



**TOWN OF HARTFORD
SELECTBOARD AGENDA**

Tuesday, February 11, 2020, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

I. Call to Order the Selectboard Meeting

II. Pledge of Allegiance

III. Local Liquor Control Board

1. Renewals

- a. Phnom Penh Sandwich Station, LLC, 7 North Main Street, White River Junction, VT 05001. (1st Class)
- b. Hua Teng Restaurant, Inc. Doing Business As: VT China Moon Buffett, 42 Sykes Avenue, White River Junction, VT 05001. (1st Class)
- c. Wolf Tree Hospitality, LLC Doing Business As: Wolf Tree, 40 Currier Street, White River Junction, VT 05001. (1st and 3rd Class)
- d. Evans Group of Vermont, Inc. Doing Business As: Evans Expressmart, Route 5 & Airport Road, White River Junction, VT 05001. (2nd Class)
- e. Quechee Mart, Inc. Doing Business As: Mobil Mart, 3479 Woodstock Road, Quechee, VT 05059. (2nd Class)
- f. Revco, LLC Doing Business As: Revolution, 26 North Main Street, White River Junction, VT 05001. (2nd Class)
- g. Stacy Hopkins, LLC Doing Business As: Scavenger Gallery, 41 South Main Street, White River Junction, VT 05001. (2nd Class)

IV. Order of Agenda

V. Selectboard

1. Public, Selectboard Comments and Announcements: TBD

2. Appointments

- a. Consider the Re-Appointment of Kevin Raleigh to a three-year term on the Hartford Business Revolving Loan Fund Committee beginning February 11, 2020 and ending February 10, 2023.
- b. Consider the Re-Appointment of Frank Klymn to a three-year term on the Hartford Business Revolving Loan Fund Committee beginning February 11, 2020 and ending February 10, 2023.
- c. Consider the Re-Appointment of Jonathan Schechtman to a three-year term on the Hartford Historic Preservation Commission beginning February 11, 2020 and ending February 10, 2023.
- d. Consider the Re-Appointment of Robin Adair Logan to a three-year term on the Hartford Historic Preservation Commission and a three-year term on the Planning Commission beginning February 11, 2020 and ending February 10, 2023.
- e. Consider the Re-Appointment of Skye Murray to a three-year term on the Sister Cities International Committee beginning February 11, 2020 and ending February 10, 2023.
- f. Consider the Re-Appointment of Laura Cooney to a three-year term on the Sister Cities International Committee beginning February 11, 2020 and ending February 10, 2023.
- g. Consider the Re-Appointment of Allison Litten to a three-year term on the Sister Cities International Committee beginning February 11, 2020 and ending February 10, 2023.
- h. Consider the Re-Appointment of C. Dana Hazen to a four-year term on the Conservation Commission beginning February 11, 2020 and ending February 10, 2024.

3. Town Manager's Report: This Significant Activity Report ending February 10, 2020.

4. Public Hearing: 2020 Tax Increment Financing Bond

5. Board Reports, Motions & Ordinances:

- a. 2nd Quarter Financial Report (Information Only)
- b. Tax Increment Financing District FY 2019 Annual Report to Vermont Economic Progress Council (Motion Required)
- c. Acceptance of Selection Committee Recommendations for Water Resources Professional Engineering Services - Request for Qualifications (RFQ 2019-11) (Motion Required)
- d. Certificate of Highway Mileage (Motion Required)

VI. Commission Meeting Reports: TBD

VII. Consent Agenda (Motion Required):

Approve Payroll Ending: 2/8/2020

Approve Meeting Minutes of: 1/28/2020

Approve A/P Manifest of: 2/7/2020 and 2/11/2020

Selectboard Meeting Dates of:

- Already Approved: 2/25/2020
- Needs Approval: 3/5/2020 (organizational meeting), 3/10/2020 and 3/24/2020

VIII. Executive Session: N/A

IX. Adjourn the Selectboard Meeting (Motion Required):

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

9702-001-1RST-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$230.00 of which
\$115.00 is paid to town/city
\$115.00 is paid to DLC
Town: 14040 - HARTFORD

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Phnom Penh Sandwich Station, LLC
Doing Business As:

Licensee # 9702- 1

Phnom Penh Sandwich Station
7 North Main Street
White River Junction VT 05001
Telephone: (603) 667-0768

Mailing Address:
49 Mascoma Street
Lebanon NH 03766

PLEASE INCLUDE EMAIL ADDRESS: ppsandwichstation@gmail.com

Description of Premises:

1st class restaurant in a single story stand alone building situated
on the northern side of North Main Street at the intersection of
Railroad Row, designated as #7 North Main Street, in the Village of
White River Junction, Town of Hartford, Vermont.

Lessor:

Execusuite, LLC
21 Water Street
Lebanon NH 03766

Last Enforcement Seminar: 08/01/2018

Filed Articles of Organization: **Yes**

Date Filed: 09/08/2015

Federal ID Number: 47-4559538

Majority of Members are US Citizens: **Yes**

**ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES
AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. Tin, Sarin	49 Mascoma Street	Lebanon	NH	03766

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law
(including traffic tickets by mail) during the last year? Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont
(See VSA, T.7, Ch.9, Sec. 223)? Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 9633 10/9/2020

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: MRT-10961958-001

Disclosure of Non-profit Organization?: Yes ☒ No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information
from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full
compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date
of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with
respect to child support or are in full compliance with a plan to pay any and all child support payable under a support
order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good
standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of
contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

9702-001-1RST-001

Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 13 day of January, 2020

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

MST
Member
(Title)

Are you making this application for the benefit of any other party? Yes ☒ No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2020 LIQUOR LICENSE ADDITIONAL INFORMATION

PLEASE NOTE: ALL information must be completed.

Incomplete applications will be returned.

Date: 01/13/20 Applicant: Phnom Penh Sandwich Station, LLC

Doing Business As: Phnom Penh Sandwich Station, LLC

Mailing Address:

49 Mascoma St Lebanon NH 03766

Telephone Number(s): 603 667 0768

Other Contact Name: (if applicable) 802 281 6617

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: SARIN TIN 11/06/1987

Please list any violations any licensee, director, owner, stockholder has been charged with. If no violations, please answer "None".

None

ALL Liquor/Tobacco License Violations PAST - PRESENT (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

None

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Sarin Tin
Licensee's Signature

SARIN TIN
Printed Name

01/13/20
Date

Licensee's Signature

Printed Name

Date

CERTIFICATE of ACHIEVEMENT

This Is To Certify That

sarin tin

has completed the course

2018 Server Training -- 1st Class Certification

August 1, 2018

 VERMONT
DEPARTMENT OF LIQUOR CONTROL

Yt3bd5wdQS

STATE OF VERMONT - AGENCY OF HUMAN SERVICES
STATE BOARD OF HEALTH
License to Operate

I.D.# 9633

LICENSE TYPE: RESTAURANT - SEATING 26-50

EFFECTIVE DATE: 10/09/2019

ESTABLISHMENT NAME & LOCATION:
PHNOM PENH SANDWICH STATION
7 N MAIN ST
WHITE RIVER JUNCTION, VT 05001

LICENSEE NAME & ADDRESS:
PHNOM PENH SANDWICH STATION LLC
49 MASCOMA ST
LEBANON, NH 03766

CAPACITY : 40

FEE: \$180.00

EXPIRATION DATE: 10/09/2020

THIS IS TO CERTIFY THAT ABOVE ESTABLISHMENT IS LICENSED
TO OPERATE UNDER THE PROVISIONS OF TITLE 18, SECTIONS
4351-4451 VERMONT STATUTES ANNOTATED. THIS LICENSE IS
VALID PENDING RATIFICATION BY THE VERMONT BOARD OF
HEALTH.

THIS LICENSE IS NOT TRANSFERRABLE AND IS
VALID ONLY FOR THE LICENSEE LISTED.
THIS LICENSE SHALL BE CONSPICUOUSLY POSTED.

Memo

To: Lisa O'Neil, Sherry West

From: Chief Phillip Kasten

Date: January 13, 2020

Re: Liquor Licenses

The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

Phnom Penh Sandwich Station
7 North Main St

Sarin Tin

Inspection Summary

Hartford Fire Department

Inspection 3345



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFCR3
Shift FI

Scheduled 01/20/2020 00:00
Inspected On 01/14/2020 14:00
Finished At 01/14/2020 15:00
Next Inspection
Schedul
Inspection Length 1.00

Occupant

Occupant Name Phnom Penh Sandwich Station
Building Name
Contact Name Tin Sarin
Address 7 N MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 603-667-0768

Owner

Owner / Company EXECUSUITES
Contact Name
Address 21 WATER ST
City, State and Zip LEBANON, NH 03766-
Phone

Comments

Violation Summary

Status	Violation	Location
Closed	4.5.8.7 - Inspection and test report shall be available (TQP Sticker). Inspections and tests of the fire sprinkler (other than multipurpose piping systems), suppression, emergency electrical generation, alarm, detection and any other fire protection systems, devices and equipment shall be conducted for the owner by a certified sprinkler technician/technically qualified person (TQP) who has obtained the required certificate of fitness according to section 1.13. Inspections and tests shall be conducted at least annually or semi-annually for kitchen hood suppression systems as required by a specific standard. Annual testing by a technically qualified person does not prohibit owner from inspection and testing at more specific intervals. A technically qualified person shall file a written inspection report with the AHJ within 14 days of completion of each inspection.	Building
Closed	- Extinguishers Fire extinguishers shall be inspected and display proper tags.	Building

Tickler History

Date	Type	Inspector	Narrative
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Signatures

Date: 01/20/2020

Page: 1

 01/20/20

2020 LIQUOR LICENSE RENEWAL APPLICATION**8497-001-1RST-001**

FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$230.00 of which
\$115.00 is paid to town/city
\$115.00 is paid to DLC
Town: 14040 - HARTFORD

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Hua Teng Restaurant, Inc
Doing Business As:

Licensee # 8497- 1

VT China Moon Buffet (CKA)
42 Sykes Avenue
White River Junction VT 05001
Telephone: (802) 291-9088

Mailing Address:
42 Sykes Avenue
White River Junction VT 05001

PLEASE INCLUDE EMAIL ADDRESS: 675mainST@Gmai'l.com

Description of Premises:

Restaurant located in a one story wood framed building located at 42
Sykes Avenue, in the town of White River Junction,
Town of Hartford, VT

Lessor:

Katherine B. Thibideau
White River Junction VT 05001

Last Enforcement Seminar: 01/28/2018

Fed. ID Number: 46-4542563 Incorporation Date: 01/21/2014 Valid Charter?: **Yes** State of Charter: VermontMajority of Directors are US Citizens: **Yes****ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Corporation	Name	Address	Town/City	State	Zip Code
Director	1. Chen, Jin Fu	37 Forster Terrace	Derby Line	VT	05830

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 1273

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: 440-464542563F-01

05-31-2020

Disclosure of Non-profit Organization?: Yes ☒ No**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page



TOWN OF HARTFORD

MUNICIPAL OFFICES

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website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2020 LIQUOR LICENSE

ADDITIONAL INFORMATION

PLEASE NOTE: ALL information must be completed.

Incomplete applications will be returned.

Date: 1/6/2020 Applicant: Hua Teng Restaurant INC

Doing Business As: VT Chiamoon Buffet

Mailing Address:

42 Sykes Ave White River Junction VT 05001

Telephone Number(s): 802 291-9088

Other Contact Name: (if applicable) NONE

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

Jin Fu. Chen

11-07-1975

Please list any violations any licensee, director, owner, stockholder has been charged with. If no violations, please answer "None".

N/A

ALL Liquor/Tobacco License Violations PAST - PRESENT (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

N/A

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

[Signature]

Licensee's Signature

JIN F Chen 1/6/2020

Printed Name

Date

Licensee's Signature

Printed Name

Date



CERTIFICATE OF ACHIEVEMENT

AWARDED TO

Jin Chen

FOR COMPLETING

1st class Server Training 2019

COMPLETION DATE

March 22, 2019

SCORE

85%

Memo

To: Lisa O'Neil, Sherry West

From: Chief Phillip Kasten

Date: January 13, 2020

Re: Liquor Licenses

The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

VT China Moon Buffet
42 Sykes Ave

Jin F Chen

Inspection Summary

Hartford Fire Department

Inspection 3343



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFCR3
Shift FI

Scheduled 01/20/2020 00:00
Inspected On 01/15/2020 11:00
Finished At 01/15/2020 12:00
Next Inspection
Scheduled
Inspection Length 1.00

Occupant

Occupant Name China Moon
Building Name
Contact Name
Address 42 SYKES MOUNTAIN AVE
City, State and Zip White River Junction, VT 05001-
Phone

Owner

Owner / Company Jin Fu Chen
Contact Name
Address 37 Forester Terrace
City, State and Zip Derby Line, VT 05830-
Phone

Comments

Violation Summary

Status	Violation	Location
Closed	- Emergency Lights Emergency Lights shall be in proper working order.	Building

Tickler History

Date	Type	Inspector	Narrative
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Signatures

Inspector

A handwritten signature in black ink, appearing to read "Thomas Peltier".

Thomas Peltier

1/15/20
Date

2020 LIQUOR LICENSE RENEWAL APPLICATION

FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

9966-001-1RST-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$230.00 of which
\$115.00 is paid to town/city
\$115.00 is paid to DLC
Town: 14040 - HARTFORD

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Wolf Tree Hospitality, LLC

Licensee # 9966- 1

Doing Business As:

Wolf Tree

Mailing Address:

40 Currier Street

102 Turnpike Road

White River Junction VT 05001

Fairlee VT 05045

Telephone: (802) 685-1330

PLEASE INCLUDE EMAIL ADDRESS: MAX @ WOLFTREEVT.COM

Description of Premises:

Restaurant on first floor of a two story building, consisting of approx 700 sq ft of space in the southern end of the building, with prep kitchen, office and storage in the basement. Designated as 40 Currier Street in the Village of White River Jct. Town of Hartford, VT

Lessor:

Marcial Landon
60 O'Connell Court
P.O. Box 191
Wilder VT 05088

Last Enforcement Seminar: 08/06/2019

Filed Articles of Organization: **Yes**

Date Filed: 12/10/2018

Federal ID Number: 83-4036450

Majority of Members are US Citizens: **Yes****ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. Overstrom-Coleman, Max	102 Turnpike Road North	Fairlee	VT	05045

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? Yes XNo

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes XNo

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 10642 - EXP. 9/10/20

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: MRT-11016555-001

Disclosure of Non-profit Organization?: Yes XXNo**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

1st & 3rd
class
licenses

2020 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

9966-001-1RST-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 2 day of JAN, 2020

Signature of authorized agent
of corporation, company, club or association



Signature of individual or partners

OWNER / OPERATOR
(Title)

Are you making this application for the benefit of any other party? ☐ Yes ☒ No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2020 LIQUOR LICENSE RENEWAL APPLICATION

THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

9966-001-3RST-001

Page 1

Fee: \$1,095.00

Paid to DLC

Seasonal Fee: \$550.00

Town: 14040 - HARTFORD

License Year Beginning May 1, 2020 ending April 30, 2021

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Wolf Tree Hospitality, LLC

Licensee # 9966- 1

Doing Business As:

Wolf Tree

Mailing Address:

40 Currier Street

102 Turnpike Road

White River Junction VT 05001

Fairlee VT 05045

Telephone: (802) 685-1330

PLEASE INCLUDE EMAIL ADDRESS: MAX@WOLFTREEVT.COM

Description of Premises:

Restaurant on first floor of a two story building, consisting of approx 700 sq ft of space in the southern end of the building, with prep kitchen, office and storage in the basement. Designated as 40 Currier Street in the Village of White River Jct. Town of Hartford, VT

Lessor:

Marcial Landon
60 O'Connell Court
P.O. Box 191
Wilder VT 05088

Last Enforcement Seminar: 08/06/2019

This Club is: An unincorporated Association? ☐ Yes ☒ NoA Limited Liability Company? ☒ Yes ☐ NoA Vermont Corporation? ☐ Yes ☒ NoMajority of Members are US Citizens: **Yes****ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. Overstrom-Coleman, Max	102 Turnpike Road North	Fairlee	VT	05045

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.:

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.:

Disclosure of Non-profit Organization?: ☐ Yes ☒ No**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands that he/she must maintain a list of the names and residences of paid up members, a list of club officers, and a list of employees of the club and their annual salaries. These lists must remain on the licensed premises and be available for inspection upon request.

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2020 LIQUOR LICENSE RENEWAL APPLICATION
THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

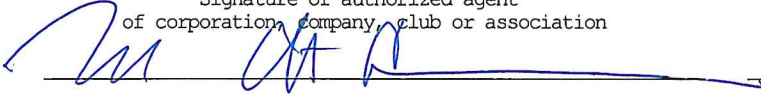
9966-001-3RST-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 2 day of JAN, 2020

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners



OWNER / OPERATOR
(Title)

Are you making this application for the benefit of any other party? ☐ Yes ☒ No

MAKE CHECKS PAYABLE TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

MAIL CHECK WITH COMPLETED FORMS TO THE TOWN OR CITY CLERK

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

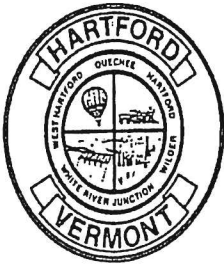
Total Membership _____, _____ members present Attest, _____, Town Clerk

The seasonal fee applies to establishments open for six continuous months or less of the license year.

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2020 LIQUOR LICENSE ADDITIONAL INFORMATION

PLEASE NOTE: ALL information must be completed.

Incomplete applications will be returned.

Date: 1/2/20 Applicant: WOLF TREE HOSPITALITY LLC

Doing Business As: WOLF TREE

Mailing Address:

102 TURNPIKE RD N, FAIRLEE VT 05045

Telephone Number(s): 802 698 8409

Other Contact Name: (if applicable) MAX - SEE BELOW

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

MAX OVERSTROM-COLEMAN - 7/26/1979

Please list any violations any licensee, director, owner, stockholder has been charged with. If no violations, please answer "None".

NONE

ALL Liquor/Tobacco License Violations PAST - PRESENT (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature

Printed Name

MAX OVERSTROM-COLEMAN

Date

1/2/20

Licensee's Signature

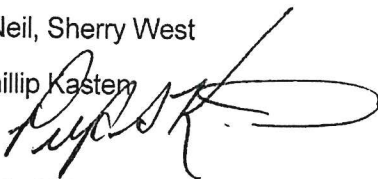
Printed Name

Date

Memo

To: Lisa O'Neil, Sherry West

From: Chief Phillip Kasten



Date: January 2, 2020

Re: Liquor Licenses

The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

Wolf Tree
40 currier St

Max Overstrom-Coleman

Inspection Summary

Hartford Fire Department

Inspection 3346



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFCR3
Shift FI

Scheduled 01/20/2020 00:00
Inspected On 01/14/2020 15:00
Finished At 01/14/2020 16:00
Next Inspection
Scheduled
Inspection Length 1.00

Occupant

Occupant Name WOLF TREE
Building Name
Contact Name MAX OVERSTROM-COLEMAN
Address 40 CURRIER ST
City, State and Zip White River Junction, VT 05001-
Phone 802-291-1994

Owner

Owner / Company Marcia Landon
Contact Name
Address P O BOX 191
City, State and Zip WILDER, VT 05088-
Phone 802-295-2062

Comments

Violation Summary

Status	Violation	Location
Closed	- Final Inspection No violations noted.	Building

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Signatures

Inspector


Thomas Peltier
01/14/20
Date

2020 LIQUOR LICENSE RENEWAL APPLICATION

SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

984-002-SECN-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$140.00 of which
\$70.00 is paid to town/city
\$70.00 is paid to DLC
Town: 14040 - HARTFORD

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Evans Group of Vermont, Inc.

Licensee # 984- 2

Doing Business As:

Evans Expressmart
Route 5 & Airport Road
White River Junction VT 05001
Telephone: (603) 448-3400

Mailing Address:
P.O. Box 246
Lebanon NH 03766

PLEASE INCLUDE EMAIL ADDRESS: Beth.White@Evansgroupinc.com

Description of Premises:

Grocery store in a one-story cement block brick-faced building located
on Route 5, at the junction of Route 5 and Airport Road, in White
River Junction, town of Hartford, VT.

Lessor:

Evans Group, Inc.
Exit 16, I-89
P.O. Box 246
Lebanon NH 03766

Last Enforcement Seminar: 05/25/2019

Fed. ID Number: 02-0376727 Incorporation Date: 11/30/1983 Valid Charter?: **Yes** State of Charter: VermontMajority of Directors are US Citizens: **Yes****ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES
AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Corporation	Name	Address	Town/City	State Zip Code
Director	1. Sleeper, Judith E.	Chester Arthur Road	Quechee	VT 05059
Director	2. Sleeper, Ronald S.	Chester Arthur Road	Quechee	VT 05059
Director	3. Evans, Douglas R.	Oak Hill	Enfield	NH 03748
Stockholder	4. Evans Group, Inc.,	P. O. Box 246	Lebanon	NH 03766

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court
of law (including traffic tickets by mail) during the last year? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county,
city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Disclosure of Non-profit Organization?: ☐ Yes ☒ No**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information
from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full
compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date
of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with
respect to child support or are in full compliance with a plan to pay any and all child support payable under a support
order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good
standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of
contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2020 LIQUOR LICENSE RENEWAL APPLICATION

SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

984-002-SECN-001

Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 6 day of January, 2020Signature of authorized agent
of corporation, company, club or associationSandra J. Chouinard

Signature of individual or partners

Director
(Title)Are you making this application for the benefit of any other party? ☐ Yes ☒ No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

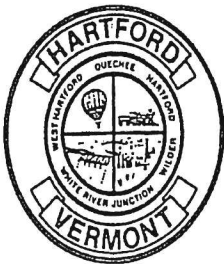
Total Membership _____, _____ members present

Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:**DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602**

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec.312



TOWN OF HARTFORD

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website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2020 LIQUOR LICENSE ADDITIONAL INFORMATION

PLEASE NOTE: ALL information must be completed.

Incomplete applications will be returned.

Date: 1/6/20 Applicant: Evans Group Inc
Doing Business As: Evans Express Mart
Mailing Address:

P.O. Box 246 Lebanon NH 03766
Telephone Number(s): 603-448-3400

Other Contact Name: (if applicable) Beth White

Please list below ALL licensees, directors, owners, stockholders name & dates of birth:

Sandra Chouinard 5/19/54
Judith Sleeper 7/9/53
Ronald Sleeper 3/24/19

Please list any violations any licensee, director, owner, stockholder has been charged with. If no violations, please answer "None".

9/11/14 - Copy attached
2/4/13 - Copy attached
11/7/09 - Copy attached

10/20/07 - Copy attached (None)

ALL Liquor/Tobacco License Violations PAST - PRESENT (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

9/10/14 - Copy attached
2/4/13 - Copy attached

11/7/09 - Copy attached
10/20/07 - Copy attached

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Sandra J. Chouinard
Licensee's Signature



Sandra J. Chouinard
Printed Name

1/6/2020
Date

Licensee's Signature

Printed Name

Date

 DLC ENFORCEMENT DIVISION ADMINISTRATIVE NOTICE OF AGENCY ACTION Notice No. 02197	
--	---

License Number 02197-02197-5 EEN-011			
Corporation Name EVANS EXPRESS Mart		DBA EVANS EXPRESS	
Physical Mailing Address Route Airport Road		County Windsor	
City White River Junction	State VT	Zip Code 05791	Business Phone 802-255-7443

Licensee, did then and there commit the following acts in violation of V.S.A. Title 7 Provision, or Liquor Board Regulation:

Sale of alcohol to a intoxicated person.

18V1000870

WHICH CONSTITUTES A VIOLATION OF:

General Regulation # 17	TITLE 7 Provision: TVSA
--------------------------------	--------------------------------

<input type="checkbox"/> Written Warning- No Fines or Penalties copy of warning placed in licensee file	<input checked="" type="checkbox"/> See Attached Waiver Fine
---	--

<input type="checkbox"/> Administrative Referral	<input type="checkbox"/> Hearing
--	----------------------------------

PENALTIES If you plead DENIED and the state proves the violation, you will forfeit the waiver amount and be subject to an administrative referral.	If you plead ADMITTED or NO CONTEST , you may pay the waiver amount instead of appearing in court. WAIVER AMOUNT \$500.00
---	--

Delivered To: Last Olson	First Deanne	MI J	Date of Birth 01/15/44
------------------------------------	------------------------	----------------	----------------------------------

Signature: [Signature]	<input checked="" type="checkbox"/> M <input type="checkbox"/> F	Title: Alcoholic
----------------------------------	--	----------------------------

The undersigned complains that the Licensee did violate the above identified V.S.A. Title 7 provision, or Liquor Control Board Regulation on this **7** day of **SEP** **2016** at **Windsor** county.

Investigator Name: William [Signature]	Investigator Signature: [Signature]
Investigator #: 2016	Date Served: 7-16-16
Fine: 1321	<input checked="" type="checkbox"/> Hand <input type="checkbox"/> US Mail

Vermont Department of Liquor Control Education,
Licensing and Enforcement Division

Second Class Alcohol Compliance Report

License Number: 00984-002-SECN-01

License Class: ☐ 1st ☒ 2nd ☐ Tobacco



Owner Name: Evans Group of Vermont, Inc.

BA Name: Evans Expressmart

Address: Route 5 & Airport Road

City: White River Junction

Zip Code: 05001

County: Windsor

Telephone No. (603) 448-3400

Investigator: Brian Ingalls

Generated: May 11, 2009

Last Checked: January 07, 2008

Last Result: Did Not Sell

Seller Information

Was sale completed? ☒ Yes ☐ No ☐ Incomplete

Date and time: 11/7/09 1540

Name/Description of Employee: Casey Goyette

☐ Male ☒ Female

Age 34

Was minor asked for identification? ☒ Yes ☐ No

Yes, type of product purchased: Steril Reserve

Cost: \$2.16

Quantity/Package: 24 oz Can

Money given to minor: \$20

Change returned: \$7.84

Checked ID / Made Sale

Checked ID name in register which told her to make a money
drop she then made sale and didn't put in DAB

Licensee Notification:

Date

Name/Title:

Details of minor purchasing/attempting to purchase

RR

☒ Male

☐ Female

Age 19

Supervising Liquor Control Investigator:

Signature

Signature

Is employee attended a seminar? ☐ Yes ☐ No If so, when?

Is employee been trained by his/her employer as required by Title 7 VSA § 239(c)?

☒ Yes

☐ No

So, date trained: 10/2/05

Trained by: Elie Thompson

Investigator verified certificate on file at licensed premise

☒ Yes

☐ No

of this date I have not been trained to sell Alcohol or Tobacco

Circle one

Signature of Employee

Date

Rev. 03/2008

Vermont Department of Liquor Control Education,
Licensing and Enforcement Division

Tobacco Compliance Report

License Number: 00000-416-TOBC-01

License Class: ☐ 1st ☐ 2nd ☒ Tobacco

Owner Name: Evans Group of Vermont, Inc.

DBA Name: Evans Expressmart

Address: Route 5 & Airport Road, WRJ

City: Hartford Zip Code: 05047

County: Windsor

Telephone No. (802) 448-3400



Investigator: Brian Ingalls

Generated: September 20, 2007

Due By: October 31, 2007

Last Checked: June 06, 2007

Last Result: Did Not Sell

Selfer Information

Was sale completed? ☒ Yes ☐ No ☐ Incomplete

Date and time: 10/20/2007/1420

Name/Description of Employee: Corey Dellabough

☒ Male ☐ Female

Age 35

Was minor asked for identification? ☒ Yes ☐ No

If yes, type of product purchased:

Cost: \$2.00

Quantity/Package: 1 pk. Marlboro reg

Money given to minor: \$2.00

Change returned: \$1.50

Tobacco sign posted? ☒ Yes ☐ No

Clark asked me for ID - looked at it
and made sale. Clark said to me that he thought
minor turned 18 this year. After looking at the ID a
second time he realized he made a mistake (P.C.)

Clark said had answered 10 questions signed paper - no training BKR

Licensee Notification:

Date

Name/Title

Initials of minor purchasing/attempting to purchase

☒ Male ☐ Female

Age 17

Supervising Liquor Control Investigator:

Signature

Has employee attended a seminar? ☐ Yes ☒ No If so, when?

Has employee been trained by his/her employer as required by Title 7 VSA § 239(c)? ☐ Yes ☒ No

If so, date trained: Trained by:

Investigator verified certificate on file at licensed premise ☐ Yes ☐ No

As of this date I have not been trained to sell Alcohol or Tobacco

Circle one

Signature of Employee

Date

STATE OF VERMONT - AGENCY OF HUMAN SERVICES
STATE BOARD OF HEALTH
License to Operate

I.D.# 2454

LICENSE TYPE: RESTAURANT - SEATING 0-25

EFFECTIVE DATE: 06/30/2019

ESTABLISHMENT NAME & LOCATION:

EVANS EXPRESSMART

1038 N MAIN ST

WHITE RIVER JUNCTION, VT 05001

LICENSEE NAME & ADDRESS:

EVANS GROUP OF VERMONT INC

PO BOX 246

LEBANON, NH 03766

CAPACITY : 8

FEE: \$105.00

EXPIRATION DATE: 06/30/2020

THIS IS TO CERTIFY THAT ABOVE ESTABLISHMENT IS LICENSED TO OPERATE UNDER THE PROVISIONS OF TITLE 18, SECTIONS 4351-4451 VERMONT STATUTES ANNOTATED. THIS LICENSE IS VALID PENDING RATIFICATION BY THE VERMONT BOARD OF HEALTH.

**THIS LICENSE IS NOT TRANSFERRABLE AND IS
VALID ONLY FOR THE LICENSEE LISTED.
THIS LICENSE SHALL BE CONSPICUOUSLY POSTED.**

Memo

To: Lisa O'Neil, Sherry West

From: Chief Phillip Kasten

Date: January 16, 2020

Re: Liquor Licenses

The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

Evans Expressmart
Rte 5 & Airport Rd

Judith Sleeper
Ronald Sleeper
Sandra Chouinard

Inspection Summary

Hartford Fire Department

Inspection 3369



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFCR3
Shift FI

Scheduled 01/30/2020 00:00
Inspected On 01/20/2020 13:00
Finished At 01/20/2020 14:00
Next Inspection
Scheduled
Inspection Length 1.00

Occupant

Occupant Name Evans Expressmart
Building Name
Contact Name
Address 1038 N MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 802-295-7463

Owner

Owner / Company EVANS GROUP INC
Contact Name
Address 603-448-3400
City, State and Zip ,
Phone

Comments

Violation Summary

Status	Violation	Location
Closed	- Emergency Lights Emergency lighting shall be in proper working order.	Building

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Signatures

Inspector

A handwritten signature in black ink, appearing to read "Thomas Peltier".

Thomas Peltier

A handwritten signature in black ink, appearing to read "Thomas Peltier".

Date

2020 LIQUOR LICENSE RENEWAL APPLICATION

SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

9450-001-SECN-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$140.00 of which
\$70.00 is paid to town/city
\$70.00 is paid to DLC
Town: 14040 - HARTFORD

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Quechee Mart, LLC

Licensee # 9450- 1

Doing Business As:

Mobil Mart

Mailing Address:

3479 Woodstock Road

42A Sykes Mtn Avenue

Quechee VT 05059

White River Junction VT 05001

Telephone: (802) 281-6684

PLEASE INCLUDE EMAIL ADDRESS: Bstationmarket@gmail.com

Description of Premises:

2nd class license in a single story building serving as a convenience store. Located on the west side of Woodstock Avenue at the intersection of I89 Exit 1 on/off ramp. Designated as #3479 Woodstock Avenue in the Village of Quechee, Vermont.

Lessor:

Summit Distributing, LLC
240 Mechanic Street
Lebanon NH 03766

Last Enforcement Seminar: 10/09/2019

Filed Articles of Organization: **Yes**

Date Filed: 10/12/2017

Federal ID Number: 82-3332240

Majority of Members are US Citizens: **Yes****ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES
AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. Zheng, Guo	37 Foster Terrace Apt #2	Derby Line	VT	05830

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Disclosure of Non-profit Organization?: Yes ☒ No**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2020 LIQUOR LICENSE RENEWAL APPLICATION
SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

9450-001-SECN-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 10 day of Jan, 2020

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

Gaegrie Zhony

Member
(Title)

Are you making this application for the benefit of any other party? Yes ☒ No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec.312



TOWN OF HARTFORD

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website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2020 LIQUOR LICENSE ADDITIONAL INFORMATION

PLEASE NOTE: ALL information must be completed.

Incomplete applications will be returned.

Date: 01/10/20 Applicant: Quechee Mart LLC

Doing Business As: Quechee Mart

Mailing Address:

42A Sykes Mtn Ave White River Jct VT 05001

Telephone Number(s): 802-281-6684

Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Guo J Zheng 06/17/1984

Please list any violations any licensee, director, owner, stockholder has been charged with. If no violations, please answer "None".

N/A

ALL Liquor/Tobacco License Violations PAST - PRESENT (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

N/A

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Guojie Zheng
Licensee's Signature

Guo J Zheng
Printed Name

01/10/20
Date

Licensee's Signature

Printed Name

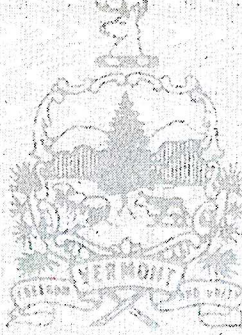
Date

STATE OF VERMONT - AGENCY OF HUMAN SERVICES
STATE BOARD OF HEALTH
License to Operate

I.D.# 9212
LICENSE TYPE: CATERER - COMMERCIAL
EFFECTIVE DATE: 11/14/2019

ESTABLISHMENT NAME & LOCATION:
QUECHEE MOBIL MART
3479 WOODSTOCK RD
HARTFORD, VT 05047

LICENSEE NAME & ADDRESS:
QUECHEE MART LLC
42A SYKES MOUNTAIN AVE
WHITE RIVER JUNCTION, VT 05001



FEE: \$260.00

EXPIRATION DATE: 11/14/2020

THIS IS TO CERTIFY THAT ABOVE ESTABLISHMENT IS LICENSED TO OPERATE UNDER THE PROVISIONS OF TITLE 18, SECTIONS 4351-4451 VERMONT STATUTES ANNOTATED. THIS LICENSE IS VALID PENDING RATIFICATION BY THE VERMONT BOARD OF HEALTH.

**THIS LICENSE IS NOT TRANSFERRABLE AND IS
VALID ONLY FOR THE LICENSEE LISTED.
THIS LICENSE SHALL BE CONSPICUOUSLY POSTED.**



CERTIFICATE OF ACHIEVEMENT

AWARDED TO

GUOJIE ZHENG

FOR COMPLETING

2nd class Seller Training Program

COMPLETION DATE

October 9, 2019

SCORE

95%

Memo

To: Lisa O'Neil, Sherry West

From: Chief Phillip Kasten

Date: January 13, 2020

Re: Liquor Licenses

The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

Mobile Mart
3479 Woodstock Rd

Guo Zheng

Inspection Summary

Hartford Fire Department

Inspection 3333



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFCR3
Shift FI

Scheduled 01/15/2020 00:00
Inspected On 01/14/2020 10:00
Finished At 01/14/2020 11:00
Next Inspection
Scheduled
Inspection Length 1.00

Occupant

Occupant Name Mobil Mart
Building Name
Contact Name
Address 3479 WOODSTOCK RD
City, State and Zip Quechee, VT 05059-
Phone 802-296-6617

Owner

Owner / Company Zheng Guo
Contact Name
Address 37 Foster Terrace
City, State and Zip Derby Line, VT 05830-
Phone

Comments

Violation Summary

Status	Violation	Location
Closed	- General. Hazardous areas Heating appliances shall have 3 feet of clearance from any combustible storage.	Furnace
Closed	- Emergency/Exit Illumination Emergency lighting and exit signs shall be in proper working order.	Building

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Signatures

Inspector

A handwritten signature in black ink, appearing to read "Thomas Peltier".

Thomas Peltier

01/20/20
Date

2020 LIQUOR LICENSE RENEWAL APPLICATION

SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

9917-001-SECN-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$140.00 of which
\$70.00 is paid to town/city
\$70.00 is paid to DLC
Town: 14040 - HARTFORD

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Revco, LLC

Licensee # 9917- 1

Doing Business As:

Revolution

Mailing Address:

26 North Main Street

P.O. Box 277

White River Junction VT 05001

White River Junction VT 05001

Telephone: (802) 295-6487

PLEASE INCLUDE EMAIL ADDRESS: info@shoptherev.com

Description of Premises:

Store on the first floor of a two story brick building with storage in the basement. Located on the south east corner of the intersection of Currier Street and North Main Street, designated as #26 North Main Street in the Village of White River Junction, Town of Hartford, VT.

Lessor:

Gates-Briggs Company
P.O. Box 85
White River Junction VT 05001

Last Enforcement Seminar: 03/31/2019

Filed Articles of Organization: **Yes**

Date Filed: 01/30/2007

Federal ID Number: 20-8314493

Majority of Members are US Citizens: **Yes****ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. Souza, Kim	P.O. Box 277	White River Junction	VT	05001

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

KIM SOUZA, SELECTBOARD, TOWN OF HARTFORD, VTDisclosure of Non-profit Organization?: Yes ☒ No**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

I/We hereby certify that the information in this application is true and complete.

Dated this 13 day of JANUARY, 2020

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

(Title)

Are you making this application for the benefit of any other party? Yes ☒ No

Continued on next page

2020 LIQUOR LICENSE RENEWAL APPLICATION

SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

9917-001-SECN-001

Page 2

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the _____ commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:**DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602**

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

White River Junction, Vermont 05001

Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2020 LIQUOR LICENSE ADDITIONAL INFORMATION

PLEASE NOTE: ALL information must be completed.

Incomplete applications will be returned.

Date: 1/13/20 Applicant: REVCO LLC, KIM SOUZA

Doing Business As: REVOLUTION

Mailing Address: PO BOX 277, WRSJ, VT 05001

Telephone Number(s): 802-295-6487

Other Contact Name: (if applicable) KIM SOUZA

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: KIM SOUZA 11/26/1968

Please list any violations any licensee, director, owner, stockholder has been charged with. If no violations, please answer "None".

NONE

ALL Liquor/Tobacco License Violations PAST - PRESENT (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None".

NONE

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature

Printed Name

Date

Licensee's Signature

Printed Name

Date

LANDLORD:
GATES-BRIGGS COMPANY
P.O. BOX 85
WHITE RIVER JCT., VT 05001

LEASEHOLD MEMORANDUM

DATED: June 8, 2019

LOCATION: R1
Gates-Briggs Building
White River Jct., Vt 05001

TENANT:
REVCO, Inc.
26 North Main Street
White River Jct., VT 05001
1-802-295-6487
CONTACT: Kim Souza and Ann Johnston

(place to be officially notified)

TERM: Starts: August 1, 2019

Ends: July 31, 2020

USE OF SPACE: Retail Sales - Clothing

SIZE SQ. FT.:	1,480	RATE(S):	Base Rent	\$10.39 /sf/yr
			Triple Net	\$4.00 /sf/yr

MONTHLY RENT DUE: \$1,775.00

Rent is due in the office of the Landlord on or before the first day of the monthly anniversary of the starting date of the term stated above. Tenant hereby agrees to pay late charges equal to .0493% of the monthly rent per day past the due date. Such charges shall be computed and become due as part of the rent for the following month(s). This charge equals 18% per year.

DEPOSIT REQUIRED: none

TRIPLE NET FACTOR: \$4.00 /sf/yr
This figure is agreed to as the subject location's prorata share of the building in terms of the costs of (1) real estate tax, (2) general liability and hazard insurance and (3) fuel oil.

RENEWAL AND RIGHT OF FIRST REFUSAL:

It is agreed that should the Landlord receive a proposal more than 90 days prior to the end of above Term from another party wishing to rent the subject space the Tenant will be notified and given the opportunity to match such qualified offer or to negotiate other mutually satisfactory arrangements. The Tenant otherwise agrees to notify the Landlord at least 90 days prior to the end of the above Term and declare whether or not it plans on renegotiating a new leasehold for the subject space. From that point of notice the Landlord agrees to negotiate timely with the Tenant to determine whether or not a mutually satisfactory renewal can be resolved.

SERVICES

Elect	Tenant
Heat	Landlord
Water	Landlord
Sewer	Landlord

Custodial
Trash
Ins

Tenant
Landlord
see Attachment A

SPECIAL CONDITIONS:

Alteration of Space	- must have prior written approval of landlord
Change of Use	- must have prior written approval of landlord
Sub Lease Rights	- must have prior written approval of landlord
Option to Renew/Expand	- see Attachment B

PERSONAL GUARANTEE:

The undersigned personally guarantees the Tenant's credit and agrees to pay all balances due including late charges, collection costs and/or reasonable attorney's fees and court costs.

ACKNOWLEDGED AS OF THE ABOVE DATE:

Landlord: _____
Authorized Signature

Tenant: _____
Authorized Signature

**Hartford Police
Department**

Memo

To: Lisa O'Neil, Sherry West

From: Chief Phillip Kasten

Date: January 14, 2020

Re: Liquor Licenses

The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

Revolution
26 North Main St

Kim Souza

Inspection Summary

Hartford Fire Department

Inspection 3362



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFCR3
Shift FI

Scheduled 01/27/2020 00:00
Inspected On 01/21/2020 12:00
Finished At 01/21/2020 13:00
Next Inspection
Scheduled
Inspection Length 1.00

Occupant

Occupant Name Revolution
Building Name
Contact Name
Address 26 N MAIN ST
City, State and Zip White River Junction, VT 05001-
Phone 603-252-9717

Owner

Owner / Company Kim Souza
Contact Name
Address P.O. Box 277
City, State and Zip White River Junction, VT 05001-
Phone

Comments

Violation Summary

Status	Violation	Location
Closed	- Final Inspection No violations noted.	Building

Tickler History

Date	Type	Inspector	Narrative
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Signatures

Inspector

Thomas Peltier

Date

1/27/20

2020 LIQUOR LICENSE RENEWAL APPLICATION

SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

8725-001-SECN-001

Page 1

License Year Beginning May 1, 2020 ending April 30, 2021

Fee: \$140.00 of which
\$70.00 is paid to town/city
\$70.00 is paid to DLC
Town: 14040 - HARTFORD

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Stacy Hopkins, LLC

Licensee # 8725- 1

Doing Business As:

Scavenger Gallery
41 South Main Street
White River Jct VT 05001
Telephone: (603) 443-3017

Mailing Address:

41 South Main Street
White River Jct VT 05001

PLEASE INCLUDE EMAIL ADDRESS: Scavenger.galley@gmail.com

Description of Premises:

2nd class license in a 300sq ft area off the lobby of a multi story hotel known as "Hotel Coolidge" located at #41 South Main Street, in the village of White River Jct., town of Hartford, Vermont

Lessor:

Northern Hospitality LTD, Part
PO BOX 515
White River Jct VT 05001

Last Enforcement Seminar: 02/15/2019

Filed Articles of Organization: **Yes**

Date Filed: 01/27/2014

Federal ID Number: 27-0503979

Majority of Members are US Citizens: **Yes**

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. Hopkins, Stacy	11 Brownsville Road	Hartland	VT	05048

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Disclosure of Non-profit Organization?: Yes ☒ No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

I/We hereby certify that the information in this application is true and complete.

Dated this 14th day of January, 2020

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners



owner

(Title)

Are you making this application for the benefit of any other party? Yes ☒ No

Continued on next page

2020 LIQUOR LICENSE RENEWAL APPLICATION
SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

8725-001-SECN-001
Page 2

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312



TOWN OF HARTFORD

MUNICIPAL OFFICES

171 Bridge Street

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Telephone: 802/295-9353 • Fax: 802/295-6382

website: www.hartford-vt.org



Serving the Villages of Hartford ♦ West Hartford ♦ White River Junction ♦ Wilder ♦ Quechee

2020 LIQUOR LICENSE ADDITIONAL INFORMATION

PLEASE NOTE: ALL information must be completed.

Incomplete applications will be returned.

Date: 01/14/2020 Applicant: Stacy Hopkins

Doing Business As: Scavenger gallery

Mailing Address:
41 S. main st WRT VT 05001

Telephone Number(s): 603 443-3017

Other Contact Name: (if applicable) _____

Please list below ALL licensees, directors, owners, stockholders name & dates of birth: Stacy Hopkins 02/23/74

Please list any violations any licensee, director, owner, stockholder has been charged with. If no violations, please answer "None". none

ALL Liquor/Tobacco License Violations PAST - PRESENT (including violations taking place on licensee's premises and/or charges against employee, etc.): If unsure of violations, contact DLC and obtain your records of violations. If no violations, please answer "None". none

I/We certify, under pains and penalties of perjury, that the above information is true and complete, and that if after execution of this record any such violations do occur, the Town of Hartford will be duly notified.

Licensee's Signature

Stacy Hopkins

Printed Name

1/14/2020

Date

Licensee's Signature

Printed Name

Date

**Hartford Police
Department**

Memo

To: Lisa O'Neil, Sherry West

From: Chief Phillip Kastern

Date: January 15, 2020

Re: Liquor Licenses

The following establishments and persons listed on the application have been checked through the Hartford Spillman system as well as the State of Vermont Spillman system. This check did not yield anything recent that would have a negative impact on their respective application.

Scavenger Gallery
41 South Main St

Stacy Hopkins

Inspection Summary

Hartford Fire Department

Inspection 3361



Inspection

Type Liquor License
Status Completed/Closed
Inspector Thomas Peltier
Unit Number HFCR3
Shift FI

Scheduled 01/27/2020 00:00
Inspected On 01/21/2020 10:00
Finished At 01/21/2020 11:00
Next Inspection
Scheduled
Inspection Length 1.00

Occupant

Occupant Name Scavenger Gallery
Building Name
Contact Name
Address 41 South Main
City, State and Zip White River Junction, VT 05001-
Phone

Owner

Owner / Company Stacy Hopkins
Contact Name
Address 11 Brownsville Road
City, State and Zip Hartland, VT 05048-
Phone

Comments

Violation Summary

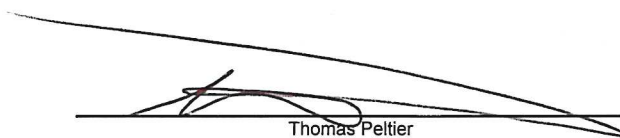
Status	Violation	Location
Closed	- Final Inspection No violations noted.	Building

Tickler History

Date	Type	Inspector	Narrative
------	------	-----------	-----------

Signatures

Inspector


Thomas Peltier
1/27/20
Date

Lana Livingston

HBRLF

From: Kevin Raleigh <Kevin.Raleigh@MascomaBank.com>
Sent: Friday, January 24, 2020 3:30 PM
To: Lana Livingston
Subject: RE: *EXTERNAL*HBRLF

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hi Lana,

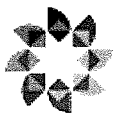
I wish to continue at this time.

Thanks and happy New Year to you.

I hope all is well with you and your family.

Best regards,
Kevin

Kevin Raleigh | SVP Commercial Loan Officer III | **Mascoma Bank**
P.O. Box 4399 | 243 Sykes Mountain Avenue | White River Junction, VT 05001
Phone: 802-280-4209 | Kevin.Raleigh@MascomaBank.com



**Mascoma
Bank**



From: Lana Livingston <llivingston@hartford-vt.org>
Sent: Friday, January 24, 2020 3:05 PM
To: Kevin Raleigh <Kevin.Raleigh@MascomaBank.com>
Subject: *EXTERNAL*HBRLF

Good afternoon,

Your term on the HBRLF Board is due to expire in March.

If you would like to serve for another 3 years, please send me an email.
There is no need for you to appear before the Selectboard.

Thank you,

Lana Livingston

Lana Livingston
Administrative Assistant
Delinquent Tax Clerk
Town of Hartford
171 Bridge Street

From: Frank <bliff1@comcast.net>
Sent: Friday, January 24, 2020 6:56 PM
To: Lana Livingston
Subject: Re: HBRLF Board

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hi Lana
I'd like to continue thanks
Frank klymn

Sent from my iPad

On Jan 24, 2020, at 3:04 PM, Lana Livingston <llivingston@hartford-vt.org> wrote:

Good afternoon,

Your term on the HBRLF Board is due to expire in March.

If you would like to serve for another 3 years, please send me an email.
There is no need for you to appear before the Selectboard.

Thank you,

Lana Livingston

Lana Livingston
Administrative Assistant
Delinquent Tax Clerk
Town of Hartford
171 Bridge Street
White River Junction, VT 05001
P (802) 295-9353
F (802) 295-6382

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

3/10

Lana Livingston

Historie

From: Jonathan Schechtman <meetinghouserestoration@gmail.com>
Sent: Tuesday, January 7, 2020 1:31 PM
To: Lana Livingston
Cc: Matt Osborn; Lori Hirshfield
Subject: Renewal of my term on HHPC

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Dear Lana:

I understand my term expires in March of this year.

I would like to serve another term on the Hartford Historic Preservation Commission. Please make the Selectboard aware of my intention.

Many thanks,
Jonathan Schechtman

--

Jonathan Schechtman
Meeting House Furniture Restoration
802.295.1309
MeetingHouseRestoration@gmail.com
<http://www.antiquesalchemist.com>

Lana Livingston

HISTORIC + PLANNING

From: Robin Adair Logan <robinadair.logan@icloud.com>
Sent: Friday, January 24, 2020 5:15 PM
To: Lana Livingston
Subject: Re: Historic commission and Planning commission

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Yes, Lana, I would be honored to serve for three more years. Thank you for the notice.

I hope this email finds you well.

Respectfully,

Robin Adair

Robin Adair Logan
17th, 18th and early 19th Century
Preservation Architecture and Engineering
802-698-8610
robin.logan@me.com

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

On Jan 24, 2020, at 3:08 PM, Lana Livingston <llivingston@hartford-vt.org> wrote:

Good afternoon,

Your terms on the Historic Commission and the Planning Commission are due to expire in March.

If you would like to serve for another 3 years, please send me an email.
There is no need for you to appear before the Selectboard.

Thank you,

Lana Livingston

Lana Livingston
Administrative Assistant
Delinquent Tax Clerk
Town of Hartford
171 Bridge Street
White River Junction, VT 05001

Lana Livingston

Sister City

From: Skye Murray <skye.murray@gmail.com>
Sent: Friday, January 24, 2020 3:25 PM
To: Lana Livingston
Subject: Re: Sister City term ending

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Yes, and thank you for reaching out,
Skye Murray

Sent from my iPhone

On Jan 24, 2020, at 3:10 PM, Lana Livingston <llivingston@hartford-vt.org> wrote:

Good afternoon,

Your term on the Sister City Committee is due to expire in March.

If you would like to serve for another 3 years, please send me an email.
There is no need for you to appear before the Selectboard.

Thank you,

Lana Livingston

Lana Livingston
Administrative Assistant
Delinquent Tax Clerk
Town of Hartford
171 Bridge Street
White River Junction, VT 05001
P (802) 295-9353
F (802) 295-6382

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

Lana Livingston

Sister City

From: Laura Cooney <cooneylaura234@gmail.com>
Sent: Friday, January 24, 2020 3:15 PM
To: Lana Livingston
Subject: Re: Sister City Committee

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

I would be honored to serve on the Sister City Committee again for another 3 years us ♡ FR

On Fri, Jan 24, 2020 at 3:10 PM Lana Livingston <llivingston@hartford-vt.org> wrote:

Good afternoon,

Your term on the Sister City Committee is due to expire in March.

If you would like to serve for another 3 years, please send me an email.

There is no need for you to appear before the Selectboard.

Thank you,

Lana Livingston

Lana Livingston

Administrative Assistant

Delinquent Tax Clerk

Town of Hartford

171 Bridge Street

White River Junction, VT 05001

P (802) 295-9353

Lana Livingston

Sister City

From: Allison Litten <allison.litten@comcast.net>
Sent: Tuesday, February 4, 2020 3:08 PM
To: Lana Livingston
Subject: Fwd: Sister city Term ending

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hi Lana,
Here is the email I sent last week with my intention to serve another term on the committee. Please confirm that you received this message.
Thank you,
Allison

Brevity is the soul of wit.

Début du message transféré :

Expéditeur: Allison Litten <allison.litten@comcast.net>
Date: 27 janvier 2020 à 06:00:13 UTC-5
Destinataire: Lana Livingston <llivingston@hartford-vt.org>
Objet: Rép: Sister city Term ending

Hi Lana,
Yes, I plan in staying on the committee. Thanks!
Allison

Brevity is the soul of wit.

Le 24 janv. 2020 à 15:09, Lana Livingston <llivingston@hartford-vt.org> a écrit :

Good afternoon,

Your term on the Sister City Committee is due to expire in March.

If you would like to serve for another 3 years, please send me an email.
There is no need for you to appear before the Selectboard.

Thank you,

Lana Livingston

Lana Livingston
Administrative Assistant
Delinquent Tax Clerk

From: Dana Hazen <c.dana.hazen@gmail.com>
Sent: Monday, February 3, 2020 6:36 PM
To: Lana Livingston
Cc: Matt Osborn
Subject: Re: HCC Term

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hi Lana,

Per Matt's email below, I would like to renew my term on the HCC. Let me know if you need anything else.

Thanks,
Dana Hazen

On Tue, Jan 7, 2020, 1:21 PM Matt Osborn <mosborn@hartford-vt.org> wrote:

Dana,

Your term on the HCC will be expiring in March, 2020. If you would like to serve another term, you will need to e-mail Town Manager's Administrative Assistant Lana Livingston llivingston@hartford-vt.org of your intention. You will not need to appear before the Selectboard.

Since Lana is trying to schedule this for the March 10th Selectboard Meeting, it would be helpful to let Lana know sooner than later.

Thanks.

Regards,

Matt

Matthew J. Osborn, AICP

Planner



AGENDA MEMORANDUM

February 11, 2020

Town Selectboard Meeting Agenda Item: #4

Submitted by: Lori Hirshfield, Director of Planning and Development

Subject: Proposed 2020 Tax Increment Financing (TIF) Projects and Bond
Article #23 - First Public Hearing for March 3, 2020 Town Voting Day

Background: This is the first of two required public hearings prior to voter consideration of Article #23 on the March 3, 2020 Town Voting Day Warrant, for \$2,666,600 to implement projects in the Hartford White River Junction TIF District. Voters will be asked to approve the projects and how the projects will be financed using TIF tax revenues.

Article #23 also asks the voters to approve:

- the use of any unexpended proceeds from previously issued bonds or notes, or previously voter approved TIF projects, to finance the improvements and related costs for the 2020 TIF projects, and
- the use of any unexpended proceeds of the \$2,666,600 bonds or notes to finance the improvements and related costs for any previously voter approved District improvements.

Discussion: Project costs include the engineering, design, permitting and construction of public sidewalks, roads streetscapes, easements, lightings, water, wastewater, stormwater, and other utilities improvements for two public parking lots on South Main Street, and road improvements along Maple Street.

See the Attachment for more project details and the proposed Warrant Language.

Financial Impact: The projects will be financed with new tax revenue in the TIF District generated from new development since the inception of the TIF District in 2011. The Town would be pledging its credit to secure indebtedness evidenced by general obligation bonds or notes, and to make direct payments from the TIF tax increment and other revenue generated within Hartford's TIF District. The financial analysis anticipates TIF increment revenue will be sufficient to cover this debt. See the Attachment for details on the TIF program and the projected debt, debt repayment plan and cash flow for the proposed 2020 TIF projects.

Recommendation: Take public comment and close the public hearing. No Selectboard action required.


Town Manager

Attachment: TIF 2020 Project Detailed Public Information Notice for Public Hearings

**Public Information Notice
Hartford White River Junction
Tax Increment Financing (TIF) District
Article # 23 on March 3, 2020**

This year's Town Meeting will contain a warrant item for \$2,666,600 for projects in the Hartford White River Junction Tax Increment Financing (TIF) District, financed with a Bond or other financing mechanisms, and/or by using TIF revenues directly to pay for the engineering, design, permitting and construction of public sidewalks, roads streetscapes, easements, lightings, water, and stormwater improvements for two public parking lots on South Main St., and road improvements along Maple St. The projects also include TIF related costs such as legal, program administration, project development and financing.

What is TIF?

An important piece of revitalizing Downtown WRJ is public investment in public infrastructure, such as sidewalks, roads, sewer and water lines, stormwater, streetlights, landscaping, utilities and parking. Tax Increment Financing, TIF, is a way for the Town to stimulate private investment in Downtown WRJ, and generate new local and state education property tax revenue that can be used for these improvements.

New public infrastructure is needed for that private development to occur. Knowing that the Town has a plan to invest in public infrastructure in an approved TIF District, property owners and developers decide to invest in developing or renovating their properties.

The Town uses 75% of the new Town and State property tax revenue generated from the private investment and resulting growth in private property values in the TIF District, to finance, over time, the cost of the public infrastructure. This new tax revenue is called "Increment".

TIF allows the Town to leverage 75% of this new growth in State property tax revenue that would not be available to the Town without the TIF District.

How does this work in Hartford's Downtown White River Junction TIF District?

Town and State education property values in the TIF District were set when the TIF District became effective in 2011. These were: Municipal = \$31,842,000 State = \$31,799,200

The net increase in these values is the basis for calculating the 75% of new Town and State tax revenue "increment" that goes into the Hartford TIF District fund.

TIF projects, related costs and the mechanism for financing these costs must be approved by Town wide vote before the projects can be implemented.

In 2014, voters approved a \$900,000 bond and other financing mechanisms for the first TIF project – reconstruction and realignment of Prospect Street, including the roadway, utilities, pedestrian walkways, lighting and landscaping for phase one of a multi-phase private redevelopment project. That Town road is now completed. The new 38,600 sq ft private office building, valued at \$5,388,700, is constructed and a second 10,000 sf building was constructed and occupied in 2016. The private development of two new buildings covers the debt payments for the Prospect Street bond payments. A third building is expected in the future.

In 2016, voters approved:

- \$700,000 for related costs, engineering, permitting and construction of stormwater and wastewater improvements serving North Main Street, from Church Street across to Currier Street, to address stormwater system capacity and wastewater issues. The project is in design.
- \$200,000 for related costs and improvements to Town parking lot (behind former Legion Building) that serves businesses, residents and visitors in the downtown. A small expansion is underway and proceeding with engineering analysis for improvements and future expansion.
- Financing mechanisms for above.

In 2017, voters approved \$1,926,000 for:

- Extension of Currier Street from Gates Street to the Town parking lot (behind former Legion Building) to South Main Street. Completion anticipated in 2020.
- Sidewalk, curbing, streetlights & street trees along North Main Street, from Bridge Street to Joe Reed Drive are completed.
- Design & engineering of water line, Gates Street from South Main Street to Church Street; North Main Street from Bridge Street to Joe Reed Drive; South Main Street from Joe Reed Drive to Nutt Lane are substantially completed.
- Design & engineering of stormwater, sewer line, road, retaining wall and sidewalk on South Main Street, between Joe Reed Drive and Nutt Lane are substantially completed.
- Related costs and financing mechanisms for above.

In 2019, voters approved \$5,477,000 for:

- Construction phase of the South Main, North Main & Gates Streets improvements and related costs for the projects engineered with the 2017 TIF Phased approval and any previously approved District improvements. Construction will take place over the 2020 and 2021 construction seasons.
- Related costs and financing mechanisms for above and any previously approved District improvements.
- Using any unexpended proceeds of bonds or notes previously issued or voter authorized, to finance the cost of District improvements and related costs for the South Main Street, North Main Street, and Gates Street improvement and any previously approved District improvements.

What are the details for the 2020 proposed TIF public infrastructure projects?

The following is a summary of the next phase of Hartford's TIF District implementation for voter approval on March 3, 2020. **Total estimated cost is \$2,666,600**, which includes related costs.

Town Square Municipal Parking Lot/Park (from Joe Reed Dr to Gates St) Reconstruction

Estimate = \$811,700:

- Reconstruct and repave parking lot to address very deteriorated condition.
- Improve vehicle/pedestrian safety and circulation to/from/within parking lot, and on surrounding streets.
- Install missing sidewalk along South Main Street side of parking lot
- Relocate angled parking on South Main Street side into parking lot, and replace with parallel parking.
- Provide visually distinct crosswalks for pedestrian safety.
- Improve drainage, parking layout, lighting, landscaping, and handicapped accessibility.
- Provide green landscaping infrastructure to reduce stormwater runoff.
- Engineering and design services.
- Bring back sense of a village square and integrate greenspace into parking area and on S. Main Street.

South Main Street Municipal Surface Parking Lot Reconstruction and Expansion Surface Parking.

Estimate = \$1,822,600:

- Reconstruct and repave lot to address very deteriorated parking condition.
- Construct retaining wall to add maximum of 50 additional parking spaces.
- Improve lighting to address safety concerns and compliance with Town regulations.
- Improve drainage, parking layout, landscaping, and handicapped accessibility.
- Address stormwater drainage issues, provide green infrastructure, and comply with current standards.
- Improve pedestrian and vehicular safety and circulation, and access for emergency service response.
- Engineering and design services.

Maple Street Along #87 and #101 Improvements. Estimate = \$32,300

- Reconstruct access to and from street to address inability to see on-coming vehicles.
- Install missing link of sidewalk and replace deteriorated sidewalk and curbing for improved pedestrian and handicapped accessibility.
- Install lighting to address safety.
- Install green strip for green infrastructure.
- Engineering and design services.

Other Warrant Items

- Related Costs: Includes such items as, permitting, legal, audits, outside consultants, District administration, project development, and financing. Estimate up to \$100,000 in aggregate for all projects.
- Use of any unexpended proceeds from previously issued bonds or notes, or previously voter approved TIF projects, to finance the improvements and related costs for the 2020 TIF projects.
- Use of any unexpended proceeds of the \$2,666,600 bonds or notes to finance the improvements and related costs for any previously voter approved District improvements

What new development will generate new tax revenue?

- Previously approved and currently proposed TIF infrastructure projects will support the following new development that will generate new tax revenue:
 - ✓ New development in final stages of permitting – Anticipate completion by April 1, 2021.
 - 132 S Main Street - 66 units of housing and 2,300 SF commercial space; in permitting process.
 - 87/101 Maple Street - Partial redevelopment into multiple commercial uses; in permitting process.
 - ✓ Anticipate future redevelopment on South Main Street, and development of 3rd lot on Prospect Street building by April 1, 2023.
- By doing public improvements now, the Town is providing infrastructure needed for increased private development that will generate additional new tax revenue.

What is the current status of TIF funding to date?

- Hartford's approved TIF District Financing Plan is \$13,000,000. To date, have bonded/approved

FY 2014	\$ 900,000
FY 2016	\$ 900,000
FY 2017	\$1,926,000
FY 2019	\$5,477,000
TOTAL	\$9,203,000

Balance in TIF Finance Plan	\$3,797,000
<u>Proposed March 2020 Projects</u>	<u>\$2,666,600</u>
Remaining for November 2020	\$1,130,400

- In FY 2020 TIF District Grand List property values increased to \$57,978,900, a growth of \$26,179,700 since 2011.
- This generated.... **Total \$1,272,406 into Hartford's TIF District Fund**
 - ✓ \$637,699 increase in TIF District Town property taxes
 - 75% = \$478,274 went to Hartford TIF Fund
 - 25% = \$159,424 went to Hartford General Fund
 - ✓ \$1,058,843 increase in TIF District State property taxes
 - 75% = \$794,132 went to Hartford TIF Fund
 - 25% = \$264,711 goes to State Education Fund

What are the projected debt details, debt repayment plan and cash flow for the proposed 2020 TIF projects?

- If using bond funds for entire \$2,666,600 for infrastructure projects and related costs:
 - ✓ 2.63% net interest rate (current VT Bond Bank)
 - ✓ 20-year loan term, with debt payments to begin Fall 2020 or Spring 2021
 - ✓ Total estimated debt over 20-year period is \$3,417,453 including principal, interest and fees
- Given retention of Town and State TIF property tax revenue to 2034, and projected TIF revenue from to-date and anticipated growth in the Grand List, there will be sufficient funds to cover the Town's debt payments through 2042.
- If TIF revenue received is insufficient to pay the principal and interest on the TIF debt in any year, for whatever reason, including a decrease in property value or repeal of the education property tax source, unless determined otherwise at the time of such repeal, the Town is liable for the full payment of the principal and interest for the term of debt.

What is the Warrant language?

ARTICLE 23: Shall the Selectboard be authorized to pledge the credit of the Town of Hartford to secure indebtedness evidenced by general obligation bonds or notes, and to make direct payments from the tax increment and other revenue generated within the Hartford White River Junction Tax Increment Financing District in an aggregate amount not to exceed \$2,666,600, for the purpose of:

- (1) funding public infrastructure and capital improvements, and paying related costs attributed to such District improvements, namely, the engineering, design, legal, surveying, permitting and construction of public sidewalk, curb, crosswalks, paving, road, parking, streetscape, landscaping lighting, and drainage, on South Main and Maple Streets;
- (2) paying or reimbursing eligible related costs, District administrative costs, audits, advances, interfund loans and third-party public infrastructure costs for such improvements and any previously approved District improvements;
- (3) pledging and appropriating the District's tax increment in the amount of \$2,666,600 plus allowable interest and fees, for the payment of such indebtedness, related costs, advances and reimbursements for the South Main and Maple Streets improvements, and any previously approved District improvements; and
- (4) using any unexpended proceeds of bonds or notes previously issued or voter authorized, to finance the cost of District improvements and related costs for the South Main and Maple Streets improvement and any previously approved District improvements?

The legal voters of the Town are notified that, of the \$9,203,000 of tax increment secured obligations, including related costs, authorized on March 4, 2014, March 1, 2016, March 7, 2017, and March 5, 2019, to date \$3,137,800 of the tax increment has been pledged, as evidenced by the Town's July 1, 2014 \$900,000 and August 2, 2017 \$2,126,000 Tax Increment Financing District Improvement Bonds, and the Town's August 29, 2019 \$111,800 VT Clean Water Act Revolving Loan.

For questions or more information, contact your Selectboard Members or Lori Hirshfield, Director of the Hartford Department of Planning and Development Services, at 802-295-3075 or Lhirshfield@hartford-vt.org, or the Town's Website at www.hartford-vt.org.



AGENDA MEMORANDUM

February 11, 2020

Town Selectboard Meeting Item: 5.a

Submitted by: Gail Ostrout, Director of Finance

Subject: FY20 Second Quarter Financial Report

Background: This will be a briefing on the revenues and expenditures recorded in the first quarter of the current fiscal year.

Discussion: Revenues and expenditures for October through December 2019 are summarized and compared to the same period in the prior fiscal year.

Financial Impact: N/A

Recommendation: No action required. Receive the second quarter financial report.

Attachment: Presentation


Town Manager

Budget FY 19/20 Update

As of December 31, 2019

Board Presentation February 11, 2020

General Fund Expenditure Comparison

FYE 19 / 20	Budget	Expended	Balance	%Used		FYE 18 /19	Budget	Expended	Balance	%Used
Selectboard	\$ 76,765.00	\$ 39,121.31	\$ 37,643.69	50.96%		Selectboard	\$ 68,519.14	\$ 29,100.36	\$ 39,418.78	42.47%
Boards	\$ 7,744.00	\$ 1,170.97	\$ 6,573.03	15.12%		Boards	\$ 10,339.68	\$ 938.49	\$ 9,401.19	9.08%
Manager	\$ 415,900.00	\$ 216,482.39	\$ 199,417.61	52.05%		Manager	\$ 487,994.79	\$ 229,818.47	\$ 258,176.32	47.09%
Election	\$ 14,319.50	\$ 2,189.18	\$ 12,130.32	15.29%		Election	\$ 24,984.34	\$ 11,378.57	\$ 13,605.77	45.54%
Litigation **	\$ 50,000.00	\$ 67,985.54	\$ (17,985.54)	135.97%		Litigation	\$ 50,000.00	\$ 19,319.27	\$ 30,680.73	38.64%
Vital Statistics	\$ 177,412.00	\$ 88,646.05	\$ 88,765.95	49.97%		Vital Statistics	\$ 177,965.42	\$ 80,884.58	\$ 97,080.84	45.45%
Town Hall	\$ 113,745.00	\$ 47,265.15	\$ 66,479.85	41.55%		Town Hall	\$ 116,299.85	\$ 53,070.24	\$ 63,229.61	45.63%
Finance	\$ 387,033.15	\$ 173,728.56	\$ 213,304.59	44.89%		Finance	\$ 368,223.53	\$ 169,620.75	\$ 198,602.78	46.06%
Auditing	\$ 37,000.00	\$ 27,809.00	\$ 9,191.00	75.16%		Auditing	\$ 42,000.00	\$ 37,000.00	\$ 5,000.00	88.10%
Valuation	\$ 195,064.00	\$ 97,881.44	\$ 97,182.56	50.18%		Valuation	\$ 201,193.73	\$ 100,839.99	\$ 100,353.74	50.12%
Tax Collection	\$ 26,370.00	\$ 12,306.25	\$ 14,063.75	46.67%		Tax Collection	\$ 21,123.68	\$ 10,923.66	\$ 10,200.02	51.71%
IT	\$ 213,518.18	\$ 60,371.36	\$ 153,146.82	28.27%		IT	\$ 162,062.81	\$ 65,108.44	\$ 96,954.37	40.17%
Police	\$ 3,446,589.36	\$ 1,458,349.39	\$ 1,988,239.97	42.31%		Police	\$ 3,210,619.58	\$ 1,355,571.28	\$ 1,855,048.30	42.22%
Fire	\$ 3,719,808.38	\$ 1,805,870.30	\$ 1,913,938.08	48.55%		Fire	\$ 3,200,483.24	\$ 1,633,429.77	\$ 1,567,053.47	51.04%
Dispatch	\$ 1,007,725.78	\$ 437,458.16	\$ 570,267.62	43.41%		Dispatch	\$ 881,041.71	\$ 383,665.72	\$ 497,375.99	43.55%
Public Works	\$ 3,323,410.17	\$ 1,511,914.03	\$ 1,811,496.14	45.49%		Public Works	\$ 3,135,728.52	\$ 1,549,028.82	\$ 1,586,699.70	49.40%

TARGET AT 12/31/19 is 50% of TOTAL BUDGET
OVER BUDGET OVER BUDGET (* one time) (on going)**
OVER BUDGET DUE TO TIMING ONLY

General Fund Expenditure Comparison Continued

FYE 19 / 20	Budget	Expended	Balance	%Used		FYE 18 /19	Budget	Expended	Balance	
Cemeteries	\$ 17,345.48	\$ 9,670.52	\$ 7,674.96	55.75%		Cemeteries	\$ 20,777.30	\$ 9,529.32	\$ 11,247.98	45.86%
Trees	\$ 1,000.00	\$ -	\$ 1,000.00	0.00%		Trees	\$ 550.00	\$ 550.00	\$ -	100.00%
Health	\$ 93,142.00	\$ 47,143.19	\$ 46,402.50	50.61%		Health	\$ 78,517.00	\$ 39,745.88	\$ 38,771.12	50.62%
Senior Services	\$ 160,711.57	\$ 69,582.50	\$ 91,129.07	43.30%		Senior Services	\$ 164,001.90	\$ 69,090.01	\$ 94,911.89	42.13%
Low Income Services	\$ 9,000.00	\$ 4,500.00	\$ 4,500.00	50.00%		Low Income Services	\$ 9,000.00	\$ 4,500.00	\$ 4,500.00	50.00%
Youth & Adults Services	\$ 18,944.00	\$ 10,944.00	\$ 8,000.00	57.77%		Youth & Adult Services	\$ 17,944.00	\$ 10,444.00	\$ 7,500.00	58.20%
Appropriations	\$ 101,162.00	\$ 50,581.00	\$ 50,581.00	50.00%		Appropriations	\$ 93,850.00	\$ 46,925.00	\$ 46,925.00	50.00%
Parks & Rec	\$ 1,468,299.71	\$ 765,347.26	\$ 702,952.45	52.12%		Parks & Rec	\$ 1,612,157.80	\$ 891,640.20	\$ 720,517.60	55.31%
Planning	\$ 606,160.62	\$ 263,903.20	\$ 342,257.42	43.54%		Planning	\$ 570,777.69	\$ 251,459.86	\$ 319,317.83	44.06%
Library	\$ 361,633.14	\$ 179,345.91	\$ 182,287.23	49.59%		Library	\$ 361,285.36	\$ 178,122.43	\$ 183,162.93	49.30%
County Judicial Svcs*	\$ 102,000.00	\$ 104,043.00	\$ (2,043.00)	102.00%		County Judicial Svcs	\$ 102,000.00	\$ 101,474.00	\$ 526.00	99.48%
Bond Redemption	\$ 1,049,177.00	\$ 878,527.02	\$ 170,649.98	83.73%		Bond Redemption	\$ 1,063,417.00	\$ 887,036.53	\$ 176,380.47	83.41%
Transfers	\$ 245,812.50	\$ -	\$ 245,812.50	0.00%		Transfers	\$ 340,000.00	\$ 19,142.00	\$ 320,828.00	5.63%
Capital	\$ 3,052.48	\$ -	\$ 3,052.48	0.00%		Capital	\$ 8,407.55	\$ 5,355.07	\$ 3,052.48	63.69%

TARGET AT 12/31/19 is 50% of TOTAL BUDGET
OVER BUDGET OVER BUDGET (* one time) (on going)**
OVER BUDGET DUE TO TIMING ONLY

General Fund Revenue Comparison

(Accrual Based)

*\$865,012.50 From Unassigned Fund

Budget	YTD Revenue	% Billed
\$ 17,070,682.83	\$ 15,086,937.80	88.38%

FYE 19 / 20	Estimated Revenue	YTD Revenue	Balance	%		FYE 18 /19	Estimated Revenue	YTD Revenue	Balance	%
Taxes	\$ 14,061,120.33	\$ 14,129,873.79	\$ (68,753.46)	100.49%		Taxes	\$ 13,500,714.10	\$ 13,791,419.54	\$ (290,705.44)	102.15%
Permits & Licenses	\$ 20,700.00	\$ 5,750.50	\$ 14,949.50	27.78%		Permits & Licenses	\$ 20,040.00	\$ 6,576.00	\$ 13,464.00	32.81%
Intergovernmental	\$ 328,750.00	\$ 168,613.90	\$ 160,136.10	51.29%		Intergovernmental	\$ 268,000.00	\$ 143,887.12	\$ 124,112.88	53.69%
Services	\$ 1,684,100.00	\$ 704,457.79	\$ 979,642.21	41.83%		Services	\$ 1,808,155.00	\$ 760,766.22	\$ 1,047,388.78	42.07%
Fines & Forfeits	\$ 25,050.00	\$ 4,077.50	\$ 20,972.50	16.28%		Fines & Forfeits	\$ 10,050.00	\$ 7,205.30	\$ 2,844.70	71.69%
Other	\$ 85,950.00	\$ 74,164.32	\$ 11,785.68	86.29%		Other	\$ 122,482.00	\$ 50,336.37	\$ 72,145.63	41.10%

General Fund – Notes of Interest

*\$865,012.50 Covered by Unassigned Fund

Glide Path = 50% Expenditures

Budget	Encumbered	Available	% Expended
\$ 17,070,682.83	\$ 945,341.65	\$ 8,703,438.79	49.02%

We are 6 months into the 2020 budget. As a whole the Town is within the expected glide path of 50%.

Each Department Head has identified individual areas in their budget that are outside this glide path and are confident:

- ☐ Overages are timing related and will level off through the remainder of the fiscal year
- ☐ Can be balanced within their own department
- ☐ Finance Director balances Town wide the telephone, property & liability insurance, workers compensation

One Department that continues to trend over budget that we discussed in the September review was the Litigation expense. The Town Manager has recommended this overage be covered by the vacancy in the Wellness Coordinator(\$50,000) position as well as using those funds to cover over overages within the Manager's budget. **As of 12/31/2019 the expense is over by \$17,985.54 (135.97%). The expense is broken down below:**

- ❖ **\$18,131.31 Welcoming Ordinance**
- ❖ **\$25,972.80 Union Negotiations**
- ❖ **\$13,926.53 Tax Sale**
- ❖ **\$ 9,954.90 Miscellaneous**

Unassigned Fund

*Projection

6/30/2019	Unassigned Balance Actual	\$2,616,927.00
6/30/2020	Approved in Budget	<u>(\$865,012.50)</u>
	Estimated Balance at 6/30/2020	\$1,754,914.50
6/30/2021	Proposed Unassigned Balance Use	<u>(\$742,472.00)</u>
	Estimated Balance at 6/30/2021	\$1,012,442.50

General Fund is a zero based budget. Annually there are some savings due to employment vacancies and/or project changes; however, there are also unexpected expenses. This table is to give only a baseline projection. Monthly I track cash flow and I do not include an expectation of excess until the May financials are complete.

Enterprise Fund Expenditure Comparison

Glide Path = 50% Expenditures

FYE 19 / 20	Budget	Expended	Balance	%Used		FYE 18 /19	Budget	Expended	Balance	%Used
Fund 30						Fund 30				
Solid Waste	\$858,154.32	\$427,465.06	\$430,689.26	49.81%		Solid Waste	\$871,731.31	\$439,881.14	\$431,850.17	50.46%
Fund 50						Fund 50				
Water Fund	\$1,109,448.20	\$776,407.30	\$333,040.90	69.98%		Water Fund	\$1,798,037.01	\$503,703.21	\$1,294,333.80	28.01%
Fund 55						Fund 55				
Quechee Water Fund	\$506,363.50	\$216,379.06	\$289,984.44	42.73%		Quechee Water Fund	\$1,036,644.54	\$208,815.42	\$827,829.12	20.14%
Fund 60						Fund 60				
Waste Water Fund	\$1,827,167.99	\$611,221.66	\$1,215,946.33	33.45%		Waste Water Fund	\$2,11,548.19	\$493,773.86	\$ 1,617,774.33	23.38%
Fund 65						Fund 65				
Quechee Waste Water	\$1,359,515.92	\$694,983.95	\$664,531.97	51.12%		Quechee Waste Water	\$1,475,073.55	\$628,083.51	\$846,990.04	42.58%

TARGET AT 9/30/19 is 25% of TOTAL BUDGET

OVER BUDGET

OVER BUDGET DUE TO TIMING ONLY

Enterprise Fund Revenue Comparison

*Accrual Basis

FYE 19 / 20	Estimated Revenue	YTD Revenue	Balance	%		FYE 18 /19	Estimated Revenue	YTD Revenue	Balance	%
Fund 30						Fund 30				
Solid Waste	\$871,350.50	\$289,611.89	\$581,738.61	33.24%		Solid Waste	\$890,418.00	\$332,523.70	\$557,894.30	37.35%
Fund 50						Fund 50				
Water Fund	\$1,086,000.00	\$518,085.65	\$567,914.35	47.71%		Water Fund	\$1,827,500.00	\$678,346.12	\$1,149,153.88	37.12%
Fund 55						Fund 55				
Quechee Water Fund	\$506,000.00	\$221,267.95	\$284,732.05	43.73%		Quechee Water Fund	\$1,039,054.00	\$206,687.65	\$832,366.35	19.89%
Fund 60						Fund 60				
Waste Water Fund	\$1,815,440.00	\$843,391.69	\$972,048.31	46.46%		Waste Water Fund	\$2,115,000.00	\$847,758.39	\$1,267,241.61	40.08%
Fund 65						Fund 65				
Quechee Waste Water	\$1,367,710.00	\$604,632.01	\$763,077.99	44.21%		Quechee Waste Water	\$1,477,753.00	\$595,034.90	\$882,718.10	40.27%

Enterprise Funds – Notes of Interest

- Fund 30: Commercial Revenue Low – No C/D collection
 Executing VLCT safety recommendations with reserves
 Clean wood piling up – exploring options for disposal
 Overages will need to be covered by Fund 10
- Fund 50: Connections Increased – New Developments
 Overages to be covered within Fund
 Projects on track
- Fund 55: Connections Increased - Improvement in Tracking / Billing
 Overages to be covered within Fund
 Projects on track
- Fund 60: Overages due to unexpected repairs
 Tracking to balance overages within Fund
- Fund 65: Overages mainly due to timing – projecting balancing out by year end



AGENDA MEMORANDUM

February 11, 2020

Town Selectboard Meeting Agenda Item: 5.b

Submitted by: Lori Hirshfield, Director of Planning and Development

Subject: Tax Increment Financing District FY 2019 Annual Report to Vermont Economic Progress Council

Background: Every Year the Town submits a detailed report to the Vermont Economic Progress Council (VEPC) on the status of activity in the Town's TIF District for the previous fiscal year. This report feeds into a larger annual report to the State Legislature.

Attached is Hartford's report for FY 2019 (July 1, 2018 through June 30, 2019; based on April 1, 2018 Grand List property values).

Discussion: The following are some highlights of the Report for FY 2019:

- \$300,475 of TIF Funds spent on Public Infrastructure Projects.
- Private investment created 67 new jobs plus temporary construction jobs created by public and private projects.
- TIF tax revenue was \$465,146
 - \$173,626 from Municipal
 - \$291,520 from State
- Total Municipal Taxable Value of properties in the TIF District increased by \$23,802,300, and by \$23,751,500 for the State Education Taxable Value since the TIF District was approved in 2011.

Financial Impact: None.

Recommendation: Accept the Tax Increment Financing District FY 2019 Annual Report.


Town Manager

Attachments:

1. TIF FY 2019 Annual Report
2. Certification of Increment and Annual Report



**Tax Increment Financing District
Vermont Economic Progress Council
Vermont Department of Taxes**

VEPC Staff Contact Information:
Abbie Sherman, (802) 793-0721, abbie.sherman@vermont.gov

Reports are due on or before January 15, 2020

I. District Information:

Municipality & District	Hartford: White River Jct Downtown	Reporting Period:	July 1, 2018 - June 30, 2019
Name of Person Completing Report	Lori Hirshfield	Grand List Year:	2018
Title	Director, Dept of Planning & Development		
Email Address	lhirschfield		
Telephone	802-295-3075		
Date Report Completed	January 15, 2020		

NOTE: All information reported on this form by the municipality must be for the Reporting Period and Grand List Year identified above.

II. TIF District Data:

Base Data (Original Taxable Value)				
Municipal	\$	31,842,000	OTV Total Acres	129.11
Homestead- Education	\$	220,500	OTV Total Parcels	135
Non Residential- Education	\$	31,578,700		
Total Education	\$	31,799,200		
			Parcel Information	

Taxable Values as of April 1		
Municipal	\$	55,644,300
Homestead- Education	\$	214,200
Non Residential- Education	\$	55,336,500
Total Education	\$	55,550,700

Increase (Decrease) in Taxable Values (auto-calculated)		
Municipal	\$	23,802,300
Homestead- Education	\$	(6,300)
Non Residential- Education	\$	23,757,800
Total Education	\$	23,751,500

TIF Increment Revenue Retained for Reporting Year		
Municipal	\$	173,626
Homestead- Education	\$	(77)
Non Residential- Education	\$	291,597
Total Education	\$	291,520
Total TIF Revenue	\$	465,146

Parcel Information	
Current Acres	128.91
Current Parcels	135

Tax Rates Applied to the April 1 Grand List	
Municipal (General Fund)	\$ 0.9726
Homestead	\$ 1.6369
Non Residential	\$ 1.6365

List Special Municipal Tax Rates		
1	NA	\$ -
2		\$ -
3		\$ -
4		\$ -
5		\$ -
6		\$ -
Total Special Municipal Tax		\$ -
Total Municipal (General Fund) & Special Rates		\$ 0.9726

Other TIF Fund Income				
	Source	Education	Municipal	Total
1	Interest Earnings	\$ -	\$ -	\$ -
2	Interest Earnings on Bond Funds		\$ -	\$ -
3			\$ -	\$ -
4			\$ -	\$ -
5			\$ -	\$ -
Total:		\$ -	\$ -	\$ -

Changes to Individual Parcels		
	SPAN Number	Describe Change
1	285090114291.00	Separated from parcel 285090114290 due to land reconfiguration & became active in 2018
2	285090114294.00	Separated from parcel 285090114291 and combined condo with parking lot.

3		
4		
5		
6		

Additional Information

Acres- It is our understanding that the slight variation is due to how roads are being calculated and is a programming correction that the state needs to do.

III. Votes and Financing:

Public Vote Information. Check the appropriate box. Make sure to provide the date if information has been submitted to VEPC.

- ☐ No public votes or debt obligations occurred during this reporting period.
- ☒ Yes there were public votes and/or debt obligations during this reporting period.
- ☒ Vote and debt obligation documents were submitted to VEPC. (Enter date submitted)
- ☐ Vote and debt obligation documents are uploaded with this report.

March 4, 2019
and
April 4, 2019

Debt Instruments

Infrastructure and Debt	Term in Years	Period (ie. 1/1/2016-12/31/2026)	Interest Rate	Principal	Interest	Total	Total Payment for Reporting Period	Remaining Principal Balance	Terminated
Existing Debt:									
1 Prospect Street - General Obligation - Loan Agreement	20	7/1/2014-11/15/2034	Varies	\$ 900,000	\$ 331,831	\$ 1,231,831	\$ 69,329	\$ 720,000	<input type="checkbox"/>
2 Stormwater/Wastewater Improvements - No. Main/Currier/Church Streets		Anticipate incurring debt in FY 2020		\$ 700,000		\$ 700,000	\$ -	\$ -	<input type="checkbox"/>
3 Parking Lot; Currier St Extension; No Main St.-Joe Reed Dr Sidewalk; Gates, No Main, So Main Sts. Engineering	20	8/2/2017-11/1/2037	3.30% Net	\$ 2,126,000	\$ 753,136	\$ 2,879,136	\$ 167,932.83	\$ 2,019,700	<input type="checkbox"/>
New Debt:									
Example: Main Street Lights - General Obligation Bond	11	1/1/2016-12/31/2025	5.60%	\$ 3,250,000	\$ 500,000	\$ 3,750,000	\$ 340,909	\$ 2,950,000	<input type="checkbox"/>
4	0		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	<input type="checkbox"/>
5	0		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	<input type="checkbox"/>
6	0		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	<input type="checkbox"/>
Total				\$ 3,726,000	\$ 1,084,967	\$ 4,810,967	\$ 237,262	\$ 2,739,700	

Annual Debt Service

Principal Paid	\$ 151,300
Interest Paid	\$ 85,962
Fees/Other Costs Paid	\$ -
Total Paid	\$ 237,262

Refinancing. Was any portion of TIF District debt refinanced during this reporting period?

- ☒ No
- ☐ Yes, please provide details.

Direct Payments: Enter the total amount of any TIF direct payments made during this period.

\$ 7,947

Date Approved by Voters:

March 2014, 2016, 2017, 2019

Additional Information

FY 2019 Public Vote - Debt and Vote documentation submitted to VEPC on March 4, 2019 and April 4, 2019.

IV. Improvements and Funding:

Improvement Expenditures					
Name of Improvement			Of the Total Expenditure listed:		Total Improvement Expenditure for this report period
			The amount paid with TIF Revenues	The amount paid with Non-TIF Revenues	
Phase 1	1	Prospect Street Phases I & II - Reconstruction			
		Reported complete in previous annual report	\$ -	\$ -	\$ -
Phase 2	2	Phase I - Wastewater & Stormwater - No. Main/Currier/Church Streets			
		In engineering stage. Being coordinated with outhur TIF District improvements in the area.	\$ 7,326	\$ -	\$ 7,326
	3	Former Miller Auto/Municipal (Legion) Parking Lot and Site Phase I			
		Some regrading of parking lot & to add a few more spaces. Engineering to evaluate stormwater, soil conditions & interface with future parking lot phase & completion of adjacent Currier Street. 4 new EVCharging stations	\$ 9,300	\$ 33,240	\$ 42,540
Phase 3	4	Currier Street Extension Phases I & II			
		80% completed. Additional survey work for easements. Coordinating with improvements to adjacent parking lot improvements.	\$ 15,432	\$ 129,482	\$ 144,913
	5	South Main, North Main, and Gates Streets - Watermain Engineering (Joe Reed Drive; west of South Main St - Blocks G,H,J)			
		60% completed; anticipate completion and construction bidding in 2020.	\$ 27,230	\$ -	\$ 27,230
	6	South Main Improvements Phase I - Engineering wastewater/stormwater			
		60% complete; anticipate completion and construction bidding in 2020.	\$ 44,465	\$ -	\$ 44,465
	7	North Main Improvements - Sidewalk and Streetscape			
		Segment from Bridge St to Joe Reed Drive reported complete in FY2018.	\$ -	\$ -	\$ -
Phase 4	8	South Main, North Main, & Gates Street - Construction			
		Engineering and bidding phase reported above. Construction in 2020 and 2021	\$ -	\$ -	\$ -
Future Projects Needing Phase Filings	9	Railroad Row Extension & Parking Phases I & II			
		No change from FY 2018 report	\$ -	\$ -	\$ -
	10	Downtown Park and Parking			
		Engineering and bid docs previously completed and being considered for TIF funding in 2020		\$ -	\$ -
	11	Pine Street Phases I & II			
		Completed design charrette for block buildout which includes some Brownfields properties. Non-TIF funds listed used for this planning process.	\$ -	\$ 34,000	\$ 34,000
	12	Former Miller Auto/Municipal (Legion) Parking Lot and Site Phase II			
		Evaluating options for addressing parking in the TIF District		\$ -	\$ -
	13	Currier Street			
		Overlaps with implementation of Currier Street Extension (item #4 above) and North Main Street improvements (item #2 above)	\$ -	\$ -	\$ -
	14	Maple & Prospect Street Intersection Improvements			

No activity this period	\$ -	\$ -	\$ -
Total	\$ 103,753	\$ 196,722	\$ 300,475
		Check	\$ 300,475

Sources of Non-TIF Revenues	Total Amount Secured for Each Source	Total Amount Spent to Date	Total Amount Spent this Period	Closed
1 Railroad Row - Enhancement Grant (2005/2016)	\$ 50,000	\$ 2,951		X
2 Railroad Row - Town (2005)	\$ 50,000	\$ 4,426		
3 N. Main St. Sidewalk, Church St. to Bridge St., Engineering - Town (2011)	\$ 4,688	\$ 4,688		X
4 S Main St Sidewalk - Downtown Transportation Grant (2011) Project 1	\$ 74,863	\$ 74,863		X
5 S Main St Sidewalk - Town (2011)	\$ 54,229	\$ 55,236		X
6 S Main St Bus Shelter Grant - Advance Transit (2012)	\$ 34,483	\$ 34,483		X
7 S Main St Bus Shelter - Town Funds (2012)	\$ 7,904	\$ 7,904		X
8 Bridge St Rain Garden - Downtown Transportation Grant (2011) Project 2	\$ 18,874	\$ 18,874		X
9 Bridge St Rain Garden - Town (2013)	\$ 26,897	\$ 26,897		X
10 Gates St East Construction - Downtown Program Transportation Grant (2013)	\$ 100,000	\$ 100,000		X
11 Gates St East - Engineering & Legal for ROW - Town Funds (2014)	\$ 19,112	\$ 19,112		X
12 Gates St East Engineering & Construction - Town Funds (2011/2013)	\$ 110,596	\$ 110,596		X
13 N Main & Currier St Stormwater Analysis - Town Funds (2015)	\$ 40,680	\$ 40,680		
14 Gates St West Construction - Developer (2015)	\$ 14,149	\$ 14,149		
15 Prospect St Phase I & II traffic signal at Prospect & Maple Sts - developer (2016)	\$ 161,400	\$ 161,400		X
16 Prospect St Phase I & II-curb and sidewalk on Maple St - NHDOT (2016)	\$ 16,857	\$ 16,857		X
17 Prospect St Phase I & II-curb and sidewalk on Maple St - Vtrans (2016)	\$ 9,900	\$ 9,900		X
18 Gates St East Construction-additional Town funds to complete project (2017)	\$ 4,539	\$ 4,538		X
19 Currier St - VT Sales Tax Reallocation Program (2017)	\$ 305,642	\$ 129,482	\$ 129,482	
20 Currier St Extension - Legal fees for construction easements - Town Funds (2017)	\$ 1,886	\$ 1,886	\$ -	
21 N. Main, Church & Currier Sts Stormwater Project - Town Funds (2017)	\$ 14,185	\$ 14,185	\$ -	
22 Pine St all Phases redevelopment plan EPA Brownsfield grant thru TRORC (2019)	\$ 34,000	\$ 34,000	\$ 34,000	
23 S Main St Pkg Lot 4 EV charger stations VCDP (\$20,885); GMP (\$12,355) grants	\$ 33,240	\$ 33,240	\$ 33,240	
24	\$ -	\$ -	\$ -	
25	\$ -	\$ -	\$ -	
26	\$ -	\$ -	\$ -	
Total	\$ 1,188,123	\$ 920,346	\$ 196,722	
Non-TIF Revenues Reported under Improvement Expenditures			\$ 196,722	

Related Costs			
List and describe the related cost(s)	The amount paid with Education Revenue	The amount paid with Municipal Revenue	Total Cost for this report period
1 Primmer, Pipper, Eggleston and Cramer PC - TIF project and bond review	\$ 410	\$ 410	\$ 820
2 White & Burke - Cash flow analysis for TIF phased filing and voter approval	\$ 1,332	\$ 1,332	\$ 2,664
3 Valley News - RFP ad for engineering services parking and Currier St projects	\$ 70	\$ 70	\$ 140
4 Pathways Engineering - Update project cost for TIF funding consideration	\$ 225	\$ 225	\$ 450
5 Mudgett, Jennett & Krogh-Wiener, PC -(Auditor) - AUP	\$ 1,936	\$ 1,936	\$ 3,872
6	\$ -	\$ -	\$ -
Total	\$ 3,973	\$ 3,973	\$ 7,947
		Check	\$ 7,947

V. Performance Indicators:

Standard

Real Property Development

Pine Street Redevelopment Phase I: renovation of 9,801 SF of existing commercial, 26,041 SF of new commercial, and 16,000 SF of new residential. Bridge & N Main Gateway redevelopment and renovation.

1	Pine St Phase 1 (Blocks B,C and D) - Partially completed and reported in FY 2018. Completed community & property owner planning charrette of potential buildout scenarios. Bridge and Main (Block F) - Renovated historic diner that was closed and opened new restaurant (2018 Grand List value = \$110,900, full renovation value in GL 2019). All residential units in new building at Bridge and Main fully occupied and two new commercial businesses fully operational (at 100% full value = \$1,096,000).	\$ 1,206,900
2	Prospect Place Redevelopment: 4 mixed-use buildings and a 5th building with 40 residential condos. Pine Street Phase II: renovation of 16,252 SF of existing commercial, 5,550 SF of new commercial, 4,500 SF of new residential. Prospect (Block A) -Total development revised to 3 bldgs; 3rd building not yet done. Pine Street (Block C) - Completed community & property owner charrette of potential buildout scenarios. Initial discussions with new property owner on redevelopment of 87/101 Maple Street (formerly Kibby tools/supplies closed previous year). Note: Real Property Development 2018 Grand List Property Values only provided for properties that had	\$ -
3	Main Street Renaissance: Redevelopment of former car dealership parking area into four-story, mixed-use building. Gates East & S Main St Redevelopment: mixed-use residential and commercial development. Main St Renaissance (Block J)- The Village at WRJ, an 80-unit assisted living & memory care facility substantially completed; occupancy began Jan. 2019; full occupancy expected by mid-2020 (2018 Grand List partial value; will be at 100% with 2019 GL). Gates Street East & S Main Street (Block I) - Development of plans on vacant lot for mixed use building at 132 S Main St initiated. 37 space private parking lot permitted for 188 S Main St.	\$ 14,142,100
4	Prospect Place Redevelopment Phase II. Northern Stage: new, 45k SF theater main stage w/320 seats, 3/4 thrust stage educational theater that is 99 seat flexible black box, lobby with café/bar, classrooms, rehearsal halls and admin offices. Prospect Place Phase II (Block A) - 2nd building completed and reported in FY 2018. Northern Stage (Block H) - Completed and previously reported. Note: Real Property Development 2018 Grand List Property Values only provided for properties that had development activity during this reporting period.	\$ -
5	Listen Development/Maple Street: commercial redevelopment and new residential. Main Street Renaissance Phase II. Pine Street Redevelopment Phase III. Listen Development/Maple St (Block E). - Completed and previously reported. Main Street Renaissance Phase II (Block J) - Combined with Phase I reported above as completed (including property value). Pine Street II (Block D) - Completed forum on possible build-out scenarios with community and property owners. Note: Real Property Development 2018 Grand List Property Values only provided for properties that had development activity during this	\$ -
6	Northern Hospitality Phase I: Complete redevelopment of existing hotel, theater, and mixed-use, three-story building that encompasses one complete city block. Northern Hospitality Phase I (Block G) - Completed partial redevelopment of street level commercial in FY 18. Two first floor businesses expanded into vacant space with some business fit-up costs. Property owner in preliminary phase of future redevelopment plans. Note: Real Property Development 2018 Grand List Property Values only provided for properties that had development activity during this reporting period.	\$ -
7	Prospect Place Phase III. Northern Stage Phase II. Northern Hospitality Phase II. Prospect Place Phase III (Block A) - Third building not yet in development stage. Note: Real Property Development 2018 Grand List Property Values only provided for properties that had development activity during this reporting period.	\$ -
8	Bridge & N Main Street Gateway Phase II: renovate 11,879 SF of existing commercial and 4,625 SF of existing residential, and add 25,274 SF of new residential in multiple mixed use buildings. No activity this period. Note: Real Property Development 2018 Grand List Property Values only provided for properties that had development activity during this reporting period.	\$ -
Total		\$ 15,349,000

Employment Opportunities

River Roost Brewery at 230 S Main St expanded its production & distribution resulting in hiring 2 additional employees. The full operation & addition of outside seating for Juel Apothecary Cafe at 52 N Main St resulted in hiring 3 additional employees. Open Door Integrated Wellness at 18 N Main St expanded to the empty space next door, adding 2 administrative staff. Sterns fruit & vegetable indoor market on Pine St reopened under new ownership, adding 6 new employees. The Good Neighbor Clinic on N Main St expanded services with 7 new medical staff. At 7 N Main St Phnom Phen Restaurant opened where the historic Polka Dot Restaurant closed a few years ago, bringing 5 new jobs. AVA Candy opened & added fresh ice cream scoops with 2 new retail positions. The new Village at WRJ 80-unit residential assisted living & memory care facility along the new extension of Currier Street expects minimum 40 jobs in nursing care, administration, food service, & personal care. Two jobs were lost when Angry Goat hot sauce manufacturing and retail store moved to another location in Hartford about a mile outside the TIF District.

Additional Information

The following is development activity that was not anticipated in the TIF Plan but occurred as a result of the TIF district being established. 241
S Main St - Conversion of a vacant cleaners to 36 units of multifamily housing - Grand List value went from \$418,300 in 2017 to \$1,875,000 in 2018.
Additionally, there are several small investments that business and property owners are making (many noted above in the employment narrative) that result in smaller changes in property values. However, these changes, such as adding outdoor seating at Juel and TrialBreak restaurants, and expansion of a very popular relatively new beer manufacturer in the TIF District, are the result of a buzz that WRJ is the place to locate your business. We attribute this to the successes of the TIF Program. Real Property Development 2018 Grand List Property Values for items 1-8 above only provided for those properties that had development activity during this reporting period.

Mandated

Jobs							
NAICS Code		Increase or (Decrease)	Previous Location (if known)	NAICS Code		Increase or (Decrease)	Previous Location (if known)
1	11	0		11	53	0	
2	21	0		12	54	0	
3	22	0		13	55	0	
4	23	0		14	56	2	
5	31-33	2		15	61	0	
6	42	0		16	62	47	
7	44-45	8		17	71	0	
8	48-49	0		18	72	8	
9	51	0		19	81	0	
10	52	0		20	92	0	
Total Jobs Increase (Decrease)						67	

Identify Source/Method for Obtaining Jobs Information

We start with reviewing all completed zoning and building permits within the TIF District for the respective report period to identify properties that had changes which could generate changes in employment or businesses. The applications also include a question on the number of employees. We also look at sign applications which could involve a business change resulting in job changes. We also send to property owners and businesses a form which includes a question about new and lost jobs, and follow-up with phone calls to collect and clarify information when needed. Given the compact nature of the District area and constant contact we have with the property owners and businesses, we are very familiar with the activity in the District. It is a manageable process that has worked well.

Vermont Firms						
Name of Vermont Firm		Total amount of work performed		Name of Vermont Firm		Total amount of work performed
1	Primmer,Piper. Eggleston, et, al.	\$ 820		11	Cummings Electrical	\$ 32,562
2	C. Robert Manby, PC	\$ 2,413		12	Worksafe TCI	\$ 272
3	Aldrich & Elliot Engineering	\$ 74,821		13	Green Mt Power	\$ 344
4	Paton Surveyors	\$ 3,755		14		\$ -
5	Mudget,Jennet, & Krogh-Wisner PC	\$ 3,872		15		\$ -
6	White & Burke	\$ 2,664		16		\$ -
7	Laffayette Highway Specialist	\$ 2,950		17		\$ -
8	Schaal Engineering	\$ 1,920		18		\$ -
9	Hartgen Archeological	\$ 4,000		19		\$ -
10	Northwood Nursery	\$ 134		20		\$ -
				Total Amount of Work Performed		\$ 130,527

Additional Information

TIF District Specific

Transportation Enhancements

Transportation projects for this period included additional engineering for the S Main, N Main and Gates Streets water, wastewater, stormwater, sidewalk and roadway improvements. This information, along with the 2019 town vote approving the construction phase of these improvements, was critical in helping the property owner of 132 S Main Street start the development design phase for a new mixed use residential and commercial building. Similarly, knowing that these improvements will expand infrastructure capacity for new development, the owners of the Gates/Briggs Block have been advancing their redevelopment plans. The near completion of the extension of Currier Street already provides a functionality for pedestrians and vehicles that never existed. With this improvement, a new "Block" and sense of place has been created in the TIF District, very much as it was envisioned over 10 years ago. All of the redevelopment in the Downtown also has resulted in very high demand for parking throughout the day. This has lead to development of options to increase parking capacity, improve parking management and increase/improve alternative modes of transportation within and to and from the District. The stormwater and sewer improvements along N Main/Currier/Church Streets, along with the other projects, will address longstanding drainage and deteriorated road and parking lot conditons in the downtown.

Brownfield

Many of the properties in the Pine Street/Routes 5,4,14 area (Blocks B, C and D) have long been identified as potential brownfields based on the historical uses for the sites, such as automotive and cleaners. With the use of an EPA Brownfields grant, Two Rivers-Ottawaquechee Regional Commission engaged an engineering and environmental team to work with the Town, property owners, businesses and community members. The result was a very interactive planning process that ended with concepts to transform several separate properties into a cohesive mixed-use neighborhood, with new public infrastructure, new and rehabilitated private properties, and brownfields remediation.

Housing Changes (optional)

	Affordable Housing	Market Rate Housing	Total
New	16	38	54
Eliminated	0	0	0
Net Total	16	0	54

Additional Information

The following is the breakdown of the housing changes - Bridge & Main Dev : 16 affordable and 1 market rate; Freighthouse Building (220 South Main St): conversion of commercial space to 1 market rate; 241 South Main Street: 36 market rate, 18 of these are being used by Northern Stage Theater to house employees. In addition to the above, The Village at White River Junction Assisted Living and Memory Care facility added 50 units of assisted living and 30 units of memory care all market rate.

CERTIFICATION OF INCREMENT AND ANNUAL REPORT

STATUTORY REQUIREMENT: (24 VSA §1895) "As of the date the district is created, the lister or assessor for the municipality shall certify the original taxable value and shall certify to the legislative body in each year thereafter during the life of the district the amount by which the total valuation as determined in accordance with 32 VSA Chapter 129 of all taxable real property located within the tax increment financing district has increased or decreased relative to the original taxable value."

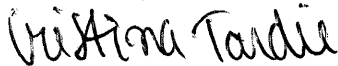
RULE REQUIREMENT: (SECTION 903) "Increase/Decrease in Assessed Valuation: Each year following the year of creation, the listers or assessor shall certify to the municipal legislative body the amount by which the total assessed valuation of taxable properties within the TIF District has increased or decreased compared to the municipal and education OTV. Prior to providing the certification to the municipal legislative body, the listers or assessor shall have the calculation of the increase or decrease, including an examination of the disposition and tax status of each parcel within the District, verified by a second party. Selection of the second party is up to the municipality and may be an individual within or outside of the municipal government. However, the individual should be familiar with parcel listings and valuation, property tax status, and the concepts of OTV and District increment. A copy of the certification of the value and the increase or decrease must be included in the Annual Report required by Section 1004.2 of this Rule along with a certification that a second party reviewed the information. The Council will provide a form on which to provide this certification."

SECTION 1: Certification of Increment by Assessor or Lister and 2nd Party Reviewer

Check both certification boxes and sign this form. If the boxes or signatures are not completed, this form will be considered incomplete. The second party reviewer should be familiar with parcel listings and valuation, property tax status, and the concepts of OTV and District increment.

- ☒ We certify that, per TIF Rule Sections 903 and 1004.2, we have examined and verified the current value, the calculation of the increase or decrease in property values, the disposition and tax status of each parcel within the District, and any other issues relevant to the parcels listed in the Certified OTV Property Report.
- ☒ We have certified to the municipal legislative body, at a regular or duly warned meeting that the information provided in this report represent true and accurate statements.

Signature of Assessor or Lister



Name: Cristina Tardie

Assistant Town Assessor

Title

Date

Signature of 2nd Party Reviewer



Name: Lori Hirshfield

Planning & Development Director

Title

Date

SECTION 2: Certification of Annual Report

Provide the date the annual report was presented to the municipal legislative body. Check both certification boxes and sign this form. If the boxes or signatures are not completed, this form will be considered incomplete.

Date report presented to the municipal legislative body: 11-Feb-20

- ☒ I certify that I am an official of the reporting municipality with the authority to report on this TIF District on behalf of the municipality.
- ☒ I certify that the annual report data entered and all documents attached in support of this annual report are true, correct and complete to the best of my knowledge.

Signature of Authorizing Official*

Name: Brannon Godfrey

Town Manager

Title

Date

* Authorizing Official is the Chief Executive Officer of the municipality as defined by 10 VSA § 683(8) such as a Select Board or City Council Member, Town or City Manager, or Town Administrator.



AGENDA MEMORANDUM
February 11, 2020
Town Selectboard Meeting Item: 5.c
Submitted by: Hannah Tyler, Director of Public Works

Subject: **Acceptance of Selection Committee Recommendations for Water Resources Professional Engineering Services - Request for Qualifications (RFQ 2019-11)**

Background: The Department of Public Works sought proposals from firms to perform Professional Engineering Services within six engineering categories identified as water resources, asset management, transportation, structural, geotechnical, and landscape architecture. Categories are rated individually.

The rankings are for services contracted from July 1st, 2020 to June 30th, 2021 and can be extended up to four years. This is necessary due to the lengthy time frames of planning, designing, permitting, and constructing/implementing public works projects, and to maintain positive and constructive working relationships.

Where applicable the top three firms will provide proposals for individual projects to conform to the Town of Hartford purchasing policy.

When utilizing funding sources such as the Clean Water State Revolving Fund, the most qualified firm must be selected to negotiate a contract. Further, the RFQ and selection process must be certified to comply with federal and state regulations. The RFQ will be submitted for certification upon the Selectboard's approval of the selection committee's decision. This form of funding is in the Town's best interest as many of these loans involve substantial loan forgiveness, subsidies and often lower borrowing costs.

Discussion: Ten firms submitted statements of qualifications. Nine of the ten requested to be considered under the water resources category.

The diverse selection committee comprising of 4 members reviewed the proposals and rated them based upon uniform evaluation criteria intended to identify the most qualified firm(s).

The selection committee overwhelmingly selected Aldrich and Elliott, PC as the most qualified firm followed by the Dufresne Group and Dubois and King, Inc. The selection committee confirmed their scores with a final vote of confidence at a meeting held at Town Hall on Wednesday January 29th, 2020.

Impact: There is no direct cost associated with this selection. Cost will be determined by individual projects on a task order basis.

Recommendation: Accept the Selection Committee ratings.



Town Manager



AGENDA MEMORANDUM
February 11, 2020
Town Selectboard Meeting Item: 5.d
Submitted by: Hannah Tyler, Director of Public Works

Subject: Certificate of Highway Mileage

Background: The Vermont Agency of Transportation (VTrans) annually requires towns to submit a certificate of highway mileage.

Discussion: The purpose is to certify the annual amount of highway miles by classification to determine the amount of annual town highway aid as allocated by the legislature. It also provides valuable information to VTrans about local roads that is used to develop publicly available maps and data.

Although rates vary quarterly, the current highway aid rates are as follows:

Class One Town Highways: \$11,553.677734/mile

Class Two Town Highways: \$4,238.855957/mile

Class Three Town Highways: \$1,574.450684/mile

Impact: There is no direct cost associated with this certification. The proposed FY21 General Fund Revenue Budget includes an estimate of \$268,000 in state highway aid.

Recommendation: Certify the 2020 Highway Mileage.



Town Manager

Attachments: 2020 Highway Mileage Rates



Town Highway Grant Program

Vermont Agency of Transportation

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Current Rates - Fiscal Quarter 4 - April-June FY 2020

Class 1 - 11553.677734

Class 2 - 4238.855957

Class 3 - 1574.450684

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**TOWN OF HARTFORD
SELECTBOARD MINUTES**

Tuesday, January 28, 2020, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

Present: Simon Dennis, Selectboard Chair; Richard Grassi, Selectboard Vice Chair; Dennis Brown, Selectboard Clerk; Dan Fraser, Selectboard Member; Alan Johnson, Selectboard Member; Kim Souza, Selectboard Member; Brannon Godfrey, Town Manager; Lana Livingston, Administrative Assistant; Lori Hirshfield; Hannah Tyler; Scott Cooney; Erin Parizo; Greg Edwards; Sean Neely; Bethany Fleishman; Donald Hemenway; Richard Schramm; Alexander Schramm; Jim Borelli; Agnes Anna Zephyr; Clare Forseth; Dave Sherman; Tim McGary; Nancy Howe; Cathy Melocik; March Bartlett; Dennis Smith; Christopher Andreasson; Richard Brittain; Zachary Bryan; Kristine McDevitt; Samantha Dunn; Phil Kasten; Scott Cooney; Thom & Janice Valley; Lannie Collins.

Absent: Jameson Davis, Selectboard Member

CATV Link: <http://catv.cablecast.tv/CablecastPublicSite/show/11115?channel=1>

I. Call to Order the Selectboard Meeting

Selectboard Chair, Simon Dennis called the meeting to order at 6:01 P.M.

II. Pledge of Allegiance: Selectboard Vice-Chair, Dick Grassi led the Pledge of Allegiance.

III. Local Liquor Control Board: N/A

IV. Order of Agenda: No changes

V. Selectboard

1. Public, Selectboard Comments and Announcements:

Citizen comments: Cathy Melocik from Wilder asked if the sidewalks and crosswalks on Hartford Avenue, Rte. 5, could be looked at. They are not being cleared. Also, there is poor lighting near Chandler Road where there is an AT Stop but no sidewalk and no crosswalk.

Selectboard comments: Kim Souza has been visiting and listening to area Selectboards and Councils to see how they are handling Welcoming Ordinances. She also noted that Lebanon is recently making Zoning Adjustments to allow for affordable housing.

Alan Johnson wanted residents to know that the speed signs for Wilder's Rt 5 are in this next year's budget. If the budget passes on March 3rd, the signs are likely to be put up after July 2020.

Simon Dennis reported that 2 events held at the Quechee Library and Bugbee Senior Center this past week were well attended.

2. Appointments: N/A

3. Special Presentation

- a. VTrans Rte. 5 Corridor Transportation Alternatives (motion required)

Selectboard Vice Chair, Dick Grassi made the motion to approve the Route 5 Corridor Transportation Alternatives as presented. Selectboard Member, Alan Johnson seconded the motion. 5 were in favor, 1 (Brown) was not in favor. The motion passed.

Kim Souza and Dennis Brown asked if an explanation could be given to the Board about why the ramp entrance was never put back.

Selectboard Chair, Simon Dennis recessed the Selectboard meeting and opened the Public meeting at 7:25 P.M.

4. Public Hearing: Vermont Community Development Program Application for Wentworth Phase 2 and Wilder Housing Project

Selectboard Chair, Simon Dennis closed the public meeting and reopened the Selectboard Meeting at 8:45 P.M.

5. Board Reports, Motions & Ordinances:

- a. Vermont Community Development Program Application for Wentworth Phase 2 and Wilder Housing Project (motion required)

Selectboard Member, Alan Johnson made the motion to approve the submittal of the grant application for the Wentworth Community Development Housing Phase 2 (includes the Wilder Housing Project) and authorize the Town Manager to take all necessary actions to apply for and implement the grant And to approve and sign the Resolution for VCDP Grant Application Authority. Selectboard Member, Dan Fraser seconded the motion. All were in favor and the motion passed.

- b. Sale of 175 Newton Lane and 1346 Jericho Street (motion required)

Selectboard Member, Dan Fraser made the Motion to Authorize the sale of #4-29 (175 Newton Lane) for \$18,264.82 and #4-24 (1346 Jericho Street) for \$23,780.25 to Thomas and Janice Valley, with closing to occur on or after 30 days from publication of the notice of sale of Town property. Selectboard Clerk, Dennis Brown seconded the motion. All were in favor and the motion passed.

- c. FY21 - FY26 Capital Improvement Plan (motion required)

Selectboard Clerk, Dennis Brown made the motion to approve the FY21 – FY26 Capital Improvement Plan as presented by the Town Manager. Selectboard Member, Kim Souza seconded the motion. All were in favor and the motion passed.

- d. Selectboard Self Evaluation (information only)

At the next meeting on February 11th the Board will look at ways to self-evaluate. Kim Souza will look for a rubric. They may also just do a workshop and use the white board method.

- e. Town Manager Evaluation Rubric (information only)

The Board decided to use the new form presented by the Town Manager. Board members are to bring their complete forms to the next meeting.

- 6. Town Manager's Report:** This Significant Activity Report ending January 27, 2020.

Link: <https://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/177>

Good news is that VTRANS will pay for the Hartford Bridge Repair.

- 7. Commission Meeting Reports:**

Kim Souza reported from HCOREI. They are working their way towards interviewing 3 applicants for the opening they have on the committee.

Dan Fraser thanked Paula Nulty for all the hard work she did to get the Town Report ready for publication.

- 8. Consent Agenda (Motion Required): Selectboard Member, Kim Souza made the motion to approve the Consent Agenda as corrected. Selectboard Vice Chair, Dick Grassi seconded the motion. All were in favor and the motion passed.**

Approve Payroll Ending: 1/25/2020

Approve Meeting Minutes of: 1/14/2020, 1/21/2020 & 1/24/2020

Approve A/P Manifest of: 1/24/2020 and 1/28/2020

Selectboard Meeting Dates of:

- Already Approved: 2/11/2020 and 2/25/2020

- 9. Executive Session:**

Discussion of a Labor Relations Agreement for which premature general public knowledge would clearly place the public body at a substantial disadvantage
[I VSA §313(a)(1)(B)]

Selectboard Vice Chair, Dick Grassi made the motion that pursuant to 1 VSA 313(a){1}{B) that the premature general public knowledge of the

Comprehensive Tentative Agreement with the Fire Union dated December 13, 2019 will clearly place the Selectboard at a substantial disadvantage." At 10:00 P.M. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

Selectboard Vice-Chair, Dick Grassi made the motion to go into executive session to discuss the Comprehensive Tentative Agreement dated December 13, 2019. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

Selectboard Member, Alan Johnson made the motion to close the Executive Session at 10:45 PM. Selectboard Member, Dan Fraser seconded the motion. All were in favor and the motion passed.

10. Consideration of Collective Bargaining Agreement with Hartford Career Firefighters' Association Local 2905 of the International Association of Firefighters.

Selectboard Member, Alan Johnson made the motion to approve the changes to the Fire Union contract that expired on June 30, 2017 as described in the comprehensive Tentative Agreement dated December 13, 2019." Selectboard Member, Dan Fraser seconded the motion. All were in favor and the motion passed.

11. Adjourn the Selectboard Meeting (Motion Required):

Selectboard Vice-Chair, Dick Grassi made the motion to close the Selectboard Meeting at 10:50P.M. Selectboard Member, Kim Souza seconded the motion. All were in favor and the motion passed.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

Report Date: 2/06/20
4:40PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 2/07/2020 - 2/07/2020

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User: florentina
Report: APINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
25-0174	Revaluation Reserve				
030720	MERRIMAN SMART, PLC		2/07/2020		1021
2229	LEGAL FEES	0.00	\$2,190.00	0.00	2,190.00
Desc:	LEGAL FEES	Acct: 25-985-100-0174	Revaluation Exp		
	Vendor Total:		2,190.00	0.00	2,190.00
037551	PITNEY BOWES INC	PURCHASE POWER	2/07/2020		1022
JAN'20	POSTAGE JAN'20	0.00	\$21.00	0.00	21.00
Desc:	Postage	Acct: 25-985-100-0174	Revaluation Exp		
	Vendor Total:		21.00	0.00	21.00
25-0174	Local Option Tax	Bank Total:			2,211.00
25-0500	Local Option Tax				
004285	BARGMANN HENDRIE + ARCHETYPE, INC		2/07/2020		1008
24339	POOL DESIGN - NOV'2019	0.00	\$15,320.00	0.00	15,320.00
Desc:	POOL DESIGN - NOV'2019	Acct: 25-985-100-0500	Local Option Tax		
	Vendor Total:		15,320.00	0.00	15,320.00
25-0500	Sewer Impact fees	Bank Total:			15,320.00
60-0200	Sewer Impact fees				
014447	DUFRESNE GROUP		2/07/2020		1003
14135	ABBEY LN SWR - PERMIT	0.00	\$4,683.00	0.00	4,683.00
Desc:	ABBEY LN SWR - PERMIT	Acct: 60-965-543-0100	CAPITAL OUTLAY - IMPACT FEES		
	Vendor Total:		4,683.00	0.00	4,683.00
60-0200	Dog Park	Bank Total:			4,683.00
73-7302	Dog Park				
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES	2/07/2020		1034
9600044482JAN'20	TRASH PICK-UP JAN'20 - DOG PARK	0.00	\$71.73	0.00	71.73
Desc:	TRASH PICK-UP JAN'20 - DOG PARK	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
	Vendor Total:		71.73	0.00	71.73
038150	POTTER CONSTRUCTIONS, INC		2/07/2020		1035
1065	SNOW REMOVAL - JAN'20 DOG PARK	0.00	\$525.00	0.00	525.00
Desc:	SNOW REMOVAL - JAN'20 DOG PARK	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
	Vendor Total:		525.00	0.00	525.00
73-7302	Glory Days	Bank Total:			596.73
73-7303	Glory Days				
501002	ECHO COMMUNICATIONS, INC		2/07/2020		1015
28831	2500 RACK CARD-GLORY DAYS	0.00	\$330.00	0.00	330.00
Desc:	2500 RACK CARD-GLORY DAYS	Acct: 73-511-318-7303	CONTRACTED SERVICES(GLORY DA'		
	Vendor Total:		330.00	0.00	330.00

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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
73-7303	GENERAL FUND - MASCOMA		Bank Total:		330.00
FUND 1 0	GENERAL FUND - MASCOMA				
000585	ACORN RECORDING SOLUTIONS, INC			2/07/2020	68226
201021	ANNUAL MAINTENANCE CONTRACT	0.00	\$1,595.00	0.00	1,595.00
Desc: ANNUAL MAINTENANCE CONTRACT	Acct: 10-271-318-0000		CONTRACTED SERVICES		
Vendor Total:			1,595.00	0.00	1,595.00
000884	ADVANCED ELECTRONIC DESIGN, INC			2/07/2020	68227
8268229	Mobile Data Computer for Ambulance	0.00	\$4,876.00	0.00	4,876.00
Desc: Mobile Data Computer for Ambulance	Acct: 10-221-330-0000		OFFICE EQUIPMENT		
Vendor Total:			4,876.00	0.00	4,876.00
000985	AES CORPORATION			2/07/2020	68228
00150786	SERVICE CALL: MULTINET	0.00	\$447.01	0.00	447.01
Desc: SERVICE CALL: MULTINET	Acct: 10-221-331-0400		ALARM SYSTEM/EXTINGUISHER MAINT		
Vendor Total:			447.01	0.00	447.01
001170	AIRGAS, INC.	AIRGAS USA, LLC		2/07/2020	68229
9097449494	OXYGEN	0.00	\$37.26	0.00	37.26
Desc: OXYGEN	Acct: 10-221-331-0500		MEDICAL EQUIPMENT & SUPPLIES		
Vendor Total:			37.26	0.00	37.26
001650	ALLEN ENGINEERING POOLS AND SPAS			2/07/2020	68230
111-518164-01	POLYMER	4,197.00	\$4,197.00	0.00	4,197.00
Desc: 2300LB of Polymer	Acct: 60-961-340-0000		CHEMICALS		
Vendor Total:			4,197.00	0.00	4,197.00
002155	AMERICAN PLANNING ASSOCIATION			2/07/2020	68231
2020	MEMBERSHIP DUES	0.00	\$80.00	0.00	80.00
Desc: MEMBERSHIP DUES	Acct: 10-622-313-0000		MEMBERSHIP DUES		
Vendor Total:			80.00	0.00	80.00
002845	ARC MECHANICAL CONTRACTORS, INC			2/07/2020	68232
7706	Exhaust for the Zamboni Charging	0.00	\$1,000.00	0.00	1,000.00
Desc: Exhaust for the Zamboni Charging	Acct: 10-530-318-0000		CONTRACTED SERVICES		
Vendor Total:			1,000.00	0.00	1,000.00
004600	BARTOL PH.D, CURT R	CURT R. BARTOL, PH.D		2/07/2020	68233
01-21-2020	EVALUATION&REPORT OF MMPI-2	0.00	\$25.00	0.00	25.00
Desc: EVALUATION&REPORT OF MMPI-2	Acct: 10-211-315-0000		RECRUITMENT & TRAINING		
01-17-2020	REPORT OF MMPI-2 POLICE PSYCHOL	0.00	\$15.00	0.00	15.00
Desc: REPORT OF MMPI-2 POLICE PSYCHOLOGIC	Acct: 10-211-315-0000		RECRUITMENT & TRAINING		
Vendor Total:			40.00	0.00	40.00
004651	BAZEMORE CONSULTING			2/07/2020	68234
01-26-2020 BAZEMORE	EQI EMPLOYEE FEEDBACK SESSIONS	0.00	\$2,400.00	0.00	2,400.00

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Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: EQI EMPLOYEE FEEDBACK SESSIONS	Acct: 10-211-315-0000	RECRUITMENT & TRAINING			
Vendor Total:			2,400.00	0.00	2,400.00
004850	BEN'S UNIFORMS INC.		2/07/2020		68235
90008	UNIFORM	0.00	\$356.00	0.00	356.00
Desc: UNIFORM	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS			
Vendor Total:			356.00	0.00	356.00
005040	BERGERON PROTECTIVE CLOTHING,		2/07/2020		68236
221020	HELMET SHIELD	0.00	\$323.50	0.00	323.50
Desc: HELMET SHIELD	Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT			
Vendor Total:			323.50	0.00	323.50
005850	BLODGETT SUPPLY CO INC		2/07/2020		68237
S024694250.001	PSI PRESS GAUGE	10.75	\$10.75	0.00	10.75
Desc: PSI PRESS GAUGE	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR			
Vendor Total:			10.75	0.00	10.75
006100	BMO FINANCIAL GROUP		2/07/2020		68238
Delisle 01/16-27/20	Delisle, Jeremy - DPW	26.98	\$211.17	0.00	211.17
Desc: Amazon-Tracing Paper	Acct: 65-965-323-0000	MATERIALS & SUPPLIES			
Desc: Amazon-Pressure Easher Hose	Acct: 10-325-323-0000	MATERIAL & SUPPLIES			
Desc: Sanel - Part	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES			
Hausler 01/16-27/20	Hausler, Scott - REC	0.00	\$253.24	0.00	253.24
Desc: NRPA-CAPRA Book	Acct: 10-511-315-0000	RECRUITMENT & TRAINING			
Desc: CrownAwards-RedZone 5K	Acct: 10-516-323-0000	MATERIAL & SUPPLIES			
Jay 01/16-27/20	McDonough, Jay - REC	1,326.37	\$1,505.70	0.00	1,505.70
Desc: Amazon-Membership Fee	Acct: 10-516-323-0000	MATERIAL & SUPPLIES			
Desc: DollarTree-Supplies Dance for Daugh	Acct: 10-516-323-0000	MATERIAL & SUPPLIES			
Desc: Amazon-Ice Fishing Sled	Acct: 25-985-511-0006	P & R Restricted - Community Events			
Desc: BJ's - Supplies Learn to Swim	Acct: 10-514-323-0000	MATERIAL & SUPPLIES			
Desc: BJ's - Office Supplies	Acct: 10-511-323-0000	MATERIAL & SUPPLIES			
Desc: CrownAwards-Fishing Derby	Acct: 25-985-511-0006	P & R Restricted - Community Events			
Desc: BinnieMedia-Ads Glory Days	Acct: 73-511-318-7303	CONTRACTED SERVICES(GLORY DA'			
Desc: SitegroundHosting-Website Glory Day	Acct: 73-511-318-7303	CONTRACTED SERVICES(GLORY DA'			
Desc: ReflectiveApparelFactory-Vests	Acct: 25-985-511-0001	P & R Restricted - Covered Bridge			
Desc: Amazon-Supplies Fishing Derby	Acct: 25-985-511-0006	P & R Restricted - Community Events			
Desc: BJ's-Supplies Splash Night	Acct: 10-516-323-0000	MATERIAL & SUPPLIES			
Kreis 01/16-27/20	Kreis, Dylan - REC	0.00	\$642.15	0.00	642.15
Desc: Registration fee for training cours	Acct: 10-511-311-0000	TRAVEL & MEETINGS			
Desc: Amazon-Signs&Supplies	Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND			
Nulty 01/16-27/20	Nulty, Paula - Admin	0.00	\$61.75	0.00	61.75
Desc: KingArthurFlour-Lunch Legal Meeting	Acct: 10-121-311-0000	TRAVEL & MEETINGS			
Ostrout 01/16-27/20	Ostrout, Gail - FIN	0.00	\$99.20	0.00	99.20
Desc: Loddging&Meal - Board Meeting	Acct: 10-171-311-0000	TRAVEL & MEETINGS			
Perry 01/16-27/20	Perry, Diane - PD	0.00	\$634.27	0.00	634.27
Desc: Refreshments - Training	Acct: 10-211-315-0000	RECRUITMENT & TRAINING			
Desc: Supplies for Training Trailer	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT			
Vail 01/16-27/20	Vail, Brad - PD	0.00	\$39.70	0.00	39.70

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Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Fogg's - Padlock & Hardware	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
Walsh 01/16-27/20	Walsh, Dillon - IT	0.00	\$1,459.85	0.00	1,459.85
	Desc: SourceInc-Cradlepoint Antenna	Acct: 10-221-318-0000	CONTRACTED SERVICES		
	Vendor Total:		4,907.03	0.00	4,907.03
006200	BOB'S SERVICE CENTER, INC		2/07/2020		68239
56474	SERVICE CALL: 2013 FORD	0.00	\$115.00	0.00	115.00
	Desc: SERVICE CALL: 2013 FORD	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		115.00	0.00	115.00
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	2/07/2020		68240
83473320	MEDICAL SUPPLIES	0.00	\$117.16	0.00	117.16
	Desc: MEDICAL SUPPLIES - NEW AMBULANCE	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
83479212	MEDICAL SUPPLIES	0.00	\$4,436.08	0.00	4,436.08
	Desc: MEDICAL SUPPLIES - NEW AMBULANCE	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
83471584	MEDICAL SUPPLIES	0.00	\$941.35	0.00	941.35
	Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
	Vendor Total:		5,494.59	0.00	5,494.59
007201	BRODART CO.		2/07/2020		68241
B5853508	BOOKS	0.00	\$23.05	0.00	23.05
	Desc: BOOKS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B5853541	BOOKS	0.00	\$42.87	0.00	42.87
	Desc: BOOKS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B5856685	BOOKS	0.00	\$25.90	0.00	25.90
	Desc: BOOKS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
	Vendor Total:		91.82	0.00	91.82
007760	BURLINGTON COMMUNICATIONS		2/07/2020		68242
BCS5126	SERVICE CONTRACT - FEB'20	0.00	\$140.00	0.00	140.00
	Desc: SERVICE CONTRACT - FEB'20	Acct: 10-271-318-0000	CONTRACTED SERVICES		
BCS5127	SERVICE CONTRACT - FEB'20	0.00	\$450.00	0.00	450.00
	Desc: SERVICE CONTRACT - FEB'20	Acct: 10-271-318-0000	CONTRACTED SERVICES		
	Vendor Total:		590.00	0.00	590.00
008650	CARGILL, INC		2/07/2020		68243
2905234044	SALT	0.00	\$38,316.72	0.00	38,316.72
	Desc: 491.24 tons of salt	Acct: 10-312-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		38,316.72	0.00	38,316.72
008740	CARTER COMMUNITY BUILDING ASSOC		2/07/2020		68244
2019	UVRA ANNUAL DUES FOR 2019	0.00	\$50.00	0.00	50.00
	Desc: UVRA ANNUAL DUES FOR 2019	Acct: 10-514-313-0000	MEMBERSHIP DUES		
	Vendor Total:		50.00	0.00	50.00
009470	CHAMPLIN ASSOCIATES INC		2/07/2020		68245
1264	Upgrade Missions controls@Mill Run	3,667.39	\$3,667.39	0.00	3,667.39

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Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
1308	Desc: Upgrade Missions controls@Mill Run CORNELL PUMP PARTS	Acct: 65-964-318-0000 96.30	CONTRACTED SERVICES \$96.30	0.00	96.30
	Desc: CORNELL PUMP PARTS	Acct: 60-964-320-0200	EQUIPMENT OPERATION-JOURNAL		
Vendor Total:			3,763.69	0.00	3,763.69
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M		2/07/2020	68246
4040073306	UNIFORMS	70.73	\$70.73	0.00	70.73
	Desc: UNIFORMS	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
4040316304	MATS	0.00	\$46.56	0.00	46.56
	Desc: MATS	Acct: 10-530-318-0000	CONTRACTED SERVICES		
4040701778	UNIFORMS	70.73	\$70.73	0.00	70.73
	Desc: UNIFORMS	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
4040801669	UNIFORMS	117.53	\$117.53	0.00	117.53
	Desc: UNIFORMS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4040801670	UNIFORMS	74.15	\$74.15	0.00	74.15
	Desc: UNIFORMS	Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4040801865	UNIFORMS	0.00	\$224.92	0.00	224.92
	Desc: UNIFORMS	Acct: 10-325-326-0000	UNIFORMS		
4041296583	UNIFORMS	70.73	\$70.73	0.00	70.73
	Desc: UNIFORMS	Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
4041356576	UNIFORMS	117.53	\$117.53	0.00	117.53
	Desc: UNIFORMS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4041356595	UNIFORMS	74.15	\$74.15	0.00	74.15
	Desc: UNIFORMS	Acct: 55-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4041356749	UNIFORMS	14.30	\$224.92	0.00	224.92
	Desc: UNIFORMS	Acct: 10-325-326-0000	UNIFORMS		
	Desc: UNIFORMS	Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
Vendor Total:			1,091.95	0.00	1,091.95
010850	COMMUNITY WORKSHOP LLC			2/07/2020	68247
2004	Extreme Event Game Workshop	300.00	\$300.00	0.00	300.00
	Desc: Extreme Event Game Workshop	Acct: 70-627-318-1000	CROs Community Sufficiency Grant		
Vendor Total:			300.00	0.00	300.00
011200	CED-TWIN STATE-WHITE RIVER JCT	CED-TWIN STATE-WHITE RIVER JCT		2/07/2020	68248
9433-406050	QUECHEE SHEILD - PARTS	25.45	\$25.45	0.00	25.45
	Desc: QUECHEE SHEILD - PARTS	Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
9433-406172	PARTS	0.00	\$0.42	0.00	0.42
	Desc: PARTS	Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND		
Vendor Total:			25.87	0.00	25.87
011552	CORNING, STEPHEN D.	STEPHEN D. CORNING		2/07/2020	68249
02-21-2020	February Performance Show	0.00	\$600.00	0.00	600.00
	Desc: February Performance Show	Acct: 10-514-318-0000	CONTRACTED SERVICES		
Vendor Total:			600.00	0.00	600.00
012170	CURIS SYSTEM			2/07/2020	68250
456	SUPPLIES	0.00	\$72.00	0.00	72.00

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	Desc: SUPPLIES	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		72.00	0.00	72.00
012665	DANIELS, WANDA	WANDA DANIELS	2/07/2020		68251
FEB'20	Retiree Health Ins Reimburse Feb 20	0.00	\$229.17	0.00	229.17
	Desc: Retiree Health Ins Reimburse Feb 20	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		229.17	0.00	229.17
013065	DAVIS AUTO SALES, INC.		2/07/2020		68252
200130	CARGO TRAILER	0.00	\$5,202.00	0.00	5,202.00
	Desc: CARGO TRAILER	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT		
	Vendor Total:		5,202.00	0.00	5,202.00
014423	DUBOIS & KING, INC		2/07/2020		68253
1019124	S MAIN ST MUNICIPAL PARKING LOT	14,421.00	\$14,421.00	0.00	14,421.00
	Desc: S MAIN ST MUNICIPAL PARKING LOT	Acct: 13-921-316-8070	WRJ PARKING LOT- ADMIN & ENGINE		
	Vendor Total:		14,421.00	0.00	14,421.00
014996	E-Z SHARP, INC		2/07/2020		68254
160451	PARTS	0.00	\$252.70	0.00	252.70
	Desc: PARTS	Acct: 10-530-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		252.70	0.00	252.70
015001	EAGLE POINT GUN/T.J.MORRIS&SON		2/07/2020		68255
157029	AMMUNITION	0.00	\$980.00	0.00	980.00
	Desc: AMMUNITION	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
	Vendor Total:		980.00	0.00	980.00
015085	EASTER, RANDY L.	RANDY L. EASTER	2/07/2020		68256
02-02-2020	2020 REDZONE TIMIMG	0.00	\$450.00	0.00	450.00
	Desc: 2020 REDZONE TIMIMG	Acct: 10-516-318-0000	CONTRACTED SERVICES		
	Vendor Total:		450.00	0.00	450.00
015500	ENDYNE, INC		2/07/2020		68257
321584	WRJ WEEKLY ANALYSIS	55.00	\$55.00	0.00	55.00
	Desc: WRJ WEEKLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES		
321585	QUECHEE WW	180.00	\$180.00	0.00	180.00
	Desc: QUECHEE WW	Acct: 65-963-318-0000	CONTRACTED SERVICES		
321802	QUECHEE ANNUAL EFFLUENT	205.00	\$205.00	0.00	205.00
	Desc: QUECHEE ANNUAL EFFLUENT	Acct: 65-963-318-0000	CONTRACTED SERVICES		
321803	WRJ ANNUAL EFFLUENT	185.00	\$185.00	0.00	185.00
	Desc: WRJ ANNUAL EFFLUENT	Acct: 60-961-318-0000	CONTRACTED SERVICES		
322116	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
	Desc: WRJ WEEKLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES		
322139	WSID 5319 HARTFORD VOC	130.00	\$130.00	0.00	130.00
	Desc: WSID 5319 HARTFORD VOC	Acct: 50-954-318-0000	CONTRACTED SERVICES		
322399	WSID 5319 HARTFORD WATER TCSP	18.00	\$18.00	0.00	18.00

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	Desc: WSID 5319 HARTFORD WATER TCSP	Acct: 50-954-318-0000		CONTRACTED SERVICES		
322880	WSID 5319 HARTFORD WATER TCSP	43.00		\$43.00	0.00	43.00
	Desc: WSID 5319 HARTFORD WATER TCSP	Acct: 50-954-318-0000		CONTRACTED SERVICES		
322926	WSID 5320 QUECHEE CENTRAL TC	18.00		\$18.00	0.00	18.00
	Desc: WSID 5320 QUECHEE CENTRAL TC	Acct: 55-954-318-0000		CONTRACTED SERVICES		
322927	WSID 5319 HARTFORD WATER TC	72.00		\$72.00	0.00	72.00
	Desc: WSID 5319 HARTFORD WATER TC	Acct: 50-954-318-0000		CONTRACTED SERVICES		
Vendor Total:				996.00	0.00	996.00
016080	CONSOLIDATED COMMUNICATIONS				2/07/2020	68258
14091736024JAN'20	TELEPHONE - WABA	0.00		\$152.07	0.00	152.07
	Desc: TELEPHONE - WABA	Acct: 10-530-324-0000		Telephone		
Vendor Total:				152.07	0.00	152.07
016390	FASTENAL COMPANY				2/07/2020	68259
NHWES82915	PARTS	57.05		\$141.25	0.00	141.25
	Desc: PARTS	Acct: 10-325-326-0000		UNIFORMS		
	Desc: PARTS	Acct: 55-954-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAN		
	Desc: PARTS	Acct: 30-971-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAN		
NHWES82937	NITRILE GLOVES	140.34		\$140.34	0.00	140.34
	Desc: NITRILE GLOVES	Acct: 60-961-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAN		
	Desc: NITRILE GLOVES	Acct: 65-963-326-0000		UNIFORMS PURCHASE/LEASE		
NHWES82949	PARTS	0.00		\$18.56	0.00	18.56
	Desc: PARTS	Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		
NHWES82961	SUPPLIES	17.95		\$17.95	0.00	17.95
	Desc: SUPPLIES	Acct: 65-964-323-0000		MATERIALS & SUPPLIES		
NHWES82962	SUPPLIES	5.98		\$5.98	0.00	5.98
	Desc: SUPPLIES	Acct: 60-964-321-0200		REPAIRS & MAINT-MAINS		
NHWES83017	MATERIALS	0.00		\$65.95	0.00	65.95
	Desc: MATERIALS	Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		
NHWES83040	NITRILE GLOVES	51.42		\$51.42	0.00	51.42
	Desc: NITRILE GLOVES	Acct: 60-961-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAN		
Vendor Total:				441.45	0.00	441.45
017110	FISHER AUTO PARTS, INC				2/07/2020	68260
301-031898	WS-110 BEAM BLADE	36.30		\$36.30	0.00	36.30
	Desc: WS-110 BEAM BLADE	Acct: 65-963-321-0000		REPAIRS & MAINT-VEHICLES		
301-032234	H-2 PARTS	0.00		\$42.76	0.00	42.76
	Desc: H-2 PARTS	Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		
301-032240	H-6 PARTS	0.00		\$155.19	0.00	155.19
	Desc: H-6 PARTS	Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		
301-032443	W6&W8 - PARTS	16.45		\$16.45	0.00	16.45
	Desc: W6&W8 - PARTS	Acct: 50-954-321-0000		REPAIRS & MAINT-VEHICLES		
	Desc: W6&W8 - PARTS	Acct: 55-954-321-0000		REPAIRS & MAINT - VEHICLES		
301-032537	PD-8 FILTERS	0.00		\$28.28	0.00	28.28
	Desc: PD-8 FILTERS	Acct: 10-211-321-0000		REPAIRS & MAINT-VEHICLES		
301-032568	H-5 PARTS	0.00		\$242.07	0.00	242.07
	Desc: H-5 PARTS	Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		

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301-032569	H-5 FILTERS	0.00	\$121.76	0.00	121.76
Desc: H-5 FILTERS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-032585	FORESTRY-PARTS	0.00	\$29.68	0.00	29.68
Desc: FORESTRY-PARTS		Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
301-032586	AMB 2 - FILTERS	0.00	\$135.35	0.00	135.35
Desc: AMB 2 - FILTERS		Acct: 10-221-321-0200	REPAIRS & MAINT EMS VEHICLES		
Vendor Total:			807.84	0.00	807.84
017230	FLEMING III, CARLOS B	CARLOS B FLEMING III		2/07/2020	68261
02-03-2020	FUTSAL INDOORSOCCER COORDINAT	0.00	\$75.00	0.00	75.00
Desc: FUTSAL INDOORSOCCER COORDINATOR		Acct: 10-514-318-0000	CONTRACTED SERVICES		
Vendor Total:			75.00	0.00	75.00
017300	FOGG'S HARDWARE & BUILDING			2/07/2020	68262
873955	MATERIALS	0.00	\$38.65	0.00	38.65
Desc: MATERIALS		Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND		
Desc: DISCOUNT		Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND		
874345	MATERIALS	0.00	\$8.99	0.00	8.99
Desc: MATERIALS		Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
Desc: DISCOUNT		Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
874492	MATERIALS/PARTS	14.90	\$14.90	0.00	14.90
Desc: MATERIALS/PARTS		Acct: 50-952-321-0100	REPAIRS & MAINT-BUILDING		
Desc: DISCOUNT		Acct: 50-952-321-0100	REPAIRS & MAINT-BUILDING		
874595	PARTS	21.58	\$21.58	0.00	21.58
Desc: PARTS		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Desc: DISCOUNT		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
874715	BATTERIES	0.00	\$43.16	0.00	43.16
Desc: BATTERIES		Acct: 10-315-323-0000	MATERIAL & SUPPLIES		
Desc: DISCOUNT		Acct: 10-315-323-0000	MATERIAL & SUPPLIES		
874717	BATTERIES	0.00	\$43.95	0.00	43.95
Desc: BATTERIES		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
Desc: DISCOUNT		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
874783	WABA REPAIRS	0.00	\$0.69	0.00	0.69
Desc: WABA REPAIRS		Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND		
874792	PUMP FITTINGS	8.99	\$8.99	0.00	8.99
Desc: PUMP FITTINGS		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Desc: DISCOUNT		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
874794	PUMP FITTINGS	13.49	\$13.49	0.00	13.49
Desc: PUMP FITTINGS		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Desc: DISCOUNT		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
874832	MATERIALS	12.68	\$12.68	0.00	12.68
Desc: MATERIALS		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Desc: DISCOUNT		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
874875	MATERIALS	4.57	\$4.57	0.00	4.57
Desc: MATERIALS		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Desc: MATERIALS		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Vendor Total:			211.65	0.00	211.65

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017480	FREIGHTLINER OF NH				2/07/2020		68263
	LP301407	H-5 STARTER ASSEMBLY MODEL 3		0.00	\$246.83	0.00	246.83
	Desc:	H-5 STARTER ASSEMBLY MODEL 3	Acct:	10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:				246.83	0.00	246.83
019390	GRAINGER				2/07/2020		68264
	9419791307	PARTS		3.48	\$3.48	0.00	3.48
	Desc:	PARTS	Acct:	65-963-323-0000	MATERIALS & SUPPLIES		
	9420493596	PARTS		56.41	\$56.41	0.00	56.41
	Desc:	PARTS	Acct:	60-964-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:				59.89	0.00	59.89
019810	GREEN MOUNTAIN MESSENGER		GREEN MOUNTAIN MESSENGER		2/07/2020		68265
	82998	CURRIER SERVICES - JAN'20		60.00	\$60.00	0.00	60.00
	Desc:	CURRIER SERVICES - JAN'20	Acct:	80-711-318-8044	Grant - 01130 Courier LSTA17.2.01 (WF		
	Vendor Total:				60.00	0.00	60.00
019850	GREEN MOUNTAIN POWER CORP		GREEN MOUNTAIN POWER CORP		2/07/2020		68266
	49672200000JAN'20	RTE WEST HTFD & QUE ST LT		0.00	\$478.60	0.00	478.60
	Desc:	RTE WEST HTFD & QUE ST LT	Acct:	10-314-329-0000	ELECTRICITY		
	62592200000JAN'20	WOODSTOCK RD QUECHEE SALT SHED		0.00	\$138.32	0.00	138.32
	Desc:	WOODSTOCK RD QUECHEE SALT SHED	Acct:	10-314-329-0000	ELECTRICITY		
	62713200004JAN'20	WOODSTOCK RD HEAT TAPE		20.52	\$20.52	0.00	20.52
	Desc:	WOODSTOCK RD HEAT TAPE	Acct:	55-954-329-0000	ELECTRICITY		
	67003200002JAN'20	WILLARD RD QUECHEE FIRE STN		0.00	\$78.18	0.00	78.18
	Desc:	WILLARD RD QUECHEE FIRE STN	Acct:	10-221-329-0000	ELECTRICITY		
	67399084366JAN'20	120 LESLE DR PAV B		0.00	\$20.94	0.00	20.94
	Desc:	120 LESLE DR PAV B	Acct:	10-528-329-0000	ELECTRICITY		
	68053200009JAN'20	RT 14 W HTFD LIBRARY		0.00	\$143.14	0.00	143.14
	Desc:	RT 14 W HTFD LIBRARY	Acct:	10-524-329-0000	ELECTRICITY		
	71013200002JAN'20	WHITMAN BROOK PUMP STN		451.73	\$451.73	0.00	451.73
	Desc:	WHITMAN BROOK PUMP STN	Acct:	65-964-329-0000	ELECTRICITY		
	74972200005JAN'20	WHEELOCK RD SEC 2		23.69	\$23.69	0.00	23.69
	Desc:	WHEELOCK RD SEC 2	Acct:	55-954-329-0000	ELECTRICITY		
	77303200008JAN'20	LAKE PINNEO WW PUMP		37.06	\$37.06	0.00	37.06
	Desc:	LAKE PINNEO WW PUMP	Acct:	65-964-329-0000	ELECTRICITY		
	80082200009JAN'20	NOYES LN KINGSWOOD RES		410.32	\$410.32	0.00	410.32
	Desc:	NOYES LN KINGSWOOD RES	Acct:	55-954-329-0000	ELECTRICITY		
	82948328248JAN'20	PROSPECT ST TEMP SERVICE		0.00	\$138.90	0.00	138.90
	Desc:	PROSPECT ST TEMP SERVICE	Acct:	10-314-329-0000	ELECTRICITY		
	84443200005JAN'20	WATERMAN GL COVERED BRIDGE		0.00	\$38.03	0.00	38.03
	Desc:	WATERMAN GL COVERED BRIDGE	Acct:	10-314-329-0000	ELECTRICITY		
	87303200007JAN'20	QUECHEE HARTLAND RD SEC 7		111.89	\$111.89	0.00	111.89
	Desc:	QUECHEE HARTLAND RD SEC 7	Acct:	65-964-329-0000	ELECTRICITY		
	87700100008JAN'20	CHRISTIAN ST POLE		0.00	\$27.53	0.00	27.53
	Desc:	CHRISTIAN ST POLE	Acct:	10-314-329-0000	ELECTRICITY		
	87833000000JAN'20	MAPLE ST TRAFFIC LGT		0.00	\$49.57	0.00	49.57
	Desc:	MAPLE ST TRAFFIC LGT	Acct:	10-314-329-0000	ELECTRICITY		

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	91624000005JAN'20	SOLID WASTE ADMIN BLDG	22.41	\$22.41	0.00	22.41
	Desc: SOLID WASTE ADMIN BLDG	Acct: 30-971-329-0000		ELECTRICITY		
	92124869873JAN'20	43 HIGHLAND AVE WABA PUMP	0.00	\$56.44	0.00	56.44
	Desc: 43 HIGHLAND AVE WABA PUMP	Acct: 10-530-329-0000		ELECTRICITY		
	97303200006JAN'20	NOYES LN PUMP STN - WW	41.34	\$41.34	0.00	41.34
	Desc: NOYES LN PUMP STN - WW	Acct: 65-964-329-0000		ELECTRICITY		
	98340000003JAN'20	A ST PUMP STN	33.56	\$33.56	0.00	33.56
	Desc: A ST PUMP STN	Acct: 60-964-329-0000		ELECTRICITY		
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP		2/07/2020		68267
	170361,32180	Relocate Pole and Anchor	1,785.99	\$1,785.99	0.00	1,785.99
	Desc: Relocate Pole and Anchor	Acct: 50-952-543-0000		CAPITAL OUTLAY - WILDER		
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP		2/07/2020		68266
	01013200009JAN'20	1299 QUECHEE MAIN ST PUMP STN	130.53	\$130.53	0.00	130.53
	Desc: 1299 QUECHEE MAIN ST PUMP STN	Acct: 65-964-329-0000		ELECTRICITY		
	04013200003JAN'20	BENTLEY RD PUMP - WW	125.19	\$125.19	0.00	125.19
	Desc: BENTLEY RD PUMP - WW	Acct: 65-964-329-0000		ELECTRICITY		
	08303200003JAN'20	DEWEY FAMILY RD JAY HILL RD	71.72	\$71.72	0.00	71.72
	Desc: DEWEY FAMILY RD JAY HILL RD	Acct: 65-964-329-0000		ELECTRICITY		
	09732000006JAN'20	319 LATHAM WKS LN TRMT PLANT	11,716.24	\$11,716.24	0.00	11,716.24
	Desc: 319 LATHAM WKS LN TRMT PLANT	Acct: 60-961-329-0000		ELECTRICITY		
	11013200008JAN'20	HENDEE WAY - WW	58.34	\$58.34	0.00	58.34
	Desc: HENDEE WAY - WW	Acct: 65-964-329-0000		ELECTRICITY		
	13414587553JAN'20	120 LESLE DR PAV A	0.00	\$72.30	0.00	72.30
	Desc: 120 LESLE DR PAV A	Acct: 10-528-329-0000		ELECTRICITY		
	13833000006JAN'20	LYMAN POINT PARK - REC	0.00	\$22.23	0.00	22.23
	Desc: LYMAN POINT PARK - REC	Acct: 10-521-329-0000		ELECTRICITY		
	23490000009JAN'20	WILDER WELL - WAT	6,246.26	\$6,246.26	0.00	6,246.26
	Desc: WILDER WELL - WAT	Acct: 50-952-329-0000		ELECTRICITY		
	23833000005JAN'20	RT 5 HIGHLAND AVE SIGNAL	0.00	\$69.74	0.00	69.74
	Desc: RT 5 HIGHLAND AVE SIGNAL	Acct: 10-314-329-0000		ELECTRICITY		
	49424000005JAN'20	VA CUTOFF WTR STOR	28.83	\$28.83	0.00	28.83
	Desc: VA CUTOFF WTR STOR	Acct: 50-954-329-0000		ELECTRICITY		
	27333200007JAN'20	ALDEN PARTRIDGE RD PUMP	83.99	\$83.99	0.00	83.99
	Desc: ALDEN PARTRIDGE RD PUMP	Acct: 65-964-329-0000		ELECTRICITY		
	28933000003JAN'20	MAPLE ST SEWER PUMP	239.07	\$239.07	0.00	239.07
	Desc: MAPLE ST SEWER PUMP	Acct: 60-964-329-0000		ELECTRICITY		
	33833000004JAN'20	MAXFIELD PUMP STA	180.16	\$180.16	0.00	180.16
	Desc: MAXFIELD PUMP STA	Acct: 60-964-329-0000		ELECTRICITY		
	38035000009JAN'20	OLCOTT COMMERCE PARK	199.07	\$199.07	0.00	199.07
	Desc: OLCOTT COMMERCE PARK	Acct: 60-964-329-0000		ELECTRICITY		
	39135140109JAN'20	120 LESLE DR PAV C	0.00	\$20.94	0.00	20.94
	Desc: 120 LESLE DR PAV C	Acct: 10-528-329-0000		ELECTRICITY		
	41082200001JAN'20	291 SUGAR HILL LN	363.38	\$363.38	0.00	363.38
	Desc: 291 SUGAR HILL LN	Acct: 55-954-329-0000		ELECTRICITY		
	43382200004JAN'20	EASTMAN HILL PUMP	363.69	\$363.69	0.00	363.69
	Desc: EASTMAN HILL PUMP	Acct: 55-954-329-0000		ELECTRICITY		
	43833000003JAN'20	BRIDGE ST TRAFFIC LGT	0.00	\$51.21	0.00	51.21
	Desc: BRIDGE ST TRAFFIC LGT	Acct: 10-314-329-0000		ELECTRICITY		

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44926000009JAN'20	STREET LIGHTS - HWY	0.00	\$2,104.02	0.00	2,104.02
Desc: STREET LIGHTS - HWY	Acct: 10-314-329-0000		ELECTRICITY		
48832000003JAN'20	ARBORETUM LN SPORTS PK PUMO	207.25	\$207.25	0.00	207.25
Desc: ARBORETUM LN SPORTS PK PUMO	Acct: 60-964-329-0000		ELECTRICITY		
48933200007JAN'20	VILLAGE GREEN BALLOON FESTIVAL	0.00	\$21.74	0.00	21.74
Desc: VILLAGE GREEN BALLOON FESTIVAL	Acct: 10-521-329-0000		ELECTRICITY		
Vendor Total:			26,484.06	0.00	26,484.06
021450	HARTFORD, TOWN OF	TOWN OF HARTFORD		2/07/2020	68268
110390,324888	262 N MAIN STREET - WATER	0.00	\$263.80	0.00	263.80
Desc: 262 N MAIN STREET - WATER	Acct: 10-421-328-0000		WATER		
411270,00326831	WATER-142 IZZO PLACE	86.09	\$86.09	0.00	86.09
Desc: WATER-142 IZZO PLACE	Acct: 65-963-328-0000		WATER		
Vendor Total:			349.89	0.00	349.89
021782	HAUN WELDING SUPPLY INC			2/07/2020	68269
6763112	PROPANE REFILL	24.85	\$24.85	0.00	24.85
Desc: PROPANE REFILL	Acct: 65-963-321-0100		REPAIRS & MAINT - BUILDING		
Vendor Total:			24.85	0.00	24.85
021787	HAWKS, SHELBY	SHELBY HAWKS		2/07/2020	68270
843431	REFUND - CAMP	0.00	\$205.00	0.00	205.00
Desc: REFUND - CAMP	Acct: 10-514-325-0000		REFUNDS		
Vendor Total:			205.00	0.00	205.00
022025	HEALTHEQUITY, INC.			2/07/2020	68271
S4KV9Y1	HCRA 2020	0.00	\$300.51	0.00	300.51
Desc: HCRA 2020	Acct: 10-012-200-0510		SECTION 125 HEALTH CARE ACCT		
8S2WFRZ	HCRA 2020	0.00	\$90.00	0.00	90.00
Desc: HCRA 2020	Acct: 10-012-200-0510		SECTION 125 HEALTH CARE ACCT		
J7831DR	HRA 2020	1,865.85	\$15,944.77	0.00	15,944.77
Desc: RA Replenish HRA 2020	Acct: 10-121-225-0000		HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020	Acct: 10-151-225-0000		HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020	Acct: 10-171-225-0000		HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020	Acct: 10-175-225-0000		HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020	Acct: 10-211-225-0000		HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020	Acct: 10-221-225-0000		HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020	Acct: 10-221-418-0100		RETIREE HEALTH INSURANCE		
Desc: RA Replenish HRA 2020	Acct: 10-271-225-0000		HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020	Acct: 10-312-225-0000		HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020	Acct: 10-321-225-0000		HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020	Acct: 10-325-225-0000		HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020	Acct: 10-325-418-0100		RETIREE HEALTH INSURANCE		
Desc: RA Replenish HRA 2020	Acct: 10-511-225-0000		HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020	Acct: 10-530-225-0000		HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020	Acct: 10-530-418-0100		RETIREE HEALTH INSURANCE		
Desc: RA Replenish HRA 2020	Acct: 10-622-225-0000		HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020	Acct: 30-975-225-0000		HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020	Acct: 50-954-225-0000		HRA/CHOICECARE CARD		

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	Desc: RA Replenish HRA 2020	Acct: 50-955-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 55-955-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 60-961-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 60-965-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 65-963-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish HRA 2020	Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
P05DUKO	HRA 2019	0.00	\$329.37	0.00	329.37
	Desc: HRA 2019	Acct: 10-530-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 2019	Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
	Desc: HRA 2019	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			16,664.65	0.00	16,664.65
022600	HICKOK & BOARDMAN			2/07/2020	68272
12-31-19	Health Insurance BC/BS OCT-DEC 2019	749.40	\$4,005.00	0.00	4,005.00
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-121-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-121-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-151-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-171-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-174-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-175-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-181-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-211-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-221-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-271-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-311-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-321-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-325-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-511-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-521-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-521-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 10-622-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 30-971-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 30-975-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 50-954-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 50-955-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 55-955-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 60-961-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 60-965-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 65-963-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 65-965-220-0000	BC/BS		
	Desc: Health Insurance BC/BS Advisory Agr	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		

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Vendor Total:				4,005.00	0.00	4,005.00
022630	HIGH COUNTRY ALUMINUM PRODUCTS	HIGH COUNTRY ALUMINUM PRODUCTS		2/07/2020	68273	
14611	E-4 SHELF	0.00		\$95.00	0.00	95.00
Desc:	E-4 SHELF	Acct: 10-221-321-0000		REPAIRS & MAINT-VEHICLES		
Vendor Total:				95.00	0.00	95.00
022703	HILL, MARY	MARY HILL		2/07/2020	68274	
JAN'20	Retiree Reimburse Health Ins Jan 20	0.00		\$310.14	0.00	310.14
Desc:	Retiree Reimburse Health Ins Jan 20	Acct: 10-151-418-0100		Retirees		
Vendor Total:				310.14	0.00	310.14
024185	INTERSTATE FIRE PROTECTION	INTERSTATE FIRE PROTECTION		2/07/2020	68275	
66086	INSPECTIONS-DPW	0.00		\$492.00	0.00	492.00
Desc:	INSPECTIONS-DPW	Acct: 10-321-318-0000		CONTRACTED SERVICES		
Vendor Total:				492.00	0.00	492.00
025180	K&W TIRE CO INC			2/07/2020	68276	
05R233129	H-11 ALIGNMENT	0.00		\$109.94	0.00	109.94
Desc:	H-11 ALIGNMENT	Acct: 10-321-318-0000		CONTRACTED SERVICES		
Vendor Total:				109.94	0.00	109.94
027149	LAW ENFORCEMENT SERVICES GROUP PL			2/07/2020	68277	
19622 FMRT GROUP	EQI ASSESSMENT & REPORT	0.00		\$1,015.00	0.00	1,015.00
Desc:	EQI ASSESSMENT & REPORT	Acct: 10-211-315-0000		RECRUITMENT & TRAINING		
Vendor Total:				1,015.00	0.00	1,015.00
027700	DE LAGE LANDEN	DE LAGE LANDEN		2/07/2020	68278	
66574379	LEASE COPIER - FEB'20 - PD/DIS	0.00		\$67.17	0.00	67.17
Desc:	LEASE COPIER - FEB'20 - PD	Acct: 10-211-318-0000		CONTRACTED SERVICES		
Desc:	LEASE COPIER - FEB'20 - DIS	Acct: 10-271-320-0000		EQUIP OPERATION/MAINT-OFFICE		
66574382	LEASE COPIER - FEB'20 - REC	0.00		\$63.11	0.00	63.11
Desc:	LEASE COPIER - FEB'20 - REC	Acct: 10-511-318-0000		CONTRACTED SERVICES		
Vendor Total:				130.28	0.00	130.28
027720	LEIVA, RAMON	RAMON LEIVA		2/07/2020	68279	
02-03-2020	FUTSAL INDOOR SOCCER PROGRAM	0.00		\$150.00	0.00	150.00
Desc:	FUTSAL INDOOR SOCCER PROGRAM	Acct: 10-515-318-0000		CONTRACTED SERVICES		
Vendor Total:				150.00	0.00	150.00
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY		2/07/2020	68280	
4333626,7057	#2 OIL 316.7G@\$2.2719 2590 N HARTL	729.01		\$729.01	0.00	729.01
Desc:	#2 OIL 316.7G@\$2.2719 2590 N HARTLA	Acct: 30-971-327-0000		BUILDING HEAT		
4484213,69914	#2 OIL 1600G@\$2.2719 142 IZZO PL	3,683.04		\$3,683.04	0.00	3,683.04
Desc:	#2 OIL 1600G@\$2.2719 142 IZZO PL	Acct: 65-963-327-0000		BUILDING HEAT		
4935943,29810	PROPANE 918.8@\$1.0817 200 CRANBE	1,012.14		\$1,012.14	0.00	1,012.14
Desc:	PROPANE 918.8@\$1.0817 200 CRANBERRY	Acct: 50-952-327-0000		BUILDING HEAT		

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4935943,88398	PROPANE 150G@\$1.1162 W HTFD LIB	0.00	\$170.44	0.00	170.44
Desc: PROPANE 150G@\$1.1162 W HTFD LIB	Acct: 10-524-327-0000		BUILDING HEAT		
4935943,93320	PROPANE 51.8G@\$1.0586 812 VA CUT	0.00	\$55.87	0.00	55.87
Desc: PROPANE 51.8G@\$1.0586 812 VA CUTOFF	Acct: 10-221-327-0000		BUILDING HEAT		
4935943,94140	PROPANE 1090G@\$1.1162 45 HIGHLAI	0.00	\$1,238.62	0.00	1,238.62
Desc: PROPANE 1090G@\$1.1162 45 HIGHLAND	Acct: 10-530-327-0000		BUILDING HEAT		
4935943,27994	PROPANE 36.8G@\$1.0804 DEPOT ST	40.50	\$40.50	0.00	40.50
Desc: PROPANE 36.8G@\$1.0804 DEPOT ST	Acct: 60-962-327-0000		BUILDING HEAT		
Vendor Total:			6,929.62	0.00	6,929.62
027850	LEWIS, WILLIAM J	WILLIAM LEWIS ELECTRICAL LLC		2/07/2020	68281
20/5	SERVICE CALL: PD LIGHTS	0.00	\$257.00	0.00	257.00
Desc: SERVICE CALL: PD LIGHTS	Acct: 10-211-321-0100		REPAIRS & MAINT-BUILDING		
Vendor Total:			257.00	0.00	257.00
028024	LIFTOFF, LLC			2/07/2020	68282
2020	Email O365 license renewals	0.00	\$11,269.20	0.00	11,269.20
Desc: Email O365 license renewals	Acct: 10-181-318-0000		CONTRACTED SERVICES		
Vendor Total:			11,269.20	0.00	11,269.20
028460	LUCKY'S TRAILER SALES, INC			2/07/2020	68283
PR118496	MODULE KIT	0.00	\$126.15	0.00	126.15
Desc: MODULE KIT	Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		
Vendor Total:			126.15	0.00	126.15
028850	MAGEE OFFICE EQUIPMENT INC.			2/07/2020	68284
061588	PAPER	0.00	\$61.94	0.00	61.94
Desc: PAPER	Acct: 10-221-320-0000		EQUIP OPERATION/MAINT-OFFICE		
C-01061243	WIDE COPIER 02.23-05.23	0.00	\$216.00	0.00	216.00
Desc: WIDE COPIER 02.23-05.23	Acct: 10-151-318-0000		CONTRACTED SERVICES		
Vendor Total:			277.94	0.00	277.94
029745	DARTMOUTH-HITCHCOCK CLINIC			2/07/2020	68285
20191209	STOREROOM MEDICAL SUPPLIES	0.00	\$11.88	0.00	11.88
Desc: STOREROOM MEDICAL SUPPLIES	Acct: 10-221-331-0500		MEDICAL EQUIPMENT & SUPPLIES		
Vendor Total:			11.88	0.00	11.88
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC		2/07/2020	68286
207404868	OFFICE SUPPLIES	0.00	\$6.08	0.00	6.08
Desc: OFFICE SUPPLIES	Acct: 10-121-323-0000		MATERIAL & SUPPLIES		
207297164	OFFICE SUPPLIES	0.00	\$1.09	0.00	1.09
Desc: OFFICE SUPPLIES	Acct: 10-622-323-0000		MATERIAL & SUPPLIES		
207115456	OFFICE SUPPLIES	0.00	\$50.49	0.00	50.49
Desc: OFFICE SUPPLIES	Acct: 10-622-323-0000		MATERIAL & SUPPLIES		
207105285	OFFICE SUPPLIES	242.27	\$342.90	0.00	342.90
Desc: OFFICE SUPPLIES	Acct: 30-975-323-0000		MATERIAL & SUPPLIES		
Desc: OFFICE SUPPLIES	Acct: 10-325-323-0000		MATERIAL & SUPPLIES		
Desc: OFFICE SUPPLIES	Acct: 55-955-323-0000		MATERIALS & SUPPLIES		

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	Desc: OFFICE SUPPLIES	Acct: 60-965-323-0000	MATERIAL & SUPPLIES		
207155108	OFFICE SUPPLIES	0.00	\$58.57	0.00	58.57
	Desc: OFFICE SUPPLIES	Acct: 10-622-323-0000	MATERIAL & SUPPLIES		
207202864	SUPPLIES	0.00	\$2.29	0.00	2.29
	Desc: SUPPLIES	Acct: 10-511-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			461.42	0.00	461.42
030575	MERLO, CHARLES D	CHARLES D MERLO		2/07/2020	68287
2242020	TMC - AV Budget/Candidate Night HHS	0.00	\$775.00	0.00	775.00
	Desc: TMC - AV Budget/Candidate Night HHS	Acct: 10-115-101-0600	TOWN MEETING COMMITTEE		
	Desc: TMC - AV Budget/Candidate Night HHS	Acct: 10-013-100-0000	EXCHANGES PAYABLE		
Vendor Total:			775.00	0.00	775.00
031435	MOMAR, INC.	MOMAR, INC.		2/07/2020	68288
PSI325415	PARTS	269.00	\$269.00	0.00	269.00
	Desc: PARTS	Acct: 60-964-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			269.00	0.00	269.00
031955	MUNICIPAL EMERGENCY SERVICES,INC	MUNICIPAL EMERGENCY SERVICES,INC		2/07/2020	68289
IN1421461	FILTERS	0.00	\$143.60	0.00	143.60
	Desc: FILTERS	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
IN1419404	HIGH RISE PACK-MEDICAL SUPPLIES	0.00	\$652.12	0.00	652.12
	Desc: HIGH RISE PACK-MEDICAL SUPPLIES	Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT		
Vendor Total:			795.72	0.00	795.72
032701	NATIONAL RECREATION & PARK ASSOC	NATIONAL RECREATION & PARK ASSOC		2/07/2020	68290
20115952	CAPRA 2020 ACCREDITATION REVIEW	0.00	\$1,500.00	0.00	1,500.00
	Desc: CAPRA 2020 ACCREDITATION REVIEW FEE	Acct: 10-511-313-0000	MEMBERSHIP DUES		
032701	NATIONAL RECREATION & PARK ASSOC	NATIONAL RECREATION & PARK ASSOC		2/07/2020	68291
'20 Membership	MEMBERSHIP DUES 2020	0.00	\$450.00	0.00	450.00
	Desc: Agency Dues for NRPA	Acct: 10-514-313-0000	MEMBERSHIP DUES		
Vendor Total:			1,950.00	0.00	1,950.00
033400	NEW ENGLAND INSTRUMENT			2/07/2020	68292
24340	Pressure transmitter	775.71	\$775.71	0.00	775.71
	Desc: Pressure transmitter	Acct: 60-961-320-0100	EQUIP OPERATION/MAINT-GENERAL		
Vendor Total:			775.71	0.00	775.71
033550	NEW ENGLAND SPORTS TURF MANAGERS	NESTMA		2/07/2020	68293
2020	2020 MEMBERSHIP RENEWAL	0.00	\$95.00	0.00	95.00
	Desc: NESTMA Association Dues	Acct: 10-511-313-0000	MEMBERSHIP DUES		
Vendor Total:			95.00	0.00	95.00
034875	NORTHEAST MAILING SYSTEMS, LLC			2/07/2020	68294
359445	Annual Maintenance Folding Machine	0.00	\$1,100.00	0.00	1,100.00
	Desc: Annual Maintenance Folding Machine	Acct: 10-161-318-0000	CONTRACTED SERVICES		

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Vendor Total:			1,100.00	0.00	1,100.00
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES		2/07/2020	68295
9600004155JAN'20	TRASH PICK-UP JAN'20	0.00	\$188.07	0.00	188.07
Desc:	TRASH PICK-UP JAN'20	Acct: 10-211-318-0000	CONTRACTED SERVICES		
Desc:	TRASH PICK-UP JAN'20	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Desc:	TRASH PICK-UP JAN'20	Acct: 10-221-318-0000	CONTRACTED SERVICES		
9600004122JAN'20	TRASH PICK-UP - JAN'20 TH	0.00	\$256.68	0.00	256.68
Desc:	TRASH PICK-UP - JAN'20 TH	Acct: 10-161-318-0000	CONTRACTED SERVICES		
9600004148JAN'20	TRASH PICK-UP - JAN'20 BUGBEE	0.00	\$172.26	0.00	172.26
Desc:	TRASH PICK-UP - JAN'20 BUGBEE	Acct: 10-421-318-0000	CONTRACTED SERVICES		
9600291752JAN'20	TRASH PICK-UP JAN'20 - WABA	0.00	\$249.52	0.00	249.52
Desc:	TRASH PICK-UP JAN'20 - WABA	Acct: 10-521-318-0000	CONTRACTED SERVICES		
Vendor Total:			866.53	0.00	866.53
035550	NUNEZ, JOHN T	JOHN T NUNEZ		2/07/2020	68296
FEB'20	Retiree Health Ins Reimburse Feb 20	0.00	\$229.17	0.00	229.17
Desc:	Retiree Health Ins Reimburse Feb 20	Acct: 10-511-418-0100	Retiree Health Insurance		
Vendor Total:			229.17	0.00	229.17
036165	OSBORN, MATTHEW	MATTHEW OSBORN		2/07/2020	68297
PO#6196	REIMBURSEMENT-MEMBERSHIP DUE!	0.00	\$364.00	0.00	364.00
Desc:	APA Membership Category E	Acct: 10-622-313-0000	MEMBERSHIP DUES		
Desc:	Northern New England Chapter 2020	Acct: 10-622-313-0000	MEMBERSHIP DUES		
Vendor Total:			364.00	0.00	364.00
036230	OVERHEAD DOOR OF RUTLAND, INC			2/07/2020	68298
30843	SERVICE CALL: IZZO PLACE	234.70	\$234.70	0.00	234.70
Desc:	SERVICE CALL: IZZO PLACE	Acct: 65-963-320-0100	EQUIP OPERATION/MAINT-GENERAL		
30912	SERVICE CALL: WABA	0.00	\$134.05	0.00	134.05
Desc:	SERVICE CALL: WABA	Acct: 10-530-318-0000	CONTRACTED SERVICES		
31090	PARTS	0.00	\$28.38	0.00	28.38
Desc:	PARTS	Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND		
Vendor Total:			397.13	0.00	397.13
036770	PECK COMPANY, THE	THE PECK COMPANY		2/07/2020	68299
046806	JAN'20 SOALAR ARRAY	1,232.50	\$1,232.50	0.00	1,232.50
Desc:	JAN'20 SOALAR ARRAY	Acct: 65-963-329-0000	ELECTRICITY		
Vendor Total:			1,232.50	0.00	1,232.50
037276	PETE'S TIRE BARNS, INC			2/07/2020	68300
261662	TIRES	0.00	\$857.52	0.00	857.52
Desc:	TIRES	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			857.52	0.00	857.52
037450	PIKE INDUSTRIES INC			2/07/2020	68301
1066657	CRUSHED STONE	0.00	\$246.18	0.00	246.18
Desc:	CRUSHED STONE	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			246.18	0.00	246.18
037475	PINE STATE ELEVATOR CO		2/07/2020		68302
91162483	Elevator repairs-install phone syst	0.00	\$1,337.50	0.00	1,337.50
Desc:	Elevator repairs-install phone syst	Acct: 10-211-321-0100	REPAIRS & MAINT-BUILDING		
Desc:	Elevator repairs-install phone syst	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
Vendor Total:			1,337.50	0.00	1,337.50
037551	PITNEY BOWES INC	PURCHASE POWER	2/07/2020		68303
JAN'20	POSTAGE JAN'20	521.40	\$1,190.43	0.00	1,190.43
Desc:	Postage	Acct: 10-121-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-171-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-151-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-511-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-622-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-175-322-0000	POSTAGE		
Desc:	Postage	Acct: 50-955-322-0000	POSTAGE		
Desc:	Postage	Acct: 55-955-322-0000	POSTAGE		
Desc:	Postage	Acct: 60-965-322-0000	POSTAGE		
Desc:	Postage	Acct: 65-965-322-0000	POSTAGE		
Desc:	Postage	Acct: 30-975-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-211-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-221-322-0000	POSTAGE		
Vendor Total:			1,190.43	0.00	1,190.43
037751	PONZONI, JOAN	JOAN PONZONI	2/07/2020		68304
FEB'20	Retiree Health Ins Reimburse Feb 20	248.12	\$310.14	0.00	310.14
Desc:	Retiree Health Ins Reimburse Feb 20	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Retiree Health Ins Reimburse Feb 20	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Retiree Health Ins Reimburse Feb 20	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Retiree Health Ins Reimburse Feb 20	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Desc:	Retiree Health Ins Reimburse Feb 20	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			310.14	0.00	310.14
038150	POTTER CONSTRUCTIONS, INC		2/07/2020		68305
1064	January 2020 Plowing	0.00	\$5,810.00	0.00	5,810.00
Desc:	January 2020 Plowing	Acct: 10-312-318-0000	CONTRACTED SERVICES		
Desc:	January 2020 Plowing-BUGBEE	Acct: 10-421-318-0000	CONTRACTED SERVICES		
Vendor Total:			5,810.00	0.00	5,810.00
040375	RICKER, ALLYN	ALLYN RICKER	2/07/2020		68306
FEB'20	Retiree Reimburse Health Ins Jan 20	0.00	\$310.14	0.00	310.14
Desc:	Retiree Reimburse Health Ins Jan 20	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			310.14	0.00	310.14
040751	ROGERS, LARRY	LARRY ROGERS	2/07/2020		68307
FEB'20	Retiree Health Ins Reimburse Feb 20	238.60	\$238.60	0.00	238.60
Desc:	Retiree Health Ins Reimburse Feb 20	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		

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Vendor Total:			238.60	0.00	238.60
041450	SABIL & SONS, INC	SABIL & SONS, INC	2/07/2020		68308
37795	E-3 PARTS	0.00	\$68.18	0.00	68.18
Desc: E-3 PARTS		Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
38009	LED STROBE KIT	0.00	\$170.46	0.00	170.46
Desc: LED STROBE KIT		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
37759	AIR CAB BAG	0.00	\$33.74	0.00	33.74
Desc: AIR CAB BAG		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
38055	H-7 PARTS	0.00	\$25.08	0.00	25.08
Desc: H-7 PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
37757	H-3 PART	0.00	\$53.07	0.00	53.07
Desc: H-3 PART		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
38012	H-2 PARTS	0.00	\$32.54	0.00	32.54
Desc: H-2 PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			383.07	0.00	383.07
042460	SHIPLEY, WESLEY	WESLEY SHIPLEY	2/07/2020		68309
PO#6208	BOOTS ALLOWANCE	0.00	\$150.00	0.00	150.00
Desc: BOOTS ALLOWANCE		Acct: 10-325-326-0000	UNIFORMS		
Vendor Total:			150.00	0.00	150.00
043400	MILTON CAT	SOUTHWORTH-MILTON, INC.	2/07/2020		68310
INV1845940	LAMP	0.00	\$126.10	0.00	126.10
Desc: LAMP		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			126.10	0.00	126.10
043426	FIRSTLIGHT FIBER	SOVERNET COMMUNICATIONS	2/07/2020		68311
6553985	TELEPHONES	258.52	\$2,440.23	0.00	2,440.23
Desc: Phones		Acct: 10-211-324-0000	TELEPHONE		
Desc: Phones		Acct: 10-221-324-0000	TELEPHONE		
Desc: Phones		Acct: 10-271-324-0000	TELEPHONE		
Desc: Phones		Acct: 10-121-324-0000	TELEPHONE		
Desc: Phones		Acct: 10-151-324-0000	TELEPHONE		
Desc: Phones		Acct: 10-171-324-0000	TELEPHONE		
Desc: Phones		Acct: 10-174-324-0000	TELEPHONE		
Desc: Phones		Acct: 10-181-324-0000	TELEPHONE		
Desc: Phones		Acct: 10-511-324-0000	TELEPHONE		
Desc: Phones		Acct: 10-622-324-0000	TELEPHONE		
Desc: Phones		Acct: 10-530-324-0000	Telephone		
Desc: Phones		Acct: 50-952-324-0000	TELEPHONE		
Desc: Phones		Acct: 60-961-324-0000	TELEPHONE		
Desc: Phones		Acct: 30-971-324-0000	TELEPHONE		
Desc: Phones		Acct: 65-963-324-0000	TELEPHONE		
Desc: Phones		Acct: 60-962-324-0000	TELEPHONE		
Desc: Phones		Acct: 10-321-324-0000	TELEPHONE		
Desc: Phones		Acct: 10-325-324-0000	TELEPHONE		
6556286	INTERNET	0.00	\$304.50	0.00	304.50
Desc: INTERNET		Acct: 10-271-320-0100	EQUIP OPERATION-COMMUNICATION		

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Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:				2,744.73	0.00	2,744.73
043770	SPRINGFIELD FENCE CO, INC				2/07/2020	68312
90183	SERVICE CALL - GATE DRIVE CHAIN		0.00	\$430.00	0.00	430.00
	Desc:	SERVICE CALL - GATE DRIVE CHAIN	Acct: 10-321-318-0000	CONTRACTED SERVICES		
Vendor Total:				430.00	0.00	430.00
044204	STEARNS SEPTIC SERVICE, LLC				2/07/2020	68313
2020-033	Service of Shared Pump Station WABA		0.00	\$2,139.00	0.00	2,139.00
	Desc:	Service of Shared Pump Station WABA	Acct: 10-530-318-0000	CONTRACTED SERVICES		
Vendor Total:				2,139.00	0.00	2,139.00
044939	SYLVENTURES, INC.				2/07/2020	68314
2408 SYLVENTURES	Leadership Training - Benchmark Tra		0.00	\$8,500.00	0.00	8,500.00
	Desc:	Leadership Training - Benchmark Tra	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
Vendor Total:				8,500.00	0.00	8,500.00
045300	TASCO SECURITY, INC				2/07/2020	68315
141718	SERVICE CALL		180.00	\$180.00	0.00	180.00
	Desc:	SERVICE CALL	Acct: 30-971-318-0000	CONTRACTED SERVICES		
Vendor Total:				180.00	0.00	180.00
046170	TOP STITCH EMBROIDERY INC				2/07/2020	68316
396045	STICKERS/LOGO		0.00	\$98.00	0.00	98.00
	Desc:	STICKERS/LOGO	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
Vendor Total:				98.00	0.00	98.00
047095	UFO PARTY RENTALS, LLC		UFO PARTY RENTALS, LLC		2/07/2020	68317
02.07.2020	PHOTO BOOTH - RENTAL		0.00	\$399.00	0.00	399.00
	Desc:	PHOTO BOOTH - RENTAL	Acct: 10-516-318-0000	CONTRACTED SERVICES		
Vendor Total:				399.00	0.00	399.00
047190	USA BLUEBOOK		USA BLUEBOOK		2/07/2020	68318
129575	PARTS		118.63	\$118.63	0.00	118.63
	Desc:	PARTS	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
Vendor Total:				118.63	0.00	118.63
048249	VALLEY NEWS		VALLEY NEWS		2/07/2020	68319
901525	NEWSPAPERS		0.00	\$2.25	0.00	2.25
	Desc:	NEWSPAPERS	Acct: 10-531-318-0510	Welcome Center Inventory		
928677	NEWSPAPERS		0.00	\$2.25	0.00	2.25
	Desc:	NEWSPAPERS	Acct: 10-531-318-0510	Welcome Center Inventory		
937593	NEWSPAPERS		0.00	\$2.25	0.00	2.25
	Desc:	NEWSPAPERS	Acct: 10-531-318-0510	Welcome Center Inventory		
905248	NEWSPAPERS		0.00	\$2.25	0.00	2.25
	Desc:	NEWSPAPERS	Acct: 10-531-318-0510	Welcome Center Inventory		
919676	NEWSPAPERS		0.00	\$2.25	0.00	2.25

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: NEWSPAPERS	Acct: 10-531-318-0510	Welcome Center Inventory		
891797	NEWSPAPERS	0.00	\$1.88	0.00	1.88
	Desc: NEWSPAPERS	Acct: 10-531-318-0510	Welcome Center Inventory		
Vendor Total:			13.13	0.00	13.13
048300	VALLEY NEWS	VALLEY NEWS		2/07/2020	68320
125977JAN'20	VALLEY NEWS ADS - JAN'20	0.00	\$198.90	0.00	198.90
	Desc: AD#39892 PLANNING COMMISSION 021020	Acct: 10-622-312-0000	ADVERTISING		
	Desc: AD#40130 RFP HTFD PD VENTILATION	Acct: 10-211-312-0000	ADVERTISING		
123440JAN'20	VALLEY NEWS ADS - JAN 2020	176.00	\$679.92	0.00	679.92
	Desc: AD#312853 POSITIONS TO BE ELECTED	Acct: 10-121-312-0000	ADVERTISING		
	Desc: AD#314981 HARTFORD VOTERS	Acct: 10-115-101-0600	TOWN MEETING COMMITTEE		
	Desc: AD#316496 ARE WE PREPARED?	Acct: 70-627-318-1000	CROs Community Sufficiency Grant		
125911JAN'20	VALLEY NEWS ADS - JAN 2020	0.00	\$540.55	0.00	540.55
	Desc: AD#39155 SPECIAL SB AGENDA&BUDGET	Acct: 10-111-312-0000	ADVERTISING		
	Desc: AD#39156 SPECIAL SB AGENDA&BUDGET	Acct: 10-111-312-0000	ADVERTISING		
	Desc: AD#39776 SB AGENDA SPECIAL	Acct: 10-111-312-0000	ADVERTISING		
	Desc: AD#39965 SB AGENDA 01.28.20	Acct: 10-111-312-0000	ADVERTISING		
Vendor Total:			1,419.37	0.00	1,419.37
048617	VERMONT ELEVATOR INSPECTION			2/07/2020	68321
28024	RE-INSPECTION 01.27.2020	0.00	\$100.00	0.00	100.00
	Desc: RE-INSPECTION 01.27.2020	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
	Desc: RE-INSPECTION 01.27.2020	Acct: 10-211-321-0100	REPAIRS & MAINT-BUILDING		
Vendor Total:			100.00	0.00	100.00
049649	VERMONT DEPT OF PUBLIC SAFETY	VERMONT DEPT OF PUBLIC SAFETY		2/07/2020	68322
80120	FY2020 ANNUAL VIBRS CHARGES	0.00	\$2,844.00	0.00	2,844.00
	Desc: FY2020 ANNUAL VIBRS CHARGES	Acct: 10-271-320-0200	EQUIPMENT MAINT - COMPUTER		
Vendor Total:			2,844.00	0.00	2,844.00
050510	VERMONT MECHANICAL INC			2/07/2020	68323
35071	SERVICE CALL: NO HEAT SUNDAY	0.00	\$1,735.00	0.00	1,735.00
	Desc: SERVICE CALL: NO HEAT SUNDAY	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
	Desc: SERVICE CALL: NO HEAT SUNDAY	Acct: 10-211-321-0100	REPAIRS & MAINT-BUILDING		
Vendor Total:			1,735.00	0.00	1,735.00
050965	VERMONT RURAL WATER ASSOCIATION			2/07/2020	68324
03-17-2020	3 REGISTRATION FEES	72.00	\$72.00	0.00	72.00
	Desc: 3 REGISTRATION FEES	Acct: 65-963-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			72.00	0.00	72.00
051943	VISION SERVICE PLAN	VISION SERVICE PLAN		2/07/2020	68325
FEB'20	VISION INSURANCE	0.00	\$2,022.46	0.00	2,022.46
	Desc: VISION INSURANCE	Acct: 10-012-300-0225	ACCRUED VISION INSURANCE PAYAI		
Vendor Total:			2,022.46	0.00	2,022.46
052160	WALLINGFORD'S INC			2/07/2020	68326

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120462	Chains for plow trucks	0.00	\$5,310.84	0.00	5,310.84
Desc: Chains for plow trucks		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			5,310.84	0.00	5,310.84
053150	SWISH WHITE RIVER LTD		2/07/2020		68327
W355403	CLEANING SUPPLIES	0.00	\$119.36	0.00	119.36
Desc: CLEANING SUPPLIES		Acct: 10-421-323-0000	MATERIAL & SUPPLIES		
W354480	CLEANING SUPPLIES	0.00	\$93.00	0.00	93.00
Desc: CLEANING SUPPLIES		Acct: 10-325-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			212.36	0.00	212.36
054600	WOOD, JOHN G. JR	JOHN G. WOOD JR	2/07/2020		68328
FEB'20	Retiree Health Ins Reimburse Feb 20	0.00	\$135.50	0.00	135.50
Desc: Retiree Health Ins Reimburse Feb 20		Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			135.50	0.00	135.50
059768	MALLINSON, ROBERT	ROBERT MALLINSON	2/07/2020		68329
02-03-2020	LEARN TO SKATE - SESSION 2	0.00	\$300.00	0.00	300.00
Desc: LEARN TO SKATE - SESSION 2		Acct: 10-514-318-0000	CONTRACTED SERVICES		
Vendor Total:			300.00	0.00	300.00
059772	SHARPENING SHED INC. (THE)	THE SHARPENING SHED INC	2/07/2020		68330
18316	ZAMBONI KNIFE	0.00	\$39.00	0.00	39.00
Desc: ZAMBONI KNIFE		Acct: 10-530-320-0000	EQUIP OPERATION & MAINT		
18372	ZAMBONI KNIFE	0.00	\$39.00	0.00	39.00
Desc: ZAMBONI KNIFE		Acct: 10-530-320-0000	EQUIP OPERATION & MAINT		
18343	ZAMBONI KNIFE	0.00	\$39.00	0.00	39.00
Desc: ZAMBONI KNIFE		Acct: 10-530-320-0000	EQUIP OPERATION & MAINT		
Vendor Total:			117.00	0.00	117.00
059843	COUTERMARSH, LYNN	LYNN COUTERMARSH	2/07/2020		68331
FEB'20	Retiree Health Ins Reimburse Feb 20	430.45	\$430.45	0.00	430.45
Desc: Retiree Health Ins Reimburse Feb 20		Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: Retiree Health Ins Reimburse Feb 20		Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: Retiree Health Ins Reimburse Feb 20		Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc: Retiree Health Ins Reimburse Feb 20		Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			430.45	0.00	430.45
059847	COUTERMARSH, TOM	TOM COUTERMARSH	2/07/2020		68332
FEB'20	Retiree Health Ins Reimburse Feb 20	421.85	\$421.85	0.00	421.85
Desc: Retiree Health Ins Reimburse Feb 20		Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: Retiree Health Ins Reimburse Feb 20		Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: Retiree Health Ins Reimburse Feb 20		Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc: Retiree Health Ins Reimburse Feb 20		Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			421.85	0.00	421.85
059882	CARY, SANDRA	SANDRA CARY	2/07/2020		68333
2020-1	REIMBURSEMENT - AMAZON BOOKS	0.00	\$730.08	0.00	730.08

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Desc: REIMBURSEMENT - AMAZON BOOKS	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY			
Vendor Total:			730.08	0.00	730.08
060124	HARTFORD SOLARFIELD SOLAR, LLC	HARTFORD SOLARFIELD, LLC	2/07/2020		68334
492042	SOLAR ARRAY JAN'2020	1,866.37	\$7,942.00	0.00	7,942.00
Desc: Electricity - WABA 41.5%	Acct: 10-530-329-0000	ELECTRICITY			
Desc: Electricity - Town Hall 16%	Acct: 10-161-329-0000	ELECTRICITY			
Desc: Electricity - Fire Department 14% o	Acct: 10-221-329-0000	ELECTRICITY			
Desc: Electricity - Police 37.5% of Publi	Acct: 10-211-329-0000	ELECTRICITY			
Desc: Electricity - Dispatch 12.5% of Pub	Acct: 10-271-329-0000	ELECTRICITY			
Desc: Electricity - Lake Pinneo Well 11%	Acct: 55-953-329-0000	ELECTRICITY			
Desc: Electricity - Depot Street 6%	Acct: 60-962-329-0000	ELECTRICITY			
Desc: Electricity - Senior Center 5%	Acct: 10-421-329-0000	ELECTRICITY / GAS			
Desc: Electricity - Solid Waste Facility	Acct: 30-971-329-0000	ELECTRICITY			
Desc: Electricity - High Street/Main Stre	Acct: 65-964-329-0000	ELECTRICITY			
Vendor Total:			7,942.00	0.00	7,942.00
500660	JP PEST SERVICE		2/07/2020		68335
2574996	CONTRACT FEE - JAN'20	0.00	\$81.50	0.00	81.50
Desc: CONTRACT FEE - JAN'20	Acct: 10-161-318-0000	CONTRACTED SERVICES			
Vendor Total:			81.50	0.00	81.50
500866	DAVIS J., ZACHARY	ZACHARY J. DAVIS	2/07/2020		68336
02-07-2020	DJ PACKAGE - RENTAL	0.00	\$300.00	0.00	300.00
Desc: DJ PACKAGE - RENTAL	Acct: 10-516-318-0000	CONTRACTED SERVICES			
Vendor Total:			300.00	0.00	300.00
500894	SECURSHRED	SECURSHRED	2/07/2020		68337
328090	SHREDDING SERVICES	0.00	\$22.00	0.00	22.00
Desc: SHREDDING SERVICES	Acct: 10-325-318-0000	CONTRACT SERVICES			
Vendor Total:			22.00	0.00	22.00
501998	KNIGHT, BRIAN LANE	BRIAN LANE KNIGHT	2/07/2020		68338
INV-0069	TAFT'S FLAT HISTORIC PRESERV SUF	1,899.72	\$2,160.00	0.00	2,160.00
Desc: TAFT'S FLAT HISTORIC PRESERV SURVEY	Acct: 70-625-318-7012	CLG#017710-VT-19-002			
Desc: TAFT'S FLAT HISTORIC PRESERV SURVEY	Acct: 10-625-316-0000	GRANTS & APPROPRIATIONS			
Vendor Total:			2,160.00	0.00	2,160.00
502359	DONKA OHARA, EMILIE	EMILIE DONKA OHARA	2/07/2020		68339
843436	REFUND-CAMP	0.00	\$310.00	0.00	310.00
Desc: REFUND-CAMP	Acct: 10-514-325-0000	REFUNDS			
Vendor Total:			310.00	0.00	310.00
502399	COOPER, ANTHONY	ANTHONY COOPER	2/07/2020		68340
843434	REFUND-FEB'20 CAMP	0.00	\$310.00	0.00	310.00
Desc: REFUND-FEB'20 CAMP	Acct: 10-514-325-0000	REFUNDS			
Vendor Total:			310.00	0.00	310.00

Report Date: 2/06/20
4:40PM

Payment Manifest
by Vendor ID
Town of Hartford

Check Date: 2/07/2020 - 2/07/2020

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User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.	
Detail:	Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
502434	CHAPUT, PHILIP	PHILIP CHAPUT		2/07/2020		68341
	01-29-2020	OFFICIAL - HTFD 5/6 BOYS/GIRLS	0.00	\$200.00	0.00	200.00
	Desc:	OFFICIAL - HTFD 5/6 BOYS/GIRLS	Acct: 10-514-318-0000	CONTRACTED SERVICES		
		Vendor Total:		200.00	0.00	200.00
502437	LEWIS, KRISTOPHER	KRISTOPHER LEWIS		2/07/2020		68342
	843435	REFUND-CAMP	0.00	\$310.00	0.00	310.00
	Desc:	REFUND-CAMP	Acct: 10-514-325-0000	REFUNDS		
		Vendor Total:		310.00	0.00	310.00
FUND 1 0			Bank Total:		226,654.15	
		Holdback Total			249,794.88	
Batch Totals:		0.00	66,527.63		0.00	316,322.51

SIMON DENNIS

RICHARD G GRASSI

DENNIS BROWN

JAMESON C. DAVIS

DAN FRASER

ALAN JOHNSON

KIM SOUZA

J. BRANNON GODFREY JF

GAIL OSTROUT

BROOKS A. TEEL