



**TOWN OF HARTFORD  
SELECTBOARD AGENDA**

Tuesday, December 17, 2019, 6:00pm  
Hartford Town Hall  
171 Bridge Street  
White River Junction, VT 05001

**I. Call to Order the Selectboard Meeting**

**II. Pledge of Allegiance**

**III. Local Liquor Control Board: N/A**

**IV. Order of Agenda**

**V. Selectboard**

**1. Public, Selectboard Comments and Announcements: TBD**

**2. Appointments**

- a. Consider the Appointment of Molly Smith to a three-year term on the Energy Commission beginning December 17, 2019 and ending December 16, 2022.
- b. Consider the Re-Appointment of Karen Watson to a three-year term on the Tree Board beginning December 17, 2019 and ending December 16, 2022.

**3. Town Manager's Report:** This Significant Activity Report ending December 13<sup>th</sup>.

**4. Board Reports, Motions & Ordinances**

- a. TIF Update and Draft Warrant Language (Information Only)
- b. Parks and Recreation Van Lease Agreement (Motion Required)
- c. Joint Selectboard & School Board Resolution Declaring Climate Emergency (Motion Required)
- d. Joint Meeting with the School Board: Jan. 13, 2020 Informational meeting on Town Meeting Warrant (Information Only)

- e. Authorization for the Chair to sign AP & payroll manifest on behalf of the Selectboard on December 31<sup>st</sup> (Motion Required)
- f. Budget Workshop: (Information Only)
  - Governmental - Selectboard, Boards, Manager, Legal, Building, Finance, Assessor, Tax Collection (Fund 10: 111,115, 121,141,161, 171,173, 174, 175)
  - Parks & Recreation (Fund 10: 511, 514,515, 516, 521, 524, 527, 528,530, 531)
  - Planning & Development (Fund 10: 611, 621, 622, 623, 624, 625, 626, 627)
  - Debt Service (Fund 10: 912)

**5. Commission Meeting Reports: TBD**

**6. Consent Agenda (Motion Required):**

Approve Payroll Ending: 12/14/2019

Approve Meeting Minutes of: 12/3/2019 and 12/10/2019

Approve A/P Manifest of: 12/13/2019 & 12/17/2019

Selectboard Meeting Dates of:

- Already Approved: 1/7/2020, 1/9/2020, 1/14/2020 (1/16 snow date) and 1/28/2020.
- Other: 1/13/2020 Town Meeting Warrant Informational Meeting (HHS)

**7. Adjourn the Selectboard Meeting (Motion Required):**

**All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.**

TOWN OF HARTFORD  
171 BRIDGE STREET  
White River Jct., VT 05001  
802-295-9353 (Tel.) 802-295-6382 (Fax)  
PLEASE PRINT LEGIBLY OR TYPE

**ADVISORY BOARD/COMMISSION APPLICATION**

Application for ☒ appointment(s) or ☐ re-appointment to: Hartford Energy Commission

**I. APPLICANT DATA:**

Name: Molly Smith

Address: [REDACTED] Unit 36 White River Junction VT 05001

Telephone: (Home) [REDACTED] (Work) [REDACTED] (Other) \_\_\_\_\_

Email Address: msmith@vermontlaw.edu

How long have you been a Hartford resident? 4 years

Are you a United States Citizen? Yes Are you a registered voter? Yes

**II. EDUCATION:**

High School: Pennsylvania Cyber Charter School Year Graduated: 2007

College 1: Cornell University Degree Earned: B.S.

Course of Study: Ecology, Plant Science Year: 2012

College 2: Harvard University Degree Earned: ALM (Masters)

Course of Study: Sustainability + Environmental Management Year: 2017

**III. WORK HISTORY:**

Please list Employer name & address (most recent first)	Dates of Employment	Position held	Job duties
<u>Vermont Law School</u>	<u>10/01/18 - Present</u>	<u>Program coordinator, ICE</u>	
<u>Inst. Sustainable Communities</u>	<u>2/01/18 - 4/15/18</u>	<u>Program Asst.</u>	
<u>Dartmouth College</u>	<u>7/01/17 - 11/01/18</u>	<u>Sustainability Fellow</u>	
<u>Dartmouth College Fund</u>	<u>1/5/15 - 6/30/17</u>	<u>Administrative Asst. III+IV</u>	

#### IV. PROFESSIONAL EXPERIENCE:

- a. If you were appointed to a board or commission which meet in the evenings, how many nights a month could you serve? Please provide days of the week which you are generally available.

Would you be available for evening meetings? My schedule is generally flexible.  
I am most available in the evenings.

- b. Why do you desire to serve on this advisory board/commission, and what skills/training can you contribute? I believe that local, community-based actions are the most effective way to address the impacts of climate change. Given energy production and consumption is so intrinsically linked to sustainability, climate change and community resilience and the fact that I already work in this field, I feel like serving on this board is a way for me to practice what I preach.
- c. What are your past experiences in Municipal, State or Federal Government? NONE.

- d. What civic or social organizations have belonged to and what positions did you hold?

I am a volunteer with the West Blomch Community Resilience Organization.

- e. What do you perceive as areas of need in the municipality which could be addressed by either the administration or one of the advisory boards/commissions?

Energy efficiency in rented or low-income community housing. Public transportation (general increase in available options) and a focus on climate justice and equity.

- f. What might some solutions be? For public housing: incentives for landlords to invest in efficient housing strategies. ~~break~~ Create more opportunities for Uber or Lyft, and create more dialogue with low-income communities about their needs and concerns around climate change.

- g. Other hobbies/interests: Yoga instructor, avid runner and hiker, baguette enthusiast.

#### V. REFERENCES: (Please list three)

Name: Kevin Jones

Telephone: [REDACTED]

Name: Genevieve Byrne

Telephone: [REDACTED]

Name: Jeannie Oliver

Telephone: [REDACTED]

Melley Melt  
APPLICANTS SIGNATURE

12/03/19  
DATE



## **Molly L. Smith**

[REDACTED], White River Junction, VT 05001

Phone: [REDACTED]

msmith@vermontlaw.edu

### **Education**

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#### **Harvard University; Cambridge, Massachusetts**

Master of Liberal Arts in Extension Studies, May 2017

Sustainability and Environmental Management

Thesis: *Motivators behind sustainable behavior in Vermont and New Hampshire*

#### **Cornell University; Ithaca, New York**

Bachelor of Science, May 2012

Dual Major in Natural Resources (Applied Ecology) and Plant Science (Horticulture)

Minor: Viticulture and Enology

### **Professional Experience**

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#### **Vermont Law School**

##### **Program Coordinator - Institute for Energy and the Environment**

**October 2018-present**

- Provides administrative support to the faculty and fellows in the Institute for Energy and the Environment
- Manages student applications, interviews and programming
- Responsible for GHG assessment for entire school
- Prepares and edits grants, RFPs and LOIs
- Manages data warehouse software and contact management
- Manages all marketing and communications
- Develops and coordinates large-scale events including conferences and meetings
- Provides administrative and creative support to the Farm and Energy Initiative
- Sits on the Wellness and Activities Committees
- Elected by co-workers to serve on the Dean's Advisory Committee

#### **Institute for Sustainable Communities**

**February 2018- September 2018**

- Provided administrative support to the U.S. program team including managing financial reports, scheduling meetings with distributed staff in multiple time zones, taking notes, organizing travel arrangements and processing partner invoices.
- Directly supported the VP of US Programming by managing schedules, coordinating meetings, conducting travel planning, documenting finances and performing other tasks as needed.
- Conducted desktop research on a variety of topics to support program development and integration
- Assisted in preparing documents including reports, contracts, project summaries and forms
- Organized and ran the 2018 Southeast Florida Regional Climate Compact Implementation Workshop on Post-Disaster Redevelopment Planning. Event was attended by over 50 people.

#### **Sustainability Teaching Fellow, Harvard University; Cambridge, MA**

**2017-present**

- Assists in teaching Introduction to Sustainability course with over 160 students
- Advises students in selecting essay topics, answers questions and engages them in material

- Reads and grades essay assignments; teaches technical writing
- Holds weekly office hours to answer student questions and provide guidance on assignments

**Sustainability Fellow, Dartmouth College; Hanover, NH**

**2016-2018**

- Managed all finances, communications, marketing and scheduling for Office of Sustainability
- Helped coordinate team of over 30 sustainability interns
- Participated in campus greenhouse gas audits using Greenhouse Gas Protocol
- Organized the 2017 Northeast Consortium of Sustainable Colleges annual meeting
- Represented Office of Sustainability at events on- and off-campus
- Participated as needed on Dartmouth Sustainability Task Force
- Organized and supervised events held at the Dartmouth Organic Farm

**Dartmouth College Fund Administrative Assistant I/II, Advancement Division, Dartmouth College; Hanover, NH**

**2014-2016**

- Assisted Dartmouth College fundraising strategies and programs by designing and implementing alumni-focused advertising campaigns
- Conducted financial research on alumni classes and presented findings in reports to managers  
Managed sensitive personal and financial information with the utmost discretion
- Wrote summary reports and memos; designed promotional materials including invitations and campaign posters
- Created and distributed weekly reports to teams of alumni volunteers
- Scheduled and coordinated meetings, appointments and travel arrangements for class managers

**RYN-Ventures (Landsdale, Pennsylvania)**

**2011-2015**

- Editor in Chief/Business analyst for IT-based solutions start-up company
- Wrote content for news website based in Ghana (Africa Daily Report)
- Conducted market research and analysis for online retail business, (Buy USA Quality)
- Marketed both ADR and BUSAQ through advertisements and blog posts
- Managed staff person responsible for collecting news stories and writing new content
- Updated websites daily and managed social media

**Additional Professional Skills**

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- Exceptionally organized and efficient; effective multitasker; prioritizes well
- Highly experienced and knowledgeable in sustainability and environmental science topics
- Experience in the measurement, reporting and implementing of strategies to reduce greenhouse gas (GHG) emissions
- Skilled in planning and managing large-scale events at a distance
- Excellent oral and written communication skills, including technical writing
- Outgoing, personable, and professional in all outreach and communications
- Proficient in computer programs including Oracle (Advance), Salesforce, Data Warehouse, Excel, Formsite, EventBrite, Paylocity, MindBody, Microsoft Office, Wix, Canva, SpeedGrader (Canvas), Google Drive, Google Calendar, Paperless Post, Publisher, PowerPoint, Outlook, WordPress, Adobe Suite and ConstantContact, among others

**Honors and Awards**

- 
- 2017 - Invited speaker and panelist at 2017 Sustainability Program Mixer, Harvard Extension School, Cambridge, MA
  - 2017 - Nominated for Outstanding Thesis Award, Harvard University Extension School
  - 2016 - Featured Sustainability Graduate Student at Harvard Extension School, Cambridge, MA
  - 2012 - David Moriah Spirit Award Nominee for exceptional leadership and mentorship skills at Cornell Outdoor Education
  - 2009 - Appointment as Editor for Forword magazine, Cornell University publication focusing on women's and LGBTQ literature and art on campus
  - 2006 - Elected Clinton County Fair Queen to serve as formal ambassador to local agricultural and dairy industries in Clinton County and central Pennsylvania for 2006-07; top five finisher in 2007 Pennsylvania State Fair Queen competition

**Other**

- 
- Outdoor activities enthusiast: trail running, rock climbing, hiking, skiing, yoga, triathlons
  - Competitive Sheep-to-Shawl team participant; 2011 Pennsylvania State Farm Show Champions
  - Certified yoga instructor (Hatha, Vinyasa, Aerial)

## Lana Livingston

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**From:** klwatson44@comcast.net  
**Sent:** Monday, December 9, 2019 9:17 AM  
**To:** Scott Hausler; Tim Covell; Karen Watson; Clare Forseth  
**Cc:** Lana Livingston  
**Subject:** RE: Tree Board re-appointments

[EXTERNAL EMAIL: DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Lana,  
Yes, I would like to serve for another 3 years on the Tree Board.  
Karen Watson

On December 9, 2019 at 8:38 AM Scott Hausler <shausler@hartford-vt.org> wrote:

Hi Karen and Tim,

Please see Lana's email below regarding staying active on the Tree Board. She needs an email from you. Let me know if I can help.



Scott Hausler, CPRP  
Director of Parks & Recreation  
Hartford Parks & Recreation  
171 Bridge Street



White River Junction, VT 05001  
P - (802) 295-5036 C-(802) 299-8757  
F - (802) 295-6382

[www.hartford-vt.org](http://www.hartford-vt.org)



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**From:** Lana Livingston <llivingston@hartford-vt.org>  
**Sent:** Monday, December 9, 2019 8:31 AM



## AGENDA MEMORANDUM

December 17, 2019

Town Selectboard Public Hearing Item: 4.a

Submitted by: Lori Hirshfield, Director, Department of Planning & Development

- Subject:** Hartford's Tax Increment Financing (TIF) District for Downtown White River Junction
- Background:** This is an overview of the Town's TIF District approved by the state in 2011. The District encompasses downtown WRJ on both sides of the river. Since 2014, the Town voters have authorized projects and financing for \$9,203,000 of Town infrastructure improvements to stimulate private investment in the TIF District. This leaves \$3,797,000 of the approved \$13,000,000 Financing Plan for additional projects in the District.
- Discussion:** The focus of the discussion is to:
- review the current status of the TIF program,
  - review remaining projects for implementation of the TIF District Plan, and
  - consider how to proceed with the remaining TIF projects for the March and November 2020 Town voting days given limited TIF Funds and the Town's ability to incur TIF Program debt ending on March 31, 2021.
- More information is provided on the attached PowerPoint.
- Financial Impact:** See attached PowerPoint for details on fiscal impact.
- Recommendation:** Provide input/direction on projects for the March 2021 Town Meeting vote for further review and action at the January 7, 2020 Selectboard meeting.

  
\_\_\_\_\_  
Town Manager

**Attachment:** TIF Program 2020 Bond Overview for 12-17-19 SB Meeting



# **Hartford's Tax Increment Financing (TIF) District for Downtown White River Junction Discussion for March 2020 Projects/Bond and Beyond**

**December 17, 2019 Selectboard Meeting**

**From: Lori Hirshfield, Director  
Dept of Planning & Development**





# What is Tax Increment Financing (TIF)?

- ❖ A way for the Town to stimulate private investment in Downtown WRJ, and generate new local and state education property tax revenue.
- ❖ New public infrastructure is needed for that private development to occur.
- ❖ The Town uses 75% of the new Town and State property tax revenue generated from growth in private property values in an approved TIF District to finance, over time, the cost of the public infrastructure. This is the “Increment”
- ❖ Allows the Town to leverage a portion of the growth in State property tax revenue that would not be available otherwise.





# How Hartford's TIF District Works

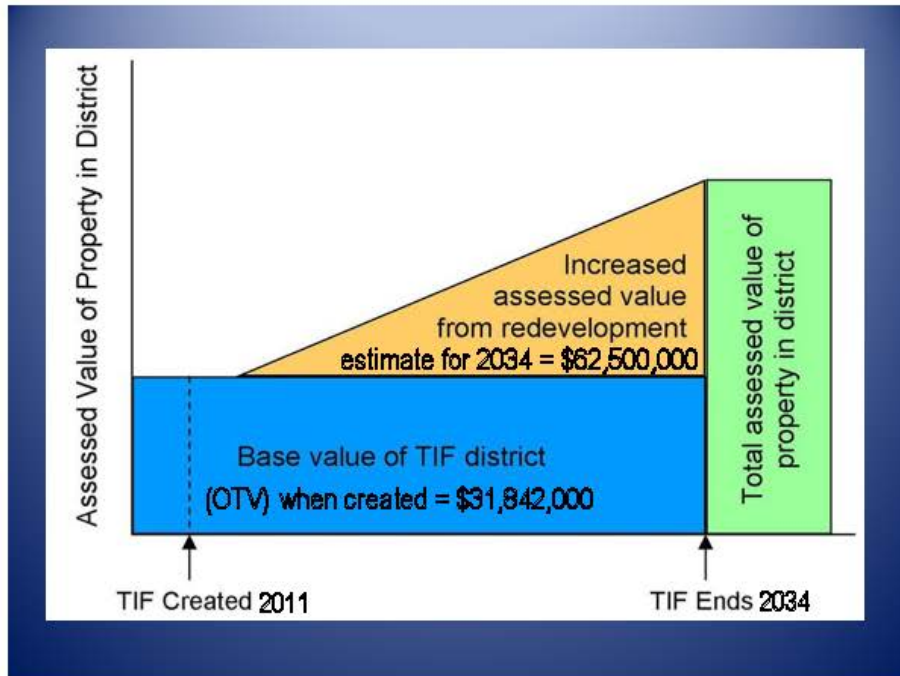
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- ❖ Town and State education property values in the TIF District were set when the TIF District became effective. These were:
  - ❖ Municipal = \$31,842,000
  - ❖ State = \$31,799,200
- ❖ The net increase in these values is the basis for calculating the 75% of new tax revenue increment that goes into the Hartford TIF District fund.



# TIF Property Valuation Growth





# TIF District Revenue as of FY 2020



In FY 2020 TIF District Grand List property values increased to \$57,978,900, a growth of \$26,179,700 since 2011.

This generated....

- ❖ \$637,699 increase in TIF District Town property taxes
  - 75% = \$478,274 went to Hartford TIF Fund
  - 25% = \$159,424 went to Hartford General Fund
- ❖ \$1,058,843 increase in TIF District State property taxes
  - 75% = \$794,132 went to Hartford TIF Fund
  - 25% = \$264,711 goes to State Education Fund

**Total \$1,272,406 into Hartford's TIF District Fund**



# Process & Key Dates

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- ❖ Effective approval date of the Hartford TIF District and Financing Plan is April 1, 2011.
- ❖ Town has 10 years to incur debt for TIF District infrastructure projects.
- ❖ For Hartford, that date is March 31, 2021.
- ❖ Town has 20-years from the first debt incurred to collect TIF funds.
- ❖ Town first debt incurred in June 2014; retention period ends June 2034.
- ❖ Any remaining TIF funds will be used to retire outstanding TIF debt and allowed related costs, e.g. if last debt incurred in 2021 and was for 20 years, last payment from TIF funds could be in 2041.



# Use of TIF Funding to Date



- ❖ Hartford's approved TIF District Financing Plan is for \$13,000,000 of infrastructure improvement projects.

- ❖ To date, have bonded/approved

FY 2014	\$ 900,000
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FY 2016	\$ 900,000
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FY 2017	\$1,926,000
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<u>FY 2019</u>	<u>\$5,477,000</u>
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TOTAL	\$9,203,000
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Balance in TIF Finance Plan = \$3,797,000

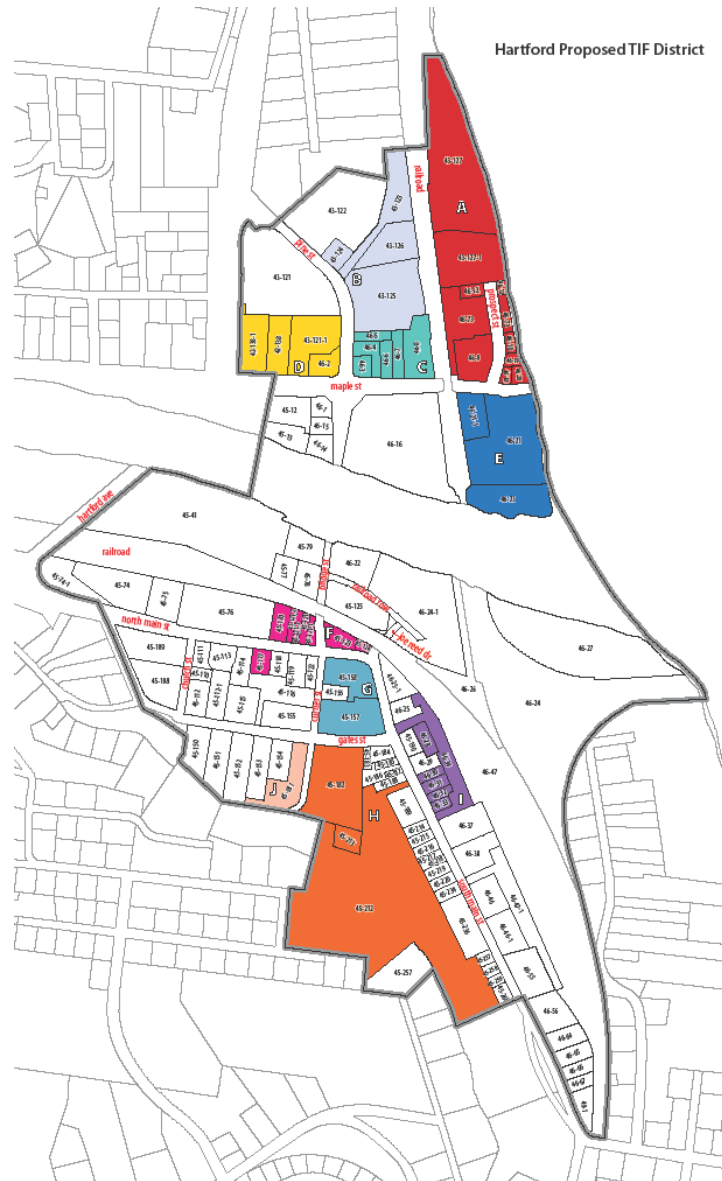


# Going Forward

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- ❖ Two more opportunities to incur debt via low interest VT Bond Bank March 31, 2021 based on regular Town voting days.
  - ❖ March 2020 Town Meeting
  - ❖ November 2020 General Election
- ❖ Special Warrant Vote
- ❖ Pending program Rule change to allow Bond Obligation Note = incurring debt.
- ❖ Proposed Legislative action to extend Town deadline to incur debt.





# Completing TIF District Plan

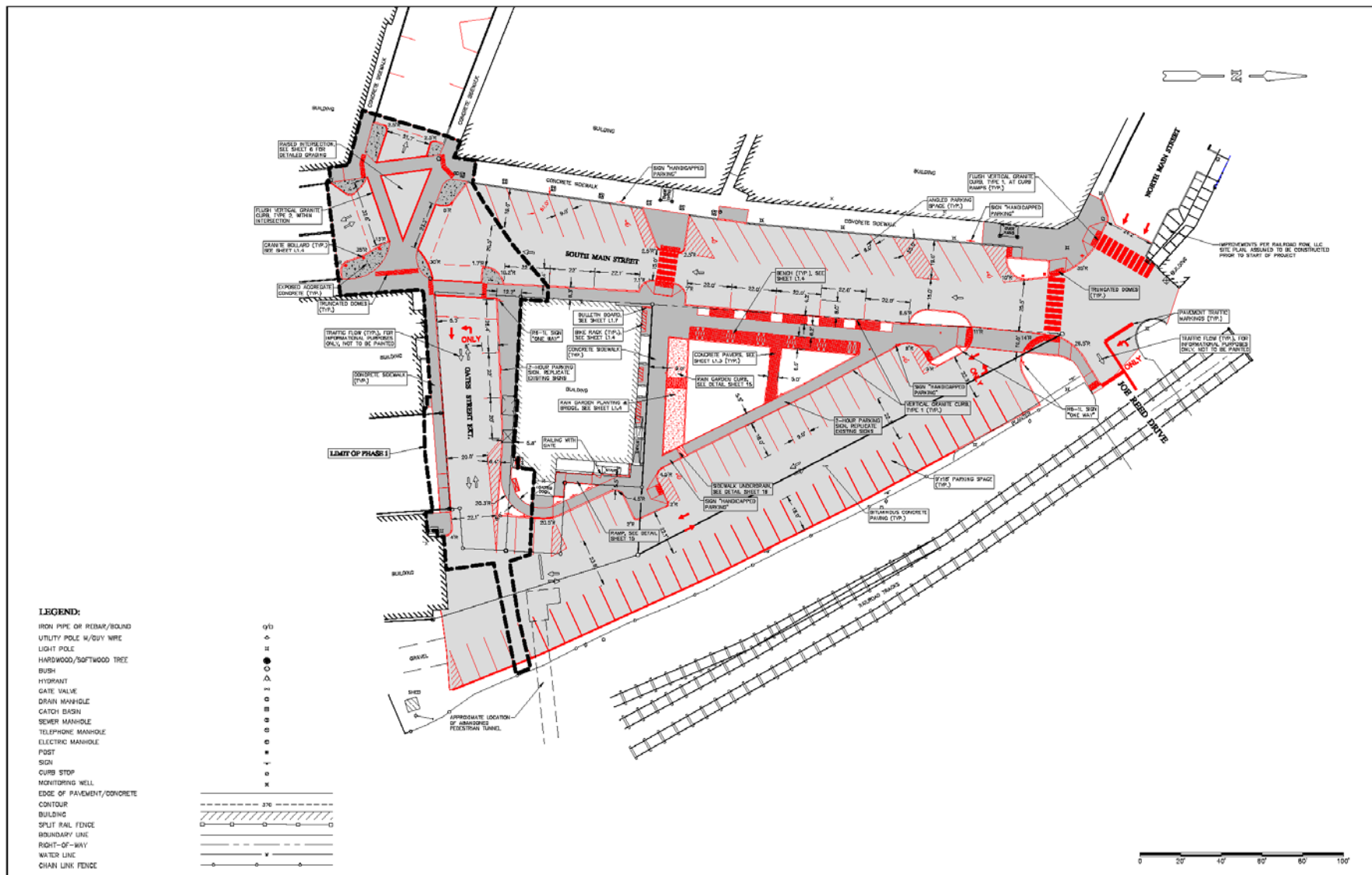


## For March 2020 TIF Bond Consideration

- ❖ **Town Square Municipal Parking Lot/Park Construction** (Between Joe Reed Dr and Gates St)-  
Implement reconstruction plan approved by Selectboard in 2014 - Current Est. = \$811,700
  - ❖ Address deteriorated condition of parking lot.
  - ❖ Install missing sidewalk along South Main Street side of parking lot.
  - ❖ Improve vehicle/pedestrian circulation/safety
  - ❖ Improve drainage, parking layout, lighting, landscaping, and handicapped accessibility.
  - ❖ Bring back the sense of a village square and integrate greenspace into South Main Street.







REVISION NO.	DATE	DESCRIPTION	MADE BY	CHECKED BY	APPROVED BY

LAYOUT PLAN FOR  
**BRIGGS PARK & GATES STREET EXTENSION IMPROVEMENTS**  
HARTFORD, VERMONT

**PATHWAYS CONSULTING, LLC**  
340 MECHANIC STREET, SUITE 100  
LEBANON, NEW HAMPSHIRE 03786  
(603) 448-2300

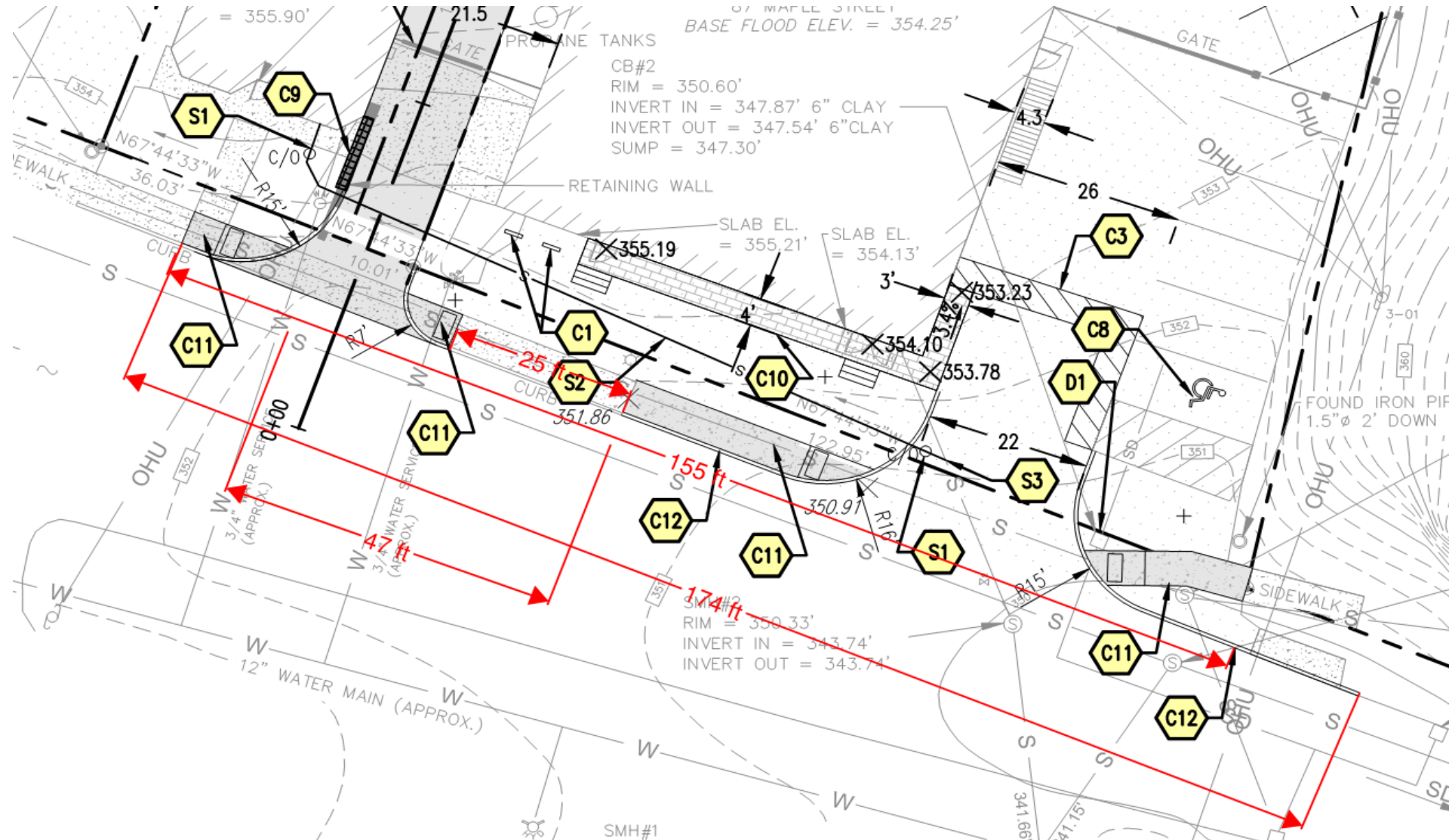
SCALE: 1" = 20'	DESIGNED BY: CLT
DRAWN BY: CLT	CHECKED BY: R/J
DATE: 02/14	PROJECT NO: 12345
SHEET 3 OF 16	3



# Completing TIF District Plan



## Maple Street Improvements





# Completing TIF District Plan



## For March 2020 TIF Bond Consideration

- ❖ South Main Street Municipal Parking
  - ❖ Increase surface parking - estimate placeholder = \$1,500,000
- ❖ Maple Street Along #87 and #101
  - ❖ Sidewalk, curbing, lighting and green strip – current estimate \$32,300

Preliminary total estimate = \$2,344,000





# Completing TIF District Plan

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## Consideration for TIF Funding in November 2020

- ❖ South Main Street Municipal Parking
  - ❖ Parking structure or other
- ❖ Route 4/14/Pine Street
  - ❖ Water, wastewater, stormwater, road, sidewalk, lighting and streetscape, parking to support future redevelopment.
- ❖ North Main Street
  - ❖ Vehicle/Pedestrian/Bike Circulation improvements



# Cash Flow



- ❖ 20-year retention of State TIF Education property tax revenue ends June 2034 (FY 2034).
- ❖ Last year's \$5,477,000 TIF project approval based on Town continuing 75% increment into the TIF Fund until FY 2042 or 2044 to cover the 20-year debt period depending on the funding scenario.
- ❖ Given anticipated growth in the Grand List with new private development and approximate \$2,344,000 of infrastructure projects in FY 2021:
  - ❖ Town would continue 75% increment into the TIF fund until FY 2042 or 2045 to cover the 20-year debt period depending on projected TIF fund revenue.
- ❖ By doing the improvements now the Town is providing infrastructure needed for increased private development that will generate additional new tax revenue.
- ❖ New tax revenue from potential new development in the future such as redevelopment of the Maple/Pine Street Area, development on South Main Street, 3<sup>rd</sup> Prospect Street building.



# Draft Warrant Language



ARTICLE 27. Shall the Selectboard be authorized to pledge the credit of the Town of Hartford to secure indebtedness evidenced by general obligation bonds or notes, and to make direct payments from the tax increment and other revenue generated within the Hartford White River Junction Tax Increment Financing District in an aggregate amount not to exceed \$\_\_\_\_\_, for the purpose of (1) funding public infrastructure and capital improvements, and paying related costs attributed to such District improvements, namely, the engineering, design, permitting and construction of public sidewalk, curb, road, parking, streetscape, lighting, drainage, and xxxxxxxxxxxx on xxxxxxxx Street, (2) paying or reimbursing eligible related costs, District administrative costs, audits, advances, interfund loans and third party public infrastructure costs for such improvements and any previously approved District improvements, (3) pledging and appropriating the District's tax increment in the amount of \$\_\_\_\_\_ plus allowable interest and fees, for the payment of such indebtedness, related costs,



# Draft Warrant Language (con't)

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advances and reimbursements for the xxxxxxxx improvements, and any previously approved District improvements, and (4) using any unexpended proceeds of bonds or notes previously issued or voter authorized, to finance the cost of District improvements and related costs for the xxxxxxxxxx improvement and any previously approved District improvements.

The legal voters of the Town are notified that, of the \$9,203,000 of tax increment secured obligations, including related costs, authorized on March 4, 2014, March 1, 2016, March 7, 2017, and March 5, 2019, to date \$3,026,000 of the tax increment has been pledged, as evidenced by the Town's July 1, 2014 \$900,000 and August 2, 2017 \$2,126,000 Tax Increment Financing District Improvement Bonds.





# Next Steps for SB Action

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## December 17, 2019 Selectboard Meeting

- ❖ Input/direction on projects for March 2021 Town Vote

## January 7, 2020 Selectboard Meeting

- ❖ Review final cost estimates for projects and projected Cash Flow analysis for life of new project debt over the debt period
- ❖ Consider Approval of
  - ❖ TIF Projects for FY March 2021
  - ❖ Draft TIF Warrant Language
  - ❖ Declaration of Official Intent of Town of Hartford to Reimburse Certain Expenditures from Proceeds of Indebtedness
  - ❖ Submittal of TIF projects for FY 2021 to VT Economic Progress Council for approval



# DRAFT- DECLARATION OF OFFICIAL INTENT OF TOWN OF HARTFORD TO REIMBURSE CERTAIN EXPENDITURES FROM PROCEEDS OF INDEBTEDNESS



WHEREAS, the Town of Hartford, Vermont, (the "Issuer") intends to make Tax Increment Financing District improvements to be considered by the Issuer at the annual meeting thereof to be held on March 3, 2020 (the "Project"); and

WHEREAS, the Issuer expects to pay certain capital expenditures (the "Reimbursement Expenditures") in connection with the Project prior to the issuance of indebtedness for the purpose of financing costs associated with the Project on a long-term basis;

WHEREAS, the Issuer reasonably expects that for that part of the Project consisting of design and construction costs, debt obligations in an amount not expected to exceed \$ will be issued and that certain of the proceeds of such debt obligations will be used to reimburse the Reimbursement Expenditures; and

WHEREAS, the Issuer declares its reasonable official intent to reimburse prior expenditures for the above-described part of the Project with proceeds of a subsequent borrowing

NOW THEREFORE, the Issuer declares:

Section 1. The Issuer finds and determines that the foregoing recitals are true and correct, and that all of the capital expenditures covered by this Resolution were or will be made not earlier than 60 days prior to the date of this Resolution.

Section 2. This declaration is made solely for the purposes of establishing compliance with the requirements of Section 1.150-2 of the Treasury Regulations. This declaration does not bind the Issuer to make any expenditure, incur any indebtedness, or proceed with the Project.



# DECLARATION OF OFFICIAL INTENT OF TOWN OF HARTFORD TO REIMBURSE CERTAIN EXPENDITURES FROM PROCEEDS OF INDEBTEDNESS



Section 3. The Issuer hereby declares its official intent to use proceeds of indebtedness to reimburse itself for Reimbursement Expenditures, within 18 months of either the date of the first expenditure of funds by Issuer for such Project or the date that such Project is placed in service, whichever is later (but in no event more than three years after the date of the original expenditure of Issuer funds for such Project), and to allocate an amount not to exceed \$\_\_\_\_\_ of the proceeds thereof to reimburse itself for its expenditures in connection with the Project.

Section 4. The Issuer's debt obligations for the aforementioned purpose will not be "private activity bonds" within the meaning of Section 141 of the Internal Revenue Code of 1986.

Section 5. All prior actions of the officials and agents of Issuer that are in conformity with the purpose and intent of this Resolution and in furtherance of the Project shall be and the same hereby are in all respects ratified, approved and confirmed.

Section 6. All other resolutions of the legislative body of the Issuer, or parts of resolutions, inconsistent with this Resolution are hereby repealed to the extent of such inconsistency.

Section 7. It is hereby found that all discussions and deliberations of the legislative body of the Issuer leading to the adoption of this Resolution occurred at one or more meetings of the legislative body conducted pursuant to public notice and open to public attendance.

Section 8. This declaration shall take effect from and after its adoption.

The undersigned, Town Clerk of the Issuer, hereby certifies that the foregoing is a full, true and correct copy of the declaration of the legislative body of said Issuer duly made at a meeting thereof held on the date, specified below, and that said declaration has not been amended, modified or revoked.

\_\_\_\_\_  
Town Clerk

January \_\_\_\_, 2020



# Questions and Discussion



## AGENDA MEMORANDUM

December 17, 2019

Town Selectboard Meeting Agenda Item: 4.b

Submitted by: Scott Hausler, Director of Parks & Recreation

- Subject:** Authorization to Execute Lease Agreement for the Parks & Recreation Van
- Background:** Funding to lease a municipal van was approved in the FY20 budget. The Parks & Recreation Department sought proposals for the purchase of a 14-passenger +1 driver van. Following evaluation of proposals, staff recommended the purchase/lease from Alliance Bus Group, Hudson, New Hampshire for a 2020 Mobility Transit U4X with Sliding Door.
- Discussion:** The terms of the lease agreement with Key Government Finance include annual payment of \$8,926.32 over a 7-year term with a non-appropriation clause.
- Financial Impact:** The operating budget impact is an annual expenditure of \$8,926.32 beginning in FY20 and continuing for six future years with a non-appropriation clause.
- Recommendation:** Authorize the Town Manager to execute the lease agreement with Key Government Finance for the Parks & Recreation Van.

  
\_\_\_\_\_  
Town Manager

**Attachments:** Alliance Bus Lease Agreement



**Town of Hartford, VT**  
**New MobilityTrans**

**APPROVAL**  
11/20/2019

<b>Term</b>	84 Month Municipal Lease/Purchase
<b>Payment Type</b>	Monthly, In Arrears
<b>Equipment Price</b>	\$49,112.00
<b>Monthly Payments</b>	<b>\$743.86</b>
<b>Lease End</b>	\$1.00
<b>Implicit Rate</b>	7.1%

\*\*\*Lessor: Key Government Finance

\*\*\*Approval expires 5/18/2020

\*\*\*Municipal Lease documentation package required for delivery.

Customer Acceptance:  
Signor Name & Corp Title:

**Theresa Pourciau**  
Retail Finance Manager  
Direct: 985-605-1849 | Fax: 201-636-8449



## AGENDA MEMORANDUM

December 17, 2019

Town Selectboard Meeting Agenda Item: 4.c

Submitted by: Brannon Godfrey, Town Manager

**Subject:** Joint Selectboard & School Board Resolution Declaring Climate Emergency

**Background:** At its regular meeting on September 24, the Selectboard created the Ad Hoc Climate Advisory Committee and approved a charge. The Committee was charged with drafting proposed language for a Climate Emergency Declaration no later than December 4, 2019.

The Committee was subsequently assembled and consists of the following members:

- Chair Jack Spicer (Resilient Hartford Delegate)
- Simon Dennis and Alan Johnson (Selectboard Delegates),
- Kevin "Coach" Christie and Peter Merrill (School Board Delegates),
- Matt Osborn (Planning Commission Delegate),
- Secretary Geoff Martin (Energy Coordinator),
- Vice-Chair Erik Kraus (Energy Commission Delegate)

**Discussion:** On December 5th, the Ad Hoc Climate Advisory Committee met for the fourth time and voted to propose the attached draft Joint Resolution Declaring a Climate Emergency for consideration. In transmitting the draft, Chair Jack Spicer stated on behalf of the Committee that it expects that the Selectboard will put this resolution up for a vote, and would appreciate being updated on any further developments.

**Financial Impact:** There has not been a fiscal analysis performed to date.

**Recommendation:** Consider the draft Resolution for presentation to the voters at Town Meeting.

**Attachments:** Draft Resolution  
Transmittal email

  
\_\_\_\_\_  
Town Manager



**From:** [Jack Spicer](#)  
**To:** [Simon Dennis](#); [Brannon Godfrey](#)  
**Cc:** [Richard Grassi](#); [Geoff Martin](#)  
**Subject:** Ad-Hoc Climate Advisory Committee  
**Date:** Monday, December 09, 2019 5:41:03 PM  
**Attachments:** [A Joint Resolution Declaring a Climate Emergency.docx](#)

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[**EXTERNAL EMAIL: DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Simon and Brannon:

I am writing to provide a Joint Resolution Declaring a Climate Emergency (DRAFT) drafted by the members of the Hartford Ad-Hoc Climate Advisory Committee ("Committee") for your consideration.

On September 24, 2019, the Selectboard created the Committee during a regularly scheduled meeting. The Committee was charged with "draft[ing] proposed language for a Climate Emergency Declaration."

The Committee was subsequently assembled and consists of the following members:

- Simon Dennis and Alan Johnson (Selectboard Delegates),
- Kevin "Coach" Christie and Peter Merrill (School Board Delegates),
- Matt Osborn (Planning Commission Delegate),
- Secretary Geoff Martin (Energy Coordinator),
- Vice-Chair Erik Kraus (Energy Commission Delegate), and
- Chair Jack Spicer (Resilient Hartford Delegate).

On December 5th, the Committee met for the fourth time and voted to propose the attached (DRAFT) Joint Resolution Declaring a Climate Emergency. We anticipate that you will consider this language a fulfillment of the above-noted charge.

Finally, we expect that the Selectboard will put this resolution up for a vote, and would appreciate being updated on any further developments. Please reach out to me if you have any questions, concerns, or requests.

Sincerely,

Jack Spicer



# **A Joint Resolution Declaring a Climate Emergency**

## **TOWN OF HARTFORD, TOWN OF HARTFORD SCHOOL DISTRICT**

In the year 2019, the Town of Hartford and Town of Hartford School District jointly resolve as follows:

WHEREAS, a 2018 report from the United Nations Intergovernmental Panel on Climate Change (IPCC) states that in 2017 the planet had warmed by 1°C (1.8°F) above pre-industrial levels and is accelerating to reach 1.5°C (2.7°F) in 20 to 30 years; and

WHEREAS, the IPCC Report further states that to limit global temperature increase to 1.5°C (2.7°F), Greenhouse Gas (GHG) emissions from human activities must fall to 45% of 2010 levels by 2030; and

WHEREAS, the overwhelming scientific consensus that global warming results from human activities, primarily deforestation and GHG emissions from fossil fuel use; and

WHEREAS, globally there is an exponential increase in natural disasters driven by more energy in the atmosphere from global warming; and

WHEREAS, Vermont is currently experiencing rising temperatures and more intense storms with measurable negative impacts on health, water quality, farms, and forests; and

WHEREAS, Hartford has three rivers flowing through it, and therefore, is disproportionately affected by extreme rain and snow thaw events; and

WHEREAS, Hartford roads face degradation from higher temperatures, active damage from storms, and operational impacts from flooding, fires, and landslides; and

WHEREAS, more frequent and increasingly violent storms are disrupting water supplies and causing wastewater to be released into rivers and lakes; and

WHEREAS, to achieve such reductions will require rapid transformational change across all sectors toward energy efficiency, renewable energy, and more resilient development; and

WHEREAS, the climate emergency is adversely affecting the health and wellbeing of millions of people, and is threatening the lives and livelihoods of billions with malnutrition, floods, destructive winds and precipitation, tsunamis, species extinction, landslides, extreme heat and cold, droughts, wildfires, increases in ground-level ozone, and infectious diseases; and

WHEREAS, the climate emergency disproportionately affects the most disadvantaged members of society;

NOW, THEREFORE, BE IT RESOLVED that the Town of Hartford and Town of Hartford School District jointly declare that a climate emergency exists which threatens local, regional, national, and international communities, with a real and immediate danger to human health and safety; and

BE IT FURTHER RESOLVED that the Town of Hartford and Town of Hartford School District both make mitigation of global warming and adaptation to the effects thereof a defining focus for planning, funding, and action; and

BE IT FURTHER RESOLVED that the Town of Hartford and Town of Hartford School District commit to reducing town-wide GHG emissions by 45% below 2010 levels by 2025 and achieving net-zero GHG emissions by 2030; and

BE IT FURTHER RESOLVED that Hartford's response to the climate emergency be just and equitable, especially with respect to the most vulnerable and impacted members of society; and

BE IT FURTHER RESOLVED that both the Selectboard and the School Board will take into account the fiscal impacts of the climate emergency, balancing costs of action and inaction on the climate, environment, local economy, human health and safety; and

BE IT FURTHER RESOLVED that the Town of Hartford and Town of Hartford School District will produce an action plan by the end of September 2020 that identifies action steps in response to the climate emergency and explains how progress will be tracked and measured; and

BE IT FURTHER RESOLVED that the Town of Hartford and Town of Hartford School District will update the public annually on progress toward the mitigation and adaptation goals; and

BE IT FURTHER RESOLVED that the Selectboard and School Board issue a call to action to all residents and businesses of Hartford to take steps toward eliminating fossil fuel use, such as weatherizing buildings; installing efficient electric heating, cooling, and renewable generation systems; walking, biking, public transit, and switching to electric vehicles; and

BE IT FURTHER RESOLVED that the Selectboard and School Board call on state, national, and international leaders to declare a climate emergency, to enact just and equitable policies to eliminate fossil fuel use and other efforts to halt global warming as quickly as possible, and to fully prepare for those effects of the climate emergency to which we fail to avoid.



## **AGENDA MEMORANDUM**

**December 17, 2019**

**Town Selectboard Meeting Agenda Item: 4.d**

**Submitted by: Brannon Godfrey, Town Manager**


**Subject:** **Joint Meeting with the School Board: January 13, 2020 Informational Meeting on Town Meeting Warrant**

**Background:** As part of the annual Town Meeting cycle, an Informational Meeting on the items proposed for consideration on the Town Meeting agenda has traditionally been held in early January, prior to the preparation of the Town Meeting Warning for publication.

**Discussion:** This meeting will be a Joint Meeting with the School Board, and will be on Monday, January 13, 2020 at 6:00pm at the Hartford High School Auditorium. This is not a statutorily required meeting, however it is an opportunity to gauge public interest in ballot issues including potential bonds, budgets and other questions, such as the Welcoming Hartford Ordinance and Climate Emergency Resolution. The Town will have a TIF bond and potentially other capital projects such as parking improvements and outdoor pool for indebtedness to be considered on the Town Meeting ballot. There are no bond issues proposed by the School Board for the 2020 Town Meeting at this time.

**Financial Impact:** There is no direct financial impact in setting a date for this informational meeting.

**Recommendation:** For information only.

  
\_\_\_\_\_  
Town Manager



## AGENDA MEMORANDUM

December 17, 2019

**Town Selectboard Meeting Agenda Item: 4.e**

**Submitted by: Brannon Godfrey, Town Manager**

**Subject:** Authorization for Chair to Sign AP and Payroll Manifests on Behalf of the Selectboard on December 31, 2019

**Background:** The Selectboard will not meet on December 31, 2019, a regular meeting night on the eve of a holiday. The Selectboard will have already met for three meetings in December, and will have five meetings in January: two regular meetings (Jan. 14 & 28); two budget workshops (Jan. 7 & 9); one informational meeting (Jan. 13).


**Discussion:** The Accounts Payable (AP) manifest and payroll must be considered and approved by the Selectboard on December 31, 2019. There is a provision in the Selectboard Rules of Procedure (adopted May 7, 2019) that states:

The Chair has signatory authority on behalf of the Selectboard for accounts payable, vendor manifests, and other financial documents if and only if a quorum is not available. In the event that this signatory authority is exercised by the Chair, board approval shall be sought at the next meeting of the board. (*Selectboard Chair, Additional Responsibilities, 11*).

This provision appears to authorize the Chair to sign the AP and payroll manifests for the Selectboard for a cancelled meeting, as a quorum would not be available on December 31. As this is a rare occasion, the recommendation is to specifically authorize this action for this specific date.

**Financial Impact:** There is no direct financial impact.

**Recommendation:** Authorize the Chair to sign the Accounts Payable and Payroll manifests on December 31, 2019 on behalf of the Selectboard, with ratification by the Selectboard at its next meeting on January 7, 2020.

  
\_\_\_\_\_  
Town Manager

**Attachments:** Rules of Procedure

# **Hartford Selectboard Rules of Procedure**

**May 7, 2019**

The purpose of this document is to provide guidelines and protocols for Selectboard members. This document is intended to be reviewed each year at the annual board Organizational Meeting. These rules may be amended at any regularly scheduled Selectboard meeting with the affirmative vote of at least 5 of members. Vermont Statutes Annotated, especially the Vermont Open Meeting Law (1 VSA 310-314) and the Town of Hartford Charter (24 VSA 123A) are the governing documents for the Selectboard. Except where contravened explicitly by VSA or this document, all Selectboard meetings shall be conducted according to the most recent revision of Robert's Rules of Order as needed to maintain proper decorum, with attention paid to procedures appropriate for small groups.

## **General Duties and Goals of the Hartford Selectboard**

1. To set and monitor the strategic direction of the Town of Hartford, Vermont, and to communicate this direction to the Town Manager.
2. To establish a proposed annual operating budget for the Town of Hartford and to submit this budget and municipal bonds to be brought to a vote in the general election.
3. To hire, evaluate, and manage the Town Manager.
4. To review and monitor its own conduct, performance, and operating procedure.
5. To represent the town at town functions.
6. To develop familiarity with state and municipal statutes that legally describe the roles and obligations of Selectboard members, constrain the board's purview, and obligate its actions.
7. To process the business that comes before it in an efficient, open, and understandable manner that builds public confidence in the decisions reached by the board.
8. To maintain cordial and cooperative relations with their fellow board members, town employees, and fellow Hartford residents.

## **Selectboard Officers; Organizational Meeting**

Within 48 hours of the results of Town Meeting voting being announced, the Selectboard shall hold an Organizational Meeting to seat new members and elect the offices of Chair, Vice Chair, and Clerk. Newly elected members are responsible for taking the Oath of Office,

administered by the Town Clerk (or any other official empowered to swear in the newly elected Selectboard members) in advance of this meeting or else arranging for the Town Clerk to be present at the meeting to do so.

To effect this policy, the Selectboard shall set a date and time for this Organizational Meeting at the same time that it warns the Town Meeting Elections. Typically this will be the Thursday evening following the Tuesday Election. In the case of a Special Town Meeting being called under the provisions of the Charter, the second day after the special election would be the date. In the event of a recount, the Organizational Meeting will take place after the recount has concluded and a duly elected board is formed.

The Organizational Meeting shall be called to order by the incumbent Chair or Vice Chair or Clerk or most senior incumbent member, in that order of priority. The Town Clerk shall give the Oath of Office to any new members not already sworn in. Once this is completed, the presiding officer shall call for the election of a new Chair.

Upon the election of a new Chair (or full slate of officers, if all three positions were moved together), the newly elected Chair shall preside for the remainder of the business of the Selectboard's Organizational Meeting, including the election of Vice Chair and Clerk as needed and discussion of this document (Hartford Selectboard Rule of Procedure). At any duly warned meeting of the Selectboard after the adjournment of the Organizational Meeting, the affirmative vote of four (4) Selectboard members shall be required to initiate a reorganization of the board and open the floor for the election of new officers.

## **Selectboard Member Responsibilities and Expectations**

1. Each Selectboard member is expected to have reviewed the information packet provided by the Town Manager before the meeting. If a member plans to offer a motion, that motion may be written and distributed in advance.
2. Members shall provide any information and ask any questions they feel are necessary to perform their duties.
3. Members are encouraged to have a working knowledge of Robert's Rules of Order, Newly Revised, Board policies and procedures, and the Town Charter.
4. There is generally no limit to the number of times a member can speak to a question. However, members should obtain the floor by being recognized by the Chair before making motions or speaking, so long as such formalities do not significantly detract from the natural flow of a productive discussion. Any member may request to regain the floor if they did not relinquish it or have it formally removed.
5. Members shall respect the right of the Chair to control the tone and pace of each discussion and to call for a motion to be made.
6. Members may contact the Town Manager for any information that is necessary to perform their duties, recognizing that employees report to the Town Manager, not the Selectboard. Selectboard members shall recognize the Town Manager's authority to manage Town employees; members shall not separately engage in the direct management or supervision of Town employees, nor make requests of Town employees without prior consent of the Town Manager.

7. Selectboard members shall not directly contact the Town's attorney without the prior authorization of the Chair and Town Manager.
8. Each Selectboard member shall recognize that it is the responsibility of the Town Manager and the Selectboard Chair to speak for and on behalf of the Town. Any member may speak on behalf of the town on a specific subject as long as they receive prior permission from the Chair.
9. As described in Robert's Rules, any Chair decision, including those described in this document, may be overridden by majority of the Board present.
10. Each Selectboard member has the right to speak on their own behalf as long as they clearly identify that they are speaking for themselves and not the town, including but not limited to: responding to press inquiries, engaging in dialog with citizens, posting on the town listserv or social media sites, publishing opinion pieces, or blogging.

## **Selectboard Chair, Additional Responsibilities**

The role of Selectboard Chair is critical to the successful operation of the Selectboard in that they must provide the leadership to keep the Selectboard on track while building the necessary consensus to ensure it is the Selectboard, not the Chair alone, that is making the necessary decisions. As such:

1. Voting by unanimous consent is encouraged when the Chair expects no significant debate, provided that members are given clear and sufficient opportunity to object or call for discussion, and that what is being voted on is stated in clear terms. Otherwise, motions made but not seconded will not be entertained.
2. The Chair need not restate a motion unless clarification is needed.
3. The Chair may speak in discussion, can make motions for voting by unanimous consent or on request of the board, usually votes on all questions, and casts the last vote.
4. The Chair is the primary interface to the Town Manager. Provide written reports of communication with the Town Manager and vice versa within a week of their occurrence and immediately in time-critical situations.
5. Along with the Town Manager, the Chair is the primary interface in providing information to the public on behalf of the Town, and in particular to represent the Town in stating settled Town positions to the media. In circumstances where no final decision has been reached the Chair shall operate under the rules of Selectboard member interaction with the press and public.
6. The Chair shall set the agenda for any meeting of the Selectboard using a collaborative process that ensures participation in the development of the agenda by all members of the board.
7. The Chair shall bring each meeting to order at the appropriate time, call the roll, and ensure that a quorum exists so that the Town's business may be done. If a quorum does not exist within a reasonable amount of time, postpone the meeting to a future date no later than the next scheduled Selectboard meeting.

8. The Chair shall be in control of each meeting and set a respectful meeting tone and appropriate decorum. Ensure that the meetings are run professionally and that all participants behave civilly with no personal attacks.
9. The Chair is the official head of the Town for all ceremonial purposes or appoint a substitute.
10. The Chair shall disseminate relevant information to other Selectboard members either directly or by delegation to the Vice Chair or Town Manager.
11. The Chair has signatory authority on behalf of the Selectboard for accounts payable, vendor manifests, and other financial documents if and only if a quorum is not available. In the event that this signatory authority is exercised by the Chair, board approval shall be sought at the next meeting of the board.
12. The Chair has the authorization to contact the Town's attorney to conduct Town business.

## **Selectboard Vice Chair, Additional Responsibilities**

The role of the Vice Chair is to perform the duties of the Chair whenever the Chair is indisposed.

## **Selectboard Clerk, Additional Responsibilities**

The role of the Clerk is to see to it that minutes of Selectboard meetings are taken and subsequently brought to the board for approval. Such minutes shall comply with Vermont Statute and shall, at a minimum, record when meetings begin and adjourn, when Executive sessions begin and adjourn, when members arrive and depart (if different from the full meeting length), what motions are made and seconded and by whom, and the roll call of any votes taken. It is generally understood that staff will record the minutes and failing that, the Clerk will do so.

## **Meeting Attendance**

1. Selectboard members are expected to be in the chamber and ready to be seated at the start of the meeting. The Chair shall announce any known late arrivals during roll call.
2. Should a Selectboard member find they are unexpectedly unable to be at a meeting at the scheduled time of the meeting, they will immediately notify (preferably by phone) the Chair, Vice Chair, or Town Manager of the delay and anticipated time of arrival or an inability to attend. Voice mail is not considered notification.



## **Meeting Compensation**

Selectboard members shall be compensated for meetings and travel as set by the voters at the annual Town Meeting.

Members will be paid for any duly warned meeting of the Selectboard, including emergency sessions, and for any meetings attended as a board liaison or delegate.

With prior approval from the Board, members shall also be compensated for attending off-site seminars and workshops such as trainings from the Vermont League of Cities and Towns.

## **Liaison Assignments**

Selectboard shall assign liaisons from willing members to the Town boards and commissions, and the School Board, such that every board and commission has a Selectboard liaison. Liaisons are encouraged but not required to attend the meetings of these boards and commissions; if regular attendance is not possible, the liaison should be in regular contact with the Chair of the board or commission.

Generally speaking, the role of the Selectboard liaison is to be a conduit for information, helping coordinate the activities of the various boards and commissions with the Selectboard, not an active or voting participant in the work of those boards and commissions.

## **Public Participation**

All meetings of the Board are meetings in the public, not of the public. Members of the public shall be afforded reasonable opportunity to express opinions about matters considered by the body, so long as order is maintained according to these rules.

1. Near the beginning of the meeting, citizens may have an opportunity to make general comments, with the expectation that each speaker will not exceed 5 minutes.
2. At the conclusion of discussion of each agenda item, but before any action is taken by the Board at each meeting, there may be time afforded for open public comment. This opportunity is at the discretion of the Chair and the Board.
3. By majority vote, the Board may increase the time for public comment and its place on the agenda, or end the comment period of an individual or entirely.
4. Comment by the public or members of the Board must be addressed to the Chair or to the Board as a whole, and not to any individual member of the Board or public.
5. Members of the public must be acknowledged by the Chair before speaking.
6. If a member of the public has already spoken on a topic, they may not be recognized again until others have first been given the opportunity to comment.

7. Order and decorum shall be observed by all persons present at the meeting. Neither members of the Board, nor the members of the public, shall delay or interrupt the proceedings or the peace of the meeting or interrupt or disturb any member while speaking. Members of the Board and members of the public are prohibited from making personal, impertinent, threatening, or profane remarks.
8. Members of the Board and members of the public shall comply with the orders of the Chair or other presiding member. The Chair should adhere to the following process to restore order and decorum of a meeting, but may bypass any or all steps when they determine in their sole discretion that deviation from the process is warranted:
  - a. Call the meeting to order and remind the members of the applicable rules of procedure.
  - b. Declare a recess or table the issue.
  - c. Adjourn the meeting until a time and date certain.
  - d. Request that disorderly person(s) be removed from the meeting.

## **Departing Member Recognition**

When a member has served at least one full term and leaves the Selectboard, whether by reaching the end of a term and not seeking re-election, not being re-elected, or via resignation, the outgoing member shall be presented with an engraved plaque. If the member served as Chair at any time during at least one full term, they shall also be presented with a gavel.



# Governmental Budget Divisions

Selectboard (111), Boards & Comm'ns (115),  
Manager (121), Legal (141), Municipal  
Offices/Building (161), Finance & Auditing (171,  
173), Assessor (174), Tax Collection (175)

**FY 2020-2021**



# Selectboard & Bds. & Comm'n.s

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## Selectboard (111) Highlights

- Selectboard Compensation (\$41,276) = 60% of budget division
- Other operating expenditures:
  - Legal Ads (\$5,000)
  - Inclusivity & Equity Strategic Plan Implementation (\$10,000)
  - Insurance (\$11,832)

## Boards & Commissions (115) Highlights

- Tree Board (\$250), Tree Warden (\$5,000), Town Mtg. Committee (\$2,500), Insurance (\$45.32)



# Town Manager



## Budget Division 121

- Personnel Costs = 71% of budget division:
  - Town Manager (70% in GF; 30% in enterprise funds)
  - Exec. Assistant/Human Resources Dir.
  - Admin. Assistant (65% in TM; 35% in Delq. Tax)
  - Wellness Coordinator
    - Budgeted in TM Division; Supervised in Fire Dept. org.
    - Salary & Benefits = \$69,868
- Contracted Services
  - Parking Space Rent – Briggs triangle lot (\$4,800)
  - Railroad R/O/W Crossing rent (\$20,715)
- VLCT membership (\$13,000)
- Employee awards & recognitions, banquet, performance bonuses (\$19,255)



# Health Insurance



- Blue Cross/Blue Shield Gold HDHP
  - Plan year = Calendar year
  - 2020 premium = \$1,293,122
    - 11% over 2019 premium = \$1,164,719
    - 10% increase overall including HRA; BCBSVT = 12.4% increase
  - Renewed BC/BS for 2020; estimated 3% increase for 2021
- 96 covered employees
  - 36 single coverage (38%)
  - 24 2-person coverage (25%)
  - 3 parent-child coverage (3%)
  - 33 family coverage (34%)
- Benefits consultant (Hickok & Boardman) compared 2020 BC/BS to equivalent 2020 MVP plan
  - BC/BS premium is \$79,627 more than MVP
  - Plan change results in disruption in providers and HRA administrator for employees, administration cost
  - Will compare again for 2021



# Legal Services



## Budget Division 141

- FY20 Budget = \$50,000 (YTD = \$54,641)
- Anticipated FY20 Expenditure = \$85,000

Category	YTD Exp.
Fire CBA	22,149.81
Tax Sale	13,051.53
WHO	10,452.00
Misc	3,055.00
Personnel	2,615.00
Pub Records	2,179.60
Wood	1,137.90



- FY21 Proposed = \$50,000



# Municipal Offices

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## Budget Division 161

- Town Hall Building: \$89,917
- 7% increase over FY20
- Cleaning & maintenance contracts
- Utilities
- Electricity: \$28,000 (FY20 - \$23,000)



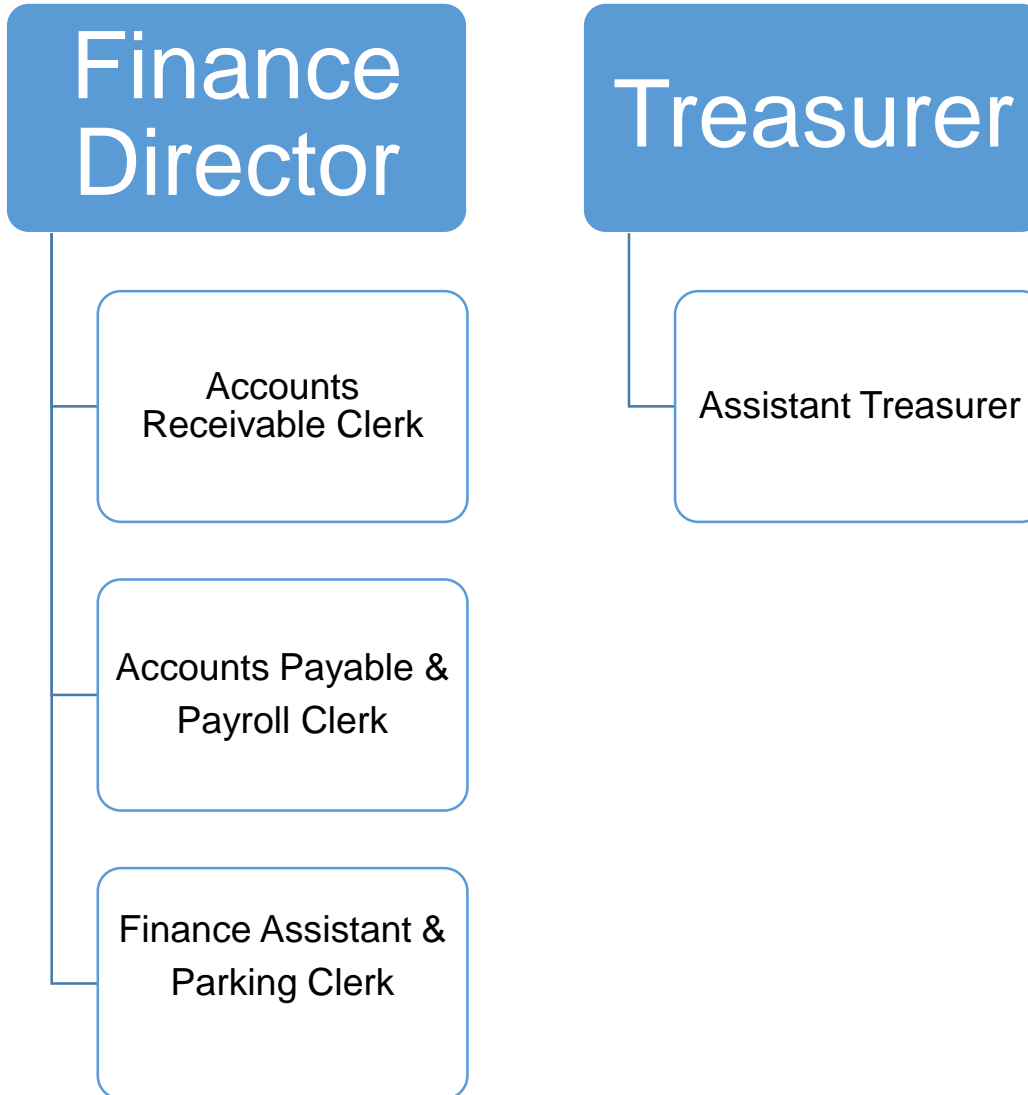


# Financial Administration (171)

FY 2020-2021



# Organizational Chart





# Operational Expenses



2019-2020	2020-2021	Change
\$32,765	\$32,944	+ \$179

Travel & Meetings  
Membership Dues  
Books & Periodicals  
Recruitment & Training

Contracted Services

- Software
- GASB 45 Actuarial Valuation

Treasurer's Expenses

Equipment Operation  
Postage  
Materials & Supplies  
Telephone  
Office Equipment



# Salaries & Benefits



2019-2020	2020-2021	Change
\$352,768	\$359,291	+ \$6,523

- Salaries & Benefits :
  - ❖ 92% of entire budget
  - ❖ Current Employees & Retirees
- 3% Wage Increase
- 11% Total Medical Increase
- 4% Dental Increase
- 15% Life Decrease
- 15% AD & Decrease
- Includes \$14,000 for Treasurer. Subsequent to budget submission, Treasurer requested an increase to \$16,000 (\$10,000 Treasurer; \$6,000 Asst. Treasurer)



# Finance Total Budget



	2019-2020	2020-2021	Change
Operational	\$ 32,765	\$ 32,944	+ \$ 179
Salaries & <u>Benefits</u>	<u>\$352,768</u>	<u>\$359,291</u>	<u>+\$ 6,523</u>
	\$385,533	\$392,235	+\$ 6,702



# Auditing Services

## (173)

FY 2020-2021



# Scope of Services

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- Performs annual audit of the financial statements according to :
  - Governmental Accounting Standards Board
  - General Accepted Accounting Principles
  - Government Auditing Standards
  - Single Audit required when Federal Funding is in excess of \$750,000 which includes certain bond debt



# Operational Expenses



Description	2019-2020	2020-2021	Difference
Auditing Services	\$37,000	\$37,000	\$0





# Property Valuation (174)

Page XX of Your Budget Books  
FY 2021-2022



# Staff



Director of  
Assessment

Assistant  
Assessor



# Salaries



## Wages – 61% of the budget

2020-2021	2021-2022	Difference
\$ 135,300	\$ 136,300	\$ 1,000

- Cost of living wage increase
- No longer have Listers
- 2 retirees, represent 7% of salary budget



# Operational Expenses



2020-2021	2021-2022	Difference
\$ 28,730	\$ 26,600	\$ -2,130

## Expenses paid by Grand List Fund such as:

- Annual Contract Services:  
Vision, NEMRC, CAI GIS Tax mapping
- Postage: Mailings
- Advertising: Public Notices
- Legal Fees: appeals
- Travel: Mileage for Inspections, trainings



# Tax Collection



## Budget Division 175

- Delinquent Tax Administration (\$11,538 or 44% increase)
  - Admin. Assistant (35% of salary & benefits)
  - Legal notices, postage
  - Tax Sale: legal ads, postage
  - Attorney: \$13,000 (FY20 = \$2,000)
    - Began in 2019 collecting all sale revenue and paying legal fees



# General Fund - Debt Service

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## Budget Division 912

- \$921,906 (\$127,271 less than FY20 [-13%])
    - Retired 2012 Series (FY20 = \$107,484)
  - Quechee Bridge: \$ 81,672
  - Maxfield/WABA/Library: 280,688
  - Municipal Building: 367,557
  - WABA: 191,989
  - \$921,906
- 
- 6/30/20 Outstanding Debt: \$8,721,397



# Questions ?



# Parks & Recreation

## WHCC&L / Town Cemeteries / Welcome Center

(511-516/521/524/527/528/530/531)

FY 21

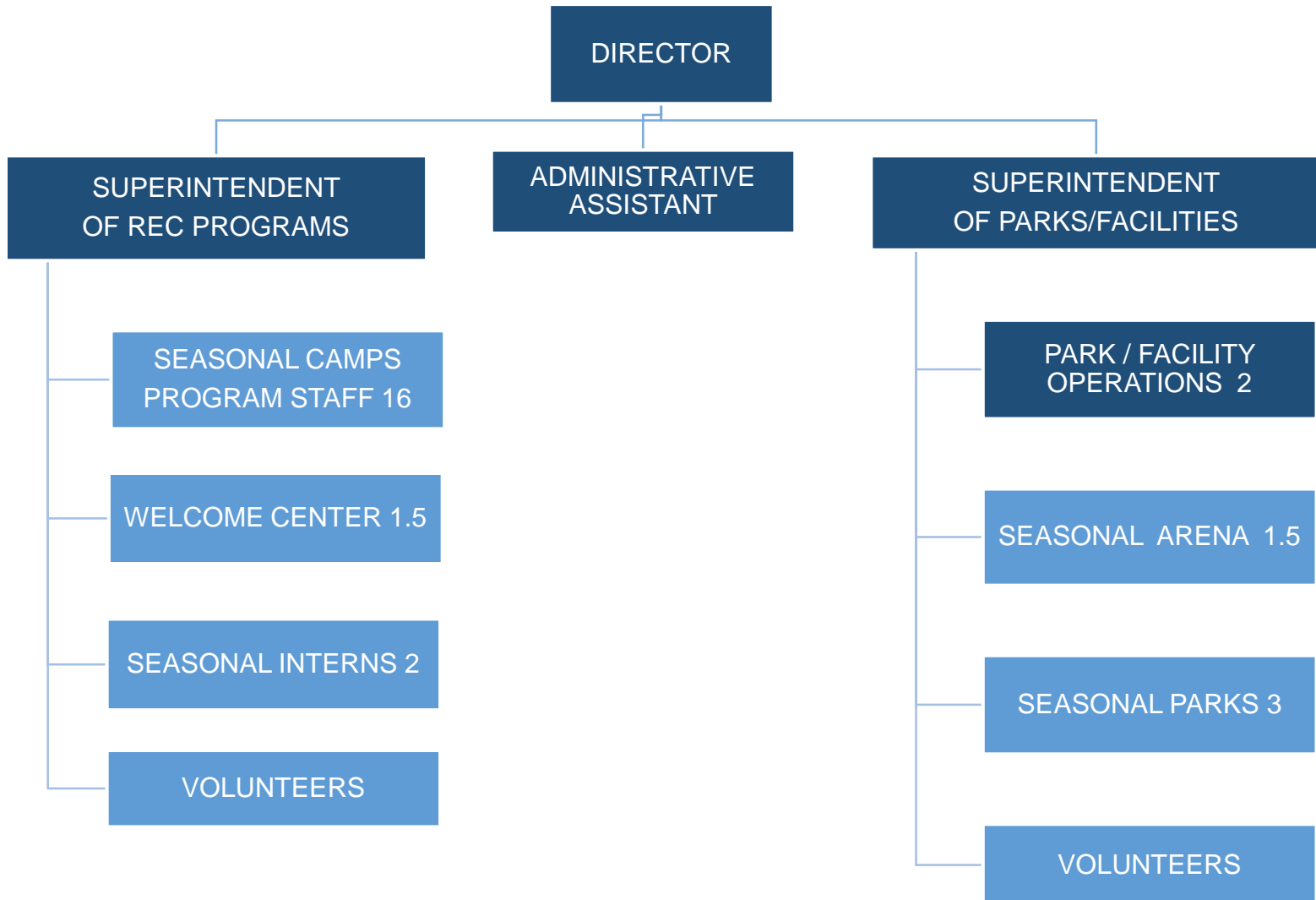
December 17, 2019







# Organizational Chart





# Parks, Facilities & Programs



## Past Fiscal Year

Total # of unique registrations = **3,693**

First time registrations = **935**

Number of programs offered = **259**

Number of participants registered in programs = **4,380**

Total number of community events = **26**

Estimated number of community members engaged = **7,600**

WABA sold **2,636** daily skate passes, **172** family/individual season passes with **1,529** visits. **911** skate rentals and **139** skate sharpening's.

Permits issued = **212** Facility reservations = **1,361**

Number of community volunteers = **255** performed estimated 5,258 hours of volunteer work for Parks & Recreation

National volunteer per-hour estimated value in 2019 = \$25.43

**Total volunteer value to Town of Hartford = \$134,762.54**



# Summary



- 511 Program Administration
  - Expenditures – \$236,891.89
- 512 Swim Program
  - Expenditures - \$2,310.00
- 514 Youth Programs
  - Expenditures - \$270,982.61
  - Revenues - \$195,000.00
- 515 Adult Programs
  - Expenditures - \$18,962.50
  - Revenues - \$15,000
- 516 Community Activities
  - Expenditures – \$51,470.00
  - Revenues - \$23,100







# Summary



- 521 Parks Maintenance
  - Expenditures - \$229,972.80
  - Revenues - \$1,500.00
  - Reserve Transfer - \$30,000.00
- 524 WHCCL Building Maint.
  - Expenditures - \$11,930.00
- 527 Maxfield Grounds Maint.
  - Expenditures - \$87,112.92
  - Revenues - \$3,000.00
- 528 Maxfield Buildings
  - Expenditures - \$16,808.00





# Summary



- 530 Barwood Arena
  - Expenditures - \$304,140.19
  - Revenues - \$188,000.00\*
    - \*(Does not include \$40,000 annual school ice rental)
  - Reserve Transfer (Town) - \$35,000.00
  - Reserve (School) - \$40,000.00 annual commitment to WABA
- 531 Welcome Center
  - Expenditures - \$67,437.90
  - Revenues - \$57,521.36 State/Amtrak
  - Vending Revenues - \$7,500.00





# Highlights



Acct.	Description	Amount
10-921-530	Reserve Transfer to WABA	\$35,000
10-530	Exit Dormer North Wall	\$6,000
10-921-521	Reserve Transfer to Parks	\$30,000
10-527	Replace Infield Groomer	\$5,000
10-528	Park Host Program	\$600
10-511	Cubical Workstation	\$5,000
10-514	Increase of Seasonal Wages	\$8,000
10-515	Field Storage Containers	\$2,500
10-516	Shared Event Trailer FD/PD/DPW	\$2,000
	<b>What's Not Included</b>	
10-060-518	School District Ice Rental Revenue	\$40,000
10-528	Little League Mounds	\$6,000
10-530	Paving of Maxfield Parking/Road	\$150,000
10-521	Annual Repairs to Courts	\$8,000
10-514	Construct New Town Pool	\$3M to \$3.6M



# New Pool Cost



*We will learn more on January 9<sup>th</sup> from BH+A*

## **What do we get:**

- Pool built on the existing site.
- New pool built within existing shell. Saves on demolition costs.
- New entry with 2 additional bathrooms. Resolves issue with field house usage early and late summer.
- Shade features and grassy areas.
- Splash pad area with population zones.
- Lap area and slide feature.
- Multiple pool depths for all ages within the community.
- Confidence in the total cost to construct.

## **Estimated Construct Cost for Potential Ballet/Bond Vote:**

**\$3M to \$3.6M (Includes 25% General Conditions and 15% Contingency which equates to nearly \$1M of the project budget)**





# By The Numbers



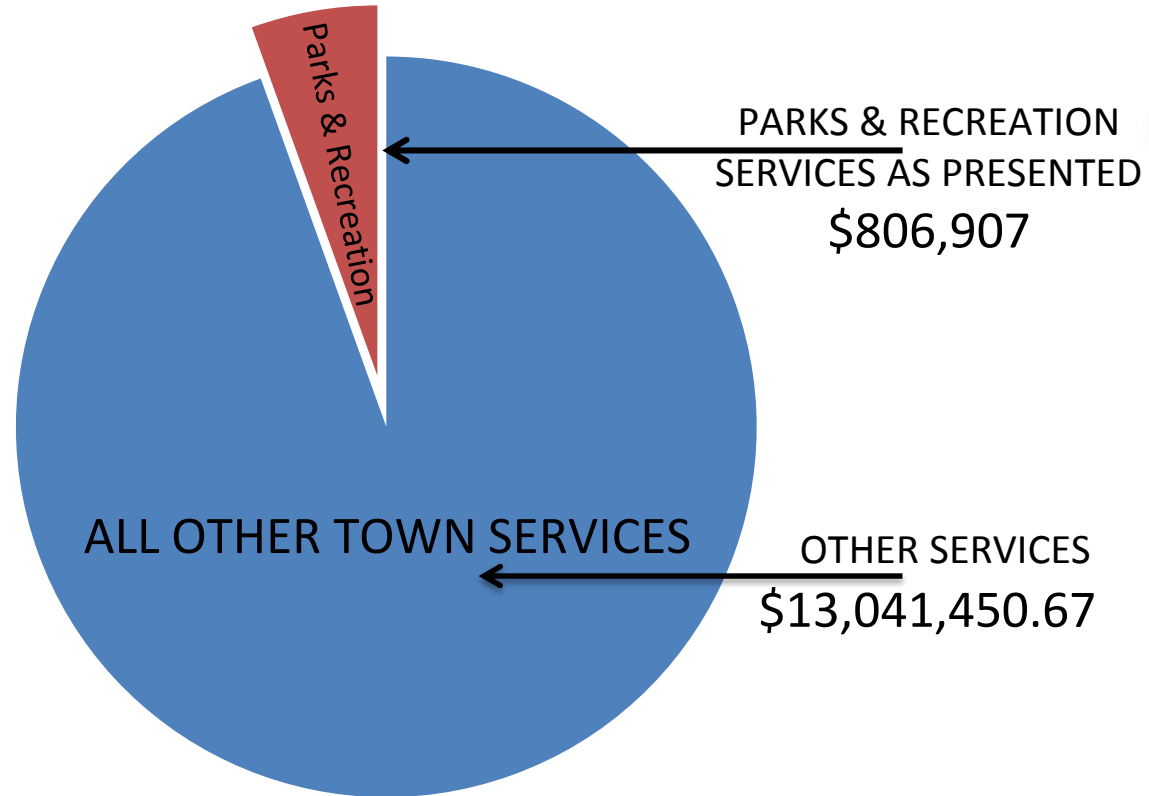
## FY21 Operating Budget Request

Program Admin	18.2503%	\$236,891.89
Outdoor Pool Operation	0.1780%	\$2,310.00
Youth Programs	20.8766%	\$270,982.61
Adult Programs	1.4609%	\$18,962.50
Community Activities	3.9653%	\$51,470.00
WHCC&L Building M&R	0.9191%	\$11,930.00
Parks Maintenance	17.7172%	\$229,972.80
Maxfield Buildings & Grounds	8.0061%	\$103,920.92
Barwood Arena	23.4311%	\$304,140.19
Welcome Center	5.1954%	\$67,437.90
<b>Total Expenditures:</b>	<b>=100.0000%</b>	<b>\$1,298,018.81</b>
<b>Total Revenues:</b>		<b>\$491,112.00</b>





# Questions ?



**\$491,112 Revenue = Net Cost to Taxpayers \$806,907**  
**5.82 % of Proposed \$13,848,357.67 to be Raised By Taxes**

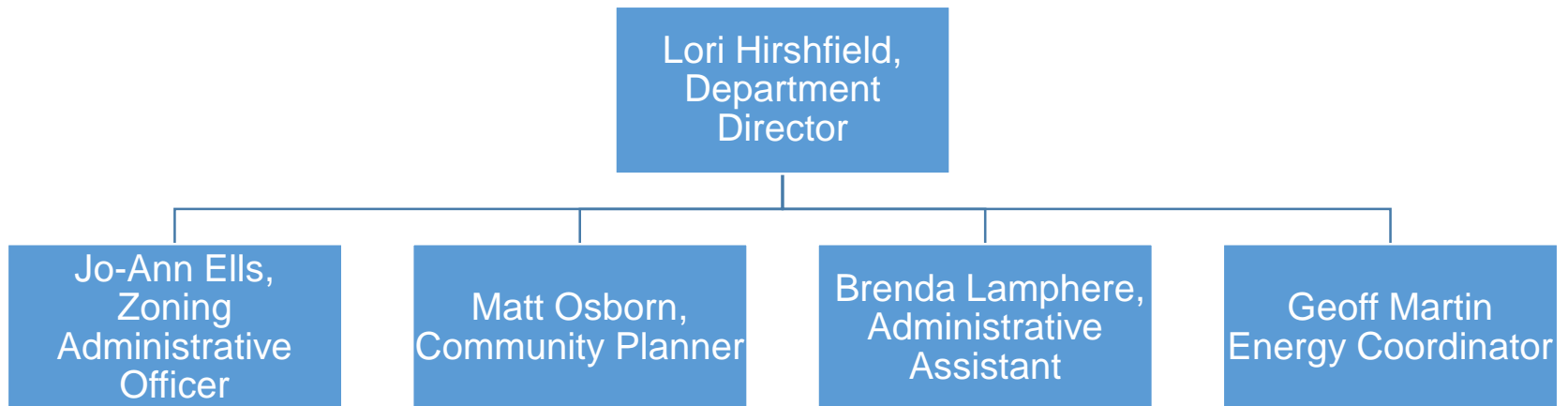


# **Department of Planning and Development FY 2020-2021 Proposed Budget (Funds 611–627, 921, 924)**

**Presentation to Selectboard  
December 17, 2019**



# Organizational Chart





# Program Areas



Acct.	Description
611	<b>Conservation:</b> Natural resource identification, management, education and conservation; Commission training - Budget = \$2,805
621	<b>Zoning:</b> Technical assistance to public and review of property land use & development applications, related permits & reports; Zoning, Subdivision and Flood Regulations; Staff to 2 quasi judicial boards - Zoning Brd of Adjustments & Planning Commission - Budget = \$117,857
622	<b>Planning:</b> Development, implementation, oversight and community engagement on Town Plan, Land Use Planning, Housing, Transportation Planning, Energy, Community Resilience, Economic Development, TIF, Grants, Downtown/Village Center Program, HBRLF, Design Review, Public Art, Designated Growth Center, CIP, Hazard Mitigation Plan; Project Implementation; Energy planning, technical assistance & project implementation for Town departments; information & technical assistance to public. Staff support to 6 SB Appointed Commissions, Committees and 2- 4 Ad-Hoc Committees - Budget = \$461,594
623	<b>Housing &amp; Community Development:</b> Project planning, oversight and implementation related to VT Housing & Community Development Program and other state programs - Budget = \$4,500



# Program Areas



Acct	Description
624	<b>Forestry:</b> Annual maintenance for Town Forest - Budget = \$650 Capital improvement project implementation - funded from Conservation Reserve Fund
625	<b>Historic Preservation:</b> Historic properties, districts/resources identification, education and preservation; Commission training - Budget = \$3,265
626	<b>Energy:</b> Strategic planning, education and outreach to residents, businesses and property owners on energy conservation, weatherization, renewable energy; Commission training - Budget = \$6,205
627	<b>Community Resilience:</b> Outreach/public educational programs to build self & community resilience capacity to respond to changing environment; some Town Hazard Mitigation Plan implementation; Committee training - Budget = \$1,760
921 .....	<b>WRJ/Town Development Reserve Fund:</b> Project development-planning, housing, economic development activities from marketing & branding plan – Budget = \$5,000. .....
924	<b>Upper Sykes Bike/Ped Project:</b> Town Match to complete project - Budget= \$50,000 <b>RT 5 Bike/Ped Project :</b> Town Match to complete project – Budget = \$44,000



# Total Department Budget



2019-2020	2020-2020	Difference
\$ 583,917	\$ 598,366*	+ 14,449 (2.47%)

\*Reduced increase in TMA dues  
Covers Funds 621-627



# Budget Highlights



- Development and implementation of Comprehensive Town-Wide Marketing, Promotion and Branding Project with focus on WRJ/Village Centers. Includes:
  - Multi-model wayfinding component addressing connectivity & signage for pedestrians.
  - Vehicle parking, bike routes/parking areas.
  - Historic sites & other amenities.
  - Building on WRJ study & DPW's work with Tuck School.
  - Plan development in FY 2020 and FY 2021 & begin implementation in FY 2021.
  - Pursuing VCDP grant, & partnerships with HDC, TRORC, GMEDC & Chamber of Commerce to enhance Town resources.



# Budget Highlights

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- Implementation of updated Town Plan and update of Housing and Economic Development Chapters.  
Continued Community Engagement
- TIF project implementation
- Housing development
- Sidewalk & bike lane capital project implementation
- Hazard Mitigation Plan update
- Town Flood Regulations update
- Town Forest Management Plan Implementation - trail upgrades and bridges
- Community education and outreach for energy efficiencies, renewable energy and resilience preparedness. Program implementation.
- State Village Center Designation for Wilder and West Hartford.





# Budget Guidance Adherence

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- ✓ Recognizes and limits environmental impact.
- ✓ Promotes conditions which support Grand List growth.
- ✓ Maintains long term focus - 15, 20, 50 years out.
- ✓ Prepares for minor and major environmental challenges.
- ✓ Funds diversity awareness and multi-cultural events.
- ✓ Funds the charged work of committees and commissions, within reason.
- ✓ Plans and saves for emergencies.
- ✓ Plans with statistics, executes with data.



# Budget Guidance Adherence

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- ✓ Prioritizes infrastructure improvements that support Grand List growth.
- ✓ Reduces carbon impact.
- ✓ Investments that reduce debt.
- ✓ Flood preparedness.
- ✓ Increases parking capacity in WRJ.
- ✓ Implements town branding and marketing plan.
- ✓ Supports equity and inclusion education and strategic planning.
- ✓ Pursues grants to offset costs for items included in the budget.



# Questions ?



**TOWN OF HARTFORD  
SELECTBOARD MINUTES**

Tuesday, December 3, 2019, 6:00pm  
Hartford Town Hall  
171 Bridge Street  
White River Junction, VT 05001

**Present:** Richard Grassi, Selectboard Vice Chair; Dennis Brown, Selectboard Clerk; Jameson Davis, Selectboard Member; Dan Fraser, Selectboard Member; Alan Johnson, Selectboard Member; Kim Souza, Selectboard Member; Brannon Godfrey, Town Manager; Lana Livingston, Administrative Assistant; Jonathan Schechtman; Matt Osborn, Planner; Mike Reiderer; Phil Kasten, Police Chief; Scott Cooney, Fire Chief; Lisa O'Neil, Town Clerk; Dillon Walsh, IT Director; Scott Hausler, Director Parks and Rec.

**Late Arrival:** Simon Dennis, Selectboard Chair came to the meeting at 8:30 P.M.

<http://catv.cablecast.tv/CablecastPublicSite/show/10617?channel=1>

- I. Call to Order the Selectboard Meeting:** Selectboard Vice Chair, Richard Grassi called the motion to order at 6:01 P.M.
- II. Pledge of Allegiance:** Selectboard Clerk, Dennis Brown led the Pledge of Allegiance.
- III. Local Liquor Control Board: N/A**
- IV. Order of Agenda:** Postpone item 4.a.
- V. Selectboard**

**1. Public, Selectboard Comments and Announcements:**

**Public Comments:** Mike Reiderer, from Stage Coach Transportation, addressed the Selectboard to inquire if a waiver could be extended to them for missing the deadline for an appropriation request. They missed it by two days and was unintentional on their part. By missing the deadline, they now will have to obtain 500 signatures from Hartford Residents. They are asking for level funding from last year of \$6,800. Mr. Reiderer gave the Selectboard a report that showed over 9,000 people accessed transportation needs to and from the Hartford area and directly benefitted Town of Hartford residents. Selectboard Vice-Chair, Mr. Grassi asked for this item to be placed on the December 10<sup>th</sup> agenda.

**Board Comments:** None

**Town Manager:** Brannon Godfrey announced that a draft report of the Pool Design will be presented by HB+A at the Parks & Rec Commission meeting on Thursday, Dec. 12<sup>th</sup> at 5:30 PM in room 2 of Town Hall.

**2. Appointments: N/A**

**3. Town Manager's Report:** (None. This Significant Activity Report period will be combined with the next period and reported on December 17, 2019.)

**4. Board Reports, Motions & Ordinances**

a. Prospect Street Acceptance (Motion Required)

\*Postponed until a future Selectboard Meeting.

*We are looking into a stormwater issue today than may be related to the Prospect Street stormwater system improvements. Therefore, out of sense of caution, the Town should hold off on acceptance until we are fully satisfied that there is not an issue with the construction of the public improvement.*

b. Ambulance Fee Bad Debt Write Off (Motion Required)

Fire Chief, Scott Cooney presented the request for the Ambulance Fee Bad Debt Write off. The Finance Department and the Fire Department have developed a process to only record two years of uncollectable debt. The third year is written off each calendar year.

**Selectboard Member, Jameson Davis made the motion to authorize the Town Manager to authorize the Finance Director and the Fire Department to write-off \$72,145.56 as uncollectable ambulance debt. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.**

c. CLG Grant Application to Fund Consultant Drafting of a Demolition Ordinance to Protect Historic Structures (Motion Required)

Presented by Matt Osborn, Planner and Jonathan Schechtman, HHPC Chair.

In the past two decades, Hartford has lost several historic buildings to demolition. The HHPC is seeking ways to prevent further loss of historic buildings. The purpose of the grant is to hire a consultant to work with the Historic Preservation Commission, staff and the public to create a public process to discuss demolition and develop a draft historic properties demolition ordinance.

**Selectboard Member, Alan Johnson made the motion to Approve the 2020 CLG grant application as proposed by the Hartford**

**Historic Preservation Commission contingent upon approval of the 2020/2021 Town Budget. And authorized the Town Manager to sign and submit all necessary paperwork. Selectboard Member, Dan Fraser seconded the motion. All were in favor and the motion passed.**

d. Budget Workshop: (Information Only)

- It (Fund 10-181)  
Presented by Dillon Walsh, IT Director

The IT Director included in his budget this year for “Threat Visualizer.” This will enable the IT Director software that will help to prevent attacks better before they become bigger problems.

- Town Clerk (Fund 10-131 and 10-151)  
Presented by Town Clerk, Lisa O’Neil

The Clerk included funding for this coming year as a 3 Elections year. Also scheduling funding for 2 Abatement hearings and One-Two Tax Appeal hearings.

- Police (Funds 10-211 and 10-212)  
Presented by Police Chief, Phil Kasten

Chief Kasten announced the exciting news that the Police Department has been recognized by the International Association of Chief of Police with successfully completing the, One Mind Pledge.

- Communications (Fund 10-271)  
Presented by Police Chief, Phil Kasten

Dispatch Activity this year is on track to be ahead 2017 by 7%. This is a 5-year high.

- Fire (Fund 10-221)  
Presented by Fire Chief, Scoot Cooney

Chief Cooney reports that calls for service continue to rise. He also presented options of how a Staff Nurse position would benefit Public Safety.

**5. Commission Meeting Reports:**

Selectboard Member, Kim Souza reported that the Planning Commission met. They approved 3 businesses that will be opening in the former Kibby Buildings. These are: Puppy Jct., Healthy Drinks and a Deli.

Selectboard Clerk, Dennis Brown reported that the Hartford Historic Preservation Commission is working on the development of an historic property demolition ordinance.

Selectboard Chair, Simon Dennis reported that the area Core Four Towns have met and they are all stepping up in partnership to address the homelessness issues in all the Towns.

Selectboard Member, Alan Johnson reported from the Conservation Commission. They are currently developing an award for a member of the public to receive at the Summer Block Party. They are also talking about doing another round of harvesting in the Town Forest in the future.

The Climate Committee will soon have a final draft of a resolution to present to both the Selectboard and the School Board.

#### **6. Consent Agenda (Motion Required):**

**Selectboard Member, Dan Fraser made the motion to approve the Consent Agenda as listed. Selectboard Clerk, Dennis Brown seconded the motion. All were in favor and the motion passed.**

Approve Payroll Ending: 11/30/2019

Approve Meeting Minutes of: 11/19/2019

Approve A/P Manifest of: 11/27/2019 & 12/3/2019

Selectboard Meeting Dates of:

- Already Approved: 12/10/2019 and 12/17/2019
- Needs Approval: 1/7/2020, (1/9 and 1/16 snow dates) 1/14/2020 and 1/28/2020.

#### **7. Executive Session:**

**Selectboard Clerk, Dennis Brown made the to open the Executive Session for Discussion of pending civil litigation to which the Selectboard is or may be a party for which premature general public knowledge would clearly place the public body at a substantial disadvantage [I VSA §313(a)(1)(E)] at 9:38 P.M. Selectboard Member, Kim Souza seconded the motion. All were in favor and the motion passed.**

**Selectboard Member, Jameson Davis made the motion to close the Executive Session at 10:30 P.M. Selectboard Clerk, Dennis Brown seconded the motion. All were in favor and the motion passed.**

#### **8. Adjourn the Selectboard Meeting (Motion Required):**

**Selectboard Member, Alan Johnson made the motion to Adjourn the meeting at 10:31 P.M. Selectboard Member, Kim Souza seconded the motion. All were in favor and the motion passed.**

**All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.**

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**TOWN OF HARTFORD  
SPECIAL SELECTBOARD MINUTES**

Tuesday, December 10, 2019, 6:00pm  
Hartford Town Hall  
171 Bridge Street  
White River Junction, VT 05001

**Present:** Simon Dennis, Selectboard Chair; Richard Grassi, Selectboard Vice Chair; Dennis Brown, Selectboard Clerk; Jameson Davis, Selectboard Member; Dan Fraser, Selectboard Member; Alan Johnson, Selectboard Member; Kim Souza, Selectboard Member; Brannon Godfrey, Town Manager; Lana Livingston, Administrative Assistant; Hannah Tyler; Jeremy Delisle; Mike Morris.

<http://catv.cablecast.tv/CablecastPublicSite/show/10665?channel=1>

- I. Call to Order the Selectboard Meeting:** Selectboard Chair, Simon Dennis called the meeting to order at 6:01 P.M.
- II. Pledge of Allegiance:** Citizen, Mike Morris led the Pledge of Allegiance.
- III. Local Liquor Control Board:** N/A
- IV. Order of Agenda:** There may not be an Executive Session.
- V. Selectboard**

**1. Public, Selectboard Comments and Announcements:**

Public Comments

Mike Morris asked the Board if any of the 6 recommendations from the May 2017 Parking Study were considered. Mr. Morris asked this same question in November and has not heard back from anyone.

Selectboard Clerk, Dennis Brown said all recommendations should be considered before going ahead on a multimillion-dollar project.

Selectboard Chair, Simon Dennis said he would take a look at the report. Mr. Dennis also said that no decisions or plans have been made.

Selectboard Member, Alan Johnson said that after the presentation of the

parking structure it seems that the Board Members are moving away for that option.

Selectboard Vice-Chair, Dick Grassi asked if we are looking at any of these recommendations.

Town Manager, Brannon Godfrey explained that we own the South Main Street lot and because of that we are focusing on that property alone. The Town is trying to do two things.

1. Improve turnover on the street spaces by putting in parking meters
2. Expand capacity by adding spaces to the existing South Main St. lot.

#### Selectboard Comments

Selectboard Clerk, Dennis Brown noted that at the Veterans Day Ceremony on November 11<sup>th</sup> at the Veterans Park and the Bridge was not well attended. He noted that Town Manager, Brannon Godfrey was there. More advertising is needed for this event put on by the Hartford Veteran Council and Denis Backus.

Selectboard Vice-Chair, Dick Grassi said he did not know about it and it needs to be publicized.

Selectboard Member, Kim Souza is having issues with the Town Website. Also, a resident has called her and said the site is out of date and has broken links. Ms. Souza suggests a working group or person to go through the site and make recommendations for updates. Brannon Godfrey said he would welcome a set of new outside eyes on it. Selectboard Chair, Simon Dennis said that Mr. Godfrey will figure out how to make this happen.

Selectboard Member, Alan Johnson reported that one of his co-workers has complained about the high speeds on Rte. 5 through Wilder. Mr. Godfrey explained that the broken speed signs were originally funded by a grant. There are no funds currently to replace them. He will look into perhaps a safety grant to fund them. Selectboard Vice Chair, Dick Grassi said it is a safety issue and they are very effective and should be fixed whatever the cost is.

#### **2. Appointments: N/A**

#### **3. Town Manager's Report: None. Next reported on December 17, 2019.**

#### **4. Board Reports, Motions & Ordinances**

- a. VLCT Resolution: Regulating Cannabis Market at the Local Level.  
(Motion Required)

**Selectboard Vice Chair, Dick Grassi moved the adoption of the Resolution. Supporting Municipal Authority in a Commercial Cannabis System as amended. Selectboard Member Jameson Davis seconded the motion. All were in favor and the motion passed.**

**Amendment to the Motion: Selectboard Member, Kim Souza made the motion to change item 2. To take out the “five-percent” and the “thirty-percent” and to replace them with “a percentage.” Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.**

Note: the amended Resolution is attached to these minutes.

Mr. Davis noted that the Board will need education on this topic before making any decisions for what it would be like in the Town of Hartford.

b. Waiver for Stage Coach Appropriation Request (Motion Required)

Selectboard Member, Kim Souza asked if the agencies received reminders and the answer is no. Selectboard Member, Alan Johnson believes this is not serving the intent of the policy. The groups should be given reasonable notice. This is an unnecessary burden to them and we need these services.

Other Board Members believed that if this one is waived, then all the ones that didn't meet the deadline would need to be waived.

**Selectboard Member, Jameson Davis made the motion to deny the request for waiver of the Social Service Appropriation Policy. Selectboard Member, Dan Fraser seconded the motion. 5 were in favor and 2 were opposed (Johnson & Dennis) and the motion passed.**

c. Budget Workshop: (Information Only)

- Public Works: Fund 10; Fund 30; Fund 50; Fund 55; Fund 60 and FUND 65.

Hannah Tyler, Director of Public Works and Jeremy Delisle, Assistant Director presented the proposed public works budget for FY21.

Before presenting the Budget, Hannah Tyler shared with the Board the plans to close the So. Main St. parking lot some times during the winter months to properly do snow removal. Ms. Tyler had purchased blue lights that will flash and tell the people that the lot is closed. Parking downtown around the businesses will be allowed at the time the lot is closed.

Solid Waste Budget: DPW is looking for guidance of what the Selectboard would like to do with the facility.

The Selectboard generally agreed that they would be in favor for DPW to send out an RFP for a “take-over” of the facility.

The Selectboard also agreed they would be in favor of and RFP for Municipal solid waste curb side pickup along with recycling and compost.

The Selectboard also generally agreed if there was curbside solid waste pickup, that 1-2 (or 3) days for the Transfer Station to be opened would be ok.

#### **5. Commission Meeting Reports:**

Jameson Davis reported from the Sister City Committee. Sister City, Cenon, France, dedicated a tram and placed a sign designating the Town of Hartford as a Sister City. Our committee would like to place a sign, at Town Hall, with noting Cenon as our Sister City. The committee is planning to send 2 students to France in the Spring. Cenon is planning to send people over to perform a play, this would be over an extended time frame. They have also invited Hartford to the November 2020 International Festival. The committee is working on the funds request they did last month.

Dennis Brown reported from the Zoning Board that they had 1 application and is was approved. No meeting in January.

Dick Grassi reported that the HBRLF held a meeting and all the loans are in good standing. They are receiving about \$4,000 per month. The fund is running out of money and they are exploring ways to replenish the fund. GMEDC is currently a guide and administers the fund. They are working on a month to month contract.

Kim Souza reported that HCoreI is working on the report for the Town Report. They are also putting more effort into having a student liaison on the committee. This will perhaps necessitate amending the charge of the committee.

Jameson Davis also mentioned an open-door exhibit at the Quechee Library named "Visible in Vermont." This focuses on People of Color experiences living and going to school in Vermont. This will be open the until the January 30<sup>th</sup>. On Saturday, Jan. 25<sup>th</sup> at 11:00 A.M. there will be panel discussion.

Simon Dennis reported that Resilience Hartford is looking to perhaps reallocate park space from Ratcliff and Clifford Parks. Some suggests are for orchards or community gardens. The Committee is just beginning its exploration.

#### **6. Consent Agenda: N/A**

Approve Payroll Ending: N/A

Approve Meeting Minutes of: N/A

Approve A/P Manifest of: N/A

Selectboard Meeting Dates of:

- Already Approved: 12/17/2019, 1/7/2020, (1/9 and 1/16 snow

**7. Executive Session:**

**Selectboard Member, Alan Johnson made the motion to open the Executive Session for a Discussion of pending civil litigation to which the Selectboard is or may be a party for which premature general public knowledge would clearly place the public body at a substantial disadvantage [I VSA §313(a)(1)(E)] at 9:52 P.M. Selectboard Member, Dan Fraser seconded the motion. All were in favor and the motion passed.**

Note: Selectboard Vice-Chair, Dick Grassi left the meeting at 10:15 P.M.

**Selectboard Member Kim Souza made the motion to close the Executive Session at 10:35 P.M. Selectboard Member, Jameson Davis seconded the motion. All were in favor and the motion passed.**

**8. Adjourn the Selectboard Meeting (Motion Required):**

**Selectboard Member, Alan Johnsons made the motion to Adjourn the meeting at 10:36 P.M. Selectboard Dan Fraser seconded the motion. All were in favor and the motion passed.**

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

## **Town of Hartford, Vermont**

### **Resolution Supporting Municipal Authority in a Commercial Cannabis System**

Whereas a regulated and taxed recreational cannabis marketplace will affect communities across Vermont;  
Whereas the 2019-2020 VLCT Municipal Policy calls for any legislation legalizing commercial cannabis to address the impacts on municipalities, school populations, first responders, municipal regulations, and budgets;  
Whereas states that currently have a commercial cannabis market have guaranteed municipal governments' local regulatory, taxation authority, and revenue sharing, and Vermont cities and towns need, at a minimum, those same guaranteed powers;

Whereas all cannabis establishments that cultivate, process, manufacture or sell cannabis will be wholly located in our cities and towns, and voters in cities and towns must be granted the right to "opt-in" to hosting cannabis establishments within their community;

Whereas all duly adopted ordinances and land use policies and regulations adopted by municipalities pursuant to 24 V.S.A. Chapter 117 and 24 V.S.A. § 2291 must be upheld in any commercial cannabis system;

Whereas local cannabis control commissions must be given the same level of authority as local control commissions that administer licenses and permits for the establishments that furnish alcohol;

Whereas cities and towns must be granted authority to assess licensing and permitting fees for cannabis establishments; and

Whereas all cities and towns that host cannabis establishments should share in a local cannabis tax, not just those with retail establishments generating tax revenues; now, therefore, be it

#### ***Resolved, by the Town of Hartford Selectboard,***

1. that the Town of Hartford only supports legislation legalizing a taxed and regulated cannabis market that adequately addresses all aforementioned local considerations and concerns;
2. that the Town of Hartford supports a local cannabis tax with a percentage of the revenues derived from the local cannabis tax retained by the host community of a retail establishment, and a percentage pooled and redistributed to municipalities that do not host retail establishments; and
3. that the Town of Hartford calls upon the state administration and legislature to provide communities adequate time and clarity in law for local officials and community members to discuss the local implications of such a market, and to update, clarify and establish local regulations and policies accordingly.

Report Date: 12/12/19  
5:20PM

**Payment Manifest**  
by Vendor ID  
Town of Hartford  
Check Date: 12/13/2019 - 12/13/2019

Page: 1  
User: florentina  
Report: APINHD\_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
25-0100	Capital Improvement Plan				
004780	BECKER ARENA PRODUCTS		12/13/2019		1008
1020441	DASHER BOARD -FINAL PAYMENT	0.00	\$16,474.61	0.00	16,474.61
Desc:	DASHER BOARD -FINAL PAYMENT	Acct: 25-985-100-0100	Capital Improvemnt Plan - Exp		
Vendor Total:			16,474.61	0.00	16,474.61
25-0100	Revaluation Reserve	Bank Total:			16,474.61
25-0174	Revaluation Reserve				
008775	CAI TECHNOLOGIES		12/13/2019		1014
8550	INDEX MAP	0.00	\$900.00	0.00	900.00
Desc:	INDEX MAP	Acct: 25-985-100-0174	Revaluation Exp		
Vendor Total:			900.00	0.00	900.00
037551	PITNEY BOWES INC	PURCHASE POWER	12/13/2019		1015
NOV'19	POSTAGE	0.00	\$50.39	0.00	50.39
Desc:	Postage	Acct: 25-985-100-0174	Revaluation Exp		
Vendor Total:			50.39	0.00	50.39
25-0174	Highway Infastructure	Bank Total:			950.39
25-0311	Highway Infastructure				
014447	DUFRESNE GROUP		12/13/2019		1016
13979-2	Lower Sykes Mountain Avenue Project	25.50	\$25.50	0.00	25.50
Desc:	Lower Sykes Mountain Avenue Project	Acct: 11-316-003-2018	Town Match Funds 2018 - Lower Sykes		
Vendor Total:			25.50	0.00	25.50
25-0311	Water Capital Reserve	Bank Total:			25.50
50-0100	Water Capital Reserve				
041185	RUSSELL CONSTRUCTION SERVICES, INC.		12/13/2019		1010
9303290	WILDER WELL#1 - NOV 2019	0.00	\$112,988.25	0.00	112,988.25
Desc:	WILDER WELL#1 - NOV 2019	Acct: 50-952-543-0000	CAPITAL OUTLAY - WILDER		
Vendor Total:			112,988.25	0.00	112,988.25
50-0100	Sewer Impact fees	Bank Total:			112,988.25
60-0200	Sewer Impact fees				
014447	DUFRESNE GROUP		12/13/2019		1001
13963	ABBEY LN SEWER MN RPLC	0.00	\$3,804.00	0.00	3,804.00
Desc:	ABBEY LN SEWER MN RPLC	Acct: 60-965-543-0100	CAPITAL OUTLAY - IMPACT FEES		
Vendor Total:			3,804.00	0.00	3,804.00
60-0200	Dog Park	Bank Total:			3,804.00
73-7302	Dog Park				
026390	L BROWN & SONS PRINTING, INC		12/13/2019		1026
92822-60	CALENDAR - WATSON DOG PARK	0.00	\$25.00	0.00	25.00

Report Date: 12/12/19  
5:20PM

**Payment Manifest**  
by Vendor ID  
Town of Hartford  
Check Date: 12/13/2019 - 12/13/2019

Page: 2  
User: florentina  
Report APINHDD\_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
	Desc: CALENDAR - WATSON DOG PARK	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
	Vendor Total:		25.00	0.00	25.00
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES	12/13/2019		1027
9600044482NOV'19	TRASH PICK UP - NOV'19 - WATSON D	0.00	\$70.87	0.00	70.87
	Desc: TRASH PICK UP - NOV'19 - WATSON DOG	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
	Vendor Total:		70.87	0.00	70.87
050600	VERMONT OFFENDER WORK PROGRAMS		12/13/2019		1028
WC3342	SERVICE CALL	0.00	\$50.00	0.00	50.00
	Desc: SERVICE CALL	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
	Vendor Total:		50.00	0.00	50.00
502156	SMITH, WENDY ANN	WENDY ANN SMITH	12/13/2019		1029
PO#5970	Reimbursement - DOG PARK	0.00	\$84.02	0.00	84.02
	Desc: Reimbursement - DOG PARK	Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
	Vendor Total:		84.02	0.00	84.02
73-7302	Trees Matter	Bank Total:			229.89
73-7304	Trees Matter				
048575	VERIZON WIRELESS		12/13/2019		1011
9843311484	CELL PHONES NOV'19	0.00	\$40.01	0.00	40.01
	Desc: Cell Phones	Acct: 73-511-318-7304	CONTRACTED SERVICES(TREES MA		
	Vendor Total:		40.01	0.00	40.01
73-7304	GENERAL FUND - MASCOMA	Bank Total:			40.01
FUND 1 0	GENERAL FUND - MASCOMA				
000884	ADVANCED ELECTRONIC DESIGN, INC		12/13/2019		67680
8267964	C2 COMPUTER AND INSTALL	0.00	\$5,729.00	0.00	5,729.00
	Desc: C2 COMPUTER AND INSTALL	Acct: 10-221-330-0000	OFFICE EQUIPMENT		
	Vendor Total:		5,729.00	0.00	5,729.00
001170	AIRGAS, INC.	AIRGAS USA, LLC	12/13/2019		67681
9966348318	MEDICAL SUPPLIES	0.00	\$33.30	0.00	33.30
	Desc: MEDICAL SUPPLIES	Acct: 10-321-323-0000	MATERIAL & SUPPLIES		
9095072354	OXYGEN	0.00	\$16.81	0.00	16.81
	Desc: OXYGEN	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
9095316087	OXYGEN	0.00	\$12.97	0.00	12.97
	Desc: OXYGEN	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
9095510351	OXYGEN	0.00	\$18.94	0.00	18.94
	Desc: OXYGEN	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
	Vendor Total:		82.02	0.00	82.02
001650	ALLEN ENGINEERING POOLS AND SPAS		12/13/2019		67682
111-517761-01	2300LB bin polymer	4,197.00	\$4,197.00	0.00	4,197.00
	Desc: 2300LB bin polymer	Acct: 60-961-340-0000	CHEMICALS		



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111-517851-01	LIQUID CHLORINE	1,435.50	\$1,435.50	0.00	1,435.50
Desc: LIQUID CHLORINE		Acct: 50-952-340-0000	CHEMICALS		
Vendor Total:			5,632.50	0.00	5,632.50
002180	AMERICAN RETROWORKS INC	GOOD POINT RECYCLING		12/13/2019	67683
75813	NON-CED ITEMS - SEP 2019	185.40	\$185.40	0.00	185.40
Desc: NON-CED ITEMS - SEP 2019		Acct: 30-971-318-0000	CONTRACTED SERVICES		
Vendor Total:			185.40	0.00	185.40
002300	AMERICAN WATER WORKS ASSOC			12/13/2019	67684
2020 KENNEY	MEMBERSHIP FEE FEB 2020-JAN 2021	105.00	\$105.00	0.00	105.00
Desc: MEMBERSHIP FEE FEB 2020-JAN 2021		Acct: 50-954-313-0000	MEMBERSHIP DUES		
Desc: MEMBERSHIP FEE FEB 2020-JAN 2021		Acct: 55-954-313-0000	MEMBERSHIP DUES		
Vendor Total:			105.00	0.00	105.00
002962	AT&T MOBILITY	AT&T MOBILITY		12/13/2019	67685
287277635953NOV'19	I-PAD SERVICE	28.45	\$28.45	0.00	28.45
Desc: I-PAD SERVICE		Acct: 50-952-324-0000	TELEPHONE		
Desc: I-PAD SERVICE		Acct: 55-954-324-0000	TELEPHONE		
Vendor Total:			28.45	0.00	28.45
004735	BEAUREGARD, DAVID	DAVID BEAUREGARD		12/13/2019	67686
567965	PAINTING KITCHEN - BUGBEE	0.00	\$1,090.00	0.00	1,090.00
Desc: PAINTING KITCHEN - BUGBEE - LABOR		Acct: 10-421-321-0100	REPAIRS & MAINT-BUILD & GROUND		
Desc: PAINTING KITCHEN - BUGBEE-MATERIALS		Acct: 10-421-321-0100	REPAIRS & MAINT-BUILD & GROUND		
Vendor Total:			1,090.00	0.00	1,090.00
004850	BEN'S UNIFORMS INC.			12/13/2019	67687
88573	NAME TAPES	0.00	\$64.00	0.00	64.00
Desc: NAME TAPES		Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
88616	UNIFORM ALTERATION	0.00	\$35.00	0.00	35.00
Desc: UNIFORM ALTERATION		Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
88617	CLASS A UNIFORMS	0.00	\$2,137.00	0.00	2,137.00
Desc: CLASS A UNIFORMS		Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
88618	CLASS A UNIFORMS	0.00	\$598.00	0.00	598.00
Desc: CLASS A UNIFORMS		Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
89341	PANTS	0.00	\$107.00	0.00	107.00
Desc: PANTS		Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
Vendor Total:			2,941.00	0.00	2,941.00
004854	BENISTAR/HARTFORD			12/13/2019	67688
01012020	RETIREE'S EXPRESS SCRIPS	0.00	\$2,032.95	0.00	2,032.95
Desc: Retirees Express Scripts		Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Desc: Retirees Express Scripts		Acct: 10-271-418-0100	RETIREE HEALTH INSURANCE		
Desc: Retirees Express Scripts		Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			2,032.95	0.00	2,032.95
005040	BERGERON PROTECTIVE CLOTHING,			12/13/2019	67689

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220017	GARMET FOR REPAIR	0.00	\$177.30	0.00	177.30
Desc: GARMET FOR REPAIR		Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT		
Vendor Total:			177.30	0.00	177.30
005401	BGS PROPERTY MGMT (43672)			12/13/2019	67690
68010544	NEW ENGLAND RAILROAD - SPACE	0.00	\$6,923.09	0.00	6,923.09
Desc: NEW ENGLAND RAILROAD - SPACE		Acct: 10-121-318-0610	CONTRACT SERVICES - TRAFFIC COI		
Vendor Total:			6,923.09	0.00	6,923.09
005750	BLAKE GROUP HOLDINGS, INC	BLAKE GROUP		12/13/2019	67691
IN41559686	Flange & Grinder impeller	779.26	\$779.26	0.00	779.26
Desc: Flange & Grinder impeller		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Vendor Total:			779.26	0.00	779.26
005800	BLAKTOP INC			12/13/2019	67692
26606	2019 Pavement-PAINTING CENTER&FO	0.00	\$10,906.40	0.00	10,906.40
Desc: 2019 Pavement-PAINTING CENTER&FOG L		Acct: 10-311-318-0000	CONTRACTED SERVICES		
26668	ASPHALT	0.00	\$545.36	0.00	545.36
Desc: Elm Street project		Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			11,451.76	0.00	11,451.76
005850	BLODGETT SUPPLY CO INC			12/13/2019	67693
1603441	LF - VENT WHISTLE	26.72	\$26.72	0.00	26.72
Desc: LF - VENT WHISTLE		Acct: 30-971-327-0000	BUILDING HEAT		
Vendor Total:			26.72	0.00	26.72
006100	BMO FINANCIAL GROUP			12/13/2019	67694
Cooney 11/16-27/19	Cooney, Scott - FD	0.00	\$29.82	0.00	29.82
Desc: Amazon-Toilet Paper		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
Delisle 11/16-27/19	Delisle, Jeremy - DPW	297.86	\$297.86	0.00	297.86
Desc: YardMetals-Manhole Cover		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Dube 11/16-27/19	Dube, Christopher - FD	0.00	\$451.15	0.00	451.15
Desc: ACE-IAFF/PFT Recertification		Acct: 10-221-315-0000	RECRUITMENT & TRAINING		
Desc: Battery Mart - Battereies		Acct: 10-221-331-0400	ALARM SYSTEM/EXTINGUISHER MAI		
Desc: IAAI-Recertification		Acct: 10-221-315-0000	RECRUITMENT & TRAINING		
Hausler 11/16-27/19	Hausler, Scott - REC	0.00	\$1,172.07	0.00	1,172.07
Desc: Dell-New PC		Acct: 10-511-331-0000	Department Equipment		
Desc: WhiteMtnPuzzles-Supplies		Acct: 10-531-318-0510	Welcome Center Inventory		
Jay 11/16-27/19	McDonough, Jay - REC	0.00	\$182.75	0.00	182.75
Desc: Nayes-Coach Training		Acct: 10-514-315-0000	RECRUITMENT & TRAINING		
Desc: NJ's-Splash Night Supplies		Acct: 10-514-323-0000	MATERIAL & SUPPLIES		
Desc: Amazon-Skate with Santa		Acct: 10-516-323-0000	MATERIAL & SUPPLIES		
Kasten 11/16-27/19	Kasten, Phill - PD	0.00	\$337.59	0.00	337.59
Desc: Enterprise-Tools		Acct: 10-211-311-0000	TRAVEL & MEETINGS		
Desc: Amazon-Mini PC & Protection Plan		Acct: 10-211-330-0000	OFFICE EQUIPMENT		
Kreis 11/16-27/19	Kreis, Dylan - REC	0.00	\$275.03	0.00	275.03
Desc: ZeroWaste-Bags for Dog Stations		Acct: 10-521-323-0000	MATERIAL & SUPPLIES		
Desc: HD-Lights		Acct: 10-521-321-0000	REPAIRS & MAINT - VEHICLES		

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Lori 11/16-27/19	Hirshfield, Lori - P&D	0.00	\$90.00	0.00	90.00
Desc: 2019 Vermont Energy-Registration Fe	Acct: 10-626-311-0100		Travel & Meetings		
Ostrout 11/16-27/19	Ostrout, Gail - FIN	0.00	\$138.28	0.00	138.28
Desc: Walmart-Phone Charger	Acct: 10-171-323-0000		MATERIAL & SUPPLIES		
Desc: Fairfield&McDonalds-Loddding&Meal	Acct: 10-171-311-0000		TRAVEL & MEETINGS		
Perry 11/16-27/19	Perry, Diane - PD	0.00	\$1,852.54	0.00	1,852.54
Desc: CaleaTraining-Room/Meal/Park/Rental	Acct: 10-271-311-0000		TRAVEL & MEETINGS		
Desc: CaleaTraining-Room/Meal/Park/Rental	Acct: 10-211-311-0000		TRAVEL & MEETINGS		
Desc: Amazon-Amrican Flag	Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
Desc: Carhartt-Hat Returned	Acct: 10-211-326-0000		PURCHASE UNIFORMS & CLEANING		
Desc: VT DMV-PD 9 Registration Fee	Acct: 10-211-321-0000		REPAIRS & MAINT-VEHICLES		
Desc: NAmericanRescue-Nitrile Gloves	Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
Desc: Amazon-Hats	Acct: 10-211-326-0000		PURCHASE UNIFORMS & CLEANING		
Desc: Amazon-DVD's Sleeves	Acct: 10-211-323-0000		MATERIAL & SUPPLIES		
Desc: Amazon-DVD's Sleeves	Acct: 10-271-323-0000		MATERIAL & SUPPLIES		
Vail 11/16-27/19	Vail, Brad - PD	0.00	\$7.89	0.00	7.89
Desc: USPS-Postage	Acct: 10-211-322-0000		POSTAGE		
Wilson 11/16-27/19	Wilson, Michelle - VAL	0.00	\$42.00	0.00	42.00
Desc: NRAAO-Membership Fee	Acct: 10-174-313-0000		MEMBERSHIP DUES		
Vendor Total:			4,876.98	0.00	4,876.98
006672	BOUDREAU TIRE SERVICE OF VERMONT			12/13/2019	67695
11.11.2019	EMERGENCY ROAD SERVICE	396.99	\$396.99	0.00	396.99
Desc: EMERGENCY ROAD SERVICE	Acct: 60-964-321-0000		REPAIRS & MAINT-VEHICLES		
Desc: EMERGENCY ROAD SERVICE-PARTS	Acct: 60-964-321-0000		REPAIRS & MAINT-VEHICLES		
Vendor Total:			396.99	0.00	396.99
006700	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC		12/13/2019	67696
83410445	MEDICAL SUPPLIES	0.00	\$704.86	0.00	704.86
Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500		MEDICAL EQUIPMENT & SUPPLIES		
83423853	MEDICAL SUPPLIES	0.00	\$254.63	0.00	254.63
Desc: MEDICAL SUPPLIES	Acct: 10-221-331-0500		MEDICAL EQUIPMENT & SUPPLIES		
Vendor Total:			959.49	0.00	959.49
007201	BRODART CO.			12/13/2019	67697
B5820026	HARDCOVERS	0.00	\$14.04	0.00	14.04
Desc: HARDCOVERS	Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
B5820027	TRADE PAPER	0.00	\$9.59	0.00	9.59
Desc: TRADE PAPER	Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
B5824706	BOOKS/TRADE PAPER/AUDIO CD	0.00	\$72.53	0.00	72.53
Desc: BOOKS/TRADE PAPER/AUDIO CD	Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
B5825752	BOOKS/TRADE PAPER/AUDIO CD	0.00	\$7.01	0.00	7.01
Desc: BOOKS/TRADE PAPER/AUDIO CD	Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
B5825800	BOOKS/TRADE PAPER/AUDIO CD	0.00	\$148.60	0.00	148.60
Desc: BOOKS/TRADE PAPER/AUDIO CD	Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
B5827424	AUDIO CD	0.00	\$22.39	0.00	22.39
Desc: AUDIO CD	Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY		
Vendor Total:			274.16	0.00	274.16

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007760	BURLINGTON COMMUNICATIONS			12/13/2019	67698
BCS4605	CONTRACT SERVICES DEC'19	0.00	\$140.00	0.00	140.00
Desc: CONTRACT SERVICES DEC'19	Acct: 10-271-318-0000		CONTRACTED SERVICES		
BCS4606	CONTRACT SERVICES DEC'19	0.00	\$450.00	0.00	450.00
Desc: CONTRACT SERVICES DEC'19	Acct: 10-271-318-0000		CONTRACTED SERVICES		
Vendor Total:			590.00	0.00	590.00
008650	CARGILL, INC			12/13/2019	67699
2905100300	DEICER SALT	0.00	\$15,489.24	0.00	15,489.24
Desc: DEICER SALT	Acct: 10-312-323-0000		MATERIAL & SUPPLIES		
2905106362	DEICER SALT	0.00	\$18,154.50	0.00	18,154.50
Desc: DEICER SALT	Acct: 10-312-323-0000		MATERIAL & SUPPLIES		
2905112310	DEICER SALT	0.00	\$7,656.48	0.00	7,656.48
Desc: DEICER SALT	Acct: 10-312-323-0000		MATERIAL & SUPPLIES		
Vendor Total:			41,300.22	0.00	41,300.22
009075	CENTRAL VERMONT COMMUNICATIONS			12/13/2019	67700
181-2953622	PAGERS DEC'19-FEB'20	51.75	\$51.75	0.00	51.75
Desc: PAGERS DEC'19-FEB'20	Acct: 65-963-324-0000		TELEPHONE		
Desc: PAGERS DEC'19-FEB'20	Acct: 50-952-324-0000		TELEPHONE		
Desc: PAGERS DEC'19-FEB'20	Acct: 60-961-324-0000		TELEPHONE		
Vendor Total:			51.75	0.00	51.75
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M		12/13/2019	67701
4035590724	MATS	0.00	\$46.56	0.00	46.56
Desc: MATS	Acct: 10-530-318-0000		CONTRACTED SERVICES		
4036139588	UNIFORMS	74.15	\$74.15	0.00	74.15
Desc: UNIFORMS	Acct: 50-954-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAN		
4036139611	UNIFORMS	117.53	\$117.53	0.00	117.53
Desc: UNIFORMS	Acct: 60-961-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAN		
4036139717	MATS	0.00	\$46.56	0.00	46.56
Desc: MATS	Acct: 10-530-318-0000		CONTRACTED SERVICES		
4036139764	UNIFORMS	14.30	\$239.93	0.00	239.93
Desc: UNIFORMS	Acct: 30-971-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAN		
Desc: UNIFORMS	Acct: 10-325-326-0000		UNIFORMS		
4036668079	UNIFORMS	117.53	\$117.53	0.00	117.53
Desc: UNIFORMS	Acct: 60-961-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAN		
4036668127	UNIFORMS	74.15	\$74.15	0.00	74.15
Desc: UNIFORMS	Acct: 50-954-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAN		
4036668201	UNIFORMS	14.30	\$239.93	0.00	239.93
Desc: UNIFORMS	Acct: 10-325-326-0000		UNIFORMS		
Desc: UNIFORMS	Acct: 30-971-326-0000		UNIFORMS-PURCHASE/LEASE/CLEAN		
4036668234	MATS	0.00	\$46.56	0.00	46.56
Desc: MATS	Acct: 10-530-318-0000		CONTRACTED SERVICES		
4034901718	UNIFORMS	72.41	\$72.41	0.00	72.41
Desc: UNIFORMS	Acct: 65-963-326-0000		UNIFORMS PURCHASE/LEASE		
4035504811	UNIFORMS	72.41	\$72.41	0.00	72.41
Desc: UNIFORMS	Acct: 65-963-326-0000		UNIFORMS PURCHASE/LEASE		

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Vendor Total:			1,147.72	0.00	1,147.72
010250	CLEAN HARBORS ENV. SERVICES	CLEAN HARBORS ENV. SERVICES	12/13/2019		67702
1003081953	HHW SERVICES 11.16.19	8,635.60	\$8,635.60	0.00	8,635.60
Desc: 32 Hartford Residents Participated		Acct: 30-971-318-0100	CONTRACTED SERVICES - HHW		
Vendor Total:			8,635.60	0.00	8,635.60
010257	CLEAR VIEW WINDOW SERVICE		12/13/2019		67703
01043	Town Hall Windows WASHING SERVICE	0.00	\$773.00	0.00	773.00
Desc: Town Hall Windows WASHING SERVICES		Acct: 10-161-318-0000	CONTRACTED SERVICES		
Vendor Total:			773.00	0.00	773.00
010832	COMCAST		12/13/2019		67704
0134242DEC'19	INTERNET DEC 2019	86.90	\$86.90	0.00	86.90
Desc: INTERNET DEC 2019		Acct: 30-975-324-0000	TELEPHONE		
Vendor Total:			86.90	0.00	86.90
011200	CED-TWIN STATE-WHITE RIVER JCT	CED-TWIN STATE-WHITE RIVER JCT	12/13/2019		67705
9433-401943	LAMP	0.00	\$18.00	0.00	18.00
Desc: LAMP		Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
9433-402313	PARTS	152.63	\$152.63	0.00	152.63
Desc: PARTS		Acct: 55-954-321-0100	REPAIRS & MAINT - BUILDING		
Vendor Total:			170.63	0.00	170.63
012665	DANIELS, WANDA	WANDA DANIELS	12/13/2019		67706
DEC'19	Dec 2019 Reimburse Retiree Health I	0.00	\$229.17	0.00	229.17
Desc: Dec 2019 Reimburse Retiree Health I		Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			229.17	0.00	229.17
014415	DUBE, CHRISTOPHER	CHRISTOPHER DUBE	12/13/2019		67707
DEC'19	UVAC REIMBURSEMENT DEC'19	0.00	\$28.00	0.00	28.00
Desc: UVAC		Acct: 10-221-318-0000	CONTRACTED SERVICES		
NOV'19	UVAC REIMBURSEMENT NOV'19	0.00	\$28.00	0.00	28.00
Desc: UVAC		Acct: 10-221-318-0000	CONTRACTED SERVICES		
Vendor Total:			56.00	0.00	56.00
014447	DUFRESNE GROUP		12/13/2019		67708
13979-1	Lower Sykes Mountain Avenue Project	102.00	\$102.00	0.00	102.00
Desc: Lower Sykes Mountain Avenue Project		Acct: 70-622-318-7027	CONTRACTED SERVICES(STP BIKE(6		
Vendor Total:			102.00	0.00	102.00
015500	ENDYNE, INC		12/13/2019		67709
315893	FALL SOILS/PLANTS	5,358.00	\$5,358.00	0.00	5,358.00
Desc: FALL SOILS/PLANTS		Acct: 60-961-318-0000	CONTRACTED SERVICES		
317091	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
Desc: WRJ WEEKLY ANALYSIS		Acct: 60-961-318-0000	CONTRACTED SERVICES		
317843	WSID 5320 QUECHEE CENTRAL TC	17.50	\$17.50	0.00	17.50

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	Desc: WSID 5320 QUECHEE CENTRAL TC	Acct: 55-954-318-0000	CONTRACTED SERVICES		
317844	WSID 5319 HARTFORD WATER TC	72.00	\$72.00	0.00	72.00
	Desc: WSID 5319 HARTFORD WATER TC	Acct: 50-954-318-0000	CONTRACTED SERVICES		
318124	WRJ WEEKLY ANALYSIS	90.00	\$90.00	0.00	90.00
	Desc: WRJ WEEKLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES		
318350	WSID 5320 QUECHEE CENTRAL	17.50	\$17.50	0.00	17.50
	Desc: WSID 5320 QUECHEE CENTRAL	Acct: 55-954-318-0000	CONTRACTED SERVICES		
318351	WSID 5319 HARTFORD WATER TC	72.00	\$72.00	0.00	72.00
	Desc: WSID 5319 HARTFORD WATER TC	Acct: 50-954-318-0000	CONTRACTED SERVICES		
	Vendor Total:		5,717.00	0.00	5,717.00
015815	EVANS MOTOR FUELS	EVANS GROUP INC.		12/13/2019	67710
0004357-IN	6000 DIESEL	0.00	\$13,461.15	0.00	13,461.15
	Desc: 6,000 gallons treated diesel	Acct: 10-321-319-0000	EQUIPMENT OPERATION-GAS		
	Vendor Total:		13,461.15	0.00	13,461.15
016080	CONSOLIDATED COMMUNICATIONS			12/13/2019	67711
11833807752NOV'19	WRJ WATER TANKS	298.78	\$298.78	0.00	298.78
	Desc: WRJ WATER TANKS	Acct: 50-952-324-0000	TELEPHONE		
12615510982NOV'19	QUECHEE WATER	81.94	\$81.94	0.00	81.94
	Desc: QUECHEE WATER	Acct: 55-953-324-0000	TELEPHONE		
13444320594OCT'19	RADIO CIRCUITS	0.00	\$430.23	0.00	430.23
	Desc: RADIO CIRCUITS	Acct: 10-271-320-0100	EQUIP OPERATION-COMMUNICATION		
	Vendor Total:		810.95	0.00	810.95
016390	FASTENAL COMPANY			12/13/2019	67712
NHWES82056	MINI TORCH	15.76	\$15.76	0.00	15.76
	Desc: MINI TORCH	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
NHWES82105	PARTS	0.00	\$96.25	0.00	96.25
	Desc: PARTS	Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND		
NHWES82116	PARTS	0.00	\$41.18	0.00	41.18
	Desc: PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
NHWES82201	PARTS	0.00	\$23.87	0.00	23.87
	Desc: PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		177.06	0.00	177.06
016395	FAT HAT CLOTHING CO.			12/13/2019	67713
PO#5997	LED lights for Town street trees	0.00	\$500.00	0.00	500.00
	Desc: LED lights for Town street trees	Acct: 10-622-312-0100	MARKETING PROMOTION		
	Vendor Total:		500.00	0.00	500.00
016540	FERGUSON ENTERPRISES, INC	FERGUSON WATERWORKS #591 #576		12/13/2019	67714
0929188	MATERIALS	76.40	\$76.40	0.00	76.40
	Desc: MATERIALS	Acct: 60-961-321-0100	REPAIRS & MAINT-BUILDING		
	Vendor Total:		76.40	0.00	76.40
016640	FILEONQ INC	FILEONQ INC		12/13/2019	67715
8116	SOFTWARE MAINTENANCE & SUPPOF	0.00	\$2,154.96	0.00	2,154.96

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	Desc: SOFTWARE MAINTENANCE & SUPPORT	Acct: 10-211-314-0000	BOOKS & PERIODICALS		
	Vendor Total:		2,154.96	0.00	2,154.96
017110	FISHER AUTO PARTS, INC			12/13/2019	67716
301-026583	GREASE OIL	33.78	\$33.78	0.00	33.78
	Desc: GREASE OIL	Acct: 65-963-321-0000	REPAIRS & MAINT-VEHICLES		
301-026593	CLEANING SUPPLIES	0.00	\$80.89	0.00	80.89
	Desc: CLEANING SUPPLIES	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
301-026639	RETURN-CLEANING SUPPLY	0.00	\$-47.73	0.00	-47.73
	Desc: RETURN-CLEANING SUPPLY	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
301-027295	PARTS	17.48	\$17.48	0.00	17.48
	Desc: PARTS	Acct: 60-964-321-0000	REPAIRS & MAINT-VEHICLES		
301-027318	CARBURETOR CLEANER	17.79	\$17.79	0.00	17.79
	Desc: CARBURETOR CLEANER	Acct: 60-964-321-0000	REPAIRS & MAINT-VEHICLES		
301-027620	PARTS	0.00	\$59.94	0.00	59.94
	Desc: PARTS	Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
301-027921	PARTS	11.25	\$11.25	0.00	11.25
	Desc: PARTS	Acct: 60-964-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		173.40	0.00	173.40
017300	FOGG'S HARDWARE & BUILDING			12/13/2019	67717
870088	MOUSE TRAPS	5.98	\$5.98	0.00	5.98
	Desc: MOUSE TRAPS	Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
870198	MATERIALS FOR NET INSTALLATION	0.00	\$42.49	0.00	42.49
	Desc: MATERIALS FOR NET INSTALLATION	Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND		
	Desc: DISCOUNT	Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND		
870274	PAINT	0.00	\$11.42	0.00	11.42
	Desc: PAINT	Acct: 10-421-321-0100	REPAIRS & MAINT-BUILD & GROUND		
	Desc: DISCOUNT	Acct: 10-421-321-0100	REPAIRS & MAINT-BUILD & GROUND		
870628	PAINT & MATERIALS	0.00	\$174.81	0.00	174.81
	Desc: PAINT & MATERIALS	Acct: 10-421-321-0100	REPAIRS & MAINT-BUILD & GROUND		
	Desc: DISCOUNT	Acct: 10-421-321-0100	REPAIRS & MAINT-BUILD & GROUND		
870721	PAINT & MATERIALS	0.00	\$50.47	0.00	50.47
	Desc: PAINT & MATERIALS	Acct: 10-421-321-0100	REPAIRS & MAINT-BUILD & GROUND		
	Desc: DISCOUNT	Acct: 10-421-321-0100	REPAIRS & MAINT-BUILD & GROUND		
870829	ICE MELT	0.00	\$22.49	0.00	22.49
	Desc: ICE MELT	Acct: 10-421-321-0100	REPAIRS & MAINT-BUILD & GROUND		
	Desc: DISCOUNT	Acct: 10-421-321-0100	REPAIRS & MAINT-BUILD & GROUND		
870886	MATERIALS FOR PARKING BARRIERS	0.00	\$21.80	0.00	21.80
	Desc: MATERIALS FOR PARKING BARRIERS	Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND		
870905	WABA - DEHUMIDIFIRE FILTER	0.00	\$53.92	0.00	53.92
	Desc: WABA - DEHUMIDIFIRE FILTER	Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND		
	Desc: DISCOUNT	Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND		
871069	MATERIALS	0.00	\$6.30	0.00	6.30
	Desc: MATERIALS	Acct: 10-530-323-0000	MATERIAL & SUPPLIES		
	Desc: DISCOUNT	Acct: 10-530-323-0000	MATERIAL & SUPPLIES		
871070	MATERIALS - FURNACES	0.00	\$4.77	0.00	4.77
	Desc: MATERIALS - FURNACES	Acct: 10-524-321-0100	REPAIRS & MAINT-BUILDING		

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871082	MATERIALS		17.25	\$17.25	0.00	17.25
Desc: MATERIALS		Acct: 60-961-321-0100		REPAIRS & MAINT-BUILDING		
Desc: DISCOUNT		Acct: 60-961-321-0100		REPAIRS & MAINT-BUILDING		
871088	MATERIALS		0.00	\$30.95	0.00	30.95
Desc: MATERIALS		Acct: 10-221-323-0000		MATERIAL & SUPPLIES		
Desc: DISCOUNT		Acct: 10-221-323-0000		MATERIAL & SUPPLIES		
871117	FILTERS FOR FURNACES		0.00	\$13.19	0.00	13.19
Desc: FILTERS FOR FURNACES		Acct: 10-524-321-0100		REPAIRS & MAINT-BUILDING		
Desc: DISCOUNT		Acct: 10-524-321-0100		REPAIRS & MAINT-BUILDING		
Vendor Total:				455.84	0.00	455.84
017480	FREIGHTLINER OF N H INC				12/13/2019	67718
09.30.2019 Statement	Credit on account #12114		0.00	\$-132.42	0.00	-132.42
Desc: Credit on account #12114		Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		
LP298999	PARTS		0.00	\$125.42	0.00	125.42
Desc: PARTS		Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		
LP299013	PARTS		0.00	\$27.21	0.00	27.21
Desc: PARTS		Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		
LP299156	COOLANT		0.00	\$145.00	0.00	145.00
Desc: COOLANT		Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		
Vendor Total:				165.21	0.00	165.21
017850	GALLS, LLC				12/13/2019	67719
014330548	UNIFORMS		0.00	\$303.93	0.00	303.93
Desc: UNIFORMS		Acct: 10-211-326-0000		PURCHASE UNIFORMS & CLEANING		
014333345	UNIFORMS		0.00	\$258.92	0.00	258.92
Desc: UNIFORMS		Acct: 10-211-326-0000		PURCHASE UNIFORMS & CLEANING		
Vendor Total:				562.85	0.00	562.85
017930	PEALE, ARTHUR S.	GARDENS OF STONE, LLC			12/13/2019	67720
11.19.2019	CLEAN-UP POTTERS FIELD CEMETER		0.00	\$270.52	0.00	270.52
Desc: CLEAN-UP POTTERS FIELD CEMETERY		Acct: 10-341-318-0000		CONTRACTED SERVICES		
Vendor Total:				270.52	0.00	270.52
018045	GATEKEEPER LOCK & SAFE LLC				12/13/2019	67721
I-191106-2	SERVICE CALL-FRONT DOOR TREATM		223.75	\$223.75	0.00	223.75
Desc: SERVICE CALL-FRONT DOOR TREATMNT PL		Acct: 60-961-321-0100		REPAIRS & MAINT-BUILDING		
Vendor Total:				223.75	0.00	223.75
019390	GRAINGER				12/13/2019	67722
9367771442	CORROSION LUBRICANT INHIBITOR		12.82	\$12.82	0.00	12.82
Desc: CORROSION LUBRICANT INHIBITOR		Acct: 65-963-323-0000		MATERIALS & SUPPLIES		
9367865772	AIR FRESHNER		21.27	\$21.27	0.00	21.27
Desc: AIR FRESHNER		Acct: 65-963-323-0000		MATERIALS & SUPPLIES		
9374685536	MATERIALS		54.18	\$54.18	0.00	54.18
Desc: MATERIALS		Acct: 65-963-323-0000		MATERIALS & SUPPLIES		
Vendor Total:				88.27	0.00	88.27



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019392	GREGG NALETTE	GRANDSTAND APPAREL	12/13/2019		67723
2985	FINANCE SHIRTS	0.00	\$63.00	0.00	63.00
Desc: FINANCE SHIRTS		Acct: 10-171-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			63.00	0.00	63.00
019552	GREATER UPPER VALLEY SOLID	GREATER UPPER VALLEY SOLID	12/13/2019		67724
NOV'19	MSW/COUPONS NOV'19	3,324.07	\$3,324.07	0.00	3,324.07
Desc: 1.69 Tons MSW Nov'19-LF		Acct: 30-974-313-0200	WASTE GENERATION FEE		
Desc: District Coupons Sold Nov'19-LF		Acct: 30-013-100-0000	EXCHANGES PAYABLE		
Desc: District CpnrsSold New Price. Nov'19		Acct: 30-013-100-0000	EXCHANGES PAYABLE		
TH-20-HHW	HHW COLLECTION	10,813.32	\$10,813.32	0.00	10,813.32
Desc: 84 Hartford residents participated		Acct: 30-971-318-0100	CONTRACTED SERVICES - HHW		
Desc: 84 Hartford residents participated		Acct: 72-361-361-0026	Solid Waste Implementation Grant FY19		
Vendor Total:			14,137.39	0.00	14,137.39
019810	GREEN MOUNTAIN MESSENGER	GREEN MOUNTAIN MESSENGER	12/13/2019		67725
80170	CURRIER SERVICES - NOV'19	60.00	\$60.00	0.00	60.00
Desc: CURRIER SERVICES - NOV'19		Acct: 80-711-318-8044	Grant - 01130 Courier LSTA17.2.01 (WH		
Vendor Total:			60.00	0.00	60.00
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP	12/13/2019		67726
04832000006NOV'19	S MAIN ST PUMP STN - WW	110.27	\$110.27	0.00	110.27
Desc: S MAIN ST PUMP STN - WW		Acct: 60-964-329-0000	ELECTRICITY		
09832000005NOV'19	BRIGGS PARK - MAIN ST - REC	0.00	\$20.37	0.00	20.37
Desc: BRIGGS PARK - MAIN ST - REC		Acct: 10-521-329-0000	ELECTRICITY		
13611000004NOV'19	HARTFORD VILLAGE STLGHT	0.00	\$65.99	0.00	65.99
Desc: HARTFORD VILLAGE STLGHT		Acct: 10-314-329-0000	ELECTRICITY		
20822960512NOV'19	1732 QUECHEE MAIN ST	0.00	\$27.64	0.00	27.64
Desc: 1732 QUECHEE MAIN ST		Acct: 10-521-329-0000	ELECTRICITY		
33490000008NOV'19	DEPOT ST SIDEWALK LGTS - HWY	0.00	\$64.15	0.00	64.15
Desc: DEPOT ST SIDEWALK LGTS - HWY		Acct: 10-314-329-0000	ELECTRICITY		
36340000003NOV'19	FROST PARK - A STR	0.00	\$20.29	0.00	20.29
Desc: FROST PARK - A STR		Acct: 10-521-329-0000	ELECTRICITY		
44390000006NOV'19	BILLINGS FARM RD LIGHTS - HWY	0.00	\$93.85	0.00	93.85
Desc: BILLINGS FARM RD LIGHTS - HWY		Acct: 10-314-329-0000	ELECTRICITY		
59511000008NOV'19	CAMPBELL ST - PUMP STN	90.56	\$90.56	0.00	90.56
Desc: CAMPBELL ST - PUMP STN		Acct: 50-954-329-0000	ELECTRICITY		
67700100000NOV'19	RT 5 POLE 95	0.00	\$28.01	0.00	28.01
Desc: RT 5 POLE 95		Acct: 10-314-329-0000	ELECTRICITY		
74856156851NOV'19	97 S MAIN ST CHARGING STN	0.00	\$87.15	0.00	87.15
Desc: 97 S MAIN ST CHARGING STN		Acct: 10-314-329-0100	ELECTRICITY - CHARGING STATION		
77700100009NOV'19	POLE 1 PLEASANT VIEW TERR	0.00	\$45.06	0.00	45.06
Desc: POLE 1 PLEASANT VIEW TERR		Acct: 10-314-329-0000	ELECTRICITY		
87700100008NOV'19	CHRISTIAN ST POLE 72-50 HWY	0.00	\$25.06	0.00	25.06
Desc: CHRISTIAN ST POLE 72-50 HWY		Acct: 10-314-329-0000	ELECTRICITY		
89290000002NOV'19	HEMLOCK RIDGE VAULT - WAT	43.23	\$43.23	0.00	43.23
Desc: HEMLOCK RIDGE VAULT - WAT		Acct: 50-954-329-0000	ELECTRICITY		
91611000000NOV'19	FERRY RD - SEWER PUMP	242.64	\$242.64	0.00	242.64

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	Desc: FERRY RD - SEWER PUMP	Acct: 60-964-329-0000	ELECTRICITY		
92124869873NOV'19	43 HIGHLAND AVE WABA PUMP	0.00	\$64.24	0.00	64.24
	Desc: 43 HIGHLAND AVE WABA PUMP	Acct: 10-530-329-0000	ELECTRICITY		
98340000003NOV'19	A ST PUMP STAN - WW	31.29	\$31.29	0.00	31.29
	Desc: A ST PUMP STAN - WW	Acct: 60-964-329-0000	ELECTRICITY		
98490000001NOV'19	ELM/GILLETTE ST	93.67	\$93.67	0.00	93.67
	Desc: ELM/GILLETTE ST	Acct: 60-964-329-0000	ELECTRICITY		
Vendor Total:			1,153.47	0.00	1,153.47
020400	HACH COMPANY		12/13/2019		67727
11735050	CHEMICALS	80.21	\$80.21	0.00	80.21
	Desc: CHEMICALS	Acct: 65-963-340-0000	CHEMICALS		
11737856	CHEMICALS	422.00	\$422.00	0.00	422.00
	Desc: CHEMICALS	Acct: 50-952-323-0000	MATERIAL & SUPPLIES		
11748922	CHEMICALS	69.25	\$69.25	0.00	69.25
	Desc: CHEMICALS	Acct: 65-963-340-0000	CHEMICALS		
11749104	CHEMICALS	241.23	\$241.23	0.00	241.23
	Desc: CHEMICALS	Acct: 60-961-340-0000	CHEMICALS		
Vendor Total:			812.69	0.00	812.69
020845	HARTFORD HOOPS FOUNDATION		12/13/2019		67728
102	2019 Youth Basketball Camps	0.00	\$3,588.00	0.00	3,588.00
	Desc: 2019 Youth Basketball Camps	Acct: 10-514-318-0000	CONTRACTED SERVICES		
Vendor Total:			3,588.00	0.00	3,588.00
021450	HARTFORD, TOWN OF	TOWN OF HARTFORD	12/13/2019		67729
211600,00323312	275 DEPOT STREET	38.27	\$38.27	0.00	38.27
	Desc: 275 DEPOT STREET	Acct: 60-962-328-0000	WATER		
220715,00323313	120SOUTH STREET - FROST PARK	0.00	\$34.15	0.00	34.15
	Desc: 120SOUTH STREET - FROST PARK	Acct: 10-521-328-0000	WATER		
Vendor Total:			72.42	0.00	72.42
021500	HARTFORD SCHOOL, TOWN OF	TOWN OF HARTFORD SCHOOL	12/13/2019		67730
FYE 2020Taxes #4	FYE 2020 Taxes	0.00	\$1,500,000.00	0.00	1,500,000.00
	Desc: FYE 2020 Taxes	Acct: 10-015-100-0100	DUE TO SCHOOL DISTRICT - TAXES		
Vendor Total:			1,500,000.00	0.00	1,500,000.00
021736	HARVEY, LUCAS	LUCAS HARVEY	12/13/2019		67731
PO#6009	TRAINING REIMBURSEMENT	0.00	\$25.00	0.00	25.00
	Desc: TRAINING REIMBURSEMENT	Acct: 10-221-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			25.00	0.00	25.00
022025	HEALTHEQUITY, INC.		12/13/2019		67732
MD66OOV	HRA 2019	2,291.73	\$4,787.42	0.00	4,787.42
	Desc: RA Replenish for HRA 2019	Acct: 10-121-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 10-171-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 10-211-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		

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	Desc: RA Replenish for HRA 2019	Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish for HRA 2019	Acct: 10-312-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 10-325-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 10-511-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 10-530-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 30-975-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 50-954-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 50-955-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 55-955-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 60-961-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 60-965-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
T8CRHPN	DCRA 2019	0.00	\$382.31	0.00	382.31
	Desc: DCRA 2019 - MOSES	Acct: 10-012-200-0520	SECTION 125 DEPENDENT CARE ACCT		
	Desc: DCRA 2019-TARDIE	Acct: 10-012-200-0520	SECTION 125 DEPENDENT CARE ACCT		
TAE85XI	HRA 2019	360.00	\$2,033.01	0.00	2,033.01
	Desc: RA Replenish for HRA 2019	Acct: 10-171-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 10-211-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish for HRA 2019	Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Replenish for HRA 2019	Acct: 10-271-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 10-530-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 50-954-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 50-955-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 55-955-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 60-961-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 60-965-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 65-963-225-0000	HRA/CHOICECARE CARD		
	Desc: RA Replenish for HRA 2019	Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
UA9SJ9F	HCRA 2019	0.00	\$469.88	0.00	469.88
	Desc: RA Replenish for HCRA 2019	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
X8GI0EU	HRA 2019	0.00	\$130.24	0.00	130.24
	Desc: RA Reimburse for HRA 2019	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Reimburse for HRA 2019	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Desc: RA Reimburse for HRA 2019	Acct: 10-312-225-0000	HRA/CHOICECARE CARD		
XC7RSUQ	HCRA 2019	0.00	\$365.98	0.00	365.98
	Desc: HCRA 2019	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
022025	HEALTHEQUITY, INC.			12/13/2019	67733
RRXP5OP	PREFUNDING-DCRA 2020	0.00	\$994.00	0.00	994.00
	Desc: RA Prefunding for 2020 DCRA	Acct: 10-012-200-0520	SECTION 125 DEPENDENT CARE ACCT		
022025	HEALTHEQUITY, INC.			12/13/2019	67734
S1ZEHR3	PREFUNDING-HCRA 2020	0.00	\$4,310.00	0.00	4,310.00
	Desc: RA Prefunding for 2020 HCRA	Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
Vendor Total:			13,472.84	0.00	13,472.84
022703	HILL, MARY	MARY HILL		12/13/2019	67735
DEC'19	Med Ins Rx Reimburse Retiree Dec 20	0.00	\$178.80	0.00	178.80

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	Desc: Med Ins Rx Reimburse Retiree Dec 20	Acct: 10-151-418-0100	Retirees		
Vendor Total:			178.80	0.00	178.80
023250	HUBERT'S OF WEST LEBANON INC			12/13/2019	67736
684051	STEEL TOE BOOTS - E ECCHER	150.00	\$150.00	0.00	150.00
	Desc: STEEL TOE BOOTS - E ECCHER	Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
Vendor Total:			150.00	0.00	150.00
023425	IDS/SHERRI GILMORE	SHERRI GILMORE		12/13/2019	67737
20-283	ANIMAL TAGS	0.00	\$320.78	0.00	320.78
	Desc: ANIMAL TAGS	Acct: 10-151-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			320.78	0.00	320.78
023460	INDEPENDENT COMPRESSOR SERVICE CC			12/13/2019	67738
190368	SERVICE CALL	0.00	\$191.76	0.00	191.76
	Desc: SERVICE CALL	Acct: 10-221-318-0000	CONTRACTED SERVICES		
Vendor Total:			191.76	0.00	191.76
024410	JACK OF ALL BLADES			12/13/2019	67739
1772	Sander chains for H-5 and H-1	0.00	\$2,000.00	0.00	2,000.00
	Desc: Sander chains for H-5 and H-1	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			2,000.00	0.00	2,000.00
024650	JERM'S PLUMBING AND HEATING INC			12/13/2019	67740
2277670	SERVICE CALL:1st Floor Women's Room	0.00	\$594.00	0.00	594.00
	Desc: SERVICE CALL:1st Floor Women's Room	Acct: 10-161-321-0000	REPAIRS & MAINT		
Vendor Total:			594.00	0.00	594.00
025075	JORDAN EQUIPMENT CO			12/13/2019	67741
P42837	PARTS	0.00	\$181.80	0.00	181.80
	Desc: PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			181.80	0.00	181.80
025175	SANEL NAPA WEST LEBANON	SANEL NAPA - WEST LEBANON		12/13/2019	67742
55062,040381	E-3 ADAPTER	0.00	\$19.85	0.40	19.45
	Desc: E-3 ADAPTER	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
55168,040575	H-3 PARTS	0.00	\$34.80	0.70	34.10
	Desc: H-3 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
55168,040693	H-3 SPEED SENSOR	0.00	\$45.90	0.92	44.98
	Desc: H-3 SPEED SENSOR	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
55168,040753	H-3 TUBING	0.00	\$12.27	0.25	12.02
	Desc: H-3 TUBING	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
55168,040788	H-3 PARTS	0.00	\$23.98	0.48	23.50
	Desc: H-3 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
55168,040869	H-3 VALVE DRAIN	0.00	\$11.18	0.22	10.96
	Desc: H-3 VALVE DRAIN	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
55168,041638	H-5 PARTS	0.00	\$9.38	0.19	9.19

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	Desc: H-5 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES			
55168,041639	H-5 PARTS	0.00	\$9.38	0.19	9.19	
	Desc: H-5 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES			
55168,041831	PARTS	0.00	\$42.86	0.86	42.00	
	Desc: PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES			
55168,042021	H-7 PARTS	0.00	\$41.56	0.83	40.73	
	Desc: H-7 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES			
55168,042057	H-4 FITTINGS	0.00	\$10.58	0.21	10.37	
	Desc: H-4 FITTINGS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES			
55168,775332	PARTS	0.00	\$31.47	0.63	30.84	
	Desc: PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES			
55473,042267	PARTS	0.00	\$62.90	1.26	61.64	
	Desc: PARTS	Acct: 10-530-320-0000	EQUIP OPERATION & MAINT			
	Vendor Total:		356.11	7.14	348.97	
025223	KAS INC			12/13/2019	67743	
512120285-16	Annual Inspection - 37 Harper Savag	0.00	\$231.46	0.00	231.46	
	Desc: Annual Inspection - 37 Harper Savag	Acct: 10-622-318-0000	CONTRACTED SERVICES			
	Vendor Total:		231.46	0.00	231.46	
025720	KEY CHEVROLET BUICK GMC CADILLAC			12/13/2019	67744	
224003	CHEVY TAHOE 2020 VIN:1GNSKDKC5L	0.00	\$26,009.00	0.00	26,009.00	
	Desc: CHEVY TAHOE 2020 VIN:1GNSKDKC5LR185	Acct: 10-211-331-0000	DEPARTMENT EQUIPMENT			
	Vendor Total:		26,009.00	0.00	26,009.00	
026775	LAMOUREUX, ERIC J	ERIC J LAMOUREUX		12/13/2019	67745	
PO#5949	EXAM: GRADE 2	100.00	\$100.00	0.00	100.00	
	Desc: grade 2 exam	Acct: 65-963-315-0000	RECRUITMENT & TRAINING			
	Vendor Total:		100.00	0.00	100.00	
027380	LEBANON FORD			12/13/2019	67746	
FOCS187800	BRAKES PD5	0.00	\$1,147.17	0.00	1,147.17	
	Desc: BRAKES PD5	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES			
	Vendor Total:		1,147.17	0.00	1,147.17	
027400	LEBANON, CITY OF	CITY OF LEBANON		12/13/2019	67747	
NOV'19	Grit disposal NOV'19	5,704.50	\$5,704.50	0.00	5,704.50	
	Desc: Grit disposal NOV'19	Acct: 60-961-318-0000	CONTRACTED SERVICES			
	Vendor Total:		5,704.50	0.00	5,704.50	
027700	DE LAGE LANDEN	DE LAGE LANDEN		12/13/2019	67748	
65463371	COPIER NOV'19 - LF	37.81	\$37.81	0.00	37.81	
	Desc: COPIER NOV'19 - LF	Acct: 30-975-318-0000	CONTRACTED SERVICES			
65840828	LEASE-COPIER DEC'19 - LF	37.81	\$37.81	0.00	37.81	
	Desc: LEASE-COPIER DEC'19 - LF	Acct: 30-975-318-0000	CONTRACTED SERVICES			
	Vendor Total:		75.62	0.00	75.62	

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027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY		12/13/2019	67749
4935943,80511	PROPANE 1119.9G@\$1.0979 WABA	0.00	\$1,251.99	0.00	1,251.99
Desc: PROPANE 1119.9G@\$1.0979 WABA	Acct: 10-530-327-0000		BUILDING HEAT		
4935943,16210	SERVICE CALL: 131 WILLARD RD	0.00	\$149.39	0.00	149.39
Desc: SERVICE CALL: 131 WILLARD RD	Acct: 10-221-321-0100		REPAIRS & MAINT-BUILDING		
4333626,29079	#2 OIL-299.5G@\$2.2719 BUGBEE	0.00	\$689.42	0.00	689.42
Desc: #2 OIL-299.5G@\$2.2719 BUGBEE	Acct: 10-421-327-0000		BUILDING HEAT		
4333626,501002	#2 OIL-1971G@\$2.2719 812 VA CUTOFI	0.00	\$4,537.04	0.00	4,537.04
Desc: #2 OIL-1971G@\$2.2719 812 VA CUTOFF	Acct: 10-221-327-0000		BUILDING HEAT		
Desc: #2 OIL-1971G@\$2.2719 812 VA CUTOFF	Acct: 10-211-327-0000		BUILDING HEAT		
4333626,96487CR	CREDIT ON ACCONT-WRONG PRICE	0.00	\$-27.05	0.00	-27.05
Desc: CREDIT ON ACCONT-WRONG PRICE	Acct: 10-421-327-0000		BUILDING HEAT		
4935943,22332	PROPANE 344.3G@\$1.1854 200 CRANE	415.04	\$415.04	0.00	415.04
Desc: PROPANE 344.3G@\$1.1854 200 CRANBERR	Acct: 50-952-327-0000		BUILDING HEAT		
4935943,559089	PROPANE 28.2G@\$1.1765 812 VA CUT	0.00	\$33.74	0.00	33.74
Desc: PROPANE 28.2G@\$1.1765 812 VA CUTOFF	Acct: 10-221-327-0000		BUILDING HEAT		
4935943,73661	PROPANE 71G@\$1.0979 DEPOT ST	79.37	\$79.37	0.00	79.37
Desc: PROPANE 71G@\$1.0979 DEPOT ST	Acct: 60-962-327-0000		BUILDING HEAT		
4935943,9433	SERVICE CALL: 200 CRANBERRY LN	168.37	\$168.37	0.00	168.37
Desc: SERVICE CALL: 200 CRANBERRY LN	Acct: 50-952-327-0000		BUILDING HEAT		
027750	DEAD RIVER COMPANY	DEAD RIVER COMPANY		12/13/2019	67750
4484213,60765	#2 OIL-1700G@\$2.2719 142 IZZO PL	3,913.23	\$3,913.23	0.00	3,913.23
Desc: #2 OIL-1700G@\$2.2719 142 IZZO PL	Acct: 65-963-327-0000		BUILDING HEAT		
Vendor Total:			11,210.54	0.00	11,210.54
027850	LEWIS, WILLIAM J	WILLIAM LEWIS ELECTRICAL LLC		12/13/2019	67751
19/113	WABA electrical upgrade	0.00	\$936.00	0.00	936.00
Desc: WABA electrical upgrade	Acct: 10-530-318-0000		CONTRACTED SERVICES		
Vendor Total:			936.00	0.00	936.00
028024	LIFTOFF, LLC			12/13/2019	67752
4478	OFFICE 365 PRO PLUS	0.00	\$60.00	0.00	60.00
Desc: OFFICE 365 PRO PLUS	Acct: 10-181-318-0000		CONTRACTED SERVICES		
Vendor Total:			60.00	0.00	60.00
028155	LORD, JEFFREY	JEFFREY LORD		12/13/2019	67753
OCT-DEC'19	UVAC REIMBURSEMENT	84.00	\$84.00	0.00	84.00
Desc: Oct UVAC membership reimbursement	Acct: 65-963-315-0000		RECRUITMENT & TRAINING		
Desc: Nov UVAC membership reimbursement	Acct: 65-963-315-0000		RECRUITMENT & TRAINING		
Desc: Dec UVAC membership reimbursement	Acct: 65-963-315-0000		RECRUITMENT & TRAINING		
Vendor Total:			84.00	0.00	84.00
028175	GREEN MOUNTAIN ROCK CLIMBING CENTE	GMRCC		12/13/2019	67754
10-31-19	Rock Climbing Clinics	0.00	\$650.00	0.00	650.00
Desc: Rock Climbing Clinics	Acct: 10-514-318-0000		CONTRACTED SERVICES		
Vendor Total:			650.00	0.00	650.00

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028460	LUCKY'S TRAILER SALES, INC			12/13/2019	67755
PR115619	PARTS	0.00	\$466.44	0.00	466.44
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
PR115301	Parts	0.00	\$31.32	0.00	31.32
Desc: Parts		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
PR115435	Parts	0.00	\$197.49	0.00	197.49
Desc: Parts		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
PR115437	Parts	0.00	\$89.40	0.00	89.40
Desc: Parts		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
PR1155666	PARTS	0.00	\$102.69	0.00	102.69
Desc: PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
PR115578	CUT EDGE KIT	0.00	\$216.10	0.00	216.10
Desc: CUT EDGE KIT		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			1,103.44	0.00	1,103.44
028500	LUNDRIGAN, SHAWN	SHAWN LUNDRIGAN		12/13/2019	67756
DEC'19	Ret Health Ins Reimburse Dec 2019	0.00	\$140.16	0.00	140.16
Desc: Retiree Health Ins Reimburse Dec 20		Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			140.16	0.00	140.16
028850	MAGEE OFFICE PLUS			12/13/2019	67757
052721	OFFICE SUPPLIES	0.00	\$98.53	0.00	98.53
Desc: OFFICE SUPPLIES		Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
054944	OFFICE SUPPLIES	0.00	\$313.28	0.00	313.28
Desc: OFFICE SUPPLIES		Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Vendor Total:			411.81	0.00	411.81
028888	LUNDRIGAN, JOYCE	JOYCE LUNDRIGAN		12/13/2019	67758
DEC'19	Ret Health Ins Reimburse Dec 2019	0.00	\$190.76	0.00	190.76
Desc: Ret Health Ins Reimburse Dec 2019		Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			190.76	0.00	190.76
029096	MANBY, C ROBERT JR, PC	LAW OFFICE OF C ROBERT MANBY JR PC		12/13/2019	67759
4501	DEW PROSPECT 84-13	0.00	\$375.00	0.00	375.00
Desc: Legal Review of Prospect Street Acc		Acct: 10-325-318-0200	LEGAL SERVICES		
4505	SYKES/LEHMAN ROUNDABOUT	200.00	\$200.00	0.00	200.00
Desc: SYKES/LEHMAN ROUNDABOUT		Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113/5		
Vendor Total:			575.00	0.00	575.00
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC		12/13/2019	67760
204549509	STAMP	0.00	\$9.69	0.00	9.69
Desc: STAMP		Acct: 10-325-323-0000	MATERIAL & SUPPLIES		
205641928	OFFICE SUPPLIES	0.00	\$6.91	0.00	6.91
Desc: OFFICE SUPPLIES		Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
204441000	NITRILE GLOVES	46.76	\$46.76	0.00	46.76
Desc: NITRILE GLOVES		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
205195799	WELCOME CTR - SUPPLIES	0.00	\$71.08	0.00	71.08

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	Desc: WELCOME CTR - SUPPLIES	Acct: 10-531-318-0510	Welcome Center Inventory		
205343395	WATER	9.98	\$9.98	0.00	9.98
	Desc: WATER	Acct: 30-974-328-0000	WATER		
	Desc: WATER	Acct: 30-975-328-0000	WATER		
205382815	TONER	0.00	\$85.63	0.00	85.63
	Desc: TONER	Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
205409693	OFFICE SUPPLIES	331.72	\$529.70	0.00	529.70
	Desc: Assorted supplies ink, pens, paper	Acct: 10-325-323-0000	MATERIAL & SUPPLIES		
	Desc: Assorted supplies ink, pens, paper	Acct: 50-955-323-0000	MATERIAL & SUPPLIES		
	Desc: Assorted supplies ink, pens, paper	Acct: 60-965-323-0000	MATERIAL & SUPPLIES		
	Desc: Assorted supplies ink, pens, paper	Acct: 65-965-323-0000	MATERIALS & SUPPLIES		
205437875	OFFICE SUPPLIES	0.00	\$21.56	0.00	21.56
	Desc: OFFICE SUPPLIES	Acct: 10-622-323-0000	MATERIAL & SUPPLIES		
205591080	INVENTORY SUPPLIES	0.00	\$44.29	0.00	44.29
	Desc: INVENTORY SUPPLIES	Acct: 10-531-318-0510	Welcome Center Inventory		
205596460	DESK CALENDARS	87.40	\$87.40	0.00	87.40
	Desc: DESK CALENDARS	Acct: 60-965-323-0000	MATERIAL & SUPPLIES		
205676654	2500 WINDOW ENVELOPES	0.00	\$120.00	0.00	120.00
	Desc: 2500 WINDOW ENVELOPES	Acct: 10-121-323-0000	MATERIAL & SUPPLIES		
205677742	OFFICE SUPPLIES-CALC RIBBONS	0.00	\$17.96	0.00	17.96
	Desc: OFFICE SUPPLIES-CALC RIBBONS	Acct: 10-171-323-0000	MATERIAL & SUPPLIES		
205732543	OFFICE SUPPLIES - BINDERS	0.00	\$19.97	0.00	19.97
	Desc: OFFICE SUPPLIES - BINDERS	Acct: 10-151-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			1,070.93	0.00	1,070.93
030048	MCFARLAND-JOHNSON, INC		12/13/2019		67761
49R	Town of Hartford Roundabout project	23,045.70	\$23,340.65	0.00	23,340.65
	Desc: Town of Hartford Roundabout project	Acct: 10-311-318-0000	CONTRACTED SERVICES		
	Desc: Town of Hartford Roundabout project	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5		
Vendor Total:			23,340.65	0.00	23,340.65
030250	MCNALL, KAREN	KAREN MCNALL	12/13/2019		67762
2019-10	CARD MAKING WORKSHOP NOV'19	0.00	\$108.00	0.00	108.00
	Desc: CARD MAKING WORKSHOP NOV'19	Acct: 10-515-318-0000	CONTRACTED SERVICES		
2019-11	CARD MAKING WORKSHOP DEC'19	0.00	\$180.80	0.00	180.80
	Desc: CARD MAKING WORKSHOP DEC'19	Acct: 10-515-318-0000	CONTRACTED SERVICES		
Vendor Total:			288.80	0.00	288.80
030255	MCNEIL LEDDY & SHEAHAN, P.C.	MCNEIL LEDDY & SHEAHAN	12/13/2019		67763
300125NOV'19	PERSONNEL - INV#33011	0.00	\$128.00	0.00	128.00
	Desc: MTTR#00008 MISCELLANEOUS	Acct: 10-141-318-0000	CONTRACTED SERVICES		
300110OCT'19	GENERAL - INV#32955	0.00	\$922.55	0.00	922.55
	Desc: MTTR#00001 MISCELLANEOUS	Acct: 10-141-318-0000	CONTRACTED SERVICES		
	Desc: MTTR#00005 WOOD 10/06 AMENDMENT APP	Acct: 10-621-318-0000	CONTRACTED SERVICES		
030255	MCNEIL LEDDY & SHEAHAN, P.C.	MCNEIL LEDDY & SHEAHAN	12/13/2019		67764
300100NOV'19	COLLECTIVE BARGAINING	0.00	\$64.00	0.00	64.00
	Desc: MTTR#00034 FIRE NEGOTIATIONS 2018	Acct: 10-141-318-0000	CONTRACTED SERVICES		



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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			1,114.55	0.00	1,114.55
031390	MODERN CLEANERS & TAILORS INC		12/13/2019		67765
NOV'19	DRY CLEANING	0.00	\$675.25	0.00	675.25
Desc: NOV DRY CLEANING	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS			
Desc: NOV DRY CLEANING	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING			
Vendor Total:			675.25	0.00	675.25
031730	MORSE, MARTHA	MARTHA MORSE	12/13/2019		67766
11.16.2019 AFLAC	REIMBURSEMENT-OVERPAYMNT AFL	0.00	\$6.48	0.00	6.48
Desc: REIMBURSEMENT-OVERPAYMNT AFLAC	Acct: 10-013-100-0000	EXCHANGES PAYABLE			
Vendor Total:			6.48	0.00	6.48
034925	NORTHEAST RESOURCE RECOVERY ASSC		12/13/2019		67767
71038	HAULING FEES OCT'19	2,384.75	\$2,384.75	0.00	2,384.75
Desc: Freon & Propane Disposal/Hauling Fe	Acct: 30-971-318-0000	CONTRACTED SERVICES			
Vendor Total:			2,384.75	0.00	2,384.75
035000	NORTHEAST WASTE SERVICES	CASELLA WASTE SYSTEMS	12/13/2019		67768
0530455	MSW/RECYCLING NOV'19	2,880.85	\$2,880.85	0.00	2,880.85
Desc: MSW Transport Nov'19-LF	Acct: 30-974-318-0000	CONTRACTED SERVICES			
Desc: Recycling Proccess Nov'19-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES			
Desc: Recycling Transport Nov'19-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES			
0530520	CURBSIDE NOV'19	19,594.15	\$19,594.15	0.00	19,594.15
Desc: Curbside Recyc Mthly Chrgs Nov'19-L	Acct: 30-931-318-0000	CONTRACTED SERVICES			
Desc: Curbside Recyc Disposal Zero-Sort N	Acct: 30-931-318-0000	CONTRACTED SERVICES			
Vendor Total:			22,475.00	0.00	22,475.00
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES	12/13/2019		67769
9600004148NOV'19	TRASH PICK UP - NOV'19 - BUGBEE	0.00	\$172.26	0.00	172.26
Desc: TRASH PICK UP - NOV'19 - BUGBEE	Acct: 10-421-318-0000	CONTRACTED SERVICES			
9600004122NOV'19	TRASH PICK UP - NOV 2019	295.60	\$552.28	0.00	552.28
Desc: TRASH PICK UP - NOV 2019-TH	Acct: 10-161-318-0000	CONTRACTED SERVICES			
Desc: TRASH PICK UP - NOV 2019	Acct: 30-971-318-0100	CONTRACTED SERVICES - HHW			
9600004155NOV'19	TRASH PICK UP - NOV 2019	0.00	\$188.07	0.00	188.07
Desc: TRASH PICK UP - NOV 2019	Acct: 10-211-318-0000	CONTRACTED SERVICES			
Desc: TRASH PICK UP - NOV 2019	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE			
Desc: TRASH PICK UP - NOV 2019	Acct: 10-221-318-0000	CONTRACTED SERVICES			
9600291752NOV'19	TRASH PICK UP - NOV'19 - WABA	0.00	\$249.52	0.00	249.52
Desc: TRASH PICK UP - NOV'19 - WABA	Acct: 10-530-318-0000	CONTRACTED SERVICES			
9600306162NOV'19	TRASH PICK UP - NOV'19 - MAXFIELD	0.00	\$55.08	0.00	55.08
Desc: TRASH PICK UP - NOV'19 - MAXFIELD	Acct: 10-527-318-0000	CONTRACTED SERVICES			
Vendor Total:			1,217.21	0.00	1,217.21
035550	NUNEZ, JOHN T	JOHN T NUNEZ	12/13/2019		67770
DEC'19	Dec 2019 Reimburse Retiree Health I	0.00	\$229.17	0.00	229.17
Desc: Dec 2019 Reimburse Retiree Health I	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE			

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
Vendor Total:			229.17	0.00	229.17
036165	OSBORN, MATTHEW	MATTHEW OSBORN	12/13/2019		67771
PO#5998	REIMBURSEMENT	0.00	\$360.66	0.00	360.66
Desc:	2019 Northern New England Planning	Acct: 10-622-311-0000	TRAVEL & MEETINGS		
Desc:	Mileage reimbursement 7/17 - 12/4/2	Acct: 10-622-311-0000	TRAVEL & MEETINGS		
Vendor Total:			360.66	0.00	360.66
036697	PARSONS ENVIRONMENT	JP MORGAN CHASE	12/13/2019		67772
38425	INSPECTIONS - NOV 19	0.00	\$4.42	0.00	4.42
Desc:	INSPECTIONS - NOV 19	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			4.42	0.00	4.42
036770	PECK COMPANY	THE PECK COMPANY	12/13/2019		67773
046630	NOVEMBER 2019 SOLAR ARRAY	2,893.09	\$2,893.09	0.00	2,893.09
Desc:	NOVEMBER 2019 SOLAR ARRAY	Acct: 65-963-329-0000	ELECTRICITY		
046464	SEPTEMBER 2019 SOLAR ARRAY	5,158.88	\$5,158.88	0.00	5,158.88
Desc:	SEPTEMBER 2019 SOLAR ARRAY	Acct: 65-963-329-0000	ELECTRICITY		
Vendor Total:			8,051.97	0.00	8,051.97
037276	PETE'S TIRE BARNS, INC		12/13/2019		67774
260972	TIRES MOUNT/DISMOUNT	0.00	\$124.00	0.00	124.00
Desc:	TIRES MOUNT/DISMOUNT	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
260973	Wheels and tires	0.00	\$3,143.68	0.00	3,143.68
Desc:	Wheels and tires	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
261179	WINTER TIRES	0.00	\$981.52	0.00	981.52
Desc:	WINTER TIRES	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			4,249.20	0.00	4,249.20
037475	PINE STATE ELEVATOR CO		12/13/2019		67775
91162570	ELEVATOR REPAIRS	0.00	\$670.00	0.00	670.00
Desc:	Elevator repairs/programming	Acct: 10-211-321-0100	REPAIRS & MAINT-BUILDING		
Desc:	Elevator repairs/programming	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
91162457	ELEVATOR REPAIRS	0.00	\$942.00	0.00	942.00
Desc:	Elevator Repair	Acct: 10-211-321-0100	REPAIRS & MAINT-BUILDING		
Desc:	Elevator Repair	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
Vendor Total:			1,612.00	0.00	1,612.00
037551	PITNEY BOWES INC	PURCHASE POWER	12/13/2019		67776
NOV'19	POSTAGE	105.37	\$954.61	0.00	954.61
Desc:	Postage	Acct: 10-121-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-171-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-151-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-511-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-622-322-0000	POSTAGE		
Desc:	Postage	Acct: 10-175-322-0000	POSTAGE		
Desc:	Postage	Acct: 50-955-322-0000	POSTAGE		
Desc:	Postage	Acct: 30-975-322-0000	POSTAGE		

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	Desc: Postage	Acct: 10-211-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-221-322-0000	POSTAGE		
	Desc: Postage	Acct: 55-955-322-0000	POSTAGE		
	Desc: Postage	Acct: 60-965-322-0000	POSTAGE		
	Desc: Postage	Acct: 65-965-322-0000	POSTAGE		
	Vendor Total:		954.61	0.00	954.61
037552	PITNEY BOWES INC			12/13/2019	67777
3310048113	RENT - POSTAGE SEP-DEC 2019	0.00	\$158.10	0.00	158.10
	Desc: RENT - POSTAGE SEP-DEC 2019	Acct: 10-221-322-0000	POSTAGE		
	Desc: RENT - POSTAGE SEP-DEC 2019	Acct: 10-211-322-0000	POSTAGE		
1014480007	POSTAGE SUPPLIES - RED INK	0.00	\$254.97	0.00	254.97
	Desc: POSTAGE SUPPLIES - RED INK	Acct: 10-221-322-0000	POSTAGE		
	Desc: POSTAGE SUPPLIES - RED INK	Acct: 10-211-322-0000	POSTAGE		
	Vendor Total:		413.07	0.00	413.07
037600	CLEAN TEAM LLC (THE)	THE CLEAN TEAM LLC		12/13/2019	67778
3382	CARPET CLEANING	0.00	\$542.00	0.00	542.00
	Desc: Carpet Clean Training Room 1/2	Acct: 10-211-321-0100	REPAIRS & MAINT-BUILDING		
	Desc: Carpet Clean-training room, bedroom	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
	Vendor Total:		542.00	0.00	542.00
037751	PONZONI, JOAN	JOAN PONZONI		12/13/2019	67779
DEC'19	Retiree Health Ins Reimburse Dec 20	143.04	\$178.80	0.00	178.80
	Desc: Retiree Health Ins Reimburse Dec 20	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retiree Health Ins Reimburse Dec 20	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retiree Health Ins Reimburse Dec 20	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retiree Health Ins Reimburse Dec 20	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retiree Health Ins Reimburse Dec 20	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		178.80	0.00	178.80
038150	POTTER CONSTRUCTIONS, INC			12/13/2019	67780
1057	NOVEMBER - SNOW REMOVAL SERVICE	0.00	\$1,905.00	0.00	1,905.00
	Desc: Plowing Municipal building, Legion	Acct: 10-312-318-0000	CONTRACTED SERVICES		
	Desc: Plowing Senior Center	Acct: 10-421-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,905.00	0.00	1,905.00
038188	LL POTWIN SERVICES	L.L. POTWIN SERVICES		12/13/2019	67781
6930	CLEANING SERVICES	0.00	\$1,203.04	0.00	1,203.04
	Desc: MONTHLY JANITORIAL SERVICES 11-8 TO	Acct: 10-211-318-0000	CONTRACTED SERVICES		
	Desc: MONTHLY JANITORIAL SERVICES 11-8 TO	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
6929	12 visits for Janitorial services	0.00	\$2,286.60	0.00	2,286.60
	Desc: 12 visits for Janitorial services	Acct: 10-161-318-0000	CONTRACTED SERVICES		
6932	CLEANING SERVICES - NOV 2019	0.00	\$309.00	0.00	309.00
	Desc: CLEANING SERVICES - NOV 2019	Acct: 10-524-318-0000	CONTRACTED SERVICES		
038188	LL POTWIN SERVICES	L.L. POTWIN SERVICES		12/13/2019	67782
6933	MOWING- NOV'19	0.00	\$1,210.00	0.00	1,210.00
	Desc: November Mowing	Acct: 10-311-318-0000	CONTRACTED SERVICES		

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038188	Desc: November mowing LL POTWIN SERVICES	Acct: 10-421-318-0000 L.L. POTWIN SERVICES	CONTRACTED SERVICES 12/13/2019		67781
6931	CLEANING SERVICES NOV 2019 DPW	0.00	\$1,236.00	0.00	1,236.00
	Desc: November 8 to December 5 DPW cleani	Acct: 10-325-318-0000	CONTRACT SERVICES		
	Vendor Total:		6,244.64	0.00	6,244.64
039710	REED TRUCK SERVICES INC, S G	SG REED TRUCK SERVICES INC,	12/13/2019		67783
1906384	GAUGE - FUEL TANK	0.00	\$185.00	0.00	185.00
	Desc: GAUGE - FUEL TANK	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
1906419	RADIATOR CAP	0.00	\$35.12	0.00	35.12
	Desc: RADIATOR CAP	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
1906590	PARTS	0.00	\$14.42	0.00	14.42
	Desc: PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
1906589	H-6 PARTS	0.00	\$32.54	0.00	32.54
	Desc: H-6 PARTS	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		267.08	0.00	267.08
040250	RICHARD ELECTRIC, INC.		12/13/2019		67784
42054	DEBUIS PUMP STATION-SERVICE CAL	3,782.41	\$3,782.41	0.00	3,782.41
	Desc: Power to Debuis pump station	Acct: 65-964-318-0000	CONTRACTED SERVICES		
	Vendor Total:		3,782.41	0.00	3,782.41
040751	ROGERS, LARRY	LARRY ROGERS	12/13/2019		67785
DEC'19	Dec 2019 Reimburse Retiree Health I	199.50	\$199.50	0.00	199.50
	Desc: Dec 2019 Reimburse Retiree Health I	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		199.50	0.00	199.50
040765	ROLLINS, FLORENTINA N		12/13/2019		67786
PO#5937	OFFICE SUPPLIES - REIMBURSEMENT	0.00	\$79.14	0.00	79.14
	Desc: OFFICE SUPPLIES - REIMBURSEMENT	Acct: 10-171-323-0000	MATERIAL & SUPPLIES		
DEC'19	UVAC REIMBURSEMENT - DEC 2019	0.00	\$28.00	0.00	28.00
	Desc: UVAC REIMBURSEMENT - DEC 2019	Acct: 10-171-313-0000	MEMBERSHIP DUES		
	Vendor Total:		107.14	0.00	107.14
040980	ROY REFRIGERATION, LLC		12/13/2019		67787
5423	Checked over pumps strainer nozzles	637.33	\$637.33	0.00	637.33
	Desc: Checked over pumps strainer nozzles	Acct: 65-963-318-0000	CONTRACTED SERVICES		
5424	Service heating system	980.00	\$980.00	0.00	980.00
	Desc: Service heating system	Acct: 65-963-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,617.33	0.00	1,617.33
041450	SABIL & SONS, INC	SABIL & SONS, INC	12/13/2019		67788
37576	H-11 PARTS	0.00	\$4.20	0.00	4.20
	Desc: H-11 PARTS	Acct: 10-312-323-0000	MATERIAL & SUPPLIES		
86278	E-1 SERVICE CALL	0.00	\$450.00	0.00	450.00
	Desc: E-1 SERVICE CALL	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		

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Vendor Total:			454.20	0.00	454.20
041466	SADOWSKI, PAUL E	PAUL E SADOWSKI		12/13/2019	67789
10-18-19	YOUTH SOCCER OFFICIAL	0.00	\$280.00	0.00	280.00
Desc:	YOUTH SOCCER OFFICIAL	Acct: 10-514-318-0000	CONTRACTED SERVICES		
Vendor Total:			280.00	0.00	280.00
042702	JOHNSON CONTROLS FIRE PROTECTION L	JOHNSON CONTROLS FIRE PROTECTION LP2/13/2019			67790
86349651	Annual Emergency Exit Lights Inspec	320.00	\$320.00	0.00	320.00
Desc:	Annual Emergency Exit Lights Inspec	Acct: 30-971-321-0100	REPAIRS & MAINT-BUILDING		
Vendor Total:			320.00	0.00	320.00
043315	NATIONAL CENTER FOR SAFETY INITIATI			12/13/2019	67791
148273	BACKGROUND CHECK NOV 2019	0.00	\$120.00	0.00	120.00
Desc:	BACKGROUND CHECK NOV 2019	Acct: 10-514-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			120.00	0.00	120.00
043426	FIRSTLIGHT FIBER	SOVERNET COMMUNICATIONS		12/13/2019	67792
6246308	INTERNET	0.00	\$300.00	0.00	300.00
Desc:	INTERNET	Acct: 10-271-320-0100	EQUIP OPERATION-COMMUNICATION		
6243988	TELEPHONE	267.94	\$2,490.75	0.00	2,490.75
Desc:	Telephones	Acct: 10-211-324-0000	TELEPHONE		
Desc:	Telephones	Acct: 10-221-324-0000	TELEPHONE		
Desc:	Telephones	Acct: 10-271-324-0000	TELEPHONE		
Desc:	Telephones	Acct: 10-121-324-0000	TELEPHONE		
Desc:	Telephones	Acct: 10-151-324-0000	TELEPHONE		
Desc:	Telephones	Acct: 10-171-324-0000	TELEPHONE		
Desc:	Telephones	Acct: 10-174-324-0000	TELEPHONE		
Desc:	Telephones	Acct: 10-181-324-0000	TELEPHONE		
Desc:	Telephones	Acct: 10-511-324-0000	TELEPHONE		
Desc:	Telephones	Acct: 10-622-324-0000	TELEPHONE		
Desc:	Telephones	Acct: 10-530-324-0000	Telephone		
Desc:	Telephones	Acct: 50-952-324-0000	TELEPHONE		
Desc:	Telephones	Acct: 60-961-324-0000	TELEPHONE		
Desc:	Telephones	Acct: 30-971-324-0000	TELEPHONE		
Desc:	Telephones	Acct: 65-963-324-0000	TELEPHONE		
Desc:	Telephones	Acct: 60-962-324-0000	TELEPHONE		
Desc:	Telephones	Acct: 10-321-324-0000	TELEPHONE		
Desc:	Telephones	Acct: 10-325-324-0000	TELEPHONE		
Vendor Total:			2,790.75	0.00	2,790.75
044220	STERICYCLE, INC			12/13/2019	67793
1009527733	STERI-SAFE OSHA	0.00	\$55.00	0.00	55.00
Desc:	STERI-SAFE OSHA	Acct: 10-221-331-0500	MEDICAL EQUIPMENT & SUPPLIES		
Vendor Total:			55.00	0.00	55.00
045290	TARDIE, CRISTINA	CRISTINA TARDIE		12/13/2019	67794
DEC'19	UVAC REIMBURSEMENT DEC'19	0.00	\$28.00	0.00	28.00
Desc:	2019 - DECEMBER - UVAC MEMBERSHIP	Acct: 10-174-318-0000	CONTRACTED SERVICES		

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NOV'19	UVAC REIMBURSEMENT NOV'19	0.00	\$28.00	0.00	28.00
Desc: 2019 - NOVEMBER - UVAC MEMBERSHIP	Acct: 10-174-318-0000		CONTRACTED SERVICES		
Vendor Total:			56.00	0.00	56.00
045300	TASCO SECURITY, INC			12/13/2019	67795
139569	Annual VT State Fire Inspection-LF	299.45	\$299.45	0.00	299.45
Desc: Annual VT State Fire Inspection-LF	Acct: 30-971-318-0000		CONTRACTED SERVICES		
139742	ALARM SERVICES - LF	388.88	\$388.88	0.00	388.88
Desc: Daily Alarm Monitoring/Comm. Fire-	Acct: 30-971-318-0000		CONTRACTED SERVICES		
Desc: Alarm Monitoring-Commercial Fire Yr	Acct: 30-971-318-0000		CONTRACTED SERVICES		
140584	ALARM SERVICE FEE DEC-FEB	81.00	\$81.00	0.00	81.00
Desc: ALARM SERVICE FEE DEC-FEB	Acct: 30-971-318-0000		CONTRACTED SERVICES		
Vendor Total:			769.33	0.00	769.33
046000	TI-SALES INC			12/13/2019	67796
INV0112679	METERS	3,891.00	\$3,891.00	0.00	3,891.00
Desc: METERS	Acct: 50-954-323-0000		MATERIAL & SUPPLIES		
Vendor Total:			3,891.00	0.00	3,891.00
046035	TMDE CALIBRATION LABS INC			12/13/2019	67797
37530	CALIBRATION	60.00	\$60.00	0.00	60.00
Desc: CALIBRATION	Acct: 65-963-318-0000		CONTRACTED SERVICES		
Vendor Total:			60.00	0.00	60.00
046945	TUSTIN, HANNAH	HANNAH TUSTIN		12/13/2019	67798
PO#5917	REIMBURSEMENT-LODDGING	119.85	\$119.85	0.00	119.85
Desc: Stay after late selectboard meeting	Acct: 50-955-311-0000		TRAVEL & MEETINGS		
Vendor Total:			119.85	0.00	119.85
046950	TWIN STATE SAND AND GRAVEL CO			12/13/2019	67799
91913	LEDGE STONE	110.05	\$110.05	0.00	110.05
Desc: LEDGE STONE	Acct: 65-964-321-0200		REPAIRS & MAINT-MAINS & APPUR		
92126	GRAVEL STONE	95.74	\$95.74	0.00	95.74
Desc: GRAVEL STONE	Acct: 60-961-323-0000		MATERIAL & SUPPLIES		
91914	WINTER SAND	0.00	\$11,994.77	0.00	11,994.77
Desc: WINTER SAND	Acct: 10-312-323-0000		MATERIAL & SUPPLIES		
Desc: WINTER SAND	Acct: 10-312-323-0000		MATERIAL & SUPPLIES		
Vendor Total:			12,200.56	0.00	12,200.56
047075	TWO RIVERS-OTTAUQUECHEE REGION CC			12/13/2019	67800
20-67	2018 BETTER ROADS PLANNING SER\	0.00	\$4,943.07	0.00	4,943.07
Desc: 2018 BETTER ROADS PLANNING SERVICES	Acct: 10-311-318-0000		CONTRACTED SERVICES		
Vendor Total:			4,943.07	0.00	4,943.07
047150	UNIFIRST CORPORATION			12/13/2019	67801
0354432285	MATS	0.00	\$84.92	0.00	84.92
Desc: MATS	Acct: 10-221-318-0000		CONTRACTED SERVICES		

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
0354436636	MATS	0.00	\$84.92	0.00	84.92
Desc: MATS		Acct: 10-221-318-0000	CONTRACTED SERVICES		
Vendor Total:			169.84	0.00	169.84
047190	USA BLUEBOOK	USA BLUEBOOK		12/13/2019	67802
081636	MATERIALS	89.74	\$89.74	0.00	89.74
Desc: MATERIALS		Acct: 65-963-323-0000	MATERIALS & SUPPLIES		
Vendor Total:			89.74	0.00	89.74
047200	UNITED RENTALS (NORTH AMERICA), INC			12/13/2019	67803
176158254	Equipment rental	0.00	\$816.06	0.00	816.06
Desc: Equipment rental		Acct: 10-530-318-0000	CONTRACTED SERVICES		
Vendor Total:			816.06	0.00	816.06
048185	VALLEY IMAGING & AWARDS			12/13/2019	67804
20864	1000 COMMERCIAL PERMITS	498.00	\$498.00	0.00	498.00
Desc: 1000 COMMERCIAL PERMITS		Acct: 30-974-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			498.00	0.00	498.00
048249	VALLEY NEWS	VALLEY NEWS		12/13/2019	67805
870881	NEWSPAPERS	0.00	\$2.25	0.00	2.25
Desc: NEWSPAPERS		Acct: 10-531-318-0510	Welcome Center Inventory		
838937	NEWSPAPERS	0.00	\$2.25	0.00	2.25
Desc: NEWSPAPERS		Acct: 10-531-318-0510	Welcome Center Inventory		
862857	NEWSPAPERS	0.00	\$1.88	0.00	1.88
Desc: NEWSPAPERS		Acct: 10-531-318-0510	Welcome Center Inventory		
853329	NEWSPAPERS	0.00	\$2.25	0.00	2.25
Desc: NEWSPAPERS		Acct: 10-531-318-0510	Welcome Center Inventory		
Vendor Total:			8.63	0.00	8.63
048300	VALLEY NEWS	VALLEY NEWS		12/13/2019	67806
125977NOV'19	VALLEY NEWS ADS - NOV 2019 - P&D	0.00	\$264.27	0.00	264.27
Desc: AD#37132 ZBA DEC 4		Acct: 10-621-312-0000	ADVERTISING		
Desc: AD#37149 PLANNING COMMISSION 12.02.		Acct: 10-622-312-0000	ADVERTISING		
125978NOV'19	VALLEY NEWS ADS - NOV 2019 - DPW	81.80	\$81.80	0.00	81.80
Desc: AD#37322 REQ FOR QUALIFICATIONS		Acct: 50-955-312-0000	ADVERTISING		
Desc: AD#37322 REQ FOR QUALIFICATIONS		Acct: 60-965-312-0000	ADVERTISING		
125911NOV'19	VALLEY NEWS ADS - NOV 2019 - ADMI	0.00	\$353.92	0.00	353.92
Desc: AD#36831 HTFD SB AGENDA		Acct: 10-111-312-0000	ADVERTISING		
Desc: AD#37431 HTFD SB AGENDA		Acct: 10-111-312-0000	ADVERTISING		
Desc: AD#35880 REQUEST FOR BIDS NO. 2 HEA		Acct: 10-325-312-0000	ADVERTISING		
Vendor Total:			699.99	0.00	699.99
048310	VALLEY TURF SERVICES			12/13/2019	67807
923	Maxfield Fall SERVICE	0.00	\$1,344.00	0.00	1,344.00
Desc: Maxfield Fall SERVICE		Acct: 10-527-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,344.00	0.00	1,344.00

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048575	VERIZON WIRELESS			12/13/2019	67808
9843311484	CELL PHONES NOV'19	99.17	\$1,424.86	0.00	1,424.86
Desc: Cell Phones	Acct: 10-121-324-0000		TELEPHONE		
Desc: Cell Phones	Acct: 10-171-324-0000		TELEPHONE		
Desc: Cell Phones	Acct: 10-181-324-0000		TELEPHONE		
Desc: Cell Phones	Acct: 10-221-324-0000		TELEPHONE		
Desc: Cell Phones	Acct: 10-211-324-0000		TELEPHONE		
Desc: Cell Phones	Acct: 10-271-324-0000		TELEPHONE		
Desc: Cell Phones	Acct: 10-325-324-0000		TELEPHONE		
Desc: Cell Phones	Acct: 10-511-324-0000		TELEPHONE		
Desc: Cell Phones	Acct: 50-955-324-0000		TELEPHONE		
Desc: Cell Phones	Acct: 55-955-324-0000		TELEPHONE		
Desc: Cell Phones	Acct: 60-965-324-0000		TELEPHONE		
Desc: Cell Phones	Acct: 65-965-324-0000		TELEPHONE		
Vendor Total:			1,424.86	0.00	1,424.86
048600	VERMONT AGENCY OF TRANSPORTATION			12/13/2019	67809
B2009110	Welcome Center Rent - JAN 2020	0.00	\$1,307.43	0.00	1,307.43
Desc: Welcome Center Rent - JAN 2020	Acct: 10-531-318-0500		Contracted Services		
Vendor Total:			1,307.43	0.00	1,307.43
048950	VERMONT ASSOC OF CHIEFS OF POLICE	VERMONT ASSOC OF CHIEFS OF POLICE		12/13/2019	67810
12.09.2019	1ST ANNUAL FIRST RESPONDER WEL	0.00	\$25.00	0.00	25.00
Desc: 1ST ANNUAL FIRST RESPONDER WELLNESS	Acct: 10-221-315-0000		RECRUITMENT & TRAINING		
Vendor Total:			25.00	0.00	25.00
049649	VERMONT DEPT OF PUBLIC SAFETY	VERMONT DEPT OF PUBLIC SAFETY		12/13/2019	67811
79420	LIVE BURN TRAINING	0.00	\$4,130.00	0.00	4,130.00
Desc: LIVE BURN TRAINING	Acct: 10-221-315-0000		RECRUITMENT & TRAINING		
Vendor Total:			4,130.00	0.00	4,130.00
049800	VERMONT DEPARTMENT OF TAXES	VERMONT DEPARTMENT OF TAXES		12/13/2019	67812
09.30.2019	SWT-10066095 FEE - Q1-FY20 LATE PA	81.78	\$81.78	0.00	81.78
Desc: SWT-10066095 FEE - Q1-FY20 LATE PAY	Acct: 30-974-316-0000		GRANTS/APPROP/ST.TAXES		
Vendor Total:			81.78	0.00	81.78
050250	VERMONT LEAGUE OF CITIES AND TOWNS			12/13/2019	67813
P2852019 E5	INSURANCE INV#INT285110119	0.00	\$52.00	0.00	52.00
Desc: 2019 ZAMBONI 552A ICE RESURFACER	Acct: 10-530-418-0000		PROPERTY & LIABILITY INSURANCE		
Vendor Total:			52.00	0.00	52.00
050455	VERMONT LIFE SAFETY LLC			12/13/2019	67814
37776	SPRINKLER SYSTEM DESIGN PLANS	0.00	\$1,250.00	0.00	1,250.00
Desc: SPRINKLER SYSTEM DESIGN PLANS	Acct: 10-221-321-0100		REPAIRS & MAINT-BUILDING		
Vendor Total:			1,250.00	0.00	1,250.00
050600	VERMONT OFFENDER WORK PROGRAMS			12/13/2019	67815
WC3342	SERVICE CALL	0.00	\$50.00	0.00	50.00



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	Desc: SERVICE CALL	Acct: 10-521-318-0000	CONTRACTED SERVICES		
	Vendor Total:		50.00	0.00	50.00
050965	VERMONT RURAL WATER ASSOCIATION			12/13/2019	67816
10.31.19	SEMINARWW SAMPLING & LAB PROC	48.00	\$48.00	0.00	48.00
	Desc: SEMINARWW SAMPLING & LAB PROCEDURES	Acct: 65-963-315-0000	RECRUITMENT & TRAINING		
11-07-19	SEMINAR FEE: BASIC EXCEL	24.00	\$24.00	0.00	24.00
	Desc: SEMINAR FEE: BASIC EXCEL	Acct: 60-961-315-0000	RECRUITMENT & TRAINING		
	Vendor Total:		72.00	0.00	72.00
051347	VERMONT, STATE OF	STATE OF VERMONT		12/13/2019	67817
DW19164	INDIRECT DISCHARGE-4J CLUBHOUSE	220.00	\$220.00	0.00	220.00
	Desc: INDIRECT DISCHARGE-4J CLUBHOUSE 1	Acct: 65-963-317-0000	PERMITS & LICENSES		
DW19166	INDIRECT DISCHARGE-4J HILL STATIC	220.00	\$220.00	0.00	220.00
	Desc: INDIRECT DISCHARGE-4J HILL STATION	Acct: 65-963-317-0000	PERMITS & LICENSES		
DW19168	INDIRECT DISCHARGE-5F	220.00	\$220.00	0.00	220.00
	Desc: INDIRECT DISCHARGE-5F	Acct: 65-963-317-0000	PERMITS & LICENSES		
051347	VERMONT, STATE OF	STATE OF VERMONT		12/13/2019	67819
VT0005320	JUL-SEP'19 QUECHEE CENTRAL JUL-SEP 2019	559.89	\$559.89	0.00	559.89
	Desc: QUECHEE CENTRAL JUL-SEP 2019	Acct: 55-955-317-0000	PERMITS & LICENSES		
051347	VERMONT, STATE OF	STATE OF VERMONT		12/13/2019	67817
DW19167	INDIRECT DISCHARGE-5E	220.00	\$220.00	0.00	220.00
	Desc: INDIRECT DISCHARGE-5E	Acct: 65-963-317-0000	PERMITS & LICENSES		
DW19165	INDIRECT DISCHARGE-4K CLUBHOUSE	220.00	\$220.00	0.00	220.00
	Desc: INDIRECT DISCHARGE-4K CLUBHOUSE 2	Acct: 65-963-317-0000	PERMITS & LICENSES		
051347	VERMONT, STATE OF	STATE OF VERMONT		12/13/2019	67818
VT0005319	JUL-SEP'19 HTFD WAT DEP JUL-SEP 2019	2,886.43	\$2,886.43	0.00	2,886.43
	Desc: HTFD WAT DEP JUL-SEP 2019	Acct: 50-955-317-0000	PERMITS & LICENSES		
051347	VERMONT, STATE OF	STATE OF VERMONT		12/13/2019	67817
DW19163	INDIRECT DISCHARGE-3B BIRCHWOOD	220.00	\$220.00	0.00	220.00
	Desc: INDIRECT DISCHARGE-3B BIRCHWOOD	Acct: 65-963-317-0000	PERMITS & LICENSES		
DW19162	INDIRECT DISCHARGE-2C NOYES LN	220.00	\$220.00	0.00	220.00
	Desc: INDIRECT DISCHARGE-2C NOYES LN	Acct: 65-963-317-0000	PERMITS & LICENSES		
	Vendor Total:		4,986.32	0.00	4,986.32
051943	VISION SERVICE PLAN	VISION SERVICE PLAN		12/13/2019	67820
DEC'19	VISION CARE DEC'19	0.00	\$2,104.96	0.00	2,104.96
	Desc: VISION CARE DEC'19	Acct: 10-012-300-0225	ACCRUED VISION INSURANCE PAYAI		
	Vendor Total:		2,104.96	0.00	2,104.96
052300	WEBB, F W COMPANY	F.W. WEBB COMPANY		12/13/2019	67821
65308143	MATERIALS	170.60	\$170.60	0.00	170.60
	Desc: MATERIALS	Acct: 65-963-321-0100	REPAIRS & MAINT - BUILDING		
	Vendor Total:		170.60	0.00	170.60
052825	WHITE + BURKE	WHITE + BURKE		12/13/2019	67822
13492	Professional services NOV'19	693.65	\$693.65	0.00	693.65

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	Desc: Professional services NOV'19	Acct: 13-500-500-0500	Exp Reimb by TIF Tax Revenue		
	Vendor Total:		693.65	0.00	693.65
053040	WHITE RIVER CAR WASH			12/13/2019	67823
OCT-NOV'19	CAR WASH	0.00	\$240.00	0.00	240.00
	Desc: CAR WASH	Acct: 10-211-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		240.00	0.00	240.00
053150	SWISH WHITE RIVER LTD			12/13/2019	67824
W347122	CLEANING SUPPLIES - WABA	0.00	\$146.50	0.00	146.50
	Desc: CLEANING SUPPLIES - WABA	Acct: 10-530-323-0000	MATERIAL & SUPPLIES		
W345358	CLEANING SUPPLIES	0.00	\$100.00	0.00	100.00
	Desc: CLEANING SUPPLIES	Acct: 10-530-323-0000	MATERIAL & SUPPLIES		
W346644	CLEANING SUPPLIES	0.00	\$60.52	0.00	60.52
	Desc: CLEANING SUPPLIES	Acct: 10-421-323-0000	MATERIAL & SUPPLIES		
W345352	CLEANING SUPPLIES	0.00	\$106.42	0.00	106.42
	Desc: CLEANING SUPPLIES	Acct: 10-530-323-0000	MATERIAL & SUPPLIES		
W344887	CLEANING SUPPLIES	0.00	\$31.48	0.00	31.48
	Desc: CLEANING SUPPLIES	Acct: 10-421-323-0000	MATERIAL & SUPPLIES		
W347123	CLEANING SUPPLIES - WABA	0.00	\$50.42	0.00	50.42
	Desc: CLEANING SUPPLIES - WABA	Acct: 10-530-323-0000	MATERIAL & SUPPLIES		
W346978	ICE MELT	0.00	\$26.52	0.00	26.52
	Desc: ICE MELT	Acct: 10-421-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		521.86	0.00	521.86
053650	WILSON TIRE INC			12/13/2019	67825
491805	UTILITY TIRES	0.00	\$889.80	0.00	889.80
	Desc: UTILITY TIRES	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		889.80	0.00	889.80
053695	WIND RIVER ENVIRONMENTAL LLC			12/13/2019	67826
4397981	Commercial Pumping	361.25	\$361.25	0.00	361.25
	Desc: Commercial Pumping	Acct: 65-964-318-0000	CONTRACTED SERVICES		
4397975	Commercial Pumping	1,440.00	\$1,440.00	0.00	1,440.00
	Desc: Commercial Pumping	Acct: 65-963-318-0000	CONTRACTED SERVICES		
4429740	Sludge Hauling	1,440.00	\$1,440.00	0.00	1,440.00
	Desc: Sludge Hauling	Acct: 65-964-318-0000	CONTRACTED SERVICES		
4429821	Commercial pumping	376.75	\$376.75	0.00	376.75
	Desc: Commercial pumping	Acct: 65-964-318-0000	CONTRACTED SERVICES		
	Vendor Total:		3,618.00	0.00	3,618.00
054160	WITMER PUBLIC SAFETY, INC			12/13/2019	67827
CR1963061.001	RETURN - PHENIX ID BRACKET	0.00	\$-10.00	0.00	-10.00
	Desc: RETURN - PHENIX ID BRACKET	Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT		
1988793	CLEANING SUPPLIES	0.00	\$63.96	0.00	63.96
	Desc: CLEANING SUPPLIES	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		53.96	0.00	53.96

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059719	AR CONTROL SERVICES LLC	AR CONTROL SERVICES LLC	12/13/2019		67828
CS102819H-1	Planetary Gear	1,185.50	\$1,185.50	0.00	1,185.50
Desc: Planetary Gear		Acct: 65-963-320-0100	EQUIP OPERATION/MAINT-GENERAL		
Vendor Total:			1,185.50	0.00	1,185.50
059768	MALLINSON, ROBERT	ROBERT MALLINSON	12/13/2019		67829
11.24.2019	LEARN TO SKATE - SESSION 1	0.00	\$300.00	0.00	300.00
Desc: LEARN TO SKATE - SESSION 1		Acct: 10-530-318-0000	CONTRACTED SERVICES		
Vendor Total:			300.00	0.00	300.00
059772	SHARPENING SHED INC. (THE)	THE SHARPENING SHED INC	12/13/2019		67830
18157	ZAMBONI KNIVES	0.00	\$73.00	0.00	73.00
Desc: ZAMBONI KNIVES		Acct: 10-530-320-0000	EQUIP OPERATION & MAINT		
18129	ZAMBONI KNIFE	0.00	\$39.00	0.00	39.00
Desc: ZAMBONI KNIFE		Acct: 10-530-320-0000	EQUIP OPERATION & MAINT		
18180	ZAMBONI KNIFE	0.00	\$39.00	0.00	39.00
Desc: ZAMBONI KNIFE		Acct: 10-530-320-0000	EQUIP OPERATION & MAINT		
Vendor Total:			151.00	0.00	151.00
059843	COUTERMARSH, LYNN	LYNN COUTERMARSH	12/13/2019		67831
DEC'19	Dec 2019 Reimburse Retiree Health I	404.30	\$404.30	0.00	404.30
Desc: Dec 2019 Reimburse Retiree Health I		Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: Dec 2019 Reimburse Retiree Health I		Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: Dec 2019 Reimburse Retiree Health I		Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc: Dec 2019 Reimburse Retiree Health I		Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			404.30	0.00	404.30
059847	COUTERMARSH, TOM	TOM COUTERMARSH	12/13/2019		67832
DEC'19	Dec 2019 Reimburse Retiree Health I	402.30	\$402.30	0.00	402.30
Desc: Dec 2019 Reimburse Retiree Health I		Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: Dec 2019 Reimburse Retiree Health I		Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: Dec 2019 Reimburse Retiree Health I		Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc: Dec 2019 Reimburse Retiree Health I		Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			402.30	0.00	402.30
059882	CARY, SANDRA	SANDRA CARY	12/13/2019		67833
PO#33417	REIMBUR-AMAZON SUPPLIES	0.00	\$198.16	0.00	198.16
Desc: REIMBUR-AMAZON SUPPLIES		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			198.16	0.00	198.16
060110	NATIONAL BUSSINESS TECHNOLOGIES LLC		12/13/2019		67834
IN341456	METER COPIER - NOV'19 PD	0.00	\$23.77	0.00	23.77
Desc: METER COPIER - NOV'19 PD		Acct: 10-211-318-0000	CONTRACTED SERVICES		
Desc: METER COPIER - NOV'19 PD		Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
IN341457	METER COPIER - NOV 2019 - TM	0.00	\$110.07	0.00	110.07
Desc: METER COPIER - NOV 2019 - TM		Acct: 10-121-318-0000	CONTRACT SERVICES		
IN329507	METER-COPIER SEP'19 - LF	8.12	\$8.12	0.00	8.12
Desc: METER-COPIER SEP'19 - LF		Acct: 30-975-318-0000	CONTRACTED SERVICES		

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IN341453	METER-COPIER NOV'19 - VAL/P&D	0.00	\$44.76	0.00	44.76
Desc: METER-COPIER NOV'19 - VAL	Acct: 10-174-323-0000		MATERIAL & SUPPLIES		
Desc: METER-COPIER NOV'19 - P&D	Acct: 10-622-323-0000		MATERIAL & SUPPLIES		
IN341455	METER - COPIER NOV'19-REC	0.00	\$49.62	0.00	49.62
Desc: METER - COPIER NOV'19-REC	Acct: 10-511-320-0000		EQUIP OPERATION/MAINT-OFFICE		
IN341773	COPIER - METER NOV'19-DPW	28.64	\$35.82	0.00	35.82
Desc: COPIER - METER NOV'19-DPW	Acct: 10-325-320-0000		EQUIPMENT OPER/MAINT - OFFICE		
Desc: COPIER - METER NOV'19-DPW	Acct: 50-955-320-0000		EQUIP OPERATION/MAINT-OFFICE		
Desc: COPIER - METER NOV'19-DPW	Acct: 55-955-320-0000		EQUIP OPERATION/MAINT - OFFICE		
Desc: COPIER - METER NOV'19-DPW	Acct: 60-965-320-0000		EQUIP OPERATION/MAINT-OFFICE		
Desc: COPIER - METER NOV'19-DPW	Acct: 65-965-320-0000		EQUIP OPERATION/MAINT - OFFICE		
IN325480	STAPLES - COPIER P&D	0.00	\$62.00	0.00	62.00
Desc: STAPLES - COPIER P&D	Acct: 10-622-323-0000		MATERIAL & SUPPLIES		
IN341452	METER COPIER - NOV'19 LF	6.42	\$6.42	0.00	6.42
Desc: METER COPIER - NOV'19 LF	Acct: 30-975-318-0000		CONTRACTED SERVICES		
IN341805	COPIER - METER NOV'19-FIN	0.00	\$26.13	0.00	26.13
Desc: COPIER - METER NOV'19-FIN	Acct: 10-171-318-0000		CONTRACTED SERVICES		
Vendor Total:			366.71	0.00	366.71
500660	JP PEST SERVICE			12/13/2019	67835
2523401	MONTHLY CONTRACT FEE	0.00	\$81.50	0.00	81.50
Desc: MONTHLY CONTRACT FEE	Acct: 10-161-318-0000		CONTRACTED SERVICES		
Vendor Total:			81.50	0.00	81.50
500894	SECURSHRED	SECURSHRED		12/13/2019	67836
323245	SHREDDING SERVICES - DPW	0.00	\$22.00	0.00	22.00
Desc: SHREDDING SERVICES - DPW	Acct: 10-325-318-0000		CONTRACT SERVICES		
Vendor Total:			22.00	0.00	22.00
501079	BROWN, ANDREA	ANDREA BROWN		12/13/2019	67837
842179	REFUND - BASKETBALL	0.00	\$55.00	0.00	55.00
Desc: REFUND - BASKETBALL	Acct: 10-514-325-0000		REFUNDS		
Vendor Total:			55.00	0.00	55.00
501936	VIKING-CIVES USA			12/13/2019	67838
4493729	Sander control and harness for H-10	0.00	\$1,094.96	0.00	1,094.96
Desc: Sander control and harness for H-10	Acct: 10-321-321-0000		REPAIRS & MAINT-VEHICLES		
Vendor Total:			1,094.96	0.00	1,094.96
501942	MIKE GUAY ELECTRIC LLC	MG ELECTRIC COMPANY LLC		12/13/2019	67839
4187	SERVICE CALL WABA LIGHTS	0.00	\$354.40	0.00	354.40
Desc: SERVICE CALL WABA LIGHTS-PARTS	Acct: 10-530-320-0000		EQUIP OPERATION & MAINT		
Desc: SERVICE CALL WABA LIGHTS-LABOR	Acct: 10-530-320-0000		EQUIP OPERATION & MAINT		
Vendor Total:			354.40	0.00	354.40
502199	NULTY, PAULA M	PAULA M NULTY		12/13/2019	67840
2019	NE Delta Dental Deductible Reimburs	0.00	\$25.00	0.00	25.00
Desc: NE Delta Dental Deductible Reimburs	Acct: 10-121-230-0000		DENTAL		

Report Date: 12/12/19  
5:20PM

**Payment Manifest**  
by Vendor ID  
Town of Hartford  
Check Date: 12/13/2019 - 12/13/2019

Page: 31  
User: florentina  
ReportAPINHDPmtByDate

Bank ID	Bank Name	Vendor ID	Vendor Name	Payee Name	Check Date	Check No.
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
NOV-DEC'19	UVAC Dues Reimbursement NOV DEC 2	0.00	\$56.00	0.00	56.00	
Desc: UVAC Dues Reimbursement NOV DEC 201	Acct: 10-121-313-0000		MEMBERSHIP DUES			
Vendor Total:			81.00	0.00	81.00	
502427	SMITH, JOSEPH	JOSEPH SMITH	12/13/2019	67841		
PO#5983	REFUND 2018-002336	0.00	\$9.50	0.00	9.50	
Desc: REFUND 2018-002336	Acct: 10-221-325-0000		REFUNDS			
Vendor Total:			9.50	0.00	9.50	
502430	LIVINGSTON, LANA	LANA LIVINGSTON	12/13/2019	67842		
PO#5912	NE Delta Dental Reimbursement	0.00	\$25.00	0.00	25.00	
Desc: NE Delta Dental Reimbursement	Acct: 10-121-230-0000		DENTAL			
Desc: NE Delta Dental Reimbursement	Acct: 10-175-230-0000		DENTAL			
Vendor Total:			25.00	0.00	25.00	
502431	KOTLOWITZ, DAN	DAN KOTLOWITZ	12/13/2019	67843		
1620969	REFUND - FUTSAL	0.00	\$745.00	0.00	745.00	
Desc: REFUND - FUTSAL	Acct: 10-515-325-0000		REFUNDS			
Vendor Total:			745.00	0.00	745.00	
502432	SMITH, DENNIS	DENNIS SMITH	12/13/2019	67844		
841904	REFUND - BASKETBALL CAMP	0.00	\$50.00	0.00	50.00	
Desc: REFUND - BASKETBALL CAMP	Acct: 10-514-325-0000		REFUNDS			
Vendor Total:			50.00	0.00	50.00	
FUND 1 0			Bank Total:	1,847,829.99		
			Holdback Total	1,982,342.64		
Batch Totals:			0.00	133,507.42	7.14	2,115,857.20

SIMON DENNIS  
RICHARD G GRASSI  
DENNIS BROWN  
JAMESON C. DAVIS  
DAN FRASER  
ALAN JOHNSON  
KIM SOUZA  
J. BRANNON GODFREY JF  
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