



**TOWN OF HARTFORD
SELECTBOARD AGENDA**

Tuesday, January 28, 2020, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

I. Call to Order the Selectboard Meeting

II. Pledge of Allegiance

III. Local Liquor Control Board: N/A

IV. Order of Agenda

V. Selectboard

1. Public, Selectboard Comments and Announcements: TBD

2. Appointments: N/A

3. Special Presentation

- a. VTrans Rte. 5 Corridor Transportation Alternatives (motion required)

4. Public Hearing: Vermont Community Development Program Application for Wentworth Phase 2 and Wilder Housing Project

5. Board Reports, Motions & Ordinances:

- a. Vermont Community Development Program Application for Wentworth Phase 2 and Wilder Housing Project (motion required)
- b. Sale of 175 Newton Lane and 1346 Jericho Street (motion required)
- c. FY21 - FY26 Capital Improvement Plan (motion required)
- d. Selectboard Self Evaluation (information only)
- e. Town Manager Evaluation Rubric (information only)

6. Town Manager's Report: This Significant Activity Report ending January 27, 2020.

7. Commission Meeting Reports: TBD

8. Consent Agenda (Motion Required):

Approve Payroll Ending: 1/25/2020

Approve Meeting Minutes of: 1/14/2020, 1/21/2020 & 1/24/2020

Approve A/P Manifest of: 1/24/2020 and 1/28/2020

Selectboard Meeting Dates of:

- Already Approved: 2/11/2020 and 2/25/2020

9. Executive Session:

Discussion of a Labor Relations Agreement for which premature general public knowledge would clearly place the public body at a substantial disadvantage
[I VSA §313(a)(1)(B)]

10. Consideration of Collective Bargaining Agreement with Hartford Career Firefighters' Association Local 2905 of the International Association of Firefighters.

11. Adjourn the Selectboard Meeting (Motion Required):

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.



AGENDA MEMORANDUM

January 28, 2020

Town Selectboard Item: 3.a

Submitted by: Brannon Godfrey, Town Manager

- Subject:** VTrans Rte. 5 Corridor Transportation Alternatives
- Background:** In response to numerous public concerns and safety issues along the US Route 5 corridor in Hartford, the Vermont Agency of Transportation met with Town staff in March of 2018. It was determined that although the corridor has some developing improvement projects and studies, there would be a benefit to have a study look at the whole corridor and provide a cohesive plan.
- Discussion:** VTrans developed the proposed improvement alternatives from identified issues and concerns received from through public input and from Town staff, Two Rivers Ottauquechee Regional Commission (TRORC) staff, and others.
- Erin Parizo, P.E., VTrans Project Manager, along with consulting engineer Stantec will present the preferred short- and long-term improvements for Selectboard consideration and approval.
- Financial Impact:** The improvements would be funded by the State of Vermont.
- Recommendation:** Following discussion, VTrans seeks Selectboard approval of the preferred alternatives.



Town Manager

Attachment: Presentation of Rt. 5 Corridor Preferred Alternatives

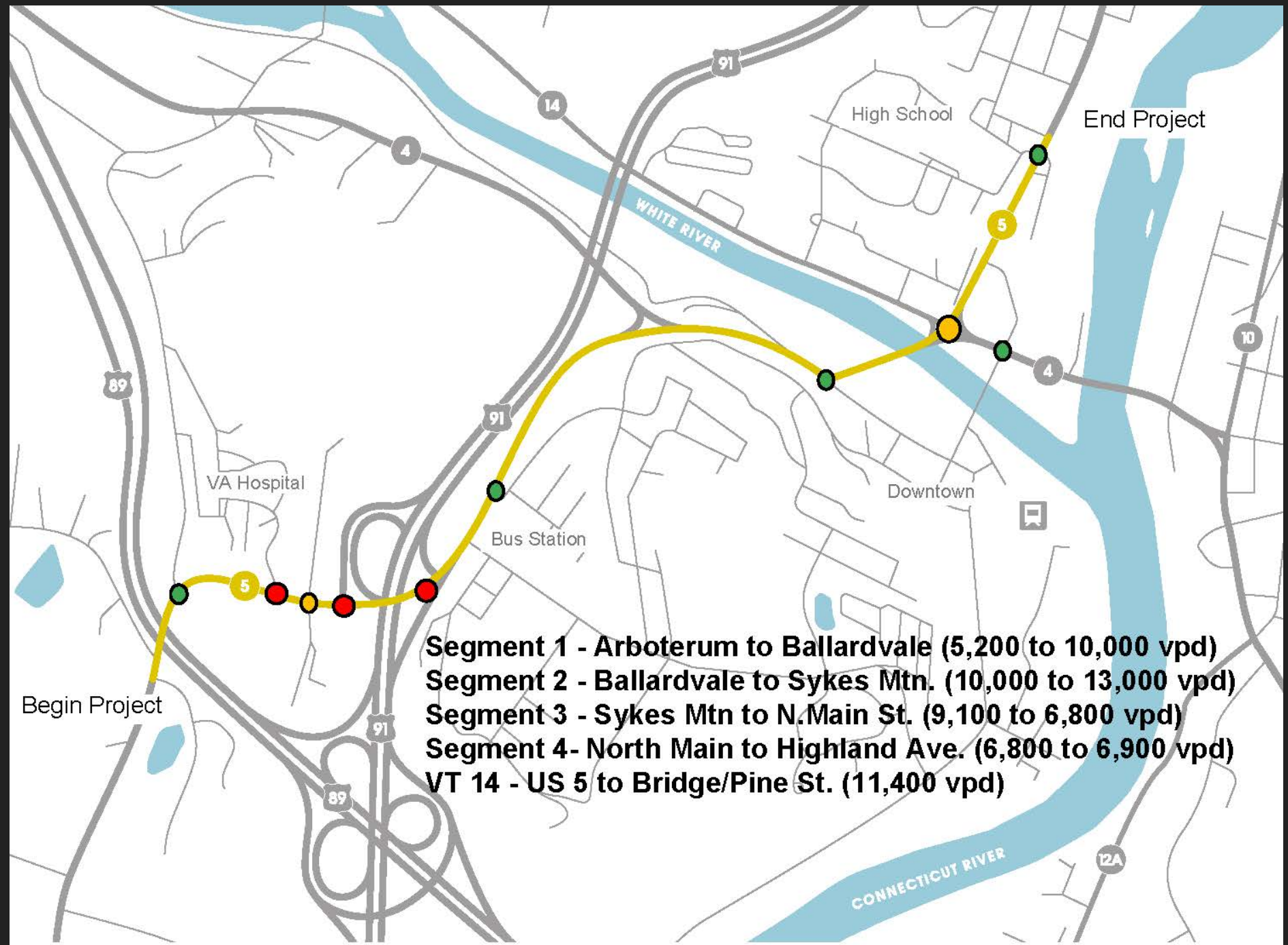


Hartford US 5 Project Definition

Preferred Alternative Public Meeting

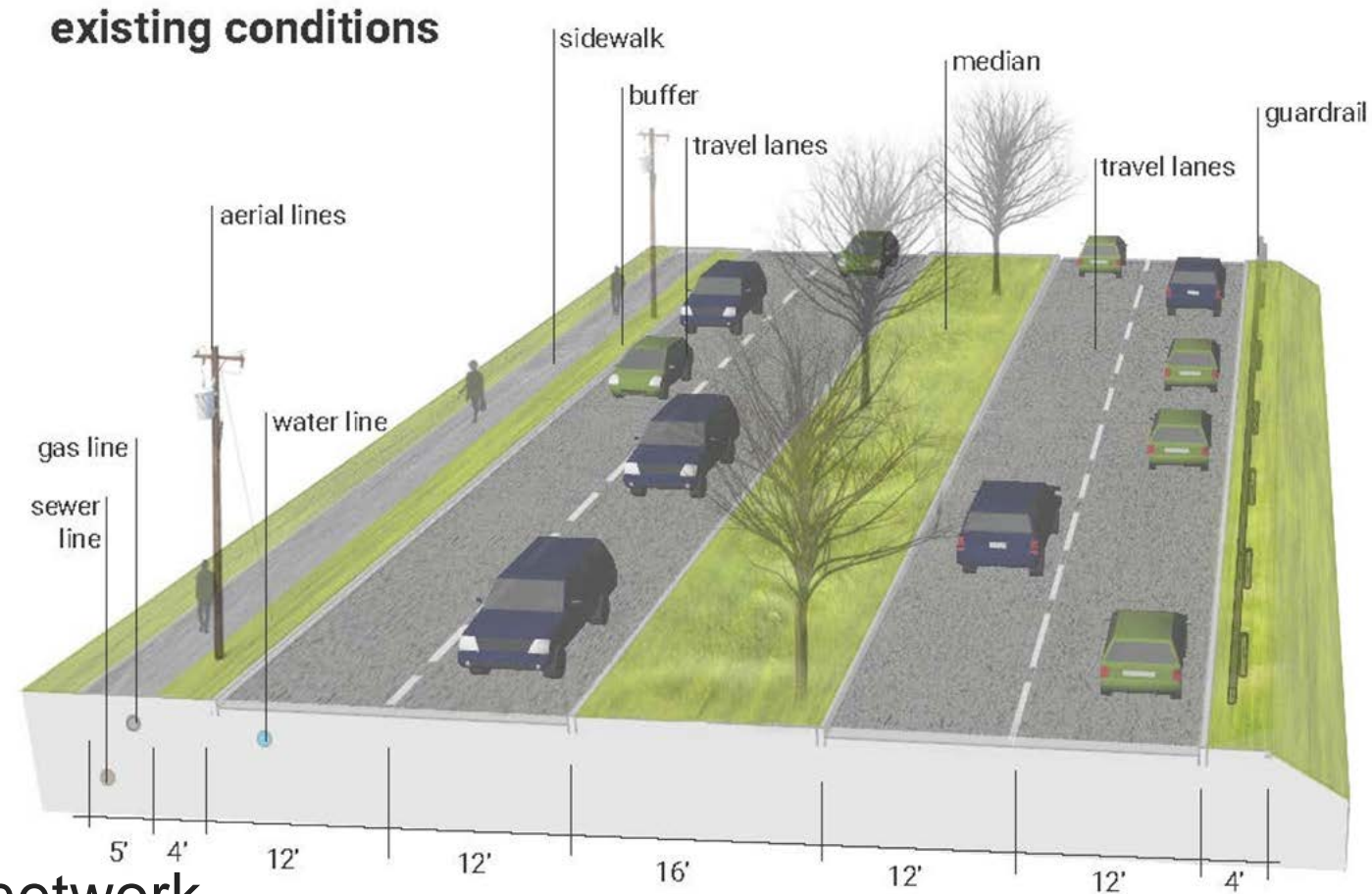
January 28, 2020

Project Area

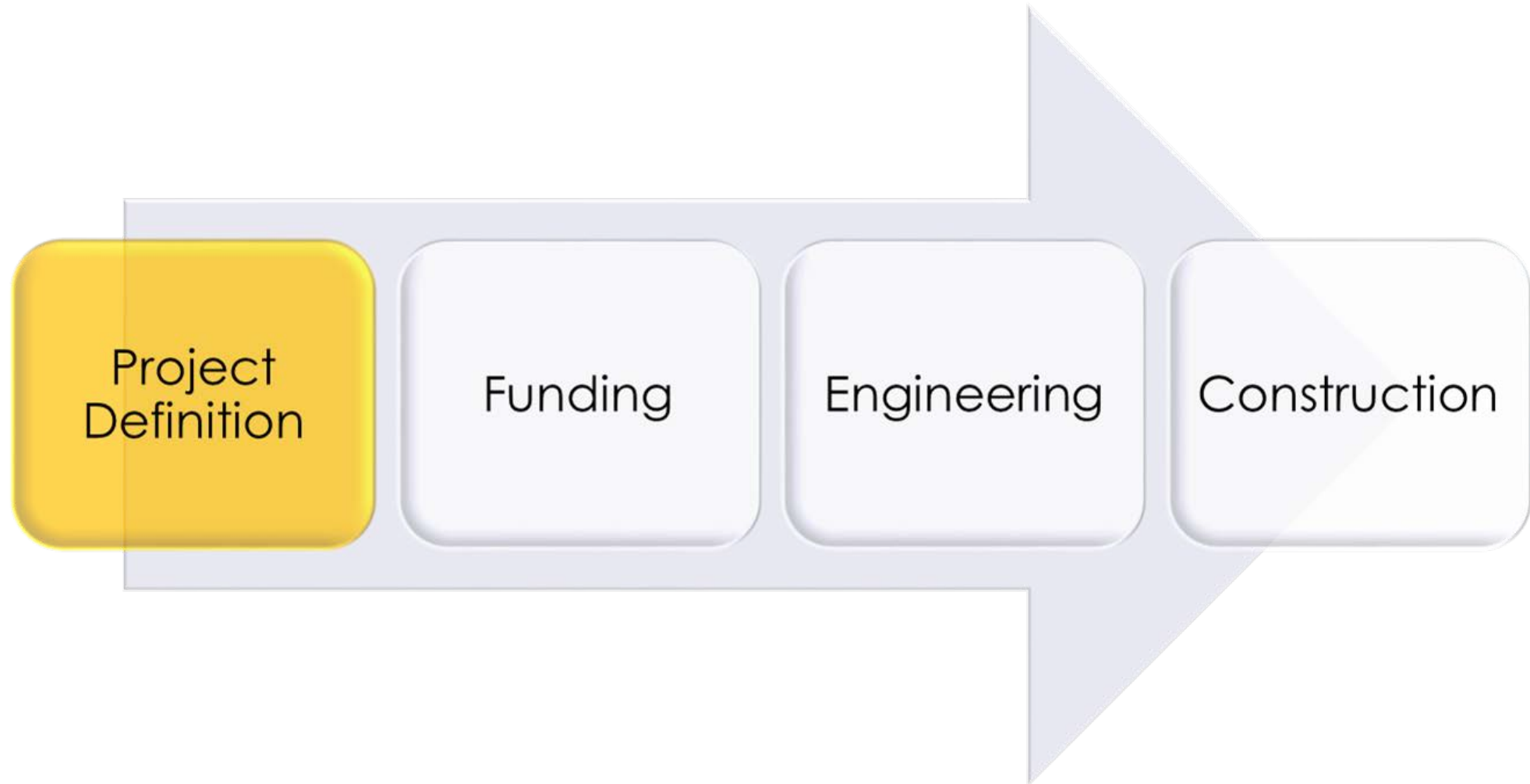


Project Purpose and Need

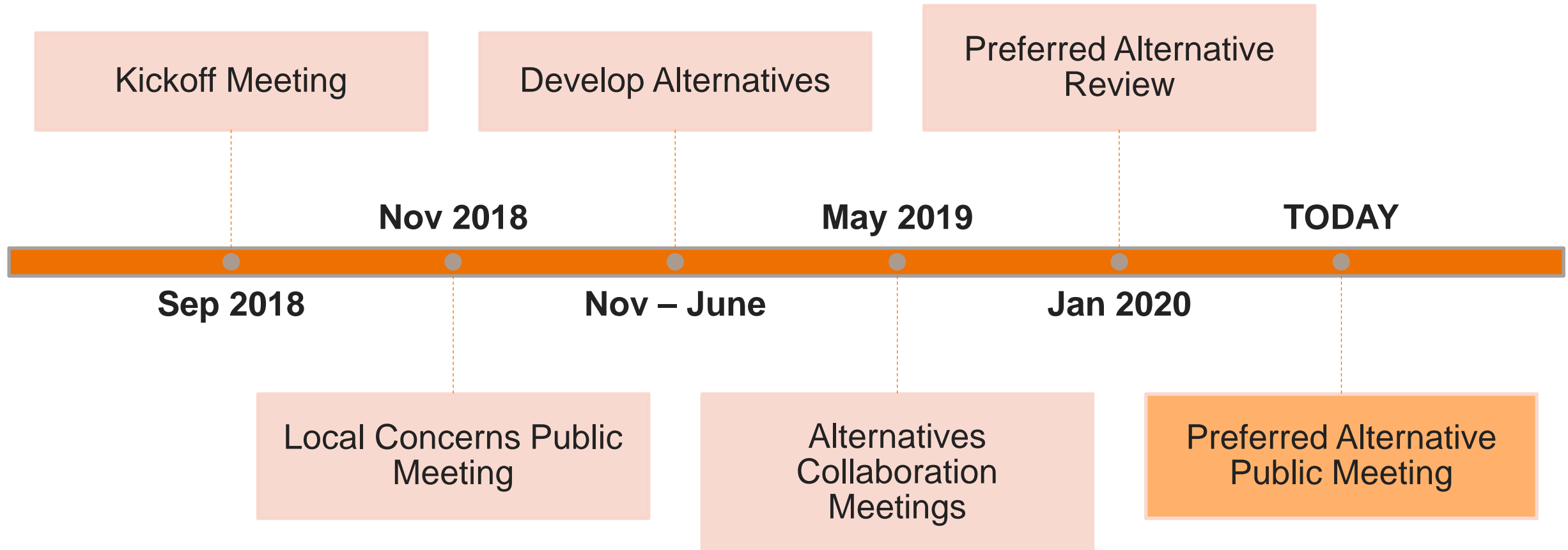
- Reduce traffic congestion
- Improve safety for all users
- Improve bicycle and pedestrian network



VTrans Process



Project Definition

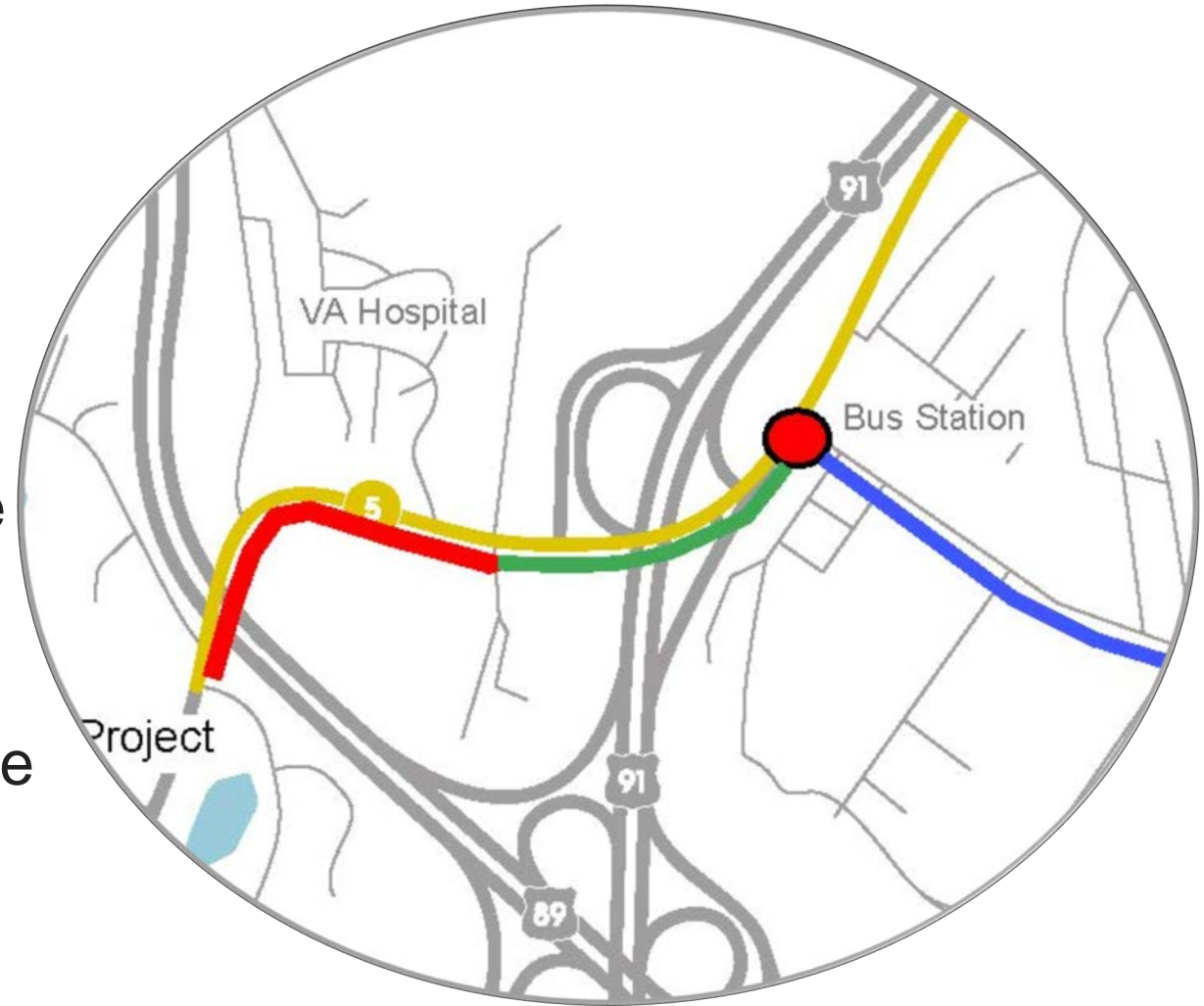


Preferred Alternatives

- **Short Term Improvements** – Constructed < 5 years
- **Long Term Alternatives** – Constructed > 5 years
 - Widening, ROW and/or Permitting Required

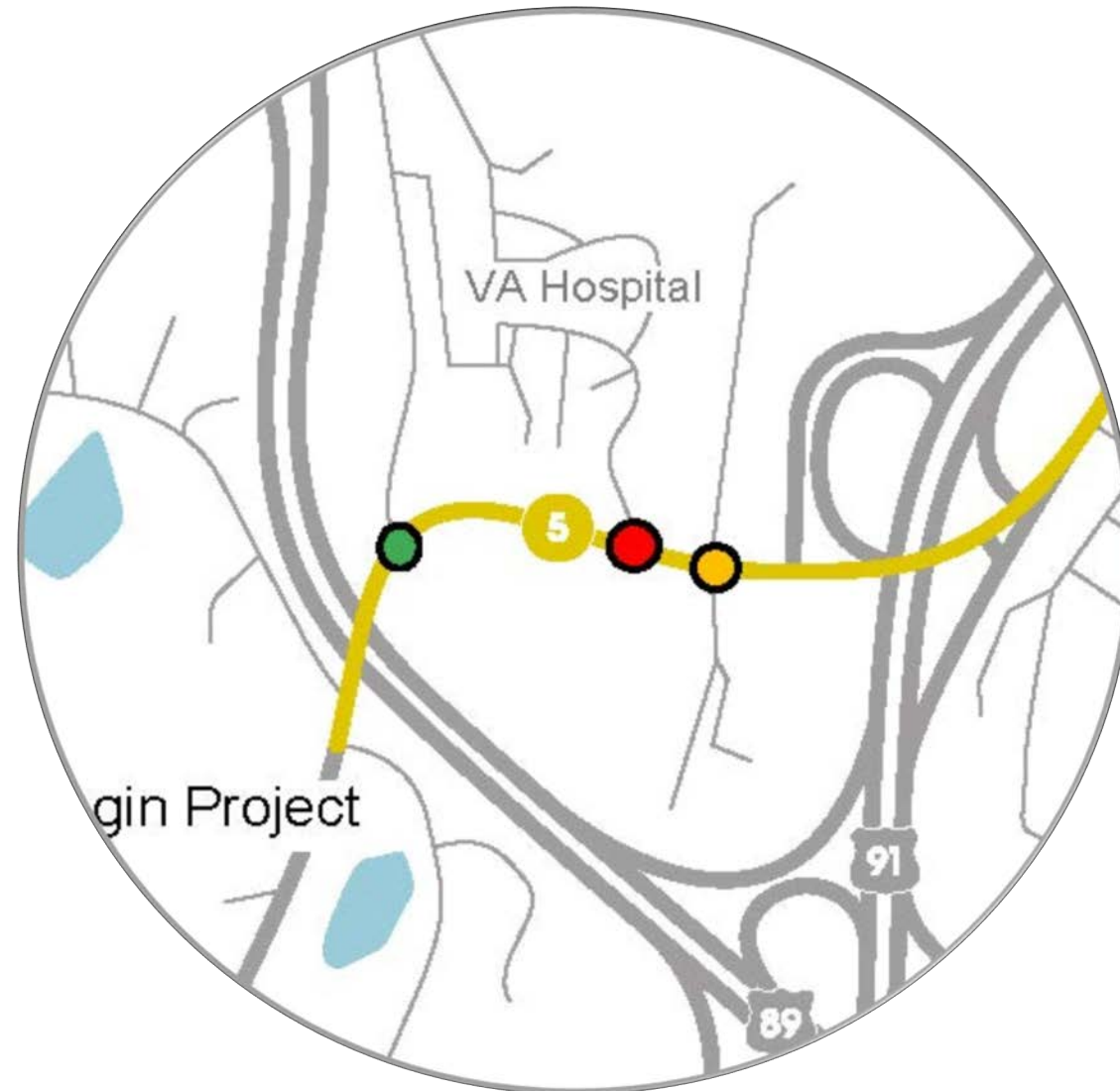
Short Term Improvements - On-going projects

- US 5/Sykes Mountain Avenue **Roundabout** (2020-2021)
- Sykes Mountain Avenue **Sidewalk** (2020-2021)
- US 5 **Sidewalk** – Arboretum Lane to Ballardvale Drive
- US 5 **Sidewalk** – Ballardvale Drive to Sykes Mountain Avenue



Short Term Improvements

- **Sight distance** at Veterans Drive and Winsor Drive (2020/2021)
- **Access management** best practices throughout corridor (on-going)
- **Transportation Demand Management (TDM) measures** with municipality and local shareholders (on-going)
- **Right turns** from Dunkin Donuts



Short Term Improvements – VTrans Paving Projects

VTrans Hartford VT 14 Class 1 Paving Project (2021- 2022)

VTrans Hartland-Wilder US 5 Paving (2023-2024)



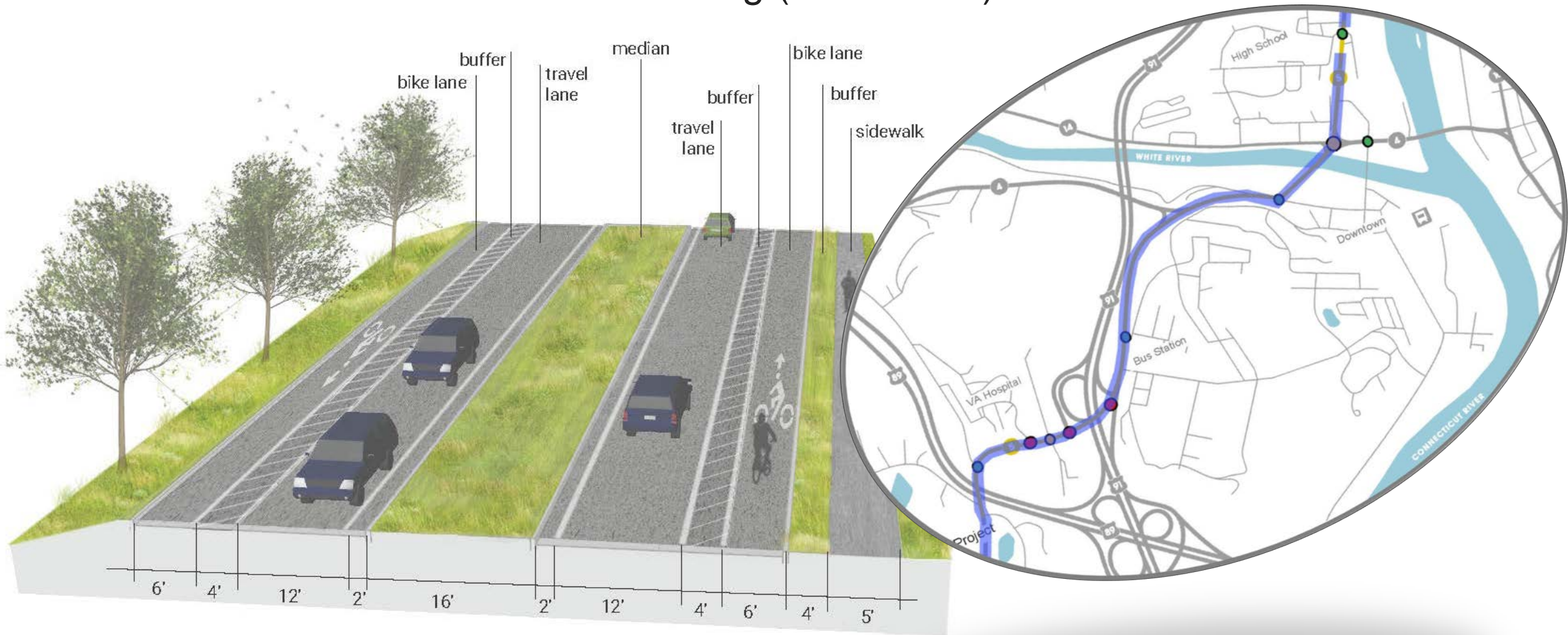
Short Term Improvements – VT 14 Paving Project

VTrans Hartford Class 1 Paving Project (2021-2022)



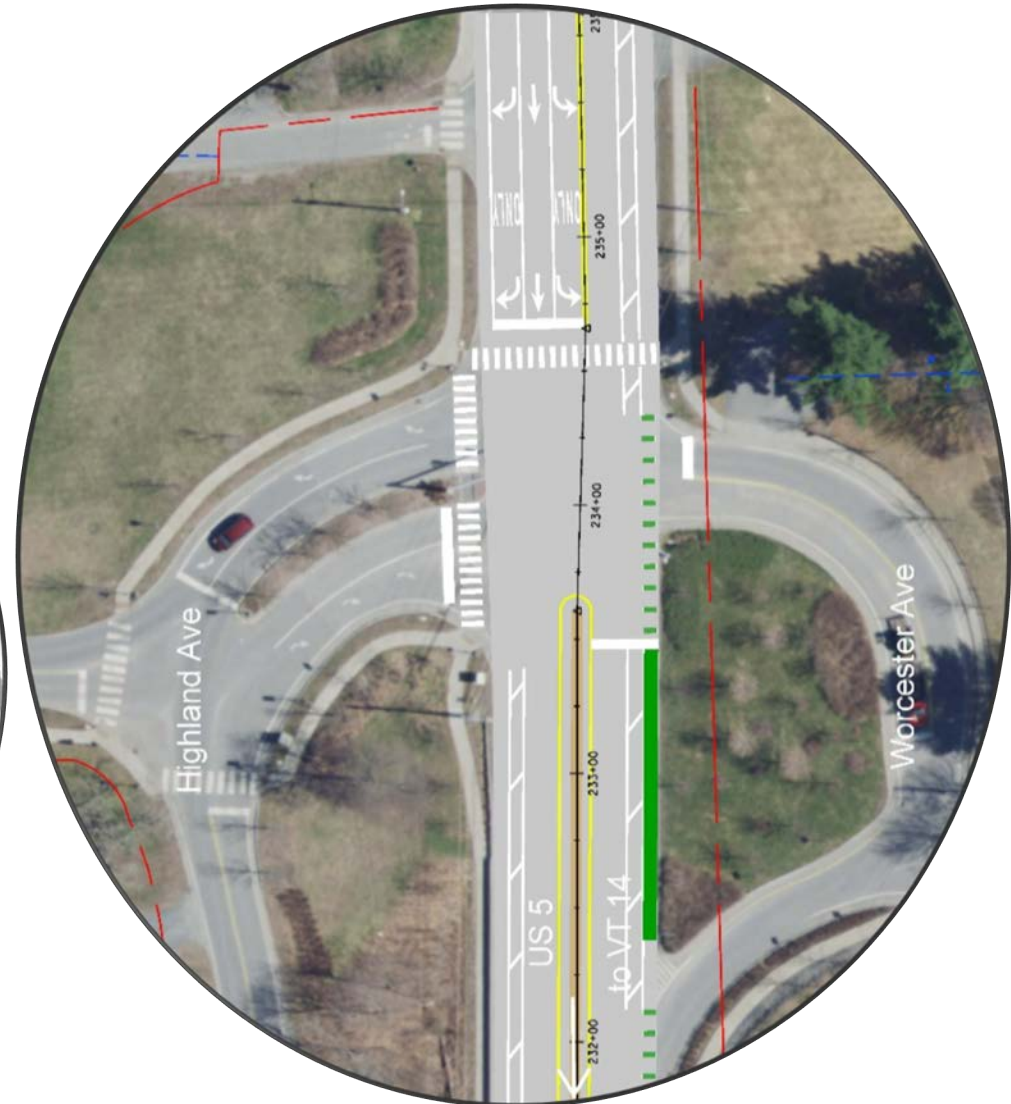
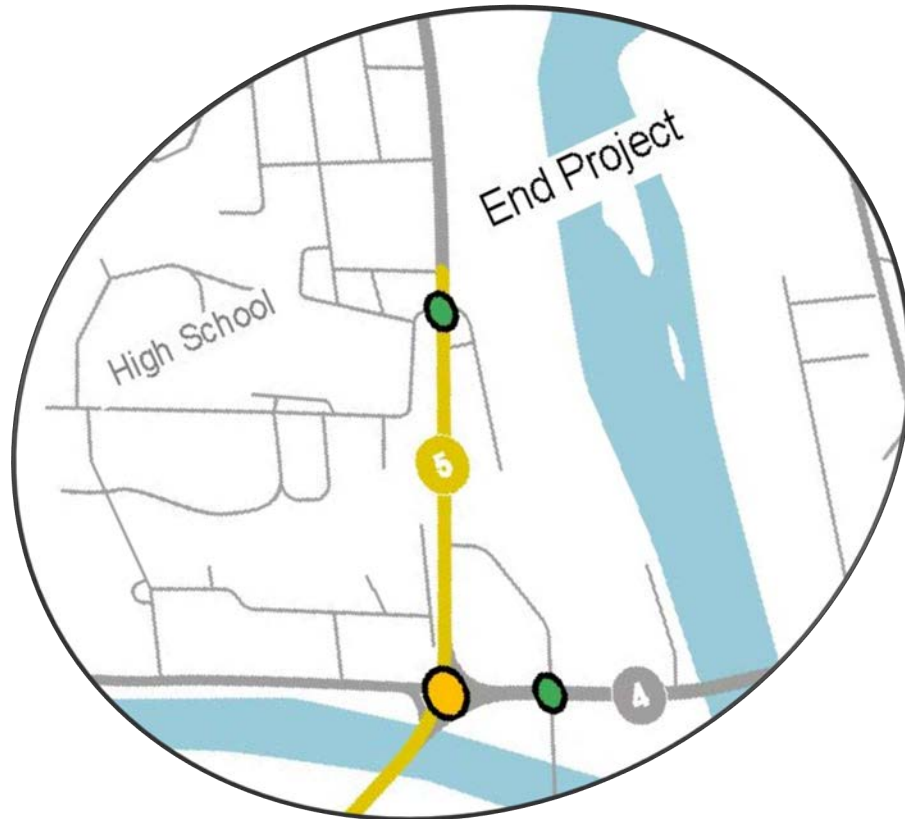
Short Term Improvements – US 5 Paving

VTrans Hartland-Wilder US 5 Paving (2023-2024)



Short Term Improvements – Highland Ave

- Shorten **pedestrian phase**
- Encourage **TDM measures** for school operations



Short Term Improvements – US 5 Paving

VTrans Hartland- Wilder US 5 Paving (2023-2024)



Short Term Improvements – US 5 Paving

VTrans Hartland- Wilder US 5 Paving (2023-2024)

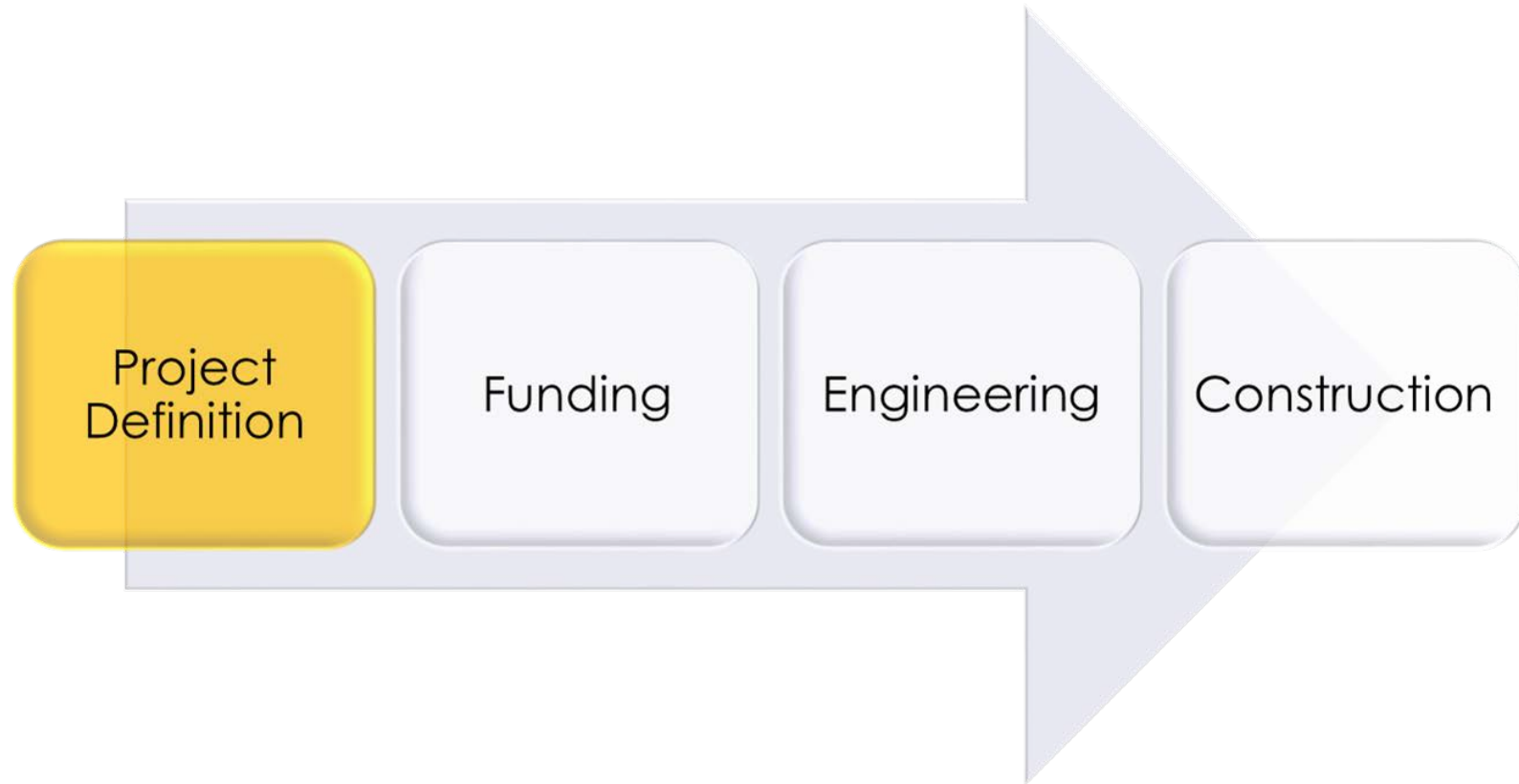


Long Term Improvements

US 5/I-91 Ramp Signals



Next Steps



Thank you

Comments/Questions



AGENDA MEMORANDUM

January 28, 2020

Town Selectboard Meeting Item: 4.a. & 5.a.

Submitted by: Lori Hirshfield, Director, Department of Planning & Development

Subject: **Wentworth Phase 2 and Wilder Hartford Ave Housing Projects
VT Community Development Program Implementation Grant Application
Public Hearing and Action**

Background: On January 14, 2020, the Selectboard decided to proceed with a Public Hearing to consider if the Town will submit a Vermont Community Development Program (VCDP) application for development of 21 new affordable apartments in two locations. Twin Pines Housing (TPH) and Housing Vermont (HV), non-profit housing organizations, are partnering to develop 17 units on Wentworth Way off Sykes Mountain Ave, and four units at 1965 Hartford Avenue in Wilder. The Wentworth housing is the second phase of the new mixed income development on Wentworth Way in Hartford's Designated Growth District. The Hartford Avenue housing includes remediation of a brownfields site through the State of Vermont. The next deadline for grant submittal is February 12, 2020.

VCDP is funded through the Federal HUD Community Development Block Grant program and funding requests must be submitted through a municipality. Use of VCDP funds requires the majority of dwelling units to serve low-and-moderate-income households. The VCDP also requires a public hearing for public comment prior to making a decision on the grant application. The required minimum 15-day public hearing notice was published in the Valley News on January 10, 2020.

Discussion: TPH/VH are requesting \$400,000 of VCDP funds towards the \$6,443,500 housing project cost. The VCDP is one of the funding sources for the project. Other funding sources are the Vermont Housing and Conservation Board (VHCB), Home Investment Partnerships Program (HOME), low income housing tax credits (LIHTC), permanent debt, and others such as energy incentives and brownfields grant. The Town would subgrant the VCDP funds to TPH - \$375,000 for acquisition and \$25,000 for program/project management. The Town would be responsible for grant administration. Attached is a summary of the project. TPH will at the public hearing to provide a project overview and answer questions.

Financial Impact: The project will include \$12,000 from the project's other funding resources to cover the Town's grant administrative costs for outside legal review and certifications for the grant and subgrant documents, single audit and public notices.

Recommendation: Following close of the Public Hearing:

1. Approve submittal of the grant application and authorize the Town Manager to take all necessary actions to apply for and implement the grant.
2. Approve and sign the attached *Resolution for VCDP Grant Application Authority*.



Town Manager

Attachments: TPH Project Summary and Site Plans
Resolution for VCDP Grant Application Authority



Wentworth Phase 2 and Wilder Hartford Ave Housing Projects VT Community Development Program Implementation Grant Application

January 28, 2020

Public Hearing and Action

From: Lori Hirshfield, Director

Department of Planning & Development



Introduction



- ❑ On January 14, 2020, the Selectboard decided to proceed with a Public Hearing to consider if the Town will submit a Vermont Community Development Program (VCDP) application for development of 21 new affordable apartments in two locations.
- ❑ The required minimum 15-day public hearing notice was published in the Valley News on January 10, 2020.
- ❑ TPH/VH are requesting \$400,000 of VCDP funds towards the \$6,443,500 housing project cost.
- ❑ The Town would subgrant the VCDP funds to TPH - \$375,000 for acquisition and \$25,000 for program/project management.
- ❑ The project will include \$12,000 from the project's other funding resources to cover the Town's grant administrative costs for outside legal review and certifications for the grant and subgrant documents, single audit and public notices.
- ❑ The following is an overview of the proposed housing project from Twin Pines Housing Trust and its partner Housing Vermont.

Wentworth Community Housing, Phase 2

White River Junction and Wilder, VT



Wentworth Way, White River Junction



Hartford Avenue, Wilder



Who is Twin Pines Housing?

www.twinpineshousing.org

- Formed in 1990 through the merger of two local housing providers.
- **500** Rentals at 23 properties, increased from 240 in 2012:
 - 309 in NH, 191 in VT
- **50** Shared-equity homeownership properties.
- **63** new rental units and **4** homeownership properties in development.
- **Over 1,000** people are housed.
- **22** member staff with expertise in project development, property management, and resident support services, up from 8 in 2012.



Twin Pines Team at staff potluck

Our mission is to increase access to quality housing and supportive services to meet the pressing and long-term needs of the Upper Valley community.

HOUSINGVERMONT

Building possibilities.

- For over 30 years, **Housing Vermont** has been a leader in producing permanently affordable housing and enabling investments in economic and community development through **partnerships** with local organizations, public agencies, and the private sector.
- This highly successful partnership has produced **6,000** affordable apartments in **180** developments.
- Located in Burlington, Housing Vermont has a staff of 26.

Who is Housing Vermont?

www.hvt.org



Housing Vermont Staff

6,000 
affordable apartments
in 180 developments

What is the Need for Additional Affordable Housing?

- Housing prices are high, especially near core economic centers.
- Both unemployment and rental vacancy rates are exceptionally low in the Lebanon NH/VT Micro-NECTA :
 - Unemployment rate = 1.8% (Nov., 2019)
 - Vacancy rate = 0%
- Waiting lists for affordable units often measured in years.
- Deficit of approximately 5,000 housing units in Upper Valley region.
- The median gross rent in the Lebanon NH-VT Micro-NECTA has nearly doubled since 2000, while wages have remained flat.



Hollow Drive, Wilder, VT – 18 units



Gile Hill, Hanover, NH – 76 units



Who needs “Affordable Housing”?

Incomes less than 80% of AMI are generally eligible for assistance.

- Eligibility and rent based on income and family size.
- HUD determines an **Area Median Income** (AMI) for housing markets. Half of households in market earn more than AMI and half earn less.

% of AMI		Windsor County, VT
120		\$91,320
100		\$76,100
80		\$60,900
60		\$45,660
50		\$38,050
30		\$25,750

Project Overview

Phase 1 was completed in June 2019:

- a new 3-story, mixed-income residential building with elevator
- 30 Apartments: 15 one-bedroom and 15 two-bedroom
 - 9 units at 50% AMI
 - 12 units at 60% AMI
 - 9 units at 80-120% AMI
- 47 Parking Spaces: 30 under building + 17 surface
- Community Room
- Laundry Room



Project Overview

Phase 2 will create 21 additional housing units at two sites:

Wentworth Way site:

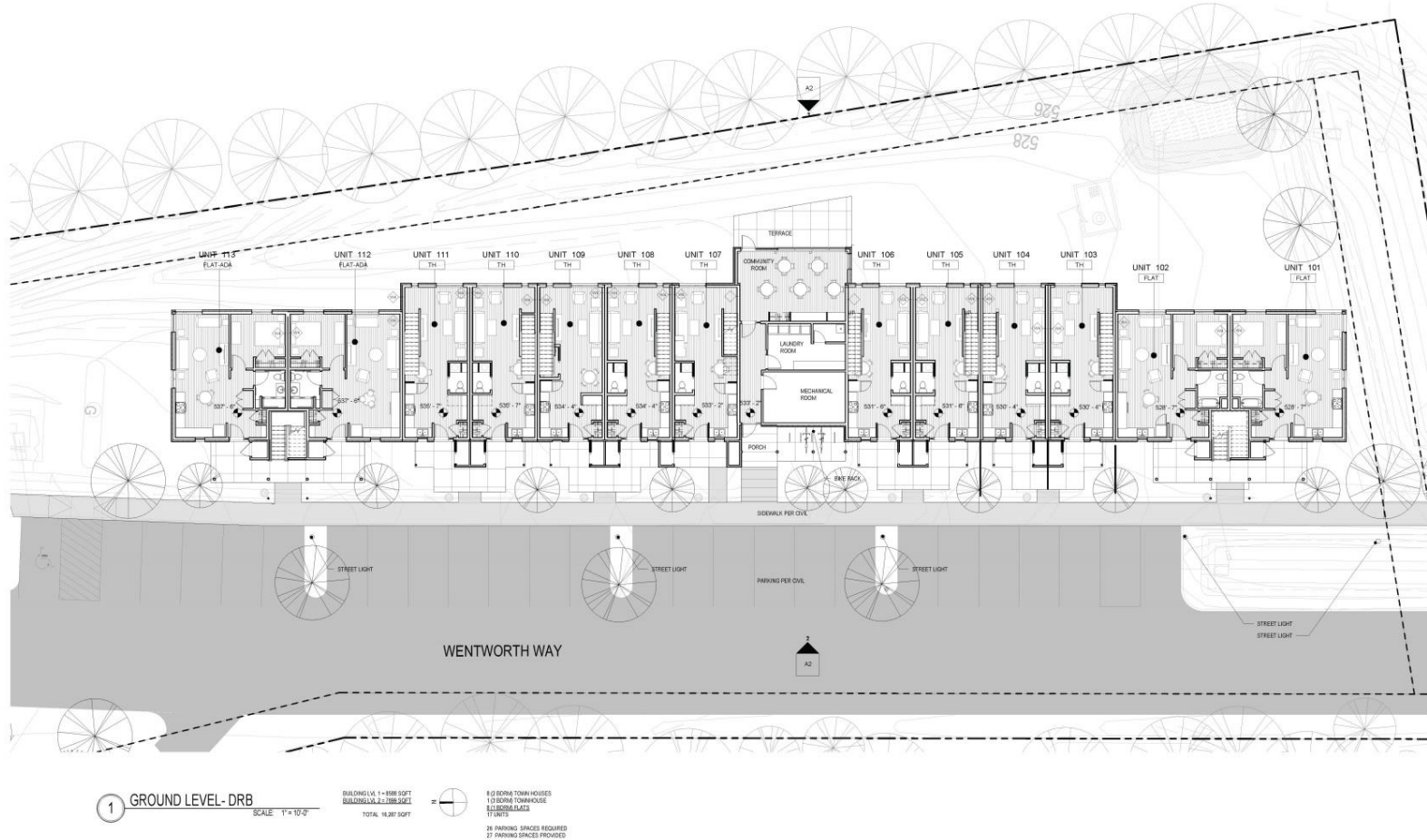
- 8 one-bedroom flats; 8 two-bedroom townhouses; one three-bedroom townhouse
- Community Room
- Laundry Room
- Play/picnic area
- Community gardens
- 32 parking spaces



2 WEST ELEVATION DRB
SCALE 1" = 10'-0"

EXTERIOR NOTES:

Wentworth Way Site Plan



WENTWORTH II

Wentworth Way

LEVEL 1- PLAN
1" = 10'-0"

HOUSINGVERMONT
Building possibilities.

30 YEARS
TWIN PINES
HOUSING

NAYLOR & BREEN
BUILDERS, INC.

ghA
ARCHITECTURE & PLANNING

January 28, 2020

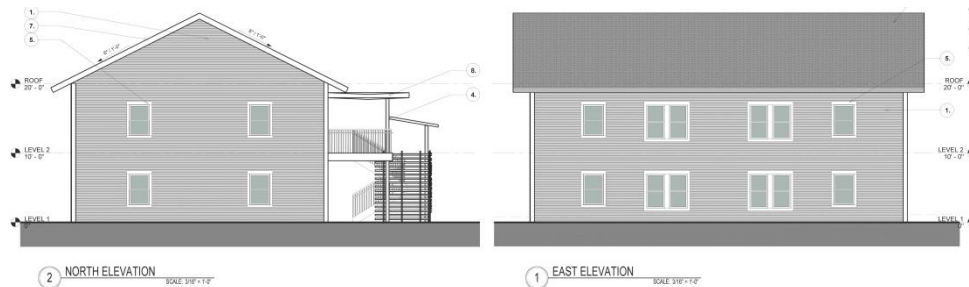
Project Overview

Hartford Avenue site:

- Priority of Green Mountain Economic Development Corp. and Two Rivers Ottauquechee Regional Planning Commission to remediate existing brownfield
- 4 two-bedroom flats
- Washer/dryer in each unit
- 8 parking spaces
- On existing Advance Transit stop

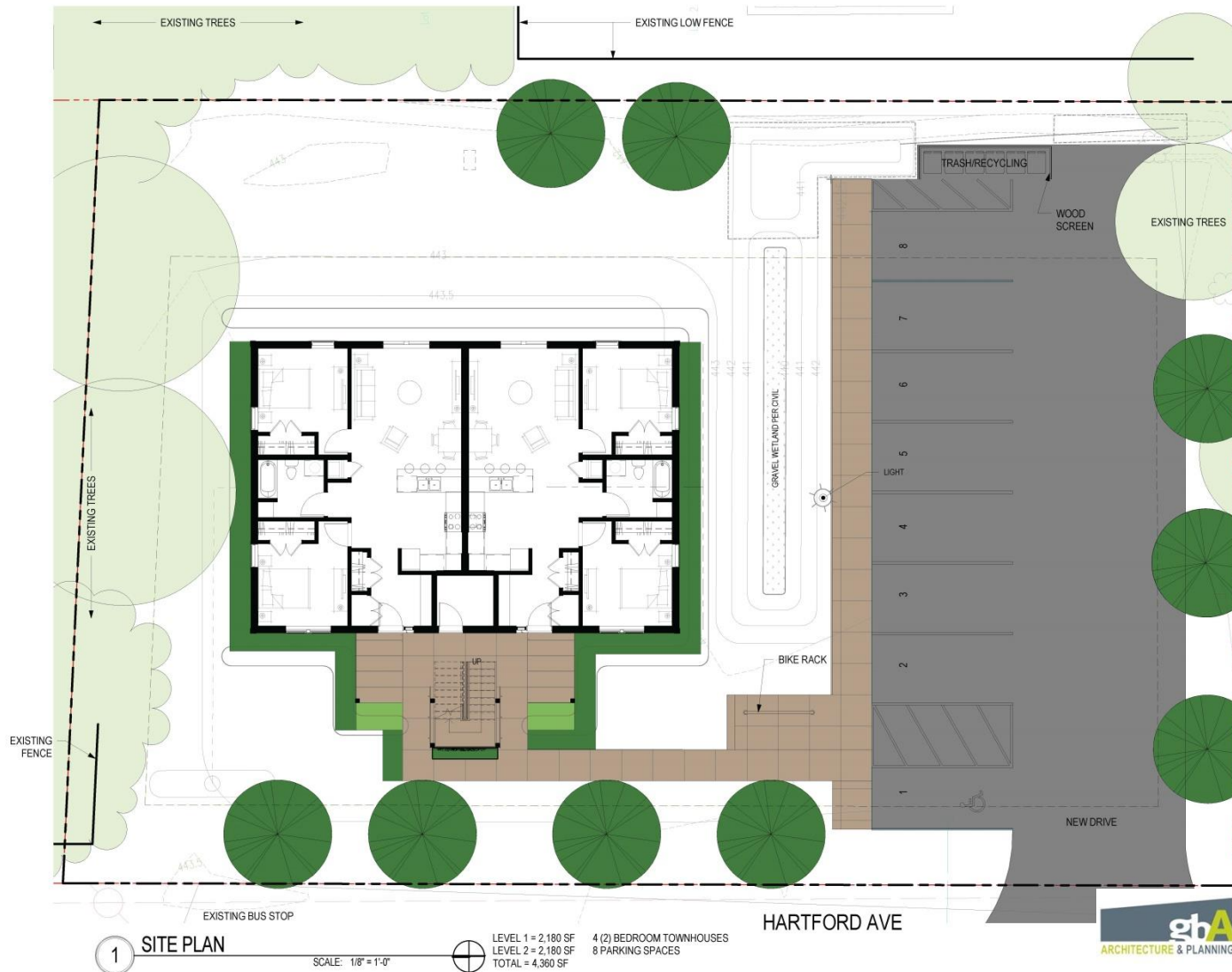


3 SOUTH ELEVATION
SCALE: 3/16" = 1'-0"



4 WEST ELEVATION
SCALE: 3/16" = 1'-0"

Hartford Avenue Site Plan





Project Overview

- Construction of Phase 2: 12-month construction schedule, August 2020 to July 2021.
- 7 units at 50% AMI, 9 units at 60% AMI, and 5 units at 80-120% AMI.
- Both sites are located on town sewer and water, and near Advance Transit stops.
- Both buildings are located in Hartford's *Designated Growth Area*.
- Both buildings will meet Efficiency Vermont's *Multi-family High Performance Track*.
- Potential for rooftop solar at Wentworth Way site.



Project Partners and Funding

Twin Pines and Housing Vermont are partnering on the housing

The development team has a purchase option on the .31 acre Hartford Avenue brownfield lot

Funding Sources:



- Low Income Housing Tax Credits and debt



- Vermont Community Development Program and Brownfields Grant



- Housing for All Revenue Bond and HOME Program Funds



Request of Town

- We will be applying for Community Development Block Grant (CDBG) funding through the VT Community Development Program (VCDP).
- CDBG are federal funds allocated by VCDP to eligible projects around the state.
- Town supported our application for CDBG funds in 2014 that helped to fund Phase 1 of the project.
- We would like the support of the Selectboard for an application of \$400,000.



Selectboard Action



Following close of the Public Hearing:

1. Approve submittal of the grant application and authorize the Town Manager to take all necessary actions to apply for and implement the grant.
2. Pass and sign the attached *Resolution for VCDP Grant Application Authority*.

Applicant Community		
City/Town/Village of: <u>Town of Hartford</u>	Date: <u>12/23/19</u>	
Contact Person		
NAME: <u>Lori Hirschfield</u>		
PHONE: <u>802-295-3075</u>	EMAIL: <u>lhirschfield@hartford-vt.org</u>	
Project Partner(s)		
Contact Person		
NAME & <u>Kristine McDevitt</u>		
ORGANIZATION: <u>Twin Pines Housing Trust</u>		
PHONE: <u>802-291-7000</u>	EMAIL: <u>kristine.mcdevitt@tphtrust.org</u>	
Contact Person		
NAME & <u>Samantha Dunn</u>		
ORGANIZATION: <u>Housing Vermont</u>		
PHONE: <u>802-863-8424</u>	EMAIL: <u>sdunn@hvt.org</u>	
Grant Type: <input type="checkbox"/> Accessibility Modification <input checked="" type="checkbox"/> Implementation <input type="checkbox"/> Planning <input type="checkbox"/> Scattered Site RLF <input type="checkbox"/> Other: _____	Estimated Application Submittal Date: <div style="text-align: center; border: 1px solid black; padding: 5px;">2/11/20</div> <hr/> Target Board Meeting Date: <div style="text-align: center; border: 1px solid black; padding: 5px;">4/2/20</div>	Application: Single <input checked="" type="checkbox"/> Municipality Joint <input type="checkbox"/> Consortium <input type="checkbox"/> Multi-Year Application
National Objective: <input checked="" type="checkbox"/> Low/Moderate Income <input type="checkbox"/> Slums & Blight <input type="checkbox"/> Urgent Need	State Objective <input checked="" type="checkbox"/> Housing <input type="checkbox"/> Economic Development <input type="checkbox"/> Public Facility <input type="checkbox"/> Public Service	
Estimated Project Funding		
Estimated VCDP Request		\$ 400,000
Estimated Total Project		\$ 6,443,461
Estimated Project Funding		
Other Resource(s)	Amount	Status
VHCB	1,470,000	Awarded
HOME	345,000	Awarded
LIHTC	3,766,800	application pending
Permanent Debt	350,000	application pending
Other (Energy Incentives & Brownfields Grant)	111,661	applications pending

Project Description			
Activities <u>VCDP</u> dollars would fund:	<input checked="" type="checkbox"/> Acquisition <input type="checkbox"/> Rehabilitation <input type="checkbox"/> Demolition <input type="checkbox"/> Relocation <input type="checkbox"/> For Profit Loan	<input checked="" type="checkbox"/> New Construction <input type="checkbox"/> Services <input type="checkbox"/> Micro Enterprise <input type="checkbox"/> Counseling <input type="checkbox"/> Other: _____	<input type="checkbox"/> ADA Compliance <input type="checkbox"/> Historic Preservation <input type="checkbox"/> Planning <input type="checkbox"/> Uncertain at this time
<p>1. Project title: Wentworth Community Housing Phase II</p> <p style="text-align: center;">(WCH 2 Limited Partnership)</p> <p>2. Project location and/or address: Wentworth Way, White River Junction, VT 05001</p> <p>3. Estimated project start date: August 1, 2020</p> <p>4. Detailed project description*:</p> <p style="font-size: small;">*Include the scope of work and anticipated work product if a Planning Grant and full project scope if an Implementation or Access Modification Grant.</p> <p>This project is phase two of the build out on the 6.5 acre parcel we purchased on Sykes Mt. Ave in Hartford's Designated Growth Center, on town water and sewer and on the Advance Transit bus line. Thirty units were completed in Phase 1. Phase 2 will include 8 one-bedrooms, 8 two-bedrooms and one 3-bedroom in a mix of townhouses and flats. A community laundry space, community gathering room and patio will be provided. Outdoor amenities of play/picnic area, community gardens and access to natural trails will be shared with Phase 1.</p> <p>The project is a scattered site and will include 4 two-bedroom flats in an infill site in Wilder; the site is also a</p> <p>5. Does the <u>project</u> involve:</p> <div style="display: flex; justify-content: space-between;"> <div> <p>Acquisition</p> <p style="font-size: small;">Signing a Purchase and Sale Agreement is prohibited until the Environmental Review is approved. However, it is acceptable to sign Option Agreements. It is recommended to have Option Agreements reviewed prior to signing them to ensure that appropriate language is included.</p> <p>A structure that is 50 years old or older</p> <p>Any disturbance to the ground</p> <p>A location in a floodway or 100-year floodplain</p> <p>Relocation</p> <p>Will the project result in less affordable housing units?</p> </div> <div style="text-align: right;"> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> </div> </div> <p>6. Who are the direct beneficiaries of the project?</p> <p style="font-size: small;">Primarily low to moderate income households. Five of the 21 units will be available to households making up to the 120% of median income; four units will be dedicated as Supportive Housing units.</p>			

7. How was benefit eligibility determined?

Eligibility is based on funding requirements

8. Has the project been discussed with the applicant community leadership (Select board, Trustees, Municipal Manager, and/or Municipal Administrator)?

☒ Yes ☐ No

9. What is the status of the community's support of the project/application?

Support by the Town of Hartford's Planning Commission and Selectboard

10. Does the project service more than one community, county, or region? ☐ Yes ☒ No

If yes, please describe:

11. Has any portion of the project budget been obligated to date?

☒ Yes ☐ No

12. Has the project begun in any way?

☒ Yes ☐ No

13. Explain in detail below if yes was answered to numbers 11 or 12.

Site control has been established (with option agreements on both parcels). Initial plans, design and elevations have been completed. Neighbors have been noticed and have had input on the project. An initial cost estimate, appraisal and market study have been completed. A Phase 1 Environmental Assessment is being updated. We have received zoning permits from the Town of Hartford, and we will appear at a Hartford Selectboard hearing on January 14, 2020 to request approval fro the filing of an application for a VCDP Implementation Grant.

Readiness Checklists are tools to help you prepare a successful VCDP application. Identify what has been done/completed by checking the YES box or what still needs to be done/completed by checking the box in the NO column. Any items not checked are those that you believe are not applicable. If unsure what may be necessary please contact your CD Specialist.

READINESS CHECKLIST					
Implementation Grants including Scattered Site					
Yes	No		Yes	No	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Applicant community contacted and supportive of pursuing application	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Project can begin within 6 months of Board meeting
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Feasibility/Market Study in hand	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Project design and financial plan is in line with feasibility study results
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Appraisal in-hand/value acceptable/still valid	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Business plan written, if Economic Development
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Site control/access obtained (evidence of ownership, site access or option agreement)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits/DEC Project Review Sheet in-hand
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Environmental review initiated online	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Environmental Review Release Letter Issued
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Floor Plans and/or schematics in hand	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Regional Planning Commission certification project is consistent with Regional Plan
<input checked="" type="checkbox"/>	<input type="checkbox"/>	3rd party project cost estimates in hand	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Letters of support from parallel agencies in hand
<input checked="" type="checkbox"/>	<input type="checkbox"/>	All alternative funding sources explored	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Corrective Action Plan in hand, if Brownfield
<input checked="" type="checkbox"/>	<input type="checkbox"/>	All funder meeting held	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Voter approval secured, if needed
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Other Resources pursued/committed/in - hand	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Easements if needed are secured
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Construction contracts executed	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Construction started
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Beneficiaries income surveyed	<input type="checkbox"/>	<input type="checkbox"/>	
Planning Grants					
Yes	No		Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Applicant community contacted and supportive of pursuing application	<input type="checkbox"/>	<input type="checkbox"/>	Project can begin within 3 months of Board meeting
<input type="checkbox"/>	<input type="checkbox"/>	Site control/access in-hand (evidence of ownership, site access or option agreement)	<input type="checkbox"/>	<input type="checkbox"/>	Regional Planning Commission certification project is consistent with Regional Plan
<input type="checkbox"/>	<input type="checkbox"/>	Scope of work fully defined	<input type="checkbox"/>	<input type="checkbox"/>	Letters of support from parallel agencies in hand
<input type="checkbox"/>	<input type="checkbox"/>	Project cost estimates in hand	<input type="checkbox"/>	<input type="checkbox"/>	Other Resources pursued/committed/in -hand
<input type="checkbox"/>	<input type="checkbox"/>	All alternative funding sources explored	<input type="checkbox"/>	<input type="checkbox"/>	Environmental Review Release Letter Issued
<input type="checkbox"/>	<input type="checkbox"/>	Planning work started	<input type="checkbox"/>	<input type="checkbox"/>	Planning contracts executed
<input type="checkbox"/>	<input type="checkbox"/>	Environmental review initiated online			

Accessibility Modification Grants					
Yes	No		Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Applicant community contacted and supportive of pursuing application	<input type="checkbox"/>	<input type="checkbox"/>	Building will be 100% in compliance with American Disabilities Act when work is completed
<input type="checkbox"/>	<input type="checkbox"/>	Site control/access obtained (evidence of ownership, site access or option agreement)	<input type="checkbox"/>	<input type="checkbox"/>	Project can begin within 3 months of Board meeting
<input type="checkbox"/>	<input type="checkbox"/>	Scope of work fully defined	<input type="checkbox"/>	<input type="checkbox"/>	Regional Planning Commission certification project is consistent with Regional Plan
<input type="checkbox"/>	<input type="checkbox"/>	Project cost estimates in hand	<input type="checkbox"/>	<input type="checkbox"/>	Letters of support from parallel agencies in hand
<input type="checkbox"/>	<input type="checkbox"/>	Environmental review initiated online	<input type="checkbox"/>	<input type="checkbox"/>	Environmental Review Release Letter Issued
<input type="checkbox"/>	<input type="checkbox"/>	All alternative funding sources explored	<input type="checkbox"/>	<input type="checkbox"/>	Other Resources pursued/committed/in -hand
<input type="checkbox"/>	<input type="checkbox"/>	ADA letter of opinion from acceptable independent third party	<input type="checkbox"/>	<input type="checkbox"/>	Construction contracts executed
<input type="checkbox"/>	<input type="checkbox"/>	ADA Checklist for Readily Achievable Barrier Removal completed	<input type="checkbox"/>	<input type="checkbox"/>	Construction work started
<input type="checkbox"/>	<input type="checkbox"/>	Permits/DEC Project Review Sheet in-hand			

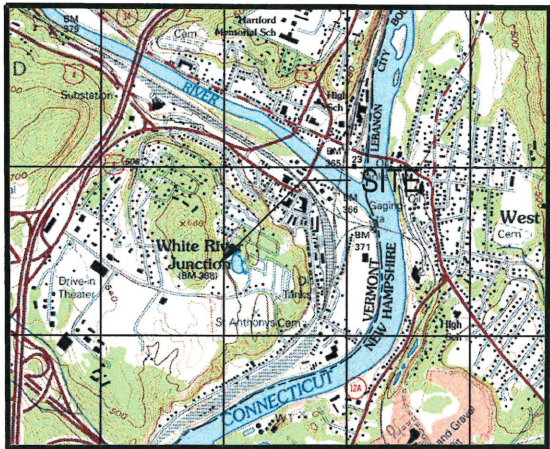
Threshold Checklists are tools to help you manage the requirements of VCDP and submit a successful application. Identify what has been done/completed by checking the box in the YES column or what still needs to be done/competed by checking the box in the NO column. Any items not checked are those you believe are not applicable. If unsure what may be necessary please contact your CD Specialist.

THRESHOLD CHECKLIST					
ALL Grants					
Yes	No		Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Signed Select board/Trustee resolution to apply in-hand	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Town Plan is adopted & does not expire until
<input type="checkbox"/>	<input type="checkbox"/>	Signed Consortium resolution to apply, if applicable, in-hand	<input type="checkbox"/>	<input type="checkbox"/>	Public Hearing Notice warned 15-days prior to Hearing
<input type="checkbox"/>	<input type="checkbox"/>	Application submittal at least 5-days after Hearing	<input type="checkbox"/>	<input type="checkbox"/>	Public Hearing Notice tear sheet in-hand
<input type="checkbox"/>	<input type="checkbox"/>	Revolving Loan Fund is active			
Implementation Grants					
Implementation Grants – If applicable					
Yes	No		Yes	No	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Appraisal, within 6 months and at or above purchase price	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Executed OPTION Agreement
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Marketing plan in hand	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Planning Grant final product submitted
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Proposed/Executed lease agreement			
Economic Development Applicants			Brownfield Projects		
Yes	No		Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Equity contribution in hand	<input type="checkbox"/>	<input type="checkbox"/>	Match requirements met
<input type="checkbox"/>	<input type="checkbox"/>	DUNS number obtained (For Business)	<input type="checkbox"/>	<input type="checkbox"/>	Corrective Action Plan in hand
<input type="checkbox"/>	<input type="checkbox"/>	Business Plan & attachments in hand	<input type="checkbox"/>	<input type="checkbox"/>	Other funding in hand
Water/Waste Water Applicants			Slum & Blight Projects		
Yes	No		Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Municipal Contribution in hand	<input type="checkbox"/>	<input type="checkbox"/>	Project pre-qualification in hand
<input type="checkbox"/>	<input type="checkbox"/>	ANR, RD, EDA documentation in hand	<input type="checkbox"/>	<input type="checkbox"/>	Match requirements met
<input type="checkbox"/>	<input type="checkbox"/>	Local bond analysis in hand			
Housing Applicants			Public Service Applicants		
Yes	No		Yes	No	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Market Study in-hand & meets VHFA standards	<input type="checkbox"/>	<input type="checkbox"/>	New/Increased service documentation in hand
<input type="checkbox"/>	<input type="checkbox"/>	One for One Replacement Plan	<input type="checkbox"/>	<input type="checkbox"/>	

Planning Grants					
Yes	No		Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Match requirements met	<input type="checkbox"/>	<input type="checkbox"/>	Planning contracts executed
<input type="checkbox"/>	<input type="checkbox"/>	Site control/access is in-hand (evidence of ownership, site access or option agreement)	<input type="checkbox"/>	<input type="checkbox"/>	Planning work started
Accessibility Modification Grants					
Yes	No		Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Must assist existing municipally-owned building serving a municipal function) or a non-school-community library	<input type="checkbox"/>	<input type="checkbox"/>	Site control/access documentation (evidence of ownership, site access or option agreement)
<input type="checkbox"/>	<input type="checkbox"/>	Match requirements met	<input type="checkbox"/>	<input type="checkbox"/>	Planning Grant final product submitted
<input type="checkbox"/>	<input type="checkbox"/>	DEC project review sheet in hand	<input type="checkbox"/>	<input type="checkbox"/>	ADA work started
<input type="checkbox"/>	<input type="checkbox"/>	Construction contracts executed			

WENTWORTH WAY RESIDENTIAL, HARTFORD, VT

SITE DEVELOPMENT PLANS



SITE LOCATION

1"=2,000'±

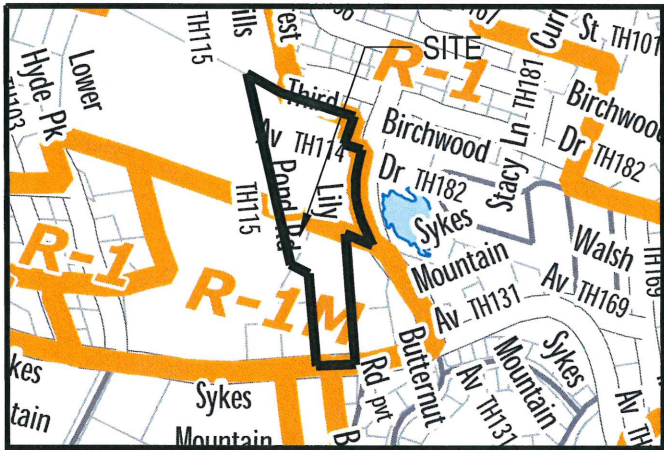


SITE



ORTHO MAP

1"=400'±



ZONING & TAX MAP

1"=400'±

ZONING CHART

Sykes Ave. Residential
Hartford Zoning Regulations
Lot 045-0246-001

	Predevelopment		Required		Proposed	
Zoning District	R1-M	n/a	R1-M	note	R1-M	note
Area of Parcel	1.94	8,000-sf	6.51 ac.	1	6.51 ac.	1
Building Footprint	n/a	n/a	12,000-sf	2	8,150-sf	2
Parking Spaces	n/a	54	47	3	27	3
No. of Stories	n/a	n/a	4		2	
Use	undeveloped	n/a	Residential		Residential	
Setbacks	Front	n/a	10'/20'	575' (+/-)	4	21' (+/-)
	Rear	n/a	20'	500' (+/-)		500' (+/-)
	Side	n/a	10'	40'		21' (+/-)
Building Height	n/a	40' max	49'	2	30'	2

Notes:

- Lot area before and after Boundary Line adjustment provided during Phase I application.
- Building areas & height per Architect, gbA. Plans provided with Submittal Plan set.
- Proposed no. of spaces provide approximately 1.5 spaces per unit.
- Ten feet for principal structure and 20 feet for attached or detached garages and other structures.

Lot coverage and open space

Lot 045-0246-001: 6.51ac
Proposed lot coverage: 1.144 ac (17.6%)
Proposed open space: 5.366 (82.4%)

DRAWING LIST

C0.0	COVER SHEET
C1.0	EXISTING CONDITIONS & DEMOLITION PLAN
C1.1	PROPOSED SITE PLAN
C3.0	SITE DETAILS
C3.1	WATER DETAILS & NOTES
C3.2	SANITARY SEWER DETAILS & NOTES
C3.3	STORMWATER DETAILS
E1.0	LIGHTING PLAN
A1	LEVEL 1
A2	ELEVATIONS
A3	SITE PLAN
L1	LANDSCAPE

GENERAL NOTES

- EXACT OBJECT LOCATIONS MAY DIFFER FROM THAT AS SHOWN, AND ADDITIONAL SUB-SURFACE AND SURFACE UTILITIES AND STRUCTURES MAY EXIST. THE CONTRACTOR IS TO PROCEED WITH GREAT CARE IN EXECUTING ANY WORK AND TO CALL DIG SAFE 48 HOURS PRIOR TO DIGGING, DRILLING OR BLASTING.
- THE ENGINEER SHALL BE NOTIFIED IN WRITING OF ANY CONDITIONS THAT VARY FROM THOSE SHOWN ON THE PLANS. THE CONTRACTOR'S WORK SHALL NOT VARY FROM THE PLANS WITHOUT THE EXPRESSED APPROVAL FROM THE ENGINEER.
- THE CONTRACTOR IS INSTRUCTED TO COOPERATE WITH ANY AND ALL OTHER CONTRACTORS PERFORMING WORK ON THIS JOB SITE DURING THE PERFORMANCE OF THIS CONTRACT.
- THE CONTRACTOR SHALL RESTORE LAWNS, DRIVEWAYS, CULVERTS, SIGNS AND OTHER PUBLIC OR PRIVATE PROPERTY DAMAGED OR REMOVED TO EXISTING CONDITIONS OR BETTER AS DETERMINED BY THE ENGINEER. ANY DAMAGED TREES, SHRUBS AND/OR HEDGES SHALL BE REPLACED AT THE CONTRACTOR'S EXPENSE, UNLESS NOTED OTHERWISE.
- THE CONTRACTOR SHALL COMPLY WITH ALL REQUIRED PERMITS.
- THE OWNER SHALL BE RESPONSIBLE FOR OBTAINING, AND INCURRING THE COST OF ALL REQUIRED PERMITS, INSPECTIONS, AND CERTIFICATES.
- THE CONTRACTOR WILL PROTECT EXISTING PROPERTY LINE MONUMENTATION. ANY MONUMENTATION DISTURBED OR DESTROYED, AS JUDGED BY THE ENGINEER OR OWNER SHALL BE REPLACED AT THE CONTRACTOR'S EXPENSE UNDER THE SUPERVISION OF A VERMONT STATE LICENSED LAND SURVEYOR.
- IT IS THE CONTRACTOR'S RESPONSIBILITY TO EXAMINE ALL PLAN SHEETS AND SPECIFICATIONS, AND COORDINATE WORK WITH ALL CONTRACTS FOR THE SITE.
- IT IS THE CONTRACTOR'S RESPONSIBILITY TO CONDUCT EXPLORATORY TEST PITS AS MAY BE REQUIRED TO DETERMINE UNDERGROUND CONDITIONS.
- ALL TRENCH EXCAVATION AND ANY REQUIRED SHEETING AND SHORING SHALL BE DONE IN ACCORDANCE WITH THE LATEST OSHA AND VOSHA REGULATIONS FOR CONSTRUCTION.
- CONTRACTOR SHALL BE RESPONSIBLE FOR DEWATERING AND THE MAINTENANCE OF SURFACE DRAINAGE DURING THE COURSE OF WORK.
- MAINTAIN FLOW FOR ALL EXISTING UTILITIES, UNLESS NOTED OTHERWISE.
- ALL SITE FILL SHALL MEET SELECTED FILL STANDARDS UNLESS NOTED OTHERWISE ON THE DRAWINGS.
- CONTRACTOR TO GRADE ALL AREAS ON THE SITE TO PROVIDE POSITIVE DRAINAGE AWAY FROM BUILDINGS AND IMPERVIOUS SURFACES.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL FIELD LAYOUT. THE CONTRACTOR SHALL PROVIDE MARKED-UP AS-BUILT PLANS FOR ALL UTILITIES SHOWING CONNECTIONS, BENDS, VALVES, LENGTHS OF LINES AND INVERTS. AS-BUILT PLANS SHALL BE REVIEWED BY THE OWNER AND HIS REPRESENTATIVES BEFORE UTILITIES WILL BE ACCEPTED.
- CONTRACTOR SHALL BE RESPONSIBLE FOR PROPER INSTALLATION, MONITORING, MAINTENANCE AND REMOVAL OF ALL TEMPORARY EROSION CONTROL MEASURES, TAKING PRECAUTIONARY STEPS TO AVOID ANY SEDIMENT TRANSFER TO NEIGHBORING SITES OR WATERS OF THE STATE.
- THE PURPOSE OF THESE PLANS IS TO OBTAIN ZONING PERMITS FOR THE CONSTRUCTION OF THE BUILDING AND RELATED SITE IMPROVEMENTS & INFRASTRUCTURE PROPOSED FOR THE DEVELOPMENT OF LOT 045-0246-001.



WENTWORTH

PHASE 2
LOT 45-0246-001

WENTWORTH WAY

Revisions:
#

Project Number: 16810

Phase: SITE DEVELOPMENT

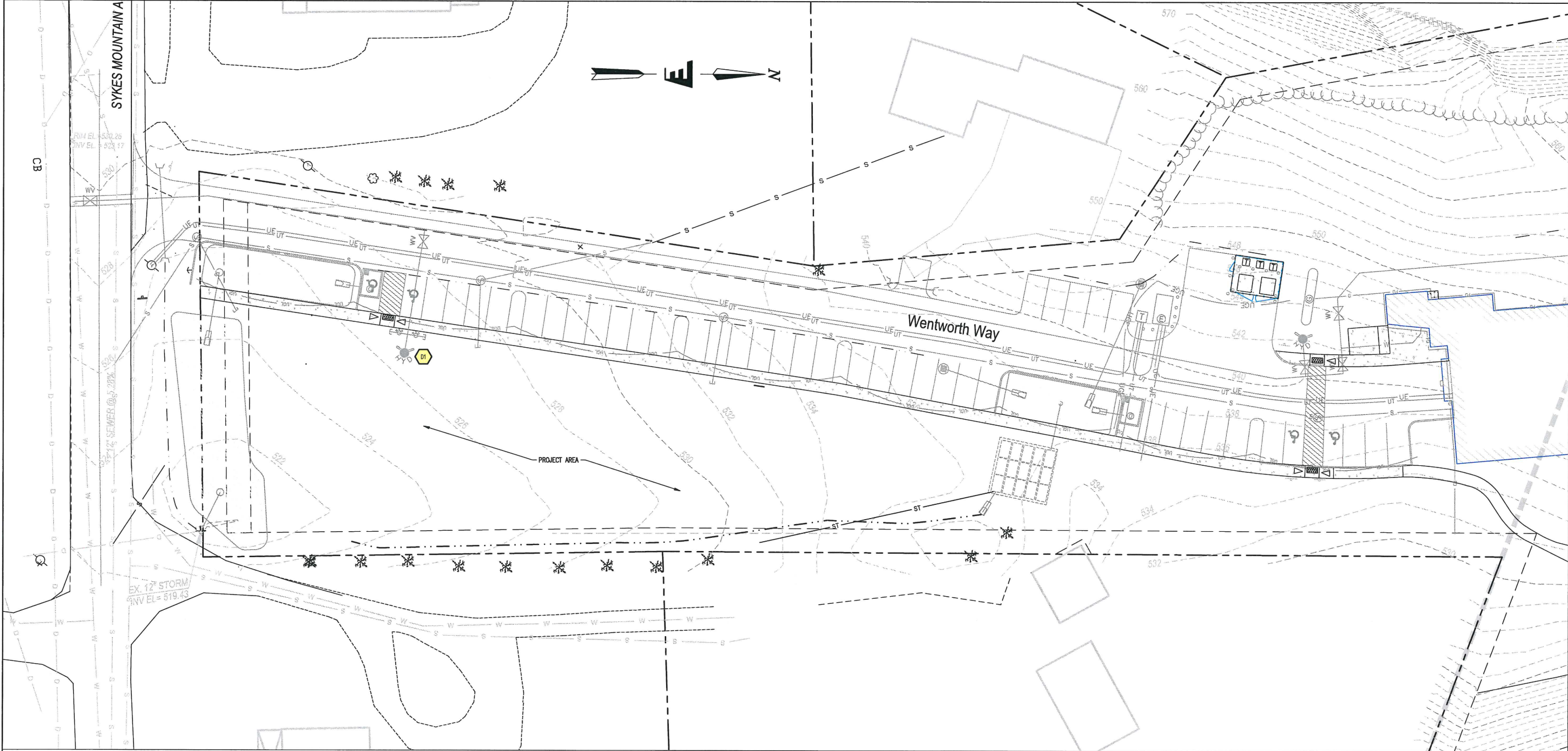
Scale: As Noted

Date: 12/31/18

Cover Sheet

C0.0

EV #16810



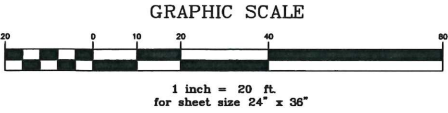
LEGEND EXISTING SITE FEATURES

- 100 MAJOR CONTOUR (PRE CONSTRUCTION)
- 100 MINOR CONTOUR (PRE CONSTRUCTION)
- 100 MAJOR CONTOUR (PH1 FINISH GRADE)
- 100 MINOR CONTOUR (PH1 FINISH GRADE)
- DITCH/SWALE
- S SANITARY SEWER
- ST STORM LINE
- W WATER LINE
- UE UNDERGROUND ELECTRIC
- UT TELECOMM

NOTE
FEATURES SHOWN ON THIS PLAN
ARE BASED ON DESIGN WORK
FROM PHASE I OF THE PROJECT.
ALL EXISTING FEATURES SHALL BE
FIELD VERIFIED.

DEMOLITION SCHEDULE

- D1 EXISTING HYDRANT TO BE REMOVED FOR RELOCATION



85 granite shed lane
montpelier, vermont 05602
802.229.1664 • 802.229.4822 FAX

www.gharchitecture.com



WENTWORTH

PHASE 2
LOT 45-0246-001

WENTWORTH WAY

Revisions:
#

Project Number: 16810

Phase: SITE DEVELOPMENT

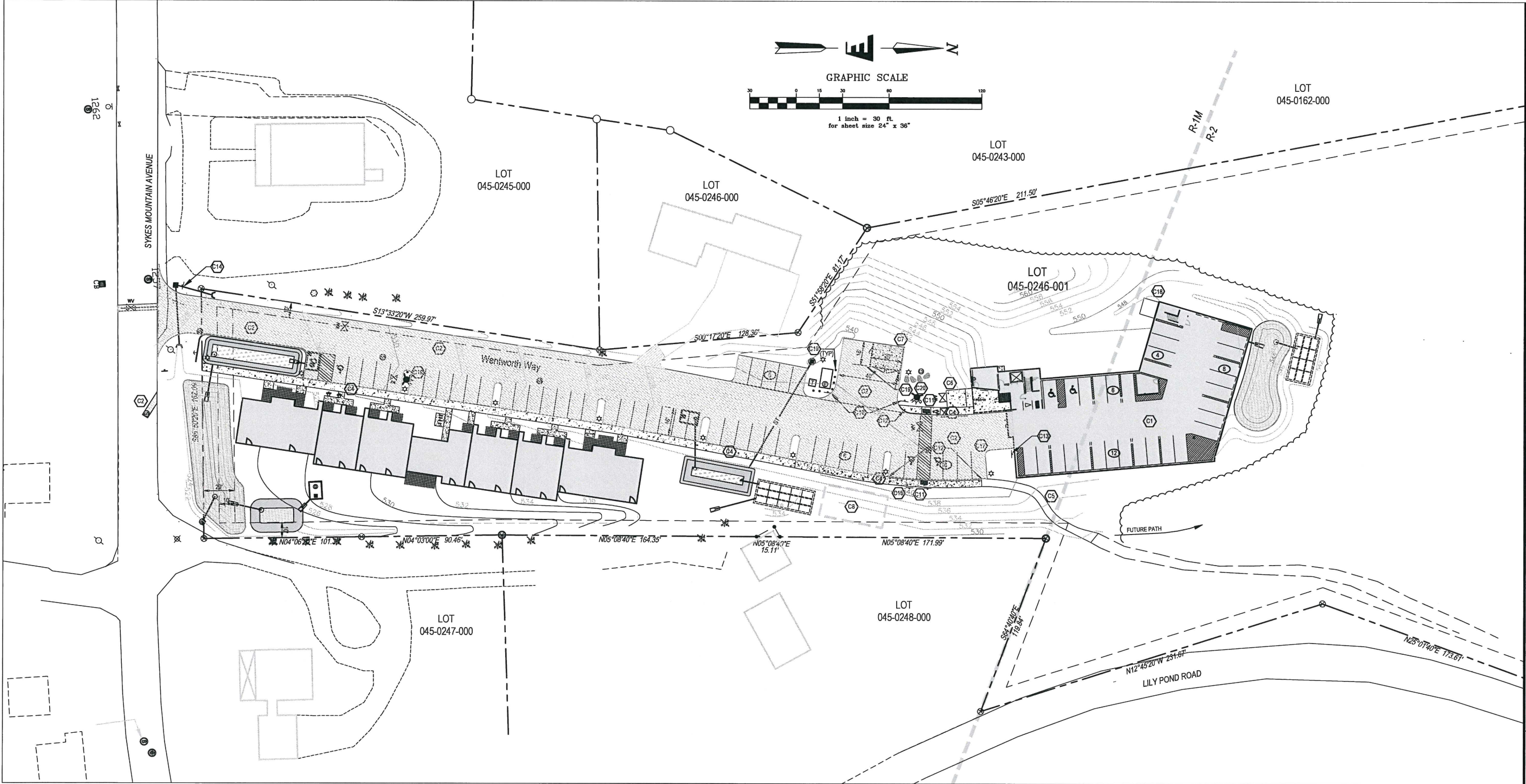
Scale: As Noted

Date: 12/23/198

EXISTING
CONDITIONS &
DEMO PLAN

C1.0

EV #16810



PROPOSED FEATURES LEGEND

- PROPERTY LINE
- BUILDING SETBACK LINE
- LIMIT OF DISTURBANCE
- EDGE OF PAVEMENT
- DITCH/SWALE
- TREE LINE

PROPOSED SITE FEATURES

- C1 BUILDING
- C2 PAVED DRIVES, SURFACE PARKING AND STRIPING. REFER TO DETAIL 1/C3.0
- C3 CONCRETE SIDEWALK. REFER TO DTL 2/C3.0
- C4 THICKENED EDGE CONCRETE SIDEWALK (TYP WHERE PARKING ABUTS SIDEWALK). REFER TO DTL 2/C3.0
- C4.1 SUR-PAC SIDEWALK.
- C5 IMPROVED WOODS PATH
- C6 BIKE RACK AND CONCRETE PAD. REFER TO DTL 6/C3.0.
- C7 GATED DUMPSTER/RECYCLING ENCLOSURE AND CONCRETE PAD. REFER TO DTL 6/C3.0
- C8 COMMUNITY GARDEN AREA
- C9 SEGMENTAL BLOCK WALL. REFER TO DTL 4/C3.0 NOT USED
- C10 FIRE LANE - NO PARKING SIGN.
- C11 CAST-IRON TRUNCATED DOMES. REFER TO DTL 3/C3.0
- C12 FLUSH CONCRETE CURB. REFER TO DTL 5/C3.0
- C13 HANDICAP PARKING LOCATED INSIDE SIGN
- C14 STOP SIGN
- C15 (2) ADA VAN PARKING SIGNS AND STRIPING
- C16 GRAVEL BASE FOR FUTURE PARKING. REFER TO DTL 4/C3.0 NOT USED
- C17 6" CONCRETE CURB. REFER TO DTL 5/C3.0
- C18 CONCRETE PAD. REFER TO STRUCTURAL PLANS.
- C19 BOLLARD. REFER TO DTL 10/C3.0
- C20 BOULDERS



85 granite shed lane
montpelier, vermont 05602
802.229.1664 • 802.229.4822 FAX

www.gbarchitecture.com



SYKES MTN.
AVE.

SYKES MTN. AVE HARTFORD VT

Revisions:
FOR ZONING PERMIT 06/16/2019

Project Number: Project Number

Phase: 100% Construction Drawings

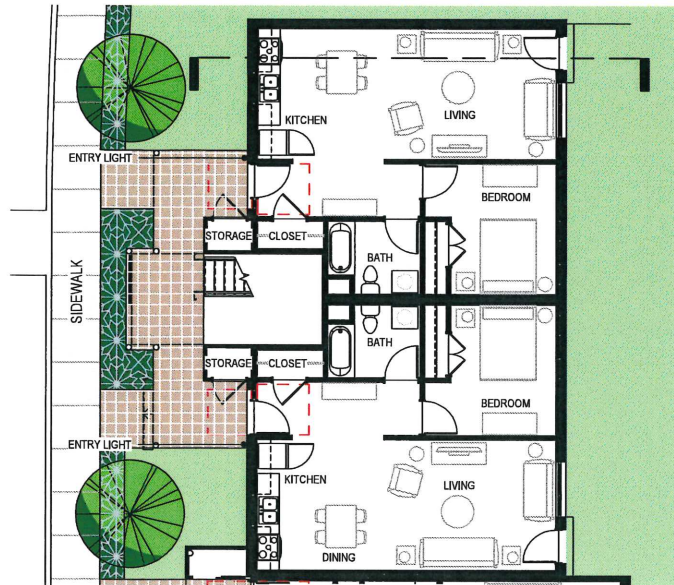
Scale: As Noted

Date: 06/01/18

SITE PLAN

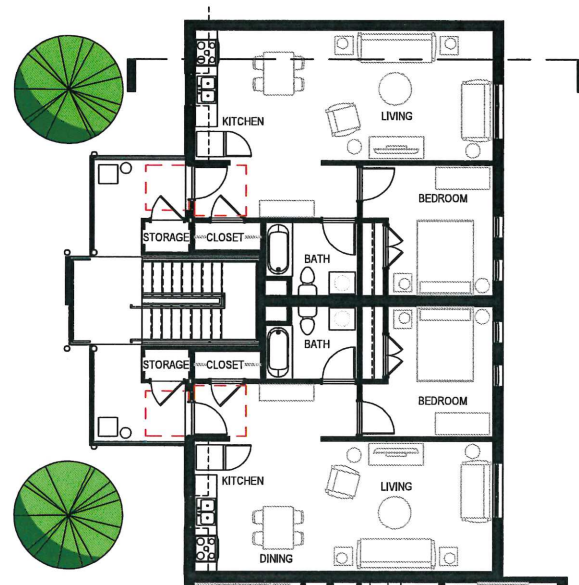
C1.1

EV #16810



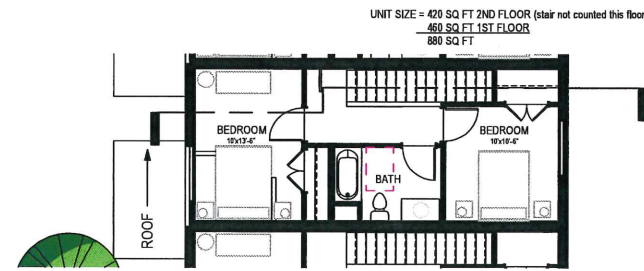
1 BEDROOM FLAT
UNIT SQFT = 650 SQ FT W/OUT STAIR

1 FLATS LEVEL 1
SCALE: 1/8" = 1'-0"

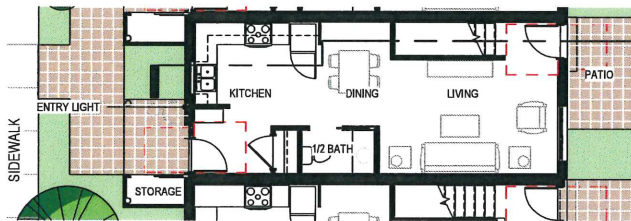


1 BEDROOM FLAT
UNIT SQFT = 650 SQ FT W/OUT STAIR

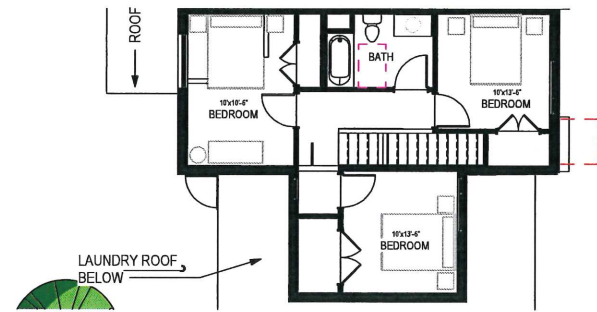
2 FLAT LEVEL 2
SCALE: 1/8" = 1'-0"



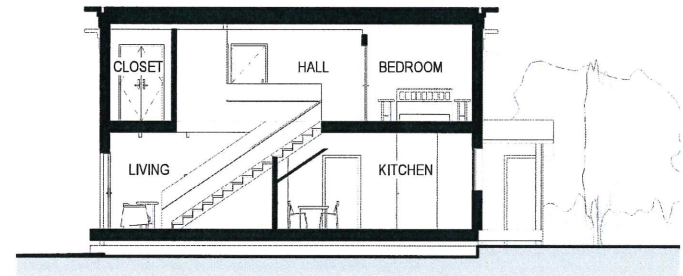
4 TOWN HOUSE LEVEL 2
SCALE: 1/8" = 1'-0"



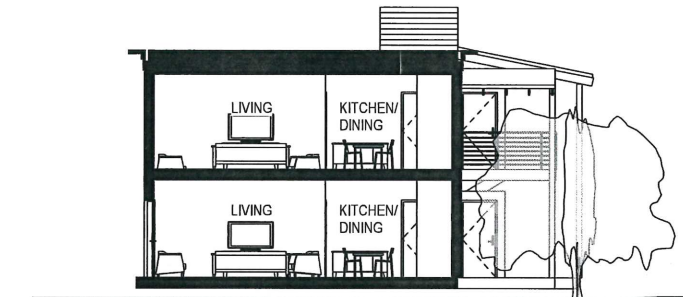
3 TOWN HOUSE LEVEL 1
SCALE: 1/8" = 1'-0"



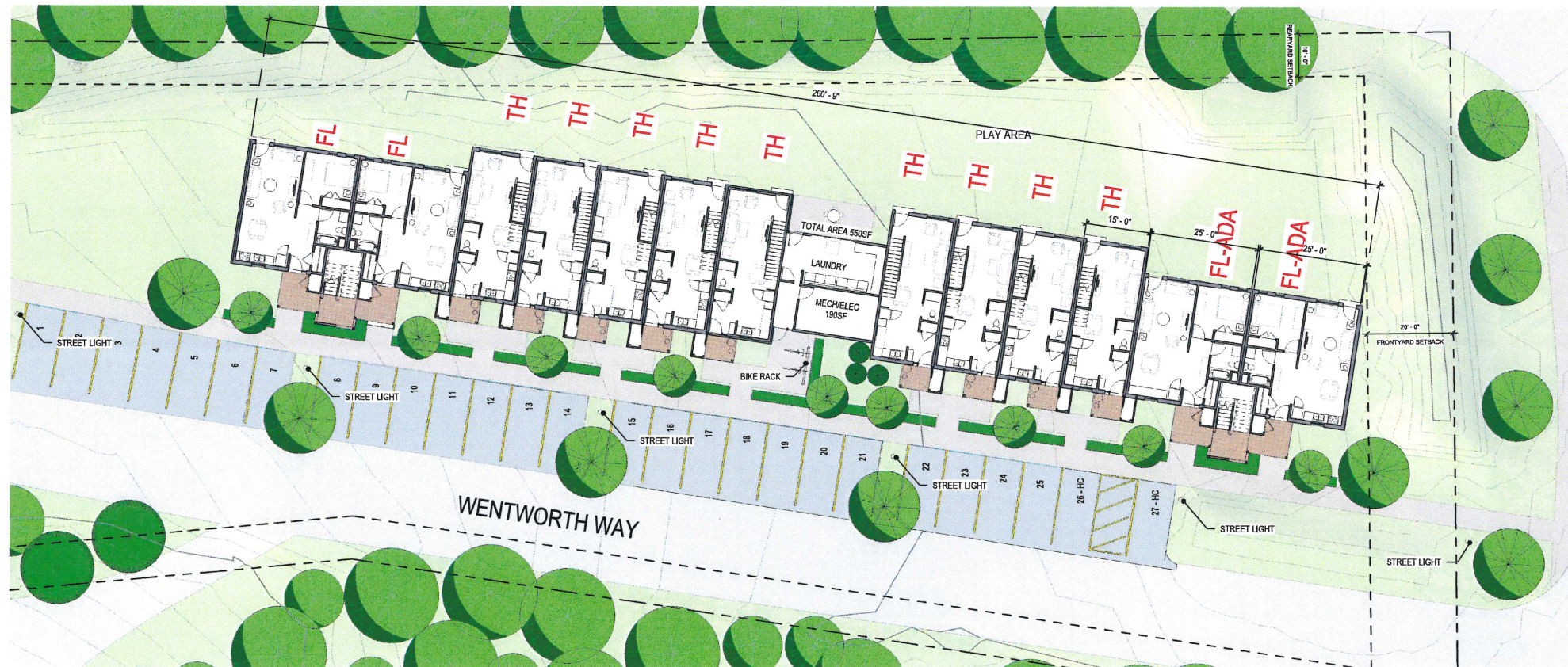
5 TOWN HOUSE (3 BR) LEVEL 2
SCALE: 1/8" = 1'-0"



7 TOWNHOUSE SECTION
SCALE: 1/8" = 1'-0"



6 FLAT SECTION
SCALE: 1/8" = 1'-0"



PLAN VIEW - 1/16" = 1'-0"

BUILDING LVL 1 = 7600 SQFT
BUILDING LVL 2 = 7600 SQFT
LAUNDRY = 550 SQFT
TOTAL 15,750 SQFT

9 (2 BDRM) TOWN HOUSES
8 (1 BDRM) FLATS
17 UNITS

26 PARKING SPACES REQUIRED
27 PARKING SPACES PROVIDED

WENTWORTH

Wentworth Way

Revisions:
#

TOWN OF HARTFORD
COMMENTS 12/31/18

Project Number: Project Number

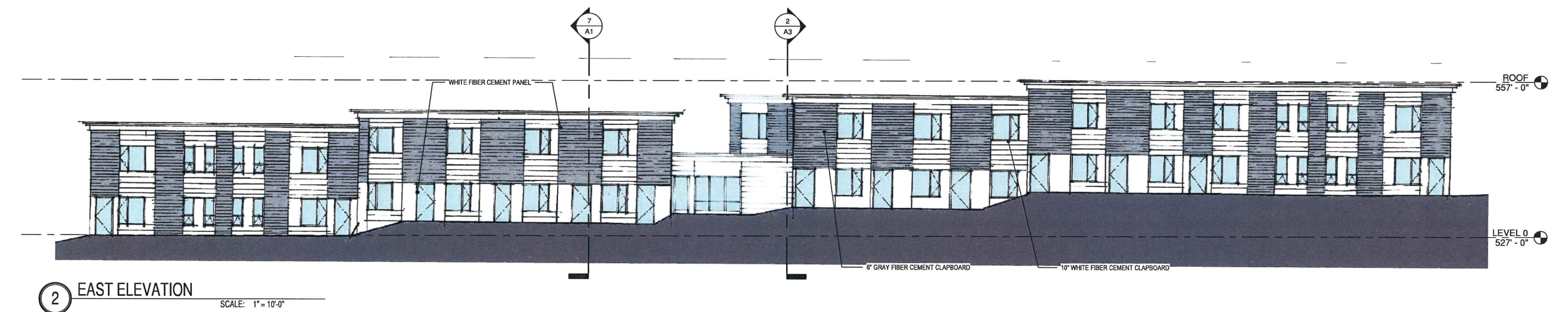
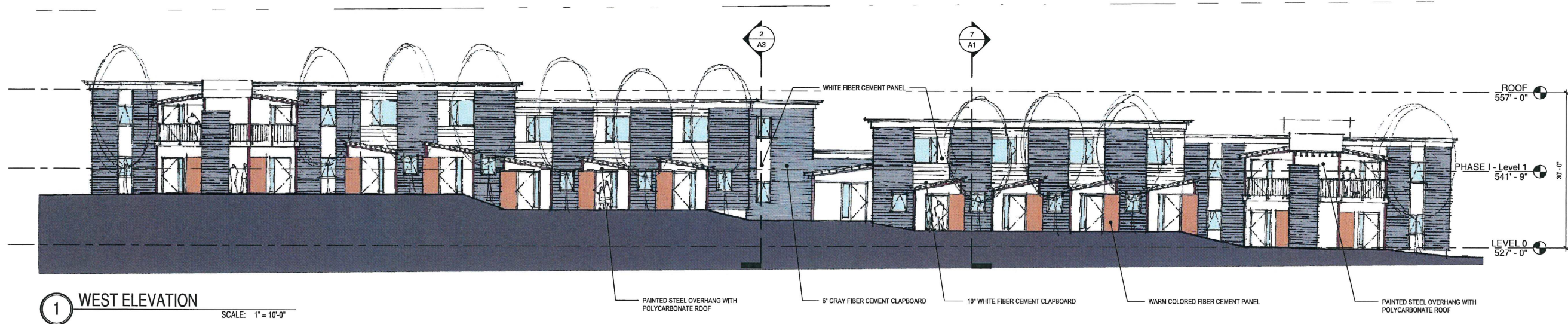
Phase: SITE DEVELOPMENT

Scale: As indicated

Date: 12/21/2018

LEVEL 1

A1



WENTWORTH

Wentworth Way

Revisions:
#

Project Number: Project Number

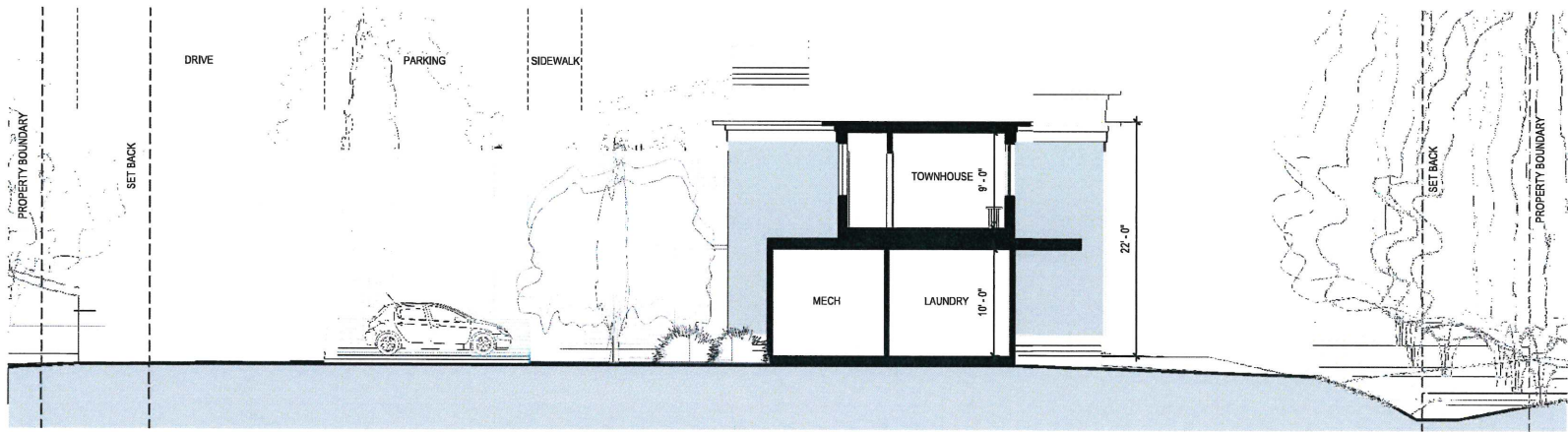
Phase: SITE DEVELOPMENT

Scale: 1" = 10'-0"

Date: 12/17/2018

ELEVATIONS

A2



2 LAUNDRY ROOM SECTION
SCALE: 1/8" = 1'-0"



1 SITE PLAN
SCALE: 1" = 40'-0"



85 granite shed lane
montpelier, vermont 05602
802.229.1664 • 802.229.4822 FAX

www.gbarchitecture.com

WENTWORTH

Wentworth Way

Revisions:
#

Project Number: Project Number

Phase: SITE DEVELOPMENT

Scale: As indicated

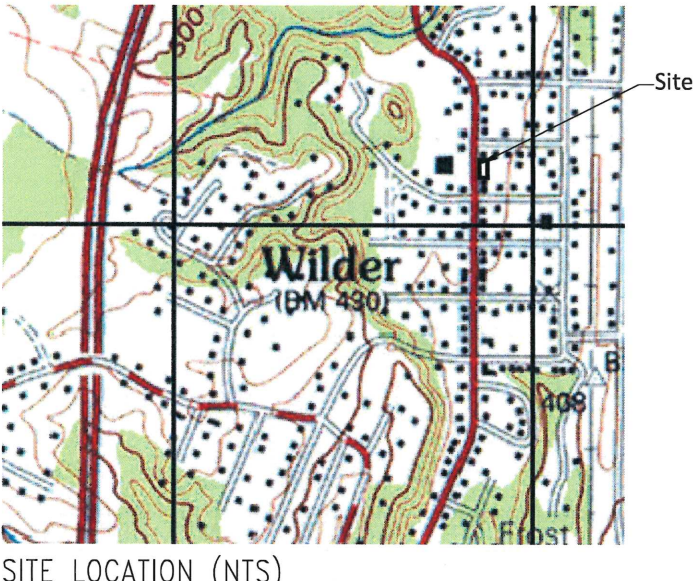
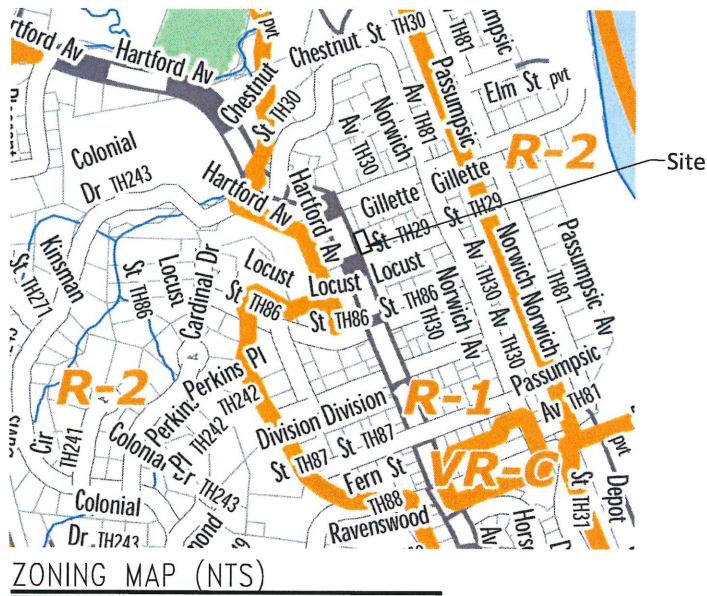
Date: 12/17/2018

SITE PLAN

A3

1965 HARTFORD AVE , HARTFORD, VT

SITE DEVELOPMENT REVIEW



GENERAL NOTES

1. EXACT OBJECT LOCATIONS MAY DIFFER FROM THAT AS SHOWN, AND ADDITIONAL SUB-SURFACE AND SURFACE UTILITIES AND STRUCTURES MAY EXIST. THE CONTRACTOR IS TO PROCEED WITH GREAT CARE IN EXECUTING ANY WORK AND TO CALL DIG SAFE 48 HOURS PRIOR TO DIGGING, DRILLING OR BLASTING.
2. THE ENGINEER SHALL BE NOTIFIED IN WRITING OF ANY CONDITIONS THAT VARY FROM THOSE SHOWN ON THE PLANS. THE CONTRACTOR'S WORK SHALL NOT VARY FROM THE PLANS WITHOUT THE EXPRESSED APPROVAL FROM THE ENGINEER.
3. THE CONTRACTOR IS INSTRUCTED TO COOPERATE WITH ANY AND ALL OTHER CONTRACTORS PERFORMING WORK ON THIS JOB SITE DURING THE PERFORMANCE OF THIS CONTRACT.
4. THE CONTRACTOR SHALL RESTORE LAWNS, DRIVEWAYS, CULVERTS, SIGNS AND OTHER PUBLIC OR PRIVATE PROPERTY DAMAGED OR REMOVED TO EXISTING CONDITIONS OR BETTER AS DETERMINED BY THE ENGINEER. ANY DAMAGED TREES, SHRUBS AND/OR HEDGES SHALL BE REPLACED AT THE CONTRACTOR'S EXPENSE, UNLESS NOTED OTHERWISE.
5. THE CONTRACTOR SHALL COMPLY WITH ALL REQUIRED PERMITS.
6. THE OWNER SHALL BE RESPONSIBLE FOR OBTAINING, AND INCURRING THE COST OF ALL REQUIRED PERMITS, INSPECTIONS, AND CERTIFICATES.
7. THE CONTRACTOR WILL PROTECT EXISTING PROPERTY LINE MONUMENTATION. ANY MONUMENTATION DISTURBED OR DESTROYED, AS JUDGED BY THE ENGINEER OR OWNER SHALL BE REPLACED AT THE CONTRACTOR'S EXPENSE UNDER THE SUPERVISION OF A VERMONT STATE LICENSED LAND SURVEYOR.
8. IT IS THE CONTRACTOR'S RESPONSIBILITY TO EXAMINE ALL PLAN SHEETS AND SPECIFICATIONS, AND COORDINATE WORK WITH ALL CONTRACTS FOR THE SITE.
9. IT IS THE CONTRACTOR'S RESPONSIBILITY TO CONDUCT EXPLORATORY TEST PITS AS MAY BE REQUIRED TO DETERMINE UNDERGROUND CONDITIONS.
10. ALL TRENCH EXCAVATION AND ANY REQUIRED SHEETING AND SHORING SHALL BE DONE IN ACCORDANCE WITH THE LATEST OSHA AND VIOSHA REGULATIONS FOR CONSTRUCTION.
11. CONTRACTOR SHALL BE RESPONSIBLE FOR DEWATERING AND THE MAINTENANCE OF SURFACE DRAINAGE DURING THE COURSE OF WORK.
12. MAINTAIN FLOW FOR ALL EXISTING UTILITIES, UNLESS NOTED OTHERWISE.
13. ALL SITE FILL SHALL MEET SELECTED FILL STANDARDS UNLESS NOTED OTHERWISE ON THE DRAWINGS.
14. CONTRACTOR TO GRADE ALL AREAS ON THE SITE TO PROVIDE POSITIVE DRAINAGE AWAY FROM BUILDINGS AND IMPERVIOUS SURFACES.
15. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL FIELD LAYOUT. THE CONTRACTOR SHALL PROVIDE MARKED-UP AS-BUILT PLANS FOR ALL UTILITIES SHOWING CONNECTIONS, BENDS, VALVES, LENGTHS OF LINES AND INVERTS. AS-BUILT PLANS SHALL BE REVIEWED BY THE OWNER AND HIS REPRESENTATIVES BEFORE UTILITIES WILL BE ACCEPTED.
16. CONTRACTOR SHALL BE RESPONSIBLE FOR PROPER INSTALLATION, MONITORING, MAINTENANCE AND REMOVAL OF ALL TEMPORARY EROSION CONTROL MEASURES. TAKING PRECAUTIONARY STEPS TO AVOID ANY SEDIMENT TRANSFER TO NEIGHBORING SITES OR WATERS OF THE STATE.
17. THE PURPOSE OF THESE PLANS IS TO OBTAIN ZONING PERMITS FOR THE CONSTRUCTION OF THE BUILDING AND RELATED SITE IMPROVEMENTS & INFRASTRUCTURE PROPOSED FOR THE DEVELOPMENT OF LOT 045-0246-001.

DRAWING LIST

- | | |
|------|---|
| C0.0 | COVER SHEET |
| C1.0 | EXISTING CONDITIONS AND EPSC PLAN |
| C1.1 | SITE PLAN |
| C3.0 | SITE DETAILS |
| C3.1 | WATER DETAILS & NOTES |
| C3.2 | SANITARY SEWER DETAILS & NOTES |
| C3.3 | STORMWATER DETAILS & NOTES |
| C3.4 | EROSION PREVENTION & SEDIMENT CONTROL DETAILS |
| E1.0 | LIGHTING PLAN |
| A1 | ELEVATION PLAN |
| L1 | LANDSCAPE PLAN |

11/5/2019
Wilder Housing
Hartford Zoning Regulations

	Existing	Required	Proposed	Notes
Zoning District	R1	n/a	R1	
Area of Parcel 22-87-00	14,800 s.f. +/-	8,000 s.f.	14,800 s.f. +/-	1
Building (Footprint)	n/a	n/a	2,180 s.f.	2
Parking Spaces	n/a	8	8	
# of stories	n/a	n/a	2	2
Use	Undeveloped	n/a	Residential	
Setbacks				
Front	n/a	10'	18.3'	
Side	n/a	10'	>10'	
Rear	n/a	20'	>20'	
Building Height	n/a	40' max	<40'	2

Notes:
1. Lot area based upon base mapping prepared by Rockwood Land Services, LLC.
2. Building areas & height per Architect. Plans provided with Submittal Plan set.

ZONING CHART

gbA
ARCHITECTURE & PLANNING
85 granite shed lane
montpelier, vermont 05602
802.229.1664 • 802.229.4822 FAX
www.gbarchitecture.com

ENGINEERING
VENTURES PC

WILDER

LOT 22-87-00

HARTFORD, VT

Revisions:
#1. SITE PLAN REVISIONS 11/6/2019

Project Number: 18572

Phase: SITE DEVELOPMENT

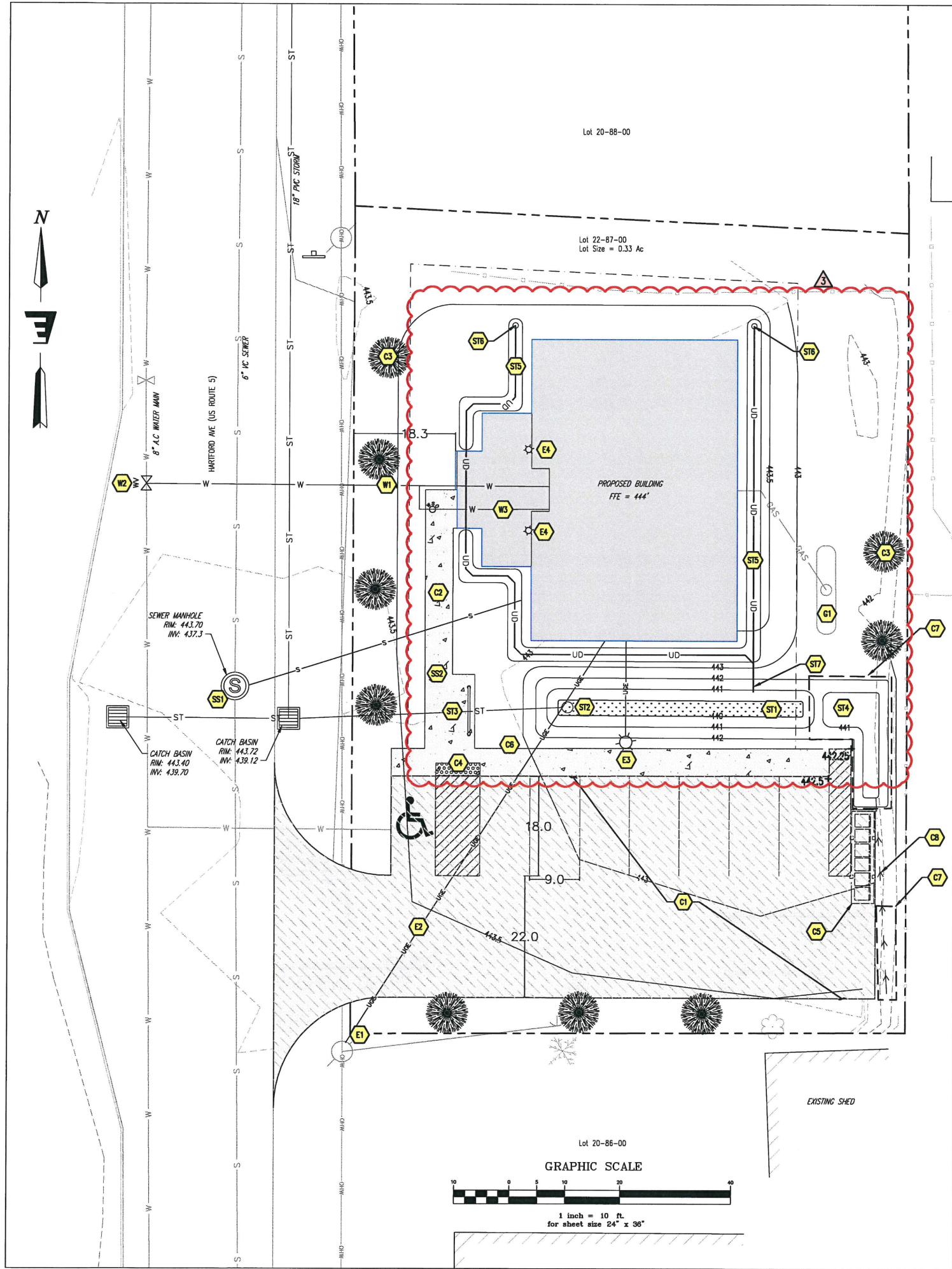
Scale: As Noted

Date: 12/28/2018

Cover Sheet

C0.0

EV #18572



LEGEND

EXISTING FEATURES	PROPOSED FEATURES	EXISTING FEATURES	PROPOSED FEATURES
MANHOLE	MANHOLE	100	CONTOUR
CATCH BASIN	CATCH BASIN	PROPERTY LINE	PROPERTY LINE
STORM MANHOLE	STORM MANHOLE	SETBACK LINE	SETBACK LINE
TAPPING SLEEVE AND VALVE	TAPPING SLEEVE AND VALVE	EDGE OF PAVEMENT	EDGE OF PAVEMENT
GATE VALVE	GATE VALVE	S	SANITARY SEWER LINE
HYDRANT	HYDRANT	ST	STORM LINE
WATER SHUT OFF	WATER SHUT OFF	UD	DRIP EDGE UNDERDRAIN
LIGHT POLE	LIGHT POLE	W	WATER LINE
UTILITY POWER POLE	UTILITY POWER POLE	UGE	UNDERGROUND ELECTRIC
SPOT ELEVATION	SPOT ELEVATION	OHW	OVERHEAD ELECTRIC
	+ 500.00	GAS	GAS LINE
		PARKING LINES	PARKING LINES
		WOODEN FENCE/RECYCLING ENCLOSURE	WOODEN FENCE/RECYCLING ENCLOSURE
		PROPOSED TREE	PROPOSED TREE

PROPOSED SURFACE LEGEND

	PROPOSED BITUMINOUS PAVEMENT
	PROPOSED CONCRETE SIDEWALK

PROPOSED SITE FEATURES

- C1 PAVED DRIVE AND PARKING
- C2 CONCRETE SIDEWALK
- C3 PROPOSED TREES PER LANDSCAPE PLAN
- C4 ACCESSIBLE RAMP DETECTABLE WARNING PLATE
- C5 TRASH AND RECYCLE ENCLOSURE
- C6 BIKE RACK
- C7 SNOW REMOVAL AREA
- C8 SWALE TO DIRECT SNOW TO STORMWATER TREATMENT AREA

REFER TO SITE NOTES & DETAILS ON SHEET C3.0

ELECTRICAL/TELECOM/GAS SCHEDULE

- E1 NEW UNDERGROUND POWER CONNECTION TO POWER POLE
- E2 2" SCH 40 PVC BURIED CONDUITS FOR UNDERGROUND ELECTRIC AND TELEPHONE LINES
- E3 16" HIGH LIGHT POLE
- E4 ENTRY DOOR LIGHT
- G1 1,000 GALLON BURIED NATURAL GAS TANK AND BURIED PIPING

STORMWATER STRUCTURE SCHEDULE

- ST1 PROPOSED GRAVEL WETLAND
- ST2 OUTLET STRUCTURE
- ST3 8" PVC OUTLET PIPE
- ST4 SEDIMENT FOREBAY
- ST5 DRIP EDGE PERFORATED UNDERDRAIN SEE STORMWATER DETAILS SHEET C3.3
- ST6 UNDERDRAIN CLEAN OUT
- ST7 UNDERDRAIN DAYLIGHT TO GRAVEL WETLAND

WATER SCHEDULE

- W1 4" DIA. WATER SERVICE LINE FOR SPRINKLER CONNECTION. PROVIDE DETECTOR CHECK VALVE
- W2 8" X 4" TAPPING SLEEVE AND VALVE. VERIFY IN FIELD.
- W3 DOMESTIC WATER SERVICE LINE SHALL TEE OFF THE SPRINKLER CONNECTION

SANITARY SEWER SCHEDULE

- SS1 EX. SEWER MANHOLE - CORE & BOOT FOR NEW SERVICE LINE RIM: 443.72 6" INV. IN TBD EX. 6" INV. OUT 439.12
- SS2 6" DIA. SDR 35 GRAVITY SEWER SERVICE LINE (2% SLOPE)

gbA
ARCHITECTURE & PLANNING
85 granite shed lane
montpelier, vermont 05602
802.229.1684 • 802.229.4822 FAX
www.gbarchitecture.com

ENGINEERING
VENTURES PC

WILDER
LOT 22-87-00

HARTFORD, VT

Revisions:
1. MOVE BUILDING LOCATION 1-4-19
2. MISC FOR ZB COMMENTS 8-9-19
3. SITE PLAN REVISIONS 11/6/2019

Project Number: 18572

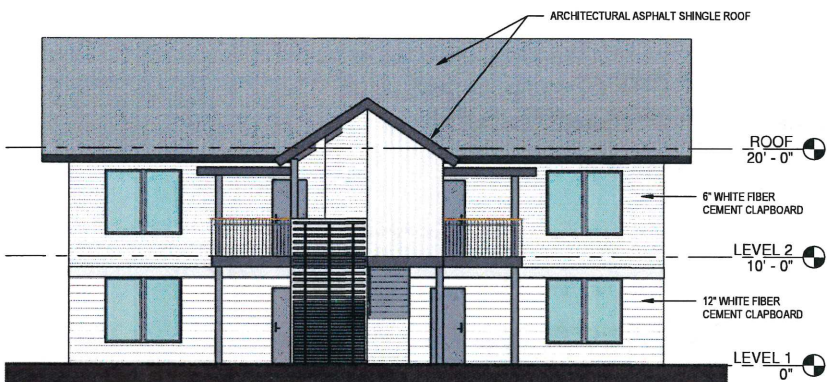
Phase: SITE DEVELOPMENT

Scale 1" = 10'

Date 12/28/2018

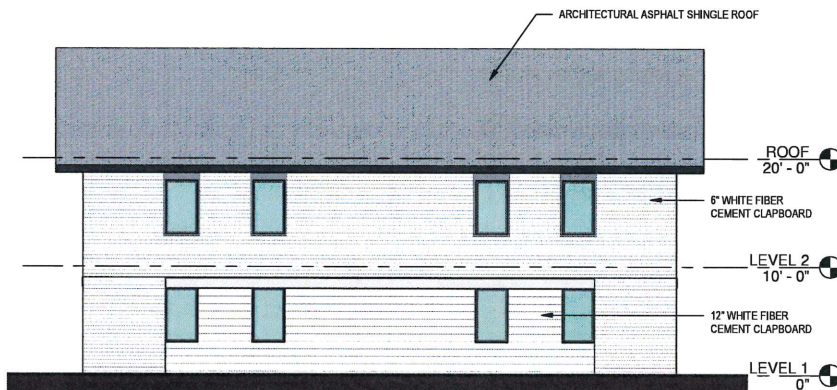
SITE PLAN
C1.1

EV #18572



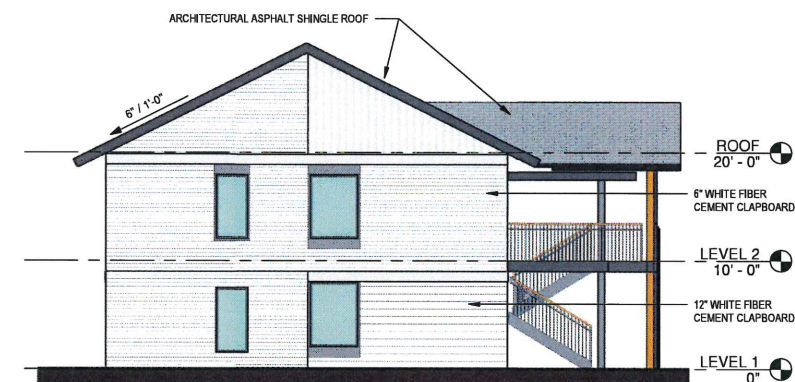
3 WEST ELEVATION

SCALE: 1/8" = 1'-0"



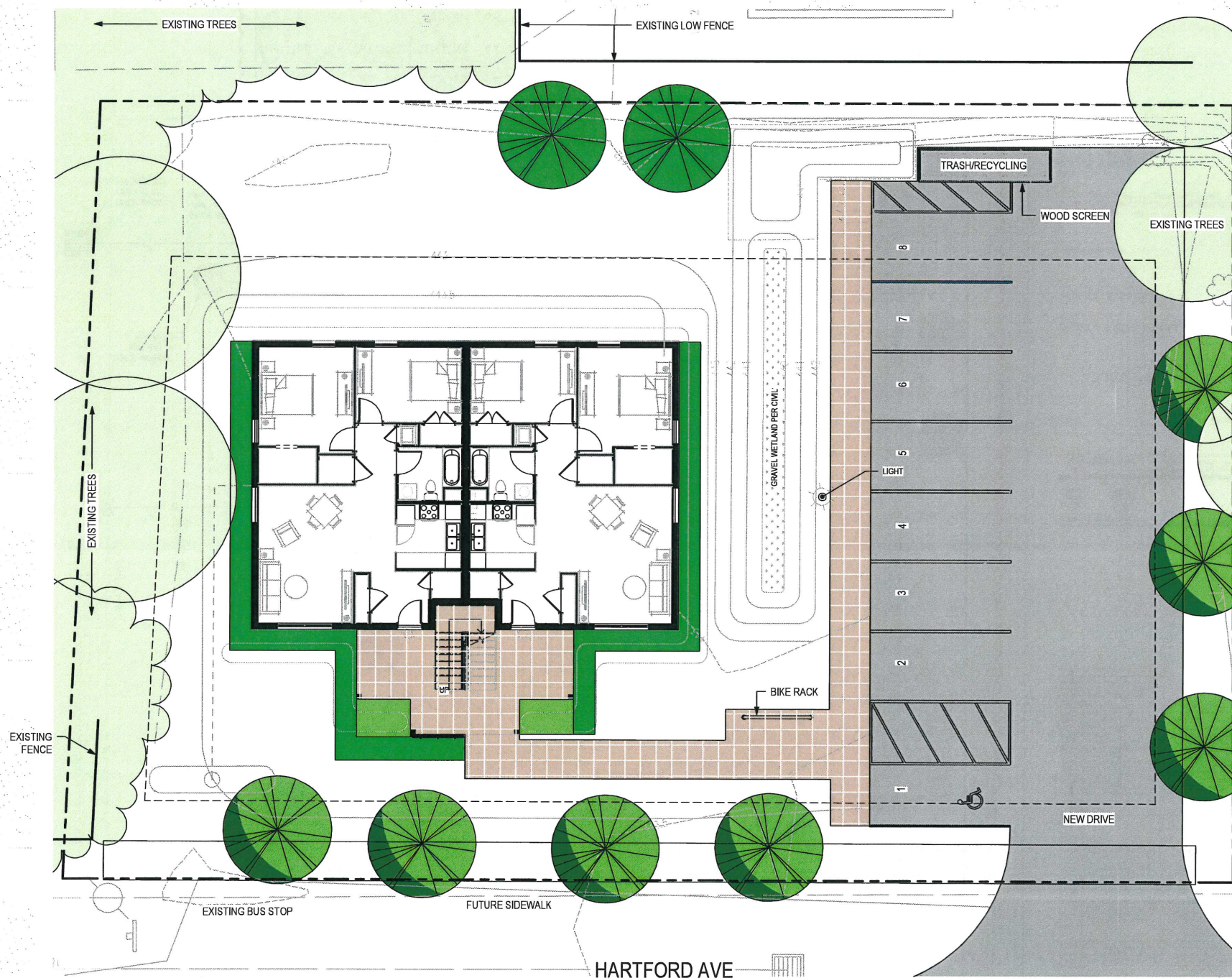
4 EAST ELEVATION

SCALE: 1/8" = 1'-0"



5 NORTH / SOUTH ELEVATION

SCALE: 1/8" = 1'-0"

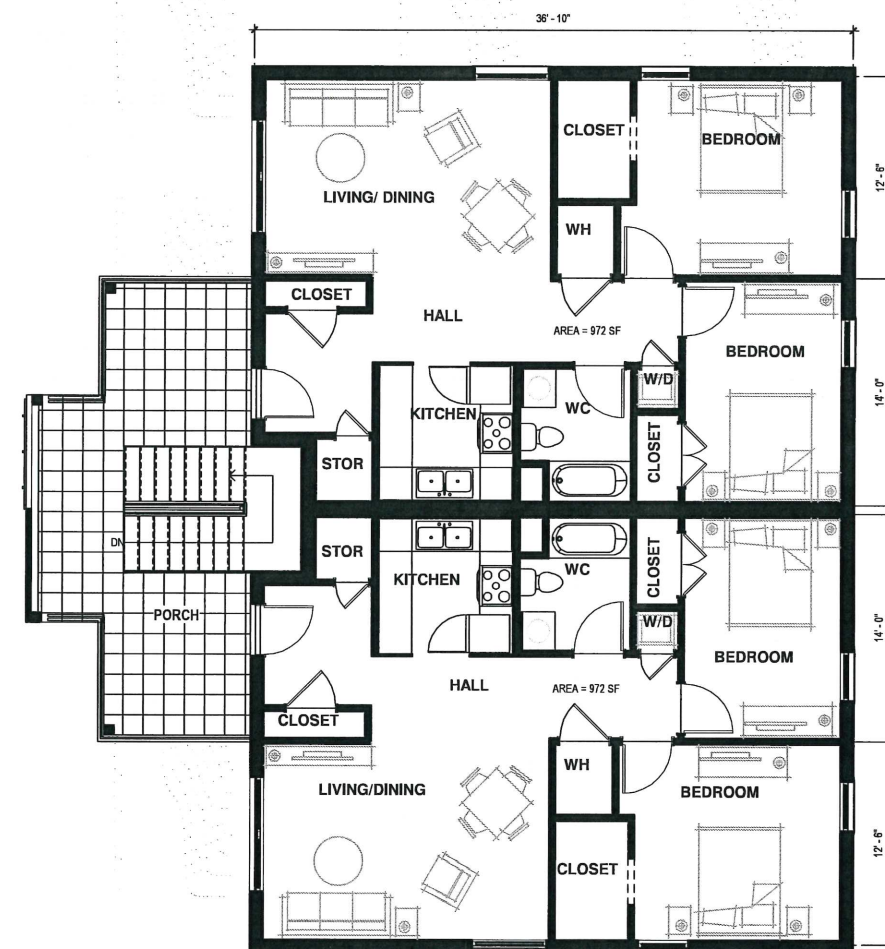


1 SITE PLAN

SCALE: 1/8" = 1'-0"

LEVEL 1 = 2,180 SF
LEVEL 2 = 2,180 SF
TOTAL = 4,360 SF

4 (2) BEDROOM TOWNHOUSES
6 PARKING SPACES



2 UNIT PLAN - LEVEL 2

SCALE: 3/16" = 1'-0"

RESOLUTION FOR VCDP GRANT APPLICATION AUTHORITY

Single Applicant

WHEREAS, the Town of Hartford (hereinafter "Applicant") is applying for a Grant under the Vermont Community Development Program; and

WHEREAS, it is necessary that an application be made and agreements be entered into with the State of Vermont.

Now, THEREFORE, BE IT RESOLVED as follows:

1. that Applicant possesses the legal authority as defined in the State Act [10 VSA §683(8)] to apply for the grant and to administer the program; and
2. that Applicant apply for a grant under the terms and conditions of said program and agree hereby to enter into Certifications and Assurances thereof; and
3. the Applicant has a duly adopted and current Municipal Plan dated June 4, 2019 , and that the project is consistent with said plan; and
4. the Applicant has received documentation from the Regional Planning Commission that the project is consistent with the "Regional Plan; and
5. that Lori Hirshfield is hereby authorized to be Contact Person and as such to provide, on behalf of Applicant, all documents and information necessary for the completion of said application and to provide such coordination as may be necessary for said application; and
6. that (Name) Brannon Godfrey Title Town Manager who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is the Town Manager, the City Manager, or the Town Administrator, is hereby designated to serve as the Authorizing Official (AO) for the Grants Management On-line System, GEARS; and
7. that it is understood that, if the application is funded, the receipt of VCDP funds, as federal funds passed through the State of Vermont, may require that an audit of the Applicant be conducted under the provisions of the Single Audit Act, as amended, and that VCDP funds may be used to fund only a limited portion of the audit cost.

Passed this 28th day of January, 2020 .

LEGISLATIVE BODY

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The above resolution is a true and correct copy of the resolution as adopted at a meeting of the Legislative Body held on the ____ day of _____, ____, and duly filed in my office.

IN WITNESS WHEREOF, I hereunto set my hand this ____ day of _____, ____.

Clerk Signature



AGENDA MEMORANDUM
January 28, 2020
Town Selectboard Meeting Item: 5.b
Submitted by: Brannon Godfrey Town Manager

Subject: **Sale of Delinquent Tax Properties: 175 Newton Lane and 1346 Jericho Street**

Background: On November 8, 2017, two parcels owned by the estate of Janet Valley were offered for sale at Tax Sale for delinquent taxes dating to 2014. At the date of the tax sale, parcel #4-29 (175 Newton Lane) had accrued taxes and expenses totaling \$12,192.54 and parcel #4-24 (1346 Jericho Street) had accrued taxes and expenses totaling \$15,412.49. There being no bidder for the properties, the Town bid on the properties for the amount owed. On November 20, 2018, the Town obtained a Tax Collector's Deed for both properties because the estate of Janet Valley did not redeem the title by making payment of delinquent taxes within the one-year period.


Discussion: On May 6, 2019, Michelle Noyes, Executor of the Valley Estate, offered to purchase the properties for the current amounts owed. On June 4, the Selectboard authorized the sale following legal public notice to Ms. Noyes. After several attempts to schedule the closing with full payment, Ms. Noyes never came forward with the funds to purchase the properties.

The current amount owed accrued taxes and expenses is \$14,606.16 for 175 Newton Lane and \$18,718.51 for 1346 Jericho St.

Now two other family members (Thomas M. Valley and Janice M. Valley) have offered to purchase the properties and have proffered a formal Purchase & Sale Agreement to purchase 175 Newton Lane for \$18,264.82 and 1346 Jericho St for \$23,780.25. The total purchase will be \$42,045.07.

Financial Impact: The General Fund will receive the total of \$42,045.07 for the properties at closing following the legal publication and without petition for objection by 5% of the voters in accordance with 24 VSA §1061. The properties will be returned to private ownership and taxable.

Recommendation: Authorize the sale of #4-29 (175 Newton Lane) for \$18,264.82 and #4-24 (1346 Jericho Street) for \$23,780.25 to Thomas and Janice Valley, with closing to occur on or after 30 days from publication of the notice of sale of Town property.



Town Manager

Attachments: Purchase & Sale Agreement dated January 8, 2020
175 Newton Lane assessment
1346 Jericho Street assessment

PURCHASE AND SALE AGREEMENT

1. **Seller.** The person or persons called "the Seller" in this Agreement is or are: **Town of Hartford**, 171 Bridge Street, White River Junction, VT 05001.

2. **Buyer.** The person or persons called "the Buyer" in this Agreement is or are: **Thomas M. Valley and Janice M. Valley**, whose mailing address is 136 School Street, Lebanon, NH 03766.

3. **Subject.** This Agreement is for the sale by the Seller and purchase by the Buyer of certain real properties, called "the Property" in this Agreement, located in the Town of Hartford, Windsor County, Vermont, according to the terms set out in this Agreement. **The Property addresses are (1) 1346 Jericho Street #4-24, and (2) 175 Newton Lane #4-29.**

4. **Purchase Price.** The purchase price to be paid by the Buyer to the Seller for the Property is **\$23,780.25 for 1346 Jericho Street #4-24 and \$18,264.82 for 175 Newton Lane #4-29. The combined amount is \$42,045.07.** Any additional fees due to the Town will also be due at closing, calculated through the date of closing, and the tax bills for February 2020 shall be paid at closing.

5. **Payment of Purchase Price.** All payments of the purchase price shall be in United States funds, and in cash, wired funds, by certified check, attorney's trust account check or bank check.

The purchase price shall be paid as follows:

Deposit due when offer is accepted to be held by Buyer's Attorney	<u>\$ 1,000.00</u>
Balance to be paid at Closing	<u>\$ 41,045.07</u>

6. **Description of the Property.** See Above.

7. **Deed.** The Property shall be conveyed by a quitclaim deed. and the Town reserves a contingency for the Town to proceed as required under 24 VSA Section 1061 with an option for the Town to terminate the agreement in the event that any proper petition were presented to the Town within the 30 day period following the publication and posting requirements set forth in the statute, that conveys marketable title.

8. Closing: Delivery of the Deed. The Closing called for in this Agreement, and the delivery of the deed, shall take place on or before 30 days following approval by the Hartford Selectboard at the Law Office Hughes Atwood & Mullaly, PLLC in Lebanon, NH, unless the Seller and Buyer agree in writing to another date, time, or place.

9. Examination of Title. The Buyer, at its sole cost and expense, shall cause the record title to the Property to be examined promptly. The Buyer shall notify the Seller of the existence of any encumbrance or defects that are not excepted in this Agreement and that render the title to the Property unmarketable as provided above.

Promptly following the receipt of any such notice, the Seller shall use its best efforts to remove the specified encumbrances or defects. If, at the expiration of thirty days following receipt of any such notice, or on the date set for the delivery of the deed, whichever is later, the Seller is unable to convey a marketable record title as provided above, the Buyer may either take the Property subject to the encumbrance or defect, and have no further remedies against the Seller, or the Buyer may immediately terminate this Agreement and receive back all parts of the purchase price that it has paid, and have no further remedies against the Seller.

10. Omitted.

11. Building Inspection. N/A.

12. Financing Contingency. N/A.

13. Closing Adjustments. None. Buyer to pay outstanding taxes and municipal fees as part of the consideration for the sale.

14. Property Included. The following fixtures are included in the conveyance: Any fixtures / appliances currently on the premises, to be transferred in "as is" condition.

15. Risk of Loss. From the date of this Agreement until the Closing, the risk of loss shall be on the Seller. If any of the buildings on the Property are destroyed or damaged and are not restored to their present condition by the date set for the Closing, the Buyer may either accept title to the Property and receive the benefit of all insurance monies recovered on account of that destruction or damage, or terminate this Agreement and receive back all parts of the purchase price it has paid.

16. Property Transfer. Buyer to pay any transfer taxes.

17. Land Gains Tax. N/A.

18. Income Tax Withholding Requirement if Seller is a Nonresident of Vermont. N/A.

19. **Seller's Obligation to Furnish Buyer With State and Local Permits.** N/A.

20. **Benefit and Burden of Agreement.** This Agreement is binding on the Seller and on the Buyer and on their respective heirs, assigns, and personal representatives.

21. **Default by Buyer.** If Buyer fails to complete the purchase as provided in this Agreement, or is otherwise in default under the provisions of this Agreement, the Seller may terminate this Agreement, retaining all deposit money as agreed upon, or may pursue the Seller's rights to all available legal and equitable remedies. If the Seller does not notify Buyer of Seller's election of remedies within thirty days following notice of Buyer's default, Seller's sole remedy shall be retention of the deposit money as agreed upon and liquidated damages.

22. **Default by Seller.** If Seller fails to complete the sale as provided in this Agreement, or is otherwise in default under the provisions of this Agreement, Purchaser may terminate this Agreement and receive back all deposit money, and may pursue Buyer's rights to all available legal and equitable remedies. If, however, Buyer does not notify Seller of Buyer's election of to pursue legal and equitable remedies within thirty days following notice of Seller's default, Buyer's sole remedy shall be recovery of all deposit money.

23. **Whole Agreement; Modification.** This Agreement is, and shall be construed to be, an integrated agreement superseding all prior oral or written agreements between the Seller and the Buyer relative to the subject matter of this Agreement. If any part of this Agreement shall be found or held to be invalid, that finding or holding shall not affect the validity of any other part of this Agreement. All prior agreements, representations, or warranties, if any, are merged in this Agreement and no longer have any force or effect. This Agreement may be changed, canceled, or modified, only by a written instrument signed by the party or parties to be charged with the change, cancellation, or modification.

24. **Controlling Law.** This agreement shall be construed in the light of the statutes and common law of the state in which the Property is located, no matter where it is signed by any of the parties, and no matter where any of the parties may reside or have a place of business.

25. **Dates; Signing.** The Seller and the Buyer have signed this Agreement below on the dates set next to their respective names. Signatures by facsimile or scanned signatures shall have the same force and effect as original signatures. Duplicate counterparts of this Agreement signed separately will together constitute a single original.

26. **Addition Provision.** None.

Town of Hartford

By _____
Seller Date

Thomas M. Valley
Thomas M. Valley, Buyer Date

JAN 8, 2020

Janice M. Valley Jan 8, 2020
Janice M. Valley, Buyer Date



Owner

HARTFORD TOWN OF
HARTFORD DELINQUENT TAX COLLECTOR
171 BRIDGE STREET
WHITE RIVER JCT, VT 05001

Summary

SPAN 28509015870
Parcel ID 4-29
Property Address 175 NEWTON LANE
Use Class/Description 800V VAC LAND
Map/Block/Lot/Unit 4/29//
Zoning MULT
NBHD Code 103A
Acres 10.1
Utilities
Is Homesteaded False



[View Map](#)

Valuation

Assessed Year	2019	2018	2017	2016
Appraised Building Value	\$0.00	\$0.00	\$0.00	\$0.00
Appraised XF/OB Value	\$1,100.00	\$1,100.00	\$1,100.00	\$3,000.00
Appraised Land Value	\$83,900.00	\$83,900.00	\$83,900.00	\$79,300.00
Appraised Total Value	\$85,000.00	\$85,000.00	\$85,000.00	\$82,300.00
Assessed Building Value	\$0.00	\$0.00	\$0.00	\$0.00
Assessed XF/OB Value	\$1,100.00	\$1,100.00	\$1,100.00	\$3,000.00
Assessed Land Value	\$83,900.00	\$83,900.00	\$83,900.00	\$79,300.00
Assessed Total Value	\$85,000.00	\$85,000.00	\$85,000.00	\$82,300.00

Land

Building Number	1	Land Units	2 AC
Land Use	800V - VAC LAND	Value	64,800

Building Number	1	Land Units	8.1 AC
Land Use	800V - VAC LAND	Value	19,100

Buildings

Building #	1	Fireplaces		
Style	Outbuildings	Roof Cover		
Occupancy	0	Roof Structure		
Actual Year Built	0	Floor Type		
Effective Year Built	0	Heat Type		
Living Area	0	Fuel Type		
Stories		AC		
Grade		Bdrms/Full Bth/Hlf Bth/Ttl Rm		
Condition		Basement Finished Area		
Exterior Wall		Basement Sq. Ft.		
Interior Wall				
Code	Description	Living Area	Gross Area	Effective Area

Out Buildings\Extra Features

Description	Garage-Poor	Year Built	1975
Sub Description		Value	\$1,000
Area	512 S.F.		

Description	Lean-To	Year Built	1975
Sub Description		Value	\$100
Area	320 S.F.		

Sales

Sales Date	Instrument Type	Grantor	Grantee	Book/Page	Sale Validity	Amount
11/14/2018	Tax Sale	VALLEY JANET E	HARTFORD TOWN OF HARTFORD DELINQUENT TAX COLLECTOR	554-169	U	\$12,193.00
8/10/2010	Sale Between Family Members	VALLEY CLIFTON D	VALLEY JANET E	0453-0877	U	\$0.00
12/22/2008	Sale Between Family Members	VALLEY CLIFTON SR	VALLEY CLIFTON D	0435-0753	U	\$0.00
			VALLEY CLIFTON SR	0-0		\$0.00

Recent Sales in Area

From:

01/21/2017

To:

01/21/2020

1500

Feet ▼

Photos



No data available for the following modules: Sketches.





Owner

HARTFORD TOWN OF
HARTFORD DELINQUENT TAX COLLECTOR
171 BRIDGE STREET
WHITE RIVER JCT, VT 05001

Summary

SPAN 28509015869
Parcel ID 4-24
Property Address 1346 JERICHO STREET
Use Class/Description 101R 1 FAMILY
Map/Block/Lot/Unit 4/24//
Zoning RL5
NBHD Code 103A
Acres 0.8
Utilities Septic,Well
Is Homesteaded False



[View Map](#)

Valuation

Assessed Year	2019	2018	2017	2016
Appraised Building Value	\$62,100.00	\$62,100.00	\$62,100.00	\$74,900.00
Appraised XF/OB Value	\$600.00	\$600.00	\$600.00	\$500.00
Appraised Land Value	\$54,900.00	\$54,900.00	\$54,900.00	\$51,800.00
Appraised Total Value	\$117,600.00	\$117,600.00	\$117,600.00	\$127,200.00
Assessed Building Value	\$62,100.00	\$62,100.00	\$62,100.00	\$74,900.00
Assessed XF/OB Value	\$600.00	\$600.00	\$600.00	\$500.00
Assessed Land Value	\$54,900.00	\$54,900.00	\$54,900.00	\$51,800.00
Assessed Total Value	\$117,600.00	\$117,600.00	\$117,600.00	\$127,200.00

Land

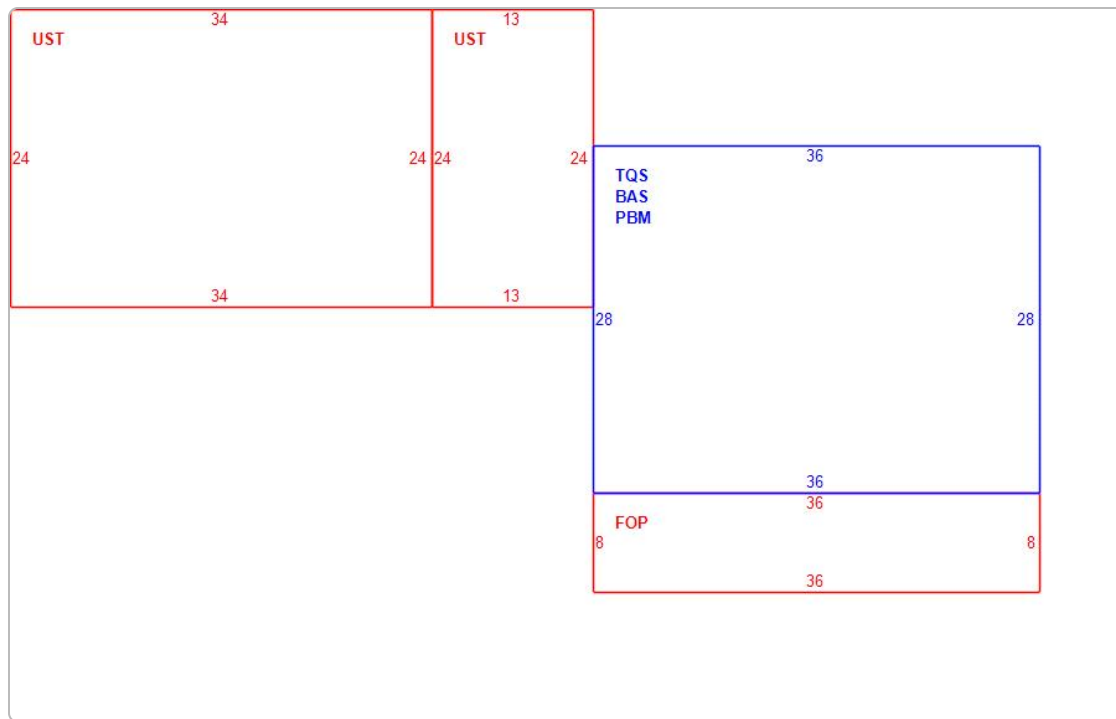
Building Number 1
Land Use 101R - 1 FAMILY
Land Units 0.8 AC
Value 54,900

Buildings

Building # 1
Style Cape Cod
Occupancy 1
Actual Year Built 1900
Effective Year Built 1963
Living Area 1,764
Stories 1.75
Grade D
Condition VP
Exterior Wall Aluminum Siding
Interior Wall Plastered
Fireplaces
Roof Cover Metal/Tin
Roof Structure Gable
Floor Type Hardwood
Heat Type Hot Water
Fuel Type Oil
AC None
Bdrms/Full Bth/Hlf Bth/Ttl Rm 04/2/0/8
Basement Finished Area
Basement Sq. Ft.

Code	Description	Living Area	Gross Area	Effective Area
BAS	First Floor	1,008	1,008	1,008
FOP	Porch, Open	0	288	43
PBM	Partial Basement	0	1,008	101
TQS	Three Quarter Story	756	1,008	756
UST	Utility, Storage, Unfinished	0	1,128	282
Totals		1,764	4,440	2,190

Sketches



Description	Carport
Sub Description	
Area	528 S.F.

Year Built	1930
Value	\$600

Sales Date	Instrument Type	Grantor	Grantee	Book/Page	Sale Validity	Amount
11/14/2018	Tax Sale	VALLEY JANET E	HARTFORD TOWN OF HARTFORD DELINQUENT TAX COLLECTOR	554-167	U	\$15,413.00
8/10/2010	Sale Between Family Members	VALLEY CLIFTON D	VALLEY JANET E	0453-0877	U	\$0.00
12/22/2008	Sale Between Family Members	VALLEY CLIFTON SR	VALLEY CLIFTON D	0435-0753	U	\$0.00
			VALLEY CLIFTON SR	0-0		\$0.00

From: 01/21/2017

To: 01/21/2020

1500

Feet ▼

<https://beacon.schneidercorp.com/Application.aspx?AppID=1050&LayerID=23939&PageTypeID=4&PageID=9964&Q=1712649915&KeyValue=4-24>



[User Privacy Policy](#)
[GDPR Privacy Notice](#)
Last Data Upload: 1/20/2020, 8:49:36 PM



Version 2.3.34



AGENDA MEMORANDUM

January 28, 2020

Town Selectboard Item: 5.c

Submitted by: Brannon Godfrey, Town Manager

Subject: FY21 – FY26 Capital Improvement Plan Approval

Background: On January 21, the Selectboard approved the first year of the Capital Improvement Plan with the approval of the FY21 Budget.


Discussion: The future years of the FY21- FY26 Capital Improvement Plan (CIP) will be considered for approval.

The most recent proposed CIP (dated Jan. 20, attached) schedules a \$10 million parking deck in the fifth year (FY26) in order to minimize the impact of borrowing for such a large project on debt capacity. Debt capacity is determined by the annual debt service as a percentage of net operating expenditures. Even with this project in the furthest out year of the CIP, its impact causes the annual debt service as a percentage of net operating expenditures to exceed the recommended limit of 10%.

Administration is developing a new scenario to present at the January 28 meeting that will include an amount to bond for a parking structure that keeps the debt service as a percentage of net operating expenditures under the 10% target. Although our best estimate at this point is that a parking structure will cost \$8 million to \$12 million, which is significantly more than the upper limit that can be borrowed in the next five years, the new scenario (to be developed and presented Tuesday) will provide a target amount for the bonding. The reminder of funds needed for the project will need to come from other non-debt Town sources and potentially private investment.

Financial Impact: The FY21 capital budget year is proposed to be funded with the use of local option tax (\$360,000), unassigned fund balance (\$742,472, including the \$250,000 transfer to Fund 30 for curbside recycling), operating revenue (\$585,348), TIF bonds (\$3,797,000) and general obligation bonds (\$3,300,000) for capital improvements. Future CIP years' (FY22 – FY26) projects are proposed to be funded from various sources subject to annual budget approval.

Recommendation: Approve the FY21 – FY26 Capital Improvement Plan.


Town Manager

Attachment: Capital Improvement Plan Spreadsheet (dated 1/20/20)

FY21 - FY26 CIP Work Sheet (General Fund) rev. Jan. 28

FUNDING SOURCE	FY20	FY21	FY22	FY23	FY24	FY25	FY26
Local Option Tax	\$396,650	\$360,000	\$378,000	\$0	\$600,000	\$250,000	\$0
Unassigned Fund Balance	865,013	742,472	804,007	471,019	950,000	578,884	594,077
Operating Revenue	31,000	585,348	1,053,494	664,132	1,025,407	180,994	180,994
TIF Bonds	5,477,000	3,797,000	0				
Other Revenue Source - Pkg. Meter Revenue Reserves; Pub/Priv/Partner						6,000,000	
General Obligation Bonds	0	3,300,000		3,140,000		4,000,000	0
TOTAL	\$6,769,663	\$8,784,820	\$2,235,501	\$4,275,151	\$2,575,407	\$11,009,878	\$775,071

CAPITAL IMPROVEMENTS

Ambulance	227,000						
Pool Engineering	70,000						
Cemetery Improvements	99,650						
Police Patrol Vehicles	79,300						
Utility Trailer	6,000						
Q/WH Radio Upgrade (see #3 below)							
Quechee Main Street Culvert	300,000	100,000					
Communications Center Console Replacement	27,000	27,000					
WABA	200,000	35,000	35,000	35,000	35,000	35,000	35,000
Zamboni Lease	25,400	25,000	25,000	25,000	25,000	25,000	25,000
Transfer to Fund 30 for Curbside Recycling	197,313	250,000	262,500	275,625	289,406	303,877	319,070
South Main Street Infrastructure Improvements	5,477,000						
Ladder Truck Lease		93,507	93,507	93,507	93,507	93,507	93,507
Fire Capital Equipment Reserve		80,994	180,994	180,994	180,994	180,994	180,994
Highway Equipment Reserves/Leases	31,000	66,000	66,000	66,000	66,000	66,000	66,000
Park Maintenance Equip. Reserve		30,000	30,000	30,000	30,000	30,000	30,000
Parks & Rec Van Lease		10,500	10,500	10,500	10,500	10,500	10,500
Parking Meter System		160,000					

Selectboard CIP Rubric-Ranked Projects (revised Jan. 10)							
1	Bridge Projects Reserves		125,000	295,000	295,000		
2	Fire Radio System Upgrade - Simulcast		200,000				
3	Quechee Repeater (see line 16, project reserves began in FY20)	30,000	30,000	30,000	30,000	30,000	
	Downtown WRJ Revitalization Infrastucture - Village Sq. Pkg Lot (\$811,700),						
4	S. Main Pkg Lot Surface Improvements (\$1,822,600), Maple St. Sidewalk		3,797,000				
5	Fairview/Gates Design + Implementation		200,000		3,140,000		
6	Downtown Parking Parking Improvements/Deck (see priority #3)					10,000,000	
7	WRJ Salt/Sand Shed Roof (tarp)			54,000			
8	Maxfield Softball Field Lighting		15,000	15,000	15,000	15,000	15,000
9	Maxfield Safety Netting between Softball and Baseball fields		38,000				
10	Bugbee Part 1: air sealing, insulation, ceiling		107,819				
11	Bugbee Sr. Ctr. Part 2: heat pumps			78,000			
12	Quechee Main Sidewalk, Willard Rd. crosswalk to reserves			760,000			
13	Communciations Center Flooring			50,000			
14	Upper Sykes Bike/Ped Path (add'I \$50K for FY21)		50,000				
15	Bugbee Sr. Ctr. Part 3: floor, water htr.,kitchen hood,stove, boiler controls				48,525		
16	Rt. 5 Bike Ped Path (add'I \$44K for FY21)		44,000				
17	Quechee Salt/Sand Shed Reserves - replaces undersized, unsecured shed			250,000			
18	Maxfield In-ground Ballfield Irrigation				30,000		
19	Wright's Reservoir Engineer. + Implementation					600,000	
20	Outdoor Pool		3,300,000				
21	Hartford Riverwalk					1,200,000	
22	Village Sq. Parking Lot (Briggs Park) (see priority #3 with 2020 TIF Bond)						
23	Kilowatt Master Plan Implementation - dock, boat ramp, launch area improv.						100,000
24	Maxfield Parking/Drives						150,000
	TOTAL	6,769,663	8,784,820	2,235,501	4,275,151	2,575,407	11,009,878
							775,071

GENERAL OBLIGATION DEBT RATIO							
Town G.O. Debt Service % of Net Oper. Exp. (target <10%)	7.08%	7.58%	7.25%	8.63%	8.41%	9.98%	9.54%

Notes

Issues New GO Debt for Pool in FY21; Fairview/Gates construction in FY23, and portion of parking garage in FY25

Parking Meter revenue is estimated to be \$100,000/yr beginning in FY22, which can be reserved fro parking garage in FY25

No Local Option Tax Revenue is used in FY23; proposed to be combined with FY24 LOT to Fund Wright's Reservoir



AGENDA MEMORANDUM

January 28, 2020

Town Selectboard Item: 5.d

Submitted by: Brannon Godfrey, Town Manager

Subject: Selectboard Self Evaluation

Background: In early 2019, the Selectboard adopted a Work Plan for the term that recommended a Selectboard self-assessment during the period of January 28 – February 25.

Discussion: For reference, the Selectboard's self-assessment from last year (February 26, 2019) is attached.

Financial Impact: n/a

Recommendation: For discussion.



Town Manager

Attachment: 2019 – 2020 Selectboard Work Plan
2019 Evaluation

2019 - 2020 Draft Hartford Selectboard Work Plan

Date	Meeting Type	Quadrant	Board Focus
4/9	Regular	Board Orientation & Education	<ul style="list-style-type: none"> Review of protocols and annual work plan. Review of Rules of Procedure
4/23	Regular		
5/7	Regular		
5/21	Regular	Strategic Direction Setting	
Late May Workshop			<ul style="list-style-type: none"> Setting Annual Goals and Priorities
6/4	Regular		
6/18	Regular		
7/2	Regular		
7/17	Regular		<ul style="list-style-type: none"> Town Budget Fiscal Year-End Status & Fund Balances Set Debt Policy and CTP Parameters, Prioritizing the Capital Improvement Plan
7/30	Regular		
8/13	Regular		
8/27	Regular		
9/10	Regular		
9/24	Regular		<ul style="list-style-type: none"> Creating Budget Guidance Resolution (BGR)
10/8	Regular		
10/22	Regular		
11/5	Regular		<ul style="list-style-type: none"> Legislative Priorities Review, Major questions TBA
11/19	Regular		
12/3	Regular	Budget Review	<ul style="list-style-type: none"> Discussion of major budget decisions and priorities. Budget review in terms of BGR Review of Specific Budget Questions Ratification of Budget
TBD	Budget		
TBD	Budget		
12/17	Regular		
TBD	Budget		
1/14	Regular		
1/28	Regular	Review & Assessment	<ul style="list-style-type: none"> Board Self Assessment Town Manager Performance Review Board Practice, Process & Protocols Review Rules of Procedure Review
2/11	Regular		
2/25	Regular		

Selectboard Process Review and Internal Selectboard Evaluation.

Establish better process for CIP Ranking: (develop a rubric?)

- Linked to strategic goals.
- Does it raise revenue?
- Lifespan? /practical questions.
- Does it promote community safety?
- Impact on local businesses/property values.

Stay focused:

- Emphasize response times- more guidance from the Chair.
- Are there times when we get too much information?
- Check to see if subsequent comments are on the current topic.
- Remember our responsibility to tax payers on limited income (ability to pay).
- Ask oneself if a question advances the current work of the Board.
- Distinguish Board decisions making moments from procedural moments.
- Is this question or line of discussion something that will change my or someone else's decision in the near term?
- Exercise caution as board members expressing personal opinions in public.
- Agenda setting for shorter meetings – Assign time frame for agenda items.
- Save meeting time by the Chair not repeating the motions.



AGENDA MEMORANDUM

January 28, 2020

Town Selectboard Item: 5.e

Submitted by: Brannon Godfrey, Town Manager

Subject: **Town Manager Evaluation Rubric**

Background: In early 2019, the Selectboard adopted a Work Plan for the term that included the evaluation of the Town Manager performance prior to the end of the term. Town Meeting will mark the Town Manager's one year employment anniversary.

Discussion: For reference, there are two performance evaluation forms to consider using for individual Selectboard member's ratings. The first one is the form last utilized by the Selectboard to conduct a formal review of the Town Manager. The second one is a form familiar to the Town Manager from performance reviews by other governing bodies. This Town Manager has no personal preference among these two, and is willing to further tailor the selected form or seek other samples.

Financial Impact: n/a

Recommendation: For discussion.



Town Manager

Attachment: Optional Evaluation forms

Town Manager Evaluation

Please rate the Town Manager using the following scale:

<u>Rating</u>	<u>Description</u>
1	Unacceptable - Unsatisfactory performance
2	Conditional - Requires Improvement
3	Satisfactory - Meets Selectboard's expectations
4	Exceptional - Generally exceeds Selectboard's expectations
5	Outstanding - Substantially exceeds Selectboard's expectations

Please return your evaluation form to the Chair as soon as possible.

Supervision		
Does the Town Manager maintain a standard of respect for department head's ability and encourage their initiative? Does he challenge them to perform at their highest level?	Rating	Comments:

Leadership		
Does the Town Manager inspire others to succeed? Does he actively promote efficiency in operations? Does he demonstrate a high regard for personal ethics?	Rating	Comments:

Execution of Policy		
Does the Town Manager understand the laws and ordinances of the Town and cause them to be fairly enforced?	Rating	Comments:

Community Relations		
Does the Town Manager work well with citizens and properly handle their complaints?	Rating	Comments:

Administrative Duties		
Does the Town Manager properly handle his administrative duties?	Rating	Comments:

Economic Development

Does the Town Manager work well with developers while protecting the Town's interest? Does he work to increase the Town's tax base through economic development?

Rating

Comments:

Intergovernmental Relations

Does the Town Manager cooperate cordially with neighboring communities and citizens while looking after the interests of Hartford?

Rating

Comments:

Selectboard Relations

Does the Town Manager work well with the Selectboard in making sure there is adequate information available prior to meetings? Is he willing to meet with board members to deal with individual problems and issues?

Rating

Comments:

Planning

Does the Town Manager involve himself in the planning process to the correct degree? Does he review the process and look for better ways to handle development activities?

Rating

Comments:

Financial Management / Budget

Does the Town Manager ensure the budget is prepared and executed in the manner approved by the Selectboard? Does he ensure the Town's monies are managed properly?

Rating

Comments:

Additional Comments:

Name of Rater: _____

Date: _____

Hartford Town Manager Performance Evaluation

Evaluation period: March 5, 2019 to February 1, 2020

Selectboard Member's Name

Each member of the Selectboard should complete this evaluation form, sign it in the space below, and return it to the Chair. The deadline for submitting this performance evaluation is _____. Evaluations will be summarized and included on the agenda for discussion on _____.

Chair's Signature _____
Date _____

Selectboard Member's Signature _____
Date Submitted _____

INSTRUCTIONS

This evaluation form presents ten categories of evaluation criteria. Each category contains a statement to describe a behavior standard in that category. For each statement, use the following scale to indicate your rating of the manager's performance.

5 = Excellent (almost always exceeds the performance standard)

4 = Above average (generally exceeds the performance standard)

3 = Average (generally meets the performance standard)

2 = Below average (usually does not meet the performance standard)

1 = Poor (rarely meets the performance standard)

Any item left blank will be interpreted as a score of "3 = Average"

This evaluation form also contains a provision for entering narrative comments, including responses to specific questions and any observations you believe appropriate and pertinent to the rating period.

Please write legibly. Leave all pages of this evaluation form attached. Initial each page. Sign and date the cover page. On the date space of the cover page, enter the date the evaluation form was submitted. All evaluations presented prior to the deadline identified on the cover page will be summarized into a performance evaluation to be presented by the Selectboard to the manager as part of the agenda for the meeting indicated on the cover page.

PERFORMANCE CATEGORY SCORING

1. INDIVIDUAL CHARACTERISTICS

_____ Diligent and thorough in the discharge of duties, "self-starter"

_____ Exercises good judgment

_____ Displays enthusiasm, cooperation, and willingness to adapt

_____ Exhibits mental and physical stamina appropriate for the position

_____ Exhibits composure, appearance, and attitude appropriate for executive position

Add the values from above and enter the subtotal _____ $\div 5 =$ _____ score for this category

Initials _____

2. PROFESSIONAL SKILLS AND STATUS

_____ Maintains knowledge of current developments affecting the practice of local government management

_____ Demonstrates a capacity for innovation and creativity

_____ Anticipates and analyzes problems to develop effective approaches for solving them

_____ Willing to try new ideas proposed by Selectboard members and/or staff

_____ Sets a professional example by handling affairs of the public office in a fair and impartial manner

Add the values from above and enter the subtotal _____ $\div 5 =$ _____ score for this category

3. RELATIONS WITH MEMBERS OF THE SELECTBOARD

_____ Carries out directives of the body as a whole as opposed to those of any one member or minority group

_____ Sets meeting agendas that reflect the guidance of the Selectboard and avoids unnecessary involvement in administrative actions

_____ Disseminates complete and accurate information equally to all members in a timely manner

_____ Assists by facilitating decision making without usurping authority

_____ Responds well to requests, advice, and constructive criticism

Add the values from above and enter the subtotal _____ $\div 5 =$ _____ score for this category

4. POLICY EXECUTION

- _____ Implements Selectboard actions in accordance with the intent of Selectboard
- _____ Supports the actions of the Selectboard, both inside and outside the organization, after a decision has been reached
- _____ Understands, supports, and enforces local government's laws, policies, and ordinances
- _____ Reviews ordinance and policy procedures periodically to suggest improvements to their effectiveness
- _____ Offers workable alternatives to the Selectboard for changes in law or policy when an existing policy or ordinance is no longer practical

Add the values from above and enter the subtotal _____ $\div 5 =$ _____ score for this category

Initials _____

5. REPORTING

- _____ Provides regular information and reports to the Selectboard concerning matters of importance to the local government, using the charter as guide
- _____ Responds in a timely manner to requests from the Selectboard for special reports
- _____ Takes the initiative to provide information, advice, and recommendations to the Selectboard on matters that are nonroutine and not administrative in nature
- _____ Produces reports that are accurate, comprehensive, concise, and written to their intended audience
- _____ Produces and handles reports so as to convey the message that affairs of the organization are open to public scrutiny

Add the values from above and enter the subtotal _____ $\div 5 =$ _____ score for this category

6. CITIZEN RELATIONS

- _____ Is responsive to requests from citizens
- _____ Demonstrates a dedication to service to the community and its citizens
- _____ Maintains a nonpartisan approach in dealing with the news media
- _____ Meets with and listens to members of the community to discuss their concerns, and strives to understand their interests
- _____ Makes an appropriate effort to maintain citizen satisfaction with services

Add the values from above and enter the subtotal _____ $\div 5 =$ _____ score for this category

7. STAFFING

- _____ Recruits and retains competent personnel for staff positions
 - _____ Applies an appropriate level of supervision to improve any areas of substandard performance
 - _____ Stays accurately informed and appropriately concerned about employee relations
 - _____ Manages the compensation and benefits plan professionally
 - _____ Promotes training and development opportunities for employees at all levels of the organization
- Add the values from above and enter the subtotal _____ $\div 5 =$ _____ score for this category **Initials**
- _____

8. SUPERVISION

- _____ Encourages heads of departments to make decisions within their jurisdictions with minimal manager involvement, yet maintains general control of operations by providing the right amount of communication to the staff
 - _____ Instills confidence and promotes initiative in subordinates through supportive rather than restrictive controls for their programs while still monitoring operations at the department level
 - _____ Develops and maintains a friendly and informal relationship with the staff and workforce in general, yet maintains the professional dignity of the manager's office
 - _____ Sustains or improves staff performance by evaluating the performance of staff members at least annually, setting goals and objectives for them, periodically assessing their progress, and providing appropriate feedback
 - _____ Encourages teamwork, innovation, and effective problem solving among the staff members
- Add the values from above and enter the subtotal _____ $\div 5 =$ _____ score for this category

9. FISCAL MANAGEMENT

- _____ Prepares a balanced budget to provide services at a level directed by Selectboard
 - _____ Makes the best possible use of available funds, conscious of the need to operate the local government efficiently and effectively
 - _____ Prepares a budget and budgetary recommendations in an intelligent and accessible format
 - _____ Ensures that actions and decisions reflect an appropriate level of responsibility for financial planning and accountability
 - _____ Monitors and manages fiscal activities of the organization appropriately
- Add the values from above and enter the subtotal _____ $\div 5 =$ _____ score for this category **Initials**
- _____

10. COMMUNITY

_____ Shares responsibility for addressing the difficult issues facing the community

_____ Avoids unnecessary controversy

_____ Cooperates with neighboring communities

_____ Helps the Selectboard address future needs and develop adequate plans to address long-term trends

_____ Cooperates with other regional, state, and federal government agencies

Add the values from above and enter the subtotal _____ $\div 5 =$ _____ score for this category

NARRATIVE EVALUATION

What would you identify as the manager's strength(s), expressed in terms of the principal results achieved during the rating period?

What performance area(s) would you identify as most critical for improvement?

What constructive suggestions or assistance can you offer the manager to enhance performance?

Initials _____

What other comments do you have for the manager (e.g., priorities, expectations, goals, or objectives for the new rating period)?

Initials _____



**TOWN OF HARTFORD
SELECTBOARD MINUTES**

Tuesday, January 14, 2020, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

Present: Simon Dennis, Selectboard Chair; Richard Grassi, Selectboard Vice Chair; Dennis Brown, Selectboard Clerk; Jameson Davis, Selectboard Member; Dan Fraser, Selectboard Member; Alan Johnson, Selectboard Member; Kim Souza, Selectboard Member; Brannon Godfrey, Town Manager; Lana Livingston, Administrative Assistant; Lori Hirshfield, Cathy Melocik; Lannie Collins; Alicia Barrow.

<http://catv.cablecast.tv/CablecastPublicSite/show/10864?channel=1>

- I. Call to Order the Selectboard Meeting:** Selectboard Chair, Simon Dennis called the meeting to order at 6:04 P.M.
- II. Pledge of Allegiance:** Selectboard Member, Dan Fraser led the Pledge of Allegiance.
- III. Local Liquor Control Board: N/A**
- IV. Order of Agenda:** No changes to this current agenda. Plan to meet next Tuesday, January 21st, for any items not gotten to at this meeting and approving the warning for Town Meeting.
- V. Selectboard**

1. Public, Selectboard Comments and Announcements:

No Citizen comments.

Selectboard comments:

Kim Souza spoke about the Town of Woodstock that has a program for grant funding for businesses that were affected during the bridge construction and VTRANS. They use their local option tax (LOT) funds for economic development in their business community. This is a model of what LOT funds used for and makes sense.

Dick Grassi asked about the water main break in downtown WRJ. Mr. Godfrey explained that the break was near the Gates St and South Main St connection. The break was repaired by mid-afternoon and some businesses water was shut off and are now they are under a boil water order for at least 24 hours.

The Hartford Bridge will be closed for repairs but the sidewalk will stay open at this point.

2. Appointments

- a. Consider the Re-Appointment of Timothy Covell to a three-year term on the Tree Board beginning January 14, 2020 and ending January 13, 2023.

Selectboard Vice Chair, Dick Grassi made the motion to re-appoint Timothy Covell to a three-year term on the Tree Board beginning January 14, 2020 and ending January 13, 2023. Selectboard Member, Jameson Davis seconded the motion. All were in favor and the motion passed.

- b. Consider the Re-Appointment of Ann Raynolds to a two-year term on the Hartford Committee on Racial Equity and Inclusion beginning January 14, 2020 and ending January 13, 2022.

Selectboard Member, Jameson Davis made the motion to re-appoint Ann Raynolds to a two-year term on the Hartford Committee on Racial Equity and Inclusion beginning January 14, 2020 and ending January 13, 2022. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

3. Town Manager's Report: This Significant Activity Report ending January 13, 2020.

<https://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/176>

4. Public Hearing: (TIF)

Selectboard Chair, Simon Dennis recessed the Selectboard meeting and opened the Public Hearing at 6:30 P.M.

- a. Public Hearing and consider TIF Warrant language for March 3, 2020 Town vote
- b. Public Hearing and consider substantial change request to Vermont Economic Progress Council (VEPC) for TIF project cost increase since 2011.

Selectboard Chair, Simon Dennis closed the Public Hearing and reopened the Selectboard Meeting at 6:45 P.M.

5. Board Reports, Motions & Ordinances

- a. TIF Warrant language for March 3, 2020 Town vote (motion required)
- b. Public Hearing and consider substantial change request to Vermont

Economic Progress Council (VEPC) for TIF project cost increase since 2011. (motion required)

Selectboard Member, Alan Johnson made the motion to Approve the proposed TIF Warrant Language for inclusion on the March 3, 2020 Voting Day ballot.

And

He also moved to Submit a substantial change request to the Vermont Economic Progress Council to approve the increase in project cost for the Town Square parking lot from the \$275,000 to \$811,700.00 in the TIF District Plan Lot (referred to as the Downtown Parking and Park Option A) due to increases in construction costs, design changes and more deterioration of existing conditions than existed 11 years ago when the need for the improvements was identified. Selectboard Member, Dan Fraser seconded the motion. All were in favor and the motion passed.

- c. Report from the Ad Hoc Committee on Homelessness (Info Only)

The Committee was not in attendance and did not forward a report. This agenda item will be put on the January 21st agenda.

- d. Wentworth Phase II Project Overview (Information Only)

Presented by Lori Hirshfield. The representatives from Twin Pines did not attend.

Background: Twin Pines Housing and Housing Vermont are partnering to develop 21 new affordable apartments in two locations, 17 units on Wentworth Way off Sykes Mountain Ave, and four units at 1965 Hartford Avenue, Wilder. The Wentworth project is the second phase of the new mixed income development on Wentworth Way in Hartford's Designated Growth District. TPHT would like to have a discussion with the Hartford Selectboard regarding submittal of an application to the Vermont Community Development Program (VCDP) as one of the funding sources for the project.

VCDP is funded through the Federal HUD Community Development Block Grant program and must be submitted through a municipality. Use of VCDP funds requires the majority of dwelling units to serve low-and-moderate-income households.

Recommendation: Hold a public hearing on January 28, 2020 to determine if the Town should submit a VCDP application for the Wentworth II and Wilder Avenue housing project.

- e. Approval of FY21 Budget
- Fund 10 Operating Budget pending voter approval (motion required)
 - Fund 30 Solid Waste Fund (motion required)
 - Fund 50 WR Water Fund (motion required)

- Fund 55 Quechee Water Fund (motion required)
- Fund 60 WR Wastewater Fund (motion required)
- Fund 65 Quechee Wastewater Fund (motion required)

The Selectboard did not get to the Budget approval process. They did however address the Budget changes as noted in the following motions.

1. Jameson Davis made the motion to add \$10,000 to the budget for the Sister City Committee. Dick Grassi seconded the motion. Simon Dennis offered a friendly amendment to the motion to change the amount requested to \$6,000. The amendment was accepted by Mr. Davis and Mr. Grassi. 6 voted in favor and 1 (Brown) voted not in favor. The motion for \$6,000 to the Sister City Committee passed.
2. Homelessness Committee's request was tabled. More information is needed.
3. Alan Johnson made the motion to add \$30,000 to the budget for the Climate Action Committee. Kim Souza seconded the motion. 6 voted in favor and 1 (Brown) voted not in favor. The motion was passed.
4. Dan Fraser made the motion to add \$102,800 to the budget for the cemeteries. Dennis Brown seconded the motion. All were in favor and the motion passed.
5. Kim Souza made the motion to add \$2,000 to the budget for the Treasurer's salary increase. Dick Grassi seconded the motion. All were in favor and the motion passed.
6. Kim Souza made the motion to add the \$12,770 to the Bugbee Senior Center budget. Dick Grassi seconded the motion. All were in favor and the motion passed.
7. & 8. Dick Grassi made the motion to add \$50,000 to the budget for the Upper Sykes Bike/Ped Project and also to add \$44,000 to the budget for the Rt. 5 Bike/Ped. Project. Jameson Davis seconded the motion. All were in favor and the motion passed.
9. Jameson Davis made the motion to table adding \$6,000 to the budget for Little League mounds indefinitely. Alan Johnson seconded the motion. 5 voted yes (Souza, Fraser, Dennis, Johnson, Davis) and 2 voted no (Grassi & Brown)
10. HFD EV (\$35,000 paid from Fire Equipment Reserves). No budget impact. Mr. Grassi asked for more information.
11. Dennis Brown made the motion to add \$125,000 to the budget to purchase a Highway Truck and not lease the truck for

\$35,000. Kim Souza seconded the motion. 2 voted in favor of the motion (Brown & Davis) and 5 were not in favor (Grassi, Dennis, Fraser, Souza and Johnson.) The motion did not pass. Therefore, the Highway truck will be leased for \$35,000.

Selectboard Member, Alan Johnson made the motion that the last 5 items are tabled for tonight and will be reviewed at the next meeting on Tuesday, January 21st. Selectboard Member, Dan Fraser seconded the motion. All were in favor and the motion passed.

12. Wellness Coordinator (69,868)
13. Special Events Trailer (8,000)
14. Speed Limit Signs \$8,000
15. Maxfield Softball Field Lighting \$150,000
16. Maxfield Safety Netting \$38,000

- f. Resolution: TIF Indebtedness. Declaring intent to reimburse certain expenditures from proceeds of TIF indebtedness. (Motion Required)

There are current expenditures related to the TIF projects that will be considered for TIF bonds and/or other financing mechanisms at the March 3, 2020 Town Meeting. These costs are eligible for reimbursement from TIF financing proceeds if they are so declared in advance of the debt issuance. The declaration of intent to reimburse is an accepted procedure for allowing recovery of costs incurred prior to voter approval and debt issuance. The estimate of such reimbursable expenditures is not to exceed \$2,666,600.

Selectboard Member, Dan Fraser, made the motion to Approve the Resolution Declaring Intent to Reimburse Certain Expenditures from Proceeds of TIF Indebtedness in the amount of \$2,666,600 as presented and attached*. Selectboard Clerk, Dennis Brown seconded the motion. All were in favor and the motion passed.

- g. Resolution: General Obligation Indebtedness. Declaring intent to reimburse certain Pool capital expenditures from proceeds of General Obligation indebtedness. (Motion Required)

There are future expenditures related to the development of the Pool project that will that will be considered for bonds and/or other financing mechanisms at the March 3, 2020 Town Meeting. These costs are eligible for reimbursement from general obligation bond proceeds if they are so declared in advance of the debt issuance. The declaration of intent to reimburse is an accepted procedure for allowing recovery of costs incurred prior to voter approval and debt issuance. the estimate of such reimbursable expenditures is not to exceed \$3,300,000.

Selectboard Clerk, Dennis Brown made the motion to Approve the Resolution Declaring Intent to Reimburse Certain Pool Project Expenditures of \$3,300,000 from Proceeds of General Obligation Indebtedness as presented and attached*. Selectboard Member, Kim Souza seconded the motion. All were in favor and the motion passed.

h. Approval of 2020 Town Meeting Warrant Language (motion required)

Moved to January 21st Agenda.

i. ~~Welcoming Hartford Ordinance – Potential Amendment/Retraction of
Ballot initiative. (Motion Required)~~ N/A Decided on January 9, 2020.

6. Commission Meeting Reports: None

7. Consent Agenda (Motion Required):

**Selectboard Member, Dan Fraser made the motion to approve the
Consent Agenda as amended. Selectboard Clerk, Dennis Brown
seconded the motion. All were in favor and the motion passed. All were in
favor and the motion passed.**

Approve Payroll Ending: 1/11/2020

Approve Meeting Minutes of: 12/17/2019, 1/7/2020 and 1/9/2020

Approve A/P Manifest of: 1/10/2020 and 1/14/2020

Selectboard Meeting Dates of:

- Already Approved: 1/28/2020.
- Needs Approval: 1/21/2020, 2/11/2020 and 2/25/2020

8. Adjourn the Selectboard Meeting (Motion Required):

**Selectboard Vice Chair, Dick Grassi made the motion to Adjourn the
meeting at 10:00 P.M. Selectboard Member, Jameson Davis seconded
the motion. All were in favor and the motion passed.**

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

***Attachments:**

5.f.

**DECLARATION OF OFFICIAL INTENT OF TOWN OF HARTFORD TO REIMBURSE
CERTAIN EXPENDITURES FROM PROCEEDS OF INDEBTEDNESS**

WHEREAS, the Town of Hartford, Vermont, (the “Issuer”) intends to make Tax Increment Financing District improvements to be considered by the Issuer at the annual meeting thereof to be held on March 3, 2020 (the “Project”); and

WHEREAS, the Issuer expects to pay certain capital expenditures (the “Reimbursement Expenditures”) in connection with the Project prior to the issuance of indebtedness for the purpose of financing costs associated with the Project on a long-term basis;

WHEREAS, the Issuer reasonably expects that for that part of the Project consisting of design and construction costs, debt obligations in an amount not expected to exceed \$2,666,600 will be issued and that certain of the proceeds of such debt obligations will be used to reimburse the Reimbursement Expenditures; and

WHEREAS, the Issuer declares its reasonable official intent to reimburse prior expenditures for the above-described part of the Project with proceeds of a subsequent borrowing.

NOW THEREFORE, the Issuer declares:

Section 1. The Issuer finds and determines that the foregoing recitals are true and correct, and that all of the capital expenditures covered by this Resolution were or will be made not earlier than 60 days prior to the date of this Resolution.

Section 2. This declaration is made solely for the purposes of establishing compliance with the requirements of Section 1.150-2 of the Treasury Regulations. This declaration does not bind the Issuer to make any expenditure, incur any indebtedness, or proceed with the Project.

Section 3. The Issuer hereby declares its official intent to use proceeds of indebtedness to reimburse itself for Reimbursement Expenditures, within 18 months of either the date of the first expenditure of funds by Issuer for such Project or the date that such Project is placed in service, whichever is later (but in no event more than three years after the date of the original expenditure of Issuer funds for such Project), and to allocate an amount not to exceed \$2,666,600 of the proceeds thereof to reimburse itself for its expenditures in connection with the Project.

Section 4. The Issuer’s debt obligations for the aforementioned purpose will not be “private activity bonds” within the meaning of Section 141 of the Internal Revenue Code of 1986.

Section 5. All prior actions of the officials and agents of Issuer that are in conformity with the purpose and intent of this Resolution and in furtherance of the Project shall be and the same hereby are in all respects ratified, approved and confirmed.

Section 6. All other resolutions of the legislative body of the Issuer, or parts of resolutions, inconsistent with this Resolution are hereby repealed to the extent of such inconsistency.

Section 7. It is hereby found that all discussions and deliberations of the legislative body of the Issuer leading to the adoption of this Resolution occurred at one or more meetings of the legislative body conducted pursuant to public notice and open to public attendance.

Section 8. This declaration shall take effect from and after its adoption.

The undersigned, Town Clerk of the Issuer, hereby certifies that the foregoing is a full, true and correct copy of the declaration of the legislative body of said Issuer duly made at a meeting thereof held on the date, specified below, and that said declaration has not been amended, modified or revoked.

January 14, 2020
Town Clerk

5.g.

**DECLARATION OF OFFICIAL INTENT
OF THE TOWN OF HARTFORD
TO REIMBURSE CERTAIN EXPENDITURES
FROM PROCEEDS OF INDEBTEDNESS**

WHEREAS, the Town of Hartford, Vermont (the "Issuer") intends to construct public recreation improvements to be considered by the Issuer at the annual meeting thereof to be held on March 3, 2020 (the "Project"); and

WHEREAS, the Issuer expects to pay certain capital expenditures (the "Reimbursement Expenditures") in connection with the Project prior to the issuance of indebtedness for the purpose of financing costs associated with the Project on a long-term basis;

WHEREAS, the Issuer reasonably expects that for that part of the Project consisting of design, temporary financing, engineering, permitting and construction costs, debt obligations in an amount not expected to exceed \$3,300,000 will be issued and that certain of the proceeds of such debt obligations will be used to reimburse the Reimbursement Expenditures; and

WHEREAS, the Issuer declares its reasonable official intent to reimburse prior expenditures for the above-described part of the Project with proceeds of a subsequent borrowing:

NOW THEREFORE, the Issuer declares:

Section 1. The Issuer finds and determines that the foregoing recitals are true and correct, and that all of the capital expenditures covered by this Resolution were or will be made not earlier than 60 days prior to the date of this Resolution.

Section 2. This declaration is made solely for the purposes of establishing compliance with the requirements of Section 1.150-2 of the Treasury Regulations. This declaration does not bind the Issuer to make any expenditure, incur any indebtedness, or proceed with the Project.

Section 3. The Issuer hereby declares its official intent to use proceeds of indebtedness

to reimburse itself for Reimbursement Expenditures, within 18 months of either the date of the first expenditure of funds by Issuer for such Project or the date that such Project is placed in service, whichever is later (but in no event more than three years after the date of the original expenditure of Issuer funds for such Project), and to allocate an amount not to exceed \$3,300,000 of the proceeds thereof to reimburse itself for its expenditures in connection with the Project.

Section 4. The Issuer's debt obligations for the aforementioned purpose will not be "private activity bonds" within the meaning of Section 141 of the Internal Revenue Code of 1986.

Section 5. All prior actions of the officials and agents of Issuer that are in conformity with the purpose and intent of this Resolution and in furtherance of the Project shall be and the same hereby are in all respects ratified, approved and confirmed.

Section 6. All other resolutions of the legislative body of the Issuer, or parts of resolutions, inconsistent with this Resolution are hereby repealed to the extent of such inconsistency.

Section 7. It is hereby found that all discussions and deliberations of the legislative body of the Issuer leading to the adoption of this Resolution occurred at one or more meetings of the legislative body conducted pursuant to public notice and open to public attendance.

Section 8. This declaration shall take effect from and after its adoption.

The undersigned, Town Clerk of the Issuer, hereby certifies that the foregoing is a full, true and correct copy of the declaration of the legislative body of said Issuer duly made at a meeting thereof held on the date, specified below, and that said declaration has not been amended, modified or revoked.

January 14, 2020
Town Clerk



**TOWN OF HARTFORD
SELECTBOARD MINUTES
SPECIAL MEETING**

Tuesday, January 21, 2020, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

Present: Simon Dennis, Selectboard Chair; Richard Grassi, Selectboard Vice Chair; Dennis Brown, Selectboard Clerk; Jameson Davis, Selectboard Member; Dan Fraser, Selectboard Member; Alan Johnson, Selectboard Member; Kim Souza, Selectboard Member; Brannon Godfrey, Town Manager; Lana Livingston, Administrative Assistant; Lannie Collins; Gail Ostrout; Michael Redmond; Sandy Mariotti; Alicia Barrell; Mike Chamness.

<http://catv.cablecast.tv/CablecastPublicSite/show/10898?channel=1>

- I. Call to Order the Selectboard Meeting:** Selectboard Chair, Simon Dennis called the meeting to order at 6:01 P.M.
- II. Pledge of Allegiance:** Selectboard Member, Jameson Davis led the Pledge of Allegiance.
- III. Local Liquor Control Board: N/A**
- IV. Order of Agenda:** Item 3.c. will be removed from the Agenda.
- V. Selectboard**

1. Public, Selectboard Comments and Announcements:

Citizen Comment: Lannie Collins from Quechee, asked how Simon Dennis could be contacted as he is no longer using email. Mr. Dennis said you can call him at 802-295-3353.

Selectboard Comments:

Selectboard Member, Dan Fraser of Dan & Whit's, who organizes the annual fundraiser, reported that the community-based effort collected 20,660 pounds of food, \$231,915.00 in donations, plus \$150,000 in matching funds from the Byrne Foundation, for a 2019 total of \$381,915.00 from individuals and the roughly 60-70 Upper Valley businesses and restaurants that participated. Over the seven years the 19 Days has been running, it's raised \$1.6 million.

Selectboard Vice-Chair, Dick Grassi thanked the many people that made the Warrant Information Night at the High School on January 13th a success.

Selectboard Member, Jameson Davis remind everyone that “Visible in VT” is at the Quechee Library through the 31st. On Saturday, the 25th there will be a panel discussion that he will participate in. Also, JAG Festival 4.0 will be at the Briggs Opera House February 7&8 and at the Hopkins Center in Hanover on February 9th.

Selectboard Member, Alan Johnson reported that the Teen Center in WRJ will be closing the end of February.

2. Board Reports, Motions & Ordinances

a. FY21 Budget and 1 Year CIP Wrap UP

The Hartford Ad Hoc Committee on Homelessness presented to the Board a draft of their final report of “Homelessness in the Upper Valley.” In the report was an attachment that outlined how the Budget Request of \$15,000 would be allocated. There is no clear plan on how or who would distribute the funds.

Amendments to the Budget (continued from the 1/14/2020 meeting.)

Selectboard Member, Dan Fraser made the motion to add \$15,000 for the Homelessness Committee to the budget. Selectboard Clerk, Dennis Brown seconded the motion. All were in favor and the motion passed.

Selectboard Member, Kim Souza made the motion to include in the budget the \$69,868 for a Wellness Coordinator. Selectboard Member, Jameson Davis seconded the motion. 6 were in favor and 1 (Brown) was not in favor. The motion passed. Dan Fraser suggested contacting Norwich because they are looking for a Health and Wellness Expert for 8 hours a week. Perhaps that person would also work for Hartford. Kim Souza mentioned that she had spoken to a person from Shelburne, VT that has a program and they would be willing to come to a Selectboard meeting to share what they are doing successfully.

The Special Event Trailer had no motions to remove it from the budget so it stays in the budget.

Selectboard Member, Alan Johnson made the motion to add to the budget \$8,000 for 2 lighted speed limit signs for Wilder. Selectboard Member, Dan Fraser seconded the motion. All were in favor and the motion passed.

Selectboard Vice-Chair, Dick Grassi made the motion to add \$15,000 to the budget for Maxfield Softball Field Lighting. Selectboard Member, Jameson Davis seconded the motion. All were in favor and the motion passed. This is an annual amount that will be paid for in 7 years.

Selectboard Member, Jameson Davis made the motion to add \$38,000 to the budget for Maxfield Safety Netting. Selectboard Clerk, Dennis Brown seconded the motion. All were in favor and the motion passed.

b. FY21 General Fund Budget Approval

Selectboard Member, Kim Souza made the motion to approve the FY21 General Fund Budget totaling \$17,481.80 to be funded with \$2,329,750 in no-tax revenue and \$742,472 of Unassigned Fund Balance and \$14,408.858 to be raised by taxes. Selectboard Vice-Chair, Dick Grassi seconded the motion. 6 were in favor and 1(Brown) was not in favor. The motion passed.

Selectboard Member, Kim Souza made the motion to accept net expenses of \$17,249,353 for Budget FY21 General Fund. Selectboard Vice-Chair, Dick Grassi seconded the motion. 6 were in favor and 1(Brown) was not in favor. The motion passed.

c. ~~FY21—FY26 Capital Improvement Plan Approval (Motion Required)~~
Removed from this agenda and will be addressed at a later date.

d. Adoption of FY21 Enterprise Fund Budgets

Selectboard Member, Alan Johnson Made the motion to approve Fund 14 Parking with a budget of \$50,000 Expenses and Revenue; Fund 30 Solid Waste Fund with a budget of Expenses \$952,630 and Revenues of \$922,184; Fund 50 WR Water Fund with a budget of \$1,175,385 Expenses and Revenues of \$1,167,831; Fund 55 Quechee Water Fund with a budget of \$435,553 of Expenses and Revenues of \$437,285; Fund 60 WR Wastewater Fund with a budget of \$1,849,967 and Revenues of \$1,893,237 and Fund 65 Quechee Wastewater Fund with a budget of Expenses of \$1,389,520 and Revenues of \$1,386,140. Selectboard Clerk, Dennis Brown seconded the motion. 7 were in favor and the motion passed.

e. Approval of 2020 Town Meeting Warning

Selectboard Member, Dan Fraser made the motion to accept the Draft February 29, 2020 Town Meeting Day Warning and the Draft March 3, 3030 Annual Town Meeting Warning both as presented. Selectboard Member, Kim Souza seconded the motion. All were in favor and the motion passed.

3. Commission Meeting Reports: TBD

Selectboard Chair, Simon Dennis asked the Bord if they are all ok with the revised copy of the “Letter from the Selectboard” for the Town Report. There was a general nod of heads to accept the letter.

4. Adjourn the Selectboard Meeting (Motion Required):

Selectboard Vice-Chair, Dick Grassi made the motion to Adjourn the meeting at 8:15 P.M. Selectboard Member, Jameson Davis seconded the motion. All were in favor and the motion passed.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.



**TOWN OF HARTFORD
SELECTBOARD AGENDA
SPECIAL MEETING**

Friday, January 24, 2020, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

Present: Simon Dennis, Selectboard Chair; Richard Grassi, Selectboard Vice Chair; Dennis Brown, Selectboard Clerk; Jameson Davis, Selectboard Member; Dan Fraser, Selectboard Member; Alan Johnson, Selectboard Member; Kim Souza, Selectboard Member; Brannon Godfrey, Town Manager; Gail Ostrout; Lisa O'Neil; Paula Nulty.

Note: This meeting was not recorded by CATV.

I. Call to Order the Selectboard Meeting

Selectboard Chair Simon Dennis called the meeting to order at 6:03 P.M.

1. Board Reports, Motions & Ordinances

- a. Approval of Revised FY21 General Fund Total and Corresponding March 3, 2020 Town Meeting Warning. (motion required)
 - The Total FY21 Budget will increase from \$17,481,080 (approved 1/20/20) to \$17,609,830 to correctly compute the service organization appropriations. This correction results in an increase of \$128,750. The corrected FY21 General Fund Budget is an increase of 3.16% over the FY20 General Fund Budget.
 - The correction will increase the Town Meeting Warning, Article 2, to \$17,378,103 for operating expenses.

Selectboard Member, Jameson Davis made the motion to approve the FY21 General Fund Budget with a total of \$ 17,609,830 Equally in Revenues and Expenditures. Selectboard Member, Alan Johnson seconded the motion. 6 were in favor and 1 (Brown) was not in favor. The motion passed.

Selectboard Member, Alan Johnson made the motion to amend Article 2 of the Annual Town Meeting Warnings approved on January 21, 2020 to be written as follows: "Shall the Town Authorize Total Fund Expenditures for operating expenses of \$ 17,378,103 (plus any appropriations voted below) of which \$ 2,713,680 shall be raised by non-tax revenue, \$ 742,472 by unassigned fund balance transfer, and the balance by property tax revenue? (by Australian Ballot)" Selectboard Member, Dan Fraser seconded the motion. 6 were in favor and 1 (Brown) was not in favor. The motion passed.

2. Adjourn the Selectboard Meeting: (Motion Required)

Selectboard Vice-Chair, Dick Grassi made the motion to Adjourn the meeting at 6:10 P.M. Selectboard Member, Jameson Davis seconded the motion. All were in favor and the motion passed.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 1
User: florentina
Report: APINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
25-0174	Revaluation Reserve				
053646	WILSON, MICHELLE	MICHELLE WILSON	1/24/2020		1020
2019	MILEAGE REIMBURSEMENT 2019	0.00	\$773.72	0.00	773.72
Desc:	MILEAGE REIMBURSEMENT 2019	Acct: 25-985-100-0174	Revaluation Exp		
	Vendor Total:		773.72	0.00	773.72
25-0174	Water Capital Reserve	Bank Total:			773.72
50-0100	Water Capital Reserve				
036187	OTTER CREEK ENGINEERING, INC.		1/24/2020		1013
17158	WILDER WELL#1 CONSTRUCTION PHA	0.00	\$10,284.27	0.00	10,284.27
Desc:	WILDER WELL#1 CONSTRUCTION PHASE	Acct: 50-952-543-0000	CAPITAL OUTLAY - WILDER		
	Vendor Total:		10,284.27	0.00	10,284.27
50-0100	GENERAL FUND - MASCOMA	Bank Total:			10,284.27
FUND 1 0	GENERAL FUND - MASCOMA				
000884	ADVANCED ELECTRONIC DESIGN, INC		1/24/2020		68098
8266634	Tablets for cruisers	0.00	\$5,753.00	0.00	5,753.00
Desc:	Tablets for cruisers	Acct: 10-211-331-0100	DEPT EQUIP-CAPITAL RESERVE		
	Vendor Total:		5,753.00	0.00	5,753.00
001170	AIRGAS, INC.	AIRGAS USA, LLC	1/24/2020		68099
9097052867	OXYGEN	0.00	\$12.97	0.00	12.97
Desc:	OXYGEN	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
9967104840	OXYGEN/ARGON/NITROGEN	0.00	\$34.19	0.00	34.19
Desc:	OXYGEN/ARGON/NITROGEN	Acct: 10-321-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		47.16	0.00	47.16
001303	ALDRICH + ELLIOTT, PC		1/24/2020		68100
19059,78839	WRJ WWTF STORMWATER - DEC'19	234.76	\$234.76	0.00	234.76
Desc:	WRJ WWTF STORMWATER - DEC'19	Acct: 60-961-318-0000	CONTRACTED SERVICES		
18017.002,78809	N MAIN & GATES-DEC'19	5,260.00	\$5,260.00	0.00	5,260.00
Desc:	N MAIN & GATES-DEC'19	Acct: 60-965-540-0015	Reimb - VT RLF - RF1.222-2.0		
18018,78810	N MAIN&GATES DEC'19	2,399.95	\$2,399.95	0.00	2,399.95
Desc:	South Main/North Main/Gates Streets	Acct: 13-921-360-0000	South Main St - Infrastructure Engineerir		
	Vendor Total:		7,894.71	0.00	7,894.71
001650	ALLEN ENGINEERING POOLS AND SPAS		1/24/2020		68101
111-518048-01	LIQUID CHLORINE	1,435.50	\$1,435.50	0.00	1,435.50
Desc:	LIQUID CHLORINE	Acct: 50-952-340-0000	CHEMICALS		
	Vendor Total:		1,435.50	0.00	1,435.50
001975	AMBROSE EQUIPMENT CO, INC		1/24/2020		68102
P39755	MIRROR	0.00	\$187.80	0.00	187.80
Desc:	MIRROR	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		187.80	0.00	187.80

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 2
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
002180	AMERICAN RETROWORKS INC	GOOD POINT RECYCLING	1/24/2020		68103
75913	NON-CED ITEMS - DEC 2019	115.20	\$115.20	0.00	115.20
Desc: NON-CED ITEMS - DEC 2019		Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Vendor Total:		115.20	0.00	115.20
002845	ARC MECHANICAL CONTRACTORS, INC		1/24/2020		68104
17608	WABA furnace service	0.00	\$611.08	0.00	611.08
Desc: WABA furnace service		Acct: 10-530-318-0000	CONTRACTED SERVICES		
	Vendor Total:		611.08	0.00	611.08
003450	AUTOZONE		1/24/2020		68105
5120187226	CORE-BATTERY	0.00	\$18.00	0.00	18.00
Desc: CORE-BATTERY		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
5120260665	PD10-FILTERS	0.00	\$39.77	0.00	39.77
Desc: PD10-FILTERS		Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		57.77	0.00	57.77
004850	BEN'S UNIFORMS INC.		1/24/2020		68106
89636	UNIFORM	0.00	\$294.00	0.00	294.00
Desc: UNIFORM		Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
88026	BADGES	0.00	\$685.50	0.00	685.50
Desc: BADGES		Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
Desc: BADGES		Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
	Vendor Total:		979.50	0.00	979.50
004854	BENISTAR/HARTFORD		1/24/2020		68107
FEB'20	RETIREEES EXPRESS SCRIPS	0.00	\$2,032.95	0.00	2,032.95
Desc: Retirees Express Scripts		Acct: 10-211-418-0100	RETIREEE HEALTH INSURANCE		
Desc: Retirees Express Scripts		Acct: 10-271-418-0100	RETIREEE HEALTH INSURANCE		
Desc: Retirees Express Scripts		Acct: 10-325-418-0100	RETIREEE HEALTH INSURANCE		
	Vendor Total:		2,032.95	0.00	2,032.95
005040	BERGERON PROTECTIVE CLOTHING,		1/24/2020		68108
220802	PPE FOR FIRE INVESTIGATION	0.00	\$2,569.56	0.00	2,569.56
Desc: PPE FOR FIRE INVESTIGATION		Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT		
	Vendor Total:		2,569.56	0.00	2,569.56
005800	BLAKTOP INC		1/24/2020		68109
26770	GREEN PATCH	625.86	\$625.86	0.00	625.86
Desc: GREEN PATCH		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
26808	GREEN PATCH	180.12	\$180.12	0.00	180.12
Desc: GREEN PATCH		Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
	Vendor Total:		805.98	0.00	805.98
005951	BLUE CROSS BLUE SHIELD VT	BC/BS OF VERMONT	1/24/2020		68110
FEB'20	HEALTH INSURANCE FEB'2020	18,772.74	\$115,065.03	0.00	115,065.03
Desc: Health Ins.		Acct: 10-121-220-0000	BC/BS		

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 3
User: florentina
Report: APINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name	Check Date	Check No.		
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
Desc: Health Ins.		Acct: 10-121-418-0100	RETIREE HEALTH INSURANCE			
Desc: Health Ins.		Acct: 10-151-220-0000	BC/BS			
Desc: Health Ins.		Acct: 10-171-220-0000	BC/BS			
Desc: Health Ins.		Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE			
Desc: Health Ins.		Acct: 10-174-220-0000	BC/BS			
Desc: Health Ins.		Acct: 10-175-220-0000	BC/BS			
Desc: Health Ins.		Acct: 10-181-220-0000	BC/BS			
Desc: Health Ins.		Acct: 10-211-220-0000	BC/BS			
Desc: Health Ins.		Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE			
Desc: Health Ins.		Acct: 10-221-220-0000	BC/BS			
Desc: Health Ins.		Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE			
Desc: Health Ins.		Acct: 10-271-220-0000	BC/BS			
Desc: Health Ins.		Acct: 10-312-220-0000	BC/BS			
Desc: Health Ins.		Acct: 10-321-220-0000	BC/BS			
Desc: Health Ins.		Acct: 10-325-220-0000	BC/BS			
Desc: Health Ins.		Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE			
Desc: Health Ins.		Acct: 10-511-220-0000	BC/BS			
Desc: Health Ins.		Acct: 10-530-220-0000	BC/BS			
Desc: Health Ins.		Acct: 10-530-418-0100	RETIREE HEALTH INSURANCE			
Desc: Health Ins.		Acct: 10-622-220-0000	BC/BS			
Desc: Health Ins.		Acct: 30-971-220-0000	BC/BS			
Desc: Health Ins.		Acct: 30-975-220-0000	BC/BS			
Desc: Health Ins.		Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE			
Desc: Health Ins.		Acct: 50-954-220-0000	BC/BS			
Desc: Health Ins.		Acct: 50-955-220-0000	BC/BS			
Desc: Health Ins.		Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE			
Desc: Health Ins.		Acct: 55-955-220-0000	BC/BS			
Desc: Health Ins.		Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE			
Desc: Health Ins.		Acct: 60-961-220-0000	BC/BS			
Desc: Health Ins.		Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE			
Desc: Health Ins.		Acct: 60-965-220-0000	BC/BS			
Desc: Health Ins.		Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE			
Desc: Health Ins.		Acct: 65-963-220-0000	BC/BS			
Desc: Health Ins.		Acct: 65-965-220-0000	BC/BS			
Desc: Health Ins.		Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE			
Vendor Total:			115,065.03	0.00	115,065.03	
006100	BMO FINANCIAL GROUP			1/24/2020		68111
Nulty 01/01-15/20	Nulty, Paula - Admin	0.00	\$25.00	0.00	25.00	
Desc: HACC-Annual Meeting		Acct: 10-121-311-0000	TRAVEL & MEETINGS			
Perry 01/01-15/20	Perry, Diane - PD	0.00	\$760.79	0.00	760.79	
Desc: Intoximeters-Mouthpiece dry gas		Acct: 10-211-323-0000	MATERIAL & SUPPLIES			
Desc: Amazon-Monthly Planner		Acct: 10-211-323-0000	MATERIAL & SUPPLIES			
Desc: NATW-National Night out Dues		Acct: 10-211-313-0000	MEMBERSHIP DUES			
Desc: Staples-Label Maker Tape		Acct: 10-271-323-0000	MATERIAL & SUPPLIES			
Desc: Irving-Gas		Acct: 10-211-319-0000	EQUIPMENT OPERATION-GAS			
Desc: Subway - Lunch Training		Acct: 10-211-315-0000	RECRUITMENT & TRAINING			
Desc: Southwest-Airline Ticket Training		Acct: 10-271-311-0000	TRAVEL & MEETINGS			
Desc: Amazon-Cell Phone Case		Acct: 10-211-323-0000	MATERIAL & SUPPLIES			
Perry 12/28-31/19	Perry, Diane - PD	0.00	\$49.47	0.00	49.47	
Desc: Amazon-Cleaning Supplies		Acct: 10-211-323-0000	MATERIAL & SUPPLIES			

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 1/24/2020 - 1/24/2020

Page: 4
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name		Check Date		Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt		Net Amt.
	Desc: Amazon-Cleaning Supplies	Acct: 10-271-323-0000	MATERIAL & SUPPLIES			
Vail 01/01-15/20	Vail, Brad - PD	0.00	\$10.69	0.00		10.69
	Desc: USPS-Postage	Acct: 10-211-322-0000	POSTAGE			
Walsh 01/01-15/20	Walsh, Dillon - IT	0.00	\$442.95	0.00		442.95
	Desc: Dell-CompTIA security Class	Acct: 10-181-315-0000	RECRUITMENT & TRAINING			
	Desc: Amazon-Mouse	Acct: 10-121-323-0000	MATERIAL & SUPPLIES			
Cooney 01/01-15/20	Cooney, Scott - FD	0.00	\$628.20	0.00		628.20
	Desc: CommonMan-Gas	Acct: 10-221-319-0000	EQUIPMENT OPERATION-GAS			
	Desc: RubyTuesday-Meals	Acct: 10-221-311-0000	TRAVEL & MEETINGS			
	Desc: VTDMV-Amb3 Registration	Acct: 10-221-321-0200	REPAIRS & MAINT EMS VEHICLES			
	Desc: Amazon-Toilet Paper	Acct: 10-221-323-0000	MATERIAL & SUPPLIES			
	Desc: IAFC-Association Dues Cooney	Acct: 10-221-313-0000	MEMBERSHIP DUES			
	Desc: CPSE-Aparatus Decals	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES			
Czora 01/01-15/20	Czora, Jason - FD	0.00	\$1,750.30	0.00		1,750.30
	Desc: Magnum-Radio Charger	Acct: 10-221-320-0100	EQUIP OPERATION-COMMUNICATION			
	Desc: UnionLeader-FF Ad	Acct: 10-221-312-0000	ADVERTISING			
	Desc: USMilitary-Badges	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS			
David 12/28-31/19	Shropshire, David - FD	0.00	\$691.93	0.00		691.93
	Desc: Firestore-Helmet - Tidwell	Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT			
	Desc: Home Depot-Outlet	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING			
Delisle 01/01-15/20	Delisle, Jeremy - DPW	513.00	\$696.16	0.00		696.16
	Desc: OsuContinuingEducation-WritingClass	Acct: 60-961-315-0000	RECRUITMENT & TRAINING			
	Desc: OsuContinuingEducation-WritingClass	Acct: 65-963-315-0000	RECRUITMENT & TRAINING			
	Desc: Fulcrum-Mapping Program	Acct: 65-964-318-0000	CONTRACTED SERVICES			
	Desc: Amazon-Diesel Nozzle & Swivel	Acct: 10-312-323-0000	MATERIAL & SUPPLIES			
Delisle 12/28-31/19	Delisle, Jeremy - DPW	251.00	\$251.00	0.00		251.00
	Desc: AutomationDirect-Thermostat&Heaters	Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR			
Dube 01/01-15/20	Dube, Chris - FD	0.00	\$429.57	0.00		429.57
	Desc: NAR-EMS Supplies	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES			
Jay 01/01-15/20	McDonough, Jay - REC	0.00	\$3,902.99	0.00		3,902.99
	Desc: Dollar Tree-New Years Eve Skate	Acct: 10-516-323-0000	MATERIAL & SUPPLIES			
	Desc: RedJacketMtn-NNERPConference	Acct: 10-511-311-0000	TRAVEL & MEETINGS			
	Desc: Amazon-Dry/Erase Board	Acct: 10-511-323-0000	MATERIAL & SUPPLIES			
	Desc: Boston Red Sox Tickets	Acct: 10-516-318-0000	CONTRACTED SERVICES			
Kasten 01/01-15/20	Kasten, Phil -PD	0.00	\$2,053.38	0.00		2,053.38
	Desc: UoflAppFee-Books for training Pedro	Acct: 10-211-315-0000	RECRUITMENT & TRAINING			
	Desc: Danner-Duty Boots	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING			
	Desc: Enterprises-Car rental Detectives	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT			
	Desc: BJ's-Refreshments	Acct: 10-211-315-0000	RECRUITMENT & TRAINING			
	Desc: Dunkin-Refreshments	Acct: 10-211-315-0000	RECRUITMENT & TRAINING			
Kasten 12/28-31/19	Kasten, Phil - PD	0.00	\$25.00	0.00		25.00
	Desc: Univ of Louisville - App Fee Pedro	Acct: 10-211-315-0000	RECRUITMENT & TRAINING			
Kreis 01/01-15/20	Kreis, Dylan - REC	0.00	\$157.17	0.00		157.17
	Desc: Amazon-Salt Spreader	Acct: 10-530-323-0000	MATERIAL & SUPPLIES			
Vendor Total:			11,874.60	0.00		11,874.60
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	1/24/2020			68112
83452373	MEDICAL SUPPLIES	0.00	\$643.92	0.00		643.92
	Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES			

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 5
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
83463443	MEDICAL SUPPLIES	0.00	\$393.97	0.00	393.97
Desc: MEDICAL SUPPLIES		Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
Vendor Total:			1,037.89	0.00	1,037.89
006905	BP HARTFORD LLC			1/24/2020	68113
23	SOLAR ARRAY DEC'19	465.44	\$1,559.40	0.00	1,559.40
Desc: 1/12 Annual charge Public Works - D		Acct: 60-961-329-0000	ELECTRICITY		
Desc: 1/12 Annual charge Waste Water - De		Acct: 10-321-329-0000	ELECTRICITY		
Vendor Total:			1,559.40	0.00	1,559.40
006995	R.C. BRAYSHAW & COMPANY, INC	R.C. BRAYSHAW & COMPANY, INC		1/24/2020	68114
74421	EDDM POSTCARD PRINT	0.00	\$1,098.00	0.00	1,098.00
Desc: EDDM Postcard Print TMC 2020		Acct: 10-115-101-0600	TOWN MEETING COMMITTEE		
Desc: EDDM Postcard Print TMC 2020		Acct: 10-013-100-0000	EXCHANGES PAYABLE		
Desc: EDDM Postcard Process Mailing TMC 2		Acct: 10-115-101-0600	TOWN MEETING COMMITTEE		
Desc: EDDM Postcard Process Mailing TMC 2		Acct: 10-013-100-0000	EXCHANGES PAYABLE		
Vendor Total:			1,098.00	0.00	1,098.00
007201	BRODART CO.			1/24/2020	68115
B5845938	BOOKS/AUDIO CDS/TRADE PAPER	0.00	\$10.25	0.00	10.25
Desc: BOOKS/AUDIO CDS/TRADE PAPER		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B5848165	BOOKS/AUDIO CDS/TRADE PAPER	0.00	\$90.23	0.00	90.23
Desc: BOOKS/AUDIO CDS/TRADE PAPER		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B5848622	BOOKS/AUDIO CDS/TRADE PAPER	0.00	\$16.20	0.00	16.20
Desc: BOOKS/AUDIO CDS/TRADE PAPER		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B5848623	BOOKS/AUDIO CDS/TRADE PAPER	0.00	\$24.12	0.00	24.12
Desc: BOOKS/AUDIO CDS/TRADE PAPER		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B5848842	BOOKS/AUDIO CDS/TRADE PAPER	0.00	\$14.58	0.00	14.58
Desc: BOOKS/AUDIO CDS/TRADE PAPER		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			155.38	0.00	155.38
008231	CAMEROTA TRUCK PARTS	CAMEROTA TRUCK PARTS		1/24/2020	68116
4074854	H-3 rear differential	0.00	\$2,385.00	0.00	2,385.00
Desc: H-3 rear differential		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			2,385.00	0.00	2,385.00
008650	CARGILL, INC			1/24/2020	68117
2905179665	SALT	0.00	\$3,548.22	0.00	3,548.22
Desc: SALT		Acct: 10-312-323-0000	MATERIAL & SUPPLIES		
2905182992	SALT	0.00	\$20,276.10	0.00	20,276.10
Desc: SALT		Acct: 10-312-323-0000	MATERIAL & SUPPLIES		
2905185772	SALT	0.00	\$3,493.62	0.00	3,493.62
Desc: SALT		Acct: 10-312-323-0000	MATERIAL & SUPPLIES		
2905188702	SALT	0.00	\$1,747.98	0.00	1,747.98
Desc: SALT		Acct: 10-312-323-0000	MATERIAL & SUPPLIES		
2905191357	SALT	0.00	\$1,785.42	0.00	1,785.42
Desc: SALT		Acct: 10-312-323-0000	MATERIAL & SUPPLIES		

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 6
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			30,851.34	0.00	30,851.34
008860	CCH INCORPORATED	CCH INCORPORATED	1/24/2020		68118
5410949755	Fixed Asset Software 1/1/20-12/31/2	0.00	\$1,329.65	0.00	1,329.65
Desc:	Fixed Asset Software 1/1/20-12/31/2	Acct: 10-171-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,329.65	0.00	1,329.65
009165	CENTRISYS CORPORATION		1/24/2020		68119
PSI-23875	PARTS & MATERIALS	189.48	\$189.48	0.00	189.48
Desc:	PARTS & MATERIALS	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			189.48	0.00	189.48
009500	CHANDLER, ROBERT B.	ROBERT B. CHANDLER	1/24/2020		68120
JAN'20	OFFICIAL SERVICES	0.00	\$80.00	0.00	80.00
Desc:	OFFICIAL SERVICES	Acct: 10-514-318-0000	CONTRACTED SERVICES		
Vendor Total:			80.00	0.00	80.00
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M	1/24/2020		68121
4039588607	UNIFORMS	74.15	\$74.15	0.00	74.15
Desc:	UNIFORMS	Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAR		
4039588610	UNIFORMS	117.53	\$117.53	0.00	117.53
Desc:	UNIFORMS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAR		
4039588732	UNIFORMS	14.30	\$217.90	0.00	217.90
Desc:	UNIFORMS	Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAR		
Desc:	UNIFORMS	Acct: 10-325-326-0000	UNIFORMS		
4039588738	MATS	0.00	\$46.56	0.00	46.56
Desc:	MATS	Acct: 10-530-318-0000	CONTRACTED SERVICES		
4040187987	UNIFORMS	74.15	\$74.15	0.00	74.15
Desc:	UNIFORMS	Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAR		
4040188044	UNIFORMS	117.53	\$117.53	0.00	117.53
Desc:	UNIFORMS	Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAR		
4040188086	UNIFORMS	14.30	\$217.90	0.00	217.90
Desc:	UNIFORMS	Acct: 30-971-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAR		
Desc:	UNIFORMS	Acct: 10-325-326-0000	UNIFORMS		
Vendor Total:			865.72	0.00	865.72
009840	CIVICPLUS, INC	CIVICPLUS, INC	1/24/2020		68122
193720	WEBSITE ANNUAL FEE 2020	0.00	\$1,988.64	0.00	1,988.64
Desc:	WEBSITE ANNUAL FEE 2020	Acct: 10-181-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,988.64	0.00	1,988.64
011400	COONEY, SCOTT	SCOTT COONEY	1/24/2020		68123
PO#6160	TUITION REIMBURSEMENT	0.00	\$1,022.50	0.00	1,022.50
Desc:	TUITION REIMBURSEMENT	Acct: 10-221-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			1,022.50	0.00	1,022.50
012114	CRYSTAL ROCK		1/24/2020		68124

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 7
User: florentina
Report: APINHDD_PmtByDate

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
17708442DEC'19	WATER	0.00	\$23.79	0.00	23.79
Desc: WATER		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			23.79	0.00	23.79
013653	DENNISON LUBRICANTS INC			1/24/2020	68125
1380158	GREASE & OIL	0.00	\$1,947.42	0.00	1,947.42
Desc: GREASE & OIL		Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
1380497	DIESEL EXHAUST FLUID BULK	0.00	\$322.00	0.00	322.00
Desc: DIESEL EXHAUST FLUID BULK		Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
Vendor Total:			2,269.42	0.00	2,269.42
014415	DUBE, CHRISTOPHER	CHRISTOPHER DUBE		1/24/2020	68126
JAN'20	UVAC JAN'20	0.00	\$28.00	0.00	28.00
Desc: UVAC JAN'20		Acct: 10-221-318-0000	CONTRACTED SERVICES		
Vendor Total:			28.00	0.00	28.00
014447	DUFRESNE GROUP			1/24/2020	68127
14136	WMR-PERMIT DESIGN DEC 2019	3,939.00	\$3,939.00	0.00	3,939.00
Desc: WRM-PERMIT DESIGN DEC 2019		Acct: 50-954-543-0000	CAPITAL OUTLAY		
Vendor Total:			3,939.00	0.00	3,939.00
015500	ENDYNE, INC			1/24/2020	68128
316059	WRJ MONTHLY ANALYSIS	220.00	\$220.00	0.00	220.00
Desc: WRJ MONTHLY ANALYSIS		Acct: 60-961-318-0000	CONTRACTED SERVICES		
320710	WSID 5320 QUECHEE CENTRAL	17.50	\$17.50	0.00	17.50
Desc: WSID 5320 QUECHEE CENTRAL		Acct: 55-954-318-0000	CONTRACTED SERVICES		
320711	WSID 5319 HARTFORD WATER TC	72.00	\$72.00	0.00	72.00
Desc: WSID 5319 HARTFORD WATER TC		Acct: 50-954-318-0000	CONTRACTED SERVICES		
320939	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
Desc: WRJ WEEKLY ANALYSIS		Acct: 60-961-318-0000	CONTRACTED SERVICES		
321074	WSID 5319 HARTFORD NO3	20.00	\$20.00	0.00	20.00
Desc: WSID 5319 HARTFORD NO3		Acct: 50-954-318-0000	CONTRACTED SERVICES		
321225	WRJ MONTHLY ANALYSIS	220.00	\$220.00	0.00	220.00
Desc: WRJ MONTHLY ANALYSIS		Acct: 60-961-318-0000	CONTRACTED SERVICES		
321226	WSID 5319 HARTFORD FEM	30.00	\$30.00	0.00	30.00
Desc: WSID 5319 HARTFORD FEM		Acct: 50-954-318-0000	CONTRACTED SERVICES		
321227	WSID 5319 HARTFORD WATER TCSP	18.00	\$18.00	0.00	18.00
Desc: WSID 5319 HARTFORD WATER TCSP		Acct: 50-954-318-0000	CONTRACTED SERVICES		
321444	QUECHEE WW	180.00	\$180.00	0.00	180.00
Desc: QUECHEE WW		Acct: 65-963-318-0000	CONTRACTED SERVICES		
Vendor Total:			867.50	0.00	867.50
015815	EVANS MOTOR FUELS	EVANS GROUP INC.		1/24/2020	68129
0005445-IN	6,000 GALL DIESEL - \$2.4384/G	0.00	\$14,696.40	0.00	14,696.40
Desc: 6,000 GALL DIESEL - \$2.4384/G		Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
Vendor Total:			14,696.40	0.00	14,696.40
016050	HOWARD P. FAIRFIELD, LLC			1/24/2020	68130

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 8
User: florentina
ReportAPINHDD_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
6906827	BEARING	0.00	\$80.42	0.00	80.42
Desc: BEARING		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			80.42	0.00	80.42
016080	CONSOLIDATED COMMUNICATIONS		1/24/2020		68131
111020181918JAN'20	QUECHEE WW PLANT	52.96	\$52.96	0.00	52.96
Desc: QUECHEE WW PLANT		Acct: 65-963-324-0000	TELEPHONE		
13444320594DEC'19	RADIO CIRCUITS - TEL DEC'19	0.00	\$430.23	0.00	430.23
Desc: RADIO CIRCUITS - TEL DEC'19		Acct: 10-271-320-0100	EQUIP OPERATION-COMMUNICATION		
14362366935JAN'20	HEMLOCK RIDGE	52.38	\$52.38	0.00	52.38
Desc: HEMLOCK RIDGE		Acct: 50-952-324-0000	TELEPHONE		
8022957049639JAN'20	SPORTS PARK PUMP STATION	51.36	\$51.36	0.00	51.36
Desc: SPORTS PARK PUMP STATION		Acct: 60-964-324-0000	TELEPHONE		
8022959708618JAN'20	MAXFIELD PUMP HOUSE	51.36	\$51.36	0.00	51.36
Desc: MAXFIELD PUMP HOUSE		Acct: 60-964-324-0000	TELEPHONE		
Vendor Total:			638.29	0.00	638.29
016390	FASTENAL COMPANY		1/24/2020		68132
NHWES82851	PARTS	32.58	\$32.58	0.00	32.58
Desc: PARTS		Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
NHWES82869	PARTS	23.77	\$23.77	0.00	23.77
Desc: PARTS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
Vendor Total:			56.35	0.00	56.35
017110	FISHER AUTO PARTS, INC		1/24/2020		68133
301-030311	AMB-1 PARTS	0.00	\$489.64	0.00	489.64
Desc: AMB-1 PARTS		Acct: 10-221-321-0200	REPAIRS & MAINT EMS VEHICLES		
301-030412	AMB - 1 PARTS	0.00	\$128.93	0.00	128.93
Desc: AMB - 1 PARTS		Acct: 10-221-321-0200	REPAIRS & MAINT EMS VEHICLES		
301-030413	RETURNED PARTS	0.00	\$-103.51	0.00	-103.51
Desc: RETURNED PARTS		Acct: 10-221-321-0200	REPAIRS & MAINT EMS VEHICLES		
301-030504	OIL	0.00	\$32.21	0.00	32.21
Desc: OIL		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
301-030683	RETURNED PARTS	0.00	\$-140.04	0.00	-140.04
Desc: RETURNED PARTS		Acct: 10-221-321-0200	REPAIRS & MAINT EMS VEHICLES		
301-030824	H-2 HYDRAULIC FLUID	0.00	\$120.36	0.00	120.36
Desc: H-2 HYDRAULIC FLUID		Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
301-030910	AMB - 1 WINTER BLADES	0.00	\$13.98	0.00	13.98
Desc: AMB - 1 WINTER BLADES		Acct: 10-221-321-0200	REPAIRS & MAINT EMS VEHICLES		
301-031104	MATERIALS	0.00	\$5.28	0.00	5.28
Desc: MATERIALS		Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
301-031146	H-3 PARTS	0.00	\$43.68	0.00	43.68
Desc: H-3 PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-031205	H-1 PARTS	0.00	\$253.26	0.00	253.26
Desc: H-1 PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-031209	H-11 PARTS	0.00	\$285.11	0.00	285.11
Desc: H-11 PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-031235	H-10 PARTS	0.00	\$106.67	0.00	106.67

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 9
User: florentina
Report: APINHDPmtByDate

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: H-10 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-031237	FILTERS	0.00	\$126.09	0.00	126.09
	Desc: FILTERS	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
301-031279	H-3 PARTS	0.00	\$4.80	0.00	4.80
	Desc: H-3 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-031296	WACKER - FUSE	0.00	\$22.20	0.00	22.20
	Desc: WACKER - FUSE	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-031324	SHOP TOOLS	0.00	\$57.99	0.00	57.99
	Desc: SHOP TOOLS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-031512	TRACLESS - PARTS	0.00	\$58.06	0.00	58.06
	Desc: TRACLESS - PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-031518	TARP	26.94	\$26.94	0.00	26.94
	Desc: TARP	Acct: 65-964-323-0000	MATERIALS & SUPPLIES		
	Vendor Total:		1,531.65	0.00	1,531.65
017230	FLEMING III, CARLOS B	CARLOS B FLEMING III		1/24/2020	68134
JAN'20	FUTSAL INDOOR SOCCER PROGRAM	0.00	\$150.00	0.00	150.00
	Desc: FUTSAL INDOOR SOCCER PROGRAM	Acct: 10-515-318-0000	CONTRACTED SERVICES		
	Vendor Total:		150.00	0.00	150.00
017300	FOGG'S HARDWARE & BUILDING			1/24/2020	68135
869081	MATERIALS	9.56	\$9.56	0.00	9.56
	Desc: MATERIALS	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
870353	GAS CANS	0.00	\$42.98	0.00	42.98
	Desc: GAS CANS	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
873025	MATERIALS	11.99	\$11.99	0.00	11.99
	Desc: MATERIALS	Acct: 60-961-321-0100	REPAIRS & MAINT-BUILDING		
873234	MATERIALS	34.14	\$34.14	0.00	34.14
	Desc: MATERIALS	Acct: 60-961-321-0100	REPAIRS & MAINT-BUILDING		
	Desc: DISCOUNT	Acct: 60-961-321-0100	REPAIRS & MAINT-BUILDING		
873503	WABA SUPPLIES	0.00	\$9.98	0.00	9.98
	Desc: WABA SUPPLIES	Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND		
	Desc: DISCOUNT	Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND		
873574	MATERIALS	68.49	\$68.49	0.00	68.49
	Desc: MATERIALS	Acct: 60-964-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		177.14	0.00	177.14
017316	FOLLENSBEE, DAVID	DAVID FOLLENSBEE		1/24/2020	68136
PO#6176	BOOTS REIMBURSEMENT	150.00	\$150.00	0.00	150.00
	Desc: BOOTS REIMBURSEMENT	Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
	Vendor Total:		150.00	0.00	150.00
017480	FREIGHTLINER OF NH			1/24/2020	68137
LP300764	PARTS	0.00	\$286.60	0.00	286.60
	Desc: PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
LP300934	TUBE	0.00	\$37.69	0.00	37.69
	Desc: TUBE	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
LP300939	RETURN - TUBE	0.00	\$-37.69	0.00	-37.69

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 10
User: florentina
ReportAPINHDD_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: RETURN - TUBE	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
LP300940	TUBE	0.00	\$37.69	0.00	37.69
	Desc: TUBE	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			324.29	0.00	324.29
019390	GRAINGER		1/24/2020		68138
9406867318	SUPPLIES	17.31	\$17.31	0.00	17.31
	Desc: SUPPLIES	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
9409070084	SUPPLIES	37.50	\$37.50	0.00	37.50
	Desc: SUPPLIES	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
9409347797	MATERIALS	8.64	\$8.64	0.00	8.64
	Desc: MATERIALS	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
9409932820	POWER CORD	2.43	\$2.43	0.00	2.43
	Desc: POWER CORD	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
Vendor Total:			65.88	0.00	65.88
019392	GREGG NALETTE	GRANDSTAND APPAREL	1/24/2020		68139
2986	Youth Basketball Tshirts	0.00	\$845.50	0.00	845.50
	Desc: Youth Basketball Tshirts	Acct: 10-514-330-0000	ATHLETIC SUPPLIES		
3901	Youth Basketball Shirts, SS, K-2	0.00	\$722.00	0.00	722.00
	Desc: Youth Basketball Shirts, SS, K-2	Acct: 10-514-330-0000	ATHLETIC SUPPLIES		
Vendor Total:			1,567.50	0.00	1,567.50
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP	1/24/2020		68140
02624000002JUN'19	SOLID WASTE FACILITY - LF	-269.96	\$-269.96	0.00	-269.96
	Desc: SOLID WASTE FACILITY - LF	Acct: 30-971-329-0000	ELECTRICITY		
02624000002MAY'19	SOLID WASTE FACILITY - LF	-61.11	\$-61.11	0.00	-61.11
	Desc: SOLID WASTE FACILITY - LF	Acct: 30-971-329-0000	ELECTRICITY		
02624000002NOV'19	SOLID WASTE FAICLITY - LF	296.57	\$296.57	0.00	296.57
	Desc: SOLID WASTE FAICLITY - LF	Acct: 30-971-329-0000	ELECTRICITY		
91611000000DEC'19	FERRY RD - SEWER PUMP	292.27	\$292.27	0.00	292.27
	Desc: FERRY RD - SEWER PUMP	Acct: 60-964-329-0000	ELECTRICITY		
02624000002OCT'19	SOLID WASTE FACILITY - LF	-20.83	\$-20.83	0.00	-20.83
	Desc: SOLID WASTE FACILITY - LF	Acct: 30-971-329-0000	ELECTRICITY		
02624000002SEP'19	SOLID WASTE FACILITY - LF	-258.35	\$-258.35	0.00	-258.35
	Desc: SOLID WASTE FACILITY - LF	Acct: 30-971-329-0000	ELECTRICITY		
04832000006DEC'19	S MAIN ST PUMP STN - WW	116.89	\$116.89	0.00	116.89
	Desc: S MAIN ST PUMP STN - WW	Acct: 60-964-329-0000	ELECTRICITY		
59511000008DEC'19	CAMPBELL ST - PUMP STN - WTR	115.78	\$115.78	0.00	115.78
	Desc: CAMPBELL ST - PUMP STN - WTR	Acct: 50-954-329-0000	ELECTRICITY		
09832000005DEC'19	BRIGGS PARK - MAIN ST - REC	0.00	\$22.95	0.00	22.95
	Desc: BRIGGS PARK - MAIN ST - REC	Acct: 10-521-329-0000	ELECTRICITY		
13611000004DEC'19	HARTFORD VILLAGE STLGHT-HWY	0.00	\$73.77	0.00	73.77
	Desc: HARTFORD VILLAGE STLGHT-HWY	Acct: 10-314-329-0000	ELECTRICITY		
15631100003 NOV'19	173 AIRPORT RD - PUBLIC WKS	0.00	\$667.80	0.00	667.80
	Desc: 173 AIRPORT RD - PUBLIC WKS	Acct: 10-321-329-0000	ELECTRICITY		
53833000002NOV'19	MUNICIPAL BLDG - BRIDGE ST	0.00	\$1,040.35	0.00	1,040.35
	Desc: MUNICIPAL BLDG - BRIDGE ST	Acct: 10-161-329-0000	ELECTRICITY		

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 11
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name	Check Date	Check No.		
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
15631100003APR'19	173 AIRPORT RD - PUBLIC WKS	0.00	\$-50.49	0.00	-50.49	
	Desc: 173 AIRPORT RD - PUBLIC WKS	Acct: 10-321-329-0000	ELECTRICITY			
15631100003AUG'19	173 AIRPORT RD - PUBLIC WKS	0.00	\$-241.27	0.00	-241.27	
	Desc: 173 AIRPORT RD - PUBLIC WKS	Acct: 10-321-329-0000	ELECTRICITY			
15631100003DEC'19	173 AIRPORT RD - PUBLIC WKS	0.00	\$943.88	0.00	943.88	
	Desc: 173 AIRPORT RD - PUBLIC WKS	Acct: 10-321-329-0000	ELECTRICITY			
15631100003JUL'19	173 AIRPORT RD - PUBLIC WKS	0.00	\$-392.15	0.00	-392.15	
	Desc: 173 AIRPORT RD - PUBLIC WKS	Acct: 10-321-329-0000	ELECTRICITY			
15631100003JUL'19-1	173 AIRPORT RD - PUBLIC WKS	0.00	\$-494.05	0.00	-494.05	
	Desc: 173 AIRPORT RD - PUBLIC WKS	Acct: 10-321-329-0000	ELECTRICITY			
15631100003MAY'19	173 AIRPORT RD - PUBLIC WKS	0.00	\$-386.64	0.00	-386.64	
	Desc: 173 AIRPORT RD - PUBLIC WKS	Acct: 10-321-329-0000	ELECTRICITY			
15631100003NOV'19	173 AIRPORT RD - PUBLIC WKS	0.00	\$457.63	0.00	457.63	
	Desc: 173 AIRPORT RD - PUBLIC WKS	Acct: 10-321-329-0000	ELECTRICITY			
39424000006SEP'19	PUBLIC SAFETY BLDG - VA CUTOFF	0.00	\$-640.28	0.00	-640.28	
	Desc: PUBLIC SAFETY BLDG - VA CUTOFF	Acct: 10-221-329-0000	ELECTRICITY			
	Desc: PUBLIC SAFETY BLDG - VA CUTOFF	Acct: 10-211-329-0000	ELECTRICITY			
	Desc: PUBLIC SAFETY BLDG - VA CUTOFF	Acct: 10-271-329-0000	ELECTRICITY			
15631100003OCT'19	173 AIRPORT RD - PUBLIC WKS	0.00	\$-3.72	0.00	-3.72	
	Desc: 173 AIRPORT RD - PUBLIC WKS	Acct: 10-321-329-0000	ELECTRICITY			
20822960512DEC'19	1732 QUECHE EMAN ST	0.00	\$30.47	0.00	30.47	
	Desc: 1732 QUECHE EMAN ST	Acct: 10-521-329-0000	ELECTRICITY			
34591000004DEC'19	RADIO TOWER	0.00	\$313.11	0.00	313.11	
	Desc: RADIO TOWER	Acct: 10-271-329-0000	ELECTRICITY			
39424000006JUN'19	PUBLIC SAFETY BLDG	0.00	\$-933.95	0.00	-933.95	
	Desc: PUBLIC SAFETY BLDG	Acct: 10-221-329-0000	ELECTRICITY			
	Desc: PUBLIC SAFETY BLDG	Acct: 10-211-329-0000	ELECTRICITY			
	Desc: PUBLIC SAFETY BLDG	Acct: 10-271-329-0000	ELECTRICITY			
34926000000DEC'19	PARK/LEHMAN BRIDGE LGHTS	0.00	\$119.43	0.00	119.43	
	Desc: PARK/LEHMAN BRIDGE LGHTS	Acct: 10-314-329-0000	ELECTRICITY			
37762000000DEC'19	N MAIN ST - TRAFFIC LIGHTS - HWY	0.00	\$39.11	0.00	39.11	
	Desc: N MAIN ST - TRAFFIC LIGHTS - HWY	Acct: 10-314-329-0000	ELECTRICITY			
39424000006 APR'19	PUBLIC SAFETY BLDG	0.00	\$-98.71	0.00	-98.71	
	Desc: PUBLIC SAFETY BLDG	Acct: 10-221-329-0000	ELECTRICITY			
39424000006APR'19	PUBLIC SAFETY BLDG	-98.71	\$-197.42	0.00	-197.42	
	Desc: PUBLIC SAFETY BLDG	Acct: 60-964-329-0000	ELECTRICITY			
	Desc: PUBLIC SAFETY BLDG	Acct: 10-211-329-0000	ELECTRICITY			
	Desc: PUBLIC SAFETY BLDG	Acct: 10-271-329-0000	ELECTRICITY			
39424000006AUG'19	PUBLIC SAFETY BLDG - VA CUTOFF	0.00	\$-862.36	0.00	-862.36	
	Desc: PUBLIC SAFETY BLDG - VA CUTOFF	Acct: 10-221-329-0000	ELECTRICITY			
	Desc: PUBLIC SAFETY BLDG - VA CUTOFF	Acct: 10-211-329-0000	ELECTRICITY			
	Desc: PUBLIC SAFETY BLDG - VA CUTOFF	Acct: 10-271-329-0000	ELECTRICITY			
39424000006DEC'19	PUBLIC SAFETY BLDG	0.00	\$1,617.57	0.00	1,617.57	
	Desc: PUBLIC SAFETY BLDG	Acct: 10-221-329-0000	ELECTRICITY			
	Desc: PUBLIC SAFETY BLDG	Acct: 10-211-329-0000	ELECTRICITY			
	Desc: PUBLIC SAFETY BLDG	Acct: 10-271-329-0000	ELECTRICITY			
39424000006JAN'20	PUBLIC SAFETY BLDG-VA CUTOFF	0.00	\$1,944.27	0.00	1,944.27	
	Desc: PUBLIC SAFETY BLDG-VA CUTOFF	Acct: 10-221-329-0000	ELECTRICITY			
	Desc: PUBLIC SAFETY BLDG-VA CUTOFF	Acct: 10-211-329-0000	ELECTRICITY			

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 12
User: florentina
ReportAPINHDD_PmtByDate

Bank ID	Bank Name					
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.	
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
	Desc: PUBLIC SAFETY BLDG-VA CUTOFF	Acct: 10-271-329-0000	ELECTRICITY			
39424000006JUL'19	PUBLIC SAFETY BLDG - VA CUTOFF	0.00	\$-959.15	0.00	-959.15	
	Desc: PUBLIC SAFETY BLDG - VA CUTOFF	Acct: 10-221-329-0000	ELECTRICITY			
	Desc: PUBLIC SAFETY BLDG - VA CUTOFF	Acct: 10-211-329-0000	ELECTRICITY			
	Desc: PUBLIC SAFETY BLDG - VA CUTOFF	Acct: 10-271-329-0000	ELECTRICITY			
39424000006MAY'19	PUBLIC SAFETY BLDG - VA CUTOFF	0.00	\$-119.52	0.00	-119.52	
	Desc: PUBLIC SAFETY BLDG - VA CUTOFF	Acct: 10-221-329-0000	ELECTRICITY			
	Desc: PUBLIC SAFETY BLDG - VA CUTOFF	Acct: 10-211-329-0000	ELECTRICITY			
	Desc: PUBLIC SAFETY BLDG - VA CUTOFF	Acct: 10-271-329-0000	ELECTRICITY			
39424000006NOV'19	PUBLIC SAFETY BLDG	0.00	\$1,052.97	0.00	1,052.97	
	Desc: PUBLIC SAFETY BLDG	Acct: 10-221-329-0000	ELECTRICITY			
	Desc: PUBLIC SAFETY BLDG	Acct: 10-211-329-0000	ELECTRICITY			
	Desc: PUBLIC SAFETY BLDG	Acct: 10-271-329-0000	ELECTRICITY			
39424000006OCT'19	PUBLIC SAFETY BLDG	0.00	\$196.38	0.00	196.38	
	Desc: PUBLIC SAFETY BLDG	Acct: 10-221-329-0000	ELECTRICITY			
	Desc: PUBLIC SAFETY BLDG	Acct: 10-211-329-0000	ELECTRICITY			
	Desc: PUBLIC SAFETY BLDG	Acct: 10-271-329-0000	ELECTRICITY			
49762000005DEC'19	BRIDGE ST PUMP STN - WW	191.55	\$191.55	0.00	191.55	
	Desc: BRIDGE ST PUMP STN - WW	Acct: 60-964-329-0000	ELECTRICITY			
53833000002AUG'19	MUNICIPAL BLDG - BRIDGE ST	0.00	\$-1,448.89	0.00	-1,448.89	
	Desc: MUNICIPAL BLDG - BRIDGE ST	Acct: 10-161-329-0000	ELECTRICITY			
53833000002DEC'19	MUNICIPAL BLDG - BRIDGE ST	0.00	\$2,418.64	0.00	2,418.64	
	Desc: MUNICIPAL BLDG - BRIDGE ST	Acct: 10-161-329-0000	ELECTRICITY			
53833000002JAN'20	MUNICIPAL BLDG-BRIDGE ST	0.00	\$2,706.79	0.00	2,706.79	
	Desc: MUNICIPAL BLDG-BRIDGE ST	Acct: 10-161-329-0000	ELECTRICITY			
53833000002JUL'19	MUNICIPAL BLDG - BRIDGE ST	0.00	\$-1,488.63	0.00	-1,488.63	
	Desc: MUNICIPAL BLDG - BRIDGE ST	Acct: 10-161-329-0000	ELECTRICITY			
53833000002JUN'19	MUNICIPAL BUILDING	0.00	\$-1,308.35	0.00	-1,308.35	
	Desc: MUNICIPAL BUILDING	Acct: 10-161-329-0000	ELECTRICITY			
53833000002MAY'19	MUNICIPAL BLDG - BRIDGE ST	0.00	\$-472.44	0.00	-472.44	
	Desc: MUNICIPAL BLDG - BRIDGE ST	Acct: 10-161-329-0000	ELECTRICITY			
53833000002OCT'19	MUNICIPAL BLDG - BRIDGE ST	0.00	\$-244.48	0.00	-244.48	
	Desc: MUNICIPAL BLDG - BRIDGE ST	Acct: 10-161-329-0000	ELECTRICITY			
53833000002SEP19	MUNICIPAL BLDG - BRIDGE ST	0.00	\$-1,061.10	0.00	-1,061.10	
	Desc: MUNICIPAL BLDG - BRIDGE ST	Acct: 10-161-329-0000	ELECTRICITY			
57303200000JAN'20	HIGH STREET MAIN ST PUMPING STA	895.51	\$895.51	0.00	895.51	
	Desc: HIGH STREET MAIN ST PUMPING STATION	Acct: 65-964-329-0000	ELECTRICITY			
65590000009JAN'20	DEPOT ST - WW	1,175.91	\$1,175.91	0.00	1,175.91	
	Desc: DEPOT ST - WW	Acct: 60-962-329-0000	ELECTRICITY			
74856156851DEC'19	97 S MAIN ST CHARGING STN	0.00	\$148.80	0.00	148.80	
	Desc: 97 S MAIN ST CHARGING STN	Acct: 10-314-329-0100	ELECTRICITY - CHARGING STATION			
78840100008DEC'19	RAILRD ROW - ENGINE 494	0.00	\$148.43	0.00	148.43	
	Desc: RAILRD ROW - ENGINE 494	Acct: 10-521-329-0000	ELECTRICITY			
97762000004DEC'19	N MAIN STREET LIGHTS - HWY	0.00	\$56.89	0.00	56.89	
	Desc: N MAIN STREET LIGHTS - HWY	Acct: 10-314-329-0000	ELECTRICITY			
02624000002APR'19	SOLID WASTE FACILITY - LF	-14.84	\$-14.84	0.00	-14.84	
	Desc: SOLID WASTE FACILITY - LF	Acct: 30-971-329-0000	ELECTRICITY			
02624000002AUG'19	SOLID WASTE FACILITY - LF	-338.43	\$-338.43	0.00	-338.43	
	Desc: SOLID WASTE FACILITY - LF	Acct: 30-971-329-0000	ELECTRICITY			

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 13
User: florentina
ReportAPINHND_PmtByDate

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
02624000002DEC'19	SOLID WASTE FACILITY - LF	513.76	\$513.76	0.00	513.76
Desc: SOLID WASTE FACILITY - LF		Acct: 30-971-329-0000	ELECTRICITY		
02624000002JAN'20	SOLID WASTE FACILITY - LF	582.67	\$582.67	0.00	582.67
Desc: SOLID WASTE FACILITY - LF		Acct: 30-971-329-0000	ELECTRICITY		
02624000002JUL'19	SOLID WASTE FACILITY - LF	-390.74	\$-390.74	0.00	-390.74
Desc: SOLID WASTE FACILITY - LF		Acct: 30-971-329-0000	ELECTRICITY		
Vendor Total:			5,422.29	0.00	5,422.29
019901	GREEN MOUNTAIN POWER CORP			1/24/2020	68141
512889	STREETLIGHTS - RENT JAN-MAR 2020	0.00	\$1,272.00	0.00	1,272.00
Desc: STREETLIGHTS - RENT JAN-MAR 2020		Acct: 10-314-329-0000	ELECTRICITY		
Vendor Total:			1,272.00	0.00	1,272.00
020000	GREEN MOUNTAIN WATER ENVIRONMENT			1/24/2020	68142
2020	5 MEMBERSHIP FEES 2020	225.00	\$225.00	0.00	225.00
Desc: 4 MEMBERSHIP FEES 2020		Acct: 50-954-313-0000	MEMBERSHIP DUES		
Desc: MEMBERSHIP FEES 2020		Acct: 50-955-313-0000	MEMBERSHIP DUES		
Vendor Total:			225.00	0.00	225.00
021736	HARVEY, LUCAS	LUCAS HARVEY		1/24/2020	68143
PO#6159	TUITION REIMBURSEMENT	0.00	\$585.00	0.00	585.00
Desc: TUITION REIMBURSEMENT		Acct: 10-221-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			585.00	0.00	585.00
022025	HEALTHEQUITY, INC.			1/24/2020	68144
03TX0UU	HRA 2020	112.38	\$1,468.50	0.00	1,468.50
Desc: RA Replenish HRA 2020		Acct: 10-121-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020		Acct: 10-171-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020		Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE		
Desc: RA Replenish HRA 2020		Acct: 10-211-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020		Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020		Acct: 10-271-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020		Acct: 10-622-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020		Acct: 30-975-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020		Acct: 50-955-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020		Acct: 55-955-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020		Acct: 60-965-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020		Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
B6EMQS7	HRA 2020	204.03	\$1,183.41	0.00	1,183.41
Desc: RA Replenish HRA 2020		Acct: 10-171-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020		Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Desc: RA Replenish HRA 2020		Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
Desc: RA Replenish HRA 2020		Acct: 10-271-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020		Acct: 10-622-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020		Acct: 30-975-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2020		Acct: 60-961-225-0000	HRA/CHOICECARE CARD		
IVB6JYV	HRA 2019	142.65	\$360.53	0.00	360.53
Desc: RA Replenish HRA 2019		Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2019		Acct: 10-530-225-0000	HRA/CHOICECARE CARD		

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 14
User: florentina
ReportAPINHDD_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: RA Replenish HRA 2019	Acct: 60-961-225-0000	HRA/CHOICECARE CARD		
	Vendor Total:		3,012.44	0.00	3,012.44
023122	HORIZON BUSINESS GROUP, LLC		1/24/2020		68145
9782	MEDICAL SUPPLIES	0.00	\$90.45	0.00	90.45
	Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
	Vendor Total:		90.45	0.00	90.45
023485	INSTRUMART		1/24/2020		68146
IN565048	RAE GAS DETECTORS	0.00	\$2,700.00	0.00	2,700.00
	Desc: RAE GAS DETECTORS	Acct: 10-221-331-0300	HAZMAT EQUIPMENT		
	Vendor Total:		2,700.00	0.00	2,700.00
024410	JACK OF ALL BLADES		1/24/2020		68147
1863	Cutting edges for plows	0.00	\$1,446.00	0.00	1,446.00
	Desc: Cutting edges for plows	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		1,446.00	0.00	1,446.00
027149	LAW ENFORCEMENT SERVICES GROUP PL		1/24/2020		68148
19622	EQ-i ASSESSMENT & REPORT	0.00	\$145.00	0.00	145.00
	Desc: EQ-i ASSESSMENT & REPORT	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
	Vendor Total:		145.00	0.00	145.00
027380	LEBANON FORD		1/24/2020		68149
FOW77582	AMB1-PARTS	0.00	\$152.06	0.00	152.06
	Desc: AMB1-PARTS	Acct: 10-221-321-0200	REPAIRS & MAINT EMS VEHICLES		
FOCS188772	FORESTRY REPAIRS	0.00	\$1,238.29	0.00	1,238.29
	Desc: FORESTRY REPAIRS	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		1,390.35	0.00	1,390.35
027400	LEBANON, CITY OF	CITY OF LEBANON	1/24/2020		68150
DEC'19	SW Tipping Fees December'19-LF	6,157.75	\$6,157.75	0.00	6,157.75
	Desc: SW Tipping Fees December'19-LF	Acct: 30-974-318-0000	CONTRACTED SERVICES		
	Vendor Total:		6,157.75	0.00	6,157.75
027700	DE LAGE LANDEN	DE LAGE LANDEN	1/24/2020		68151
65840821	LEASE-COPIER DEC'19 - FD	0.00	\$79.78	0.00	79.78
	Desc: LEASE-COPIER DEC'19 - FD	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
66574383	LEASE-COPIER FEB 2020	0.00	\$63.11	0.00	63.11
	Desc: LEASE-COPIER FEB 2020	Acct: 10-622-320-0000	EQUIP OPERATION/MAINT-OFFICE		
	Desc: LEASE-COPIER FEB 2020	Acct: 10-174-320-0000	EQUIP OPERATION/MAINT-OFFICE		
66574384	LEASE COPIER - FEB 2020 - LF	37.81	\$37.81	0.00	37.81
	Desc: LEASE COPIER - FEB 2020 - LF	Acct: 30-975-318-0000	CONTRACTED SERVICES		
66574583	LEASE-COPIER FEB'19 - TM	0.00	\$200.02	0.00	200.02
	Desc: LEASE-COPIER FEB'19 - TM	Acct: 10-121-320-0000	EQUIP OPERATION/MAINT-OFFICE		
66574584	LEASE-COPIER FEB'19 - FIN	0.00	\$177.42	0.00	177.42
	Desc: LEASE-COPIER FEB'19 - FIN	Acct: 10-171-318-0000	CONTRACTED SERVICES		
	Desc: LEASE-COPIER FINANCE CHARGE DEC'19	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 15
User: florentina
Report: APINHDD_PmtByDate

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
027700	DE LAGE LANDEN	DE LAGE LANDEN		1/24/2020	68152
66573043	LEASE - COPIER FEB'2020 - FIN	0.00	\$170.19	0.00	170.19
	Desc: LEASE - COPIER FEB'2020 - FIN	Acct: 10-013-100-0000	EXCHANGES PAYABLE		
	Vendor Total:		728.33	0.00	728.33
027720	LEIVA, RAMON	RAMON LEIVA		1/24/2020	68153
JAN'20	FUTSAL INDOOR SOCCER COORDINA	0.00	\$150.00	0.00	150.00
	Desc: FUTSAL INDOOR SOCCER COORDINATOR	Acct: 10-515-318-0000	CONTRACTED SERVICES		
	Vendor Total:		150.00	0.00	150.00
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY		1/24/2020	68154
4333626,11015	#2 OIL 1500GALLS@\$2.2719 VA CUTOF	0.00	\$3,452.85	0.00	3,452.85
	Desc: #2 OIL 1500GALLS@\$2.2719 VA CUTOFF	Acct: 10-221-327-0000	BUILDING HEAT		
	Desc: #2 OIL 1500GALLS@\$2.2719 VA CUTOFF	Acct: 10-211-327-0000	BUILDING HEAT		
4333626,25212	#2 OIL 328.7GALLS@\$2.2719 BUGBEE	0.00	\$756.63	0.00	756.63
	Desc: #2 OIL 328.7GALLS@\$2.2719 BUGBEE	Acct: 10-421-327-0000	BUILDING HEAT		
4935943,16608	PROPANE 78.1GALLS@\$1.083 DEPOT	86.14	\$86.14	0.00	86.14
	Desc: PROPANE 78.1GALLS@\$1.083 DEPOT ST	Acct: 60-962-327-0000	BUILDING HEAT		
4935943,56178	PROPANE 122.5G@\$1.1119 BUGBEE	0.00	\$138.65	0.00	138.65
	Desc: PROPANE 122.5G@\$1.1119 BUGBEE	Acct: 10-421-329-0000	ELECTRICITY / GAS		
4333626,36909	#2 OIL 1050GALLS@\$2.2719 VA CUTOF	0.00	\$2,417.00	0.00	2,417.00
	Desc: #2 OIL 1050GALLS@\$2.2719 VA CUTOFF	Acct: 10-221-327-0000	BUILDING HEAT		
	Desc: #2 OIL 1050GALLS@\$2.2719 VA CUTOFF	Acct: 10-211-327-0000	BUILDING HEAT		
	Vendor Total:		6,851.27	0.00	6,851.27
028024	LIFTOFF, LLC			1/24/2020	68155
4635	EXCHANGE ONLINE ARCHIVING	0.00	\$180.00	0.00	180.00
	Desc: EXCHANGE ONLINE ARCHIVING	Acct: 10-181-318-0000	CONTRACTED SERVICES		
4700ADD10	OFFICE 365 PRO PLUS	0.00	\$180.00	0.00	180.00
	Desc: OFFICE 365 PRO PLUS	Acct: 10-181-318-0000	CONTRACTED SERVICES		
	Vendor Total:		360.00	0.00	360.00
028026	LINCOLN NATIONAL LIFE INSURANCE CO	LINCOLN NATIONAL LIFE INSURANCE CO		1/24/2020	68156
FEB'20	LIFE INSURANCE	358.06	\$2,134.72	0.00	2,134.72
	Desc: Life Insurance	Acct: 10-121-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-121-270-0000	AD&D		
	Desc: Life Insurance	Acct: 10-151-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-151-270-0000	AD&D		
	Desc: Life Insurance	Acct: 10-171-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-171-270-0000	AD&D		
	Desc: Life Insurance	Acct: 10-174-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-174-270-0000	AD&D		
	Desc: Life Insurance	Acct: 10-175-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-175-270-0000	AD&D		
	Desc: Life Insurance	Acct: 10-181-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-181-270-0000	AD&D		
	Desc: Life Insurance	Acct: 10-211-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-211-270-0000	AD&D		
	Desc: Life Insurance	Acct: 10-221-240-0000	LIFE INSURANCE		

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID

Town of Hartford

Check Date: 1/24/2020 - 1/24/2020

Page: 16

User: florentina

ReportAPINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Life Insurance	Acct: 10-221-270-0000	AD&D		
	Desc: Life Insurance	Acct: 10-271-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-271-270-0000	AD&D		
	Desc: Life Insurance	Acct: 10-312-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-312-270-0000	AD&D		
	Desc: Life Insurance	Acct: 10-321-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-321-270-0000	AD&D		
	Desc: Life Insurance	Acct: 10-325-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-325-270-0000	AD&D		
	Desc: Life Insurance	Acct: 10-511-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-511-270-0000	AD&D		
	Desc: Life Insurance	Acct: 10-514-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-514-270-0000	AD&D		
	Desc: Life Insurance	Acct: 10-530-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-530-270-0000	AD&D		
	Desc: Life Insurance	Acct: 10-621-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-621-270-0000	AD&D		
	Desc: Life Insurance	Acct: 10-622-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 10-622-270-0000	AD&D		
	Desc: Life Insurance	Acct: 30-971-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 30-971-270-0000	AD&D		
	Desc: Life Insurance	Acct: 30-975-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 30-975-270-0000	AD&D		
	Desc: Life Insurance	Acct: 50-954-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 50-954-270-0000	AD&D		
	Desc: Life Insurance	Acct: 50-955-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 50-955-270-0000	AD&D		
	Desc: Life Insurance	Acct: 55-955-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 55-955-270-0000	AD&D		
	Desc: Life Insurance	Acct: 60-961-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 60-961-270-0000	AD&D		
	Desc: Life Insurance	Acct: 60-965-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 60-965-270-0000	AD&D		
	Desc: Life Insurance	Acct: 65-963-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 65-963-270-0000	AD&D		
	Desc: Life Insurance	Acct: 65-965-240-0000	LIFE INSURANCE		
	Desc: Life Insurance	Acct: 65-965-270-0000	AD&D		
	Vendor Total:		2,134.72	0.00	2,134.72
029096	MANBY, C ROBERT JR, PC	C. ROBERT MANBY JR., PC	1/24/2020		68157
4547	LEGAL FESS: REC VAN LEASE	0.00	\$175.00	0.00	175.00
	Desc: LEGAL FESS: REC VAN LEASE	Acct: 10-141-318-0000	CONTRACTED SERVICES		
4548	LEGAL FESS: PARMENTER/OLCOTT M	0.00	\$100.00	0.00	100.00
	Desc: LEGAL FESS: PARMENTER/OLCOTT MH 129	Acct: 10-175-318-0000	CONTRACTED SERVICES		
4546	LEGAL FESS: 606 HARTFORD AVE 123	0.00	\$25.00	0.00	25.00
	Desc: LEGAL FESS: 606 HARTFORD AVE 123-19	Acct: 10-141-318-0000	CONTRACTED SERVICES		
	Vendor Total:		300.00	0.00	300.00
029746	DARTMOUTH-HITCHCOCK MEDICAL CTR	DARTMOUTH - HITCHCOCK	1/24/2020		68158
700000530NOV'19	MEDICAL SERVICES - NOV'19	0.00	\$342.00	0.00	342.00

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 17
User: florentina
Report: APINHDD_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: MEDICAL SERVICES - NOV'19	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
029746	DARTMOUTH-HITCHCOCK MEDICAL CTR	DARTMOUTH - HITCHCOCK	1/24/2020		68159
700005551	DEC'19 MEDICAL SERVICES DEC 2019-DPW	160.00	\$281.00	0.00	281.00
	Desc: MEDICAL SERVICES DEC 2019-DPW	Acct: 10-325-315-0000	RECRUITMENT & TRAINING		
	Desc: MEDICAL SERVICES DEC 2019-DPW	Acct: 30-971-315-0000	RECRUITMENT & TRAINING		
	Vendor Total:		623.00	0.00	623.00
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC	1/24/2020		68160
206745206	OFFICE SUPPLIES	0.00	\$191.96	0.00	191.96
	Desc: OFFICE SUPPLIES	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
206285259	SUPPLIES	74.99	\$74.99	0.00	74.99
	Desc: SUPPLIES	Acct: 30-973-323-0000	MATERIAL & SUPPLIES		
204954158	PRINTER INK	0.00	\$911.64	0.00	911.64
	Desc: Printer Ink	Acct: 10-211-323-0000	MATERIAL & SUPPLIES		
	Desc: Printer Ink	Acct: 10-271-323-0000	MATERIAL & SUPPLIES		
205487396	OFFICE SUPPLIES	0.00	\$18.17	0.00	18.17
	Desc: OFFICE SUPPLIES	Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
206632113	OFFICE SUPPLIES	0.00	\$9.19	0.00	9.19
	Desc: OFFICE SUPPLIES	Acct: 10-511-323-0000	MATERIAL & SUPPLIES		
206986863	ENVELOPES	0.00	\$10.49	0.00	10.49
	Desc: ENVELOPES	Acct: 10-151-323-0000	MATERIAL & SUPPLIES		
205481853	OFFICE SUPPLIES	0.00	\$40.59	0.00	40.59
	Desc: OFFICE SUPPLIES	Acct: 10-622-323-0000	MATERIAL & SUPPLIES		
206321337	OFFICE SUPPLIES	156.71	\$300.33	0.00	300.33
	Desc: OFFICE SUPPLIES	Acct: 30-975-323-0000	MATERIAL & SUPPLIES		
	Desc: OFFICE SUPPLIES	Acct: 50-955-323-0000	MATERIAL & SUPPLIES		
	Desc: OFFICE SUPPLIES	Acct: 10-325-323-0000	MATERIAL & SUPPLIES		
206589303	OFFICE SUPPLIES	0.00	\$135.54	0.00	135.54
	Desc: OFFICE SUPPLIES	Acct: 10-511-323-0000	MATERIAL & SUPPLIES		
	Desc: HOT COCO	Acct: 10-531-318-0510	Welcome Center Inventory		
	Vendor Total:		1,692.90	0.00	1,692.90
030200	MCMaster-CARR SUPPLY COMPANY	MCMaster-CARR SUPPLY CO	1/24/2020		68161
27620030	BATTERY	29.25	\$29.25	0.00	29.25
	Desc: BATTERY	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
	Vendor Total:		29.25	0.00	29.25
030255	MCNEIL LEDDY & SHEAHAN, P.C.	MCNEIL LEDDY & SHEAHAN	1/24/2020		68162
300105	DEC'19 PLANNING&ZONING-INV#33142	0.00	\$272.00	0.00	272.00
	Desc: MTTR#00032 TWIN PINES HOUSING	Acct: 10-621-318-0000	CONTRACTED SERVICES		
	Desc: MTTR#00033 87 MAPLE STREET NOV	Acct: 10-621-318-0000	CONTRACTED SERVICES		
300100	DEC'19 COLLECTIVE BARGAINING - INV#33181	0.00	\$496.00	0.00	496.00
	Desc: COLLECTIVE BARGAINING - INV#33185	Acct: 10-141-318-0000	CONTRACTED SERVICES		
	Vendor Total:		768.00	0.00	768.00
030575	MERLO, CHARLES	CHARLES MERLO	1/24/2020		68163
1132020	TMC - AV Warrant Info Night HHS	0.00	\$775.00	0.00	775.00
	Desc: TMC - AV Warrant Info Night HHS	Acct: 10-115-101-0600	TOWN MEETING COMMITTEE		

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 18
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: TMC - AV Warrant Info Night HHS	Acct: 10-013-100-0000	EXCHANGES PAYABLE		
	Vendor Total:		775.00	0.00	775.00
031730	MORSE, MARTHA	MARTHA MORSE	1/24/2020		68164
2019	REIMBURSE DENTAL DEDUCTION	0.00	\$25.00	0.00	25.00
	Desc: REIMBURSE DENTAL	Acct: 10-271-230-0000	DENTAL		
	Vendor Total:		25.00	0.00	25.00
031875	MOTOROLA SOLUTIONS, INC	MOTOROLA SOLUTIONS, INC	1/24/2020		68165
16085844	PORTABLE RADIOS	0.00	\$12,369.12	0.00	12,369.12
	Desc: PORTABLE RADIOS	Acct: 10-221-320-0100	EQUIP OPERATION-COMMUNICATION		
	Vendor Total:		12,369.12	0.00	12,369.12
032101	MVP HEALTH CARE, INC	MVP HEALTH CARE, INC	1/24/2020		68166
FEB'20	RETIREEES HEALTH INS FEB'20	2,582.70	\$10,330.80	0.00	10,330.80
	Desc: Retirees over 65 Health Care	Acct: 10-121-418-0100	RETIREEE HEALTH INSURANCE		
	Desc: Retirees over 65 Health Care	Acct: 10-171-418-0100	RETIREEE HEALTH INSURANCE		
	Desc: Retirees over 65 Health Care	Acct: 10-174-418-0100	RETIREEE HEALTH INSURANCE		
	Desc: Retirees over 65 Health Care	Acct: 10-211-418-0100	RETIREEE HEALTH INSURANCE		
	Desc: Retirees over 65 Health Care	Acct: 10-221-418-0100	RETIREEE HEALTH INSURANCE		
	Desc: Retirees over 65 Health Care	Acct: 10-325-418-0100	RETIREEE HEALTH INSURANCE		
	Desc: Retirees over 65 Health Care	Acct: 50-954-418-0100	RETIREEE HEALTH INSURANCE		
	Desc: Retirees over 65 Health Care	Acct: 60-961-418-0100	RETIREEE HEALTH INSURANCE		
	Vendor Total:		10,330.80	0.00	10,330.80
033190	NEW ENGLAND ASSOC OF		1/24/2020		68167
2020	MEMBERSHIP DUES	0.00	\$80.00	0.00	80.00
	Desc: MEMBERSHIP DUES	Acct: 10-211-313-0000	MEMBERSHIP DUES		
	Vendor Total:		80.00	0.00	80.00
034800	NORTHEAST DELTA DENTAL		1/24/2020		68168
FEB'20	DENTAL INSURANCE FEB'20	1,577.73	\$8,843.13	0.00	8,843.13
	Desc: Dental	Acct: 10-121-230-0000	DENTAL		
	Desc: Dental	Acct: 10-151-230-0000	DENTAL		
	Desc: Dental	Acct: 10-171-230-0000	DENTAL		
	Desc: Dental	Acct: 10-174-230-0000	DENTAL		
	Desc: Dental	Acct: 10-175-230-0000	DENTAL		
	Desc: Dental	Acct: 10-181-230-0000	DENTAL		
	Desc: Dental	Acct: 10-211-230-0000	DENTAL		
	Desc: Dental	Acct: 10-221-230-0000	DENTAL		
	Desc: Dental	Acct: 10-271-230-0000	DENTAL		
	Desc: Dental	Acct: 10-311-230-0000	DENTAL		
	Desc: Dental	Acct: 10-312-230-0000	DENTAL		
	Desc: Dental	Acct: 10-321-230-0000	DENTAL		
	Desc: Dental	Acct: 10-325-230-0000	DENTAL		
	Desc: Dental	Acct: 10-325-418-0100	RETIREEE HEALTH INSURANCE		
	Desc: Dental	Acct: 10-511-230-0000	DENTAL		
	Desc: Dental	Acct: 10-514-230-0000	DENTAL		
	Desc: Dental	Acct: 10-530-230-0000	DENTAL		

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 19
User: florentina
Report: APINHDD_PmtByDate

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: Dental	Acct: 10-621-230-0000	DENTAL		
	Desc: Dental	Acct: 10-622-230-0000	DENTAL		
	Desc: Dental	Acct: 30-971-230-0000	DENTAL		
	Desc: Dental	Acct: 30-975-230-0000	DENTAL		
	Desc: Dental	Acct: 50-954-230-0000	DENTAL		
	Desc: Dental	Acct: 50-955-230-0000	DENTAL		
	Desc: Dental	Acct: 55-955-230-0000	DENTAL		
	Desc: Dental	Acct: 60-961-230-0000	DENTAL		
	Desc: Dental	Acct: 60-965-230-0000	DENTAL		
	Desc: Dental	Acct: 65-963-230-0000	DENTAL		
	Desc: Dental	Acct: 65-965-230-0000	DENTAL		
	Vendor Total:		8,843.13	0.00	8,843.13
034925	NORTHEAST RESOURCE RECOVERY ASSC			1/24/2020	68169
71724	Freon/Propane & Hauling Fees-LF	1,007.30	\$1,007.30	0.00	1,007.30
	Desc: Freon/Propane & Hauling Fees-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,007.30	0.00	1,007.30
035042	NORTHERN NE POLICE ACCREDITATION	NNEPAC		1/24/2020	68170
2020	ANNUAL FEE 2020	0.00	\$50.00	0.00	50.00
	Desc: ANNUAL FEE 2020	Acct: 10-211-313-0000	MEMBERSHIP DUES		
	Vendor Total:		50.00	0.00	50.00
036220	OUR COURTS TENNIS CLUB			1/24/2020	68171
PO#6170	Pickleball Rental	0.00	\$525.00	0.00	525.00
	Desc: Pickleball Rental	Acct: 10-515-318-0000	CONTRACTED SERVICES		
	Vendor Total:		525.00	0.00	525.00
036870	PEDRO, JASON	JASON PEDRO		1/24/2020	68172
PO#6132	REIMBURSE CLOTHING ALLOWNCE	0.00	\$500.00	0.00	500.00
	Desc: REIMBURSE CLOTHING ALLOWNCE	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
	Vendor Total:		500.00	0.00	500.00
038150	POTTER CONSTRUCTIONS, INC			1/24/2020	68173
1061	SNOW REMOVAL DEC'2019	0.00	\$6,110.00	0.00	6,110.00
	Desc: SNOW REMOVAL DEC'2019	Acct: 10-312-318-0000	CONTRACTED SERVICES		
	Desc: SNOW REMOVAL DEC'2019-BUGBEE	Acct: 10-421-318-0000	CONTRACTED SERVICES		
	Vendor Total:		6,110.00	0.00	6,110.00
038940	QUECHEE LAKES LANDOWNERS'			1/24/2020	68174
330144	The Quechee Club - TOH Holiday Part	0.00	\$3,456.00	0.00	3,456.00
	Desc: The Quechee Club - TOH Holiday Part	Acct: 10-121-340-0000	EMPLOYEE AWARDS BANQUET		
	Vendor Total:		3,456.00	0.00	3,456.00
039710	REED TRUCK SERVICES INC, S G	SG REED TRUCK SERVICES INC,		1/24/2020	68175
2000265	H-7 PARTS	0.00	\$325.50	0.00	325.50
	Desc: spring and adjuster for H-7	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
2000264	H-4 PARTS	0.00	\$325.50	0.00	325.50

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 20
User: florentina
ReportAPINHDD_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: spring and adjuster for H-4	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
200266	H-7 PARTS	0.00	\$67.99	0.00	67.99
	Desc: H-7 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		718.99	0.00	718.99
040250	RICHARD ELECTRIC, INC.		1/24/2020		68176
42363	SERVICE CALL	0.00	\$170.72	0.00	170.72
	Desc: SERVICE CALL	Acct: 10-314-318-0000	CONTRACTED SERVICES		
	Vendor Total:		170.72	0.00	170.72
040389	RITLAND, DIANE	DIANE RITLAND	1/24/2020		68177
JAN'20	REIMBURSEMENT INSURANCE JAN'20	0.00	\$352.37	0.00	352.37
	Desc: Jan Ret Reimburse 2020	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
DEC'19	Retiree Reimbursement Dec 2019	0.00	\$218.54	0.00	218.54
	Desc: Retiree Reimbursement Dec 2019	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		570.91	0.00	570.91
040765	ROLLINS, FLORENTINA N		1/24/2020		68178
JAN'20	REIMBURSEMENT - UVAC JAN 2020	0.00	\$28.00	0.00	28.00
	Desc: REIMBURSEMENT - UVAC JAN 2020	Acct: 10-171-313-0000	MEMBERSHIP DUES		
	Vendor Total:		28.00	0.00	28.00
041450	SABIL & SONS, INC	SABIL & SONS, INC	1/24/2020		68179
37931	H-1 PARTS	0.00	\$124.56	0.00	124.56
	Desc: H-1 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
37988	H-2 LIGHTS	0.00	\$25.18	0.00	25.18
	Desc: H-2 LIGHTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
37939	H-3 PARTS	0.00	\$143.93	0.00	143.93
	Desc: H-3 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
37960	HYD HOSES	0.00	\$59.28	0.00	59.28
	Desc: HYD HOSES	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
37805	H-1 rear brake job	0.00	\$903.66	0.00	903.66
	Desc: H-1 rear brake job	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		1,256.61	0.00	1,256.61
042645	SILVER SCREEN, INC	SILVER SCREEN, INC	1/24/2020		68180
2247	UNIFORMS	0.00	\$122.85	0.00	122.85
	Desc: UNIFORMS	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
	Vendor Total:		122.85	0.00	122.85
042699	SIMPLE ENERGY PARTNERS, LLC	SIMPLE ENERGY PARTNERS, LLC	1/24/2020		68181
W193007	Town Hall Bathroom Repair 1st Floor	0.00	\$308.24	0.00	308.24
	Desc: Town Hall Bathroom Repair 1st Floor	Acct: 10-161-321-0000	REPAIRS & MAINT		
	Vendor Total:		308.24	0.00	308.24
043315	NATIONAL CENTER FOR SAFETY INITIATI		1/24/2020		68182
3284	BACKGROUND CHECKS	0.00	\$60.00	0.00	60.00

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 21
User: florentina
ReportAPINHDPmtByDate

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: BACKGROUND CHECKS	Acct: 10-514-315-0000	RECRUITMENT & TRAINING		
	Vendor Total:		60.00	0.00	60.00
044100	STATELINE SPORTS,LLC			1/24/2020	68183
5279	4 FUTSAL BALLS	0.00	\$200.00	0.00	200.00
	Desc: 4 FUTSAL BALLS	Acct: 10-515-330-0000	ATHLETIC SUPPLIES		
	Vendor Total:		200.00	0.00	200.00
044850	SVE ASSOCIATES	SVE ASSOCIATES		1/24/2020	68184
0046914	SERVICES NOV24-DEC21 2019 STORM	0.00	\$575.00	0.00	575.00
	Desc: SERVICES NOV24-DEC21 2019 STORMWATE	Acct: 10-527-318-0000	CONTRACTED SERVICES		
	Vendor Total:		575.00	0.00	575.00
045484	TELEPHONE & NETWORK TECHNOLOGIES			1/24/2020	68185
2584	120' phone cable for DPW garage	0.00	\$539.00	0.00	539.00
	Desc: 120' phone cable for DPW garage	Acct: 10-325-318-0000	CONTRACT SERVICES		
	Vendor Total:		539.00	0.00	539.00
046000	TI-SALES INC			1/24/2020	68186
INV0114191	METERS & VALVE KIT	3,729.80	\$3,729.80	0.00	3,729.80
	Desc: VALVE KIT	Acct: 50-952-323-0000	MATERIAL & SUPPLIES		
	Desc: VALVE KIT	Acct: 55-953-323-0000	MATERIALS & SUPPLIES		
	Desc: METERS	Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		3,729.80	0.00	3,729.80
046170	TOP STITCH EMBROIDERY INC			1/24/2020	68187
395899	24 HATS	0.00	\$406.80	0.00	406.80
	Desc: 24 HATS	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
	Vendor Total:		406.80	0.00	406.80
046950	TWIN STATE SAND AND GRAVEL CO			1/24/2020	68188
92468	SCREENED SAND	0.00	\$2,249.85	0.00	2,249.85
	Desc: SCREENED SAND	Acct: 10-312-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		2,249.85	0.00	2,249.85
047150	UNIFIRST CORPORATION			1/24/2020	68189
0354449447	MATS	0.00	\$83.62	0.00	83.62
	Desc: MATS	Acct: 10-221-318-0000	CONTRACTED SERVICES		
	Vendor Total:		83.62	0.00	83.62
048300	VALLEY NEWS	VALLEY NEWS		1/24/2020	68190
123440DEC'19	VALLEY NEWS ADS - DEC 2019	0.00	\$63.92	0.00	63.92
	Desc: AD#312853 POSITIONS TO BE ELECTED	Acct: 10-121-312-0000	ADVERTISING		
125911,234783	AD#39563 DESIGN REVIEW COMMITTE	0.00	\$72.36	0.00	72.36
	Desc: AD#39563 DESIGN REVIEW COMMITTEE	Acct: 10-622-312-0000	ADVERTISING		
125911,234782	AD#39419 SB AGENDA 01.14.2020	0.00	\$217.07	0.00	217.07
	Desc: AD#39419 SB AGENDA 01.14.2020	Acct: 10-111-312-0000	ADVERTISING		

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 22
User: florentina
Report: APINHDD_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
125911,234784	AD#39646 ZBO	0.00	\$141.57	0.00	141.57
Desc: AD#39646 ZBO		Acct: 10-621-312-0000	ADVERTISING		
Vendor Total:			494.92	0.00	494.92
048310	VALLEY TURF SERVICES		1/24/2020		68191
944	Stormwater catch basin maintenance	0.00	\$1,635.00	0.00	1,635.00
Desc: Stormwater catch basin maintenance		Acct: 10-527-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,635.00	0.00	1,635.00
048575	VERIZON WIRELESS		1/24/2020		68192
9845415539	TELEPHONE	0.00	\$1,706.14	0.00	1,706.14
Desc: TELEPHONE - WINDSOR		Acct: 10-005-100-0000	DUE FROM OTHER GOVERNMENTS		
Desc: TELEPHONE-NORWICH		Acct: 10-005-100-0000	DUE FROM OTHER GOVERNMENTS		
Desc: TELEPHONE-FD		Acct: 10-221-324-0000	TELEPHONE		
Desc: TELEPHONE-PD		Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION		
Vendor Total:			1,706.14	0.00	1,706.14
049401	VERMONT DEPT OF HEALTH		1/24/2020		68193
375	250 ENGRAVED PAPER	0.00	\$25.00	0.00	25.00
Desc: 250 ENGRAVED PAPER		Acct: 10-151-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			25.00	0.00	25.00
049980	VHV COMPANY	VHV COMPANY	1/24/2020		68194
74982	Diagnose HVAC Noises in Town Hall	0.00	\$222.00	0.00	222.00
Desc: Diagnose HVAC Noises in Town Hall		Acct: 10-161-321-0000	REPAIRS & MAINT		
Vendor Total:			222.00	0.00	222.00
050455	VERMONT LIFE SAFETY LLC		1/24/2020		68195
38179	SERVICE CALL	0.00	\$170.00	0.00	170.00
Desc: SERVICE CALL		Acct: 10-325-318-0000	CONTRACT SERVICES		
38161	FIRE EXTINGUISHER SERVICE	0.00	\$104.00	0.00	104.00
Desc: FIRE EXTINGUISHER SERVICE		Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
38131	FIRE ALARM TEST & INSPECTION	0.00	\$465.00	0.00	465.00
Desc: FIRE ALARM TEST & INSPECTION		Acct: 10-211-321-0100	REPAIRS & MAINT-BUILDING		
Desc: FIRE ALARM TEST & INSPECTION		Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
Vendor Total:			739.00	0.00	739.00
050510	VERMONT MECHANICAL INC		1/24/2020		68196
35004	SERVICE CALL	0.00	\$481.44	0.00	481.44
Desc: SERVICE CALL		Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
Desc: SERVICE CALL		Acct: 10-211-321-0100	REPAIRS & MAINT-BUILDING		
Vendor Total:			481.44	0.00	481.44
050965	VERMONT RURAL WATER ASSOCIATION		1/24/2020		68197
216	SEMINAR W/WWW SYSTEM 02.12.2020	48.00	\$48.00	0.00	48.00
Desc: SEMINAR W/WWW SYSTEM 02.12.2020		Acct: 55-954-315-0000	RECRUITMENT & TRAINING		
Desc: SEMINAR W/WWW SYSTEM 02.12.2020		Acct: 60-961-315-0000	RECRUITMENT & TRAINING		
02.12.20	SEMINAR W/WWW SYSTEM 02.12.2020	24.00	\$24.00	0.00	24.00

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 23
User: florentina
Report: APINHDD_PmtByDate

Bank ID	Bank Name				
Vendor ID	Vendor Name	Payee Name		Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: SEMINAR W/WW SYSTEM 02.12.2020		Acct: 65-963-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			72.00	0.00	72.00
052825	WHITE + BURKE	WHITE + BURKE		1/24/2020	68198
13507	LEGAL SERVICES: TIF	1,785.00	\$1,785.00	0.00	1,785.00
Desc: LEGAL SERVICES: TIF		Acct: 13-500-500-0500	Exp Reimb by TIF Tax Revenue		
Vendor Total:			1,785.00	0.00	1,785.00
053150	SWISH WHITE RIVER LTD			1/24/2020	68199
W352408	CLEANING SUPPLIES	0.00	\$337.16	0.00	337.16
Desc: CLEANING SUPPLIES		Acct: 10-530-323-0000	MATERIAL & SUPPLIES		
W353490	ICE MELT	0.00	\$13.65	0.00	13.65
Desc: ICE MELT		Acct: 10-421-323-0000	MATERIAL & SUPPLIES		
W351944	CLEANING SUPPLIES	0.00	\$100.84	0.00	100.84
Desc: CLEANING SUPPLIES		Acct: 10-325-323-0000	MATERIAL & SUPPLIES		
W351352	CLENAING SUPPLIES	0.00	\$196.65	0.00	196.65
Desc: CLENAING SUPPLIES		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			648.30	0.00	648.30
053695	WIND RIVER ENVIRONMENTAL LLC			1/24/2020	68200
2060813	Sludge Hauling	1,440.00	\$1,440.00	0.00	1,440.00
Desc: Sludge Hauling		Acct: 65-963-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,440.00	0.00	1,440.00
054160	WITMER PUBLIC SAFETY, INC			1/24/2020	68201
1995557	UNIFORM	0.00	\$141.00	0.00	141.00
Desc: UNIFORM		Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
Vendor Total:			141.00	0.00	141.00
054600	WOOD, JOHN G. JR	JOHN G. WOOD JR		1/24/2020	68202
JAN-JUN'20	REIMBURSEMENT INSURANCE	0.00	\$853.04	0.00	853.04
Desc: Jan-Jun Ret Ins Reimburse and Jan M		Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			853.04	0.00	853.04
054815	WORKSAFE TCI INC			1/24/2020	68203
21980	Street signs - Willard Rd	0.00	\$1,289.65	0.00	1,289.65
Desc: Street signs - Willard Rd		Acct: 10-315-323-0000	MATERIAL & SUPPLIES		
14158	Flashing light sign for South Main	0.00	\$569.70	0.00	569.70
Desc: Flashing light sign for South Main		Acct: 10-315-323-0000	MATERIAL & SUPPLIES		
14176	Aluminum B/W speed limit 25	0.00	\$29.95	0.00	29.95
Desc: Aluminum B/W speed limit 25		Acct: 10-315-323-0000	MATERIAL & SUPPLIES		
21994	SIGN	0.00	\$200.00	0.00	200.00
Desc: SIGN		Acct: 10-315-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			2,089.30	0.00	2,089.30
059772	SHARPENING SHED INC. (THE)	THE SHARPENING SHED INC		1/24/2020	68204
18266	ZAMBONI KNIFE	0.00	\$39.00	0.00	39.00

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 24
User: florentina
ReportAPINHDD_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Desc: ZAMBONI KNIFE		Acct: 10-530-320-0000	EQUIP OPERATION & MAINT		
18296	ZAMBONI KNIFE	0.00	\$39.00	0.00	39.00
Desc: ZAMBONI KNIFE		Acct: 10-530-320-0000	EQUIP OPERATION & MAINT		
Vendor Total:			78.00	0.00	78.00
059810	FERNANDES, SEAN	SEAN FERNANDES	1/24/2020		68205
JAN'20	REIMBURSE UVAC JAN'20	0.00	\$28.00	0.00	28.00
Desc: REIMBURSE UVAC JAN'20		Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			28.00	0.00	28.00
059843	COUTERMARSH, LYNN	LYNN COUTERMARSH	1/24/2020		68206
JAN'20	REIMBURSEMENT INSURANCE JAN'20	430.45	\$430.45	0.00	430.45
Desc: Jan 2020 Ret Ins Reimburse		Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: Jan 2020 Ret Ins Reimburse		Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: Jan 2020 Ret Ins Reimburse		Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc: Jan 2020 Ret Ins Reimburse		Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			430.45	0.00	430.45
060110	NATIONAL BUSSINESS TECHNOLOGIES LLC		1/24/2020		68207
IN347050	METER COPIER - DEC'19	0.00	\$27.01	0.00	27.01
Desc: METER COPIER - DEC'19		Acct: 10-211-318-0000	CONTRACTED SERVICES		
Desc: METER COPIER - DEC'19		Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
IN347048	METER COPIER - DEC 2019 - FD	0.00	\$64.69	0.00	64.69
Desc: METER COPIER - DEC 2019 - FD		Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Vendor Total:			91.70	0.00	91.70
500387	EXECUSUITE, LLC		1/24/2020		68208
8995	RENT - JAN'20	0.00	\$400.00	0.00	400.00
Desc: RENT - JAN'20		Acct: 10-121-318-0600	CONTRACT SERVICES - PARKING RE		
8655	RENT - DEC'19	0.00	\$400.00	0.00	400.00
Desc: RENT - DEC'19		Acct: 10-121-318-0600	CONTRACT SERVICES - PARKING RE		
9338	RENT - FEB'20	0.00	\$400.00	0.00	400.00
Desc: RENT - FEB'20		Acct: 10-121-318-0600	CONTRACT SERVICES - PARKING RE		
Vendor Total:			1,200.00	0.00	1,200.00
500635	SHI INTERNATIONAL CORP	SHI INTERNATIONAL CORP	1/24/2020		68209
B10752469	2 I-PADS	0.00	\$631.40	0.00	631.40
Desc: 2 I-PADS		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			631.40	0.00	631.40
500894	SECURSHRED	SECURSHRED	1/24/2020		68210
326834	SHREDDING SERVICES	0.00	\$22.00	0.00	22.00
Desc: SHREDDING SERVICES		Acct: 10-211-318-0000	CONTRACTED SERVICES		
326895	SHREDDING SERVICES	0.00	\$22.00	0.00	22.00
Desc: SHREDDING SERVICES		Acct: 10-161-318-0000	CONTRACTED SERVICES		
326227	SHREDDING SERVICES	0.00	\$22.00	0.00	22.00
Desc: SHREDDING SERVICES		Acct: 10-325-318-0000	CONTRACT SERVICES		

Report Date: 1/24/20
9:10AM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 1/24/2020 - 1/24/2020

Page: 25
User: florentina
ReportAPINH_PmtByDate

Bank ID	Bank Name	Vendor ID	Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
Vendor Total:			66.00	0.00	66.00	
500952	PRIMMER PIPER EGGLESTON & CRAMER P			1/24/2020	68211	
B04982-00002-193608	LEGAL: TIF FINANCING 2014	300.00	\$300.00	0.00	300.00	
Desc: LEGAL: TIF FINANCING 2014	Acct: 13-500-500-0500		Exp Reimb by TIF Tax Revenue			
Vendor Total:			300.00	0.00	300.00	
501990	DAMRON-BROWN, SARAH JO	SARAH JO DAMRON-BROWN		1/24/2020	68212	
102		0.00	\$180.00	0.00	180.00	
Desc: Learn to Skate Lessons	Acct: 10-530-318-0000		CONTRACTED SERVICES			
OCT-DEC 2019	Learn to Skate Lessons	0.00	\$600.00	0.00	600.00	
Desc: Learn to Skate Lessons	Acct: 10-530-318-0000		CONTRACTED SERVICES			
Vendor Total:			780.00	0.00	780.00	
502434	CHAPUT, PHILIP	PHILIP CHAPUT		1/24/2020	68213	
JAN'20	OFFICIAL SERVICES	0.00	\$120.00	0.00	120.00	
Desc: OFFICIAL SERVICES	Acct: 10-514-318-0000		CONTRACTED SERVICES			
Vendor Total:			120.00	0.00	120.00	
502436	ZHOU, XIAOYING	XIAOYING ZHOU		1/24/2020	68214	
REFUND	REFUND W/S BILL AUTOPAY INVOICE	181.36	\$181.36	0.00	181.36	
Desc: REFUND W/S BILL AUTOPAY INVOICE CLO	Acct: 50-510-200-0000		WATER REVENUE-WILDER			
Desc: REFUND W/S BILL AUTOPAY INVOICE CLO	Acct: 60-610-200-0000		WASTEWATER-WILDER			
Vendor Total:			181.36	0.00	181.36	
FUND 1 0			Bank Total:		325,973.01	
Holdback Total					337,031.00	
Batch Totals:			0.00	59,871.97	0.00	396,902.97

SIMON DENNIS

RICHARD G GRASSI

DENNIS BROWN

JAMESON C. DAVIS

DAN FRASER

ALAN JOHNSON

KIM SOUZA

J. BRANNON GODFREY JF

GAIL OSTROUT

BROOKS A. TEEL

