



**TOWN OF HARTFORD
SELECTBOARD AGENDA**

Tuesday, March 10, 2020, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

I. Call to Order the Selectboard Meeting

II. Pledge of Allegiance

III. Local Liquor Control Board:

1. Renewals

- a. Wicked Awesome BBQ, LLC, 93 Beswick Drive, White River Junction, VT 05001 (1st and Outside Consumption)
- b. Blood's Catering & Party Rentals Inc., 1147 Hartford Ave, White River Junction, VT 05001 (1st and 3rd)
- c. Skinny Pancake Quechee, 7161 Woodstock Road, Quechee, VT 05059 (1st and 3rd)
- d. Crazy Jane's Elixir, LLC, 188 South Main Street, White River Junction, VT 05001 (1st and 3rd)
- e. Engine Room, LLC, 188 South Main Street, White River Junction, VT 05001 (1st, 3rd and Outside Consumption)
- f. Perry Hospitality Group of Vermont, Doing Business As: Quechee Inn at Marshland Farms, Quechee Main Street, Quechee, VT 05059 (1st, 3rd and Outside Consumption)
- g. Maple Street Catering, LLC, Doing Business As: Big Fatty's BBQ, 186 South Main Street, White River Junction, VT 05001 (1st, 2nd, 3rd and Outside Consumption)
- h. Quechee Club, Inc, Doing Business As: Base Lodge, 3369 Quechee Main Street, Quechee, VT 05059 (1st, 3rd and Outside Consumption)
- i. Quechee Club, Inc., 3268 Quechee Main Street, Quechee, VT 05059

(1st, 3rd and Outside Consumption)

- j. Quechee Club, Inc, Doing Business As: 78 Murphy Road, Quechee, VT 05059 (1st, 3rd and Outside Consumption)

IV. Order of Agenda

V. Selectboard

1. **Public, Selectboard Comments and Announcements: TBD**
2. **Appointments: TBD**
3. **Town Manager's Report:** Significant Activity Report ending March 9, 2020.
4. **Board Reports, Motions & Ordinances:**
 - a. Core 4 Towns Response Strategy to Coronavirus (Information Only)
 - b. Homelessness Committee Final Report Presentation (Information Only)
 - c. Validation resolution regarding Notice for 2019 TIF Bond Warrant (Motion Required)
 - d. Determination of Energy Compliance Resolution (Motion Required)
 - e. Welcoming Hartford Ordinance (Motion Required)
 - f. American Flags on Downtown Light Poles (Motion Required)
 - g. Discussion of Board Protocols and Calendar (Information only)

VI. Commission Meeting Reports: TBA

VII. Consent Agenda (Motion Required):

Approve Payroll Ending: 3/7/2020
Approve Meeting Minutes of: 2/25/2020, 2/29/2020 and 3/5/2020
Approve A/P Manifest of: 3/6/2020 and 3/10/2020
Selectboard Meeting Dates of:
Already Approved: 3/24/2020
Needs Approval: 4/7/2020 and 4/21/2020

VIII. Executive Session:

Discussion of a mediation for which premature general public knowledge would clearly place the public body at a substantial disadvantage
[I VSA §313(a)(1)(C)]

IX. Adjourn the Selectboard Meeting (Motion Required):

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

9412-001-1RST-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$230.00 of which
\$115.00 is paid to town/city
\$115.00 is paid to DLC
Town: 14040 - HARTFORD

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Wicked Awesome BBQ, LLC
Doing Business As:

Licensee # 9412- 1

Wicked Awesome BBQ
93 Beswick Drive
White River Junction VT 05001
Telephone: (603) 729-6213

Mailing Address:
93 Beswick Drive
White River Junction VT 05001

PLEASE INCLUDE EMAIL ADDRESS: Mcinnis151@yahoo.com

Description of Premises:

First class restaurant in a one story building consisting of
Approximately 1000 sq ft. Located at 93 Beswick Drive in the Town of
White River Junction, Vermont.

Lessor:

Lowell Spillane
White River Junction VT 05001

Last Enforcement Seminar: 05/22/2017

Filed Articles of Organization: **Yes**

Date Filed: 05/14/2014

Federal ID Number: 46-5492940

Majority of Members are US Citizens: **Yes**

**ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES
AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. McInnis, David	P.O. Box 525	Norwich	VT	05055

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law
(including traffic tickets by mail) during the last year? Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont
(See VSA, T.7, Ch.9, Sec. 223)? Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 14761 Exp 10/13/20

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: MRT-10109567-001

Disclosure of Non-profit Organization?: Yes ☒ No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

1st Class
DLC (Lowell Spillane)

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

9412-001-1RST-001
Page 2

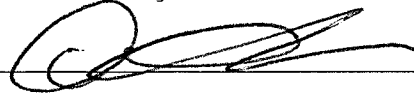
I/We hereby certify that the information in this application is true and complete.

Dated this 3rd day of February, 2020

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

Owner



Debbie Lennelly
(Title) Office Manager

Are you making this application for the benefit of any other party? ☐ Yes ☐ No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2020 LIQUOR LICENSE RENEWAL APPLICATION

OUTSIDE CONSUMPTION PERMIT

9412-001-OUTC-001

Page 1

Fee: \$20.00

Paid to DLC

License Year Beginning May 1, 2020 ending April 30, 2021

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Wicked Awesome BBQ, LLC

Licensee # 9412- 1

Doing Business As:

Wicked Awesome BBQ

93 Beswick Drive

White River Junction VT 05001

Telephone: (603) 729-6213

Mailing Address:

93 Beswick Drive

White River Junction VT 05001

PLEASE INCLUDE EMAIL ADDRESS: mnemis151@yahoo.com

Description of the delineated area is as follows:

Fenced in area to include deck and 10x45 area off west side of building and horse shoe pit. Sunday through Saturday 11:00 am to 10:00 pm year round use.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We hereby certify that the information in this application is true and complete.

Dated this 3rd day of February, 2020

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

Office Manager Deb Lennelly
Owner

[Signature]

(Title)

Are you making this application for the benefit of any other party? ☐ Yes ☐ No

MAKE CHECKS PAYABLE TO AND MAIL TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

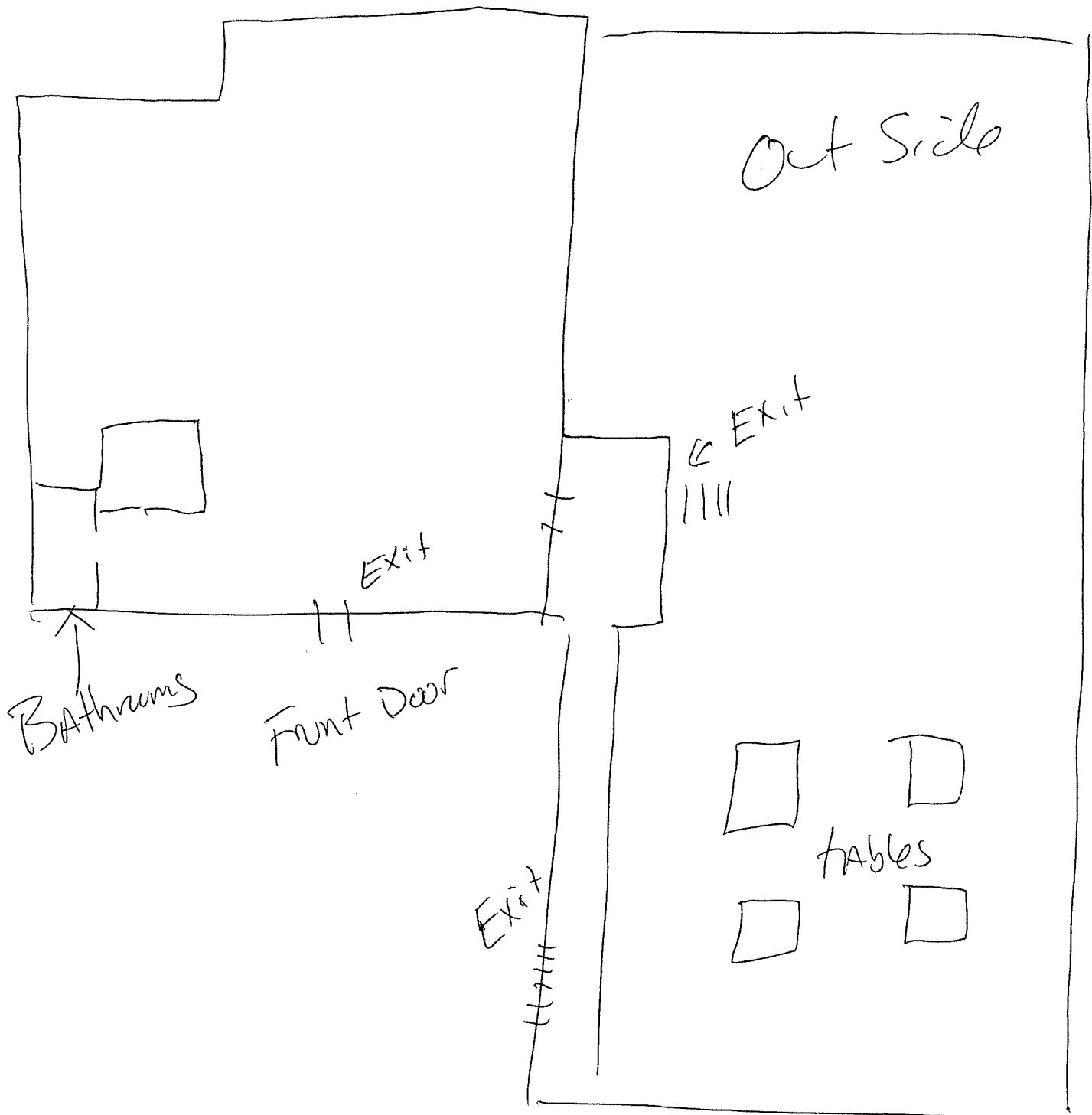
DISAPPROVED

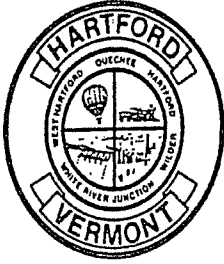
Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

Wickel Awesome BBQ





TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2020 LIQUOR LICENSE ADDITIONAL INFORMATION

PLEASE NOTE: ALL information must be completed.

Incomplete applications will be returned.

Date: 9-3-20 Applicant: DAVID McTear
Doing Business As: WALSH Alesare BBA LLC
Mailing Address: 93 Beswick Dr White River VT 05001
Telephone Number(s): 802-698-8059
Other Contact Name: (if applicable) Debby Fennelly
Please list below ALL licensees, directors, owners, stockholders name & dates of birth: DAVID McTear 8-7-70

Please list any violations any licensee, director, owner, stockholder has been charged with. If no violations, please answer "None".

POSSIBLE of MANJUM

ALL Liquor/Tobacco License Violations PAST - PRESENT (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

[Signature]
Licensee's Signature

DAVID McTear
Printed Name

9-3-20
Date

Licensee's Signature

Printed Name

Date

Inspection Summary

Hartford Fire Department

Inspection 3423



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFCR3
Shift FI

Scheduled 02/13/2020 00:00
Inspected On 02/12/2020 14:00
Finished At 02/12/2020 15:00
Next Inspection
Scheduled
Inspection Length 1.00

Occupant

Occupant Name Wicked Aewsome BBQ
Building Name
Contact Name
Address 93 BESWICK DR
City, State and Zip White River Junction, VT 05001-
Phone

Owner

Owner / Company Lowell Spillane
Contact Name
Address 30 Harbor Rd
City, State and Zip Shelburne, VT 05482-
Phone

Comments

Violation Summary

Status	Violation	Location
Closed	4.5.8.7 - Inspection and test report shall be available (TQP Sticker). Inspections and tests of the fire sprinkler (other than multipurpose piping systems), suppression, emergency electrical generation, alarm, detection and any other fire protection systems, devices and equipment shall be conducted for the owner by a certified sprinkler technician/technically qualified person (TQP) who has obtained the required certificate of fitness according to section 1.13. Inspections and tests shall be conducted at least annually or semi-annually for kitchen hood suppression systems as required by a specific standard. Annual testing by a technically qualified person does not prohibit owner from inspection and testing at more specific intervals. A technically qualified person shall file a written inspection report with the AHJ within 14 days of completion of each inspection.	Kitchen
Closed	- Hood System Cleaning Hood System shall be cleaned every six (6) months and display cleaning tag.	Kitchen

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Signatures

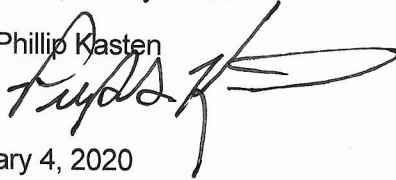
Date: 3/2/2020

Page: 1

Memo

To: Lisa O'Neil, Sherry West

From: Chief Phillip Kasten



Date: February 4, 2020

Re: Liquor Licenses

The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

Wicked Awesome BBQ

David McInnis

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

6558-001-1RST-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$230.00 of which
\$115.00 is paid to town/city
\$115.00 is paid to DLC
Town: 14040 - HARTFORD

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Blood's Catering & Party Rentals Inc.
Doing Business As:

Licensee # 6558- 1

Blood's Catering & Party Rentals Inc.
1147 Hartford Ave
White River Junction VT 05001
Telephone: (802) 295-5393

Mailing Address:
1147 Hartford Ave
White River Junction VT 05001

PLEASE INCLUDE EMAIL ADDRESS: sara@bloodscatering.com

Description of Premises:

Restaurant located in a one story metal constructed building 52x75
including two storage trailers on premise located at 1147 Hartford
Ave, White River Junction, Town of Hartford, VT

Lessor:

Catering in the Rough LLC
White River Junction VT 05001

Last Enforcement Seminar: 02/22/2018 01/10/2020

Fed. ID Number: 03-0279234 Incorporation Date: 02/06/1981 Valid Charter?: **Yes** State of Charter: Vermont
Majority of Directors are US Citizens: **Yes**

**ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES
AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Corporation	Name	Address	Town/City	State	Zip Code
Director	1. Blood, Brendon Michael	162 Westfield Drive	White River Jct	VT	05001
Director	2. Blood, Sara Christine	162 Westfield Drive	White River Jct	VT	05001

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court
of law (including traffic tickets by mail) during the last year? Yes ☒ No
If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county,
city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes ☒ No
If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 2471
Vt. Dept. of Health Lodging No.:
Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: 440030279234F01

Disclosure of Non-profit Organization?: Yes ☒ No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information
from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full
compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date
of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with
respect to child support or are in full compliance with a plan to pay any and all child support payable under a support
order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good
standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of
contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

1st Class
3rd Class

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

6558-001-1RST-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 1st day of February, 2020

Signature of authorized agent
of corporation, company, club or association

[Signature]

Signature of individual or partners

Vice President

(Title)

Are you making this application for the benefit of any other party? Yes ☒ No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2020 LIQUOR LICENSE RENEWAL APPLICATION

THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

6558-001-3RST-001

Page 1

Fee: \$1,095.00

Paid to DLC

Seasonal Fee: \$550.00

Town: 14040 - HARTFORD

License Year Beginning May 1, 2020 ending April 30, 2021

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Blood's Catering & Party Rentals Inc.

Licensee # 6558- 1

Doing Business As:

Blood's Catering & Party Rentals Inc.

Mailing Address:

1147 Hartford Ave

1147 Hartford Ave

White River Junction VT 05001

White River Junction VT 05001

Telephone: (802) 295-5393

PLEASE INCLUDE EMAIL ADDRESS: Sara@bloodscatering.com

Description of Premises:

Restaurant located in a one story metal constructed building 52x75
including two storage trailers on premise located at 1147 Hartford
Ave, White River Junction, Town of Hartford, VT

Lessor:

Catering in the Rough LLC
White River Junction VT 05001

Last Enforcement Seminar: 02/22/2018 01/10/2020

This Club is: An unincorporated Association? Yes XX No
A Limited Liability Company? Yes XX No
A Vermont Corporation? XX Yes No

Fed. ID Number: 03-0279234 Incorporation Date: 02/06/1981 Valid Charter?: **Yes** State of Charter: Vermont
Majority of Directors are US Citizens: **Yes**

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.

Corporation	Name	Address	Town/City	State Zip Code
Director	1. Blood, Brendon Michael	162 Westfield Drive	White River Jct	VT 05001
Director	2. Blood, Sara Christine	162 Westfield Drive	White River Jct	VT 05001

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? Yes XX No
If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes XX No
If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.:

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.:

Disclosure of Non-profit Organization?: Yes XX No**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands that he/she must maintain a list of the names and residences of paid up members, a list of club officers, and a list of employees of the club and their annual salaries. These lists must remain on the licensed premises and be available for inspection upon request.

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

FEB 18 AM 10:54

2020 LIQUOR LICENSE RENEWAL APPLICATION
THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

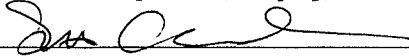
6558-001-3RST-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 1st day of February, 2020

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners



Vice President

(Title)

Are you making this application for the benefit of any other party? Yes ☒ No

MAKE CHECKS PAYABLE TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

MAIL CHECK WITH COMPLETED FORMS TO THE TOWN OR CITY CLERK

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present Attest, _____, Town Clerk

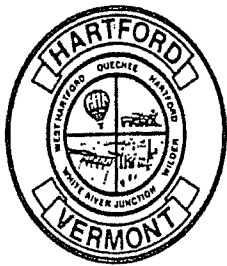
The seasonal fee applies to establishments open for six continuous months or less of the license year.

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

FEB 18 AM 10:55



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2020 LIQUOR LICENSE ADDITIONAL INFORMATION

PLEASE NOTE: ALL information must be completed.

Incomplete applications will be returned.

Date: 02/01/2020 Applicant: Blood's Catering & Party Rentals, Inc.

Doing Business As: same

Mailing Address:

1147 Hartford Ave, White River Jct, VT 05001

Telephone Number(s): 802/295-5393

Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

Brendon Blood - 8/19/1975 Michael Blood - 9/06/1947

Sara Blood - 12/09/1975 Donna Blood - 8/05/1949

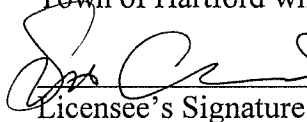
Please list any violations any licensee, director, owner, stockholder has been charged with. If no violations, please answer "None".

None

ALL Liquor/Tobacco License Violations PAST - PRESENT (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.


Licensee's Signature

Sara Blood
Printed Name

02/01/2020
Date

Licensee's Signature

Printed Name

Date

Memo

To: Lisa O'Neil, Sherry West

From: Chief Phillip Kasten

Date: February 18, 2020

Re: Liquor Licenses

The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

**Blood's Catering
1147 Hartford Ave**

Brendon Blood
Sara Blood

Inspection Summary

Hartford Fire Department

Inspection 3481



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFCR3
Shift FI

Scheduled 02/27/2020 00:00
Inspected On 02/27/2020 10:00
Finished At 02/27/2020 11:00
Next Inspection
Scheduled
Inspection Length 1.00

Occupant

Occupant Name Blood's Catering & Party Rentals
Building Name
Contact Name
Address 1147 HARTFORD AVE
City, State and Zip White River Junction, VT 05001-
Phone

Owner

Owner / Company Brendon Michael Blood
Contact Name
Address 162 Westfield Drive
City, State and Zip West Hartford, VT 05084-
Phone

Comments

Violation Summary

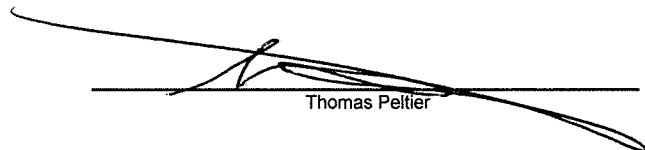
Status	Violation	Location
Closed	- Hood Suppression System Manual pull station for hood suppression system shall be accessible at all times.	Kitchen

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Signatures

Inspector


Thomas Peltier
2/2/20
Date

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

9790-001-1RST-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$230.00 of which
\$115.00 is paid to town/city
\$115.00 is paid to DLC
Town: 14040 - HARTFORD

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Skinny Pancake - Quechee, LLC
Doing Business As:

Licensee # 9790- 1

Skinny Pancake Quechee
7161 Woodstock Road
Quechee VT 05059
Telephone: (802) 291-6111

Mailing Address:
134 Archibald Street
Burlington VT 05401

PLEASE INCLUDE EMAIL ADDRESS: kate@skinnypancake.com

Description of Premises:

1st class restaurant in the west end of a single story wood framed building consisting of approximately 1,800 sq ft of space. Located on the north side of Woodstock Road, (Route 4), designated as #7161 in the Village of Quechee, Town of Hartford, Vermont.

Lessor:

Jake's Quechee Market
227 Mechanic Street
Lebanon NH 03776

Last Enforcement Seminar: 04/03/2019

Filed Articles of Organization: **Yes**

Date Filed: 11/08/2018

Federal ID Number: 20-8144337

Majority of Members are US Citizens: **Yes**

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.

Limited Liability

Company	Name	Address	Town/City	State Zip Code
Member	1. Adler, Benjamin F.	28 Crombie Street	Burlington	VT 05401
Member	2. Adler, Jonathan	2827 Stowe Hollow Road	Stowe	VT 05670

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 10191

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: MRT-10966689-001

Disclosure of Non-profit Organization?: Yes ☒ No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

1st class
3rd class

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

9790-001-1RST-001

Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 27 day of January, 2020

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

[Signature]
Admin Coord.
(Title)

[Signature]

Are you making this application for the benefit of any other party? ☐ Yes ☒ No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2020 LIQUOR LICENSE RENEWAL APPLICATION

THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

9790-001-3RST-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$1,095.00

Paid to DLC

Seasonal Fee: \$550.00

Town: 14040 - HARTFORD

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Skinny Pancake - Quechee, LLC

Licensee # 9790- 1

Doing Business As:

Skinny Pancake Quechee

Mailing Address:

7161 Woodstock Road

134 Archibald Street

Quechee VT 05059

Burlington VT 05401

Telephone: (802) 291-6111

PLEASE INCLUDE EMAIL ADDRESS: kate@skinnypancake.com

Description of Premises:

1st class restaurant in the west end of a single story wood framed building consisting of approximately 1,800 sq ft of space. Located on the north side of Woodstock Road, (Route 4), designated as #7161 in the Village of Quechee, Town of Hartford, Vermont.

Lessor:

Jake's Quechee Market
227 Mechanic Street
Lebanon NH 03776

Last Enforcement Seminar: 04/03/2019

This Club is: An unincorporated Association? Yes XX NoA Limited Liability Company? XX Yes NoA Vermont Corporation? Yes XX NoMajority of Members are US Citizens: **Yes****ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.****Limited Liability**

Company	Name	Address	Town/City	State	Zip Code
Member	1. Adler, Benjamin F.	28 Crombie Street	Burlington	VT	05401
Member	2. Adler, Jonathan	2827 Stowe Hollow Road	Stowe	VT	05670

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? Yes XX No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes XX No

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 10191

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: MRT-10966689-001Disclosure of Non-profit Organization?: Yes XX No**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands that he/she must maintain a list of the names and residences of paid up members, a list of club officers, and a list of employees of the club and their annual salaries. These lists must remain on the licensed premises and be available for inspection upon request.

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2020 LIQUOR LICENSE RENEWAL APPLICATION
THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

9790-001-3RST-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 27th day of January, 2020

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

[Signature]
Admin Coord.
(Title)

[Signature]

Are you making this application for the benefit of any other party? Yes ☒ No

MAKE CHECKS PAYABLE TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

MAIL CHECK WITH COMPLETED FORMS TO THE TOWN OR CITY CLERK

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present Attest, _____, Town Clerk

The seasonal fee applies to establishments open for six continuous months or less of the license year.

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2020 LIQUOR LICENSE ADDITIONAL INFORMATION

PLEASE NOTE: ALL information must be completed.

Incomplete applications will be returned.

Date: 01/27/20 Applicant: The Skinny Pancake.
Doing Business As: The Skinny Pancake - Quechee LLC
Mailing Address:

21 Bright Street, Burlington VT 05401
Telephone Number(s): 802 - 540 - 0131 (office)
Other Contact Name: (if applicable) α

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

BENJAMIN F. ADLER - 03/13/81
Jonathan Adler

Please list any violations any licensee, director, owner, stockholder has been charged with. If no violations, please answer "None".

none.

ALL Liquor/Tobacco License Violations PAST - PRESENT (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

[Signature]
Licensee's Signature

BENJAMIN F. ADLER
Printed Name

01/27/20
Date

Licensee's Signature

Printed Name

Date

Memo

To: Lisa O'Neil, Sherry West

From: Chief Phillip Kasten

Date: January 31, 2020

Re: Liquor Licenses

The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

Skinny Pancake Quechee
7161 Woodstock Rd

Benjamin Adler

Inspection Summary

Hartford Fire Department

Inspection 3372



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFCR3
Shift FI

Scheduled 01/30/2020 00:00
Inspected On 01/29/2020 10:30
Finished At 01/29/2020 11:00
Next Inspection
Scheduled
Inspection Length 0.50

Occupant

Occupant Name Skinny Pancake LLC
Building Name
Contact Name Benjamin Adler
Address 7161 WOODSTOCK RD
City, State and Zip Quechee, VT 05059-
Phone

Owner

Owner / Company Edward Kerrigan
Contact Name
Address 9 Heneage Lane
City, State and Zip Hanover, NH 03755-
Phone

Comments

Violation Summary

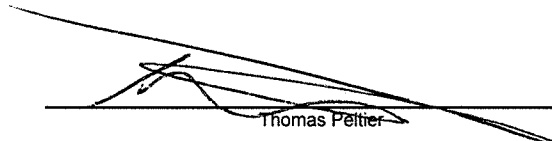
Status	Violation	Location
Closed	4.5.8.7 - Inspection and test report shall be available (TQP Sticker). Inspections and tests of the fire sprinkler (other than multipurpose piping systems), suppression, emergency electrical generation, alarm, detection and any other fire protection systems, devices and equipment shall be conducted for the owner by a certified sprinkler technician/technically qualified person (TQP) who has obtained the required certificate of fitness according to section 1.13. Inspections and tests shall be conducted at least annually or semi-annually for kitchen hood suppression systems as required by a specific standard. Annual testing by a technically qualified person does not prohibit owner from inspection and testing at more specific intervals. A technically qualified person shall file a written inspection report with the AHJ within 14 days of completion of each inspection.	Kitchen

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Signatures

Inspector


Thomas Peltier
2/12/20
Date

Date: 02/13/2020

Page: 1

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

6901-001-1RST-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$230.00 of which
\$115.00 is paid to town/city
\$115.00 is paid to DLC
Town: 14040 - HARTFORD

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Crazy Jane's Elixir, LLC
Doing Business As:

Licensee # 6901- 1

Crazy Jane's Elixir, LLC
188 South Main Street
White River Junction VT 05001
Telephone: (802) 281-7009

Mailing Address:
PO Box 405
Wilder VT 05088

PLEASE INCLUDE EMAIL ADDRESS: info@elixirrestaurant.comcastbiz.net

Description of Premises:

Restaurant located in a one story brick consturcted building known as the freighthouse including basement storage, approx. 2400 square feet located at 188 South Main Street in the village of White River Jct in the town of Hartford, VT

Lessor:

Execusitic LLC
White River Jct VT 05001

Last Enforcement Seminar: ~~01/22/2010~~ 01/22/2020
Filed Articles of Organization: **Yes** Date Filed: 02/17/2009
Majority of Members are US Citizens: **Yes**

Federal ID Number: 26-4311641

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. Symanski, Charles	68 French Road	Enfield	NH	03748
Member	2. Carrier, Jane	68 French Road	Enfield	NH	03748

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? Yes ☒ No
If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appoinitive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes ☒ No
If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 14250 2/29/2021
Vt. Dept. of Health Lodging No.:
Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: 440-264311641F-01

Disclosure of Non-profit Organization?: Yes ☒ No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

1st Class
3rd Class

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

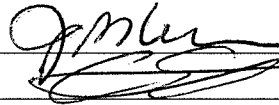
6901-001-1RST-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 31 day of January, 2020

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners



(Title)

Are you making this application for the benefit of any other party? ☐ Yes ☒ No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2020 LIQUOR LICENSE RENEWAL APPLICATION

THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

6901-001-3RST-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$1,095.00

Paid to DLC

Seasonal Fee: \$550.00

Town: 14040 - HARTFORD

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Crazy Jane's Elixir, LLC

Licensee # 6901- 1

Doing Business As:

Crazy Jane's Elixir, LLC

Mailing Address:

188 South Main Street

PO Box 405

White River Junction VT 05001

Wilder VT 05088

Telephone: (802) 281-7009

PLEASE INCLUDE EMAIL ADDRESS: info@elixirrestaurant.comcastbiz.net

Description of Premises:

Restaurant located in a one story brick consturcted building known as the freighthouse including basement storage, approx. 2400 square feet loccated at 188 South Main Street in the village of White River Jct in the town of Hartford, VT

Lessor:

Execusitic LLC

White River Jct VT 05001

Last Enforcement Seminar: ~~01/22/2018~~ 01/22/2020This Club is: An unincorporated Association? Yes XX NoA Limited Liability Company? XX Yes NoA Vermont Corporation? Yes XX NoMajority of Members are US Citizens: **Yes****ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.****Limited Liability**

Company	Name	Address	Town/City	State	Zip Code
Member	1. Symanski, Charles	68 French Road	Enfield	NH	03748
Member	2. Carrier, Jane	68 French Road	Enfield	NH	03748

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? Yes X No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes X No

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 14250 2/29/21

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: 440-264311 641F-01Disclosure of Non-profit Organization?: Yes XX No**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands that he/she must maintain a list of the names and residences of paid up members, a list of club officers, and a list of employees of the club and their annual salaries. These lists must remain on the licensed premises and be available for inspection upon request.

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2020 LIQUOR LICENSE RENEWAL APPLICATION
THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

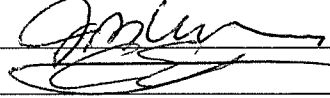
6901-001-3RST-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 31 day of January, 2020

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners



(Title)

Are you making this application for the benefit of any other party? ☐ Yes ☒ No

MAKE CHECKS PAYABLE TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

MAIL CHECK WITH COMPLETED FORMS TO THE TOWN OR CITY CLERK

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

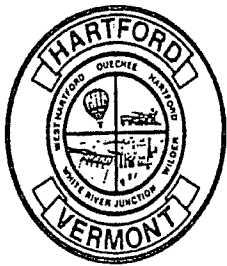
Total Membership _____, _____ members present Attest, _____, Town Clerk

The seasonal fee applies to establishments open for six continuous months or less of the license year.

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2020 LIQUOR LICENSE ADDITIONAL INFORMATION

PLEASE NOTE: ALL information must be completed.

Incomplete applications will be returned.

Date: 1/31/2020 Applicant: CRAZY JANES ELIXIR LLC

Doing Business As: ELIXIR

Mailing Address:

P.O. Box 405, WILDER, VT 05088

Telephone Number(s): 802-281-7009

Other Contact Name: (if applicable) Jane Carrier, Charles Symanski

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

Jane Carrier 6/22/63

Charles Symanski 5/7/45

Please list any violations any licensee, director, owner, stockholder has been charged with. If no violations, please answer "None".

NONE

ALL Liquor/Tobacco License Violations PAST - PRESENT (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

[Signature]
Licensee's Signature

Jane Carrier
Printed Name

1/31/2020
Date

[Signature]
Licensee's Signature

CHARLES Symanski
Printed Name

1/31/2020
Date

Memo

To: Lisa O'Neil, Sherry West

From: Chief Phillip Kasten

Date: January 31, 2020

Re: Liquor Licenses

The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

Crazy Jane's Elixir, LLC
188 South Main St

Charles Symanski
Jane Carrier

Inspection Summary

Hartford Fire Department

Inspection 3456



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFCR3
Shift FI

Scheduled 02/24/2020 00:00
Inspected On 02/17/2020 15:00
Finished At 02/17/2020 16:00
Next Inspection
Scheduled
Inspection Length 1.00

Occupant

Occupant Name Crazy Jane's Elixir, LLC
Building Name
Contact Name Jane Carrier
Address 188 S MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 802-281-7009

Owner

Owner / Company Execusuite LLC
Contact Name Mike Davidson
Address 31 Elm Street
City, State and Zip Lebanon, NH 03766-
Phone - -

Comments

Violation Summary

Status	Violation	Location
Closed	- Emergency/Exit Lights Emergency/exit lights shall be in proper working order.	Building
Closed	- Hood System Hood Shall be cleaned every six (6) months and display proper tag/sticker.	Kitchen
Closed	- Sprinkler System TQP Sprinkler System TQP has noted violations. System violations shall be addressed and fixed.	Sprinkler System
Closed	- Fire Alarm System TQP Fire Alarm System TQP has noted violations. System violations shall be addressed and fixed.	Fire Alarm System

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Signatures

Date: 2/24/2020

2/29/20

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

7980-001-1RST-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$230.00 of which
\$115.00 is paid to town/city
\$115.00 is paid to DLG
TOWN: 14040 - HARTFORD

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Engine Room, LLC
Doing Business As:

Licensee # 7980- 1

Engine Room, LLC
188 South Main St.
White River Junction VT 05001
Telephone: (802) 696-6341

Mailing Address:
186 South Main Street
White River Junction VT 05001

PLEASE INCLUDE EMAIL ADDRESS: Brandon@MapleStreetCatering.com

Description of Premises:

1st class restaurant in the southern most end of a single story brick building consisting of approximately 4,000 sq ft of space. Located on the east side of South Main Street, designated as #188 in the Village of White River Junction, Town of Hartford, Vermont.

Lessor:

Execusuite, LLC
21 Water Street
Lebanon NH 03766

Last Enforcement Seminar: 04/06/2018

Filed Articles of Organization: **Yes**

Date Filed: 08/10/2012

Federal ID Number: 46-0778312

Majority of Members are US Citizens: **Yes**

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. Maple St. Catering, LLC	186 South Main Street	White River Junction	VT	05001
Member	2. Fox, Brandon	102 Stonecrest Avenue	White River Junction	VT	05001
Member	3. Vagnini, Clayton	P.O. Box 2153	Milton	VT	05468

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? Yes X No
If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes X No

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 15566
Vt. Dept. of Health Lodging No.:
Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: 440-460778312

#9758 Exp 7/12/2020

Disclosure of Non-profit Organization?: Yes XX No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

1st Class
3rd Class
DSC permit

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

7980-001-1RST-001

Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 5th day of FEBRUARY, 2020

Signature of authorized agent
of corporation, company, club or association

GM/owner

Signature of individual or partners

BRELLA

(Title)

Are you making this application for the benefit of any other party? Yes ☒ No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2020 LIQUOR LICENSE RENEWAL APPLICATION
THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

7980-001-3RST-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: **\$1,095.00**

Paid to DLC

Seasonal Fee: **\$550.00**

Town: **14040 - HARTFORD**

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Engine Room, LLC

Licensee # 7980- 1

Doing Business As:

Engine Room, LLC

188 South Main St.

White River Junction VT 05001

Telephone: ~~(802) 698-8341~~

Mailing Address:

186 South Main Street

White River Junction VT 05001

PLEASE INCLUDE EMAIL ADDRESS:

2400
802-296-2400
Brandon (A) Maple Street Catering, com

Description of Premises:

1st class restaurant in the southern most end of a single story brick building consisting of approximately 4,000 sq ft of space. Located on the east side of South Main Street, designated as #188 in the Village of White River Junction, Town of Hartford, Vermont.

Lessor:

Execusuite, LLC
21 Water Street
Lebanon NH 03766

Last Enforcement Seminar: 04/06/2018

This Club is: An unincorporated Association? ☐ Yes ☒ No

A Limited Liability Company? ☒ Yes ☐ No

A Vermont Corporation? ☐ Yes ☒ No

Majority of Members are US Citizens: **Yes**

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. Maple St. Catering, LLC	186 South Main Street	White River Junction	VT	05001
Member	2. Fox, Brandon	102 Stonecrest Avenue	White River Junction	VT	05001
Member	3. Vagnini, Clayton	P.O. Box 2153	Milton	VT	05468

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: *15566*

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: *440-460778 312*

Disclosure of Non-profit Organization?: ☐ Yes ☒ No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands that he/she must maintain a list of the names and residences of paid up members, a list of club officers, and a list of employees of the club and their annual salaries. These lists must remain on the licensed premises and be available for inspection upon request.

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2020 LIQUOR LICENSE RENEWAL APPLICATION
THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

7980-001-3RST-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 5th day of FEBRUARY, 2020

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

GM/OWNER

BRELLAN

(Title)

Are you making this application for the benefit of any other party? Yes ☒ No

MAKE CHECKS PAYABLE TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

MAIL CHECK WITH COMPLETED FORMS TO THE TOWN OR CITY CLERK

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present Attest, _____, Town Clerk

The seasonal fee applies to establishments open for six continuous months or less of the license year.

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2020 LIQUOR LICENSE RENEWAL APPLICATION
OUTSIDE CONSUMPTION PERMIT

7980-001-OUTC-001

Page 1

Fee: \$20.00

Paid to DTC

License Year Beginning May 1, 2020 ending April 30, 2021

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Engine Room, LLC

Licensee # 7980- 1

Doing Business As:

Engine Room, LLC

188 South Main St.

White River Junction VT 05001

Telephone: (802) 698-8341

Mailing Address:

186 South Main Street

White River Junction VT, 05001

PLEASE INCLUDE EMAIL ADDRESS:

Brandon A. Maple Street Catering, com

Description of the delineated area is as follows:

10x30 deck area-outside main entry this area would be segregated by

similar material to existing deck rails or suitable barrier.

Year Round Use ~~8am-12am~~ 8AM-1AM

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We hereby certify that the information in this application is true and complete.

Dated this 5th day of FEBRUARY, 2020

Signature of authorized agent
of corporation, company, club or association

Gm/owner

Signature of individual or partners

Brel A

(Title)

Are you making this application for the benefit of any other party? ___Yes ___No

MAKE CHECKS PAYABLE TO AND MAIL TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

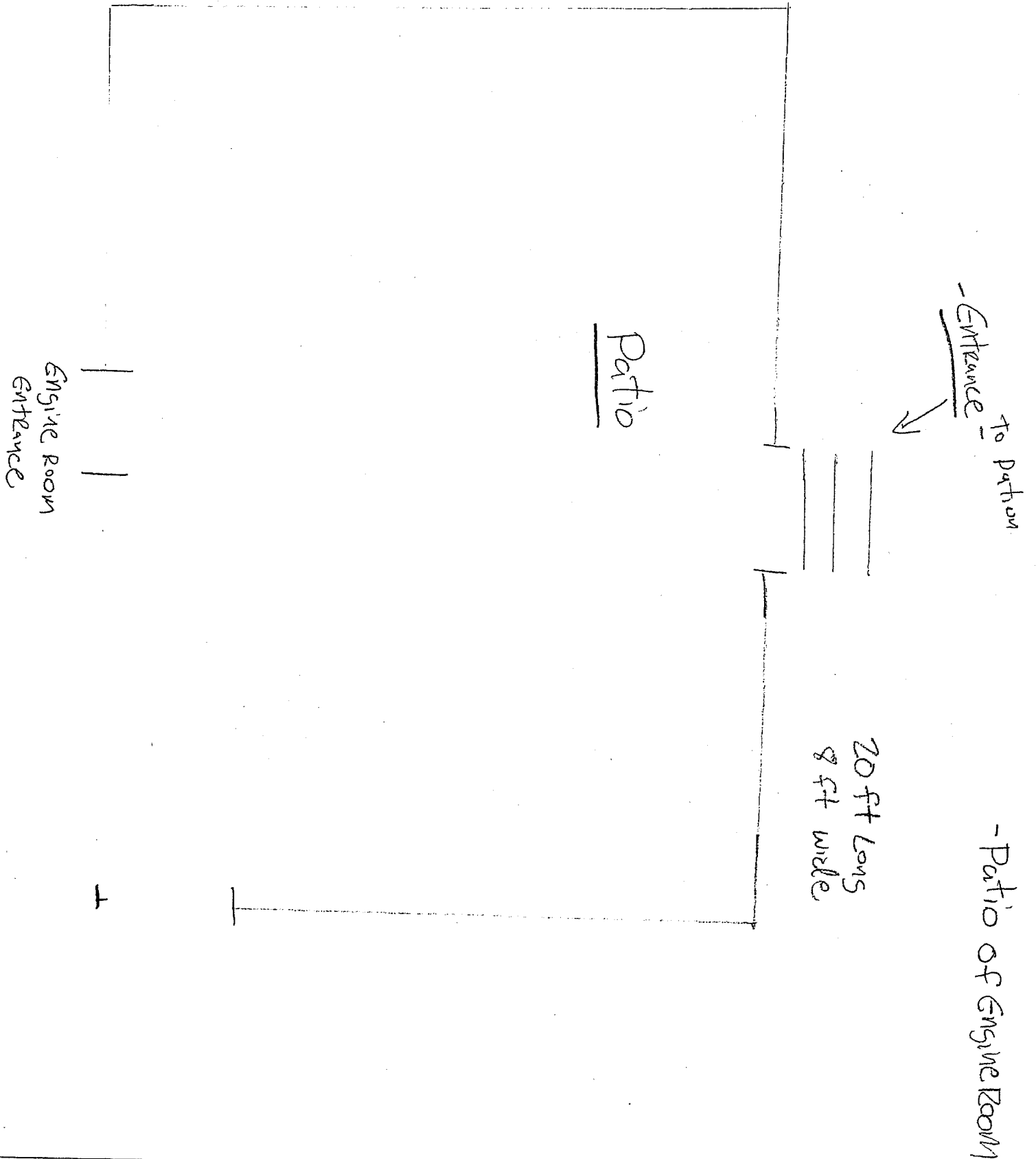
DISAPPROVED

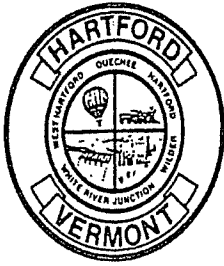
Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

MAPLE STREET CATERING:
D/B/A ENGINE ROOM





TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2020 LIQUOR LICENSE ADDITIONAL INFORMATION

PLEASE NOTE: ALL information must be completed.

Incomplete applications will be returned.

Date: 2/5/2020 Applicant: The Engine Room LLC
Doing Business As: The Engine Room LLC
Mailing Address: 188 South Main Street, WRJ, VT 05001
Telephone Number(s): 802-296-2400

Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth 10/8/78 7/23/49

Brandon Fox, Clay Vasinini,

Please list any violations any licensee, director, owner, stockholder has been charged with. If no violations, please answer "None".

N/A

ALL Liquor/Tobacco License Violations PAST - PRESENT (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

N/A

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Brandon Fox
Licensee's Signature

Brandon Fox
Printed Name

2/5/2020
Date

Licensee's Signature

Printed Name

Date

Memo

To: Lisa O'Neil, Sherry West

From: Chief Phillip Kasten

Date: February 7, 2020

Re: Liquor Licenses

The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

Engine Room
188 South Main St

Clayton Vagnini
Brandon Fox

Inspection Summary

Hartford Fire Department

Inspection 3457



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFCR3
Shift FI

Scheduled 02/24/2020 00:00
Inspected On 02/17/2020 16:00
Finished At 02/17/2020 17:00
Next Inspection

Scheduled

Inspection Length 1.00

Occupant

Occupant Name Engine Room, LLC
Building Name
Contact Name Maple Street Catering, LLC
Address 188 S MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 802-296-2400

Owner

Owner / Company Execusuite LLC
Contact Name Mike Davidson
Address 31 Elm Street
City, State and Zip Lebanon, NH 03766-
Phone - -

Comments

Violation Summary

Status	Violation	Location
Closed	- Emergency Lights/Exit Signs Emergency lights and exit signs shall be in proper working order.	Building
Closed	4.5.8.7 - Inspection and test report shall be available (TQP Sticker). Inspections and tests of the fire sprinkler (other than multipurpose piping systems), suppression, emergency electrical generation, alarm, detection and any other fire protection systems, devices and equipment shall be conducted for the owner by a certified sprinkler technician/technically qualified person (TQP) who has obtained the required certificate of fitness according to section 1.13. Inspections and tests shall be conducted at least annually or semi-annually for kitchen hood suppression systems as required by a specific standard. Annual testing by a technically qualified person does not prohibit owner from inspection and testing at more specific intervals. A technically qualified person shall file a written inspection report with the AHJ within 14 days of completion of each inspection.	Kitchen
Closed	- Sprinkler System TQP Sprinkler System TQP has noted violations. System violations shall be addressed and fixed.	Sprinkler System
Closed	- Fire Alarm System TQP Fire Alarm System TQP has noted violations. System violations shall be addressed and	Fire Alarm System

fixed.

Tickler History

Date

Type

Inspector

Narrative

Signatures

Inspector


Thomas Peltier

2/24/20
Date

2020 LIQUOR LICENSE RENEWAL APPLICATION

FIRST CLASS HOTEL LICENSE TO SELL MALT AND VINOUS BEVERAGES

2870-001-1HTL-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$230.00 of which
 \$115.00 is paid to town/city
 \$115.00 is paid to DLC + 25
 Town: 14040 - HARTFORD

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
 FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Perry Hospitality Group of Vermont

Licensee # 2870- 1

Doing Business As:

Quechee Inn at Marshland Farms, The
 Quechee Main Street
 Quechee VT 05059
 Telephone: (802) 295-3133

Mailing Address:

P.O. Box 747
 Quechee Main Street
 Quechee VT 05059

PLEASE INCLUDE EMAIL ADDRESS: rick@quecheeinn.com

Description of Premises:

Hotel in a two story wood frame building located on Club House Road
 one mile west of Route 4 and Quechee Main Street in Quechee, town of
 Hartford, Vermont.

Lessor:

Perry Hospitality Inc.
 10 Tower Lane
 Avon CT 06001

Last Enforcement Seminar: ~~01/08/2018~~ 12/19/2019Fed. ID Number: 03-0342513 Incorporation Date: 04/22/1994 Valid Charter?: **Yes** State of Charter: VermontMajority of Directors are US Citizens: **Yes**

**ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES
 AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Corporation	Name	Address	Town/City	State	Zip Code
Director	1. Perry, Rodger W	Clubhouse Road	Quechee	VT	05059
Director	2. Whitbeck, Kathleen	5 Whitbeck Road	Mt Washington	MA	01258
Stockholder	3. Perry, Rodger W	Clubhouse Road	Quechee	VT	05059

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court
 of law (including traffic tickets by mail) during the last year? Yes ~~No~~

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county,
 city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes ~~No~~

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 783

Vt. Dept. of Health Lodging No.: 4209

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: 098906

7 expire 9/30/2020Disclosure of Non-profit Organization?: Yes ~~No~~**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information
 from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full
 compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date
 of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with
 respect to child support or are in full compliance with a plan to pay any and all child support payable under a support
 order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good
 standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of
 contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

1st class
 3rd class
 OSC permit

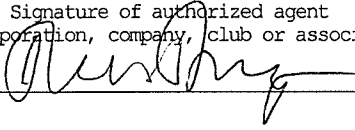
2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS HOTEL LICENSE TO SELL MALT AND VINOUS BEVERAGES

2870-001-1HTL-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 26 day of 2019 December

Signature of authorized agent
of corporation, company, club or association



Signature of individual or partners

President
(Title)

Are you making this application for the benefit of any other party? ☐ Yes ☒ No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2020 LIQUOR LICENSE RENEWAL APPLICATION

THIRD CLASS HOTEL LICENSE TO SELL SPIRITUOUS LIQUORS

2870-001-3HTL-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$1,095.00

Paid to DLC

Seasonal Fee: \$550.00

Town: 14040 - HARTFORD

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Perry Hospitality Group of Vermont

Licensee # 2870- 1

Doing Business As:

Quechee Inn at Marshland Farms, The

Quechee Main Street

Quechee VT 05059

Telephone: (802) 295-3133

Mailing Address:

P.O. Box 747

Quechee Main Street

Quechee VT 05059

PLEASE INCLUDE EMAIL ADDRESS: rick@quecheeinn.com

Description of Premises:

Hotel in a two story wood frame building located on Club House Road
one mile west of Route 4 and Quechee Main Street in Quechee, town of
Hartford, Vermont.

Lessor:

Perry Hospitality Inc.
10 Tower Lane
Avon CT 06001

Last Enforcement Seminar: 01/08/2018

This Club is: An unincorporated Association? ☐ Yes ☒ NoA Limited Liability Company? ☐ Yes ☒ NoA Vermont Corporation? ☒ Yes ☐ NoFed. ID Number: 03-0342513 Incorporation Date: 04/22/1994 Valid Charter?: **Yes** State of Charter: VermontMajority of Directors are US Citizens: **Yes****ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Corporation	Name	Address	Town/City	State	Zip Code
Director	1. Perry, Rodger W	Clubhouse Road	Quechee	VT	05059
Director	2. Whitbeck, Kathleen	5 Whitbeck Road	Mt Washington	MA	01258
Stockholder	3. Perry, Rodger W	Clubhouse Road	Quechee	VT	05059

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 3839Vt. Dept. of Health Lodging No.: 4753Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: MRT-10031234Disclosure of Non-profit Organization?: ☐ Yes ☒ No**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands that he/she must maintain a list of the names and residences of paid up members, a list of club officers, and a list of employees of the club and their annual salaries. These lists must remain on the licensed premises and be available for inspection upon request.

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2020 LIQUOR LICENSE RENEWAL APPLICATION
THIRD CLASS HOTEL LICENSE TO SELL SPIRITUOUS LIQUORS

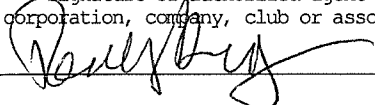
2870-001-3HTL-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 26 day of December, 2019

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners



President
(Title)

Are you making this application for the benefit of any other party? Yes No

MAKE CHECKS PAYABLE TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

MAIL CHECK WITH COMPLETED FORMS TO THE TOWN OR CITY CLERK

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present Attest, _____, Town Clerk

The seasonal fee applies to establishments open for six continuous months or less of the license year.

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2020 LIQUOR LICENSE RENEWAL APPLICATION

OUTSIDE CONSUMPTION PERMIT

2870-001-OUTC-001

Page 1

Fee: \$20.00

Paid to DLC

License Year Beginning May 1, 2020 ending April 30, 2021

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Perry Hospitality Group of Vermont

Licensee # 2870- 1

Doing Business As:

Quechee Inn at Marshland Farms, The

Quechee Main Street

Quechee VT 05059

Telephone: (802) 295-3133

Mailing Address:

P.O. Box 747

Quechee Main Street

Quechee VT 05059

PLEASE INCLUDE EMAIL ADDRESS: rick@quecheeinn.com

Description of the delineated area is as follows:

Outside of the dining room on the porch covered by an awning and the grassy area with physical barriers being hedges. Permission for weddings and other special functions will be filed separately.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We hereby certify that the information in this application is true and complete.

Dated this 19 day of December, 2019

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

President
(Title)

Are you making this application for the benefit of any other party? ☐ Yes ☐ No

**MAKE CHECKS PAYABLE TO AND MAIL TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602**

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

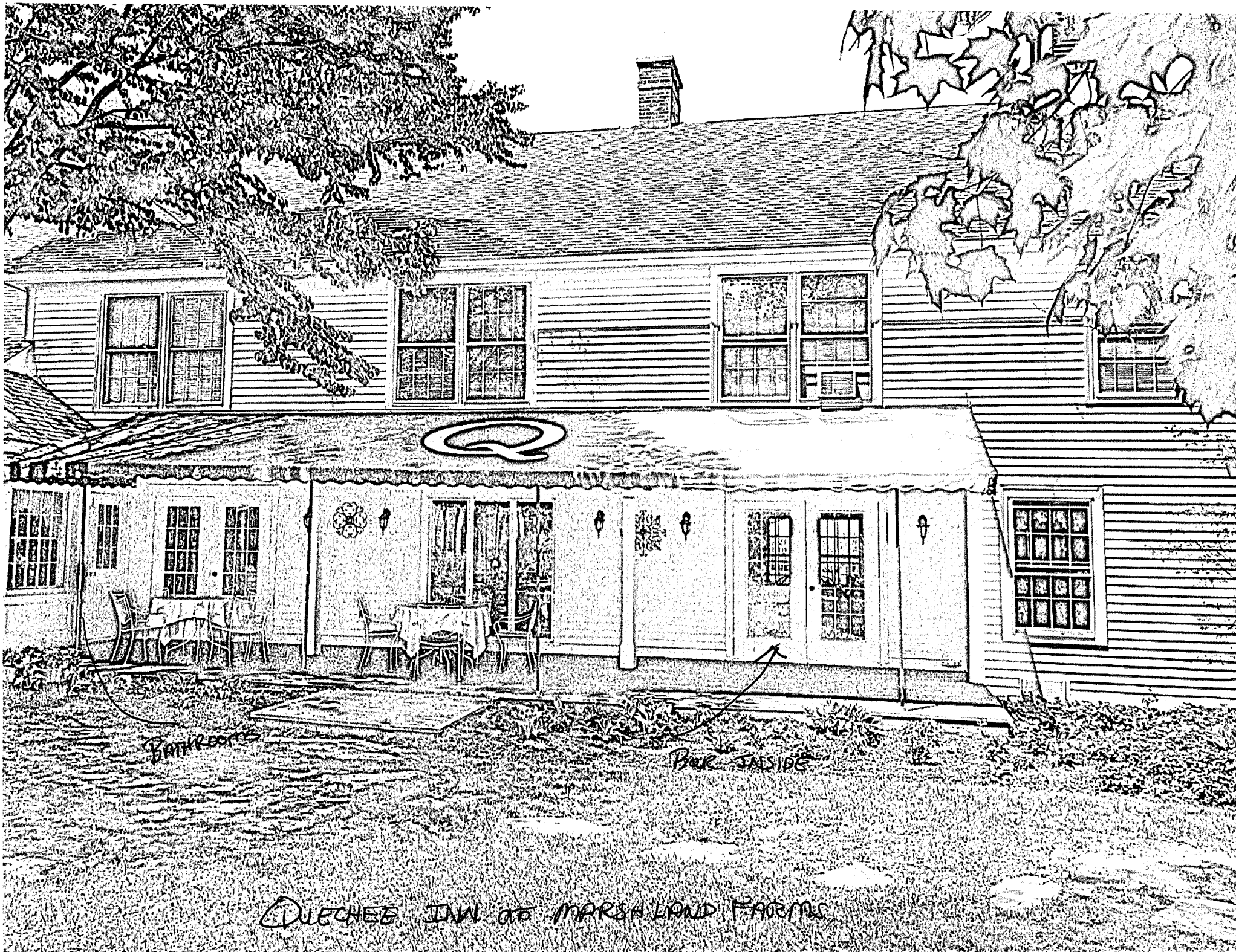
APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

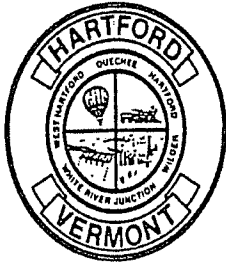
Attest, _____, Town Clerk



BATHROOMS

BAR INSIDE

QUECHEE INN at MARSHLAND FARM



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2020 LIQUOR LICENSE ADDITIONAL INFORMATION

PLEASE NOTE: ALL information must be completed.

Incomplete applications will be returned.

Date: 12/19/19 Applicant: Perry Hospitality Group of VT.
Doing Business As: The Quechee Inn at Marshland Farm
Mailing Address:

P.O. BOX 747, Quechee, VT 05059
Telephone Number(s): 802-295-3133

Other Contact Name: (if applicable) Rick Trahan

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

RICK TRAHAN 7/12/60
KATHY WHITBECK - 2/18/64
RODGER PERRY - 8/23/52

Please list any violations any licensee, director, owner, stockholder has been charged with. If no violations, please answer "None".

None

ALL Liquor/Tobacco License Violations PAST - PRESENT (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

[Signature]
Licensee's Signature

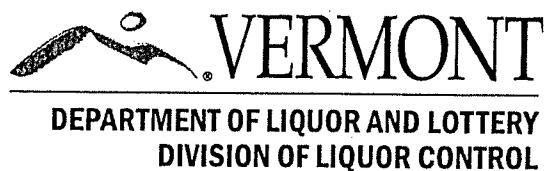
Richard Trahan
Printed Name

12/19/19
Date

Licensee's Signature

Printed Name

Date



CERTIFICATE OF ACHIEVEMENT

AWARDED TO

Richard Trahan

FOR COMPLETING

1st class Server Training 2019

COMPLETION
DATE
December 19,
2019

SCORE
100%

**Hartford Police
Department**

Memo

To: Lisa O'Neil, Sherry West

From: Chief Phillip Kasten

Date: February 17, 2020

Re: Liquor Licenses

The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

Quechee Inn at Marshland Farms
Quechee Main St

Rodger Perry
Kathleen Whitbeck
Richard Trahan

Inspection Summary

Hartford Fire Department

Inspection 3455



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFCR3
Shift FI
Scheduled 02/24/2020 00:00 Scheduled
Inspected On 02/24/2020 00:00
Finished At Inspection Length 0.00
Next Inspection

Occupant

Occupant Name QUECHEE INN AT MARSHLAND FARMS
Building Name
Contact Name
Address 1119 QUECHEE MAIN ST
City, State and Zip Quechee, VT 05059-
Phone 802-295-3133

Owner

Owner / Company PERRY HOSPITALITY INC
Contact Name
Address 10 Tower Lane
City, State and Zip Avon, CT 06001-
Phone

Comments

Violation Summary

Status	Violation	Location
Closed	4.5.8.7 - Inspection and test report shall be available (TQP Sticker). Inspections and tests of the fire sprinkler (other than multipurpose piping systems), suppression, emergency electrical generation, alarm, detection and any other fire protection systems, devices and equipment shall be conducted for the owner by a certified sprinkler technician/technically qualified person (TQP) who has obtained the required certificate of fitness according to section 1.13. Inspections and tests shall be conducted at least annually or semi-annually for kitchen hood suppression systems as required by a specific standard. Annual testing by a technically qualified person does not prohibit owner from inspection and testing at more specific intervals. A technically qualified person shall file a written inspection report with the AHJ within 14 days of completion of each inspection.	Kitchen
Closed	- Smoke Alarms Smoke/CO alarms are required to be photoelectric and must be hardwired into the building electric system with battery backup.	Guest Rooms

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Date: 2/24/2020

Page: 1

2/24/20

QUEEN
INN
BUILDING

Bathrooms

DOOR

Table

Table

Table
Porch

Table

DOOR

Garden

Garden

Queen
INN
BUILDING

UPPER COURTYARD
AWN

Isid

where is the box?

Trunks

Trees

STEPS

Trees

STONE WALL

Trees

Garden
Area Hedges

Shrubs

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

5081-004-1RST-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$230.00 of which
~~\$115.00~~ is paid to town/city
~~\$115.00~~ is paid to DLC
Town: 14040 - HARTFORD

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Maple Street Catering, LLC
Doing Business As:

Licensee # 5081- 4

Big Fatty's BBQ
186 South Main Street
White River Junction VT 05001
Telephone: (802) 296-2400

Mailing Address:
186 South Main Street
White River Junction VT 05001

PLEASE INCLUDE EMAIL ADDRESS: Brandon @ maple street catering, com

Description of Premises:

1st Class Restaurant in the front half of a single story wood
structure located on the North side of So. Main St, designated as #186
Approx 5,000sq ft in size. Located in the village of WRJ, town of
Hartford, VT.

Lessor:

Execusuite, LLC
White River Junction VT 05001

Last Enforcement Seminar: 04/06/2018

Filed Articles of Organization: **Yes**

Date Filed: 01/15/2003

Federal ID Number: 59-3764600

Majority of Members are US Citizens: **Yes**

**ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES
AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. Lewis, Bethany	2196 Christian Street	White River Junction	VT	05001
Member	2. Vagnini, Clayton	P.O. Box 2153	Milton	VT	05468
Member	3. Fox, Brandon	102 Stonecrest Avenue	White River Junction	VT	05001

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law
(including traffic tickets by mail) during the last year? Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont
(See VSA, T.7, Ch.9, Sec. 223)? Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 15974 Exp 11/30/2020

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: 440-593764600F-05

Disclosure of Non-profit Organization?: Yes ☒ No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information
from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full
compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date
of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with
respect to child support or are in full compliance with a plan to pay any and all child support payable under a support
order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good
standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of
contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

1st class
2nd class (4 licenses)
3rd class
Osc permit

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

5081-004-1RST-001

Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 5th day of February, 2020

Signature of authorized agent
of corporation, company, club or association

Gm/owner

Signature of individual or partners

BRELL

(Title)

Are you making this application for the benefit of any other party? Yes ☒ No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2020 LIQUOR LICENSE RENEWAL APPLICATION

SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

5081-005-SECN-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$140.00 of which
~~\$70.00~~ is paid to town/city
~~\$70.00~~ is paid to DLC
Town: 14040 - HARTFORD

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Maple Street Catering, LLC

Licensee # 5081- 5

Doing Business As:

Big Fatty's BBQ

186 South Main Street

White River Junction VT 05001

Telephone: (802) 296-2400

Mailing Address:

186 South Main Street

White River Junction VT 05001

PLEASE INCLUDE EMAIL ADDRESS: Brandon@MapleStreetCatering.com

Description of Premises:

Second class license in the south east corner of a larger commercial building located on the east side of South Main Street designated as #186 S Main St. Consisting of a retail outlet with a beer filling station. Located in the village of White River Jt, town of Hartford VT

Lessor:

Execusuite LLC

White River Jct VT

Last Enforcement Seminar: 04/06/2018

Filed Articles of Organization: **Yes**

Date Filed: 01/15/2003

Federal ID Number: 59-3764600

Majority of Members are US Citizens: **Yes****ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.****Limited Liability**

Company	Name	Address	Town/City	State	Zip Code
Member	1. Lewis, Bethany	2196 Christian Street	White River Junction	VT	05001
Member	2. Vagnini, Clayton	P.O. Box 2153	Milton	VT	05468
Member	3. Fox, Brandon	102 Stonecrest Avenue	White River Junction	VT	05001

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? Yes ☒ No

If yes, please attach the following information: Individual's name, Court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Disclosure of Non-profit Organization?: Yes ☒ No**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2020 LIQUOR LICENSE RENEWAL APPLICATION

SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

5081-005-SECN-001

Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 5th day of FEBRUARY, 2020

Signature of authorized agent
of corporation, company, club or association

GM/owner

Signature of individual or partners

BREDA

(Title)

Are you making this application for the benefit of any other party? Yes No

LOCAL COMMISSIONER SECTION BELOW

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2020 LIQUOR LICENSE RENEWAL APPLICATION

THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

5081-004-3RST-001

Page 1

Fee: **\$1,095.00**

Paid to PLC

Seasonal Fee: **\$550.00**

Town: 14040 - HARTFORD

License Year Beginning May 1, 2020 ending April 30, 2021

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Maple Street Catering, LLC

Licensee # 5081- 4

Doing Business As:

Big Fatty's BBQ

186 South Main Street

White River Junction VT 05001

Telephone: (802) 296-2400

Mailing Address:

186 South Main Street

White River Junction VT 05001

PLEASE INCLUDE EMAIL ADDRESS:

Brandon AF maplestreetcatering.com

Description of Premises:

1st Class Restaurant in the front half of a single story wood structure located on the North side of So. Main St, designated as #186 Approx 5,000sq ft in size. Located in the village of WRJ, town of Hartford, VT.

Lessor:

Execusuite, LLC

White River Junction VT 05001

Last Enforcement Seminar: 04/06/2018

This Club is: An unincorporated Association? ☐ Yes ☒ NoA Limited Liability Company? ☒ Yes ☐ NoA Vermont Corporation? ☐ Yes ☒ NoMajority of Members are US Citizens: **Yes****ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. Lewis, Bethany	2196 Christian Street	White River Junction	VT	05001
Member	2. Vagnini, Clayton	P.O. Box 2153	Milton	VT	05468
Member	3. Fox, Brandon	102 Stonecrest Avenue	White River Junction	VT	05001

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: **15974**

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: **440-593764600F-05**Disclosure of Non-profit Organization?: ☐ Yes ☒ No**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands that he/she must maintain a list of the names and residences of paid up members, a list of club officers, and a list of employees of the club and their annual salaries. These lists must remain on the licensed premises and be available for inspection upon request.

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2020 LIQUOR LICENSE RENEWAL APPLICATION
THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

5081-004-3RST-001

Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 5th day of FEBRUARY, 2020

Signature of authorized agent
of corporation, company, club or association

GM/owner

Signature of individual or partners

BREDA

(Title)

Are you making this application for the benefit of any other party? Yes ☒ No

MAKE CHECKS PAYABLE TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

MAIL CHECK WITH COMPLETED FORMS TO THE TOWN OR CITY CLERK

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present Attest, _____, Town Clerk

The seasonal fee applies to establishments open for six continuous months or less of the license year.

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2020 LIQUOR LICENSE RENEWAL APPLICATION
OUTSIDE CONSUMPTION PERMIT

5081-004-OUTC-001

Page 1

Fee:

\$20.00

Paid to DTC

License Year Beginning May 1, 2020 ending April 30, 2021

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Maple Street Catering, LLC

Licensee # 5081- 4

Doing Business As:

Big Fatty's BBQ

186 South Main Street

White River Junction VT 05001

Telephone: (802) 296-2400

Mailing Address:

186 South Main Street

White River Junction VT 05001

PLEASE INCLUDE EMAIL ADDRESS:

Brandon@maplestreetcatering.com

Description of the delineated area is as follows:

On a Deck- 4 tables, One entrance/exit/same raitios all over. In a
confined space. April 1st- December 1st 11:00am-11:00pm

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We hereby certify that the information in this application is true and complete.

Dated this 5th day of February, 2020

Signature of authorized agent
of corporation, company, club or association

GM/owner

Signature of individual or partners

BR

(Title)

Are you making this application for the benefit of any other party? Yes No

MAKE CHECKS PAYABLE TO AND MAIL TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

LOCAL COMMISSIONER SECTION BELOW

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

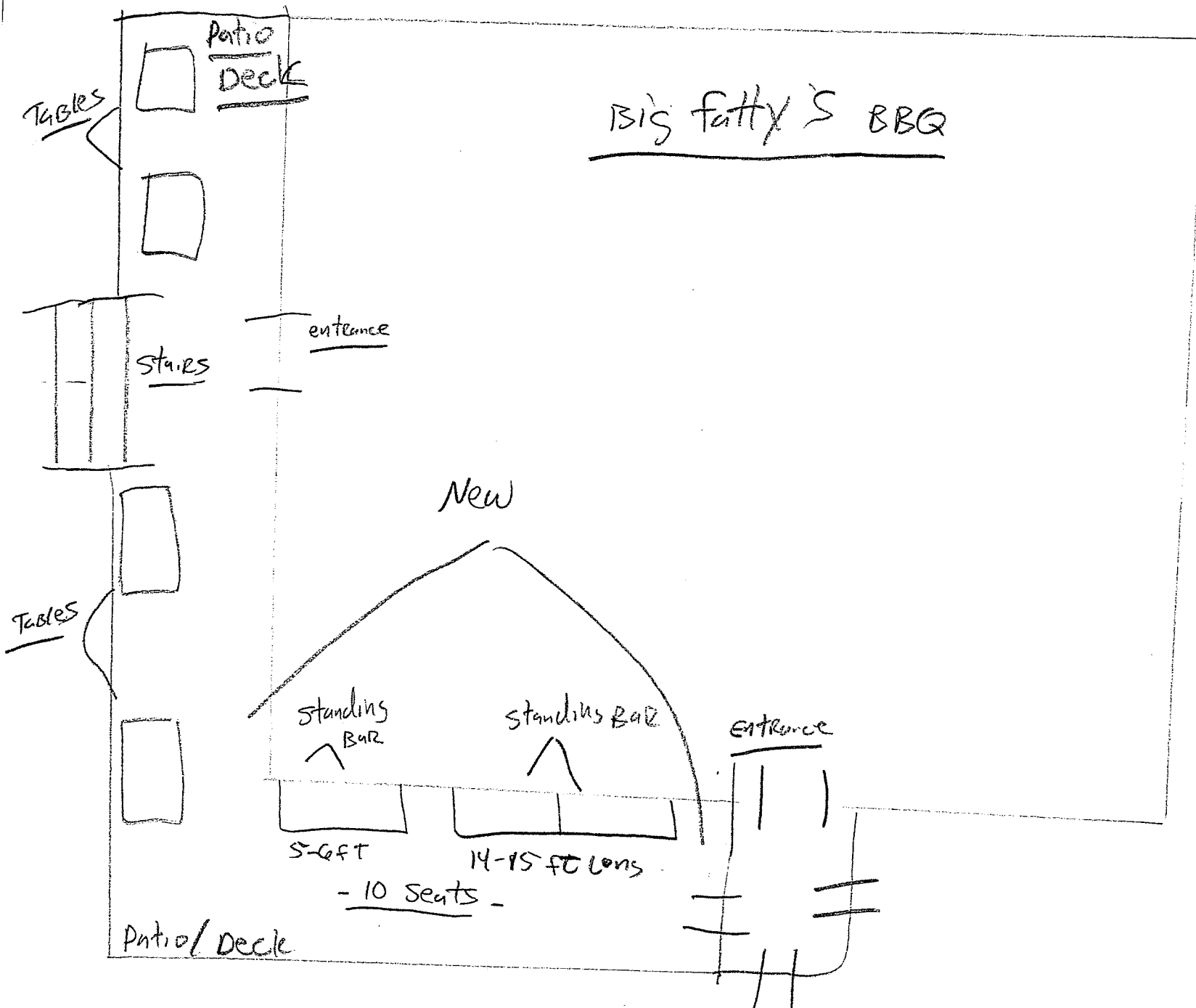
APPROVED

DISAPPROVED

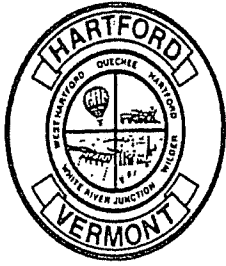
Approved by Board of Control Commissioners of the City or Town of

Total Membership members present

Attest, Town Clerk







TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street
White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382
website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2020 LIQUOR LICENSE ADDITIONAL INFORMATION

PLEASE NOTE: ALL information must be completed.

Incomplete applications will be returned.

Date: 2/5/2020 Applicant: Big Fatty's BBQ
Doing Business As: Big Fatty's BBQ
Mailing Address: 186 South Main Street, WRS, VT 05001
Telephone Number(s): 802-296-2400
Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: 10/8/1978 3/20/1958 7/23/1949
Brandon Fox, Bethany Lewis, Clay Vaginini

Please list any violations any licensee, director, owner, stockholder has been charged with. *If no violations, please answer "None".*

N/A

ALL Liquor/Tobacco License Violations PAST - PRESENT (including violations taking place on licensee's premises and/or charges against employee, etc.): *If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".*

N/A

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Brandon Fox
Licensee's Signature

Brandon Fox
Printed Name

2/5/2020
Date

Licensee's Signature

Printed Name

Date

**Hartford Police
Department**

Memo

To: Lisa O'Neil, Sherry West

From: Chief Phillip Kasten

Date: February 7, 2020

Re: Liquor Licenses

The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

Maple Street Catering
186 South main St

Bethay Lewis
Clayton Nagnini
Brandon Fox

Inspection Summary

Hartford Fire Department

Inspection 3424



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFCR3
Shift FI

Scheduled 02/13/2020 00:00
Inspected On 02/12/2020 15:00
Finished At 02/12/2020 16:00
Next Inspection
Scheduled
Inspection Length 1.00

Occupant

Occupant Name Big Fatty's BBQ
Building Name
Contact Name Brandon Fox
Address 186 S MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 802-295-5513

Owner

Owner / Company Execusuite LLC
Contact Name Mike Davidson
Address 31 ELM STREET
City, State and Zip LEBANON, NH 03766-
Phone

Comments

Violation Summary

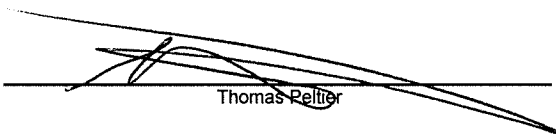
Status	Violation	Location
Closed	- Illumination of Means of Egress Illumination of Means of Egress. Means of egress shall be illuminated in accordance with Section 7.8.	Building

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Signatures

Inspector


Thomas Peltier
2/24/20
Date

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

1151-003-1RST-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$230.00 of which
\$115.00 is paid to town/city
\$115.00 is paid to DLC
Town: 14040 - HARTFORD

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Quechee Club, Inc.
Doing Business As:

Licensee # 1151- 3

Base Lodge
3369 Quechee Main Street
Quechee VT 05059
Telephone: (802) 295-9356

Mailing Address:
P.O. Box 1301
Quechee VT 05059

PLEASE INCLUDE EMAIL ADDRESS: nicole.sutherland-maiden @ Quecheeclub.com

Description of Premises:

Restaurant/cafetria and dining areas located throughout the building
being a two story wood framed building, located at 3369 Quechee Main
Street, in the Village of Quechee, Town of Hartford, Vermont.

Lessor:

Quechee Lakes Landowners Asso.
P.O. Box 1301
Quechee VT 05059

Last Enforcement Seminar: 01/18/2018

Fed. ID Number: 03-0314894 Incorporation Date: 05/02/1988 Valid Charter?: **Yes** State of Charter: Vermont

Majority of Directors are US Citizens: **Yes**

**ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES
AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Corporation

Name

P.O. Box 126

Address

S. Woodstock

Town/City

VT 05071

State Zip Code

Director

1. McLaren, Sean

Apt. B

782 East Woodstock Road

Woodstock

VT 05091

Stockholder

2. Quechee Lakes Land. ,

3268 Quechee Main Street

Quechee

VT 05059

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court
of law (including traffic tickets by mail) during the last year? Yes No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county,
city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes No

If yes, please attach the following information: Individual's name, office and jurisdiction.

Vt. Dept. of Health Food License No.: 2391

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: 89203

Disclosure of Non-profit Organization?: Yes XX No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information
from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full
compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date
of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with
respect to child support or are in full compliance with a plan to pay any and all child support payable under a support
order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good
standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of
contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

1st class
3rd class
DC permit

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

1151-003-1RST-001

Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 31 day of 01, 2020

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

N. S. [Signature]

(Title)

Are you making this application for the benefit of any other party? ☒ Yes ☐ No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2020 LIQUOR LICENSE RENEWAL APPLICATION

THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

1151-003-3RST-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$1,095.00

Paid to DLC

Seasonal Fee: \$550.00

Town: 14040 - HARTFORD

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Quechee Club, Inc.

Licensee # 1151- 3

Doing Business As:

Base Lodge

Mailing Address:

3369 Quechee Main Street

P.O. Box 1301

Quechee VT 05059

Quechee VT 05059

Telephone: (802) 295-9356

PLEASE INCLUDE EMAIL ADDRESS: nicole.sutherland-maiden@quecheeclub.com

Description of Premises:

Restaurant/cafetria and dining areas located throughout the building being a two story wood framed building, located at 3369 Quechee Main Street, in the Village of Quechee, Town of Hartford, Vermont.

Lessor:

Quechee Lakes Landowners Asso.
P.O. Box 1301
Quechee VT 05059

Last Enforcement Seminar: 01/18/2018

This Club is: An unincorporated Association? ☐ Yes ☒ NoA Limited Liability Company? ☐ Yes ☒ NoA Vermont Corporation? ☒ Yes ☐ No

Fed. ID Number: 03-0314894 Incorporation Date: 05/02/1988 Valid Charter?: Yes State of Charter: Vermont

Majority of Directors are US Citizens: Yes

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.P.O. Box 126 S. Woodstock VT 05071

Corporation	Name	Address	Town/City	State Zip Code
Director	<u>1. Nicole Sutherland-Maiden</u>	<u>783 East Woodstock Road</u>	<u>Woodstock</u>	<u>VT 05091</u>
Stockholder	<u>2. Quechee Lakes Land.</u>	<u>3268 Quechee Main Street</u>	<u>Quechee</u>	<u>VT 05059</u>

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.:

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.:

Disclosure of Non-profit Organization?: ☐ Yes ☒ No**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands that he/she must maintain a list of the names and residences of paid up members, a list of club officers, and a list of employees of the club and their annual salaries. These lists must remain on the licensed premises and be available for inspection upon request.

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2020 LIQUOR LICENSE RENEWAL APPLICATION
THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

1151-003-3RST-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 31 day of 01, 2020

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

N. S. [Signature]

(Title)

Are you making this application for the benefit of any other party? ☐ Yes ☐ No

MAKE CHECKS PAYABLE TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

MAIL CHECK WITH COMPLETED FORMS TO THE TOWN OR CITY CLERK

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present Attest, _____, Town Clerk

The seasonal fee applies to establishments open for six continuous months or less of the license year.

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2020 LIQUOR LICENSE RENEWAL APPLICATION

OUTSIDE CONSUMPTION PERMIT

1151-003-OUTC-001

Page 1

Fee: \$20.00

Paid to DLC

License Year Beginning May 1, 2020 ending April 30, 2021

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Quechee Club, Inc.

Licensee # 1151- 3

Doing Business As:

Base Lodge
3369 Quechee Main Street
Quechee VT 05059
Telephone: (802) 295-9356

Mailing Address:
P.O. Box 1301
Quechee VT 05059

PLEASE INCLUDE EMAIL ADDRESS: Nicole.Sutherland-Maiden@Quecheeclub.com

Description of the delineated area is as follows:

50 x 52 deck off the back door of the Base Lodge

Legal Serving Hours

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We hereby certify that the information in this application is true and complete.

Dated this 31 day of 01, 2020

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

N. Sutherland-Maiden

(Title)

Are you making this application for the benefit of any other party? ☐ Yes ☒ No

**MAKE CHECKS PAYABLE TO AND MAIL TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602**

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

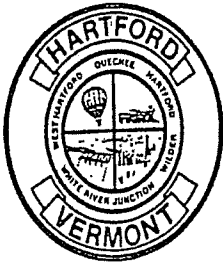
APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2020 LIQUOR LICENSE ADDITIONAL INFORMATION

PLEASE NOTE: ALL information must be completed.

Incomplete applications will be returned.

Date: 01/31/20 Applicant: O Nicole Sutherland Maiden
Doing Business As: Quechee Club
Mailing Address:

3268 Quechee Main St
Telephone Number(s): 802 299 2153
Other Contact Name: (if applicable) BOB

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

Nicole Sutherland-Maiden May 14, 1964

Please list any violations any licensee, director, owner, stockholder has been charged with. If no violations, please answer "None".

None

ALL Liquor/Tobacco License Violations PAST - PRESENT (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

N. Sutherland Maiden

Licensee's Signature

Nicole Sutherland Maiden 01/31/20

Printed Name

Date

Licensee's Signature

Printed Name

Date

Base lodge



in place

Daveys Deck
↑



Lower level
Main Dining
Room

Bar

Blue Stone Patio
East side

Lake Pinedo

(not permanent)
sawing area.
X tree

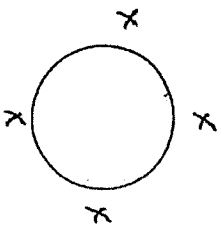
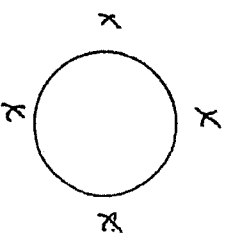
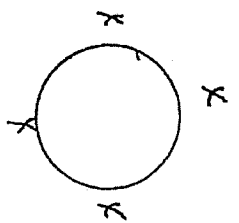
Murphy Farm

Road/Driveway

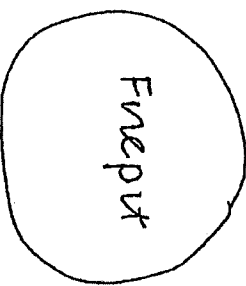
tent / event
area
not permanent

Murphy
Farm
House

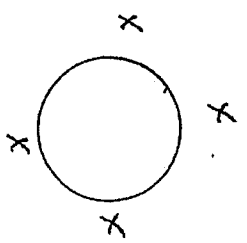
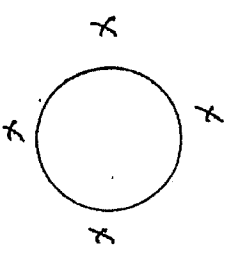
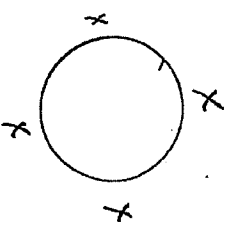
Base
lodging



Base
lodge
Deck



-outside consumption

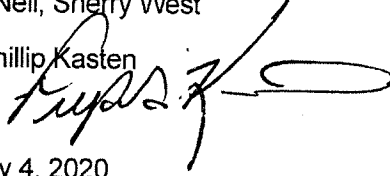


Henderson

Memo

To: Lisa O'Neil, Sherry West

From: Chief Phillip Kasten



Date: February 4, 2020

Re: Liquor Licenses

The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

**Quechee Club
Base Lodge
3369 Main St**

Nicole Sutherland Maiden

Inspection Summary

Hartford Fire Department

Inspection 3433



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFCR3
Shift FI

Scheduled 02/13/2020 00:00
Inspected On 02/13/2020 14:30
Finished At 02/13/2020 15:00
Next Inspection
Scheduled
Inspection Length 0.50

Occupant

Occupant Name Quechee Lakes Base Lodge
Building Name
Contact Name
Address 3277 QUECHEE MAIN ST
City, State and Zip Quechee, VT 05059-
Phone

Owner

Owner / Company QUECHEE LAKES LANDOWNERS ASSOC
Contact Name NICOLE SUTHERLAND-MAIDEN
Address P.O. BOX 1301
City, State and Zip QUECHEE, VT 05059-
Phone

Comments

Violation Summary

Status	Violation	Location
Closed	- Illumination of Means of Egress Illumination of Means of Egress. Means of egress shall be illuminated in accordance with Section 7.8. - Repair/Replace Emergency Lights as needed -	Building
Closed	- Marking of Means of Egress Marking of Means of Egress. Means of egress shall have signs in accordance with Section 7.10. - Repair/Replace Exit signs as needed -	Building
Closed	- Means of Egress Means of egress shall be clear of all obstructions at all times. Egress Stairwell shall be clear of all storage and materials.	Stairs

Tickler History

Date Type Inspector Narrative

Signatures

Date: 3/2/2020

A handwritten signature in black ink, appearing to be "Thomas Peltier", written over a horizontal line.

3/2/20

Page: 1

2020 LIQUOR LICENSE RENEWAL APPLICATION

THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

1151-001-3RST-001

Page 1

Fee: \$1,095.00

Paid to DLC

Seasonal Fee: \$550.00

Town: 14040 - HARTFORD

License Year Beginning May 1, 2020 ending April 30, 2021

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Quechee Club, Inc.

Licensee # 1151- 1

Doing Business As:

Quechee Club, Inc.
3268 Quechee Main Street
Quechee VT 05059
Telephone: (802) 295-9356

Mailing Address:

P.O. Box 1301
Quechee VT 05059

PLEASE INCLUDE EMAIL ADDRESS: nicole.sutherland-Maiden@Quecheeclub.com

Description of Premises:

Restaurant in "Grille Room" located in the Quechee Club clubhouse includes main dining room located on second floor and second dining area and bar located on the first floor of a split level building, located in the Town of Hartford, Vermont.

Lessor:

Quechee Lakes Landowners Asso.
P.O. Box 1301
Quechee VT 05059

Last Enforcement Seminar: 11/16/2018

This Club is: An unincorporated Association? ☐ Yes ☒ No
A Limited Liability Company? ☐ Yes ☒ No
A Vermont Corporation? ☒ Yes ☐ No

Fed. ID Number: 03-0314894 Incorporation Date: 05/02/1988 Valid Charter?: Yes State of Charter: Vermont

Majority of Directors are US Citizens: Yes

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.

Corporation	Name	Address	Town/City	State Zip Code
Director	1. <u>Nicole Sutherland Maiden</u>	<u>P.O. Box 126</u>	<u>S. Woodstock</u>	<u>VT 05071</u>
Stockholder	2. <u>Quechee Lakes Land.</u>	<u>703 East Woodstock Road</u>	<u>Woodstock</u>	<u>VT 05091</u>
		<u>Apt B</u>	<u>Quechee</u>	<u>VT 05059</u>

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? ☐ Yes ☒ No
If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? ☐ Yes ☒ No
If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: #6451 Exp 4/30/2020
Vt. Dept. of Health Lodging No.:
Vt. Tax Dept. Meals & Rooms Cert./Acct. No.:

Disclosure of Non-profit Organization?: ☐ Yes ☒ No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands that he/she must maintain a list of the names and residences of paid up members, a list of club officers, and a list of employees of the club and their annual salaries. These lists must remain on the licensed premises and be available for inspection upon request.

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

1st Class
3rd Class
DLC permit

2020 LIQUOR LICENSE RENEWAL APPLICATION
THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

1151-001-3RST-001

Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 31 day of 01, 20

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

[Signature]

(Title)

Are you making this application for the benefit of any other party? Yes No

MAKE CHECKS PAYABLE TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

MAIL CHECK WITH COMPLETED FORMS TO THE TOWN OR CITY CLERK

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present Attest, _____, Town Clerk

The seasonal fee applies to establishments open for six continuous months or less of the license year.

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

1151-001-1RST-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$230.00 of which
\$115.00 is paid to town/city
\$115.00 is paid to DLC
Town: 14040 - HARTFORD

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Quechee Club, Inc.

Licensee # 1151- 1

Doing Business As:

Quechee Club, Inc.

Mailing Address:

3268 Quechee Main Street

P.O. Box 1301

Quechee VT 05059

Quechee VT 05059

Telephone: (802) 295-9356

PLEASE INCLUDE EMAIL ADDRESS: nicole.Sutherland-Maiden

Description of Premises:

Restaurant in "Grille Room" located in the Quechee Club clubhouse includes main dining room located on second floor and second dining area and bar located on the first floor of a split level building, located in the Town of Hartford, Vermont.

Lessor:

Quechee Lakes Landowners Asso.
P.O. Box 1301
Quechee VT 05059

Last Enforcement Seminar: 11/16/2018

Fed. ID Number: 03-0314894 Incorporation Date: 05/02/1988 Valid Charter?: **Yes** State of Charter: Vermont

Majority of Directors are US Citizens: **Yes**

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.

Corporation	Name	Address	Town/City	State Zip Code
	<u>nicole Sutherland maiden</u>	<u>PO Box 126</u>	<u>S. Woodstock</u>	<u>VT 05071</u>
Director	<u>1. McLaren, Sean</u>	<u>82 East Woodstock Road</u>	<u>Woodstock</u>	<u>VT 05091</u>
Stockholder	<u>2. Quechee Lakes Land. ,</u>	<u>3268 Quechee Main Street</u>	<u>Quechee</u>	<u>VT 05059</u>

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? Yes ☒ No
If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes ☒ No
If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 1811

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: 89202

Disclosure of Non-profit Organization?: Yes ☒ No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

1151-001-1RST-001

Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 31 day of 01, 20

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

N. S. Alford

(Title)

Are you making this application for the benefit of any other party? ☐ Yes ☐ No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2020 LIQUOR LICENSE RENEWAL APPLICATION
OUTSIDE CONSUMPTION PERMIT

1151-001-OUTC-001

Page 1

Fee: \$20.00
Paid to DLC

License Year Beginning May 1, 2020 ending April 30, 2021

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Quechee Club, Inc.

Licensee # 1151- 1

Doing Business As:

Quechee Club, Inc.
3268 Quechee Main Street
Quechee VT 05059
Telephone: (802) 295-9356

Mailing Address:
P.O. Box 1301
Quechee VT 05059

PLEASE INCLUDE EMAIL ADDRESS: nicole.sutherland-maiden@Quechee club.co

Description of the delineated area is as follows:

Golf courses in entirety including the tournament beverage cart and regular beverage cart, inclusive of Lakeland 10th tee snack bar being 12'x14' square feet in size, also a deck on the South side of clubhouse, pool area South of the clubhouse, and stone patio on the East side of the Club House. Legal serving hours.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We hereby certify that the information in this application is true and complete.

Dated this 31 day of 01, 2020

Signature of authorized agent
of corporation, company, club or association

N. Sutherland-Maiden

Signature of individual or partners

(Title)

Are you making this application for the benefit of any other party? ☐ Yes ☐ No

MAKE CHECKS PAYABLE TO AND MAIL TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

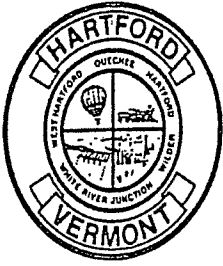
APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2020 LIQUOR LICENSE ADDITIONAL INFORMATION

PLEASE NOTE: ALL information must be completed.

Incomplete applications will be returned.

Date: 01/31/20 Applicant: O Nicole Sutherland Maiden

Doing Business As: Quechee Club

Mailing Address:

3268 Quechee Main St

Telephone Number(s): 802 299 2153

Other Contact Name: (if applicable) BOB

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

Nicole Sutherland-Maiden May 14, 1964

Please list any violations any licensee, director, owner, stockholder has been charged with. If no violations, please answer "None".

None

ALL Liquor/Tobacco License Violations PAST - PRESENT (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

N. Sutherland Maiden

Licensee's Signature

Nicole Sutherland Maiden 01/31/20

Printed Name

Date

Licensee's Signature

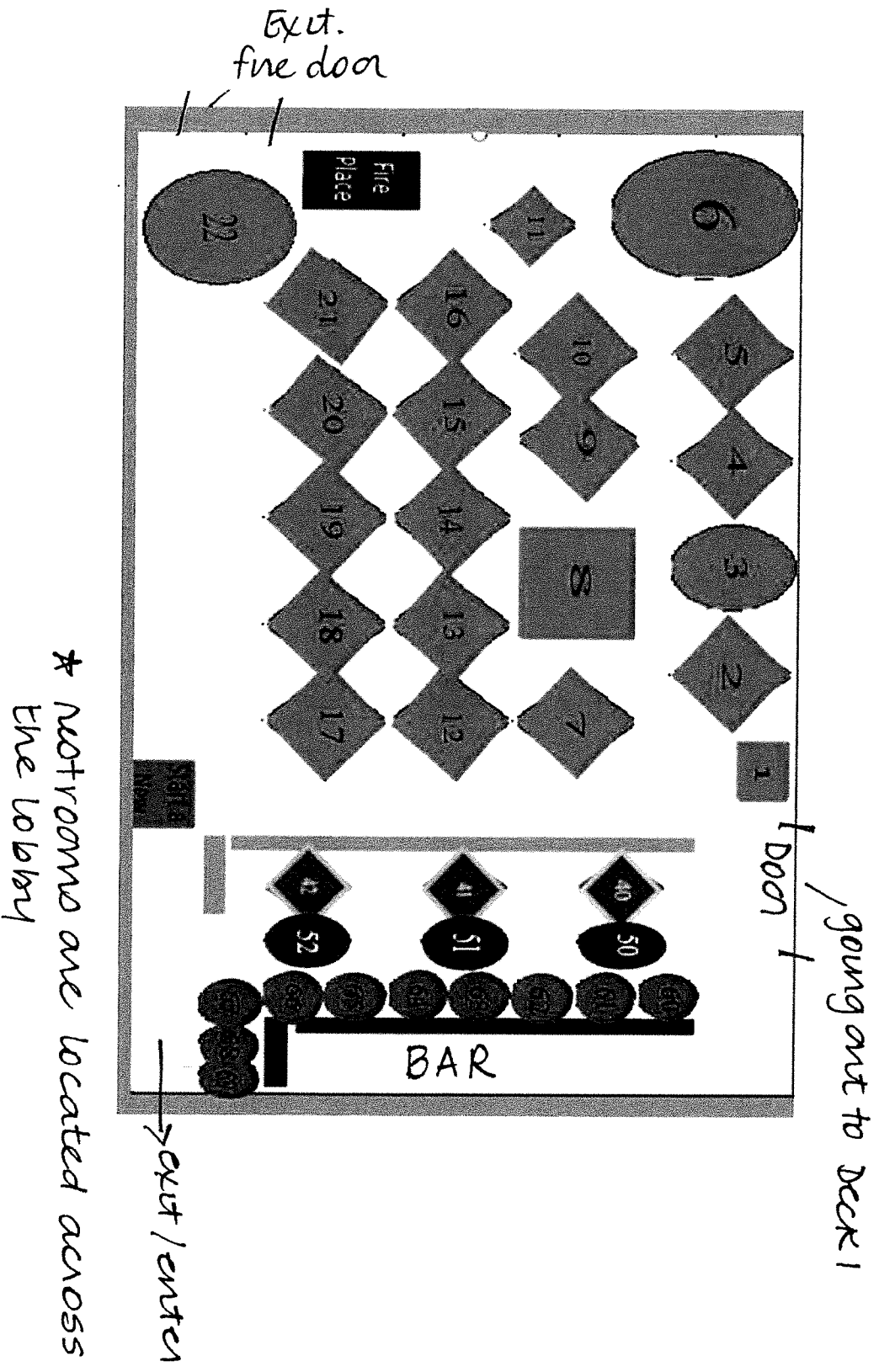
Printed Name

Date

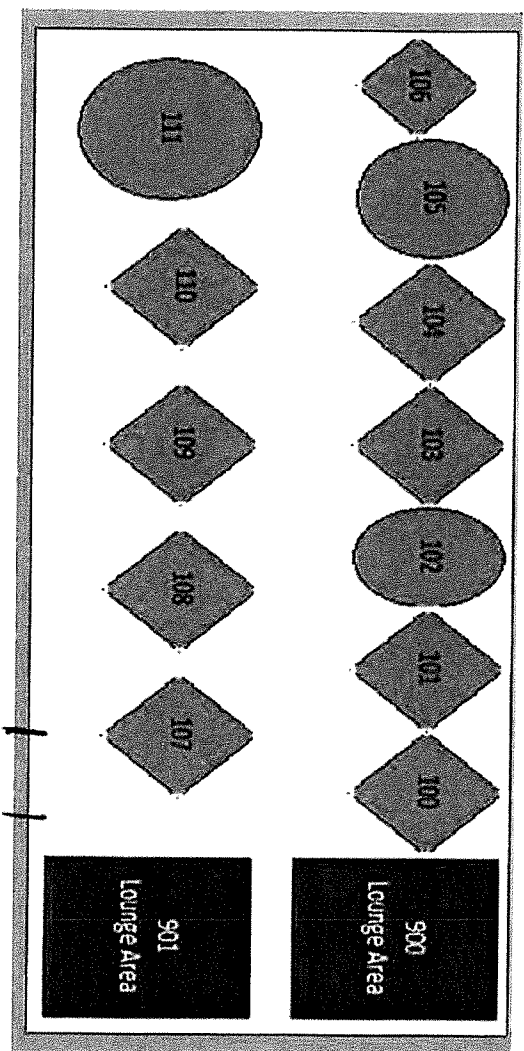
Pluche Club



Davidsons | The Quechua Club



Deck 1 - Davidsons | The Quechee Club



← Seating only

Storage area

Denvers Deck - Deck 2

rest
rooms →

Fireplace

door

main
dining
room

Special events

Storage

↓ Kitchen

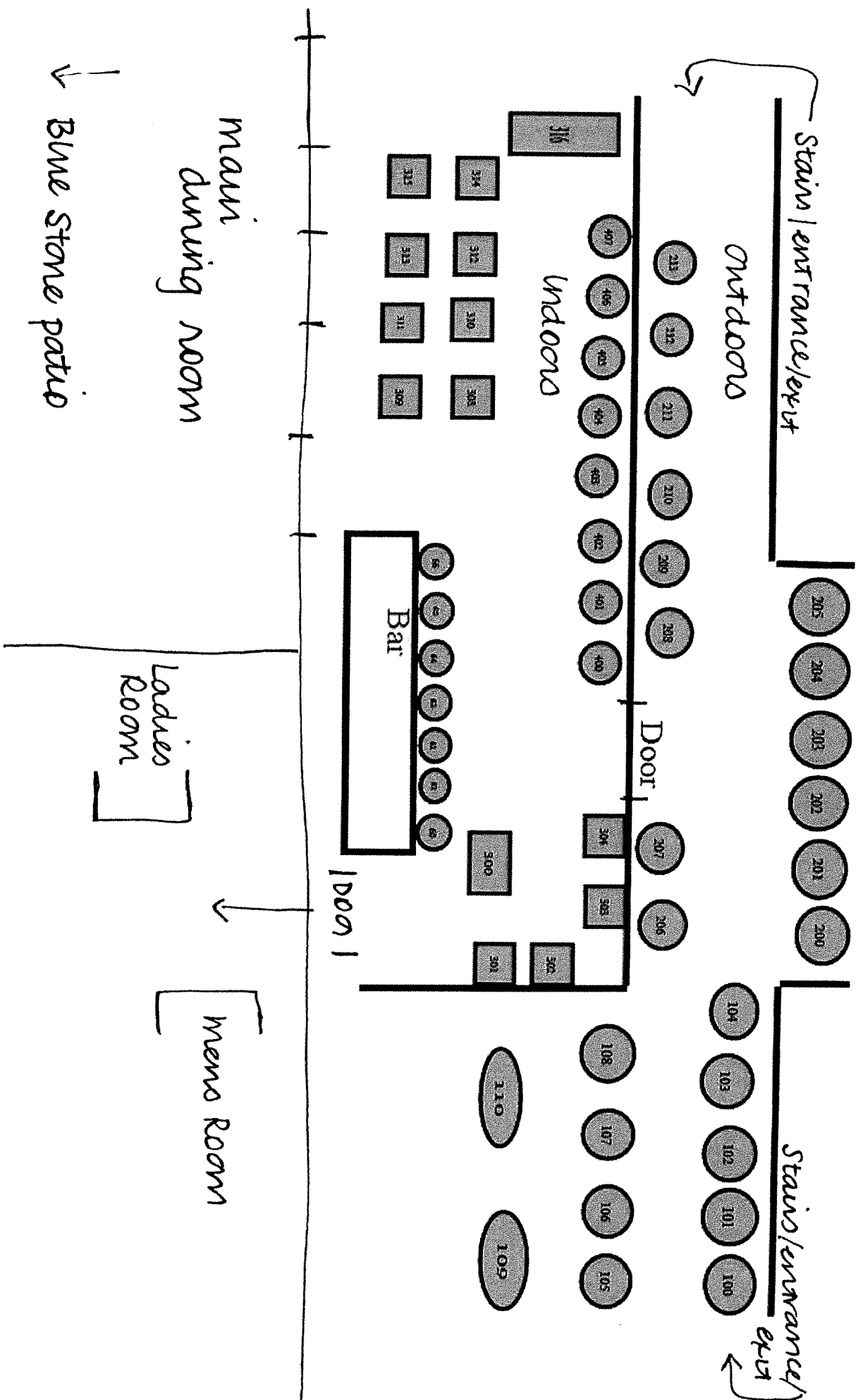
door

↑ Lawn
area

Cocktail
service
occasional
bar - set up
per event needs
not permanent.

Blue
Stone
Patios

Deck 2. Diners - ala carte & special functions



Tennis Courts

Tennis Center L&P Celebration May 11, 2012

Beverage
Table

Food
Table

Men's
R. Room

Competition Area

Tennis Pro Shop

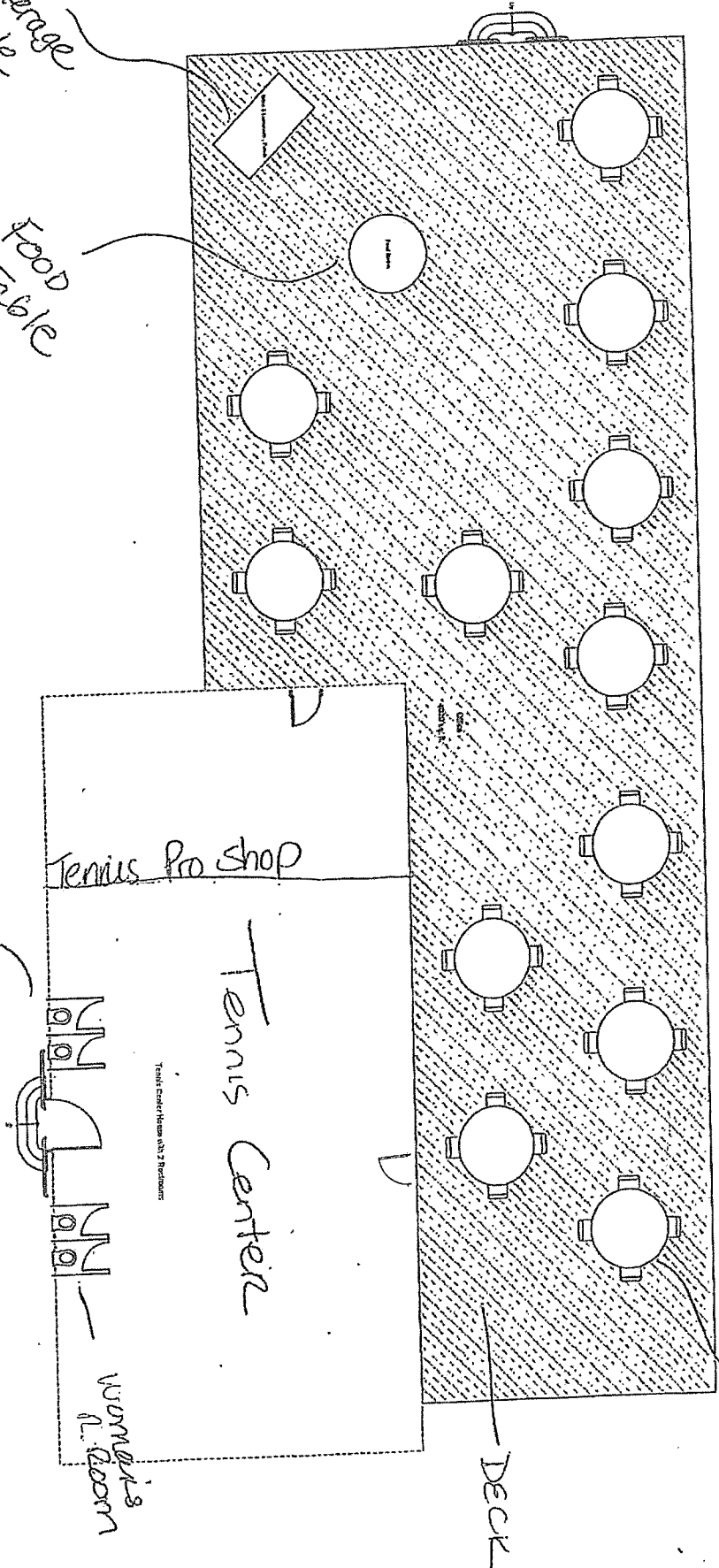
Tennis Center

Tennis Center House only 2 Restrooms

Women's
R. Room

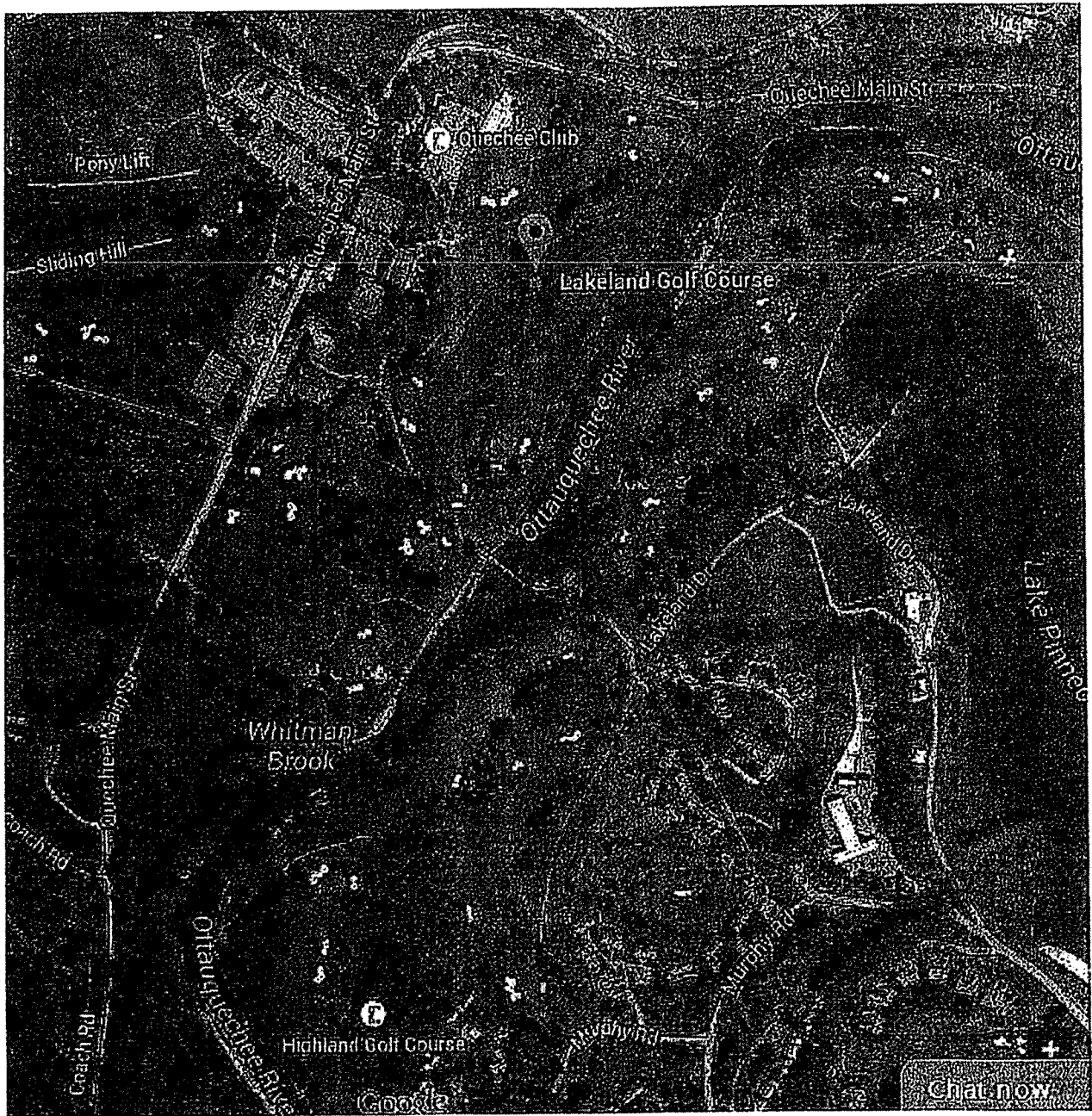
Deck

Tables



Outside Consumption Diagram — Davidson's (formerly known as the Grille Room)

Lakeland 10th Tee



Golf courses

CERTIFICATE of ACHIEVEMENT

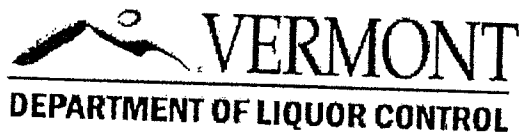
This Is To Certify That

Nicole Sutherland-Maiden

has completed the course

2018 Server Training -- 1st Class Certification

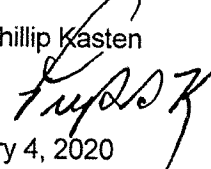
August 9, 2018



F9uIRULO83

Memo

To: Lisa O'Neil, Sherry West
From: Chief Phillip Kasten
Date: February 4, 2020
Re: Liquor Licenses



The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

Quechee Club
3268 Quechee Main St

Nicole Sutherland Maiden

Inspection Summary

Hartford Fire Department

Inspection 3432



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFCR3
Shift FI

Scheduled 02/13/2020 00:00
Inspected On 02/13/2020 14:00
Finished At 02/13/2020 14:30
Next Inspection
Schedul
Inspection Length 0.50

Occupant

Occupant Name Quechee Lakes Association Quechee Club
Building Name
Contact Name
Address 3268 QUECHEE MAIN ST
City, State and Zip Quechee, VT 05059-
Phone 802-316-2878

Owner

Owner / Company
Contact Name
Address
City, State and Zip ,
Phone

Comments

Violation Summary

Status	Violation	Location
Closed	- Illumination of Means of Egress Illumination of Means of Egress. Means of egress shall be illuminated in accordance with Section 7.8. - Repair/Replace Emergency Lights as needed -	Building
Open	- Marking of Means of Egress Marking of Means of Egress. Means of egress shall have signs in accordance with Section 7.10. - Repair/Replace Exit signs as needed -	Building

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Signatures

Inspector

A handwritten signature in black ink, appearing to be "Thomas Peltier", written over a horizontal line.

Thomas Peltier

3/2/20
Date

Date: 3/2/2020

Page: 1

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

1151-002-1RST-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$230.00 of which
\$115.00 is paid to town/city
\$115.00 is paid to DLC
Town: 14040 - HARTFORD

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Quechee Club, Inc.

Licensee # 1151- 2

Doing Business As:

Murphy Farm
78 Murphy Road
Quechee VT 05059
Telephone: (802) 295-9356

Mailing Address:
P.O. Box 1301
Quechee VT 05059

PLEASE INCLUDE EMAIL ADDRESS: nicole.sutherland-Maiden@QuecheeClub.com

Description of Premises:

Restaurant in a two-story wood frame building located on the so-called Murphy Road, approximately 6/10 of a mile from the junction of River Road, in the Village of Quechee, in the Town of Hartford, Vermont.

Lessor:

Quechee Lakes Landowners Asso.
P.O. Box 1301
Quechee VT 05059

Last Enforcement Seminar: 01/18/2018

Fed. ID Number: 03-0314894 Incorporation Date: 05/02/1988 Valid Charter?: **Yes** State of Charter: Vermont

Majority of Directors are US Citizens: **Yes**

**ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES
AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Corporation	Name	Address	Town/City	State	Zip Code
Director	1. <u>Nicole Sutherland-Maiden</u>	<u>785 East Woodstock Road,</u>	<u>Woodstock</u>	<u>VT</u>	<u>05071</u>
Stockholder	2. <u>Quechee Lakes Land.</u>	<u>3268 Quechee Main Street</u>	<u>Quechee</u>	<u>VT</u>	<u>05059</u>

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? Yes XNo
If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes XNo
If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 3856 - Exp 5/31/2020
Vt. Dept. of Health Lodging No.:
Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: 51432MR

Disclosure of Non-profit Organization?: Yes XXNo

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

*1st Class
3rd Class
Disc. permit*

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

1151-002-1RST-001

Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 31 day of 01, 2020

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

W. S. [Signature]

(Title)

Are you making this application for the benefit of any other party? ☒ Yes ☐ No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2020 LIQUOR LICENSE RENEWAL APPLICATION

THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

1151-002-3RST-002

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$1,095.00

Paid to DLC

Seasonal Fee: \$550.00

Town: 14040 - HARTFORD

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Quechee Club, Inc.

Licensee # 1151- 2

Doing Business As:

Murphy Farm

Mailing Address:

78 Murphy Road

P.O. Box 1301

Quechee VT 05059

Quechee VT 05059

Telephone: (802) 295-9356

PLEASE INCLUDE EMAIL ADDRESS: Nicole.Sutherland-maiden@Quecheeclub.com

Description of Premises:

Restaurant in a two-story wood frame building located on the so-called Murphy Road, approximately 6/10 of a mile from the junction of River Road, in the Village of Quechee, in the Town of Hartford, Vermont.

Lessor:

Quechee Lakes Landowners Asso.

P.O. Box 1301

Quechee VT 05059

Last Enforcement Seminar: 01/18/2018

This Club is: An unincorporated Association? ☐ Yes ☒ NoA Limited Liability Company? ☐ Yes ☒ NoA Vermont Corporation? ☒ Yes ☐ No

Fed. ID Number: 03-0314894 Incorporation Date: 05/02/1988 Valid Charter?: Yes State of Charter: Vermont

Majority of Directors are US Citizens: Yes

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.

Corporation	Name	Address	Town/City	State	Zip Code
	<u>Nicole Sutherland-Maiden</u>	<u>P.O. Box 126</u>	<u>S. Woodstock VT</u>	<u>05071</u>	
Director	<u>1. McLaren, Sean</u>	<u>763 East Woodstock Road</u>	<u>Woodstock</u>	<u>VT</u>	<u>05091</u>
Stockholder	<u>2. Quechee Lakes Land. ,</u>	<u>Apt B</u>	<u>Quechee</u>	<u>VT</u>	<u>05059</u>
		<u>3268 Quechee Main Street</u>			

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: #2697 Exp 5/31/20

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.:

Disclosure of Non-profit Organization?: ☐ Yes ☒ No**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands that he/she must maintain a list of the names and residences of paid up members, a list of club officers, and a list of employees of the club and their annual salaries. These lists must remain on the licensed premises and be available for inspection upon request.

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2020 LIQUOR LICENSE RENEWAL APPLICATION
THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

1151-002-3RST-002
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 31 day of 01, 2020

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

N. S. Seltzer

(Title)

Are you making this application for the benefit of any other party? ☐ Yes ☐ No

MAKE CHECKS PAYABLE TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

MAIL CHECK WITH COMPLETED FORMS TO THE TOWN OR CITY CLERK

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present Attest, _____, Town Clerk

The seasonal fee applies to establishments open for six continuous months or less of the license year.

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2020 LIQUOR LICENSE RENEWAL APPLICATION
OUTSIDE CONSUMPTION PERMIT

1151-002-OUTC-001

Page 1

Fee: \$20.00

Paid to DLC

License Year Beginning May 1, 2020 ending April 30, 2021

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Quechee Club, Inc.

Licensee # 1151- 2

Doing Business As:

Murphy Farm
78 Murphy Road
Quechee VT 05059

Mailing Address:

P.O. Box 1301
Quechee VT 05059

Telephone: (802) 295-9356

PLEASE INCLUDE EMAIL ADDRESS: nikole.sutherland-maiden@quecheeclub.com

Description of the delineated area is as follows:

Area to include lake front of Lake Pinneo and under tent.

8:00am to 2:00am. Year round use.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We hereby certify that the information in this application is true and complete.

Dated this 7 day of January, 2020

Signature of authorized agent

of corporation, company, club or association

Signature of individual or partners

N. Sutherland-Maiden

(Title)

Are you making this application for the benefit of any other party? ☐ Yes ☐ No

MAKE CHECKS PAYABLE TO AND MAIL TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

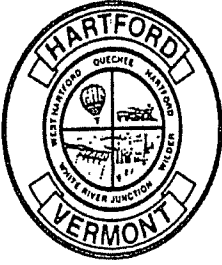
APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2020 LIQUOR LICENSE ADDITIONAL INFORMATION

PLEASE NOTE: ALL information must be completed.

Incomplete applications will be returned.

Date: 01/31/20 Applicant: O Nicole Sutherland Maiden

Doing Business As: Quechee Club

Mailing Address:

3268 Quechee Main St

Telephone Number(s): 802 299 2153

Other Contact Name: (if applicable) 802

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

Nicole Sutherland-Maiden May 14, 1964

Please list any violations any licensee, director, owner, stockholder has been charged with. If no violations, please answer "None".

None

ALL Liquor/Tobacco License Violations PAST - PRESENT (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

N. Sutherland Maiden

Licensee's Signature

Nicole Sutherland Maiden 01/31/20

Printed Name

Date

Licensee's Signature

Printed Name

Date

Murphy Farm

outside consumption

Farmhouse

pop up in
tents for special
functions

permanent

bars popped up
special events
not permanent

CERTIFICATE of ACHIEVEMENT

This Is To Certify That

Nicole Sutherland-Maiden

has completed the course

2018 Server Training -- 1st Class Certification

August 9, 2018



F9uIRULO83

Memo

To: Lisa O'Neil, Sherry West

From: Chief Phillip Kasten

Date: February 4, 2020

Re: Liquor Licenses

The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

**Quechee Club
Murphy Farm
78 Murphy Road**

Nicole Sutherland Maiden

Inspection Summary

Hartford Fire Department

Inspection 3434



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFCR3
Shift FI

Scheduled 02/13/2020 00:00
Inspected On 02/13/2020 15:00
Finished At 02/13/2020 15:30
Next Inspection
Schedul
Inspection Length 0.50

Occupant

Occupant Name Murphy Farm
Building Name
Contact Name
Address 78 MURPHYS RD
City, State and Zip Quechee, VT 05059-
Phone

Owner

Owner / Company Quechee Lakes
Contact Name
Address Po Box 1301
City, State and Zip Quechee, VT 05059-
Phone

Comments

Please contact me by phone 802-295-3232 or by email at tpeltier@hartford-vt.org when violations are completed.

Violation Summary

Status	Violation	Location
Closed	- Illumination of Means of Egress Illumination of Means of Egress. Means of egress shall be illuminated in accordance with Section 7.8. - Repair/Replace Emergency Lights as needed -	Building
Closed	- Marking of Means of Egress Marking of Means of Egress. Means of egress shall have signs in accordance with Section 7.10. - Repair/Replace Exit signs as needed -	Building
Closed	- Smoke/Carbon Monoxide Alarms Smoke/CO alarms are required to be photoelectric and must be hardwired into the building electric system with battery backup.	Apartment

Closed

- Bedroom Smoke Alarms

Bedroom smoke alarms are required to be photoelectric. Must be hardwired into the building electric system with battery backup or be lithium battery powered, 10 year tamper-resistant alarm.

Apartment

Tickler History

Date

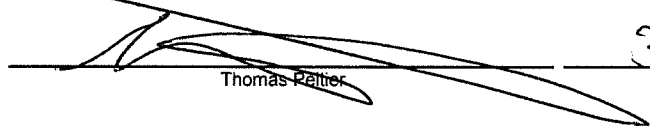
Type

Inspector

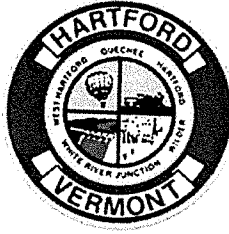
Narrative

Signatures

Inspector


Thomas Peltier

3/2/20
Date



AGENDA MEMORANDUM

March 10, 2020

Town Selectboard Item: 4.a

Submitted by: Brannon Godfrey, Town Manager

Subject: **Core 4 Town Response Strategy to Coronavirus**

Background: The Town of Hartford, Norwich, Hanover and Lebanon ("Core 4 Towns") meet bi-monthly to discuss regional issues.

Discussion: Core 4 Towns will meet on Tuesday morning, March 10 to share individual town preparations and discuss a regional approach to respond to the impacts of Coronavirus. The Town Manager will provide and update at the Selectboard meeting.

Financial Impact: n/a

Recommendation: For information only.

Town Manager



AGENDA MEMORANDUM

March 10, 2020

Town Selectboard Item: 4.b

Submitted by: Brannon Godfrey, Town Manager


Subject: Homelessness Committee Final Report Presentation

Background: The *ad hoc* Committee on Homelessness Committee presented a draft report to the Selectboard in January prior to the approval of the FY21 Budget.

Discussion: The Committee has subsequently finalized its report. Michael Redmond, Chair, will present the final report to the Selectboard at the meeting.

Financial Impact: n/a

Recommendation: Receive the Final Report from the Committee.



Town Manager

Attachment: Final Report from the *ad hoc* Committee on Homelessness

Final Report: *Homelessness in the Upper Valley*
Issued by the Hartford Ad Hoc Committee on Homelessness
February 23, 2020

Committee Members:

Mike Chamness
Michael Redmond
Jesse Vazzano
Scott Fletcher
Renee Weeks
Michelle Kersey
Dan Fraser, liaison to Hartford Select Board

Ex-Officio

Lori Hirschfield, Planning Department
Sgt. Karl Ebbighausen, Police Department
Whitney Hussong, Police Department
Noel Bryant, Hartford Schools Department
Brannon Godfrey, Hartford Town Manager

Background

Over the course of the last few months the Hartford Ad Hoc Committee on Homelessness has met biweekly to examine the state of homelessness in the Upper Valley with the goal of exploring possible short, intermediate and longer-term responses for the Town. The charge of this committee was to compile and issue a report in February 2020 that provides a high-level view of the issue and possible solutions/timelines, as well as a possible cost of any proposed projects. The charge also asks the Ad Hoc Committee to propose regional solutions that are addressed to the towns of Hartford, Lebanon, Hanover and Norwich. Committee meetings were open to the public and committee members encouraged members of the public, including people who are homeless, to attend and share their perspectives/experience and any ideas they may have to reduce the incidence of homelessness and to address issues they face as they navigate services in the Upper Valley.

To get a better sense of the scale and magnitude of the issues being explored, the committee created smaller subcommittees to advance our analysis. Those were Data; Resources/Stakeholders/Partners; Issues and Causes; Funding Sources; and Goals/Process. During its period of activity, the committee gave a very brief overview of its charge at the state's forum on homelessness at the LISTEN Center in White River Junction in early November 2019. This forum was organized by the regional Continuum of Care with the goal of increasing community knowledge of the systems and services in place to reduce homelessness and housing insecurity and to inform the four town governments and committees focused on homelessness so that best ideas emerge.

The committee hosted several guest speakers to inform members of actions and plans of other municipalities and agencies. These included Lynne Goodwin, Human Services Director for the City of Lebanon, Sheila Young from Turning Point, and Georgia Hanchett-Dean from the LISTEN Center. Four homeless residents have attended and provided valuable input. Representatives from St. Paul's Episcopal Church also attended a meeting to share information about how it has supported people who are homeless and ideas to mobilize other community churches.

The committee presented a draft version of its report to the Hartford Selectboard in January and proposed inclusion of a \$15,000 expense item to support the needs of people who are homeless and unsheltered, living outside and in cars.

From these presentations and the extensive knowledge of the issues and challenges held by the Ad Hoc Committee members, it is clear that the homeless problem is a truly interregional/interstate issue. Coordination between and among states and regional agencies and providers is critical. The recommendation of this committee is that the town governments consider how to share the cost of providing essential services that complement those already in place funded by the state, the towns and through private charity.

Estimates of the Scope of the Problem of Homelessness

One of the points of investigation of the Ad Hoc Committee was to provide an estimate of the scope of the problem of homelessness in the four-town region. Committee members who work in this program area confirmed that a simple count or single definition of the problem is elusive. Rather, housing insecurity exists along a continuum. These categories include:

- camping outside
- living in cars
- those who are doubled up with friends or couch surfing
- people sheltered at the Upper Valley Haven in one of its emergency shelters
- transient populations living in motels at their own expense or through subsidies provided by government or charities
- those at risk of eviction
- emergencies that occur through incidences of domestic violence that result in homelessness
- individuals and families who are housing insecure because they are paying more than 50% of their income on housing expenses, a commonly used standard of “severe rent burden.”

The Ad Hoc Committee also is aware that solutions for some people who are homeless or housing insecure are complicated by other factors such as having pets that also need shelter, substance use, untreated mental health challenges, poor rental histories, and eviction histories.

One estimate of the number of homeless individuals and families occurs through the annual homeless **Point in Time Count**. Taking place every January, this is a national count of people who are “literally homeless” by the definition of HUD.¹ Not included in this definition are people

¹“Literal homelessness” is defined as Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: (i) Has a primary nighttime residence that is a public or private place not meant for human habitation; (ii) Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or (iii) Is exiting an institution where (s)he has

who are doubled up with friends or “couch surfing” among other categories. According to the 2019 Vermont Point in Time (PIT) Count, an unduplicated statewide count of persons experiencing literal homelessness on a single night in January, the overall number of homeless in Windsor County decreased from 2018 to 2019 (125 to 91), but demand for regional homeless and housing services remains high. One reason that is believed to have contributed to this decrease was the opening of the Parkhurst building in Lebanon in August 2018. Tenants in Parkhurst had to meet the HUD definition of chronically homeless. Fifteen of the 18 units were occupied by adults who had been sheltered at the Haven. Regionally, the number of unsheltered and precariously housed individuals increased by 37% between these two years.

Of interest, the City of Lebanon conducted a supplemental PIT count in September 2019 that covered lower Grafton County with a more inclusive definition of homelessness that counted 115 people, both adults and children. (See page 19 of this report for more information about the supplemental 2019 Grafton PIT Count.)

The most recent Point in Time Count that occurred just a few weeks ago in January 2020 provides additional data points. These numbers are unofficial and as noted above do not measure the entire problem of homelessness and housing insecurity but are nonetheless quite useful for the goals of this report. The data cited here was submitted by the Haven and the City of Lebanon. Other organizations in Windsor County also submitted reports for the PIT.

The Haven submits reports to Vermont for the PIT count and informs New Hampshire of the individuals being sheltered at the Haven who are from New Hampshire during its PIT count. This year, the Haven submitted forms for a total of 75 people in the PIT Count. This included **sixteen (16)** households who were **unsheltered**, meaning camping or living in cars or other places “not intended for human habitation”. Of these, fourteen were single adults and two were families. Of the two families, one had two persons and one had three persons. The Haven also submitted forms for **44 people staying in the year-round shelters** (20 in the Hixon Adult Shelter and 24 in the Byrne Family Shelter). Finally, the Haven’s **Seasonal Shelter was full with 15 guests**.

The Haven informed New Hampshire that ten of the guests included in the PIT were from New Hampshire.

The City of Lebanon reported 29 sheltered and 16 unsheltered people in its PIT count. The sheltered group included 12 provided temporary shelter by Lebanon Human Services, four individuals in temporary housing offered by WISE who had experienced domestic violence and thirteen people living in the Headrest recovery programs which are classified as transitional housing.

Measuring the number of homeless people in addition to the single “point in time” count is more challenging. One recent study found that the number of people that use a homeless

resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

program at some point throughout the year is almost three times higher than the number of people counted as homeless on a single night (HUD 2015. **The 2014 Annual Homeless Assessment Report to Congress: Part 2. Estimates of Homelessness in the United States.** Washington, DC: US Department of Housing and Urban Development). Of interest, anecdotal evidence from the Hartford Police Department estimating the number of people who are unsheltered during the non-winter months is about three times the number counted in the 2020 Homeless PIT Count (See below).

Not all users of homeless shelters are the same or place the same burdens on society for services and support. An Urban Institute study (**Improving Measures of Housing Insecurity: A Path Forward, 2016**) cites research which revealed three main patterns of service use among homeless individuals: transitional, episodic, and chronic distinct groups. Roughly 80 percent of individuals in the shelter system are transitional users with a single, relatively short stay in a shelter. They typically did not return to the homeless system after exit. Ten percent of individuals used homeless shelters episodically, i.e. having multiple shelter stays spread over a long period of time. Ten percent of individuals were chronic shelter users. These individuals tended to be older and chronically unemployed and used shelters as long-term housing at great expense to local systems. Chronic shelter users accounted for half of all shelter costs. (Kuhn and Culhane, 1998. **“Applying Cluster Analysis to Test a Typology of Homelessness by Pattern of Shelter Utilization: Results from the Analysis of Administrative Data,”** American Journal of Community Psychology 26 (2): 207–32).

The Urban Institute study noted, “Policymakers have used this information to focus resources on helping people experiencing chronic homelessness find and maintain permanent housing with case management and other services. The research has helped spur a major increase in permanent supportive housing targeted to people experiencing chronic homelessness and a national adoption of Housing First² principles that have been shown to be effective for serving that population.” These are the principles followed by the Haven and other organizations that focus on helping people move from homelessness to housing security.

The Hartford School District estimates that there approximately 50 youth in school who meet the definition of homeless. More information about this population is included below.

UV Giving Emergency Aid & Resources (UVGear) distributed over 130 tents and sleeping bags to people in need during the summer/fall of 2019 (About 20-30% received multiple supply deliveries) and assists on average about 12-15 unsheltered individuals on an ongoing basis with supplies at campsites during the winter months.

² From the National Alliance to End Homelessness, “Housing First is a homeless assistance approach that prioritizes providing permanent housing to people experiencing homelessness, thus ending their homelessness and serving as a platform from which they can pursue personal goals and improve their quality of life. This approach is guided by the belief that people need basic necessities like food and a place to live before attending to anything less critical, such as getting a job, budgeting properly, or attending to substance use issues. Additionally, Housing First is based on the theory that client choice is valuable in housing selection and supportive service participation, and that exercising that choice is likely to make a client more successful in remaining housed and improving their life.”

According to Hartford PD Sergeant Karl Ebbighausen, there are approximately 12-15 people camping in the greater Hartford area any given day from summer to fall. This number declines in the winter. In addition, the Sergeant Ebbighausen reported at an Ad Hoc Committee meeting that throughout the year, there are 20-30 people in Hartford who are without a fixed residence and not staying in a shelter or transitional housing who are more transient. Some are passing through town but live in their cars for a few days in the community. Others arrive in town from out of state who are in violation of parole or with warrants for arrest. It was reported that they will stay in the area for a period and then return to their home communities. Also included in this number are people who live in their cars or sleep outside.

In addition, there are people who can couch surf for a while in the homes of friends. People also will reside for longer terms in area motels. Some pay their own way; others are subsidized by the State of Vermont Economic Services Department (ESD) or the City of Lebanon Human Services which provide vouchers for a month or longer in some circumstances. During the winter Vermont ESD will provide motel vouchers during Adverse Weather Conditions (below freezing or snowing) when the Haven's seasonal shelter is filled.

The Upper Valley Haven Shelters

Throughout the year, the Haven provides shelter to people in need of a place to stay on an emergency basis. The Haven has provided shelter since it was founded in 1980. The Haven has three shelters. The current Hixon Adult Shelter opened in 2009. It has ten rooms with 20 beds. The average length of stay is about 65 days. It is a "dry" shelter meaning that guests cannot actively be using drugs or alcohol or be unable to maintain sobriety. In the last state fiscal year (July 2018 – June 2019) 88 guests stayed at Hixon. The Byrne Family Shelter opened in 2004. It can house 8 families. It too is a dry shelter. All units have at least one parent and one child in residence. Most two parents and more than one child. Average length of stay has been climbing. In FY2019, it was over 130 days. In this same period 31 families stayed Byrne. Both shelters are typically occupied at 100%. In both shelters, guests are selected from the Master List of people seeking housing assistance. Those with the greatest housing insecurity (homeless or precarious) are given priority for a bed or room in the shelters.

The final shelter is the Haven's Seasonal Shelter opened from late November through mid-April. The shelter, located in the Caruso Café in the Byrne Community Building on the main campus on Hartford Avenue, can accommodate 15 adults. Guests register starting at 5:30 pm each evening. They are provided with dinner (supplied by LISTEN, Inc.), access to a shower and companionship. Guests can also use storage at the Haven for storing some of their possessions. Guests are asked to leave each morning at 7am as the room is needed for other Haven programs. Many will return for breakfast at 8:30. So far this year the shelter has only occasionally been at capacity. Average census has been about 12-13 guests each evening. When the Seasonal Shelter is filled on nights in which "adverse weather conditions are in effect", people who arrive at the Haven can call Vermont 211 to seek a voucher for a motel stay.

Homelessness in the Context of Youth and Students

Data from the past 10 years (2009-19) shows that Hartford School District averages about 50 homeless students annually. However, homeless numbers are down significantly thus far this year. To date, the district indicates it has about 22 homeless students. Administrators hypothesize this may be due to a lack of low-income housing, forcing families to withdraw their students from our district and go elsewhere to find permanent housing. This lack of affordable housing also impacts transportation costs because when families do obtain stable housing, the *McKinney Vento Act* entitles them to stay at their school of origin for the remainder of the year while districts split the cost of this transportation.

To support homeless students, the district trains all staff in the challenges faced by the homeless and identifies and tracks homeless students in the system. Each school budget funds (often through fundraising and donations) provides families with food access programs on weekends and holidays. Each school also keeps basic clothing and hygiene supplies on hand to distribute to children that need it. The district supplies additional funds to supplement more specific needs (such as clothing and school supplies) as they arise. When families register at one of the schools and self-identify as homeless, the school will provide them with a “Parent Pack” that includes resources, ways to support their student in school, their rights as laid out in Federal homeless legislation, and contact information for the district and state homeless liaisons.

Perhaps the greatest cost burden is in providing transportation to homeless students not living within the district. The *McKinney-Vento Act* stipulates that children that are homeless and staying outside of a district’s catchment area (as in a hotel), may choose to remain at their “school of origin” (the school they attended when becoming homeless). The two districts (the district with the school of origin and the district where the child is staying) must share the cost of transporting the student to the school of origin. Hartford School District has seen these costs skyrocket over the past three years. The district consistently struggles to identify and retain providers able to transport these students.

Noel Bryant, Assistant Superintendent of the Hartford School District and member of the Hartford Ad Hoc Committee on Homelessness, forwarded the committee a statement that homeless children in the school district would benefit from any additional funding supplied to support their needs.

Vermont and NH Government Services

State and local governments in Vermont and New Hampshire provide services directly or through contracts with local providers to meet some of the needs of people who are homeless and insecurely housed. These include the following:

- Vermont Agency for Human Services (AHS) Office of Economic Opportunity provides grant support to the Haven for its shelter programs. Most (86%) of the Haven's shelter services are funded through charitable contributions from the Upper Valley community.
- VT AHS funds the 211 program which provides telephone and web-based service referrals for the general population. The 211 Program also coordinates the motel voucher program during "adverse weather conditions" during the winter. Vouchers are available once the Haven's seasonal shelter is filled. There is no similar program in New Hampshire.
- The Vermont Department of Economic Services Emergency Housing program also provides motel vouchers for longer stays to individuals and families on an individual needs-assessment such as for medical needs and domestic violence. Vouchers can be provided to individuals and families for either 28 or 84 days.
- Vermont AHS has stated its intention to end its management of the motel voucher program for adverse weather and other reasons by July 1, 2020. It plans on awarding contracts to local organizations throughout the state, one in each region, to manage this process and to manage the budget for use of motel vouchers for emergency shelter. Over the long term the state hopes to reduce the use of motel vouchers and increase the use of other strategies to reduce homelessness, provide essential services and draw people in the coordinated entry³ process. Details about this transition plan are just emerging at the time this report is being submitted. It is not clear at the time this report is being issued if these changes will be accepted by community organizations.
- There are no shelters in Lebanon, Hanover, or Norwich. Southwestern Community Services, Inc. operates a year-round shelter in Claremont, NH funded in part through the New Hampshire Bureau of Housing Supports.
- New Hampshire town and city governments are required by RSA 165 to fund a town "welfare program" to help people who are poor and who need help including shelter. Lynne Goodwin who directs the Lebanon Human Services program is the welfare officer. She has an annual budget of \$85,000 for housing assistance to people in need.

Town police departments engage with the homeless population through outreach services and coordination with social service providers. The outreach to camps by the Hartford PD has been cited in this report. The Hartford and Lebanon Police Departments work closely with social service agencies including The UV Haven and LISTEN Community Services to promote safety for people living precariously. The Hartford PD also has a grant-paid "Police Social Work" position from Health Care & Rehabilitation Services (HCRS) of Vermont which supports outreach, screening, de-escalation and case management and service coordination with local agencies.

³ From HUD: "Coordinated entry is a process that ensures that all people experiencing a housing crisis in a defined geographic area have fair and equal access, and are quickly identified, assessed for, referred, and connected to housing and homeless assistance based on their needs and strengths, no matter where or when they present for services. It uses standardized tools and practices, incorporates a system-wide Housing First approach, participant choice, and coordinates housing and homeless assistance such that housing and homeless assistance is prioritized for those with the most severe service needs."

Private Service Providers

Hartford has many homeless service providers but still has gaps and cannot meet the needs of the homeless population. Some of the service providers only work with certain sub-populations, such as ex-offenders, veterans, and victims of domestic violence. The Haven, Pathways Vermont, HCRS, LISTEN Community Services, SEVCA, the Veteran's Health Administration, Hartford Dismas House, Clara Martin Center, and UVGear meet monthly to coordinate service delivery across the town. The Haven, in conjunction with the Hartford Police Department, conducts periodic outreach to homeless individuals in Hartford to provide information and supportive services. UVGear also provides basic necessities and camping equipment to help meet the needs of homeless individuals who are living outside.

Services to people who are homeless or housing insecure are provided by several agencies. The LISTEN Center provides daily services of referrals, individual service supports such as clothing and vouchers, a food pantry, and a community dinner (Monday to Saturday) throughout the year to people including those who are homeless. In addition to its shelter services, the Haven also provides walk-in and scheduled services of meals (breakfast and lunch, Monday through Friday), service coordination, clothing and living supplies and food to the community including people who are homeless.

The faith community is another source of services for people who experience homelessness. St. Paul's Episcopal Church, located next to the Haven, provides a breakfast for people who are staying at the Haven's Seasonal Shelter on weekends when the Haven is not open for community meals. Representatives from St. Paul's Church attended one of the Committee meetings and indicated that they intend to conduct outreach to other churches in White River Junction to determine if they would consider providing meals and warming stations on weekends during the 2020-21 winter season.

Homelessness in the Context of Housing Affordability

When examining the challenges of homelessness and estimating the need for ideas to respond to this need and proposing solutions to creating more sustainable housing, it is important to also look at how coordinated entry, client intake, assessments, and referrals work within the larger framework of local, regional, and state agency human service activities and highlight overlaps/gaps in services. Contributing factors in the rate of homelessness in the region/state are the lack of adequate affordable housing, rising housing costs, and evictions. As housing costs are expected to increase over the coming years, it is expected that displacement and affordable housing access problems will increase as well. The addition of more units of permanent affordable housing are critical to reducing the number of people who are homeless and providing long-term stability. As noted above, supportive housing models, in which case management services are focused on helping people remain stably housed, is an evidence-based solution to chronic homelessness.

As noted above, there are many reasons why people are housing insecure and without a place to live. In addition to macro-economic and systemic causes, there are also categories that focus on individual situations and histories-- personal challenges of untreated and chronic health conditions, untreated mental health, substance use, insufficient incomes, incidence of domestic violence and discrimination based on past histories or personal status. While these are all contributing factors, the economic forces that have reduced unit vacancies and increased rents and housing prices need to be understood to place the problem of homelessness and housing insecurity and any proposed solutions in an appropriate context.

The consequences of housing markets with historic low vacancy rates, rising demand and increasing rents far outpacing incomes are key factors in addressing the challenges of homelessness in the Upper Valley. Vital Communities, an organization that focuses on the region's challenges and mobilizes the community to effective actions, estimates that there is a shortage of 4,000 housing units in the 69 towns of its focus area. It has begun an effort to measure the net change in housing units (increases and decreases). An estimate of the most recent reporting period is that the region added 250 units, a miniscule number compared to the need. The local economy centered in the four towns have added many jobs with DHMC and Dartmouth College the main economic drivers. Market rate rental housing vacancy rates for the Lebanon NH/VT Micro-NECTA are at 0% and the Median Gross Rental Cost has increased by 19.4% since 2009.⁴ For reference, a balanced rental market should be at 4%-5%.

As market forces work their way through individual decisions, the challenges for people at the margins increase. Rents become unaffordable as people are required to pay a larger share of their incomes on housing expenses. Commuting times increase as more affordable options are farther removed from job locations. People who lack personal automobile transportation are at a disadvantage as bus routes and schedules in the region are limiting. Landlords can be increasingly selective in choosing tenants. People with eviction histories or spotty records are increasingly at a disadvantage with many options foreclosed to them. Landlords now can elect to reject people with rent support vouchers because they consider them a bureaucratic hassle and an indicator of someone who is more likely to present problems. And the tight housing market is having a negative effect on the labor market as well. Employers are struggling to fill open positions at all levels, with hundreds of job openings.

While we recommend services for people who are homeless and housing insecure in this report, sustainable relief will not occur until the housing market loosens through the addition of many more units (supply) or reduced demand that increases vacancy rates and reduces rent pressures. However, for many people living at the margins, even this market change will be insufficient as most employment for which they can qualify do not pay a "housing wage". This can generally be defined as paying no more than 30% of income on housing expense. For people who are poor, rent supplements such as vouchers, will be required for housing affordability. The supply of housing built for low income-renters through programs such as Low Income Housing Tax Credits needs to increase. However, the number of projects that are funded each year in

⁴From New Hampshire Housing's Annual Residential Rental Cost Survey

Vermont and New Hampshire are limited, and there is competition throughout both states for the funding.

Coordinated Entry

The federal Department of Housing and Urban Development has established a process called “coordinated entry” to prevent and end homelessness. From HUD’s Coordinated Entry Policy Brief:

“HUD’s primary goals for coordinated entry processes are that assistance be allocated as effectively as possible and that it be easily accessible no matter where or how people present. Most communities lack the resources needed to meet all of the needs of people experiencing homelessness. This combined with the lack of well-developed coordinated entry processes can result in severe hardships for people experiencing homelessness. They often face long waiting times to receive assistance or are screened out of needed assistance. Coordinated entry processes help communities prioritize assistance based on vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner. Coordinated entry processes also provide information about service needs and gaps to help communities plan their assistance and identify needed resources.”

To be eligible to receive HUD funding for homelessness prevention and services, states are required to establish local “Continuum of Care” (CoC) bodies and follow guidelines and rules for determining how resources, such as rent support vouchers and shelter services, are allocated. One of the main purposes of coordinated entry is to ensure that people with the most severe service needs and levels of vulnerability are prioritized for housing and homeless assistance. HUD’s policy is that people experiencing chronic homelessness should be prioritized for permanent supportive housing.

There are 11 CoCs in Vermont. The regional CoC is the Orange & Windsor North CoC, which is also referred to as the Upper Valley CoC in recognition of its bi-state membership. This is the only CoC in Vermont and New Hampshire which includes this distinction. Representatives from Capstone and the Haven (Renee Weeks) are co-chairs. This CoC also includes representation from NH due to the close interactions by service agencies and ease of access between the two states. Organizations represented on the local CoC include Capstone Community Action, Economic Service Department of VT, the Vermont Coalition to End Homelessness, the Vermont Agency for Human Services, the Haven, Vermont 211, Twin Pines Housing, Lebanon Human Services, Capstone Community Action, and the Clara Martin Center.

One of the primary activities of the CoC is to maintain the Master List of people who are seeking supportive services to address or prevent their homelessness status. As part of the coordinated entry people are more likely to need some form of assistance to end their homelessness or who are more vulnerable to the effects of homelessness are prioritized through a scoring process.

At present, there are about 100 individuals and families on the coordinated entry Master List in the Upper Valley CoC. About 60 are single adults and about 40 include two or more individuals. The Haven completed the CE process for about 80 percent of these cases. Capstone completed the CE for about 15 percent of these cases.

City of Lebanon Housing First Working Group

In July 2016, the Lebanon City Council formed a Task Force to address the issue of homelessness in Lebanon. The group named itself the “Housing First Working Group” based on the objective to address the issue of homelessness from a “housing first” perspective. The group aims to improve resources for the homeless; ranging from more shelter beds on one end of the continuum to more permanent, supportive housing on the other end of the continuum. The Housing First group has met monthly since January 2017.

The Housing First Working Group issued a final report in February 2020. The report recommends the addition of more affordable housing as the needed solution to the problem of homelessness and housing insecurity. The efforts of Twin Pines Housing to add more units of affordable housing is applauded in the report because “housing ends homelessness.” Twin Pines’ provision of supportive housing services is also cited as critical to helping people maintain affordable housing.

The report also notes that there is no emergency shelter in Grafton County other than a location in Plymouth, NH which is quite distant. The Housing First Group set a goal that lower Grafton County, where Lebanon is located, will have a year-round, low barrier shelter to offer safe and accessible temporary housing to those who are homeless. The shelter will be located near a bus route, food services, and social services. The shelter will have sufficient parking for guests and social service providers. The shelter should also be able to accommodate people with pets.

In this report the Housing First Working Group stated its intent to partner with the Haven to develop a year-round, low barrier shelter. Further, the report endorsed efforts to request municipal funds and private funds to support the expenses of this new shelter. This recommendation is consistent with recommendations made by the Hartford Ad Hoc Committee on Homelessness described in the section below.

Proposed Goals and Strategies

The Ad Hoc Committee proposes multiple strategies and interventions for the Hartford Select Board to consider. Where possible, we have made estimates of the costs of these strategies. For ease of consideration, the goals are divided into short, medium and long-term timeframes. Though these recommendations are directed to the Hartford Select Board, they can be shared and considered with the governing bodies of the other three towns of Norwich, VT, Hanover, NH and Lebanon, NH. Meeting some of the long-term goals of additional housing will require resources outside the capacity and scope of the town governments, though the towns can

facilitate housing development through goal setting and consideration of changes to regulations and practices.

Note: FY2021 budget request amounts recommended by the Committee that correlate to goals are in italics.

Short Term Goals

1 - Goal: The Town of Hartford should provide access to basic necessities such as camping supplies, personal hygiene products, motel vouchers, and essential survival supplies for homeless individuals. *Budget Request – FY2021: \$15,000 (see Attachment A for line item expense estimates).*

Strategies:

- a. Provide funding to local agencies for basic necessities to survive outside. These include camping supplies such as tents, sleeping bags, fuel, backpacks, cook kits, mats, first aid kits, batteries, gas cards, food gift cards, laundry supplies, and personal hygiene items.
- b. Coordinate with local service providers to purchase and provide these basic necessities.
- c. Provide selected agencies that work with homeless populations with grant support for vouchers for laundry, small household items, and motel vouchers.
- d. Coordinate with other core towns to budget for basic necessities to be provided for in their town budgets.

2 - Goal: Address gaps in cold weather shelter access. *Budget: \$15,000.*

Strategies:

- a. While the Haven's seasonal shelter, supplemented by 211 Adverse Weather motel vouchers, is able to accommodate most needs for shelter services during the winter, there are a few gaps in services that have been identified. The Town should work with local religious communities, businesses, and property owners to determine if they can provide temporary shelter during the daytime and on weekends in the cold months to help ensure that no one remains outside in extreme temperatures. At present, St. Paul's Episcopal Church is providing breakfast and a warming shelter on weekend mornings. As noted in the report, it plans on outreach to area churches next year to expand the days and times of this service. We would encourage other towns in the region to follow this model.
- b. Explore options for a shelter that can provides services to people with pets.
- c. Ensure there is a rapid response for families in need of shelter during cold weather. The State of Vermont through Economic Services currently provides motel vouchers for shelter for families and individuals in emergency need after review of eligibility. This support is not guaranteed and is time limited. Vermont is proposing to have local community agencies assume responsibility for this program with funding provided through contracts. As this transition occurs and as needed to meet community needs,

Hartford should fund local agencies such as the Haven, LISTEN and WISE with emergency funds to address any gaps or delays in services and vouchers.

3 - Goal: Identify the members of the homeless community through outreach, utilization of a By-Name-List (BNL) through coordinated entry and other means. Budget: No additional expense

Strategies:

- a. Coordinate with the four core towns (Hartford, Lebanon, Norwich, and Hanover) to identify members of the homeless community and prevent duplication in identification. Working with the Haven, the Hartford PD should continue regular outreach to camping sites to address safety needs, provide some emergency supplies and encourage campers to access existing service supports.
- b. Lebanon PD should be encouraged to follow the Hartford PD model in partnership with a local social service agency familiar with the target population.
- c. The Haven, LISTEN and other agencies that have contact with the homeless populations should continue to share information to see who has moved out of homelessness and who is newly identified.
- d. The goal of an outreach and assessment process should be to encourage people to complete coordinated entry within the Continuum of Care process.

Medium Term Goals

4 - Goal: With the other towns work with community agencies, advocates, and others to ensure there is year-round shelter to offer safe and decent alternatives to living outside.

Strategies:

- a. With the other three region towns Hartford should support the development of a year-round low barrier shelter. This shelter will replace the seasonal shelter now operated by the Haven. The new shelter will be able to accommodate pets and their owners. We are aware there are times when people are fearful of leaving dangerous domestic situations because of threats to harm remaining pets. The existing shelters at the Haven are unable to accommodate pets. Services provided in the shelter will include a day program community resource center with the goal of encouraging guests to access existing services, enrollment in state and federal support services and participation in the coordinated entry process. The Haven will take the lead in developing this new program working with other community agencies and the four towns. This lead role includes raising capital dollars needed for a new building starting with a feasibility study for raising the funds needed for a capital project. Service provided in the shelter and day resource center will include showers, laundry, telephones, mail delivery, case management services/referrals to service providers throughout the Upper Valley. Depending on available funding and other determinants, the new shelter could also include units of affordable housing. The four core towns should provide annual financial

support of the low barrier shelter and community resource center. *Budget: \$200,000 per year (est.). Individual town support to be determined.*

5 - Goal: Provide a municipal camping area and a car camping parking lot with sanitary resources for individuals who are homeless. To be used by both car and tent campers. Budget: \$20,000.

Strategies:

- a. Identify a property in the core towns that would allow for homeless individuals to camp without fear of reprisal.
- b. Identify a parking lot or an equally suitable piece of land to accommodate car camping.
- c. Determine the cost to provide bathroom, shower and personal belonging storage capabilities at the identified municipal camping area. Costs need to include the initial cost of installation and the cost of regular cleaning/waste pick-up.

NB: This initiative did not have the support of the entire Ad Hoc Committee. It was proposed and strongly supported by Mike Chamness, UV Gear, former chair of the Committee.

6 - Goal: Create accessible storage facilities to hold personal belongings that would prevent theft, loss, confiscation, and weather damage. This would allow people to attend appointments, job interviews, work, etc. more conveniently. Budget: \$5,000.

Strategies:

- a. Identify town space, or donated space, ideally on the bus service line, that can hold 55-gallon containers for homeless individuals to store their belongings in a safe location.
- b. Initially purchase 50 55-gallon storage containers.
- c. Coordinate with volunteers the hours that the storage containers can be accessed by the users, ideally in the morning and evening hours.
- d. Make storage available to homeless individuals.
- e. After three months assess the need for additional containers and purchase if necessary.

This function would be absorbed into the low-barrier shelter described in Goal #4.

7 - Goal: Existing programs including the Haven, LISTEN, HCRS and WISE should continue to assess the needs of each member of the homeless community and offer them appropriate referrals, resources and services. The goal of these services is to draw applicants into the existing coordinated entry process for those who are housing unstable or experiencing homelessness. Budget: No additional expense.

Strategies:

- a. Focus on Housing First strategies.
- b. Continue utilizing state client assessment tools that is part of coordinated entry to determine housing needs and prioritize people for resources.

- c. Continue assessments to determine needs for health care, employment, supportive services, activities of daily living (ADLs), etc. (bio-psychosocial)
- d. Continue to utilize the common assessment tool and bio-psychosocial to triage access to care and services.

8 - Goal: Provide funding to rapidly move homeless individuals and families into permanent housing who have the ability to pay rent on their own but the cost of moving into housing (moving expenses, security deposit, etc.) is prohibitive. A second need is financial support for eviction prevention funds. Both these types of expenses are often available through existing agencies including SEVCA, Tri-County CAP, LISTEN and the Haven. However, limited total funding, caps on available grants, specific geographic bounds or other eligibility requirements can leave gaps. This budget can be limited to people from Hartford though ideally all region towns will support this initiative. Budget: \$15,000.

Strategies

- a. Provide supplemental funding to agencies providing these grants to cover gaps in amounts or increase the number of people supported with security deposits.
- b. Provide supplemental funding for eviction prevention. Early identification of tenants falling behind on rent can prevent eviction and help avoid expense of eviction process and preparing property for new tenants.

Long Term Goals

9 - Goal: Increase case management services for permanent supportive housing units.

Supportive housing is a proven, research-based method of supporting individuals and families who have been homeless to achieve long-term housing stability. The success of permanent supportive housing is in large part due to the supportive services and case management that is provided. It is critical for case management to be funded as part of the development of these units. *Budget: \$75,000 annual grant for supportive housing case management.*

Strategies:

- a. Work with Twin Pines Housing to identify locations close to services and public transportation for additional supportive housing. Twin Pines Housing can then pursue funding to develop additional housing units which include long-term rental vouchers in both NH and VT.
- b. With funding from the four towns, provide case management services for individuals and families who were chronically homeless who have rent support vouchers.
- c. Advocate for additional rent support vouchers for the Upper Valley community in NH and VT.

10 - Goal: Increase the availability of affordable housing to populations up to 120% Area Median Income (AMI) and below.

Strategies:

- a. The four core towns will set goals of adding affordable housing units in each town over the next 10 years.
- b. Each town will determine if it has any barriers to development of affordable housing such as duplicative regulations, exclusionary zoning, modification of existing housing units such as allowance of Accessory Dwelling Units, restrictive zoning, housing unit or lot size or excessive fees and take actions to address these barriers.
- c. Each town will work with local nonprofit and for-profit housing developers to encourage the development of affordable housing. Towns will also evaluate potential incentives to creating affordable housing such as density bonuses, tax abatements, inclusionary zoning, and use of TIFF funds as well as making gifts of municipally-owned property for such purpose (see examples from Hanover, below).
- d. The Regional Planning organizations are valuable resources to provide assistance on implementation of strategies that encourage additions to total housing and affordable housing units in these communities.

Other Town Approaches

Lebanon, New Hampshire

Director of Human Services, Lynne Goodwin (lynne.goodwin@lebanonnh.gov) has an annual Budget of \$85,000 for housing assistance. Expenses average \$60,000-70,000. Lebanon partners with Tri-County CAP to conduct monthly homeless outreach in Lebanon. A count of the homeless in lower Grafton County was conducted. One hundred and ten homeless people were counted on September 18, 2019. Homeless people were referred to appropriate services and leaflets were distributed listing local service providers. Supportive services for people with substance use disorders or other chronic, housing related issues are not currently supported by state or federal funds. Lebanon provides \$5,000 a year to the Haven to support services at the Parkhurst housing project, and \$9,900 a year to Twin Pines Housing to provide supportive services to residents of the 198 units in Lebanon. Portfolio wide, approximately 26% of Twin Pines Housing's residents were homeless or at risk of homelessness when they applied for housing. New Hampshire's proposed 2020 budget would make Medicaid funding available for supportive services to homeless individuals.

Hanover, New Hampshire

General Welfare Assistance Coordinator, Jen Gantrish (jen.gantrish@hanovernh.org) has an annual budget of \$8,500 for direct client support. There is also the Tenney Fund which is limited restricted funds for scholarship and general assistance for Hanover children in need. Summer Park in Hanover offers affordable housing for seniors and disabled adults. Currently there are 24 units owned and managed by Twin Pines Housing. Twin Pines is currently re-developing the property by constructing an energy efficient, fully accessible building, and will break ground on 18 additional units in the fall of 2020. Hanover partnered with Twin Pines to

develop the Gile Hill Community, which has 61 units that are considered affordable housing based on income-eligibility. One of the ways that Hanover has worked with Twin Pines to make affordable housing available in town is by donating land for affordable housing projects. The Gile land and Summer Park were both donated to Twin Pines.

Norwich, Vermont

The town manager has not yet responded to a request for information. We will be pleased to add information at a later date.

Possibilities for a Regional Approach

Regional service providers collaborate at three levels:

1. The *Upper Valley Continuum of Care (CoC)*, also known as the Upper Valley, represents Orange and North Windsor Counties, including Hartford, in requesting federal funds through the state's process with HUD. Participating agencies meet monthly to discuss homelessness at the strategic and programmatic levels.
2. Regional service providers hold monthly meetings in Lebanon called *Housing First Work Group* to address homelessness at the community level. These meetings raise awareness, develop support, and engage potential partners such as organizations, faith-based groups, and landlords. These meetings are held in the Lebanon Town Hall and are open to the public.
3. Service providers in Hartford and Lebanon often hold working meetings to share information, plan new programs, and address the specific housing needs of individual households.

Mental Health and Supported Employment

Many people in the homeless community suffer from mental illness. Lack of employment can be an important factor in both mental illness and homelessness.

Researchers at Dartmouth College are studying new ways to deliver mental health services that could significantly impact Hartford's homeless population. Elizabeth Carpenter-Song has shown that cell phones can be an effective way to deliver treatment. Perhaps this could be tested in Hartford.

In another study, Carpenter-Song and Robert Drake, also of Dartmouth College, co-authored a paper showing that employment support can also be a cost-effective way of dealing with mental illness. Hartford's business community could be called on to offer jobs with living wages for people with criminal records, mental health needs, or physical disabilities.

Nancy Berkmeier of Dartmouth Hitchcock Medical Center has studied "communities of

opportunities” as a way of delivering supportive services to promote permanent housing. Her work in urban settings might be applied here in Hartford.

West Central Behavioral Health has Assertive Community Treatment (ACT) teams that have proven effective in delivering mental health services to homeless people in public places. Perhaps that model could be used in Hartford.

State of Homelessness/Data

The Annual Point in Time (PIT) Count is an unduplicated statewide count of persons experiencing literal homelessness on a single night in January. The PIT captures the most vulnerable population, those literally homeless and does not include those at risk of homelessness, doubled up or couch surfing. The 2019 PIT showed Windsor County, Vermont had 91 persons (51 male and 40 female) and 60 households counted. Eighty-seven individuals identified as white, one as black or African American, and three as other and/or multiple races. Twenty-two of those counted were determined to be chronically homeless. The majority (52) of those identified in the PIT were between the ages of 25 and 54. Chronically homeless are those that have been homeless for 12 months or more continuously or have had four episodes of homelessness in three years equaling at least 12 months. This was the third highest amount of chronically homeless in any county in the state. There were forty-four households without children and 13 with children. Thirty-one of the individuals identified were experiencing homelessness for the first time.

Windsor County Sub-Populations 2017 – 2019

	Households	Persons	Unsheltered	Sheltered	Domestic Violence	Severe Mental Health	Substance Use Disorder	Veterans
2017	82	118	5	113	32	43	31	3
2018	73	125	12	113	4	48	21	3
2019	60	91	5	86	7	41	26	6

**Please note that the PIT count is limited to a single night of the year. As stated earlier, there are 40-50 unsheltered people camping on any given day of the summer or fall in Hartford.*

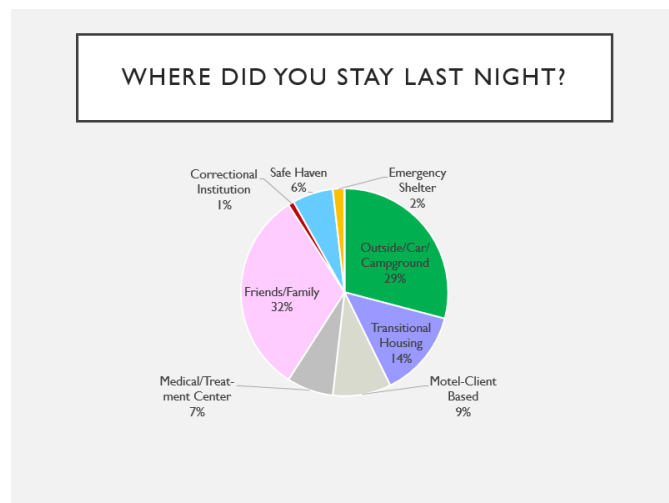
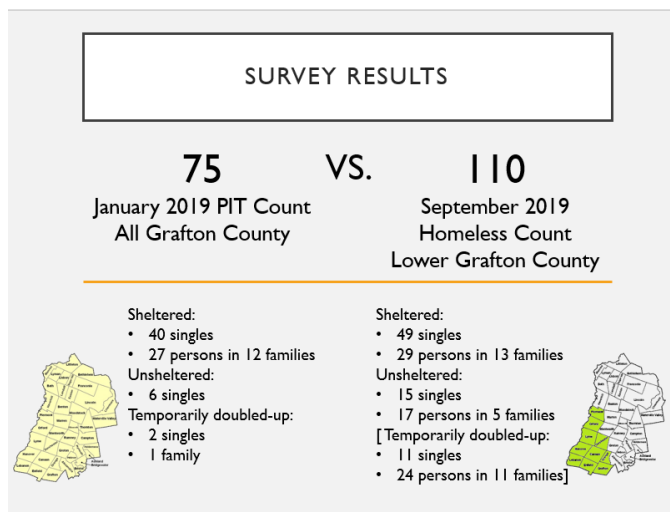
The individuals identified in the Windsor County PIT count also were dealing with chronic health conditions:

- Physical Disability (Long-Term): 23
- Mental Health (Severe and Persistent): 8
- Other Chronic Health Conditions (Long-Term): 37
- Developmental Disability: 26
- Chronic Substance Abuse (Alcohol and/or Drug): 7

Additionally, there were 40 precariously housed individuals identified in the PIT. This includes individuals who are staying with friends, living in motels, or are in danger of eviction.

Grafton County

Grafton County in New Hampshire participates in the annual Point in Time Count of Homeless Individuals also. In January 2019, seventy-five (75) people were counted. Sixty-seven people were sheltered, six were unsheltered and a few were temporarily doubled up. The City of Lebanon Social Services Department decided to undertake a second PIT in September 2019 that would be less restrictive in its definition of who should be included in the count. The “sheltered” definition would include people who were “couch surfing” or otherwise temporarily staying with friends and families. Also included were families who were lost their homes elsewhere and were now living in motels or other locations (many continued to send their children to their home school districts), people in transitional housing including drug & alcohol rehabilitation programs, people living in motels through their own payment and people receiving medical treatment. The geographic area of this second PIT was limited to lower Grafton County including Lebanon, Hanover, Enfield, Grafton, Lyme, Orford and a few other towns (see map). This PIT counted 110 people. Lebanon worked with many social service organizations to collect this information including West Central Behavioral Health, LISTEN, Tri-County Cap, the Haven, WISE, A Sacred Place, Headrest, the HIV/HCV Resource Center and the SAU 62. The charts below provide more detail.



WHERE DID YOU STAY LAST NIGHT	
Outside/Car/Campground	32
Friends/Family	35
Transitional Housing	15
Motel	10
Medical Treatment	8
Other	10
TOTAL	110

Attachment A – FY2021 Budget Request (\$15,000 – Miscellaneous Supplies/Services)

Item	Unit Cost	Volume/Number	Total Cost	Vendor/Source
Motel vouchers	\$70.00	40	\$2,800.00	Various hotels
Laundry vouchers	\$10.00	200	\$2,000.00	Various
Food vouchers	\$25.00	100	\$2,500.00	Co-op gift card
Gas cards	\$20.00	60	\$1,200.00	Gift card outlets
Sleeping bags	\$20.00	65	\$1,300.00	Walmart
First aid kits	\$3.00	100	\$300.00	Dollar stores
Laundry supplies	\$10.00	60	\$600.00	Co-op gift card
Tents	\$30.00	55	\$1,650.00	Online
Toiletries	\$5.00	200	\$1,000.00	Dollar stores
Propane tanks	\$3.00	200	\$600.00	BJ's Wholesale
Batteries/lights	\$5.00	200	\$1,000.00	Dollar stores
Total			\$14,950.00	



AGENDA MEMORANDUM

March 10, 2020

Town Selectboard Public Hearing Item: 4.c

Submitted by: Lori Hirshfield, Director, Department of Planning & Development

Subject: **Validation Resolution Regarding Notice for 2019 TIF Bond Warrant**

Background: In the course of the Bond attorney preparation of the Bond Certification Letter, it was discovered that one of the public notices for the TIF bond warrant on the March 5, 2019 Town Meeting ballot, was published in the Valley News a day later than scheduled.

Discussion: To address this unintended error, the Town can avail itself of a validation provision specified within State Statute. Attached is a Validation Resolution prepared by Paul Guliani, Town Bond attorney, which acknowledges the unintended error.

Financial
Impact: The resolution would enable the Town to proceed with incurring debt for the 2019 TIF projects.

Recommendation: Adopt the resolution.

Town Manager

Attachment: Validation Resolution

VALIDATION RESOLUTION

WHEREAS, notice of the March 5, 2019 annual meeting of the Town of Hartford (the "Town") was given in part by posting the Warning thereof in accordance with 24 V.S.A. §1756 and Section 201(g) of the Town Charter; and

WHEREAS, notice of said annual meeting was given in part by publishing the warning thereof in the Valley News on February 13, February 19 and February 26, 2019; and

WHEREAS, as provided in 24 V.S.A. §1756, notice of said Town meeting was "to be published in a newspaper of known circulation in such municipality once a week for three consecutive weeks on the same day of the week, the last publication to be not less than five nor more than ten days before such meeting"; and

WHEREAS, the requisites of the statute relating to the publication of the Town annual meeting Warning containing an Article of business relating to the proposition of incurring bonded indebtedness not having been complied with because of oversight, inadvertence or mistake of law or fact, the Selectboard desire to avail themselves of the validation provisions of 17 V.S.A. §2662 and 24 V.S.A. §1757; and

WHEREAS, at the March 5, 2019 Town annual meeting the proposition of incurring bonded indebtedness for the purpose of making tax increment financing district improvements (Article 27) was approved, those voting in Favor being 930 and those voting Opposed being 242.

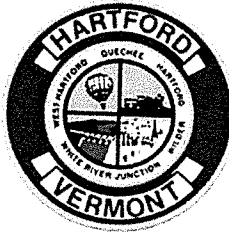
NOW THEREFORE, the Selectboard hereby finds that, notwithstanding the failure to comply with all of the statutory requirements incident to the call, notice and warning of said Town annual meeting, the required length notice of the purpose of said meeting has been had; accordingly,

BE IT RESOLVED that, to the fullest extent permitted by law, the Selectboard hereby ratify, confirm and validate all action taken by the Town at the annual meeting thereof held on March 5, 2019.

I hereby certify that the foregoing was approved and adopted by an affirmative vote of at least two-thirds of the members of the Selectboard of the Town of Hartford at a regular meeting thereof held on March 10, 2020.

ATTEST:

Town Clerk



AGENDA MEMORANDUM

March 10, 2020

Town Selectboard Meeting Item: 4.d

Submitted by: Geoff Martin, Energy Coordinator

Subject: Determination of Energy Compliance Resolution

Background: The siting of renewable energy in Vermont has historically been determined by the State's Public Utility Commission (PUC). The previous process gave municipalities little control over where renewable energy, like solar, should or should not be sited. Instead, the PUC had almost complete control to grant a permit, or Certificate of Public Good, for a solar project. Act 174 of 2016 established a new set of municipal and regional energy planning standards, which, if met, would give towns and regions greater input in the Section 248 siting process for energy generation systems. When a Town Plan meets these standards, it can go through a process to obtain an affirmative "determination of energy compliance," and "substantial deference" in the PUC's review of whether an energy project meets the orderly development criterion in the Section 248 process.

Discussion: Hartford's Energy Chapter in the Town Plan adopted by the Selectboard on June 4, 2019 includes all the requirements to meet the Act 174 standards to receive a "determination of energy compliance". In order to achieve a determination, Hartford's Town Plan must be submitted to the Two-Rivers Ottaquechee Regional Commission (TRORC) to ensure that the Act 174 standards have been met. TRORC will issue a determination in writing within two months of the receipt of a request. If the determination is positive, Hartford will be given substantial deference. If the determination is negative, TRORC will state the reasons for the denial in writing and, if appropriate, suggest acceptable modifications.

Financial

Impact: None

Recommendation: Formally request a determination of energy compliance from TRORC by signing the attached "Determination of Energy Compliance Resolution".

Town Manager

Determination of Energy Compliance Resolution

Town of Hartford

Whereas, the Town of Hartford submits its Municipal Plan adopted June 4, 2019 to the Two Rivers- Ottauquechee Regional Commission (TRORC) for a determination of energy planning compliance pursuant to 24 V.S.A § 4352 (b)

Whereas, the Town of Hartford has included in their Municipal Plan the enhanced energy planning requirements pursuant to 24 V.S.A § 4352 (c)

Therefore, it be resolved that the legislative body for the Town of Hartford requests a determination of energy planning compliance from TRORC.

Passed this _____ day of _____, _____

Legislative Body

(name)

(signature)

Alicia Barrow

Dennis Brown

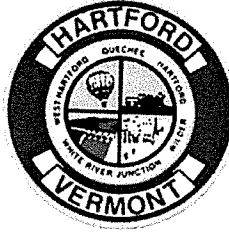
Simon Dennis

Dan Fraser

Alan Johnson

Joseph Major

Kim Souza



AGENDA MEMORANDUM

March 10, 2020

Town Selectboard Item: 4.e

Submitted by: Brannon Godfrey, Town Manager

Subject: Welcoming Hartford Ordinance

Background: On September 3, 2019, the Selectboard voted to put the attached draft of the Welcoming Hartford Ordinance on the March 3 Town Meeting ballot for consideration by the voters, as follows:

Shall the Town of Hartford advise the Selectboard to adopt the Welcoming Hartford Ordinance, dated September 3rd, 2019?

Discussion: The voters of the Town approved the question by majority on March 3, 2020. If the Selectboard adopts the Ordinance, 24 VSA §1972 prescribes that it be posted within 14 days of adoption. If a petition for a vote on the question of disapproving an ordinance is signed by not less than five per cent of the qualified voters, and presented to the legislative body or the clerk within 44 days following the date of adoption of the ordinance or rule by the legislative body, a special Town Meeting on the ordinance shall be held on the Ordinance. If there is no petition, the Ordinance will become effective 60 days after adoption.

Financial Impact: n/a

Recommendation: Consider the adoption of the Welcoming Hartford Ordinance.

Town Manager

Attachment: Welcoming Hartford Ordinance
Statutory Procedure for Ordinance Adoption – 24 VSA §1972 and 24 VSA §1973

Municipal Code of Hartford, Vermont

WELCOMING HARTFORD ORDINANCE

- **Title**
- **Purpose and intent**
- **Definitions**
- **Requesting information prohibited**
- **Disclosing information prohibited**
- **Conditioning benefits, services, or opportunities on immigrant status prohibited**
- **Civil immigration enforcement actions - Federal responsibility**
- **No private cause of action**
- **Exchanging file information**
- **Civil Ordinance; Authority**
- **Severability**

Title

This ordinance shall be known as the Welcoming Hartford Ordinance.

Purpose and intent

The Town Selectboard finds that the cooperation of all persons, citizens and non-citizens regardless of immigration status, is essential to achieve the Town's goals of protecting life and property, preventing crime and resolving problems. The Town Selectboard further finds that assistance from a person, whether documented or not, who is a victim of, or a witness to, a crime is important to promoting the safety of all its residents.

Due to the Town's limited resources; the complexity of immigration laws; the clear need to foster the trust of and cooperation from the public, including members of the immigrant communities; and to effectuate the Town's goals, the Town Selectboard finds that there is a need to articulate its guidelines regarding the communications and enforcement relationship between the Town and the federal government. The purpose of this chapter is to establish the Town's procedures concerning immigration status and enforcement of federal civil immigration laws.

Definitions

As used in this ordinance, the following words and phrases shall mean and include:

Administrative warrant. "Administrative warrant" means an immigration warrant issued by ICE, or a successor or similar federal agency charged with the enforcement of civil immigration laws, used as a non-criminal, civil warrant for immigration purposes.

Agency. "Agency" means every Hartford Town department, agency, division, commission, council, committee, board, other body, or person established by authority of an ordinance, executive order, or order of the Hartford Selectboard.

Agent. "Agent" means any person employed by or acting on behalf of an Agency.

Citizenship or immigration status. "Citizenship or immigration status" means all matters regarding questions of citizenship of the United States or any other country, the authority to reside in or otherwise be present in the United States,

Federal immigration authorities. "Federal immigration authorities" means federal agencies, departments, or employees or contractors thereof, tasked with enforcement of immigration law and border entry, including without limitation, the Department of Homeland Security (DHS), Immigration Control and Enforcement (ICE), and U.S. Customs and Border Patrol (CBP).

Immigration detainer. "Immigration detainer" means an official request issued by ICE, or other federal agency charged with the enforcement of civil immigration laws, to another federal, state or local law enforcement agency to detain an individual based on a violation of a civil immigration law or notify ICE or other federal immigration agency of a person's release from custody.

Requesting information prohibited.

No Agent or Agency shall request information about or otherwise investigate or assist in the investigation of the Citizenship or immigration status of any person unless such inquiry or investigation is required by Vermont State Statute, federal regulation, or court decision. Notwithstanding this provision, the Town Counsel may investigate and inquire about immigration status when relevant to potential or actual litigation or an administrative proceeding in which the Town is or may be a party.

Disclosing information prohibited.

No Agent or Agency shall disclose information regarding the Citizenship or immigration status of any person unless required to do so by statute or court order or such

disclosure has been authorized in writing by the individual to whom such information pertains, or if such individual is a minor or is otherwise not legally competent, by such individual's parent or guardian.

This section shall not apply when such information sharing is necessary to an ongoing investigation of a felony, for which there is probable cause, and the investigation is unrelated to the enforcement of federal civil immigration law.

Conditioning benefits, services, or opportunities on immigrant status prohibited.

No Agent or Agency shall condition the provision of Town of Hartford benefits, opportunities, or services on matters related to Citizenship or immigration status unless required to do so by statute, federal regulation, or court decision.

Where presentation of a Vermont driver's license or identification card is accepted as adequate evidence of identity, presentation of a photo identity document issued by the person's nation of origin, such as a driver's license, passport, or matricula consular (consulate-issued document), shall be accepted and shall not subject the person to a higher level of scrutiny or different treatment than if the person had provided a Vermont driver's license or identification card, except that this subsection shall not apply to the completion of the federally mandated I-9 forms.

Civil immigration enforcement actions - Federal responsibility.

No Agent or Agency shall:

1. arrest, detain or continue to detain a person solely on the belief that the person is not present legally in the United States, or that the person has committed a civil immigration violation;
2. arrest, detain, or continue to detain a person based on an Administrative warrant, including one entered into the Federal Bureau of Investigation's National Crime Information Center database, or successor or similar database maintained by the United States, when the Administrative warrant is based solely on a violation of a civil immigration law;
3. detain or continue to detain a person based upon an Immigration detainer when such Immigration detainer is based solely on a violation of a civil immigration law;
4. use citizenship and immigration status as criteria for citation, arrest, or continued custody under Rule 3 of the Vermont Rules of Criminal Procedure;

5. make warrantless arrests or detain individuals on suspicion of “unlawful entry,” unless the suspect is apprehended in the process of entering the United States without inspection; or
6. accept requests by Federal immigration authorities to support or assist in operations that are for civil immigration enforcement.

Unless necessary to an ongoing investigation of a felony, for which there is probable cause, and the investigation is unrelated to the enforcement of federal civil immigration law, no Agent or Agency shall:

1. permit Federal immigration authorities access to a person being detained by, or in the custody of, the Agent or Agency;
2. permit Federal immigration authorities use of agency facilities for investigative interviews or other investigative purpose; or
3. Respond to Federal immigration authorities inquiries or share information about an individual with Federal immigration authorities. Such information includes but is not limited to the individual's custody status, release date/time, court dates, whereabouts, residence, employment, identification numbers, appearance, telephone number, and familial relations. For the purpose of aiding an individual who may qualify for a U, S, or T Visa, information may be shared if such disclosure has been authorized in writing by the individual to whom such information pertains.

An Agent or Agency is authorized to communicate with Federal immigration authorities in order to determine whether any matter involves enforcement based solely on a violation of a civil immigration law.

No private cause of action

This chapter does not create or form the basis for liability on the part of the Town, its Agents, or Agencies.

The exclusive remedy for violation of this chapter shall be through the Town's disciplinary procedures for Agents under regulations including but not limited to this Town's personnel rules, union contracts, civil service commission rules, or any other Agency rules and/or regulations.

For purposes of ensuring compliance with the provisions of this ordinance, the Governor or any Selectboard member may request the Human Rights Commission (HRC) to

conduct an investigation of an agent or agency of the Town of Hartford to determine if it is in compliance with the Vermont Fair Housing and Public Accommodations Act (VFHPAA 9 V.S.A. §4502)

Exchanging file information

All applications, questionnaires, and interview forms to be completed and submitted after the passage of this ordinance used in relation to Town of Hartford benefits, opportunities, or services shall be promptly reviewed by the pertinent agencies and any questions regarding Citizenship or immigration status, other than those required by statute, ordinance, federal regulation or court decision, shall be deleted within 60 days of the final effective date of this ordinance.

Civil Ordinance; Authority

This ordinance shall take effect as a civil ordinance. It is not a criminal ordinance. This ordinance is pursuant to authority and powers of the Town of Hartford, Vermont as set forth in 24 V.S.A. 872 (a).

Severability

If any provision, clause, section, part, or application of this chapter to any person or circumstance is declared invalid by any court of competent jurisdiction, such invalidity shall not affect, impair, or invalidate the remainder hereof or its application to any other person or circumstance. It is hereby declared that the legislative intent of the Selectboard that this chapter would have been adopted had such invalid provision, clause, section, part or application not been included herein.

The Vermont Statutes Online

The statutes were updated in November, 2018, and contain all actions of the 2018 legislative session.

Title 24 : Municipal And County Government

Chapter 059 : Adoption And Enforcement Of Ordinances And Rules

(Cite as: 24 V.S.A. § 1972)

§ 1972. Procedure

(a)(1) The legislative body of a municipality desiring to adopt an ordinance or rule may adopt it subject to the petition set forth in section 1973 of this title and shall cause it to be entered in the minutes of the municipality and posted in at least five conspicuous places within the municipality. The legislative body shall arrange for one formal publication of the ordinance or rule or a concise summary thereof in a newspaper circulating in the municipality on a day not more than 14 days following the date when the proposed provision is so adopted. Information included in the publication shall be the name of the municipality; the name of the municipality's website, if the municipality actively updates its website on a regular basis; the title or subject of the ordinance or rule; the name, telephone number, and mailing address of a municipal official designated to answer questions and receive comments on the proposal; and where the full text may be examined. The same notice shall explain citizens' rights to petition for a vote on the ordinance or rule at an annual or special meeting as provided in section 1973 of this title.

(2) Unless a petition is filed in accordance with section 1973 of this title, the ordinance or rule shall become effective 60 days after the date of its adoption, or at such time following the expiration of 60 days from the date of its adoption as is determined by the legislative body. If a petition is filed in accordance with section 1973 of this title, the taking effect of the ordinance or rule shall be governed by subsection 1973(e) of this title.

(b) All ordinances and rules adopted by a municipality shall be recorded in the records of the municipality.

(c) The procedure herein provided shall apply to the adoption of any ordinance or rule by a municipality unless another procedure is provided by charter, special law, or particular statute. (Added 1969, No. 170 (Adj. Sess.), § 8, eff. March 2, 1970; amended 1971, No. 14, § 11, eff. March 11, 1971; 1979, No. 180 (Adj. Sess.), § 1, eff. May 5, 1980; 2011, No. 155 (Adj. Sess.), § 7.)

The Vermont Statutes Online

The statutes were updated in November, 2018, and contain all actions of the 2018 legislative session.

Title 24 : Municipal And County Government

Chapter 059 : Adoption And Enforcement Of Ordinances And Rules

(Cite as: **24 V.S.A. § 1973**)

§ 1973. Permissive referendum

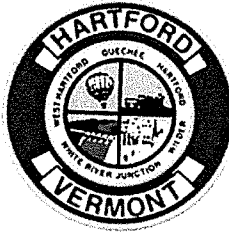
(a) An ordinance or rule adopted by a municipality may be disapproved by a vote of a majority of the qualified voters of the municipality voting on the question at an annual or special meeting duly warned for the purpose, pursuant to a petition signed and submitted in accordance with subsection (b) of this section.

(b) A petition for a vote on the question of disapproving an ordinance or rule shall be signed by not less than five per cent of the qualified voters of the municipality, and presented to the legislative body or the clerk of the municipality within 44 days following the date of adoption of the ordinance or rule by the legislative body.

(c) When a petition is submitted in accordance with subsection (b) of this section, the legislative body shall call a special meeting within 60 days from the date of receipt of the petition, or include an article in the warning for the next annual meeting of the municipality if the annual meeting falls within the 60-day period, to determine whether the voters will disapprove the ordinance or rule.

(d) Not less than two copies of the ordinance or rule shall be posted at each polling place during the hours of voting, and copies thereof made available to voters at the polls on request. It shall be sufficient to refer to the ordinance or rule in the warning by title.

(e) If a petition for an annual or a special meeting is duly submitted in accordance with this section, to determine whether an ordinance or rule shall be disapproved by the voters of the municipality, the ordinance or rule shall take effect on the conclusion of the meeting, or at such later date as is specified in the ordinance or rule, unless a majority of the qualified voters voting on the question at the meeting vote to disapprove the ordinance or rule in which event it shall not take effect. (Added 1969, No. 170 (Adj. Sess.), § 8, eff. March 2, 1970; amended 1971, No. 14, § 12, eff. March 11, 1971.)



AGENDA MEMORANDUM

March 10, 2020

Town Selectboard Meeting Item: 4.f

Submitted by: Hannah Tyler, Director of Public Works

Subject: American Flag Installation

Background: Historically, members of local Veterans organizations have placed American flags on poles and in holes of the sidewalks in the Downtown area on certain national holidays.

Approximately two years ago, members of the organizations approached Town staff to discuss mounting flags solely on utility and light poles.

Discussion: Town of Hartford Staff met with Denis Backus and other members of the organizations to discuss the project on several occasions. From the beginning of the conversation, the Town agreed to purchase the mounting bracket hardware to facilitate the project (\$5 to \$10 per each based on preliminary research). The planning and implementation would be the responsibility of the party making the proposal.

More recently, Selectboard member Dennis Brown met with Mr. Backus to inspect flag locations and to discuss a flag display schedule. (His email is attached).

The following tasks have been identified to complete the project:

- Identify the desired locations of all flag installations, including proper mounting heights and methods
- Identify ownership of the utility or light poles
- Establish if flags are usable on the current poles (a multi-piece schedule 80 pipe) due to stability and diameter concerns
- Obtain permission from pole owners for installation
- Obtain permits for ROW installation if necessary (Town and State), may require proof of insurance
- Locate a contractor or organization to install brackets and flags

Financial Impact: Less than \$1,000 to purchase hardware for the approximately 70 flags.

Recommendation: For Selectboard discussion and guidance.

Town Manager

Attachments: Selectboard member Dennis Brown Email

Brannon Godfrey

From: Dennis Brown
Sent: Tuesday, February 18, 2020 9:00 AM
To: Brannon Godfrey; Simon Dennis; Richard Grassi
Cc: Denis Backus
Subject: Flag project for downtown WRJ

Hi Brannon, Simon, and Richard,

Yesterday evening I met up with Denis Backus, the commander of VFW Post 2571 in WRJ and also the head of the Veteran's Council. We discussed having flags on utility and light poles. The intent of this is to have all weather US Flags displayed on some light poles in WRJ from Memorial Day in May to Veteran's Day in November. The hopes of this is to present the flags for the summer months by putting them up and down once. This would lessen the intensive labor the veteran's groups have endured by having to put flags on the sidewalks several times over the summer and would beautify our town. By having the flags on light poles, they would no longer be in anyone's way on the sidewalks.

We drove around and observed 3 different kinds of poles that may be good places to mount flags.

Wooden light poles like this one by Go Pro -



Black metal ones like the ones along S. Main, we measured the height and it's about 12' high -



And aluminum colored metal ones like this one on Gates St. -



Denis shared that he has talked with Hannah Tyler about this and that she seemed willing to help. I'm wondering who else could help with this, it seems that this certainly should involve DPW, and I was wondering if Parks and Recreation or any other department would also like to help?

With the different types of poles we'll need at least 2 to 3 types of flag brackets to mount these.

This project will likely be a phased in project, starting in WRJ and then possibly exploring decorating some or all of the other villages in a similar way in the years to come. For now it was thought WRJ would be good place to start this and see how that goes.

There was some mention that some poles may not be sturdy enough for flags. I'm curious about this, I looked at them and tried to shake some of them and they all seem pretty rugged. I think this could be achievable because if this is still a concern, smaller flags could be used. It appears that flags come in either 2'x3' or 3'x5'

sizes that would work, so if this is a concern, the smaller ones should lessen the stress on the poles and still look nice.

Denis told me that he knows someone at GMP to contact, so he's going to do that. This will be to obtain permission to do this on their poles, and to seek their help in putting up the brackets with a bucket type truck.

I believe he said that the town would be willing to provide the brackets for this, so that's good news, now all we need to do is put this in motion!

It would be nice to end up with something like this -



The month of May is nearing and I'm hoping for your support in making this happen!

Please consider putting this on a future agenda so that the board can discuss this and possibly come up with a plan.

Thanks,

Dennis

Dennis

Dennis L. Brown



AGENDA MEMORANDUM

March 10, 2020

Town Selectboard Item: 4.g

Submitted by: Brannon Godfrey, Town Manager

Subject: Discussion of Selectboard Protocols and Calendar

Background: Former Chair Simon Dennis suggested a few minutes on the agenda to discuss Selectboard protocols and the meeting calendar.

Discussion: For discussion only.

Financial Impact: n/a

Recommendation: For information only.

Town Manager

Hartford Selectboard
2020 Meeting Schedule
Tuesdays at 6:00 p.m.
Hartford Town Hall

1/7/2020	Budget Workshop
1/9/2020	Budget Workshop Snow Date
1/14/2020	Regular Meeting/Budget Workshop
1/16/2020	Budget Workshop Snow Date
1/28/2020	Regular Meeting
2/11/2020	Regular Meeting
2/24/2020	Budget & Candidate Night
2/25/2020	Regular Meeting
2/1/2029	Town Meeting Day, Floor Meeting
3/3/2020	TOWN MEETING/AUSTRALIAN BALLOT
3/5/2020	Organizational Meeting
3/10/2020	Regular Meeting
3/24/2020	Regular Meeting
4/7/2020	Regular Meeting
4/21/2020	Regular Meeting
4/25/2020	Validation Vote Town Meeting
5/5/2020	Regular Meeting
5/19/2020	Regular Meeting
6/2/2020	Regular Meeting
6/16/2020	Regular Meeting
6/30/2020	Regular Meeting
7/14/2020	Regular Meeting
7/28/2020	Regular Meeting
8/11/2020	Regular Meeting
8/25/2020	Regular Meeting
9/8/2020	Regular Meeting
9/22/2020	Regular Meeting
10/6/2020	Regular Meeting
10/20/2020	Regular Meeting
11/3/2020	Regular Meeting
11/17/2020	Regular Meeting
12/1/2020	Regular Meeting
12/15/2020	Regular Meeting
12/29/2020	Regular Meeting

Boards, Committees & Commissions	2019 Liaisons	2020 Liaisons
Aquatics Center Oversight Committee	Dennis Brown	
Conservation Commission	Alan Johnson	
Hartford Committee On Racial Equity & Inclusion (2 seats)	Jameson Davis/Kim Souza	
Resilience Hartford	Simon Dennis	
Design Review Committee	Kim Souza	
Energy Commission	Alan Johnson	
Hartford Business Revolving Loan	Dick Grassi	
Hartford Tree Board	Dan Fraser	
Historic Preservation Commission	Dennis Brown	
Parks & Recreation Commission	Dick Grassi	
Planning Commission	Kim Souza	
Sister Cities	Jameson Davis	
School Board	Dan Fraser/ 1 st Alt Dick Grassi/ 2 nd Alt Kim Souza	
Town & School Meeting Committee	Simon Dennis	
Upper Valley Leadership Committee	Simon Dennis	
Zoning Board of Adjustment	Dennis Brown	
EC Fiber Board	F. X. Flinn/Alan Johnson	F. X. Flinn/Alan Johnson



**TOWN OF HARTFORD
SELECTBOARD MINUTES**

Tuesday, February 25, 2020, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

Present: Simon Dennis, Selectboard Chair; Richard Grassi, Selectboard Vice Chair; Dennis Brown, Selectboard Clerk; Jameson Davis, Selectboard Member; Dan Fraser, Selectboard Member; Alan Johnson, Selectboard Member; Kim Souza, Selectboard Member; Brannon Godfrey, Town Manager; Lana Livingston, Administrative Assistant; Lori Hirshfield, Director of Planning and Development; Hannah Tyler, Director of Public Works; Chris Holzwarth, DPW Projects Manager; Marsha K. Autilio; Ken Smith; Denis Backus; Mark Langlois; John Hall; Ann Reynolds; Joseph Krupu; Wayne Elliott; Lannie Collins; Pat and Marsha Autilio; Alicia Barrow; Joe Major.

Please note: Dick Grassi joined the meeting at 6:10 P.M.

CATV Link: <http://catv.cablecast.tv/CablecastPublicSite/show/11321?channel=1>

I. Call to Order the Selectboard Meeting

Selectboard Chair, Simon Dennis called the meeting to order at 6:02 P.M.

II. Pledge of Allegiance

Citizen, Denis Backus led the Pledge of Allegiance.

Selectboard Chair, Simon Dennis reviewed the process for the Town Manager evaluation. The Chair and Vice Chair will meet with the Town Manager on February 26 for the Manager's review. A brief statement will be submitted for the Manager's personnel file. Selectboard Member Alan Johnson did compile the numbers that the Board Members turned in. Mr. Johnson will submit a paper copy to the other Board Members as well as to Mr. Godfrey.

Selectboard Chair, Simon Dennis recessed the Selectboard and opened the Local Liquor Control Board at 6:03 P.M.

III. Local Liquor Control Board

1. Renewals: Appearance Required:

- a. Veterans of Foreign Wars Club #2571. 97 South Main Street
White River Junction, VT 05001 (1st & 3rd)

Selectboard Vice Chair, Dick Grassi made the motion to approve the 1st and 3rd Liquor License for the Veterans of Foreign Wars Club #2571. 97 South Main Street, White River Junction, VT 05001. Selectboard Member, Jameson Davis seconded the motion. 4 were in favor, 3 abstained (Brown, Fraser & Souza). The motion passed.

Mr. Backus, from the VFW, announced they had a new function room at the VFW is ready for rentals.

2. Renewal: No Appearance Required:

- a. It's About Thyme, LLC, Doing Business As: Thyme, 85 North Main Street, White River Junction, VT 05001 (1st, 3rd, Outside Consumption)
- b. Bradford F. Pirkey, Doing Business As: Chef Brads Crazy Side, 1 Quechee Main Street, Quechee, VT 05059 (1st & Outside Consumption)
- c. Quechee Pizza Chef, 5893 Woodstock Road, Quechee, VT 05059 (1st & Outside Consumption)
- d. Simon Pearce (US) Inc. Doing Business As: Simon Pearce Restaurant, Main Street, Quechee, VT 05059 (1st & 3rd)
- e. Simon Pearce (US) Inc. Doing Business As: Simon Pearce Glass, Main Street, "The Mill", Quechee, VT 05059 (2nd)
- f. Squeaky Wheel, Inc. Doing Business As: The Filling Station Restaurant & Lounge, 70 Gates Street, White River Junction, VT 05001 (1st & 3rd)
- g. Collaborative Stoke, LLC, Doing Business As: Trail Break Tap & Tacos, 129 South Main Street, Suite 100, White River Junction, VT 05001 (1st, 3rd & Outside Consumption)
- h. Vural Oktay, Inc., Doing Business As: Tucker Box, 1 South Main Street, White River Junction, VT 05001 (1st, 3rd & Outside Consumption)

Selectboard Member, Jameson Davis made the motion to approve items: a, b, c, d, f, g and h. Selectboard Member, Alan Johnson seconded the motion. 5 were in favor and 2 abstained (Souza & Fraser) The motion passed.

- i. Little Istanbul, Inc. 27 North Main Street, White River Junction, VT 05001 (2nd)

- j. Bob Perkins, Inc., Doing Business As: Bob's Service Center (CKA), 4 Ballardvale Drive, White River Junction, VT 05001 (2nd)
- k. Global Montello Group, Corp, Doing Business As: Jiffy Mart #439, 6800 Woodstock Road, Quechee, VT 05059 (2nd)
- l. Hanover Consumer Cooperative Society, Inc., Doing Business As: Co-op Food Store, 209 Maple Street, White River Junction, VT 05001 (2nd)
- m. Jake's Quechee Market, 7161 Quechee Market, 7161 Woodstock Road, Quechee, VT 05059 (2nd)
- n. K-B Ventures, Inc., Doing Business As: Jake's Market & Deli, 1477 Maple Street, Hartford, VT 05047 (2nd)
- o. Pine Valley Inc., 3700 Woodstock Road, White River Junction, VT 05001 (2nd)

Selectboard Member, Alan Johnson made the motion to approve items: e, i, j, k, l, m, n and o. Selectboard Clerk, Dennis Brown seconded the motion. % were in favor and 2 abstained (Souza & Fraser). The motion passed.

Selectboard Chair, Simon Dennis Closed the Local Liquor Board and reopened the Selectboard Meeting at 6:14 P.M.

IV. Order of Agenda: Selectboard Member, Kim Souza asked to add items to the agenda. The items are: Frequently Asked Questions on the Town's Website and the Candidates Round table at the Town Meeting. Selectboard Chair, Simon Dennis added to also look at the ballot questions for Saturday. Mr. Dennis agreed to add these items before the 3.d item.

V. Selectboard

1. Public, Selectboard Comments and Announcements

Citizen Comments: Lannie Collins, Quechee, asked where he could find the information that was referenced at the Candidate night concerning the Welcoming Hartford Ordinance. Specifically, from the VT Attorneys Guild and the ACLU Attorney. He also asked about the document from the Chicago Attorneys.

Selectboard Member, Kim Souza reported that one could be found on the June 4, 2019 agenda under the Fair and Impartial Policing item.

Note: the January 9, 2020 Selectboard Meeting Agenda Item 4.g, where the legal memo dated January 6, 2020 on the Welcoming Hartford Ordinance from the Chicago Attorneys may be found.

Selectboard Comments: Alan Johnson reported that his child is part of the HHS Robotics team that will be competing this weekend in a regional meet.

Dick Grassi thanked Brannon for his Budget Presentation at the Budget/Candidates Night.

Simon Dennis thought the Budget/Candidates Night went well and was a good meeting.

2. Appointments:

- a. Consider the Appointment of Marsha K. Autilio to a three - year term to the Resilient Hartford Committee beginning on February 25,2020 and ending on February 24, 2023.

Selectboard Member, Jameson Davis made the motion to appoint Marsha B. Autilio to a three-year term to the Resilient Hartford Committee beginning on February 25,2020 and ending on February 24, 2023. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

Town Manager's Report: This Significant Activity Report ending February 24, 2020.

Link: <https://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/179>

3. Board Reports, Motions & Ordinances:

- a. Clean Water State Revolving Fund and Drinking Water State Revolving Fund Applications for South Main Street Infrastructure Projects. (Motion Required)

During the 2019 Town approval process for the South Main Street, Gates Street and North Main Street TIF project, use of the State's low interest rate revolving loan fund programs was discussed as a financing option to reduce the overall cost of the project. Last year the Selectboard approved using the state's Clean Water Revolving Loan Fund (CWSRF) program for the engineering portion of the stormwater/wastewater improvements for this TIF project, which was approved by the state. We are now coming before the Selectboard for approval to use the State revolving loan fund for the construction phase of the TIF Project.

Currently, the State CWSRF and DWSRF loan terms are: 2% admin fee, 20-year loan. Loan repayment begins a year after the improvements are completed which helps with cash flow. These loan terms are more favorable than the VT Bond Bank, which currently is around 2.5% net interest rate for 20-years, with bond payments that begin within a few months of floating the bond, well before improvements are completed and downtown property owners, businesses and residents can benefit.

\$1,050,000 for the CWSRF loan and \$1,350,000 DWSRF loan.

Selectboard Clerk, Dennis Brown hopes that any new light poles will have the capacity to hold a flag.

Selectboard Member, Alan Johnson made the motion to Authorize the Town Manager to sign all necessary documents to apply for and administer the construction of the South Main Street segment 1 of the TIF Project. Selectboard Member, Dan Fraser seconded the motion. All were in favor and the motion passed.

- b. Clean Water State Revolving Fund Application for Long-Term Combined Sewer Overflow (CSO) Plan. (Motion Required)

The Town of Hartford is required to have a Long Term CSO Plan developed to comply with the 1272 Order Permit #3-1225 issued to the Town. The Town completed an RFQ process for water resource engineers in preparation of employing a firm to complete the plan. This process allows the Town to apply for loans under the Vermont Clean Water State Revolving Fund. The fund offers 100% reimbursement on equipment required for CSO studies, 100% reimbursement on some CSO planning studies (\$100,000 limit), and 5-15 year planning loans at 0%.

Aldrich and Elliott (A&E) prepared an application for a Step 1 Clean Water Loan (Feasibility & Planning) to develop the plan. The loan currently requests \$67,500 of which \$10,000 is for rain gauges that are to be 100% reimbursed by the loan fund. The State is currently reviewing the services agreement prepared by A&E and while not expected, the State may require additional services. Further the study may identify additional equipment to be purchased in support of the CSO plan.

Selectboard Member, Dan Fraser made the motion to Authorize the Application to the State of Vermont for Clean Water State Revolving Funds to Advance development of the Long Term CSO Plan with flexibility to amend the loan however should additional services or equipment be identified at later date. Selectboard Clerk, Dennis Brown seconded the motion. All were in favor and the motion passed.

- c. Roundabout/Sykes Mountain Avenue Bike/Ped Projects Construction Inspection Services Contract Award. (Motion Required)

The Town of Hartford has worked closely with VTrans and our Municipal Project Manager, Ken Robie, P.E. (Dubois & King), to utilize the State of Vermont's 'At-The-Ready' Consultant list to secure a construction inspection firm for the Sykes Mountain Avenue Projects. This is a process that is nearly identical to the recent RFQ the Town has issued with the intent of streamlining the consultant procurement process. We are required to have a construction inspection firm under contract for the projects per the funding requirements. VTrans staff strongly recommended the use of the At-The Ready program for consultant selection for this project due to its size, complexity, and funding sources.

Brannon Godfrey, Ken Robie, and I (Hannah Tyler) reviewed the Statements of Qualifications for four firms (VHB, Turner, Hamelin, and GPI) which have been preapproved for this type of work. Although all four firms provided excellent proposals, GPI was the clearly the most qualified firm. Construction inspection services falls under the construction phase of the project, which is 100% reimbursable by the State of Vermont.

Selectboard Clerk, Dennis Brown made the motion to Award the contract for Construction Inspection Services be awarded to GPI for the Sykes Mountain Avenue Projects. Selectboard Member, Kim Souza seconded the motion. All were in favor and the motion passed.

Please note: these next items were added at the beginning of this meeting and were not on the “*warned agenda*.”

- Concerning the Agenda for the Saturday Floor meeting it was decided by the Board to have a presentation from the Energy Commission Chair, Erik Krauss, on the Climate initiative. It was also decided to not have a WHO presentation.
 - **Selectboard Member, Jameson Davis made the motion to not hold a Candidates Roundtable this year on the Saturday, February 29th Floor Meeting. Selectboard Member, Alan Johnson seconded the motion. 5 were in favor and 2 abstained (Grassi & Souza)**
 - **Selectboard Member, Kim Souza Kim Souza made the motion to have the FAQ Document, re: Welcoming Hartford Ordinance, removed from the Town Website. Jameson Davis seconded the motion. 5 voted Yes, 2 voted No (Grassi & Brown). The motion passed.**
 - **Kim Souza made the motion that at the Town Manager’s discretion, put up the new document from John Hall (in place of the current one now voted to be taken down). Alan Johnson seconded the motion. 4 voted yes, 2 voted no (Grassi & Brown), 1 abstained (Davis). The motion passed.**
- d. Disposition of Marquee Sign at Rte 5 and Sykes Mountain Avenue.
(Motion Required)

The former 'drive-in' marquee sign located on Sykes Mountain Avenue has been used for some period of time to advertise community events. It is a wooden structure with two separate signs (one facing north, one facing south), with a 'shed' which stores the letters, and an elevated 2" x 12" plank on each side for mounting the letters. The signs are approximately seven feet high by 21 feet long and mounted four feet from ground with metal I-Beams. The location of the sign conflicts with the approved Roundabout project. As the Town has acquired the parcel that the sign is located on, we believe it is now our property.

Although the future of the sign has been discussed at multiple times during the lengthy project planning process, nobody has ever stepped forward to offer a place to relocate the sign. Thus, it is currently slated to be demolished.

Town of Hartford staff and the VTrans project team ask that the Selectboard consider the following concerns associated with preserving the sign: lack of historic context, safety, MUTCD compliance, future plans/length of storage, appropriate storage, lead paint, asbestos, non-compliance with current Town Ordinances, guarantee that the sign will be able to be preserved during construction, and the potential insurance liability.

VTrans has included demolition and disposal in the current bid documents. Dismantling, with the intent to preserve (with no guarantee on condition) and delivery to a new location would require an amendment to the bid and contract, but will be a participating expense in the grant. VTrans would not be including any costs associated with storing or reassembling.

Currently the sign is slated to be demolished and the Town will hang onto the letters.

Selectboard Member, Dan Fraser made the motion to: Save the letters under the Town Manager's care and ask VTRANS to include demolition and disposal. Selectboard Clerk, Dennis Brown seconded the motion. 5 voted Yes, 2 voted No (Johnson & Brown). The motion passed.

e. Budget Validation Vote Special Town Meeting. (Motion Required)

Due to an administrative error, Article #2 on the March 3, 2020 Australian ballot, which pertains to authorization of fund expenditures, was initially incorrect, but corrected on Wednesday, February 19. The budget item was initially warned, recorded, and printed for the ballot with an incorrect total of \$17,249,353 and non-tax revenue amount of \$2,329,750. The correct number for total General Fund expenditures net of appropriations is \$17,378,103 and non-tax revenue \$2,713,680, as approved by the Selectboard on January 24, 2020. There are no errors to any other articles on the ballot. The correct total was published in the Town Report.

We have reprinted the March 3 ballots with the correct numbers, replaced the posted warnings, and re-sent corrected ballots to absentee ballot requestors. The March 3, 2020 Town Meeting vote on Article #2 will proceed, and, in accordance with 17 VSA §2662, we will hold a Special Town Meeting election in April on a date to be determined to validate Article 2 with the correct General Fund total.

The cost of a Special Town Meeting for the validation vote is approximately \$7,000.

Selectboard Clerk, Dennis Brown made the motion to Authorize the Setting of the Special Town Meeting on Saturday, April 25th and warning in accordance with the Town Charter and Vermont Statutes. Selectboard Member, Kim Souza seconded the motion. All were in favor and the motion passed.

f. Selectboard Self Evaluation. (Information Only)

In early 2019, the Selectboard adopted a Work Plan for the term that recommended a Selectboard self-assessment during the period of January 28 – February 25. On January 28, the Selectboard discussed developing a rubric or workshop in the future.

February 25, 2020

Selectboard Self Evaluation Comments by the Board Members:

1. Some items come before the Board too early (WHO)
2. Respecting Town Staff boundaries (asking questions in public that shouldn't be asked)
3. Respecting employees' expertise.
4. WHO came premature to Town → led to too many meetings
Ultimately disrupted budget setting process
5. CIP Rubric didn't work (not sure why)
6. WHO was too much work in open session and disrupted our work flow. Impacted CIP
7. We need better ways to communicate intent and understanding
8. Meetings are too long
9. Potential Bd. Eval Rubric for next year
10. A need for clearer communication with the Town Manager (motions)
Request for information. Better formula for motions?
11. Did a good job of respecting each other
12. Last minute action (emergency) lead to less informed decision
13. Developed strong process for prioritization and complex problem solving
And need to do a better job sticking to them under duress (honoring process)
14. We can continue to improve our listening to other bd. Members skills (better digestion of packets)
15. No more reinventing the budget wheel (discard rubric)
16. Too much time off topic.

g. Recognition of Selectboard Transition and Discussion of Post-Election Selectboard Dinner. (Information Only)

Selectboard Chair, Simon Dennis would like to discuss the transition of the outgoing and incoming Selectboard and setting a date for a social gathering of Selectboard members after Town Meeting.

Selectboard Member, Alan Johnson will send a doodle poll to the new Board Members.

h. Waiver of Competitive Bid Requirements for Interim Assessor Services Agreement (Motion Required)

Town Assessor Michelle Wilson resigned from her position on January 30, 2020. The vacancy was advertised and applicants are currently under review in the selection process. There are 226 properties that need to be physically inspected prior to April 1, with valuations entered into the assessment software thereafter. With Assessor interviews planned for early March, it is unrealistic to expect that we would have a new Assessor on board in time to complete this essential work in the preparation of the 2020 Grand List. On short notice, only one qualified firm is available and has offered a contract proposal on an hourly basis. Landin & Associates has offered an hourly rate of \$85 plus travel expenses to complete the inspections, valuation and data entry. Based on the estimate of time, the cost will exceed the \$20,000 Purchasing Policy limit (Sec. 3.6) threshold for competitive sealed bids. Under Sec. 3.7 of the Policy, the Selectboard has the authority to waive the competitive sealed bid requirement. In the interest of time, the Administration requests a waiver of the policy for procurement of these services. The total project cost is variable based on actual hours. Based on an estimate time and expenses, the total cost will be between \$35,000 and \$40,000. The Assistant Assessor will be able to perform most of the data entry which will reduce some of the billable time. There are sufficient funds in the FY21 Assessor's budget from salary savings and in the Reassessment Reserves for this engagement.

Selectboard Vice Chair, Dick Grassi made the motion to Approve a waiver of the competitive sealed bid and proposal requirement in the Purchasing Policy as provided in Section 3.7. Selectboard Member, Jameson Davis seconded the motion. All were in favor and the motion passed.

VI. Commission Meeting Reports:

Kim Souza: HCOREI will meet tomorrow.

Jameson Davis read a letter:

To the Town of Hartford, I say, "THANK YOU!!"

Two years ago, I traveled all across the Upper Valley looking for a community I could call home while I pursued my Master's and Juris Doctorate degrees at Vermont Law School. When I first reached the Town of Hartford, I was taken aback by all the beauty that one place could possess. There was a sense of community pouring out of every mom and pop store I visited and every restaurant I had the pleasure of enjoying. Almost immediately I found myself having conversations that would lead to discussions about inclusiveness and diversity, something the citizens of this town have been wanting to improve upon in all aspects of their community for quite some time. Uncertain of whether I could bring something to the table to assist this community in their quest towards change and community education, I was heavily encouraged by a small but fearless group of individuals to offer myself to the Town of Hartford. Without hesitation, I was willing to do so. As I continued to get to know the community, the decision for

me to run became even clearer. I wanted to take my experiences and hopefully use them to help this community reach their goals of becoming a place known for its inclusiveness, diversity, and acceptance of all people and cultures regardless of religion, race, or ethnicity.

Over the last two years the Town of Hartford, lead by its Selectboard members, has completed and participated in several initiatives that have and will continue to increase the quality of life for all citizens. We have led the Upper Valley in several environmental and energy-related items. As a Board, we passed a Transition to Renewable Energy Resolution and a Climate Emergency Resolution in 2018. We hired the town's first Energy Coordinator and created a Climate Advisory Committee. We passed ballot language that, if approved in the upcoming March 3rd elections, would require the town's municipal infrastructure and equipment to achieve carbon neutrality by 2027. We completed the Wilder Well Solar Project, a community solar project that helps low-income community members receive sustainable energy at a low rate. The Board has also approved numerous electric vehicles charging stations using federal grants. These accomplishments all show just what the Town of Hartford can accomplish when we have meaningful conversations followed by intentional actions.

As I praise and acknowledge these accomplishments, I must also take time to articulate the areas in which I feel we as a town could do more to make our community whole. While people of color and marginalized communities make up a small portion of our population, the ways in which we accept all members of our Town reflects whether we have earned the ability to call Hartford inclusive. To paraphrase Martin Luther King, "the ultimate measure of a [town] is not where he stands in moments of comfort and convenience, but where [they] stand at times of challenge and controversy."

As we continue to grow economically, with the help of WRJ being designated as a TIF district, we must also emphasize the importance of our cultural growth. If we are going to call ourselves an inclusive community, we must be inclusive and have practices throughout our community that align with the values we want to embody. Jesse Jackson once said, "Inclusion is not a matter of political correctness. It is the key to growth." As a junction, we are in an optimal location to foster a collection of opportunities— entrepreneurial and otherwise – for diverse populations to coalesce and thrive. As a town, we must continue to remove the barriers hindering the improvements needed in order to continue generating avenues that will positively impact the quality of life for Hartford residents as a whole.

The decision to not run again was one I did not make lightly; I had many conversations with my peers and family. With my last year of law school approaching and my need to prepare to take the Bar exam while also preparing for the beginning of my new career, I felt I that it would be best for the Town of Hartford to have an Selectboard member who would able to dedicate the time needed to effectively represent and lead such an important community in the Upper Valley.

In closing, I would like to take this time and thank Simon Dennis, Kim Souza, Dennis Brown, Alan Johnson, Richard Grassi, Dan Fraser, Becca White, Leo Pullar, and Brannon Godfrey for allowing me to share the honor of being a Selectboard member for the Town of Hartford with them. Additionally, I would like to thank all of the department heads and town employees for their continued work in making the Town of Hartford, hands down, the best place to live in the state of Vermont! I would also like to give a special thank you to the Sister City and HCOREI committee members whose work in both arenas has elevated the Town of Hartford in ways that can be respected by all. While my term may be ending on March 3rd my work as a citizen begins. I look forward to continuing to work with so many of you all in continuing to make this community a more inclusive and accepting community for all!

THANK YOU TO THE TOWN OF HARTFORD VERMONT FOR ALLOWING ME TO
SERVE AS YOUR SELECTBOARD MEMBER. THIS COMMUNITY WILL FOREVER BE
HOME TO ME!

Jameson C. Davis

Consent Agenda (Motion Required): Selectboard Member, Jameson Davis made the motion to approve the Consent Agenda as listed. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

- VII.** Approve Payroll Ending: 2/22/2020
Approve Meeting Minutes of: 2/11/2020
Approve A/P Manifest of: 2/21/2020 and 2/25/2020
Selectboard Meeting Dates of: Already Approved: 3/5/2020 (organizational meeting), 3/10/2020 and 3/24/2020 and Floor Meeting on February 29, 2020

- VIII. Executive Session: N/A**

- IX. Adjourn the Selectboard Meeting (Motion Required): Selectboard Vice Chair, Dick Grassi made the motion to Adjourn the meeting at 10:30 P.M. Selectboard Member, Jameson Davis seconded the motion. All were in favor and the motion passed.**

**All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date.
Requests received after that date will be addressed at the discretion of the Chair.
Citizens wishing to address the board should do so during the Citizen Comments period.**

2020 ANNUAL TOWN MEETING MINUTES DRAFT
HARTFORD HIGH SCHOOL
37 HIGHLAND AVENUE
WHITE RIVER JUNCTION

VERMONT 05001
FEBRUARY 29, 2020
Present: Town Moderator, Chuck Wooster; Selectboard Chair, Simon Dennis; Selectboard Vice-Chair, Richard Grassi; Selectboard Clerk, Dennis Brown; Selectboard Members, Kim Souza, Dan Fraser, Jameson Davis; Town Manager, Brannon Godfrey; School Board Chair, Kevin Christie; School Board Clerk, Russell North; School Board Members, Peter Merrill, Nancy Russell, Michelle Boleski; School District Assistant Superintendent, Noel Bryant; Town Clerk, Lisa O'Neil; Town Staff: Paula Nulty, Hannah Tyler, Dillon Walsh, Scott Hausler, Lori Hirshfield; Representatives from Town Committees; Hartford School District Staff; Members of the general public
Absent: Selectboard Member, Alan Johnson
Town Moderator, Chuck Wooster, opened the Annual Town and School Meeting at 10AM, preceded by the Hartford Middle School Glee Club singing the National Anthem. Mr. Wooster shared the rules and procedures to be followed. Motion was made by Richard Grassi, seconded by Dennis Brown, to immediately recess the Selectboard meeting. All were in favor; motion passed. Immediately following the School Board Meeting, the Moderator called the Town Meeting to order. Motion was made by Richard Grassi to receive report of Town Officers, seconded by Dennis Brown. Judith Bettis raised concerns regarding appropriate versus authorize, where was the information about the Local Option Tax in the Town Report, the listing of some articles which were specifically specified "by Australian Ballot" while others were not, and asked the Board to acknowledge the contingency in the audit regarding the Welcoming Hartford Ordinance (WHO). Lannie Collins addressed Fairview Terrace landlord concerns about access. Moderator ruled out of order with regard to the motion on the floor. Lori Dickerson questioned what a yes or no vote on the motion means. The motion was called to question by the Moderator. The majority voice vote was aye; motion carried.

Dennis Brown made a motion to vote to collect Town General and Highway Tax and the Town School District's Tax on real estate in two installments, the first being on or before August 16, 2020, and the second installment

being on or before February 5, 2021, through the Treasurer. Jameson Davis seconded the motion. The motion was called to question by the Moderator. The majority voice vote was aye; motion carried. Jameson Davis made motion to vote what compensation the Town will pay its Town officers from the General Fund, effective July 1, 2020, pursuant to 24 V.S.A., Section 932. That the Moderator be paid \$100 per meeting; That the Board of Civil Authority be paid \$50 per four hour shift or any part thereof; That the Treasurer be paid \$16,000 per annum; That the Selectboard be paid \$75 per meeting, with the Chair receiving \$300 additional per annum, and the Vice-Chair receiving \$150 additional per annum; such officials will receive mileage reimbursement in the amount authorized by the IRS when a Town vehicle is not available to them. Dan Fraser seconded the motion. The motion was called to question by the Moderator. The majority voice vote was aye; motion carried. In other business: Lannie Collins: Landlord on Fairview Terrace having problem renting because of transportation access; can we bond for the construction repairs to the street? Simon Dennis states timeline has been delayed due to competing designs; new information will inform decision; moving forward on that. Marcie Bartlett: There was no Luna Ricker acknowledgement in the Town Report; Richard Grassi apologizes and states Dennis Brown did bring it up at a Selectboard meeting. Marcie Bartlett: Questions regarding voting days and ordinance about campaign signage; Lisa O'Neil references state statute – one may not promote particular article or candidate at polling place. Lori Dickersen: Voiced concern about deadline on carbon neutrality article, verbiage, some buildings have received more recent energy upgrades, concerned about tax burden; Simon Dennis responded that system as whole needs to achieve carbon neutrality; offsets may be purchased. Sandy Salazar: Asked if 17 year old may vote in Presidential Primary; Lisa O'Neil stated yes if 18 by Presidential Election, cannot vote in local election. Ken Parker: Concerned with Welcoming Hartford Ordinance, lack of investigation of insurance implications, Town may be without coverage due to exclusion in liability, shared VLCT opinion.



**TOWN OF HARTFORD
SPECIAL SELECTBOARD ORGANIZATIONAL
MEETING MINUTES**

Thursday, March 5, 2020 at 6:00 pm

Room 2

Hartford Town Hall
171 Bridge Street
White River Junction, Vermont 05001

Present: Dennis Brown; Dan Fraser; Alan Johnson; Alicia Barrow; Joe Major; Kim Souza; Lana Livingston.

Note: Simon Dennis came into the meeting at 6:20 P.M.

Others: Melinda Brooks, Asma Elhuni

CATV LINK:

I. Call to Order Special Selectboard Organizational Meeting

The Special Selectboard Meeting was called to order by Dennis Brown at 6:15 P.M.

The meeting was turned over to Simon Dennis at 6:20 P.M.

II. Pledge of Allegiance was led by Dan Fraser.

III. Reorganization of Board Positions (Mot. Req.)

Kim Souza nominated Dennis Brown for Clerk. There were no other nominations.

A motion was made by Kim Souza to elect Dennis Brown as the Clerk.

Seconded by Alan Johnson. Yes: 6 and Abstained: 1 (Brown) The motion passed.

Kim Souza nominated Simon Dennis for Chair. Mr. Dennis declined the nomination.

Alicia Barrow nominated Dan Fraser for Chair. There were no other nominations.

A motion was made by Alicia Barrow to elect Dan Fraser as the Chair.

Seconded by Kim Souza. Yes: 6 and Abstained: 1 (Fraser) The motion passed.

The meeting was now handed over to the new Chair, Dan Fraser.

Kim Souza nominated Simon Dennis for Vice Chair. There were no other nominations.

A motion was made by Kim Souza to elect Simon Dennis as the Vice Chair.

Seconded by Alan Johnson. Yes: 6 and Abstained: 1 (Dennis) The motion passed.

IV. Initial Discussion of Liaison Assignments (Info Only) **hand out.

The members reviewed the Liaison Assignment list and final appointments will be made at the February 10th regular Selectboard meeting.

V. Closing (Mot. Req.)

Motion made by Clerk, Dennis Brown at 7:40 P.M.

Seconded by Joe Major. All in favor and the motion passed.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford

Check Date: 3/06/2020 - 3/06/2020

Page: 1
User: florentina
Report: APINHD_PmtByDate

Bank ID	Bank Name	Vendor ID	Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
13-0100	TIF - Sales Tax Reallocation					
035150	NORTHERN STAGE COMPANY			3/06/2020		1002
03.11.2020	Compensation for Easements related	20,747.00	\$20,747.00	0.00	20,747.00	
Desc: Compensation for Easements related	Acct: 70-921-350-0000		Sales Tax Reallocation - Currier Street			
Vendor Total:			20,747.00	0.00	20,747.00	
13-0100	Revaluation Reserve		Bank Total:			20,747.00
25-0174	Revaluation Reserve					
037551	PITNEY BOWES INC	PURCHASE POWER		3/06/2020		1023
FEB'20	POSTAGE - FEB'20	0.00	\$3.00	0.00	3.00	
Desc: Postage	Acct: 25-985-100-0174		Revaluation Exp			
Vendor Total:			3.00	0.00	3.00	
25-0174	Water Capital Reserve		Bank Total:			3.00
50-0100	Water Capital Reserve					
036187	OTTER CREEK ENGINEERING, INC.			3/06/2020		1014
17283	WILDER WELL#1 - CONSTRUCTION PH	0.00	\$4,558.62	0.00	4,558.62	
Desc: WILDER WELL#1 - CONSTRUCTION PHASE	Acct: 50-952-543-0000		CAPITAL OUTLAY - WILDER			
Desc: WILDER WELL#1 - CONSTRUCTION PHASE	Acct: 50-952-543-0000		CAPITAL OUTLAY - WILDER			
Vendor Total:			4,558.62	0.00	4,558.62	
50-0100	Dog Park		Bank Total:			4,558.62
73-7302	Dog Park					
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES		3/06/2020		1037
9600044482FEB'20	TRASH PICK UP - FEB'20 - DOG PARK	0.00	\$71.88	0.00	71.88	
Desc: TRASH PICK UP - FEB'20 - DOG PARK	Acct: 73-511-318-7302		CONTRACTED SERVICES(DOG PARK			
Vendor Total:			71.88	0.00	71.88	
73-7302	Trees Matter		Bank Total:			71.88
73-7304	Trees Matter					
002620	ANYTHING PRINTED, LLC			3/06/2020		1014
39851	SIGNS	0.00	\$250.00	0.00	250.00	
Desc: SIGNS	Acct: 73-511-318-7304		CONTRACTED SERVICES(TREES MA			
Vendor Total:			250.00	0.00	250.00	
73-7304	GENERAL FUND - MASCOMA		Bank Total:			250.00
FUND 1 0	GENERAL FUND - MASCOMA					
001476	ALICE PECK DAY MEMORIAL HOSPITAL			3/06/2020		68503
03.04.2019	QUILLIA 1-2-19 PHYSICAL	0.00	\$658.00	0.00	658.00	
Desc: QUILLIA 1-2-19 PHYSICAL	Acct: 10-221-318-0000		CONTRACTED SERVICES			
Vendor Total:			658.00	0.00	658.00	
001650	ALLEN ENGINEERING POOLS AND SPAS			3/06/2020		68504

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 2
User: florentina
Report: APINHDD_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
111-518291-01	LIQUID CHLORINE	1,435.50	\$1,435.50	0.00	1,435.50
Desc: LIQUID CHLORINE		Acct: 50-952-340-0000	CHEMICALS		
Vendor Total:			1,435.50	0.00	1,435.50
002065	AMERICAN FAMILY LIFE ASSURANCE	AFLAC - AMERICAN FAMILY LIFE	3/06/2020		68505
FEB'20	INSURANCE FEB'20	0.00	\$1,767.12	0.00	1,767.12
Desc: INSURANCE FEB'20		Acct: 10-012-300-0270	ACCRUED AD&D PAYABLE		
JAN'20	INSURANCE JAN'20	0.00	\$2,687.28	0.00	2,687.28
Desc: INSURANCE JAN'20		Acct: 10-012-300-0270	ACCRUED AD&D PAYABLE		
Vendor Total:			4,454.40	0.00	4,454.40
003224	ATOMIC PROFESSIONAL AUDIO, INC		3/06/2020		68506
10664	A/V For SchoolTown Meeting Day 2/29	0.00	\$980.00	0.00	980.00
Desc: A/V For SchoolTown Meeting Day 2/29		Acct: 10-115-101-0600	TOWN MEETING COMMITTEE		
Desc: A/V For SchoolTown Meeting Day 2/29		Acct: 10-013-100-0000	EXCHANGES PAYABLE		
Vendor Total:			980.00	0.00	980.00
004850	BEN'S UNIFORMS INC.		3/06/2020		68507
88617-2	UNIFORM-DIFFERENCE	0.00	\$385.00	0.00	385.00
Desc: UNIFORM-DIFFERENCE		Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
90487	UNIFORMS	0.00	\$178.00	0.00	178.00
Desc: UNIFORMS		Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
Vendor Total:			563.00	0.00	563.00
005800	BLAKTOP INC		3/06/2020		68508
26825	COLD PATCH @ GATES STREET	827.64	\$827.64	0.00	827.64
Desc: COLD PATCH @ GATES STREET		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Vendor Total:			827.64	0.00	827.64
006100	BMO FINANCIAL GROUP		3/06/2020		68509
Czora 02/13-27/20	Czora, Json - FD	0.00	\$27.60	0.00	27.60
Desc: USPS-Postage		Acct: 10-221-322-0000	POSTAGE		
Perry 02/13-27/20	Perry, Diane - PD	0.00	\$849.75	0.00	849.75
Desc: Vcita-Fingerprinting Scheduling Sof		Acct: 10-211-314-0000	BOOKS & PERIODICALS		
Desc: Wingate-LoddingButillier Training		Acct: 10-211-311-0000	TRAVEL & MEETINGS		
Desc: USPS-Postage		Acct: 10-211-322-0000	POSTAGE		
Vail 02/01-12/20	Vail, Brad - PD	0.00	\$192.20	0.00	192.20
Desc: Wheelabrator-Drug Burn		Acct: 10-211-318-0000	CONTRACTED SERVICES		
Desc: USPS-Postage		Acct: 10-211-322-0000	POSTAGE		
Delisle 02/01-12/20	Delisle, Jeremy - DPW	246.72	\$579.44	0.00	579.44
Desc: Amazon-Chair-Project Manager		Acct: 50-955-330-0000	OFFICE EQUIPMENT		
Desc: Amazon-Chair-Project Manager		Acct: 55-955-330-0000	OFFICE EQUIPMENT		
Desc: Amazon-Chair-Project Manager		Acct: 60-965-330-0000	OFFICE EQUIPMENT		
Desc: Amazon-Chair-Project Manager		Acct: 65-965-330-0000	OFFICE EQUIPMENT		
Desc: HarborFreight-Cutter		Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
Desc: HarborFreight-Tools		Acct: 10-325-323-0000	MATERIAL & SUPPLIES		
Desc: Amazon-Office Supplies		Acct: 60-965-330-0000	OFFICE EQUIPMENT		
Desc: USA-Clean-Motor for Vacuum		Acct: 10-325-323-0000	MATERIAL & SUPPLIES		

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 3
User: florentina
ReportAPINHDD_PmtByDate

Bank ID	Bank Name	Vendor ID	Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
Vail 02/13-27/20	Vail, Brad - PD	0.00	\$300.24	0.00	300.24	
Desc: Southwest-Property Bags	Acct: 10-211-323-0000		MATERIAL & SUPPLIES			
Walsh 02/01-12/20	Walsh, Dillon - IT	0.00	\$288.00	0.00	288.00	
Desc: Gotomeeting-Logmein GotoMeeting Ren	Acct: 10-181-318-0000		CONTRACTED SERVICES			
Delisle 02/13-27/20	Delisle, Jeremy - DPW	257.51	\$284.49	0.00	284.49	
Desc: eBay-ElectronicSolenoidValve	Acct: 50-952-321-0100		REPAIRS & MAINT-BUILDING			
Desc: Amazon-Connectors	Acct: 60-961-323-0000		MATERIAL & SUPPLIES			
Desc: Amazon-Battery Back Up	Acct: 60-961-323-0000		MATERIAL & SUPPLIES			
Desc: Amazon-Labels	Acct: 10-325-323-0000		MATERIAL & SUPPLIES			
Walsh 02/13-27/20	Walsh, Dillon - IT	0.00	\$451.80	0.00	451.80	
Desc: CompTia-A+ Exam	Acct: 10-181-315-0000		RECRUITMENT & TRAINING			
Desc: Dell-DP Adaptor	Acct: 10-181-323-0000		MATERIAL & SUPPLIES			
Desc: Dell-Dock	Acct: 10-221-330-0000		OFFICE EQUIPMENT			
Wilson 02/01-12/20	Wilson, Michelle - VAL	0.00	\$-200.56	0.00	-200.56	
Desc: Refund-Room Reservation Deposit	Acct: 10-174-311-0000		TRAVEL & MEETINGS			
Dube 02/13-27/20	Dube, Chris - FD	0.00	\$203.94	0.00	203.94	
Desc: NEEMSI-Test Fee	Acct: 10-221-315-0000		RECRUITMENT & TRAINING			
Desc: HomeDepot-Tools	Acct: 10-221-323-0000		MATERIAL & SUPPLIES			
Desc: HomeDepot-Batteries	Acct: 10-221-323-0000		MATERIAL & SUPPLIES			
Desc: BestBuy-ChromeCast	Acct: 10-221-330-0000		OFFICE EQUIPMENT			
Desc: NatReg-Recertif	Acct: 10-221-315-0000		RECRUITMENT & TRAINING			
Hannux 02/01-12/20	Hannux, Shawn - FD	0.00	\$421.55	0.00	421.55	
Desc: OSI Batteries-Batteries	Acct: 10-221-331-0100		FIRE SUPPRESSION EQUIPMENT			
Hausler 02/01-12/20	Hausler, Scott - REC	1,651.00	\$2,200.55	0.00	2,200.55	
Desc: BJ's-RedZone	Acct: 10-516-323-0000		MATERIAL & SUPPLIES			
Desc: TJMaxx-RedZone	Acct: 10-516-323-0000		MATERIAL & SUPPLIES			
Desc: BJ's-Welcome Ctr Supplies	Acct: 10-531-318-0510		Welcome Center Inventory			
Desc: CrownAwards-RedZone	Acct: 10-516-323-0000		MATERIAL & SUPPLIES			
Desc: AMIGraphics-Zamboni Graphics	Acct: 25-985-530-0008		WABA RESTRICTED -Zamboni			
Desc: ValleyFlower-Dance for Daughters	Acct: 10-516-323-0000		MATERIAL & SUPPLIES			
Desc: USPS-Postage	Acct: 10-511-322-0000		POSTAGE			
Hausler 02/13-27/20	Hausler, Scott - REC	0.00	\$64.24	0.00	64.24	
Desc: NRPA-Internship Ads	Acct: 10-511-312-0000		ADVERTISING			
Desc: C&S Pizza-Camp Ventures Staff Meeti	Acct: 10-514-323-0000		MATERIAL & SUPPLIES			
Jay 02/01-12/20	McDonough, Jay - REC	0.00	\$487.45	0.00	487.45	
Desc: Amazon-Dance for Daughters	Acct: 10-516-323-0000		MATERIAL & SUPPLIES			
Desc: Amazon-Camp Ventures	Acct: 10-514-323-0000		MATERIAL & SUPPLIES			
Desc: DollarTree-Dance for Daughters	Acct: 10-516-323-0000		MATERIAL & SUPPLIES			
Desc: QuecheePizza-Dance for Daughters	Acct: 10-516-323-0000		MATERIAL & SUPPLIES			
Desc: BJ's-Dance for Daughters	Acct: 10-516-323-0000		MATERIAL & SUPPLIES			
Jay 02/13-27/20	McDonough, Jay - REC	0.00	\$252.00	0.00	252.00	
Desc: ArrowheadRec-Camp Ventures	Acct: 10-514-323-0000		MATERIAL & SUPPLIES			
Kasten 02/01-12/20	Kasten, Phil - PD	0.00	\$112.49	0.00	112.49	
Desc: DoxPaybyPlate-Tolls	Acct: 10-211-311-0000		TRAVEL & MEETINGS			
Desc: TotallyPromotional-TableThrow/Runne	Acct: 10-211-315-0000		RECRUITMENT & TRAINING			
Kasten 02/13-27/20	Kasten, Phil - PD	0.00	\$1,303.20	0.00	1,303.20	
Desc: Enterprise-Detectives' Car	Acct: 10-211-331-0000		DEPARTMENT EQUIPMENT			
Kreis 02/13-27/20	Kreis, Dylan - REC	0.00	\$26.13	0.00	26.13	
Desc: Amazon-Water Filetrs Library	Acct: 10-524-321-0100		REPAIRS & MAINT-BUILDING			

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 4
User: florentina
ReportAPINHDD_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Cooney 02/01-12/20	Cooney, Scott - FD	0.00	\$198.28	0.00	198.28
Desc: BestBuy-SanusSmallAdv	Acct: 10-221-321-0100		REPAIRS & MAINT-BUILDING		
Desc: Amazon-Key Board Base	Acct: 10-221-320-0000		EQUIP OPERATION/MAINT-OFFICE		
Nulty 02/13-27/20	Nulty, Paula - Admin	0.00	\$20.05	0.00	20.05
Desc: USPS-1095C - Mailing to Treasury	Acct: 10-121-322-0000		POSTAGE		
Ostrout 02/01-12/20	Ostrout, Gail - FIN	0.00	\$97.34	0.00	97.34
Desc: Fairfield-Loddding	Acct: 10-171-311-0000		TRAVEL & MEETINGS		
Desc: McDonald's-Meal - SB Meeting	Acct: 10-171-311-0000		TRAVEL & MEETINGS		
Cooney 02/13-27/20	Cooney, Scott - FD	0.00	\$746.19	0.00	746.19
Desc: Amazon-Cleaning Supplies	Acct: 10-221-323-0000		MATERIAL & SUPPLIES		
Desc: HomeDepot-Mats	Acct: 10-221-323-0000		MATERIAL & SUPPLIES		
Desc: DropBox-Renewal Fee	Acct: 10-221-318-0000		CONTRACTED SERVICES		
Desc: Sherwin-Paint for Kitchen	Acct: 10-221-321-0100		REPAIRS & MAINT-BUILDING		
Ostrout 02/13-27/20	Ostrout, Gail - FIN	0.00	\$149.60	0.00	149.60
Desc: Fairfield-Loddding SB Meeting	Acct: 10-171-311-0000		TRAVEL & MEETINGS		
Perry 02/01-12/20	Perry, Diane - PD	0.00	\$618.30	0.00	618.30
Desc: Amazon-DVDs	Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
Desc: Amazon-Spot Light	Acct: 10-211-321-0000		REPAIRS & MAINT-VEHICLES		
Desc: NorwichU-Commerce-SpringCareerFair	Acct: 10-211-315-0000		RECRUITMENT & TRAINING		
Vendor Total:			9,674.27	0.00	9,674.27
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	3/06/2020		68510
83503523	MEDICAL SUPPLIES	0.00	\$29.99	0.00	29.99
Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500		MEDICAL EQUIPMENT & SUPPLIES		
83511242	MEDICAL SUPPLIES	0.00	\$113.42	0.00	113.42
Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500		MEDICAL EQUIPMENT & SUPPLIES		
Vendor Total:			143.41	0.00	143.41
006885	BOUTILIER, MICHAEL	MICHAEL BOUTILIER	3/06/2020		68511
PO#6329	REIMBURSEMENT-TRAINING	0.00	\$604.55	0.00	604.55
Desc: Reimburse Car rental,--training	Acct: 10-211-311-0000		TRAVEL & MEETINGS		
Desc: Reimburse Meals,--training	Acct: 10-211-311-0000		TRAVEL & MEETINGS		
Vendor Total:			604.55	0.00	604.55
006905	BP HARTFORD LLC		3/06/2020		68512
JAN'20	SOLAR ARRAY - JAN 2020	1,093.96	\$1,559.40	0.00	1,559.40
Desc: 1/12 Annual charges - Public Works	Acct: 10-321-329-0000		ELECTRICITY		
Desc: 1/12 Annual charges - Wastewater	Acct: 60-961-329-0000		ELECTRICITY		
Vendor Total:			1,559.40	0.00	1,559.40
007201	BRODART CO.		3/06/2020		68513
B5872348	HARDCOVER	0.00	\$15.12	0.00	15.12
Desc: HARDCOVER	Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
B5872349	HARDCOVER	0.00	\$14.58	0.00	14.58
Desc: HARDCOVER	Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
B5872515	TRADE PAPER	0.00	\$14.95	0.00	14.95
Desc: TRADE PAPER	Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
B5873353	HARDCOVER	0.00	\$9.71	0.00	9.71

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 5
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: HARDCOVER	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B5873365	HARDCOVER	0.00	\$15.12	0.00	15.12
	Desc: HARDCOVER	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B5873366	TRADE PAPER	0.00	\$2.99	0.00	2.99
	Desc: TRADE PAPER	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			72.47	0.00	72.47
007450	BROWN'S, CHARLIE	CHARLIE BROWN'S		3/06/2020	68514
45890	CHAIN	0.00	\$19.00	0.00	19.00
	Desc: CHAIN	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			19.00	0.00	19.00
007760	BURLINGTON COMMUNICATIONS			3/06/2020	68515
BCS5330	SERVICE CALL	0.00	\$430.00	0.00	430.00
	Desc: SERVICE CALL	Acct: 10-221-320-0100	EQUIP OPERATION-COMMUNICATION		
Vendor Total:			430.00	0.00	430.00
008038	BUTLER'S BUS SERVICE			3/06/2020	68516
103-009093	FIELD TRIP	0.00	\$281.25	0.00	281.25
	Desc: FIELD TRIP	Acct: 10-514-318-0000	CONTRACTED SERVICES		
Vendor Total:			281.25	0.00	281.25
008088	BUTTERFIELD, KARLEE	KARLEE BUTTERFIELD		3/06/2020	68517
02.26.2020	TODDLER OPEN GYM SUPERVISOR	0.00	\$250.00	0.00	250.00
	Desc: TODDLER OPEN GYM SUPERVISOR	Acct: 10-514-318-0000	CONTRACTED SERVICES		
Vendor Total:			250.00	0.00	250.00
009075	CENTRAL VERMONT COMMUNICATIONS			3/06/2020	68518
10364050	PAGERS MAR'20-MAY'20	51.75	\$51.75	0.00	51.75
	Desc: PAGERS MAR'20-MAY'20	Acct: 50-952-324-0000	TELEPHONE		
	Desc: PAGERS MAR'20-MAY'20	Acct: 60-961-324-0000	TELEPHONE		
	Desc: PAGERS MAR'20-MAY'20	Acct: 65-963-324-0000	TELEPHONE		
Vendor Total:			51.75	0.00	51.75
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M		3/06/2020	68519
4041907609	UNIFORMS	70.73	\$70.73	0.00	70.73
	Desc: UNIFORMS	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
4042492540	UNIFORMS	70.73	\$70.73	0.00	70.73
	Desc: UNIFORMS	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
4043118677	UNIFORMS	70.73	\$70.73	0.00	70.73
	Desc: UNIFORMS	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
4043240281	UNIFORMS	116.26	\$116.26	0.00	116.26
	Desc: UNIFORMS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4043240344	UNIFORMS	80.77	\$80.77	0.00	80.77
	Desc: UNIFORMS	Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4043240391	UNIFORMS	14.30	\$229.77	0.00	229.77
	Desc: UNIFORMS	Acct: 10-325-326-0000	UNIFORMS		
	Desc: UNIFORMS	Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 6
User: florentina
Report: APINHDD_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			638.99	0.00	638.99
011200	CED-TWIN STATE-WHITE RIVER JCT	CED-TWIN STATE-WHITE RIVER JCT	3/06/2020		68520
9433-407536	PARTS	0.00	\$29.50	0.00	29.50
Desc: PARTS		Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
Vendor Total:			29.50	0.00	29.50
012665	DANIELS, WANDA	WANDA DANIELS	3/06/2020		68521
MAR'20	Retiree Reimburse Health Ins March	0.00	\$229.17	0.00	229.17
Desc: Retiree Reimburse Health Ins March		Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			229.17	0.00	229.17
013653	DENNISON LUBRICANTS INC		3/06/2020		68522
1386693	OIL	0.00	\$-0.88	0.00	-0.88
Desc: OIL		Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
1389639	OIL	0.00	\$312.50	0.00	312.50
Desc: OIL		Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
Vendor Total:			311.62	0.00	311.62
014423	DUBOIS & KING, INC		3/06/2020		68524
1119292	S MAIN ST MUNICIPAL PARKING LOT	11,913.00	\$11,913.00	0.00	11,913.00
Desc: S MAIN ST MUNICIPAL PARKING LOT		Acct: 13-921-316-8070	WRJ PARKING LOT- ADMIN & ENGINE		
014423	DUBOIS & KING, INC		3/06/2020		68525
220150	Currier Street TIF Project - 2017 T	1,695.25	\$1,695.25	0.00	1,695.25
Desc: Currier Street TIF Project - 2017 T		Acct: 13-921-350-0100	CURRIER ST - CONSTRUCTION		
014423	DUBOIS & KING, INC		3/06/2020		68523
120384	S MAIN ST MUNI PARKING LOT	12,327.10	\$12,327.10	0.00	12,327.10
Desc: TIF 2016 Bond Approval/TIF 2017 Bon		Acct: 13-921-316-8070	WRJ PARKING LOT- ADMIN & ENGINE		
Desc: TIF 2017 Bond - Currier Street		Acct: 13-921-350-0000	CURRIER ST - ENGINEERING		
Desc: TIF 2017 Bond		Acct: 13-921-350-0000	CURRIER ST - ENGINEERING		
Vendor Total:			25,935.35	0.00	25,935.35
015500	ENDYNE, INC		3/06/2020		68526
324187	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
Desc: WRJ WEEKLY ANALYSIS		Acct: 60-961-318-0000	CONTRACTED SERVICES		
324371	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
Desc: WRJ WEEKLY ANALYSIS		Acct: 60-961-318-0000	CONTRACTED SERVICES		
324372	QUECHE WW	180.00	\$180.00	0.00	180.00
Desc: QUECHE WW		Acct: 65-963-318-0000	CONTRACTED SERVICES		
325212	WSID 5320 QUECHEE CENTRAL TC	18.00	\$18.00	0.00	18.00
Desc: WSID 5320 QUECHEE CENTRAL TC		Acct: 55-954-318-0000	CONTRACTED SERVICES		
325213	WSID 5319 HARTFORD WATER TC	72.00	\$72.00	0.00	72.00
Desc: WSID 5319 HARTFORD WATER TC		Acct: 50-954-318-0000	CONTRACTED SERVICES		
Vendor Total:			450.00	0.00	450.00
016080	CONSOLIDATED COMMUNICATIONS		3/06/2020		68527
14091736024FEB'20	WABA - TELEPHONE	0.00	\$156.31	0.00	156.31

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 7
User: florentina
ReportAPINHDD_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.
Vendor ID	Vendor Name			
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt
				Net Amt.
Desc: WABA - TELEPHONE	Acct: 10-530-324-0000	Telephone		
14362366935FEB'20	HEMLOCK RIDGE - TELEPHONE	52.38	\$52.38	0.00
52.38				
Desc: HEMLOCK RIDGE - TELEPHONE	Acct: 50-952-324-0000	TELEPHONE		
Vendor Total:			208.69	0.00
				208.69
016390	FASTENAL COMPANY		3/06/2020	68528
NHWES82192	PARTS	54.59	\$54.59	0.00
54.59				
Desc: PARTS	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
NHWES82397	H-7 PARTS	0.00	\$5.20	0.00
5.20				
Desc: H-7 PARTS	Acct: 10-321-323-0000	MATERIAL & SUPPLIES		
NHWES82906	SIGNS	0.00	\$22.79	0.00
22.79				
Desc: SIGNS	Acct: 10-315-323-0000	MATERIAL & SUPPLIES		
NHWES82907	Restock nuts, bolts, wire connector	0.00	\$1,165.62	0.00
1,165.62				
Desc: Restock nuts, bolts, wire connector	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
NHWES83045	RETURNED - PARTS	-11.41	\$-11.41	0.00
-11.41				
Desc: RETURNED - PARTS	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
NHWES83426	BATTERIES	21.87	\$21.87	0.00
21.87				
Desc: BATTERIES	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			1,258.66	0.00
				1,258.66
016540	FERGUSON ENTERPRISES, INC	FERGUSON WATERWORKS #591 #576	3/06/2020	68529
0938864	PARTS	274.00	\$274.00	0.00
274.00				
Desc: PARTS	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
0939267	PARTS	619.34	\$619.34	0.00
619.34				
Desc: PARTS	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Vendor Total:			893.34	0.00
				893.34
017110	FISHER AUTO PARTS, INC		3/06/2020	68530
301-031933	RETURN-PARTS	0.00	\$-154.54	0.00
-154.54				
Desc: RETURN-PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-032890	PARTS	5.87	\$5.87	0.00
5.87				
Desc: PARTS	Acct: 65-963-321-0100	REPAIRS & MAINT - BUILDING		
301-033093	H-2 PARTS	0.00	\$16.98	0.00
16.98				
Desc: H-2 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-033094	H-10 PARTS	0.00	\$16.98	0.00
16.98				
Desc: H-10 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-033095	H-4 PARTS	0.00	\$13.98	0.00
13.98				
Desc: H-4 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-033355	H-10 PARTS	0.00	\$178.19	0.00
178.19				
Desc: H-10 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-033675	WACKER-PARTS	0.00	\$4.36	0.00
4.36				
Desc: WACKER-PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-033689	H-3 PARTS	0.00	\$4.14	0.00
4.14				
Desc: H-3 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-033933	H-3 PARTS	0.00	\$175.24	0.00
175.24				
Desc: H-3 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-033967	H-3 PARTS	0.00	\$69.60	0.00
69.60				
Desc: H-3 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 8
User: florentina
ReportAPIINHD_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
301-033999	H-1 PARTS	0.00	\$14.02	0.00	14.02
Desc: H-1 PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-034000	H-1 PARTS	0.00	\$7.01	0.00	7.01
Desc: H-1 PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-034325	H-7 PARTS	0.00	\$28.74	0.00	28.74
Desc: H-7 PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-034328	H-8 PARTS	0.00	\$118.30	0.00	118.30
Desc: H-8 PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-034401	H-1 PARTS	0.00	\$38.58	0.00	38.58
Desc: H-1 PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-034443	TRACKLESS-PARTS	0.00	\$18.34	0.00	18.34
Desc: TRACKLESS-PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-034450	TRACKLESS-PARTS	0.00	\$22.24	0.00	22.24
Desc: TRACKLESS-PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-034490	ENGINE 2 - PARTS	0.00	\$37.68	0.00	37.68
Desc: ENGINE 2 - PARTS		Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
301-034702	WL32-PARTS	0.00	\$9.61	0.00	9.61
Desc: WL32-PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-034769	WL32-PARTS	0.00	\$9.61	0.00	9.61
Desc: WL32-PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-034899	RETURN H-1 PARTS	0.00	\$-38.58	0.00	-38.58
Desc: RETURN H-1 PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-034901	HOTBOX-PARTS	0.00	\$88.33	0.00	88.33
Desc: HOTBOX-PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-034965	SNOWBLOWER-PARTS	0.00	\$79.98	0.00	79.98
Desc: SNOWBLOWER-PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-035161	RETURN-PARTS	0.00	\$-19.86	0.00	-19.86
Desc: RETURN-PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			744.80	0.00	744.80
017230	FLEMING III, CARLOS B	CARLOS B FLEMING III	3/06/2020	68531	
02.26.2020	FUTSAL INDOOR SOCCER PROGRAM	0.00	\$150.00	0.00	150.00
Desc: FUTSAL INDOOR SOCCER PROGRAM		Acct: 10-515-318-0000	CONTRACTED SERVICES		
03.02.20	FUTSAL INDOOR SOCCER PROGRAM	0.00	\$150.00	0.00	150.00
Desc: FUTSAL INDOOR SOCCER PROGRAM		Acct: 10-515-318-0000	CONTRACTED SERVICES		
Vendor Total:			300.00	0.00	300.00
017300	FOGG'S HARDWARE & BUILDING		3/06/2020	68532	
874478	MATERIALS	26.07	\$26.07	0.00	26.07
Desc: MATERIALS		Acct: 50-952-321-0100	REPAIRS & MAINT-BUILDING		
Desc: DISCOUNT		Acct: 50-952-321-0100	REPAIRS & MAINT-BUILDING		
875990	MATERIALS	37.28	\$37.28	0.00	37.28
Desc: MATERIALS		Acct: 60-964-323-0000	MATERIAL & SUPPLIES		
875994	MATERIALS	11.21	\$11.21	0.00	11.21
Desc: MATERIALS		Acct: 60-964-323-0000	MATERIAL & SUPPLIES		
876129	MATERIALS	19.75	\$19.75	0.00	19.75
Desc: MATERIALS		Acct: 55-953-321-0100	REPAIRS & MAINT-BUILDING		
876150	MATERIALS	0.00	\$134.54	0.00	134.54

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 9
User: florentina
Report: APINHDD_PmtByDate

Bank ID	Bank Name	Vendor ID	Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
	Desc: MATERIALS	Acct: 10-211-323-0000	MATERIAL & SUPPLIES			
	Desc: DISCOUNT	Acct: 10-211-323-0000	MATERIAL & SUPPLIES			
876177	MATERIALS	13.47	\$13.47	0.00	13.47	
	Desc: MATERIALS	Acct: 50-952-321-0100	REPAIRS & MAINT-BUILDING			
876178	MATERIALS	0.00	\$16.58	0.00	16.58	
	Desc: MATERIALS	Acct: 10-211-323-0000	MATERIAL & SUPPLIES			
	Desc: DISCOUNT	Acct: 10-211-323-0000	MATERIAL & SUPPLIES			
876309	PADLOCK W/COVER	0.00	\$15.29	0.00	15.29	
	Desc: PADLOCK W/COVER	Acct: 10-211-323-0000	MATERIAL & SUPPLIES			
	Desc: DISCOUNT	Acct: 10-211-323-0000	MATERIAL & SUPPLIES			
876366	POSTING SIGNS	0.00	\$2.96	0.00	2.96	
	Desc: POSTING SIGNS	Acct: 10-315-323-0000	MATERIAL & SUPPLIES			
876575	PARTS	82.03	\$82.03	0.00	82.03	
	Desc: PARTS	Acct: 50-954-331-0000	DEPARTMENT EQUIPMENT			
	Desc: DISCOUNT	Acct: 50-954-331-0000	DEPARTMENT EQUIPMENT			
876649	ICE MELT	0.00	\$61.97	0.00	61.97	
	Desc: ICE MELT	Acct: 10-530-323-0000	MATERIAL & SUPPLIES			
Vendor Total:			421.15	0.00	421.15	
019390	GRAINGER			3/06/2020		68533
9449721613	MATERIALS	113.62	\$113.62	0.00	113.62	
	Desc: MATERIALS	Acct: 65-963-321-0100	REPAIRS & MAINT - BUILDING			
9450090098	SHOVELS	49.52	\$49.52	0.00	49.52	
	Desc: SHOVELS	Acct: 65-964-323-0000	MATERIALS & SUPPLIES			
9453567340	GREASE GUN	26.16	\$26.16	0.00	26.16	
	Desc: GREASE GUN	Acct: 65-963-323-0000	MATERIALS & SUPPLIES			
9454690364	EXHAUST RAIN CAP	11.99	\$11.99	0.00	11.99	
	Desc: EXHAUST RAIN CAP	Acct: 65-963-323-0000	MATERIALS & SUPPLIES			
Vendor Total:			201.29	0.00	201.29	
019392	GREGG NALETTE	GRANDSTAND APPAREL		3/06/2020		68534
3910	VENTURES STAFF SHIRTS	0.00	\$200.00	0.00	200.00	
	Desc: VENTURES STAFF SHIRTS	Acct: 10-514-323-0000	MATERIAL & SUPPLIES			
Vendor Total:			200.00	0.00	200.00	
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP		3/06/2020		68535
23490000009FEB'20	WILDER WELL - WATER	4,387.74	\$4,387.74	0.00	4,387.74	
	Desc: WILDER WELL - WATER	Acct: 50-952-329-0000	ELECTRICITY			
27333200007FEB'20	ALDEN PARTRIDGE RD	59.31	\$59.31	0.00	59.31	
	Desc: ALDEN PARTRIDGE RD	Acct: 65-964-329-0000	ELECTRICITY			
89290000002FEB'20	HEMLOCK RIDGE VAULT - WAT	44.25	\$44.25	0.00	44.25	
	Desc: HEMLOCK RIDGE VAULT - WAT	Acct: 50-954-329-0000	ELECTRICITY			
33490000008FEB'20	DEPOT ST SIDEWALK LGTS - HWY	0.00	\$57.95	0.00	57.95	
	Desc: DEPOT ST SIDEWALK LGTS - HWY	Acct: 10-314-329-0000	ELECTRICITY			
33833000004FEB'20	MAXFIELD PUMP STA	193.54	\$193.54	0.00	193.54	
	Desc: MAXFIELD PUMP STA	Acct: 60-964-329-0000	ELECTRICITY			
36340000003FEB'20	FROST PARK - A STREET	0.00	\$45.34	0.00	45.34	
	Desc: FROST PARK - A STREET	Acct: 10-521-329-0000	ELECTRICITY			

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford

Check Date: 3/06/2020 - 3/06/2020

Page: 10
User: florentina
ReportAPINHDD_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
80082200009FEB'20	NOYES LN KINGSWOOD RESV	379.13	\$379.13	0.00	379.13
	Desc: NOYES LN KINGSWOOD RESV	Acct: 55-954-329-0000	ELECTRICITY		
38035000009FEB'20	OLCOTT COMMERCE PARK	207.01	\$207.01	0.00	207.01
	Desc: OLCOTT COMMERCE PARK	Acct: 60-964-329-0000	ELECTRICITY		
39135140109FEB'20	120 LESLE DR PAVILLION C	0.00	\$22.23	0.00	22.23
	Desc: 120 LESLE DR PAVILLION C	Acct: 10-528-329-0000	ELECTRICITY		
39424000006-REISSUE	PUBLIC SAFETY BLDG	98.71	\$98.71	0.00	98.71
	Desc: PUBLIC SAFETY BLDG	Acct: 60-964-329-0000	ELECTRICITY		
74713200009FEB'20	WOODSTOCK RD ST LIGHTS - HWY	0.00	\$72.60	0.00	72.60
	Desc: WOODSTOCK RD ST LIGHTS - HWY	Acct: 10-314-329-0000	ELECTRICITY		
39424000006FEB'20	PUBLIC SAFETY BLDG	0.00	\$1,613.41	0.00	1,613.41
	Desc: PUBLIC SAFETY BLDG	Acct: 10-221-329-0000	ELECTRICITY		
	Desc: PUBLIC SAFETY BLDG	Acct: 10-211-329-0000	ELECTRICITY		
	Desc: PUBLIC SAFETY BLDG	Acct: 10-271-329-0000	ELECTRICITY		
41082200001FEB'20	291 SUGAR HILL LN WATER PUMP	340.34	\$340.34	0.00	340.34
	Desc: 291 SUGAR HILL LN WATER PUMP	Acct: 55-954-329-0000	ELECTRICITY		
43382200004FEB'20	EASTMAN HILL PUMP	330.24	\$330.24	0.00	330.24
	Desc: EASTMAN HILL PUMP	Acct: 55-954-329-0000	ELECTRICITY		
44390000006FEB'20	BILLINGS FARM RD LIGHTS - HWY	0.00	\$94.69	0.00	94.69
	Desc: BILLINGS FARM RD LIGHTS - HWY	Acct: 10-314-329-0000	ELECTRICITY		
44926000009FEB'20	STREET LIGHTS - HWY	0.00	\$2,238.67	0.00	2,238.67
	Desc: STREET LIGHTS - HWY	Acct: 10-314-329-0000	ELECTRICITY		
48832000003FEB'20	ARBORETUM LN SPORTS PK PUMP	162.72	\$162.72	0.00	162.72
	Desc: ARBORETUM LN SPORTS PK PUMP	Acct: 60-964-329-0000	ELECTRICITY		
48933200007FEB'20	VILLAGE GREEN BALLOON FESTIVAL	0.00	\$20.49	0.00	20.49
	Desc: VILLAGE GREEN BALLOON FESTIVAL	Acct: 10-521-329-0000	ELECTRICITY		
62592200000FEB'20	WOODSTOCK RD QUECHEE SALT SHI	0.00	\$34.62	0.00	34.62
	Desc: WOODSTOCK RD QUECHEE SALT SHED	Acct: 10-314-329-0000	ELECTRICITY		
62713200004FEB'20	WOODSTOCK RD HEAT TAPE FOR WA	21.77	\$21.77	0.00	21.77
	Desc: WOODSTOCK RD HEAT TAPE FOR WATER LN	Acct: 55-954-329-0000	ELECTRICITY		
67003200002FEB'20	WILLARD RD QUECHEE FIRE STN	0.00	\$77.49	0.00	77.49
	Desc: WILLARD RD QUECHEE FIRE STN	Acct: 10-221-329-0000	ELECTRICITY		
67303200009FEB'20	78 MURPHYS RD PUMP STN	435.90	\$435.90	0.00	435.90
	Desc: 78 MURPHYS RD PUMP STN	Acct: 65-964-329-0000	ELECTRICITY		
67399084366FEB'20	120 LESLE DR PAVILLION B	0.00	\$22.23	0.00	22.23
	Desc: 120 LESLE DR PAVILLION B	Acct: 10-528-329-0000	ELECTRICITY		
67700100000FEB'20	RT 5 POLE 95-HWY	0.00	\$28.07	0.00	28.07
	Desc: RT 5 POLE 95-HWY	Acct: 10-314-329-0000	ELECTRICITY		
68053200009FEB'20	ROUTE 14 W HTFD LIB	0.00	\$144.10	0.00	144.10
	Desc: ROUTE 14 W HTFD LIB	Acct: 10-524-329-0000	ELECTRICITY		
71013200002FEB'20	WHITMAN BROOK PUMP STN	349.84	\$349.84	0.00	349.84
	Desc: WHITMAN BROOK PUMP STN	Acct: 65-964-329-0000	ELECTRICITY		
74972200005FEB'20	WHEELOCK RD SEC 2	22.24	\$22.24	0.00	22.24
	Desc: WHEELOCK RD SEC 2	Acct: 55-954-329-0000	ELECTRICITY		
77303200008FEB'20	LAKEW PINNEO WW PUMP	38.64	\$38.64	0.00	38.64
	Desc: LAKEW PINNEO WW PUMP	Acct: 65-964-329-0000	ELECTRICITY		
77700100009FEB'20	POLE 1 PLEASANT VIEW TERR - HWY	0.00	\$44.78	0.00	44.78
	Desc: POLE 1 PLEASANT VIEW TERR - HWY	Acct: 10-314-329-0000	ELECTRICITY		

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 11
User: florentina
Report: APINH_PmtByDate

Bank ID	Bank Name	Vendor ID	Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
84443200005FEB'20	WATERMAN HL COVERED BRIDGE	0.00	\$40.18	0.00	40.18	
Desc: WATERMAN HL COVERED BRIDGE	Acct: 10-314-329-0000		ELECTRICITY			
87303200007FEB'20	QUECHEE HARTLAND RD SEC 7	128.92	\$128.92	0.00	128.92	
Desc: QUECHEE HARTLAND RD SEC 7	Acct: 65-964-329-0000		ELECTRICITY			
87700100008FEB'20	CHRISTIAN ST POLE 72-50 - HWY	0.00	\$24.87	0.00	24.87	
Desc: CHRISTIAN ST POLE 72-50 - HWY	Acct: 10-321-329-0000		ELECTRICITY			
92124869873FEB'20	43 HIGHLAND AVE WABA PUMP	0.00	\$59.51	0.00	59.51	
Desc: 43 HIGHLAND AVE WABA PUMP	Acct: 10-530-329-0000		ELECTRICITY			
98340000003FEB'20	A ST PUMP STATION - WW	30.34	\$30.34	0.00	30.34	
Desc: A ST PUMP STATION - WW	Acct: 60-964-329-0000		ELECTRICITY			
98490000001FEB'20	ELM/GILLETTE ST - PUMP WW	207.11	\$207.11	0.00	207.11	
Desc: ELM/GILLETTE ST - PUMP WW	Acct: 60-964-329-0000		ELECTRICITY			
01013200009FEB'20	1299 QUECHEE MAIN ST PUMP	149.22	\$149.22	0.00	149.22	
Desc: 1299 QUECHEE MAIN ST PUMP	Acct: 65-964-329-0000		ELECTRICITY			
04013200003FEB'20	BENTLEY RD PUMP - WW	96.19	\$96.19	0.00	96.19	
Desc: BENTLEY RD PUMP - WW	Acct: 65-964-329-0000		ELECTRICITY			
08303200003FEB'20	DEWEY FAMILY RD JAY HILL	79.71	\$79.71	0.00	79.71	
Desc: DEWEY FAMILY RD JAY HILL	Acct: 65-964-329-0000		ELECTRICITY			
11013200008FEB'20	HENDEE WAY - WW	53.88	\$53.88	0.00	53.88	
Desc: HENDEE WAY - WW	Acct: 65-964-329-0000		ELECTRICITY			
13414587553FEB'20	120 LESLE DR PAVILLION A	0.00	\$66.11	0.00	66.11	
Desc: 120 LESLE DR PAVILLION A	Acct: 10-528-329-0000		ELECTRICITY			
Vendor Total:			12,524.09	0.00	12,524.09	
020190	GROBE, JONATHAN W.	JONATHAN W. GROBE	3/06/2020		68536	
02.02.2020	Basketball Officiating	0.00	\$920.00	0.00	920.00	
Desc: Basketball officiating	Acct: 10-514-318-0000		CONTRACTED SERVICES			
Vendor Total:			920.00	0.00	920.00	
020400	HACH COMPANY		3/06/2020		68537	
11850573	PH BUFFER SOLUTION KIT	188.93	\$188.93	0.00	188.93	
Desc: PH BUFFER SOLUTION KIT	Acct: 60-961-323-0000		MATERIAL & SUPPLIES			
Vendor Total:			188.93	0.00	188.93	
020650	HANOVER CONSUMER CO-OP		3/06/2020		68538	
JAN'20	FRUITS	0.00	\$31.96	0.00	31.96	
Desc: FRUITS	Acct: 10-514-323-0000		MATERIAL & SUPPLIES			
Vendor Total:			31.96	0.00	31.96	
020699	HANOVER PARKS & RECREATION	TOWN OF HANOVER	3/06/2020		68539	
02.07.2020	HANOVER BASKETBALL TRNMNT - 3 T	0.00	\$255.00	0.00	255.00	
Desc: HANOVER BASKETBALL TRNMNT - 3 TEAMS	Acct: 10-514-313-0000		MEMBERSHIP DUES			
Vendor Total:			255.00	0.00	255.00	
022025	HEALTH EQUITY, INC.		3/06/2020		68540	
ES5BJNX	HCRA 2019	0.00	\$174.86	0.00	174.86	
Desc: HCRA 2019	Acct: 10-012-200-0510		SECTION 125 HEALTH CARE ACCT			
QHYUM2Q	HCRA 2020	0.00	\$34.03	0.00	34.03	

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 12
User: florentina
ReportAPINHDD_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: HCRA 2020	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
U0D1W2X	HCRA 2020	0.00	\$513.20	0.00	513.20
	Desc: HCRA 2020	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
4FZKPT5	HRA 2020	1,107.07	\$1,295.22	0.00	1,295.22
	Desc: RA Replenish HRA 2020	Acct: 10-121-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 10-171-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish HRA 2020	Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish HRA 2020	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish HRA 2020	Acct: 30-971-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 30-975-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 50-955-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 55-955-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish HRA 2020	Acct: 60-965-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 65-963-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
	Vendor Total:		2,017.31	0.00	2,017.31
022703	HILL, MARY	MARY HILL	3/06/2020		68541
MAR'20	Retiree Reimburse Health Ins March	0.00	\$310.14	0.00	310.14
	Desc: Retiree Reimburse Health Ins March	Acct: 10-151-418-0100	Retirees		
	Vendor Total:		310.14	0.00	310.14
023250	HUBERT'S OF WEST LEBANON INC		3/06/2020		68542
499132	UNIFORMS	-31.50	\$118.50	0.00	118.50
	Desc: UNIFORMS-MOSES	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	Desc: UNIFORMS-ROBERTS	Acct: 10-325-326-0000	UNIFORMS		
	Vendor Total:		118.50	0.00	118.50
024175	INTERNATIONAL PUBLIC MANAGEMENT		3/06/2020		68543
INV-53464-H5H0T4	TESTING MATERIALS	0.00	\$332.80	0.00	332.80
	Desc: TESTING MATERIALS	Acct: 10-221-315-0000	RECRUITMENT & TRAINING		
	Vendor Total:		332.80	0.00	332.80
024410	JACK OF ALL BLADES		3/06/2020		68544
1908	Carbide cutting edges	0.00	\$1,856.00	0.00	1,856.00
	Desc: Carbide cutting edges	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		1,856.00	0.00	1,856.00
024800	JOE'S EQUIPMENT SERVICE		3/06/2020		68545
1-124107	E-4 PARTS	0.00	\$5.50	0.00	5.50
	Desc: E-4 PARTS	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
08.30.19 Statement	Credit on Account	0.00	\$-1.00	0.00	-1.00
	Desc: Credit on Account	Acct: 10-527-320-0000	EQUIP OPERATION & MAINT		
	Vendor Total:		4.50	0.00	4.50
027100	LAVALLEY BUILDING SUPPLY, INC		3/06/2020		68546

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 13
User: florentina
ReportAPINH0_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.
Vendor ID	Vendor Name			
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt
				Net Amt.
WL4248195-01	POSTING SIGNS	0.00	\$116.83	0.00
Desc: POSTING SIGNS		Acct: 10-315-318-0000	CONTRACTED SERVICES	116.83
Vendor Total:			116.83	0.00
				116.83
027700	DE LAGE LANDEN	DE LAGE LANDEN	3/06/2020	68547
66574381	LEASE COPIER - FEB 2020 - FD	0.00	\$79.78	0.00
Desc: LEASE COPIER - FEB 2020 - FD		Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE	79.78
66956783	LEASE COPIER - MARCH 2020 - PD/DIS	0.00	\$67.17	0.00
Desc: LEASE COPIER - MARCH 2020 - PD		Acct: 10-211-318-0000	CONTRACTED SERVICES	67.17
Desc: LEASE COPIER - MARCH 2020 - DIS		Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE	
66956787	LEASE COPIER - MARCH 2020 - FD	0.00	\$79.78	0.00
Desc: LEASE COPIER - MARCH 2020 - FD		Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE	79.78
66956788	LEASE COPIER - MARCH 2020 - REC	0.00	\$63.11	0.00
Desc: LEASE COPIER - MARCH 2020 - REC		Acct: 10-511-318-0000	CONTRACTED SERVICES	63.11
66956789	LEASE COPIER - MARCH 2020 - VAL/P&D	0.00	\$63.11	0.00
Desc: LEASE COPIER - MARCH 2020 - VAL		Acct: 10-174-320-0000	EQUIP OPERATION/MAINT-OFFICE	63.11
Desc: LEASE COPIER - MARCH 2020 - P&D		Acct: 10-622-320-0000	EQUIP OPERATION/MAINT-OFFICE	
66957737	LEASE COPIER - MARCH 2020 - TM	0.00	\$200.02	0.00
Desc: LEASE COPIER - MARCH 2020 - TM		Acct: 10-161-318-0000	CONTRACTED SERVICES	200.02
66957739	LEASE COPIER - MARCH 2020 - FIN	0.00	\$173.42	0.00
Desc: LEASE COPIER - MARCH 2020 - FIN		Acct: 10-171-318-0000	CONTRACTED SERVICES	173.42
66956790	LEASE COPIER - MARCH 2020 - LF	37.81	\$37.81	0.00
Desc: LEASE COPIER - MARCH 2020 - LF		Acct: 30-975-318-0000	CONTRACTED SERVICES	37.81
Vendor Total:			764.20	0.00
				764.20
027720	LEIVA, RAMON	RAMON LEIVA	3/06/2020	68548
02.26.2020	FUTSAL INDOOR SOCCER PROGRAM	0.00	\$150.00	0.00
Desc: FUTSAL INDOOR SOCCER PROGRAM		Acct: 10-515-318-0000	CONTRACTED SERVICES	150.00
Vendor Total:			150.00	0.00
				150.00
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY	3/06/2020	68549
4935943,88690	PROPANE 203.6G@\$1.0898 LIBRARY	0.00	\$225.96	0.00
Desc: PROPANE 203.6G@\$1.0898 LIBRARY		Acct: 10-524-327-0000	BUILDING HEAT	225.96
4484213,64763	#2 OIL 800G@\$2.2719 173 AIRPORT RD	0.00	\$1,841.52	0.00
Desc: #2 OIL 800G@\$2.2719 173 AIRPORT RD		Acct: 10-321-327-0000	BUILDING HEAT	1,841.52
4935943,42177	PROPANE 110.7G@\$1.0536 BUGBEE	0.00	\$118.84	0.00
Desc: PROPANE 110.7G@\$1.0536 BUGBEE		Acct: 10-421-329-0000	ELECTRICITY / GAS	118.84
4935943,42178	PROPANE 973.4G@\$1.0536 WABA	0.00	\$1,045.01	0.00
Desc: PROPANE 973.4G@\$1.0536 WABA		Acct: 10-530-327-0000	BUILDING HEAT	1,045.01
4935943,76560	PROPANE 60.9G@\$1.0898 DEPOT ST	67.59	\$67.59	0.00
Desc: PROPANE 60.9G@\$1.0898 DEPOT ST		Acct: 60-962-327-0000	BUILDING HEAT	67.59
4935943,76646	PROPANE 13G@\$1.0898 CRANBERRY LN	14.43	\$14.43	0.00
Desc: PROPANE 13G@\$1.0898 CRANBERRY LN		Acct: 50-952-327-0000	BUILDING HEAT	14.43
4935943,76648	PROPANE 914.1G@\$1.0898 CRANBERRY LN	1,014.48	\$1,014.48	0.00
Desc: PROPANE 914.1G@\$1.0898 CRANBERRY LN		Acct: 50-952-327-0000	BUILDING HEAT	1,014.48
4333626,30931	#2 OIL 255.7G@\$2.2719 BUGBEE CTR	0.00	\$588.59	0.00
Desc: #2 OIL 255.7G@\$2.2719 BUGBEE CTR		Acct: 10-421-327-0000	BUILDING HEAT	588.59
4935943,44865	PROPANE 260.3G@\$1.0536 131 WILLA	0.00	\$279.45	0.00
				279.45

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 14
User: florentina
ReportAPINH_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: PROPANE 260.3G@\$1.0536 131 WILLARD	Acct: 10-221-327-0000	BUILDING HEAT		
	Vendor Total:		5,195.87	0.00	5,195.87
027755	LEONARD, TIMOTHY A	TIMOTHY A. LEONARD	3/06/2020		68550
02.02.20	Basketball Officiating	0.00	\$720.00	0.00	720.00
	Desc: Basketball Officiating	Acct: 10-514-318-0000	CONTRACTED SERVICES		
	Vendor Total:		720.00	0.00	720.00
028850	MAGEE OFFICE EQUIPMENT INC.		3/06/2020		68551
065559	OFFICE SUPPLIES	0.00	\$6.99	0.00	6.99
	Desc: OFFICE SUPPLIES	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
065576	OFFICE SUPPLIES	0.00	\$39.57	0.00	39.57
	Desc: OFFICE SUPPLIES	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Vendor Total:		46.56	0.00	46.56
029010	MAINE OXY ACETYLENE SUPPLY CO	MAINE OXY	3/06/2020		68552
32046571	RE-FILL CYLINDER	0.00	\$154.50	0.00	154.50
	Desc: RE-FILL CYLINDER	Acct: 10-221-331-0300	HAZMAT EQUIPMENT		
	Vendor Total:		154.50	0.00	154.50
029745	DARTMOUTH-HITCHCOCK CLINIC		3/06/2020		68553
20200110	MEDICAL SUPPLIES	0.00	\$508.05	0.00	508.05
	Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
	Vendor Total:		508.05	0.00	508.05
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC	3/06/2020		68554
208131179	TISSUES	0.00	\$17.99	0.00	17.99
	Desc: TISSUES	Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
208121269	TONER	0.00	\$46.99	0.00	46.99
	Desc: TONER	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
208161572	2 OFFICE DESKS	0.00	\$769.58	0.00	769.58
	Desc: 2 OFFICE DESKS	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
207873177	3 WALL MOUNT KIT	0.00	\$176.55	0.00	176.55
	Desc: 3 WALL MOUNT KIT	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
208209170	5 OFFICE CHAIRS	0.00	\$653.45	0.00	653.45
	Desc: 5 OFFICE CHAIRS	Acct: 10-221-330-0000	OFFICE EQUIPMENT		
	Vendor Total:		1,664.56	0.00	1,664.56
029886	MAYFIELD, WILLIAM BRETT	WILLIAM BRETT MAYFIELD	3/06/2020		68555
01.24.2020	YOUTH KARATE&JUJUTSU - JAN'20	0.00	\$216.00	0.00	216.00
	Desc: YOUTH KARATE&JUJUTSU - JAN'20	Acct: 10-514-318-0000	CONTRACTED SERVICES		
	Vendor Total:		216.00	0.00	216.00
030250	MCNALL, KAREN	KAREN MCNALL	3/06/2020		68556
2020-1	CARD MAKING WORKSHOP FEB-20	0.00	\$96.00	0.00	96.00
	Desc: CARD MAKING WORKSHOP FEB-20	Acct: 10-515-318-0000	CONTRACTED SERVICES		
	Vendor Total:		96.00	0.00	96.00

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 15
User: florentina
Report: APINHD_PmtByDate

Bank ID	Bank Name	Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
031955	MUNICIPAL EMERGENCY SERVICES, INC	MUNICIPAL EMERGENCY SERVICES, INC	3/06/2020	68557	
IN1426594	UNIFORMS	0.00	\$109.15	0.00	109.15
Desc: UNIFORMS		Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
IN1427989	HIGH RISE EQUIPMENT	0.00	\$516.56	0.00	516.56
Desc: HIGH RISE EQUIPMENT		Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT		
Vendor Total:			625.71	0.00	625.71
034800	NORTHEAST DELTA DENTAL		3/06/2020	68558	
MAR'20	DENTAL INS	1,577.73	\$8,616.42	0.00	8,616.42
Desc: Dental		Acct: 10-121-230-0000	DENTAL		
Desc: Dental		Acct: 10-151-230-0000	DENTAL		
Desc: Dental		Acct: 10-171-230-0000	DENTAL		
Desc: Dental		Acct: 10-174-230-0000	DENTAL		
Desc: Dental		Acct: 10-175-230-0000	DENTAL		
Desc: Dental		Acct: 10-181-230-0000	DENTAL		
Desc: Dental		Acct: 10-211-230-0000	DENTAL		
Desc: Dental		Acct: 10-221-230-0000	DENTAL		
Desc: Dental		Acct: 10-271-230-0000	DENTAL		
Desc: Dental		Acct: 10-311-230-0000	DENTAL		
Desc: Dental		Acct: 10-312-230-0000	DENTAL		
Desc: Dental		Acct: 10-321-230-0000	DENTAL		
Desc: Dental		Acct: 10-325-230-0000	DENTAL		
Desc: Dental		Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
Desc: Dental		Acct: 10-511-230-0000	DENTAL		
Desc: Dental		Acct: 10-514-230-0000	DENTAL		
Desc: Dental		Acct: 10-530-230-0000	DENTAL		
Desc: Dental		Acct: 10-621-230-0000	DENTAL		
Desc: Dental		Acct: 10-622-230-0000	DENTAL		
Desc: Dental		Acct: 30-971-230-0000	DENTAL		
Desc: Dental		Acct: 30-975-230-0000	DENTAL		
Desc: Dental		Acct: 50-954-230-0000	DENTAL		
Desc: Dental		Acct: 50-955-230-0000	DENTAL		
Desc: Dental		Acct: 55-955-230-0000	DENTAL		
Desc: Dental		Acct: 60-961-230-0000	DENTAL		
Desc: Dental		Acct: 60-965-230-0000	DENTAL		
Desc: Dental		Acct: 65-963-230-0000	DENTAL		
Desc: Dental		Acct: 65-965-230-0000	DENTAL		
Vendor Total:			8,616.42	0.00	8,616.42
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES	3/06/2020	68559	
9600291752FEB'20	TRASH PICK UP - FEB'20 - WABA	0.00	\$249.52	0.00	249.52
Desc: TRASH PICK UP - FEB'20 - WABA		Acct: 10-530-318-0000	CONTRACTED SERVICES		
9600004148FEB'20	TRASH PICK UP - FEB'20 - BUGBEE	0.00	\$172.26	0.00	172.26
Desc: TRASH PICK UP - FEB'20 - BUGBEE		Acct: 10-421-318-0000	CONTRACTED SERVICES		
0546290	CONSTRUCTION & DEMOLITION PERM	0.00	\$104.00	0.00	104.00
Desc: CONSTRUCTION & DEMOLITION PERM		Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
9600004122FEB'20	TRASH PICK UP - FEB'20 - TH	0.00	\$256.68	0.00	256.68
Desc: TRASH PICK UP - FEB'20 - TH		Acct: 10-161-318-0000	CONTRACTED SERVICES		
Vendor Total:			782.46	0.00	782.46

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 16
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
035550	NUNEZ, JOHN T	JOHN T NUNEZ	3/06/2020		68560
MAR'20	Retiree Reimburse Health Ins March	0.00	\$229.17	0.00	229.17
Desc:	Retiree Reimburse Health Ins March	Acct: 10-511-418-0100	Retiree Health Insurance		
	Vendor Total:		229.17	0.00	229.17
036770	PECK COMPANY, THE	THE PECK COMPANY	3/06/2020		68561
046868	SOLAR ARRAY - FEB 2020	1,859.64	\$1,859.64	0.00	1,859.64
Desc:	SOLAR ARRAY - FEB 2020	Acct: 65-963-329-0000	ELECTRICITY		
	Vendor Total:		1,859.64	0.00	1,859.64
036870	PEDRO, JASON	JASON PEDRO	3/06/2020		68562
PO#6330	REIMBURSEMENT-TRAINING	0.00	\$418.60	0.00	418.60
Desc:	Reimburse fuel, - training	Acct: 10-211-319-0000	EQUIPMENT OPERATION-GAS		
Desc:	Reimburse food, meals,parking	Acct: 10-211-311-0000	TRAVEL & MEETINGS		
	Vendor Total:		418.60	0.00	418.60
037551	PITNEY BOWES INC	PURCHASE POWER	3/06/2020		68563
FEB'20	POSTAGE - FEB'20	941.35	\$2,235.15	0.00	2,235.15
Desc:	Postage	Acct: 10-121-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-171-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-151-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-511-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-622-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-175-322-0000	POSTAGE		
Desc:	Postage	Acct: 50-955-322-0000	POSTAGE		
Desc:	Postage	Acct: 55-955-322-0000	POSTAGE		
Desc:	Postage	Acct: 60-965-322-0000	POSTAGE		
Desc:	Postage	Acct: 65-965-322-0000	POSTAGE		
Desc:	Postage	Acct: 30-975-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-211-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-221-322-0000	POSTAGE		
	Vendor Total:		2,235.15	0.00	2,235.15
037552	PITNEY BOWES INC		3/06/2020		68564
3310651494	RENT - POSTAGE DEC 2019-MAR2020	0.00	\$158.10	0.00	158.10
Desc:	RENT - POSTAGE DEC 2019-MAR2020	Acct: 10-221-322-0000	POSTAGE		
Desc:	RENT - POSTAGE DEC 2019-MAR2020	Acct: 10-211-322-0000	POSTAGE		
	Vendor Total:		158.10	0.00	158.10
038341	PREMIER COACH COMPANY, INC		3/06/2020		68565
2020	Charter Bus for Flower Show	0.00	\$1,915.00	0.00	1,915.00
Desc:	Charter Bus for Flower Show	Acct: 10-516-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,915.00	0.00	1,915.00
038940	QUECHEE LAKES LANDOWNERS'		3/06/2020		68566
WINTER 2020	SKI AREA USE	0.00	\$3,325.00	0.00	3,325.00
Desc:	Ski Lessons - Ski Area Use	Acct: 10-514-318-0000	CONTRACTED SERVICES		

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 17
User: florentina
Report: APINHDD_PmtByDate

Bank ID	Bank Name	Vendor ID	Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
Vendor Total:			3,325.00	0.00	3,325.00	
039710	REED TRUCK SERVICES INC, S G	SG REED TRUCK SERVICES INC,	3/06/2020		68567	
2001152	H-7 PARTS	0.00	\$53.47	0.00	53.47	
Desc: H-7 PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES			
2001194	H-8 STRAP	0.00	\$89.18	0.00	89.18	
Desc: H-8 STRAP		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES			
1907270	H-6 REPAIRS	7,859.57	\$7,859.57	0.00	7,859.57	
Desc: Repairs to H-6		Acct: 65-964-318-0000	CONTRACTED SERVICES			
Desc: Repairs to H-6		Acct: 60-961-318-0000	CONTRACTED SERVICES			
2000876	H-1 REPAIRS	0.00	\$6,614.58	0.00	6,614.58	
Desc: Repairs to H-1		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES			
Vendor Total:			14,616.80	0.00	14,616.80	
040375	RICKER, ALLYN	ALLYN RICKER	3/06/2020		68568	
MAR'20	Retiree Reimburse Health Ins March	0.00	\$310.14	0.00	310.14	
Desc: Retiree Reimburse Health Ins March		Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE			
Vendor Total:			310.14	0.00	310.14	
040751	ROGERS, LARRY	LARRY ROGERS	3/06/2020		68569	
MAR'20	Retiree Reimburse Health Ins March	229.17	\$229.17	0.00	229.17	
Desc: Retiree Reimburse Health Ins March		Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE			
Vendor Total:			229.17	0.00	229.17	
041450	SABIL & SONS, INC	SABIL & SONS, INC	3/06/2020		68570	
38296	H-6 PARTS	0.00	\$15.83	0.00	15.83	
Desc: H-6 PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES			
Vendor Total:			15.83	0.00	15.83	
041466	SADOWSKI, PAUL E	QUECHEE SKI SCHOOL, LLC	3/06/2020		68571	
02.25.2020	Skiing Lessons	0.00	\$5,250.00	0.00	5,250.00	
Desc: Skiing Lessons		Acct: 10-514-318-0000	CONTRACTED SERVICES			
Vendor Total:			5,250.00	0.00	5,250.00	
043315	NATIONAL CENTER FOR SAFETY INITIATI		3/06/2020		68572	
149336	BACKGROUND CHECK - JAN 2020	0.00	\$30.00	0.00	30.00	
Desc: BACKGROUND CHECK - JAN 2020		Acct: 10-514-315-0000	RECRUITMENT & TRAINING			
Vendor Total:			30.00	0.00	30.00	
043426	FIRSTLIGHT FIBER	SOVERNET COMMUNICATIONS	3/06/2020		68573	
6721999	TELEPHONE	260.26	\$2,474.79	0.00	2,474.79	
Desc: Telephone		Acct: 10-211-324-0000	TELEPHONE			
Desc: Telephone		Acct: 10-221-324-0000	TELEPHONE			
Desc: Telephone		Acct: 10-271-324-0000	TELEPHONE			
Desc: Telephone		Acct: 10-121-324-0000	TELEPHONE			
Desc: Telephone		Acct: 10-151-324-0000	TELEPHONE			
Desc: Telephone		Acct: 10-171-324-0000	TELEPHONE			
Desc: Telephone		Acct: 10-174-324-0000	TELEPHONE			

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 18
User: florentina
ReportAPINHDD_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Telephone	Acct: 10-181-324-0000	TELEPHONE		
	Desc: Telephone	Acct: 10-511-324-0000	TELEPHONE		
	Desc: Telephone	Acct: 10-622-324-0000	TELEPHONE		
	Desc: Telephone	Acct: 10-530-324-0000	Telephone		
	Desc: Telephone	Acct: 50-952-324-0000	TELEPHONE		
	Desc: Telephone	Acct: 60-961-324-0000	TELEPHONE		
	Desc: Telephone	Acct: 30-971-324-0000	TELEPHONE		
	Desc: Telephone	Acct: 65-963-324-0000	TELEPHONE		
	Desc: Telephone	Acct: 60-962-324-0000	TELEPHONE		
	Desc: Telephone	Acct: 10-321-324-0000	TELEPHONE		
	Desc: Telephone	Acct: 10-325-324-0000	TELEPHONE		
6724280	INTERNET	0.00	\$300.00	0.00	300.00
	Desc: INTERNET	Acct: 10-271-320-0100	EQUIP OPERATION-COMMUNICATION		
Vendor Total:			2,774.79	0.00	2,774.79
044220	STERICYCLE, INC		3/06/2020		68574
1009728979	STERI-SAFE OSHA - MARCH 2020	0.00	\$27.50	0.00	27.50
	Desc: STERI-SAFE OSHA - MARCH 2020	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
Vendor Total:			27.50	0.00	27.50
044250	STEVE'S BAIT SHOP		3/06/2020		68575
02.25.2020	BAIT NETS KID'S ICE FISHING DERBY	0.00	\$75.00	0.00	75.00
	Desc: BAIT NETS KID'S ICE FISHING DERBY	Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			75.00	0.00	75.00
046000	TI-SALES INC		3/06/2020		68576
INV0115130	METERS	1,164.69	\$1,164.69	0.00	1,164.69
	Desc: METERS	Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
INV0115249	TEFLON TUBING	141.75	\$141.75	0.00	141.75
	Desc: TEFLON TUBING	Acct: 55-953-321-0100	REPAIRS & MAINT-BUILDING		
Vendor Total:			1,306.44	0.00	1,306.44
046950	TWIN STATE SAND AND GRAVEL CO		3/06/2020		68577
93002	GRAVEL	0.00	\$473.55	0.00	473.55
	Desc: GRAVEL	Acct: 10-312-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			473.55	0.00	473.55
047190	USA BLUEBOOK	USA BLUEBOOK	3/06/2020		68578
152313	GREASE	93.27	\$93.27	0.00	93.27
	Desc: GREASE	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
Vendor Total:			93.27	0.00	93.27
048185	VALLEY IMAGING & AWARDS		3/06/2020		68579
19911	PLAQUE - JAMESON DAVIS	0.00	\$106.25	0.00	106.25
	Desc: PLAQUE - JAMESON DAVIS	Acct: 10-111-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			106.25	0.00	106.25
048249	VALLEY NEWS	VALLEY NEWS	3/06/2020		68580

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 19
User: florentina
Report: APINHDD_PmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name	Check Date	Check No.		
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
959646	NEWSPAPERS	0.00	\$2.25	0.00	2.25	
	Desc: NEWSPAPERS	Acct: 10-531-318-0510	Welcome Center Inventory			
974086	NEWSPAPERS	0.00	\$2.25	0.00	2.25	
	Desc: NEWSPAPERS	Acct: 10-531-318-0510	Welcome Center Inventory			
955825	NEWSPAPERS	0.00	\$2.25	0.00	2.25	
	Desc: NEWSPAPERS	Acct: 10-531-318-0510	Welcome Center Inventory			
Vendor Total:			6.75	0.00	6.75	
048300	VALLEY NEWS	VALLEY NEWS	3/06/2020		68581	
125911FEB'	VALLEY NEWS ADS - FEB'20	0.00	\$989.40	0.00	989.40	
	Desc: AD#40922 LEGAL:BUDGET&CANDIDATES	Acct: 10-115-101-0600	TOWN MEETING COMMITTEE			
	Desc: AD#40922 LEGAL:BUDGET&CANDIDATES	Acct: 10-013-100-0000	EXCHANGES PAYABLE			
	Desc: AD#40988 SB AGENDA 02.25.20	Acct: 10-111-312-0000	ADVERTISING			
	Desc: AD#40997 ANNUAL TN&SCHOOL DISTRICT	Acct: 10-115-101-0600	TOWN MEETING COMMITTEE			
	Desc: AD#40997 ANNUAL TN&SCHOOL DISTRICT	Acct: 10-013-100-0000	EXCHANGES PAYABLE			
	Desc: AD#40640 EXTRACT OF WARNING BOND WA	Acct: 10-115-101-0600	TOWN MEETING COMMITTEE			
	Desc: AD#41163 UPDATED ANNUAL TWN & SCHOO	Acct: 10-013-100-0000	EXCHANGES PAYABLE			
	Desc: AD#41163 UPDATED ANNUAL TWN & SCHOO	Acct: 10-115-101-0600	TOWN MEETING COMMITTEE			
248984	AD#40601 LEGAL: WARNING ANNUAL	0.00	\$685.10	0.00	685.10	
	Desc: AD#40601 LEGAL: WARNING ANNUAL TM	Acct: 10-115-101-0600	TOWN MEETING COMMITTEE			
048300	VALLEY NEWS	VALLEY NEWS	3/06/2020		68584	
248995	AD#40436 HTFD REC - SEASONAL EMP	0.00	\$162.20	0.00	162.20	
	Desc: AD#40436 HTFD REC - SEASONAL EMPLOY	Acct: 10-514-315-0000	RECRUITMENT & TRAINING			
048300	VALLEY NEWS	VALLEY NEWS	3/06/2020		68582	
125977FEB'20	VALLEY NEWS ADS - FEB'20	0.00	\$341.70	0.00	341.70	
	Desc: AD#40892 ZBA MEETING NOTICE	Acct: 10-621-312-0000	ADVERTISING			
	Desc: AD#41137 PLANNING COMMISSION	Acct: 10-622-312-0000	ADVERTISING			
048300	VALLEY NEWS	VALLEY NEWS	3/06/2020		68581	
248983	AD#40600 LEGAL: WARNING TOWN&S	0.00	\$163.20	0.00	163.20	
	Desc: AD#40600 LEGAL: WARNING TOWN&SCHOOL	Acct: 10-115-101-0600	TOWN MEETING COMMITTEE			
	Desc: AD#40600 LEGAL: WARNING TOWN&SCHOOL	Acct: 10-013-100-0000	EXCHANGES PAYABLE			
048300	VALLEY NEWS	VALLEY NEWS	3/06/2020		68583	
247176	AD#39738 LEGAL: INFO BOND HEARIN	525.30	\$525.30	0.00	525.30	
	Desc: AD#39738 LEGAL: INFO BOND HEARING	Acct: 13-500-500-0500	Exp Reimb by TIF Tax Revenue			
048300	VALLEY NEWS	VALLEY NEWS	3/06/2020		68581	
248982	AD#40420 LEGAL: SB AGENDA 02.11.20	0.00	\$300.90	0.00	300.90	
	Desc: AD#40420 LEGAL: SB AGENDA 02.11.202	Acct: 10-111-312-0000	ADVERTISING			
Vendor Total:			3,167.80	0.00	3,167.80	
048617	VERMONT ELEVATOR INSPECTION		3/06/2020		68585	
28218	ANNUAL INSPECTION-MUNICIPAL BLD	0.00	\$200.00	0.00	200.00	
	Desc: ANNUAL INSPECTION-MUNICIPAL BLDG	Acct: 10-161-318-0000	CONTRACTED SERVICES			
Vendor Total:			200.00	0.00	200.00	
051375	VERMONT DEPT ENVIRONMENTAL CONS	STATE OF VERMONT	3/06/2020		68586	
3-1185 APR'19-SEP'19	WASTEWATER OP FEE - 2 QUARTERS	712.50	\$712.50	0.00	712.50	
	Desc: WASTEWATER OP FEE - 2 QUARTERS	Acct: 65-963-317-0000	PERMITS & LICENSES			

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 20
User: florentina
ReportAPINHND_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
051375	VERMONT DEPT ENVIRONMENTAL CONS	STATE OF VERMONT	3/06/2020		68587
3-1225 2019-2020	WW WRJ Operating Fees	5,350.00	\$5,350.00	0.00	5,350.00
Desc: WW WRJ Operating Fees		Acct: 60-961-317-0000	PERMITS & LICENSES		
	Vendor Total:		6,062.50	0.00	6,062.50
051942	VISION GOVERNMENT SOLUTIONS	VISION GOVERNMENT SOLUTIONS	3/06/2020		68588
IN003311	GIS MNT JAN'20	0.00	\$556.20	0.00	556.20
Desc: GIS MNT JAN'20		Acct: 10-174-318-0000	CONTRACTED SERVICES		
	Vendor Total:		556.20	0.00	556.20
051943	VISION SERVICE PLAN	VISION SERVICE PLAN	3/06/2020		68589
MAR'20	VISION INSURANCE MAR'20	0.00	\$1,930.14	0.00	1,930.14
Desc: VISION INSURANCE MAR'20		Acct: 10-012-300-0225	ACCRUED VISION INSURANCE PAYAI		
	Vendor Total:		1,930.14	0.00	1,930.14
052220	WARNER, AARON P	AARON P WARNER	3/06/2020		68590
02.12.20	YOUTH BASKETBALL OFFICIAL	0.00	\$80.00	0.00	80.00
Desc: YOUTH BASKETBALL OFFICIAL		Acct: 10-514-318-0000	CONTRACTED SERVICES		
	Vendor Total:		80.00	0.00	80.00
053150	SWISH WHITE RIVER LTD		3/06/2020		68591
W359075	CLEANING SUPPLIES	0.00	\$241.06	0.00	241.06
Desc: CLEANING SUPPLIES		Acct: 10-530-323-0000	MATERIAL & SUPPLIES		
W358916	ICE MELT	0.00	\$13.65	0.00	13.65
Desc: ICE MELT		Acct: 10-421-323-0000	MATERIAL & SUPPLIES		
W360897	CLEANING SUPPLIES	0.00	\$23.40	0.00	23.40
Desc: CLEANING SUPPLIES		Acct: 10-421-323-0000	MATERIAL & SUPPLIES		
W358948	CLEANING SUPPLIES	33.53	\$33.53	0.00	33.53
Desc: CLEANING SUPPLIES		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
W360939	CLEANING SUPPLIES	131.47	\$131.47	0.00	131.47
Desc: CLEANING SUPPLIES		Acct: 60-961-321-0100	REPAIRS & MAINT-BUILDING		
	Vendor Total:		443.11	0.00	443.11
054600	WOOD, JOHN G. JR	JOHN G. WOOD JR	3/06/2020		68592
MAR'20	Retiree Reimburse Health Ins March	0.00	\$135.50	0.00	135.50
Desc: Retiree Reimburse Health Ins March		Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		135.50	0.00	135.50
059768	MALLINSON, ROBERT	ROBERT MALLINSON	3/06/2020		68593
03.02.20	LEARN TO SKATE PROGRAM	0.00	\$300.00	0.00	300.00
Desc: LEARN TO SKATE PROGRAM		Acct: 10-530-318-0000	CONTRACTED SERVICES		
	Vendor Total:		300.00	0.00	300.00
059772	SHARPENING SHED INC. (THE)	THE SHARPENING SHED INC	3/06/2020		68594
18419	ZAMBONI KNIVES	0.00	\$73.00	0.00	73.00
Desc: ZAMBONI KNIVES		Acct: 10-530-320-0000	EQUIP OPERATION & MAINT		
18444	ZAMBONI KNIFE	0.00	\$39.00	0.00	39.00

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 21
User: florentina
Report: APINHDD_PmtByDate

Bank ID	Bank Name	Vendor ID	Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
Desc: ZAMBONI KNIFE Acct: 10-530-320-0000 EQUIP OPERATION & MAINT						
Vendor Total:			112.00	0.00	112.00	
059843	COUTERMARSH, LYNN	LYNN COUTERMARSH	3/06/2020		68595	
MAR'20	Retiree Reimburse Health Ins March	430.45	\$430.45	0.00	430.45	
Desc:	Retiree Reimburse Health Ins March	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE			
Desc:	Retiree Reimburse Health Ins March	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE			
Desc:	Retiree Reimburse Health Ins March	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE			
Desc:	Retiree Reimburse Health Ins March	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE			
Vendor Total:			430.45	0.00	430.45	
059847	COUTERMARSH, TOM	TOM COUTERMARSH	3/06/2020		68596	
MAR'20	Retiree Reimburse Health Ins March	421.85	\$421.85	0.00	421.85	
Desc:	Retiree Reimburse Health Ins March	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE			
Desc:	Retiree Reimburse Health Ins March	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE			
Desc:	Retiree Reimburse Health Ins March	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE			
Desc:	Retiree Reimburse Health Ins March	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE			
Vendor Total:			421.85	0.00	421.85	
059882	CARY, SANDRA	SANDRA CARY	3/06/2020		68597	
2020-2	REIMBURSEMENT-SUPPLIES	0.00	\$435.74	0.00	435.74	
Desc:	REIMBURSEMENT-SUPPLIES	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY			
2020-3	REIMBURSEMENT-BOOKS/SUPPLIES	0.00	\$249.58	0.00	249.58	
Desc:	REIMBURSEMENT-BOOKS/SUPPLIES	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY			
Vendor Total:			685.32	0.00	685.32	
060110	NATIONAL BUSSINESS TECHNOLOGIES LLC		3/06/2020		68598	
IN359068	METER COPIER - FEB'20 DPW	46.12	\$57.63	0.00	57.63	
Desc:	METER COPIER - FEB'20 DPW	Acct: 10-325-330-0000	OFFICE EQUIPMENT			
Desc:	METER COPIER - FEB'20 DPW	Acct: 50-955-330-0000	OFFICE EQUIPMENT			
Desc:	METER COPIER - FEB'20 DPW	Acct: 55-955-330-0000	OFFICE EQUIPMENT			
Desc:	METER COPIER - FEB'20 DPW	Acct: 60-965-330-0000	OFFICE EQUIPMENT			
Desc:	METER COPIER - FEB'20 DPW	Acct: 65-965-330-0000	OFFICE EQUIPMENT			
IN359324	METER COPIER-FEB'20 FIN	0.00	\$33.42	0.00	33.42	
Desc:	METER COPIER-FEB'20 FIN	Acct: 10-171-318-0000	CONTRACTED SERVICES			
Vendor Total:			91.05	0.00	91.05	
060124	HARTFORD SOLARFIELD SOLAR, LLC	HARTFORD SOLARFIELD, LLC	3/06/2020		68599	
504056	SOLAR ARRAY - FEB'2020	2,375.38	\$10,108.00	0.00	10,108.00	
Desc:	WABA - 41.5%	Acct: 10-530-329-0000	ELECTRICITY			
Desc:	Town Hall - 16%	Acct: 10-161-329-0000	ELECTRICITY			
Desc:	Fire Department - 50% of Public Saf	Acct: 10-221-329-0000	ELECTRICITY			
Desc:	PD - 37.5% of Public Safety	Acct: 10-211-329-0000	ELECTRICITY			
Desc:	Dispatch - 12.5% of Public Safety	Acct: 10-271-329-0000	ELECTRICITY			
Desc:	Lake Pinneo Well - 11%	Acct: 55-953-329-0000	ELECTRICITY			
Desc:	Depot Street - 6%	Acct: 60-962-329-0000	ELECTRICITY			
Desc:	Senior Center - 5%	Acct: 10-421-329-0000	ELECTRICITY / GAS			
Desc:	Solid Waste Facility - 3.5%	Acct: 30-971-329-0000	ELECTRICITY			
Desc:	High Street/Main Street	Acct: 65-964-329-0000	ELECTRICITY			

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 22
User: florentina
ReportAPINHDD_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
465029	SOLAR ARRAY - NOV'2019	1,908.79	\$8,122.50	0.00	8,122.50
Desc: WABA - 41.5%		Acct: 10-530-329-0000	ELECTRICITY		
Desc: Town Hall - 16%		Acct: 10-161-329-0000	ELECTRICITY		
Desc: Fire Department - 50% of Public Saf		Acct: 10-221-329-0000	ELECTRICITY		
Desc: PD - 37.5 % of Public Safety		Acct: 10-211-329-0000	ELECTRICITY		
Desc: Dispatch - 12.5% of Public Safety		Acct: 10-271-329-0000	ELECTRICITY		
Desc: Lake Pinneo Well - 11%		Acct: 55-953-329-0000	ELECTRICITY		
Desc: Depot Street - 6%		Acct: 60-962-329-0000	ELECTRICITY		
Desc: Senior Center - 5%		Acct: 10-421-329-0000	ELECTRICITY / GAS		
Desc: Solid Waste Facility - 3.5%		Acct: 30-971-329-0000	ELECTRICITY		
Desc: High Street/Main Street - 3%		Acct: 65-964-329-0000	ELECTRICITY		
Vendor Total:			18,230.50	0.00	18,230.50
500635	SHI INTERNATIONAL CORP	SHI INTERNATIONAL CORP	3/06/2020		68600
B10650774	I-PADS CASES	0.00	\$49.80	0.00	49.80
Desc: I-PADS CASES		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			49.80	0.00	49.80
500660	JP PEST SERVICE		3/06/2020		68601
2589242	CONTRACT SERVICE FEE	0.00	\$81.50	0.00	81.50
Desc: CONTRACT SERVICE FEE		Acct: 10-161-318-0000	CONTRACTED SERVICES		
Vendor Total:			81.50	0.00	81.50
500849	SUGARBUSH FARM		3/06/2020		68602
106755.409744-1	SUPPLIES-WELCOME CTR	0.00	\$257.08	0.00	257.08
Desc: SUPPLIES-WELCOME CTR		Acct: 10-531-318-0510	Welcome Center Inventory		
Vendor Total:			257.08	0.00	257.08
500894	SECURSHRED	SECURSHRED	3/06/2020		68603
330600	SHREDDING SERVICES	0.00	\$22.00	0.00	22.00
Desc: SHREDDING SERVICES		Acct: 10-325-318-0000	CONTRACT SERVICES		
330543	SHREDDING SERVICES	0.00	\$22.00	0.00	22.00
Desc: SHREDDING SERVICES		Acct: 10-211-318-0000	CONTRACTED SERVICES		
Desc: SHREDDING SERVICES		Acct: 10-221-318-0000	CONTRACTED SERVICES		
Vendor Total:			44.00	0.00	44.00
501990	DAMRON-BROWN, SARAH JO	SARAH JO DAMRON-BROWN	3/06/2020		68604
03.01.20	LEARN TO SKATE PROGRAM	0.00	\$360.00	0.00	360.00
Desc: LEARN TO SKATE PROGRAM		Acct: 10-530-318-0000	CONTRACTED SERVICES		
Vendor Total:			360.00	0.00	360.00
502434	CHAPUT, PHILIP	PHILIP CHAPUT	3/06/2020		68605
02.05.20	YOUTH BASKETBALL OFFICIAL	0.00	\$80.00	0.00	80.00
Desc: YOUTH BASKETBALL OFFICIAL		Acct: 10-514-318-0000	CONTRACTED SERVICES		
Vendor Total:			80.00	0.00	80.00
502442	WRIGHT, JONATHAN	JONATHAN WRIGHT	3/06/2020		68606
843485	REFUND - VALENTINE'S DANCE	0.00	\$18.00	0.00	18.00

Report Date: 3/06/20
12:30PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 3/06/2020 - 3/06/2020

Page: 23
User: florentina
ReportAPIINHD_PmtByDate

Bank ID	Bank Name	Vendor ID	Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
Desc: REFUND - VALENTINE'S DANCE Acct: 10-516-325-0000 REFUNDS						
Vendor Total:			18.00	0.00	18.00	
502443	NORTHAM, GERRY	GERRY NORTHAM	3/06/2020	68607		
PO#6342	REFUND UTILITY BILL ONLINE PAYME	302.12	\$302.12	0.00	302.12	
Desc: REFUND WATER		Acct: 55-510-500-0000	WATER REVENUE-QUECHEE (QWC)			
Desc: REFUND-SEWER		Acct: 65-610-500-0000	WASTEWATER - QUECHEE (QSC)			
Vendor Total:			302.12	0.00	302.12	
502444	BRUSO, NATASHA	NATASHA BRUSO	3/06/2020	68608		
1622383	REFUND - CAMP	0.00	\$105.00	0.00	105.00	
Desc: REFUND - CAMP		Acct: 10-514-325-0000	REFUNDS			
Vendor Total:			105.00	0.00	105.00	
FUND 1 0			Bank Total:	161,643.66		
			Holdback Total		187,274.16	
Batch Totals:			0.00	91,108.19	0.00	278,382.35

FILE COPY

____ DAN FRASER
____ SIMON DENNIS
____ DENNIS BROWN
____ ALICIA BARROW
____ ALAN JOHNSON
____ JOSEPH MAJOR
____ KIM SOUZA
____ J. BRANNON GODFREY JF
____ GAIL OSTROUT
____ BROOKS A. TEEL