.00	4,000.00
015500	ENDYNE, INC			5/29/2020	69430
330776	WSID 5320 QUECHEE CTR TC	18.00	\$18.00	0.00	18.00
Desc: WSID 5320 QUECHEE CTR TC		Acct: 55-954-318-0000	CONTRACTED SERVICES		
330777	WSID 5319 HARTFORD W TC	72.00	\$72.00	0.00	72.00
Desc: WSID 5319 HARTFORD W TC		Acct: 50-954-318-0000	CONTRACTED SERVICES		
330843	QUE WW	180.00	\$180.00	0.00	180.00
Desc: QUE WW		Acct: 65-963-318-0000	CONTRACTED SERVICES		
330957	WRJ MONTHLY ANALYSIS	220.00	\$220.00	0.00	220.00
Desc: WRJ MONTHLY ANALYSIS		Acct: 60-961-318-0000	CONTRACTED SERVICES		
331362	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
Desc: WRJ WEEKLY ANALYSIS		Acct: 60-961-318-0000	CONTRACTED SERVICES		
331655	QUECHEE WW	180.00	\$180.00	0.00	180.00
Desc: QUECHEE WW		Acct: 65-963-318-0000	CONTRACTED SERVICES		
Vendor Total:			760.00	0.00	760.00
016080	CONSOLIDATED COMMUNICATIONS			5/29/2020	69431
111020181918MAY'20	QUECHEE WW PLANT -TELEPHONE	52.96	\$52.96	0.00	52.96
Desc: QUECHEE WW PLANT -TELEPHONE		Acct: 65-963-324-0000	TELEPHONE		
14091736024MAY'20	WABA - TELEPHONE	0.00	\$155.73	0.00	155.73

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		Desc: WABA - TELEPHONE	Acct: 10-530-324-0000	Telephone		
	14362366935MAY'20	HEMLOCK RIDGE	62.62	\$62.62	0.00	62.62
		Desc: HEMLOCK RIDGE	Acct: 50-954-324-0000	TELEPHONE		
	8022957049639MAY'20	SPORTS PARK PUMP -TELEPHONE	118.78	\$118.78	0.00	118.78
		Desc: SPORTS PARK PUMP -TELEPHONE	Acct: 60-964-324-0000	TELEPHONE		
	8022959708618MAY'20	MAXFIELD PUMP HOUSE-TELEPHONE	52.20	\$52.20	0.00	52.20
		Desc: MAXFIELD PUMP HOUSE-TELEPHONE	Acct: 60-964-324-0000	TELEPHONE		
		Vendor Total:		442.29	0.00	442.29
016390	FASTENAL COMPANY			5/29/2020		69432
	NHWES84398	BATTERIES	58.90	\$58.90	0.00	58.90
		Desc: BATTERIES	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
	NHWES84549	VEHICLE CLEANER	22.81	\$22.81	0.00	22.81
		Desc: VEHICLE CLEANER	Acct: 60-964-321-0000	REPAIRS & MAINT-VEHICLES		
		Vendor Total:		81.71	0.00	81.71
016540	FERGUSON ENTERPRISES, INC	FERGUSON WATERWORKS #591 #576		5/29/2020		69433
	0949349	STOCK SUPPLIES	567.43	\$567.43	0.00	567.43
		Desc: Stock supplies	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
		Vendor Total:		567.43	0.00	567.43
017110	FISHER AUTO PARTS, INC			5/29/2020		69434
	301-039939	WW -MATERIALS	39.20	\$39.20	0.00	39.20
		Desc: WW -MATERIALS	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
	301-040047	PARTS	422.56	\$422.56	0.00	422.56
		Desc: PARTS	Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES		
	301-040815	PARTS	0.00	\$23.36	0.00	23.36
		Desc: PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
		Vendor Total:		485.12	0.00	485.12
017300	FOGG'S HARDWARE & BUILDING			5/29/2020		69435
	880043	MATERIALS	23.38	\$23.38	0.00	23.38
		Desc: MATERIALS	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
		Desc: DISCOUNT	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
		Vendor Total:		23.38	0.00	23.38
018675	GNOMON COPY	GNOMON COPY		5/29/2020		69436
	442557	QUECHEE SEWER MAPS	339.00	\$339.00	0.00	339.00
		Desc: QUECHEE SEWER MAPS	Acct: 65-964-323-0000	MATERIALS & SUPPLIES		
		Vendor Total:		339.00	0.00	339.00
019390	GRAINGER			5/29/2020		69437
	9519883004	LIGHTS	128.81	\$128.81	0.00	128.81
		Desc: LIGHTS	Acct: 65-963-320-0100	EQUIP OPERATION/MAINT-GENERAL		
	9530969055	BRUSHES	26.39	\$26.39	0.00	26.39
		Desc: BRUSHES	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
	9532402584	GOGGLES	12.56	\$12.56	0.00	12.56
		Desc: GOGGLES	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		

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	9532402592	GLOVES	3.66	\$3.66	0.00	3.66
	Desc: GLOVES		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
	9537218936	OXYGEN	189.54	\$189.54	0.00	189.54
	Desc: OXYGEN		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
	Vendor Total:			360.96	0.00	360.96
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP		5/29/2020		69438
	01013200009APR'20	1299 QUECHEE MAIN ST PUMP	278.03	\$278.03	0.00	278.03
	Desc: 1299 QUECHEE MAIN ST PUMP		Acct: 65-964-329-0000	ELECTRICITY		
	01013200009MAY'20	1299 QUECHEE MAIN ST PUMP	225.08	\$225.08	0.00	225.08
	Desc: 1299 QUECHEE MAIN ST PUMP		Acct: 65-964-329-0000	ELECTRICITY		
	08303200003MAY'20	DEWEY FAMILY RD JAY HILL RD	108.38	\$108.38	0.00	108.38
	Desc: DEWEY FAMILY RD JAY HILL RD		Acct: 65-964-329-0000	ELECTRICITY		
	11013200008MAY'20	HENDEE WAY-WW	23.15	\$23.15	0.00	23.15
	Desc: HENDEE WAY-WW		Acct: 65-964-329-0000	ELECTRICITY		
	13414587553MAY'20	120 LESLE DR PAVILLION A	0.00	\$71.04	0.00	71.04
	Desc: 120 LESLE DR PAVILLION A		Acct: 10-528-329-0000	ELECTRICITY		
	23490000009MAY'20	WILDER WELL - WATER	706.35	\$706.35	0.00	706.35
	Desc: WILDER WELL - WATER		Acct: 50-952-329-0000	ELECTRICITY		
	23833000005MAY'20	RT 5 HIGHLAND AVE	0.00	\$75.04	0.00	75.04
	Desc: RT 5 HIGHLAND AVE		Acct: 10-314-329-0000	ELECTRICITY		
	27333200007MAY'20	ALDEN PARTRIDGE RD PUMP STN	33.31	\$33.31	0.00	33.31
	Desc: ALDEN PARTRIDGE RD PUMP STN		Acct: 65-964-329-0000	ELECTRICITY		
	28933000003APR'20	MAPLE ST SEWER PUMP - WW	237.97	\$237.97	0.00	237.97
	Desc: MAPLE ST SEWER PUMP - WW		Acct: 60-964-329-0000	ELECTRICITY		
	33833000004MAY'20	MAXFIELD PUMP STA	123.97	\$123.97	0.00	123.97
	Desc: MAXFIELD PUMP STA		Acct: 60-964-329-0000	ELECTRICITY		
	38035000009MAY'20	OLCOTT COMMERCE PARK - WW	235.25	\$235.25	0.00	235.25
	Desc: OLCOTT COMMERCE PARK - WW		Acct: 60-964-329-0000	ELECTRICITY		
	39135140109MAY'20	120 LESLE DR PAVILLION C	0.00	\$20.26	0.00	20.26
	Desc: 120 LESLE DR PAVILLION C		Acct: 10-528-329-0000	ELECTRICITY		
	41082200001MAY'20	291 SUGAR HILL LN	229.30	\$229.30	0.00	229.30
	Desc: 291 SUGAR HILL LN		Acct: 55-954-329-0000	ELECTRICITY		
	43382200004MAY'20	EASTMAN HILL PUMP - WATER	288.67	\$288.67	0.00	288.67
	Desc: EASTMAN HILL PUMP - WATER		Acct: 55-954-329-0000	ELECTRICITY		
	43833000003APR'20	BRIDGE ST TRAFFIC LGT	0.00	\$47.75	0.00	47.75
	Desc: BRIDGE ST TRAFFIC LGT		Acct: 10-314-329-0000	ELECTRICITY		
	48933200007MAY'20	VILLAGE GREEN BALLOON FESTIVAL	0.00	\$20.46	0.00	20.46
	Desc: VILLAGE GREEN BALLOON FESTIVAL		Acct: 10-521-329-0000	ELECTRICITY		
	49672200000MAY'20	RTE WEST HTFD & QUE	0.00	\$494.40	0.00	494.40
	Desc: RTE WEST HTFD & QUE		Acct: 10-314-329-0000	ELECTRICITY		
	57303200000MAY'20	HIGH ST MAIN ST PUMPING STN	92.10	\$92.10	0.00	92.10
	Desc: HIGH ST MAIN ST PUMPING STN		Acct: 65-964-329-0000	ELECTRICITY		
	62713200004MAY'20	WOODSTOCK RD HEAT TAPE	19.85	\$19.85	0.00	19.85
	Desc: WOODSTOCK RD HEAT TAPE		Acct: 55-954-329-0000	ELECTRICITY		
	65590000009MAY'20	DEPOT ST - WW	21.96	\$21.96	0.00	21.96
	Desc: DEPOT ST - WW		Acct: 60-962-329-0000	ELECTRICITY		
	67003200002MAY'20	WILLARD RD QUECHEE FIRE	0.00	\$61.98	0.00	61.98

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	Desc: WILLARD RD QUECHEE FIRE	Acct: 10-221-329-0000	ELECTRICITY			
67303200009MAY'20	78 MURPHYS RD PUMP STN - WW	209.43	\$209.43	0.00	209.43	
	Desc: 78 MURPHYS RD PUMP STN - WW	Acct: 65-964-329-0000	ELECTRICITY			
67399084366MAY'20	120 LESLE DR PAVILLION B	0.00	\$78.30	0.00	78.30	
	Desc: 120 LESLE DR PAVILLION B	Acct: 10-528-329-0000	ELECTRICITY			
68053200009MAY'20	ROUTE 14 W HARTFORD LIBRARY	0.00	\$76.95	0.00	76.95	
	Desc: ROUTE 14 W HARTFORD LIBRARY	Acct: 10-524-329-0000	ELECTRICITY			
71013200002MAY'20	WHITMAN BROOK PUMP STN - WW	376.09	\$376.09	0.00	376.09	
	Desc: WHITMAN BROOK PUMP STN - WW	Acct: 65-964-329-0000	ELECTRICITY			
80082200009MAY'20	NOYES LN KINGSWOOD RESERV	300.16	\$300.16	0.00	300.16	
	Desc: NOYES LN KINGSWOOD RESERV	Acct: 55-954-329-0000	ELECTRICITY			
82948328248APR'20	PROSPECT ST TRAFFIC LIGHTS	0.00	\$108.50	0.00	108.50	
	Desc: PROSPECT ST TRAFFIC LIGHTS	Acct: 10-314-329-0000	ELECTRICITY			
84443200005MAY'20	WATERMAN HL COVERED BRIDGE	0.00	\$36.22	0.00	36.22	
	Desc: WATERMAN HL COVERED BRIDGE	Acct: 10-314-329-0000	ELECTRICITY			
87833000000APR'20	MAPLE ST TRAFFIC LGT	0.00	\$50.83	0.00	50.83	
	Desc: MAPLE ST TRAFFIC LGT	Acct: 10-314-329-0000	ELECTRICITY			
92124869873APR'20	43 HIGHLAND AVE WABA PUMP HOUS	0.00	\$57.82	0.00	57.82	
	Desc: 43 HIGHLAND AVE WABA PUMP HOUSE	Acct: 10-530-329-0000	ELECTRICITY			
92124869873MAY'20	43 HIGHLAND AVE WABA PUMP HOUS	0.00	\$68.88	0.00	68.88	
	Desc: 43 HIGHLAND AVE WABA PUMP HOUSE	Acct: 10-530-329-0000	ELECTRICITY			
97303200006MAY'20	NOYES LN PUMP STN	27.63	\$27.63	0.00	27.63	
	Desc: NOYES LN PUMP STN	Acct: 65-964-329-0000	ELECTRICITY			
Vendor Total:			4,805.11	0.00	4,805.11	
021736	HARVEY, LUCAS	LUCAS HARVEY	5/29/2020		69439	
PO#6646	TUITION REIMBURSEMENT	0.00	\$585.00	0.00	585.00	
	Desc: TUITION REIMBURSEMENT	Acct: 10-221-315-0000	RECRUITMENT & TRAINING			
Vendor Total:			585.00	0.00	585.00	
022025	HEALTHEQUITY, INC.		5/29/2020		69440	
0V3MMWM	HRA 2020	138.04	\$2,231.40	0.00	2,231.40	
	Desc: RA Replenish HRA 2020	Acct: 10-121-225-0000	HRA/CHOICECARE CARD			
	Desc: RA Replenish HRA 2020	Acct: 10-171-225-0000	HRA/CHOICECARE CARD			
	Desc: RA Replenish HRA 2020	Acct: 10-175-225-0000	HRA/CHOICECARE CARD			
	Desc: RA Replenish HRA 2020	Acct: 10-211-225-0000	HRA/CHOICECARE CARD			
	Desc: RA Replenish HRA 2020	Acct: 10-221-225-0000	HRA/CHOICECARE CARD			
	Desc: RA Replenish HRA 2020	Acct: 10-271-225-0000	HRA/CHOICECARE CARD			
	Desc: RA Replenish HRA 2020	Acct: 10-311-225-0000	HRA/CHOICECARE CARD			
	Desc: RA Replenish HRA 2020	Acct: 10-321-225-0000	HRA/CHOICECARE CARD			
	Desc: RA Replenish HRA 2020	Acct: 10-325-225-0000	HRA/CHOICECARE CARD			
	Desc: RA Replenish HRA 2020	Acct: 10-511-225-0000	HRA/CHOICECARE CARD			
	Desc: RA Replenish HRA 2020	Acct: 10-521-225-0000	HRA/CHOICECARE CARD			
	Desc: RA Replenish HRA 2020	Acct: 10-622-225-0000	HRA/CHOICECARE CARD			
	Desc: RA Replenish HRA 2020	Acct: 30-975-225-0000	HRA/CHOICECARE CARD			
	Desc: RA Replenish HRA 2020	Acct: 50-955-225-0000	HRA/CHOICECARE CARD			
	Desc: RA Replenish HRA 2020	Acct: 55-955-225-0000	HRA/CHOICECARE CARD			
	Desc: RA Replenish HRA 2020	Acct: 60-965-225-0000	HRA/CHOICECARE CARD			
	Desc: RA Replenish HRA 2020	Acct: 65-963-225-0000	HRA/CHOICECARE CARD			

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Vendor ID	Vendor Name		Payee Name		Check Date	Check No.
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: RA Replenish HRA 2020		Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
0VUNTMO	DCRA 2020		0.00	\$185.13	0.00	185.13
	Desc: DCRA 2020 - CT		Acct: 10-012-200-0520	SECTION 125 DEPENDENT CARE ACC		
F33FMNQ	HCRA 2020		0.00	\$1,108.69	0.00	1,108.69
	Desc: RA Replenish HCRA 2020		Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
YA7TPHV	HRA 2020		246.48	\$2,212.42	0.00	2,212.42
	Desc: RA Replenish HRA 2020		Acct: 10-121-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish HRA 2020		Acct: 10-211-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020		Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish HRA 2020		Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020		Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish HRA 2020		Acct: 10-311-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020		Acct: 10-325-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020		Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish HRA 2020		Acct: 10-511-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020		Acct: 10-521-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020		Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish HRA 2020		Acct: 50-955-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020		Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish HRA 2020		Acct: 55-955-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020		Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish HRA 2020		Acct: 60-965-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020		Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish HRA 2020		Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020		Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:			5,737.64	0.00	5,737.64
022145	HENDERSON'S TREE SERVICE, LLC		JAMES HENDERSON		5/29/2020	69441
82272	BULK PRODUCT PICK-UP		0.00	\$103.99	0.00	103.99
	Desc: BULK PRODUCT PICK-UP		Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:			103.99	0.00	103.99
022703	HILL, MARY		MARY HILL		5/29/2020	69442
JUN'20	Ret Reimburse JUN 2020		0.00	\$310.14	0.00	310.14
	Desc: Ret Reimburse JUN 2020		Acct: 10-151-418-0100	Retirees		
	Vendor Total:			310.14	0.00	310.14
025600	KENNEY, RICHARD		RICHARD KENNEY		5/29/2020	69443
PO#6674	POSTAGE-REIMBURSEMENT		240.00	\$240.00	0.00	240.00
	Desc: POSTAGE-REIMBURSEMENT		Acct: 50-955-322-0000	POSTAGE		
	Desc: POSTAGE-REIMBURSEMENT		Acct: 55-955-322-0000	POSTAGE		
	Vendor Total:			240.00	0.00	240.00
027700	DE LAGE LANDEN		DE LAGE LANDEN		5/29/2020	69444
68069086	LEASE COPIER - JUN'20 - FIN		0.00	\$173.42	0.00	173.42
	Desc: LEASE COPIER - JUN'20 - FIN		Acct: 10-171-318-0000	CONTRACTED SERVICES		
68069085	LEASE COPIER - JUN'20 - TM		0.00	\$200.02	0.00	200.02
	Desc: LEASE COPIER - JUN'20 - TM		Acct: 10-121-318-0000	CONTRACT SERVICES		
68067739	LEASE COPIER - JUN'20 - FD		0.00	\$79.78	0.00	79.78

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	Desc: LEASE COPIER - JUN'20 - FD	Acct: 10-221-320-0000		EQUIP OPERATION/MAINT-OFFICE		
68067735	LEASE-COPIER JUN'20-PD		0.00	\$67.17	0.00	67.17
	Desc: LEASE-COPIER JUN'20-PD	Acct: 10-271-320-0000		EQUIP OPERATION/MAINT-OFFICE		
	Desc: LEASE-COPIER JUN'20-PD	Acct: 10-211-318-0000		CONTRACTED SERVICES		
68067745	LEASE COPIER - JUN'20 - REC		0.00	\$63.11	0.00	63.11
	Desc: LEASE COPIER - JUN'20 - REC	Acct: 10-511-318-0000		CONTRACTED SERVICES		
68067748	LEASE COPIER - JUN'20		0.00	\$63.11	0.00	63.11
	Desc: LEASE COPIER - JUN'20	Acct: 10-622-320-0000		EQUIP OPERATION/MAINT-OFFICE		
	Desc: LEASE COPIER - JUN'20	Acct: 10-174-320-0000		EQUIP OPERATION/MAINT-OFFICE		
68067750	LEASE-COPIER JUN'20-LF		37.81	\$37.81	0.00	37.81
	Desc: LEASE-COPIER JUN'20-LF	Acct: 30-975-318-0000		CONTRACTED SERVICES		
Vendor Total:				684.42	0.00	684.42
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY			5/29/2020	69445
4935943,13982	PROPANE 54.6G@\$1.0245 DEPOT ST		57.03	\$57.03	0.00	57.03
	Desc: PROPANE 54.6G@\$1.0245 DEPOT ST	Acct: 60-962-327-0000		BUILDING HEAT		
Vendor Total:				57.03	0.00	57.03
028026	LINCOLN NATIONAL LIFE INSURANCE CO	LINCOLN NATIONAL LIFE INSURANCE CO			5/29/2020	69446
JUN'20	LIFE INSURANCE JUNE 2020		337.08	\$2,193.95	0.00	2,193.95
	Desc: Life Insurance	Acct: 10-121-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-121-270-0000		AD&D		
	Desc: Life Insurance	Acct: 10-151-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-151-270-0000		AD&D		
	Desc: Life Insurance	Acct: 10-171-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-171-270-0000		AD&D		
	Desc: Life Insurance	Acct: 10-174-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-174-270-0000		AD&D		
	Desc: Life Insurance	Acct: 10-175-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-175-270-0000		AD&D		
	Desc: Life Insurance	Acct: 10-181-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-181-270-0000		AD&D		
	Desc: Life Insurance	Acct: 10-211-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-211-270-0000		AD&D		
	Desc: Life Insurance	Acct: 10-221-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-221-270-0000		AD&D		
	Desc: Life Insurance	Acct: 10-271-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-271-270-0000		AD&D		
	Desc: Life Insurance	Acct: 10-312-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-312-270-0000		AD&D		
	Desc: Life Insurance	Acct: 10-321-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-321-270-0000		AD&D		
	Desc: Life Insurance	Acct: 10-325-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-325-270-0000		AD&D		
	Desc: Life Insurance	Acct: 10-511-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-511-270-0000		AD&D		
	Desc: Life Insurance	Acct: 10-514-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-514-270-0000		AD&D		
	Desc: Life Insurance	Acct: 10-530-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-530-270-0000		AD&D		

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	Desc: Life Insurance	Acct: 10-621-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-621-270-0000		AD&D		
	Desc: Life Insurance	Acct: 10-622-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-622-270-0000		AD&D		
	Desc: Life Insurance	Acct: 30-971-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 30-971-270-0000		AD&D		
	Desc: Life Insurance	Acct: 30-975-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 30-975-270-0000		AD&D		
	Desc: Life Insurance	Acct: 50-954-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 50-954-270-0000		AD&D		
	Desc: Life Insurance	Acct: 50-955-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 50-955-270-0000		AD&D		
	Desc: Life Insurance	Acct: 55-955-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 55-955-270-0000		AD&D		
	Desc: Life Insurance	Acct: 60-961-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 60-961-270-0000		AD&D		
	Desc: Life Insurance	Acct: 60-965-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 60-965-270-0000		AD&D		
	Desc: Life Insurance	Acct: 65-963-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 65-963-270-0000		AD&D		
	Desc: Life Insurance	Acct: 65-965-240-0000		LIFE INSURANCE		
	Desc: Life Insurance	Acct: 65-965-270-0000		AD&D		
	Vendor Total:			2,193.95	0.00	2,193.95
028155	LORD, JEFFREY	JEFFREY LORD		5/29/2020		69447
	PO#6663	REIMBURSEMENT-POSTAGE	45.54	\$45.54	0.00	45.54
	Desc: REIMBURSEMENT-POSTAGE	Acct: 65-963-320-0100		EQUIP OPERATION/MAINT-GENERAL		
	Vendor Total:			45.54	0.00	45.54
029096	MANBY, C ROBERT JR, PC	C. ROBERT MANBY JR., PC		5/29/2020		69448
	4580	LEGAL: SOUTH MAIN TITLE	525.00	\$525.00	0.00	525.00
	Desc: LEGAL: SOUTH MAIN TITLE	Acct: 13-921-360-0000		South Main St - Infrastructure Engineerir		
	4601	LEGAL: SOUTH MAIN TITLE	625.00	\$625.00	0.00	625.00
	Desc: LEGAL: SOUTH MAIN TITLE	Acct: 13-921-360-0000		South Main St - Infrastructure Engineerir		
	4612	LEGAL: SOUTH MAIN TITLE	525.00	\$525.00	0.00	525.00
	Desc: LEGAL: SOUTH MAIN TITLE	Acct: 13-921-360-0000		South Main St - Infrastructure Engineerir		
	Vendor Total:			1,675.00	0.00	1,675.00
029746	DARTMOUTH-HITCHCOCK MEDICAL CTR	DARTMOUTH - HITCHCOCK		5/29/2020		69449
	700005551MAY'20	HC PREPLACEMENT EXAM	0.00	\$276.00	0.00	276.00
	Desc: HC PREPLACEMENT EXAM - JS	Acct: 10-174-315-0000		RECRUITMENT & TRAINING		
	Desc: HCDOT PHYSICAL -WS	Acct: 10-325-317-0000		PERMITS AND LICENSES		
	700000516MAY'20	HC PREPLACEMENT EXAM - DS	0.00	\$121.00	0.00	121.00
	Desc: HC PREPLACEMENT EXAM - DS	Acct: 10-221-318-0000		CONTRACTED SERVICES		
	Vendor Total:			397.00	0.00	397.00
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC		5/29/2020		69450
	210323055	PRINTER INK	0.00	\$629.55	0.00	629.55
	Desc: PRINTER INK	Acct: 10-211-323-0000		MATERIAL & SUPPLIES		

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	Desc: PRINTER INK	Acct: 10-271-323-0000	MATERIAL & SUPPLIES		
206328127	PAPER	0.00	\$191.92	0.00	191.92
	Desc: PAPER	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
	Desc: PAPER	Acct: 10-271-323-0000	MATERIAL & SUPPLIES		
209963198	4 CS PAPER	0.00	\$147.96	0.00	147.96
	Desc: 4 CS PAPER	Acct: 10-151-323-0000	MATERIAL & SUPPLIES		
210413190	HAND SANITIZER	0.00	\$287.76	0.00	287.76
	Desc: HAND SANITIZER	Acct: 10-171-417-0017	EXTRAORDINARY EXP : COVID-19		
210461708	OFFICE SUPPLIES- HP TONER	0.00	\$75.96	0.00	75.96
	Desc: OFFICE SUPPLIES- HP TONER	Acct: 10-171-417-0017	EXTRAORDINARY EXP : COVID-19		
210492735	2500 WINDOW ENVELOPES	0.00	\$120.00	0.00	120.00
	Desc: 2500 WINDOW ENVELOPES	Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
210569698	HAND SANITIZER - COVID	0.00	\$287.76	0.00	287.76
	Desc: HAND SANITIZER - COVID	Acct: 10-521-417-0017	EXTRAORDINARY EXP : COVID-19		
	Desc: HAND SANITIZER - COVID	Acct: 10-514-417-0017	EXTRAORDINARY EXP : COVID-19		
	Desc: HAND SANITIZER - COVID	Acct: 10-511-417-0017	EXTRAORDINARY EXP : COVID-19		
210616066	FACE MASKS - COVID	0.00	\$149.95	0.00	149.95
	Desc: FACE MASKS - COVID	Acct: 10-171-417-0017	EXTRAORDINARY EXP : COVID-19		
210493902	5000 WINDOW ENVELOPES	0.00	\$224.60	0.00	224.60
	Desc: 5000 WINDOW ENVELOPES	Acct: 10-171-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			2,115.46	0.00	2,115.46
030180	LOWELL MCLEODS, INC			5/29/2020	69451
S59121	Replace springs in H-8	0.00	\$1,668.17	0.00	1,668.17
	Desc: Replace springs in H-8	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			1,668.17	0.00	1,668.17
030255	MCNEIL LEDDY & SHEAHAN, P.C.	MCNEIL LEDDY & SHEAHAN		5/29/2020	69452
300115APR'20-1	PD - LEGAL SERVICES	0.00	\$1,377.75	0.00	1,377.75
	Desc: PD - LEGAL SERVICES	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
300115APR'20-2	PD - LEGAL SERVICES	0.00	\$1,300.00	0.00	1,300.00
	Desc: PD - LEGAL SERVICES	Acct: 10-211-315-0005	Recruitment - new employee		
300115APR'20-3	PD - LEGAL SERVICES	0.00	\$4,695.53	0.00	4,695.53
	Desc: PD - LEGAL SERVICES	Acct: 10-211-318-0000	CONTRACTED SERVICES		
Vendor Total:			7,373.28	0.00	7,373.28
031390	MODERN CLEANERS & TAILORS, INC			5/29/2020	69453
1379	APRIL DYCLEANING	0.00	\$753.00	0.00	753.00
	Desc: APRIL DYCLEANING	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
Vendor Total:			753.00	0.00	753.00
031955	MUNICIPAL EMERGENCY SERVICES,INC	MUNICIPAL EMERGENCY SERVICES,INC		5/29/2020	69454
IN1454205	UNIFORMS	0.00	\$280.31	0.00	280.31
	Desc: UNIFORMS	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
IN1456622	UNIFORMS	0.00	\$12.00	0.00	12.00
	Desc: UNIFORMS	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
IN1454163	UNIFORMS	0.00	\$185.48	0.00	185.48
	Desc: UNIFORMS	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		

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Vendor Total:					477.79	0.00	477.79
032101	MVP HEALTH CARE, INC		MVP HEALTH CARE, INC		5/29/2020		69455
JUN'20		RETIREE HEALTH JUNE 2020		3,013.15	\$10,330.80	0.00	10,330.80
Desc:	Reitrees Health Care		Acct: 10-121-418-0100		RETIREE HEALTH INSURANCE		
Desc:	Reitrees Health Care		Acct: 10-171-418-0100		RETIREE HEALTH INSURANCE		
Desc:	Reitrees Health Care		Acct: 10-174-418-0100		RETIREE HEALTH INSURANCE		
Desc:	Reitrees Health Care		Acct: 10-211-418-0100		RETIREE HEALTH INSURANCE		
Desc:	Reitrees Health Care		Acct: 10-221-418-0100		RETIREE HEALTH INSURANCE		
Desc:	Reitrees Health Care		Acct: 10-325-418-0100		RETIREE HEALTH INSURANCE		
Desc:	Reitrees Health Care		Acct: 50-954-418-0100		RETIREE HEALTH INSURANCE		
Desc:	Reitrees Health Care		Acct: 60-961-418-0100		RETIREE HEALTH INSURANCE		
Vendor Total:					10,330.80	0.00	10,330.80
032550	NATIONAL FIRE PROTECTION ASSOC		NATIONAL FIRE CODES		5/29/2020		69456
7738880X		ANNUAL FIRE CODES ID#3190283		0.00	\$1,345.50	0.00	1,345.50
Desc:	ANNUAL FIRE CODES ID#3190283		Acct: 10-221-316-0000		FIRE SAFETY EDUCATION		
Vendor Total:					1,345.50	0.00	1,345.50
034800	NORTHEAST DELTA DENTAL				5/29/2020		69457
JUN'20		DENTAL INSURANCE JUNE 2020		1,445.78	\$8,930.63	0.00	8,930.63
Desc:	Dental		Acct: 10-121-230-0000		DENTAL		
Desc:	Dental		Acct: 10-151-230-0000		DENTAL		
Desc:	Dental		Acct: 10-171-230-0000		DENTAL		
Desc:	Dental		Acct: 10-174-230-0000		DENTAL		
Desc:	Dental		Acct: 10-175-230-0000		DENTAL		
Desc:	Dental		Acct: 10-181-230-0000		DENTAL		
Desc:	Dental		Acct: 10-211-230-0000		DENTAL		
Desc:	Dental		Acct: 10-221-230-0000		DENTAL		
Desc:	Dental		Acct: 10-271-230-0000		DENTAL		
Desc:	Dental		Acct: 10-311-230-0000		DENTAL		
Desc:	Dental		Acct: 10-311-230-0000		DENTAL		
Desc:	Dental		Acct: 10-321-230-0000		DENTAL		
Desc:	Dental		Acct: 10-325-230-0000		DENTAL		
Desc:	Dental		Acct: 10-325-418-0100		RETIREE HEALTH INSURANCE		
Desc:	Dental		Acct: 10-511-230-0000		DENTAL		
Desc:	Dental		Acct: 10-514-230-0000		DENTAL		
Desc:	Dental		Acct: 10-521-230-0000		DENTAL		
Desc:	Dental		Acct: 10-621-230-0000		DENTAL		
Desc:	Dental		Acct: 10-622-230-0000		DENTAL		
Desc:	Dental		Acct: 30-971-230-0000		DENTAL		
Desc:	Dental		Acct: 30-975-230-0000		DENTAL		
Desc:	Dental		Acct: 50-954-230-0000		DENTAL		
Desc:	Dental		Acct: 50-955-230-0000		DENTAL		
Desc:	Dental		Acct: 55-955-230-0000		DENTAL		
Desc:	Dental		Acct: 60-961-230-0000		DENTAL		
Desc:	Dental		Acct: 60-965-230-0000		DENTAL		
Desc:	Dental		Acct: 65-963-230-0000		DENTAL		
Desc:	Dental		Acct: 65-965-230-0000		DENTAL		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			8,930.63	0.00	8,930.63
034925	NORTHEAST RESOURCE RECOVERY ASSC		5/29/2020		69458
73514	GLASS-CLEAN	309.60	\$309.60	0.00	309.60
Desc:	GLASS-CLEAN	Acct: 30-971-318-0000	CONTRACTED SERVICES		
73593	COMPOST SALE: BINS	1,310.00	\$1,310.00	0.00	1,310.00
Desc:	80 Gallon Earth Machine Compost Bin	Acct: 30-971-315-0100	PUBLIC EDUCATION		
Desc:	Kitchen Compost Pails-LF	Acct: 30-971-315-0100	PUBLIC EDUCATION		
Vendor Total:			1,619.60	0.00	1,619.60
036005	OLDCASTLE ARCHITECTURAL	OLDCASTLE ARCHITECTURAL	5/29/2020		69459
421579987	MORTAR	0.00	\$71.60	0.00	71.60
Desc:	MORTAR	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			71.60	0.00	71.60
037450	PIKE INDUSTRIES INC		5/29/2020		69460
1077403	STONE	0.00	\$264.41	0.00	264.41
Desc:	STONE	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			264.41	0.00	264.41
037475	PINE STATE ELEVATOR CO		5/29/2020		69461
00567115	ELEVATOR REPAIRS - PD	0.00	\$1,544.00	0.00	1,544.00
Desc:	ELEVATOR REPAIR	Acct: 10-211-321-0100	REPAIRS & MAINT-BUILDING		
Desc:	ELEVATOR REPAIR	Acct: 10-221-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,544.00	0.00	1,544.00
037552	PITNEY BOWES INC		5/29/2020		69462
3311220912	RENT - POSTAGE MAR2020-JUN2020	0.00	\$158.10	0.00	158.10
Desc:	RENT - POSTAGE MAR2020-JUN2020	Acct: 10-221-322-0000	POSTAGE		
Desc:	RENT - POSTAGE MAR2020-JUN2020	Acct: 10-211-322-0000	POSTAGE		
Vendor Total:			158.10	0.00	158.10
037751	PONZONI, JOAN	JOAN PONZONI	5/29/2020		69463
MAY'20	Ret Reimburse May 2020	248.12	\$310.14	0.00	310.14
Desc:	Ret Reimburse May 2020	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret Reimburse May 2020	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret Reimburse May 2020	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret Reimburse May 2020	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Ret Reimburse May 2020	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			310.14	0.00	310.14
039710	REED TRUCK SERVICES INC, S G	SG REED TRUCK SERVICES INC,	5/29/2020		69464
2002217	H-6 PARTS	462.67	\$462.67	0.00	462.67
Desc:	H-6 PARTS	Acct: 60-964-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			462.67	0.00	462.67
041450	SABIL & SONS, INC	SABIL & SONS, INC	5/29/2020		69465
38791	H-5 PARTS	0.00	\$19.04	0.00	19.04

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	Desc: H-5 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
38794	H-7 PARTS	0.00	\$166.74	0.00	166.74
	Desc: H-7 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
38821	H-3 PARTS	0.00	\$25.01	0.00	25.01
	Desc: H-3 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			210.79	0.00	210.79
042699	SIMPLE ENERGY PARTNERS, LLC	SIMPLE ENERGY PARTNERS, LLC	5/29/2020		69466
W196153	SERICE CALL-812 VA CUTOFF RD	0.00	\$133.65	0.00	133.65
	Desc: SERICE CALL-812 VA CUTOFF RD	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
Vendor Total:			133.65	0.00	133.65
043426	FIRSTLIGHT FIBER	SOVERNET COMMUNICATIONS	5/29/2020		69467
7231320	INTERNET	0.00	\$300.00	0.00	300.00
	Desc: INTERNET	Acct: 10-271-320-0100	EQUIP OPERATION-COMMUNICATION		
Vendor Total:			300.00	0.00	300.00
043876	STANTEC CONSULTING SERVICES, INC		5/29/2020		69468
59-1	SYKES MTN AVE & N HARTLAND RD IM	1,307.36	\$1,307.36	0.00	1,307.36
	Desc: Services 1/4/20 - 3/27/20 - Sykes M	Acct: 70-623-318-7021	CONTRACTED SERVICES(GRANT EHI		
Vendor Total:			1,307.36	0.00	1,307.36
045520	TEXAS CAPITAL BANK	TEXAS CAPITAL BANK	5/29/2020		69469
143724	LEASE-NISSAN LEAF APR-JUN 2020	0.00	\$1,991.37	0.00	1,991.37
	Desc: LEASE-NISSAN LEAF APR-JUN 2020	Acct: 10-161-331-0000	DEPARTMENT EQUIPMENT		
Vendor Total:			1,991.37	0.00	1,991.37
045590	MAHER CORPORATION (THE)	THE MAHER CORPORATION	5/29/2020		69470
26843	EIM MOTOR&MOTOR ASSEMBLY	1,114.37	\$1,114.37	0.00	1,114.37
	Desc: EIM MOTOR&MOTOR ASSEMBLY	Acct: 60-961-318-0000	CONTRACTED SERVICES		
26851	EIM MOTOR - LABOR TO REPLACE	1,072.90	\$1,072.90	0.00	1,072.90
	Desc: EIM MOTOR - LABOR TO REPLACE	Acct: 60-961-318-0000	CONTRACTED SERVICES		
Vendor Total:			2,187.27	0.00	2,187.27
046021	TIGERTOWN MAINTENANCE SERVICE, LLC		5/29/2020		69471
04-30-2020	PAINTING - PD LOBBY/HALL & STAIRW	0.00	\$1,200.00	0.00	1,200.00
	Desc: PAINTING - PD LOBBY/HALL & STAIRWEL	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			1,200.00	0.00	1,200.00
046200	TOWNLINE EQUIPMENT SALES INC		5/29/2020		69472
PO#6667	MOWER	2,960.00	\$2,960.00	0.00	2,960.00
	Desc: Mower deck for Quechee	Acct: 65-963-320-0100	EQUIP OPERATION/MAINT-GENERAL		
Vendor Total:			2,960.00	0.00	2,960.00
046950	TWIN STATE SAND AND GRAVEL CO		5/29/2020		69473
93808-1	EROSION STONE	0.00	\$64.78	0.00	64.78
	Desc: EROSION STONE	Acct: 10-527-323-0000	MATERIAL & SUPPLIES		

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	93808-2	EROSION STONE	462.01	\$556.84	0.00	556.84	
	Desc:	EROSION STONE	Acct: 10-528-321-0100	REPAIRS & MAINT-BUILD & GROUND			
	Desc:	EROSION STONE	Acct: 65-964-323-0000	MATERIALS & SUPPLIES			
	Desc:	EROSION STONE	Acct: 50-954-323-0000	MATERIAL & SUPPLIES			
	Vendor Total:			621.62	0.00	621.62	
047075	TWO RIVERS-OTTAUQUECHEE REGION CO			5/29/2020		69474	
	20-142 A	MITIGATION PLAN SERVICES	2,386.66	\$2,386.66	0.00	2,386.66	
	Desc:	Hazard Mitigation Plan Services	Acct: 70-623-318-7064	Hazard Mitugation #02140-34356-003C			
	20-142 B	MITIGATION PLAN SERVICES	0.00	\$795.56	0.00	795.56	
	Desc:	Hazard Mitigation Plan Update	Acct: 10-622-318-0000	CONTRACTED SERVICES			
	Vendor Total:			3,182.22	0.00	3,182.22	
047200	UNITED RENTALS (NORTH AMERICA), INC			5/29/2020		69475	
	181558832-001	BROOM	0.00	\$4.44	0.00	4.44	
	Desc:	BROOM	Acct: 10-311-323-0000	MATERIAL & SUPPLIES			
	Vendor Total:			4.44	0.00	4.44	
048185	VALLEY IMAGING & AWARDS			5/29/2020		69476	
	20896	SW Window Res. Permits '20/21 - LF	1,175.00	\$1,175.00	0.00	1,175.00	
	Desc:	SW Window Res. Permits '20/21 - LF	Acct: 30-974-323-0000	MATERIAL & SUPPLIES			
	Vendor Total:			1,175.00	0.00	1,175.00	
048300	VALLEY NEWS		VALLEY NEWS	5/29/2020		69479	
	125978,42996	VALLEY NEWS AD - MAY 2020		0.00	\$109.70	0.00	109.70
	Desc:	AD#42996 HWY GEN FOREMAN	Acct: 10-325-315-0000	RECRUITMENT & TRAINING			
048300	VALLEY NEWS		VALLEY NEWS	5/29/2020		69477	
	125911MAY'20	VALLEY NEWS ADS - MAY 2020		0.00	\$584.80	0.00	584.80
	Desc:	AD#43328 SB VACANCY	Acct: 10-111-312-0000	ADVERTISING			
	Desc:	AD#43370 SB AGENDA 05.26.2020	Acct: 10-111-312-0000	ADVERTISING			
	Desc:	AD#43174 SB AGENDA 05.19.2020	Acct: 10-111-312-0000	ADVERTISING			
	Desc:	AD#42804 SB AGENDA 05.05.2020	Acct: 10-111-312-0000	ADVERTISING			
048300	VALLEY NEWS		VALLEY NEWS	5/29/2020		69478	
	125977MAY'20	VALLEY NEWS ADS - MAY 2020		0.00	\$377.40	0.00	377.40
	Desc:	AD#42955 PLANNING COMM 05.26.20	Acct: 10-622-312-0000	ADVERTISING			
	Desc:	AD#42961 ZBA GENDA 05.27.20	Acct: 10-621-312-0000	ADVERTISING			
	Vendor Total:			1,071.90	0.00	1,071.90	
048310	VALLEY TURF SERVICES			5/29/2020		69480	
	962	Maxfield Project	0.00	\$1,470.00	0.00	1,470.00	
	Desc:	Maxfield Project	Acct: 10-527-318-0000	CONTRACTED SERVICES			
	Vendor Total:			1,470.00	0.00	1,470.00	
048575	VERIZON WIRELESS			5/29/2020		69481	
	9851660357	Cell phones/internet - MAR'20		0.00	\$1,365.03	0.00	1,365.03
	Desc:	Cell phones/internet - MAR'20	Acct: 10-221-324-0000	TELEPHONE			
	Desc:	Cell phones/internet - MAR'20	Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION			
	Desc:	Cell phones/internet - MAR'20-WINDS	Acct: 10-005-100-0000	DUE FROM OTHER GOVERNMENTS			

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	Desc: Cell phones/internet - MAR'20-NORW	Acct: 10-005-100-0000		DUE FROM OTHER GOVERNMENTS		
9853720783	Cell phones/internet - Apr'20		0.00	\$1,365.15	0.00	1,365.15
	Desc: Cell phones/internet - Apr'20	Acct: 10-211-320-0100		EQUIP OPERATION/COMMUNICATION		
	Desc: Cell phones/internet - Apr'20	Acct: 10-221-324-0000		TELEPHONE		
	Desc: Cell phones/internet - Apr'20-WINDS	Acct: 10-005-100-0000		DUE FROM OTHER GOVERNMENTS		
	Desc: Cell phones/internet - Apr'20-NORW	Acct: 10-005-100-0000		DUE FROM OTHER GOVERNMENTS		
	Vendor Total:			2,730.18	0.00	2,730.18
048600	VERMONT AGENCY OF TRANSPORTATION			5/29/2020		69482
	B2009373	Welcome Center Rent-JUNE 2020	0.00	\$1,307.43	0.00	1,307.43
	Desc: Welcome Center Rent-JUNE 2020	Acct: 10-531-318-0500		Contracted Services		
	Vendor Total:			1,307.43	0.00	1,307.43
049980	VHV COMPANY		VHV COMPANY	5/29/2020		69483
	77096	HVAC Replace 1st Floor Board	0.00	\$3,575.00	0.00	3,575.00
	Desc: HVAC Replace 1st Floor Board	Acct: 10-161-318-0000		CONTRACTED SERVICES		
	Vendor Total:			3,575.00	0.00	3,575.00
050455	VERMONT LIFE SAFETY LLC			5/29/2020		69484
	38938	FIRE EXTINGUISHER SERVICE	0.00	\$63.50	0.00	63.50
	Desc: FIRE EXTINGUISHER SERVICE	Acct: 10-121-318-0000		CONTRACT SERVICES		
	Vendor Total:			63.50	0.00	63.50
050600	VERMONT OFFENDER WORK PROGRAMS			5/29/2020		69485
	PR9453	ENVELOPES	0.00	\$54.37	0.00	54.37
	Desc: ENVELOPES	Acct: 10-221-320-0000		EQUIP OPERATION/MAINT-OFFICE		
	Vendor Total:			54.37	0.00	54.37
051347	VERMONT, STATE OF		STATE OF VERMONT	5/29/2020		69486
	VT0005320 JAN-MAR'20	QUECHEE CENTRAL JAN-MAR 2020	578.64	\$578.64	0.00	578.64
	Desc: QUECHEE CENTRAL JAN-MAR 2020	Acct: 55-955-317-0000		PERMITS & LICENSES		
	VT0005319 JAN-MAR'20	HTFD WAT DEP JAN-MAR 2020	3,067.56	\$3,067.56	0.00	3,067.56
	Desc: HTFD WAT DEP JAN-MAR 2020	Acct: 50-955-317-0000		PERMITS & LICENSES		
	Vendor Total:			3,646.20	0.00	3,646.20
051943	VISION SERVICE PLAN		VISION SERVICE PLAN	5/29/2020		69487
	JUN'20	VISION INSURANCE JUN'20	0.00	\$1,976.30	0.00	1,976.30
	Desc: VISION INSURANCE JUN'20	Acct: 10-012-300-0225		ACCRUED VISION INSURANCE PAYAI		
	Vendor Total:			1,976.30	0.00	1,976.30
053150	SWISH WHITE RIVER LTD			5/29/2020		69488
	W375473	CLEANING SUPPLIES	0.00	\$63.00	0.00	63.00
	Desc: CLEANING SUPPLIES	Acct: 10-421-323-0000		MATERIAL & SUPPLIES		
	W374397	CLEANING SUPPLIES - COVID	0.00	\$242.99	0.00	242.99
	Desc: Case -Hand Sanitizer	Acct: 10-622-417-0017		EXTRAORDINARY EXP : COVID-19		
	Desc: Case - Sanitizing Spray	Acct: 10-622-417-0017		EXTRAORDINARY EXP : COVID-19		
	Desc: Case- Sanitizing Wipes	Acct: 10-622-417-0017		EXTRAORDINARY EXP : COVID-19		
	W372181	HYDROGEN PEROXIDE WIPES	0.00	\$57.00	0.00	57.00

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	Desc: HYDROGEN PEROXIDE WIPES	Acct: 10-221-323-0000		MATERIAL & SUPPLIES		
W374396	NITRILE GLOVES		0.00	\$16.76	0.00	16.76
	Desc: NITRILE GLOVES	Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
W375268	CLEANING SUPPLIES		0.00	\$13.50	0.00	13.50
	Desc: CLEANING SUPPLIES	Acct: 10-421-323-0000		MATERIAL & SUPPLIES		
W371953	CLEANING SUPPLIES - COVID		0.00	\$193.00	0.00	193.00
	Desc: CLEANING SUPPLIES - COVID	Acct: 10-151-417-0017		EXTRAORDINARY EXP : COVID - 19		
	Desc: CLEANING SUPPLIES - COVID	Acct: 10-211-417-0017		EXTRAORDINARY EXP - COVID-19		
	Desc: CLEANING SUPPLIES - COVID	Acct: 10-271-417-0017		EXTRAORDINARY EXP - COVID-19		
	Desc: CLEANING SUPPLIES - COVID	Acct: 10-161-417-0017		EXTRAORDINARY EXP : COVID-19		
	Vendor Total:			586.25	0.00	586.25
053695	WIND RIVER ENVIRONMENTAL LLC			5/29/2020		69489
4601320	Quechee Main Station pumping		329.95	\$329.95	0.00	329.95
	Desc: Quechee Main Station pumping	Acct: 65-963-318-0000		CONTRACTED SERVICES		
4601250	Sludge Hauling		1,488.00	\$1,488.00	0.00	1,488.00
	Desc: Sludge Hauling	Acct: 65-963-318-0000		CONTRACTED SERVICES		
	Vendor Total:			1,817.95	0.00	1,817.95
059826	SCHINDLER ELEVATOR CORPORATION			5/29/2020		69490
8105297148	YEARLY CONTRACT FEE APR'20-MAR'		0.00	\$3,197.16	0.00	3,197.16
	Desc: YEARLY CONTRACT FEE APR'20-MAR'21	Acct: 10-161-318-0000		CONTRACTED SERVICES		
	Vendor Total:			3,197.16	0.00	3,197.16
059855	PENN VALLEY PUMP CO., INC.			5/29/2020		69491
15018	Rebuild kit for pump		1,871.70	\$1,871.70	0.00	1,871.70
	Desc: Rebuild kit for pump	Acct: 60-961-320-0100		EQUIP OPERATION/MAINT-GENERAL		
	Vendor Total:			1,871.70	0.00	1,871.70
059882	CARY, SANDRA		SANDRA CARY	5/29/2020		69492
2020-6	REIMBURSEMENT- LIBRARY SUPPLIES		0.00	\$609.82	0.00	609.82
	Desc: REIMBURSEMENT- LIBRARY SUPPLIES	Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
	Vendor Total:			609.82	0.00	609.82
060124	HARTFORD SOLARFIELD SOLAR, LLC		HARTFORD SOLARFIELD, LLC	5/29/2020		69493
527047	SOLAR ARRAY APR'20		3,732.74	\$15,884.00	0.00	15,884.00
	Desc: WABA - 41.5%	Acct: 10-530-329-0000		ELECTRICITY		
	Desc: Town Hall - 16%	Acct: 10-161-329-0000		ELECTRICITY		
	Desc: FIRE - 50% of Public Safety	Acct: 10-221-329-0000		ELECTRICITY		
	Desc: POLICE - 37.5% of Public Safety	Acct: 10-211-329-0000		ELECTRICITY		
	Desc: Dispatch - 12.5% of Public Safety	Acct: 10-271-329-0000		ELECTRICITY		
	Desc: Lake Pinneo Well - 11%	Acct: 55-953-329-0000		ELECTRICITY		
	Desc: Depot Street - 6%	Acct: 60-962-329-0000		ELECTRICITY		
	Desc: Senior Center - 5%	Acct: 10-421-329-0000		ELECTRICITY / GAS		
	Desc: Solid Waste Facility - 3.5%	Acct: 30-971-329-0000		ELECTRICITY		
	Desc: High Street/Main Street - 3%	Acct: 65-964-329-0000		ELECTRICITY		
	Vendor Total:			15,884.00	0.00	15,884.00

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500387	EXECUSUITE, LLC			5/29/2020	69494
10778	RENT - JUNE 2020	0.00	\$400.00	0.00	400.00
Desc:	RENT - JUNE 2020	Acct: 10-121-318-0600	CONTRACT SERVICES - PARKING RE		
Vendor Total:			400.00	0.00	400.00
500510	POIRIER, SHAWN PAUL	SHAWN PAUL POIRIER		5/29/2020	69495
844707	REFUND - CAMP VENTURES	0.00	\$905.00	0.00	905.00
Desc:	REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			905.00	0.00	905.00
500660	JP PEST SERVICE			5/29/2020	69496
2651219	Monthly services	0.00	\$81.50	0.00	81.50
Desc:	Monthly services	Acct: 10-121-318-0000	CONTRACT SERVICES		
Vendor Total:			81.50	0.00	81.50
500676	SPECKERT, JENNIFER	ELISA SPECKERT		5/29/2020	69497
844688	REFUND - CAMP VENTURES	0.00	\$440.00	0.00	440.00
Desc:	REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			440.00	0.00	440.00
500784	ROYAL GROUP, THE	THE ROYAL GROUP, INC		5/29/2020	69498
668339	LOCKER ROOM DOOR REPAIR AND UP	0.00	\$1,287.72	0.00	1,287.72
Desc:	LOCKER ROOM DOOR REPAIR AND UPGRADE	Acct: 10-211-321-0100	REPAIRS & MAINT-BUILDING		
Vendor Total:			1,287.72	0.00	1,287.72
500887	INNOVATIVE DATA SOLUTIONS, INC	POWER DMS		5/29/2020	69499
35164	PowerDMS - JUN'20-JUN'21	206.96	\$3,880.50	0.00	3,880.50
Desc:	PowerDMS0001 6/25/20 TO 6/24/21	Acct: 10-221-318-0000	CONTRACTED SERVICES		
Desc:	PowerDMS0001 6/25/20 TO 6/24/21	Acct: 10-211-314-0000	BOOKS & PERIODICALS		
Desc:	PowerDMS0001 6/25/20 TO 6/24/21	Acct: 10-271-318-0000	CONTRACTED SERVICES		
Desc:	PowerDMS0001 6/25/20 TO 6/24/21	Acct: 10-325-318-0000	CONTRACT SERVICES		
Desc:	PowerDMS0001 6/25/20 TO 6/24/21	Acct: 10-511-318-0000	CONTRACTED SERVICES		
Desc:	PowerDMS0001 6/25/20 TO 6/24/21	Acct: 50-955-318-0000	CONTRACTED SERVICES		
Desc:	PowerDMS0001 6/25/20 TO 6/24/21	Acct: 55-955-318-0000	CONTRACTED SERVICES		
Desc:	PowerDMS0001 6/25/20 TO 6/24/21	Acct: 60-965-318-0000	CONTRACTED SERVICES		
Desc:	PowerDMS0001 6/25/20 TO 6/24/21	Acct: 65-965-318-0000	CONTRACTED SERVICES		
35162	ANNUAL MEMBERSHIP JUN'20-JUN'21	0.00	\$450.00	0.00	450.00
Desc:	ANNUAL MEMBERSHIP JUN'20-JUN'21	Acct: 10-211-314-0000	BOOKS & PERIODICALS		
Vendor Total:			4,330.50	0.00	4,330.50
500894	SECURSHRED	SECURSHRED		5/29/2020	69500
335618	SHREDDING SERVICES	0.00	\$22.00	0.00	22.00
Desc:	SHREDDING SERVICES	Acct: 10-325-318-0000	CONTRACT SERVICES		
Vendor Total:			22.00	0.00	22.00
501936	VIKING-CIVES USA			5/29/2020	69501
4498123	Brooms for sweeper	0.00	\$1,268.16	0.00	1,268.16
Desc:	Brooms for sweeper	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		

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Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			1,268.16	0.00	1,268.16
501965	DICKERSON, KARLEY	DICKERSON, KARLEY		5/29/2020	69502
844698	REFUND - CAMP VENTURES	0.00	\$595.00	0.00	595.00
Desc:	REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			595.00	0.00	595.00
502024	HAMMOND, ERICA	ERICA HAMMOND		5/29/2020	69503
844685	REFUND - CAMP VENTURES	0.00	\$750.00	0.00	750.00
Desc:	REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			750.00	0.00	750.00
502182	WADSWORTH CHRISTOPHER	CHERYL WADSWORTH		5/29/2020	69504
844679	REFUND - CAMP VENTURES	0.00	\$1,215.00	0.00	1,215.00
Desc:	REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			1,215.00	0.00	1,215.00
502240	LENZ, KAREN	KAREN LENZ		5/29/2020	69505
844705	REFUND - CAMP VENTURES	0.00	\$995.00	0.00	995.00
Desc:	REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			995.00	0.00	995.00
502243	CARTER, KAREN	KAREN CARTER		5/29/2020	69506
844710	REFUND - CAMP VENTURES	0.00	\$310.00	0.00	310.00
Desc:	REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			310.00	0.00	310.00
502373	ROSE, ANGELA	ANGELA ROSE		5/29/2020	69507
844702	REFUND - CAMP VENTURES	0.00	\$945.00	0.00	945.00
Desc:	REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			945.00	0.00	945.00
502437	LEWIS, KRISTOPHER	KRISTOPHER LEWIS		5/29/2020	69508
844681	REFUND - CAMP VENTURES	0.00	\$1,215.00	0.00	1,215.00
Desc:	REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			1,215.00	0.00	1,215.00
502534	DEXTER, NICOLE	NICOLE DEXTER		5/29/2020	69509
844706	REFUND - CAMP VENTURES	0.00	\$2,430.00	0.00	2,430.00
Desc:	REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			2,430.00	0.00	2,430.00
502536	MURRAY, SKYE			5/29/2020	69510
844697	REFUND - CAMP VENTURES	0.00	\$620.00	0.00	620.00
Desc:	REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			620.00	0.00	620.00

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Bank ID	Bank Name	Payee Name	Check Date	Check No.
Vendor ID	Vendor Name			
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt
				Net Amt.
502576	DELLABOUGH, SARAH	SARAH DELLABOUGH	5/29/2020	69511
844695	REFUND - CAMP VENTURES	0.00	\$465.00	0.00
	Desc: REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS	465.00
	Vendor Total:		465.00	0.00
502583	FOLLENSBEE, REBECCA	REBECCA FOLLENSBEE	5/29/2020	69512
844713	REFUND - CAMP VENTURES	0.00	\$340.00	0.00
	Desc: REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS	340.00
	Vendor Total:		340.00	0.00
502584	GRAMLING, JASON	JASON GRAMLING	5/29/2020	69513
844709	REFUND - CAMP VENTURES	0.00	\$1,060.00	0.00
	Desc: REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS	1,060.00
	Vendor Total:		1,060.00	0.00
502585	JACKSON, JOANNE	JOANNE JACKSON	5/29/2020	69514
844694	REFUND - CAMP VENTURES	0.00	\$310.00	0.00
	Desc: REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS	310.00
	Vendor Total:		310.00	0.00
502586	MOWERY, KARYN	KARYN MOWERY	5/29/2020	69515
844708	REFUND - CAMP VENTURES	0.00	\$465.00	0.00
	Desc: REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS	465.00
	Vendor Total:		465.00	0.00
502587	PLATT, ERIC	ERIC PLATT	5/29/2020	69516
1623224	REFUND - CAMP VENTURES	0.00	\$350.00	0.00
	Desc: REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS	350.00
844716	REFUND - CAMP VENTURES	0.00	\$155.00	0.00
	Desc: REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS	155.00
	Vendor Total:		505.00	0.00
502588	ROGERS, MIKE	MIKE ROGERS	5/29/2020	69517
844701	REFUND - CAMP VENTURES	0.00	\$595.00	0.00
	Desc: REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS	595.00
	Vendor Total:		595.00	0.00
FUND 1 0			Bank Total:	174,305.99
	Holdback Total			174,632.83
Batch Totals:	0.00	56,701.64	0.00	231,334.47

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Bank ID	Bank Name				Check Date	Check No.
Vendor ID	Vendor Name	Payee Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	

_____ DAN FRASER

_____ SIMON DENNIS

_____ ALICIA BARROW

_____ ALAN JOHNSON

_____ JOSEPH MAJOR

_____ KIM SOUZA

_____ J. BRANNON GODFREY JF

_____ GAIL OSTROUT

_____ JOHN J. CLERKIN