

Town of Norwich

Agenda for Selectboard Meeting April 8, 2020, 6:30 pm

Multi-Purpose Room, Tracy Hall, 300 Main Street, Norwich, VT

ZOOM access information: <https://zoom.us/j/5536539849> | Meeting ID: 553 653 9849 | 888 475 4499 US Toll-free

| Agenda Item | Action | Packet Materials | Expected start & end time |
|--|---|--|--------------------------------------|
| 1- Approval of the agenda | Chair: will be asked to add or remove agenda items | n/a | 6:30 - 6:35 (5 minutes) |
| 2- Public and Selectboard comment | Public invited to speak to any item not on the agenda | n/a | 6:35 - 6:45 (to completion) |
| 3- Consent Agenda | Accept correspondence, minutes, A/P warrants-motion required | Correspondence received (list attached at the end of agenda); minutes 3/7/2020 & 3/11/2020; A/P warrants | 6:45 - 6:55 (10 minutes) |
| 4- Reconsider date of Special Election | Discussion of proposed change to Special Town Meeting date (for Article 8 revote) from May 12, 2020 to a date to be determined. | Bonnie Munday email 3/27/20 and email dated April 1, 2020 from Sec of State's office | 6:55-7:10 (15 minutes) |
| 5-Article(s) for Special Town Meeting | Determine articles for Special Town Meeting. Proposal to add second article requesting spending to cover COVID-19 Town response-motion required | Draft articles | 7:10-7:40 (30 minutes) |
| 6-Norwich representative to Regional Energy Commission | Select Norwich rep to Regional Energy Commission- motion required | Email from TRORC re:upcoming planning mtg | 7:40-7:55 (15 minutes) |

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| 7-Enhanced Fair and Impartial Policing Policy | Discussion and possible adoption-motion required | FIPP material from Roger | 7:55-8:25 (30 minutes) |
| BREAK (5 minutes) and reassess agenda (5 minutes) | | | 8:25-8:35 (10 minutes) |
| 8-Social Media policy revision | Review draft revisions. Possible motion to approve | Revised Social Media policy | 8:35-8:45 (15 minutes) |
| 9-Cyber security policy | Review draft policy. Possible motion to approve | Draft Cyber Security policy | 8:45-9:00 (15 minutes) |
| 10-Tigertown Road culverts | Mandatory "Local Concerns Meeting". TM to update the public at-large on project status, and answer questions. | Final Engineering Plans | 9:00-9:15 (15 minutes) |
| 11- Fire Dept request for funds from Designated Fund (which one) | Motion needed to approve Fire Department spending | Written proposal from Chief Northern | 9:15 – 9:20 (5 minutes) |
| 12-Hazard Mitigation Plan | Authorize TM to proceed with preferred consultant | Recommendation from Fire Chief/Assist. EMD and Dir. of Planning & Zoning | 9:20 – 9:25 (5 minutes) |
| 13-COVID-19 update | Discussion on any update(s) to Town response | | 9:25 - 9:35 (10 minutes) |
| 14- Town Manager Report | Town Manager report on: EEI Tracy Hall, insurances update, upcoming issues | Town Manager written report | 9:35 - 9:50 (15 minutes) |

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| 15- Set agenda for April 23, 2020 | Board to set next agenda | n/a | 9:50 - 9:55 (5 minutes) |
| 16- Adjourn | Motion required | | 10:00 |

List of correspondence received before 3:00 pm on Thursday, April 1, 2020: Planning Commission 1st Quarter Report; Sean McArdle re: Town Manager self-quarantine; Nick Krembs, Chair, Norwich Trails Committee re: Brown Schoolhouse Rd. Bridge Fund Raising

Possible April Items : Actions on Articles 7, 9, and 32; March Revenue/Expense report; Policy revision: digital media/ Fund Balance/ Personnel; Fee schedule update; COVID-19 update; Energy Performance update; Select Town Counsel (RFQ); Select Beaver Meadow Rd Sidewalk Scoping Consultant (RFP); Select Tigertown Rd Culverts Contractor (RFP); Town Appointments; Special Election prep work including Informational Meeting; Town Manager evaluation; Tech upgrade report from SymQuest

Parking Lot: Dresden MOU; Union contract; Town Appointments including Solid Waste Committee; Financial Procedures Animal Ordinance; SB Goal setting; Local Emergency Management Plan (annual update); Browns Schoolhouse River Pedestrian Bridge (Select Contractor; Authorize TM to Obtain Loan Terms for Board Approval); Tax setting in light of extended filings for taxes and Homestead declaration