



**TOWN OF HARTFORD
SELECTBOARD AGENDA**

Tuesday, October 22, 2019, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

I. Call to Order the Selectboard Meeting

II. Pledge of Allegiance

III. Local Liquor Control Board: N/A

IV. Order of Agenda

V. Selectboard

1. Public Hearing:

- a. VCDP Grant Close Out for Wentworth Housing Project on Sykes Mountain Avenue.
- b. VCDP Grant Close Out on The Village at White River Junction Job Creation.

2. Public, Selectboard Comments and Announcements: TBD

3. Appointments: N/A

4. Town Manager's Report: Significant Activity Report ending October 21, 2019.

5. Board Reports, Motions & Ordinances

- a. Solid Waste Fee Increases (motion required)
- b. Audit Contract Award (motion required)
- c. FY21 Budget Guidance Memo (motion required)
- d. CIP Prioritization Status (information only)
- e. Acceptance of portion of Bluff Road (motion required)

6. Commission Meeting Reports: TBD

7. Consent Agenda (Mot Req.):

Approve Payroll Ending: 10/19/2019

Approve Meeting Minutes of: 10/8/2019 and 10/15/2019

Approve A/P Manifest of: 10/18/2019 & 10/22/2019

Selectboard Meeting Dates of:

- Already Approved: 10/22/2019, 11/5/2019 & 11/19/2019

8. Executive Sessions: Labor relations agreement with the IAFF under 1 VSA §313(a)(1)(B), where premature general public knowledge would clearly place the public body at a substantial disadvantage.

9. Adjourn the Selectboard Meeting. (Mot Req.)

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.



AGENDA MEMORANDUM

October 22, 2019

Town Selectboard Meeting Item: 1.a

Submitted by: Lori Hirshfield, Planning and Development Director

**Subject: Vermont Community Development Program Implementation Grant
07110-IG-2016-Hartford-00020, Wentworth-Sykes MT Ave Housing Project
Grant Closeout Public Hearing and SB Action**

Background: In 2016 the Town was awarded \$532,500 of Vermont Community Development Program (VCDP) funds towards land acquisition that would enable the construction of 30-units of new housing off Sykes Mountain Avenue in White River Junction. The objective was to have at least 21 of the units occupied by low-and-moderate income households, and 9 available at market rate. This objective was met. Twin Pines Housing Trust and Housing Vermont partnered in the development and implementation of this housing project.

In the summer of 2018, the Town sub-granted the funds to Twin Pines Housing Trust, which then loaned the funds to Wentworth Community Housing Limited Partnership to acquire the property. Construction began immediately and was completed in this summer. Other funding resources obtained by Wentworth were used for the balance of the acquisition cost, site development and construction of the housing units.

Discussion: Prior to Grant termination, the Town must hold a public hearing to provide an opportunity for the community to comment on grant activities and use of funds. These include number achieving the program beneficiary goals and meeting grant and program management requirements. Specific information is included in the attached PowerPoint presentation.

Financial Impact: There is no direct financial impact.

Recommendation:

1. Following receipt of public comment, close the public hearing.
2. Authorize the Town Manager to sign all necessary documents to complete the Grant Closeout.

Attachments: Presentation



Town Manager



VT Community Development Program Implementation Grant # 07110-IG-2016-Hartford-00020 Wentworth-Sykes MT Ave Housing Project

Grant Closeout Public Hearing March 26, 2019 Selectboard Meeting

**From: Lori Hirshfield, Director
Department of Planning & Development**



Background



- ❑ In 2016, the Town was awarded \$532,500 of Vermont Community Development Program (VCDP) funds towards land acquisition for construction of 30-units of new housing off Sykes Mountain Avenue in White River Junction.
- ❑ The Town subgranted the funds to Twin Pines Housing Trust, which then loaned the funds to Wentworth Community Housing Limited Partnership to acquire the property.
- ❑ Other funding resources were used towards property acquisition, site development and housing construction.



Background



- ☐ Project development and construction was a partnership between Twin Pines Housing Trust and Housing Vermont
- ☐ Construction began in the summer of 2018 and completed in the summer of 2019.



Program Requirements



Prior to Grant termination, the Town must hold a public hearing for community comment on grant activities, use of funds and achieving program beneficiary goals.

- All VCDP funds, except for eligible grant management activities, have been expended as outlined in the Grant Agreement.
- All Other Resources as outlined in the Grant Agreement were received.
- All work in the Environmental Review as required by the Notice of Release of Funds has been satisfactorily completed.
- All work under the Grant Agreement was satisfactorily completed.
- Benefit under the Grant Agreement was met.



Beneficiary Information



Of the 30 housing units at Wentworth, to date 26 units are occupied and remaining 4 will be as of Nov. 1st.

- ☐ 26 of the units are affordable to households meeting the low and moderate income guidelines for the area.
- ☐ 10 head of households over age 62
- ☐ 15 female head of households
- ☐ 7 with disabled household member
- ☐ 23 White head of households
- ☐ 1 Black/African Amer & White head of household
- ☐ 3 Multi-Racial head of households
 - ☐ 2 Hispanic/Latino
- ☐ 5 households at or below 30% of median income
- ☐ 6 households at or below 50% of median income
- ☐ 15 households between 51% and 80% of median income



Requested Action



Following public comment and close of the public hearing:

Authorize the Town Manager to sign all necessary documents to complete the grant closeout.



AGENDA MEMORANDUM

October 22, 2019

Town Selectboard Meeting Item: 1.b

Submitted by: Lori Hirshfield, Planning and Development Director

Subject: Vermont Community Development Program Implementation Grant # 07110-IG-2018-Hartford-06, The Village at WRJ Job Creation Grant Closeout Public Hearing and SB Action

Background: In 2018 the Town was awarded \$750,000 of Vermont Community Development Program (VCDP) funds for creation of 40 jobs, with at least 21 being made available to people having low and moderate incomes. \$738,000 of VCDP funds were loaned to The Village at White River Junction, an assisted living and memory care facility, for a 5-year deferred term at a variable interest rate. The loan required a contribution of \$250,000 of Other Funds from the loan recipient.

Due to loan refinancing by The Village of WRJ, The Village only borrowed \$293,191, and documented \$100,329 of Other Funds expended. The refinancing resulted in the repayment of the loan and early Termination for Convenience of the loan agreement. \$12,000 of Grant funds were reserved for Town expenditures for legal, staff time, notices, and grant closeout. To date the Town has received \$5,038 for grant management expenditures, and will receive additional Grant reimbursements for expenditures through Grant Closeout.


Discussion: Prior to Grant termination, the Town must hold a final public hearing to provide an opportunity for the community to comment on grant activities and use of funds. These include number and type of new jobs created, achieving the programs beneficiary goals, and meeting grant and program management requirements. Specific information is included in the attached PowerPoint presentation.

Financial Impact: The Town will be receiving \$146,595 of Program Income, which is 50% of the \$293,191 generated from the loan repayments. In order to use these funds, the Town must first establish a new Revolving Loan Fund (RLF), the management structure, and the type of activities for which the RLF will be used in accordance with state and federal guidelines. The attached PowerPoint goes into more detail. The Town can complete the grant closeout separately from the Program Income structure, which will allow a little more time to consider the options for the creation of the RLF.

Recommendation:

1. Following receipt of public comment, close the public hearing.
2. Authorize the Town Manager to sign all necessary documents to complete the Grant Closeout.

Attachments: Presentation


Town Manager



VT Community Development Program Implementation Grant

**# 07110-IG-2018-Hartford-06
The Village at WRJ Job Creation**

**Grant Closeout Public Hearing
and Selectboard Action**

October 22, 2019 Selectboard Meeting

From: Lori Hirshfield, Director

Department of Planning & Development



Background



- ☐ In 2018 the Town was awarded \$750,000 of Vermont Community Development Program (VCDP) funds for creation of 40 jobs, with at least 21 being made available to people having low and moderate incomes.
- ☐ \$738,000 of VCDP grant was loaned to The Village at White River Junction, an assisted living and memory care facility, for a 5-year deferred term at a variable interest rate.
- ☐ The loan required a contribution of \$250,000 of other funds from the loan recipient.
- ☐ 12,000 of Grant funds were reserved for Town expenditures for legal, staff time, notices, and grant closeout.



Status of Grant Funds



- ☐ Due to The Village at WRJ refinancing, it only borrowed \$293,191.
- ☐ The Developer documented expending \$100,329 of Other Funds.
- ☐ The refinancing resulted in repayment of the loan and early Termination for Convenience of the loan agreement.
- ☐ To date the Town received \$5,038 of grant funds for Grant Administration and legal.
- ☐ Anticipate additional Grant reimbursements for expenditures through Grant Closeout.



Program Requirements



Prior to grant closeout, hold final public hearing to provide opportunity for community comment on grant activities and use of funds.

- All VCDP funds as outlined in Termination for Convenience Agreement have been or will be expended and liquidated.
- All jobs were created as outlined in the Grant Agreement as modified by the Termination for Convenience Agreement.
- All work was satisfactorily completed under the Grant Agreement as modified by the Termination for Convenience Agreement.
- All benefits under the Grant Agreement as modified by the Termination for Convenience Agreement were met.



Job Creation



Prior to Grant closeout, 15 new full-time jobs were created:

- ☐ 3 Nurses/Quality of Life Services
- ☐ 2 Administration
- ☐ 4 Housekeeping/Maintenance
- ☐ 2 Resident Services
- ☐ 4 Culinary Services



Beneficiary Information



Of the 15 new jobs, they benefited:

- ☐ 10 female head of households
- ☐ 5 with disabled household member
- ☐ 14 White head of households
 - ☐ 1 Hispanic/Latino head of household
- ☐ 1 Asian/White head of household
- ☐ 8 households previously at or below 30% of median income
- ☐ 3 households previously at or below 50% of median income
- ☐ 2 households previously between 51% and 80% of median income
- ☐ 2 household previously over 80% median income



Program Income



- ☐ Benefit of a VCDP Grants tied to loan - The Town is eligible to receive 50% of the Program Income generated by loan payments.
 - ☐ Loan repayments were \$293,191; 50% = \$146,595.
- ☐ Prior to receiving the \$146,595 -Town must decide if to establish a Revolving Loan Fund managed by the Town or assigned to a nonprofit community development organization ("NCDO").
- ☐ SB discussion when VCDP grant approved – Use Program Income for a business and/or housing Revolving Loan Fund. Can also be for public facilities, public services, and handicap accessibility improvements.
- ☐ Meet National Objectives - Benefit majority low-mod income persons; urgent need; or slums/blight.



Requested Action



Following public comment and close of the public hearing:

Authorize the Town Manager to sign all necessary documents to complete the grant closeout.



AGENDA MEMORANDUM

October 22, 2019

Town Selectboard Meeting Item: 5.a

Submitted by: Hannah Tyler, Director of Public Works

Subject: Solid Waste Facility Fee Changes

Background: The Town of Hartford, Department of Public Works (and the region) are facing increased expenses for disposal and waste management at our Solid Waste Facility due to changes outside of our control. It is necessary to raise our rates to cover the expenses at the Solid Waste Facility.

Discussion: Staff proposes the fee changes shown on the attached spreadsheet. Generally, the fees are defined by number of punches on the punch card required for disposal to minimize the number of cash transactions required by our users. For Town residents, the base disposal fee (equal to one punch) will increase from \$3.35 to \$5.00.

It is important to note that several items listed for disposal on the sheet were not previously defined in the fee schedule, but generally accepted at the facility. This is the opportunity to ensure that our fee schedule is consistent and transparent for our users. While it is impossible to define every item that comes in with a specific fee, this catches the most regular items.

The proposed changes in the fee schedule will enable the Solid Waste program to be fiscally stable. We used fee schedules from other transfer stations throughout Vermont (we cannot compare to Lebanon due to the fact that they are a landfill that faces different regulatory requirements in New Hampshire) for comparison in developing the new fees. Although we anticipate it will drive some users to other facilities, we remain optimistic that the fees will bring us closer to sustainability. It was difficult to assign fees that will fully cover all of our expenses due to a lack of historical data. The Director is working closely with the Solid Waste team to develop a way to better track our waste streams and their origin.

Town of Hartford Solid Waste Ordinance (Chapter 174) provides that the Selectboard may amend fees by majority vote and does not require a public hearing. The fee increases are proposed to become effective on November 5th, 2019.

At its October 8 meeting, the Selectboard requested additional information on Act 148, a table of the estimated revenue impact, and a further explanation of the need for metal recycling fees. This information is updated presentation, attached.

Financial Impact: Fund 30 Revenues are loosely estimated to increase by \$99,000 with the proposed changes to offset the projected increased expenses of disposal charges.

Recommendation: Approve the proposed changes to the fee schedule.



Town Manager

Attachments: Proposed Rate Table
Presentation, revised 10/18/19



Solid Waste Fee Schedule Changes



**Selectboard Meeting – October 22, 2019
Updated Presentation**



Presentation Overview



- Current Rates
- Regional Rates
- Challenges in Rate Development
- Rate Proposal
- Other Sources of Income at SW Facility
- Overview of Scrap Income
- Act 148 Overview



Current Punch Rates



- Residential punches:
 - \$3.35 for a 30 gal. less than 40 lb. bag
- District punches:
 - \$4.30 for a 30 gal. less than 40 lb. bag

Extra credit for anyone who remembers which Muppet show Marjory the trash heap was in!





Regional MSW Rates



Municipality/District	30. Gal Bag	Note:
Bethel/Royalton	\$ 5.00	
Weathersfield	\$ 3.50	
Chelsea	\$ 5.00	
Waitsfield	\$ 4.60	
Waterbury	\$ 6.00	
Northfield	\$ 4.00	*25 lb limit only, \$6.00 over 25 lbs
Williamstown	\$ 3.00	
LRSWMD	\$ 4.00	
Barre	\$ 4.50	*30 lb limit
Calais	\$ 3.50	
Fairlee	\$ 4.00	
Rockingham/BF	\$ 2.50	



Challenges with Rate Development



- Unfortunately, because we use the ‘punch’ system for charging for the majority of our items, we don’t have good data demonstrating what all the punches are used for
- Although we have data for how many district resident coupons/cards we sell, because district users can purchase the coupons at locations other than ours, we don’t know how many they use at our facility



Proposed Punch Rates



- Residential punches:
 - \$5.00 for a 30 gal. less than 40 lb bag
- District punches:
 - \$5.95 for a 30 gal. less than 40 lb bag

Marjory the trash heap was a regular character on Fraggle Rock!





Projected Income



- Last FY we sold:
 - 3224 Residential Punch Cards (10 punches)
 - 16,607 Residential single coupons
 - 15,005 District single coupons
- New rates for disposal at Lebanon:
 - 850 tons per year of compacted trash at \$75/ton = \$63,750
 - 350 tons per year of 'bulky' (anything that can't be compacted such as furniture) trash at \$120/ton = \$42,000
 - Just to dispose of 'trash', we are project to be over \$100,000 annually with no overhead (facility expenses, payroll, benefits, etc.)
- Proposed income based on punches (assuming many have already been purchased this FY):
 - Say 3000 punch cards @ \$5.00 per punch: \$150,000
 - Say 16000 @ \$5.00 per punch: \$80,000
 - Say 14,000 @ \$5.95 per punch: \$83,300
 - Possible total income of \$313,000 based on punch sales



Projected Income



Item	Amount of Sales Anticipated	Current Price	Proposed Price
Punch Cards (10 punches)	3,000	\$ 33.50	\$ 50.00
Residential Single Coupons	16,000	\$ 3.35	\$ 5.00
District Single Coupons	14,000	\$ 4.30	\$ 5.95
		\$ 214,300.00	\$ 313,300.00

Projected increase of \$99,000



Other Sources of Income



- Projected other revenue:
 - Commercial haulers tipping fee and permits:
Approximately \$90,000
 - Permit sales: \$72,000
 - Waste Ordinance fee: \$115,000
 - Redemption Center Rental and Solar Leases:
\$17,400
 - Transfers from other funds (i.e. curbside recycling): \$225,812.50



Overview of Scrap Income



- All scrap handled by Northeast Resource Recovery Association (regional industry standard for dealing with scrap)
- For the time period of January 1, 2019 to September 16, 2019:
 - Total of **407,706 lbs.** of scrap was hauled during this time period – that's over 200 TONS of metal that we have received, handled, stored, and managed
 - Total income for $\frac{3}{4}$ of the year: \$24,992.24
 - Total expenses paid to NRRA: \$9,108.42
 - Only 'up' \$15,883.42 to cover all the overhead for managing scrap, steel cans, tires, and appliances for a period of 9 months
- Unfortunately, there is very little revenue in scrap/recycling at this time



Act 148



- [Act 148](#) passed in 2012 for the purpose of diverting certain waste streams AWAY from landfills
 - ['Blue Bin Recyclables'](#)
 - [Leaf and yard debris, clean wood](#)
 - [Food Scraps](#)
- This law also defines how we, as a transfer station, have to separate and manage our waste streams



Proposed NEW Charges



- Appliances/white goods: currently no charge not or inconsistently charged
 - Charge for disposal to cover handling
- Furniture, mattresses, and fire extinguishers have been added to the fee sheet. We currently charge for them but added them on to the formal fee schedule for transparency
- Scrap metal: one punch handling fee added per LOAD
- Charge for acceptance of commercial recyclables (commercial haulers who bring recyclables to ToH facility)
- Renegotiate for increase with Redemption Center lease (currently \$750/mo) – try for \$1000



What are the risks?



- Unhappy customers
- May drive users to using other facilities, reducing some of the revenue impact of increased fees
- People may dispose of waste improperly or illegally (dumping)





Future Considerations



- Contract operation of Transfer Station
- Casella proposed rate for curbside pick up next year over \$250,000
- C&D Pile Grinding – new price proposal from Hammonds:
 - \$30/ton to grind
 - \$9.50/ton to haul to Lebanon
 - \$10.00/ton disposal fee at Lebanon
 - Estimated total for 745 tons = \$36,877.50
 - Have been unable to get other contractors to respond
 - Also, Lebanon currently on hold from receiving
 - Hammonds has limited interest in coming back to Hartford to maintain C&D in the future as the amount is just not enough to be worth their while
- Budget development/guidance

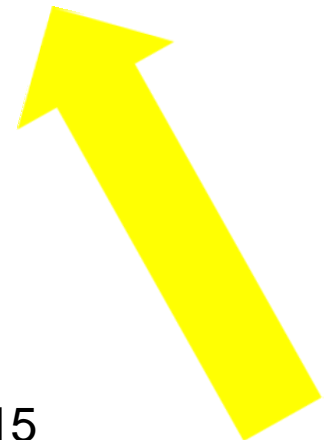
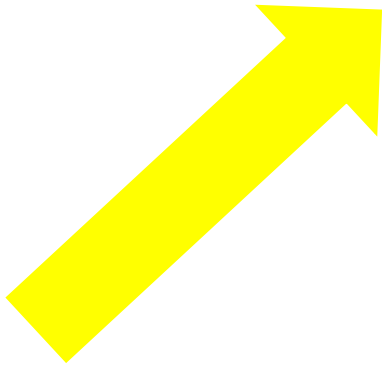


Questions



Questions? Comments?

Please find time to come take a full tour of the facility!



TOWN OF HARTFORD
FY20 MASTER FEE/RATE CHART

Fund	Department	Last	Effective	Effective	Effective	Effective	Effective	Effective	Proposed 10/22/19	Description
#		Chg.	7/1/13	7/1/14	7/1/15	7/1/16	7/1/17	7/1/18		
SOLID WASTE & RECYCLING										Proposed 10/2219
	Residential Rates:									
30	Annual Permit Fee	2019	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$30.00		Fee assessed to allow access to facility.
30	Single Day Permit	2019	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$10.00		Allows for a single day access to facility.
30	MSW per 30 gal. bag up to 40#	2014	\$3.05	\$3.25	\$3.25	\$3.35	\$3.35	\$750.00	\$5.00	Fee for disposal of one 30 gal trash bag up to 40 lbs
30	C&D for each 50# of waste	2014	\$3.05	\$3.25	\$3.25	\$3.35	\$3.35	\$7.50	N/A	No longer accepting C&D waste
30	Vehicle Battery	2014	\$3.05	\$3.25	\$3.25	\$3.35	\$3.35	\$0.00	\$5.00	Fee for disposal of one vehicle battery - equates to one punch
30	Tires	2014	\$6.10 - \$15.29	\$3.25	\$6.50	\$6.70	\$6.70	\$0.00	\$10.00	Fee assessed for the disposal of passenger car tires - 2 punches per tire - anything larger than 17" additional punch/punches added.
30	Electronics	2014	\$3.05-\$18.32	No Charge	No Charge	No Charge	No Charge	\$300.00		Electronics free for all Vermont residents as long as the State sponsors the program. *note certain electronics are exempt, please call ahead for questions
30	Exempt electronics								\$5.00	Exempt electronics are one punch per 40 lbs
30	Microwaves	2019							\$10.00	Fee assessed for the disposal of microwaves. 2 punches
30	Appliances	2019	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	\$20.00	Fee assessed for the disposal of non-refridgerated appliances (stoves, washing machines, etc) - 4 punches per unit
30	Anti-Freeze	2009	3.05/gal.	3.25/gal.	3.25/gal.	3.35/gal.	3.35/gal.	\$100.00	\$5.00	Fee to assist with the collection and disposal of recycled anti-freeze. One punch minimum charge and one punch per additional gallon.
30	Sleep sofa/couch								\$15.00	Fee for disposal of large furniture - punches
30	Recliners/upholstered chairs								\$10.00	Fee for disposal of recliners and chairs - 10 punches
30	Twin or Double Mattress or box spring								\$10.00	Fee for disposal of twin/double mattress or box spring - 2 punches
30	Queen or King Mattress or box spring								\$15.00	Fee for disposal of queen/king mattress or box spring - 3 punches
30	Carpet								\$5.00	Fee for disposal of carpet - one punch per 40 lbs, one punch minimum
30	Accepted Recyclables	2009	No Charge	No Charge	No Charge	No Charge	No Charge	\$100 + Mater.	No Charge	There are no charges for disposal of pre-sorted designated materials. These items are subject to change from time to time.
								50% Unmetered Rate		
30	Freon Units	2015	\$0.00	\$0.00	\$16.25	\$16.75	\$16.75		\$20.00	Fee to evacuate and dispose of unit. (same price as refrigerator, freezer, air conditioner or dehumidifier - 4 punches per unit
30	20# Propane Cylinders	2014	\$3.05-\$9.18	\$3.25	\$3.25	\$10.05	\$10.05	Time/Mater.	\$10.00	Recycling of 20 lb cylinders: 2 punches per cylinder
30	1# Propane Cylinders	2014	\$0.00	\$1.00	\$1.00	\$1.00	\$1.00	Time/Mater.	\$5.00	Recycling of #1 lb. cylinders: 1 punch per cylinder
30	Fire extinguishers								\$10.00	Fee to evacuate, dismantle, and dispose of fire extinguishers
30	Scrap Metal	2019							\$5.00	Convenience Fee to cover handling and management, one punch per disposal
										Note: Many of the above fees are paid through the purchase and redemption of coupons/punch cards representing equal value.
	Commercial Rates:									
30	Annual Hauler License Fee	2008	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00		License application fee for any commercial hauler, instituted in 2008 with MSW generation fee.
30	Annual Hauler Permit Fee	2002	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00		Fee assessed per company vehicle for use of facility.
30	MSW	2007	\$152.25	\$152.25	\$152.25	\$152.25	\$152.25	\$152.25	\$175.00	Fee allowing for the disposal of municipal solid wastes (MSW) per ton. Fee assessed for each ton of waste delivered.
30	C&D	2010	\$98.72	\$98.72	\$98.72	\$98.72	\$98.72	\$98.72	N/A	Fee allowing for the disposal of construction and/or demolition debris. Fee charged for each ton.
30	Anti-Freeze	2014	3.05/gal.	\$3.25	\$3.25	\$3.35	\$3.35	\$3.35	\$5.00	Fee to assist with the collection and disposal of recycled anti-freeze. One punch minimum charge and one punch per additional gallon.
30	Accepted Recyclables	2007	\$37.80	\$37.80	\$37.80	\$37.80	\$37.80	No Charge	\$40.00	Per ton for disposal of pre-sorted designated materials. These items are subject to change from time to time.
30	Scrap Metal	2019							\$5.00	Convenience Fee to cover handling and management, one punch per disposal
30	Tires	2007	\$273.00	\$273.00	\$273.00	\$273.00	\$273.00	\$273.00	\$300.00	Per ton fee for the disposal of passenger car tires, light truck, large truck, and tractors. Contact office for details regarding tire sizes accepted.
										*Many of the above fees are paid through the purchase and redemption of coupons/punch cards representing equal value.
	Freon Units	2015	\$0.00	\$0.00	\$16.25	\$16.75	\$16.75	\$16.75	\$20.00	Fee to evacuate and dispose of unit (same price as refrigerators, freezer, air conditioner or dehumidifiers.
30	Waste Generation Fees	2008	\$10.00/ton	\$10.00	\$15.00	\$15.00	\$15.00	\$15.00		Per ton fee assessed to haulers for disposal of solid waste and C&D waste outside of Hartford Transfer Station.
	NOTE: The same fee structure applies for appliances and furniture under commercial rates									
	District User Rates:									
30	MSW per 30 gal. bag up to 40#	2014	\$4.00	\$4.20	\$4.20	\$4.30	\$4.30	\$4.30	\$5.95	Fee for disposal of one 30 gal trash bag up to 40 lbs
30	C&D for each 50# of waste	2014	\$3.05	\$3.25	\$3.25	\$3.35	\$3.35	\$4.30	N/A	No longer accepting C&D waste
30	Vehicle Battery	2014	\$3.05	\$3.25	\$3.25	\$3.35	\$3.35	\$4.30	\$5.95	Fee for disposal of one vehicle battery - equates to one punch
30	Tires	2014	\$6.10 - \$15.29	\$3.25	\$6.50	\$6.70	\$6.70	\$8.60	\$11.90	Fee assessed for the disposal of passenger car tires - 2 punches per tire - anything larger than 17" additional punch/punches added.
30	Electronics	2014	\$3.05-\$18.32	No Charge	No Charge	No Charge	No Charge	No Charge		Electronics free for all Vermont residents as long as the State sponsors the program. *note certain electronics are exempt, please call ahead for questions
30	Exempt electronics								\$5.95	Exempt electronics are one punch per 40 lbs
30	Microwaves	2019							\$11.90	Fee assessed for the disposal of microwaves. 2 punches
30	Appliances	2019	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	\$23.80	Fee assessed for the disposal of non-refridgerated appliances (stoves, washing machines, etc) - 4 punches per unit
30	Anti-Freeze	2009	3.05/gal.	3.25/gal.	3.25/gal.	3.35/gal.	3.35/gal.	\$4.30	\$5.95	Fee to assist with the collection and disposal of recycled anti-freeze. One punch minimum charge and one punch per additional gallon.
30	Sleep sofa/couch								\$17.85	Fee for disposal of large furniture - 3 punches
30	Recliners/upholstered chairs								\$11.90	Fee for disposal of recliners and chairs - 2 punches
30	Twin or Double Mattress or box spring								\$11.90	Fee for disposal of twin/double mattress or box spring - 2 punches
30	Queen or King Mattress or box spring								\$17.85	Fee for disposal of queen/king mattress or box spring - 3 punches
30	Carpet								\$5.95	Fee for disposal of carpet - one punch per 40 lbs, one punch minimum

TOWN OF HARTFORD
FY20 MASTER FEE/RATE CHART

Fund	Department	Last	Effective	Effective	Effective	Effective	Effective	Effective	Proposed	Description
#		Chg.	7/1/13	7/1/14	7/1/15	7/1/16	7/1/17	7/1/18	10/22/19	
30	Accepted Recyclables	2009	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	There are no charges for disposal of pre-sorted designated materials. These items are subject to change from time to time.
30	Freon Units	2015	\$0.00	\$0.00	\$16.25	\$16.75	\$16.75	\$17.20	\$23.80	Fee to evacuate and dispose of unit. (same price as refrigerator, freezer, air conditioner or dehumidifier - 4 punches per unit
30	20# Propane Cylinders	2014	\$3.05-\$9.18	\$3.25	\$3.25	\$10.05	\$10.05		\$11.90	Recycling of 20 lb cylinders: 2 punches per cylinder
30	1# Propane Cylinders	2014	\$0.00	\$1.00	\$1.00	\$1.00	\$1.00		\$5.95	Recycling of #1 lb. cylinders: 1 punch per cylinder
30	Fire extinguishers								\$11.90	Fee to evacuate, dismantle, and dispose of fire extinguishers
30	Scrap Metal	2019							\$5.95	Convenience Fee to cover handling and management, one punch per disposal
	District Commercial Rates:									
	Annual Hauler License Fee	2008	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00		License application fee for any commercial hauler, instituted in 2008 with MSW generation fee.
30	Annual Permit Fee	2002	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00		Fee assessed per company vehicle for use of facility.
30	MSW	2010	\$203.90	\$203.90	\$203.90	\$203.90	\$203.90	\$203.90	\$226.70	Fee allowing for the disposal of municipal solid wastes (MSW), per ton. Fee assessed for each ton of waste delivered including \$23/ton Dist. Fee.
30	C&D	2010	\$124.65	\$124.65	\$124.65	\$124.65	\$124.65	\$124.65	N/A	Fee allowing for the disposal of construction and/or demolition debris, per ton. Fee charged for each ton.
30	Anti-Freeze	2014	\$4.00	\$4.20	\$4.20	\$4.30	\$4.30	\$4.30	\$5.95	Fee to assist with the collection and disposal of recycled anti-freeze. One punch minimum charge and one punch per additional gallon.
30	Accepted Recyclables	2007	\$37.80	\$37.80	\$37.80	\$37.80	\$37.80	\$37.80	\$40.00	For disposal of pre-sorted designated materials, per ton. These items are subject to change from time to time.
30	Tires	2010	\$296.83	\$296.83	\$296.83	\$296.83	\$296.83	\$296.83	\$323.83	Per ton fees for the disposal of passenger car tires, light truck, large truck, and tractors. Contact office for details regarding tire sizes accepted.
										*Many of the above fees are paid through the purchase and redemption of coupons/punch cards representing equal value.



AGENDA MEMORANDUM
October 22, 2019
Town Selectboard Meeting Item 5.b
Submitted by: Gail Ostrout, Finance Director

Subject: **Audit Engagement Letter**

Background: In 2017, the Town Audit Committee reviewed competitive proposals submitted from independent auditors to provide professional services to the Town for a three-year term. The Town awarded the contract to Mudgett, Jennett & Krogh-Wisner, P.C. of Montpelier, Vermont.

Discussion: Mudgett, Jennett & Krogh-Wisner has completed 3 years of the engagement. The firm has submitted the cost proposal for year 2020, which holds the annual not-to-exceed fee for services at the same rate as 2019: \$37,000, with an additional fee of \$5,000 for a single audit, if required.

The auditor reviews the Town's financial statements and assures that they are free of material misstatement according to several standards, including: General Accepted Auditing Standards; the U.S. Comptroller General's Government Auditing Standards; Single Audit Act provisions; federal Uniform Administrative Requirements, Cost Principles and Audit Requirements; and the U.S. Office of Management & Budget Compliance Supplement.


The audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of risks of material misstatement of the financial statements, whether due to fraud or error. The audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating overall presentation of the financial statements. The auditor evaluates the Town's internal controls and report significant deficiencies or material weaknesses.

The Town's Management and Finance staff believe that the firm of Mudgett, Jennett & Krogh-Wisner has provided a helpful and effective professional relationship thus far during the engagement, and recommends continuing with them for the amount proposed.

Financial Impact: The cost of the audit services for 2020 will not exceed \$37,000, and additional \$5,000 for the single audit, if required.

Recommendation: Authorize the Town Manager to execute the letter for the audit engagement with Mudgett, Jennett & Krogh-Wisner, P.C. for services for the fiscal year ending June 30, 2020.

Attachments: Audit Engagement Letter



Town Manager

October 9, 2019

Gail Ostrout, Finance Director
The Selectboard
Town of Hartford, Vermont
171 Bridge Street
White River Jct., VT 05001

Dear Ms. Ostrout:

The Objective and Scope of the Audit of the Financial Statements

You have requested that we audit the Town of Hartford, Vermont's (the Town) governmental activities, business-type activities, each major fund, the aggregate remaining fund information, and the budgetary comparison, as of and for the year ending June 30, 2020, which collectively comprise the basic financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

Our audit will be conducted with the objective of our expressing an opinion on the financial statements.

We will also perform the audit of the Town of Hartford, Vermont as of June 30, 2020 so as to satisfy the audit requirements imposed by the Single Audit Act and Subpart F of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards* (Uniform Guidance).

The Responsibilities of the Auditor

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (GAAS); *Government Auditing Standards* issued by the Comptroller General of the United States (GAS); the provisions of the Single Audit Act; Subpart F of Title 2 U.S. CFR Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*; and the U.S. Office of Management and Budget's (OMB) Compliance Supplement. Those standards, regulations and supplement require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS. Also, an audit is not designed to detect errors or fraud that are immaterial to the financial statements. The determination of abuse is subjective; therefore, GAS does not expect us to provide reasonable assurance of detecting abuse.

In making our risk assessments, we consider internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

We will also communicate to the Board (a) any fraud involving senior management and fraud (whether caused by senior management or other employees) that causes a material misstatement of the financial statements that becomes known to us during the audit, and (b) any instances of noncompliance with laws and regulations that we become aware of during the audit (unless they are clearly inconsequential).

The funds that you have told us are maintained by the Town and that are to be included as part of our audit have not significantly changed from those included in the financial statement audit for the year ended June 30, 2019.

The federal financial assistance programs and awards that the Town participates in, and that are to be included as part of the single audit, will be identified by management.

We are responsible for the compliance audit of major programs under the Uniform Guidance, including the determination of major programs, the consideration of internal control over compliance, and reporting responsibilities.

Our reports on internal control will include any significant deficiencies and material weaknesses in controls of which we become aware as a result of obtaining an understanding of internal control and performing tests of internal control consistent with requirements of the standards identified above. Our reports on compliance matters will address material errors, fraud, abuse, violations of compliance obligations, and other responsibilities imposed by state and federal statutes and regulations or assumed by contracts; and any state or federal grant, entitlement, or loan program questioned costs of which we become aware, consistent with requirements of the standards identified above.

The Responsibilities of Management and Identification of the Applicable Financial Reporting Framework

Our audit will be conducted on the basis that management and, those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. To evaluate subsequent events through the date the financial statements are issued or available to be issued, and to disclose the date through which subsequent events were evaluated in the financial statements. Management also agrees that it will not evaluate subsequent events earlier than the date of the management representation letter referred to below;
3. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
4. For establishing and maintaining effective internal control over financial reporting and for informing us of all significant deficiencies and material weaknesses in the design or operation of such controls of which it has knowledge;
5. For report distribution; and
6. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters;
 - b. Additional information that we may request from management for the audit; and
 - c. Unrestricted access to persons within the Town from whom we determine it is necessary to obtain audit evidence;

As part of our audit process, we will request from management and, when appropriate, those charged with governance written confirmation concerning representations made to us in connection with the audit, including among other items:

1. That management has fulfilled its responsibilities as set out in the terms of this letter; and
2. That it believes the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Management is responsible for identifying and ensuring that the Town complies with the laws and regulations applicable to its activities, and for informing us about all known material violations of such laws or regulations. In addition, management is responsible for the design and implementation of programs and controls to prevent and detect fraud or abuse, and for informing us about all known or suspected fraud or abuse affecting the Town involving management, employees who have significant roles in internal control, and others where the fraud or abuse could have a material effect

on the financial statements or compliance. Management is also responsible for informing us of its knowledge of any allegations of fraud or abuse, or suspected fraud or abuse, affecting the Town received in communications from employees, former employees, analysts, regulators or others.

Management is responsible for the preparation of the required supplementary information (RSI) and supplementary information presented in relation to the financial statements as a whole in accordance with accounting principles generally accepted in the United States of America and OMB Uniform Guidance. Management agrees to include the auditor's report on the RSI or supplementary information in any document that contains the supplementary information and indicates that the auditor has reported on such RSI or supplementary information. Management also agrees to present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance of the supplementary information and the auditor's report thereon.

Because the audit will be performed in accordance with the Single Audit Act and the Uniform Guidance, management is responsible for (a) identifying all federal awards received and expended; (b) preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with Uniform Guidance requirements; (c) internal control over compliance; (d) compliance with federal statutes, regulations, and the terms and conditions of federal awards; (e) making us aware of significant vendor relationships where the vendor is responsible for program compliance; (f) following up and taking corrective action on audit findings, including the preparation of a summary schedule of prior audit findings and a corrective action plan; and (g) submitting the reporting package and data collection form.

The Board is responsible for informing us of its views about the risks of fraud or abuse within the Town, and their knowledge of any fraud or abuse or suspected fraud or abuse affecting the Town.

Our association with an official statement is a matter for which separate arrangements will be necessary. The Town agrees to provide us with printer's proofs or masters of such offering documents for our review and approval before printing and with a copy of the final reproduced material for our approval before it is distributed. In the event our auditor/client relationship has been terminated when the Town seeks such consent, we will be under no obligation to grant such consent or approval. The Town agrees that it will not associate us with any public or private securities offering without first obtaining our consent. Therefore, the Town agrees to contact us before it includes our reports, or otherwise makes reference to us, in any public or private securities offering.

Because Mudgett, Jennett & Krogh-Wisner, P.C. will rely on the Town and its management and the Selectboard to discharge the foregoing responsibilities, the Town holds harmless and releases Mudgett, Jennett & Krogh-Wisner, P.C. and its partners and employees from all claims, liabilities, losses and costs arising in circumstances where there has been a knowing misrepresentation by a member of the Town's management that has caused, in any respect, Mudgett, Jennett & Krogh-Wisner, P.C.'s breach of contract or negligence. This provision shall survive the termination of this arrangement for services.

Records and Assistance

If circumstances arise relating to the condition of the Town's records, the availability of appropriate audit evidence or indications of a significant risk of material misstatement of the financial statements because of error, fraudulent financial reporting or misappropriation of assets which, in our professional judgment, prevent us from completing the audit or forming an opinion, we retain the unilateral right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

During the course of our engagement, we may accumulate records containing data that should be reflected in the Town's books and records. The Town will determine that all such data, if necessary, will be so reflected. Accordingly, the Town will not expect us to maintain copies of such records in our possession.

The assistance to be supplied by Town personnel, including the preparation of schedules and analyses of accounts, will be discussed and coordinated with Gail Ostrout, Finance Director. The timely and accurate completion of this work is an essential condition to our completion of the audit and issuance of our audit report.

In connection with our audit, you may request us to perform certain non-audit services necessary for the preparation of the financial statements, including assistance in drafting the financial statements. The GAS independence standards require that the auditor maintain independence so that opinions, findings, conclusions, judgments, and recommendations will be impartial and viewed as impartial by reasonable and informed third parties. Before we agree to provide a non-audit service to the Town, we will determine whether providing such a service would create a significant threat to our independence for GAS audit purposes, either by itself or in aggregate with other non-audit services provided. A critical component of our determination is consideration of management's ability to effectively oversee the non-audit services to be performed. The Town has agreed that Finance Director, Gail Ostrout, possesses suitable skill, knowledge, or experience and that she understands the financial statement drafting services to be performed sufficiently to oversee them. Accordingly, the management of the Town agrees to the following:

1. The Town has designated Gail Ostrout, Finance Director as a senior member of management who possesses suitable skill, knowledge and experience, to oversee the services;
2. Gail Ostrout, Finance Director will assume all management responsibilities for subject matter and scope of the drafting of the Town's financial statements for the year ended June 30, 2020;
3. The Town will evaluate the adequacy and results of the services performed; and
4. The Town accepts responsibility for the results and ultimate use of the services.

GAS further requires we establish an understanding with the Town's management and those charged with governance of the objectives of the non-audit services, the services to be performed, the Town's

acceptance of its responsibilities, the auditor's responsibilities and any limitations of the non-audit services. We believe this letter documents that understanding.

Other Relevant Information

Mudgett, Jennett & Krogh-Wisner, P.C. may mention the Town's name and provide a general description of the engagement in Mudgett, Jennett & Krogh-Wisner, P.C.'s client lists and marketing materials.

From time to time and depending upon the circumstances, we may use third-party service providers to assist us in providing professional services to you. In such circumstances, it may be necessary for us to disclose confidential client information to them. We enter into confidentiality agreements with all third-party service providers and we are satisfied that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others.

In accordance with *Government Auditing Standards*, a copy of our most recent peer review report is enclosed for your information.

Fees, Costs, and Access to Workpapers

Our fees for the services described above are based on time required by the individuals assigned to the engagement, plus direct expenses. Individual hourly rates vary according to the degree of responsibility involved and the skill required. Interim billings will be submitted as work progresses and expenses are incurred. Bills are due when rendered. Balances unpaid within 30 days will have a FINANCE CHARGE assessed, computed at a periodic rate of 1.5% per month which is an ANNUAL PERCENTAGE RATE of 18%. Our fees for the audit services described in this letter will not exceed \$37,000 unless the scope of the engagement is changed, the assistance which the Town has agreed to furnish is not provided, or unexpected conditions are encountered, in which case we will discuss the situation with you before proceeding. All other provisions of this letter will survive any fee adjustment.

In the event we are requested or authorized by the Town or are required by government regulation, subpoena or other legal process to produce our documents or our personnel as witnesses with respect to our engagement for the Town, the Town will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

The documentation for this engagement is the property of Mudgett, Jennett & Krogh-Wisner, P.C. However, you acknowledge and grant your assent that representatives of the cognizant or oversight agency or their designee, other government audit staffs, the U.S. Government Accountability Office, shall have access to the audit documentation upon their request and that we shall maintain the audit documentation for a period of at least three years after the date of the report, or for a longer period if we are requested to do so by the cognizant or oversight agency. Access to requested audit documentation will be provided under the supervision of Mudgett, Jennett & Krogh-Wisner P.C. audit personnel and at a location designated by our firm.

Claim Resolution

The Town and Mudgett, Jennett & Krogh-Wisner, P.C. agree that no claim arising out of services rendered pursuant to this agreement shall be filed more than the earlier of two years after the date of the audit report issued by Mudgett, Jennett & Krogh-Wisner, P.C. or the date of this arrangement letter if no report has been issued. In no event shall either party be liable to the other for claims of punitive, consequential, special or indirect damages. Mudgett, Jennett & Krogh-Wisner, P.C.'s liability for all claims, damages and costs of the Town arising from this engagement is limited to the amount of fees paid by the Town to Mudgett, Jennett & Krogh-Wisner, P.C. for the services rendered under this arrangement letter.

Information Security - Miscellaneous Terms

Mudgett, Jennett & Krogh-Wisner, P.C. is committed to the safe and confidential treatment of the Town's proprietary information. Mudgett, Jennett & Krogh-Wisner, P.C. is required to maintain the confidential treatment of client information in accordance with relevant industry professional standards which govern the provision of services described herein. The Town agrees that it will not provide Mudgett, Jennett & Krogh-Wisner, P.C. with any unencrypted electronic confidential or proprietary information, and the parties agree to utilize commercially reasonable measures to maintain the confidentiality of the Town's information, including the use of collaborate sites to ensure the safe transfer of data between the parties.

Mudgett, Jennett & Krogh-Wisner, P.C. may terminate this relationship immediately in its sole discretion if Mudgett, Jennett & Krogh-Wisner, P.C. determines that continued performance would result in a violation of law, regulatory requirements, applicable professional standards or Mudgett, Jennett & Krogh-Wisner, P.C.'s client acceptance or retention standards, or if the Town is placed on a verified sanctioned entity list or if any director or executive of, or other person closely associated with, the Town or its affiliates is placed on a verified sanctioned person list, in each case, including but not limited to lists promulgated by the Office of Foreign Assets Control of the U.S. Department of the Treasury, the U.S. State Department, the United Nations Security Council, the European Union or any other relevant sanctioning authority.

If any term or provision of this arrangement letter is determined to be invalid or unenforceable, such term or provision will be deemed stricken and all other terms and provisions will remain in full force and effect.

Reporting

We will issue a written report upon completion of our audit of the Town's financial statements. Our report will be addressed to the Town's Selectboard. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

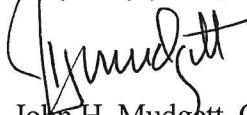
In addition to our report on the Town's financial statements, we will also issue the following types of reports:

1. A report on the fairness of the presentation of the Town's schedule of expenditures of federal awards for the year ending June 30, 2020;
2. Reports on internal control related to the financial statements and major programs. These reports will describe the scope of testing of internal control and the results of our tests of internal control;
3. Reports on compliance with laws, regulations, and the provisions of contracts or grant agreements. We will report on any noncompliance that could have a material effect on the financial statements and any noncompliance that could have a material effect, as defined by Subpart F of Title 2 U.S. CFR Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, on each major program;
4. An accompanying schedule of findings and questioned costs

This letter constitutes the complete and exclusive statement of agreement between Mudgett, Jennett & Krogh-Wisner, P.C. and the Town, superseding all proposals, oral or written, and all other communications with respect to the terms of the engagement between the parties.

If this letter defines the arrangements as the Town understands them, including our respective responsibilities, please sign and date the enclosed copy and return it to us. We appreciate your business.

Very truly yours,



John H. Mudgett, CPA
Principal

Confirmed on behalf of the addressee:

Date: _____



System Review Report

June 9, 2016

To the Owners
Mudgett, Jennett & Krogh-Wisner, P.C.
and the Peer Review Committee of
New England Peer Review, Inc.

We have reviewed the system of quality control for the accounting and auditing practice of Mudgett, Jennett & Krogh-Wisner, P.C. (the firm) in effect for the year ended October 31, 2015. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included an engagement performed under *Government Auditing Standards*.

In our opinion, the system of quality control for the accounting and auditing practice of Mudgett, Jennett & Krogh-Wisner, P.C. in effect for the year ended October 31, 2015, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Mudgett, Jennett & Krogh-Wisner, P.C. has received a peer review rating of *pass*.

Love, Cody & Company, CPAs, P.C.



AGENDA MEMORANDUM

October 22, 2019

Town Selectboard Meeting Item: 5.c

Submitted by: Brannon Godfrey, Town Manager

Subject: FY21 Budget Guidance Memo

Background: The Selectboard began discussion of the FY21 budget planning process and schedule in September, and finalized the guidance memo on October 15.

Discussion: The attached memo provides values, staffing, logistics and detailed guidance for the Town Manager in the preparation of his recommended FY21 Budget.

Department Heads will finalize budget submissions on October 25. The Town Manager submits the recommended budget to the Selectboard on November 19. The Selectboard will hold a series of budget workshops in December and January prior to approving the FY21 Budget January 14. The budget review calendar is attached for your information.

Financial

Impact: The Budget Guidance Memo provides the Town Manager general fiscal direction for the preparation of the recommended budget.

Recommendation: Approve the FY21 Budget Guidance Memo


Town Manager

Attachments: Budget Guidance Memo
FY21 Budget Review Calendar

Budget Guidance MEMO

From: Hartford Selectboard

To: Hartford Town Manager

Re: Town of Hartford Fiscal Year 2020-2021 Budget Guidance

Date: October 22, 2019

The Hartford Selectboard submits the following guidance to the Hartford Town Manager regarding the formation of the FY2020-2021 Hartford Town Budget:

Guidance Regarding Values

Please approach the creation of the FY2020-2021 Budget in such a way that:

- Recognizes and limits environmental impact.
- Promotes the conditions which support grand list growth.
- Maintains a long term focus - 15, 20, 50 years out.
- Prepares for minor and major environmental challenges.
- Funds diversity awareness and multi-cultural events.
- Funds the charged work of committees and commissions, within reason.
- Plans and saves for emergencies.
- Buys high quality and local not just lowest cost.
- Plans with statistics, executes with data.
- Resists buying new until we have taken care of what we have.
- Consider number of users in funding.

Guidance Regarding Staff

- Consider new positions that could have a positive budget impact remembering that these expenditures continue through future budgets.
- Continue to leverage technology and infrastructure to increase productivity, efficiency and the preservation of institutional knowledge.
- Investigate options relative to increased demands on all departments.
- Continue investing in methods of recognizing and rewarding staff achievement.

Logistical Guidance

- Work toward an unassigned General Fund balance of 16% of total budget for unseen demands in services, repair or emergencies.
- Increase the budget by no more than 3%.

Detailed Guidance

- Analyze and assess increase in public safety call volume.
- Prioritize infrastructure improvements that support grand list growth

- Reduce carbon impact.
- Prioritize investments that save money.
- Reduce salt budget when possible without reducing public safety.
- Fund study of flood preparedness.
- Increase parking capacity in WRJ.
- Invest in Selectboard Education and Development.
- Implement town branding and marketing plan.
- Fund implementation of equity and inclusion education and strategic planning.

DRAFT

FY21 Budget Review Calendar

10/18/2019 9:03

Item	Date	Time
Selectboard Workshop to Finalize Budget Guidance Memo and CIP Rubric	October 15, 2019	6:00pm
Selectboard Approval of Budget Guidance Memo and CIP Priorities	October 22, 2019	6:00pm
Department Heads Input Budget Requests to Munismart (on or before)	October 25, 2019	
Department Heads Meet with Town Manager and Finance Dir. (round 1)		
Week of Oct. 28		
- Police	October 29, 2019	8:30 - 10:30
- Fire	October 29, 2019	10:30 - 12:30
- Parks & Recreation	October 29, 2019	1:30 - 2:30
- Clerk	October 30, 2019	8:30 - 9:30
- IT	October 30, 2019	9:30 - 10:30
- Assessor	October 30, 2019	10:30 - 11:30
- Planning	October 30, 2019	11:30 - 12:30
- Finance & Human Resources	October 30, 2019	1:30 - 2:30
- DPW	October 31, 2019	8:30 - 11:30
Department Heads Meet with Town Manager and Finance Dir. (round 2)		
Week of Nov. 11		
- DPW	November 12, 2019	8:30 - 10:30
- Clerk	November 12, 2019	10:30 - 11:00
- Police	November 13, 2019	8:30 - 9:30
- Fire	November 13, 2019	9:30 - 10:30
- Parks & Recreation	November 13, 2019	10:30 - 11:30
- IT	November 14, 2019	9:00 - 9:30
- Assessor	November 14, 2019	9:30 - 10:00
- Planning	November 14, 2019	10:00 - 11:30
- Finance & Human Resources	November 14, 2019	11:30 - 12:00
Town Manager presents recommended Budget to Selectboard		
	November 19, 2019	6:00pm
Selectboard Budget Workshop (with regular SB meeting): IT, Clerk, Fire, Police and Communications)	December 3, 2019	6:00pm
Selectboard Budget Workshop (special meeting): Public Works, (Funds 10, 30, 50, 55, 60 & 65)	December 10, 2019	6:00pm
Selectboard Budget Workshop (with regular SB meeting): Finance, Planning, Assessor, Parks & Rec., Risk ManagementDebt Service, Reserve Funds and Capital Improvements)	December 17, 2019	6:00pm
Selectboard Budget Workshop (special meeting): Libraries, Cemeteries, Service Organizations and Appropriations	January 7, 2020	6:00pm
<i>Budget Workshop Snow Dates</i>	<i>January 9 & 16</i>	<i>6:00pm</i>
Selectboard Budget Approval (regular meeting)	January 14, 2020	6:00pm
Budget Warning (earliest date <40 days before Town Meeting)	January 23, 2020	
Town Report to Printers	January 27, 2020	
Budget Warning (latest date > 30 days before Town Meeting)	February 2, 2020	
Budget & Candidates Night	February 24, 2020	7:00pm
Town Meeting Day - Floor Meeting	February 29, 2020	10:00am
Town Meeting Day - Australian Ballot	March 3, 2020	7am - 7pm



AGENDA MEMORANDUM

October 22, 2019

Town Selectboard Meeting Item: 5.d

Submitted by: Brannon Godfrey, Town Manager

Subject: Capital Projects Prioritization Status

Background: In the spring of 2019, the Selectboard developed the Capital Improvement Program (CIP) Rubric as a tool for ranking and prioritizing capital projects. On October 8, the Town Manager presented a rough list of capital projects for the Rubric. The Selectboard Chair, Vice Chair and Town Manager met on October 11 to refine this list to remove items that were recurring and/or operating expenditures, as well as to present them so that General Fund and Enterprise Funds items were separated (see attached list).

Discussion: Selectboard members have begun to submit their individual rankings for input into the Rubric and compilation of ranking. This is a discussion on the progress of the individual ranking and requests for information.

Financial Impact: The prioritization of capital projects in the CIP Rubric will provide the Town Manager guidance for preparing the recommended FY21-26 Capital Improvement Program.

Recommendation: Information only.


Town Manager

Attachments: Capital Projects List

Capital Projects for CIP Rubric Prioritization

10/18/2019 9:39

Item #	Description	Dept.	Fund	Project Total	FY21 Amount	Funds In Reserve + Grant/Loan Proceeds	FY22-FY25 Future Reserves
1	Parking Lot Improvements/Deck	SB Priority	GF/TIF	6,000,000	6,000,000		
2	Fairview/Gates Design + Implementation	SB Priority	GF	3,340,000	3,340,000		
3	Bugbee Part 1: air sealing, insulation, ceiling	SB Priority	GF	117,500	117,500		
4	Bugbee Sr. Ctr. Part 2: heat pumps	SB Priority	GF	78,000	78,000		
5	Bugbee Sr. Ctr. Part 3: floor, water htr.,kitchen hood,stove, boiler controls	SB Priority	GF	48,525	48,525		
6	Wright's Reservoir Engineer. + Implementation	SB Priority	GF	600,000	600,000		
7	Upper Sykes Bike/Ped Path (add'l \$50K for FY21)	SB Priority	GF	804,949	50,000	754,949	
8	Rt. 5 Bike Ped Path (add'l \$44K for FY21)	SB Priority	GF	558,472	44,000	514,472	
9	Quechee Main Sidewalk, Willard Rd. crosswalk to reserves	SB Priority	GF	760,000	370,000	390,000	
10	Village Sq. Parking Lot (Briggs Park)	SB Priority	GF/TIF	900,000	800,000	100,000	
11	Hartford Riverwalk	SB Priority	GF	1,200,000	1,200,000		
12	Quechee Repeater	Police	GF	150,000	30,000	30,000	90,000
13	Communications Center Flooring	Police	GF	50,000	10,000		40,000
14	Fire Radio System Upgrade	Fire	GF/LOT	200,000	200,000		
15	Bridge Projects Reserves (VA Cutoff Bridge, \$720K, Wider Bike/Ped \$330K)	DPW	GF	1,050,000	175,000		875,000
16	Quechee Salt/Sand Shed Reserves	DPW	GF	250,000	50,000		200,000
17	WRJ Salt/Sand Shed Roof	DPW	GF	54,000	10,000		44,000
18	Downtown WRJ Revitalization Infrastructure	Planning	GF/TIF	TBD	50,000	TBD	
19	Outdoor Pool	Parks & Rec	GF	2,500,000	2,500,000		
20	Maxfield Parking/Drives	Parks & Rec	GF	150,000	150,000		
21	Maxfield Softball Field Lighting	Parks & Rec	GF	150,000	150,000		
22	Maxfield Safety Netting between Softball and Baseball fields	Parks & Rec	GF	38,000	38,000		
23	Kilowatt Master Plan Implementation	Parks & Rec	GF	100,000	100,000		
24	Maxfield In-ground Ballfield Irrigation	Parks & Rec	GF	30,000	30,000		
	General Fund Total			19,129,446	16,141,025	1,789,421	1,249,000

25	Transfer Sta. Compactors	DPW	30	70,000	70,000		
26	Transfer Sta. Road Replacement	DPW	30	60,000	60,000		
27	Transfer Sta. Permitting	DPW	30	100,000	100,000		
	Solid Waste Total			230,000	230,000	0	0
28	WR Water Main Replacement	DPW	50/RLF	6,348,000	6,348,000		
29	WR Booster Pumps and Storage	DPW	50	TBD	TBD		
30	South & James Improvements	DPW	50	350,000	350,000		
31	New Rt. 5 South Water Tank	DPW	50	1,730,000	1,730,000		
32	Quechee Boosters and Storage Tanks	DPW	55	TBD	TBD		
33	Quechee Water Mains	DPW	55/RLF	850,000	850,000		
	Water Total (Funds 50 + 55)			9,278,000	9,278,000	0	0
34	WR Sewer Mains	DPW	60	1,000,000	200,000		800,000
35	S. Main St. Sewer Upgrade	DPW	60/RLF	2,070,000	2,070,000		
36	Wilder Pump Station Upgrades	DPW	60/RLF	75,000	75,000		
37	WR Scada	DPW	60	50,000	50,000		
38	Quechee Main Pump Station	DPW	65	100,000	100,000		
39	Quechee Noyes Ln Pump Station Upgrade	DPW	65	100,000	100,000		
	Sewer Total (Funds 60 + 65)			3,395,000	2,595,000	0	800,000

The Following Were removed from Prioritization Process as Projects That Are Not One-Time Projects. They are funded as ongoing or annual projects.

10	Sidewalk Repairs	SB Priority	GF		100,000		
12	Mobile Data Computer (MDC) replacements	Police	GF		35,000	35,000	
13	Dual Band Mobile Radios	Police	GF		13,500		54,000
13	Police Station HVAC	Police	GF		31,000	31,000	
15	Fire Reserves for PPE, SCBA, Equipment, Apparatus, building	Fire	GF		180,994		
16	Hwy. Equipment Replacement Reserves	DPW	GF		350,000		2,141,000
18	DPW Facility Improvement Reserves	DPW	GF		16,000		70,000
19	Energy Audits/Building Retrofits	Planning	GF		20,000		
20	Parks Equipment Replacement Reserve	Parks & Rec	GF		50,000		
20	Reserves for WABA Equipment	Parks & Rec	GF		35,000		140,000
25	Park Amenities Reserve Fund	Parks & Rec	GF		25,000		150,000
26	Transfer Sta. Building & Equipment Reserves	DPW	30		27,000		182,000
27	Vehicle Purchase	DPW	30		5,000		
28	WR Equipment and SCADA Reserves	DPW	50		65,000		
34	Quechee SCADA	DPW	55		50,000		
35	Quechee Equipment Replacement Reserves	DPW	55		15,000		32,500
36	WR Sewer Equipment Reserves	DPW	60		30,000	305,500	
38	Quechee Sewer Equipment Reserves	DPW	65		18,000	95500	
39	Quechee Sewer Mains	DPW	65		100,000		
40	Quechee Sewer SCADA	DPW	65		50,000		



AGENDA MEMORANDUM

October 22, 2019

Town Selectboard Meeting Item: 5.e

Submitted by: Brannon Godfrey, Town Manager

Subject: Acceptance of Roadway Improvements, Bluff Road, Quechee Village

Background: The Upper Valley Waldorf School completed an expansion with site improvements to their facility on Bluff Road in Quechee Village during the 2018 construction season. The Hartford Planning Commission approved the project requiring the first 100'± of Bluff Road be widened to improve safety with the intersection of Quechee Main Street, see Site Plan Approval #17-03.

The school acquired 0.27± acres of land from Joseph & Amy Morel at the intersection with Quechee Main Street to enable the widening, see warranty deed s recorded in volume 553, pages 260-261 and approved plan entitled "Boundary Line Adjustment Plat, Joseph & Amy Morel (Tax Lot 12-63) & Upper Valley Waldorf School (Tax Lot 12-17), Quechee Main Street, Quechee, Vermont" as prepared by Trudell Consulting Engineers.

The roadway widening was completed in 2018 under the supervision of Otter Creek Engineering (OCE). On March 27, 2019 OCE provided a Certificate of Compliance and completed Road Acceptance Checklist and Application at the request of the Department of Public Works.

Drainage, sewer and water improvements were separately certified by OCE and an easement granted to the Town of Hartford for infrastructure located on the school's parcel, see quit claim deed recorded in volume 557, pages 517-519.

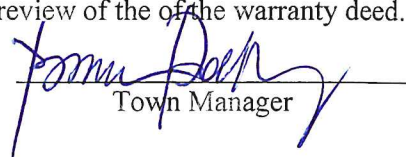
Discussion: The school is formally petitioning the Selectboard to accept the improvements and a deed to the land under said improvements.

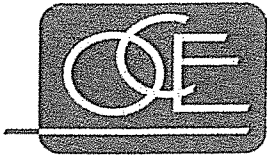
Past Department of Public Works personnel reviewed the improvements and the engineer of record has provided the necessary certificate of compliance and application/checklist. Further, the applicant has provided a boundary survey, site plan, testing data, and project certifications. The warranty deed has not been received as of 10/18/19.

Concerns remain regarding the extent of roadway improvements given the schools growth. Future plans for the school should address the remaining portions of the roadway and the appropriateness of the entire roadway being considered a public street.

Financial Impact: The project is not currently expected to have a direct financial impact on the Town. However, the school's growth poses a potential future cost on the remaining unimproved portions of Bluff Road.

Recommendation: ~~I move the acceptance of the current roadway improvements in Bluff Road and deed.~~ As of the preparation of this memo, the Warranty Deed has not been received. Staff recommends postponing the acceptance pending receipt and review of the of the warranty deed.


Town Manager



OTTER CREEK ENGINEERING

March 27, 2019

Mr. Christopher Holzwarth
Public Works Project Manager
Town of Hartford
173 Airport Road
White River Jct., VT 05001

Subject: Upper Valley Waldorf School
Bluff Road Improvements – Certificate of Compliance

Via Email

Dear Chris:

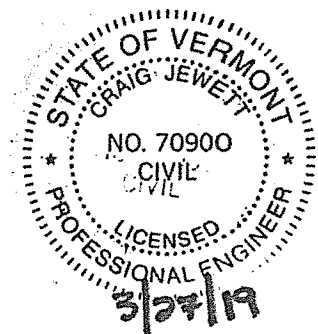
Per your request, the following is a certification for the construction of improvements to Bluff Road that were completed during the Upper Valley Waldorf School's addition project. The proposed improvements included widening Bluff Road from the intersection with Main Street, to the first corner (approximately the first 100 feet) to improve the overall safety for users of the road. The roadway improvements were approved under Planning Commission Approval #17-03 and Zoning Permit 2017-52. The deed for Bluff Road is Book 6, Page 251 and the deed for the parcel contributing land to Bluff Road is Book 504, Page 531.

Otter Creek Engineering, Inc. reviewed construction of all roadway improvements. All improvements to Bluff Road are consistent with the approved plans and are in compliance with the Town of Hartford Transportation Ordinance and Specifications.

Included with this certification is a completed Road Acceptance Form. Please let me know if you have any questions or comments related to this information.

Sincerely,

Craig Jewett, P.E.
Senior Project Engineer



c: Michael Bruss – Upper Valley Waldorf School (via email)
Steve Rooney - Bread Loaf Corporation (via email)

Enclosures /1/
141.051 P2

TOWN OF HARTFORD

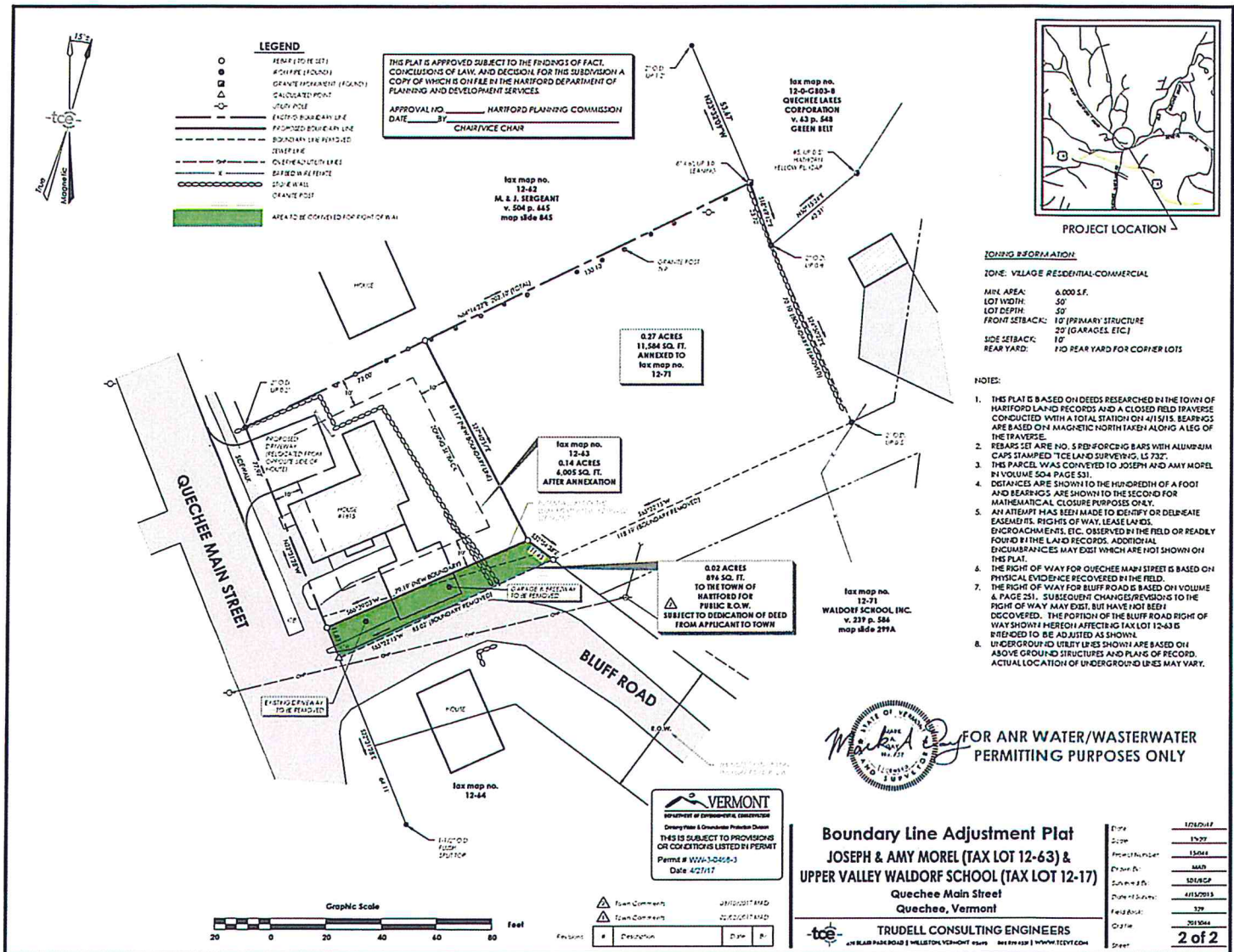
ROAD ACCEPTANCE CHECKLIST AND APPLICATION

APPLICANT Upper Valley Waldorf SchoolADDRESS 80 Bluff Rd, Quechee, VT 05059PHONE: (802) 296-2496

LOCATION OF ROAD

Bluff RoadDATE: 5/25/19

	<u>STATUS</u>	<u>CONDITIONS</u>
Plans Complete	<u>Complete</u>	<u></u>
Conveyance Instrument	<u>Complete</u>	<u></u>
Inspection Reports	<u>N/A</u>	<u></u>
Performance Bond	<u>Complete</u>	<u>Per Approved Plans</u>
Base Condition	<u>Complete</u>	<u>Per Approved Plans</u>
Surface Condition	<u>Complete</u>	<u>Per Approved Plans</u>
Signing	<u>Complete</u>	<u>Per Approved Plans</u>
Travel Way Width	<u>Complete</u>	<u>Per Approved Plans</u>
Shoulder Width	<u>Complete</u>	<u>Per Approved Plans</u>
ROW Width	<u>Complete</u>	<u>Per Approved Plans</u>
Clearing	<u>Complete</u>	<u>Per Approved Plans</u>
Ditches/Culverts	<u>Complete</u>	<u>Per Approved Plans</u>
Slopes and Banks	<u>Complete</u>	<u>Per Approved Plans</u>
Guard Rail	<u>N/A</u>	<u></u>
Curves	<u>Complete</u>	<u>Per Approved Plans</u>
Grades	<u>Complete</u>	<u>Per Approved Plans</u>
Cul-de-Sacs	<u>N/A</u>	<u></u>
Utilities (Water, sewer, storm drains, elec., etc)	<u>Complete</u>	<u>Per Approved Plans</u>
Engineer's Report on Speed Limits	<u>N/A</u>	<u></u>
Other	<u></u>	<u></u>



State of Vermont
Department of Environmental Conservation

Agency of Natural Resources
Drinking Water and Groundwater Protection Division

WASTEWATER SYSTEM AND POTABLE WATER SUPPLY PERMIT

LAWS/REGULATIONS INVOLVED

10 V.S.A. Chapter 64, Potable Water Supply and Wastewater System Permit
Wastewater System and Potable Water Supply Rules, Effective September 29, 2007
Chapter 21, Water Supply Rules, Effective December 1, 2010

Landowner(s): Upper Valley Waldorf School
Melanie Sheehan
P.O. Box 709
Quechee VT 05059

Permit Number: WW-3-0466-3
PIN

This permit affects the following properties in Hartford, Vermont:

Lot	Parcel	SPAN	Acres	Book(s)/Page(s)#
1	12-63	285-090-10738	0.24	Book:504 Page(s):531
2	12-71	285-090-15993	3.65	Book:239 Page(s):586

This project consisting of: a minor subdivision (Tax Lot 12-63) will designate .27 acres to the Waldorf School, Inc. (Tax lot 12-71) and .02 acres to the Town of Hartford for Public Right of Way), a new parking lot, relocation of sewer mains and an auditorium addition, located on 80 Bluff Road in Hartford, Vermont is hereby approved under the requirements of the regulations named above subject to the following conditions.

1. GENERAL

- 1.1 The project shall be completed as shown on the plans and documents prepared by Craig Jewett, with the stamped plans listed as follows:

Title	Sheet Number	Plan Date	Revision Date
Overall Site...	C-0.1	01/23/2017	02/21/2017
Existing...	C-1.1	01/23/2017	02/21/2017
Existing...	C-1.2	01/23/2017	02/21/2017
Grading Plan...	C-1.3	01/23/2017	02/21/2017
Grading Plan...	C-1.4	01/23/2017	02/21/2017
Utility Plan...	C-1.5	01/23/2017	02/21/2017
Utility Plan...	C-1.6	01/23/2017	02/21/2017
Sanitary Sewer...	C-2.2	01/23/2017	02/21/2017
Water Main...	C-2.3	01/23/2017	02/21/2017
Notes...	C-3.1	01/23/2017	02/21/2017
Notes...	C-3.2	01/23/2017	02/21/2017
Notes...	C-3.3	01/23/2017	02/21/2017
Notes...	C-3.4	01/23/2017	02/21/2017
Overall...	Sheet 10f1	01/26/2017	
Boundary Line...	Sheet 20f2	01/26/2017	
Section 310500 -	Earthwork		2/6/17
Section 331100 -	Water Piping		2/6/17
Section 333100 -	Wastewater Piping		2/6/17
Section 333913 -	Wastewater Manholes		2/6/17

- 1.2 This permit does not relieve the landowner from obtaining all other approvals and permits **PRIOR** to construction including, but not limited to, those that may be required from the Act 250 District Environmental Commission; the




municipality approval expires, a new permit must be issued for the project. An updated application form and an application fee will be required for the project. A new municipal approval letter shall be required. The rules in effect at the time of the filing of the application for a new permit will be applied to the project.

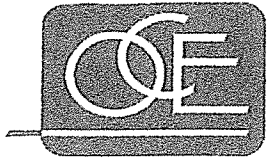
3. WASTEWATER DISPOSAL

- 3.1 The components of all the sanitary wastewater systems herein approved shall be routinely and reliably inspected during construction and testing, specifically including the sections of sewer main and the manholes(s) required to be water tight, by a Vermont Licensed Designer (or where allowed, the installer) who shall, upon completion and prior to occupancy of the associated building, report in writing to the Drinking Water and Groundwater Protection Division that the installation was accomplished in accordance with the referenced plans and permit conditions, as specifically directed in Condition #1.5 herein.
- 3.2 This project is approved for connection to the **Hartford** wastewater treatment facility as depicted on the plan(s) stamped by the Drinking Water and Groundwater Protection Division. The project is approved for a maximum of **1,250** gallons of wastewater per day.
- 3.3 Part of this project is approved with an existing building sewer line. The Drinking Water and Groundwater Protection Division assumes no liability for the adequacy of this sewer line. Should the line fail and not qualify for the minor repair or replacement exemption, the landowner shall engage a Licensed Designer to evaluate the cause of the failure and to submit an amendment application to this office prior to correcting the failure.
- 3.4 This permit is based, in part, on a municipal approval for connection to their wastewater treatment facility. If the municipal approval expires, this permit shall be invalid unless the municipality renews its approval. If the municipality approval expires, a new permit must be issued for the project. An updated application form and an application fee will be required for the project. A new municipal approval letter shall be required if the project is served by the municipal wastewater collection system. The rules in effect at the time of the filing of the application for a new permit will be applied to the project.

Joanna Pallito, Commissioner
Department of Environmental Conservation

By  Dated April 27, 2017
Terry Shearer
Regional Engineer
Springfield Regional Office
Drinking Water and Groundwater Protection Division

cc: Craig Jewett
Hartford Planning Commission
Act 250 District III Environmental Commission
Department of Public Safety, Division of Fire Safety



OTTER CREEK ENGINEERING

September 8, 2017

Mr. Terry Shearer, Regional Director
Drinking Water and Groundwater Protection Division
100 Mineral Street
Springfield, VT 05156

Subject: Upper Valley Waldorf School - WW-3-0466-3

Dear Terry:

We are writing to report the completion of the construction of the water and sewer main relocations for the Waldorf School's new addition. A State of Vermont Wastewater System and Potable Water Supply Permit (WW-3-0466-3) for the project was issued on April 27, 2017.

The wastewater and water mains were constructed in general conformance with the approved Drawings prepared by Otter Creek Engineering, Inc., dated February 21, 2017. As required by the permit, we hereby certify that in the exercise of our reasonable professional judgement, the installation related information submitted is true and correct and that the potable water supply and wastewater systems have been installed in accordance with the permitted design and all permit conditions, were inspected; were properly tested; and have successfully met those performance tests.


Nott's Excavating of Hartford, Vermont completed the sewer and water main construction.

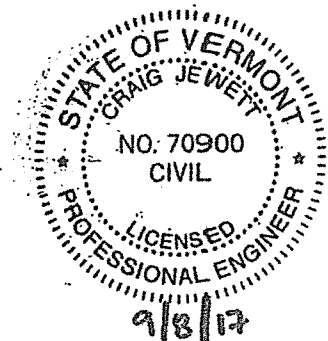
During the course of construction, leakage tests were conducted on all sewer manholes. Pressure and leakage tests were conducted on the sewer and water mains. These facilities passed their respective tests.

By copy of this letter, we are reminding the Owner of the permit requirement that this letter be filed in the Town records.

If you have any questions or need additional information, please call me.

Sincerely,


Craig Jewett, P.E.
Senior Project Engineer



c: Chris Huston - Bread Loaf Corporation
Rich Menge - Town of Hartford

Enclosures /2/
141.051 P5

PO Box 712 404 East Main Street East Middlebury, Vermont 05740 802.382.8522
110 Merchants Row 4th Floor, Suite 15 Rutland, Vermont 05701 802.747.3080



Laboratory Report

Nott's Excavating
185 Equestrian Way
White River Junction, VT 05001

Atten: Jason Nott

090606

PROJECT: Quechee Central Coliform Test

WORK ORDER: 1708-18691

DATE RECEIVED: August 11, 2017

DATE REPORTED: August 14, 2017

SAMPLER: Illegible

VTP

- 001		Site: Quechee			Date Sampled: 8/11/17		Time: 11:05	
Parameter	Result	Units	Method	Analysis Date/Time		Lab/Tech		Qualifiers
Total Coliform	ABSENT	/100 mL	SM20 9223B Colilert	8/11/17 15:26		R RLS		
E. coli	ABSENT	/100 mL	SM20 9223B Colilert	8/11/17 15:26		R RLS		

The Federal SDWA considers this water bacteriologically **Acceptable** for consumption.

EPA Coliform Acceptance Criteria MCL

Total Coliform < 1.0 MPN/100ml or Absent

e. coli < 1.0 MPN/100ml or Absent

Samples were received at the laboratory with a temperature of 21.5 degrees Celsius. Bacteria samples must be received in a cooler with sufficient ice to attain a temperature of 10 degrees Celsius or below. Samples must not be frozen.

The column heading "Lab" denotes the laboratory facility where the testing was performed. "W" designates the Williston, VT lab under NELAC certification ELAP 11263; "R" designates the Lebanon, NH facility under certification NH 2037. This analysis meets NELAC requirements except as noted. Test results are representative of the samples as they were received at the laboratory

Reviewed by:

Alexander J Rakotz
Laboratory Director Lebanon, NH

www.endynelabs.com



160 James Brown Dr., Williston, VT 05495
Ph 802-879-4333 Fax 802-879-7103

56 Etna Road, Lebanon, NH 03766
Ph 603-678-4891 Fax 603-678-4893



ENDYNE, INC.

56 ETNA ROAD

LEBANON, NH 03766-1446

Phone: 603-678-4891 Fax 603-678-4893

Email: arakotz@endynelabs.com



ENDYNE, INC.

Report Sent To:

Client: *Hott's Excavating*Address: *803 305-2734*Email: *NOH Excavating &*

Phone No:

Fax No:

comcast.net

LAB USE ONLY:

Temperature Check: *Temp. 21.5*

Cl Residual Check:

Volume: < = > 100 mL

Logged in by:

CHAIN OF CUSTODY

	Date	Time		Date	Time
Relinquished by: <i>Eyal Nott</i>	<i>8-11</i>	<i>11:20</i>	Accepted by:		
Relinquished by:			Received by Endyne: <i>ASu</i>	<i>8/14/17</i>	<i>11:20</i>

RESIDENTIAL CLIENTS

Is the sample from a Potable drinking water source in Vermont? Check either YES: _____ OR NO: _____ (Required)

If YES, please read the information provided on the back of this form before proceeding.

PUBLIC WATER SUPPLY CLIENTS

CHLORINATED WATER SYSTEMS: MUST ENTER CHLORINE RESIDUAL ON FORM

WSID: _____ Water System Name: *Quechee Central* Sample Type: ROUTINE REPEAT SPECIAL *X*Is System Chlorinated? *YES* NO If YES: Free Chlorine Residual: *0.08* mg/L Total Chlorine Residual: _____ mg/L

ALL CLIENTS MUST PROVIDE THE FOLLOWING INFORMATION (incomplete information will delay processing)

Date and Time of Sampling: *8-11-17 11:05*Name of Sampler (Please Print): *Eyal Nott*

Sampling Location (kitchen, sink, bath, etc) _____

Sampling Address (911 address if known) *Quechee*

Water source: Drilled Well _____ Dug Well _____ Spring _____ Surface Water _____

Is this water source chlorinated? *YES* NO

Residential Clients: Have you chlorinated your water source within the last 2 weeks? YES _____ NO _____

If YES, was there residual chlorine taste or odor when you collected the sample? YES _____ NO _____

Describe any treatment systems (water softener, filters, UV, etc) _____

* The laboratory does not accept samples on Fridays unless prior arrangement is made.

STANDARD:

Results reported within 5 business days

PRESENCE/ABSENCE \$25.00 \$ _____

OR

(No verbal) **1708-18691**

OR



1708-18691

RUSH:

Results rep

Fax, email c

Hott's Excavating
Quechee Central Coliform Test

DN (Count) \$30.00 \$ _____

sh Charge: \$10.00 \$ _____

TOTAL \$ _____

Please include payment with sample _____

(s payable to Endyne, Inc), or call the lab for credit card processing.

Please return samples within
24 hours, Monday thru Thursday only
to meet method holding times

ENDYNE Work Order:



Laboratory Report

Nott's Excavating
185 Equestrian Way
White River Junction, VT 05001

090606

Atten: Jason Nott

PROJECT: Waldorf School, Quechee VT

WORK ORDER: 1708-18547

DATE RECEIVED: August 10, 2017

DATE REPORTED: August 11, 2017

SAMPLER: R. Nott

- 001	Site: Waldorf School, Quechee, VT New Water Main			Date Sampled: 8/10/17		Time: 11:15	
Parameter	Result	Units	Method	Analysis Date/Time		Lab/Tech	Qualifiers
Total Coliform	ABSENT	/100 mL	SM20 9223B Colilert	8/10/17	16:29	R SMY	
E. coli	ABSENT	/100 mL	SM20 9223B Colilert	8/10/17	16:29	R SMY	

The Federal SDWA considers this water bacteriologically **Acceptable** for consumption.

EPA Coliform Acceptance Criteria MCL

Total Coliform < 1.0 MPN/100ml or Absent

e. coli < 1.0 MPN/100ml or Absent

Samples were received at the laboratory with a temperature of 21.5 degrees Celsius. Bacteria samples must be received in a cooler with sufficient ice to attain a temperature of 10 degrees Celsius or below. Samples must not be frozen.

The column heading "Lab" denotes the laboratory facility where the testing was performed. "W" designates the Williston, VT lab under NELAC certification ELAP 11263; "R" designates the Lebanon, NH facility under certification NH 2037. This analysis meets NELAC requirements except as noted. Test results are representative of the samples as they were received at the laboratory

Reviewed by:

Alexander J Rakotz
Laboratory Director Lebanon, NH

www.endynelabs.com

160 James Brown Dr., Williston, VT 05495
Ph 802-879-4333 Fax 802-879-7103

56 Etna Road, Lebanon, NH 03766
Ph 603-678-4891 Fax 603-678-4893



ENDYNE, INC.

6 ETNA ROAD

EBANON, NH 03766-1446

Phone: 603-678-4891 Fax 603-678-4893

mail: arakotz@endynelabs.com



ENDYNE, INC.

Report Sent To:

Client: Nott's Excavating Inc.

Address: 155 Equestrian way
WRS, VT 05001

Email: Nott's Excavating Inc. contact@nott.com

Phone No: 802-295-2734

Fax No:

LAB USE ONLY:

Temperature Check: Temp, 26.5

CI Residual Check:

Volume: < = > 100 mL

Logged in by:

CHAIN OF CUSTODY

	Date	Time		Date	Time
Relinquished by: <i>Randy Nott</i>	8-10	11:48	Accepted by:		
Relinquished by: <i>Randy Nott</i>	8-10	12:12	Received by Endyne: <i>ASU</i>	8/10/17	12:12

RESIDENTIAL CLIENTS

Is the sample from a Potable drinking water source in Vermont? Check either YES: _____ OR NO: _____ (Required)

If YES, please read the information provided on the back of this form before proceeding.

PUBLIC WATER SUPPLY CLIENTS

CHLORINATED WATER SYSTEMS MUST ENTER CHLORINE RESIDUAL ON FORM

WSID: _____ Water System Name: *Quechee Central* Sample Type: ROUTINE _____ REPEAT _____ SPECIAL *X*Is System Chlorinated? *YES* _____ NO _____ If YES: Free Chlorine Residual: *19* mg/L Total Chlorine Residual: _____ mg/L

ALL CLIENTS MUST PROVIDE THE FOLLOWING INFORMATION (incomplete information will delay processing)

Date and Time of Sampling: *8-10-17 11:15 AM*Name of Sampler (Please Print): *Randy Nott*

Sampling Location (kitchen, sink, bath, etc) _____

Sampling Address (911 address if known) *Waldorf School, Quechee VT New Water Main*Water source: *Drilled Well* _____ Dug Well _____ Spring _____ Surface Water _____Is this water source chlorinated? *YES* _____ NO _____

Residential Clients: Have you chlorinated your water source within the last 2 weeks? YES _____ NO _____

If YES, was there residual chlorine taste or odor when you collected the sample? YES _____ NO _____

Describe any treatment systems (water softener, filters, UV, etc) _____

* The laboratory does not accept samples on Fridays unless prior arrangement is made.

STANDARD:

Results reported within 5 business days

PRESENCE/ABSENCE \$25.00 \$ _____

OR

ENUMERATION (Count) \$30.00 \$ _____

(No verbal inquiries please)

OR 1708-18547

RU

Re

Fa:

Ple

Ple

24 hours, Monday thru Thursday only
to meet method holding times

1708-18547

Nott's Excavating
Waldorf School, Quechee VT

Additional Rush Charge: \$10.00 \$ _____

TOTAL \$ _____

Accept checks (payable to Endyne, Inc), or call the lab for credit card processing.

ENDYNE Work Order:



**OTTER CREEK
ENGINEERING**

Manhole Testing Log

Project: Upper Valley Waldorf School
Owner: Upper Valley Waldorf School
Contractor: Notts Excavating

Project Number: 141-051
Date: 8/31/17

Manhole Location:

Manhole Number	SMH 4	Manhole Station		Sheet Location	
Street:					

Manhole Vacuum Test:

Start Time:	2:00 pm	Start Vacuum	10	in. of HG
Stop Time:	2:02 pm	Stop Vacuum	9.5	in. of HG
Elapsed Time:	2 min	Vacuum Drop:	0.5	in. of HG
Required Time:	2 min	Allowable Drop:	1.0	in. of HG
		Pass/Fail:	Pass	
Tested by:	Ben Griggs	Observed by:	C. Jewett	

(Contractor's Rep.)

(Engr. Rep.)

Note: All testing is to be conducted by the contractor or its representative, in accordance with the contract specifications.

Manhole Inspection:

	Completed	By:	Notes
Cleanliness:	yes	CJ	
Channel and Table:	yes	CJ	
Rim Set to Grade:	yes	CJ	Done after testing
Rungs in Place:	yes	CJ	
Less than 24" Rim to Top Step:	yes	CJ	
Channel Depth : pipe (min.):	yes	CJ	
Lift Holes Mortared:	yes	CJ	



**OTTER CREEK
ENGINEERING**

Manhole Testing Log

Project: Upper Valley Waldorf School
Owner: Upper Valley Waldorf School
Contractor: Notts Excavating

Project Number: 141-051
Date: 8/31/17

Manhole Location:

Manhole Number	SMH 3	Manhole Station		Sheet Location	
Street:					

Manhole Vacuum Test:

Start Time:	1:10 pm	Start Vacuum	10	in. of HG
Stop Time:	1:12 pm	Stop Vacuum	10	in. of HG
Elapsed Time:	2 min	Vacuum Drop:	0.0	in. of HG
Required Time:	2 min	Allowable Drop:	1.0	in. of HG
		Pass/Fail:	Pass	
Tested by:	Ben Griggs	Observed by:	C. Jewett	

(Contractor's Rep.)

(Engr. Rep.)

Note: All testing is to be conducted by the contractor or its representative, in accordance with the contract specifications.

Manhole Inspection:

	Completed	By:	Notes
Cleanliness:	yes	CJ	
Channel and Table:	yes	CJ	
Rim Set to Grade:	yes	CJ	Done after testing
Rungs in Place:	yes	CJ	
Less than 24" Rim to Top Step:	yes	CJ	
Channel Depth : pipe (min.):	yes	CJ	
Lift Holes Mortared:	yes	CJ	

P.O. Box 712 404 East Main Street East Middlebury, Vermont 05740
Telephone: 802-382-8522 Facsimile: 802-382-8640 E-mail: Info@OtterCrk.com

110 Merchants Row, 4th Floor, Suite 15, Rutland, Vermont 05701
Telephone: (802) 775-8888 Facsimile: (802) 775-4888 E-mail: Info@OtterCrk.com



**OTTERCREEK
ENGINEERING**

Manhole Testing Log

Project: Upper Valley Waldorf School
Owner: Upper Valley Waldorf School
Contractor: Notts Excavating

Project Number: 141-051
Date: 5/15/17

Manhole Location:

Manhole Number	SMH 2	Manhole Station		Sheet Location	
Street:					

Manhole Vacuum Test:

Start Time:	1:00 pm	Start Vacuum	10	in. of HG
Stop Time:	1:02 pm	Stop Vacuum	9.0	in. of HG
Elapsed Time:	2 min	Vacuum Drop:	1.0	in. of HG
Required Time:	2 min	Allowable Drop:	1.0	in. of HG
		Pass/Fail:	Pass	
Tested by:	Ben Griggs	Observed by:	C. Jewett	

(Contractor's Rep.)

(Engr. Rep.)

Note: All testing is to be conducted by the contractor or its representative, in accordance with the contract specifications.

Manhole Inspection:

	Completed	By:	Notes
Cleanliness:	yes	CJ	
Channel and Table:	yes	CJ	
Rim Set to Grade:	yes	CJ	
Rungs in Place:	yes	CJ	
Less than 24" Rim to Top Step:	yes	CJ	
Channel Depth : pipe (min.):	yes	CJ	
Lift Holes Mortared:	yes	CJ	

P.O. Box 712 404 East Main Street East Middlebury, Vermont 05740
Telephone: 802-382-8522 Facsimile: 802-382-8640 E-mail: Info@OtterCrk.com

110 Merchants Row, 4th Floor, Suite 15, Rutland, Vermont 05701
Telephone: (802)747-2080 Facsimile: (802)747-1820 E-mail: Info@OtterCrk.com

**OTTER CREEK
ENGINEERING****SEWER PIPE TESTING LOG**

Project: **Upper Valley Waldorf**
Owner: **Upper Valley Waldorf**
Contractor: **Notts Excavating**

Project Number: **141-051**
Date: **8/31/17**

Pipe Location:

Manhole: **SMH 4** to Manhole: **SMH 3** Station: to Station:
Sheet No.: **C-1.3** Street: **N/A**

Pipe Pressure Test:

Start Time:	11:30 am	Start Pressure:	50	psi
Stop Time:	11:45 am	Stop Pressure:	50	psi
Elapsed Time:	15 min	Pressure Drop:	0	psi
Required Time:	15 min	Allowable Drop:	0	psi
		Pass/Fail:	Pass	
Tested by:	Ben Griggs	Observed by:	C. Jewett	

(Contractor's Rep.)

(Engr. Rep.)

Note: All testing is to be conducted by the contractor or its representative, in accordance with the contract specifications.

Pipe Inspection:

	Completed	By	Notes
Lamped:	yes	CJ	
Mandrel Tested:	yes	CJ	
Clean of Debris:	yes	CJ	

Record Drawing Information:

Date of Activation:	8/31/17
Type:	C-900
Size:	8 in
Invert Out:	Refer to Plans
Invert In:	Refer to Plans
Length:	Refer to Plans
Slope:	Refer to Plans
Number of Connections:	0

Sketch:

Additional notes and sketches on back: Sewer main was constructed and tested to water main standards.

**OTTER CREEK
ENGINEERING****SEWER PIPE TESTING LOG**

Project: **Upper Valley Waldorf**
Owner: **Upper Valley Waldorf**
Contractor: **Notts Excavating**

Project Number: **141-051**
Date: **5/15/17**

Pipe Location:

Manhole: **SMH 1** to Manhole: **SMH 2** Station: to Station:
Sheet No.: **C-1.3** Street: **N/A**

Pipe Pressure Test:

Start Time:	9:00 am	Start Pressure:	4.5	psi
Stop Time:	9:01 am	Stop Pressure:	4.5	psi
Elapsed Time:	1 min	Pressure Drop:	0	psi
Required Time:	9 seconds	Allowable Drop:	1	psi
		Pass/Fail:	Pass	
Tested by:	Ben Griggs	Observed by:	C. Jewett	

(Contractor's Rep.)

(Engr. Rep.)

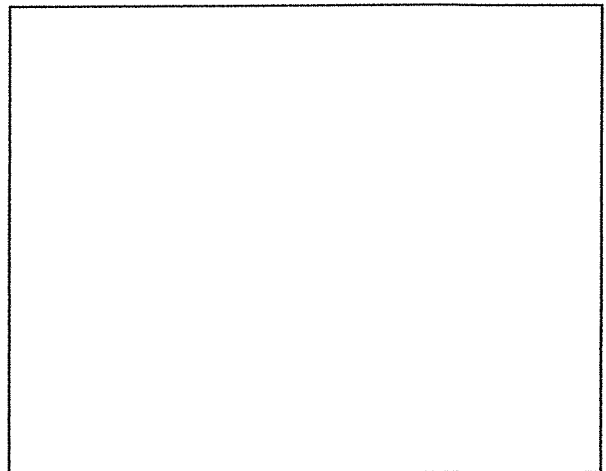
Note: All testing is to be conducted by the contractor or its representative, in accordance with the contract specifications.

Pipe Inspection:

	Completed	By	Notes
Lamped:	Yes	CJ	
Mandrel Tested:	yes	CJ	
Clean of Debris:	yes	CJ	

Record Drawing Information:

Date of Activation:	8/31/17
Type:	SDR 35
Size:	8 in
Invert Out:	Refer to Plans
Invert In:	Refer to Plans
Length:	Refer to Plans
Slope:	Refer to Plans
Number of Connections:	0

Sketch:



**OTTER CREEK
ENGINEERING**

SEWER PIPE TESTING LOG

763

Project: **Upper Valley Waldorf**
 Owner: **Upper Valley Waldorf**
 Contractor: **Notts Excavating**

Project Number: **141-051**
 Date: **5/15/17**

Pipe Location:

Manhole: **SMH 2** to Manhole: **SMH 3** Station: to Station:
 Sheet No.: **C-1.3** Street: **N/A**

Pipe Pressure Test:

Start Time:	9:45 am	Start Pressure:	4.5	psi
Stop Time:	9:46 am	Stop Pressure:	4.0	psi
Elapsed Time:	1.5 min	Pressure Drop:	0	psi
Required Time:	1.25 min	Allowable Drop:	0	psi
		Pass/Fail:	Pass	
Tested by:	Ben Griggs	Observed by:	C Jewett	

(Contractor's Rep.)

(Engr. Rep.)

Note: All testing is to be conducted by the contractor or its representative, in accordance with the contract specifications.

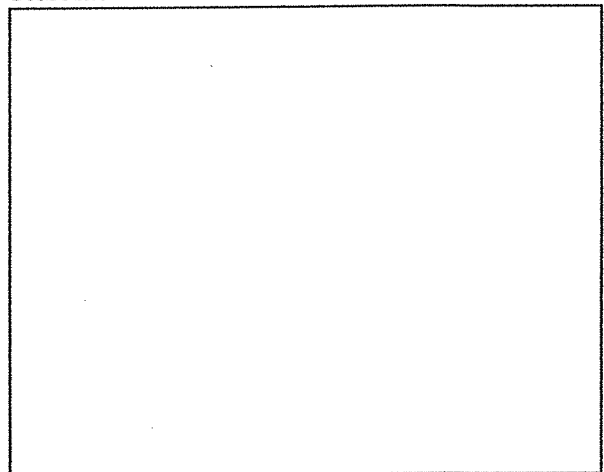
Pipe Inspection:

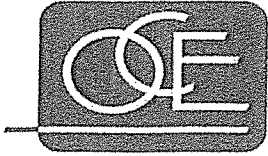
	Completed	By	Notes
Lamped:	yes	CJ	
Mandrel Tested:	yes	CJ	
Clean of Debris:	yes	Cj	

Record Drawing Information:

Date of Activation:	8/31/17
Type:	SDR 35
Size:	8 in
Invert Out:	Refer to Plans
Invert In:	Refer to Plans
Length:	Refer to Plans
Slope:	Refer to Plans
Number of Connections:	0

Sketch:





OTTER CREEK ENGINEERING

ATTACHMENT J
PG 1

August 13, 2018

Mrs. Jo-Ann Ells
Zoning Administrator
Town of Hartford
171 Bridge Street
White River Jct., VT 05001

Subject: Upper Valley Waldorf School
Engineer's Certification

Via Email

Dear Jo-Ann:

Based on my review of the project throughout construction and my recent site visit on August 3rd, the site work and utility improvements associated with the Upper Valley Waldorf School project are complete. There are slight changes from the approved plans which include the following:

1. The plantings for the Bioretention stormwater basin were revised during construction. A revised planting schedule and associated site plan will be submitted to the Department as part of a permit amendment application.
2. The proposed retaining wall along the electrical transformers was eliminated.
3. The connection of the new water service and blowoff was made south of Bluff Road, instead of on the north side of the road.
4. The additional parking area and associated stormwater treatment system was not constructed at this time.

Other Conditions of Approval that have been addressed for this project.

1. The Record Drawing has been electronically submitted to the Department of Public Works. Upon review and approval, we will provide DPW with 2 hard copies, a Mylar and an AutoCAD version of the Record Drawings.
2. As part of the submission of the Record Drawings we have also requested that DPW review and provide written approval related to the sewer and water improvements.
3. By receipt of this letter we ask that DPW and the Selectboard review and approve the improvements made to Bluff Road.
4. The Energy Code Certificate is reported to have been filed in the Town Land Records.




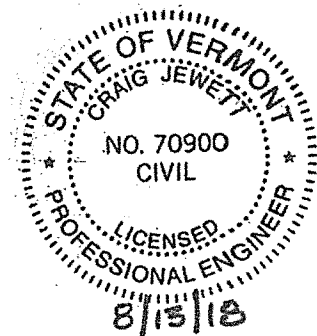
As discussed previously there are certain project items that are in the process of being completed or require Design Review and Zoning approval. Those items include:

1. Execution and recording of easement for relocated utilities. (*In progress*)
2. Permitting of the revised planting in Bioretention Basin. (*In progress*)
3. Photos of the signs are submitted to the Zoning Administrator.

Based on this information and the accompanying Record Drawing, I certify that the project was constructed in general compliance with the approved plans, Findings of Fact and Exhibits for Planning Commission Approval #17-03 and Zoning Permit 2017-52.

Please let me know if you have any questions or comments related to this information.

Sincerely,

Craig Jewett, P.E.
Senior Project Engineer



c: Michael Bruss – Upper Valley Waldorf School (via email)
Hannah Tyler – Town of Hartford Director of Public Works (via email)
Steve Rooney – Bread Loaf Corporation (via email)

Enclosures /1/

512

ATTACHMENT K
Pg 1

RECEIVED

APR 10 2019

TOWN OF HARTFORD
A.M. 1:10 P.M.

QUITCLAIM DEED
GRANT OF WATER AND SEWER LINE EASEMENTS ONLY
For Relocated Utilities

KNOW ALL BY THESE PRESENTS that **UPPER VALLEY WALDORF SCHOOL**, a Vermont non-profit corporation with a principal place of business in Hartford, in the County of Windsor County and State of Vermont, GRANTOR, in consideration of One Dollar and other good and valuable consideration paid to its full satisfaction by the **TOWN OF HARTFORD**, a Vermont municipal corporation, of Hartford, in the County of Windsor and State of Vermont, GRANTEE, by these presents, has REMISED, RELEASED AND FOREVER QUIT-CLAIMED unto the said GRANTEE, **TOWN OF HARTFORD**, and its successors and assigns, an easement on a certain piece of land in the Village of Quechee, Town of Hartford, in the County of Windsor and State of Vermont, described as follows:

Being an easement for the placement and maintenance of a new water main and new sanitary sewer line as shown on a plan entitled "Upper Valley Waldorf School Addition and Renovation - Quechee, Vermont, Proposed Utility Plan C-1.3" prepared by Otter Creek Engineering, Inc. as Project No. 16309, dated October 27, 2017, last revised August 10, 2018, which plan is to be recorded herewith in the Hartford Land Records. The easements are further described as follows:

Water Main:

The new water main (identified as "8" CL 52 DI Water Main" on the plan) commences at the existing water main located in Bluff Road, so-called, as shown on the plan, runs northerly to a bend, and then runs northeasterly to an existing water main.

Sewer Line:

The new sewer line (identified as "8" SDR 35 PVC Sanitary Sewer" on the plan) commences at a point marked "SMH 1" on the southerly side of Bluff Road, so-called, as shown on the plan, and runs approximately parallel to the new water main to points marked "SMH 2", "SMH 3" and "SMH 4" on the plan.

From the points of beginning of the new water main and new sanitary sewer line to their respective termini at the existing water main and point marked "SMH 4" on the plan, the width of the easement is ten (10) feet on either side of the centerline of both the new water main and new sanitary sewer line, all as shown on the plan.

This easement crosses lands of the Grantor acquired by Warranty Deed of Joseph Morel and Amy Morel dated October 1, 2018, recorded October 18, 2018 in Book 553, Pages 260-261 of the Hartford Land Records; by Warranty Deed of Corey A. Stillson and Ann B. Stillson dated

August 4, 2000, recorded August 9, 2000 in Book 289, Pages 559-561 of said Land Records; and by Warranty Deed of Ann E. Johnston dated December 20, 1996, recorded January 6, 1997 in Book 239, Pages 586-589 of said Land Records (reference is made to the Corrective Warranty Deed from Ann E. Johnston to Upper Valley Waldorf School dated January 16, 1997, recorded January 17, 1997 in Book 2240, Pages 174-177 of the Hartford Land Records).

This easement shall replace and supersede any existing easements for water and sewer lines already encumbering the lands of Upper Valley Waldorf School including, but not limited to, the easement granted by Warranty Deed from Corey Stillson and Ann Stillson to the Town of Hartford School District dated July 9, 1993 and recorded in Book 197, Pages 300-301 of the Hartford Land Records.

Grantee, its successors and assigns, shall have the right of entry to place and maintain the water main and sanitary sewer lines, doing no unnecessary damage to the Grantor's property. Once the water main and sanitary sewer line are placed, the affected property shall be smoothed, raked free of stone, seeded and mulched.

Grantor shall not construct any structures, plant any trees, or install any improvements of any description or other new utilities within the easement areas which would interfere with maintenance, repair, inspection or replacement of any infrastructure of Grantee within the easement areas.

The Grantor, by execution of this easement deed, acknowledges that the recently installed drainage lines discharging to CB2, as shown on the plan, are considered the Grantee's private infrastructure. Further, the Grantor, its successors and assigns, will be responsible for the infrastructure's maintenance, repair, and replacement, and will not cause any illicit, hazardous or excessive flows to be discharged into the Town's drainage system.

This conveyance is made subject to, and with the benefit of, any applicable utility easements, public rights-of-way, spring rights, easements for ingress and egress, and rights incident to each of the same as may appear more particularly of record which do not interfere with the use of the herein conveyed property or render the title unmarketable as provided herein; provided, however, that this paragraph shall not reinstate any such encumbrance previously extinguished by the Marketable Record Title Act, Chapter 5, Subchapter 7 of Title 27, Vermont Statutes Annotated.

Reference should be made to the above-mentioned deeds and records and to the deeds and records referred to therein for a more complete and particular description of the lands and premises conveyed.

TO HAVE AND TO HOLD all right and title in and to said quit-claimed premises with the privileges and appurtenances thereof, to the said GRANTEE, TOWN OF HARTFORD, and its successors and assigns forever.

DATED this 4 day of April 2019,
day of March, 2019.

UPPER VALLEY WALDORF SCHOOL

By: Julie Thom
Board Chair, duly authorized

New Hampshire
STATE OF VERMONT
COUNTY OF WINDSOR Grafton

On this 4 day of April 2019, personally appeared Julie Thom, duly
authorized Board Chair of Upper Valley Waldorf School, and acknowledged the
foregoing instrument by him/her sealed and subscribed, to be his/her free act and deed and the free
act and deed of Upper Valley Waldorf School.

Before me,

Donna Stender
Notary Public
My Commission Expires January 28, 2020

HARTFORD TOWN CLERK'S OFFICE
This 10 day of April 2019
at 1:50 AM/PM
Recorded in 557 Pg 512-519
Christine Stender Town Clerk



**TOWN OF HARTFORD
SELECTBOARD MINUTES**

Tuesday, October 8, 2019, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

Present: Simon Dennis, Selectboard Chair; Richard Grassi, Selectboard Vice Chair; Dennis Brown, Selectboard Clerk; Jameson Davis, Selectboard Member; Dan Fraser, Selectboard Member; Alan Johnson, Selectboard Member; Kim Souza, Selectboard Member; Brannon Godfrey, Town Manager; Lana Livingston, Administrative Assistant; Dylan Kries; Bruce Riddle, Dillon Bianchi; Lannie Collins; Jeff Arnold.

NOTE: Jameson Davis, Selectboard Member, came to the meeting at 6:25 P.M.

<http://catv.cablecast.tv/CablecastPublicSite/show/9308?channel=1>

- I. Call to Order the Selectboard Meeting:** Selectboard Chair, Simon Dennis called the meeting to order at 6:00 P.M.
- II. Pledge of Allegiance:** Alan Johnson led the Pledge of Allegiance.
- III. Local Liquor Control Board: N/A**
- IV. Order of Agenda:** Item 4c is removed from the Agenda.
- V. Selectboard**

1. Public, Selectboard Comments and Announcements:

No Citizen Comments.

Selectboard Comments: Selectboard Member, Kim Souza reported that this Thursday, the 10th through the 27th Jag Productions will be hosting the World Premiere "ESAI'S TABLE." This will be showing at the Brigg's Opera House. The play will transfer Off-Broadway to the Cherry Lane Theatre in New York City. Esai's Table marks a pivotal moment for JAG as it's first world premiere, first Off-Broadway transfer, and first co-production.

2. Appointments:

- a. Consider the Appointment of Dillon Bianchi to a 3-year term on the Hartford Planning Commission beginning October 8, 2019 and ending on October 7, 2022.

Selectboard Vice Chair, Richard Grassi made the motion to appoint Dillon Bianchi to a 3-year term on the Hartford Planning Commission beginning October 8, 2019 and ending on October 7, 2022. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

3. Town Manager's Report: Significant Activity Report ending October 7, 2019.

<https://www.hartford-vt.org/ArchiveCenter/ViewFile/Item/169>

Town Manager, Brannon Godfrey asked if a special meeting could be held on Tuesday, October 29th to talk about parking in downtown White River Junction.

4. Board Reports, Motions & Ordinances

- a. Pool Design/Engineering Contract (motion required)

Selectboard Member, Jameson Davis made the motion to Authorize the Town Manager to execute a contractual agreement with Bargmann Hendrie + Archetype Inc. to complete the Design & Engineering of a new pool for a fee of \$67,500. Selectboard Member, Dan Fraser seconded the motion. 6 were in favor, 1 abstained (Johnson) and the motion passed.

- b. Solid Waste Fee Adjustments (Motion required)

After the presentation of the proposed Solid Waste Fee increases, the Selectboard decided they needed more information. Selectboard Member, Kim Souza also asked if a chart could be made to show the current fees, proposed fees and the differences.

- c. Norwich School District Preliminary Engineering MOU (motion required) – Cancelled. We did not receive the information from the Norwich School.

- d. Municipal Parking Lots Snow Plowing Contract Award (motion required)

Selectboard Member, Alan Johnson made the motion to Authorize the Town Manager to enter into a winter maintenance contract with Potter Construction for the 2019/2020 season with the option to renew for the 2020/2021 season. Selectboard Member, Dan Fraser

seconded the motion. All were in favor and the motion passed.

- e. Budget Guidance Memo (workshop)

The Selectboard worked on their Guidelines in preparation of their FY21 budget requests. The Special Meeting scheduled on Tuesday, October 15, will be dedicated to prioritizing capital projects in the draft CIP and finalizing the Budget Guidance Memo.

- f. Climate Advisory Committee Formation (motion required)

Selectboard Member, Dan Fraser made the motion to appoint Alan Johnson and Simon Dennis, Selectboard Members; Geoff Martin, Energy Coordinator; Erik Krauss, Energy Commission; Two Members from the School Board; Planning Department Representative and Resilient Hartford Representative to the Hartford Ad-Hoc Climate Advisory Committee. Selectboard Clerk, Dennis Brown seconded the motion. All were in favor and the motion passed.

5. Commission Meeting Reports:

Selectboard Member, Kim Souza reported that HCoreI was working on their mission. Curtiss Reed gave them an update on the work he has been doing. He also extended his timeline to finish.

Kim Souza also reported that the Planning Commission met and preliminary approval was given to Execusuite at 132 South Main Street. They agreed on 63 parking spaces for 66 units. They may add another 3 as well. Also, a variance was given for the open spaces.

Selectboard Member, Alan Johnson attended the Conservation Commission meeting. They had a guest speaker, Alan Follensbee who is the County Forester. He will be doing some analysis concerning logging efforts in the Town Forest. The Commission also had a very successful work day. Two small bridges were constructed and trails were rerouted to avoid vernal pools. Thirty workers showed up and it was a very productive day.

Selectboard Member, Dan Fraser attended the Wilder School Demolition. It was a nice event.

Selectboard Vice Chair, Richard Grassi attended the Park & Rec Commission meeting. They did not have quorum. They did go to WABA and saw all the renovations. It is beautiful according to Mr. Grassi. The new electric Zamboni is on its way from CA. Opening day is October 13th. This was a great investment per Mr. Grassi. Mr. Grassi also wanted to clarify a statement he made earlier in the meeting. A while ago the Town plowed for the Schools. The Town decided to start charging the school \$45,000. The school at that time could not afford the expense and it was not in the budget so they began plowing their lots themselves.

Selectboard Member, Jameson Davis reported from the Sister Cities Committee. Visitors from France will be here soon. A lunch at the school is planned on October 18th.

Selectboard Chair, Simon Dennis reported that a Fashion Show hosted by Kim Souza took place last weekend. Proceeds went to the Junction Youth Center.

6. Consent Agenda (Mot Req.): Selectboard Clerk, Dennis Brown made the motion to approve the Consent Agenda as listed and adding the October 29th date. Selectboard Member, Kim Souza seconded the motion. All were in favor and the motion passed.

Approve Payroll Ending: 10/5/2019

Approve Meeting Minutes of: 9/24/2019

Approve A/P Manifest of: 10/4/2019 & 10/8/2019

Selectboard Meeting Dates of:

- Already Approved: 10/15/2019, 10/22/2019, 11/5/2019 & 11/19/2019
- Needs Approval: 10/29/2019

7. Executive Sessions

Selectboard Member, Kim Souza made the motion to go into Executive Session to:

- a. **Discussion of a contract for which premature general public knowledge would clearly place the public body at a substantial disadvantage [1 VSA §313(a)(1)(A)]**
- b. **Discussion of pending civil litigation to which the Selectboard is or may be a party for which premature general public knowledge would clearly place the public body at a substantial disadvantage [1 VSA §313(a)(1)(E)]**

Note: Simon Dennis recused himself from the b. (second) part of the Executive Session.

Selectboard Vice Chair, Richard Grassi seconded the motion. All were in favor and the motion passed.

Selectboard Member, Jameson Davis made the motion to close the Executive Session at 10:32 P.M. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

8. Adjourn the Selectboard Meeting. (Mot Req.)

Selectboard Member, Jameson Davis made the motion to Adjourn the meeting at 10:33 P.M. Selectboard Clerk, Dennis Brown seconded the motion. All were in favor and the motion passed.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.



**TOWN OF HARTFORD SELECTBOARD
SPECIAL MEETING MINUTES**

Tuesday, October 15, 2019, 6:00pm
Hartford Town Hall
171 Bridge Street
White River Junction, VT 05001

Present: Simon Dennis, Selectboard Chair; Richard Grassi, Selectboard Vice Chair; Dennis Brown, Selectboard Clerk; Dan Fraser, Selectboard Member; Alan Johnson, Selectboard Member; Kim Souza, Selectboard Member; Brannon Godfrey, Town Manager.

Absent: Jameson Davis, Selectboard Member

I. Call to Order the Selectboard Meeting

Selectboard Chair, Simon Dennis called the meeting to order at 6:04 P.M.

II. Pledge of Allegiance: Town Manager, Brannon Godfrey led the Pledge.

III. Local Liquor Control Board: N/A

IV. Order of Agenda

V. Selectboard

1. Public, Selectboard Comments and Announcements: TBD

2. Appointments: N/A

3. Town Manager's Report: N/A

4. Board Reports, Motions & Ordinances

a. FY19 Fiscal Year End Encumbrances (motion required)

Selectboard Vice Chair, Richard Grassi made the motion to approve the 2019 Encumbrance Request for items/projects previously approved in operating budgets. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

b. Budget Guidance Memo Workshop

5. Commission Meeting Reports: N/A
6. Consent Agenda (Mot Req.): N/A
7. Executive Session: N/A
8. Adjourn the Selectboard Meeting. (Mot Req.)

Selectboard Vice Chair, Richard Grassi made the motion to Adjourn the meeting at 8:41 P.M. Selectboard Member, Alan Johnson seconded the motion. All were in favor and the motion passed.

All Meetings of the Hartford Selectboard are open to the public. Persons who are seeking action by the Selectboard are asked to submit their request and/or materials to the Selectboard Chair or Town Manager's office no later than noon on the Wednesday preceding the scheduled meeting date. Requests received after that date will be addressed at the discretion of the Chair. Citizens wishing to address the board should do so during the Citizen Comments period.

Report Date: 10/17/19
4:26PM

Payment Manifest
by Vendor ID
Town of Hartford
Check Date: 10/18/2019 - 10/18/2019

Page: 1
User: florentina
Report: APINHD_PmtByDate

Bank ID	Bank Name	Payee Name	Check Date	Check No.	
Vendor ID	Vendor Name				
Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.
25-0174	Revaluation Reserve				
037551	PITNEY BOWES INC	PURCHASE POWER	10/18/2019		1009
SEP'19	POSTAGE	0.00	\$46.60	0.00	46.60
Desc: Postage		Acct: 25-985-100-0174	Revaluation Exp		
Vendor Total:			46.60	0.00	46.60
25-0174	PARKS - REC RESTRICTED	Bank Total:			46.60
25-8055	PARKS - REC RESTRICTED				
015630	EPIC OUTDOOR CINEMA, LLC		10/18/2019		1014
191008-1	EPIC Outdoor Cinema	0.00	\$9,699.00	0.00	9,699.00
Desc: EPIC Outdoor Cinema		Acct: 25-985-511-0001	P & R Restricted - Covered Bridge		
Vendor Total:			9,699.00	0.00	9,699.00
019392	GREGG NALETTE	GRANDSTAND APPAREL	10/18/2019		1015
2973	EQUIPMNT - SOFTBALL 4 SCHOLARSH	0.00	\$368.00	0.00	368.00
Desc: EQUIPMNT - SOFTBALL 4 SCHOLARSHIPS		Acct: 25-985-511-0003	P & R Restricted - Hanson		
Vendor Total:			368.00	0.00	368.00
046170	TOP STITCH EMBROIDERY INC		10/18/2019		1016
394779	CHEERLEADING UNIFORMS	0.00	\$489.30	0.00	489.30
Desc: CHEERLEADING UNIFORMS		Acct: 25-985-511-0009	P & R Restricted - CHEER		
Vendor Total:			489.30	0.00	489.30
25-8055	Water Capital Reserve	Bank Total:			10,556.30
50-0100	Water Capital Reserve				
036187	OTTER CREEK ENGINEERING INC		10/18/2019		1006
16815	WILDER WELL#1 CONSTRUCTION PH/	0.00	\$4,777.68	0.00	4,777.68
Desc: WILDER WELL#1 CONSTRUCTION PHASE		Acct: 50-952-543-0000	CAPITAL OUTLAY - WILDER		
Vendor Total:			4,777.68	0.00	4,777.68
041185	RUSSELL CONSTRUCTION SERVICES, INC.		10/18/2019		1007
9303255	WILDER WELL#1 - SEP 2019	0.00	\$57,264.30	0.00	57,264.30
Desc: WILDER WELL#1 - SEP 2019		Acct: 50-952-543-0000	CAPITAL OUTLAY - WILDER		
Vendor Total:			57,264.30	0.00	57,264.30
50-0100	Dog Park	Bank Total:			62,041.98
73-7302	Dog Park				
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES	10/18/2019		1020
9600044482SEP'19	TRASH PICK-UP SEP'19 BUGBEE	0.00	\$70.92	0.00	70.92
Desc: TRASH PICK-UP SEP'19 BUGBEE		Acct: 73-511-318-7302	CONTRACTED SERVICES(DOG PARK		
Vendor Total:			70.92	0.00	70.92
73-7302	Trees Matter	Bank Total:			70.92
73-7304	Trees Matter				

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048575	VERIZON WIRELESS			10/18/2019	1009
9839207956	Cell phones	0.00	\$40.01	0.00	40.01
	Desc: Cell Phones	Acct: 73-511-318-7304	CONTRACTED SERVICES(TREES MA		
	Vendor Total:		40.01	0.00	40.01
73-7304	GENERAL FUND - MASCOMA		Bank Total:		40.01
FUND 1 0	GENERAL FUND - MASCOMA				
001170	AIRGAS, INC.	AIRGAS USA, LLC		10/18/2019	67214
9964885519	NITROGEN	0.00	\$33.30	0.00	33.30
	Desc: NITROGEN	Acct: 10-321-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		33.30	0.00	33.30
001650	ALLEN ENGINEERING POOLS AND SPAS			10/18/2019	67215
111-517482-01	LIQUID CHLORINE	1,435.00	\$1,435.00	0.00	1,435.00
	Desc: LIQUID CHLORINE	Acct: 50-952-340-0000	CHEMICALS		
	Vendor Total:		1,435.00	0.00	1,435.00
002530	ANGULO OSPINA, JHONATHAN	JHONATHAN ANGULO OSPINA		10/18/2019	67216
PO#5724	REIMBURSEMENT GAS/MEALS TRAINI	0.00	\$77.01	0.00	77.01
	Desc: Reimburse meals at bike training	Acct: 10-211-311-0000	TRAVEL & MEETINGS		
	Desc: Reimburse gas for vehicle at bike t	Acct: 10-211-319-0000	EQUIPMENT OPERATION-GAS		
	Vendor Total:		77.01	0.00	77.01
003220	ATLANTIC TACTICAL INC.			10/18/2019	67217
SI-80680537	Smoke training canisters	0.00	\$545.60	0.00	545.60
	Desc: Smoke training canisters	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
	Vendor Total:		545.60	0.00	545.60
004854	BENISTAR/HARTFORD			10/18/2019	67218
11012019	Retirees Express Scripts	0.00	\$1,951.45	0.00	1,951.45
	Desc: Retirees Express Scripts	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retirees Express Scripts	Acct: 10-271-418-0100	RETIREE HEALTH INSURANCE		
	Desc: Retirees Express Scripts	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
	Vendor Total:		1,951.45	0.00	1,951.45
005040	BERGERON PROTECTIVE CLOTHING,			10/18/2019	67219
219365	GARMET FOR REPAIR	0.00	\$27.08	0.00	27.08
	Desc: GARMET FOR REPAIR	Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT		
	Vendor Total:		27.08	0.00	27.08
005800	BLAKTOP INC			10/18/2019	67220
26309	ASPHALT	427.97	\$427.97	0.00	427.97
	Desc: ASPHALT	Acct: 50-954-321-0200	REPAIRS & MAINT-MAINS & APPUR		
	Vendor Total:		427.97	0.00	427.97
005951	BLUE CROSS BLUE SHIELD VT	BC/BS OF VERMONT		10/18/2019	67221

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NOV'19	BC/BS INSURANCE NOV'19	23,063.26	\$112,430.11	0.00	112,430.11	
Desc: Health Insurance	Acct: 10-121-220-0000	BC/BS				
Desc: Health Insurance	Acct: 10-121-418-0100	RETIREE HEALTH INSURANCE				
Desc: Health Insurance	Acct: 10-151-220-0000	BC/BS				
Desc: Health Insurance	Acct: 10-171-220-0000	BC/BS				
Desc: Health Insurance	Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE				
Desc: Health Insurance	Acct: 10-174-220-0000	BC/BS				
Desc: Health Insurance	Acct: 10-175-220-0000	BC/BS				
Desc: Health Insurance	Acct: 10-181-220-0000	BC/BS				
Desc: Health Insurance	Acct: 10-221-220-0000	BC/BS				
Desc: Health Insurance	Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE				
Desc: Health Insurance	Acct: 10-221-220-0000	BC/BS				
Desc: Health Insurance	Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE				
Desc: Health Insurance	Acct: 10-271-220-0000	BC/BS				
Desc: Health Insurance	Acct: 10-312-220-0000	BC/BS				
Desc: Health Insurance	Acct: 10-321-220-0000	BC/BS				
Desc: Health Insurance	Acct: 10-325-220-0000	BC/BS				
Desc: Health Insurance	Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE				
Desc: Health Insurance	Acct: 10-511-220-0000	BC/BS				
Desc: Health Insurance	Acct: 10-530-220-0000	BC/BS				
Desc: Health Insurance	Acct: 10-530-418-0100	RETIREE HEALTH INSURANCE				
Desc: Health Insurance	Acct: 10-622-220-0000	BC/BS				
Desc: Health Insurance	Acct: 30-971-220-0000	BC/BS				
Desc: Health Insurance	Acct: 30-975-220-0000	BC/BS				
Desc: Health Insurance	Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE				
Desc: Health Insurance	Acct: 50-954-220-0000	BC/BS				
Desc: Health Insurance	Acct: 50-955-220-0000	BC/BS				
Desc: Health Insurance	Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE				
Desc: Health Insurance	Acct: 55-955-220-0000	BC/BS				
Desc: Health Insurance	Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE				
Desc: Health Insurance	Acct: 60-961-220-0000	BC/BS				
Desc: Health Insurance	Acct: 60-961-418-0100	RETIREE HEALTH INSURANCE				
Desc: Health Insurance	Acct: 60-965-220-0000	BC/BS				
Desc: Health Insurance	Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE				
Desc: Health Insurance	Acct: 65-963-220-0000	BC/BS				
Desc: Health Insurance	Acct: 65-965-220-0000	BC/BS				
Desc: Health Insurance	Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE				
Vendor Total:			112,430.11	0.00	112,430.11	
006100	BMO FINANCIAL GROUP			10/18/2019	67222	
Cooney 09/14-27/19	Cooney, Scott - FD	0.00	\$321.48	0.00	321.48	
Desc: AllClearMG-EMS Conference Cooney	Acct: 10-221-315-0000	RECRUITMENT & TRAINING				
Desc: Staples-Banners	Acct: 10-221-323-0000	MATERIAL & SUPPLIES				
Desc: EVT-Training Saucier	Acct: 10-221-315-0000	RECRUITMENT & TRAINING				
Desc: Amazon-Winter Hat	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS				
Delisle 09/14-27/19	Delisle, Jeremy - DPW	38.32	\$38.32	0.00	38.32	
Desc: DorectPager-Pager belt clips	Acct: 65-963-323-0000	MATERIALS & SUPPLIES				
Desc: USPS-Postage	Acct: 50-955-322-0000	POSTAGE				
Desc: USPS-Postage	Acct: 60-965-322-0000	POSTAGE				
Dube 09/14-27/19	Dube, Christopher - FD	0.00	\$5.28	0.00	5.28	
Desc: Co-Op-Supplies	Acct: 10-221-323-0000	MATERIAL & SUPPLIES				

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Hausler 09/14-27/19	Hausler, Scott - REC	0.00	\$122.47	0.00	122.47	
Desc: CabotStore-Supplies Welcome Ctr	Acct: 10-531-318-0510		Welcome Center Inventory			
Desc: USPS-Postage	Acct: 10-511-322-0000		POSTAGE			
Jay 09/14-27/19	McDonough, Jay - REC	250.00	\$419.95	0.00	419.95	
Desc: Leaguelineup-Software Update	Acct: 10-511-318-0000		CONTRACTED SERVICES			
Desc: EasterEgg-TrunkorTreat Supplies	Acct: 10-516-318-0000		CONTRACTED SERVICES			
Desc: EasterEgg-TrunkorTreat Supplies	Acct: 25-985-511-0006		P & R Restricted - Community Events			
Kasten 09/14-27/19	Kasten, Phil - PD	0.00	\$1,417.70	0.00	1,417.70	
Desc: DETECTIVES CAR-MOODY	Acct: 10-211-331-0000		DEPARTMENT EQUIPMENT			
Desc: DETECTIVES CAR-FERNANDES	Acct: 10-211-331-0000		DEPARTMENT EQUIPMENT			
Desc: Dunkin-Refreshments CIT Training	Acct: 10-211-315-0000		RECRUITMENT & TRAINING			
Desc: Int'lCritical-Membership Boutilier	Acct: 10-271-313-0000		MEMBERSHIP DUES			
Kreis 09/14-27/19	Kreis, Dylan - REC	0.00	\$81.98	0.00	81.98	
Desc: USPS-Postage	Acct: 10-521-320-0000		EQUIP OPERATION & MAINT			
Desc: Amazon-Exit Sign	Acct: 10-530-321-0100		REPAIRS & MAINT-BUILD & GROUND			
Lori 09/14-27/19	Hishfield, Lori - P&D	0.00	\$41.13	0.00	41.13	
Desc: Co-Op-Refreshments Trails Day	Acct: 10-611-323-0000		MATERIALS & SUPPLIES			
Desc: Ace-Drawings S Main Street Parking	Acct: 10-622-323-0000		MATERIAL & SUPPLIES			
Desc: USPS-Stamps	Acct: 10-622-323-0000		MATERIAL & SUPPLIES			
Perry 09/14-27/19	Perry, Diane - PD	0.00	\$406.87	0.00	406.87	
Desc: Amazon-Cleaning Supplies	Acct: 10-211-323-0000		MATERIAL & SUPPLIES			
Desc: Amazon-Cleaning Supplies	Acct: 10-271-323-0000		MATERIAL & SUPPLIES			
Desc: Biking Uniform - Angulo	Acct: 10-211-326-0000		PURCHASE UNIFORMS & CLEANING			
Vail 09/14-27/19	Vail, Brad - PD	0.00	\$314.00	0.00	314.00	
Desc: Fredpryor-Training Fee Leombruno	Acct: 10-211-315-0000		RECRUITMENT & TRAINING			
Desc: BBS NARCOTICS-TRAINING REYES	Acct: 10-211-315-0000		RECRUITMENT & TRAINING			
Walsh 09/14-27/19	Walsh, Dillon - IT	0.00	\$612.45	0.00	612.45	
Desc: GrandAmerica-Hotel Re-fund	Acct: 10-080-500-0700		MISCELLANEOUS			
Desc: Dyn Dns-Renew	Acct: 10-181-318-0000		CONTRACTED SERVICES			
Desc: Dell-Laptop	Acct: 10-181-331-0000		DEPARTMENT EQUIPMENT			
Wilson 09/14-27/19	Wilson, Michele - VAL	25.50	\$25.50	0.00	25.50	
Desc: USPS-Martinez PVR Appeal	Acct: 25-985-100-0174		Revaluation Exp			
Vendor Total:			3,807.13	0.00	3,807.13	
006200	BOB'S SERVICE CENTER, INC			10/18/2019	67223	
56355	SERVICE CALL - ZAMBONI DELIVERY	0.00	\$70.00	0.00	70.00	
Desc: SERVICE CALL - ZAMBONI DELIVERY	Acct: 10-530-318-0000		CONTRACTED SERVICES			
Vendor Total:			70.00	0.00	70.00	
006550	BOSTON & MAINE CORP LEASE DIV	BOSTON & MAINE CORP LEASE DIV		10/18/2019	67224	
REI119109758	PIPE - ANNUAL FEE	200.00	\$200.00	0.00	200.00	
Desc: PIPE - ANNUAL FEE	Acct: 50-955-317-0000		PERMITS & LICENSES			
Vendor Total:			200.00	0.00	200.00	
007201	BRODART CO.			10/18/2019	67225	
B5779583	HARDCOVER/TRADE PAPER	0.00	\$86.19	0.00	86.19	
Desc: HARDCOVER/TRADE PAPER	Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY			
B5779584	HARDCOVER	0.00	\$15.12	0.00	15.12	
Desc: HARDCOVER	Acct: 10-712-316-0500		APPROP - W. HARTFORD LIBRARY			

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B5779587	HARDCOVER/TRADE PAPER	0.00	\$38.15	0.00	38.15
Desc: HARDCOVER/TRADE PAPER		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B5782133	TRADE PAPER	0.00	\$8.97	0.00	8.97
Desc: TRADE PAPER		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B5782134	AUDIO CD/HARDCOVER	0.00	\$40.85	0.00	40.85
Desc: AUDIO CD/HARDCOVER		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
B5776930	HARDCOVER	0.00	\$29.69	0.00	29.69
Desc: HARDCOVER		Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY		
Vendor Total:			218.97	0.00	218.97
007450	BROWN'S, CHARLIE	CHARLIE BROWN'S		10/18/2019	67226
44606	FUEL	0.00	\$20.95	0.00	20.95
Desc: FUEL		Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			20.95	0.00	20.95
007760	BURLINGTON COMMUNICATIONS			10/18/2019	67227
BCS4114	CTR BASE RATE OCT'19	0.00	\$450.00	0.00	450.00
Desc: CTR BASE RATE OCT'19		Acct: 10-271-318-0000	CONTRACTED SERVICES		
BCS4115	CTR BASE RATE OCT'19	0.00	\$140.00	0.00	140.00
Desc: CTR BASE RATE OCT'19		Acct: 10-271-318-0000	CONTRACTED SERVICES		
Vendor Total:			590.00	0.00	590.00
009140	CENTRAL VERMONT PROPERTIES			10/18/2019	67228
9500204025	PIPE RENT 243 SHERBROOKE	50.00	\$50.00	0.00	50.00
Desc: PIPE RENT 243 SHERBROOKE		Acct: 50-955-317-0000	PERMITS & LICENSES		
Vendor Total:			50.00	0.00	50.00
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M		10/18/2019	67229
4030494631	UNIFORMS	12.27	\$12.27	0.00	12.27
Desc: UNIFORMS		Acct: 30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4031515550	UNIFORMS	72.41	\$72.41	0.00	72.41
Desc: UNIFORMS		Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
4031638002	UNIFORMS	74.15	\$74.15	0.00	74.15
Desc: UNIFORMS		Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4031638006	UNIFORMS	117.53	\$117.53	0.00	117.53
Desc: UNIFORMS		Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4031638137	UNIFORMS	14.30	\$258.24	0.00	258.24
Desc: UNIFORMS		Acct: 10-325-326-0000	UNIFORMS		
Desc: UNIFORMS		Acct: 30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4032053584	UNIFORMS	72.41	\$72.41	0.00	72.41
Desc: UNIFORMS		Acct: 65-963-326-0000	UNIFORMS PURCHASE/LEASE		
4032218351	UNIFORMS	14.30	\$258.24	0.00	258.24
Desc: UNIFORMS		Acct: 10-325-326-0000	UNIFORMS		
Desc: UNIFORMS		Acct: 30-974-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4032218380	UNIFORMS	117.53	\$117.53	0.00	117.53
Desc: UNIFORMS		Acct: 60-961-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		
4032218424	UNIFORMS	74.15	\$74.15	0.00	74.15
Desc: UNIFORMS		Acct: 50-954-326-0000	UNIFORMS-PURCHASE/LEASE/CLEAN		

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009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M	10/18/2019		67230
4031637979	MATS - WABA	0.00	\$46.56	0.00	46.56
Desc: MATS - WABA		Acct: 10-530-318-0000	CONTRACTED SERVICES		
009818	CINTAS CORPORATION NO. 2	CINTAS LOC. #68M, 71M	10/18/2019		67231
4032218512	MATS - WABA	0.00	\$46.56	0.00	46.56
Desc: MATS - WABA		Acct: 10-530-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,150.05	0.00	1,150.05
010009	CLARK'S TRUCK CENTER	CLARK'S TRUCK CENTER	10/18/2019		67232
425162	ENG 1 - PARTS	0.00	\$19.98	0.00	19.98
Desc: ENG 1 - PARTS		Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			19.98	0.00	19.98
010650	COCHRAN, MARY H	MARY H COCHRAN	10/18/2019		67233
PO#5695	Supplies for Potato Fest on 09/14/1	83.46	\$83.46	0.00	83.46
Desc: Supplies for Potato Fest on 09/14/1		Acct: 70-627-318-1000	CROs Community Sufficiency Grant		
Vendor Total:			83.46	0.00	83.46
011200	CED-TWIN STATE-WHITE RIVER JCT	CED-TWIN STATE-WHITE RIVER JCT	10/18/2019		67234
9433-789898	BATTERIES&LAMP	79.72	\$79.72	0.00	79.72
Desc: BATTERIES&LAMP		Acct: 50-952-321-0100	REPAIRS & MAINT-BUILDING		
9433-796555	PARTS	0.00	\$77.40	0.00	77.40
Desc: PARTS		Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
9433-799250	WASH/FLEXCONN	16.22	\$16.22	0.00	16.22
Desc: WASH/FLEXCONN		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Desc: DISCOUNT		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
9433-799347	MATERIALS	2.43	\$2.43	0.00	2.43
Desc: MATERIALS		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Desc: DISCOUNT		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Vendor Total:			175.77	0.00	175.77
011400	COONEY, SCOTT	SCOTT COONEY	10/18/2019		67235
OCT'19	UVAC- REIMBURSEMENT OCT'19	0.00	\$28.00	0.00	28.00
Desc: UVAC- REIMBURSEMENT OCT'19		Acct: 10-221-315-0000	RECRUITMENT & TRAINING		
SEP'19	UVAC- REIMBURSEMENT SEP'19	0.00	\$28.00	0.00	28.00
Desc: UVAC- REIMBURSEMENT SEP'19		Acct: 10-221-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			56.00	0.00	56.00
012280	CZORA, JASON	JASON CZORA	10/18/2019		67236
PO#5705	REIMBURSEMENT - HELMET SHIELD	0.00	\$155.00	0.00	155.00
Desc: REIMBURSEMENT - HELMET SHIELD		Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
Vendor Total:			155.00	0.00	155.00
014423	DUBOIS & KING, INC		10/18/2019		67237
819166	WRJ South Main Street - Parking Lot	12,540.00	\$12,540.00	0.00	12,540.00
Desc: WRJ South Main Street - Parking Lot		Acct: 13-921-316-8070	WRJ PARKING LOT- ADMIN & ENGINE		
919265	WRJ South Main Street Parking Lot	15,894.00	\$15,894.00	0.00	15,894.00

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014423	Desc: WRJ South Main Street Parking Lot DUBOIS & KING, INC	Acct: 13-921-316-8070	WRJ PARKING LOT- ADMIN & ENGINE	10/18/2019	67238	
30	Sykes Round- JUL1-AUG 22 2019	5,698.00	\$5,698.00	0.00	5,698.00	
	Desc: Sykes Round- JUL1-AUG 22 2019	Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5			
	Vendor Total:		34,132.00	0.00	34,132.00	
014690	DURAEDGE PRODUCTS, INC			10/18/2019	67239	
19258	Infield dura edge classic mix	0.00	\$5,838.30	0.00	5,838.30	
	Desc: Infield dura edge classic mix	Acct: 10-527-323-0000	MATERIAL & SUPPLIES			
	Vendor Total:		5,838.30	0.00	5,838.30	
015180	EASTON ELECTRONICS, INC			10/18/2019	67240	
151042	AES CONTRACT	0.00	\$1,195.00	0.00	1,195.00	
	Desc: AES CONTRACT	Acct: 10-221-331-0400	ALARM SYSTEM/EXTINGUISHER MAINT			
	Vendor Total:		1,195.00	0.00	1,195.00	
015500	ENDYNE, INC			10/18/2019	67241	
312044	WRJ WEEKLY ANALYSIS	65.00	\$65.00	0.00	65.00	
	Desc: WRJ WEEKLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES			
312223	WSID 21296 MAZFIELD CMLPX	0.00	\$17.50	0.00	17.50	
	Desc: WSID 21296 MAZFIELD CMLPX	Acct: 10-528-318-0000	CONTRACTED SERVICES			
312224	WSID 5319 HTFD W TC	70.00	\$70.00	0.00	70.00	
	Desc: WSID 5319 HTFD W TC	Acct: 50-954-318-0000	CONTRACTED SERVICES			
312225	WSID 5320 QUECHEE CENTRAL TC	17.50	\$17.50	0.00	17.50	
	Desc: WSID 5320 QUECHEE CENTRAL TC	Acct: 55-954-318-0000	CONTRACTED SERVICES			
312740	WSID 5320 QUECHEE CENTRAL TC	17.50	\$17.50	0.00	17.50	
	Desc: WSID 5320 QUECHEE CENTRAL TC	Acct: 55-954-318-0000	CONTRACTED SERVICES			
312741	WSID 5319 HTFD W TC	70.00	\$70.00	0.00	70.00	
	Desc: WSID 5319 HTFD W TC	Acct: 50-954-318-0000	CONTRACTED SERVICES			
312854	WRJ MONTHLY ANALYSIS	220.00	\$220.00	0.00	220.00	
	Desc: WRJ MONTHLY ANALYSIS	Acct: 60-961-318-0000	CONTRACTED SERVICES			
312855	QUECHEE WW	180.00	\$180.00	0.00	180.00	
	Desc: QUECHEE WW	Acct: 65-963-318-0000	CONTRACTED SERVICES			
313017	WSID 5319 AS	22.00	\$22.00	0.00	22.00	
	Desc: WSID 5319 AS	Acct: 50-954-318-0000	CONTRACTED SERVICES			
	Vendor Total:		679.50	0.00	679.50	
016080	CONSOLIDATED COMMUNICATIONS			10/18/2019	67242	
11546793396SEP'19	TELEPHONE/INTERNET	0.00	\$93.21	0.00	93.21	
	Desc: TELEPHONE/INTERNET	Acct: 10-221-324-0000	TELEPHONE			
11833807752SEP'19	WRJ WATER TANKS	290.15	\$290.15	0.00	290.15	
	Desc: WRJ WATER TANKS	Acct: 50-952-324-0000	TELEPHONE			
12615510982SEP'19	QUECHEE WATER	79.44	\$79.44	0.00	79.44	
	Desc: QUECHEE WATER	Acct: 55-953-324-0000	TELEPHONE			
13444320594SEP'19	RADIO CIRCUITS	0.00	\$430.23	0.00	430.23	
	Desc: RADIO CIRCUITS	Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION			
14091736024SEP'19	WABA	0.00	\$150.45	0.00	150.45	
	Desc: WABA	Acct: 10-530-324-0000	Telephone			

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14362366935SEP'19	HEMLOCK RIDGE	52.38	\$52.38	0.00	52.38
Desc: HEMLOCK RIDGE		Acct: 50-952-324-0000	TELEPHONE		
Vendor Total:			1,095.86	0.00	1,095.86
016540	FERGUSON ENTERPRISES, INC	FERGUSON WATERWORKS #576	10/18/2019		67243
0910291	MATERIALS	212.19	\$212.19	0.00	212.19
Desc: MATERIALS		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
0916139	21 METER HORNS	1,342.00	\$1,342.00	0.00	1,342.00
Desc: 21 METER HORNS		Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
0916139-1	27 METER HORNS	1,674.00	\$1,674.00	0.00	1,674.00
Desc: 27 METER HORNS		Acct: 50-954-323-0000	MATERIAL & SUPPLIES		
0917795	MATERIALS	221.04	\$221.04	0.00	221.04
Desc: MATERIALS		Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR		
Vendor Total:			3,449.23	0.00	3,449.23
017110	FISHER AUTO PARTS, INC		10/18/2019		67244
031-022584	FILTERS	0.00	\$169.43	0.00	169.43
Desc: FILTERS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
301-021758	E1-PARTS	0.00	\$9.48	0.00	9.48
Desc: E1-PARTS		Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
301-022269	AMB 1 - FILTERS	0.00	\$129.61	0.00	129.61
Desc: AMB 1 - FILTERS		Acct: 10-221-321-0200	REPAIRS & MAINT EMS VEHICLES		
Vendor Total:			308.52	0.00	308.52
017300	FOGG'S HARDWARE & BUILDING		10/18/2019		67245
864525	SUPPLIES-TRAILS DAY	0.00	\$456.99	0.00	456.99
Desc: SUPPLIES-TRAILS DAY		Acct: 10-624-318-0000	CONTRACTED SERVICES		
865187	PARTS	13.00	\$13.00	0.00	13.00
Desc: PARTS		Acct: 60-962-321-0100	REPAIRS & MAINT-BUILDING		
865786	WOOD	0.00	\$165.54	0.00	165.54
Desc: WOOD		Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
865838	SUPPLIES @ HTFD VILLAGE BRIDGE	0.00	\$15.52	0.00	15.52
Desc: SUPPLIES @ HTFD VILLAGE BRIDGE		Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
866197	WABA MAINTENANCE SUPPLIES	0.00	\$17.99	0.00	17.99
Desc: WABA MAINTENANCE SUPPLIES		Acct: 10-528-321-0100	REPAIRS & MAINT-BUILD & GROUND		
Desc: DISCOUNT		Acct: 10-528-321-0100	REPAIRS & MAINT-BUILD & GROUND		
866230	RETURNED WOOD	0.00	\$-165.54	0.00	-165.54
Desc: RETURNED WOOD		Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
866712	MATERIALS	0.00	\$49.14	0.00	49.14
Desc: MATERIALS		Acct: 10-528-321-0100	REPAIRS & MAINT-BUILD & GROUND		
Desc: DISCOUNT		Acct: 10-528-321-0100	REPAIRS & MAINT-BUILD & GROUND		
866713	RETURN - MATERIALS	0.00	\$-17.99	0.00	-17.99
Desc: RETURN - MATERIALS		Acct: 10-528-321-0100	REPAIRS & MAINT-BUILD & GROUND		
Desc: DISCOUNT		Acct: 10-528-321-0100	REPAIRS & MAINT-BUILD & GROUND		
866881	MATERIALS	0.00	\$102.11	0.00	102.11
Desc: MATERIALS		Acct: 10-315-323-0000	MATERIAL & SUPPLIES		
Desc: DISCOUNT		Acct: 10-315-323-0000	MATERIAL & SUPPLIES		
867050	MATERIALS	0.00	\$56.27	0.00	56.27

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	Desc: MATERIALS	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING			
	Desc: DISCOUNT	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING			
867167	MATERIALS	115.91	\$115.91	0.00	115.91	
	Desc: MATERIALS	Acct: 55-954-323-0000	MATERIALS & SUPPLIES			
	Desc: DISCOUNT	Acct: 55-954-323-0000	MATERIALS & SUPPLIES			
	Vendor Total:		808.94	0.00	808.94	
017850	GALLS, LLC			10/18/2019	67246	
	013750076	BIKE PATROL UNIFORMS	0.00	\$132.95	0.00	132.95
	Desc: BIKE PATROL UNIFORMS	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING			
	013750089	BATTERIES & FLASHLIGHT	0.00	\$122.98	0.00	122.98
	Desc: BATTERIES & FLASHLIGHT	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING			
	013816909	CLOTHING ALLOWANCE-ST PETER	0.00	\$142.93	0.00	142.93
	Desc: CLOTHING ALLOWANCE-ST PETER	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING			
	Vendor Total:		398.86	0.00	398.86	
018679	GODFREY JR., J. BRANNON	J. BRANNON GODFREY JR.		10/18/2019	67247	
	10.04.2019	MILEAGE REIMBURSEMENT	0.00	\$88.51	0.00	88.51
	Desc: MILEAGE REIMBURSEMENT	Acct: 10-121-311-0000	TRAVEL & MEETINGS			
	Vendor Total:		88.51	0.00	88.51	
019390	GRAINGER			10/18/2019	67248	
	9306528259	METERS	79.72	\$79.72	0.00	79.72
	Desc: METERS	Acct: 60-964-323-0000	MATERIAL & SUPPLIES			
	9311276589	MATERIALS	40.20	\$40.20	0.00	40.20
	Desc: MATERIALS	Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR			
	9316244285	FUSE	18.10	\$18.10	0.00	18.10
	Desc: FUSE	Acct: 65-964-321-0200	REPAIRS & MAINT-MAINS & APPUR			
	9317565290	FUSE	34.68	\$34.68	0.00	34.68
	Desc: FUSE	Acct: 65-964-323-0000	MATERIALS & SUPPLIES			
	Vendor Total:		172.70	0.00	172.70	
019810	GREEN MOUNTAIN MESSENGER	GREEN MOUNTAIN MESSENGER		10/18/2019	67249	
	77732	CURIER SERVICES SEP'19	0.00	\$60.00	0.00	60.00
	Desc: CURIER SERVICES SEP'19	Acct: 10-712-316-0500	APPROP - W. HARTFORD LIBRARY			
	Vendor Total:		60.00	0.00	60.00	
019850	GREEN MOUNTAIN POWER CORP	GREEN MOUNTAIN POWER CORP		10/18/2019	67250	
	98340000003SEP'19	A ST PUMP STN WW	32.33	\$32.33	0.00	32.33
	Desc: A ST PUMP STN WW	Acct: 60-964-329-0000	ELECTRICITY			
	98490000001SEP'19	ELM/GILLETTE ST	40.94	\$40.94	0.00	40.94
	Desc: ELM/GILLETTE ST	Acct: 60-964-329-0000	ELECTRICITY			
	04832000006SEP'19	S MAIN ST PUMP STATION - WW	92.47	\$92.47	0.00	92.47
	Desc: S MAIN ST PUMP STATION - WW	Acct: 60-964-329-0000	ELECTRICITY			
	09832000005SEP'19	BRIGGS PARK - MAIN ST - REC	0.00	\$21.31	0.00	21.31
	Desc: BRIGGS PARK - MAIN ST - REC	Acct: 10-521-329-0000	ELECTRICITY			
	13611000004SEP'19	HARTFORD VILLAGE STLGHT	0.00	\$70.10	0.00	70.10
	Desc: HARTFORD VILLAGE STLGHT	Acct: 10-314-329-0000	ELECTRICITY			

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20822960512SEP'19	1732 QUECHEE MAIN ST	0.00		\$30.12	0.00	30.12
	Desc: 1732 QUECHEE MAIN ST	Acct: 10-521-329-0000		ELECTRICITY		
33490000008SEP'19	DEPOT ST SIDEWALK LGTS	0.00		\$62.76	0.00	62.76
	Desc: DEPOT ST SIDEWALK LGTS	Acct: 10-314-329-0000		ELECTRICITY		
34591000004SEP'19	RADIO TOWER	0.00		\$169.70	0.00	169.70
	Desc: RADIO TOWER	Acct: 10-271-329-0000		ELECTRICITY		
34926000000SEP'19	PARK/LEHMAN BRIDGE LGTS	0.00		\$114.43	0.00	114.43
	Desc: PARK/LEHMAN BRIDGE LGTS	Acct: 10-314-329-0000		ELECTRICITY		
36340000003SEP'19	FROST PARK - A STREET	0.00		\$20.94	0.00	20.94
	Desc: FROST PARK - A STREET	Acct: 10-521-329-0000		ELECTRICITY		
37762000000SEP'19	N MAIN ST - TRAFFIC LIGHT	0.00		\$77.93	0.00	77.93
	Desc: N MAIN ST - TRAFFIC LIGHT	Acct: 10-314-329-0000		ELECTRICITY		
44390000006SEP'19	BILLINGS FARM RD LIGHTS	0.00		\$94.88	0.00	94.88
	Desc: BILLINGS FARM RD LIGHTS	Acct: 10-314-329-0000		ELECTRICITY		
49762000005SEP'19	BRIDGE ST PUMP STN - WW	163.48		\$163.48	0.00	163.48
	Desc: BRIDGE ST PUMP STN - WW	Acct: 60-964-329-0000		ELECTRICITY		
59511000008SEP'19	CAMPBELL ST - PUMP STN - WTR	46.08		\$46.08	0.00	46.08
	Desc: CAMPBELL ST - PUMP STN - WTR	Acct: 50-954-329-0000		ELECTRICITY		
67700100000SEP'19	RT 5 POLE 95	0.00		\$30.47	0.00	30.47
	Desc: RT 5 POLE 95	Acct: 10-314-329-0000		ELECTRICITY		
74856156851SEP'19	97 S MAIN ST CHARGING STATION	0.00		\$110.46	0.00	110.46
	Desc: 97 S MAIN ST CHARGING STATION	Acct: 10-314-329-0100		ELECTRICITY - CHARGING STATION		
77700100009SEP'19	POLE 1 PLEASANTVIEW TERR	0.00		\$47.55	0.00	47.55
	Desc: POLE 1 PLEASANTVIEW TERR	Acct: 10-314-329-0000		ELECTRICITY		
78840100008SEP'19	RAILRD ROW - ENGINE 494	0.00		\$76.71	0.00	76.71
	Desc: RAILRD ROW - ENGINE 494	Acct: 10-521-329-0000		ELECTRICITY		
87700100008SEP'19	CHRISTIAN ST POLE 72-50	0.00		\$23.97	0.00	23.97
	Desc: CHRISTIAN ST POLE 72-50	Acct: 10-314-329-0000		ELECTRICITY		
89290000002SEP'19	HEMLOCK RIDGE VAULT	46.44		\$46.44	0.00	46.44
	Desc: HEMLOCK RIDGE VAULT	Acct: 50-954-329-0000		ELECTRICITY		
91611000000SEP'19	FERRY RD - SEWER PUMP	182.19		\$182.19	0.00	182.19
	Desc: FERRY RD - SEWER PUMP	Acct: 60-964-329-0000		ELECTRICITY		
97762000004SEP'19	N MAIN STREET LIGHTS - HWY	0.00		\$54.34	0.00	54.34
	Desc: N MAIN STREET LIGHTS - HWY	Acct: 10-314-329-0000		ELECTRICITY		
Vendor Total:				1,609.60	0.00	1,609.60
021450	HARTFORD, TOWN OF	TOWN OF HARTFORD			10/18/2019	67251
110390,00319447	262 NORTH MAIN STREET	0.00		\$258.30	0.00	258.30
	Desc: 262 NORTH MAIN STREET	Acct: 10-421-328-0000		WATER		
112780,00319439	173 AIRPORT RD	0.00		\$293.52	0.00	293.52
	Desc: 173 AIRPORT RD	Acct: 10-321-328-0000		WATER		
121050,00319445	319 LATHAM WORKS LN	445.92		\$445.92	0.00	445.92
	Desc: 319 LATHAM WORKS LN	Acct: 60-961-328-0000		WATER		
121051,00319446	319 LATHAM WORKS LN	34.15		\$34.15	0.00	34.15
	Desc: 319 LATHAM WORKS LN	Acct: 60-961-328-0000		WATER		
Vendor Total:				1,031.89	0.00	1,031.89
021500	HARTFORD SCHOOL, TOWN OF	TOWN OF HARTFORD SCHOOL			10/18/2019	67252

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FYE 2020 Taxes #2	FYE 2020 Taxes #2 Installment	0.00	\$2,500,000.00	0.00	2,500,000.00
Desc: FYE 2020 Taxes		Acct: 10-015-100-0100	DUE TO SCHOOL DISTRICT - TAXES		
Vendor Total:			2,500,000.00	0.00	2,500,000.00
021780	HAUSLER, SCOTT	SCOTT HAUSLER	10/18/2019		67253
PO#5684	NRPA CAPRA Expenses	0.00	\$723.13	0.00	723.13
Desc: NRPA CAPRA Expenses		Acct: 10-511-311-0000	TRAVEL & MEETINGS		
Vendor Total:			723.13	0.00	723.13
022025	HEALTHEQUITY, INC.		10/18/2019		67254
39CXJ6R	HRA 2019	1,482.47	\$3,947.91	0.00	3,947.91
Desc: RA Replenisha HRA 2019		Acct: 10-121-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenisha HRA 2019		Acct: 10-171-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenisha HRA 2019		Acct: 10-211-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenisha HRA 2019		Acct: 10-211-418-0100	RETIREE HEALTH INSURANCE		
Desc: RA Replenisha HRA 2019		Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenisha HRA 2019		Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
Desc: RA Replenisha HRA 2019		Acct: 10-325-418-0100	RETIREE HEALTH INSURANCE		
Desc: RA Replenisha HRA 2019		Acct: 10-521-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenisha HRA 2019		Acct: 30-975-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenisha HRA 2019		Acct: 50-954-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenisha HRA 2019		Acct: 50-955-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenisha HRA 2019		Acct: 55-955-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenisha HRA 2019		Acct: 60-965-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenisha HRA 2019		Acct: 65-965-225-0000	HRA/CHOICECARE CARD		
D0J17E	HRA 2019	347.71	\$1,849.40	0.00	1,849.40
Desc: RA Replenish HRA 2019		Acct: 10-121-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2019		Acct: 10-121-418-0100	RETIREE HEALTH INSURANCE		
Desc: RA Replenish HRA 2019		Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE		
Desc: RA Replenish HRA 2019		Acct: 10-211-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2019		Acct: 10-221-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2019		Acct: 10-221-418-0100	RETIREE HEALTH INSURANCE		
Desc: RA Replenish HRA 2019		Acct: 10-521-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2019		Acct: 30-975-418-0100	RETIREE HEALTH INSURANCE		
Desc: RA Replenish HRA 2019		Acct: 50-954-225-0000	HRA/CHOICECARE CARD		
Desc: RA Replenish HRA 2019		Acct: 50-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: RA Replenish HRA 2019		Acct: 55-955-418-0100	RETIREE HEALTH INSURANCE		
Desc: RA Replenish HRA 2019		Acct: 60-965-418-0100	RETIREE HEALTH INSURANCE		
Desc: RA Replenish HRA 2019		Acct: 65-965-418-0100	RETIREE HEALTH INSURANCE		
D5V1WS7	DCRA 2019	0.00	\$382.31	0.00	382.31
Desc: DCRA 2019 - TARDIE		Acct: 10-012-200-0520	SECTION 125 DEPENDENT CARE ACC		
Desc: DCRA 2019 - MOSES		Acct: 10-012-200-0520	SECTION 125 DEPENDENT CARE ACC		
WVPN2M3	HCRA 2019	0.00	\$103.50	0.00	103.50
Desc: HCRA 2019		Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
Z39BT3O	HCRA 2019	0.00	\$174.60	0.00	174.60
Desc: HCRA 2019		Acct: 10-012-200-0510	SECTION 125 HEALTH CARE ACCT		
OCT'19	MONTHLY FEES OCT 2019	0.00	\$3.95	0.00	3.95
Desc: MONTHLY FEES OCT 2019		Acct: 10-171-418-0100	RETIREE HEALTH INSURANCE		
Vendor Total:			6,461.67	0.00	6,461.67

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022145	HENDERSON'S TREE SERVICE, LLC	JAMES HENDERSON	10/18/2019		67255
80633-8	Hazard tree removal at Center of To	0.00	\$1,500.00	0.00	1,500.00
Desc: Hazard tree removal at Center of To		Acct: 10-341-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,500.00	0.00	1,500.00
025175	SANEL NAPA WEST LEBANON	SANEL NAPA - WEST LEBANON	10/18/2019		67256
55168,034964	H-6 BATTERY	0.00	\$199.98	4.00	195.98
Desc: H-6 BATTERY		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
55168,035429	H-8 PARTS	0.00	\$5.88	0.12	5.76
Desc: H-8 PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
55168,035573	RETURNED H-8 PARTS	0.00	\$-5.88	-0.12	-5.76
Desc: RETURNED H-8 PARTS		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
55168,036294	H-6 CORE RETURN ON BATTERY	0.00	\$-54.00	-1.08	-52.92
Desc: H-6 CORE RETURN ON BATTERY		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
55473,036478	PARTS	0.00	\$70.42	1.41	69.01
Desc: PARTS		Acct: 10-530-321-0100	REPAIRS & MAINT-BUILD & GROUND		
Desc: PARTS		Acct: 10-530-320-0000	EQUIP OPERATION & MAINT		
55168,022394	HALOGEN SEALED 06.04.2019	0.00	\$19.38	0.00	19.38
Desc: HALOGEN SEALED 06.04.2019		Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			235.78	4.33	231.45
027380	LEBANON FORD		10/18/2019		67257
FOW76821	AMB 1 - HOSE- WINDSHI	0.00	\$7.88	0.00	7.88
Desc: AMB 1 - HOSE- WINDSHI		Acct: 10-221-321-0200	REPAIRS & MAINT EMS VEHICLES		
Vendor Total:			7.88	0.00	7.88
027400	LEBANON, CITY OF	CITY OF LEBANON	10/18/2019		67258
SEP'19	SW Tipping Fees September'19-LF	7,766.25	\$7,766.25	0.00	7,766.25
Desc: SW Tipping Fees September'19-LF		Acct: 30-974-318-0000	CONTRACTED SERVICES		
SEP'19 WW	GRIT DISPOSAL	4,749.75	\$4,749.75	0.00	4,749.75
Desc: Grit disposal		Acct: 60-961-318-0000	CONTRACTED SERVICES		
Vendor Total:			12,516.00	0.00	12,516.00
029010	MAINE OXY ACETYLENE SUPPLY CO	MAINE OXY	10/18/2019		67259
31962706	MATERIALS	0.00	\$170.50	0.00	170.50
Desc: MATERIALS		Acct: 10-221-331-0300	HAZMAT EQUIPMENT		
Vendor Total:			170.50	0.00	170.50
029096	MANBY, C ROBERT JR, PC	LAW OFFICE OF C ROBERT MANBY JR PC	10/18/2019		67260
4487	Legal Fees - KASTEN 91-19	0.00	\$1,125.00	0.00	1,125.00
Desc: Legal Fees - KASTEN 91-19		Acct: 10-141-318-0000	CONTRACTED SERVICES		
4488	LADDER TRUCK LEASE 84-19	0.00	\$50.00	0.00	50.00
Desc: LADDER TRUCK LEASE 84-19		Acct: 10-141-318-0000	CONTRACTED SERVICES		
029096	MANBY, C ROBERT JR, PC	LAW OFFICE OF C ROBERT MANBY JR PC	10/18/2019		67262
4490	VILLAGES @ WRJ 145-18	175.00	\$175.00	0.00	175.00
Desc: VILLAGES @ WRJ 145-18		Acct: 70-623-318-7113	Grants Mgmt - VCDP The Village @WR.		
029096	MANBY, C ROBERT JR, PC	LAW OFFICE OF C ROBERT MANBY JR PC	10/18/2019		67261

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4486	CURRIER ST/NO STAGE 52-17	400.00	\$400.00	0.00	400.00	
Desc: CURRIER ST/NO STAGE 52-17		Acct: 13-921-350-0100	CURRIER ST - CONSTRUCTION			
Vendor Total:			1,750.00	0.00	1,750.00	
029815	MASON, W.B. COMPANY, INC	W.B. MASON COMPANY, INC		10/18/2019	67263	
203625608	CALENDARS/PLANNERS	0.00	\$64.31	0.00	64.31	
Desc: CALENDARS/PLANNERS		Acct: 10-211-323-0000	MATERIAL & SUPPLIES			
203026882	OFFICE SUPPLIES	0.00	\$20.24	0.00	20.24	
Desc: OFFICE SUPPLIES		Acct: 10-121-323-0000	MATERIAL & SUPPLIES			
203570850	OFFICE SUPPLIES	0.00	\$66.09	0.00	66.09	
Desc: OFFICE SUPPLIES		Acct: 10-622-323-0000	MATERIAL & SUPPLIES			
203678975	5000 WINDOW&500 REG ENVELOPES	0.00	\$286.85	0.00	286.85	
Desc: 5000 WINDOW&500 REG ENVELOPES		Acct: 10-171-323-0000	MATERIAL & SUPPLIES			
203769943	OFFICE SUPPLIES	0.00	\$6.47	0.00	6.47	
Desc: OFFICE SUPPLIES		Acct: 10-121-323-0000	MATERIAL & SUPPLIES			
203783240	OFFICE SUPPLIES	0.00	\$30.97	0.00	30.97	
Desc: OFFICE SUPPLIES		Acct: 10-171-323-0000	MATERIAL & SUPPLIES			
CR7360170	RETURNED - OFFICE SUPPLIES	0.00	\$-15.14	0.00	-15.14	
Desc: RETURNED - OFFICE SUPPLIES		Acct: 10-622-323-0000	MATERIAL & SUPPLIES			
Vendor Total:			459.79	0.00	459.79	
029886	MAYFIELD, WILLIAM BRETT	WILLIAM BRETT MAYFIELD		10/18/2019	67264	
10.02.2019	YOUTH KARATE PROGRAM	0.00	\$396.00	0.00	396.00	
Desc: YOUTH KARATE PROGRAM		Acct: 10-514-318-0000	CONTRACTED SERVICES			
Vendor Total:			396.00	0.00	396.00	
030040	MCDONOUGH, JAY	JAY MCDONOUGH		10/18/2019	67265	
JUL-SEP'19	UVAC Reimbursement	0.00	\$84.00	0.00	84.00	
Desc: UVAC Reimbursement		Acct: 10-511-313-0000	MEMBERSHIP DUES			
OCT'19	UVAC Reimbursement	0.00	\$28.00	0.00	28.00	
Desc: UVAC Reimbursement		Acct: 10-511-313-0000	MEMBERSHIP DUES			
Vendor Total:			112.00	0.00	112.00	
030048	MCFARLAND-JOHNSON, INC			10/18/2019	67266	
48	HTFD ROUNDABOUT PRJ#16722.00	21,524.79	\$22,881.39	0.00	22,881.39	
Desc: HTFD ROUNDABOUT 08.30.2019		Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5			
Desc: HTFD ROUNDABOUT 08.30.2019		Acct: 10-311-318-8001	Contracted Services - Local Match Syke:			
47	HTFD ROUNDABOUT PRJ#16722.00	6,535.29	\$6,889.42	0.00	6,889.42	
Desc: HTFD ROUNDABOUT 080219		Acct: 80-311-318-8001	CONTRACTED SERVICES(STP 0113(5			
Desc: HTFD ROUNDABOUT PRJ#16722.00		Acct: 10-311-318-8001	Contracted Services - Local Match Syke:			
Vendor Total:			29,770.81	0.00	29,770.81	
030255	MCNEIL LEDDY & SHEAHAN, P.C.	MCNEIL LEDDY & SHEAHAN		10/18/2019	67267	
300105SEP'19	PLANNING & ZONING - INV#32714	0.00	\$320.00	0.00	320.00	
Desc: MTTR#00032 TWIN PINES HOUSING APPEA		Acct: 10-621-318-0000	CONTRACTED SERVICES			
030255	MCNEIL LEDDY & SHEAHAN, P.C.	MCNEIL LEDDY & SHEAHAN		10/18/2019	67268	
300100SEP'19	COLLECTIVE BARGAINING- INV32713	0.00	\$3,328.00	0.00	3,328.00	

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	Desc: MTTR#00034 FIRE NEGOTIATIONS 2018	Acct: 10-141-318-0000	CONTRACTED SERVICES		
030255	MCNEIL LEDDY & SHEAHAN, P.C.	MCNEIL LEDDY & SHEAHAN	10/18/2019		67270
300115SEP'19	POLICE DEPARTMENT - INV#32803	0.00	\$1,952.00	0.00	1,952.00
	Desc: MTTR#00001 REQ FOR PUBLIC DOCUMENTS	Acct: 10-141-318-0000	CONTRACTED SERVICES		
030255	MCNEIL LEDDY & SHEAHAN, P.C.	MCNEIL LEDDY & SHEAHAN	10/18/2019		67269
300110SEP'19	GENERAL - INV#32715	0.00	\$2,750.91	0.00	2,750.91
	Desc: MTTR#00001 MISCELLANEOUS	Acct: 10-141-318-0000	CONTRACTED SERVICES		
	Desc: MTTR#00005 WOOD 10/06 AMENDMENT APP	Acct: 10-621-318-0000	CONTRACTED SERVICES		
	Desc: MTTR#00018 WELCOMING HTFD ORDINANCE	Acct: 10-141-318-0000	CONTRACTED SERVICES		
	Vendor Total:		8,350.91	0.00	8,350.91
031390	MODERN CLEANERS & TAILORS INC		10/18/2019		67271
836	DRYCLEANING SEPTEMBER 2019	0.00	\$736.75	0.00	736.75
	Desc: Uniform dycleaning	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
	Desc: Uniform dycleaning	Acct: 10-221-326-0000	PURCHASE/RENTAL UNIFORMS		
	Vendor Total:		736.75	0.00	736.75
031435	MOMAR, INC.	MOMAR, INC.	10/18/2019		67272
PSI308507	MATERIALS	197.75	\$197.75	0.00	197.75
	Desc: MATERIALS	Acct: 60-961-323-0000	MATERIAL & SUPPLIES		
	Vendor Total:		197.75	0.00	197.75
031875	MOTOROLA SOLUTIONS, INC	MOTOROLA SOLUTIONS, INC	10/18/2019		67273
16073285	Dual Band Radios	0.00	\$11,518.14	0.00	11,518.14
	Desc: Dual Band Radios	Acct: 10-211-331-0100	DEPT EQUIP-CAPITAL RESERVE		
	Vendor Total:		11,518.14	0.00	11,518.14
031920	MUDGETT, JENNETT & KROGH-WISNER, PC		10/18/2019		67274
109623	FYE 2019 AUDIT MAY 17-OCT4	0.00	\$22,000.00	0.00	22,000.00
	Desc: FYE 2019 AUDIT MAY 17-OCT4	Acct: 10-173-318-0000	CONTRACTED SERVICES		
	Vendor Total:		22,000.00	0.00	22,000.00
035000	NORTHEAST WASTE SERVICES	CASELLA WASTE SYSTEMS	10/18/2019		67275
0517918	SERVICES THRU SEPT'19	2,769.63	\$2,769.63	0.00	2,769.63
	Desc: MSW Transport Sept'19-LF	Acct: 30-974-318-0000	CONTRACTED SERVICES		
	Desc: Recycling Process Sept'19-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
	Desc: Recycling Transport Sept'19-LF	Acct: 30-971-318-0000	CONTRACTED SERVICES		
0517983	CURBSIDE SEP'19	20,879.91	\$20,879.91	0.00	20,879.91
	Desc: Curbside Recyc Mthly Chrgs Sept'19-	Acct: 30-931-318-0000	CONTRACTED SERVICES		
	Desc: Curbside Recyc Disposal Zero Sort-L	Acct: 30-931-318-0000	CONTRACTED SERVICES		
	Vendor Total:		23,649.54	0.00	23,649.54
035002	CASELLA WASTE MANAGEMENT, INC	CASELLA WASTE SERVICES	10/18/2019		67276
9600306162SEP'19	TRASH PICK-UP SEP'19 MAXFIELD	0.00	\$239.33	0.00	239.33
	Desc: TRASH PICK-UP SEP'19 MAXFIELD	Acct: 10-527-318-0000	CONTRACTED SERVICES		
9600004155SEP'19	TRASH PICK UP - SEP'19	0.00	\$188.07	0.00	188.07
	Desc: TRASH PICK UP - SEP'19	Acct: 10-221-318-0000	CONTRACTED SERVICES		
	Desc: TRASH PICK UP - SEP'19	Acct: 10-211-318-0000	CONTRACTED SERVICES		

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	Desc: TRASH PICK UP - SEP'19	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
9600004148SEP'19	TRASH PICK-UP SEP'19 BUGBEE	0.00	\$172.26	0.00	172.26
	Desc: TRASH PICK-UP SEP'19 BUGBEE	Acct: 10-421-318-0000	CONTRACTED SERVICES		
9600291752SEP'19	TRASH PICK-UP SEP'19 WABA	0.00	\$249.52	0.00	249.52
	Desc: TRASH PICK-UP SEP'19 WABA	Acct: 10-530-318-0000	CONTRACTED SERVICES		
9600004122SEP'19	TRASH PICK-UP SEP'19 TH	0.00	\$256.68	0.00	256.68
	Desc: TRASH PICK-UP SEP'19 TH	Acct: 10-161-318-0000	CONTRACTED SERVICES		
9600404470SEP'19	TRASH PICK-UP SEP'19 WABA	0.00	\$75.00	0.00	75.00
	Desc: TRASH PICK-UP SEP'19 WABA	Acct: 10-530-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,180.86	0.00	1,180.86
035050	NORTHERN NURSERIES INC			10/18/2019	67277
M5062200028944	VT CONSERVATION MIX	0.00	\$190.00	0.00	190.00
	Desc: VT CONSERVATION MIX	Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			190.00	0.00	190.00
035360	NOTT'S EXCAVATING INC			10/18/2019	67278
4067-2	Repair of scoured slope on Maple St	0.00	\$2,784.00	0.00	2,784.00
	Desc: Repair of scoured slope on Maple St	Acct: 10-311-318-0000	CONTRACTED SERVICES		
4067-1	Maple Street Repair Project	0.00	\$30,000.00	0.00	30,000.00
	Desc: Maple Street Repair Project	Acct: 10-311-318-0005	Contracted Services - Maple Street		
Vendor Total:			32,784.00	0.00	32,784.00
036070	OPEN DOOR INTEGRATIVE WELLNESS			10/18/2019	67279
PO#5696	Studio rental for Energy Commission	0.00	\$80.00	0.00	80.00
	Desc: Studio rental for Energy Commission	Acct: 10-626-323-0000	Materials & Supplies		
Vendor Total:			80.00	0.00	80.00
036695	PARRO'S GUN SHOP & POLICE			10/18/2019	67280
92586	BULLET PROOF VEST	499.50	\$1,148.00	0.00	1,148.00
	Desc: Bullet proof vest-Clifford	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
	Desc: Bullet proof vest-Clifford	Acct: 72-211-326-0100	Bullet proof vests		
Vendor Total:			1,148.00	0.00	1,148.00
036697	PARSONS ENVIRONMENT	JP MORGAN CHASE		10/18/2019	67281
36285	INSPECTIONS AUG/SEP 2019	0.00	\$33.15	0.00	33.15
	Desc: INSPECTIONS AUG/SEP 2019	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			33.15	0.00	33.15
037276	PETE'S TIRE BARNS, INC			10/18/2019	67282
260320	16 new tires for 10 wheelers	0.00	\$5,600.00	0.00	5,600.00
	Desc: 16 new tires for 10 wheelers	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			5,600.00	0.00	5,600.00
037551	PITNEY BOWES INC	PURCHASE POWER		10/18/2019	67283
SEP'19	POSTAGE	109.93	\$958.40	0.00	958.40
	Desc: Postage	Acct: 10-121-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-171-322-0000	POSTAGE		

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	Desc: Postage	Acct: 10-151-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-511-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-622-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-175-322-0000	POSTAGE		
	Desc: Postage	Acct: 50-955-322-0000	POSTAGE		
	Desc: Postage	Acct: 30-975-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-211-322-0000	POSTAGE		
	Desc: Postage	Acct: 10-221-322-0000	POSTAGE		
	Vendor Total:		958.40	0.00	958.40
038188	LL POTWIN SERVICES	L.L. POTWIN SERVICES		10/18/2019	67284
6885	CLEANING SERVICES - SEP'19	0.00	\$1,236.00	0.00	1,236.00
	Desc: CLEANING SERVICES - SEP'19	Acct: 10-325-318-0000	CONTRACT SERVICES		
038188	LL POTWIN SERVICES	L.L. POTWIN SERVICES		10/18/2019	67285
6887	MOWING - SEPTEMBER 2019	0.00	\$1,210.00	0.00	1,210.00
	Desc: MOWING - SEPTEMBER 2019	Acct: 10-311-318-0000	CONTRACTED SERVICES		
	Desc: MOWING - SEPTEMBER 2019	Acct: 10-421-318-0000	CONTRACTED SERVICES		
038188	LL POTWIN SERVICES	L.L. POTWIN SERVICES		10/18/2019	67284
6883	CLEANING SERVICES SEP 13-OCT 10	0.00	\$309.00	0.00	309.00
	Desc: CLEANING SERVICES SEP 13-OCT 10	Acct: 10-524-318-0000	CONTRACTED SERVICES		
6884	CLEANING SERVICES SEP 13-OCT 10	0.00	\$1,203.04	0.00	1,203.04
	Desc: Monthly Services	Acct: 10-211-318-0000	CONTRACTED SERVICES		
	Desc: Monthly Services	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
6886	Town Hall cleaning services	0.00	\$2,286.60	0.00	2,286.60
	Desc: Town Hall cleaning services	Acct: 10-161-318-0000	CONTRACTED SERVICES		
	Vendor Total:		6,244.64	0.00	6,244.64
040250	RICHARD ELECTRIC, INC.			10/18/2019	67286
41580	Lighting upgrades and repairs	3,660.00	\$3,660.00	0.00	3,660.00
	Desc: Lighting upgrades and repairs	Acct: 65-964-318-0000	CONTRACTED SERVICES		
	Vendor Total:		3,660.00	0.00	3,660.00
040765	ROLLINS, FLORENTINA N			10/18/2019	67287
OCT'19	UVAC REIMBURSEMENT OCT 2019	0.00	\$28.00	0.00	28.00
	Desc: UVAC REIMBURSEMENT OCT 2019	Acct: 10-171-313-0000	MEMBERSHIP DUES		
	Vendor Total:		28.00	0.00	28.00
041450	SABIL & SONS, INC	SABIL & SONS, INC		10/18/2019	67288
37109	TRAILER HARNESS KIT	0.00	\$37.69	0.00	37.69
	Desc: TRAILER HARNESS KIT	Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
37110	ADAPTOR	0.00	\$1.74	0.00	1.74
	Desc: ADAPTOR	Acct: 10-321-321-0000	REPAIRS & MAINT-VEHICLES		
	Vendor Total:		39.43	0.00	39.43
042400	SHERWIN WILLIAMS CO	SHERWIN WILLIAMS CO		10/18/2019	67289
50216	LINE MARKINGS - SOUTH MAIN STR	0.00	\$188.95	0.00	188.95
	Desc: LINE MARKINGS - SOUTH MAIN STR	Acct: 10-315-323-0000	MATERIAL & SUPPLIES		

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Vendor Total:			188.95	0.00	188.95
043315	NATIONAL CENTER FOR SAFETY INITIATI			10/18/2019	67290
146737	5 BACKGROUND CHECKS SEP'19	0.00	\$75.00	0.00	75.00
Desc: 5 BACKGROUND CHECKS SEP'19		Acct: 10-514-315-0000	RECRUITMENT & TRAINING		
Vendor Total:			75.00	0.00	75.00
044204	STEARNS SEPTIC SERVICE, LLC			10/18/2019	67291
2019-595	Clean out plugged man hole on Highl	730.00	\$730.00	0.00	730.00
Desc: Clean out plugged man hole on Highl		Acct: 60-964-321-0200	REPAIRS & MAINT-MAINS		
Vendor Total:			730.00	0.00	730.00
046000	TI-SALES INC			10/18/2019	67292
INV0109670	MAINTENANCE AUG'19-JUL'20	1,986.00	\$1,986.00	0.00	1,986.00
Desc: MAINTENANCE AUG'19-JUL'20		Acct: 50-955-318-0000	CONTRACTED SERVICES		
Desc: MAINTENANCE AUG'19-JUL'20		Acct: 55-955-318-0000	CONTRACTED SERVICES		
Desc: MAINTENANCE AUG'19-JUL'20		Acct: 60-965-318-0000	CONTRACTED SERVICES		
Desc: MAINTENANCE AUG'19-JUL'20		Acct: 65-965-318-0000	CONTRACTED SERVICES		
Vendor Total:			1,986.00	0.00	1,986.00
046035	TMDE CALIBRATION LABS INC			10/18/2019	67293
37274	Radar Calibration	0.00	\$940.00	0.00	940.00
Desc: Radar Calibration		Acct: 10-211-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Vendor Total:			940.00	0.00	940.00
046168	TOP HAT CHIMNEY SWEEP			10/18/2019	67294
394766	BIKE PATROL UNIFORMS	0.00	\$149.90	0.00	149.90
Desc: BIKE PATROL UNIFORMS		Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
Vendor Total:			149.90	0.00	149.90
046170	TOP STITCH EMBROIDERY INC			10/18/2019	67330
394766	Bike Patrol Uniforms	0.00	\$149.90	0.00	149.90
Desc: Bike Patrol Uniforms		Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
Vendor Total:			149.90	0.00	149.90
046950	TWIN STATE SAND AND GRAVEL CO			10/18/2019	67295
91181	Materials-Quechee Main Str erosion	0.00	\$1,112.82	0.00	1,112.82
Desc: Materials-Quechee Main Str erosion		Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			1,112.82	0.00	1,112.82
047150	UNIFIRST CORPORATION			10/18/2019	67296
0354419341	MATS	0.00	\$84.92	0.00	84.92
Desc: MATS		Acct: 10-221-318-0000	CONTRACTED SERVICES		
Vendor Total:			84.92	0.00	84.92
047190	USA BLUEBOOK			10/18/2019	67297
025542	ETHANOL	84.37	\$84.37	0.00	84.37

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Detail: Invoice No.	Invoice Description	Cross Fund	Invoice Amt	Disc. Amt	Net Amt.	
	Desc: ETHANOL	Acct: 60-961-323-0000	MATERIAL & SUPPLIES			
023915	CHART PAPER/CHEMICALS	324.44	\$324.44	0.00	324.44	
	Desc: CHART PAPER/CHEMICALS	Acct: 65-963-323-0000	MATERIALS & SUPPLIES			
030702	MATERIALS	291.50	\$291.50	0.00	291.50	
	Desc: MATERIALS	Acct: 65-963-323-0000	MATERIALS & SUPPLIES			
031997	CHEMICALS	150.68	\$150.68	0.00	150.68	
	Desc: CHEMICALS	Acct: 65-963-323-0000	MATERIALS & SUPPLIES			
Vendor Total:			850.99	0.00	850.99	
047300	UNITED STATES POSTAL SERVICE		10/18/2019		67298	
	PO#5691	POSTAGE	469.00	\$469.00	0.00	469.00
	Desc: White River Bills, Wilder Late Noti	Acct: 50-955-322-0000	POSTAGE			
	Desc: White River Bills, Wilder Late Noti	Acct: 60-965-322-0000	POSTAGE			
	Desc: Quechee shut off notices	Acct: 50-955-322-0000	POSTAGE			
	Desc: Quechee Shut off notices	Acct: 65-965-322-0000	POSTAGE			
Vendor Total:			469.00	0.00	469.00	
048025	LYNDS, BENJAMIN S	BENJAMIN S LYNDS	10/18/2019		67299	
	PO#5736	Boot allowance	0.00	\$150.00	0.00	150.00
	Desc: Boot allowance	Acct: 10-325-326-0000	UNIFORMS			
Vendor Total:			150.00	0.00	150.00	
048249	VALLEY NEWS	VALLEY NEWS	10/18/2019		67300	
	801178	NEWSPAPERS	0.00	\$2.25	0.00	2.25
	Desc: NEWSPAPERS	Acct: 10-531-318-0510	Welcome Center Inventory			
	774835	NEWSPAPERS	0.00	\$2.25	0.00	2.25
	Desc: NEWSPAPERS	Acct: 10-531-318-0510	Welcome Center Inventory			
	783650	NEWSPAPERS	0.00	\$2.25	0.00	2.25
	Desc: NEWSPAPERS	Acct: 10-531-318-0510	Welcome Center Inventory			
	792347	NEWSPAPERS	0.00	\$2.25	0.00	2.25
	Desc: NEWSPAPERS	Acct: 10-531-318-0510	Welcome Center Inventory			
Vendor Total:			9.00	0.00	9.00	
048575	VERIZON WIRELESS		10/18/2019		67301	
	9839232524	INTERNET	0.00	\$1,207.97	0.00	1,207.97
	Desc: INTERNET	Acct: 10-221-324-0000	TELEPHONE			
	Desc: INTERNET	Acct: 10-211-320-0100	EQUIP OPERATION/COMMUNICATION			
	Desc: INTERNET	Acct: 10-005-100-0000	DUE FROM OTHER GOVERNMENTS			
	Desc: INTERNET	Acct: 10-005-100-0000	DUE FROM OTHER GOVERNMENTS			
	9839207956	Cell phones	98.97	\$1,256.17	0.00	1,256.17
	Desc: Cell Phones	Acct: 10-121-324-0000	TELEPHONE			
	Desc: Cell Phones	Acct: 10-171-324-0000	TELEPHONE			
	Desc: Cell Phones	Acct: 10-181-324-0000	TELEPHONE			
	Desc: Cell Phones	Acct: 10-221-324-0000	TELEPHONE			
	Desc: Cell Phones	Acct: 10-211-324-0000	TELEPHONE			
	Desc: Cell Phones	Acct: 10-271-324-0000	TELEPHONE			
	Desc: Cell Phones	Acct: 10-325-324-0000	TELEPHONE			
	Desc: Cell Phones	Acct: 10-511-324-0000	TELEPHONE			
	Desc: Cell Phones	Acct: 50-955-324-0000	TELEPHONE			

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	Desc: Cell Phones	Acct: 55-955-324-0000	TELEPHONE		
	Desc: Cell Phones	Acct: 60-965-324-0000	TELEPHONE		
	Desc: Cell Phones	Acct: 65-965-324-0000	TELEPHONE		
	Vendor Total:		2,464.14	0.00	2,464.14
048600	VERMONT AGENCY OF TRANSPORTATION			10/18/2019	67302
B2009018	Welcome Center Rent NOV 2019	0.00	\$1,307.43	0.00	1,307.43
	Desc: Welcome Center Rent NOV 2019	Acct: 10-531-318-0500	Contracted Services		
	Vendor Total:		1,307.43	0.00	1,307.43
049175	VERMONT POLICE ACADEMY	VCJTC		10/18/2019	67303
191013083	K-9 DRUG 09.27.19	0.00	\$11.00	0.00	11.00
	Desc: K-9 DRUG 09.27.19	Acct: 10-211-315-0000	RECRUITMENT & TRAINING		
	Vendor Total:		11.00	0.00	11.00
049980	VHV COMPANY	VHV COMPANY		10/18/2019	67304
73342	HVAC Repair	0.00	\$950.00	0.00	950.00
	Desc: HVAC Repair	Acct: 10-161-318-0000	CONTRACTED SERVICES		
	Vendor Total:		950.00	0.00	950.00
050090	VERMONT LEAGUE OF CITIES AND TOWNS	VERMONT LEAGUE OF CITIES AND TOWNS		10/18/2019	67305
2019-20994	TF ATTENDEE REGISTRATION FEE	0.00	\$70.00	0.00	70.00
	Desc: TF ATTENDEE REGISTRATION FEE	Acct: 10-121-311-0000	TRAVEL & MEETINGS		
	Vendor Total:		70.00	0.00	70.00
050455	VERMONT LIFE SAFETY LLC			10/18/2019	67306
37365	FIRE EXTINGUISHER SERVICE	0.00	\$71.50	0.00	71.50
	Desc: FIRE EXTINGUISHER SERVICE	Acct: 10-221-321-0100	REPAIRS & MAINT-BUILDING		
37252	Annual inspection of WABA fire prev	0.00	\$716.00	0.00	716.00
	Desc: Annual inspection of WABA fire prev	Acct: 10-530-318-0000	CONTRACTED SERVICES		
37367	FIRE EXTINGUISHER SERVICE	0.00	\$252.75	0.00	252.75
	Desc: FIRE EXTINGUISHER SERVICE	Acct: 10-530-318-0000	CONTRACTED SERVICES		
	Vendor Total:		1,040.25	0.00	1,040.25
050600	VERMONT OFFENDER WORK PROGRAMS			10/18/2019	67307
WC3218	MOWING	134.00	\$200.00	0.00	200.00
	Desc: MOWING	Acct: 10-311-318-0000	CONTRACTED SERVICES		
	Desc: MOWING	Acct: 60-962-318-0000	CONTRACTED SERVICES		
	Desc: MOWING	Acct: 65-963-318-0000	CONTRACTED SERVICES		
WC3213	Park mowing	0.00	\$500.00	0.00	500.00
	Desc: Park mowing	Acct: 10-521-318-0000	CONTRACTED SERVICES		
	Vendor Total:		700.00	0.00	700.00
051600	VERMONT TOWN AND CITY MANAGEMENT	VTOMA		10/18/2019	67308
10.24.2019	2019 FALL CONFERENCE	0.00	\$170.00	0.00	170.00
	Desc: 2019 FALL CONFERENCE	Acct: 10-121-311-0000	TRAVEL & MEETINGS		
	Vendor Total:		170.00	0.00	170.00

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052300	WEBB, F W COMPANY	F.W. WEBB COMPANY	10/18/2019		67309
64657980	MATERIALS	9.25	\$9.25	0.00	9.25
Desc: MATERIALS		Acct: 60-964-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			9.25	0.00	9.25
052326	WEED PRECAST, LLC		10/18/2019		67310
506	PARTS	0.00	\$378.00	0.00	378.00
Desc: PARTS		Acct: 10-311-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			378.00	0.00	378.00
053150	SWISH WHITE RIVER LTD		10/18/2019		67311
W337382	CLEANING SUPPLIES	0.00	\$93.28	0.00	93.28
Desc: CLEANING SUPPLIES		Acct: 10-421-323-0000	MATERIAL & SUPPLIES		
W338077	CLEANING SUPPLIES	0.00	\$282.36	0.00	282.36
Desc: CLEANING SUPPLIES		Acct: 10-530-323-0000	MATERIAL & SUPPLIES		
W336133	ICE MELT	0.00	\$69.05	0.00	69.05
Desc: ICE MELT		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
W336204	SERVICE CALL - SENSOR/BRUSH	0.00	\$180.40	0.00	180.40
Desc: SERVICE CALL - SENSOR/BRUSH		Acct: 10-221-323-0000	MATERIAL & SUPPLIES		
Vendor Total:			625.09	0.00	625.09
053220	WHITMARSH, CLAYTON	CLAYTON WHITMARSH	10/18/2019		67312
PO#5731	REIMBURSEMENT - CDL license renewe	28.00	\$28.00	0.00	28.00
Desc: REIMBURSEMENT - CDL license renewal		Acct: 60-961-317-0000	PERMITS & LICENSES		
Vendor Total:			28.00	0.00	28.00
053650	WILSON TIRE INC		10/18/2019		67313
489885	CAR 1 TIRES	0.00	\$687.80	0.00	687.80
Desc: CAR 1 TIRES		Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
489866	CAR 1 TIRES	0.00	\$687.80	0.00	687.80
Desc: CAR 1 TIRES		Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
Desc: CAR 1 TIRES		Acct: 10-221-321-0000	REPAIRS & MAINT-VEHICLES		
Vendor Total:			1,375.60	0.00	1,375.60
053695	WIND RIVER ENVIRONMENTAL LLC		10/18/2019		67314
4367045	Sludge Hauling	346.80	\$346.80	0.00	346.80
Desc: Sludge Hauling		Acct: 65-963-318-0000	CONTRACTED SERVICES		
4367153	Comercial Sludge Hauling	1,440.00	\$1,440.00	0.00	1,440.00
Desc: Comercial Sludge Hauling		Acct: 65-963-318-0000	CONTRACTED SERVICES		
4382554	Commercial pumping	1,440.00	\$1,440.00	0.00	1,440.00
Desc: Commercial pumping		Acct: 65-964-318-0000	CONTRACTED SERVICES		
Vendor Total:			3,226.80	0.00	3,226.80
058688	DARTMOUTH HITCHCOCK		10/18/2019		67315
20190809	MEDICAL SUPPLIES	0.00	\$1,241.96	0.00	1,241.96
Desc: MEDICAL SUPPLIES		Acct: 10-221-331-0100	FIRE SUPPRESSION EQUIPMENT		

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Vendor Total:			1,241.96	0.00	1,241.96
060110	NATIONAL BUSSINESS TECHNOLOGIES LLC		10/18/2019		67316
IN329511	COPIER-METER SEP 2019	0.00	\$31.13	0.00	31.13
Desc:	COPIER-METER SEP 2019	Acct: 10-211-318-0000	CONTRACTED SERVICES		
Desc:	COPIER-METER SEP 2019	Acct: 10-271-320-0000	EQUIP OPERATION/MAINT-OFFICE		
IN330381	COPIER-METER SEP'19 FIN	0.00	\$51.03	0.00	51.03
Desc:	COPIER-METER SEP'19 FIN	Acct: 10-171-318-0000	CONTRACTED SERVICES		
IN329509	COPIER - METER SEP'19 - FD	0.00	\$72.37	0.00	72.37
Desc:	COPIER - METER SEP'19 - FD	Acct: 10-221-320-0000	EQUIP OPERATION/MAINT-OFFICE		
IN329510	COPIER-METER SEP'19 REC	0.00	\$40.69	0.00	40.69
Desc:	COPIER-METER SEP'19 REC	Acct: 10-511-318-0000	CONTRACTED SERVICES		
IN329512	COPIER - METER SEP'19 - TM	0.00	\$87.68	0.00	87.68
Desc:	COPIER - METER SEP'19 - TM	Acct: 10-121-318-0000	CONTRACT SERVICES		
IN329508	COPIER-METER SEP 2019	0.00	\$82.52	0.00	82.52
Desc:	COPIER-METER SEP 2019	Acct: 10-622-323-0000	MATERIAL & SUPPLIES		
Desc:	COPIER-METER SEP 2019	Acct: 10-174-320-0000	EQUIP OPERATION/MAINT-OFFICE		
IN330140	COPIER-METER SEP 2019 DPW	33.33	\$41.66	0.00	41.66
Desc:	COPIER-METER SEP 2019 DPW	Acct: 10-325-320-0000	EQUIPMENT OPER/MAINT - OFFICE		
Desc:	COPIER-METER SEP 2019 DPW	Acct: 50-955-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Desc:	COPIER-METER SEP 2019 DPW	Acct: 55-955-320-0000	EQUIP OPERATION/MAINT - OFFICE		
Desc:	COPIER-METER SEP 2019 DPW	Acct: 60-965-320-0000	EQUIP OPERATION/MAINT-OFFICE		
Desc:	COPIER-METER SEP 2019 DPW	Acct: 65-965-320-0000	EQUIP OPERATION/MAINT - OFFICE		
Vendor Total:			407.08	0.00	407.08
060300	SANTAGATE, CORIANDER	CORIANDER R. SANTAGATE	10/18/2019		67331
PO#5717	Reimburse clothing allowance	0.00	\$88.20	0.00	88.20
Desc:	Reimburse clothing allowance	Acct: 10-211-326-0000	PURCHASE UNIFORMS & CLEANING		
Vendor Total:			88.20	0.00	88.20
500499	HAZEN, THOMAS	THOMAS HAZEN	10/18/2019		67317
230918	REFUND-TAX OVERPAYMENT STATE I	0.00	\$356.54	0.00	356.54
Desc:	REFUND-TAX OVERPAYMENT STATE PYMNT	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
Vendor Total:			356.54	0.00	356.54
500632	WRAGG BROTHERS OF VT INC		10/18/2019		67318
VT2102	Well head upgrade	0.00	\$729.00	0.00	729.00
Desc:	Well head upgrade	Acct: 10-524-318-0000	CONTRACTED SERVICES		
Vendor Total:			729.00	0.00	729.00
500691	U.S. BANK	U.S. BANK	10/18/2019		67319
VMBBHAR102 2019-2	NOV 2019 BOND PAYMENTS	193,624.10	\$1,072,151.12	0.00	1,072,151.12
Desc:	Loan Series 2004-1 Refunded by Seri	Acct: 10-912-542-0100	BOND PRINCIPAL		
Desc:	Loan Series 2004-1 Refunded by Seri	Acct: 10-912-542-0301	BOND PRINCIPAL-QUECHEE BRIDGE		
Desc:	Loan Series 2004-1 Refunded by Seri	Acct: 10-912-542-0300	BOND INTEREST-QUECHEE BRIDGE		
Desc:	WABA -Loan Series 2013-1 Refunded b	Acct: 10-912-542-0901	BOND PRINCIPAL-BARWOOD ARENA		
Desc:	WABA -Loan Series 2013-1 Refunded b	Acct: 10-912-542-0900	BOND INTEREST-BARWOOD ARENA		
Desc:	Pool -Loan Series 2013-1 Refunded b	Acct: 10-912-542-0401	BOND PRINCIPAL-MAX/WABA/LIBRAR		

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	Desc: Pool -Loan Series 2013-1 Refunded b	Acct: 10-912-542-0400	BOND INTEREST-MAX/WABA/LIBRAR'		
	Desc: WH Lib Loan Series2013-1 Refunded b	Acct: 10-912-542-0401	BOND PRINCIPAL-MAX/WABA/LIBRAR		
	Desc: WH Lib Loan Series2013-1 Refunded b	Acct: 10-912-542-0400	BOND INTEREST-MAX/WABA/LIBRAR'		
	Desc: MaxfieldLoan Series2013-1 Refunded	Acct: 10-912-542-0401	BOND PRINCIPAL-MAX/WABA/LIBRAR		
	Desc: MaxfieldLoan Series2013-1 Refunded	Acct: 10-912-542-0400	BOND INTEREST-MAX/WABA/LIBRAR'		
	Desc: Loan Series 2014-3 Refunded by Seri	Acct: 10-912-542-0501	BOND PRINCIPAL-MUNICIPAL BUILDII		
	Desc: Loan Series 2014-3 Refunded by Seri	Acct: 10-912-542-0500	BOND INTEREST-MUNICIPAL BUILDIN		
	Desc: TIF Loan Series 2014-3 Refunded by	Acct: 13-912-542-0101	Bond Prinicipal - TIF 2014-3		
	Desc: TIF Loan Series 2014-3 Refunded by	Acct: 13-912-542-0100	Bond Interest - TIF 2014-3		
	Desc: TIF Loan Series 2014-3 Refunded by	Acct: 13-912-542-0351	Bond Principal - TIF 2017-3		
	Desc: TIF Loan Series 2014-3 Refunded by	Acct: 13-912-542-0350	Bond Interest - TIF 2017-3		
Vendor Total:			1,072,151.12	0.00	1,072,151.12
500825	DAVI, JODIE	JODIE DAVI	10/18/2019		67320
231325	REFUND-TAX OVERPAYMENT STATE I	0.00	\$51.97	0.00	51.97
	Desc: REFUND-TAX OVERPAYMENT STATE PYMNT	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
Vendor Total:			51.97	0.00	51.97
500894	SECURSHRED	SECURSHRED	10/18/2019		67321
318299	SHREDDING	0.00	\$20.00	0.00	20.00
	Desc: SHREDDING	Acct: 10-161-318-0000	CONTRACTED SERVICES		
Vendor Total:			20.00	0.00	20.00
500952	PRIMMER PIPER EGGLESTON & CRAMER P		10/18/2019		67322
B04982-00008-188158	LEGAL FEES - WHO INITIATIVE	0.00	\$300.00	0.00	300.00
	Desc: LEGAL FEES - WHO INITIATIVE	Acct: 10-141-318-0000	CONTRACTED SERVICES		
Vendor Total:			300.00	0.00	300.00
501035	HEDGES, CHARLES	CHARLES HEDGES	10/18/2019		67323
PO#5707	TRAVEL/MEALS REIMBURSEMENT - SI	0.00	\$75.00	0.00	75.00
	Desc: TRAVEL/MEALS REIMBURSEMENT - SPILLM	Acct: 10-221-311-0000	TRAVEL & MEETINGS		
Vendor Total:			75.00	0.00	75.00
501942	MIKE GUAY ELECTRIC LLC	MG ELECTRIC COMPANY LLC	10/18/2019		67324
4191	SERVICE CALL - OFFICE LIGHT	0.00	\$252.00	0.00	252.00
	Desc: SERVICE CALL - OFFICE LIGHT - LABOR	Acct: 10-530-318-0000	CONTRACTED SERVICES		
	Desc: SERVICE CALL - OFFICE LIGHT	Acct: 10-530-318-0000	CONTRACTED SERVICES		
Vendor Total:			252.00	0.00	252.00
502083	ZIZZA, MICHAEL G	MICHAEL G ZIZZA	10/18/2019		67325
231448	REFUND-TAX OVERPAYMENT STATE I	0.00	\$1,095.57	0.00	1,095.57
	Desc: REFUND-TAX OVERPAYMENT STATE PYMNT	Acct: 10-003-100-0000	CURRENT TAXES RECEIVABLE		
Vendor Total:			1,095.57	0.00	1,095.57
502199	NULTY, PAULA M	PAULA M NULTY	10/18/2019		67326
10.03.2019	Mileage Reimbursement	0.00	\$59.39	0.00	59.39
	Desc: Mileage Reimbursement	Acct: 10-121-311-0000	TRAVEL & MEETINGS		

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Vendor Total:			59.39	0.00	59.39	
502422	ABBOTT, GERTRUDE	GERTRUDE ABBOTT,	10/18/2019	67327		
232174	REFUND-TAX OVERPAYMENT STATE I	0.00	\$2,735.89	0.00	2,735.89	
Desc: REFUND-TAX OVERPAYMENT STATE PYMNT Acct: 10-003-100-0000		CURRENT TAXES RECEIVABLE				
Vendor Total:			2,735.89	0.00	2,735.89	
502423	CRANSTON, JANE ANN	JANE ANN CRANSTON	10/18/2019	67328		
230331	REFUND-TAX OVERPAYMENT STATE I	0.00	\$1,380.47	0.00	1,380.47	
Desc: REFUND-TAX OVERPAYMENT STATE PYMNT Acct: 10-003-100-0000		CURRENT TAXES RECEIVABLE				
Vendor Total:			1,380.47	0.00	1,380.47	
502424	MANDARINO, JENNIFER	JENNIFER MANDARINO	10/18/2019	67329		
229685	REFUND-TAX OVERPAYMENT STATE I	0.00	\$1,434.66	0.00	1,434.66	
Desc: REFUND-TAX OVERPAYMENT STATE PYMNT Acct: 10-003-100-0000		CURRENT TAXES RECEIVABLE				
Vendor Total:			1,434.66	0.00	1,434.66	
FUND 10			Bank Total:		3,948,523.43	
			Holdback Total		4,021,279.24	
Batch Totals:			0.00	338,580.16	4.33	4,359,863.73

SIMON DENNIS

RICHARD G GRASSI

DENNIS BROWN

JAMESON C. DAVIS

DAN FRASER

ALAN JOHNSON

KIM SOUZA

J. BRANNON GODFREY JF

GAIL OSTROUT

BROOKS A. TEEL