



**TOWN OF HARTFORD
SELECTBOARD AGENDA**

Tuesday, March 24, 2020, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

**This meeting will be conducted in compliance with
Vermont Open Meeting Law with electronic participation.**

I. Call to Order the Selectboard Meeting

II. Pledge of Allegiance

III. Local Liquor Control Board:

1. New

- a. Simon Pearce U.S. Inc., Doing Business As: Simon Pearce Restaurant, 1792 Main Street, Quechee, VT 05059 (1st, 3rd & Outside Consumption)
- b. White River Mart, LLC, Doing Business As: Station Market, 42 Sykes Mountain Ave., White River Junction, VT 05001 (2nd Class)

2. Renewals

- a. Northern Hospitality Limited Partnership, Doing Business As: Hotel Coolidge, 39 South Main Street, White River Junction, VT 05001 (1st & 3rd Class)
- b. Midway Oil Corporation. 906 Hartford Avenue, Hartford, VT 05088 (2nd Class)
- c. Public House Diner, Inc, 5573 Woodstock Road, Quechee, VT 05059 (1st Class)
- d. Public House at Quechee Gorge, LLC, 5813 Woodstock Road, Quechee, VT 05059 (1st, 3rd Class and Outside Consumption)

- e. Cumberland Farms (2nd Class)

IV. Order of Agenda

V. Selectboard

1. **Public, Selectboard Comments and Announcements: TBD**
2. **Appointments:**
 - a. EC Fiber Board: F.X. Flinn, Bob Merrill, Jeffrey Brand
 - b. Hartford Ad Hoc Committee on Coronavirus Response
3. **Town Manager's Report:** Significant Activity Report ending March 23, 2020.
4. **Board Reports, Motions & Ordinances:**
 - a. Warning for Special Town Meeting Validation Vote (Motion Required)
 - b. Waiver of Procurement Policy for Construction Line of Credit for 2020 Infrastructure Projects Funded by Reimbursable Grant, Loan and Bond Proceeds (Motion Required)
 - c. Continuation of Ad Hoc Committee on Climate Action (Motion Required)
 - d. Adoption of Local Emergency Management Plan 2020 Update (Motion Required)
 - e. Award of Public Safety Building Ventilation Construction Contract (Motion Required)
 - f. Selectboard Liaison Appointments (Motion Required)
 - g. Calendar Changes for 8/11 and 11/3 (Motion Required)
 - h. Postponement of Dog Licensing Late Fee (Motion Required)
 - i. COVID-19 Update (Information only)

VI. Commission Meeting Reports:

VII. Consent Agenda (Motion Required)

Approve Payroll Ending: 3/21/2020
Approve Meeting Minutes of: 3/10/2020 & 3/17/2020

Approve A/P Manifest of: 3/20/2020 and 3/24/2020
Selectboard Meeting Dates of:
Already Approved: 4/7/2020 and 4/21/2020

VIII. Executive Session: N/A

IX. Adjourn the Selectboard Meeting (Motion Required):

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

**A RESOLUTION TO APPOINT REPRESENTATIVES
to the GOVERNING BOARD of the
EAST CENTRAL VERMONT TELECOMMUNICATIONS DISTRICT (ECVTD)**

Whereas the Town of Hartford is currently a member of the East Central Vermont Telecommunications District.

NOW, THEREFORE, BE IT RESOLVED THAT:

The following resident(s) of the Town Hartford are hereby appointed to the Governing Board of the East Central Vermont Telecommunications District to serve until the last Monday of April, 2020 unless sooner replaced as provided by law:

Representative: F.X. Flinn
Phone: 802-369-0069
Email: FXFlinn@gmail.com
Mailing Address: PO Box 1305, Quechee, VT 05059-1305

First Alternate: Jeffrey Brand
Phone: 585-317-8967
Email: Jeff@DeltaFactory.com
Mailing Address: 217 Woodhaven Sr., Unit SD, White River Junction, VT 05001

Second Alternate: Bob Merrill
Phone: 802-369-2904
Email: bmerrill@bobmerrill.com
Mailing Address: 46 Pullman Lane, White River Jct., VT 05001

Adopted at a regular meeting of the Selectboard of the Town or City of Hartford, duly held on the _____ day of March, 2020

ATTEST:

Dan Fraser, Selectboard Chair

Date

Note:

Appointment of a delegate is required.

Appointment of an alternate delegate is desirable.

Appointment of a second alternate delegate is optional, not required.

TOWN OF HARTFORD
171 BRIDGE STREET
White River Jct., VT 05001
802-295-9353 (Tel.) 802-295-6382 (Fax)
PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION APPLICATION

Application for X appointment(s) or ___ re-appointment to: _____
GOVERNING BOARD 2ND ALTERNATE TO EC FIBER

I. APPLICANT DATA:

Name: BOB MERRILL

Address: 46 PULLMAN LANE

Telephone: (Home) 802-369-2904 (Work) SAME (Other) _____

Email Address: bmerrill@bobmerrill.com

How long have you been a Hartford resident? SINCE SEPTEMBER 26, 2019

Are you a United States Citizen? YES Are you a registered voter? YES

II. EDUCATION:

High School: TWINFIELD HS, PLAINFIELD, VT Year Graduated: 1970

College 1: JOHNSON STATE COLLEGE Degree Earned: BA

Course of Study: MUSIC COMPOSITION, PERFORMANCE, & PRODUCTION Year: 1994

College 2: _____ Degree Earned: _____

Course of Study: _____ Year: _____

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
<u>SELF EMPLOYED</u>	<u>2000-PRESENT</u>	<u>OWNER/OPERATOR</u>	<u>COMPOSER/PRODUCER/TECH</u>
<u>" "</u>	<u>2000-NOW</u>	<u>CONTRACT TECH WRITER</u>	
<u>VERMONT PUBLIC RADIO</u>	<u>1998-2000</u>	<u>MIX ENGINEER</u>	
<u>FOSTEX R&D</u>	<u>1992-1997</u>	<u>PRODUCT SPECIALIST</u>	

IV. PROFESSIONAL EXPERIENCE:

a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available.

Would you be available for evening meetings? SOME CONFLICTS WITH GIGS, OTHERWISE FLEXIBLE.

b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? I AM ONE OF THE FOUNDERS AND CHARTER MEMBER OF THE EC/FIBER BOARD, AND REPRESENTED POMFRET FOR 11 YEARS AND WAS THE CHAIR OF THE WORKING GROUP THAT FORMED THE BOARD. I ALSO SERVED AS A DELEGATE FROM WOODSTOCK

c. What are your past experiences in Municipal, State or Federal Government? I HAVE DONE IT FOR THE TOWN OF POMFRET AND HAD MANY INTERACTIONS WITH THE SELECT BOARD. I ALSO CREATED THE POMFRET TOWN WEBSITE.

d. What civic or social organizations have belonged to and what positions did you hold?

e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions?

f. What might some solutions be?

g. Other hobbies/interests: CARPENTRY, NAUTICAL KNOTS, WALKING/HIKING

V. REFERENCES: (Please list three)

Name: IRV THOMAE

Telephone: irvinvermont@gmail.com

Name: ALAN GRAHAM

Telephone: 802-457-1021

Name: TIM NULTY

Telephone: t-nulty@yahoo.com

[Handwritten Signature]
APPLICANTS SIGNATURE

3/5/2020
DATE

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ADVISORY BOARD/COMMISSION APPLICATION

Application for X appointment(s) or ___ re-appointment to: Ad Hoc Committee on Coronavirus Respo

I. APPLICANT DATA:

Name: Kristi Clemens

Address: 80 Morning Glory Lane

Telephone: (Home) n/a (Work) 603-646-9850 (Other) 347-886-3674

Email Address: kristi.l.clemens@gmail.com

How long have you been a Hartford resident? 4 years

Are you a registered voter? yes

II. EDUCATION:

High School: Newfield HS, Selden, NY Year Graduated: 1997

College 1: New York University Degree Earned: BS

Course of Study: Speech and Interpersonal Communications Year: 2000

College 2: University of Vermont Degree Earned: M.Ed.

Course of Study: Higher Education Administration Year: 2003

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
<u>Dartmouth College</u>	<u>August 2009-Present</u>		<u>Please see attached resume</u>

IV. PROFESSIONAL EXPERIENCE:

a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available. Would you be available for evening meetings? Not available Tuesday and Thursday evenings.

b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? Prior to my current position at Dartmouth, I sat on the Emergency Preparedness Group (EPG) for 5 years. I have been involved in management of most major crises at the college, but my new position does not put me at that table. I would like to use my crisis management skills to help our town work through the complications caused by COVID-19. I am particularly concerned about food insecurity should the schools close, as well as supporting low income and elderly residents.

c. What are your past experiences in Municipal, State or Federal Government? I served on the Hartland (VT) Public Library board from 2013-2017, and served as chair for one of those years.

d. What civic or social organizations have belonged to and what positions did you hold? I serve on the board for Twin State Derby, a 501c3 organization. I have been in a leadership position in the league for nine years and have created most of our processes and foundational documents.

e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions? I have many ideas on how to help improve our town, but want to focus on this task force for now.

f. What might some solutions be? _____

g. Other hobbies/interests: _____

V. REFERENCES: (Please list three)

Name: Liz Agosto Telephone: 603-277-0111

Name: Dana Scaduto Telephone: 717-385-7235

Name: Keysi Montas Telephone: 603-646-4000

Kusti Clemens

APPLICANTS SIGNATURE

3/13/20
DATE

Kristi Lonardo Clemens

80 Morning Glory Lane
White River Junction, VT 05001
(347) 886-3674
Kristi.L.Clemens@gmail.com

EDUCATION

M. Ed.	The University of Vermont, Burlington, Vermont Higher Education and Student Affairs Administration	2003
B. S.	New York University • New York, New York Speech and Interpersonal Communication	2000

PROFESSIONAL EXPERIENCE

DARTMOUTH COLLEGE • HANOVER, NEW HAMPSHIRE

Dartmouth College a highly selective, private, residential college in Northern New England. Founded in 1769, Dartmouth is a member of the Ivy League and has an undergraduate enrollment of approximately 4,200.

Title IX Coordinator and Clery Act Compliance Officer **April 2018-Present**

Reporting to the Provost, charged with ensuring equal access to all educational, employment, and other opportunities at Dartmouth regardless of sex or gender. Receive disclosures, monitor reports, and oversee response and investigation. Advise any individual about the courses of action available at the College and in the community. Oversee and coordinate a comprehensive, integrated prevention and education program for all campus constituencies. Supervise a staff of three.

Selected Accomplishments:

- Created workflow and record keeping practices for the office, allowing more precise data collection.
- Created new Deputy Title IX Coordinator positions within the office to expand scope.
- Established training goals and worked to require training for faculty and staff.
- Implemented new unified sexual and gender-based misconduct policy and procedures in 2019.

Assistant Dean of Student Affairs and Director of Case Management **April 2013-April 2018**

Reporting to the Senior Associate Dean of Student Affairs, with a strong dotted line to the Dean of the College/Vice Provost for Student Affairs for high level initiatives and emergencies. Supervise one full time, master's level case manager. Budget responsibilities for approximately \$100,000 in academic enrichment and student emergency funds. Primary case manager for undergraduate students in crisis, providing myriad interventions, referrals and follow-up services. The case management system serves approximately 240 unique undergraduate students annually through a network of care including residential life, academic advising, multicultural affairs, counseling and health services, judicial affairs, and campus safety. Serve as Deputy Title IX coordinator. Oversee Dean on Call and Senior Staff on Call scheduling, training, and maintenance of protocols, serving the entire undergraduate community.

Selected Accomplishments:

- Created structure, process, response and record keeping protocols for case management, behavioral intervention (BIT), bias impact response (BIRT) and threat assessment (TAT) teams for undergraduate students.
- Worked to establish college-wide threat assessment measures, including graduate students, faculty, and staff in tracking.
- Divisional representative working with the Office of the General Counsel on Title IX compliance and CSA training, including preparation of materials for review by the Office of Civil Rights and Department of Education (2013)

Assistant Dean of Undergraduate Students

July 2011-January 2013

Reported to both the Dean of Undergraduate Students and the Associate Dean of Student Academic Success. No supervision or budgetary responsibilities. Responsible for direct advisement for assigned caseload of 600 students primarily regarding academics, including career and major choices. Advised students engaged in college judicial processes.

Selected Accomplishments:

- Managed case management system and began creating a tracking system for students of concern, in addition to academic deaning responsibilities.
- Created Dean on Call training curriculum and learning modules.
- Covered an additional first year dean caseload (350 students) for one term.
- Created Parent Notification process for students transported to hospital for alcohol abuse.

Acting Director of Greek Letter Organizations and Societies

August 2010- June 2011

Reported to the Associate Dean of Campus Life. Supervised one program coordinator and responsible for \$25,000 budget. Provided leadership, vision, support, and training for the 33 Greek Letter Organizations and Societies at Dartmouth College, comprised of nearly 2,300 students (68% of eligible students). Worked with student leaders to set and achieve chapter goals as well as manage unique situations as needed. Revised and clarified alcohol management procedures and heightened accountability. Liaised with chapter advisors to ensure leadership development, fiscal management and harm reduction techniques.

Selected Accomplishments:

- Led Greek Life office in a time of significant transition as one full-time Associate Director position had been eliminated and the search for a permanent director had failed.
- Increased transparency, created accountability measures, and established trust with students and alumni.
- Created New Officer Training Day, a new initiative which served to prepare students for their new roles as leaders.
- Significantly revised Social Event Management Procedures and create rollout and training plan to all organizations.

Associate Director of Residential Education

August 2009-August 2010

Reported to the Acting Director of Residential Education. Direct supervision and training of four Master's level full-time Community Directors, with indirect oversight for four Graduate Assistants (GAs), 53 Undergraduate Advisors (UGAs), and 1,600 residential students. Chaired UGA Training committee, planning and implementing three full training cycles for 160 student staff, including management of training budget of \$37,000.

Selected Accomplishments:

- Developed and implemented needs-assessment based programming model in response to increasing student to staff ratio in upperclass residential areas.
- Assisted with departmental strategic planning and assessment of learning outcomes.

Institutional Involvement

Deputy Title IX Coordinator	2017-2018
Member, Upper Valley Sexual Assault Response Team (SART)	2013-Present
Member, Emergency Planning Group	2013-2018
Member, Dartmouth College Risk Council	2013- Present
Chair, Moving Dartmouth Forward Social Event and Alcohol Management Work Group <i>Appointed to Chair by College President</i>	2015
Member, Dartmouth College Health Improvement Program (DCHIP)	2011-2014
Leader, Presidential Harm Reduction Initiative <i>Appointed by College President</i>	2011
Member, Town of Hanover-Dartmouth College Task Force	2010-2011
Member, Campus Climate Committee	2009-2012

NEW YORK UNIVERSITY • NEW YORK, NEW YORK

New York University is a selective, urban, private, Research University with an enrollment of 25,000 undergraduates and 24,000 graduate and professional students.

Assistant Director of Residential Education

June 2006-July 2009

Reported to the Directors of Residential Education. Directly supervised six Master's level full-time professionals (CDEs), and four Bachelor's level full-time professionals (ACDEs), with indirect oversight of approximately 120 student staff and 3,600 residential students. Managed an area budget for programming, supplies, and staff development totaling over \$111,000 annually. Provided campus-wide duty coverage with crisis response responsibilities for 13,000 residential students. Adjudicate hearings with students allegedly in violation of University policy, with sanctioning capabilities up to and including suspension from housing.

Selected Accomplishments:

- Transitioned training of all professional staff to a competency and skills based, immersive model called "Sim Staff".
- Co-developed a residential curriculum programming model based on departmental learning outcomes, and implemented approach in all upperclass communities.
- Assisted in the creation, implementation, and assessment of NYU's first Residential Colleges at Goddard and Broome Street residence halls.

Community Development Educator

July 2003-June 2006

Reported to Assistant Director of Residential Education. Supervised one full-time Assistant Community Development Educator and 24 student staff. Responsible for budget of \$31,000. Managed a residence hall community of 1070 students, primarily second-year students. Adjudicated hearings with students allegedly in violation of University policy. Co-advised 17 Greek organizations in residence as well as two Greek Graduate Assistants.

Selected Accomplishments:

- Created social justice programming curriculum for student staff.

- Cofounded The Next Step, an intensive two-day social justice retreat for 50 residential student leaders. Designed curriculum focusing on ally development, identity exploration, and action planning.
- Created Bias Incident reporting system for all residence halls.

Institutional Involvement

Intergroup Dialogue Facilitator and Coach	2007-2009
Chair, Diversity Committee	2005-2009
<i>Appointed to Chair by Director of Residential Education</i>	
Student Affairs Conference Planning Committee	2005-2008
Gender Inclusion Workgroup	2005-2006

AWARDS AND RECOGNITION

Recipient, Dr. Sylvia Spears Award of Excellence Dean of the College Division, Dartmouth College	May 2011
Recipient, Arnold Grossman Outstanding Faculty/Staff Service to LGBT Community Office of LGBT Student Services, New York University	April 2009
Recipient, Social Justice Advocacy Award Office of LGBT Student Services, New York University	April 2006
Recipient, Hallmark Award for Diversity Department of Residential Education, New York University	December 2005
Recipient, Outstanding New Professional Award Association of College and University Housing Officials – International (ACUHO-I)	June 2004
Recipient, Timothy Shiner Ally Award ALANA Student Center, The University of Vermont	April 2003

PRESENTATIONS AND PUBLICATIONS

Arao, B. P. & Clemens, K. L. (2013). From Safe Spaces to Brave Spaces: A New Way to Frame Dialogue Around Diversity and Social Justice. *The Art of Effective Facilitation: Reflections from Social Justice Educators*, 135-150.

Clemens, K. L. & Robinette, S. S. Shifting Paradigms: Creating an Outcomes Mindset. ACPA Annual Convention. Washington, DC. March, 2009.

Baier, K.B., Clemens, K. L., and Schmidt, A. K. Professional Staff Training: A Brand New Approach. ACPA Annual Convention. Washington, DC. March, 2009.

Baier, K.B., Clemens, K. L., and Schmidt, A. K. How to Build a Residential College in 4 Months. ACUHO-I Living Learning Conference. St. Louis, MO. October 2007

Arao, B. P. & Lonardo, K. L. Resident Assistant Diversity and Social Justice Training. Chadbourne Residential College, University of Wisconsin at Madison. Madison, WI. January 2007.

Arao, B. P. & Lonardo, K. L. Confronting the Paradox of Safety in Social Justice Education. ACPA Annual Convention, Indianapolis, IN. March 2006.

Lonardo, K. L. Coming Soon: Media Influence on the First-Year College Student. ACPA Annual Convention. Indianapolis, IN. March 2006.

PROFESSIONAL ORGANIZATIONS

Association for Title IX Administrations (ATIXA)	2018-Present
American College Personnel Association (ACPA) Commission for Social Justice Educators Chair, 2008-2012	2002-2018
Higher Education Case Managers Association (HECMA)	2014-2018

CIVIC ENGAGEMENT

Hartland, VT Hartland Public Library Board of Trustees Chair of the Board, 2016-2017 Strategic Planning Committee Member, 2014-2015	2013-2017
White River Junction, VT Twin State Derby Secretary, 2019-Present Business Manager, 2017- 2018 President, 2011-2014, 2016-2017	2010-Present
New York, NY KittyKind Head of Medical Services Team, 2006-2009	2005-2009

TOWN OF HARTFORD
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PLEASE PRINT LEGIBLY OR TYPE

ADVISORY BOARD/COMMISSION (RE)-APPOINTMENT APPLICATION

Application for appointment(s) or re-appointment: Town of Hartford Ad Hoc Committee on Coronavirus Response

I. APPLICANT DATA:

Name: Barbara Farnsworth

Address: 57 Victory Circle, White River Junction, VT 05001

Telephone: (Home) (603) 481-1177__ (Work) (603) 653-6818__ (Other) _____

Email Address: bfarnsworthwrj@gmail.com

How long have you been a Hartford resident? 40 years

Are you a registered voter? yes _____

II. EDUCATION:

High School: Hartford High School Year Graduated: 1989

College 1: Granite State College Degree Earned: BS

Course of Study: Management Year: 1998

College 2: Springfield College Degree Earned: MS

Course of Study: Human Services

Year: 2014

III. WORK HISTORY:

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
<u>Dartmouth Hitchcock</u>	<u>July 2017-present</u>	<u>Manager, Community Health</u>	
<u>Subtext Media</u>	<u>April 2016-July 2017</u>	<u>Director, Sales Operations</u>	
<u>Second Growth</u>	<u>January 2012-April 2016</u>	<u>Executive Director</u>	

IV. PROFESSIONAL EXPERIENCE:

- a. **If you were appointed to a board or commission which meets in the evenings, how many nights a month could you serve?** Please provide days of the week which you are generally available. Would you be available for evening meetings? Evening or late afternoon meetings 2xs per week or as needed.

- b. **Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute?** In my role at Dartmouth Hitchcock as the Manager of Community Health and part of the Public Health Council of the Upper Valley, I am part of the UV MACE, the multidisciplinary team across the Upper Valley coordinating communications and resources for COVID-19 response. In my role as the board chair of the Hartford Community Coalition I am connected to an organization who provides support to the community around food access. My paid and volunteer work is filled with COVID-19 concerns and strategies to minimize exposure, I would like to bring this information to my community of Hartford.

- c. **What are your past experiences in Municipal, State or Federal Government?**
None

- d. **What civic or social organizations have belonged to and what positions did you hold?**
Currently serving: Hartford Community Coalition , Board Chair; Good Neighbor Health Clinic, Trustee; Public Health Network of the Upper Valley, Advisory Council member; Center for School Success, Board member

- e. **What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions?** I believe local communities are going to be responsible for supporting our vulnerable populations at a time when many of our high capacity community volunteers are at an age that puts them at risk. We need a coordinated effort with our neighboring communities to address food and prescription drug access as well as COVID-19 testing and treatment when it is available. I understand the reason for LISTEN to reduce community meals to two evenings a week and I am concerned about the impact this has on the members of our community who rely on this for regular food. Planning and coordinating all of this work is something an advisory board could assist with.
- f. Other hobbies/interests: Family, hiking, cycling and community work that keeps my neighbors safe and healthy.

REFERERNCES: (Please list three)

Name: Alice Ely _____ Telephone: (603)523-7100 _____

Name: Angela Emerson _____ Telephone: (802)299-5866 _____

Name: Gabrielle Lucke _____ Telephone: (802)299-8909 _____

Barbara Farnsworth _____ 3/16/2020 _____
APPLICANTS SIGNATURE DATE

Barbara Farnsworth, MS

White River Jct , VT | (603) 481-1177 | bfarnsworthwrj@gmail.com

— *Results oriented leader with a passion for building relationships* —

Enthusiastic, innovative, and solution-oriented professional who grows organizations by building relationships with clients, internal staff, prospective donors, and community members. Consistent leader who develops strategic initiatives that support an organization's mission and long-term goals. Proven success-solving problems, managing operations, recruiting/training staff, and building stakeholder relationships by utilizing strong interpersonal skills and resourcefulness. Compassionate listener, strong negotiator, and accomplished presenter, experience interacting with individuals at all levels of organizations and the community.

Areas of Expertise ...

Strategic Planning | Financial Management & Reporting | Budget Preparation | Marketing and Sales Management | Public Relations | Relationship Building | Donor Solicitation | Fundraising | Training & Development | Customer Service | Staff Supervision | Grant Writing | Board Collaboration | Technical skills Microsoft Office, Salesforce, Trello, Facebook, and Google Apps for Work

Professional Experience

Dartmouth Hitchcock, Lebanon, NH 2017-present

Manager, Community Health Improvement

Leads Community Health Improvement Team in assessing, developing, and deploying strategies to improve health outcomes of the Dartmouth Hitchcock service area. Manages several programs and budgets including oversight of Regional Public Health Network contracts for Upper Valley and Greater Sullivan County including Emergency Preparedness, Substance Misuse Prevention, Continuum of Care and Drug Free Communities grant.

Subtext Media, White River Junction, VT 2016-2017

Team Member

Digital media company providing solutions as a local resource for Upper Valley content. Develop products, pricing and delivery of marketing solutions for Upper Valley small and medium businesses on local digital platform. Hire and train business development team members.

Second Growth, Inc., White River Junction, VT 2012–2016

Executive Director

Nonprofit counseling agency supporting youth and young adults with substance abuse concerns. Plan and lead all initiatives including hiring and training staff of eight, financial budgeting and oversight, social media and web maintenance, and development of community profile. Recruit and interact with 7-9 person board of directors. Cultivate new donor relationships, write grants, and build relationships with school superintendents, state government, and human service professionals to generate referrals and training revenue. Create stable organizational and financial environment with increase in donor relations, fundraising events and networking with community leaders to increase business's visibility.

- Increased revenue for contracted training services by 64% in first six months (services represent 40% of the agency's earned revenue) by putting new systems in place, identifying target market, enhancing marketing efforts, and expanding business relationships.
- Developed new programs and established funding in collaboration with local non-profit partners in response to increase in need for services for parents with opiate addiction.
- Revitalized the agency following the loss of a significant contract and the founder leaving with short notice; overcame budget deficit by negotiating 40% decrease in office space rent, expanding contract work, and increasing fundraising

HRC (Home Run Connection), Hartland, VT 2002–2004

Business Development Director

Developed relationships with prospective business clients. Recruited and trained new contract professionals to meet client needs and generated additional revenue for HRC

- Generated a 25% increase in revenue within first year
- Created, priced, and marketed new services to client members through electronic marketing campaign resulting in 20% increase in membership revenue

RCC Atlantic, Colchester, VT 1992–2002

Marketing Director (2000–2002)

Handled marketing and public relation functions for wireless phone company, oversaw advertising and promotional activities through print, radio, direct mail, and electronic media resulting in meeting budgeted subscriber revenue goals. Managed \$3 million budget, supervised eight department heads

Project Manager (1998–2000)

Recruited to research and develop new, differentiated products and initiatives to expand market share to younger subscriber demographic. Tracked and managed projects and multiple deadlines with teams of up to 20 cross-functional participants

Company Trainer (1996–1998)

Trained over 200 regional employees including three sales channels, customer operations, and inventory/purchasing on business processes and new products yielding increased employee knowledge and customer retention

Education

MS Human Services — Springfield College, St. Johnsbury, VT (2013)

BS Management — Granite State College, Lebanon, NH (1999)

Community/Volunteer Interests

Good Neighbor Health Clinic- board member (2017-Present)

Everybody Wins! Vermont- board member (2017-2019)

Hartford Community Coalition- board member (2013-Present)

Center for School Success-board member (2017-Present)



AGENDA MEMORANDUM
March 24, 2020
Town Selectboard Item: 4.a
Submitted by: Brannon Godfrey, Town Manager

Subject: Approval of Warning for April 25, 2020 Special Town Meeting

Background: Due to an administrative error, Article #2 on the March 3, 2020 Australian ballot, which pertains to authorization of fund expenditures, was initially incorrect, but corrected on Wednesday, February 19.

Discussion: The Vermont Secretary of State's Office and attorney Paul Giuliani recommended proceeding in accordance with 17 VSA §2662 to hold a Special Town Meeting election to validate the results of the March 3 vote on Article 2. On February 25, the Selectboard set the date of the Special Town Meeting for the validation vote for Saturday, April 25.

The Selectboard must warn the Town Meeting. Staff again sought the review my Mr. Giuliani to review and approve the draft warning.

Financial Impact: The cost of newspaper publications (3) and posting is approximately \$500.

Recommendation: Approve the Warning for the Special Town Meeting on April 25, 2020.



Town Manager

Attachment: Warning for April 25 Special Town Meeting

WARNING
TOWN OF HARTFORD SPECIAL TOWN MEETING
April 25, 2020

Voting by Australian ballot is to be held on **Saturday, April 25, 2020**, at the Hartford High School Gymnasium.

The legal voters of the Town of Hartford are further notified that voter qualification, registration, and absentee voting relative to said Special Town Meeting shall be as provided in the Town Charter and chapters 43, 51, and 55 of title 17, Vermont Statutes Annotated.

THE FOLLOWING ARTICLE WILL BE VOTED BY AUSTRALIAN BALLOT ON SATURDAY, APRIL 25, 2020. POLLS OPEN AT 10:00AM EST AND CLOSE AT 7:00PM EST.

1. Shall the action taken at the meeting of this town held on March 3, 2020, in spite of the fact that the initial warnings and sample ballot included incorrect budget totals in Article 2 related to the FY21 General Fund Budget, and any act or action of the municipal officers or agents pursuant thereto be readopted, ratified, and confirmed?

Dated at Hartford, Vermont this 24th day of March, 2020.

SELECTBOARD MEMBERS OF THE TOWN OF HARTFORD

Dan Fraser, Selectboard Chair

Simon Dennis, Selectboard Vice-Chair

Dennis Brown, Selectboard Clerk

Alicia Barrow, Selectboard Member

Alan Johnson, Selectboard Member

Joe Major, Selectboard Member

Kim Souza, Selectboard Member



AGENDA MEMORANDUM

March 24, 2020

Town Selectboard Item: 4.b

Submitted by: Brannon Godfrey, Town Manager

Subject: **Waiver of Procurement Policy for Construction Line of Credit for 2020 Infrastructure Projects Funded by Reimbursable Grant, Loan and Bond Proceeds**

Background: The Town will commence construction on several critical infrastructure projects in 2020, including: the Sykes Mountain Ave/Rt. 5 Roundabouts; the Upper Sykes Mountain Ave. bike/pedestrian project; the South Main St./N. Main St./Gates St. infrastructure improvements; Carrier Street improvements; and the Quechee Main St. Culvert replacement. These projects are currently in the bid phase, and the engineers have provided the Town with estimated drawdown schedules for construction billing.

Discussion: While these projects are funded by sources other than the Town General Fund, the Town is responsible for the initial payment of construction bills and then seeking reimbursement from the ultimate funding source, such as the Vermont Agency of Transportation or the Tax Increment Financing Fund. Invoices from construction billing on these projects may total up to more than \$2 million at any one time, and the timing for receipt of reimbursement may be as much as 30 days. The Town does not have sufficient General Fund balance to be able to make these construction payments and simultaneously cash flow its normal government expenditures. Therefore, the Town will need a line of credit for construction.

In 2017, the Town selected Mascoma Bank for its banking services following a procurement process. In order to expedite a soliciting a line of credit proposal directly from Mascoma Bank, I am requesting that the Selectboard waive the procurement policy requirement for a competitive the competitive sealed bid and proposal requirement in the Purchasing Policy.

If approved, the Town Manager will solicit a proposal from Mascoma Bank for a construction line of credit. Under Vermont law, there is a one-year limit for the term of a short-term note. At a future Selectboard meeting, the Town Manager will bring back to Selectboard a recommendation to approve the line of credit as provided under 24 VSA§1773(c).

Financial Impact: The estimated financing cost is dependent on the proposal to be approved by the Selectboard at a future date. The actual financing costs will depend on the amounts borrowed and the speed of reimbursements.

Recommendation: Approve a waiver of the competitive sealed bid and proposal requirement in the Purchasing Policy as provided in Section 3.7 for the procurement of a construction line of credit.



Town Manager



AGENDA MEMORANDUM

March 24, 2020

Town Selectboard Meeting Item: 4.c

Submitted by: Brannon Godfrey, Town Manager

- Subject:** Continuation of Ad Hoc Climate Advisory Committee
- Background:** Following a conversation begun at the Joint School Board/Selectboard meeting last fall, the Town and School District jointly adopted a resolution declaring a climate emergency, established a charge and appointed the Ad Hoc Climate Advisory Committee.
- Discussion:** The Committee fulfilled its charge, culminating with developing the advisory question on the 2020 Town Meeting ballot. On March 10, the Selectboard discussed continuing the Committee to advise the Selectboard on implementation strategies to fulfill the intent of the voter-approved climate action item.
- Financial Impact:** There is no direct financial impact in continuing the appointments.
- Recommendation:** Amend the Charge in order to continue the advisory role of the Ad Hoc Climate Advisory Committee.
- 
Town Manager
- Attachments:** Ad Hoc Climate Action Committee Charge

Hartford Ad-Hoc Climate Advisory Committee

Term:

The term of this commission shall end upon completion of this charge; not later than December 4th, 2019.

Constitution:

This ad hoc advisory committee will be constituted by eight members, one Planning Department Delegate, one Resilient Hartford Delegate, one Hartford Energy Commission Delegate, the Energy Coordinator, two School Board Delegates, and two Selectboard Delegates. Each member shall have equal weight in discussion and voting.

Charge:

1. To draft proposed language for a Climate Emergency Declaration, not later than November 5th.
2. To make other recommendations to the School Board and Selectboard as needed.
3. To craft draft language for a Climate Change Mitigation Ballot Initiative for the March 3rd Election, not later than December 3rd.

In order to conform with the open meeting laws, committee meetings will be warned recorded and open to the public.



AGENDA MEMORANDUM
March 24, 2020
Town Selectboard Meeting Item: 4.d
Submitted by: Scott Cooney, Fire Chief

Subject: Revisions to Local Emergency Management Plan Adoption

Background: In accordance with 20 V.S.A § 6 and the 2013 State Emergency Operations Plan, "each Vermont jurisdiction is expected to develop and maintain a Local Emergency Operations Plan". A current local emergency plan is also required for municipalities to receive federal preparedness funds and increased state reimbursement through the Emergency Relief and Assistance Fund (ERAF).

Discussion: Municipalities should review and update their emergency plans annually and readopt them between Town Meeting and May 1 every year. Municipalities report adoption of LEMPs through their Regional Planning Commission with the LEMP adoption form.

Financial Impact: There is no direct financial impact.

Recommendation Motion: I move the adoption of the 2020 Local Emergency Management Plan.



Town Manager

Attachments: LEMP Short Form
LEMP Adoption Form

Local Emergency Management Plan Municipal Adoption Form

Town of HARTFORD 171 Bridge St White River Junction, VT 05001

The Local Emergency Management Plan (LEMP) must be (re)adopted annually, after town meeting day, and submitted to the appropriate Regional Planning Commission (RPC) by May 1st.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the Local Emergency Management Plan (LEMP) on the date shown at right.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the National Incident Management System (NIMS) on the date shown at right.

If Vermont Emergency Management needs to contact municipal leaders to determine status and support requirements during an emergency, the Emergency Management Director (EMD) and two other local Points Of Contact (POCs) who should have authoritative local information are listed at right.

Municipality	Hartford
LEMP Adoption Date	03/24/2020
NIMS Adoption Date	05/28/14
EMD Name	Brannon Godfrey
Position	EMD
Primary Phone	802-295-9353
Alternate Phone	802-356-9036
Email	bgodfrey@hartford-vt.org
POC 2 Name	Scott Cooney
Position	Fire Chief
Primary Phone	802-295-3232
Alternate Phone	802-598-0061
Email	scooney@hartford-vt.org
POC 3 Name	Dan Fraser
Position	Selectboard Chair
Primary Phone	802-291-4091
Alternate Phone	802-649-1602
Email	dfraser@hartford-vt.org

Mark this block if a readopted plan has no changes since the previous year.

I hereby certify that the LEMP meets Vermont National Incident Management System (NIMS) requirements and current LEMP Implementation Guidance as on page 2:

Signed* _____

Printed Name; certifying individual must have taken, at a minimum, ICS402 or ICS100/IS-100 training

I hereby attest that the municipality has adopted NIMS and the LEMP as stated above:

Signed* _____

Printed Name, Selectboard / council member

Once completed, send adoption form and copy of Local Emergency Management Plan to Regional Planning Commission.

*A typed name is acceptable as an electronic signature if it represents an act of that person in accordance with 9 V.S.A. § 278.



Required Elements

Municipal Adoption	
	Municipal Adoption Form
	Municipal adoption of National Incident Management System (NIMS)
	Contact information for local authorities during an emergency
	Certification that LEMP meets Vermont NIMS / Implementation Guidance
	LEMP adoption by local selectboard / city council (annual)
	Submission of LEMP to Regional Planning Commission (RPC)
LEMP Required Elements	
	Planners
	List of people who wrote / maintain the LEMP
	Municipal Emergency Operations Center (EOC)
	Activation authority
	EOC staff positions and duties (minimum 1)
	List of potential EOC staff members (minimum 1)
	Facility information for potential EOC locations (minimum 1)
	Resources
	Emergency purchasing agent and spending limits (if any)
	List of standing municipal contracts that can be used during an emergency
	National Incident Management System (NIMS) Typed Resource List
	List of other local resources that could be used during an emergency
	Public Information and Warning
	VT-Alert contact information
	Local website / social media information (if any)
	List of local media outlets (if any)
	Public notice sites for non-phone/Internet information
	Vermont 2-1-1 contact information
	Vulnerable Populations
	List of organizations/facilities that serve local vulnerable populations
	Identification and monitoring process
	Shelters
	Spontaneous and regional shelter information
	Opening information for local shelters (if any)
	Service information for local shelters (if any)
	Contact Information
	Emergency Management personnel
	Response organizations
	Municipal officials / public works
	State, region, and adjacent municipality contacts

Vermont Emergency Management (VEM) encourages municipalities to create and maintain optional LEMP annexes as required. Examples might include plans for specific incident types, shelters, evacuation, and volunteer management - see the VEM website for models, samples, and examples at: <http://vem.vermont.gov>

Local Emergency Management Plan

1. Emergency Management (EM) planners

<i>These are the people who wrote and/or maintain this plan.</i>	
Scott Cooney	

2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>	
Who, by position, can activate the EOC?	Town Manager/Fire Chief
Preferred EOC Positions and Duties	
EOC Director	Supervises and directs all EOC activities coordinating municipal support and response
Admin Assistant	Staffs phones and radio
Situation Unit Leader	Tracks and answers any Requests For Information (RFI)
Planning Leader	Tracks and coordinates any Requests For Support (RFS)
PIO	Produces and posts public information and press releases
Potential EOC Staff Members	
<i>Name</i>	<i>Notes / Contact Information</i>
Phillip Kasten	Police Chief 802-299-8757
Hannah Tyler	Public Works Dir. 802-369-9269
Jeremy Delisle	Asst. Public Works Dir. 802-369-4018
Scott Hausler	Parks Dir. 802-299-8757
Paula Nulty	HR Director/Exec. Asst. 802-369-5000
Gail Ostrout	Finance Dir. 802-281-0151
Lori Hirshfield	Planning Dir. 802-478-1119
Dillon Walsh	IT Officer 802-359-3976
Lisa O'Neil	Town Clerk 802-356-2733
Primary EOC Location	
Facility / Address:	Hartford Public Safety 812 VA Cutoff RD
Phone Numbers:	802-295-3232/802-295-9425/
Equipment/Notes:	Phones/Radios/Maps/Internet/Email
Alternate EOC Location	
Facility / Address:	Hartford Public Works Building, Airport RD
Phone Numbers:	802-295-3611
Equipment/Notes:	

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.		
Purchasing agents for emergencies: Finance Department		
Emergency spending limits:	\$20,000 single purchase limit	
Businesses with Standing Municipal Contracts		
<i>Type of Contract</i>	<i>Name</i>	<i>Contact Info</i>
Road Materials	Twin State Sand & Gravel	603-298-8705
Other Local Resources		
<i>Type of Resources/Skills</i>	<i>Name</i>	<i>Contact Info</i>
Structural Engineer	Tim Schaal	802-295-2002
Health/Welfare Services	Red Cross	603-225-6697
Tech Rescue	Lebanon Fire Department	603-448-8810
Tech Rescue	Hanover Fire Department	603-643-3424
Rental Equipment/Tools	United Rentals	603-298-2916
Road Materials	Pike Industries	603-298-8774
Electric Power	Green Mt. Power	802-773-8833
Heavy Wrecker Services	Sabil & Sons	802-295-2084
Excavation	Nott's Excavation	802-295-2734
Mass Transportation	Butlers Bus	802-788-4322
Mass Transportation	Advanced Transit	802-295-1824
Traffic Control	Windsor County Sheriff	802-457-5211
<p>State support that is usually at no cost to the municipality:</p> <ul style="list-style-type: none"> • Vermont Hazardous Material (HAZMAT) Response Team (VHMRT) • Vermont Urban Search and Rescue (USAR, VT-TF1) • Vermont State Police and Special Teams • Community Emergency Response Teams (CERTs) • Swiftwater Rescue Teams • Regional Shelter Support • State government agency expertise / services • Federal response agency expertise <p>State support the municipality will normally eventually have to pay for:</p> <ul style="list-style-type: none"> • Supplies and equipment (including sandbags) • VTrans Equipment and Personnel • Vermont National Guard Support 		
<i>The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.</i>		

National Incident Management System (NIMS) Typed Resources												
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other	
Critical Incident Stress Management Team				N/A	1	Hydraulic Excavator, Large Mass Excavation				N/A		
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation					1	
Mobile Communications Unit			N/A	N/A	1	Hydraulic Excavator, Compact						
All-Terrain Vehicles	N/A	N/A	N/A	N/A	2	Road Sweeper					1	
Marine Vessels	N/A	N/A	N/A	N/A	2	Snow Blower, Loader Mounted					1	
Snowmobile	N/A	N/A	N/A	N/A		Track Dozer						
Public Safety Dive Team						Track Loader						
SWAT/Tactical Team						Trailer, Equipment Tag-Trailer				N/A	1	
Firefighting Brush Patrol Engine	N/A	N/A	N/A		1	Trailer, Dump		N/A	N/A	N/A		
Fire Engine (Pumper)					3	Trailer, Small Equipment			N/A	N/A	3	
Firefighting Crew Transport				N/A	1	Truck, On-Road Dump						
Aerial Fire Truck			N/A	N/A	1	Truck, Plow					10	
Foam Tender			N/A	N/A		Truck, Sewer Flusher						
Hand Crew						Truck, Tractor Trailer				N/A		
HAZMAT Entry Team				N/A		Water Pumps, De-Watering					4	
Engine Strike Team						Water Pumps, Drinking Water Supply - Auxiliary Pump						
Water Tender (Tanker)				N/A		Water Pumps, Water Distribution						
Fire Boat				N/A		Water Pumps, Wastewater						
Aerial Lift - Articulating Boom						Water Truck		N/A	N/A	N/A	1	
Aerial Lift - Self Propelled, Scissor, Rough Terrain						Wheel Dozer			N/A	N/A		
Aerial Lift - Telescopic Boom						Wheel Loader Backhoe						
Aerial Lift - Truck Mounted						Wheel Loader, Large						
Air Compressor						Wheel Loader, Medium					2	
Concrete Cutter/Multi-Processor for Hydraulic Excavator						Wheel Loader, Small				N/A		
Electronic Boards, Arrow						Wheel Loader, Skid Steer				N/A		
Electronic Boards, Variable Message Signs					1	Wheel Loader, Telescopic Handler						
Floodlights				N/A	1	Wood Chipper		N/A	N/A	N/A	1	
Generator					4	Wood Tub Grinder						
Grader				N/A	1							

Information about the NIMS Typed resources can be found at: <https://rtilt.preptoolkit.org>

4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites / Social Media channels:	www.hartford-vt.org , www.dailyuv.com , https://lists.vitalcommunities.org/lists/info/hartford
Local Newspaper, Radio, TV:	Valley News, WNTK, NBC5, WCAX, WGXL 92.3
Public Notice locations:	Town Buildings, Libraries
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
<i>Name / Notes</i>	<i>Contact Info</i>
The Village at WRJ	802-526-5242
VA Hospital	802-295-9363
Upper Valley Waldorf School	802-296-2496
Mid Vermont Christian School	802-295-6800
Valley Terrace	802-280-1910
Hartford Schools (Elem, Middle, High)	802-295-8600
Greystone Village	802-252-7455
Gate St. Senior Housing	603-252-7455
Babylon Daycare	603-667-7294
Green Mt. Children's Center	802-291-3035
World of Discovery Daycare	802-738-7688
Potter's House School	802-345-5726
Aurora Daycare	802-296-2077
Upper Valley Waldorf School	802-296-2496

6. Shelters

<i>During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.</i>	
<i>Spontaneous Sheltering</i>	
<ul style="list-style-type: none"> • Determine the approximate number of people who need sheltering • Call the State EOC / Watch Officer at 800-347-0488 and request support • Track the status of residents who need shelter until their situation stabilizes 	
<i>Regional Shelter</i>	
Location / Address:	Hartford High School 27 Highland Ave.
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 802-660-9130
Phone Numbers:	802-295-8610
<i>Primary Local Shelter</i>	
Location / Address:	Hartford High School
Facility Contact(s):	Main Office
Phone Numbers:	802-295-8610
Shelter Manager:	Red Cross
Staff Requirements:	Red Cross Staffing
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	Capacity: 200 Generator? Y Pets Allowed? Y
<i>Alternate Local Shelter</i>	
Location / Address:	Hartford Middle School
Facility Contact(s):	Main Office
Phone Numbers:	802-295-8640
Shelter Manager:	Red Cross
Staff Requirements:	Red Cross Staff
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	Capacity: 50 Generator? N Pets Allowed? N

Annexes (Optional, create and letter as needed)

See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Local Emergency Management Team					
EMD	Brannon Godfrey	802-369-9036	802-478-1100		bgodfrey@hartford-vt.org
EM Coordinator	Scott Cooney	802-598-0061	802-295-3232	802-295-7795	scooney@hartford-vt.org
Local Response Organization Contacts					
Fire Chief	Scott Cooney	802-598-0061	802-295-3232	802-295-7795	scooney@hartford-vt.org
Assistant/Deputy Fire Chief					
EMS Chief					
Chief of Police or Constable	Phillip Kasten	802-299-7805	802-295-9425		pkasten@hartford-vt.org
State Police or County Sheriff	Lt. Barbara Kessler, VSP Royalton Station Commander	802-234-9933			barbara.kessler@vermont.gov
Local Dispatch Center	Hartford	802-295-9425	802-295-2195		
Local Public Works Contacts					
Road Foreman					
Public Works Director	Hannah Tyler	802-369-9269	802-295-3622		htyler@hartford-vt.org
Town Garage		802-295-3622			
Drinking Water Utility	Rick Kenny	802-295-3622	802-282-5486		rkenny@hartford-vt.org
Wastewater Utility	Steve Brock	802-295-6563	603-477-5567		sbrock@hartford-vt.org
Asst. Public Works Director	Jeremy Delisle	802-369-4018	802-295-3622		jdelisle@hartford-vt.org
Municipal Government Contacts					
Town/City Manager	Brannon Godfrey	802-369-9036	802-478-1100	802-295-9353	bgodfrey@hartford-vt.org
Selectboard Chair	Dan Fraser	802-291-4091	802-649-1602		sdennis@hartford-vt.org
Selectboard Alt	Simon Dennis	802-295-3353			rgrassi@hartford-vt.org
Selectboard Alt	Dennis Brown	802-295-5730	603-646-0718		dbrown@hartford-vt.org

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Town Clerk	Lisa O'Neil	802-356-2733	802-478-1102		lonil@hartford-vt.org
Finance Director	Gayle Ostrout	802-281-0151	802-478-1107		gostrout@hartford-vt.org
Town Health Officer	Brett Mayfield	802-591-3978			vtimaf@aol.com
Forest Fire Warden	Scott Cooney	802-598-0061	802-295-3232	802-295-7795	scooney@hartford-vt.org
Animal Control Officer	HPD	802-295-9425			
School Contact #1	Tom Debalsi	802-384-4343	802-295-8600		debalit@hartsfordschools.net
School Contact #2	Byron Baribeau	802-295-8600			baribeaub@hartsfordschools.net
School District Office		802-295-8600			
Town IT Officer	Dillon Walsh	802-359-3976			dwalsh@hartford-vt.org
Other Contacts					
Planning & Development Director	Lori Hirshfield	802-478-1119			lhirshfield@hartford-vt.org
Parks & Recreation Director	Scott Hausler	802-478-1103			shausler@hartford-vt.org
Assessor		802-478-1110			assessors@hartford-vt.org
Executive Assistant/Human Resources	Paula Nulty	802-478-1101			pnulty@hartford-vt.org

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	



AGENDA MEMORANDUM

March 24, 2020

Town Selectboard Meeting Item: 4.e

Submitted by: Geoff Martin, Energy Coordinator

Subject: Award of Police Department Ventilation System Contract

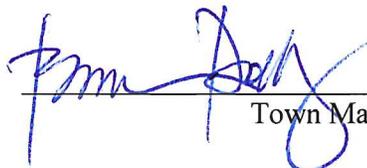
Background: The Town of Hartford received two proposals in response to the Hartford Police Department Ventilation System Request for Proposal (RFP). Proposals were submitted by Peak Mechanical and ARC Mechanical. The RFP asked for pricing on a Base Bid, which will provide ventilation for most of the office spaces and the armory, as well as an Alternate 1, which includes ventilation for the cells, holding area, processing room, and sally port. The proposals are included as attachments to this memo.

The proposals were reviewed by a panel which included Geoff Martin, Chief Kasten, and the Town's consultant, Chris Hebb of Dynamic Integrations, LLC. The work scope, including equipment specifications, system design, and layout, were developed by Dynamic Integrations. Vendors were permitted to either use Dynamic Integrations' work scope or design their own. Both Peak Mechanical and ARC Mechanical used Dynamic Integrations' work scope.

Discussion: Peak Mechanical provided a Base Bid of \$14,200, and an Alternate 1 of \$6,850, for a total project cost of \$21,050. ARC Mechanical provided a Base Bid of \$20,498, and an Alternate 1 of \$7,702, for a total project cost of \$28,200 (\$26,790 with the 5% local vendor allowance). In addition to providing the lowest bid, Dynamic Integrations and all three of Peak Mechanical's references expressed confidence in Peak Mechanical's ability to competently perform the job requirements. Finally, Peak Mechanical met all the requirements of the RFP.

Financial Impact: The FY20 budget includes \$20,000 for this project; the balance of \$1,050 is available in FY19 budgeted funds reserved for the project.

Recommendation: Authorize the Town Manager to contract with Peak Mechanical to provide a ventilation system at the Public Safety Building.



Town Manager



AGENDA MEMORANDUM

March 24, 2020

Town Selectboard Meeting Item: 4.f

Submitted by: Brannon Godfrey, Town Manager

Subject: **Selectboard Liaison Assignments**

Background: The attached table lists the Selectboard Liaisons assignments for Boards and Commissions.

Discussion: At its Reorganization Meeting on March 5, 2019, the Selectboard discussed assignments for 2020. The proposed assignments are listed on the attached table.

Financial Impact: None.

Recommend Motion: Ratify the proposed list of Selectboard Liaison assignments.



Town Manager

Attachments: Liaison Assignment Table

Boards, Committees & Commissions	2019 Liaisons	2020 Liaisons
Aquatics Center Oversight Committee	Dennis Brown	Dennis Brown
Conservation Commission	Alan Johnson	Alan Johnson
Hartford Committee On Racial Equity & Inclusion (2 seats)	Jameson Davis/Kim Souza	Alicia Barrow/Joe Major
Resilient Hartford	Simon Dennis	Simon Dennis
Design Review Committee	Kim Souza	Kim Souza
Energy Commission	Alan Johnson	Alan Johnson
Hartford Business Revolving Loan	Dick Grassi	Kim Souza
Hartford Tree Board	Dan Fraser	Dan Fraser
Historic Preservation Commission	Dennis Brown	Dennis Brown
Parks & Recreation Commission	Dick Grassi	Joe Major
Planning Commission	Kim Souza	Kim Souza
Sister Cities	Jameson Davis	Alicia Barrow
School Board	Dan Fraser/ 1 st Alt Dick Grassi/ 2 nd Alt Kim Souza	Dan Fraser 1 st Alt - Joe Major 2 nd Alt - Kim Souza
Town & School Meeting Committee	Simon Dennis	Simon Dennis
Upper Valley Leadership Committee	Simon Dennis	Simon Dennis
Zoning Board of Adjustment	Dennis Brown	Dennis Brown
EC Fiber Board	F. X. Flinn	F. X. Flinn



AGENDA MEMORANDUM

March 24, 2020

Town Selectboard Meeting Item: 4.g

Submitted by: Brannon Godfrey, Town Manager

Subject: Selectboard Calendar Changes for 8/11/20 and 11/3/20

Background: The Selectboard regular meeting calendar for the remainder of the year includes two dates that coincide with national elections:

- Tuesday, August 11, 2020 Party Primary Election
- Tuesday, November 3, 2020 Presidential Election

Discussion: If the Selectboard is available to meet on Monday, August 10, 2020 and Monday, November 2, 2020, staff will make the necessary adjustments to advertising, payroll and accounts payable reporting, and agenda preparation

Financial

Impact: None.

Recommended

Motion: Amend the Selectboard Meeting Calendar to meet on Monday, August 10, 2020 (instead of Tuesday, August 11, 2020) and Monday, November 2, 2020 (instead of Tuesday, November 3, 2020).



Town Manager

Attachments: Selectboard Meeting Calendar

Hartford Selectboard
2020 Meeting Schedule
Tuesdays at 6:00 p.m.
Hartford Town Hall

1/7/2020	Budget Workshop
1/9/2020	Budget Workshop Snow Date
1/14/2020	Regular Meeting/Budget Workshop
1/16/2020	Budget Workshop Snow Date
1/28/2020	Regular Meeting
2/11/2020	Regular Meeting
2/24/2020	Budget & Candidate Night
2/25/2020	Regular Meeting
2/1/2029	Town Meeting Day, Floor Meeting
3/3/2020	TOWN MEETING/AUSTRALIAN BALLOT
3/5/2020	Organizational Meeting
3/10/2020	Regular Meeting
3/24/2020	Regular Meeting
4/7/2020	Regular Meeting
4/21/2020	Regular Meeting
4/25/2020	Validation Vote Town Meeting
5/5/2020	Regular Meeting
5/19/2020	Regular Meeting
6/2/2020	Regular Meeting
6/16/2020	Regular Meeting
6/30/2020	Regular Meeting
7/14/2020	Regular Meeting
7/28/2020	Regular Meeting
8/11/2020	Regular Meeting
8/25/2020	Regular Meeting
9/8/2020	Regular Meeting
9/22/2020	Regular Meeting
10/6/2020	Regular Meeting
10/20/2020	Regular Meeting
11/3/2020	Regular Meeting
11/17/2020	Regular Meeting
12/1/2020	Regular Meeting
12/15/2020	Regular Meeting
12/29/2020	Regular Meeting



AGENDA MEMORANDUM
March 24, 2020
Town Selectboard Meeting Item: 4.h
Submitted by: Lisa O'Neil, Town Clerk

Subject: Postponement of Dog Licensing Late Fee

Background: The Town Clerk's Office has been receiving inquiries from area veterinarians and Hartford residents regarding the status of dog licensing deadlines and late fees. Several local veterinarian offices are limiting access to their facilities to emergency or critical service only in response to the protocols related to COVID-19.

By State Statute, dogs must be licensed by April 1st; a valid rabies certificate must be presented or on file for us to issue a license. The Town Clerk's Office is currently encouraging residents to mail their dog license renewal fee to us with a current rabies certificate, if we do not have one on file, by the April 1st deadline. The licensing fee is \$9 for dogs spayed/neutered; \$13.00 if unaltered. After April 1st, the following late fees are assessed in Hartford: \$2 if dog is spayed/neutered; \$4 if unaltered.

Discussion: Some dog owners will be unable to obtain rabies certificates due to limited access to Veterinarian Offices or due to their own circumstances related to COVID-19 recommended protocols. At this time, the Town Clerk's Office requests the Selectboard consider postponing the assessment of late fees only for dog licensing until May 1, 2020.

Financial Impact: In 2019, the Town collected a total of \$322 in late fees between April 2 and May 1.

Recommended Motion: Authorize the Town Clerk's Office to delay the assessment of late fees for dog licensing until May 1, 2020.



Town Manager



AGENDA MEMORANDUM
March 24, 2020
Town Selectboard Item: 4.i
Submitted by: Brannon Godfrey, Town Manager

Subject: COVID-19 Update

Background: Staff will present a briefing on Town operations and updated guidance on response.

Discussion:

Financial Impact: n/a

Recommendation: For information only.



Town Manager



**TOWN OF HARTFORD
SELECTBOARD
AGENDA**

Tuesday, March 10, 2020, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT
05001

Present: Dan Fraser, Selectboard Chair; Simon Dennis, Selectboard Vice Chair; Dennis Brown, Selectboard Clerk; Alicia Barrow, Selectboard Member; Alan Johnson, Selectboard Member; Joseph Major, Selectboard Member; Kim Souza, Selectboard Member; Brannon Godfrey, Town Manager; Lana Livingston, Administrative Assistant; Scott Cooney, Fire Chief; Lori Hirshfield, Director of Planning & Development; Geoff Martin, Energy Coordinator; Brett Mayfield, TOH Health Officer; Michael T. Quinn; Michael Redmond; Sara Hickey; Kerstin Nichols; Asma Elhuni.

Please Note: There were also in attendance 25+ people who were there for the Welcoming Hartford Ordinance and they did not sign in.

CATV Link: <http://catv.cablecast.tv/CablecastPublicSite/show/11433?channel=1>

- I. Call to Order the Selectboard Meeting:** Selectboard Chair, Dan Fraser called the meeting to order at 6:00 P.M.
- II. Pledge of Allegiance:** Selectboard Clerk, Dennis Brown led the Pledge of Allegiance.
- III. Local Liquor Control Board:** Chair, Dan Fraser recessed the Selectboard Meeting and opened the Local Liquor Control Board.

1. Renewals

- a. Wicked Awesome BBQ, LLC, 93 Beswick Drive, White River Junction, VT 05001 (1st and Outside Consumption)
- b. Blood's Catering & Party Rentals Inc., 1147 Hartford Ave, White River Junction, VT 05001 (1st and 3rd)
- c. Skinny Pancake Quechee, 7161 Woodstock Road, Quechee, VT 05059 (1st and 3rd)

- d. Crazy Jane's Elixir, LLC, 188 South Main Street, White River Junction, VT 05001 (1st and 3rd)
- e. Engine Room, LLC, 188 South Main Street, White River Junction, VT 05001 (1st, 3rd and Outside Consumption)
- f. Perry Hospitality Group of Vermont, Doing Business As: Quechee Inn at Marshland Farms, Quechee Main Street, Quechee, VT 05059 (1st, 3rd and Outside Consumption)
- g. Maple Street Catering, LLC, Doing Business As: Big Fatty's BBQ, 186 South Main Street, White River Junction, VT 05001 (1st, 2nd, 3rd and Outside Consumption)
- h. Quechee Club, Inc, Doing Business As: Base Lodge, 3369 Quechee Main Street, Quechee, VT 05059 (1st, 3rd and Outside Consumption)
- i. Quechee Club, Inc., 3268 Quechee Main Street, Quechee, VT 05059 (1st, 3rd and Outside Consumption)
- j. Quechee Club, Inc, Doing Business As: 78 Murphy Road, Quechee, VT 05059 (1st, 3rd and Outside Consumption)

Selectboard Member, Alan Johnson made the motion to approve items a, b, c, d, e, f, g (1st, 3rd and OSC only), h, i and j. Selectboard Member, Alicia Barrow seconded the motion. 4 were in favor and 3 Abstained (Souza, Fraser & Major). The motion passed.

Selectboard Member, Alan Johnson made the motion to approve the 2nd class license for Maple Street Catering. Selectboard Member, Alicia Barrow seconded the motion. 5 were in favor and 2 Abstained (Fraser & Souza) The motion passed.

Selectboard Chair, Dan Fraser closed the Local Liquor Control Board at 6:07 P.M. and reopened the Selectboard Meeting.

IV. Order of Agenda: Selectboard Member, Dennis Brown asked to table item 4f. American Flags on Downtown Light Poles, until a later date. They are not ready yet to present to the Board.

V. Selectboard

1. Public, Selectboard Comments and Announcements:

Citizen Comments: There were no citizen comments.

Selectboard Comments: Selectboard Clerk, Dennis Brown took some notes from the

Town Meeting and would like to share them so we could do better next year.

- The use of the words “appropriate” not “authorize.” These should be consistent.
- It would be helpful to have a list of LOT (Local Option Tax) monies.
- Consistently stating which articles are Australian Ballot and which are not.
- As a Board Member, Mr. Brown could not see the screen from where he was sitting. Perhaps it could be back further.
- At Candidates Night it was awkward without a table for the Candidates. Please have one next year.

Selectboard Chair, Dan Fraser welcomed the new Board and thanked Town Clerk, Lisa O’Neil for making voting day run smoothly. Mr. Fraser also thanked Dick Grassi for the many years he served on the Selectboard.

Selectboard Alan Johnson addressed the use of abstention and recusing. It may be useful if the member left the room instead of recusing. This way the number of votes needed to pass an item would change and have a better chance of passing. Example, 7 members present needs 4 votes to pass however 5 members present would need only 3 votes to pass.

2. Appointments: NONE

3. Town Manager’s Report: Significant Activity Report ending March 9, 2020.

Link: <https://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/180>

Mr. Godfrey has consulted with VLCT about removing the question “Are you an US Citizen” from the Boards and Commission application. VLCT saw no reason not to remove it from the application. The Board agreed with a head nod to take it off the application.

4. Board Reports, Motions & Ordinances:

a. Core 4 Towns Response Strategy to Coronavirus (Information Only)

The Town of Hartford, Norwich, Hanover and Lebanon (“Core 4 Towns”) meet bi-monthly to discuss regional issues. Mr. Godfrey reported that Vermont State has opened the Emergency Operations Center today.

*Selectboard Vice Chair, Simon Dennis presented a Charge for a new committee: **Hartford Ad Hoc Committee on Coronavirus Response***

Term: *The term of this commission shall end upon completion of the charge: not later than March 3rd, 2022.*

Constitution: *This advisory committee will be constituted by four members*

who live or work within the Town of Hartford, one member of the Selectboard, the Town Manager and up to two staff members that the Town Manager sees fit to appoint. Each member shall have equal weight in discussion and voting.

Charge:

1. To work with area service providers, State officials and content experts to generate a broad list of strategies for slowing the spread of the Coronavirus.
2. To work with area service providers, State officials and content experts to generate a broad list of strategies for preparing for the spread of the Coronavirus.
3. To collaborate with parallel committees and/or delegates from the Towns of Lebanon, Hanover, Norwich or other regional towns to discuss possibilities for regional collaboration.
4. To monitor Hartford's response to the Coronavirus outbreak in the areas of prevention and preparation.
5. Submit a brief report to the Selectboard to explain recommendations no later than April 30th, 2020.

In order to conform with the open meeting laws, committee meetings will be warned, recorded and open to the public.

Selectboard Member, Alicia Barrow made the motion to form an Ad Hoc Committee on Coronavirus Response. Selectboard Clerk, Dennis Brown seconded the motion. Selectboard Member, Kim Souza made a friendly amendment to include the draft charge as presented. This was accepted by Barrow and Brown. 7 voted Yes and the motion passed.

b. Homelessness Committee Final Report Presentation (Information Only)

The *ad hoc* Committee on Homelessness Committee presented a draft report to the Selectboard in January prior to the approval of the FY21 Budget. The Committee has subsequently finalized its report. Michael Redmond, Co-Chair, presented the final report to the Selectboard at this meeting.

Link to the Report: <https://www.hartford-ct.org/DocumentCenter/View/3530/Ad-Hoc-Committee-on-Homelessness-Final-Report>

The Charge will be posted and applications will be accepted.

c. Validation resolution regarding Notice for 2019 TIF Bond Warrant (Motion Required)

In the course of the Bond attorney preparation of the Bond Certification Letter, it was discovered that one of the public notices for the TIF bond warrant on the March 5, 2019 Town Meeting ballot, was published in the Valley News a day later than scheduled. To address this unintended error, the

Town can avail itself of a validation provision specified within State Statute. Attached is a Validation Resolution prepared by Paul Guliani, Town Bond attorney, which acknowledges the unintended error.

Selectboard Clerk, Dennis Brown made the motion to Adopt the Validation Resolution as presented. Selectboard Vice Chair, Simon Dennis seconded the motion. All were in favor and the motion passed.

d. Determination of Energy Compliance Resolution (Motion Required)

The siting of renewable energy in Vermont has historically been determined by the State’s Public Utility Commission (PUC). The previous process gave municipalities little control over where renewable energy, like solar, should or should not be sited. Instead, the PUC had almost complete control to grant a permit, or Certificate of Public Good, for a solar project. [Act 174 of 2016](#) established a new set of municipal and regional energy planning standards, which, if met, would give towns and regions greater input in the Section 248 siting process for energy generation systems. When a Town Plan meets these standards, it can go through a process to obtain an affirmative “determination of energy compliance,” and “substantial deference” in the PUC’s review of whether an energy project meets the orderly development criterion in the Section 248 process.

Hartford’s Energy Chapter in the Town Plan adopted by the Selectboard on June 4, 2019 includes all the requirements to meet the Act 174 standards to receive a “determination of energy compliance”. In order to achieve a determination, Hartford’s Town Plan must be submitted to the Two-Rivers Ottauquechee Regional Commission (TRORC) to ensure that the Act 174 standards have been met. TRORC will issue a determination in writing within two months of the receipt of a request. If the determination is positive, Hartford will be given substantial deference. If the determination is negative, TRORC will state the reasons for the denial in writing and, if appropriate, suggest acceptable modifications.

Selectboard Vice Chair, Simon Dennis made the motion to Formally request a determination of energy compliance from TRORC. Selectboard Member, Joseph Major seconded the motion. All were in favor and the motion passed.

e. Welcoming Hartford Ordinance (Motion Required)

On September 3, 2019, the Selectboard voted to put the attached draft of the Welcoming Hartford Ordinance on the March 3 Town Meeting ballot for consideration by the voters, as follows:

Shall the Town of Hartford advise the Selectboard to adopt the Welcoming Hartford Ordinance, dated September 3rd, 2019?

The voters of the Town approved the question by majority on March 3, 2020. If the Selectboard adopts the Ordinance, 24 VSA §1972 prescribes that it be posted within 14 days of adoption. If a petition for a vote on the question of disapproving an ordinance is signed by not less than five per cent of the qualified voters, and presented to the legislative body or the clerk within 44 days following the date of adoption of the ordinance or rule by the legislative body, a special Town Meeting on the ordinance shall be held on the Ordinance. If there is no petition, the Ordinance will become effective 60 days after adoption.

Selectboard Clerk, Dennis Brown asked many questions to clarify what passing this will really mean.

Selectboard Member, Joseph Major made the motion to adopt the September 3rd, 2019 Welcoming Hartford Ordinance. Selectboard Member, Kim Souza seconded the motion. 6 voted Yes, 1 voted No (Brown). The motion passed.

Municipal Code of Hartford, Vermont: WELCOMING HARTFORD ORDINANCE

- o ***Title***
- o ***Purpose and intent***
- o ***Definitions***
- o ***Requesting information prohibited***
- o ***Disclosing information prohibited***
- o ***Conditioning benefits, services, or opportunities on immigrant status prohibited***
- o ***Civil immigration enforcement actions - Federal responsibility***
- o ***No private cause of action***
- o ***Exchanging file information***
- o ***Civil Ordinance; Authority***
- o ***Severability Title This ordinance shall be known as the Welcoming Hartford Ordinance***

Purpose and intent

The Town Selectboard finds that the cooperation of all persons, citizens and non-citizens regardless of immigration status, is essential to achieve the Town's goals of protecting life and property, preventing crime and resolving problems. The Town Selectboard further finds that assistance from a person, whether documented or not, who is a victim of, or a witness to, a crime is important to promoting the safety of all its residents.

Due to the Town's limited resources; the complexity of immigration laws; the clear need to foster the trust of and cooperation from the public, including members of the immigrant communities; and to effectuate the Town's goals, the Town Selectboard finds that there is a need to articulate its guidelines regarding the communications and enforcement relationship between the Town and the federal government. The purpose of this chapter is to establish the

Town's procedures concerning immigration status and enforcement of federal civil immigration laws.

Definitions

As used in this ordinance, the following words and phrases shall mean and include:

Administrative warrant. "Administrative warrant" means an immigration warrant issued by ICE, or a successor or similar federal agency charged with the enforcement of civil immigration laws, used as a non-criminal, civil warrant for immigration purposes.

Agency. "Agency" means every Hartford Town department, agency, division, commission, council, committee, board, other body, or person established by authority of an ordinance, executive order, or order of the Hartford Selectboard.

Agent. "Agent" means any person employed by or acting on behalf of an Agency.

Citizenship or immigration status. "Citizenship or immigration status" means all matters regarding questions of citizenship of the United States or any other country, the authority to reside in or otherwise be present in the United States,

Federal immigration authorities. "Federal immigration authorities" means federal agencies, departments, or employees or contractors thereof, tasked with enforcement of immigration law and border entry, including without limitation, the Department of Homeland Security (OHS), Immigration Control and Enforcement (ICE), and U.S. Customs and Border Patrol (CBP).

Immigration detainer. "Immigration detainer" means an official request issued by ICE, or other federal agency charged with the enforcement of civil immigration laws, to another federal, state or local law enforcement agency to detain an individual based on a violation of a civil immigration law or notify ICE or other federal immigration agency of a person's release from custody.

Requesting information prohibited.

No Agent or Agency shall request information about or otherwise investigate or assist in the investigation of the Citizenship or immigration status of any person unless such inquiry or investigation is required by Vermont State Statute, federal regulation, or court decision. Notwithstanding this provision, the Town Counsel may investigate and inquire about immigration status when relevant to potential or actual litigation or an administrative proceeding in which the Town is or may be a party.

Disclosing information prohibited.

No Agent or Agency shall disclose information regarding the Citizenship or immigration status of any person unless required to do so by statute or court order or such

disclosure has been authorized in writing by the individual to whom such information pertains, or if such individual is a minor or is otherwise not legally competent, by such individual's parent or guardian.

This section shall not apply when such information sharing is necessary to an ongoing investigation of a felony, for which there is probable cause, and the investigation is unrelated to the enforcement of federal civil immigration law.

Conditioning benefits, services, or opportunities on immigrant status prohibited.
No Agent or Agency shall condition the provision of Town of Hartford benefits, opportunities, or services on matters related to Citizenship or immigration status unless required to do so by statute, federal regulation, or court decision.

Where presentation of a Vermont driver's license or identification card is accepted as adequate evidence of identity, presentation of a photo identity document issued by the person's nation of origin, such as a driver's license, passport, or matricula consular (consulate-issued document), shall be accepted and shall not subject the person to a higher level of scrutiny or different treatment than if the person had provided a Vermont driver's license or identification card, except that this subsection shall not apply to the completion of the federally mandated I-9 forms.

Civil immigration enforcement actions - Federal responsibility.
No Agent or Agency shall:

- 1. arrest, detain or continue to detain a person solely on the belief that the person is not present legally in the United States, or that the person has committed a civil immigration violation;*
- 2. arrest, detain, or continue to detain a person based on an Administrative warrant, including one entered into the Federal Bureau of Investigation's National Crime Information Center database, or successor or similar database maintained by the United States, when the Administrative warrant is based solely on a violation of a civil immigration law;*
- 3. detain or continue to detain a person based upon an Immigration detainer when such Immigration detainer is based solely on a violation of a civil immigration law;*
- 4. use citizenship and immigration status as criteria for citation, arrest, or continued custody under Rule 3 of the Vermont Rules of Criminal Procedure*

5. *make warrantless arrests or detain individuals on suspicion of "unlawful entry," unless the suspect is apprehended in the process of entering the United States without inspection; or*
6. *accept requests by Federal immigration authorities to support or assist in operations that are for civil immigration enforcement.*

Unless necessary to an ongoing investigation of a felony, for which there is probable cause, and the investigation is unrelated to the enforcement of federal civil immigration law, no Agent or Agency shall:

1. *permit Federal immigration authorities' access to a person being detained by, or in the custody of, the Agent or Agency;*
2. *permit Federal immigration authorities use of agency facilities for investigative interviews or other investigative purpose; or*
3. *Respond to Federal immigration authorities' inquiries or share information about an individual with Federal immigration authorities. Such information includes but is not limited to the individual's custody status, release date/time, court dates, whereabouts, residence, employment, identification numbers, appearance, telephone number, and familial relations. For the purpose of aiding an individual who may qualify for a U, S, or T Visa, information may be shared if such disclosure has been authorized in writing by the individual to whom such information pertains.*

An Agent or Agency is authorized to communicate with Federal immigration authorities in order to determine whether any matter involves enforcement based solely on a violation of a civil immigration law.

No private cause of action

This chapter does not create or form the basis for liability on the part of the Town, its Agents, or Agencies.

The exclusive remedy for violation of this chapter shall be through the Town's disciplinary procedures for Agents under regulations including but not limited to this Town's personnel rules, union contracts, civil service commission rules, or any other Agency rules and/or regulations.

For purposes of ensuring compliance with the provisions of this ordinance, the Governor or any Selectboard member may request the Human Rights Commission (HRC) to

conduct an investigation of an agent or agency of the Town of Hartford to determine if it is in compliance with the Vermont Fair Housing and Public Accommodations Act (VFHPAA 9 V.S.A. §4502)

Exchanging file information

All applications, questionnaires, and interview forms to be completed and submitted after the passage of this ordinance used in relation to Town of Hartford benefits, opportunities, or services shall be promptly reviewed by the pertinent agencies and any questions regarding Citizenship or immigration status, other than those required by statute, ordinance, federal regulation or court decision, shall be deleted within 60 days of the final effective date of this ordinance.

Civil Ordinance; Authority

This ordinance shall take effect as a civil ordinance. It is not a criminal ordinance. This ordinance is pursuant to authority and powers of the Town of Hartford, Vermont as set forth in 24 V.S.A. 872 (a).

Severability

If any provision, clause, section, part, or application of this chapter to any person or circumstance is declared invalid by any court of competent jurisdiction, such invalidity shall not affect, impair, or invalidate the remainder hereof or its application to any other person or circumstance. It is hereby declared that the legislative intent of the Selectboard that this chapter would have been adopted had such invalid provision, clause, section, part or application not been included herein.

- f. American Flags on Downtown Light Poles

Note: This item was tabled until a later date.

- g. Discussion of Board Protocols and Calendar (Information only)
Selectboard Vice Chair, Simon Dennis reviewed some of the Selectboard Protocols for the new members. Selectboard Member, Alan Johnson will send out a doodle poll for the Selectboard Members to choose a date for a Social evening.

VI. Commission Meeting Reports:

Kim Souza reported that HCOREI is receiving a lot of applications for their two openings.

Simon Dennis Reported from Resilient Hartford. They are working on proposals for alternate uses of the parks. We have 17 Town Parks and they are not all used. Kim Souza mentioned that in the Town Report the CROH report was the same as last year. Mr. Dennis said that was a mistake.

Alan Johnson reported from the Energy Commission. Chair, Erik Krauss will be leading an energy savings project. This is an outreach that will start with Mobile Home Parks.

Mr. Johnson also reported from the Conservation Commission. They will soon be presenting to the Selectboard the Town Forest Harvesting Plan.

VII. Consent Agenda (Motion Required): Selectboard Member, Kim Souza made the motion to approve the Consent Agenda as listed. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

Approve Payroll Ending: 3/7/2020

Approve Meeting Minutes of: 2/25/2020, 2/29/2020 and 3/5/2020

Approve A/P Manifest of: 3/6/2020 and 3/10/2020

Selectboard Meeting Dates of:

Already Approved: 3/24/2020

Needs Approval: 4/7/2020 and 4/21/2020

VIII. Executive Session:

The Motion to go into Executive Session for Discussion of a mediation for which premature general public knowledge would clearly place the public body at a substantial disadvantage [I VSA §313(a)(1)(C)] was made by Selectboard Member, Alan Johnson at 8:23 P.M. Selectboard Member, Alicia Barrow seconded the motion. All were in favor and the motion passed.

The Motion to Close the Executive Session was made by Selectboard Member, Alicia Barrow and seconded by Selectboard Clerk, Dennis Brown at 8:40 P.M. All were in favor and the motion passed.

IX. Adjourn the Selectboard Meeting (Motion Required):

Selectboard Clerk, Dennis Brown made the motion to Adjourn the meeting at 8:40 P.M. Selectboard Vice Chair, Simon Dennis seconded the motion. All were in favor and the motion passed.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.



**TOWN OF HARTFORD
SELECTBOARD MINUTES
SPECIAL MEETING**

Tuesday, March 17, 2020, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

Present: Dan Fraser, Selectboard Chair; Simon Dennis, Selectboard Vice Chair; Dennis Brown, Selectboard Clerk; Alan Johnson, Selectboard Member; Joseph Major, Selectboard Member; Kim Souza, Selectboard Member; Brannon Godfrey, Town Manager; Lana Livingston, Administrative Assistant; Brett Mayfield, TOH Health Officer.

Note: Alicia Barrow, Selectboard Member arrived at 6:05 P.M.

CATV Link: <http://catv.cablecast.tv/CablecastPublicSite/show/11483?channel=1>

I. Call to Order the Selectboard Meeting

Selectboard Chair, Dan Fraser called the meeting to order at 6:00 P.M.

II. Board Reports, Motions & Ordinances

- a. Warning for April 25, 2020 Special Town Meeting (motion required)

Town Manager, Brannon Godfrey suggested this item to be postponed until the 3/24/2020 regular Selectboard meeting.

- b. Coronavirus Update (information only) Town Manager Reported:

Town Services & Facilities Changes

To provide continuity of service to the greatest extent possible while following distancing guidelines to mitigate the spread of virus and to ensure protection of employees' health to be able to continue services.

- Public Works Buildings – Closed to public access; open to conduct business by phone and email
- Transfer Station Buildings – inside building access closed; Scale house open to permit continued customer drop off solid waste to outside containers
- Town Hall – March 18 until April 6
 - Closed to in-person public access

- Daily operations up and running; access via phone and email
- in-person transactions limited to appointment only
- Water & Sewer payments, property tax payments Online and by US mail
- Public Safety Building - Lobby remains open 8a-5p; accessible by intercom after hour
 - Postponed fingerprint and VIN checks until after April 14
- Bugbee Senior Center – facility closed, but still preparing meals for home delivery
- West Hartford Library – closed as of 5pm today (also Hartford, Wilder & Quechee)
 - E-books, e-audio-books available via webpage
- Parks & Recreation Facilities
 - Main office to remain open to conduct business by appointment only and over the phone
 - WABA Arena currently in ice-out procedures. Facility will remain closed
 - Parks are officially closed for the season. Opening for public usage and the beginning of full-service maintenance generally begins the first of April
 - The general public can utilize a public park during season closure. However, they are not maintained November through March each year.

It is our intent to encourage public use of parks following the current social distancing guidelines.

- Department continuity of operations plans to manage operations and continued service levels:
 - staffing adjustments for illness and family leave
 - provide for work from home where applicable and according to policy
 - adjusting schedules to maintain operational presence
- Amended the Town employee sick leave policy to allow up to 14 days of paid sick time for COVID-19 illness.
 - This will not be charged to the employees' accrued sick time.
- BCBS health insurance will cover COVID-19 testing with no co-payment, coinsurance, or deductible requirements
- Town Health Officer Brett Mayfield is primary contact person for COVID-19
- Dedicated COVID-19 communications:
 - health@hartford-vt.org
 - 802-299-0183
 - Managing response to inflow of inquiries with central, knowledgeable source
 - As State agent and Local Health Officer, plugged into the essential communication channels with the Vermont Department of Health
 - Situational awareness of the needs in Hartford

Town Health Officer, Brett Mayfield reported: There were no new cases as of 1:00P.M. today. As of this time, Day Care centers are still active. However, things are changing by the hour. The date of April 6 is being used for a reassessment date. This is the 3-week marker. Upper Valley Strong is active and reaching out to the community now.

The Selectboard had many questions and thoughts: (listed below)

- Create a database of at-risk citizens via questionnaire or other
 - Send a press release for the Senior Citizens and at-risk Citizens
 - Service Industry tax relief (LOT Money?)
 - Put off the expense of the Pool Bond
 - Use the P&R Van (on order, not here yet)
 - Current use of Parks – post cautions
 - Have a campaign going forward to inform the citizens
 - Involve the teens that are out of school with filling Sr. Citizen needs
 - Encourage everyone to stay home
 - Staying home does not mean just inside your house, get out and get exercise while practicing social distancing
-
- The next Selectboard meeting on March 24th will be virtual as much as possible

III. Adjourn the Selectboard Meeting: (Motion Required)

Selectboard Member, Kim Souza made the motion to Adjourn the meeting at 8:00 P.M. Selectboard Clerk, Dennis Brown seconded the motion. All were in favor and the motion passed.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

Report Date: 3/20/20
10:38AM

Payment Manifest
by Vendor ID
Town of Hartford

Page: 1
User: florentina
ReportAPINH_PmtByDate

Check Date: 3/20/2020 - 3/20/2020

Bank ID	Bank Name	Vendor ID	Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
25-0151	Town Clerk Restoration					
004260	BAR HARBOR BANK & TRUST				3/20/2020	1002
03.20.20	REFUND-RECORDING FEE	0.00	\$3.00	0.00		3.00
	Desc: Reimbursement for Returned Recordin	Acct: 25-080-151-0151			Town Clerk Restoration	
	Vendor Total:		3.00	0.00		3.00
25-0151	Digitization Reserve		Bank Total:			3.00
25-0152	Digitization Reserve					
004260	BAR HARBOR BANK & TRUST				3/20/2020	1003
03.20.20	REFUND-RECORDING FEE	0.00	\$3.00	0.00		3.00
	Desc: Reimbursement for Returned Recordin	Acct: 25-080-152-0152			Digital Imaging	
	Vendor Total:		3.00	0.00		3.00
25-0152	Revaluation Reserve		Bank Total:			3.00
25-0174	Revaluation Reserve					
026845	LANDIN, CHRISTOPHER MERRILL	CHRISTOPHER MERRILL LANDIN			3/20/2020	1024
1028	Assessment Services - 03.16.2020	0.00	\$6,277.52	0.00		6,277.52
	Desc: Assessment Services - 03.16.2020	Acct: 25-985-100-0174			Revaluation Exp	
	Vendor Total:		6,277.52	0.00		6,277.52
030720	MERRIMAN SMART, PLC				3/20/2020	1025
2245	LEGAL FEES	0.00	\$6,418.92	0.00		6,418.92
	Desc: LEGAL FEES	Acct: 25-985-100-0174			Revaluation Exp	
	Vendor Total:		6,418.92	0.00		6,418.92
25-0174	Highway Infrastructure		Bank Total:			12,696.44
25-0311	Highway Infrastructure					
029096	MANBY, C ROBERT JR, PC	C. ROBERT MANBY JR., PC			3/20/2020	1017
4581-2	LEGAL:SYKES SIDEWALK EASEMEN	65.00	\$65.00	0.00		65.00
	Desc: LEGAL:SYKES SIDEWALK EASEMEN	Acct: 11-316-017-2011			SIDEWALKS - SYKES AVE	
	Vendor Total:		65.00	0.00		65.00
043876	STANTEC CONSULTING SERVICES, INC				3/20/2020	1018
58-1	SYKES MTN AVE & N HARTLAND RD IM	618.37	\$618.37	0.00		618.37
	Desc: SYKES MTN AVE & N HARTLAND RD IMPRV	Acct: 11-316-017-2011			SIDEWALKS - SYKES AVE	
	Vendor Total:		618.37	0.00		618.37
25-0311	PARKS - REC RESTRICTED		Bank Total:			683.37
25-8055	PARKS - REC RESTRICTED					
501002	ECHO COMMUNICATIONS, INC				3/20/2020	1018
29074	2000 SPRING BROCHURES	0.00	\$1,000.00	0.00		1,000.00
	Desc: 2000 SPRING BROCHURES	Acct: 25-985-511-0004			P & R Restricted - Members Advantage	
	Vendor Total:		1,000.00	0.00		1,000.00

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
25-8055	Water Capital Reserve		Bank Total:	1,000.00	
50-0100	Water Capital Reserve				
041185	RUSSELL CONSTRUCTION SERVICES, INC.		3/20/2020	1015	
9303310	WILDER WELL#1 - JAN'2020	0.00	\$58,379.86	0.00	58,379.86
	Desc: WILDER WELL#1 - JAN'2020	Acct: 50-952-543-0000	CAPITAL OUTLAY - WILDER		
	Vendor Total:		58,379.86	0.00	58,379.86
50-0100	Dog Park		Bank Total:	58,379.86	
73-7302	Dog Park				
038150	POTTER CONSTRUCTION, INC		3/20/2020	1038	
1067	SNOW PLOWING - FEB'20	0.00	\$150.00	0.00	150.00
	Desc: SNOW PLOWING - FEB'20	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
	Vendor Total:		150.00	0.00	150.00
73-7302	Trees Matter		Bank Total:	150.00	
73-7304	Trees Matter				
048575	VERIZON WIRELESS		3/20/2020	1015	
9849535679	CELL PHONES - FEB'20	0.00	\$40.01	0.00	40.01
	Desc: Cell Phones	Acct: 73-511-318-7304	CONTRACTED SERVICES(TREES MA'		
	Vendor Total:		40.01	0.00	40.01
73-7304	GENERAL FUND - MASCOMA		Bank Total:	40.01	
FUND 1 0	GENERAL FUND - MASCOMA				
000571	ACCESS MOBILITY LLC		3/20/2020	68637	
S3327	Lift repairs/service	0.00	\$1,544.50	0.00	1,544.50
	Desc: Lift repairs/service	Acct: 10-524-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,544.50	0.00	1,544.50
000870	ADVANCE AUTO PARTS	ADVANCED AUTO PARTS	3/20/2020	68638	
6084006631046	CLEANING SUPPLIES	0.00	\$36.49	0.00	36.49
	Desc: CLEANING SUPPLIES	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
6084006631047	HAND SANITIZER	5.96	\$5.96	0.00	5.96
	Desc: HAND SANITIZER	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
	Vendor Total:		42.45	0.00	42.45
001170	AIRGAS, INC.	AIRGAS USA, LLC	3/20/2020	68639	
9968610525	CYLINDER RENT	0.00	\$32.41	0.00	32.41
	Desc: CYLINDER RENT	Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
	Vendor Total:		32.41	0.00	32.41
001650	ALLEN ENGINEERING POOLS AND SPAS		3/20/2020	68640	
111-518464-01	Polymer for treatment	4,197.00	\$4,197.00	0.00	4,197.00
	Desc: Polymer for treatment	Acct: 60-961-340-0000	CHEMICALS		

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Vendor Total:			4,197.00	0.00	4,197.00
002845	ARC MECHANICAL CONTRACTORS, INC		3/20/2020	68641	
20154	SERVICE CALL-WABA	0.00	\$105.00	0.00	105.00
	Desc: SERVICE CALL-WABA	Acct: 10-530-318-0000	CONTRACTED SERVICES		
Vendor Total:			105.00	0.00	105.00
002965	ATCO INTERNATIONAL		3/20/2020	68642	
10546294	MATERIALS	157.50	\$157.50	0.00	157.50
	Desc: MATERIALS	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
10546463	FREE HAND (24 PER CASE)	121.50	\$121.50	0.00	121.50
	Desc: FREE HAND (24 PER CASE)	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			279.00	0.00	279.00
003450	AUTOZONE		3/20/2020	68643	
5120301796	PD-1 PARTS	0.00	\$30.23	0.00	30.23
	Desc: PD-1 PARTS	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			30.23	0.00	30.23
004260	BAR HARBOR BANK & TRUST		3/20/2020	68644	
03.20.20	REFUND-RECORDING FEE	0.00	\$9.00	0.00	9.00
	Desc: Reimbursement for Returned Recordin	Acct: 10-060-151-0100	TOWN CLERK - FEES		
Vendor Total:			9.00	0.00	9.00
004854	BENISTAR/HARTFORD		3/20/2020	68645	
04012020	Express Scripts Retirees	0.00	\$2,032.95	0.00	2,032.95
	Desc: Express Scripts Retirees	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Express Scripts Retirees	Acct: 10-271-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Express Scripts Retirees	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			2,032.95	0.00	2,032.95
005800	BLAKTOP INC.		3/20/2020	68646	
26868	GREEN PATCH	456.00	\$456.00	0.00	456.00
	Desc: GREEN PATCH	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Vendor Total:			456.00	0.00	456.00
005951	BLUE CROSS BLUE SHIELD VT	BC/BS OF VERMONT	3/20/2020	68647	
APR'20	HEALTH INSURANCE APR'20	20,510.03	\$117,496.91	0.00	117,496.91
	Desc: Health Insurance	Acct: 10-121-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-121-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 10-151-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-171-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance	Acct: 10-174-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-175-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-181-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-211-220-0000	BC/BS		
	Desc: Health Insurance	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		

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	Desc: Health Insurance	Acct: 10-221-220-0000	BC/BS			
	Desc: Health Insurance	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-271-220-0000	BC/BS			
	Desc: Health Insurance	Acct: 10-312-220-0000	BC/BS			
	Desc: Health Insurance	Acct: 10-321-220-0000	BC/BS			
	Desc: Health Insurance	Acct: 10-325-220-0000	BC/BS			
	Desc: Health Insurance	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-511-220-0000	BC/BS			
	Desc: Health Insurance	Acct: 10-530-220-0000	BC/BS			
	Desc: Health Insurance	Acct: 10-530-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 10-622-220-0000	BC/BS			
	Desc: Health Insurance	Acct: 30-971-220-0000	BC/BS			
	Desc: Health Insurance	Acct: 30-975-220-0000	BC/BS			
	Desc: Health Insurance	Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 50-954-220-0000	BC/BS			
	Desc: Health Insurance	Acct: 50-955-220-0000	BC/BS			
	Desc: Health Insurance	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 55-955-220-0000	BC/BS			
	Desc: Health Insurance	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 60-961-220-0000	BC/BS			
	Desc: Health Insurance	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 60-965-220-0000	BC/BS			
	Desc: Health Insurance	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Health Insurance	Acct: 65-963-220-0000	BC/BS			
	Desc: Health Insurance	Acct: 65-965-220-0000	BC/BS			
	Desc: Health Insurance	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE			
	Vendor Total:		117,496.91	0.00	117,496.91	
006100	BMO FINANCIAL GROUP			3/20/2020	68648	
	O'Neil 03/01-10/20	O'Neil, Lisa - TC	0.00	\$171.89	0.00	171.89
	Desc: Staples-Election Supplies	Acct: 10-131-323-0000	MATERIALS & SUPPLIES			
	Desc: Amazon-Cash Register Receipt Paper	Acct: 10-151-323-0000	MATERIAL & SUPPLIES			
	Cooney 02/28-29/20	Cooney, Scott - FD	0.00	\$98.24	0.00	98.24
	Desc: Cooney, Scott - FD	Acct: 10-221-315-0000	RECRUITMENT & TRAINING			
	Cooney 03/01-10/20	Cooney, Scott - FD	0.00	\$2,113.24	0.00	2,113.24
	Desc: BestBuy-Monitor	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE			
	Desc: Amazon-Toilet Paper&Soap	Acct: 10-221-323-0000	MATERIAL & SUPPLIES			
	Desc: Amazon-Office Supplies	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE			
	Desc: C7S Pizza - Meals - FF Assessment	Acct: 10-221-323-0000	MATERIAL & SUPPLIES			
	Desc: Teleflex-Medical Supplies	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES			
	Desc: Lodging/Transportation/Meals-Cooney	Acct: 10-221-311-0000	TRAVEL & MEETINGS			
	Dube 03/01-10/20	Dube, Chris - FD	0.00	\$40.00	0.00	40.00
	Desc: NREMT-EMT Recertification Fees	Acct: 10-221-315-0000	RECRUITMENT & TRAINING			
	Hausler 03/01-10/20	Hausler, Scott - REC	459.36	\$459.36	0.00	459.36
	Desc: Kaeser&Blair-HPRD Stickers	Acct: 25-985-511-0001	P & R Restricted - Covered Bridge			
	Hedges 03/01-10/20	Hedges, Jack - FD	0.00	\$111.15	0.00	111.15
	Desc: UPS - Postage	Acct: 10-221-322-0000	POSTAGE			
	Desc: HomeDepot-Trailer Pin Screws	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES			
	Jay 03/01-10/20	McDonough, Jay - REC	0.00	\$85.87	0.00	85.87
	Desc: BJ's - Splash Night	Acct: 10-514-323-0000	MATERIAL & SUPPLIES			

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	Desc: BJ's - Office Supplies	Acct: 10-511-323-0000	MATERIAL & SUPPLIES			
Kreis 03/01-10/20	Kreis, Dylan - REC	0.00	\$449.14	0.00	449.14	
	Desc: ZeroWaste-Bags for Dog Waste Statio	Acct: 10-521-323-0000	MATERIAL & SUPPLIES			
	Desc: Amazon-WABA Supplies	Acct: 10-530-323-0000	MATERIAL & SUPPLIES			
Lori 02/28-29/20	Lori, Hirshfiled - P&D	0.00	\$191.99	0.00	191.99	
	Desc: Amazon-Microsoft Windows 10PRO	Acct: 10-626-318-0000	Contracted Services			
	Vendor Total:		3,720.88	0.00	3,720.88	
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC			3/20/2020	68649
83530902	MEDICAL SUPPLIES	0.00	\$1,622.02	0.00	1,622.02	
	Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES			
	Vendor Total:		1,622.02	0.00	1,622.02	
006950	N. A. MANOSH				3/20/2020	68650
9360	CLEANING PUMP STATION	4,600.00	\$4,600.00	0.00	4,600.00	
	Desc: CLEANING PUMP STATION	Acct: 60-964-321-0200	REPAIRS & MAINT-MAINS			
	Vendor Total:		4,600.00	0.00	4,600.00	
007201	BRODART CO.				3/20/2020	68651
B5882764	HARDCOVER/TRADE PAPER	0.00	\$32.55	0.00	32.55	
	Desc: HARDCOVER/TRADE PAPER	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY			
B5884091	HARDCOVERS	0.00	\$15.09	0.00	15.09	
	Desc: HARDCOVERS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY			
B5886804	AUDIO CDS	0.00	\$22.39	0.00	22.39	
	Desc: AUDIO CDS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY			
B5886886	AUDIO CDS	0.00	\$22.39	0.00	22.39	
	Desc: AUDIO CDS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY			
	Vendor Total:		92.42	0.00	92.42	
007325	VERMONT POWER TECHNOLOGIES, LCC	BROOK FIELD SERVICE			3/20/2020	68652
33315	MILL BROOK PUMP STN PROJECT	20,271.00	\$20,271.00	0.00	20,271.00	
	Desc: MILL BROOK PUMP STN PROJECT	Acct: 65-965-543-0000	CAPITAL OUTLAY			
33316	WHITMAN BROOK PUMP PROJECT	4,770.00	\$4,770.00	0.00	4,770.00	
	Desc: WHITMAN BROOK PUMP PROJECT	Acct: 65-965-543-0000	CAPITAL OUTLAY			
	Vendor Total:		25,041.00	0.00	25,041.00	
007450	BROWN'S, CHARLIE	CHARLIE BROWN'S			3/20/2020	68653
45765	SNOW BLOWER - PARTS	71.55	\$71.55	0.00	71.55	
	Desc: SNOW BLOWER - PARTS	Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES			
	Vendor Total:		71.55	0.00	71.55	
007760	BURLINGTON COMMUNICATIONS				3/20/2020	68654
BCS5349	CONTRACT BASE RATE - MAR'20	0.00	\$140.00	0.00	140.00	
	Desc: CONTRACT BASE RATE - MAR'20	Acct: 10-271-318-0000	CONTRACTED SERVICES			
BCS5350	CONTRACT BASE RATE - MAR'20	0.00	\$450.00	0.00	450.00	
	Desc: CONTRACT BASE RATE - MAR'20	Acct: 10-271-318-0000	CONTRACTED SERVICES			
	Vendor Total:		590.00	0.00	590.00	

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008098	C&G CREATIVE CATERING, INC		3/20/2020	68655	
03.03.2020	Food for BCA & Election Volunteers	0.00	\$343.75	0.00	343.75
	Desc: Food for BCA & Election Volunteers	Acct: 10-131-323-0000	MATERIALS & SUPPLIES		
	Vendor Total:		343.75	0.00	343.75
008650	CARGILL, INCORPORATED		3/20/2020	68656	
2905290248	199.32 tons of salt	0.00	\$15,546.96	0.00	15,546.96
	Desc: 199.32 tons of salt	Acct: 10-312-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		15,546.96	0.00	15,546.96
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M	3/20/2020	68657	
4043757519	UNIFORMS	70.73	\$70.73	0.00	70.73
	Desc: UNIFORMS	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
4044407029	UNIFORMS	70.73	\$70.73	0.00	70.73
	Desc: UNIFORMS	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
4044586525	UNIFORMS	80.77	\$80.77	0.00	80.77
	Desc: UNIFORMS	Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEA		
4044586527	UNIFORMS	14.30	\$229.77	0.00	229.77
	Desc: UNIFORMS	Acct: 30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEA		
	Desc: UNIFORMS	Acct: 10-325-326-0000	UNIFORMS		
4044586543	UNIFORMS	124.15	\$124.15	0.00	124.15
	Desc: UNIFORMS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEA		
4045201259	UNIFORMS	80.77	\$80.77	0.00	80.77
	Desc: UNIFORMS	Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEA		
4045201322	UNIFORMS	124.15	\$124.15	0.00	124.15
	Desc: UNIFORMS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEA		
4045201346	UNIFORMS	14.30	\$229.77	0.00	229.77
	Desc: UNIFORMS	Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEA		
	Desc: UNIFORMS	Acct: 10-325-326-0000	UNIFORMS		
4045269204	MATS	0.00	\$46.56	0.00	46.56
	Desc: MATS	Acct: 10-530-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,057.40	0.00	1,057.40
009834	CJM CONSTRUCTION LLC		3/20/2020	68658	
1039	KITCHEN RENOVATIONS	0.00	\$2,301.34	0.00	2,301.34
	Desc: KITCHEN RENOVATIONS	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
	Vendor Total:		2,301.34	0.00	2,301.34
010832	COMCAST		3/20/2020	68659	
0134242FAB'20	INTERNET - LF	88.40	\$88.40	0.00	88.40
	Desc: INTERNET - LF	Acct: 30-975-324-0000	TELEPHONE		
0134242MAR'20	INTERNET - LF	88.40	\$88.40	0.00	88.40
	Desc: INTERNET - LF	Acct: 30-975-324-0000	TELEPHONE		
010832	COMCAST		3/20/2020	68660	
0042221MAR'20	INTERNET - 5133 VT ROUTE 14	0.00	\$35.45	0.00	35.45
	Desc: INTERNET - 5133 VT ROUTE 14	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		

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Vendor Total:			212.25	0.00	212.25
012280	CZORA, JASON	JASON CZORA	3/20/2020		68661
PO#6393	EMT APP FEE	0.00	\$80.00	0.00	80.00
	Desc: EMT APP FEE	Acct: 10-221-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			80.00	0.00	80.00
012580	DAN & WHIT'S GENERAL STORE		3/20/2020		68662
6024343	SANITIZERS	0.00	\$47.88	0.00	47.88
	Desc: SANITIZERS	Acct: 10-161-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			47.88	0.00	47.88
012935	DATA SUPPORT CO INC		3/20/2020		68663
74443	MICROFIBER PADS	280.44	\$280.44	0.00	280.44
	Desc: MICROFIBER PADS	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			280.44	0.00	280.44
013680	GARTH BROOKS	DESORCIE EMERGENCY PRODUCTS LLC	3/20/2020		68664
15863	E4 - PARTS	0.00	\$463.14	0.00	463.14
	Desc: E4 - PARTS	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			463.14	0.00	463.14
014415	DUBE, CHRISTOPHER	CHRISTOPHER DUBE	3/20/2020		68665
MAR'20	UVAC REIMBURSEMENT	0.00	\$28.00	0.00	28.00
	Desc: UVAC REIMBURSEMENT	Acct: 10-221-318-0000	CONTRACTED SERVICES		
Vendor Total:			28.00	0.00	28.00
014423	DUBOIS & KING, INC		3/20/2020		68666
32R	HTFD ROUNDABOUT SEP-OCT 2019	4,230.80	\$4,340.00	0.00	4,340.00
	Desc: Hartford roundabout 6% match	Acct: 10-311-318-0000	CONTRACTED SERVICES		
	Desc: Hartford roundabout 94% match	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5		
33	HTFD ROUNDABOUT NOV-DEC 2019	8,667.00	\$9,148.72	0.00	9,148.72
	Desc: Hartford roundabout 6% match	Acct: 10-311-318-0000	CONTRACTED SERVICES		
	Desc: Hartford roundabout 94% match	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5		
34	HTFD ROUNDABOUT JAN'20	3,158.40	\$3,360.00	0.00	3,360.00
	Desc: Hartford roundabout 6% match	Acct: 10-311-318-0000	CONTRACTED SERVICES		
	Desc: Hartford roundabout 94% match	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5		
Vendor Total:			16,848.72	0.00	16,848.72
015001	EAGLE POINT GUN/T.J.MORRIS&SON		3/20/2020		68667
159520	AMMUNITION	0.00	\$256.89	0.00	256.89
	Desc: AMMUNITION	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			256.89	0.00	256.89
015500	ENDYNE, INC		3/20/2020		68668
325148	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
	Desc: WRJ WEEKLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES		

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325788	WSID 5320 QUECHEE CTR	18.00	\$18.00	0.00	18.00
	Desc: WSID 5320 QUECHEE CTR	Acct: 55-954-318-0000	CONTRACTED SERVICES		
325789	WSID 5319 HARTFORD WAT	72.00	\$72.00	0.00	72.00
	Desc: WSID 5319 HARTFORD WAT	Acct: 50-954-318-0000	CONTRACTED SERVICES		
325848	WRJ MONTHLY ANALYSIS	220.00	\$220.00	0.00	220.00
	Desc: WRJ MONTHLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES		
Vendor Total:			400.00	0.00	400.00
015815	EVANS MOTOR FUELS	EVANS GROUP INC.	3/20/2020		68669
0006966	6,000 gallons of gasoline	0.00	\$11,970.99	0.00	11,970.99
	Desc: 6,000 gallons of gasoline	Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
Vendor Total:			11,970.99	0.00	11,970.99
016080	CONSOLIDATED COMMUNICATIONS		3/20/2020		68670
111020181818MAR'20	QUECHEE WW PLANT	52.96	\$52.96	0.00	52.96
	Desc: QUECHEE WW PLANT	Acct: 65-963-324-0000	TELEPHONE		
11546793396FEB'20	INTERNET/TELEPHONE FEB'20	0.00	\$97.80	0.00	97.80
	Desc: INTERNET/TELEPHONE FEB'20	Acct: 10-221-324-0000	TELEPHONE		
11833807752FEB'20	WRJ WATER TANKS-TELEPHONE	302.33	\$302.33	0.00	302.33
	Desc: WRJ WATER TANKS-TELEPHONE	Acct: 50-952-324-0000	TELEPHONE		
12615510982FEB'20	WRJ WATER TANKS-TELEPHONE	82.52	\$82.52	0.00	82.52
	Desc: WRJ WATER TANKS-TELEPHONE	Acct: 55-953-324-0000	TELEPHONE		
13444320594FEB'20	TELEPHONE-RADIO CIRCUITS	0.00	\$430.23	0.00	430.23
	Desc: TELEPHONE-RADIO CIRCUITS	Acct: 10-271-320-0100	EQUIP OPERATION-COMMUNICATION		
8022957049639MAR'20	SPORTS PARK PUMP STATION	51.17	\$51.17	0.00	51.17
	Desc: SPORTS PARK PUMP STATION	Acct: 60-964-324-0000	TELEPHONE		
Vendor Total:			1,017.01	0.00	1,017.01
016390	FASTENAL COMPANY		3/20/2020		68671
NHWES83517	PARTS	0.00	\$73.28	0.00	73.28
	Desc: PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			73.28	0.00	73.28
016540	FERGUSON ENTERPRISES, INC	FERGUSON WATERWORKS #591 #576	3/20/2020		68672
0941389	PARTS	58.00	\$58.00	0.00	58.00
	Desc: PARTS	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Vendor Total:			58.00	0.00	58.00
017110	FISHER AUTO PARTS, INC		3/20/2020		68673
301-034693	PARTS	22.93	\$22.93	0.00	22.93
	Desc: PARTS	Acct: 60-964-323-0000	MATERIAL & SUPPLIES		
301-036258	H-4 PARTS	0.00	\$59.94	0.00	59.94
	Desc: H-4 PARTS	Acct: 10-321-321-0100	REPAIRS & MAINT-BUILDING		
Vendor Total:			82.87	0.00	82.87
017230	FLEMING III, CARLOS B	CARLOS B FLEMING III	3/20/2020		68674
03.08.2020	FUTSAL INDOOR SOCCER PROGRAM	0.00	\$75.00	0.00	75.00
	Desc: FUTSAL INDOOR SOCCER PROGRAM	Acct: 10-515-318-0000	CONTRACTED SERVICES		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.		
Vendor Total:					75.00	0.00	75.00
017300	FOGG'S HARDWARE & BUILDING				3/20/2020	68675	
876458	TAPE RULE	10.79	\$10.79	0.00	10.79		
	Desc: TAPE RULE	Acct: 60-964-323-0000	MATERIAL & SUPPLIES				
876803	MATERIALS - BRIDGE STREET	51.67	\$51.67	0.00	51.67		
	Desc: MATERIALS - BRIDGE STREET	Acct: 60-964-321-0200	REPAIRS & MAINT-MAINS				
876939	MATERIALS	0.00	\$14.98	0.00	14.98		
	Desc: MATERIALS	Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND				
877166	NOZZLE GUN METAL	0.00	\$14.38	0.00	14.38		
	Desc: NOZZLE GUN METAL	Acct: 10-221-323-0000	MATERIAL & SUPPLIES				
877478	MATERIALS	0.00	\$90.78	0.00	90.78		
	Desc: MATERIALS	Acct: 10-530-323-0000	MATERIAL & SUPPLIES				
877544	HARDWARE FOR FENCE	0.00	\$152.38	0.00	152.38		
	Desc: HARDWARE FOR FENCE	Acct: 10-312-323-0000	MATERIAL & SUPPLIES				
877607	CLEANING SUPPLIES	7.19	\$7.19	0.00	7.19		
	Desc: CLEANING SUPPLIES	Acct: 60-961-321-0100	REPAIRS & MAINT-BUILDING				
877633	BATTERIES	0.00	\$13.49	0.00	13.49		
	Desc: BATTERIES	Acct: 10-315-323-0000	MATERIAL & SUPPLIES				
877720	ROOM#1-MATERIALS	0.00	\$31.47	0.00	31.47		
	Desc: ROOM#1-MATERIALS	Acct: 10-161-321-0000	REPAIRS & MAINT				
Vendor Total:					387.13	0.00	387.13
017316	FOLLENSBEE, DAVID	DAVID FOLLENSBEE			3/20/2020	68676	
03.07.2020	REIMBURSEMENT-HAND SANITIZER	47.52	\$59.40	0.00	59.40		
	Desc: Hand Sanitizer for DPW	Acct: 10-325-323-0000	MATERIAL & SUPPLIES				
	Desc: hand sanitizer for DPW	Acct: 30-971-323-0000	MATERIAL & SUPPLIES				
	Desc: hand sanitizer for DPW	Acct: 50-954-323-0000	MATERIAL & SUPPLIES				
	Desc: hand sanitizer for DPW	Acct: 60-961-323-0000	MATERIAL & SUPPLIES				
	Desc: hand sanitizer for DPW	Acct: 65-963-323-0000	MATERIALS & SUPPLIES				
Vendor Total:					59.40	0.00	59.40
017452	FRANKLIN, THOMAS	THOMAS FRANKLIN			3/20/2020	68677	
844496	REFUND - CARD MAKING WORKSHOP	0.00	\$15.00	0.00	15.00		
	Desc: REFUND - CARD MAKING WORKSHOP	Acct: 10-515-325-0000	REFUNDS				
Vendor Total:					15.00	0.00	15.00
018675	GNOMON COPY	GNOMON COPY			3/20/2020	68678	
57241	SIGN DECALS	0.00	\$155.00	0.00	155.00		
	Desc: SIGN DECALS	Acct: 10-115-101-0600	TOWN MEETING COMMITTEE				
	Desc: SIGN DECALS	Acct: 10-013-100-0000	EXCHANGES PAYABLE				
Vendor Total:					155.00	0.00	155.00
019390	GRAINGER				3/20/2020	68679	
9450096517	MATERIALS	139.15	\$139.15	0.00	139.15		
	Desc: MATERIALS	Acct: 60-964-323-0000	MATERIAL & SUPPLIES				
9459572286	MATERIALS	102.12	\$102.12	0.00	102.12		
	Desc: MATERIALS	Acct: 65-963-323-0000	MATERIALS & SUPPLIES				

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9467666781	REDUCER BUSHING	7.62	\$7.62	0.00	7.62
	Desc: REDUCER BUSHING	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
Vendor Total:			248.89	0.00	248.89
019392	GREGG NALETTE	GRANDSTAND APPAREL	3/20/2020		68680
3908	Red Zone shirts	0.00	\$1,470.00	0.00	1,470.00
	Desc: Red Zone shirts	Acct: 10-516-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,470.00	0.00	1,470.00
019552	GREATER UPPER VALLEY SOLID	GREATER UPPER VALLEY SOLID	3/20/2020		68681
FEB'20	MSW/COUPONS - FEB'20	1,211.25	\$1,211.25	0.00	1,211.25
	Desc: .15 Tons MSW Feb'20 - LF	Acct: 30-974-313-0200	WASTE GENERATION FEE		
	Desc: Distrct Coupons Sold Feb'20-LF	Acct: 30-013-100-0000	EXCHANGES PAYABLE		
Vendor Total:			1,211.25	0.00	1,211.25
019810	GREEN MOUNTAIN MESSENGER	GREEN MOUNTAIN MESSENGER	3/20/2020		68682
84956	CURRIER SERVICES - FEB'20	80.00	\$80.00	0.00	80.00
	Desc: CURRIER SERVICES - FEB'20	Acct: 80-711-318-8044	Grant - 01130 Courier LSTA17.2.01 (W-		
Vendor Total:			80.00	0.00	80.00
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP	3/20/2020		68683
04832000006FEB'20	S MAIN ST PUMP STN - WW	120.82	\$120.82	0.00	120.82
	Desc: S MAIN ST PUMP STN - WW	Acct: 60-964-329-0000	ELECTRICITY		
09832000005FEB'20	BRIGGS PARK - MAIN ST - REC	0.00	\$20.29	0.00	20.29
	Desc: BRIGGS PARK - MAIN ST - REC	Acct: 10-521-329-0000	ELECTRICITY		
13611000004FEB'20	HARTFORD VILLAGE STLGT	0.00	\$56.87	0.00	56.87
	Desc: HARTFORD VILLAGE STLGT	Acct: 10-314-329-0000	ELECTRICITY		
15631100003FEB'20	173 AIRPORT RD - PUBLIC WKS	0.00	\$518.71	0.00	518.71
	Desc: 173 AIRPORT RD - PUBLIC WKS	Acct: 10-321-329-0000	ELECTRICITY		
18303200002MAR'20	WOODSTOCK RD TREATMENT PL	188.59	\$188.59	0.00	188.59
	Desc: WOODSTOCK RD TREATMENT PL	Acct: 65-963-329-0000	ELECTRICITY		
20822960512FEB'20	1732 QUECHEE MAIN ST	0.00	\$27.43	0.00	27.43
	Desc: 1732 QUECHEE MAIN ST	Acct: 10-521-329-0000	ELECTRICITY		
23833000005MAR'20	RT 5 HIGHLAND AVE SIGNAL LGTS	0.00	\$68.00	0.00	68.00
	Desc: RT 5 HIGHLAND AVE SIGNAL LGTS	Acct: 10-314-329-0000	ELECTRICITY		
28933000003 FEB'20	MAPLE ST SEWER	221.36	\$221.36	0.00	221.36
	Desc: MAPLE ST SEWER	Acct: 60-964-329-0000	ELECTRICITY		
34926000000FEB'20	PARK/LEHMAN BRIDGE LGTS	0.00	\$103.03	0.00	103.03
	Desc: PARK/LEHMAN BRIDGE LGTS	Acct: 10-314-329-0000	ELECTRICITY		
37762000000FEB'20	N MAIN STREET - TRAFFIC LIGHT	0.00	\$38.02	0.00	38.02
	Desc: N MAIN STREET - TRAFFIC LIGHT	Acct: 10-314-329-0000	ELECTRICITY		
43833000003 FEB'20	BRIDGE ST TRAFFIC LGT	0.00	\$46.61	0.00	46.61
	Desc: BRIDGE ST TRAFFIC LGT	Acct: 10-314-329-0000	ELECTRICITY		
49762000005FEB'20	BRIDGE ST PUMP STN	255.91	\$255.91	0.00	255.91
	Desc: BRIDGE ST PUMP STN	Acct: 60-964-329-0000	ELECTRICITY		
59511000008FEB'20	CAMPBELL ST - PUMP STN-WTR	109.50	\$109.50	0.00	109.50
	Desc: CAMPBELL ST - PUMP STN-WTR	Acct: 50-954-329-0000	ELECTRICITY		
68053200009MAR'20	ROUTE 14 W HARTFORD LIBRARY	0.00	\$134.29	0.00	134.29

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	Desc: ROUTE 14 W HARTFORD LIBRARY	Acct: 10-524-329-0000	ELECTRICITY			
74856156851FEB'20	97 S MAIN ST CHARGING STATION	0.00	\$200.89	0.00	200.89	
	Desc: 97 S MAIN ST CHARGING STATION	Acct: 10-314-329-0100	ELECTRICITY - CHARGING STATION			
82948328248 FEB'20	PROSPECT ST TEMP SERVICE	0.00	\$119.74	0.00	119.74	
	Desc: PROSPECT ST TEMP SERVICE	Acct: 10-314-329-0000	ELECTRICITY			
87833000000 FEB'20	MAPLE ST TRAFFIC LGT	0.00	\$47.72	0.00	47.72	
	Desc: MAPLE ST TRAFFIC LGT	Acct: 10-314-329-0000	ELECTRICITY			
91611000000FEB'20	FERRY RD - SEWER PUMP	278.57	\$278.57	0.00	278.57	
	Desc: FERRY RD - SEWER PUMP	Acct: 60-964-329-0000	ELECTRICITY			
92124869873MAR'20	43 HIGHLAND AVE WABA PUMP HOUS	0.00	\$53.92	0.00	53.92	
	Desc: 43 HIGHLAND AVE WABA PUMP HOUSE	Acct: 10-530-329-0000	ELECTRICITY			
97762000004FEB'20	N MAIN STREET LIGHTS - HWY	0.00	\$53.56	0.00	53.56	
	Desc: N MAIN STREET LIGHTS - HWY	Acct: 10-314-329-0000	ELECTRICITY			
	Vendor Total:		2,663.83	0.00	2,663.83	
020000	GREEN MOUNTAIN WATER ENVIRONMENT			3/20/2020	68684	
02.28.2020	2020 MEMBERSHIP RENEWAL	360.00	\$360.00	0.00	360.00	
	Desc: 2020 MEMBERSHIP RENEWAL	Acct: 60-961-313-0000	MEMBERSHIP DUES			
	Desc: 2020 MEMBERSHIP RENEWAL	Acct: 65-963-313-0000	MEMBERSHIP DUES			
	Vendor Total:		360.00	0.00	360.00	
020650	HANOVER CONSUMER CO-OP			3/20/2020	68685	
FEB'20	SUPPLIES	0.00	\$93.69	0.00	93.69	
	Desc: CLEMENTINES	Acct: 10-514-323-0000	MATERIAL & SUPPLIES			
	Desc: GINGER ALE	Acct: 10-516-323-0000	MATERIAL & SUPPLIES			
	Desc: APPLES	Acct: 10-514-323-0000	MATERIAL & SUPPLIES			
	Desc: SUPPLIES	Acct: 10-514-323-0000	MATERIAL & SUPPLIES			
	Vendor Total:		93.69	0.00	93.69	
020701	HANOVER, TOWN OF	TOWN OF HANOVER		3/20/2020	68686	
00228	ELAN FEES - JAN'20	0.00	\$224.87	0.00	224.87	
	Desc: ELAN FEES - JAN'20	Acct: 10-271-320-0100	EQUIP OPERATION-COMMUNICATION			
00234	ELAN FEES - FEB'20	0.00	\$224.87	0.00	224.87	
	Desc: ELAN FEES - FEB'20	Acct: 10-271-320-0100	EQUIP OPERATION-COMMUNICATION			
	Vendor Total:		449.74	0.00	449.74	
020734	HARRIS COMPUTER CORPORATION	HARRIS COMPUTER CORPORATION		3/20/2020	68687	
XT00161310	1095C Forms	0.00	\$126.95	0.00	126.95	
	Desc: 1095C Forms	Acct: 10-121-323-0000	MATERIAL & SUPPLIES			
	Vendor Total:		126.95	0.00	126.95	
021450	HARTFORD, TOWN OF	TOWN OF HARTFORD		3/20/2020	68688	
211600,00328637	WATER - 275 DEPOT STR	34.15	\$34.15	0.00	34.15	
	Desc: WATER - 275 DEPOT STR	Acct: 60-961-328-0000	WATER			
	Vendor Total:		34.15	0.00	34.15	
022025	HEALTHY EQUITY, INC.			3/20/2020	68689	
5X2RS8A	HRA 2020	66.58	\$7,703.06	0.00	7,703.06	

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	Desc: RA Replenish for HRA 2020	Acct: 10-121-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 10-211-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish for HRA 2020	Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish for HRA 2020	Acct: 10-271-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 10-312-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 10-321-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 10-511-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 10-530-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish for HRA 2020	Acct: 10-622-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 30-975-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 50-955-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 55-955-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 60-965-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
EBCEOW2	HRA 2020	2,352.24	\$14,369.28	0.00	14,369.28
	Desc: RA Replenish for HRA 2020	Acct: 10-121-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 10-151-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 10-171-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 10-211-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish for HRA 2020	Acct: 10-271-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 10-312-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 10-321-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 10-511-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 10-530-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 10-530-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish for HRA 2020	Acct: 10-622-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 30-971-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 30-975-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 50-954-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 50-955-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 55-955-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 60-961-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 60-965-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 65-963-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2020	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
M89G52S	CREDIT - HRA 2019	0.00	\$-35.76	0.00	-35.76
	Desc: CREDIT - HRA 2019	Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
OSX008Y	HCRA 2020	0.00	\$326.38	0.00	326.38
	Desc: HCRA 2020	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
Vendor Total:			22,362.96	0.00	22,362.96
024582	JB PORTABLE TOILETS			3/20/2020	68690
326	TOILET RENTAL - ICE FISHING DERBY	0.00	\$200.00	0.00	200.00
	Desc: TOILET RENTAL - ICE FISHING DERBY	Acct: 10-516-318-0000	CONTRACTED SERVICES		

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Vendor Total:			200.00	0.00	200.00
025180	K&W TIRE COMPANY, INC		3/20/2020		68691
05R234362	PD-6 ALIGNMENT	0.00	\$79.95	0.00	79.95
	Desc: PD-6 ALIGNMENT	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
05R234425	PD-6 PARTS	0.00	\$55.95	0.00	55.95
	Desc: PD-6 PARTS	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
05R234426	PD-3 TIRE ROTATION	0.00	\$88.00	0.00	88.00
	Desc: PD-3 TIRE ROTATION	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			223.90	0.00	223.90
026040	KOFILE TECHNOLOGIES	KOFILE TECHNOLOGIES	3/20/2020		68692
232314	Recording Books & Paper	0.00	\$1,621.80	0.00	1,621.80
	Desc: Recording Books & Paper	Acct: 10-151-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			1,621.80	0.00	1,621.80
027400	LEBANON, CITY OF	CITY OF LEBANON	3/20/2020		68693
FEB'20 - WW	Grit disposal from 1/31-2/28/20	6,021.75	\$6,021.75	0.00	6,021.75
	Desc: Grit disposal from 1/31-2/28/20	Acct: 60-961-318-0000	CONTRACTED SERVICES		
027400	LEBANON, CITY OF	CITY OF LEBANON	3/20/2020		68694
FEB'20	SW Tipping Fees Feb 2020-LF	5,010.35	\$5,010.35	0.00	5,010.35
	Desc: SW Tipping Fees Feb 2020-LF	Acct: 30-974-318-0000	CONTRACTED SERVICES		
Vendor Total:			11,032.10	0.00	11,032.10
027700	DE LAGE LANDEN	DE LAGE LANDEN	3/20/2020		68695
67326815	LEASE COPIER - APR'20 FIN	0.00	\$170.19	0.00	170.19
	Desc: LEASE COPIER - APR'20 FIN	Acct: 10-013-100-0000	EXCHANGES PAYABLE		
Vendor Total:			170.19	0.00	170.19
027720	LEIVA, RAMON	RAMON LEIVA	3/20/2020		68696
03.08.2020	FUTSAL INDOOR SOCCER PROGRAM	0.00	\$75.00	0.00	75.00
	Desc: FUTSAL INDOOR SOCCER PROGRAM	Acct: 10-515-318-0000	CONTRACTED SERVICES		
Vendor Total:			75.00	0.00	75.00
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY	3/20/2020		68697
4333626,50550	#2 OIL 900G@\$2.2719 812 VA CUTOFF	0.00	\$2,071.71	0.00	2,071.71
	Desc: #2 OIL 900G@\$2.2719 812 VA CUTOFF	Acct: 10-221-327-0000	BUILDING HEAT		
	Desc: #2 OIL 900G@\$2.2719 812 VA CUTOFF	Acct: 10-211-327-0000	BUILDING HEAT		
4333626,62951	#2 OIL 224.9G@\$2.2719 2590 N HARTL	517.70	\$517.70	0.00	517.70
	Desc: #2 OIL 224.9G@\$2.2719 2590 N HARTLA	Acct: 30-971-327-0000	BUILDING HEAT		
4484213,12943	#2 OIL 2000G@\$2.2719 173 AIRPORT F	0.00	\$4,603.80	0.00	4,603.80
	Desc: #2 OIL 2000G@\$2.2719 173 AIRPORT RD	Acct: 10-321-327-0000	BUILDING HEAT		
4935943,31019	PROPANE 20.9G@\$1.0536 DEPOT ST	22.44	\$22.44	0.00	22.44
	Desc: PROPANE 20.9G@\$1.0536 DEPOT ST	Acct: 60-962-327-0000	BUILDING HEAT		
4935943,31076	PROPANE 72.6G@\$1.0536 537 PASSUI	77.94	\$77.94	0.00	77.94
	Desc: PROPANE 72.6G@\$1.0536 537 PASSUMPIC	Acct: 50-952-327-0000	BUILDING HEAT		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			7,293.59	0.00	7,293.59
027885	LHS ASSOCIATES INC		3/20/2020		68698
64651	Ballot Marking Pens	0.00	\$153.25	0.00	153.25
	Desc: Ballot Marking Pens	Acct: 10-131-323-0000	MATERIALS & SUPPLIES		
64803	LHS BALLOT PRINTING/SHIPPING	0.00	\$6,285.00	0.00	6,285.00
	Desc: LHS BALLOT PRINTING/SHIPPING-SCHOOL	Acct: 10-013-100-0000	EXCHANGES PAYABLE		
	Desc: LHS BALLOT PRINTING/SHIPPING-TOWN	Acct: 10-131-323-0000	MATERIALS & SUPPLIES		
	Desc: ACCUVOTE CODING	Acct: 10-131-318-0000	CONTRACTED SERVICES		
64854	REPRINT of TOWN Ballot Pg 1 (2-side	0.00	\$2,379.00	0.00	2,379.00
	Desc: REPRINT of TOWN Ballot Pg 1 (2-side	Acct: 10-131-323-0000	MATERIALS & SUPPLIES		
Vendor Total:			8,817.25	0.00	8,817.25
028026	LINCOLN NATIONAL LIFE INSURANCE CO	LINCOLN NATIONAL LIFE INSURANCE CO	3/20/2020		68699
APR'20	LIFE INS - APR'20	337.08	\$2,112.99	0.00	2,112.99
	Desc: Life Insurance and AD& D Insurance	Acct: 10-121-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-121-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-151-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-151-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-171-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-171-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-174-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-174-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-175-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-175-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-181-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-181-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-211-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-211-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-221-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-221-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-271-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-271-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-312-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-312-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-321-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-321-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-325-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-325-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-511-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-511-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-514-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-514-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-530-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-530-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-621-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-621-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-622-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 10-622-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 30-971-240-0000	LIFE INSURANCE		

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	Desc: Life Insurance and AD& D Insurance	Acct: 30-971-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 30-975-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 30-975-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 50-954-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 50-954-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 50-955-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 50-955-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 55-955-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 55-955-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 60-961-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 60-961-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 60-965-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 60-965-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 65-963-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 65-963-270-0000	AD&D		
	Desc: Life Insurance and AD& D Insurance	Acct: 65-965-240-0000	LIFE INSURANCE		
	Desc: Life Insurance and AD& D Insurance	Acct: 65-965-270-0000	AD&D		
	Vendor Total:		2,112.99	0.00	2,112.99
028850	MAGEE OFFICE EQUIPMENT INC.		3/20/2020		68700
C-01065425	METER - COPIER MAR'20-MAR21 - TC	0.00	\$476.00	0.00	476.00
	Desc: METER - COPIER MAR'20-MAR21 - TC	Acct: 10-151-320-0000	EQUIP OPERATION/MAINT-OFFICE		
C-01068018	METER COPIER MAR'19-MAR'20	0.00	\$63.53	0.00	63.53
	Desc: METER COPIER MAR'19-MAR'20	Acct: 10-151-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Vendor Total:		539.53	0.00	539.53
029096	MANBY, C ROBERT JR, PC	C. ROBERT MANBY JR., PC	3/20/2020		68701
4577	LEGAL:S MAIN EASEMENTS 18-2020	0.00	\$125.00	0.00	125.00
	Desc: LEGAL:S MAIN EASEMENTS 18-2020	Acct: 10-325-318-0000	CONTRACT SERVICES		
4579	LEGAL: CURRIER ST/N STAGE 52-17	525.00	\$525.00	0.00	525.00
	Desc: LEGAL: CURRIER ST/N STAGE 52-17	Acct: 13-921-350-0100	CURRIER ST - CONSTRUCTION		
4581-1	LEGAL:SYKES SIDEWALK EASEMEN	260.00	\$260.00	0.00	260.00
	Desc: LEGAL:SYKES SIDEWALK EASEMEN	Acct: 70-623-318-7021	CONTRACTED SERVICES(GRANT EHI		
	Vendor Total:		910.00	0.00	910.00
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC	3/20/2020		68702
207448092	OFFICE SUPPLIES	0.00	\$16.99	0.00	16.99
	Desc: OFFICE SUPPLIES	Acct: 10-511-323-0000	MATERIAL & SUPPLIES		
208135158	WATER	9.98	\$9.98	0.00	9.98
	Desc: WATER	Acct: 30-971-328-0000	WATER		
	Desc: WATER	Acct: 30-975-328-0000	WATER		
208366366	WATER	8.72	\$8.72	0.00	8.72
	Desc: WATER	Acct: 30-975-328-0000	WATER		
208402335	OFFICE SUPPLIES	192.65	\$216.62	0.00	216.62
	Desc: OFFICE SUPPLIES	Acct: 30-975-323-0000	MATERIAL & SUPPLIES		
	Desc: OFFICE SUPPLIES	Acct: 10-325-323-0000	MATERIAL & SUPPLIES		
	Desc: OFFICE SUPPLIES	Acct: 50-955-330-0000	OFFICE EQUIPMENT		
208519596	W/S SHUT OFF PINK PAPER	5.67	\$5.67	0.00	5.67
	Desc: W/S SHUT OFF PINK PAPER	Acct: 50-955-323-0000	MATERIAL & SUPPLIES		

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	Desc: W/S SHUT OFF PINK PAPER	Acct: 55-955-323-0000	MATERIALS & SUPPLIES		
	Desc: W/S SHUT OFF PINK PAPER	Acct: 60-965-323-0000	MATERIAL & SUPPLIES		
	Desc: W/S SHUT OFF PINK PAPER	Acct: 65-965-323-0000	MATERIALS & SUPPLIES		
208520435	HP TONER - W/S BILLS	320.99	\$320.99	0.00	320.99
	Desc: HP TONER - W/S BILLS	Acct: 50-955-323-0000	MATERIAL & SUPPLIES		
	Desc: HP TONER - W/S BILLS	Acct: 60-965-323-0000	MATERIAL & SUPPLIES		
	Desc: HP TONER - W/S BILLS	Acct: 65-965-323-0000	MATERIALS & SUPPLIES		
	Desc: HP TONER - W/S BILLS	Acct: 55-955-323-0000	MATERIALS & SUPPLIES		
208672380	PAPER 6 CS - P&D	0.00	\$161.94	0.00	161.94
	Desc: PAPER 6 CS - P&D	Acct: 10-622-323-0000	MATERIAL & SUPPLIES		
208679260	TONER - P&D	0.00	\$83.64	0.00	83.64
	Desc: TONER - P&D	Acct: 10-622-323-0000	MATERIAL & SUPPLIES		
208875397	OFFICE SUPPLIES	0.00	\$24.61	0.00	24.61
	Desc: OFFICE SUPPLIES	Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
CR7944289	RETURN - OFFICE SUPPLIES	0.00	\$-16.99	0.00	-16.99
	Desc: RETURN - OFFICE SUPPLIES	Acct: 10-511-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		832.17	0.00	832.17
029886	MAYFIELD, WILLIAM BRETT	WILLIAM BRETT MAYFIELD	3/20/2020		68703
03.04.2020	YOUTH KARATE & ADULT JUJUTSU	0.00	\$180.00	0.00	180.00
	Desc: YOUTH KARATE & ADULT JUJUTSU	Acct: 10-514-318-0000	CONTRACTED SERVICES		
	Desc: YOUTH KARATE & ADULT JUJUTSU	Acct: 10-515-318-0000	CONTRACTED SERVICES		
	Vendor Total:		180.00	0.00	180.00
030255	MCNEIL LEDDY & SHEAHAN, P.C.	MCNEIL LEDDY & SHEAHAN	3/20/2020		68704
300105FEB'20	PLANNING&ZONING - FEB'20	0.00	\$16.00	0.00	16.00
	Desc: MTTR#00012 MISCELLANEOUS	Acct: 10-622-318-0000	CONTRACTED SERVICES		
300110FEB'20	GENERAL - FEB'20 INV#33407	0.00	\$48.00	0.00	48.00
	Desc: MTTR#00005 WOOD 10/06 AMENDMENT APP	Acct: 10-621-318-0000	CONTRACTED SERVICES		
	Vendor Total:		64.00	0.00	64.00
031390	MODERN CLEANERS & TAILORS, INC		3/20/2020		68705
1206	MONTHLY DRYCLEANING	0.00	\$657.50	0.00	657.50
	Desc: MONTHLY DRYCLEANING	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
	Desc: MONTHLY DRYCLEANING	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
	Vendor Total:		657.50	0.00	657.50
031441	MONAGHAN SAFAR DUCHAM PLLC		3/20/2020		68706
14865	Legal Services - Human Resources	0.00	\$6,250.23	0.00	6,250.23
	Desc: Legal Services - Human Resources	Acct: 10-141-318-0000	CONTRACTED SERVICES		
14866	IUPE Union Negotiations	0.00	\$2,935.00	0.00	2,935.00
	Desc: IUPE Union Negotiations	Acct: 10-141-318-0000	CONTRACTED SERVICES		
	Vendor Total:		9,185.23	0.00	9,185.23
031955	MUNICIPAL EMERGENCY SERVICES,INC	MUNICIPAL EMERGENCY SERVICES,INC	3/20/2020		68707
IN1430780	UNIFORMS	0.00	\$307.96	0.00	307.96
	Desc: UNIFORMS	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
IN1431834	UNIFORMS	0.00	\$176.96	0.00	176.96

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	Desc: UNIFORMS	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS			
IN1433981	UNIFORMS	0.00	\$127.15	0.00	127.15	
	Desc: CAPTAIN'S HAT BADGE	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS			
Vendor Total:			612.07	0.00	612.07	
032101	MVP HEALTH CARE, INC	MVP HEALTH CARE, INC		3/20/2020	68708	
APR'20	RETIREEES HEALTH INS - APR'20	3,443.60	\$11,191.70	0.00	11,191.70	
	Desc: Retirees Healthcare	Acct: 10-121-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Retirees Healthcare	Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Retirees Healthcare	Acct: 10-174-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Retirees Healthcare	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Retirees Healthcare	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Retirees Healthcare	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Retirees Healthcare	Acct: 50-954-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Retirees Healthcare	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE			
Vendor Total:			11,191.70	0.00	11,191.70	
034800	NORTHEAST DELTA DENTAL			3/20/2020	68709	
APR'20	DENTAL INSURANCE APR'20	1,577.73	\$8,785.56	0.00	8,785.56	
	Desc: Dental	Acct: 10-121-230-0000	DENTAL			
	Desc: Dental	Acct: 10-151-230-0000	DENTAL			
	Desc: Dental	Acct: 10-171-230-0000	DENTAL			
	Desc: Dental	Acct: 10-174-230-0000	DENTAL			
	Desc: Dental	Acct: 10-175-230-0000	DENTAL			
	Desc: Dental	Acct: 10-181-230-0000	DENTAL			
	Desc: Dental	Acct: 10-211-230-0000	DENTAL			
	Desc: Dental	Acct: 10-221-230-0000	DENTAL			
	Desc: Dental	Acct: 10-271-230-0000	DENTAL			
	Desc: Dental	Acct: 10-311-230-0000	DENTAL			
	Desc: Dental	Acct: 10-312-230-0000	DENTAL			
	Desc: Dental	Acct: 10-321-230-0000	DENTAL			
	Desc: Dental	Acct: 10-325-230-0000	DENTAL			
	Desc: Dental	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE			
	Desc: Dental	Acct: 10-511-230-0000	DENTAL			
	Desc: Dental	Acct: 10-514-230-0000	DENTAL			
	Desc: Dental	Acct: 10-530-230-0000	DENTAL			
	Desc: Dental	Acct: 10-621-230-0000	DENTAL			
	Desc: Dental	Acct: 10-622-230-0000	DENTAL			
	Desc: Dental	Acct: 30-971-230-0000	DENTAL			
	Desc: Dental	Acct: 30-975-230-0000	DENTAL			
	Desc: Dental	Acct: 50-954-230-0000	DENTAL			
	Desc: Dental	Acct: 50-955-230-0000	DENTAL			
	Desc: Dental	Acct: 55-955-230-0000	DENTAL			
	Desc: Dental	Acct: 60-961-230-0000	DENTAL			
	Desc: Dental	Acct: 60-965-230-0000	DENTAL			
	Desc: Dental	Acct: 65-963-230-0000	DENTAL			
	Desc: Dental	Acct: 65-965-230-0000	DENTAL			
Vendor Total:			8,785.56	0.00	8,785.56	
034875	NORTHEAST MAILING SYSTEMS, LLC			3/20/2020	68710	

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360205	RED INK - POSTAGE MACHINE	0.00	\$320.17	0.00	320.17
	Desc: RED INK - POSTAGE MACHINE	Acct: 10-161-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		320.17	0.00	320.17
034925	NORTHEAST RESOURCE RECOVERY ASSC			3/20/2020	68711
72482	HAULING FEES - FEB'20	134.15	\$134.15	0.00	134.15
	Desc: HAULING FEES - FEB'20	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Vendor Total:		134.15	0.00	134.15
035000	NORTHEAST WASTE SERVICES	CASELLA WASTE SYSTEMS		3/20/2020	68712
0547900	MSW/RECYCLING - FEB'20	1,830.77	\$1,830.77	0.00	1,830.77
	Desc: MSW Transport Feb'20-LF	Acct: 30-974-318-0000	CONTRACTED SERVICES		
	Desc: Recycling Processing Feb'20-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Desc: Recycling Transport Feb'20-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
0547963	CURBSIDE RECYCLING - FEB'20	19,140.14	\$19,140.14	0.00	19,140.14
	Desc: Curbside Recyc Mthly Chrgs Feb'20-L	Acct: 30-931-318-0000	CONTRACTED SERVICES		
	Desc: Curbside Recy Disp Zero Sort Feb'20	Acct: 30-931-318-0000	CONTRACTED SERVICES		
	Vendor Total:		20,970.91	0.00	20,970.91
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES		3/20/2020	68713
0546828	CONSTRUCTION & DEMOLITION PERM	0.00	\$362.41	0.00	362.41
	Desc: CONSTRUCTION & DEMOLITION PERM	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
9600004155FEB'20	TRASH PICK UP - FEB'20	0.00	\$188.07	0.00	188.07
	Desc: TRASH PICK UP - FEB'20	Acct: 10-221-318-0000	CONTRACTED SERVICES		
	Desc: TRASH PICK UP - FEB'20	Acct: 10-211-318-0000	CONTRACTED SERVICES		
	Desc: TRASH PICK UP - FEB'20	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Vendor Total:		550.48	0.00	550.48
036697	PARSONS ENVIRONMENT	JP MORGAN CHASE		3/20/2020	68714
41625	INSPECTIONS - FEB'20	0.00	\$4.42	0.00	4.42
	Desc: INSPECTIONS - FEB'20	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		4.42	0.00	4.42
037276	PETE'S TIRE BARNS, INC			3/20/2020	68715
261826	H-10 TIRES	0.00	\$1,470.00	0.00	1,470.00
	Desc: H-10 TIRES	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		1,470.00	0.00	1,470.00
037450	PIKE INDUSTRIES INC			3/20/2020	68716
1069152	CRUSHED STONE	113.84	\$113.84	0.00	113.84
	Desc: CRUSHED STONE	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
1069949	CRUSHED STONE	93.42	\$93.42	0.00	93.42
	Desc: CRUSHED STONE	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
	Vendor Total:		207.26	0.00	207.26
037751	PONZONI, JOAN	JOAN PONZONI		3/20/2020	68717
MAR'20	Retiree Health Ins Reimburse March	248.12	\$310.14	0.00	310.14
	Desc: Retiree Health Ins Reimburse March	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		

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	Desc: Retiree Health Ins Reimburse March	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retiree Health Ins Reimburse March	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retiree Health Ins Reimburse March	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retiree Health Ins Reimburse March	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		310.14	0.00	310.14
038188	LL POTWIN SERVICES			3/20/2020	68718
7034	CLEANING SERVICES - FEB'20 LIB	0.00	\$309.00	0.00	309.00
	Desc: CLEANING SERVICES - FEB'20 LIB	Acct: 10-524-318-0000	CONTRACTED SERVICES		
7036	Janitorial services for Town Hall	0.00	\$2,286.60	0.00	2,286.60
	Desc: Janitorial services for Town Hall	Acct: 10-161-318-0000	CONTRACTED SERVICES		
	Vendor Total:		2,595.60	0.00	2,595.60
038190	POTWIN, RENEE	RENEE POTWIN		3/20/2020	68719
844448	REFUND - GIRLS LACROSSE CAMP	0.00	\$42.00	0.00	42.00
	Desc: REFUND - GIRLS LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		42.00	0.00	42.00
038341	PREMIER COACH COMPANY, INC			3/20/2020	68720
58782	CANCELATION FEE - COACH	0.00	\$192.00	0.00	192.00
	Desc: CANCELATION FEE - COACH	Acct: 10-516-318-0000	CONTRACTED SERVICES		
	Vendor Total:		192.00	0.00	192.00
039230	RACE METALSMITHS INC			3/20/2020	68721
249973	FLYWHEEL-GROUND	60.00	\$60.00	0.00	60.00
	Desc: FLYWHEEL-GROUND	Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		60.00	0.00	60.00
040075	R.H. SCALES CO, INC	R.H. SCALES CO, INC		3/20/2020	68722
6-096502	SIDEWALK BUGGY - PARTS	0.00	\$29.84	0.00	29.84
	Desc: SIDEWALK BUGGY - PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		29.84	0.00	29.84
040250	RICHARD ELECTRIC, INC.			3/20/2020	68723
42682	SERVICE CALL - QUECHEE MAIN ST	136.00	\$136.00	0.00	136.00
	Desc: SERVICE CALL - QUECHEE MAIN ST	Acct: 65-964-318-0000	CONTRACTED SERVICES		
42699	SERVICE CALL - GATES STREET	0.00	\$285.81	0.00	285.81
	Desc: SERVICE CALL - GATES STREET	Acct: 10-314-318-0000	CONTRACTED SERVICES		
	Vendor Total:		421.81	0.00	421.81
040765	ROLLINS, FLORENTINA N			3/20/2020	68724
MAR'20	REIMBURSEMENT-UVAC MARCH 2020	0.00	\$28.00	0.00	28.00
	Desc: REIMBURSEMENT-UVAC MARCH 2020	Acct: 10-171-313-0000	MEMBERSHIP DUES		
	Vendor Total:		28.00	0.00	28.00
041450	SABIL & SONS, INC	SABIL & SONS, INC		3/20/2020	68725
38365	E4 - PARTS	0.00	\$208.58	0.00	208.58
	Desc: E4 - PARTS	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		

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Vendor Total:			208.58	0.00	208.58	
041649	SCHAAL, ANNA	ANNA SCHAAL			3/20/2020	68726
844476	REFUND - BOYS LACROSSE CAMP	0.00	\$55.00	0.00	55.00	
	Desc: REFUND - BOYS LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS			
Vendor Total:			55.00	0.00	55.00	
041933	SETCOM CORPORATION				3/20/2020	68727
40742	EXTERNAL ANTENNA	0.00	\$80.75	0.00	80.75	
	Desc: EXTERNAL ANTENNA	Acct: 10-221-320-0100	EQUIP OPERATION-COMMUNICATIO			
Vendor Total:			80.75	0.00	80.75	
043315	NATIONAL CENTER FOR SAFETY INITIATI				3/20/2020	68728
149793	BACKGROUND CHECK	0.00	\$30.00	0.00	30.00	
	Desc: BACKGROUND CHECK	Acct: 10-514-315-0000	RECRUITMENT & TRAINING			
Vendor Total:			30.00	0.00	30.00	
043876	STANTEC CONSULTING SERVICES, INC				3/20/2020	68729
58-2	SYKES MTN AVE & N HARTLAND RD IN	2,473.47	\$2,473.47	0.00	2,473.47	
	Desc: SYKES MTN AVE & N HARTLAND RD IMPRV	Acct: 70-623-318-7021	CONTRACTED SERVICES(GRANT EHI			
Vendor Total:			2,473.47	0.00	2,473.47	
045300	TASCO SECURITY, INC				3/20/2020	68730
142826	ALARM MONITORING - MAR-MAY 2020	81.00	\$81.00	0.00	81.00	
	Desc: ALARM MONITORING - MAR-MAY 2020	Acct: 30-971-318-0000	CONTRACTED SERVICES			
Vendor Total:			81.00	0.00	81.00	
046170	TOP STITCH EMBROIDERY INC				3/20/2020	68731
396401	UNIFORM VESTS	0.00	\$1,384.35	0.00	1,384.35	
	Desc: UNIFORM VESTS	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS			
Vendor Total:			1,384.35	0.00	1,384.35	
046200	TOWNLINE EQUIPMENT SALES INC				3/20/2020	68732
IC65910	PARTS	99.47	\$99.47	0.00	99.47	
	Desc: PARTS	Acct: 60-961-321-0000	REPAIRS & MAINT-VEHICLES			
Vendor Total:			99.47	0.00	99.47	
047185	UPS STORE #2438				3/20/2020	68733
03.10.2020	SHIPPING TO TI-SALES	67.54	\$67.54	0.00	67.54	
	Desc: SHIPPING TO TI-SALES	Acct: 50-955-322-0000	POSTAGE			
	Desc: SHIPPING TO TI-SALES	Acct: 55-955-322-0000	POSTAGE			
Vendor Total:			67.54	0.00	67.54	
047190	USA BLUEBOOK	USA BLUEBOOK			3/20/2020	68734
167272	MATERIALS	76.22	\$76.22	0.00	76.22	
	Desc: MATERIALS	Acct: 65-963-323-0000	MATERIALS & SUPPLIES			

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Vendor Total:				76.22	0.00	76.22
047650	UPPER VALLEY EQUIPMENT RENTALS				3/20/2020	68735
099135	RENTAL - TB LIFT	0.00	\$210.00	0.00		210.00
	Desc: RENTAL - TB LIFT	Acct: 10-321-318-0000	CONTRACTED SERVICES			
Vendor Total:				210.00	0.00	210.00
048185	VALLEY IMAGING & AWARDS				3/20/2020	68736
19936	PLAQUE	0.00	\$107.50	0.00		107.50
	Desc: PLAQUE	Acct: 10-111-323-0000	MATERIAL & SUPPLIES			
Vendor Total:				107.50	0.00	107.50
048249	VALLEY NEWS	VALLEY NEWS			3/20/2020	68737
977183	NEWSPAPERS	0.00	\$2.25	0.00		2.25
	Desc: NEWSPAPERS	Acct: 10-531-318-0510	Welcome Center Inventory			
992091	NEWSPAPERS	0.00	\$2.25	0.00		2.25
	Desc: NEWSPAPERS	Acct: 10-531-318-0510	Welcome Center Inventory			
Vendor Total:				4.50	0.00	4.50
048250	VALLEY NEWS	VALLEY NEWS			3/20/2020	68738
125977,41113	RFP - Roof replacement - Ran 2/26/2	0.00	\$23.80	0.00		23.80
	Desc: RFP - Roof replacement - Ran 2/26/2	Acct: 10-421-321-0100	REPAIRS & MAINT-BUILD & GROUND			
Vendor Total:				23.80	0.00	23.80
048300	VALLEY NEWS	VALLEY NEWS			3/20/2020	68741
129897,41469	VALLEY NEWS ADS - MARCH 2020	0.00	\$74.80	0.00		74.80
	Desc: AD#41469 RFP ATHLETIC FIELD	Acct: 10-511-312-0000	ADVERTISING			
048300	VALLEY NEWS	VALLEY NEWS			3/20/2020	68739
123440FEB'20	VALLEY NEWS ADS - FEB'20	0.00	\$363.00	0.00		363.00
	Desc: AD#315848 PROPERTY TAXES DUE	Acct: 10-171-318-0100	TREASURER'S EXPENSE			
	Desc: AD#319470 BUDGET & CANDIDATES	Acct: 10-115-101-0600	TOWN MEETING COMMITTEE			
	Desc: AD#319470 BUDGET & CANDIDATES	Acct: 10-013-100-0000	EXCHANGES PAYABLE			
125911,41276	VALLEY NEWS ADS - MAR'20	0.00	\$73.10	0.00		73.10
	Desc: AD#41276 SPECIAL SB ORGANIZA MEETG	Acct: 10-111-312-0000	ADVERTISING			
125911,41473	AD#41473 SB AGENDA 03.10.2020	0.00	\$241.40	0.00		241.40
	Desc: AD#41473 SB AGENDA 03.10.2020	Acct: 10-111-312-0000	ADVERTISING			
048300	VALLEY NEWS	VALLEY NEWS			3/20/2020	68740
125911,39737	LEGAL: INFORMATIONAL BOND HEAR	530.40	\$530.40	0.00		530.40
	Desc: Legal - Informational Bond Hearing	Acct: 13-500-500-0500	Exp Reimb by TIF Tax Revenue			
Vendor Total:				1,282.70	0.00	1,282.70
048575	VERIZON WIRELESS				3/20/2020	68742
9849535679	CELL PHONES - FEB'20	134.45	\$3,456.29	0.00		3,456.29
	Desc: Cell Phones	Acct: 10-121-324-0000	TELEPHONE			
	Desc: Cell Phones	Acct: 10-171-324-0000	TELEPHONE			
	Desc: Cell Phones	Acct: 10-181-324-0000	TELEPHONE			
	Desc: Cell Phones	Acct: 10-221-324-0000	TELEPHONE			

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	Desc: Cell Phones	Acct: 10-211-324-0000	TELEPHONE		
	Desc: Cell Phones	Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION		
	Desc: Cell Phones	Acct: 10-005-100-0000	DUE FROM OTHER GOVERNMENTS		
	Desc: Cell Phones	Acct: 10-271-324-0000	TELEPHONE		
	Desc: Cell Phones	Acct: 10-325-324-0000	TELEPHONE		
	Desc: Cell Phones	Acct: 10-511-324-0000	TELEPHONE		
	Desc: Cell Phones	Acct: 50-955-324-0000	TELEPHONE		
	Desc: Cell Phones	Acct: 55-955-324-0000	TELEPHONE		
	Desc: Cell Phones	Acct: 60-965-324-0000	TELEPHONE		
	Desc: Cell Phones	Acct: 65-965-324-0000	TELEPHONE		
048575	VERIZON WIRELESS		3/20/2020	68743	
9849560802	Verizon Network - Feb 2020	0.00	\$1,368.37	0.00	1,368.37
	Desc: Verizon Network - Feb 2020	Acct: 10-221-324-0000	TELEPHONE		
	Desc: Verizon Network - Feb 2020	Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION		
	Desc: Verizon Network - Feb 2020	Acct: 10-005-100-0000	DUE FROM OTHER GOVERNMENTS		
	Desc: Verizon Network - Feb 2020	Acct: 10-005-100-0000	DUE FROM OTHER GOVERNMENTS		
	Vendor Total:		4,824.66	0.00	4,824.66
048600	VERMONT AGENCY OF TRANSPORTATION		3/20/2020	68744	
B2009248	RENT-WRJ STATION - APR'20	0.00	\$1,307.43	0.00	1,307.43
	Desc: RENT-WRJ STATION - APR'20	Acct: 10-531-318-0500	Contracted Services		
	Vendor Total:		1,307.43	0.00	1,307.43
049980	VHV COMPANY	VHV COMPANY	3/20/2020	68745	
70038	Maintenance services	0.00	\$4,510.64	0.00	4,510.64
	Desc: Maintenance services	Acct: 10-161-321-0000	REPAIRS & MAINT		
	Vendor Total:		4,510.64	0.00	4,510.64
050455	VERMONT LIFE SAFETY LLC		3/20/2020	68746	
38522	SERVICE CALL - DPW	0.00	\$125.00	0.00	125.00
	Desc: SERVICE CALL - DPW	Acct: 10-321-321-0100	REPAIRS & MAINT-BUILDING		
38445	FIRE ALARMS - TEST & INSP	403.00	\$403.00	0.00	403.00
	Desc: FIRE ALARMS - TEST & INSP	Acct: 60-961-318-0000	CONTRACTED SERVICES		
38458	ABC EXTINGUISHER 5LB INSPECTED	0.00	\$68.00	0.00	68.00
	Desc: ABC EXTINGUISHER 5LB INSPECTED	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
38466	RELOCATED SPRINKLER HEAD	0.00	\$662.45	0.00	662.45
	Desc: RELOCATED SPRINKLER HEAD	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
	Vendor Total:		1,258.45	0.00	1,258.45
050965	VERMONT RURAL WATER ASSOCIATION		3/20/2020	68747	
03.18.2020	REFUND - ROOM RENTAL FEE	0.00	\$250.00	0.00	250.00
	Desc: REFUND - ROOM RENTAL FEE	Acct: 10-080-200-0100	MUNICIPAL BUILDING RENTS		
	Vendor Total:		250.00	0.00	250.00
051375	VERMONT DEPT ENVIRONMENTAL CONS	STATE OF VERMONT	3/20/2020	68748	
DAM 2020	WRIGHT RESERVOIR 2020 ANNUAL FE	0.00	\$350.00	0.00	350.00
	Desc: WRIGHT RESERVOIR 2020 ANNUAL FEE	Acct: 10-521-318-0000	CONTRACTED SERVICES		

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Vendor Total:			350.00	0.00	350.00
052300	WEBB, F W COMPANY	F.W. WEBB COMPANY	3/20/2020		68749
66420861	PARTS	41.31	\$41.31	0.00	41.31
	Desc: PARTS	Acct: 60-964-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			41.31	0.00	41.31
053040	WHITE RIVER CAR WASH		3/20/2020		68750
FEB'20	CAR WASH - FEB'20	0.00	\$120.00	0.00	120.00
	Desc: CAR WASH - FEB'20	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			120.00	0.00	120.00
053150	SWISH WHITE RIVER LTD		3/20/2020		68751
W365933	CLEANING SUPPLIES	0.00	\$473.90	0.00	473.90
	Desc: CLEANING SUPPLIES	Acct: 10-161-323-0000	MATERIAL & SUPPLIES		
W363182	CLEANING SUPPLIES	0.00	\$31.48	0.00	31.48
	Desc: CLEANING SUPPLIES	Acct: 10-421-323-0000	MATERIAL & SUPPLIES		
W362001	CLEANING SUPPLIES	0.00	\$269.97	0.00	269.97
	Desc: CLEANING SUPPLIES	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
W362137	RETURN - CLEANING SUPPLIES	0.00	\$-10.80	0.00	-10.80
	Desc: RETURN - CLEANING SUPPLIES	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
W362899	CLEANING SUPPLIES	78.75	\$118.13	0.00	118.13
	Desc: CLEANING SUPPLIES	Acct: 10-325-323-0000	MATERIAL & SUPPLIES		
	Desc: CLEANING SUPPLIES	Acct: 50-952-323-0000	MATERIAL & SUPPLIES		
	Desc: CLEANING SUPPLIES	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
W363291	CLEANING SUPPLIES	0.00	\$92.40	0.00	92.40
	Desc: CLEANING SUPPLIES	Acct: 10-530-323-0000	MATERIAL & SUPPLIES		
W364816	HAND SANITIZER	0.00	\$76.20	0.00	76.20
	Desc: HAND SANITIZER	Acct: 10-421-323-0000	MATERIAL & SUPPLIES		
W365320	CLEANING SUPPLIES	0.00	\$99.26	0.00	99.26
	Desc: CLEANING SUPPLIES	Acct: 10-421-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			1,150.54	0.00	1,150.54
053695	WIND RIVER ENVIRONMENTAL LLC		3/20/2020		68752
4517829	Sludge Hauling	1,488.00	\$1,488.00	0.00	1,488.00
	Desc: Sludge Hauling	Acct: 65-963-318-0000	CONTRACTED SERVICES		
4517881	Pump sation cleaning	329.95	\$329.95	0.00	329.95
	Desc: Pump sation cleaning	Acct: 65-964-318-0000	CONTRACTED SERVICES		
4529722	Sludge Hauling	1,488.00	\$1,488.00	0.00	1,488.00
	Desc: Sludge Hauling	Acct: 65-964-318-0000	CONTRACTED SERVICES		
Vendor Total:			3,305.95	0.00	3,305.95
054160	WITMER PUBLIC SAFETY, INC		3/20/2020		68753
1980954	BOOTS	0.00	\$142.83	0.00	142.83
	Desc: BOOTS	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
2013290	STRUCTURAL GOGGLES	0.00	\$60.00	0.00	60.00
	Desc: STRUCTURAL GOGGLES	Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT		

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Vendor Total:			202.83	0.00	202.83
059682	BROOKS, DEBRA	DEBRA BROOKS	3/20/2020		68754
844440	REFUND - BOYS LACROSSE CAMP	0.00	\$55.00	0.00	55.00
	Desc: REFUND - BOYS LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			55.00	0.00	55.00
059687	TROMBLY, MATTHEW	TROMBLY, MATTHEW	3/20/2020		68755
844453	REFUND - LACROSSE CAMPS	0.00	\$97.00	0.00	97.00
	Desc: REFUND - LACROSSE CAMPS	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			97.00	0.00	97.00
059772	SHARPENING SHED INC. (THE)	THE SHARPENING SHED INC	3/20/2020		68756
18496	ZAMBONI KNIFE	0.00	\$39.00	0.00	39.00
	Desc: ZAMBONI KNIFE	Acct: 10-530-320-0000	EQUIP OPERATION & MAINT		
18472	ZAMBONI KNIFE	0.00	\$39.00	0.00	39.00
	Desc: ZAMBONI KNIFE	Acct: 10-530-320-0000	EQUIP OPERATION & MAINT		
Vendor Total:			78.00	0.00	78.00
059776	SOBOLESKI, TRACEY	TRACEY SOBOLESKI	3/20/2020		68757
844478	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			55.00	0.00	55.00
059782	YOUNG, NORMA	NORMA YOUNG	3/20/2020		68758
844387	REFUND - BOSTON FLOWER SHOW	0.00	\$126.00	0.00	126.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
Vendor Total:			126.00	0.00	126.00
059816	RICE, SARA	SARA RICE	3/20/2020		68759
844436	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			55.00	0.00	55.00
059882	CARY, SANDRA	SANDRA CARY	3/20/2020		68760
2020-4	REFUND - AMAZON - BOOKS/SUPPLIE	0.00	\$551.77	0.00	551.77
	Desc: REFUND - AMAZON - BOOKS/SUPPLIES	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			551.77	0.00	551.77
060110	NATIONAL BUSSINESS TECHNOLOGIES LLC		3/20/2020		68761
IN358703	METER-COPIER FEB'20 - TM	0.00	\$106.61	0.00	106.61
	Desc: METER-COPIER FEB'20 - TM	Acct: 10-121-318-0000	CONTRACT SERVICES		
IN358700	METER - COPIER FEB'20 - FD	0.00	\$65.66	0.00	65.66
	Desc: METER - COPIER FEB'20 - FD	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
IN358699	METER - COPIER - FEB'20 VAL/P&D	0.00	\$49.86	0.00	49.86
	Desc: METER - COPIER - FEB'20 VAL	Acct: 10-174-323-0000	MATERIAL & SUPPLIES		
	Desc: METER - COPIER - FEB'20 P&D	Acct: 10-622-323-0000	MATERIAL & SUPPLIES		

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IN358698	METER - COPIER FEB'20 - LF	5.25	\$5.25	0.00	5.25
	Desc: METER - COPIER FEB'20 - LF	Acct: 30-975-318-0000	CONTRACTED SERVICES		
IN358701	METER COPIER - FEB'20 REC	0.00	\$104.88	0.00	104.88
	Desc: METER COPIER - FEB'20 REC	Acct: 10-511-318-0000	CONTRACTED SERVICES		
Vendor Total:			332.26	0.00	332.26
500241	MCDANIEL, MARTHA	MARTHA MCDANIEL	3/20/2020		68762
02.12.2020	YARD SIGNS	0.00	\$97.75	0.00	97.75
	Desc: 18" x 27" Yard Signs	Acct: 10-626-323-0000	Materials & Supplies		
	Desc: 18" x 27" Yard Signs	Acct: 10-627-323-0000	Materials & Supplies		
Vendor Total:			97.75	0.00	97.75
500338	THOMPSON, LISA	LISA THOMPSON	3/20/2020		68763
844452	REFUND - LACROSSE CAMP	0.00	\$42.00	0.00	42.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			42.00	0.00	42.00
500353	LIBUDA, JENNIFER	JENNIFER LIBUDA	3/20/2020		68764
844430	REFUND - LACROSSE CAMP	0.00	\$42.00	0.00	42.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			42.00	0.00	42.00
500362	FRASER, ROBERT	ROBERT FRASER	3/20/2020		68765
844458	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			55.00	0.00	55.00
500545	WILLEY, AMY	AMY WILLEY	3/20/2020		68766
844485	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			55.00	0.00	55.00
500555	PROVOST, JENNIFER	JENNIFER PROVOST	3/20/2020		68767
844473	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			55.00	0.00	55.00
500641	DOBRICH, CHRISTINE	CHRISTINE DOBRICH	3/20/2020		68768
844420	REFUND - LACROSSE CAMP	0.00	\$42.00	0.00	42.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			42.00	0.00	42.00
500749	HOWE, NANCY	NANCY HOWE	3/20/2020		68769
PO#6350	Election Supplies/Food Reimbursemen	0.00	\$24.42	0.00	24.42
	Desc: Election Supplies/Food Reimbursemen	Acct: 10-131-323-0000	MATERIALS & SUPPLIES		
Vendor Total:			24.42	0.00	24.42

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Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
500796	LUCKE, GEORGE	GEORGE LUCKE	3/20/2020	68770	
844467	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		55.00	0.00	55.00
500894	SECURSHRED	SECURSHRED	3/20/2020	68771	
331990	SHREDDING SERVICES	0.00	\$22.00	0.00	22.00
	Desc: SHREDDING SERVICES	Acct: 10-161-318-0000	CONTRACTED SERVICES		
	Vendor Total:		22.00	0.00	22.00
500968	WESSON, MARIE	MARIE WESSON	3/20/2020	68772	
844100	REFUND - BOSTON FLOWER SHOW	0.00	\$58.00	0.00	58.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
	Vendor Total:		58.00	0.00	58.00
500995	BENTON, MARY	MARY BENTON	3/20/2020	68773	
844347	REFUND - BOSTON FLOWER SHOW	0.00	\$126.00	0.00	126.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
	Vendor Total:		126.00	0.00	126.00
501002	ECHO COMMUNICATIONS, INC		3/20/2020	68774	
29074	2000 SPRING BROCHURES	0.00	\$1,262.00	0.00	1,262.00
	Desc: 2000 SPRING BROCHURES	Acct: 10-511-312-0000	ADVERTISING		
	Vendor Total:		1,262.00	0.00	1,262.00
501918	MCCARTY, KYLIE	KYLIE MCCARTY	3/20/2020	68775	
844432	REFUND - LACROSSE CAMP	0.00	\$42.00	0.00	42.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		42.00	0.00	42.00
501965	DICKERSON, KARLEY	DICKERSON, KARLEY	3/20/2020	68776	
844492	REFUND - AIR TRAMPOLINE	0.00	\$84.00	0.00	84.00
	Desc: REFUND - AIR TRAMPOLINE	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		84.00	0.00	84.00
502016	KNIFFIN, SARAH	SARAH KNIFFIN	3/20/2020	68777	
844483	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		55.00	0.00	55.00
502048	HASTIE, SHEILA	SHEILA HASTIE	3/20/2020	68778	
844464	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		55.00	0.00	55.00
502050	NALETTE, STEPHANIE	STEPHANIE NALETTE	3/20/2020	68779	
844469	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS			
	Vendor Total:		55.00	0.00	55.00	
502087	BARWOOD, REBECCA				3/20/2020	68780
844434	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00	
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS			
	Vendor Total:		55.00	0.00	55.00	
502090	DEROSIER, LORI				3/20/2020	68781
844449	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00	
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS			
	Vendor Total:		55.00	0.00	55.00	
502097	SPAULDING, JASON W				3/20/2020	68782
844442	REFUND - LACROSSE CAMPS	0.00	\$110.00	0.00	110.00	
	Desc: REFUND - LACROSSE CAMPS	Acct: 10-514-325-0000	REFUNDS			
	Vendor Total:		110.00	0.00	110.00	
502098	TIERNEY, JODI				3/20/2020	68783
844480	REFUND - LACROSSE CAMPS	0.00	\$110.00	0.00	110.00	
	Desc: REFUND - LACROSSE CAMPS	Acct: 10-514-325-0000	REFUNDS			
	Vendor Total:		110.00	0.00	110.00	
502099	MASON, KIMBERLY				3/20/2020	68784
844468	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00	
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS			
	Vendor Total:		55.00	0.00	55.00	
502187	FARNSWORTH, BARBARA	BARBARA FARNSWORTH			3/20/2020	68785
844424	REFUND - LACROSSE CAMP	0.00	\$42.00	0.00	42.00	
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS			
	Vendor Total:		42.00	0.00	42.00	
502223	LAMB, KATHRYN	KATHRYN LAMB			3/20/2020	68786
844366	REFUND - BOSTON FLOWER SHOW	0.00	\$63.00	0.00	63.00	
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS			
	Vendor Total:		63.00	0.00	63.00	
502238	WILLIAMSON, KRISTINE D.	KRISTINE D. WILLIAMSON			3/20/2020	68787
844082	REFUND - BOSTON FLOWER SHOW	0.00	\$58.00	0.00	58.00	
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS			
	Vendor Total:		58.00	0.00	58.00	
502300	BROWN, SPENCER	SPENCER BROWN			3/20/2020	68788
03.08.2020	SOLID SPEED AGILITY & CONDITIONIN	0.00	\$1,080.00	0.00	1,080.00	
	Desc: SOLID SPEED AGILITY & CONDITIONING	Acct: 10-514-318-0000	CONTRACTED SERVICES			

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Vendor Total:			1,080.00	0.00	1,080.00
502314	COONEY, LAURA	LAURA COONEY	3/20/2020	68789	
844351	REFUND - BOSTON FLOWER SHOW	0.00	\$126.00	0.00	126.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
Vendor Total:			126.00	0.00	126.00
502316	VAN SCHOICK, ADELE	ADELE VAN SCHOICK	3/20/2020	68790	
844438	REFUND - LACROSSE CAMPS	0.00	\$110.00	0.00	110.00
	Desc: REFUND - LACROSSE CAMPS	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			110.00	0.00	110.00
502414	BERGER, GERALD J	GERALD J BERGER	3/20/2020	68791	
844348	REFUND - BOSTON FLOWER SHOW	0.00	\$126.00	0.00	126.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
Vendor Total:			126.00	0.00	126.00
502445	ALLEN, LORETTA		3/20/2020	68792	
844344	REFUND - BOSTON FLOWER SHOW	0.00	\$63.00	0.00	63.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
Vendor Total:			63.00	0.00	63.00
502446	BESAS, SANDY		3/20/2020	68793	
844349	REFUND - BOSTON FLOWER SHOW	0.00	\$63.00	0.00	63.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
Vendor Total:			63.00	0.00	63.00
502447	BYRNE, LAURA		3/20/2020	68794	
844350	REFUND - BOSTON FLOWER SHOW	0.00	\$63.00	0.00	63.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
Vendor Total:			63.00	0.00	63.00
502448	COPP, MIKE		3/20/2020	68795	
844352	REFUND - BOSTON FLOWER SHOW	0.00	\$126.00	0.00	126.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
Vendor Total:			126.00	0.00	126.00
502449	CORNELL, ELAINE		3/20/2020	68796	
844354	REFUND - BOSTON FLOWER SHOW	0.00	\$63.00	0.00	63.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
Vendor Total:			63.00	0.00	63.00
502450	COULTER, CARLY		3/20/2020	68797	
844268	REFUND - BOSTON FLOWER SHOW	0.00	\$58.00	0.00	58.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
Vendor Total:			58.00	0.00	58.00

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502451	DANNER, CINDY				3/20/2020	68798
844355	REFUND - BOSTON FLOWER SHOW	0.00	\$63.00	0.00	63.00	
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS			
	Vendor Total:		63.00	0.00	63.00	
502452	ENOCHS, AMY				3/20/2020	68799
844269	REFUND - BOSTON FLOWER SHOW	0.00	\$58.00	0.00	58.00	
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS			
	Vendor Total:		58.00	0.00	58.00	
502453	FELLOWS, SALLY				3/20/2020	68800
844356	REFUND - BOSTON FLOWER SHOW	0.00	\$63.00	0.00	63.00	
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS			
	Vendor Total:		63.00	0.00	63.00	
502454	FERGUSON, SARA				3/20/2020	68801
844357	REFUND - BOSTON FLOWER SHOW	0.00	\$63.00	0.00	63.00	
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS			
	Vendor Total:		63.00	0.00	63.00	
502455	FRENCH, HEIDI				3/20/2020	68802
1622607	REFUND - BOSTON FLOWER SHOW	0.00	\$121.00	0.00	121.00	
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS			
	Vendor Total:		121.00	0.00	121.00	
502456	FUNK, GEORGE				3/20/2020	68803
844358	REFUND - BOSTON FLOWER SHOW	0.00	\$126.00	0.00	126.00	
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS			
	Vendor Total:		126.00	0.00	126.00	
502457	GLASGO, LINDA				3/20/2020	68804
844105	REFUND - BOSTON FLOWER SHOW	0.00	\$58.00	0.00	58.00	
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS			
	Vendor Total:		58.00	0.00	58.00	
502458	GROVER, JONATHAN				3/20/2020	68805
844359	REFUND - BOSTON FLOWER SHOW	0.00	\$126.00	0.00	126.00	
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS			
	Vendor Total:		126.00	0.00	126.00	
502459	HODGDON, NADINE				3/20/2020	68806
844361	REFUND - BOSTON FLOWER SHOW	0.00	\$126.00	0.00	126.00	
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS			
	Vendor Total:		126.00	0.00	126.00	
502460	HOLT, DEBRA				3/20/2020	68807
1622890	REFUND - BOSTON FLOWER SHOW	0.00	\$63.00	0.00	63.00	

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
	Vendor Total:		63.00	0.00	63.00
502461	HUBBARD, JANICE		3/20/2020	68808	
844288	REFUND - BOSTON FLOWER SHOW	0.00	\$58.00	0.00	58.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
	Vendor Total:		58.00	0.00	58.00
502462	KERR, AMY		3/20/2020	68809	
844365	REFUND - BOSTON FLOWER SHOW	0.00	\$63.00	0.00	63.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
	Vendor Total:		63.00	0.00	63.00
502463	LAMBERT, EILEEN		3/20/2020	68810	
844367	REFUND - BOSTON FLOWER SHOW	0.00	\$63.00	0.00	63.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
	Vendor Total:		63.00	0.00	63.00
502464	LEDOUX, MARY		3/20/2020	68811	
844368	REFUND - BOSTON FLOWER SHOW	0.00	\$126.00	0.00	126.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
	Vendor Total:		126.00	0.00	126.00
502465	LEONARD-HEATH, MARY ALICE		3/20/2020	68812	
844104	REFUND - BOSTON FLOWER SHOW	0.00	\$58.00	0.00	58.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
	Vendor Total:		58.00	0.00	58.00
502466	MANS, KATE		3/20/2020	68813	
844639	REFUND - BOSTON FLOWER SHOW	0.00	\$126.00	0.00	126.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
	Vendor Total:		126.00	0.00	126.00
502467	McCRORY, JUDITH		3/20/2020	68814	
844371	REFUND - BOSTON FLOWER SHOW	0.00	\$126.00	0.00	126.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
	Vendor Total:		126.00	0.00	126.00
502468	McGILL, PATRICIA		3/20/2020	68815	
844373	REFUND - BOSTON FLOWER SHOW	0.00	\$63.00	0.00	63.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
	Vendor Total:		63.00	0.00	63.00
502469	MERRILL, NANCY		3/20/2020	68816	
844374	REFUND - BOSTON FLOWER SHOW	0.00	\$63.00	0.00	63.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
Vendor Total:			63.00	0.00	63.00	
502470	MERRITT, SAYRE				3/20/2020	68817
844220	REFUND - BOSTON FLOWER SHOW	0.00	\$121.00	0.00		121.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS			
Vendor Total:			121.00	0.00	121.00	
502471	OAKES, JANE				3/20/2020	68818
844377	REFUND - BOSTON FLOWER SHOW	0.00	\$126.00	0.00		126.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS			
Vendor Total:			126.00	0.00	126.00	
502472	PETERSON, MARCIA				3/20/2020	68819
844121	REFUND - BOSTON FLOWER SHOW	0.00	\$58.00	0.00		58.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS			
Vendor Total:			58.00	0.00	58.00	
502473	QUILLIA, TARLIA				3/20/2020	68820
844380	REFUND - BOSTON FLOWER SHOW	0.00	\$63.00	0.00		63.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS			
Vendor Total:			63.00	0.00	63.00	
502474	RIEDERER, MADELINE				3/20/2020	68821
844283	REFUND - BOSTON FLOWER SHOW	0.00	\$116.00	0.00		116.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS			
Vendor Total:			116.00	0.00	116.00	
502475	STILES, JUDITH				3/20/2020	68822
844381	REFUND - BOSTON FLOWER SHOW	0.00	\$63.00	0.00		63.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS			
Vendor Total:			63.00	0.00	63.00	
502476	TOBER, RAE				3/20/2020	68823
844216	REFUND - BOSTON FLOWER SHOW	0.00	\$58.00	0.00		58.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS			
Vendor Total:			58.00	0.00	58.00	
502477	TYLER, LINDA				3/20/2020	68824
844382	REFUND - BOSTON FLOWER SHOW	0.00	\$63.00	0.00		63.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS			
Vendor Total:			63.00	0.00	63.00	
502478	VANALSATYNE, KAREN				3/20/2020	68825
844383	REFUND - BOSTON FLOWER SHOW	0.00	\$126.00	0.00		126.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS			
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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
502479	WILLIAMS, RENEE		3/20/2020	68826	
844385	REFUND - BOSTON FLOWER SHOW	0.00	\$63.00	0.00	63.00
	Desc: REFUND - BOSTON FLOWER SHOW	Acct: 10-516-325-0000	REFUNDS		
	Vendor Total:		63.00	0.00	63.00
502480	WELCH, MINDY		3/20/2020	68827	
844491	REFUND - AIR TRAMPOLINE TRIP	0.00	\$42.00	0.00	42.00
	Desc: REFUND - AIR TRAMPOLINE TRIP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		42.00	0.00	42.00
502481	TOWNSEND, CODY		3/20/2020	68828	
844489	REFUND - AIR TRAMPOLINE TRIP	0.00	\$84.00	0.00	84.00
	Desc: REFUND - AIR TRAMPOLINE TRIP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		84.00	0.00	84.00
502482	CROCCO, BRITTANY		3/20/2020	68829	
844123	REFUND - CAMP VENTURES	0.00	\$260.00	0.00	260.00
	Desc: REFUND - CAMP VENTURES	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		260.00	0.00	260.00
502483	WITHINGTON, KRISTINA		3/20/2020	68830	
844454	REFUND - LACROSSE CAMP	0.00	\$57.00	0.00	57.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		57.00	0.00	57.00
502484	ARNOLD, LISA		3/20/2020	68831	
844416	REFUND - LACROSSE CAMP	0.00	\$42.00	0.00	42.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		42.00	0.00	42.00
502485	ABOERI, ANDREW		3/20/2020	68832	
844437	REFUND - LACROSSE CAMP	0.00	\$97.00	0.00	97.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		97.00	0.00	97.00
502486	CHASE, CHRISTINA		3/20/2020	68833	
844443	REFUND - LACROSSE CAMP	0.00	\$97.00	0.00	97.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		97.00	0.00	97.00
502487	BROWER, DANIELLE		3/20/2020	68834	
844421	REFUND - LACROSSE CAMP	0.00	\$42.00	0.00	42.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		42.00	0.00	42.00
502488	DAVIS, JESSE		3/20/2020	68835	
844422	REFUND - LACROSSE CAMP	0.00	\$42.00	0.00	42.00

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS			
	Vendor Total:		42.00	0.00	42.00	
502489	DRUGE, CHRIS				3/20/2020	68836
844423	REFUND - LACROSSE CAMP	0.00	\$42.00	0.00	42.00	
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS			
	Vendor Total:		42.00	0.00	42.00	
502490	HAMILTON, JENNIFER				3/20/2020	68837
844425	REFUND - LACROSSE CAMP	0.00	\$42.00	0.00	42.00	
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS			
	Vendor Total:		42.00	0.00	42.00	
502491	HARLOW, EMILIA				3/20/2020	68838
844426	REFUND - LACROSSE CAMP	0.00	\$42.00	0.00	42.00	
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS			
	Vendor Total:		42.00	0.00	42.00	
502492	JASMIN, DANIELLE				3/20/2020	68839
844427	REFUND - LACROSSE CAMP	0.00	\$57.00	0.00	57.00	
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS			
	Vendor Total:		57.00	0.00	57.00	
502493	GRANT, JULIE				3/20/2020	68840
844428	REFUND - LACROSSE CAMP	0.00	\$42.00	0.00	42.00	
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS			
	Vendor Total:		42.00	0.00	42.00	
502494	JENSEN, HANNAH				3/20/2020	68841
844429	REFUND - LACROSSE CAMP	0.00	\$42.00	0.00	42.00	
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS			
	Vendor Total:		42.00	0.00	42.00	
502495	LYONS, VIRGINIA				3/20/2020	68842
844431	REFUND - LACROSSE CAMP	0.00	\$42.00	0.00	42.00	
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS			
	Vendor Total:		42.00	0.00	42.00	
502496	MURPHY, KACEY				3/20/2020	68843
844433	REFUND - LACROSSE CAMP	0.00	\$42.00	0.00	42.00	
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS			
	Vendor Total:		42.00	0.00	42.00	
502497	PERREAULT, DEANNA				3/20/2020	68844
844435	REFUND - LACROSSE CAMP	0.00	\$57.00	0.00	57.00	
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS			

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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			57.00	0.00	57.00
502498	PFEIFFER, JASON		3/20/2020	68845	
844444	REFUND - LACROSSE CAMP	0.00	\$42.00	0.00	42.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			42.00	0.00	42.00
502499	PIPER, RACHEL		3/20/2020	68846	
844446	REFUND - LACROSSE CAMP	0.00	\$57.00	0.00	57.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			57.00	0.00	57.00
502500	SIMMONS, MARGARET		3/20/2020	68847	
844450	REFUND - LACROSSE CAMP	0.00	\$42.00	0.00	42.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			42.00	0.00	42.00
502501	SLUSSER, GEMMA		3/20/2020	68848	
844451	REFUND - LACROSSE CAMP	0.00	\$42.00	0.00	42.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			42.00	0.00	42.00
502502	ALDRICH, CHANDA		3/20/2020	68849	
844418	REFUND - LACROSSE CAMP	0.00	\$70.00	0.00	70.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			70.00	0.00	70.00
502503	BROWN, KRYSTAL		3/20/2020	68850	
844441	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			55.00	0.00	55.00
502504	DANIELS, CATHERINE		3/20/2020	68851	
844445	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			55.00	0.00	55.00
502505	DEFLICE, CANDICE		3/20/2020	68852	
844447	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			55.00	0.00	55.00
502506	DEMERS, THERESA		3/20/2020	68853	
844484	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			55.00	0.00	55.00

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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
502507	FOX, ANGELA		3/20/2020		68854
844457	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		55.00	0.00	55.00
502508	GEHA, TINA		3/20/2020		68855
844463	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		55.00	0.00	55.00
502509	GOUR, ERNEST		3/20/2020		68856
844459	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		55.00	0.00	55.00
502510	HINCKLEY, LEAH		3/20/2020		68857
844461	REFUND - LACROSSE CAMP	0.00	\$70.00	0.00	70.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		70.00	0.00	70.00
502511	HUEPLER, ERIK		3/20/2020		68858
844462	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		55.00	0.00	55.00
502512	KELLIHER, CORINNE		3/20/2020		68859
844465	REFUND - LACROSSE CAMP	0.00	\$70.00	0.00	70.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		70.00	0.00	70.00
502513	LAMBERT, JAMES		3/20/2020		68860
844466	REFUND - LACROSSE CAMP	0.00	\$70.00	0.00	70.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		70.00	0.00	70.00
502514	DUDA, AMY		3/20/2020		68861
844455	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		55.00	0.00	55.00
502515	MCKENNEY, SANDRA		3/20/2020		68862
844456	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
	Desc: REFUND - LACROSSE CAMP	Acct: 10-514-325-0000	REFUNDS		
	Vendor Total:		55.00	0.00	55.00
502516	PALLMERINE, MICHAEL		3/20/2020		68863
844470	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00

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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: REFUND - LACROSSE CAMP		Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			55.00	0.00	55.00
502517	PERRY, DENISE		3/20/2020	68864	
844471	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
Desc: REFUND - LACROSSE CAMP		Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			55.00	0.00	55.00
502518	PRIOR, SAMANTHA		3/20/2020	68865	
844472	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
Desc: REFUND - LACROSSE CAMP		Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			55.00	0.00	55.00
502519	RAYMOND, AMY		3/20/2020	68866	
844474	REFUND - LACROSSE CAMP	0.00	\$70.00	0.00	70.00
Desc: REFUND - LACROSSE CAMP		Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			70.00	0.00	70.00
502520	ROBBINS, SARAH		3/20/2020	68867	
844475	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
Desc: REFUND - LACROSSE CAMP		Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			55.00	0.00	55.00
502521	SIMMONS, CRYSTAL		3/20/2020	68868	
844477	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
Desc: REFUND - LACROSSE CAMP		Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			55.00	0.00	55.00
502522	WELCH, LIZA		3/20/2020	68869	
844460	REFUND - LACROSSE CAMP	0.00	\$55.00	0.00	55.00
Desc: REFUND - LACROSSE CAMP		Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			55.00	0.00	55.00
502523	STEBBINS, DEBORAH		3/20/2020	68870	
844498	REFUND - CARD MAKING WORKSHOP	0.00	\$15.00	0.00	15.00
Desc: REFUND - CARD MAKING WORKSHOP		Acct: 10-515-325-0000	REFUNDS		
Vendor Total:			15.00	0.00	15.00
502524	PUTNAM-POULIOT, CHRIS		3/20/2020	68871	
844494	REFUND - AIR TRAMPOLINE TRIP	0.00	\$42.00	0.00	42.00
Desc: REFUND - AIR TRAMPOLINE TRIP		Acct: 10-514-325-0000	REFUNDS		
Vendor Total:			42.00	0.00	42.00
502525	TROTTIER, ELLEN		3/20/2020	68872	
844495	REFUND - AIR TRAMPOLINE TRIP	0.00	\$42.00	0.00	42.00
Desc: REFUND - AIR TRAMPOLINE TRIP		Acct: 10-514-325-0000	REFUNDS		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
Vendor Total:				42.00	0.00	42.00
502526	MCCABE, DENISE				3/20/2020	68873
844497	REFUND - CARD MAKING WORKSHOP	0.00	\$15.00	0.00		15.00
Desc: REFUND - CARD MAKING WORKSHOP		Acct: 10-515-325-0000	REFUNDS			
Vendor Total:				15.00	0.00	15.00
FUND 1 0			Bank Total:			369,344.48
Batch Totals:			Holdback Total	0.00	127,396.40	442,300.16
					0.00	569,696.56

- _____ DAN FRASER
- _____ SIMON DENNIS
- _____ DENNIS BROWN
- _____ ALICIA BARROW
- _____ ALAN JOHNSON
- _____ JOSEPH MAJOR
- _____ KIM SOUZA
- _____ J. BRANNON GODFREY JF
- _____ GAIL OSTROUT
- _____ BROOKS A. TEEL

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